

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, August 1, 2023**  
**Minutes**

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

**City Council Members Present:**

Mayor Catherine Eaves  
Councilor Judy Stokes  
Councilor Chris Rodriguez  
Councilor Darin Nance  
Councilor Martin Sandate  
Councilor Rick Stephens

**City Staff and Stakeholders Present:**

Megan Antrim, City Manager  
Geoffrey R. Calderon, City Secretary  
Marianella Joseph, City Attorney  
Darrell Losoya, Chief of Police  
Abel Hinojos, Airport Supervisor

**Not Present:** None.

**Others Present:** Isabelle Blair, Eve Hamm, and  
Approximately 7 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on July 28, 2023.

3. **Public Comments** – (limited to 3 minutes per person) –

1. Isabelle Blair, Brewster County resident, spoke in favor of information or discussion item no. 2.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at [www.cityofalpine.com/reports](http://www.cityofalpine.com/reports) –

**City Mayor Report.**

**City Attorney Report.**

**City Manager Report.**

**City Staff Updates.**

1. Municipal Court Update by the Honorable Judge Gilbert E. Valenzuela & Municipal Court Clerk, Linda Stewart.

6. **Public Hearings** –

**Open (5:55 P.M.)**

Minutes: 08-01-2023

Approved: 08-15-2023

1. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-08-01, a Short term Rental Special Use Permit allowing a short term rental to be established at 405 N. 9th St. The property owner of record is Christopher Jacob. The Parcel ID of the subject property is 11974.

**Public Comments:** None.

**Close (5:56 P.M.)**

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of July 18, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of the excused absence of Councilor Rodriguez from the July 18, 2023 Regular City Council Meeting. (G. Calderon, City Secretary)
3. Approval of the amended Fiscal Year 2023-2024 City Holiday Schedule. (G. Calderon, City Secretary)
4. Approval of the Fiscal Year 2023-2024 City Meeting Calendar. (G. Calderon, City Secretary)
5. Approval of Special Use Permit 2023-08-01, a Short term Rental Special Use Permit allowing a short term rental to be established at 405 N. 9th St. The property owner of record is Christopher Jacob. The Parcel ID of the subject property is 11974. (G. Calderon, City Secretary)

*Item no. 4 was removed from the normal sequence of the consent agenda by Mayor Eaves.*

**RESOLUTION 2023-08-05:** On a motion by Councilor Stephens and seconded by Councilor Stokes to approve items no. 1, 2, 3, and 5, the City Council unanimously voted to adopt the motion.

**RESOLUTION 2023-08-06:** On a motion by Councilor Stephens and seconded by Councilor Nance to approve item no. 4, with the addition of quarterly Hotel Occupancy Tax Committee meeting dates, the City Council unanimously voted to adopt the motion.

8. **Information or Discussion items** –

1. Parks and Recreation Board Update by Chair of the Board, Karen Cantrell. (M. Antrim, City Manager)
2. Sunshine House presentation by Executive Director, Kerie Van Zeyst and discussion of services and city support. (C. Eaves, Mayor)

**Public Comment:** Michael Wallins, Ward 5, spoke in support of the Sunshine House.

3. Property Tax Rate - Appraised Values/Tax Roll. (M. Antrim, City Manager)
4. Discussion regarding the Fiscal Year 2023-2024 Budget. (M. Antrim, City Manager)

Minutes: 08-01-2023

Approved: 08-15-2023

5. Discuss and schedule 4 workshops to educate Council and members of the community about key strategic items that are of interest to the community so that Council can make appropriate financial/budget decisions and goals for the next fiscal year can be put in place in the areas of  
1) Water production and Delivery, 2) Waste Water Production and Effluent Water Production  
3) Road maintenance and potential equipment needed if the City is to “self pave” and 4) Key actions need to align employee pay and benefits. (R. Stephens, City Council)

*Mayor Eaves called a 5-minute recess.*

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

**RESOLUTION 2023-08-07:** On a motion by Councilor Stephens and seconded by Councilor Sandate to move action item no. 5 to the beginning of the action items, the City Council unanimously voted to adopt the motion.

