

City of Alpine  
Regular City Council Meeting  
Tuesday, August 20, 2019  
5:30 P.M.  
Minutes

1. Call to Order, Invocation and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held in the Council Chambers at 803 West Holland in the City of Alpine, Texas. Clark Nussbaum gave the invocation. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens and Mayor Ramos were present. City Secretary, Cynthia Salas reported that the agenda was posted at 2:00 P.M. on August 16, 2019.
3. Presentations, recognitions and proclamations – (A. Ramos, Mayor)
  - Chief Russell Scown – 23 years of service – Police Department

4. Reports –

City Mayor's Report – (A. Ramos, Mayor) –None

City Manager Report –

- Street update
- Gas Dept. update
- Building Inspector update
- USB Flash Drive Security

City Staff Updates –

A. Quarterly Report – Investment Report.

5. Public Hearing –

A. Public Hearing to obtain citizen's views and comments concerning the Plat for the Lechuguilla project. Property Identification is 5.475 acre tract of land out of Section 102 in Block 9, G.H. & S.A. RY CO Survey being out of a 10.16 acre tract of land described in Book 210 at Page 472 and being all of a 1.0 acre tract of land described in Book 324 at Page 164 both recorded among the Official Public Records of Brewster County, Texas. Property Owner is Skyway Gardens, Ltd.

B. Public Hearing to obtain citizen's views and comment on Ordinance 2019-08-02, making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2019 and ending September 30, 2020; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2019/2020

6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)

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A. Approval of minutes from City Council meeting on August 6, 2019.

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

Motion was made by Councilor Stephens, by Resolution 2019-08-15 to approve the consent agenda as written. Motion was seconded by Councilor Curry. Motion unanimously carried.

7. Information or Discussion items –

- A. Quarterly Report – Planning & Zoning by Chair Dick Zimmer.
- B. Quarterly Report – Alpine Downtown Association by President Jim Street.
- C. Quarterly Report – Municipal Court by Judge Sandy Stewart.
- D. Discuss the Grant Policy & Procedures necessary for federal and state grant funding.
- E. Presentation of a recommended annual improvement plan for the first 5 years on the streets from KSA Senior Project Manager Abiel Carrillo.
- F. Discuss the process for at large appointments for Board & Commissions and any policies implemented. (L. Escovedo)

8. Action Items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to) 10 per meeting.) (Citizens are allowed to comment–limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem) Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action to hire a City Manager. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-08-16 to get feedback from Council on their expectations of what is expected from a City Manager to perform the duties. Motion was seconded by Councilor Escovedo. Councilor. Councilor Stephens withdraws the previous motion and makes a motion that City Council take steps to interview Erik Zimmer as a potential candidate for the City Manager position. Motion was seconded by Councilor Betty Fitzgerald. Councilor Curry, Councilor Betty Fitzgerald, Councilor Escovedo, and Councilor Stephens voted for. Councilor Olivas voted against. Motion was 4 to 1.
2. Discuss, consider, and take action to appropriate actions to approve funding for the Waste Water Treatment Plant of up to \$300,00 to come from FY 18/19 funds for equipment and repairs necessary to ensure the system meets requirements. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-08-17 to take appropriate actions to approve funding for the Waste Water Treatment Plant of up to \$300,000 to come from FY 18/19 funds for equipment and repairs necessary to ensure the system meets requirements. Motion was seconded by Councilor Curry. Motion unanimously carried.
3. Discuss, consider, and take appropriate action to approve budget amendments for the FY 18/19 budget to meet City requirements. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-08-18 to approve budget amendments for the FY

18/19 budget to meet City requirements. Motion was seconded by Councilor Curry. Motion was Table

4. Discuss, consider, and take appropriate actions to adopt Ordinance 2019-08-02, marking appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2019 and ending September 30, 2020; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2019-2020. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-08-19 to adopt Ordinance 2019-08-02, marking appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2019 and ending September 30, 2020; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2019-2020. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
5. Discuss, consider, and take appropriate actions on Resolution 2019-08-12, necessary to ensure that building construction continues in the City of Alpine that requires building permits and compliance to building codes, and ensures the city has records of construction in the absence of a building inspector. (R. Stephens, City Council) – Motion was made by Councilor Stephens, by Resolution 2019-08-20 on Resolution 2019-08-12, necessary to ensure that building construction continues in the City of Alpine that requires building permits and compliance to building codes, and ensures the city has records of construction in the absence of a building inspector. Motion was seconded by Councilor Curry. Motion unanimously carried.
6. Discuss, consider, and take appropriate action to establish the City Council meeting dates for 2019/2020 fiscal year. (R. Stephens, City Council). Motion was made by Councilor Stephens to establish the City Council meeting dates for 2019/2020 fiscal year. Motion was seconded by Councilor Curry. Motion unanimously carried.
7. Discuss, consider, and take action on Resolution 2019-08-13 regarding approval of the TxDot aviation offer to the City of Alpine for improvements to the Alpine Casparis Municipal Airport with TxDot Aviation paying 90% of the cost and the City of Alpine paying 10% of the cost. (R. Stephens, City Council) – Motion was made by Councilor Stephens by Resolution 2019-08-21 on Resolution 2019-08-13 regarding approval of the TxDot aviation offer to the City of Alpine for improvements to the Alpine Casparis Municipal Airport with TxDot Aviation paying 90% of the cost and the City of Alpine paying 10% of the cost. Motion seconded by Councilor Betty Fitzgerald. Motion unanimously carried.
8. Discuss, consider, and take appropriate action to approve the first and final reading concerning the application for the Plat for the Lechuguilla project. Property Identification is 5.475 acre tract of land out of Section 102 in Block 9, G.H. & S.A. RY CO Survey being out of a 10.16-acre tract of land described in Book 210 at Page 472 and being all of a 1.0-acre tract of land described in Book 324 at Page 164 both recorded among the Official Public Records of Brewster County, Texas. Property Owner is Skyway Gardens, Ltd. (R. Stephens, City Council) – Motion was made by Councilor Stephens by Resolution 2019-08-21 to approve the first and final reading concerning the application for the Plat for the Lechuguilla project. Property Identification is 5.475 acre tract of land out of Section 102 in Block 9, G.H. & S.A. RY CO Survey being out of a 10.16-acre tract of land described in Book 210 at Page 472 and being all of a 1.0-acre tract of land described in Book 324 at Page 164 both recorded among the Official Public Records of Brewster County, Texas. Property Owner is Skyway Gardens, Ltd. Motion seconded by Councilor Escovedo. Motion was tabled. Motion unanimously carried.
9. Discuss, consider, and take appropriate action to approve Resolution 2019-08-14 to modify the City Council agenda to allow members of the public to speak in open forum on any City Council agenda items. (R. Stephens, City Council). Motion was made by Councilor Stephens to approve Resolution 2019-08-14 to modify the City Council agenda to allow

members of the public to speak in open forum on any City Council agenda items. Motion seconded by Councilor Escovedo. Motion unanimously carried

10. Discuss, consider, and take appropriate action to rescind the Employee handbook and the job descriptions for the City of Alpine approved on December 2018 and reinstate the previous handbook and job descriptions. (L. Escovedo, City Council).- Motion was made by Councilor Escovedo by Resolution 2019-08-22 to rescind the Employee handbook and the job descriptions for the City of Alpine approved on December 2018 and reinstate the previous handbook and job descriptions. Motion seconded by Councilor Stephens. Motion unanimously carried.

9. Councilmember Comments and Answers – No discussion or action may take place. – Individual Council member comments are available by request.

Councilor Stephens – No comment

Councilor Escovedo – No comment

Councilor Betty Fitzgerald – No comment

Councilor Olivas – No comment

Councilor Curry – No comment

Mayor Ramos – No comment

10. Executive Session – Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Motion was made by Councilor Stephens, by Resolution 2019-08-23 to go to executive session. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:47pm)

Motion was made by Councilor Stephens, by Resolution 2019-08-24 that City Council extend its meeting beyond the 9:00 pm time-limit set by Ordinance. Motion was seconded by Councilor Betty Fitzgerald. Motion unanimously carried. (8:59pm)

Motion was made by Councilor Stephens, by Resolution 2019-08-25 to reconvene to open session. Motion was seconded by Councilor Curry. Motion unanimously carried. (9:59pm)

1. Ken Roberts provide an update to Council on the healthcare benefits program and Council deliberate and discuss strategies. (R. Stephens, City Council).
2. Discuss the process for new services up to and including tap installations, billing, and payments. (L. Escovedo, City Council)
3. Discuss, consider a salary adjustment for Interim City Manager, Cynthia Salas, during the pendency of her performing dual jobs of City Secretary and City Manager. (L. Escovedo, City Council)
4. Discuss, consider a salary adjustment for Interim Chief of Police, Darrell Losoya, during the pendency of his performing dual jobs of Captain and Chief of Police. (L. Escovedo, City Council)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Section 551.071 (consultation with attorney), 551.074 (personnel matters)

Council minutes: 08-20-2019

Approved: 09-03-2019

11. Action – Executive Session –

1. Discuss, consider, and take appropriate actions on the update to Council on the healthcare benefits program and Council deliberate and discuss strategies. (R. Stephens, City Council). – Motion was made by Councilor Stephens by Resolution 2019-08-26 to update to Council on the healthcare benefits program and Council deliberate and discuss strategies. – Motion seconded by Councilor Escovedo. Motion unanimously carried.
2. Discuss, consider, and take appropriate action on the process for new services up to and including tap installations, billing, and payments. (L. Escovedo, City Council). – Motion was made by Councilor Escovedo by Resolution 2019-08-27 to the process for new services up to and including tap installations, billing, and payments. Motion seconded by Council Stephens. Motion unanimously carried.
3. Discuss, consider, and take appropriate action on the salary adjustment for Interim City Manager, Cynthia Salas during the pendency of her performing dual jobs of City Secretary and Interim City Manager. (L. Escovedo, City Council). – Motion was made by Councilor Stephens, by Resolution 201-08-28 on the salary adjustment for Interim City Manager, Cynthia Salas during the pendency of her performing dual jobs of City Secretary and Interim City Manager. Intent provided bonus when complete value at time of conclusion. Motion seconded by Councilor Curry. Motion unanimously carried.
4. Discuss, consider, and take appropriate action on the salary adjustment for Interim Chief of Police, Darrell Losoya during the pendency of his performing dual jobs of Captain and Chief of Police. (L. Escovedo, City Council). – Motion was made by Councilor Stephens, by Resolution 201-08-29 on the salary adjustment for Interim Chief Police, Darrell Losoya during the pendency of his performing dual jobs of Captain and Chief of Police. Intent provided bonus when complete value at time of conclusion. Motion seconded by Councilor Betty Fitzgerald. Motion unanimously carried.

I certify that this notice was posted at 2:00 P.M. on August 16, 2019, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

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Andres "Andy" Ramos, Mayor

Attest:

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Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 2:00 P.M. on August 16, 2019, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

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Cynthia Salas, City Secretary