

**City of Alpine
Workshop &
Regular City Council Meeting
Tuesday, January 16, 2024
Minutes**

WORKSHOP – 4:30 P.M.

1. **Call to Order** – Mayor Catherine Eaves called the meeting to order at 4:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

Not Present:

Councilor Chris Rodriguez

City Staff and Stakeholders Present:

Megan Antrim, *City Manager*
Geoffrey R. Calderon, *City Secretary*
Andrew Devaney, *Interim Utilities Director &
Director of Building Services*
Mike Maciaz, *Utility Worker II*
Richard Wylie, *Utility Worker II*

Others Present: Approximately 3 other attendees.

2. **Workshop –**

1. Workshop to discuss city wastewater projects, goals, and current endeavors.

3. **Adjourn. (5:08 P.M.)**

REGULAR MEETING – 5:30 P.M.

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

Not Present: None.

City Staff and Stakeholders Present:

Megan Antrim, *City Manager*
Geoffrey R. Calderon, *City Secretary*
Joey Delgado, *City Attorney*
Darrell Losoya, *Chief of Police*
Abel Hinojos, *Airport Supervisor*

Others Present: Approximately 10 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 3:00 P.M. on Friday, January 12, 2024.

3. Public Comments – (limited to 3 minutes per person) –

1. Alex Schmidt, Ward 5, addressed the City Council regarding Short Term Rentals and the ordinance procedures and policies relating to information or discussion item no. 3.
2. Jennifer Peel, Ward 1, addressed the City Council and the public regarding her candidacy for the planned Ward 1 vacancy relating to action item no. 1.
3. Reagan Stone, Ward 1, addressed the City Council and the public regarding his candidacy for the planned Ward 1 vacancy relating to action item no. 1.
4. Robert Howard, Ward 4, addressed the City Council regarding street repair relating to information or discussion item no. 7.

4. Presentations, Recognitions, and Proclamations – None.

5. Reports – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report – Discussed as part of Information or Discussion Item No. 7.

City Staff Updates – None.

6. Public Hearings – None.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of January 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of the excused absence of Councilor Sandate from the January 2, 2024 City Council meeting due to a family vacation. (G. Calderon, City Secretary)

Councilor Nance requested to remove item no. 1 from the normal sequence of the consent agenda to discuss the item separately.

RESOLUTION 2024-01-07: On a motion by Councilor Stephens and seconded by Councilor Stokes to approve item no. 2, the City Council adopted the motion with all members voting in favor, excluding Councilor Sandate who abstained.

RESOLUTION 2024-01-08: On a motion by Councilor Nance and seconded by Councilor Stephens to accept consent agenda item no. 1 with the amendment removing Chris Rodriguez' attendance at the workshop, the City Council unanimously voted to adopt the motion.

8. Information or Discussion items –

1. Discuss - the draft non-profit donation policy for organizations such as Alpine Public Library, Family Crisis Center, Sunshine House, Child Advocacy, and others that the City donates to. (C. Eaves, Mayor)
2. Discuss the draft tax abatements policy for historic renovations. (C. Eaves, Mayor)
3. Discuss the short term rental ordinance and procedures. (M. Antrim, City Manager)
4. Discuss Parks and Recreation Board Fiscal Year 2022-2023 Key Objectives and status. (D. Nance, City Council)
5. Dark Skies Update Presentation by Stephen Hummel, Dark Skies Initiative Coordinator for the McDonald Observatory. (M. Antrim, City Manager)

The Mayor called a short Recess (6:48 P.M.)

The meeting resumed (7:01 P.M.)

