

**CITY OF ALPINE
ANIMAL ADVISORY BOARD MEETING
TUESDAY, OCTOBER 10, 2023 - 6:00 P.M.**

NOTICE IS HEREBY GIVEN THAT THE ANIMAL ADVISORY BOARD OF THE CITY OF ALPINE, TEXAS, WILL HOLD A MEETING AT 6:00 P.M. ON TUESDAY, OCTOBER 10, 2023, AT CITY COUNCIL CHAMBERS LOCATED AT 803 WEST HOLLAND AVENUE AND VIA ZOOM FOR THE PURPOSE OF CONSIDERING THE ATTACHED AGENDA. THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. ACTION ITEMS APPROVED AT THIS MEETING WILL BE CONSIDERED BY THE CITY COUNCIL FOR FINAL ACTION.

AGENDA –

- 1. Call to Order.**
- 2. Determination of quorum.**
- 3. Public Comments** (limited to three minutes per person).
- 4. Approval of minutes of the previous meeting –**
 - a) April 11, 2023 Regular Meeting Minutes. (P. Culver, Chair)
- 5. Public Hearings – None.**
- 6. Discussion Items –**
 - a) Discuss Fiscal Year 2022-2023 objective progress. (P. Culver, Chair)
 - b) Discuss Fiscal Year 2023-2024 Meeting Calendar. (P. Culver, Chair)
 - c) Discuss 2023-2024 Fiscal Year objectives. Will include those directed by the City Council (To Be Determined) in addition to specific ordinance and fee reviews from the Board. (P. Culver, Chair)
- 7. Action Items – None.**
- 8. Board Member Comments.**
- 9. Adjourn.**

NOTICE: This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on September 29, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.


Geoffrey R. Calderon, City Secretary



INTRODUCTION OVERVIEW

- 1. Call to Order.**
- 2. Determination of quorum.**
- 3. Public Comments** (limited to three minutes per person).
- 4. Approval of minutes of the previous meeting –**
 - a) April 11, 2023 Regular Meeting Minutes. (P. Culver, Chair)
- 5. Public Hearings – None.**



**ANIMAL ADVISORY BOARD
MEETING AGENDA ITEM COVER MEMO
OCTOBER 10, 2023**

APPROVAL OF MINUTES

Approval of minutes of previous meetings –

- a) April 11, 2023, Regular Meeting Minutes (P. Culver, Chair)

BACKGROUND

NONE.

SUPPORTING MATERIALS

- April 11, 2023 Regular Meeting Minutes.

STAFF RECOMMENDATION

APPROVE.

**CITY OF ALPINE
ANIMAL ADVISORY BOARD
TUESDAY, APRIL 11, 2023 – 6:00 P.M.
MINUTES**

1. **Call to Order** – Patsy Culver, Chair of the Animal Advisory Board, called the meeting to order at 6:02 P.M. The meeting was held in City Council Chambers located at 803 West Holland Avenue, Alpine, Texas, 79830 and via Zoom video conference.

2. **Determination of quorum and proof of notice of meeting.**

Board Members Physically Present:

Councilor Judy Stokes, Board Member
Patsy Culver, Chair of the Board
Jennifer Stewart, Animal Services Supervisor
Dr. Mary Dodson, Veterinarian Board Member
Pat McCall, Board Member
Mary Ann Vega, Board Member

Board Members Not Present:

James Etchison, Board Member
Lauren Spear, Board Member

City Staff Present via Zoom:

Geoffrey R. Calderon, City Secretary

3. **Public Comments** – (Limited to 3 minutes per person) –

4. **Approval of minutes of previous meetings** –

a) January 10, 2023 Regular Meeting Minutes

On a motion by Board Member Vega and seconded by Board Member Dodson to approve the meeting minutes with an amendment on item no. 5(c) adding the word boarding in front of permitting process, the Animal Advisory Board unanimously voted to adopt the motion.

5. **Discussion** –

- a) Discuss 2023 Fiscal Year objectives regarding combining registration and leash compliance with an informational PSA inserted into utility bills. (P. Culver, Chair)
- b) Discuss 2023 Fiscal Year objectives regarding a collection program for utility bill donations for specific items at Alpine Animal Shelter. (P. Culver, Chair)

6. **Action Items.**

- a) Approve a recommendation to the City Council amending Chapter 10 – Animals; establishing a uniform fee structure for all animal services fees; amending permit requirements for kennels, private boarding, boarding as a business, raisers or breeder of dogs, cats, and other animals. (J. Stewart, Animal Services Supervisor)

On a motion by Board Member Dodson and seconded by Board Member Vega to pass the ordinance recommendation as presented, the Animal Advisory Board unanimously voted to adopt the motion.

- b) Make a recommendation regarding fee schedule and fee amounts for the Animal Services Department. (J. Stewart, Animal Services Supervisor)

On a motion by Board Member McCall and seconded by Board Member Vega to approve a recommendation regarding the fee schedule with the changes discussed, the Animal Advisory Board unanimously voted to adopt the motion.

Minutes: 4-11-23

Approved: 10-10-23

7. **Next Scheduled Meeting** – July 11, 2023, at 6:00 p.m.

Being no further business, the meeting was adjourned.

8. **Adjourn. (6:32 P.M.)**

Patsy Culver, Chair of the Animal Advisory Board

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on April 5, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

Geoffrey R. Calderon, City Secretary

DISCUSSION OVERVIEW

6. Discussion Items –

- a) Discuss Fiscal Year 2022-2023 objective progress. (P. Culver, Chair)
- b) Discuss Fiscal Year 2023-2024 Meeting Calendar. (P. Culver, Chair)
- c) Discuss 2023-2024 Fiscal Year objectives. Will include those directed by the City Council (To Be Determined) in addition to specific ordinance and fee reviews from the Board. (P. Culver, Chair)



**ANIMAL ADVISORY BOARD
MEETING AGENDA ITEM COVER MEMO
OCTOBER 10, 2023**

DISCUSSION ITEMS

- a) Discuss Fiscal Year 2022-2023 objective progress. (P. Culver, Chair)
- b) Discuss Fiscal Year 2023-2024 Meeting Calendar. (P. Culver, Chair)
- c) Discuss 2023-2024 Fiscal Year objectives. Will include those directed by the City Council (To Be Determined) in addition to specific ordinance and fee reviews from the Board. (P. Culver, Chair)

BACKGROUND

- NONE.

