



CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
803 W. Holland Avenue, Alpine, Texas 79830
Tuesday, October 3, 2023 – 5:30 P.M.

Notice is hereby given that the City Council of the City of Alpine, Texas, will hold a regular meeting at 5:30 P.M. on October 3, 2023, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at www.cityofalpine.com/decorum. Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary's desk no later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at www.cityofalpine.com/councilcomments. A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker's time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

AGENDA

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
 1. Proclamation of Alpine Teachers' Day 2023.
 2. National Public Natural Gas Appreciation Week – October 1 - October 7, 2023.
5. **Reports** –
City Mayor Report.
City Attorney Report – None.
City Manager Report – None.
City Staff Update – None.
6. **Public Hearings** – None.
7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
 1. Approval of September 19, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approval of September 23, 2023 Workshop Meeting Minutes. (G. Calderon, City Secretary)
 3. Approval of September 26, 2023 Special Meeting Minutes. (G. Calderon, City Secretary)
8. **Information or Discussion Items** –
 1. Airport Advisory Board – Discuss the intent to propose re-creation of the Alpine Airport Advisory Board. (R. Stephens, City Council)
 2. Transportation Advisory Board – Discuss the intent to propose re-creation of the Alpine Transportation Committee. (R. Stephens, City Council)
 3. Speed Limit Change – City Council discussed reducing the speed limit on City owned streets from 30 to 25 mph. Council Members were provided maps and asked to make recommendations about which streets in their Wards should remain at 30 mph. The purpose of this discussion is for each Council Member to provide their map and discuss recommendations so that an integrated plan can be developed for the City and an appropriate Ordinance can be created. (R. Stephens, City Council)

4. Brewster County Liaison Report. (J. Stokes, City Council)
9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
1. Approve Resolution 2023-10-01, a resolution designating the Alpine Avalanche as the Official Newspaper of the City of Alpine for Fiscal Year 2023-2024. (M. Antrim, City Manager)
10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

NOTICE: In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

11. **Executive Session** – None.
12. **Action – Executive Session** – None.
13. **Adjourn.**

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, September 29, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.


Geoffrey R. Calderon, City Secretary



INTRODUCTION OVERVIEW

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
 1. Proclamation of Alpine Teachers' Day 2023.
 2. National Public Natural Gas Appreciation Week – October 1 - October 7, 2023.

Proclamation

By Catherine Eaves, City of Alpine Mayor

WHEREAS, City of Alpine's future strength depends on providing a high-quality education to all students; and

WHEREAS, teacher quality matters more to student achievement than any other school-related factor; and

WHEREAS, teachers spend countless hours preparing lesson plans and supporting students; and

WHEREAS, our City of Alpine teachers have demonstrated great resilience, adaptability, and creativity during the COVID-19 crisis; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community; and

WHEREAS, #TeachersCan is a statewide movement supported by more than 150 partnering businesses and organizations committed to elevating the teaching profession and honoring the critical role teachers play in the success of Texas.

NOW, THEREFORE I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby announce and proclaim to all citizens and set seal hereto, that October 5, 2023, as

WORLD TEACHERS' DAY

And encourage members of our community to personally express appreciation to our teachers and display a light blue ribbon outside your homes or businesses the week of October 5 as a symbol of support for our educators.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of October in the Year 2023.

Catherine Eaves, Mayor



Proclamation

In Honor of Our Local, Community-Owned Natural Gas Utility

WHEREAS, the citizens of Alpine, Texas, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit natural gas utility; and

WHEREAS, the City of Alpine Gas Department provides our homes, businesses, farms, social service, and local government agencies with reliable, efficient, and cost-effective natural gas employing sound business practices designed to ensure the best possible service; and

WHEREAS, the City of Alpine Gas Department is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

WHEREAS, the City of Alpine Gas Department's first and only purpose is to work in partnership with its customer-owners to furnish an essential public service and the best customer service to community citizens; and

WHEREAS, the City of Alpine Gas Department will continue to work to ensure that consumers benefit from any changes in the natural gas utility industry, just as it has since 2012, the year when the utility was acquired to serve all the citizens of Alpine, Texas.

NOW, THEREFORE, BE IT PROCLAIMED, that the week of October 1st to October 7th, 2023 be designated

Public Natural Gas Week

In Alpine, Texas to honor the City of Alpine Gas Department for its contributions to the community and to make its consumer-owners, policymakers, and employees more aware of the Gas Department's significant contributions to their well-being.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of October in the Year 2023.

