

# ***City of Alpine***

***Regular City Council Meeting***

**Tuesday, January 21, 2020**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold **a Regular Meeting at 5:30 P. M. on Tuesday, January 21, 2020 in the Council Chambers, at 803 West Holland, in the City of Alpine, Texas** for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

**PUBLIC NOTICE – THE USE OF CELLULAR PHONES ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.**

Members of the audience will be provided an opportunity to address the Council on any agenda item after determination of quorum and proof of notice of the meeting. Remarks will be limited to a total of 3 minutes per person. Please write your name on the list so we may call you in order. Please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. **State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda**, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

## Agenda

1. Call to Order, Invocation, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentation, Recognitions and Proclamations – (A. Ramos, ,Mayor) – None
5. Reports -
  - City Mayor's Report – (A. Ramos, Mayor) – None
  - City Attorney's Report –

- Update on landfill

- Update on municipal court

#### City Manager Report

- RIOCOG SWAC meeting update
- City / County 911 dispatch update
- TxDot Aviation Lighting Project update

#### City Staff Updates –

- Report from Environmental Services by Adelina Beall

#### 6. Public Hearings – None

#### 7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

A. Approval of minutes from City Council meeting on January 7, 2020. (E. Zimmer, City Manager)

B. Approve the Advisory Board & Commissions application/questionnaire. (E. Zimmer, City Manager)

#### 8. Information or Discussion items – None

#### 9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on updating check signatories for all City of Alpine checking accounts. (E. Zimmer, City Manager)

2. Discuss, consider, and take appropriate action on amending Resolution 2019-06-02, for the City of Alpine to enter into an agreement with the Big Bend Parks and Recreation for Kids non-profit organization to accept and install equipment at the City of Alpine parks that the Big Bend Parks and Recreation for Kids donates to the City. (E. Zimmer, City Manager)
3. Discuss, consider, and take appropriate action on approving the Notice of General Election for the City of Alpine, May 2, 2020 election. (E. Zimmer, City Manager)


10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 (consultation with an attorney), and 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. - None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with an attorney), 551.074 (personnel matters).

12. Action – Executive Session – None

I certify that this notice was posted at 12:00 P. M. on January 17, 2020, Pursuant to the Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
Cynthia Salas, City Secretary  
City of Alpine

## Agenda

1. Call to Order, Invocation, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
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5. Reports -

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- Update on landfill
- Update on municipal court

City Manager Report

- RIOCOG SWAC meeting update
- City / County 911 dispatch update
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City Staff Updates –

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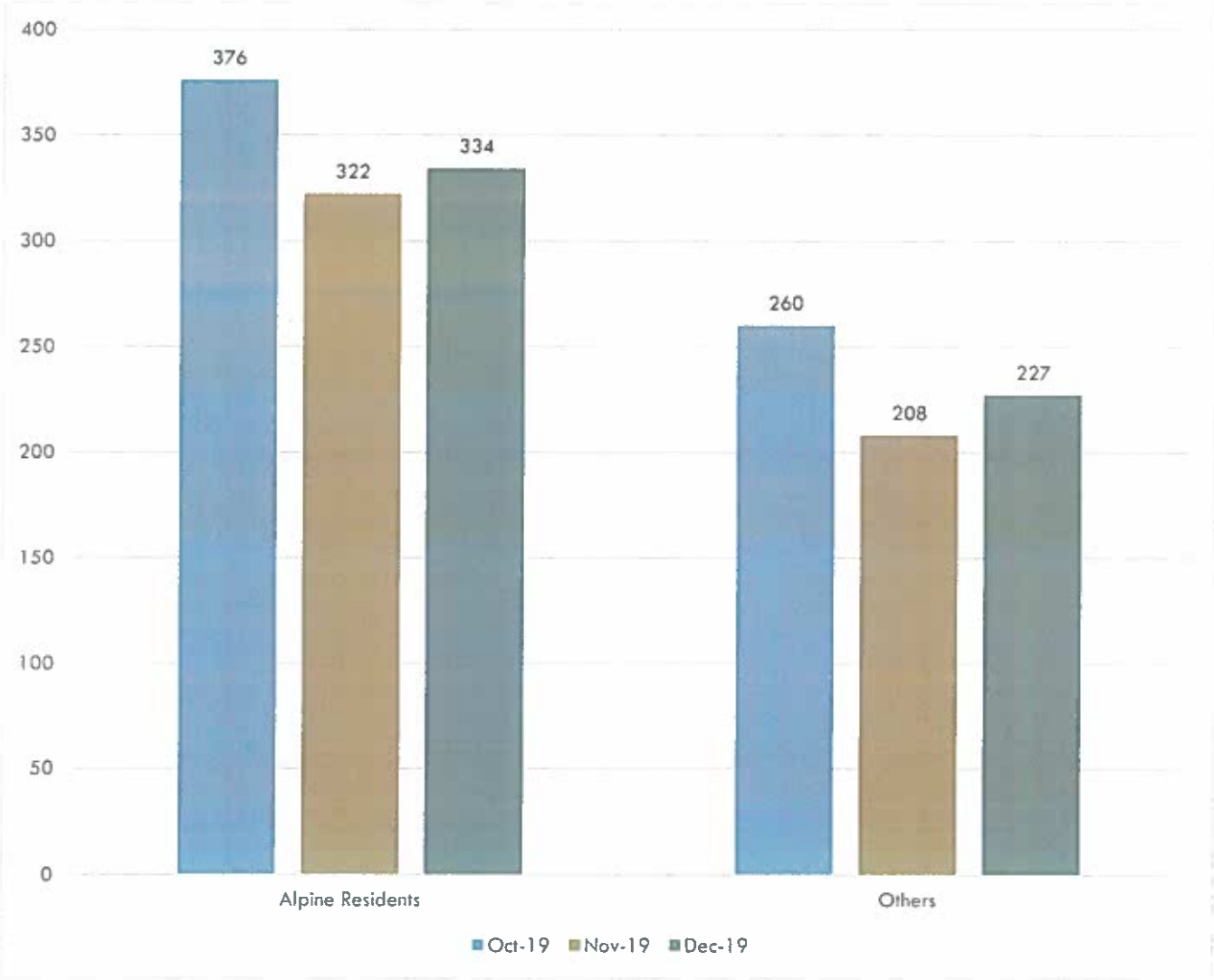
# HAL FLANDERS RECYCLING CENTER