SUPPORTING MATERIALS

- a) Discuss Fiscal Year 2022-2023 objective progress. (P. Culver, Chair)
 - i. Resolution 2022-11-01 – Tasked Council Objectives.
 - ii. Ordinance 2022-10-01 – Registration of Dogs and Cats.
 - iii. Ordinance 2023-05-02 – Animal Services Fee Schedule.
 - iv. Public Service Announcements in 2022-2023.
- b) Discuss Fiscal Year 2023-2024 Meeting Calendar. (P. Culver, Chair)
 - i. 2023-2024 At-A-Glance Meeting Calendar.
 - ii. 2023-2024 Master Meeting Schedule.
- c) Discuss 2023-2024 Fiscal Year objectives. Will include those directed by the City Council (To Be Determined) in addition to specific ordinance and fee reviews from the Board. (P. Culver, Chair)

STAFF RECOMMENDATION

NONE.

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2022-11-01**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS APPROVING A DIRECTIVE TASKING THE ANIMAL ADVISORY BOARD WITH KEY CITY OBJECTIVES FOR THE FISCAL YEAR 2022-2023.**

WHEREAS, the general purpose of the Animal Advisory Board is to provide recommendations and suggestions to the city council and city manager regarding the welfare of animals within the City; and

WHEREAS, the Animal Advisory Board is a critical part of obtaining citizen views, and the City Council benefits from the views and plans derived from the Board; and

WHEREAS, the City Council recognizes that key items related to animal welfare must be addressed, and shall annually task the Animal Advisory Board with objectives on which the City Council desires to be advised.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby tasks the Animal Advisory Board with the following Fiscal Year 2023 objectives:

- I. **Ordinance Review** – The current ordinances should be periodically reviewed, streamlined, and amended to conform with updated legislation.

Deadline: Ongoing

- II. **Registration & Leash Compliance** – Find innovative approaches to get more residents in compliance with registering their animals with the City and how to better adhere to leash requirements.

Deadline: September 2023

- III. **Informational Public Service Announcement** – Create a Public Service Announcement about our advisory board and the services that are provided and have them inserted in our utility bills.

Deadline: September 2023

- IV. **Possible Utility Bill Donation Project** -- Study the possibility of including a donation box on our Utility Bills for use in animal care like medications, food, and other necessities for Alpine Animal Services.

Deadline: September 2023

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- V. **Wildlife Management** – Continue wildlife management efforts and explore the possibility of relocation and/or mitigation of the deer, wild hogs, and other wildlife nuisance populations within the City.

Deadline: September 2023

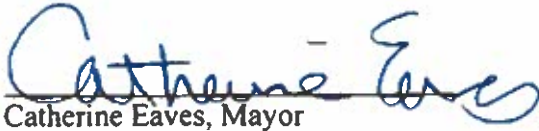
- VI. **Reporting** – Present updates on the board’s activity each quarter and work with City Staff to determine the best time to make the quarterly presentations.

Deadline: Ongoing

SECTION II. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 1st DAY OF NOVEMBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

APPROVED:


Catherine Eaves, Mayor



ATTEST:


Geoffrey R. Calderon, City Secretary

ORDINANCE 2022-10-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 10 – ANIMALS TO THE ALPINE CODE OF ORDINANCES; AMENDING ARTICLE II – KEEPING ANIMALS; AMENDING SECTION 10-48 – REGISTRATION OF DOGS AND CATS; PROVIDING FOR UPDATED REGISTRATION FEES AND PROCEDURES FOR THE REGISTRATION OF DOGS AND CATS.

WHEREAS, the Animal Advisory Board is composed of community members who advise the City Council on policy decisions that affect the health and safety of animals within the City; and

WHEREAS, the Animal Advisory Board has recommended changes to the City Council regarding changes to the process for the registration of cats and dogs that will provide enhanced public safety and animal welfare within the City; and

WHEREAS, it is deemed by the City Council to be in the best interest of the City to amend the current animal ordinances as recommended by the Animal Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

The Alpine Code of Ordinances is hereby amended to reflect the changes hereto attached as Exhibit "A." The premises attached as Exhibit "A" are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the Ordinance may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word. The codifier of the City is empowered to make amendments to match the style of the existing code.

**SECTION III
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed

**SECTION IV
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the

335 remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 18TH DAY OF OCTOBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING

OCTOBER 4, 2022

APPROVED:


Catherine Eaves, Mayor

SECOND AND FINAL READING

OCTOBER 18, 2022

ATTEST:


Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:


Rod Ponton, City Attorney



EDITOR'S NOTE:

Additions are highlighted in Yellow and Underlined. Omissions appear in Red Strikethrough Text. Previous Editor's notes and codification references are Italicized in Blue

Sec. 10-48. Registration of dogs and cats.

No owner shall have within the city limits any dog or cat four months of age or older unless such dog or cat is currently registered with the city. Written application shall be made upon a printed city application form and shall state the name, address and telephone number of the owner, the name of the dog or cat, the species or predominant breed, color, age and sex and the date of the most recently administered rabies vaccination. The owner must exhibit a current certificate of vaccination issued by a licensed veterinarian in order to register a dog or cat with the city. Upon approval of the application for registration and payment of the required fee of ~~\$7.00~~ \$10.00 (altered) and ~~\$10.00~~ \$20.00 (unaltered) by the owner of each dog or cat, the city will issue a serially numbered, durable license tag for each registered dog or cat. Such tag shall be securely attached to a collar or harness worn by each dog or cat. A \$5.00 renewal fee will be charged annually. Each registration shall be valid for a period of one year from the most recent date of administration of a rabies vaccination. A vaccination certificate or registration tag shall only be used for the animal which it was issued for. If there is a change in ownership of a registered dog or cat, the new owner shall have the registration transferred to his name. Transfer ~~applications~~ shall be made at the ~~city office~~ Alpine Animal Services Shelter accompanied by a fee \$1.00 with proof of rabies vaccination for such transfer. If a license tag is lost or destroyed, the owner shall apply ~~to the city~~ for a replacement tag. Fee-exempt registrations may be issued for the following:

- (1) Police or sheriff department's dog.
- (2) Dogs trained to lead persons with a total or partial disability.
- (3) Animals other than dogs that are vaccinated against rabies.

(Ord. No. 2008-11-01, § 1. 1-6-09)

STATE OF TEXAS
CITY OF ALPINE

COUNTY OF BREWSTER

ORDINANCE 2023-05-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 10 – ANIMALS TO THE ALPINE CODE OF ORDINANCES; ESTABLISHING A UNIFORM FEE STRUCTURE FOR ALL ANIMAL SERVICES FEES; AMENDING PERMIT REQUIREMENTS FOR KENNELS, PRIVATE BOARDING, BOARDING AS A BUSINESS, RAISERS OR BREEDERS OF DOGS, CATS, AND OTHER ANIMALS.

