

City of Alpine
Special City Council Meeting
Tuesday, September 12, 2023
Minutes

1. **Call to Order & Pledge of Allegiance** – Mayor Pro Tem Rick Stephens called the meeting to order at 5:31 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Pro Tem Rick Stephens led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens, *Mayor Pro Tem*

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Marianella Joseph, City Attorney
Darrell Losoya, Chief of Police
Abel Hinojos, Airport Supervisor

Present virtually:

Mayor Catherine Eaves

Others Present: Approximately 10 other attendees.

Not Present:

Councilor Judy Stokes

Mayor Pro Tem Rick Stephens announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on September 8, 2023.

3. **Public Comments** – (limited to 3 minutes per person) – None.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

1. Updates - Alpine Historic Association, Alpine Community Projects, Alpine Business Association, Ambassador's Club, Zoning and Planning.
2. Code of Ordinances, Chapter 23, Article III, Section 23-8 a:

"The city council shall utilize Robert's Rules of Order as a general guideline for additional rules of parliamentary procedure without being a procedural requirement...failure to abide by, or adhere to, these rules shall not nullify or negate any action by the city council. These rules of parliamentary procedure are intended solely as a guideline."

3. City Government 101.
4. Mayor Video Series.
5. Survey of residents and their thoughts on setting the upcoming tax rate.
6. Tax rate opinion and my why.

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City Attorney Report.

City Manager Report.

City Staff Updates.

6. Public Hearings –

Open (5:44 P.M.)

1. Public Hearing to obtain citizen views and comments regarding the Fiscal Year 2023-2024 proposed tax rate of \$0.466326 per \$100 of assessed valuation for the fiscal year October 1, 2023 through September 30, 2024 for use and support of the Municipal Government of the City of Alpine, Texas.

Public Comments: Guy Fielder, Ward 5.

Close (5:46 P.M.)

7. Consent Agenda – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of August 15, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of September 5, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
3. Approval of the appointment of William Snodgrass to Place 3 (Music Venue) position on the Music Advisory Board. (D. Nance, City Council)
4. Approval of the appointment of Manuel Martinez to the Place 2 position on the Animal Advisory Board. (C. Rodriguez, City Council)
5. Approval of hangar lease rental rate increase of \$0.01 per square foot ground lease rate at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

Item no. 2 was removed from the normal sequence of the consent agenda for individual consideration by Councilor Stephens.

RESOLUTION 2023-09-03: On a motion by Councilor Stephens and seconded by Councilor Rodriguez to approve items 1, 3, 4 & 5, the City Council unanimously voted to adopt the motion.

RESOLUTION 2023-09-04: On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve item no. 2, the City Council unanimously voted to adopt the motion.

8. Information or Discussion items – None.

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items are limited to 10 per meeting.) –

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1. Approve Resolution 2023-09-01, a resolution of the City Council approving Appendix A: Utility Fees; Setting the rates and fees for City Utility Services for the Fiscal Year 2023-2024. (M. Antrim, City Manager)

RESOLUTION 2023-09-05: On a motion by Councilor Rodriguez and seconded by Councilor Nance to approve Resolution 2023-09-01, a resolution of the City Council approving Appendix A: Utility Fees; Setting the rates and fees for City Utility Services for the Fiscal Year 2023-2024, the City Council unanimously voted to adopt the motion.

2. Approve Resolution 2023-09-02, a resolution adopting a policy prohibiting the installation or use of TikTok on city devices or for use of that application for official city related business pursuant to Texas SB 1893. (M. Antrim, City Manager)

RESOLUTION 2023-09-06: On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve Resolution 2023-09-02, a resolution adopting a policy prohibiting the installation or use of TikTok on city devices or for use of that application for official city related business pursuant to Texas SB 1893, the City Council unanimously voted to adopt the motion.

3. Approve the 2023-2024 Alpine Public Library Agreement. (M. Antrim, City Manager)

RESOLUTION 2023-09-07: On a motion by Councilor Sandate and seconded by Councilor Nance to approve the 2023-2024 Alpine Public Library Agreement, the City Council adopted the motion 2 to 1 with Councilor Rodriguez voting against.

4. Approve the Big Bend Concrete Contract for concrete and concrete pad services, responsive to the contract awarded to Big Bend Concrete from Request for Proposal 2023-04-01. (M. Antrim, City Manager)

RESOLUTION 2023-09-08: On a motion by Councilor Sandate and seconded by Councilor Nance to approve the Big Bend Concrete Contract for concrete and concrete pad services, responsive to the contract awarded to Big Bend Concrete from Request for Proposal 2023-04-01, the City Council unanimously voted to adopt the motion.

10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

There being no further business, the meeting was adjourned.

13. **Adjourn.** (6:23 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on September 8, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

Geoffrey R. Calderon, City Secretary

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