1/21/2020

Recycling Report

# Hal Flanders Recycling Center: FY 19-20



## FY 19-20 Total

Alpine Residents = 1032      Others = 695

## FY 19-20 Monthly Average

Alpine Residents = 344      Others = 232



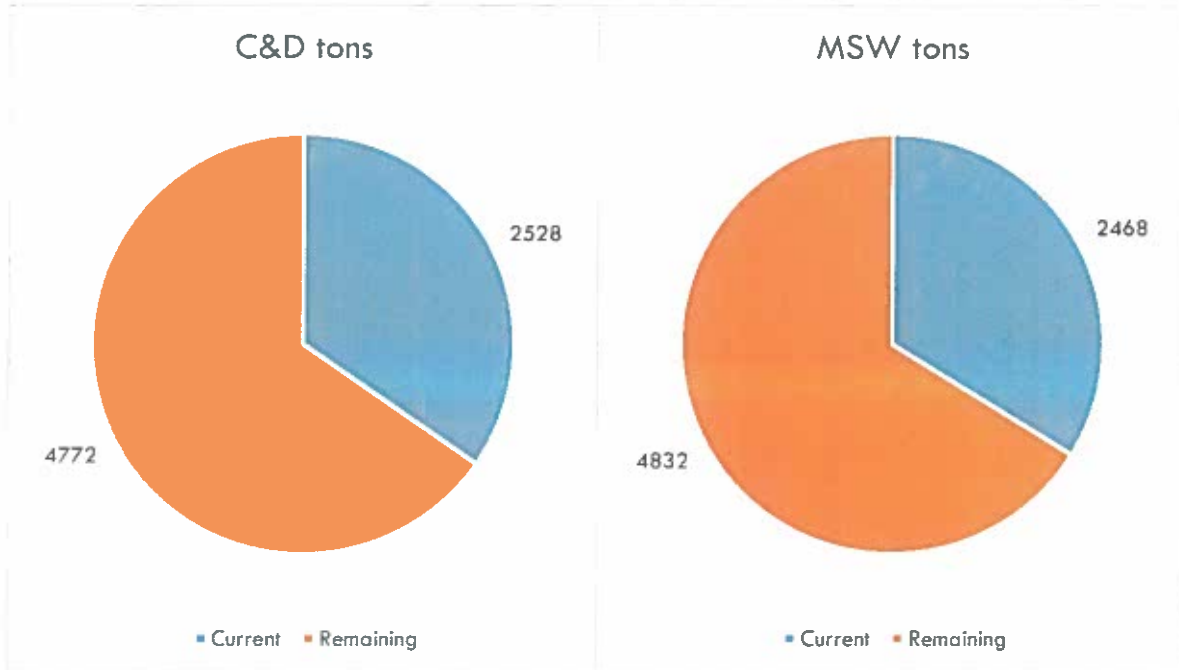
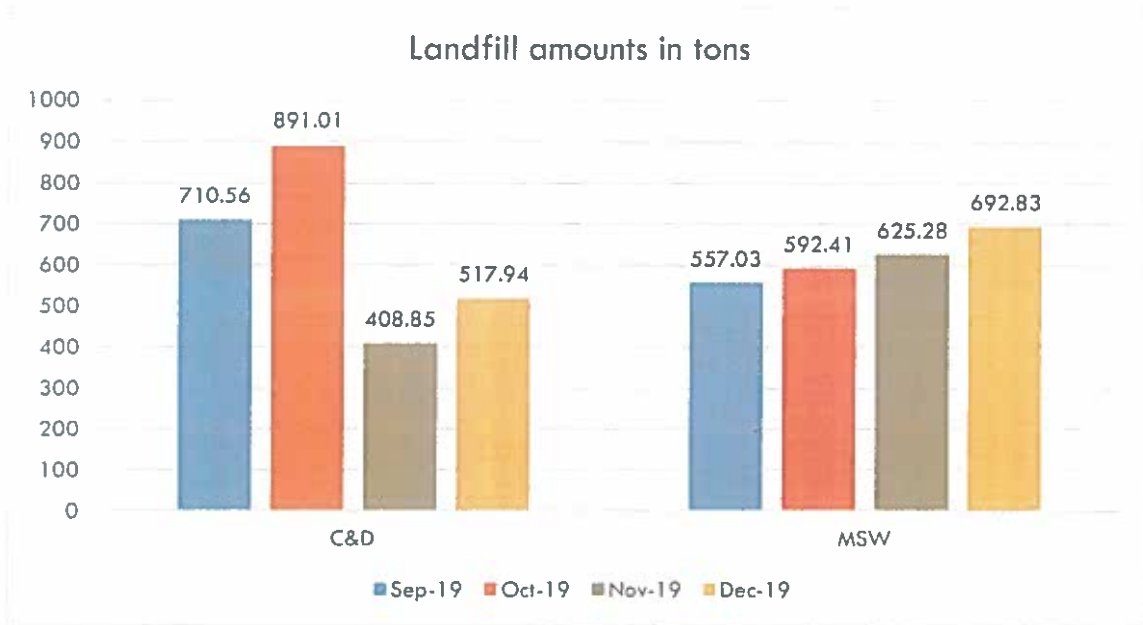
**Hal Flanders Recycling Center: FY 18-19**

<b>Material</b>	<b>Oct. 2019 – Dec. 2019 Drop Offs</b>
Mixed paper	1289
Newspaper	400
Plastic	1357
Cardboard	1154
Aluminum cans	991
Glass	1079
Tin	862
Brush	33
Scrap Metal	22
Bulky	6
Used Oil	26

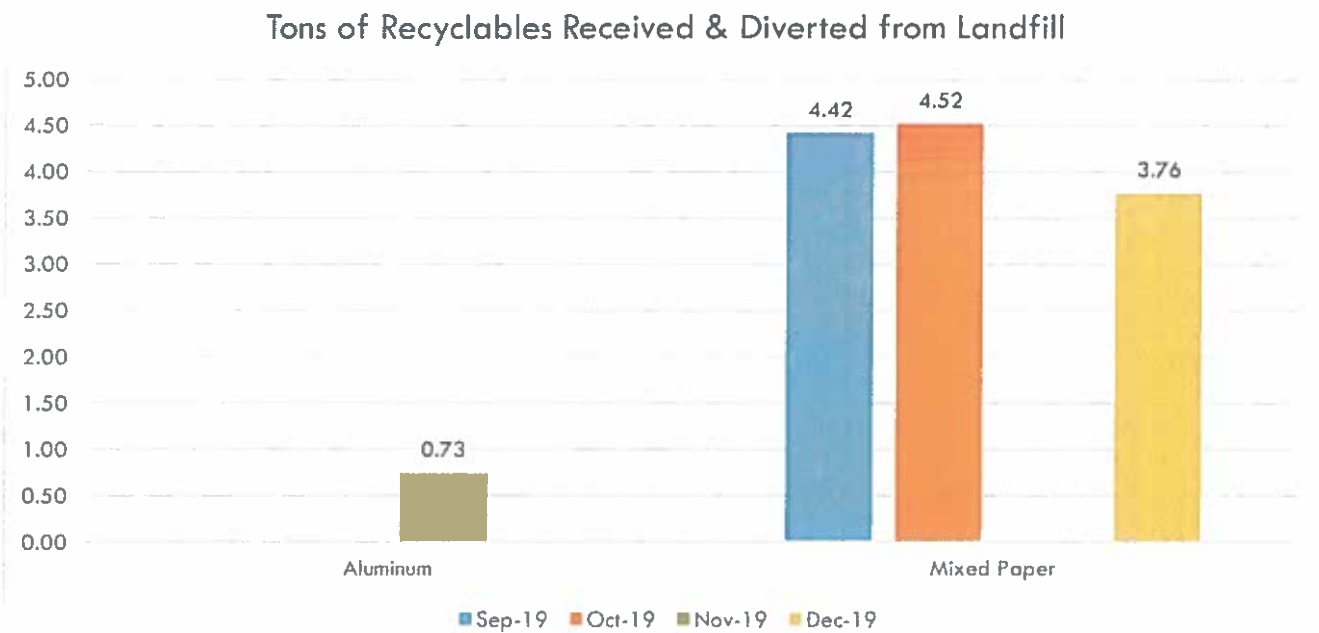
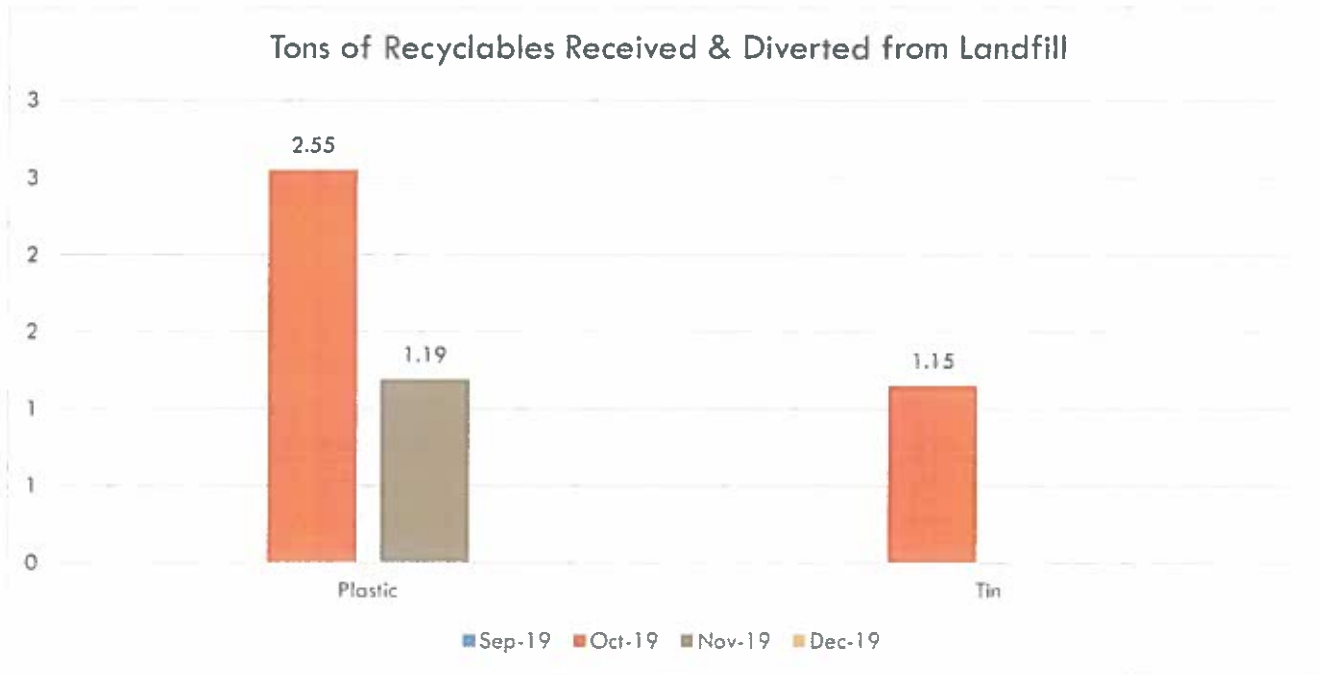
**Staffing: 2 Part time tech positions filled**

## City of Alpine Landfill:

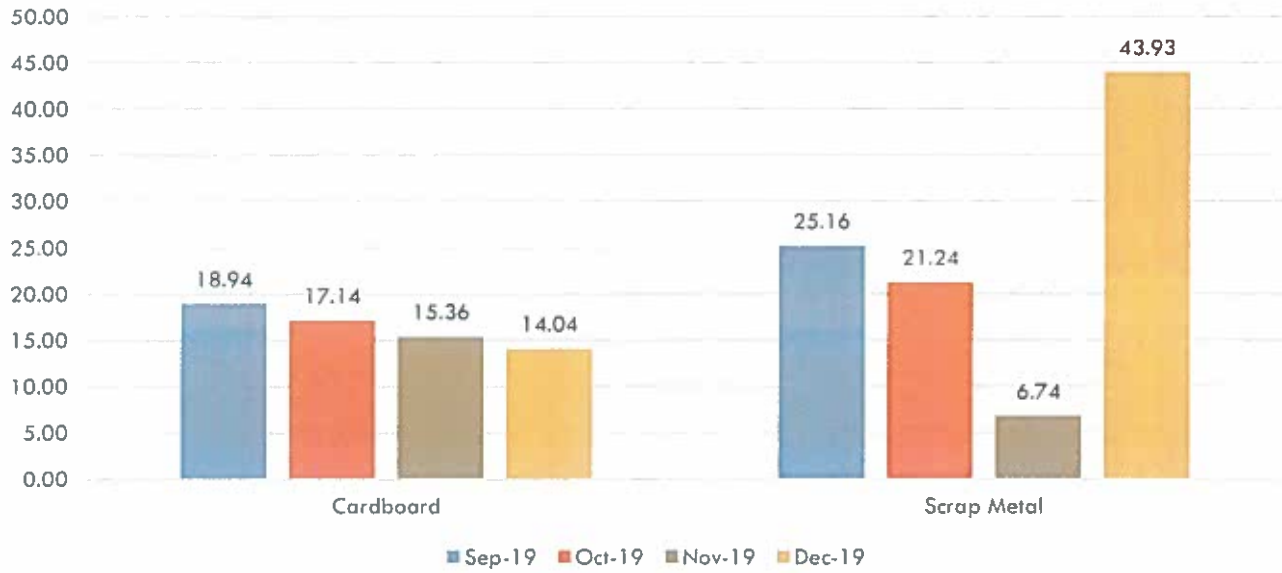
- C&D = construction and demolition
- MSW = municipal solid waste
- Yearly total capacity for each is 7300 tons.
- The yearly total begins on September 1 of each year.