WHEREAS, the Animal Advisory Board is composed of community members who advise the City Council on policy decisions that affect the health and safety of animals within the City; and

WHEREAS, the Animal Advisory Board has recommended changes to the City Council that would implement a uniform fee structure to all Animal Services Fees with the establishment of Appendix C: Animal Services fees; and

WHEREAS, the amendments recommended by the Animal Advisory Board will allow the Animal Services Department to provide a more effective service to the residents and assist the department and residents in streamlining access to fee information; and

WHEREAS, in addition to the streamlined fee structure, the Animal Advisory Board has recommended improvements to the permit requirements for kennels, private boarding, boarding as a business, raisers or breeders of dogs, cats, and other animals; and

WHEREAS, it is deemed by the City Council to be in the best interest of the City to amend the current animal ordinances as recommended by the Animal Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

The Alpine Code of Ordinances is hereby amended to reflect the changes hereto attached as Exhibit "A." The premises attached as Exhibit "A" are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the Ordinance may be renumbered or re-lettered to accomplish such, and the word "ordinance" may be changed to "section," "article," or any other appropriate word. The codifier of the City is empowered to make amendments to match the style of the existing code.

**SECTION III
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION IV
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 16th DAY OF MAY 2023 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

**INTRODUCTION AND FIRST READING
MAY 9, 2023**

**SECOND AND FINAL READING
MAY 16, 2023**

APPROVED:


Catherine Eaves, Mayor

ATTEST:


Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:


Rod Ponton, City Attorney



EXHIBIT "A"

EDITOR'S NOTE:

Additions are Underlined. ~~Omissions appear in Strikethrough Text.~~ The trunkus symbols (***) indicate an area of the Code in which the existing code remains unchanged from one section to another.

Chapter 10 ANIMALS

ARTICLE I. IN GENERAL

Sec. 10-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adequate shelter means a sturdy structure:

- (1) That provides the dog protection from inclement weather; and
- (2) With dimensions that allow the dog while in the shelter to stand erect, sit, turn around, and lie down in a normal position.

Altered animal means an animal having been spayed or neutered.

Animal means any living vertebrate creature except human beings and with the exclusion of fish, amphibians, reptiles, caged birds and small rodents when kept as pets in a private residence, or enclosed in a commercial enclosure. The word "animal" shall mean only a mammal when referring specifically to the control of rabies.

Animal Control Officer, Animal Services Officer, or ACO means a duly authorized person responsible for the enforcement of this chapter including peace officers.

Animal shelter means any premises designated or operated by the city for the purpose of impounding and caring for animals under the authority of this chapter.

Appendix C: Animal Services Fees means the official animal services fee schedule, established by city council resolution and available during normal business hours at City Hall or online by visiting www.cityofalpine.com/fees.

Sec. 10-2. Penalty for violations.

Any person upon whom a duty is placed by the provisions of this chapter who, after due process of law, shall be found to fail, neglect or refuse to perform such duty, or who shall violate any of the provisions of this chapter, shall be deemed guilty of a misdemeanor and upon conviction shall be fined in a sum not to exceed ~~\$200.00 and not less than \$25.00 for the first offense, not less than \$50.00 for the second offense, and not less than \$100.00 for the third offense.~~ For each offense thereafter, a conviction shall be punishable by a fine not to exceed \$500.00 and not less than \$100.00. The penalties provided in this section shall be cumulative with and in addition to any penalty or forfeiture elsewhere in this chapter.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Secs. 10-12—10-40. Reserved.

ARTICLE II. KEEPING ANIMALS

DIVISION I. GENERALLY

Sec. 10-41. Standards.

Sec. 10-48. Registration of dogs and cats.

No owner shall have within the city limits any dog or cat four months of age or older unless such dog or cat is currently registered with the city. Written application shall be made upon a printed city application form and shall state the name, address and telephone number of the owner, the name of the dog or cat, the species or predominant breed, color, age and sex and the date of the most recently administered rabies vaccination. The owner must exhibit a current certificate of vaccination issued by a licensed veterinarian in order to register a dog or cat with the city. Upon approval of the application for registration and payment of the required fee established in Appendix C: Animal Services Fees of ~~\$7.00 (altered) and \$10.00 (unaltered)~~ by the owner of each dog or cat, the city will issue a serially numbered, durable license tag for each registered dog or cat. Such tag shall be securely attached to a collar or harness worn by each dog or cat. Each registration shall be valid for a period of one year from the most recent date of administration of a rabies vaccination. A vaccination certificate or registration tag shall only be used for the animal which it was issued for. If there is a change in ownership of a registered dog or cat, the new owner shall have the registration transferred to his name. Transfer applications shall be made at the city office accompanied by a fee established in Appendix C: Animal Services Fees ~~\$1.00~~ with proof of rabies vaccination for such transfer. If a license tag is lost or destroyed, the owner shall apply to the city for a replacement tag. Fee-exempt registrations may be issued for the following:

- (1) Police or sheriff department's dog.
- (2) Dogs trained to lead persons with a total or partial disability.
- (3) Animals other than dogs that are vaccinated against rabies.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-49. Finders of lost dogs and cats; responsibility to report.

- (a) Any person who finds and harbors a dog or cat without knowing the dog or cat owner's identity shall notify the animal control officer and furnish a description of the dog or cat.
- (b) The finder of the dog or cat may surrender the animal to the animal control officer, or upon approval of the animal control officer may keep the animal in his possession, subject to surrender upon demand of the animal control officer when the correct owner is identified or for reasons of public health and safety.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-50. Dead animals; duty to remove.

If any animals or fowl shall die in the possession of any person in this city, it shall be the duty of such person to cause the same to be at once removed to a site approved by the city and buried or otherwise disposed of. In case the owner or person having charge of such animal or fowl shall neglect or refuse to remove such dead animal or fowl within 24 hours after the death, the agency provided by the city for the removal of dead animals, or if no such agency exists, then the city or the department of health shall cause the dead animal or fowl to be removed at the expense of such owner or person having charge of the dead animal or fowl. Fees for removal of deceased pets is ~~\$5.00~~ and deceased livestock is ~~\$75.00~~ shall be assessed in accordance with Appendix C: Animal Services Fees. Whenever the owner or other person having charge of the dead animal or fowl cannot be found, it shall be the duty

of the agency provided by the city for the removal of dead animals, or if no such agency exists then the city or the department of health, to cause such animal to be removed and buried at the expense of the city.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Secs. 10-63—10-80. Reserved.

DIVISION 2. PERMITS

Sec. 10-81. Large livestock animal permit requirements.

It shall be unlawful to keep any large livestock animal within the limits of the city without having procured a permit for the animal and without adhering to the requirements described in section 10-44.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-89. Large and small livestock animals or fowl; permit renewal, amendment.

A permit to keep a large and small livestock animal or fowl shall be renewed annually by the last day of the same month in which it was issued the previous year by payment of the appropriate fee. If the ownership of the place in which the animals are kept is changed, the permit may be changed accordingly upon written verified application and payment of a fee of ~~\$10.00~~ established in Appendix C: Animal Services Fees for amending the permit. The fee assessed in this section is to pay part of the cost of enforcing this chapter.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-90. Display of permit numbers.

Each permittee shall permanently display the permit number on a display board or sign approved by animal control officials, not less than four inches in size, where such animals are kept so that such permit number is clearly visible from the street or alley nearest to the enclosure.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-91. Permit and inspection fees.

Before any permit to keep any large or small livestock animal or fowl, the applicant shall pay an initial inspection and permit fee of ~~\$25.00~~ established in Appendix C: Animal Services Fees for each premises upon which such animals or fowl are to be kept. Permit renewal ~~shall cost \$10.00~~ will be assessed a fee per premises, the sum of which will be established in Appendix C: Animal Services Fees. No permits shall be renewed if there have been violations of the permit requirements. Where permits have been suspended or there have been violations of the permit requirements, the owner shall be required to submit for a new permit and investigation of the premises.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Secs. 10-94—10-115. Reserved.

DIVISION 3. RESTRAINT; IMPOUNDMENT

Sec. 10-116. Restraint of animals and birds.

Every person owning or having charge, care, custody or control of any domestic animal or bird shall keep such animal or bird under his control by means of physical restraint as follows:

- (1) Confined on the premises of the owner within a fence or enclosure.
- (2) Fastened or picketed by a lead, rope or chain so as to keep the animal on the premises.
- (3) Under the control of a person by a leash.
- (4) On or within a vehicle being driven or parked.
- (5) The living area for each animal being kept confined or restrained shall have adequate drainage such that the animal shall be free to walk or lie down without coming in contact with standing water.
- (6) If any animal is restrained by a chain, leash, wire cable or similar restraint, such restraint shall be designed and placed to prevent choking or strangulation or entanglement with other objects. Such restraint shall not be less than ten feet in length.
- (7) If any animal is kept in an enclosure, the enclosure shall be constructed of material, and in a manner to minimize the risk of injury to the animal, and shall encompass sufficient usable space to keep the animal in good condition.

Any domestic animal or bird in violation of this section may be seized and impounded by the animal control officer.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-119. Redemption of impounded animals.

- (a) The owner shall be entitled to resume possession of any impounded animal upon payment of the impoundment and daily board fees and microchip fees (if applicable) and compliance with vaccination-registration requirements; provided application for such possession, with payment of all required fees in accordance with Appendix C: Animal Services Fees, is made within 72 hours after impoundment, or within such time after impoundment as may be agreed to by the animal control officer and such owner, if such agreement is made within such 72-hour period and such additional time does not exceed ten days total impoundment time.
- (b) Adoption, spaying and neutering:
 - (1) Whenever an unlicensed dog or cat is adopted, such owner shall be required to pay a rabies vaccination fee to the animal control officer. The animal control officer shall thereupon issue a receipt for such fee, and the holder thereof may have such animal vaccinated for rabies by any veterinarian licensed to practice veterinary medicine in the state who has agreed to administer such rabies vaccination receipts. Any rabies vaccination shall be obtained by the owner or purchaser of such dog or cat within seven days after obtaining custody of such dog or cat. The animal control officer shall maintain and make available to any owner or purchaser of any dog or cat a list of veterinarians honoring such receipts. In addition, the owner or purchaser of any dog or cat shall be required to obtain a license tag for such dog or cat at the time of such sale or redemption.
 - (2) The adopting person shall comply with all the adoption conditions and surgery conditions for the adopted animal as set forth in the contract.
 - (3) Should the adopted animal be lost or die before the adoption and surgery conditions as set forth in the contract have been complied with, such loss or death shall be reported in person or by mail to the animal control shelter not later than seven days after its occurrence.
 - (4) All animals adopted from the shelter are required to be spayed or neutered.
 - (5) The adopter shall forfeit the surgery deposit in the event that such surgery deposit has not been redeemed within 30 days after the date the surgery was due to be performed.

- (6) The forfeiture of such surgery deposit shall in no way release the adopter from the obligation of having the required surgery performed.
- (7) The provisions of this section shall only apply to dogs and cats of the age of four months or more, excluding the provisions for spaying/neutering which are set out in subsection (c)(4) of this section.
- (c) The owner shall not be entitled to possession of any animal held under quarantine or observation for rabies until a written release is obtained by the observing veterinarian and until all fees have been paid. The payment of such fees may be deferred until the animal is eligible for release.
- (d) Any dog or cat impounded and not reclaimed by the owner within five days may be humanely destroyed. If the animal control officer determines that any unclaimed dog or cat is reasonably healthy, currently vaccinated against rabies, and should not constitute a threat to public or animal health of the community, the animal control officer may offer such dog or cat for adoption. If not adopted, the animal shall be humanely destroyed.
- (e) The animal control officer shall approve all applications for adoption of unclaimed animals. Adopted animals must comply with all registration and vaccination provisions of this chapter. If any impounded animal, other than a dog or cat, is not claimed by the owner within seven days, the animal shall be held for such time as the animal control officer deems reasonable, considering the animal's probable value, condition of health and suitability for use. Upon expiration of such reasonable time, the animal control officer may offer the animal, if suitable, to be sold by posting the date of sale, the animal's description and sale location for five full days on the city hall bulletin board, on the courthouse door and on one other public place in the city. Animals not suitable for sale will be humanely destroyed.

(Ord. No. 2008-11-01, § 1, 1-6-09; Ord. No. 2015-11-01, Exh. E, 6-21-16)

Sec. 10-120. Fees.

All fees under this chapter will be delineated in Appendix C: Animal Services Fees and established by annual city council resolution ~~by the animal advisory board and the city council every year.~~ Fees may be obtained from the ~~animal control officer or at the police department or~~ city hall during normal business hours or online by visiting www.cityofalpine.com fees.

- (a) ~~Impoundment fees. \$15.00 per day per animal. If large animal, whatever boarding fees are at a different location, \$15.00 per day minimum. Impoundment of large animals will be charged at the rate of boarding fees established by the location where the subject animal is boarded.~~
 - (1) a. Livestock (cattle, horses, asses, mules) per animal.
 - b. Swine, sheep, goats, per animal.
 - (2) Fowl and rabbits, per animal.
 - (3) Any dog or cat held or impounded in the animal shelter because of being found running at large shall be released to the owner thereof by the city upon presentation of the following:
 - a. Proof of ownership of such animal;
 - b. Payment of the daily boarding cost;
 - c. Payment of the impoundment fee as follows:
 - ~~First violation per animal, written warning~~
 - A running at large violation may be assessed per small animal, by either issuing 1) a written warning; or 2) issuing a citation. An impoundment fee, the sum of which shall be charged in accordance with Appendix C: Animal Services Fees, will be assessed per night and per animal.
 - (altered animal) \$15.00 per day.
 - (unaltered animal) \$15.00 per day.
 - (micro chip fees) \$15.00.

~~Second violation per animal \$15.00 per day.~~

~~Third violation per animal \$15.00 per day.~~

~~Fourth and all ensuing violations per animal \$15.00 per day.~~

~~(b) Board fees. Each day shall begin at 12:01 a.m. and the fee shall be charged for any portion of any day. (same as impound fees) Board fees shall be:~~

~~Per day for feline: \$15.00 per day.~~

~~Per day for 0 - 50 lbs., canine: \$15.00 per day.~~

~~Per day for 50 lbs. and up canine: \$15.00 per day.~~

(eb) Quarantine fees. Any owner who has an animal which is placed into quarantine shall be assessed a fee, the sum of which is delineated in Appendix A: Animal Services Fees: ~~\$200.00 for ten day stay. Large animal would depend on the facility used to quarantine.~~ The fee assessed for the quarantine of large animals will be charged at the rate of boarding fees established by the location where the subject animal is quarantined.

(1) Livestock such as cattle, horses, asses, mules, swine, sheep and goats, per quarantine day.

(2) Fowl and rabbits, per quarantine day.

(3) Dogs, cats and other animals per quarantine day.

(dc) Adoption fees. Fees for the adoption of any animal from the ~~animal control shelter~~ animal services shelter, the sum of which is delineated in Appendix C: Animal Services Fees, shall be assessed per animal, : \$100.00 (unless special event/advertised half price)

(ed) Euthanasia fees. Charges resulting from the humane destruction of any animal shall be assessed in accordance with Appendix C: Animal Services Fees: \$30.00. If a subject large animal is a large animal, the cost will be determined by the veterinarian used for euthanasia.

(1) Livestock such as:

Cattle, horses, asses, mules per animal.

Swine, sheep and goats per animal.

(2) Fowl and rabbits, per animal

(3) Dogs, cats and other animals

(fe) Voluntary pick up fee is \$15.00. Voluntary pick up fees shall be delineated in Appendix C: Animal Services Fees. Any citizen who no longer wishes to possess or own any animal may contact the ~~animal control officer~~ animal services officer. The ~~animal control officer~~ animal services officer will then pick up and hold such animal until which time that animal can be adopted or must be destroyed. The fee for a large animal would be double the fee because we would have to find and use a trailer due to the increased transportation cost of hauling the animal.

Voluntary pick up fees for:

(1) Pets

(2) Livestock such as:

Cattle, horses, asses, mules

Swine, sheep and goats

(gf) Dog and cat registration fee.

Yearly Annual license fees are delineated in Appendix C: Animal Services Fees, :

Per animal (altered animal): \$7.00.

Per animal (Unaltered animal): \$10.00.

~~Replacement license: \$3.00.~~

Registration is required for animals kept within city limits. For issuance of ~~yearly~~ the annual license, ~~must show~~ proof of current rabies vaccinations is required.

- (hg) *Retention of fees.* All fees resulting from impoundment, board and care, registration of animals, the permitting of livestock and fowl received by the city are used to help defray the expenses of the enforcement of this chapter.

(Ord. No. 2008-11-01, § 1, 1-6-09; Ord. No. 2015-11-01, Exh. F, 6-21-16; Ord. No. 2016-11-02, Exh. F, 12-6-16)

Secs. 10-121—10-145. Reserved.

ARTICLE III. RABIES CONTROL

Sec. 10-146. Vaccination; report of infection.

- (a) The owner of any dog or cat shall have such dog or cat vaccinated against rabies by a licensed veterinarian by the time such dog or cat is four months of age and must maintain current vaccination of the animal. Any licensed veterinarian who vaccinates a dog or cat against rabies shall issue to the owner of the animal a vaccination certificate showing the owner's name, address and telephone number, the species, sex, size in pounds, predominant breed and color of the animal, the vaccine used, the date vaccinated, the rabies tag number and the veterinarian's signature and license number.
- (b) Any person having knowledge of an animal suspected of being infected with rabies shall immediately notify the city.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 10-147. Reports of human exposure to rabies.

- (a) Any person having knowledge of a dog or cat bite inflicted upon an individual, or any animal bite inflicted upon an individual that the person could reasonably foresee as capable of transmitting rabies shall immediately report the incident to the city. Such report shall include, if known, the name and address of the bite victim, the name and address of the owner of the dog, cat or other animal, a description of the biting dog, cat or other animal, the date of the incident and any other information which may aid in locating the bite victim and the biting dog, cat or other animal.
- (b) Every physician or other medical practitioner shall report the names and address of any person treated for an animal bite to the city.
- (c) Any dog or cat which is currently vaccinated against rabies and which bites any person or domestic animal shall be placed in quarantine, except as noted in subsection (e) of this section, within a quarantine facility registered with the state department of health for a period of ten days. The ten-day quarantine period shall commence with the date of the bite. Upon request of the owner of such dog or cat, the city may permit home quarantine if secure facilities for containing the animal are available at the residence of the owner and approved by the city, if the animal was not in violation of any laws at the time of the bite and if the city observes the animal on at least the first and last days of the quarantine period.
- (d) Any dog or cat which is not currently vaccinated against rabies and which bites any person or domestic animal shall be placed in quarantine, except as noted in subsection (e) of this section, within a quarantine facility registered with the state department of health for a period of ten days. The ten-day quarantine period shall commence with the date of the bite.
- (e) Any dog or cat which bites any person or domestic animal and for which the owner cannot be located, any dog or cat which develops signs indicative of rabies during the ten-day quarantine period, and any dog deemed a hazard to public health and safety shall be euthanized and the brain submitted to a laboratory certified by the state department of health for rabies diagnosis.

- (f) Any animal, other than a dog or cat, which bites a person or domestic animal and which could reasonably be suspected of transmitting rabies shall be immediately euthanized and the brain submitted to a laboratory certified by the state department of health for rabies diagnosis.
- (g) The animal control officer shall investigate each bite incident, utilizing standardized reporting forms provided by the state department of health. If a local health authority or medical facility receives such bite report, they shall immediately relay the report to the city animal control officer and be guided by such officer's instructions as to impoundment and restraint as deemed necessary by that officer.
- (h) All quarantine fees shall be the responsibility of the owner. Any owner who has an animal which is placed into quarantine shall be responsible for ~~the following fees:~~ all fees in accordance with Appendix C: Animal Services Fees.
 - ~~(1) Dogs, cats and other animals for which a specific fee is not shown, \$25.00 per quarantine day.~~
 - ~~(2) Livestock such as cattle, horses, asses, mules, swine, sheep and goats, \$50.00 per quarantine day.~~

Animals may be quarantined at a local veterinary facility or ~~other~~ another appropriate quarantine facility.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Secs. 10-153—10-185. Reserved.