6. Discuss concerns with Ward 2 districting boundaries. (M. Antrim, City Manager)
7. Discuss and consider prioritizing following items:
 - a) TDS Contract.
 - b) STRs - Operation without a license and parking requirements.
 - c) Waste Water Treatment Plant Upgrade Plan and Lift Stations (Holiday Inn).
 - d) Streets - Equipment purchase, employee levels and paving plan for this year.
 - e) Water Plan - Three key issues. East/west connection, Southeast city water pressure, water distribution maintenance plan.
 - f) Grant Priorities.
 - g) Budget.
 - h) Employees - Position Descriptions, Market Pay, Hiring, Retention, Employee Policies.
 - i) Key Employee Department Positions - Finance, Utilities, Roads.
 - j) City Attorney List of Actions.
 - k) City Council Agenda - Chapter 23 Updates.
 - l) City Charter Revisions.
 - m) Golf Course.
 - n) Ordinance Review Process/Prioritization.
 - o) Annexation Map.
 - p) Zoning Map.
 - q) Annual Policy and Resolutions.
 - r) Ward Map and Any Redistricting Required to Balance Voting.
 - s) Economic Development Plan - Strong Towns.
 - t) Long Term Traffic in Alpine.
 - u) City System Upgrades.
 - v) Potential for Quiet Zone.
 - w) Board and Commission Priorities – Tasks.
 - x) Zoning updates - discussion on making changes to allow for additional housing, mobile home parks.

Minutes: 01-16-2024

Approved: 02-06-2024

(M. Antrim, City Manager)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Accept the Resignation of Councilmember Ward 1 Judy Stokes effective upon the appointment of a successor to the Ward 1 City Council position. (M. Antrim, City Manager)

RESOLUTION 2024-01-09: On a motion by Councilor Stephens and seconded by Councilor Sandate to accept the resignation of Councilmember Ward 1 Judy Stokes effective immediately and appoint her to the Ward 1 City Council position until a successor is named, all members present voted to adopt the motion excluding Councilor Stokes who abstained.

2. Approve Order 2024-01-01, an Order of General Election for May 4, 2024, for the purpose of electing one Ward 2 Council Member, one Ward 4 Council Member, and Mayor for two-year terms; with early voting from April 22, 2024, to April 30, 2024. (G. Calderon, City Secretary)

RESOLUTION 2024-01-10: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve the election order as presented, the City Council unanimously voted to adopt the motion.

3. Approve twelve-month lease with CAPPS, Van & Truck Rental, for two vehicles utilized by officers participating in the High Intensity Drug Trafficking Program for FY 2023-2024. (M. Antrim, City Manager)

RESOLUTION 2024-01-11: On a motion by Councilor Stephens and seconded by Councilor Stokes to approve the twelve-month lease with CAPPS, Van & Truck Rental, for two vehicles utilized by officers participating in the High Intensity Drug Trafficking Program for Fiscal Year 2023-2024, the City Council unanimously voted to adopt the motion.

10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

RESOLUTION 2024-01-12: On a motion by Councilor Stephens and seconded by Councilor Stokes move into executive session, the City Council unanimously voted to adopt the motion. (7:57 P.M.)

11. **Executive Session** –

Consultation with Attorney § 551.071, Texas Government Code

1. City Attorney Update:
 - a) Customs and Border Protection Hangar Lease Renewal.
 - b) Pending Public Information Requests and Attorney General Responses.

Minutes: 01-16-2024

Approved: 02-06-2024

- c) Discuss August 2023 – December 2023 Bojorquez Law Firm Summary Totals.
(M. Antrim, City Manager)

Personnel Matters § 551.074, Texas Government Code

- a) Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - Director of Finance/ Finance Manager. (M. Antrim, City Manager)
- b) Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - Director of Utilities. (M. Antrim, City Manager)

12. Action – Executive Session –

RESOLUTION 2024-01-13: On a motion by Councilor Stephens and seconded by Councilor Stokes to reconvene into open session, the City Council unanimously voted to adopt the motion. **(8:57 P.M.)**

- 1. Action, if any, concerning any of the matters listed in executive session. (M. Antrim, City Manager)

RESOLUTION 2024-01-14: Councilor Stephens moved that the City Council direct the city manager to request a summary of the billing from Bojorquez law firm for the periods of August 2023 to December 2023. The motion was seconded by Councilor Stokes, and the City Council unanimously voted to adopt the motion.

RESOLUTION 2024-01-15: On a motion by Councilor Stephens and seconded by Councilor Stokes to take no action on personnel matters, the City Council unanimously voted to adopt the motion.

There being no further business, the meeting was adjourned by Mayor Eaves.

13. Adjourn. (8:59 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 3:00 P.M. on Friday, January 12, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL OF OFFICE,
this _____ day of _____ 2024.

Minutes: 01-16-2024

Approved: 02-06-2024

Geoffrey R. Calderon, City Secretary

Minutes: 01-16-2024
Approved: 02-06-2024