Catherine Eaves, Mayor



REPORTS OVERVIEW

5. Reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report – None.

City Staff Update – None.

PUBLIC HEARINGS OVERVIEW

6. Public Hearings – None.

CONSENT AGENDA OVERVIEW

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
 1. Approval of September 19, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approval of September 23, 2023 Workshop Meeting Minutes. (G. Calderon, City Secretary)
 3. Approval of September 26, 2023 Special Meeting Minutes. (G. Calderon, City Secretary)



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023**

CONSENT AGENDA

1. Approval of September 19, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)

BACKGROUND

NONE.

SUPPORTING MATERIALS

- September 19, 2023 Regular Meeting Minutes.

STAFF RECOMMENDATION

APPROVE.

City of Alpine
Regular City Council Meeting
Tuesday, September 19, 2023
Minutes

WORKSHOP – 4:30 P.M.

1. **Call to order** – Mayor Catherine Eaves called the workshop to order at 4:30 P.M. The workshop was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary

Others Present: Approximately 2 other attendees.

Not Present: None.

2. **Workshop regarding employees and the 2023-2024 tax rate.**
3. **Adjourn. (5:25 P.M.)**

REGULAR MEETING – 5:30 P.M.

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Marianella Joseph, City Attorney
Darrell Losoya, Chief of Police
Abel Hinojos, Airport Supervisor

Not Present: None.

Others Present: Approximately 14 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on September 15, 2023.

3. **Public Comments** – (limited to 3 minutes per person) –

Minutes: 09-19-2023

Approved: 10-03-2023

- Karen Cantrell, Ward 1, addressed the City Council in opposition to adding an invocation to City Council meetings responsive to Information or Discussion Item No. 10.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report.

City Manager Report.

1. Finance Update - Revenue & Expenses - March 2023 – August 2023

City Staff Updates.

6. **Public Hearings** –

Open (5:50 P.M.)

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2023-08-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2023-2024.

Public Comments: None.

2. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2023-09-01, an ordinance approving the Fiscal Year 2023-2024 proposed tax rate of \$0.466326 per \$100 of assessed valuation for the fiscal year October 1, 2023 through September 30, 2024 for use and support of the Municipal Government of the City of Alpine, Texas.

Public Comments: None.

3. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-09-01, a Short term Rental Special Use Permit allowing a short term rental to be established at 906 W. Sul Ross St. The property owner of record is Casa La Vista Rental LLC. The Parcel ID of the subject property is 10445.

Public Comments: None.

4. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-09-02, a Short term Rental Special Use Permit allowing a short term rental to be established at 502 N. 8th St. The property owner of record is Andrew Willis and Holly Ammerman. The Parcel ID of the subject property is 12068.

Public Comments: None.

5. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-09-03, a Short term Rental Special Use Permit allowing a short term rental to be established at 405 S. 8th St. The property owner of record is Alfonso Ramos. The Parcel ID of the subject property is 12267.

Public Comments: None.

Close (5:53 P.M.)

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of September 12, 2023 Special Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of Daulton Beam to the Place 6 position on the Building & Standards Commission. (C. Eaves, Mayor)
3. Approve the excused absence of Councilor Stokes from the September 12, 2023 Special City Council Meeting due to a previously scheduled family vacation. (G. Calderon, City Secretary)
4. Approval of Special Use Permit 2023-09-01, a Short term Rental Special Use Permit allowing a short term rental to be established at 906 W. Sul Ross St. The property owner of record is Casa La Vista Rental LLC. The Parcel ID of the subject property is 10445. (G. Calderon, City Secretary)
5. Approval of Special Use Permit 2023-09-02, a Short term Rental Special Use Permit allowing a short term rental to be established at 502 N. 8th St. The property owner of record is Andrew Willis and Holly Ammerman. The Parcel ID of the subject property is 12068. (G. Calderon, City Secretary)
6. Approval of Special Use Permit 2023-09-03, a Short term Rental Special Use Permit allowing a short term rental to be established at 405 S. 8th St. The property owner of record is Alfonso Ramos. The Parcel ID of the subject property is 12267. (G. Calderon, City Secretary)

RESOLUTION 2023-09-11: On a motion by Councilor Rodriguez and seconded by Councilor Stephens to approve the consent agenda as read, the City Council unanimously voted to adopt the motion.

8. **Information or Discussion items** –

1. Alpine Public Library report by Executive Director Don Wetterauer. (M. Antrim, City Manager)
2. Family Crisis Center of the Big Bend report by Virginia Sandoval. (M. Antrim, City Manager)
3. Presentation by Steve Belardo regarding the Alpine-Casparis Municipal Airport. (J. Stokes, City Council)

Mr. Belardo was not in attendance at the meeting and the presentation did not take place.

Minutes: 09-19-2023

Approved: 10-03-2023

4. Presentation by the Director of Talent Arts, Kaci Fullwood, regarding the possibility of amending the sign ordinance to include a provision allowing art advertising on utility poles. (C. Rodriguez, City Council)

Ms. Fullwood was not in attendance at the meeting and the presentation did not take place.

5. Discuss parliamentary procedure principles in City Council meetings, discuss the recent presentations at the Texas Municipal League Newly Elected Officials training, and discuss the importance of continuing education. (J. Stokes, City Council)
6. County Liaison Report/update by Judy Stokes. (M. Antrim, City Manager)
7. Discuss the plan for the September 23rd Street workshop and the need for individual Council Members to be prepared to discuss objectives for their wards during the workshop. (J. Stokes, City Council)
8. Share the key Ward 5 Goals and Objectives and Status for each item. (R. Stephens, City Council)
9. Discuss Alpine City Budget financial strategy options that balance budget priorities, tax revenue and the allocation of financial underruns and unallocated balances. (R. Stephens, City Council)
10. Discuss proposed changes to Chapter 23 - City Council to the Alpine Code of Ordinances, including updates to the order of business and updates to rules of procedure and decorum for City Council meetings. (M Antrim, City Manager)

Mayor Eaves called a short recess. (6:47 P.M.)

The meeting resumed. (6:57 P.M.)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Approve the second and final reading of Ordinance 2023-08-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2023-2024. (M. Antrim, City Manager)

RESOLUTION 2023-09-12: On a motion by Councilor Nance and seconded by Councilor Sandate to approve, a roll call vote was taken and the City Council voted in the following manner:

Councilor Judy Stokes:	For
Councilor Chris Rodriguez:	Against
Councilor Darin Nance:	For
Councilor Martin Sandate:	For
Councilor Rick Stephens:	Against

2. Approve the first reading of Ordinance 2023-09-01, an ordinance approving the Fiscal Year 2023-2024 proposed tax rate of \$0.466326 per \$100 of assessed valuation for the fiscal year October 1, 2023 through September 30, 2024 for use and support of the Municipal Government of the City of Alpine, Texas. (M. Antrim, City Manager)

Minutes: 09-19-2023

Approved: 10-03-2023

RESOLUTION 2023-09-13: On a motion by Councilor Nance and seconded by Councilor Rodriguez to approve, the City Council began discussions on the item.

RESOLUTION 2023-09-14: On a motion by Councilor Nance and seconded by Councilor Stokes to amend the 0.466326 to the voter approval rate of 0.457554, a roll call vote was taken, and the City Council in the following manner:

Councilor Judy Stokes: For

Councilor Chris Rodriguez: For

Councilor Darin Nance: For

Councilor Martin Sandate: For

Councilor Rick Stephens: For

The City Council subsequently voted to adopt the original motion as amended.

3. Approve the first reading of Ordinance 2023-09-02, an ordinance amending the City of Alpine FY 2022-2023 Budget: Providing Repealing and Severability Clauses; A Texas Open Meetings Act Clause; and Providing an Effective Date. (M. Antrim, City Manager)

RESOLUTION 2023-09-15: On a motion by Councilor Stokes and seconded by Councilor Nance to approve the first reading of Ordinance 2023-09-02, the City Council unanimously voted to adopt the motion.

4. Approve Resolution 2023-09-09, a resolution authorizing the City to participate in the Rio Grande Council of Government's Solid Waste Grant Program. (M. Antrim, City Manager)

RESOLUTION 2023-09-16: On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

5. Approve Resolution 2023-09-10, a resolution continuing collaborative improvement efforts for 2023 - 2024 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease. (R. Stephens, City Council)

RESOLUTION 2023-09-17: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

6. Approve the 2023-2024 Family Crisis Center of the Big Bend Agreement. (M. Antrim, City Manager)

RESOLUTION 2023-09-18: On a motion by Councilor Stokes and seconded by Councilor Stephens to approve the 2023-2024 Family Crisis Center of the Big Bend agreement, the City Council unanimously voted to adopt the motion.

7. Approve Director of Tourism Agreement with Chris Ruggia - Vast Graphics. (M. Antrim, City Manager)

RESOLUTION 2023-09-19: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

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11. Executive Session –

RESOLUTION 2023-09-20: On a motion by Councilor Stephens and seconded by Councilor Sandate to extend the meeting past the 9:00 P.M. deadline, the City Council unanimously voted to adopt the motion.

RESOLUTION 2023-09-21: On a motion by Councilor Stephens and seconded by Councilor Rodriguez to move into executive session, the City Council unanimously voted to adopt the motion. (8:12 P.M.)

Consultation with Attorney § 551.071, Texas Government Code

Pursuant to Texas Government Code Sec. 551.071 (Consultation with Attorney) receive legal advice related to Pending Legal Requests, Potential Claims, and City Council Legal Requests.

1. Pending claims related to the Oath of Office for elected and appointed officials. (M. Antrim, City Manager)
2. Pending claims related to the Municipal Court Judge, the Municipal Court, City Attorneys and/or City Prosecutors related to the processing of cases in Municipal Court. (M. Antrim, City Manager)
3. Consultation with attorney regarding the adoption, amendment, and enforcement of ordinances. (M. Antrim, City Manager)

RESOLUTION 2023-09-22: On a motion by Councilor Stephens and seconded by Councilor Rodriguez to move into regular session, the City Council unanimously voted to adopt the motion. (9:40 P.M.)

12. Action – Executive Session –

1. Action, if any, concerning any of the matters listed in Executive Session. (M. Antrim, City Manager)

RESOLUTION 2023-09-22: On a motion by Councilor Stephens and seconded by Councilor Stokes to take no action, the City Council unanimously voted to adopt the motion.

13. Adjourn. (9:41 P.M.)

Minutes: 09-19-2023

Approved: 10-03-2023

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on September 15, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

Geoffrey R. Calderon, City Secretary



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023**

CONSENT AGENDA

2. Approval of September 23, 2023 Workshop Meeting Minutes. (G. Calderon, City Secretary)

BACKGROUND

NONE.

SUPPORTING MATERIALS

- September 23, 2023 Workshop Meeting Minutes.

STAFF RECOMMENDATION

APPROVE.

City of Alpine
City Council Workshop – 11:00 A.M.
Saturday, September 23, 2023
Minutes

On September 23, 2023, the City of Alpine held a workshop meeting beginning in the City Hall parking lot, at 100 N. 13th Street, in the City of Alpine, Texas, for the purpose of considering the following agenda items. The workshop began with a bus tour, included stops at points of interest, and concluded at City Council Chambers, located at 803 W. Holland Avenue. The workshop meeting and bus tour was open to the public, and seating was available on a first-come, first-served basis. The purpose of the workshop was for the City Council to discuss the current condition of City streets.

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

Not Present: None.

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Darrell Losoya, Chief of Police
Eddie Molinar, Director of Public Works

Others Present:

Chayo Gonzales, Alpine ISD
Approximately 4 other attendees.

The bus tour began at 11:00 A.M. and the introduction was provided by the City Manager. The Director of Public Works provided dialogue and presentation throughout the tour. Points of interest on the tour included Country Club Estates Drive, Orange Street, Murphy Street, North 7th Street, E Uvalde Street, and the City warehouse.

1. Topics of discussion included, but were not limited to, the following street topics:

- a. Methods of seal coating and paving – the Director of Public Works will explain the process, material, and equipment used.
- b. Hot vs. Cold techniques.
- c. Equipment, staffing, and the possibility of implementing a chip seal program.
- d. Council Member Ward priorities.
- e. Street survey completed in Fiscal Year 2019.
- f. Other items regarding city streets and street department priorities.

2. Workshop continued in City Council Chambers at 803 W. Holland Avenue. (12:45 P.M.)

No vote or official action was taken at the workshop meeting.