ARTICLE IV. DANGEROUS ANIMALS

Sec. 10-186. Dangerous dogs and animals deemed hazardous to public health and safety.

- (a) It shall be unlawful for any person to own, keep or harbor any dangerous animal within the city provided this section shall not apply to animals under the control of a law enforcement or military agency. For the purpose of this chapter, a dog may be declared dangerous by an animal control officer or his or her designee (hereinafter referred to as "animal control officer"), after the occurrence of an "incident" defined as either a dog attack causing bodily injury or the dog undertaking an action that causes one to reasonably believe that the dog would attack and cause bodily injury.
- (b) Dangerous dog determination.
 - (1) Once the city becomes aware of an alleged incident, an animal control officer shall complete a thorough investigation process that includes:
 - a. Within ten business days of the city becoming aware of an alleged incident, an animal control officer sending a notification to the dog owner describing the alleged incident, the fact of the initiation of an investigation, and an offer to afford the owner an opportunity to meet with the animal control officer prior to the making of a determination;
 - b. The animal control officer gathering any medical or veterinary evidence and interviewing witnesses; and
 - c. The animal control officer making a detailed written report.
 - (2) No dog shall be deemed a "dangerous dog" if the animal control officer determines the conduct of the dog during the incident was justified because:
 - a. The incident occurred as the result of a person who at the time was committing a crime or offense upon the owner or custodian of the dog, including crimes and offenses of willful trespass or other tort upon the premises or property occupied by the owner of the animal;
 - b. The incident occurred as the result of a person abusing, assaulting, or physically threatening the dog or its offspring;

- c. The dog was responding to pain or injury or was protecting itself and was not being provoked by its owner, custodian, or a member of its household.
 - d. The testimony of a certified applied behaviorist, board-certified veterinary behaviorist, or another recognized expert indicates to the satisfaction of the animal control officer that the dog's behavior was justified pursuant to the provisions of this section.
- (3) If the information gathered by the animal control officer's investigation shows by a preponderance of the evidence that the dog should be deemed a "dangerous dog," the owner shall be sent immediate notification of the determination by registered or certified mail that includes a complete description of:
- a. The ownership requirements for a dangerous dog;
 - b. The dog owner's right of appeal; and
 - c. The option and process to surrender the dangerous dog.
- (c) **Ownership requirements.** If the dog is determined to be dangerous, the owner must:
- (1) Within 24 hours, register the dog with an animal control officer and pay a ~~\$100.00~~ fee delineated in Appendix C: Animal Services Fees;
 - (2) Immediately restrain the dog at all times on a leash in the immediate control of a person or enclose the dog either indoors, or in a secure enclosure, being a locked structure of sufficient height and design to prevent the dog's escape and to prevent direct contact with, or entry by, minors, adults or other animals;
 - (3) Within 24 hours, post signs around the secure enclosure with the words "dangerous dog" in font size 72 or larger; and
 - (4) Within 72 hours, obtain liability insurance coverage or show financial responsibility in an amount of at least \$100,000.00 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person and provide proof of the required liability insurance coverage or financial responsibility to the animal control officer.
- (d) **Appeal of dangerous dog determination.**
- (1) The owner of a dog found to be a dangerous dog by an animal control officer pursuant to this chapter may file a petition for review of the dangerous dog determination against the city in municipal court within ten days of receipt of notification of the determination for a de novo review of the determination.
 - a. The court shall give written notice of the time and place of any hearing to both the owner of the dog and the animal control officer.
 - b. The proceeding shall be conducted pursuant to the Texas Rules of Civil Procedure and Texas Rules of Evidence.
 - c. Any interested party, including the city attorney, is entitled to present evidence at the proceeding.
 - (2) After hearing all evidence, the court shall determine by preponderance of the evidence whether the dog is dangerous.
 - (3) During the municipal court appeal process, the owner shall comply with the ownership requirements set forth in this chapter.
 - (4) A dog owner or the city may appeal the decision of the municipal court in the manner described by V.T.C.A., Health and Safety Code § 822.0424.
- (e) The animal control officer may cause the muzzling, secure confinement, removal from the city or humane destruction of any animal for any of the following reasons:
- (1) Whenever an animal has committed an unprovoked attack upon any person or animal on more than one occasion.
 - (2) Whenever a lawful patron or visitor of a business is jeopardized by a guard dog which is not securely confined during hours such business is open to the public.

- (f) Any dog which by an attack and regardless of circumstances causes the death of a person shall be deemed hazardous to public health and safety.
- (g) The owner of any dog deemed to be a hazard to public health and safety shall be held liable for all medical expenses and all other legally allowable damages incurred as a result of an attack by such dog upon a person.
- (h) The owner of any dog deemed to be a hazard to public health and safety shall be held liable for all veterinary medical expenses and all other legally allowable damages incurred as a result of an attack by such dog upon an owned domestic animal.
- (i) Any dog deemed to be a hazard to public health and safety shall be surrendered by the owner of such dog immediately upon demand to the city for purposes of euthanizing or shall be delivered by the owner of such dog to a licensed veterinarian for euthanizing, and the owner shall deliver a statement of euthanasia by the veterinarian to the city within 24 hours of receipt of request for the dog by the city.
- (j) Any dog maintained as a guard dog for purposes of property protection by the owner of such dog at a recognized business establishment and that bites or threatens to bite any person on the property of the business establishment at times other than the normal posted hours of operation of the business establishment shall not be considered a hazard to public health and safety provided such dog is physically securely confined to the boundaries of the property of the business establishment.
- (k) Dangerous dog removal fee. Any person given the option of removing an aggressive animal from the within the city limits instead of being humanely destroyed shall pay a fee of ~~\$100.00~~ delineated in Appendix C: Animal Services Fees and along with all other assessed fees involving the dangerous animal.
- (l) Owner liability. Any owner or custodian of a dog or other animal is guilty of a:
 - (1) Class B misdemeanor if the dog previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, attacks and injures or kills a cat or dog that is a companion animal belonging to another person.
 - (2) Class A misdemeanor if the dog previously declared a dangerous dog pursuant to this section, when such declaration arose out of a separate and distinct incident, bites a human being or attacks a human being causing bodily injury, thereby rendering the dog a hazard to public health and safety.
 - (3) Class A misdemeanor if any owner or custodian whose willful act or omission in the care, control, or containment of a dog or other animal is so gross, wanton, and culpable as to show a reckless disregard for human life, and is the proximate cause of such dog or other animal attacking and causing serious bodily injury to any person, thereby rendering the dog a hazard to public health and safety.
 - (4) Class A misdemeanor if the owner of any animal that has been found to be a dangerous dog willfully fails to comply with the requirements of this section, thereby rendering the dog a hazard to public health and safety.