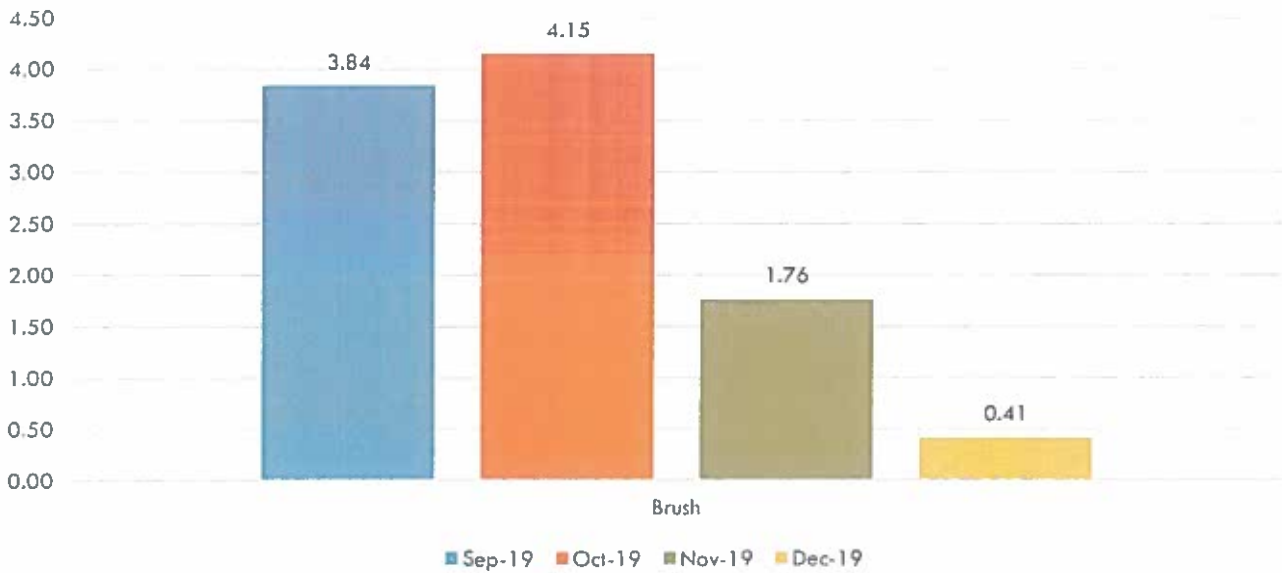
## Recycling received & diverted from landfill – including Hal Flanders contributions:

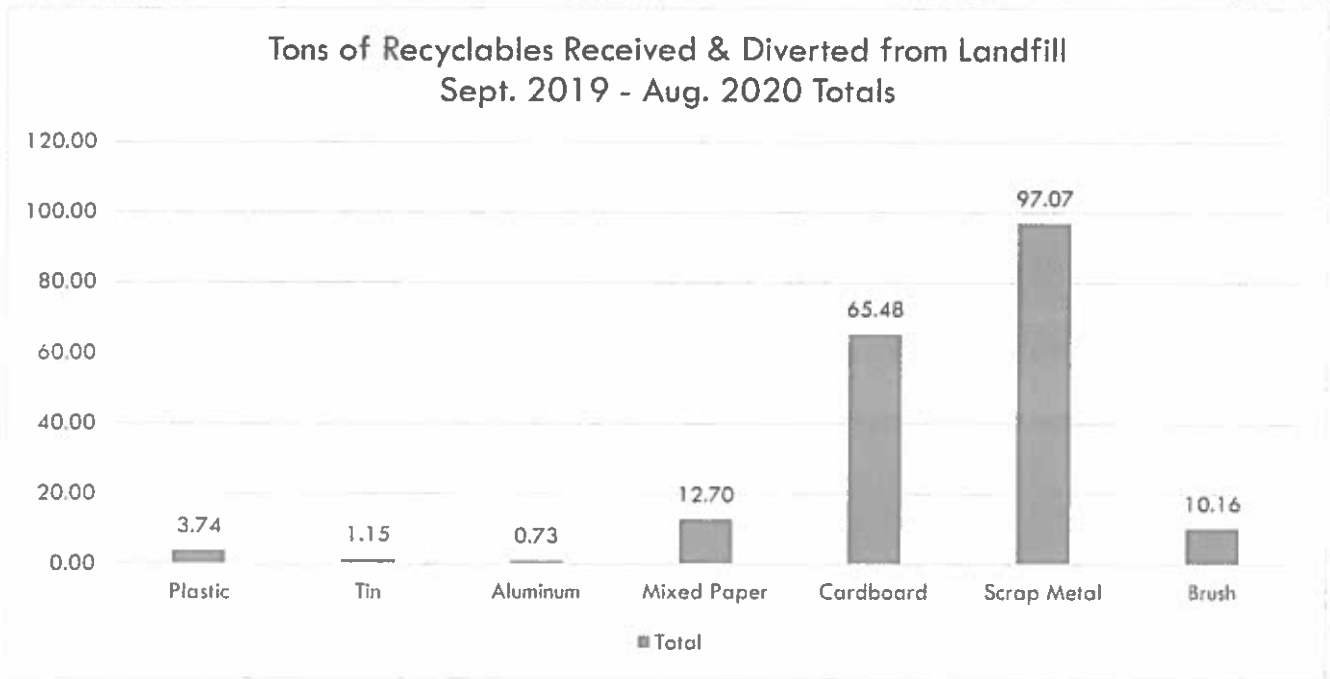


Tons of Recyclables Received & Diverted from Landfill



Tons of Recyclables Received & Diverted from Landfill





**Total Recycled**

**191.03 US Tons**

## Outline New water strategies to the Texas Water Development Board (TWDB) Regional Water Plan (Region E)

The city is working with local Scientists from the Far West Texas Water Planning Group, SRSU and from the area. With assistance from consultants from LGB-Guyton and Associates, the City of Alpine will submit two strategy proposals.

### **Project Overview**

City of Alpine – Conservation Strategy Concept:

- Provide a conceptual project description to the consultants/engineers
- Add new water strategies to the TWDB Far West Texas Water Plan to secure future funding for projects

Looking into two strategies for the plan

1. Reuse effluent City of Alpine - Waste Water Treatment Plant (TCEQ permit coming up for review Sept 2020 – Reword it to include these projects)
2. Delineate and Quantify Watersheds – looking at the amount of water draining into Alpine creek (Kokernot Park area). The purpose is to estimate how much water drains through area.
  - a. Fighting Buck
  - b. Hendrix

The objectives of both strategies are:

- To utilize all available water (surface and treated effluent) for restoration of Alpine Creek. To improve wild life habitat, and increase outdoor recreation in the area.
- Potential ASR (Aquifer Storage and Recovery)
- Landscape irrigation of the Country Club golf course, baseball fields, Kokernot Park (Pool, picnic areas), and Poets Grove.

### Water Catchment Proposed 1<sup>st</sup> Strategy

In the Chihuahuan desert of Trans-Pecos, Texas, water is a precious resource – it's a good year when annual rainfall reaches 17 inches. In Alpine, much of that rainfall is lost to runoff.

The city of Alpine sheds more runoff than it would if it were still native prairie. Combined with our high-intensity thunderstorms, greater runoff is contributed into nearby Alpine Creek, causing higher peak flooding. This prevents the creek from functioning properly as evidenced by the scoured, cut and straightened channel that exists today which must be armored with engineered banks. Additionally, runoff transports pollutants into the creek, eventually flowing into the Rio Grande. This is known as nonpoint-source pollution, and consists of automobile fluids, sediment, nitrogen, feces, and residual compounds from paints and plastics.

We propose constructing rainwater catchment basins at 3 locations around Kokernot Park (Figure 1) to reduce flooding. Impounding a large volume of water from the road will allow it time to infiltrate the soil, rather than rush directly into the creek. These basins will also be landscaped with water-efficient plants without tapping into the city's aquifer water for irrigation. Instead, the basins infiltrate water back into the aquifer.



Figure 1. Proposed Runoff Water Catchment Locations.

An additional benefit is the remediation of pollutants. Water from the streets is filled with everything from automotive fluids to pet feces. The proposed basins will capture these contaminants. The soil in

the basins will be alive with microbes that can break down much of these impurities. They are performing this service for us at no cost.

These catchments will also demonstrate how residents can reduce water use and cost by capturing rainwater and landscaping with water-efficient native plants. It demonstrates that they can beautify the landscape without using large volumes of aquifer-draining irrigation. Rainwater catchments support small oases and contribute to potential aquifer recharge.

The project also aims to address future water shortages. The tremendous drought of 2011 saw many water wells in the area go dry. A large percentage of municipal water supply currently goes to landscaping. With growing populations and a warming climate, this water supply will be subject to even more demand. This native landscaping is very resilient to natural drought and is extremely self-sustaining.

As with many towns in West Texas, the streets act as a storm water drainage system. A relatively small storm event often results in flooding. These water catchments take that liability and turn it into an asset. Table 1 shows the expected volume of water that will drain to each of the 3 proposed catchment locations. Figure 2 shows an estimate of the areas of hardscape that are impervious and will shed water.

<b>Point</b>	<b>Gallons (Average Year)</b>	<b>Gallons (Drought Year)</b>	<b>Acre-ft (Average Year)</b>	<b>Acre-ft (Drought Year)</b>
1	2,187,583	1,640,687	6.7	5.0
2	765,654	574,241	2.3	1.8
3	27,344,790	20,508,593	83.9	62.9

Table 1. Estimated total volume of water drained to each collection point in average and drought years.



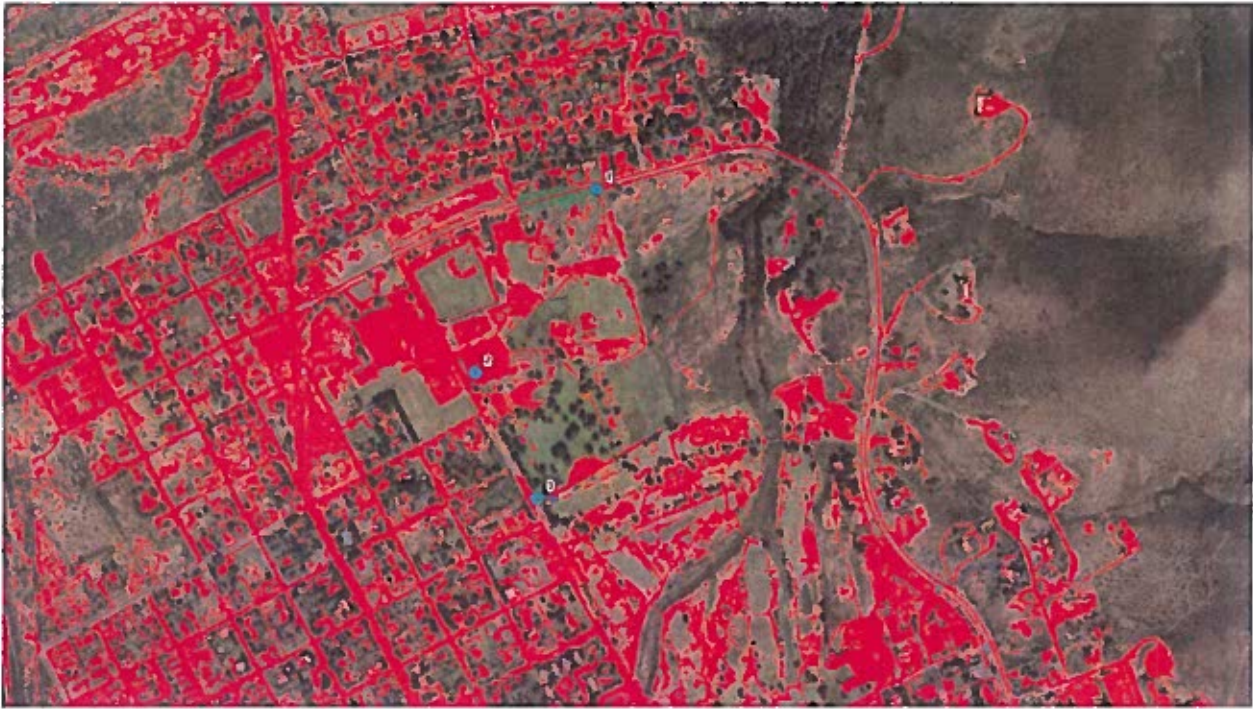


Figure 2. Map showing estimated amount of impervious surface in the watersheds of the catchment locations.

**Assumptions**

33% of the watershed area is impervious

66% of the watershed area is permeable

<0.25" rainfall event will not produce runoff

By removing small rainfall events, the average annual effective rainfall is 7.2"

80% of the water falling on impervious surfaces will run off

30% of the water falling on permeable surfaces will run off

A drought year is defined as 75% of average annual rainfall

A square foot of surface will shed 0.6 gallons per inch of rain

**Cost Estimate – Water catchment Strategy (1<sup>st</sup>)**

	Location 1	Location 2	Location 3
Equipment Operation	\$ 1,000.00	\$ 1,000.00	
Man Hours	\$ 2,400.00	\$ 1,600.00	\$ 1,000.00
Landscaping (trees)	\$ 2,000.00	\$ 1,000.00	
Seed	\$ 200.00	\$ 100.00	
Speed Bump			\$ 3,000.00
Materials	\$ 600.00	\$ 600.00	
<b>Total</b>	<b>\$ 6,200.00</b>	<b>\$ 4,300.00</b>	<b>\$ 4,000.00</b>

## **Proposed 2nd Strategy - Reuse of treated effluent – City of Alpine WWTP**

- *Golf Course Water Usage*
  - City Water
    - 2018 Total Consumption: 2,166,000 gal
    - 2019 Total Consumption: 1,367,000 gal
  - COA – WWTP effluent –
    - WWTP receives – Up to 400,000/day
    - Pipe line (4”) to Golf Course – 75,000/day (Aug. 2019)
  - Golf Course Water Well (52-43-312)
    - Unused
  - Ball Park Water Well (52-43-304)
    - Unused
- Amend/Approval TCEQ permit to include this strategy (September 2020)
- Modifications and additions to infrastructure and irrigation system

### **Pilot project location:**

Golf Course Area, Kokernot Park/lodge, Alpine Creek (Primary) 30°22'13.6"N 103°39'35.6" W  
Expanded locations for water re-use are expected as the full volume of treated water becomes available.

### **Requirements**

Approval of amendment to TCEQ Wastewater Permit

### **Proposed 2<sup>nd</sup> Strategy**

Reuse of treated effluent – City of Alpine WWTP

The City of Alpine will submit an amendment to the TCEQ Wastewater permit (WQ0014349001) to include the proposed plan to reuse the treated effluent. Currently the Wastewater Treatment Plant receives up to 400,000 gallons per day and discharges 75,000 gallons per day. At this time the WWTP treated effluent can irrigate the north section of the *project area* (Golf Course) (30°22'13.6"N 103°39'35.6"W) through a 4-inch pipeline that feeds a surface storage tank (Average 35,000 gal). Modifications and additions to the infrastructure are proposed. The project would include installation of a larger diameter delivery pipe and extension of the irrigation system to extend supply to the Southside of the Golf Course. An additional irrigation system is proposed to use the treated effluent to irrigate around the baseball fields, Kokernot Park (Pool, picnic areas), and Poets Grove, all located in the pilot project area. This would permit the city to reuse efficiently all the treated effluent available for irrigation, with the surplus supplied to Alpine Creek, enhancing bird habitat by establishing native trees and vegetation as well as providing a water feature for a nature trail along the creek between the golf course and the loop road. A hydrological analysis by Dr. Kevin Urbanczyk and his students at SRSU will explore the possibility of additionally using some of the treated effluent for Aquifer Storage Recovery (ASR).

The objectives of both strategies are:

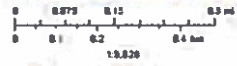
- To utilize all available water (surface and treated effluent) for restoration of Alpine Creek. To improve wild life habitat, and increase outdoor recreation in the area.
- Potential ASR
- Landscape irrigation of the Country Club golf course, baseball fields, Kokernot Park (Pool, picnic areas), and Poets Grove.

## Groundwater Data, Texas



**Texas Water Development Board**

TWOB Groundwater



December 3, 2019

This map is based on data provided by the TWOB and is not a warranty of the TWOB. The TWOB provides information for informational purposes only. The TWOB is not responsible for any errors or omissions in this map. The TWOB is not responsible for any damages or losses resulting from the use of this map. The TWOB is not responsible for any damages or losses resulting from the use of this map.

TEXAS WATER DEVELOPMENT BOARD



Treated Effluent Strategy (2 <sup>nd</sup> )		
Estimated cost		
1	In line Analyzer	15000
2	Second tank (refurbish)	15000
3	Pipe connections to golf course irrigation system	12000
4	Installation of secondary storage tank	20000
		62000
* Plus 20% Estimated engineer costs		12400
<b>Estimated Total</b>		<b>74400</b>

6. Public Hearings – None

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

- A. Approval of minutes from City Council meeting on January 7, 2020. (E. Zimmer, City Manager)
- B. Approve the Advisory Board & Commissions application/questionnaire. (E. Zimmer, City Manager)

City of Alpine  
Regular City Council Meeting  
Tuesday, January 07, 2020  
5:30 P.M.  
Minutes

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Dick Zimmer gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present. City Secretary, Cynthia Salas reported that the agenda was posted at 5:00 P.M. on December 27, 2019. City Manager, Erik Zimmer, City Attorney Rod Ponton, Director of Finance Megan Antrim, and Abel Hinojos were also present
3. Public Comments (limited to 3 minutes per person).
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) - None
5. Reports -
  - City Mayor’s Report – (A. Ramos, Mayor) – None
  - City Attorney’s Report - None
  - City Manager Report –
    - Brewster County / City of Alpine Interlocal Agreements
    - Property Development Updates
    - City Hall / Old City Hall Real Estate Use
    - City Investment Committee
  - City Staff Updates –
    - Report from Director of Finance Megan Antrim
    - Report from Utilities Director Scott Perry
    - Report from Chief of Police Chief Martin
6. Public Hearings –
  - Public Hearing to obtain citizen’s views and comments on Ordinance 2019-12-01, sale of property of 10,454 square feet (0.240 acres) of East Brown Avenue, Alpine, Texas (east of N. Harrison to street terminus). Legal description of 0.240 acres of land out of survey 101, Block 9, G.H. & S.A. RY. CO. Surveys, Brewster County, Texas, being a portion of unimproved Brown Ave Right-of-Way, City of Alpine Texas to Paul Tanksley, 802 N. Harrison.
  - Public Hearing to obtain citizen’s views and comments on Ordinance 2019-12-02 amending FY 2019-2020 Budget for the City of Alpine.
  - Public Hearing to obtain citizen’s views and comments on Ordinance 2019-12-03, an Ordinance of the City Council of the City of Alpine, Texas, amending Ordinance 2015-07-01 – City Council – Council Meeting Rules of Procedure; amending Chapter 23, City Council; Article II Rules of Procedure.

- Public Hearing to obtain citizen's views and comments on Ordinance 2019-12-04, an Ordinance, sale of property and rezoning from R-4 to C-1 for a Food Pantry. Legal description being all of Lots 6, 7, and 8 and the South 83.07 feet of Lot 3, 4, and 5, Block 34, Hancock Addition to Alpine South of Railway, according to the plat recorded in slot 112, plat records, Brewster County, Texas.
- Public Hearing to obtain citizen's views and comments on Ordinance 2019-12-05, an Ordinance amending City Ordinances Chapter 10, Section 118 and Section 10-60 amending these Ordinances as recommended by Animal Advisory Board.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

- A. Approval of minutes from City Council meeting on December 10, 2019. (E. Zimmer, City Manager)
- B. Approve Resolution 2020-01-02, a Resolution establishing an Order of General Election of Alpine, Texas. (E. Zimmer, City Manager)
- C. Approve the second and final reading of Ordinance 2019-12-01, sale of property of 10,454 square feet (0.240 acres) of East Brown Avenue, Alpine, Texas (east of N. Harrison to street terminus). Legal description of 0.240 acres of land out of survey 101, Block 9, G.H. & S.A. RY. CO. Surveys, Brewster County, Texas, being a portion of unimproved Brown Ave Right-of-Way, City of Alpine Texas to Paul Tanksley, 802 N. Harrison., (E. Zimmer, City Manager)
- D. Approve the second and final reading of Ordinance 2019-12-02 amending FY 2019-2020 Budget for the City of Alpine. (E. Zimmer, City Manager)
- E. Approve the second and final reading of Ordinance 2019-12-03, an Ordinance of the City Council of the City of Alpine, Texas, amending Ordinance 2015-07-01 – City Council – Council Meeting Rules of Procedure; amending Chapter 23, City Council; Article II Rules of Procedure. (E. Zimmer, City Manager)
- F. Approve the second and final reading of Ordinance 2019-12-04, an Ordinance of sale of property and rezoning from R-4 to C-1 for a Food Pantry. Legal description being all of Lots 6, 7, and 8 and the South 83.07 feet of Lot 3, 4, and 5, Block 34, Hancock Addition to Alpine South of Railway, according to the plat recorded in slot 112, plat records, Brewster County, Texas. (E. Zimmer, City Manager)
- G. Approve the first reading of Ordinance 2019-12-05, an Ordinance amending City Ordinances Chapter 10, Section 118 and Section 10-60 amending these Ordinances as recommended by Animal Advisory Board. (M. Curry, City Council)

Motion was made by Councilor Stephens, by Resolution 2020-01-01 to approve consent agenda as written and presented. Motion was seconded by Councilor Betty Fitzgerald. Motion unanimously carried.

