

City of Alpine
Regular City Council Meeting
Tuesday, April 4, 2023
Minutes

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Sara Tandy
Councilor Martin Sandate

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Rod Ponton, City Attorney
Darrell Losoya, Chief of Police

Not Present:

Councilor Chris Rodriguez

Citizens Present:

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on March 31, 2023.

3. **Public Comments** – (limited to 3 minutes per person) –

- Chris Ruggia, Ward 3, addressed the City Council regarding the Dark Skies proclamation.

4. **Presentations, Recognitions, and Proclamations** –

1. Proclamation of Alpine Safe Digging Month.

The Proclamation for Alpine Safe Digging Month was presented by the Mayor and was accepted by City Manager, Megan Antrim.

2. Dark-Sky Week Proclamation.

The Proclamation for Dark-Sky Week was presented by Councilor Judy Stokes and accepted by Laura Gold, Stephen Hummel, Shawna Graves & Karen Cantrell.

3. National Public Safety Telecommunications Week.

The Proclamation for National Public Safety Telecommunications Week was presented by the Chief of Police, Darrell Losoya, and was accepted by the members Alpine Dispatch Team.

4. National Animal Care and Control Appreciation Week.

The Proclamation for National Animal Care and Control Appreciation Week was presented by City Manager, Megan Antrim, and accepted by Animal Services Team Members: Jennifer Stewart and Charles Fox.

5. Honoring Jerry Johnson.

The Proclamation Honoring Jerry Johnson was presented by the City Attorney, Rod Ponton, and was accepted by Sheila Johnson and Hailey Johnson Muniz.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report

1. Tony Gonzales – Community Grant.
2. Alpine Nonprofits – there is one for everyone.

City Attorney Report –

1. TDS.
2. Sunny Glen Wells.
3. Holguin Update.
4. American Electric Power (AEP).
5. Brewster County Interlocal / Alpine Volunteer Fire Department.
6. Disannexation Process.

City Manager Report –

1. Congressman Gonzales' Community Projects Funding.
2. Audit Update – Special / Called Meeting.
3. Legislative Update.
4. Airport Lighting Project Update.
5. Strategic Planning – Next Steps.
6. FY 2023-2024 Budget.

City Staff Updates – None.

6. **Public Hearings** – Open (6:30 P.M.)

1. Public Hearing to obtain citizen views and views regarding the second and final reading of Ordinance 2023-03-01, an ordinance providing for parking controls in the 100 Block of West Gallego Avenue and the 400 Block of South 5th Street.

Public Comments: Margarita Ybarra, Ward 2.

2. Public Hearing to obtain citizen views and comments on Short Term Rental Special Use Permit Applications.

Public Comments: None.

Close (6:33 P.M.)

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be

withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of March 7, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of March 21, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
3. Approval of the appointment of Joanna Laxton to the Place 5 position on the Planning & Zoning Commission. (J. Johnson, City Council)
4. Approval of the appointment of Larry Nichols to the Place 3 (Arts & Historic) position on the Planning & Zoning Commission. (J. Stokes, City Council)
5. Approval of Short Term Rental Special Use Permit for 902 N. 6th Street. The record property owners are Andrew Willis and Holly Ammerman. (G. Calderon, City Secretary)
6. Approval of February 2023 City Attorney Invoice. (M. Antrim, City Manager)

City Manager, Megan Antrim, requested that Consent Agenda item no. 4 be discussed separately out of the regular sequence of the Consent Agenda.

RESOLUTION 2023-04-02: On a motion by Councilor Stokes and seconded by Councilor Tandy to approve the consent agenda except item no. 4, the City Council unanimously voted to adopt the motion.

Mayor Eaves called a 5-Minute recess. (6:36 P.M.)

8. Information or Discussion items –

1. Emergent Air Quarterly Report. (M. Antrim, City Manager)

Walter Kuykendall, Program Director, presented the quarterly report to the City Council.

2. Alpine Volunteer Fire Department Report by Fire Chief, Andrew Pierce. (M. Antrim, City Manager)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items are limited to 10 per meeting.) –

1. Approve the second and final reading of Ordinance 2023-03-01, an ordinance providing for parking controls in the 100 Block of West Gallego Avenue and the 400 Block of South 5th Street. (M. Antrim, City Manager)

RESOLUTION 2023-04-03: On a motion by Councilor Sandate and seconded by Councilor Stokes to approve the second and final reading of Ordinance 2023-03-01, the City Council unanimously voted to adopt the motion.

2. Approve the first reading of Ordinance 2023-03-02, an ordinance authorizing the vacation, abandonment, and sale of approximately 0.057 acres of City property, being a portion within Lot 4 within W. Brown Right of Way, Block G4, Gillis 2nd Addition to the City of Alpine; Authorizing the City Manager to execute a Deed without Warranty; Directing that funds from the sale of the City's interest be deposited in the general fund for the purpose of street improvements; Providing for Terms and Conditions of such thereof. (M. Antrim, City Manager)

RESOLUTION 2023-04-04: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously opposed the motion. The motion failed.

RESOLUTION 2023-04-05: On a motion by Councilor Stokes seconded by Councilor Tandy to table the item, the City Council unanimously voted to adopt the motion.

3. Approve Resolution 2023-03-17, a resolution establishing the official City of Alpine Donation Policy. (M. Antrim, City Manager)

RESOLUTION 2023-04-06: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

4. Approve Resolution 2023-04-01, a resolution acknowledging the critical purchase of a rectifier for the Gas Department. (M. Antrim, City Manager)

RESOLUTION 2023-04-07: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

5. Approve Order 2023-03-04, an order approving the May 6, 2023 Joint Election Agreement between the City of Alpine and Alpine ISD. (G. Calderon, City Secretary)

RESOLUTION 2023-04-08: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

6. Approve Order 2023-03-05, an order appointing and setting the rate of pay for election officials, setting the number of election workers, and designating the Early Voting Ballot Board for the May 6, 2023 General Election. (G. Calderon, City Secretary)

RESOLUTION 2023-04-09: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

7. Approve bid proposals from Capitol Aggregates for Grade 5 Rock and Jarratt Dirt Work and Paving for Grade 4 Rock and Base Material for RFP 2023-03-02 – Road Materials. (M. Antrim, City Manager)

RESOLUTION 2023-04-10: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

8. Approve Letter of Support for Rio Grande Council of Governments Fiscal Year 24 Community Projects - Interoperable Emergency Radio Infrastructure. (M. Antrim, City Manager)

RESOLUTION 2023-04-11: On a motion by Councilor Tandy and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

10. City Council Member Comments and Answers – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

RESOLUTION 2023-04-12: On a motion by Councilor Tandy and seconded by Councilor Sandate to recess into executive session, the City Council unanimously voted to adopt the motion. **(7:29 P.M.)**

Mayor Eaves called a 5-minute recess. (7:29 P.M.)

RESOLUTION 2023-04-13: On a motion by Councilor Tandy and seconded by Councilor Sandate to recess into executive session, the City Council unanimously voted to adopt the motion. **(7:29 P.M.)**

RESOLUTION 2023-04-14: On a motion by Councilor Tandy and seconded by Councilor Sandate to move into regular session, the City Council unanimously voted to adopt the motion. **(8:34 P.M.)**

RESOLUTION 2023-04-15: On a motion by Councilor Tandy and seconded by Councilor Sandate to extend the meeting past the 9:00 P.M. deadline, the City Council unanimously voted to adopt the motion.

RESOLUTION 2023-04-16: On a motion by Councilor Tandy seconded by Councilor Sandate to move into executive session, the City Council unanimously voted to adopt the motion. **(8:34 P.M.)**

11. Executive Session –

Personnel Matters § 551.074, Texas Government Code

1. Conduct the annual performance evaluation of the City Secretary. (S. Tandy, City Council)
2. Continue the discussion regarding City Council expectations for the City Manager during the upcoming year and discuss a salary adjustment. (S. Tandy, City Council)

Consultation with Attorney § 551.071, Texas Government Code

1. Consultation with the City Attorney regarding the Texas Disposal Systems contract review. (M. Antrim, City Manager)
2. Consultation with the City Attorney regarding the proposed American Electric Power (AEP) Franchise Agreement. (M. Antrim, City Manager)

12. Action – Executive Session –

RESOLUTION 2023-04-17: On a motion by Councilor Tandy and seconded by Councilor Sandate to move into regular session, the City Council unanimously voted to adopt the motion. **(9:46 P.M.)**

1. Action, if any, concerning the annual performance evaluation of the City Secretary. (S. Tandy, City Council)

RESOLUTION 2023-04-18: On a motion by Councilor Stokes and seconded by Councilor Sandate to update Geo's job description to include an additional title of Chief Governance Officer (City Secretary / Chief Governance Officer) and to set his pay as of 4/2/23 to \$2,692.31 per pay period, or \$70,000 annually, the City Council unanimously voted to adopt the motion.

2. Action, if any, concerning City Council expectations for the City Manager for the upcoming year and a salary adjustment. (S. Tandy, City Council)

RESOLUTION 2023-04-19: Councilor Tandy moved to approve the following expectations: Actively pursue a new software system for the city, develop an employee retention plan, work on updating the Charter, and continue to be as transparent and responsible. Effective 4/2/23 pay period, the council will compensate the City Manager \$150,000 annually. The motion was seconded by Councilor Sandate and the City Council unanimously voted to adopt the motion.

RESOLUTION 2023-04-20: On a motion by Councilor Tandy and seconded by Councilor Sandate to adjourn, the meeting was adjourned.

13. Adjourn. (9:49 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on March 31, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

Geoffrey R. Calderon, City Secretary