(Ord. No. 2008-11-01, § 1, 1-6-09; Ord. No. 2020-10-01, § 1(Exh. A), 10-20-20; Ord. No. 2022-05-02, § 1(Exh. A), 6-7-22)

Sec. 10-187. Keeping of bees prohibited.

It shall be unlawful for any person to keep or raise bees [within] the city limits. Any person found keeping bees or a bee hive within the city limits will be subject to citation for each day the violation remains uncorrected or unabated. Said bees and hive(s) will be destroyed and/or abated at owner's expense including any costs associated with removal and cleanup of bees and hive(s).

(Ord. No. 2008-11-01, § 1, 1-6-09)

Secs. 10-188—10-220. Reserved.

ARTICLE V. KENNELS

Sec. 10-221. Permit for kennels, private boarding, boarding as a business, raisers or breeders of dogs, cats or other animals; selling of animals.

- (a) Kennels, raisers and breeders of dogs, cats or other animals shall make and submit an application for a permit with the animal control officer animal services supervisor or any duly authorized representative of the city for permission to keep or harbor in excess of four but not more than 12 dogs, cats or other animals or a combination thereof beyond the normal weaning age on any premises used or zoned for residential purposes. The animal services supervisor or, other authorized representative of the city, is empowered to issue a permit under this section. The animal control officer may issue a permit for one year to the applicant upon the following information being satisfied. At the discretion of the animal services supervisor, or authorized city representative, a permit may be deferred to the City Council so that a public hearing may be held and interested persons may have the opportunity to voice concerns. In addition, a neighbor notice requirement is established requiring the City to send public hearing notices to neighbors within 200 feet for permit requested under this section. Letters must be sent at least 10 days prior to the public hearing.
- (b) The maximum length of a permit issued under this section shall be one year. After the public hearing is conducted, the City Council may approve or deny a permit request. The animal services officer must complete an inspection of the residence and receive the following information in order for a permit to be considered by the City Council:
- (1) Name of applicant, with permanent residence.
 - (2) The maximum number of dogs, cats or other animals to be kept or housed.
 - (3) The purpose for keeping or harboring the dogs, cats or other animals.
 - (4) The dogs, cats or other animals are to be housed in cages or pens inside the residence or a completely enclosed structure.
 - (5) The dogs, cats or other animals are kept or harbored so as to not be a nuisance or detriment to any adjoining or adjacent neighbors.
 - (6) The dogs, cats or other animals shall not bark or howl or create noises that cause the peace and quiet of the neighborhood or the adjacent premises to be disturbed.
 - (7) The cages or pens are to be maintained in a sanitary condition so as not to create any hazards to the general health and welfare of the community.
 - (8) The applicant shall furnish a drawing showing the dimensions of the lot, dwelling, fenced yard and other enclosed areas of the parcel of land that the permit is being requested for.
 - (9) The enclosed parcel of land that the dogs, cats or other animals to be kept or housed on shall have a minimum of 100 square feet per animal over the normal weaning age.
 - (10) The enclosed area in which the animals are to be housed shall be of adequate size, height and structure to prevent running at large.
- (c) (11) Permit and inspection fees under this section shall be assessed, in accordance with Appendix C: Animal Services Fees, \$50.00 for the initial inspection and permit application, and renewable at \$10.00 per year so long as the permittee remains in compliance with requirements of this section and has no violations of such requirements or any other animal-related city ordinances. This permit will allow the selling of only those animals that are raised at the permitted premises.
- (d) A permit issued under this section shall be renewed annually by the last day of the same month in which it was issued the previous year by payment of the appropriate fee. If the ownership of the place in which the animals are kept is changed, the permit may be changed accordingly upon written verified application by an animal services officer and payment of fee delineated in Appendix C: Animal Services Fees.
- (e) Any permit issued under this section shall be subject to suspension or revocation by the city for violation by the permittee of any of the provisions of this division, or violation of other animal ordinances of the

city. A permittee whose permit has been suspended must cure the violations within 72 hours in order to prevent revocation of the permit.

- (f) Each permittee shall permanently display the permit number on a display board or sign approved by animal control officials, not less than four inches in size, where such animals are kept so that such permit number is clearly visible from the street or alley nearest to the facility.
- (g) Refusal to issue permit. The decision of the animal services officer shall be final unless the applicant shall, within ten days after refusal to grant such permit, file a written appeal with the city secretary addressed to the city manager, requesting a review. Should the city manager concur in the decision of the animal services officer, that decision shall be final unless the applicant shall, within ten days after concurrence, file a written appeal with the city secretary addressed to the city council requesting a review of the decision of the animal services officer and the city manager. This permit may be revoked at any time upon violation of any of the conditions and requirements.
- (h) (b) All pet dealers (commercial, raiser or itinerant) shall be required to present each purchaser of an animal a veterinary certification stating that the animal is free from disease or parasites.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Alpine Animal Advisory Board

Fiscal Year 2022-2023

Public Service Announcements

May 2023 – Kitten Season

June 2023 – City Registration

August 2023 – Leash and Restrained

September 2023 – Skunk Deterrent

FY 2023-2024 CITY BOARDS CALENDAR

OCTOBER 2023

WK	SU	MO	TU	WE	TH	FR	SA	
1		1	2	3	4	5	6	7
2	8	9	10	11	12	13	14	
3	15	16	17	18	19	20	21	
4	22	23	24	25	26	27	28	
5	29	30	31					

NOVEMBER 2023

WK	SU	MO	TU	WE	TH	FR	SA
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
9	26	27	28	29	30		

DECEMBER 2023

WK	SU	MO	TU	WE	TH	FR	SA
9							
10	3	4	5	6	7	8	9
11	10	11	12	13	14	15	16
12	17	18	19	20	21	22	23
13	24	25	26	27	28	29	30
14	31						

JANUARY 2024

WK	SU	MO	TU	WE	TH	FR	SA
14							
15	1	2	3	4	5	6	
16	7	8	9	10	11	12	13
17	14	15	16	17	18	19	20
18	21	22	23	24	25	26	27
19	28	29	30	31			

FEBRUARY 2024

WK	SU	MO	TU	WE	TH	FR	SA
18							
19	4	5	6	7	8	9	10
20	11	12	13	14	15	16	17
21	18	19	20	21	22	23	24
22	25	26	27	28	29		

MARCH 2024

WK	SU	MO	TU	WE	TH	FR	SA
22							
23	3	4	5	6	7	8	9
24	10	11	12	13	14	15	16
25	17	18	19	20	21	22	23
26	24	25	26	27	28	29	30
27	31						

APRIL 2024

WK	SU	MO	TU	WE	TH	FR	SA
27							
28	1	2	3	4	5	6	
29	7	8	9	10	11	12	13
30	14	15	16	17	18	19	20
31	21	22	23	24	25	26	27

MAY 2024

WK	SU	MO	TU	WE	TH	FR	SA
31							
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30	31	

JUNE 2024

WK	SU	MO	TU	WE	TH	FR	SA
35							
36	2	3	4	5	6	7	8
37	9	10	11	12	13	14	15
38	16	17	18	19	20	21	22
39	23	24	25	26	27	28	29
40	30						

JULY 2024

WK	SU	MO	TU	WE	TH	FR	SA
40							
41	1	2	3	4	5	6	
42	7	8	9	10	11	12	13
43	14	15	16	17	18	19	20
44	21	22	23	24	25	26	27

AUGUST 2024

WK	SU	MO	TU	WE	TH	FR	SA
44							
45	4	5	6	7	8	9	10
46	11	12	13	14	15	16	17
47	18	19	20	21	22	23	24
48	25	26	27	28	29	30	31

SEPTEMBER 2024

WK	SU	MO	TU	WE	TH	FR	SA
49							
50	1	2	3	4	5	6	7
51	8	9	10	11	12	13	14
52	15	16	17	18	19	20	21
53	22	23	24	25	26	27	28

- Parks & Recreation Board
- Animal Advisory Board
- Hotel Occupancy Tax Committee
- City Council Meeting
- City Offices Closed

- M.L. King Day
- Presidents' Day
- Good Friday
- Easter Sunday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Planning & Zoning
- Building & Standards

**CITY OF ALPINE
FY 2023-2024 MASTER MEETING SCHEDULE**

1st Quarter – Fiscal Year 2023-2024

OCTOBER 2023

Regular City Council Meeting	October 3, 2023
Animal Advisory Board Meeting	October 10, 2023
Parks & Recreation Board Meeting	October 11, 2023
Municipal Court Docket Day	October 12, 2023
Regular City Council Meeting	October 17, 2023
Planning & Zoning Commission	October 23, 2023
Building & Standards Commission	October 25, 2023
Municipal Court Docket Day	October 26, 2023

NOVEMBER 2023

Regular City Council Meeting	November 7, 2023
Parks & Recreation Board Meeting	November 8, 2023
Municipal Court Docket Day	November 9, 2023
Municipal Court Docket Day	November 16, 2023
Hotel Occupancy Tax Committee Meeting	November 16, 2023
Regular City Council Meeting	November 21, 2023
Planning & Zoning Commission Meeting	November 27, 2023
Building & Standards Commission Meeting	November 29, 2023

DECEMBER 2023

Regular City Council Meeting	December 5, 2023
Municipal Court Docket Day	December 7, 2023
Municipal Court Docket Day	December 14, 2023

**CITY OF ALPINE
FY 2023-2024 MASTER MEETING SCHEDULE**

2nd Quarter – Fiscal Year 2023-2024

JANUARY 2024

Regular City Council Meeting	January 2, 2024
Animal Advisory Board Meeting	January 9, 2024
Parks & Recreation Board Meeting	January 10, 2024
Municipal Court Docket Day	January 11, 2024
Regular City Council Meeting	January 16, 2024
Planning & Zoning Commission	January 22, 2024
Building & Standards Commission	January 24, 2024
Municipal Court Docket Day	January 25, 2024

FEBRUARY 2024

Regular City Council Meeting	February 6, 2024
Municipal Court Docket Day	February 8, 2024
Parks & Recreation Board Meeting	February 14, 2024
Hotel Occupancy Tax Committee Meeting	February 15, 2024
Regular City Council Meeting	February 20, 2024
Municipal Court Docket Day	February 22, 2024
Planning & Zoning Commission	February 26, 2024
Building & Standards Commission	February 28, 2024

MARCH 2024

Regular City Council Meeting	March 5, 2024
Municipal Court Docket Day	March 7, 2024
Parks & Recreation Board Meeting	March 13, 2024
Regular City Council Meeting	March 19, 2024
Planning & Zoning Commission	March 25, 2024
Building & Standards Commission	March 27, 2024
Municipal Court Docket Day	March 28, 2024

**CITY OF ALPINE
FY 2023-2024 MASTER MEETING SCHEDULE**

3rd Quarter – Fiscal Year 2023-2024

APRIL 2024

Regular City Council Meeting	April 2, 2024
Animal Advisory Board	April 9, 2024
Parks & Recreation Board Meeting	April 10, 2024
Municipal Court Docket Day	April 11, 2024
Regular City Council Meeting	April 16, 2024
Planning & Zoning Commission	April 22, 2024
Building & Standards Commission	April 24, 2024
Municipal Court Docket Day	April 25, 2024

MAY 2024

Regular City Council Meeting	May 7, 2024
Parks & Recreation Board Meeting	May 8, 2024
Municipal Court Docket Day	May 9, 2024
Hotel Occupancy Tax Committee Meeting	May 16, 2024
Planning & Zoning Commission	May 20, 2024
Regular City Council Meeting	May 21, 2024
Building & Standards Commission	May 22, 2024
Municipal Court Docket Day	May 23, 2024

JUNE 2024

Regular City Council Meeting	June 4, 2024
Municipal Court Docket Day	June 6, 2024
Parks & Recreation Board Meeting	June 12, 2024
Regular City Council Meeting	June 18, 2024
Municipal Court Docket Day	June 20, 2024
Planning & Zoning Commission	June 24, 2024
Building & Standards Commission	June 26, 2024

**CITY OF ALPINE
FY 2023-2024 MASTER MEETING SCHEDULE**

4th Quarter – Fiscal Year 2023-2024

JULY 2024

Regular City Council Meeting	July 2, 2024
Animal Advisory Board Meeting	July 9, 2024
Parks & Recreation Board Meeting	July 10, 2024
Municipal Court Docket Day	July 11, 2024
Regular City Council Meeting	July 16, 2024
Planning & Zoning Commission	July 22, 2024
Building & Standards Commission	July 24, 2024
Municipal Court Docket Day	July 25, 2024

AUGUST 2024

Regular City Council Meeting	August 6, 2024
Municipal Court Docket Day	August 8, 2024
Parks & Recreation Board Meeting	August 14, 2024
Regular City Council Meeting	August 20, 2024
Municipal Court Docket Day	August 22, 2024
Planning & Zoning Commission	August 26, 2024
Building & Standards Commission	August 28, 2024

SEPTEMBER 2024

Regular City Council Meeting	September 3, 2024
Parks & Recreation Board Meeting	September 11, 2024
Municipal Court Docket Day	September 12, 2024
Regular City Council Meeting	September 17, 2024
Planning & Zoning Commission	September 23, 2024
Building & Standards Commission	September 25, 2024
Municipal Court Docket Day	September 26, 2024

CONCLUSION OVERVIEW

7. Action Items – None.

8. Board Member Comments.

9. Adjourn.