

City of Alpine  
Special City Council Meeting  
Tuesday, June 25, 2019  
5:30 P.M.  
Minutes

AGENDA

1. **Call to Order. Invocation and Pledge of allegiance to the flags** – Mayor Pro Tem Council Stephens called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Dr. Nancy Antrim gave the invocation. Mayor Pro Tem Councilor Stephens led the pledge of allegiance to the flags.
2. **Determination of a quorum and proof of notice of the meeting** –  
**At 5:35 p.m. a quorum was not present. The meeting was cancelled due to lack of quorum.** Councilor Curry, Councilor Escovedo, and Councilor Stephens were present. Councilor Betty Fitzgerald was absent and unexcused, Councilor Olivas, and Mayor Ramos were absent and excused. There was not a quorum. City Secretary, Cynthia Salas reported that the agenda was posted at 5:00 P.M. on June 21, 2019. City Manager Jessica Garza, Megan Antrim, and Abel Hinojos were also present.
3. **Presentations, recognitions and proclamations** – (A. Ramos, Mayor) – None
4. **Reports** –  
**City Mayor’s Report** – (A. Ramos, Mayor) – None  
**City Manager Report** – (Jessica Garza, City Manager) - None  
**City Staff Updates** – None
5. **Public Hearings** – None
6. **Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)** – None  

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) – None
7. **Information or Discussion items** – None
8. **Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.)** (Citizens are allowed to comment–limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) - None
9. **City Councilmember Comments and Answers** – No discussion or action may take place.

**Councilor Stephens – No comment**

**Councilor Escovedo – No comment**

**Councilor Fitzgerald – Absent**

**Councilor Olivas – Absent**

**Councilor Curry – No comment**

**Mayor Ramos – Absent**

10. **Executive Session** – Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. –
  - A. Deliberate and discuss the resignation letter from the Director of Finance. (R. Stephens, City Council)
  - B. Deliberate and discuss the performance assessment and performance improvement plan of the City Manager. (R. Stephens, City Council)
  - C. Deliberate and discuss the employment contract of the City Manager. (R. Stephens, City Council)

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**11. Action after Executive Session–**

- A. **Discuss, consider, and take appropriate actions regarding the resignation letter from the Director of Finance. (R. Stephens, City Council)**
- B. **Discuss, consider, and take appropriate actions regarding the personnel review and discuss the annual performance assessment and evaluation of the City Manager. (R. Stephens, City Council)**
- C. **Discuss, consider, and take appropriate actions relative to the employment contract of the City Manager, Jessica Garza, including possible reassignment, adjustment of duties, discipline or dismissal. (R. Stephens, City Council)**

**12. ADJOURNMENT**

I certify that this notice was posted at 5:00 P.M. on June 21, 2019, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor

Attest:

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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 5:00 P.M. on June 25, 2019, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Cynthia Salas, City Secretary