8. Information or Discussion items – None

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to

citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on the first reading of Ordinance of 2020-01-01, sale of City land under the post office. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 20-01-02, to table the first reading of Ordinance 2020-01-01, sale of City land under the post office. Motion was seconded by Councilor Betty Fitzgerald. Motion unanimously carried.
  2. Discuss, consider, and take appropriate action amending Resolution 2019-10-07, requesting financial assistant from TxDot aviation division for improvements to the Alpine-Casparis Municipal Airport, naming TxDot the authorized agent for administration of such improvements, and authorizing the City Manager to execute the appropriate contracts and agreements on behalf of the City. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens to take action amending Resolution 2019-10-07, requesting financial assistant from TxDot aviation division for improvements to the Alpine-Casparis Municipal Airport in the value of \$97,000, naming TxDot the authorized agent for the administration of such improvements, and authorizing the City Manager to execute the appropriate contracts and agreements on behalf of the City. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
  3. Discuss, consider and take appropriate action of closure of multiple checking accounts at WTNB for the City of Alpine. (E. Zimmer, City Manager) - Motion was made by Councilor Stephens, by Resolution 2020-01-03 to take action of closure of multiple checking accounts at WTNB for the City of Alpine. Motion was seconded by Councilor Curry. Motion unanimously carried.
10. City Councilmember Comments and Answers – No discussion or action may take place.
11. Executive Session - Pursuant to Texas Government Code 551.071 (consultation with the City Attorney), and 551.704 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.074 (personnel matters).

12. Action – Executive Session – None

I certify that this notice was posted at 5:00 P.M. on December 27, 2019, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor



**Attest:**

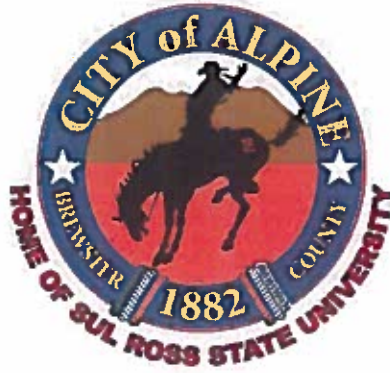
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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 5:00 P.M. on December 27, 2019, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Cynthia Salas, City Secretary



**CITY OF ALPINE  
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

How long have you been a resident of or involved with Alpine?: \_\_\_\_\_

Are you a qualified voter of the City of Alpine?: \_\_\_\_\_

Board or Commission you have interest in servicing on: \_\_\_\_\_

Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

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Please state why you wish to service the City of Alpine as a member of a board or commission:

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Do you currently, or have you in the past served the City of Alpine? Yes \_\_\_\_ No: \_\_\_\_

If yes, in what capacity? \_\_\_\_\_

How long? \_\_\_\_\_

Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine? Yes \_\_\_\_ No: \_\_\_\_

If yes, please explain: \_\_\_\_\_

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

8. Information or Discussion items – None

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on updating check signatories for all City of Alpine checking accounts. (E. Zimmer, City Manager)
2. Discuss, consider, and take appropriate action on amending Resolution 2019-06-02, for the City of Alpine to enter into an agreement with the Big Bend Parks and Recreation for Kids non-profit organization to accept and install equipment at the City of Alpine parks that the Big Bend Parks and Recreation for Kids donates to the City. (E. Zimmer, City Manager)
3. Discuss, consider, and take appropriate action on approving the Notice of General Election for the City of Alpine, May 2, 2020 election. (E. Zimmer, City Manager)

1. Discuss, consider, and take appropriate action on updating check signatories for all City of Alpine checking accounts. (E. Zimmer, City Manager)

**RESOLUTION NO. 2020-01-04**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, TO REQUIRE TWO SIGNATURES ON ALL CITY CHECKS AND AUTHORIZING THE CITY MANAGER AND CITY SECRETARY TO SERVE AS THE PRIMARY TWO SIGNATORIES, WITH THE CHIEF OF POLICE AND DIRECTOR OF UTILITIES TO SERVE AS ALTERNATES, IN CASE THE PRIMARIES ARE NOT AVAILABLE TO SIGN CHECKS.**

**WHEREAS, two signatures are required on all City of Alpine Checks; and**

**WHEREAS, the City Manager, Erik Zimmer, and the City Secretary, Cynthia Salas, serve the City as appointed City Administration staff, and will serve as the two primary signatories for all city checks; and**

**WHEREAS, the Chief of Police, Robert Martin, and the Director of Utilities, Scott Perry, will serve as the two alternate signatories, in the event the primary signatories are not available to sign checks.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**The City Council of the City of Alpine requires two signatures on all City Checks and authorizes the City Manager and City Secretary to sign all City Checks as the primary signatories and further authorizes the Chief of Police and Director of Utilities to sign all City Checks as the alternate signatories, in case the primary signatories are not available to sign checks. No other signatures will be authorized on any City checks. This Resolution supersedes all previous Resolutions concerning the signing of City Checks. This Resolution is effective immediately.**

\_\_\_\_\_  
Erik Zimmer, City Manager

\_\_\_\_\_  
Cynthia Salas, City Secretary

\_\_\_\_\_  
Robert Martin, Chief of Police

\_\_\_\_\_  
Scott Perry, Director of Utilities

**PASSED AND APPROVED** this 21<sup>st</sup> day of January, 2020.

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Andres "Andy" Ramos, Mayor

\_\_\_\_\_  
Cynthia Salas, City Secretary

2. Discuss, consider, and take appropriate action on amending Resolution 2019-06-02, for the City of Alpine to enter into an agreement with the Big Bend Parks and Recreation for Kids non-profit organization to accept and install equipment at the City of Alpine parks that the Big Bend Parks and Recreation for Kids donates to the City. (E. Zimmer, City Manager)



**RESOLUTION 2019-06-02**

RESOLUTION THAT THE CITY OF ALPINE ENTER INTO AN AGREEMENT WITH THE BIG BEND PARKS AND RECREATION FOR KIDS NON-PROFIT TO ACCEPT AND INSTALL EQUIPMENT AT THE CITY OF ALPINE PARKS THAT THE BIG BEND PARKS AND RECREATION FOR KIDS DONATES TO THE CITY.

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit was established for the purpose of providing equipment and making improvement for children at parks; and

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit works directly with the City of Alpine Parks Department to ensure that equipment they purchase will meet the needs of the community; and

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit does in fact purchase equipment specifically for donating to the City of Alpine to improve the parks, with the most recent purchase being sun shade structure; and

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit would like to have an agreement with the City of Alpine that assures them that equipment they purchase will be installed at the appropriate City park; and

**WHEREAS**, the City of Alpine, Texas is grateful for and willing to accept donations that improve City parks for the benefit of the many families and friends who utilize the parks; and

**WHEREAS**, the City of Alpine, Texas Parks Department personnel have the best knowledge and insight about placement and installation of equipment at the parks;

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ENTER INTO AN AGREEMENT WITH THE BIG BEND PARKS AND RECREATION FOR KIDS NON-PROFIT TO ENABLE ACCEPTANCE AND INSTALLATION OF EQUIPMENT BY THE CITY OF ALPINE PARKS DEPARTMENT, THAT THE BIG BEND PARKS AND RECREATION FOR KIDS DONATES TO THE CITY.**

**PASSED BY A MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ON JUNE 4, 2019.**



Andres "Andy" Ramos  
Mayor  
City of Alpine, Texas

Attest:



Cynthia Salas, City Secretary  
City of Alpine



The State of Texas  
City of Alpine

County of Brewster

**RESOLUTION 2019-06-02**

RESOLUTION THAT THE CITY OF ALPINE ENTER INTO AN AGREEMENT WITH THE BIG BEND PARKS AND RECREATION FOR KIDS NON-PROFIT TO ACCEPT AND INSTALL EQUIPMENT AT THE CITY OF ALPINE PARKS THAT THE BIG BEND PARKS AND RECREATION FOR KIDS DONATES TO THE CITY.

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit was established for the purpose of providing equipment and making improvement **for children** at parks; and

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit works directly with the City of Alpine Parks Department to ensure that equipment they purchase will meet the needs of the community; and

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit does in fact purchase equipment specifically for donating to the City of Alpine to improve the parks, with the most recent purchase being sun shade structure; and

**WHEREAS**, the Big Bend Parks and Recreation for Kids non-profit would like to have an agreement with the City of Alpine that assures them that equipment they purchase will be installed at the appropriate City park **within six months of delivery**; and

**WHEREAS**, the City of Alpine, Texas is grateful for and willing to accept donations that improve City parks for the benefit of the many families and friends who utilize the parks; and

**WHEREAS**, the City of Alpine, Texas Parks Department personnel have the best knowledge and insight about placement and installation of equipment at the parks;

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ENTER INTO AN AGREEMENT WITH THE BIG BEND PARKS AND RECREATION FOR KIDS NON-PROFIT TO ENABLE ACCEPTANCE AND INSTALLATION OF EQUIPMENT BY THE CITY OF ALPINE PARKS DEPARTMENT, THAT THE BIG BEND PARKS AND RECREATION FOR KIDS DONATES TO THE CITY.**

**PASSED BY A MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ON JUNE 4, 2019.**

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Andres "Andy" Ramos  
Mayor  
City of Alpine, Texas

Attest:

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Cynthia Salas, City Secretary  
City of Alpine

**RESOLUTION 2019-06-02**

**RESOLUTION THAT THE CITY OF ALPINE ENTER INTO AN AGREEMENT WITH THE BIG BEND PARKS AND RECREATION FOR KIDS NON-PROFIT TO ACCEPT AND INSTALL EQUIPMENT AT THE CITY OF ALPINE PARKS THAT THE BIG BEND PARKS AND RECREATION FOR KIDS DONATES TO THE CITY.**

**WHEREAS, the Big Bend Parks and Recreation for Kids non-profit was established for the purpose of providing equipment and making improvement at parks; and**

**WHEREAS, the Big Bend Parks and Recreation for Kids non-profit works directly with the City of Alpine Parks Department to ensure that equipment they purchase will meet the needs of the community; and**

**WHEREAS, the Big Bend Parks and Recreation for Kids non-profit does in fact purchase equipment specifically for donating to the City of Alpine to improve the parks, with the most recent purchase being sun shade structure; and**

**WHEREAS, the Big Bend Parks and Recreation for Kids non-profit would like to have an agreement with the City of Alpine that assures them that equipment they purchase will be installed at the appropriate City park within six months of delivery; and**

**WHEREAS, the City of Alpine, Texas is grateful for and willing to accept donations that improve City parks for the benefit of the many families and friends who utilize the parks; and**

**WHEREAS, the City of Alpine, Texas Parks Department personnel have the best knowledge and insight about placement and installation of equipment at the parks;**

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ENTER INTO AN AGREEMENT WITH THE BIG BEND PARKS AND RECREATION FOR KIDS NON-PROFIT TO ENABLE ACCEPTANCE AND INSTALLATION OF EQUIPMENT BY THE CITY OF ALPINE PARKS DEPARTMENT, THAT THE BIG BEND PARKS AND RECREATION FOR KIDS DONATES TO THE CITY.**

**PASSED BY A MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ON JANUARY 21, 2020.**

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Andres "Andy" Ramos  
Mayor  
City of Alpine, Texas

Attest:

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Cynthia Salas, City Secretary  
City of Alpine

3. Discuss, consider, and take appropriate action on approving the Notice of General Election for the City of Alpine, May 2, 2020 election. (E. Zimmer, City Manager)

**NOTICE OF GENERAL ELECTION  
(AVISO DE ELECCION GENERAL)**

To the registered voters of the City of Alpine, Texas:

*(A los votantes registrados del Condado de Brewster, Texas)*

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., May 2 2020, for voting in a general election to elect City of Alpine, Mayor, City Councilmember Ward 2, City Councilmember Ward 4.

*(Notifíquese por la presente, que las casillas electorales citadas abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 2 de Mayo de 2020 para votar en la Elección General para elegir Mayor, Concejal Del Distrito 2, Concejal Del Distrito 4)*

**On Election Day, voters must vote in their precinct where registered to vote.**

*(El Día de Elección, los votantes deberán votar en su precinto donde están inscritos para votar.)*

Location of Election Day Polling Places Include Name of Building and Address <i>(Ubicación de las casillas electorales el Día de Elección) (Incluir Nombre del Edificio y Dirección)</i>	Ward Number(s) <i>(Número de precinto)</i>
Alpine City Council Chambers - 803 West Holland, Alpine, TX 79830	Mayor
Alpine City Council Chambers - 803 West Holland, Alpine, TX 79830	Ward 2
Alpine City Council Chambers - 803 West Holland, Alpine, TX 79830	Ward 4

**For early voting, a voter may vote at any of the locations listed below:**

*(Para Votación Adelantada, los votantes podrán votar en cualquiera de las ubicaciones nombradas abajo.)*

Locations for Early Voting Polling Places Include Name of Building and Address <i>(Ubicación de las casillas electorales de votación adelantada) (Incluir Nombre del Edificio y Dirección)</i>	Days and Hours of Operation <i>Días y Horas Hábiles</i>
Alpine City Council Chambers – 803 West Holland, Alpine, TX 79830	April 20, 2020 and April 28, 2020 7:00am to 7:00pm
	April 21, 22, 23, 24, and 27, 2020 8:00am to 5:00pm

Applications for ballot by mail shall be mailed to:

*(Las solicitudes para boletas de votación adelantada por correo deberán enviarse a:)*

Cynthia Salas

\_\_\_\_\_  
(Name of Early Voting Clerk)

*(Nombre del Secretario de la Votación Adelantada)*

100 N. 13<sup>th</sup> St.

\_\_\_\_\_  
(Address) *(Dirección)*

Alpine, Texas

\_\_\_\_\_  
(City) *(Ciudad)*

79830

\_\_\_\_\_  
(Zip Code) *(Código Postal)*

Applications for ballots by mail must be received no later than the close of business on: April 17, 2020  
*(Las solicitudes para boletas de votación adelantada por correo deberán recibirse para el fin de las horas de negocio el:17 de Abril)*

Issued this the 21<sup>st</sup> day of January, 2020.  
*(Emitida este día\_21<sup>st</sup> de Enero, 2020.)*

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Signature of Mayor (*Firma del Mayor*)