

**City of Alpine
Regular City Council Meeting
Tuesday, September 7, 2021
5:30 P.M.
Minutes**

REGULAR CITY COUNCIL MEETING - 5:30 P.M.

1. **Call to Order & Pledge of Allegiance.** – Mayor Andres Ramos called the meeting to order. The meeting was held at the City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** – Councilor Judy Stokes, Councilor Chris Rodriguez, Councilor Sara Tandy, Councilor Martin Sandate, and Councilor Jerry Johnson attended at the City Council Chambers. Interim City Manager, Megan Antrim, and City Secretary, Geoffrey Calderon, attended at the City Council Chambers. City Secretary, Geoffrey Calderon, reported that the agenda was posted at 2:00 P.M. on September 3, 2021.
3. **Public Comments** – (limited to 3 minutes per person) – Mr. Alexander Kamelhair, Karen Cantrell, Dr. Avinash Rangra, Chris Ruggia, and Rick Stephens.
4. **Presentation, Recognitions, and Proclamations** – (A. Ramos, Mayor) – None
5. **Reports** – Copies of the charts presented during the meeting are posted on the City website at www.cityofalpine.com/cmreports – None

City Mayor’s Report

- COVID

City Attorney’s Report

- Opioid Settlement
- Airport Update

City Manager Report

- Community Communication
- First Flight
- Financial Report

City Staff Updates

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments on the first reading of Ordinance 2021-09-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine for the fiscal year 2021-2022.
2. Public Hearing to obtain citizen views and comments on the first reading of Ordinance 2021-09-02, an ordinance adopting the FY 2021-2022 tax rate for the City of Alpine. A tax rate of \$0.508345 per \$100 valuation has been recommended for FY 2021-2022. Maintenance and Operations is \$0.468819 and Interest and Sinking is \$.039526 on each \$100 valuation of property.
3. Public Hearing to obtain citizen views and comments on Resolution 2021-09-03, a resolution approving the 2021-2026 Capital Improvement Plan.
4. Public Hearing to obtain citizen views and comments on Short Term Rental Special Use Permit Applications.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of August 17, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager)
2. Approval of August 31, 2021 Special Meeting Minutes (M. Antrim, Interim City Manager)
3. Approval of 3rd Quarter Investment Report (M. Antrim, Interim City Manager)
4. Approval of Resolution 2021-09-01, a resolution designating the City Manager as the authorized representative for the Department of Justice, Justice Assistance Program Grant (M. Antrim, Interim City Manager)
5. Approval of Resolution 2021-09-02 a resolution designating the City Manager as the authorized representative for the State Homeland Security Program - Regular Projects Grant (M. Antrim, Interim City Manager)
6. Approval of Municipal Court Judge Job Description (M. Antrim, Interim City Manager)
7. Approval of Municipal Court Clerk Job Description (M. Antrim, Interim City Manager)
8. Approval of the appointment of Darin Nance to Parks & Recreation Board Chair (S. Tandy, City Council)
9. Approval of hangar lease rental rate increase of \$0.01 per square foot for ground lease rate at Alpine-Casparis Municipal Airport. (M. Antrim, Interim City Manager)
10. Approval of Short Term Rental Special Use Permit Applications for:

- a. **401 E. Ave A:** Owner of record is Richard Zimmer.
- b. **405 E. Ave E:** Owner of record is Shelley & Cary Shackelford.

(M. Antrim, Interim City Manager)

RESOLUTION 2021-09-06: A motion was made by Councilor Johnson and seconded by Councilor Stokes to accept the consent agenda as presented. The motion was unanimously adopted.

8. Information or Discussion items –

1. West Texas Ambulance Service Quarterly Report by Mike Scudder (M. Antrim, Interim City Manager)
2. Discussion regarding appointment of Chair to Animal Advisory Board and Planning & Zoning Commission (M. Antrim, Interim City Manager)
3. Discuss Old School House renovations up to and including:
 - a. Progress and Expenditures Update
 - b. Progress Budget Status

(C. Rodriguez, City Council)

4. Discuss the Building Official / Building Inspector position up to and including:
 - a) Status of advertisement
 - b) Applications received
 - c) Pending projects and how they are being handled

(C. Rodriguez, City Council)

5. Discussion regarding City Extraterritorial Jurisdiction (J. Stokes, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting. After being called upon by the Mayor or Mayor Pro Tem, Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City Limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and approve first reading of Ordinance 2021-09-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2021 and ending September 30, 2022; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine for the fiscal year 2021-2022 (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-07: A motion was made by Councilor Rodriguez and seconded by Councilor Tandy to discuss, consider, and approve Ordinance 2021-09-01, an ordinance making appropriations for the support of the City of Alpine for the fiscal year beginning October 1, 2021 and ending September 30, 2022; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine for the fiscal year 2021-2022. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted to approve the motion. Councilor Rodriguez voted against. The motion was adopted 4 to 1.

2. Discuss, consider, the first reading of Ordinance 2021-09-02, an ordinance adopting the FY 2021-2022 tax rate for the City of Alpine. A tax rate of \$0.508345 per \$100 valuation has been recommended for FY 2021-2022. Maintenance and Operations is \$0.468819 and Interest and Sinking is \$.039526 on each \$100 valuation of property (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-08: A motion was made by Councilor Tandy and seconded by Councilor Stokes to discuss, consider, and approve the first reading of ordinance 2021-09-02. The motion was unanimously adopted.

3. Discuss, consider, and approve Resolution 2021-08-18, a resolution approving the 2021-2026 Capital Improvement Plan (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-09: A motion was made by Councilor Stokes and seconded by Councilor Johnson to discuss, consider, and approve Resolution 2021-08-18. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted to approve the motion. Councilor Rodriguez voted against. The motion was adopted 4 to 1.

4. Discuss, consider, and approve Resolution 2021-09-03, a resolution approving the recommendation from the Hotel Occupancy Tax Committee, awarding HOT Grants to applicants for FY 2021-2022 (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-10: A motion was made by Councilor Johnson and seconded by Councilor Sandate to discuss, consider, and approve Resolution 2021-09-03, a resolution approving the recommendations from the Hotel Occupancy Tax Committee. The motion was unanimously adopted.

5. Discuss, consider, and approve Resolution 2021-09-04, a resolution approving the City Investment Plan for FY 2021-2022 (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-11: A motion was made by Councilor Tandy and seconded by Councilor Johnson to discuss, consider, and approve Resolution 2021-09-04, a resolution approving the City Investment Plan for FY 2021-2022. The motion was unanimously adopted.

6. Discuss, consider, and approve Resolution 2021-09-05, a resolution re-establishing collaborative improvement efforts for 2021 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease agreement (J. Johnson, City Council)

RESOLUTION 2021-09-12: A motion was made by Councilor Johnson and seconded by Councilor Stokes to discuss, consider, and approve Resolution 2021-09-05, a resolution re-establishing collaborative improvement efforts for 2021 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease agreement. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted to approve the motion. Councilor Rodriguez voted against. The motion was adopted 4 to 1.

7. Discuss, consider, and take action on the City Attorney's most recent invoice (C. Rodriguez, City Council)

RESOLUTION 2021-09-13: A motion was made by Councilor Rodriguez and seconded by Councilor Johnson to discuss, consider, and take action on the City Attorney's most recent invoice. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted to approve the motion. Councilor Rodriguez voted against. The motion was passed 4 to 1.

8. Discuss, consider, and take action on the curb issue at the old Apache Building (C. Rodriguez, City Council)

RESOLUTION 2021-09-14: A motion was made by Councilor Rodriguez and seconded by Councilor Stokes to discuss, consider, and take action on the curb issue at the Old Apache Building. Councilor Rodriguez voted to approve the motion. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted against. The motion failed 4 to 1.

RESOLUTION 2021-09-15: A motion made by Councilor Johnson to amend the original motion to table the item. The motion was seconded by Councilor Tandy. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted to approve the motion. Councilor Rodriguez voted against. The motion was adopted 4 to 1.

9. Discuss, consider, and approve the establishment of two separate committees:

- a) to determine the process for City Boards and Commissions
- b) to update the City Council Rules of Procedures to the Alpine Code of Ordinances

RESOLUTION 2021-09-16: A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to discuss, consider, and approve the establishment of two separate committees. The Council voted on item (a) and item (b) separately.

RESOLUTION 2021-09-17: On the motion by Councilor Rodriguez and seconded by Councilor Sandate to approve a committee for item (a) to determine the process for City Boards and Commissions: Councilor Rodriguez, Councilor Sandate, and Councilor Johnson voted to approve the motion. Councilor Stokes and Councilor Tandy voted against the motion. The motion was adopted 3 to 2.

RESOLUTION 2021-09-18: On the motion by Councilor Rodriguez and seconded by Councilor Sandate to approve a committee for item (b) to update the City Council Rules of Procedure to the Alpine Code of Ordinances: Councilor Rodriguez voted in favor of the motion. Councilor Stokes, Councilor Tandy, Councilor Sandate, and Councilor Johnson voted against the motion. The motion failed 4 to 1.

10. Discuss, consider, and approve the City Attorney Contract (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-19: A motion was made by Councilor Tandy and seconded by Councilor Stokes to discuss, consider, and approve the City Attorney contract. No vote was taken. The motion was lost.

RESOLUTION 2021-09-20: A motion was made by Councilor Rodriguez to amend the original motion to strike out everything but the first sentence in Section 22 of the contract, and that Section 21 be changed to include that:

- 1) Every action must be approved by the City Manager, City Secretary, or City Council.
- 2) That the name of the person approving must be on the invoice.
- 3) That prior to any discussion with any other government agencies the attorney receives approval from the person who issued the task.

The motion was not seconded. Councilor Rodriguez, Councilor Sandate, and Councilor Johnson voted in favor of approving the amendment. Councilor Tandy and Councilor Stokes voted against. The motion was passed 3 to 2.

10. City Council Member Comments and Answers – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

RESOLUTION 2021-09-21: A motion was made by Councilor Rodriguez to move the Executive Session item 1 to the main session. The motion was not seconded. The motion was lost.

Mayor Ramos called a short recess **(8:17 P.M.)**

RESOLUTION 2021-09-22: A motion was made by Councilor Tandy and seconded by Councilor Sandate to move into back into Regular Session. The motion was unanimously adopted. **(8:24 P.M.)**

RESOLUTION 2021-09-23: A motion was made by Councilor Rodriguez to move the Executive Session item 1 to the main session. The motion was not seconded. The motion was lost.

RESOLUTION 2021-09-24: A motion was made by Councilor Rodriguez and seconded by Councilor Johnson to move out of Regular Session and into Executive Session to consider the approval of the Interim City Manager contract. The motion was unanimously adopted. **(8:25 P.M.)**

11. Executive Session –

1. Deliberate and consider approval of the Interim City Manager Contract (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-25: A motion was made by Councilor Rodriguez and seconded by Councilor Sandate to move into Regular Session. The motion was unanimously adopted. **(8:49 P.M.)**

12. Action – Executive Session –

1. Action, if any, concerning the approval of the Interim City Manager Contract (M. Antrim, Interim City Manager)

RESOLUTION 2021-09-26: A motion was made by Councilor Stokes and seconded by Councilor Sandate to approve the Interim City Manager contract with the amendments as discussed in Executive Session. Councilor Stokes, Councilor Tandy, Councilor Johnson, and Councilor Sandate voted in favor of the motion. Councilor Rodriguez voted against. The motion was adopted 4 to 1.

There being no further action, the meeting was adjourned.

13. Adjourn. (8:55 P.M.)

ATTEST:

Andres “Andy” Ramos, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, City Secretary, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on September 3, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R. Calderon, City Secretary