***ACTION ITEM NO. 5***

Approval of the FY 2024/2025 E9-1-1 Public Safety Answering Point Services Interlocal Agreement between the City of Alpine and Rio Grande Council of Governments (RGCOG). (M. Antrim, City Manager)

**RESOLUTION 2023-08-08:** On a motion by Councilor Stephens and seconded by Councilor Stokes to approve, the City Council unanimously voted to adopt the motion.

1. Approve Resolution 2023-08-01, a resolution authorizing the renewal of the City of Alpine employee health insurance, dental insurance, and vision insurance benefits for the fiscal year 2023-2024. (M. Antrim, City Manager)

**RESOLUTION 2023-08-09:** On a motion by Councilor Stokes and seconded by Councilor Stephens to approve, the City Council unanimously voted to adopt the motion.

2. Approve Resolution 2023-08-02, a resolution authorizing the transfer of designated fire apparatuses, equipment, and vehicles to Brewster County, Texas as outlined under the Interlocal Agreement regarding firefighting and fire protection services, and Alpine Emergency Services Board. (M. Antrim, City Manager)

**RESOLUTION 2023-08-10:** On a motion by Councilor Stokes and seconded by Councilor Nance to approve, the City Council unanimously voted to adopt the motion.

**RESOLUTION 2023-08-11:** Councilor Stephens moved to amend the original motion to include that with passage of the resolution and the date of effect of the transfer of equipment, we cancel the insurance policies associated. Councilor Stokes seconded the motion. The City Council unanimously adopted the amendment to the motion. The City Council subsequently voted unanimously to adopt the original motion as amended.

3. Approve Resolution 2023-08-03, a resolution approving the renewal of the City’s telecommunication and broadband contract with Big Bend Telephone. (M. Antrim, City Manager)

**RESOLUTION 2023-08-12:** On a motion by Councilor Stephens and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

Minutes: 08-01-2023

Approved: 08-15-2023

4. Approve Resolution 2023-08-04, a resolution approving the Fiscal Year 2023-2024 Health Reimbursement Arrangement managed through Total Administrative Services Corporation (TASC). (M. Antrim, City Manager)

**RESOLUTION 2023-08-13:** On a motion by Councilor Stephens and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

- ~~5. Approval of the FY 2024/2025 E9 1 1 Public Safety Answering Point Services Interlocal Agreement between the City of Alpine and Rio Grande Council of Governments (RGCOG). (M. Antrim, City Manager)~~

*Action item no. 5 was considered at the beginning of the action items.*

**10. City Council Member Comments** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

**NOTICE:** In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) for further information.

**RESOLUTION 2023-08-14:** On a motion by Councilor Stephens and seconded by Councilor Stokes to move into executive session, the City Council unanimously voted to adopt the motion. (7:10 P.M.)

**11. Executive Session** –

**Consultation with Attorney § 551.071, Texas Government Code**

1. Pursuant to Texas Government Code Sec. 551.071 (Consultation with Attorney) receive legal advice related to Pending Legal Requests, Potential Claims, and City Council Legal Requests. (M. Antrim, City Manager)

**12. Action – Executive Session** – None.

**RESOLUTION 2023-08-15:** On a motion by Councilor Stephens and seconded by Councilor Stokes to move into regular session, the City Council unanimously voted to adopt the motion. (8:06 P.M.)

**RESOLUTION 2023-08-16:** Councilor Stephens moved that the City Council approve a motion that says we met with the City Attorney to discuss the following items:

Attorney-client privilege  
AEP negotiations

Minutes: 08-01-2023

Approved: 08-15-2023

Old School House Lease  
Non-Profit Donations  
Neighborhood Center Lease  
Short Term Rentals  
Conveying City Property  
Possible Daugherty well Use  
Texas Disposal Systems Contract

Councilor Stokes seconded the motion and the City Council unanimously voted to adopt the motion.

**RESOLUTION 2023-08-17:** On a motion by Councilor Stokes and seconded by Councilor Stephens to adjourn, the meeting was adjourned.

**13. Adjourn. (8:07 P.M.)**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Catherine Eaves, Mayor

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on July 28, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary