

City of Alpine
Regular City Council Meeting
Tuesday, February 20, 2024
Minutes

1. **Call to Order & Pledge of Allegiance** – Mayor Pro Tem Stephens called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Pro Tem Stephens led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Councilor Judy Stokes, *Ward 1*
Councilor Darin Nance, *Ward 3*
Councilor Martin Sandate, *Ward 4*
Councilor Rick Stephens, *Mayor Pro Tem*

City Staff and Stakeholders Present:

Megan Antrim, *City Manager*
Geoffrey R. Calderon, *City Secretary*
Joey Delgado, *City Attorney*
Abel Hinojos, *Airport Supervisor*

City Council Members Present Virtually:

Catherine Eaves, *Mayor*

Others Present: Approximately 3 other attendees.

Not Present:

Councilor Chris Rodriguez, *Ward 2*

Mayor Pro Tem Stephens announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on Friday, February 16, 2024.

3. **Public Comments** – (limited to 3 minutes per person) – None.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report –

1. Department of Defense.
2. Recycling Center Mulcher.
3. TxDOT Railroad Bridge Study.
4. Airport Layout Plan.

City Staff Updates – None.

6. **Public Hearings** –

Open (5:42 P.M.)

Minutes: 02-20-2024

Approved: 03-05-2024

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-02-02, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance to the Alpine Code of Ordinances; Amending the city zoning ordinance to provide for regulations in the M-1 – Industrial District Zone; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance.

Close (5:42 P.M.)

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of February 6, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of Fiscal Year 2023 - 2024 1st Quarter Investment Report. (M. Antrim, City Manager)

RESOLUTION 2024-02-19: On a motion by Councilor Stokes and seconded by Councilor Sandate to approve the consent agenda as written, the City Council unanimously adopted the motion.

8. **Information or Discussion items** –

1. Chapter 23 Review. (M. Antrim, City Manager)
2. Discuss the Operation Lone Star Grant. (J. Stokes, City Council)
3. Discuss Alpine Country Club Estates (ACCE) Roads including options, actions, and schedule for ensuring that ACCE roads are repaired. (R. Stephens, City Council)
4. Discuss the pending list of priorities and provide feedback to the City Manager on council priorities. (R. Stephens, City Council)
5. Discuss tentative workshop schedule. (M. Antrim, City Manager)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Approve the second and final reading of Ordinance 2024-02-02, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance to the Alpine Code of Ordinances; Amending the city zoning ordinance to provide for regulations in the M-1 – Industrial District Zone; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance. (M. Antrim, City Manager)

RESOLUTION 2024-02-20: On a motion by Councilor Stokes and seconded by Councilor Sandate to approve the second and final reading of Ordinance 2024-02-02, the City Council adopted the motion 3 to 0.

Minutes: 02-20-2024

Approved: 03-05-2024

2. Approve Lance, Soll & Lunghard, LLP (LSL) Proposal for Professional Services: Accounting and Consulting; not to exceed \$70,000 for fiscal year 2023-2024. (M. Antrim, City Manager)

RESOLUTION 2024-02-21: On a motion by Councilor Stokes and seconded by Councilor Sandate to approve Lance, Soll, & Lunghard, LLP Proposal for Professional Services, the City Council adopted the motion 3 to 0.

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

RESOLUTION 2024-02-22: On a motion by Councilor Stokes and seconded by Councilor Sandate to move into executive session, the City Council adopted the motion 3 to 0. **(6:46 P.M.)**

Mayor Pro Tem Rick Stephens called a 5-minute recess. (6:46 P.M.)

The meeting resumed. (6:51 P.M.)

11. Executive Session –

Personnel Matters § 551.074, Texas Government Code

1. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Utility Manager. (M. Antrim, City Manager)

Consultation with Attorney § 551.071, Texas Government Code

1. City Attorney Update:
 - a. Discuss Customs and Border Protection Hangar Lease Renewal.
 - b. Discuss Pending Public Information Requests and Attorney General Responses.
 - c. Discuss City Council Members Qualifications.
 - d. Discuss legal aspects of the City changing to a Municipal Court of Record.
 - e. Discuss issues with non-conformance and operation of an unrecognized mobile home park in the Northwest portion of Alpine, widely known as "Frontier Village."
 - f. Discuss the process for the sale/distribution of city property that is abandoned or no longer needed by the City.(M. Antrim, City Manager)

12. Action – Executive Session –

RESOLUTION 2024-02-23: On a motion by Councilor Stokes and seconded by Councilor Sandate to move into regular session, the City Council unanimously adopted the motion. **(8:10 P.M.)**

Minutes: 02-20-2024

Approved: 03-05-2024

1. Action, if any, concerning any of the matters listed in executive session. (M. Antrim, City Manager)

RESOLUTION 2024-02-24: Councilor Stokes moved to supplement Johnny Marquez’s salary by \$1,250 per month effective February 7, 2024 for the next 6 months because of his additional responsibility as Interim Director of Utilities and to make sure that the Council discuss with the City Manager actions to find a full-time Director of Utilities consistent with the City’s needs. Councilor Sandate seconded the motion. The Council voted to adopt the motion 3-0.

There being no further business, the meeting was adjourned by Mayor Pro Tem Stephens.

13. Adjourn. (8:10 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, *Mayor*

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, February 16, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL OF OFFICE,
this _____ day of _____ 2024.

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

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