3. Adjourn (1:49 P.M.)

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on September 19, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

Geoffrey R. Calderon, City Secretary



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023**

CONSENT AGENDA

3. Approval of September 26, 2023 Special Meeting Minutes. (G. Calderon, City Secretary)

BACKGROUND

NONE.

SUPPORTING MATERIALS

- September 26, 2023 Special Meeting Minutes.

STAFF RECOMMENDATION

APPROVE.

City of Alpine
Special City Council Meeting
Tuesday, September 26, 2023
Minutes

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

City Staff and Stakeholders Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Marianella Joseph, City Attorney
Darrell Losoya, Chief of Police
Abel Hinojos, Airport Supervisor

Not Present: None.

Others Present: Approximately 4 other attendees.

Mayor Catherine Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on September 22, 2023.

3. **Public Comments** – (limited to 3 minutes per person) – None.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report – None.

City Staff Updates – None.

6. **Public Hearings** –

Open (5:33 P.M.)

Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2023-09-01, an ordinance approving the Fiscal Year 2023-2024 proposed tax rate of \$0.457554 per \$100 of assessed valuation for the fiscal year October 1, 2023 through September 30, 2024 for use and support of the Municipal Government of the City of Alpine, Texas.

Public Comments: None.

Minutes: 09-26-2023

Approved: 10-03-2023

Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2023-09-02, an ordinance amending the City of Alpine Fiscal Year 2022-2023 Budget; Providing Repealing and Severability Clauses; A Texas Open Meetings Act Clause; and Providing an Effective Date.

Public Comments: None.

Close (5:35 P.M.)

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of Gibson, Ruddock, Patterson, LLC Letter of Engagement for Fiscal Year 2022-2023 annual audit. (M. Antrim, City Manager)

Councilor Stephens requested to remove item no. 1 from the normal sequence of the consent agenda.

RESOLUTION 2023-09-24: On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve, the City Council unanimously voted to adopt the motion.

8. **Information or Discussion items** – None.

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Approve the second and final reading of Ordinance 2023-09-01, an ordinance approving the Fiscal Year 2023-2024 proposed tax rate of \$0.457554 per \$100 of assessed valuation for the fiscal year October 1, 2023 through September 30, 2024 for use and support of the Municipal Government of the City of Alpine, Texas. (M. Antrim, City Manager)

RESOLUTION 2023-09-25: Councilor Stephens moved that the property tax rate be decreased by the adoption of a total tax rate of \$.457554, which is effectively less than 1% decrease of the tax rate, by the adoption of Ordinance 2023-09-01 for fiscal year 2023-2024, which includes as part of the total tax rate \$.426376 for Maintenance and Operations and \$0.031178 for debt service. Councilor Rodriguez seconded the motion. A roll call vote was taken and the Council voted in the following manner:

Councilor Judy Stokes:	For
Councilor Chris Rodriguez:	For
Councilor Darin Nance:	For
Councilor Martin Sandate:	For
Councilor Rick Stephens:	For

2. Approve the second and final reading of Ordinance 2023-09-02, an ordinance amending the City of Alpine Fiscal Year 2022-2023 Budget; Providing Repealing and Severability Clauses; A Texas Open Meetings Act Clause; and Providing an Effective Date. (M. Antrim, City Manager)

RESOLUTION 2023-09-26: Councilor Stephens moved to approve the second and final reading of Ordinance 2023-09-02, an ordinance amending the City of Alpine Fiscal Year 2022-2023 Budget; Providing Repealing and Severability Clauses; A Texas Open Meetings Act Clause; and Providing an Effective Date. Councilor Sandate seconded the motion. A roll call vote was taken and the Council voted in the following manner:

Councilor Judy Stokes:	For
Councilor Chris Rodriguez:	For
Councilor Darin Nance:	For
Councilor Martin Sandate:	For
Councilor Rick Stephens:	For

3. Approve the first reading of Ordinance 2023-10-01, an ordinance amending Chapter 74 – Parks and Recreation, Article I – In General, to the Alpine Code of Ordinances; Amending and establishing rules and regulations for all city parks; providing for the establishment of an event permitting process to be approved by city council resolution; providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance. (M. Antrim, City Manager)

RESOLUTION 2023-09-27: Councilor Nance moved to approve. Councilor Sandate seconded the motion. Discussion ensued.

RESOLUTION 2023-09-28: Councilor Nance moved to table the item. Councilor Stokes seconded the motion. The City Council unanimously voted to adopt the motion and the item was tabled.

4. Approve Resolution 2023-09-23, a resolution approving a recommendation for Parks and Recreation facilities fees as recommended by the Parks and Recreation Board. (M. Antrim, City Manager)

RESOLUTION 2023-09-29: Councilor Stokes moved to approve Resolution 2023-09-23, a resolution approving a recommendation for Parks and Recreation facilities fees as recommended by the Parks and Recreation Board. Councilor Nance seconded the motion. Discussion ensued. The City Council voted to approve the motion 4 to 1 with Councilor Rodriguez voting against.

5. Approve the Fiscal Year 2023-2024 Tax Agreement with Brewster County. (M. Antrim, City Manager).

RESOLUTION 2023-09-29: On a motion by Councilor Rodriguez and seconded by Councilor Stephens to approve the Fiscal Year 2023-2024 Tax Agreement with Brewster County, the City Council unanimously voted to adopt the motion.

10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

There being no further business, the meeting was adjourned.

13. **Adjourn.** (6:11 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on September 22, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

Geoffrey R. Calderon, City Secretary

INFORMATION OR DISCUSSION OVERVIEW

8. Information or Discussion Items –

1. Airport Advisory Board – Discuss the intent to propose re-creation of the Alpine Airport Advisory Board. (R. Stephens, City Council)
2. Transportation Advisory Board – Discuss the intent to propose re-creation of the Alpine Transportation Committee. (R. Stephens, City Council)
3. Speed Limit Change – City Council discussed reducing the speed limit on City owned streets from 30 to 25 mph. Council Members were provided maps and asked to make recommendations about which streets in their Wards should remain at 30 mph. The purpose of this discussion is for each Council Member to provide their map and discuss recommendations so that an integrated plan can be developed for the City and an appropriate Ordinance can be created. (R. Stephens, City Council)
4. Brewster County Liaison Report. (J. Stokes, City Council)



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023**

INFORMATION OR DISCUSSION

1. Airport Advisory Board – Discuss the intent to propose re-creation of the Alpine Airport Advisory Board. (R. Stephens, City Council)

BACKGROUND

The Airport Advisory Board was created to provide input and recommendations to the City Council regarding the effective utilization of the Alpine-Casparis Airport. It was dissolved with the passage of Ordinance 2022-10-03. The board met regularly to discuss and work on items. The advisory board also has access to a number of resources through the Airport Owners and Pilots Association (AOPA), the Experimental Aircraft Association (EAA), both due to aircraft ownership memberships, along with many other aviation related relationships that can be helpful to the City.

SUPPORTING MATERIALS

NONE.

RECOMMENDATION

- 1) Review the previous Chapter 14 of the Alpine Code of Ordinances for update and presentation to the City Council.
- 2) Propose membership for the AAAB that would include membership from both the City and County.
- 3) Ensure that the updated ordinance considers the implications of the Alpine-Brewster County Joint Airport Zoning Board



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023**

INFORMATION OR DISCUSSION

2. Transportation Advisory Board - Discuss the intent to propose re-creation of the Alpine Transportation Committee)

BACKGROUND

In 2018, the Texas Department of Transportation conducted a series of meetings and generated significant information aimed at better understanding the current and future transportation needs to best serve communities along the US 67 corridor. As a result of that study, the State of Texas has allocated funding to meet a number of recommendations from that study. In 2018, the Alpine City Council took action to establish a Transportation Committee for the purpose of advising the City Council about actions they should consider regarding Alpine. The Committee lost momentum during Alpine City leadership changes and during changes in Council. One of the key issues identified in the study was the letter grading of key road intersections in Alpine that ranged from B to D and were expected to degrade from C to F because of the forecasted doubling of truck traffic through Alpine over the next 10 years.

SUPPORTING MATERIALS

NONE.

RECOMMENDATION

- 1) Review the previous Ordinance that established the City of Alpine Transportation Committee for update and presentation to City Council.
- 2) Propose membership for the ATC.



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023

INFORMATION OR DISCUSSION

3. Speed Limit Change - City Council discussed reducing the speed limit on City owned streets from 30 to 25 mph. Council Members were provided maps and asked to make recommendations about which streets in their Wards should remain at 30 mph. The purpose of this discussion is for each Council Member to provide their map and discuss recommendations so that an integrated plan can be developed for the City and an appropriate Ordinance can be created. (R. Stephens, City Council)

BACKGROUND

Council Members were provided maps and asked to make recommendations about which streets in their Wards should remain at 30 mph. The purpose of this discussion is for each Council Member to provide their map and discuss recommendations so that an integrated plan can be developed for the City and an appropriate Ordinance can be created.

SUPPORTING MATERIALS

NONE.

RECOMMENDATION

NONE.



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023**

INFORMATION OR DISCUSSION

4. Brewster County Liaison Report. (J. Stokes, City Council)

BACKGROUND

NONE.

SUPPORTING MATERIALS

- Report.

RECOMMENDATION

NONE.

COMMISSIONER'S COURT REPORT

DATE: September 26, 2023 at 9:30 am

MEMBERS PRESENT: Judge Greg Henington, Commissioners: J Westerman, S Colando, M Morrow

MEMBERS ABSENT: R Ortega

SUMMARY:

This was a Regular Meeting. There were no public comments.

The Court then approved:

The previous Meeting minutes.

The Brewster County Courthouse Survey for Co Clerk Sarah Vasquez for her records and waived the filing fee.

Both the Engagement Letter and Discretionary Waiver of bid for 2021 Audit from Gibson, Ruddock & Patterson LLC.

The Treasurers' Financial Reports.

Required Investment related Policies FY 2023, Appointed Julie Morton, Treasurer as Investment Officer and Approved Investment strategies. Also, approved the Authorized List of Brokers/Dealers, all Professional Organizations needed for trainings and Quarterly Investments reports for January-March 2023 and April-June 2023.

The General Bills presented by the Auditor, Patty Roach.

Heard a presentation by James McDermott of the Public Defenders Office regarding budgeting needs and staffing needs.

All Monthly required reports.

A request by Robert Alvarez, Brewster County Tourism Director, for \$45,00 of his funds for advertising in Garland.

Next meeting is scheduled for October 10 , 2023.

ACTION ITEMS OVERVIEW

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
 1. Approve Resolution 2023-10-01, a resolution designating the Alpine Avalanche as the Official Newspaper of the City of Alpine for Fiscal Year 2023-2024. (M. Antrim, City Manager



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 3, 2023

To: Honorable Mayor and City Council
Agenda Item: Action Item 1 – Resolution 2023-10-01
Agenda Sponsor: M. Antrim, City Manager
Memo Submitted By: G. Calderon, City Secretary

SYNOPSIS

Approve Resolution 2023-10-01, a resolution designating the Alpine Avalanche as the Official Newspaper of the City of Alpine for Fiscal Year 2023-2024. (M. Antrim, City Manager)

BACKGROUND

- Sec. 52.004. OFFICIAL NEWSPAPER.
 - (a) As soon as practicable after the beginning of each municipal year, the governing body of the municipality shall contract, as determined by ordinance or resolution, with a public newspaper until another newspaper is selected.
 - (b) The governing body shall publish in the municipality's official newspaper each ordinance, notice, or other matter required by law ordinance to be published.

SUPPORTING MATERIALS

1. Resolution 2023-10-01.

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this resolution.

STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2023-10-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS DESIGNATING THE ALPINE AVALANCHE AS THE OFFICIAL NEWSPAPER OF THE CITY OF ALPINE FOR FY 2023-2024.

WHEREAS, the City Council of the City of Alpine is charged with addressing interests to enhance the transparency of official city business to residents; and

WHEREAS, the City desires to designate the official newspaper of the City by annual City Council resolution in accordance with Sec. 52.004 Texas Local Government Code; and

WHEREAS, the Alpine Avalanche is the local newspaper within the corporate city limits of Alpine and has served as the official newspaper of the City for a number of years; and

WHEREAS, the City Council of the City of Alpine has determined it to be in the public interest to designate the Alpine Avalanche as the official newspaper of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The Alpine Avalanche is hereby designated as the official newspaper of the City of Alpine, Texas for the Fiscal Year 2023-2024.

SECTION II. All official publications of the City shall be publicized primarily in the Alpine Avalanche in accordance with local and state law.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 3rd DAY OF OCTOBER 2023 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

CONCLUSION OVERVIEW

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

NOTICE: In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

11. Executive Session – None.

12. Action – Executive Session – None.

13. Adjourn.