

**City of Alpine  
Regular City Council Meeting  
Tuesday, August 17, 2021  
5:30 P.M.  
Minutes**

**REGULAR CITY COUNCIL MEETING - 5:30 P.M.**

1. **Call to Order & Pledge of Allegiance.** – Mayor Ramos called the meeting to order. The meeting was held at the City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** – Councilor Chris Rodriguez, Councilor Martin Sandate, and Councilor Jerry Johnson attended at the City Council Chambers. Councilor Judy Stokes attended via Zoom. Councilor Sara Tandy was not present with an excused absence. Interim City Manager, Megan Antrim, and City Secretary, Geoffrey Calderon, attended at the City Council Chambers. City Secretary, Geoffrey Calderon, reported that the agenda was posted at 2:00 P.M. on August 13, 2021.
3. **Public Comments** – (limited to 3 minutes per person) – Dr. Avinash Rangra, Rick Stephens
4. **Presentation, Recognitions, and Proclamations** – (A. Ramos, Mayor) –
  - Kirsten Moody – 3.5 Years of Service to the Parks & Recreation Board
5. **Reports** – Copies of the charts presented during the meeting are posted on the City website at [www.cityofalpine.com/cmreports](http://www.cityofalpine.com/cmreports).

**City Mayor’s Report**

**City Attorney’s Report**

**City Manager Report**

- Tourism & Viva Big Bend by Chris Ruggia
- Visitor Center by Heather Yadon
- Animal Services by Jennifer Stewart

**City Staff Updates**

6. **Public Hearings** –

1. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-08-01, an ordinance rescinding a portion of Ordinance 2018-06-01 regarding water utility reserve funds.
2. Public Hearing to obtain citizen views and comments on Short Term Rental Special Use Permit Applications.
3. Public Hearing to obtain citizen views and comments on the 2021-2022 Proposed Budget.
4. Public hearing to obtain citizen views and comments on the 2021-2026 Capital Improvement Plan.

**7. Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

1. Approval of August 3, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager)
2. Approval of Administrative Receptionist Job Description (M. Antrim, Interim City Manager)
3. Approval of Records Clerk Job Description (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-18:** A motion was made by Councilor Johnson and seconded by Councilor Sandate to approve the August 3 regular meeting minutes, the administrative receptionist job description and the records clerk job description. The motion was unanimously adopted.

**8. Information or Discussion items** –

1. Discuss ramifications of illegal dumping and possible solutions (C. Rodriguez, City Council)

**9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting. After being called upon by the Mayor or Mayor Pro Tem, Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City Limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and approve the second and final reading of Ordinance 2021-08-01, an ordinance rescinding a portion of Ordinance 2018-06-01 regarding water utility reserve funds (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-19:** A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to discuss, consider, and approve the second and final reading of Ordinance 2021-08-01, an ordinance rescinding a portion of Ordinance 2018-06-01 regarding water utility reserve funds. The motion was unanimously adopted.

2. Discuss, consider, and approve the first reading of the 2021-2022 Proposed Budget (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-20:** A motion was made by Councilor Rodriguez and seconded by Councilor Johnson to discuss, consider, and approve the first reading of the 2021-2022 Proposed Budget. The motion was unanimously adopted.

3. Discuss, consider and approve Resolution 2021-08-18, a Resolution approving the 2021-2026 Capital Improvement Plan (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-21:** A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to discuss, consider, and approve Resolution 2021-08-21 approving the 2021-2026 Capital Improvement Plan. The motion failed with unanimous opposition.

**RESOLUTION 2021-08-22:** A motion was made by Councilor Johnson and seconded by Councilor Rodriguez to table the item. The motion was unanimously adopted.

4. Discuss, consider, and approve the assignment, bill of sale, and conveyance between the City and West Texas Gas for the relocation of City gates (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-23:** A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to discuss, consider, and approve the assignment, bill of sale, and conveyance between the City and West Texas Gas for the relocation of City gates. The motion was unanimously adopted.

5. Discuss, consider, and approve the 2021-2022 Alpine Library Contract (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-24:** A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to discuss, consider, and approve the 2021-2022 Alpine Library Contract. The motion was unanimously adopted.

6. Discuss, consider, and approve the appointment of Rod Ponton to full-time City Attorney (J. Stokes, City Council)

**RESOLUTION 2021-08-25:** A motion was made by Councilor Stokes and seconded by Councilor Sandate to appoint Rod Ponton as full-time City Attorney. Councilor Stokes, Councilor Sandate, and Councilor Johnson voted in favor. Councilor Rodriguez voted against. The motion was adopted 3 to 1.

7. Discuss, consider, and approve Short Term Rental Special Use Permit Applications. (M. Antrim, Interim City Manager)

- a) **202 E. Lockhart:** Owner of record is Jay Myers
- b) **409 N. 5th:** Owners of record is Larry and Shirley Nichols
- c) **304 ½ E Ave B:** Owners of record is Larry and Shirley Nichols

**RESOLUTION 2021-08-26:** A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to discuss, consider, and approve Short Term Rental Special Use Permit Applications at 202 E. Lockhart, owner of record is Jay Myers; 409 N. 5<sup>th</sup>, owners of record are

Larry and Shirley Nichols; and 304 ½ E. Ave B, owners of record are Larry and Shirley Nichols. The motion was unanimously adopted.

**10. City Council Member Comments and Answers** – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

**RESOLUTION 2021-08-27:** A motion was made by Councilor Johnson and seconded by Councilor Sandate to move into executive session. The motion was unanimously adopted. **(6:53 P.M.)**

**11. Executive Session** –

1. Deliberate and consider a contract for Interim City Manager Services (J. Stokes, City Council)
2. Deliberate and consider sale of City property located in Block 27 Original Townsite to the City of Alpine (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-28:** A motion was made by Councilor Johnson and seconded by Councilor Sandate to move into regular session. The motion was unanimously adopted. **(7:18 P.M.)**

**12. Action – Executive Session** –

1. Action, if any, regarding a contract for Interim City Manager Services (J. Stokes, City Council)

**RESOLUTION 2021-08-29:** A motion was made by Councilor Stokes and seconded by Councilor Sandate to offer Megan Antrim an Interim City Manager Contract for a year. Councilor Stokes, Councilor Sandate, and Councilor Johnson voted in favor. Councilor Rodriguez voted against. The motion was adopted 4 to 1.

2. Action, if any, regarding sale of City property in Block 27 Original Town (M. Antrim, Interim City Manager)

**RESOLUTION 2021-08-30:** A motion was made by Councilor Johnson and seconded by Councilor Sandate to postpone consideration of the sale of City property located in Block 27 Original Townsite to the City of Alpine. The motion was unanimously adopted.

**13. Adjourn. (7:20 P.M.)**

**ATTEST:**

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Andres “Andy” Ramos, Mayor

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Geoffrey R. Calderon, City Secretary

## CERTIFICATION

I, Geoffrey R. Calderon, City Secretary, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on August 13, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

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Geoffrey R. Calderon, City Secretary