

City of Alpine
Regular City Council Meeting
Tuesday, May 7, 2019
5:30 P.M.
Minutes

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Virginia Knab gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Fitzgerald, Councilor Escovedo, and Councilor Stephens and Mayor Ramos were present. City Secretary, Cynthia Salas reported that the agenda was posted at 4:00 P.M. on May 3, 2019. City Manager, Jessica Garza, Megan Antrim, Abel Hinojos were also present.
3. Presentations, recognitions and proclamations – (A. Ramos, Mayor) –
 1. Happy May Birthdays
 - Geo Calderon
 - Lorene Villanueva
 - Darrell Losoya
 - Andrew Chavez

4. Reports –

City Mayor's Report – (A. Ramos, Mayor) –

1. Update on US 67 Bus Tour #3

City Manager Report – None

City Staff Updates –

- A. Quarterly Report – Police Dept. / Animal Control by Chief Scown
- B. Quarterly Report – 1st and 2nd Quarter Investment Report by Director of Finance Megan Antrim.
- C. Monthly Report – October through March Monthly Revenue/Expense Report by Director of Finance Megan Antrim.

5. Public Hearings – None

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of minutes from City Council meeting on April 16, 2019. (J. Garza, City Manager)
2. Approval of minutes from Special City Council meeting on April 24, 2019. (J. Garza, City Manager)

Motion was made by Councilor Curry, by Resolution 2019-05-03 to approve the consent agenda as written. Motion was seconded by Councilor Olivas. Motion unanimously carried.

7. Information or Discussion items –

1. Update of the Park Master Plan by Kirsten Moody, Chair of Parks & Recreation Board. (R. Stephens, City Council)
2. Quarterly Report – Alpine Fire Dept. by Assistant Fire Chief Mike Scudder.
3. City Manager provide the status and update on actions to ensure that budget or average billing for gas and water services will be in place no later than May 31, 2019. (R. Stephens, City Council)
4. City Manager provide the plan and schedule for improving and maintaining Alpine City streets using FY 2018/2019 budget funding that taking into account KSA road study and the Water/Wastewater study and the lead times necessary for procurement of material, lead times for issuance of a request for proposal and response times the proposed plan, and the typical weather pattern in Alpine. (R. Stephens, City Council)
5. City Manager provide City Council with the status of employee staffing against the approved organization chart, to include the plan for a number of key positions that have not been filled, including the Public Works and Public Utilities Director positions. (R. Stephens, City Council)
6. City Manager provide an update on the City fee schedules. (R. Stephens, City Council)

8. Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment—limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take action to approve an interlocal agreement for Joint Use Facilities with Sul Ross State University for the purpose of creating practice baseball fields. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-04 to approve an interlocal agreement for Joint Use Facilities with Sul Ross State University for the purpose of creating practice baseball fields with an effective date of May 7, 2019. Motion seconded by Councilor Fitzgerald. Motion unanimously carried.
2. Discuss, consider, and take action to approve the 2019 Budget Calendar. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-05 to approve the 2019 Budget Calendar. Motion was seconded by Councilor Olivas. Motion unanimously carried.
3. Discuss, consider, and take action on Resolution 2019-05-01 regarding budget billing for gas and water utility customers of the City. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-01 regarding budget billing for gas and water utility customers of the City. Motion was seconded by Councilor Fitzgerald. Motion unanimously carried.
4. Discuss, consider, and take action on Resolution 2019-05-02 authorizing intervention in AEP Texas INC's requesting rate change proceeding before the Commission;

approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities rate case expense, finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel. (J. Garza, City Manager) – Motion was made by Councilor Stephens, by Resolution 2019-05-02 authorizing intervention in AEP Texas, INC's requested rate change proceeding before the Commission; approving cooperation with the cities served by AEP Texas; hiring Lloyd Gosselink Attorneys and Consulting Services to negotiate with the company and direct any necessary litigation and appeals; requiring reimbursement of cities rate case expense, finding that the meeting at which this Resolution is passed is open to the public as required by law; requiring notice of this Resolution to the company and legal counsel. Motion was seconded by Councilor Escovedo. Motion carried unanimously.

5. Discuss, consider, and take action to approve a request by Vic Horn at 606 E. Brown and 809 E. Phelps Street to install a concrete curb along the properties to detour water from the rain from flooding properties. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-06 to approve a request by Vic Horn at 606 E. Brown and 809 E. Phelps Street to install a concrete curb along the properties to detour water from the rain from flooding properties. Motion was seconded by Councilor Curry. Motion carried unanimously.
6. Discuss, consider, and take action regarding airport related fees. (R. Stephens, City Council) – Motion was carried by Councilor Stephens, by Resolution 2019-05-07 to take action regarding airport related fees. Motion was seconded by Councilor Olivas. Motion unanimously carried.

9. Councilmember Comments and Answers – No discussion or action may take place. – Individual Council member comments are available by request.

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Fitzgerald – No comment

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

10. Executive Session – Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Motion was made by Councilor Stephens, by Resolution 2019-05-08 to go into executive session. Motion was seconded by Councilor Escovedo. Motion unanimously carried. (8:00pm)

1. Discuss the duties of the City Manager. (R. Stephens, City Council)
2. Deliberation regarding Personnel Review and discuss the annual performance assessment and evaluation of the City Manager. (R. Stephens, City Council)
3. Deliberate regarding actions that the City Council should take relative to review of

Council minutes: 05-07-2019

Approved: 05-21-2019

employee personnel matters. (R. Stephens, City Council)

4. Consultation with City Attorney concerning contemplated claim against the City under employee benefits agreement. (R. Stephens, City Council / M. McKamie, City Attorney)
5. Deliberate directing and authorizing the City Attorney to serve as liaison with TML Health Benefits and other providers, and to conduct such reviews, studies and inquiries as necessary to assist in obtaining quotes and coverage options for the City's employee health benefits program for the upcoming year. (R. Stephens, City Council)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Section 551.071 (consultation with attorney), 551.074 (personnel matters)

11. Action – Executive Session –

Motion was made by Councilor Stephens, by Resolution 2019-05-09 to end executive session. Motion was made by seconded by Councilor Escovedo. Motion unanimously carried. (8:55 pm)

Motion was made by Councilor Stephens, by Resolution 2019-05-10 that City Council extend its meeting beyond the 9:00pm time-limited set by Ordinance. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:56pm)

1. Discuss, consider, and take appropriate actions relative to the duties of the City Manager. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-11 to take no action. Motion was seconded by Councilor Curry. Motion unanimously carried.
2. Discuss, consider, and take appropriate actions regarding Personnel Review and discuss the annual performance assessment and evaluation of the .(R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-12 proposed that given the action to edit the Performance Improvement Plan that Council finalize the document for presentation at the May 21, 2019 meeting. Motion was seconded by Councilor Curry. Motion unanimously carried.
3. Discuss, consider, and take appropriate actions that the City Council should take relative to review of employee personnel matters. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-13 proposed that City Council direct the City Attorney to take action to prepare a document for City Council approval so Council is able to appropriately review employee personal matters that may involve the City Manager. Motion was seconded by Council Escovedo. Motion unanimously carried.
4. Discuss, consider, and take appropriate actions concerning contemplated claim against the City under employee benefits agreement. (R. Stephens, City Council / M. McKamie, City Attorney) – Motion was made by Councilor Stephens, by Resolution 2019-05-14 contemplated claim against the City under employee benefits agreement that City Council take no action. Motion was seconded by Councilor Curry. Motion unanimously carried.
5. Discuss, consider, and take appropriate actions directing and authorizing the City Attorney to serve as liaison with TML Health Benefits and other providers, and to conduct such reviews, studies and inquiries as necessary to assist in obtaining quotes and coverage options for the City's employee health benefits program for the upcoming year. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-05-15 relative to appropriate actions directing and authorizing the City Attorney to serve as liaison with TML Health Benefits and other providers, and to conduct such review, studies

and inquires as necessary to assist in obtaining quotes and coverage options for the City's employee health benefits program for the upcoming year that City Council take no action. Motion was seconded by Councilor Curry. Motion unanimously carried.

I certify that this notice was posted at 4:00 P.M. on May 3, 2019, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 4:00 P.M. on May 3, 2019, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary