



CITY OF ALPINE
REGULAR CITY COUNCIL MEETING
803 W. Holland Avenue, Alpine, Texas 79830
Tuesday, October 18, 2022 - 5:30 P.M.

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a regular meeting at 5:30 P.M. on October 18, 2022, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at www.cityofalpine.com/decorum. Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary's desk not later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at www.cityofalpine.com/councilcomments. A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker's time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

AGENDA

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
 - Proclamation of National Friends of Libraries Week.
5. **Reports** –

City Mayor Report

I. Meet with the Mayor Discussions:

- A. At Town Hall Meetings have a poster for people to rank their favorite to the least favorite event or things to support: such as library, parks, arts, music, etc.
- B. Would partnering with Marfa, Fort Davis, and Marathon to raise our collective population and income levels to petition more upscale stores to come to the area be something we should work toward. Stores such as JC Penney, Kohls, etc.
- C. Should we partner with the University and do a Cost of Living Survey?
- D. Employee of the Month for each department. Winners receive something such as a gift card, an extended lunch, or a day where they can leave at four instead of five, etc.

II. Upcoming Events

- A. Next Town Hall Meeting, October 19th (tomorrow) at Alpine Elementary 6:00 pm
Then, Saturday, November 5th at 2:00 pm at the Granada.
- B. City Talk on Thursday the 20th at 9:05 am.
- C. Next Meet with the Mayor on Saturday the 29th at the Farmers Market 10:30-12:00.

City Attorney Report – None.

City Manager Report –

- I. Revenue & Expenses – August 2022
- II. Revenue & Expenses – September 2022

City Staff Update

- Animal Services Report by Animal Services Supervisor, Jennifer Stewart.
- Visitor Center Report by Visitor Center Coordinator, Heather Yadon.
- Tourism Quarterly Report by Director of Tourism, Chris Ruggia.

- Police Department Report by Chief of Police, Darrell Losoya.
- Gas Department Report by Gas Director, Randy Guzman.

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2022-10-01, an ordinance amending Chapter 10 - Animals to the Alpine Code of Ordinances; Amending Article II - Keeping Animals; Amending Sections 10-48 - Registration of Dogs and Cats; Providing for updated registration fees and procedures for the registration of dogs and cats.
2. Public Hearing to obtain citizen views and comments on Ordinance 2022-10-02, an ordinance amending a typographical error in Ordinance 2022-08-03; levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the 2022-2023 fiscal year; providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. Approval of October 4, 2022 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of 4th Quarter Investment Report. (M. Antrim, City Manager)

8. Information or Discussion Items – None.

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

1. Approve the second and final reading of Ordinance 2022-10-01, an ordinance amending Chapter 10 - Animals to the Alpine Code of Ordinances; Amending Article II - Keeping Animals; Amending Sections 10-48 - Registration of Dogs and Cats; Providing for updated registration fees and procedures for the registration of dogs and cats. (M. Antrim, City Manager)
2. Approve the first and final reading of Ordinance 2022-10-02, an ordinance amending a typographical error in Ordinance 2022-08-03; levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the 2022-2023 fiscal year; providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid. (M. Antrim, City Manager)
3. Approve the first reading of Ordinance 2022-10-03, an ordinance establishing Chapter 16 - Boards, Commissions, and Committees to the Alpine Code of Ordinances; Amending processes, procedures, guidelines, and requirements for City Boards, Commissions, and Committees. (M. Antrim, City Manager)

4. Approve Resolution 2022-10-09, a resolution authorizing the City of Alpine to participate in the Texas Recycles Day Grant Program. (M. Antrim, City Manager)
5. Approve Resolution 2022-10-10, a resolution authorizing the City to participate in an Agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (Between Holland Avenue and Avenue E) on November 18 through November 20, 2022. (M. Antrim, City Manager)
6. Approve FY 2022-2023 Tax Collection Agreement with Brewster County. (M. Antrim, City Manager)
7. Authorize the City Attorney to initiate contract discussions with S. Daugherty for use of Daugherty Well #1 for long-term City Use. (M. Antrim, City Manager)

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. Executive Session – None.

12. Action – Executive Session – None.

13. Adjourn.

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on October 14, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.


Geoffrey R. Calderon, City Secretary



INTRODUCTION OVERVIEW

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
 - Proclamation of National Friends of Libraries Week.

Proclamation

National Friends of Libraries Week

WHEREAS, Friends of the Alpine Public Library raise money that enables our library to move from good to great—providing the resources for additional programming, much needed equipment, support for children’s summer reading, and special events throughout the year; and

WHEREAS, the work of the Friends highlights on an ongoing basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of lifelong learning and connect with the thoughts and ideas of others from ages past to the present; and

WHEREAS, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers’ advisory, and children’s services; and

WHEREAS, the Friends’ gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community.

NOW, THEREFORE, be it proclaimed that I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby recognize October 16 to 22, 2022, as

Friends of Libraries Week

In Alpine, Brewster County, Texas and urge everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of October in the Year 2022.

Catherine Eaves, Mayor



REPORTS OVERVIEW

5. Reports –

City Mayor Report

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**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

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BACKGROUND

NONE.

SUPPORTING MATERIALS

NONE.

STAFF RECOMMENDATION

N/A



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

City Manager Report –

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BACKGROUND

NONE.

SUPPORTING MATERIALS

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STAFF RECOMMENDATION

N/A

CITY OF ALPINE

SUMMARY OF REVENUES AND EXPENDITURES AS OF AUGUST 31, 2022

11TH month in Fiscal Year 2021-2022 or 92% completed as of AUGUST 31, 2022

REVENUES			EXPENDITURES			
FUND	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget
General Fund	\$6,350,060	\$5,261,085	82.85%	\$6,350,060	\$4,586,346	72.23%
Water/Wastewater/Sanitation Utility Fund	\$5,893,780	\$4,645,007	78.81%	\$5,893,780	\$4,338,866	73.62%
Airport Fund	\$655,536	\$861,048	131.35%	\$655,536	\$879,997	134.24%
Hotel Occupancy Tax Fund	\$879,859	\$647,469	73.59%	\$879,859	\$719,973	81.83%
Gas Utility Fund	\$2,026,970	\$1,773,217	87.48%	\$2,026,970	\$1,597,242	78.80%
Interest & Sinking Fund	\$148,758	\$156,897	105.47%	\$148,758	\$148,758	100.00%

CITY OF ALPINE - GENERAL FUND - AUGUST 2022

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 08
0520 NON DEPARTMENTAL REVENUE							
=====							
1000	SALE-CITY PROPERTY/ EASEMENTS	25,000.00	25,000.00		6,960.00	0.00	18,040.00 28
2000	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00
9000	AUCTION	15,000.00	15,000.00		16,300.00	0.00	1,300.00+ 109

	NON DEPARTMENTAL REVENUE	40,000.00	40,000.00	0.00	23,260.00	0.00	16,740.00 58
0521 INTEREST RESERVE ACCOUNTS							
=====							
0001	TEXSTAR	100.00	100.00		5,402.63	2,058.80	5,302.63+ 403
0002	TXCLASS CAPITAL IMPROVEMENTS	1,000.00	1,000.00		1,667.90	548.33	667.90+ 167
0003	TXCLASS FIRE ASSISTANCE	500.00	500.00		1,167.40	383.80	667.40+ 233
0004	TXCLASS CREEK PROJECT	500.00	500.00		1,354.53	445.34	854.53+ 271
0005	TXCLASS PUEBLO NUEVO	0.00	0.00		0.00	0.00	0.00

	INTEREST RESERVE ACCOUNTS	2,100.00	2,100.00	0.00	9,592.46	3,436.27	7,492.46+ 457
0523 ADMINISTRATIVE REVENUES							
=====							
0090	ENTERPRISE ADMINISTRATIVE FEE	458,344.00	458,344.00		550,824.10	50,074.92	92,480.10+ 120
0100	ENTERPRISE FRANCHISE FEE	336,550.00	336,550.00		314,372.22	26,422.60	22,177.78 93
0612	FY 20 NSF - RETURNED CHECK FEE	0.00	0.00		30.00	30.00	30.00+ 00
1303	BEER & WINE PERMITS	15,000.00	15,000.00		6,935.00	0.00	8,065.00 46
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		9,548.75	0.00	451.25 95
1305	REZONING/VARIANCES	1,000.00	1,000.00		370.00	250.00	630.00 37
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		300.00	50.00	200.00 60
2000	7 % HOT OVERHEAD	0.00	0.00		35,399.85	3,218.17	35,399.85+ 00
2104	COPIES/PUBLIC	100.00	100.00		736.33	15.00	636.33+ 736
5203	SERV CHRГ/BAD CHECKS	200.00	200.00		0.00	0.00	200.00 00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00
5221	DONATIONS	2,000.00	2,000.00		0.55	0.00	1,999.45 00
7000	GENERAL BANK ACCT 2207 INTEREST	1,000.00	1,000.00		5,968.36	1,281.71	4,968.36+ 597
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		4,033.37	733.34	139.37+ 104
9920	MISC INCOME/FEES	15,000.00	15,000.00		5,894.37	0.00	9,105.63 39
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		11,526.00	0.00	11,526.00+ 00

	ADMINISTRATIVE REVENUES	843,588.00	843,588.00	0.00	945,938.90	82,075.74	102,350.90+ 112
0524 MUNICIPAL COURT REVENUES							
=====							
2800	SCHOOL ZONE & BUS VIOLATIONS	200.00	200.00		0.00	0.00	200.00 00
2900	FINES & FEES REVENUE	40,000.00	40,000.00		49,645.97	6,479.43	9,645.97+ 124
3000	DEFERRED DISPOSITION	0.00	0.00		50.00	0.00	50.00+ 00
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		52.65	8.00	52.65+ 00
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		3,007.79	378.79	3,007.79+ 00
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00 00
9000	OVERAGE/SHORTAGE	0.00	0.00		1.40	0.10	1.40+ 00

	MUNICIPAL COURT REVENUES	40,450.00	40,450.00	0.00	52,757.81	6,866.32	12,307.81+ 130
0531 POLICE REVENUES							
=====							

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 08	
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00
0900	LEOSE-STATE COMPTROLLER	1,700.00	1,700.00		1,367.87	0.00	332.13	80
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	250.00	250.00		0.00	0.00	250.00	00
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	600.00	600.00		1,405.00	200.00	805.00+	234
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	100.00	100.00		0.00	0.00	100.00	00
9922	INSURANCE CLAIM	0.00	0.00		6,263.00	0.00	6,263.00+	
POLICE REVENUES		4,850.00	4,850.00	0.00	9,035.87	200.00	4,185.87+	186
0532 FIRE DEPARTMENT REVENUES								
=====								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	20,000.00	20,000.00		14,762.48	5,849.80	5,237.52	74
FIRE DEPARTMENT REVENUES		20,000.00	20,000.00	0.00	14,762.48	5,849.80	5,237.52	74
0534 AD VALOREM TAX REVENUE								
=====								
0300	CURRENT TAX COLLEC.	1,992,874.00	1,992,874.00		1,759,855.62	5,223.69	233,018.38	88
0400	Delinquent Property Tax Collection	0.00	0.00		38,032.51	736.55	38,032.51+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		15,470.04	586.93	15,470.04+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		17,953.06	314.26	17,953.06+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		1,189.97	3.52	1,189.97+	
AD VALOREM TAX REVENUE		1,992,874.00	1,992,874.00	0.00	1,832,501.20	6,864.95	160,372.80	92
0535 BUILDING SERVICES REVENUE								
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		9,211.36	1,016.00	5,788.64	61
1302	BUILDING PERMITS	50,000.00	50,000.00		57,153.57	5,579.94	7,153.57+	114
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		15,085.30	2,422.42	5,085.30+	151
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		0.00	0.00	2,500.00	00
1306	SIGN PERMIT	1,000.00	1,000.00		999.43	100.00	0.57	100
1307	FILMING PERMIT	500.00	500.00		250.00	250.00	250.00	50
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
BUILDING SERVICES REVENUE		79,000.00	79,000.00	0.00	82,699.66	9,368.36	3,699.66+	105
0538 ANIMAL CONTROL REVENUES								
=====								
1301	QUARANTINE	4,500.00	4,500.00		892.00	140.00	3,608.00	20
1303	PET ADOPTIONS	12,500.00	12,500.00		7,750.00	650.00	4,750.00	62
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		898.00	156.00	602.00	60
1305	CREMATIONS	20,000.00	20,000.00		26,100.00	5,700.00	6,100.00+	131

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REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 08
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00
1307	ANIMAL SURRENDER	2,000.00	2,000.00		870.00	60.00	1,130.00 44
1308	MICROCHIP	1,500.00	1,500.00		510.00	90.00	990.00 34
1309	ANIMAL IMPOUND	3,000.00	3,000.00		1,977.00	210.00	1,023.00 66
1310	VACCINES	200.00	200.00		214.00	54.00	14.00+ 107
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00
9000	INSURANCE CLAIM	0.00	0.00		4,518.92	0.00	4,518.92+
ANIMAL CONTROL REVENUES		45,200.00	45,200.00	0.00	43,729.92	7,060.00	1,470.08 97
0542 PARKS & POOL REVENUE							
=====							
1100	SWIMMING POOL ADMISSIONS	12,000.00	12,000.00		15,309.00	1,182.00	3,309.00+ 128
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		11.75	0.00	11.75+
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		1,411.25	250.00	2,911.25 94
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		4,750.00	300.00	2,750.00 63
1900	PAVILION RENTAL	1,500.00	1,500.00		950.00	125.00	550.00 63
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00
9100	MISC/REFUNDS	100.00	100.00		0.00	0.00	100.00 00
PARKS & POOL REVENUE		22,600.00	22,600.00	0.00	19,609.50	1,857.00	2,990.50 87
0544 STREETS REVENUE							
=====							
1901	ROAD REPAIR	90,000.00	90,000.00		0.00	0.00	90,000.00 00
5005	FIBER OPTIC EASE.	8,500.00	8,500.00		11,534.46	481.27	3,034.46+ 136
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00 00
8000	WC SALARY REIMB	0.00	0.00		9,425.52	0.00	9,425.52+
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00
9922	INSURANCE CLAIMS	0.00	0.00		1,088.02	0.00	1,088.02+
STREETS REVENUE		98,700.00	98,700.00	0.00	22,048.00	481.27	76,652.00 22
0548 CITY SALES TAX REVENUES							
=====							
0401	CITY SALES TAX	1,850,000.00	1,850,000.00		2,119,340.78	187,856.85	269,340.78+ 115
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		51,111.15	5,936.80	10,888.85 82
0403	TELEPHONE FRANCHISE TAX	15,000.00	15,000.00		4,345.69	2,122.31	10,654.31 29
0404	T.V. CABLE FRANCHISE TAX	23,000.00	23,000.00		12,002.67	3,969.12	10,997.33 52
0406	MIXED BEVERAGE TAX	32,000.00	32,000.00		18,309.62	2,323.85	13,690.38 57
CITY SALES TAX REVENUES		1,982,000.00	1,982,000.00	0.00	2,205,109.91	202,208.93	223,109.91+ 111
0599 TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	1,178,698.00	1,178,698.00		39.58	0.00	1,178,658.42 00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS		1,178,698.00	1,178,698.00	0.00	39.58	0.00	1,178,658.42 00
0620 NON DEPARTMENTAL EXPENSES							
=====							
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 08	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
1301	INSURANCE - GENERAL & LIABILITY	7,858.00	7,858.00	0.00	5,900.97	0.00	1,957.03	75
1400	CUSTODIAL SERVICE-GF DEPTS	6,000.00	0.00	0.00	0.00	88.10	0.00	
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	55.78	3,022.66	302.83	78.44	103
1500	COPY EXPENSE-ALL GF DEPTS	14,000.00	14,000.00	138.99	14,249.77	1,666.55	388.76	103
1602	MAILING - ALL GF DEPTS.	9,000.00	13,000.00	1,068.47	10,799.78	1,729.09	1,131.75	91
1700	COMPUTER ASST -ALL GF DEPTS	4,000.00	4,000.00	0.00	4,023.32	0.00	23.32	101
1801	DUES/SUB/MEM -ALL GF DEPTS.	12,000.00	20,000.00	229.00	20,933.49	2,006.16	1,162.49	106
1802	PUB/NOT/ADV - ALL GF DEPTS.	14,000.00	14,000.00	2,176.50	12,921.00	2,138.75	1,097.50	108
1900	PRINTING - ALL GF DEPTS.	3,000.00	0.00	0.00	0.00	0.00	0.00	
2101	AMBULANCE SUBSIDY	160,773.00	160,773.00	13,397.75	147,375.25	13,397.75	0.00	100
2102	LIBRARY SUBSIDY	40,000.00	40,000.00	3,333.33	36,666.63	3,333.33	0.04	100
2104	FAMILY CRISIS CENTER	9,151.00	9,151.00	0.00	9,084.19	0.00	66.81	99
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	7,000.00	0.00	6,616.13	0.00	383.87	95
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	10,000.00	10,000.00	108.96	4,563.22	859.68	5,327.82	47
2301	PUBLIC RELATIONS	1,500.00	1,500.00	0.00	551.76	80.00	948.24	37
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	921.18	92.38	921.18	
4500	APPRAISAL BOARD	71,800.00	83,888.00	0.00	80,406.10	12,088.00	3,481.90	96
4501	TAX COLLECTION CONTRACT	19,011.00	20,422.25	0.00	20,424.25	0.00	2.00	100
6900	AUDIT	150,000.00	136,500.75	0.00	126,295.00	0.00	10,205.75	93
7900	CO HANDLING FEES	2,500.00	2,500.00	0.00	1,306.25	0.00	1,193.75	52
8000	BANK NOTES-PUMPER TRUCK	29,800.00	29,800.00	0.00	28,601.70	0.00	1,198.30	96
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
NON DEPARTMENTAL EXPENSES		582,393.00	582,393.00	20,508.78	539,662.65	37,606.42	22,221.57	96
0622 CITY COUNCIL EXPENSES								
=====								
0101	SALARIES	7,500.00	7,500.00	0.00	6,937.50	625.00	562.50	93
0201	SOCIAL SECURITY	574.00	574.00	0.00	530.70	47.81	43.30	92
0501	SUPPLIES	1,200.00	1,200.00	105.30	174.33	22.65	920.37	23
0502	HOSPITALITY	0.00	0.00	0.00	92.12	0.00	92.12	
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	5,000.00	5,000.00	75.00	708.28	129.15	4,216.72	16
1503	WARD 1 DISCRETIONARY	5,000.00	5,000.00	0.00	1,731.74	67.65	3,268.26	35
1504	WARD 2 - DISCRETIONARY	5,000.00	5,000.00	0.00	2,935.15	240.15	2,064.85	59
1505	WARD 3 - DISCRESTIONARY	5,000.00	5,000.00	0.00	48.87	0.00	4,951.13	01
1506	WARD 4 - DISCRETIONARY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1507	WARD 5 - DISCRETIONARY	5,000.00	5,000.00	0.00	1,170.20	0.00	3,829.80	23
2000	BUILDING AND STANDARDS COMM	0.00	0.00	0.00	0.00	0.00	0.00	
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	72,202.24	4,200.00	17,797.76	80
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	441.00	0.00	9,559.00	04
CITY COUNCIL EXPENSES		139,274.00	139,274.00	180.30	86,972.13	5,332.41	52,121.57	63
0623 ADMINISTRATIVE EXPENSES								
=====								
0101	SALARIES	199,386.00	199,386.00	0.00	140,236.90	14,821.38	59,149.10	70
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND						EFFECTIVE MONTH - 08	
0104 CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201 SOCIAL SECURITY	15,099.00	15,099.00	0.00	10,645.32	1,128.76	4,453.68	71
0202 INSURANCE - GROUP	24,491.00	24,491.00	0.00	15,992.02	1,224.28	8,498.98	65
0203 RETIREMENT	4,611.00	4,611.00	0.00	3,236.24	345.32	1,374.76	70
0204 UNEMPLOYMENT	1,260.00	1,260.00	0.00	261.76	0.00	998.24	21
0205 INS - WORKMEN'S COMP	550.00	550.00	0.00	380.87	0.00	169.13	69
0501 SUPPLIES	8,000.00	8,000.00	286.68	4,288.26	955.82	3,425.06	57
0900 FUEL & OIL	1,000.00	1,000.00	0.00	593.08	0.00	406.92	59
1101 ELECTRICITY	5,000.00	5,000.00	0.00	2,271.74	257.10	2,728.26	45
1500 TRAINING	2,500.00	2,500.00	0.00	1,878.36	0.00	621.64	75
1501 TRAVEL	5,000.00	5,000.00	674.18	2,619.92	0.00	1,705.90	66
1700 IT EQUIPMENT/ SOFTWARE	2,500.00	2,500.00	0.00	1,743.36	0.00	756.64	70
2200 TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	10,000.00	10,000.00	0.00	4,776.35	498.04	5,223.65	48
2750 CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	863.38	78.24	636.62	58
2800 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
3000 CODIFICATION-ORDINANCE	10,000.00	10,000.00	0.00	6,555.01	1,190.64	3,444.99	66
9800 CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	4,723.56	435.44	5,276.44	47
9801 LEASED VEHICLE	8,100.00	8,100.00	0.00	7,242.00	616.06	858.00	89
9802 INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
ADMINISTRATIVE EXPENSES	309,122.00	309,122.00	960.86	208,308.13	21,551.08	99,853.01	68
0624 MUNICIPAL COURT EXPENSES							
0101 SALARIES	31,250.00	31,250.00	0.00	27,916.49	2,160.00	3,333.51	89
0103 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0105 CONTRACT LABOR	19,200.00	28,150.00	0.00	23,150.00	0.00	5,000.00	82
0201 SOCIAL SECURITY	2,381.00	2,381.00	0.00	2,135.63	165.24	245.37	90
0202 INSURANCE - GROUP	6,927.00	6,927.00	0.00	5,392.20	611.13	1,534.80	78
0203 RETIREMENT	727.00	727.00	0.00	643.83	50.32	83.17	89
0204 UNEMPLOYMENT	252.00	252.00	0.00	86.36	0.00	165.64	34
0205 INS - WORKMEN'S COMP	37.00	37.00	0.00	81.60	0.00	44.60	221
0208 FINE COLLECTION/FTA FEES	100.00	100.00	0.00	348.00	0.00	248.00	348
0501 OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,299.57	10.00	700.43	65
0502 SUPPLIES	2,000.00	0.00	0.00	0.00	0.00	0.00	
1500 TRAINING	2,000.00	350.00	0.00	350.00	0.00	0.00	100
1501 TRAVEL	2,500.00	350.00	0.00	809.93	96.05	459.93	231
2000 CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	3,675.93	334.96	824.07	82
2750 Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
MUNICIPAL COURT EXPENSES	73,999.00	77,149.00	0.00	65,889.54	3,427.70	11,259.46	85
0631 POLICE EXPENSES							
0101 SALARIES	956,357.00	939,778.00	0.00	684,467.28	52,337.95	255,310.72	73
0103 OVERTIME	47,818.00	53,818.00	0.00	48,276.92	4,914.69	5,541.08	90
0104 EVENT SECURITY	0.00	0.00	0.00	1,001.25	0.00	1,001.25	
0201 SOCIAL SECURITY	76,619.00	76,619.00	0.00	54,546.25	4,274.21	22,072.75	71
0202 INSURANCE GROUP	131,523.00	131,523.00	0.00	109,948.01	9,018.83	21,574.99	84
0203 RETIREMENT	23,398.00	23,398.00	0.00	16,868.69	1,333.98	6,529.31	72
0204 UNEMPLOYMENT	5,544.00	5,544.00	0.00	262.93	0.00	5,281.07	05
0205 INS - WORKMEN'S COMP	20,655.00	35,955.00	0.00	35,950.12	0.00	4.88	100

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 08	
0400	SAFETY PROGRAM	2,000.00	2,000.00	0.00	454.03	0.00	1,545.97	23
0501	OFFICE SUPPLIES	8,000.00	8,000.00	0.00	5,125.02	445.20	2,874.98	64
0502	FIELD SUPPLIES	6,000.00	6,000.00	803.79	6,151.41	32.98	955.20	116
0510	UNIFORMS	10,000.00	10,000.00	176.35	8,794.37	1,058.48	1,029.28	90
0700	MAINT - EQUIPMENT	3,500.00	3,500.00	0.00	1,729.90	45.00	1,770.10	49
0701	MAINT-VEHICLE	7,500.00	7,500.00	2,087.15	8,396.48	734.94	2,983.63	140
0713	MAINT - DRUG DOG	0.00	6,000.00	0.00	4,852.67	81.17	1,147.33	81
0900	FUEL & OIL	24,500.00	33,000.00	0.00	29,332.57	3,655.03	3,667.43	89
1101	ELECTRICITY	8,400.00	8,400.00	0.00	4,908.19	755.10	3,491.81	58
1301	LAW ENFORCEMENT LIABILITY INS	23,708.00	26,008.00	0.00	25,936.97	0.00	71.03	100
1401	JANITORIAL SUPPLIES	1,500.00	1,500.00	0.00	78.89	0.00	1,421.11	05
1500	TRAINING	5,000.00	5,000.00	0.00	1,019.61	0.00	3,980.39	20
1501	TRAVEL	5,000.00	5,000.00	0.00	2,400.47	160.00	2,599.53	48
1700	FY20 - IT/SOFTWARE	0.00	1,900.00	0.00	1,868.42	0.00	31.58	98
2700	TELEPHONE EXPENSES	12,500.00	12,500.00	0.00	12,002.36	1,100.50	497.64	96
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	9,407.16	999.99	3,092.84	75
2800	DRUG TESTING	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	00
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	200.00	0.00	200.00	
3300	INVESTIGATIVE EXPENSES	6,000.00	6,000.00	0.00	443.14	26.33	5,556.86	07
3700	COPSYNC / SOUTHERN SOFTWARE	15,000.00	15,000.00	0.00	11,820.00	11,820.00	3,180.00	79
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	2,500.00	4,079.00	0.00	4,079.00	0.00	0.00	100
8001	LEASED VEHICLES	80,800.00	50,800.00	0.00	41,774.59	3,797.69	9,025.41	82
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9300	FY 21 - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
POLICE EXPENSES		1,497,922.00	1,492,922.00	3,067.29	1,132,096.70	96,592.07	357,758.01	76
0632 FIRE DEPT EXPENSES								
=====								
0101	SALARIES	14,742.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	1,125.00	877.00	0.00	0.00	0.00	877.00	00
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	7,000.00	7,000.00	0.00	4,248.00	0.00	2,752.00	61
0204	UNEMPLOYMENT	252.00	252.00	0.00	0.00	0.00	252.00	00
0205	INS - WORKMANS COMP	6,345.00	6,345.00	0.00	962.22	0.00	5,382.78	15
0501	OFFICE SUPPLIES	500.00	500.00	125.00	379.09	0.00	4.09	101
0502	FIELD SUPPLIES	2,500.00	2,500.00	0.00	28.97	28.97	2,471.03	01
0700	MAINT - EQUIPMENT	6,000.00	6,000.00	1,885.00	3,813.96	0.00	301.04	95
0701	MAINT-VEHICLES	2,000.00	7,000.00	1,582.98	4,405.58	0.00	1,011.44	86
0900	FUEL & OIL	2,500.00	7,500.00	0.00	6,309.64	824.52	1,190.36	84
1301	LIABILITY/AUTO COVERAGE	6,385.00	6,385.00	0.00	6,493.00	0.00	108.00	102
1500	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501	TRAVEL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2700	TELEPHONE EXPENSES	1,800.00	1,800.00	0.00	1,764.90	161.18	35.10	98
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
3702	FIRE CALLS	20,000.00	25,000.00	0.00	20,640.00	2,040.00	4,360.00	83
9002	CIP - BREATHING APPARATUS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	00
FIRE DEPT EXPENSES		122,774.00	122,784.00	3,592.98	49,045.36	3,054.67	70,145.66	43
0635 BUILDING SERVICES EXPENSES								

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 08	
=====								
0101	SALARIES	145,434.00	112,764.00	0.00	48,330.08	9,648.00	64,433.92	43
0103	OVERTIME	2,000.00	2,000.00	0.00	393.08	0.00	1,606.92	20
0105	CONTRACT LABOR	0.00	32,670.00	0.00	32,669.77	0.00	0.23	100
0201	SOCIAL SECURITY	11,097.00	11,097.00	0.00	3,727.39	738.08	7,369.61	34
0202	INSURANCE-GROUP	20,735.00	20,735.00	0.00	8,150.65	918.22	12,584.35	39
0203	RETIREMENT	3,389.00	3,389.00	0.00	1,126.31	224.80	2,262.69	33
0204	UNEMPLOYMENT	756.00	756.00	0.00	9.00	0.00	747.00	01
0205	INS-WORKERS COMP	500.00	500.00	0.00	1,281.92	0.00	781.92	256
0501	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	404.94	0.00	4,595.06	08
0502	FIELD SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	00
0510	UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT-VEHICLE	1,000.00	1,000.00	94.78	852.37	0.00	52.85	95
0900	FUEL & OIL	1,400.00	1,400.00	0.00	453.61	136.68	946.39	32
1301	LIABILITY/AUTO COVERAGE	1,141.00	1,141.00	0.00	1,130.00	0.00	11.00	99
1500	TRAINING	3,500.00	3,500.00	750.00	2,773.07	750.00	23.07	101
1501	TRAVEL	1,500.00	1,500.00	1,439.70	1,790.40	1,790.40	1,730.10	215
1700	IT EQUIPMENT/SOFTWARE	5,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000	VEHICLE ABATEMENT	0.00	0.00	0.00	788.42	0.00	788.42	-
2100	ENFORCEMENT CLEAN UP	500.00	14,500.00	0.00	12,206.25	0.00	2,293.75	84
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	2,876.94	261.54	623.06	82
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	603.00	80.50	647.00	48
2800	DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	00
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	4,620.96	392.21	7,379.04	39
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	00
9000	PLANNING	10,000.00	0.00	0.00	0.00	0.00	0.00	00

	BUILDING SERVICES EXPENSES	231,352.00	231,352.00	2,284.48	124,188.16	14,940.43	104,879.36	55
0636	HUMAN RESOURCE EXPENSES							
=====								
0101	SALARIES	20,246.00	20,246.00	0.00	17,441.28	0.00	2,804.72	86
0103	OVERTIME	0.00	130.00	0.00	128.92	0.00	1.08	99
0201	SOCIAL SECURITY	1,545.00	1,545.00	0.00	1,310.73	0.00	234.27	85
0202	INSURANCE	3,456.00	3,456.00	0.00	2,948.06	0.00	507.94	85
0203	RETIREMENT	466.00	466.00	0.00	403.65	0.00	62.35	87
0204	UNEMPLOYMENT	252.00	252.00	0.00	4.50	0.00	247.50	02
0205	WORKMEN COMP	37.00	37.00	0.00	40.80	0.00	3.80	110
0501	SUPPLIES	1,000.00	1,000.00	0.00	825.57	75.99	174.43	83
1500	TRAINING	2,500.00	2,500.00	0.00	349.00	0.00	2,151.00	14
1501	TRAVEL	2,500.00	2,370.00	0.00	0.00	0.00	2,370.00	00
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00

	HUMAN RESOURCE EXPENSES	32,627.00	32,627.00	0.00	23,452.51	75.99	9,174.49	72
0637	FINANCE DEPT EXPENSES							
=====								
0101	SALARIES	295,527.00	295,527.00	0.00	212,037.12	19,308.03	83,489.88	72
0103	OVERTIME	8,866.00	8,866.00	0.00	2,225.47	175.02	6,640.53	25
0201	SOCIAL SECUIRTY	23,226.00	23,226.00	0.00	15,851.48	1,452.96	7,374.52	68
0202	INSURANCE-GROUP	34,560.00	34,560.00	0.00	30,243.40	1,808.34	4,316.60	88
0203	RETIREMENT	7,002.00	7,002.00	0.00	4,932.59	453.97	2,069.41	70
0204	UNEMPLOYMENT	1,512.00	1,512.00	0.00	48.32	0.00	1,463.68	03

ACT NUM ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND						EFFECTIVE MONTH - 08	
0205 INS - WORKMEN'S COMP	547.00	547.00	0.00	448.76	0.00	98.24	82
0501 SUPPLIES	5,000.00	5,000.00	50.97	3,130.50	394.61	1,818.53	64
1500 TRAINING	5,000.00	7,500.00	0.00	6,162.36	0.00	1,337.64	82
1501 TRAVEL	10,000.00	7,500.00	0.00	281.74	0.00	7,218.26	04
1700 IT EQUIPMENT/ SOFTWARE	20,000.00	20,000.00	0.00	8,400.00	0.00	11,600.00	42
2700 TELEPHONE EXPENSES	10,000.00	10,000.00	0.00	4,967.76	691.10	5,032.24	50
2750 CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	402.02	40.25	847.98	32
2800 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
FINANCE DEPT EXPENSES	422,615.00	422,615.00	50.97	289,131.52	24,324.28	133,432.51	68
0638 ANIMAL CONTROL EXPENSES							
=====							
0101 SALARIES	191,213.00	191,213.00	0.00	140,906.65	11,661.00	50,306.35	74
0103 OVERTIME	5,000.00	5,000.00	0.00	1,000.98	143.73	3,999.02	20
0201 SOCIAL SECURITY	14,971.00	14,971.00	0.00	10,663.50	879.01	4,307.50	71
0202 INSURANCE-GROUP	34,559.00	34,559.00	0.00	25,670.21	2,114.54	8,888.79	74
0203 RETIREMENT	4,513.00	4,513.00	0.00	3,272.71	275.04	1,240.29	73
0204 UNEMPLOYMENT	1,242.00	1,242.00	0.00	108.53	0.00	1,133.47	09
0205 INS-WORKMEN'S COMP	4,262.00	11,762.00	0.00	11,667.28	0.00	94.72	99
0501 SUPPLIES	2,500.00	2,500.00	436.44	1,957.51	21.00	106.05	96
0502 FIELD SUPPLIES	3,500.00	3,500.00	0.00	1,736.74	4.49	1,763.26	50
0510 UNIFORMS	1,000.00	1,000.00	0.00	329.33	0.00	670.67	33
0700 MAINT - EQUIPMENT	500.00	500.00	0.00	226.50	226.50	273.50	45
0701 MAINT-VEHICLE	1,200.00	1,200.00	128.02	699.49	91.46	372.49	69
0900 FUEL & OIL	4,500.00	4,500.00	0.00	4,952.49	434.61	452.49	110
1101 ELECTRICITY	3,500.00	3,500.00	0.00	3,623.61	1,208.51	123.61	104
1301 LIABILITY/AUTO COVERAGE	3,443.00	3,443.00	0.00	3,428.00	0.00	15.00	100
1401 JANITORIAL SUPPLIES	5,000.00	5,000.00	105.27	4,944.52	368.49	49.79	101
1500 TRAINING	1,500.00	1,500.00	0.00	525.00	0.00	975.00	35
1501 TRAVEL	1,500.00	1,500.00	685.71	1,513.04	0.00	698.75	147
1700 IT/SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2700 TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	4,583.53	418.30	583.53	115
2750 CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,608.08	161.00	391.92	80
2800 DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
3200 ANIMAL CARE	23,000.00	23,000.00	552.18	14,758.38	317.30	7,689.44	67
3301 SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	12,417.34	0.00	7,582.66	62
8001 LEASED VEHICLE	0.00	18,500.00	0.00	16,622.49	1,424.89	1,877.51	90
8002 INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000 CIP - INCINERATOR	20,000.00	5,000.00	2,889.26	0.00	0.00	2,110.74	58
9001 CIP - HVAC SYSTEM	25,000.00	20,000.00	0.00	16,331.50	6,697.25	3,668.50	82
9922 INSURANCE CLAIMS	0.00	0.00	0.00	4,768.92	0.00	4,768.92	
ANIMAL CONTROL EXPENSES	379,553.00	385,553.00	4,796.88	288,316.33	26,447.12	92,439.79	76
0641 BUILDING MAINTENANCE							
=====							
0101 SALARIES	66,110.00	60,110.00	0.00	11,164.95	0.00	48,945.05	19
0103 OVERTIME	1,983.00	1,983.00	0.00	347.86	0.00	1,635.14	18
0201 SOCIAL SECURITY	5,196.00	5,196.00	0.00	825.23	0.00	4,370.77	16
0202 INSURANCE	13,824.00	13,824.00	0.00	3,233.92	0.00	10,590.08	23
0203 RETIREMENT	1,587.00	1,587.00	0.00	257.89	0.00	1,329.11	16
0204 UNEMPLOYMENT	504.00	504.00	0.00	0.00	0.00	504.00	00
0205 WORKMEN COMP	130.00	130.00	0.00	0.00	0.00	130.00	00
0501 OFFICE SUPPLIES	0.00	0.00	0.00	5.58	5.58	5.58	

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND						EFFECTIVE MONTH - 08	
=====							
0101 SALARIES	427,042.00	427,042.00	0.00	354,381.70	28,195.75	72,660.30	83
0103 OVERTIME	12,812.00	12,812.00	0.00	4,939.32	1,780.40	7,872.68	39
0105 CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201 SOCIAL SECURITY	33,561.00	33,561.00	0.00	26,034.43	2,217.00	7,526.57	78
0202 INSURANCE - GROUP	76,029.00	76,029.00	0.00	60,434.44	6,232.38	15,594.56	79
0203 RETIREMENT	10,250.00	10,250.00	0.00	8,022.49	698.41	2,227.51	78
0204 UNEMPLOYMENT	2,772.00	2,772.00	0.00	375.03	0.00	2,396.97	14
0205 INS - WORKMEN'S COMP	15,103.00	30,603.00	0.00	30,203.42	0.00	399.58	99
0501 OFFICE SUPPLIES	3,500.00	3,500.00	702.13	1,520.10	129.99	1,277.77	63
0502 FIELD SUPPLIES	16,000.00	16,000.00	2,043.81	10,932.40	1,401.76	3,023.79	81
0510 UNIFORMS	6,500.00	6,500.00	48.78	2,961.96	262.68	3,489.26	46
0700 MAINT - EQUIPMENT	20,000.00	45,000.00	2,649.02	31,233.17	4,584.73	11,117.81	75
0701 MAINT - VEHICLES	10,000.00	10,000.00	317.30	4,301.36	14.38	5,381.34	46
0718 STREET SIGNS	10,000.00	10,000.00	0.00	4,026.40	440.00	5,973.60	40
0719 STREET MAINTENANCE MATERIALS	60,000.00	60,000.00	52.90	40,322.10	0.00	19,625.00	67
0900 FUEL	15,000.00	15,000.00	0.00	12,852.00	1,445.91	2,148.00	86
0901 OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101 ELECTRICITY	55,000.00	75,000.00	0.00	64,498.94	18,595.37	10,501.06	86
1301 LIABILITY/AUTO COVERAGE	7,282.00	8,582.00	0.00	8,552.00	0.00	30.00	100
1500 TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
1501 TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700 IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000 CONTRACT	35,000.00	35,000.00	0.00	18,055.50	0.00	16,944.50	52
2700 TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	3,965.23	362.13	534.77	88
2750 CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	1,500.48	155.97	0.48	100
2800 DRUG TESTING	375.00	375.00	0.00	0.00	0.00	375.00	00
3500 ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLE	18,000.00	18,000.00	0.00	11,562.22	999.02	6,437.78	64
8002 INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100 EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000 CAP IMPROVEMENT STREETS	350,000.00	288,200.00	44,132.40	44,570.22	0.00	199,497.38	31
9001 CAP - STREET PROJECT FY20 &FY21	550,000.00	550,000.00	58,216.54	354,324.84	3,502.86	137,458.62	75
9002 ACCE STREET IMPROVMENTS	100,000.00	100,000.00	0.00	98,000.00	0.00	2,000.00	98

STREET DEPT EXPENSES	1,846,726.00	1,846,726.00	108,162.88	1,197,569.75	71,018.74	540,993.37	71
0800 FUND TRANSFER GROUP							
=====							
0100 TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300 Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	

FUND TRANSFER GROUP	0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND							
INCOME TOTALS	6,350,060.00	6,350,060.00		5,261,085.29	326,268.64	1,088,974.71	83
EXPENSE TOTALS	6,350,060.00	6,348,220.00	150,684.60	4,435,661.21	337,703.47	1,761,874.19	72

CITY OF ALPINE - WATER/WASTEWATER/SANITATION - AUGUST 2022

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 08	
0550	INTEREST RESERVE ACCOUNTS							
0500	RB 03 RESERVE INTEREST	0.00	0.00		146.80	0.00	146.80+	
0501	TXCLASS - INTEREST	1,500.00	1,500.00		5,188.47	1,754.82	3,688.47+	346
	INTEREST RESERVE ACCOUNTS	1,500.00	1,500.00	0.00	5,335.27	1,754.82	3,835.27+	356
0551	INTEREST REVENUES							
7000	W/S/S INTEREST	2,500.00	2,500.00		7,507.25	2,216.15	5,007.25+	300
7001	WATER CUSTOMER DEPOSIT INTEREST	1,500.00	1,500.00		2,258.94	742.42	758.94+	151
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
	INTEREST REVENUES	4,000.00	4,000.00	0.00	9,766.19	2,958.57	5,766.19+	244
0553	WATER REVENUES							
0601	WATER BILLING	1,800,000.00	1,800,000.00		1,581,011.28	152,982.70	218,988.72	88
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00	
0611	MISC INCOME	2,000.00	2,000.00		8,851.20	0.00	6,851.20+	443
0612	RETURNED CHECK FEE	500.00	500.00		400.00	0.00	100.00	80
0613	TAMPERING FEE	1,500.00	1,500.00		5,313.56	0.00	3,813.56+	354
1309	SERVICE RECONNECT	25,000.00	25,000.00		17,420.00	1,575.00	7,580.00	70
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	10,000.00	10,000.00		6,000.00	1,000.00	4,000.00	60
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00	00
6600	WATER TAP FEES	40,000.00	40,000.00		20,846.36	1,000.00	19,153.64	52
7000	BILLING ADJUSTMENTS	0.00	0.00		7,266.01-	462.35-	7,266.01	
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		62.88-	0.45	62.88	
9001	AUCTION	0.00	0.00		0.00	0.00	0.00	
9002	INSURANCE CLAIMS	0.00	0.00		33,797.38	0.00	33,797.38+	
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
	WATER REVENUES	1,894,000.00	1,894,000.00	0.00	1,666,310.89	156,095.80	227,689.11	88
0554	SEWER REVENUES							
0602	SEWER BILLING	700,000.00	700,000.00		760,746.80	69,001.10	60,746.80+	109
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		14,950.00	1,750.00	10,050.00	60
0606	SEWER TAP FEES	25,000.00	25,000.00		21,600.00	1,200.00	3,400.00	86
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
0611	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	0.00	0.00		500.00	0.00	500.00+	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	SEWER REVENUES	750,000.00	750,000.00	0.00	797,796.80	71,951.10	47,796.80+	106
0555	SANITATION/ RECYCE REVENUE							
0603	SANITATION/RECYCLE BILLING	1,965,000.00	1,965,000.00		1,875,795.66	167,351.77	89,204.34	95
0604	SALES TAX COLLECTED	145,000.00	145,000.00		130,653.67	11,709.74	14,346.33	90

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 08	
0611	MISC	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	150.00	150.00		412.19	132.43	262.19+	275
7500	LANDFILL LEASE	125,000.00	125,000.00		117,518.55	19,900.89	7,481.45	94
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
8002	COUNTY INTERLOCAL AGREEMENT	40,000.00	40,000.00		40,000.00	0.00	0.00	100
8003	TIRE DISPOSAL FEES	1,500.00	1,500.00		1,417.45	20.00	82.55	94
SANITATION/ RECYCE REVENUE		2,276,650.00	2,276,650.00	0.00	2,165,797.52	199,114.83	110,852.48	95
0599 TRANSFERS								
9100	SYSTEM ADDED TRANSFER IN	967,630.00	967,630.00		0.00	0.00	967,630.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	39.58	0.00	39.58-	
TRANSFERS		967,630.00-	967,630.00-	0.00	39.58	0.00	967,669.58-	00
0651 UTILITY BILLING DEPARTMENT								
0100	FRANCHISE FEE	205,983.00	250,983.00	0.00	210,222.31	22,307.98	40,760.69	84
0101	UTILITY CLERKS SALARY	59,008.00	59,008.00	0.00	43,779.99	2,160.00	15,228.01	74
0103	OVERTIME	1,769.00	1,769.00	0.00	333.92	0.00	1,435.08	19
0201	SOCIAL SECURITY	4,634.00	4,634.00	0.00	3,331.18	165.24	1,302.82	72
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	10,287.24	612.14	3,536.76	74
0203	RETIREMENT	1,415.00	1,415.00	0.00	1,016.57	50.32	398.43	72
0204	UNEMPLOYMENT	504.00	504.00	0.00	17.99	0.00	486.01	04
0205	WORKMANS COMP	231.00	231.00	0.00	326.36	0.00	95.36-	141
0900	ADMINISTRATIVE FEE	10,788.00	10,788.00	0.00	9,889.00	899.00	899.00	92
1400	OFFICE SUPPLIES	2,500.00	12,500.00	1,778.99	5,247.52	1,802.03	5,473.49	56
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	COPY EXPENSE-ALL EF DEPTS	6,000.00	6,000.00	0.00	4,957.37	445.50	1,042.63	83
1602	MAILING - ALL EF DEPTS.	30,000.00	40,000.00	0.00	32,582.99	5,711.84	7,417.01	81
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	7,673.08	0.00	2,326.92	77
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	568.00	0.00	68.00-	114
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	1,136.50	0.00	863.50	57
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
UTILITY BILLING DEPARTMENT		351,656.00	416,656.00	1,778.99	331,370.02	34,154.05	83,506.99	80
0653 WATER EXPENSES								
0090	ADMINISTRATIVE FEE	142,050.00	142,050.00	0.00	130,212.50	11,837.50	11,837.50	92
0101	SALARIES	552,792.00	552,792.00	0.00	344,346.22	26,340.50	208,445.78	62
0103	OVERTIME	27,640.00	27,640.00	0.00	26,247.27	2,062.85	1,392.73	95
0201	SOCIAL SECURITY	44,287.00	44,287.00	0.00	27,780.39	2,142.37	16,506.61	63
0202	INSURANCE - GROUP	96,811.00	96,811.00	0.00	58,475.43	5,206.18	38,335.57	60
0203	RETIREMENT	12,741.00	12,741.00	0.00	8,452.58	650.49	4,288.42	66
0204	UNEMPLOYMENT	4,032.00	4,032.00	0.00	617.36	0.00	3,414.64	15
0205	INSURANCE - WORKMEN'S COMP	7,929.00	13,929.00	0.00	13,271.75	0.00	657.25	95
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	4,000.00	4,000.00	597.19	2,781.66	697.90	621.15	84
0502	FIELD SUPPLIES	15,000.00	15,000.00	1,038.05	9,547.82	1,061.17	4,414.13	71

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN						EFFECTIVE MONTH - 08	
0503 SAFETY EQUIPMENT	5,000.00	5,000.00	0.00	4,028.86	0.00	971.14	81
0508 CHEMICALS	12,000.00	20,000.00	0.00	17,449.43	2,035.89	2,550.57	87
0510 UNIFORMS	6,000.00	6,000.00	0.00	5,057.82	188.32	942.18	84
0700 MAINT - EQUIPMENT	15,000.00	15,000.00	0.00	3,887.17	0.00	11,112.83	26
0701 MAINT - VEHICLES	15,000.00	15,000.00	701.75	10,697.93	401.17	3,600.32	76
0711 DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	14,783.32	85,735.82	1,508.12	49,480.86	67
0900 FUEL & OIL	25,000.00	40,000.00	0.00	30,571.28	3,152.95	9,428.72	76
1101 ELECTRICITY	95,000.00	95,000.00	0.00	92,045.99	18,950.24	2,954.01	97
1200 FAR WT WATER PLANNING GROUP	1,982.00	1,982.00	0.00	0.00	0.00	1,982.00	00
1301 INSURANCE - GENERAL & LIABILITY	7,913.00	7,913.00	0.00	8,534.00	0.00	621.00	108
1500 TRAINING	9,000.00	9,000.00	405.54	3,655.00	440.00	4,939.46	45
1501 TRAVEL	3,000.00	3,000.00	0.00	1,515.94	0.00	1,484.06	51
1600 BUILDING MAINTENANCE	30,000.00	5,000.00	66.49	1,385.95	0.00	3,547.56	29
1700 IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	66.49	0.00	9,933.51	01
1701 CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	75.00	2,466.68	0.00	7,458.32	25
1801 DUES/SUB/MEM	2,000.00	5,000.00	0.00	4,023.00	0.00	977.00	80
1902 ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120 Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	8,500.00	8,500.00	0.00	9,477.93	869.55	977.93	112
2750 CELL PHONE EXPENSES	10,000.00	10,000.00	0.00	8,252.22	831.69	1,747.78	83
2800 DRUG TESTING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
3500 ENGINEERING	45,000.00	65,000.00	0.00	60,402.91	0.00	4,597.09	93
4000 JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	10,079.25	0.00	6,420.75	61
4802 SCADA	50,000.00	50,000.00	587.13	6,540.13	0.00	42,872.74	14
4803 MUSQUIZ WELL FIELD	200,000.00	183,000.00	4,819.71	13,198.31	4,743.93	164,981.98	10
4804 MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	475.29	0.00	34,524.71	01
4805 SUNNY GLENN WELL FIELD	0.00	0.00	0.00	0.00	0.00	0.00	
4806 SUNNY GLENN PUMP STATION	0.00	0.00	0.00	0.00	0.00	0.00	
4901 SAMPLES	0.00	10,000.00	0.00	7,854.48	816.40	2,145.52	79
4902 TCEQ WATR FEE (YR#90220001)	7,500.00	7,500.00	0.00	7,301.00	0.00	199.00	97
6004 TANK MAINTENANCE	50,000.00	50,000.00	0.00	117.04	0.00	49,882.96	00
6100 SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500 LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLES	0.00	85,000.00	0.00	71,844.84	3,467.59	13,155.16	85
9301 Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400 CIP - BACKHOE	60,000.00	0.00	0.00	0.00	0.00	0.00	
9500 Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600 CIP - FIRE HYDRANTS	10,000.00	0.00	0.00	0.00	0.00	0.00	
9700 LINE MAINTENANCE	100,000.00	0.00	0.00	0.00	0.00	0.00	
9800 BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801 Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802 Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803 Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	138,000.00	0.00	0.00	100
9805 Principal - CO Series 2011	26,400.00	26,400.00	0.00	26,400.00	0.00	0.00	100
9806 Interest - CO Series 2011	13,215.00	13,215.00	0.00	13,214.52	6,328.08	0.48	100
9807 Principal - GO Ref Bond Series 201	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00	100
9808 Interest - GO Ref Bond Series 2011	5,560.00	5,560.00	0.00	5,559.37	2,245.13	0.63	100
9922 INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999 RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	

WATER EXPENSES	2,160,852.00	2,095,852.00	23,074.18	1,331,571.63	95,978.02	741,206.19	65
0654 SEWER EXPENSES	=====						
0090 ADMINISTRATIVE FEE	88,611.00	88,611.00	0.00	81,226.75	7,384.25	7,384.25	92

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 08	
0101	SALARIES	182,259.00	182,259.00	0.00	173,883.09	15,992.80	8,375.91	95
0103	OVERTIME	9,112.00	9,112.00	0.00	8,654.94	506.34	457.06	95
0201	SOCIAL SECURITY	14,602.00	14,602.00	0.00	13,282.62	1,199.49	1,319.38	91
0202	INSURANCE - GROUP	27,650.00	32,650.00	0.00	31,821.63	2,949.04	828.37	97
0203	RETIREMENT	4,459.00	4,459.00	0.00	4,210.88	384.43	248.12	94
0204	UNEMPLOYMENT	1,008.00	1,008.00	0.00	36.00	0.00	972.00	04
0205	INS - WORKMEN'S COMP	7,929.00	13,429.00	0.00	13,190.18	0.00	238.82	98
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	5,000.00	5,000.00	134.40	4,602.04	950.88	263.56	95
0502	FIELD SUPPLIES	600.00	600.00	37.36	291.82	0.00	270.82	55
0508	CHEMICALS - CHLORINE	13,000.00	13,000.00	0.00	11,468.83	1,218.01	1,531.17	88
0509	CHEMICALS - SULFUR DIOXIDE	10,000.00	10,000.00	0.00	8,574.42	1,348.34	1,425.58	86
0510	UNIFORMS	1,500.00	1,500.00	0.00	565.07	46.32	934.93	38
0700	MAINT - EQUIPMENT	20,000.00	20,000.00	300.00	12,504.94	5,096.87	7,195.06	64
0701	MAINT - VEHICLES	2,000.00	2,000.00	158.10	2,184.44	279.98	342.54	117
0704	WWTP FACILITY MAINT	85,000.00	85,000.00	2,566.24	9,116.83	2,008.87	73,316.93	14
0705	COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	7,866.11	35,211.70	3,123.95	31,922.19	57
0900	FUEL & OIL	10,000.00	10,000.00	0.00	8,147.57	515.92	1,852.43	81
1101	ELECTRICITY	45,000.00	45,000.00	0.00	28,810.54	7,017.09	16,189.46	64
1301	INSURANCE - GENERAL & LIABILITY	7,913.00	10,262.00	0.00	10,262.00	0.00	0.00	100
1500	TRAINING	2,000.00	2,000.00	113.75	1,152.45	113.75	733.80	63
1501	TRAVEL	3,000.00	3,000.00	0.00	671.15	0.00	2,328.85	22
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	1,334.97	0.00	8,665.03	13
1801	DUES/SUB/MEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	4,936.85	450.42	1,563.15	76
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,005.08	80.50	994.92	50
2800	DRUG TESTING	250.00	250.00	0.00	0.00	0.00	250.00	00
3000	HEPATITIS SHOTS	500.00	500.00	0.00	75.00	0.00	425.00	15
3100	SAFETY EQUIPMENT	4,000.00	4,000.00	0.00	1,439.14	0.00	2,560.86	36
3500	ENGINEERING	2,500.00	72,500.00	0.00	68,282.26	0.00	4,217.74	94
4802	SCADA	3,000.00	3,000.00	1,670.00	1,420.00	0.00	90.00	103
4901	SAMPLES	10,000.00	10,000.00	0.00	6,945.27	0.00	3,054.73	69
4902	ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903	TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	0.00	14,290.82	0.00	709.18	95
6100	TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	5,856.00	5,856.00	0.00	5,152.92	452.17	703.08	88
9000	CIP - CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9001	CIP - WWTP	500,000.00	417,151.00	0.00	231,842.39	0.00	185,308.61	56
9500	Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - CO Combo Tax&Rev 2012	11,000.00	11,000.00	0.00	6,000.00	0.00	5,000.00	55
9802	Interest - CO Combo Tax&Rev 2012	486.00	486.00	0.00	84.60	0.00	401.40	17
SEWER EXPENSES		1,207,735.00	1,207,735.00	12,845.96	802,679.19	51,119.42	392,209.85	68
0655 SANITATION/RECYCLE EXPENSES								

0090	ADMINISTRATIVE FEE	161,003.00	161,003.00	0.00	147,586.10	13,416.92	13,416.90	92
0101	SALARIES	102,898.00	83,898.00	0.00	67,943.68	5,289.95	15,954.32	81
0201	SOCIAL SECURITY	7,832.00	7,832.00	0.00	5,197.84	404.69	2,634.16	66
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	5,382.43	306.06	8,441.57	39
0203	RETIREMENT	2,392.00	2,392.00	0.00	1,505.85	108.45	886.15	63
0204	UNEMPLOYMENT	1,008.00	1,008.00	0.00	258.29	0.00	749.71	26

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 08	
0205	INS - WORKMEN'S COMP	2,674.00	9,174.00	0.00	8,835.42	0.00	338.58	96
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	0.00	375.65	21.24	124.35	75
0502	FIELD SUPPLIES	1,800.00	1,800.00	25.66	1,231.35	100.35	542.99	70
0510	UNIFORMS	550.00	550.00	0.00	41.20	18.80	508.80	07
0604	SANITATION SALES TAX - STATE	145,000.00	145,000.00	0.00	133,042.06	10,414.60	11,957.94	92
0701	VEHICLE MAINTENANCE	1,800.00	1,800.00	13.99	362.58	0.00	1,423.43	21
0900	FUEL & OIL	500.00	500.00	0.00	514.25	95.25	14.25	103
1101	ELECTRICITY	1,250.00	1,250.00	0.00	350.54	37.24	899.46	28
1301	INSURANCE - GENERAL & LIABILITY	481.00	481.00	0.00	629.00	0.00	148.00	131
1500	TRAINING	1,000.00	1,000.00	0.00	0.00	40.00	1,000.00	00
1501	TRAVEL	500.00	500.00	0.00	176.67	0.00	323.33	35
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	2,500.00	2,500.00	0.00	2,876.94	261.54	376.94	115
2750	CELL PHONE EXPENSES	900.00	900.00	0.00	1,622.14	156.82	722.14	180
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
4902	TCEQ/SOLID WSTE{QTR-#2197}	0.00	12,500.00	0.00	12,425.17	3,097.20	74.83	99
5000	WASTE/RECYCLE COLL FEES	1,705,000.00	1,705,000.00	0.00	1,434,776.66	142,699.66	270,223.34	84
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	20,000.00	20,000.00	1,350.00	8,982.56	0.00	9,667.44	52
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
SANITATION/RECYCLE EXPENSES		2,173,537.00	2,173,537.00	1,389.65	1,834,116.38	176,388.77	338,030.97	84
ENTERPRISE: WATER/SEWER/SAN								
INCOME TOTALS		5,893,780.00	5,893,780.00		4,645,006.67	431,875.12	1,248,773.33	79
EXPENSE TOTALS		5,893,780.00	5,893,780.00	39,088.78	4,299,776.80	357,640.26	1,554,914.42	74

CITY OF ALPINE - AIRPORT - AUGUST 2022

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 08
0527 AIRPORT REVENUE							
=====							
1602 FUEL SALES	610,000.00	872,718.00		812,717.15	88,774.42	60,000.85	93
1603 OIL SALES	0.00	0.00		22.81	11.95	22.81+	
1604 MAP SALES	0.00	0.00		0.00	0.00	0.00	
1702 GROUND LEASE (HANGER)	14,000.00	14,000.00		14,697.50	292.70	697.50+	105
5100 TXDOT RAMP GRANT	10,000.00	10,000.00		0.00	0.00	10,000.00	00
5200 MISC FEES/REFUNDS/INSURANCE	0.00	0.00		2.12	0.00	2.12+	
5201 TEXAS CLASS - INTEREST	0.00	0.00		167.97	55.18	167.97+	
5202 GRANT REIMBURSEMENTS - ARPA	0.00	0.00		32,000.00	0.00	32,000.00+	
5300 AUCTION SALES	0.00	0.00		0.00	0.00	0.00	
7001 AIRPORT BANK ACCT INTEREST	500.00	500.00		1,440.25	371.44	940.25+	288
7002 RESERVE ACCOUNT - CIP MATCH	21,036.00	21,036.00		0.00	0.00	21,036.00	00

AIRPORT REVENUE	655,536.00	918,254.00	0.00	861,047.80	89,505.69	57,206.20	94
0599 AIRPORT TRANSFERS							
=====							
9100 SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110 SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120 SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	

AIRPORT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0627 Airport Expenses							
=====							
0090 ADMINISTRATIVE FEE	48,558.00	48,558.00	0.00	44,511.50	4,046.50	4,046.50	92
0101 SALARIES	95,063.00	95,063.00	0.00	90,023.68	7,141.28	5,039.32	95
0103 OVERTIME	2,807.00	2,807.00	0.00	1,542.53	77.37	1,264.47	55
0201 SOCIAL SECURITY	7,353.00	7,353.00	0.00	6,978.93	549.84	374.07	95
0202 INSURANCE - GROUP	13,824.00	13,824.00	0.00	13,436.97	1,224.28	387.03	97
0203 RETIREMENT	2,180.00	2,180.00	0.00	2,108.69	168.20	71.31	97
0204 UNEMPLOYMENT	504.00	504.00	0.00	18.00	0.00	486.00	04
0205 INS - WORKMEN'S COMP	2,052.00	3,802.00	0.00	3,724.76	0.00	77.24	98
0216 PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220 OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501 SUPPLIES	1,500.00	1,500.00	0.00	1,531.69	40.00	31.69-	102
0502 FIELD SUPPLIES	200.00	200.00	0.00	206.79	0.00	6.79-	103
0510 UNIFORMS	150.00	150.00	0.00	114.78	5.12	35.22	77
0601 LICENSES AND FEES	285.00	285.00	0.00	102.38	0.00	182.62	36
0701 MAINT - EQUIPMENT	1,000.00	1,000.00	0.00	869.46	0.00	130.54	87
0702 MAINT - VEHICLE	1,000.00	1,000.00	11.49	277.59	0.00	710.92	29
0704 FACILITY MAINT	10,000.00	10,000.00	185.72	6,906.76	122.00	2,907.52	71
0708 FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00	00
0900 FUEL & OIL	800.00	2,800.00	0.00	2,328.38	214.74	471.62	83
1001 MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
1101 ELECTRICITY	5,500.00	5,500.00	0.00	4,714.06	919.04	785.94	86
1301 AIRPORT LIABILITY INSURANCE	2,020.00	2,020.00	0.00	2,191.00	0.00	171.00-	108
1500 TRAINING	500.00	500.00	0.00	40.00	0.00	460.00	08
1501 TRAVEL	300.00	300.00	0.00	0.00	0.00	300.00	00
1700 IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	224.58	179.98	0.00	1,095.44	27
2000 AV/JET FUEL/OIL PURCHASES	403,410.00	609,792.00	342.93	590,466.51	32,186.62	18,982.56	97
2120 AWOS CONTRACT	5,966.00	5,966.00	0.00	5,966.00	5,966.00	0.00	100
2700 TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	5,188.29	474.18	311.71	94
2750 CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	804.04	80.50	195.96	80

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
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REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 08	
4902	TCEQ TANK (Y#12182)	0.00	0.00	0.00	0.00	0.00	0.00	
5600	FY 20 CIP - 10% MATCH -	42,414.00	95,000.00	0.00	95,000.00	0.00	0.00	100
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	
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	Airport Expenses	655,536.00	918,254.00	764.72	879,232.77	53,215.67	38,256.51	96
ENTERPRISE: AIRPORT								
	INCOME TOTALS	655,536.00	918,254.00		861,047.80	89,505.69	57,206.20	94
	EXPENSE TOTALS	655,536.00	918,254.00	764.72	879,232.77	53,215.67	38,256.51	96

CITY OF ALPINE - TOURISM - AUGUST 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT

REPORTING FUND: 0006 Tourism HOT Fund						EFFECTIVE MONTH - 08		
0556 Promotion & Tourism Revenues								
=====								
0408	HOT HOTEL OCCUPANCY TAX	600,000.00	675,000.00		0.00	0.00	675,000.00	00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		5,750.14	1,919.74	5,750.14+	
0411	TEXAS CLASS - INTEREST	0.00	0.00		510.74	167.94	510.74+	
0412	STR PERMIT FEE	0.00	0.00		6,950.00	400.00	6,950.00+	
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		2,697.51	0.00	2,697.51+	
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00		0.00	0.00	0.00	
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		30,109.00	2,171.76	30,109.00+	
0502	HOT - ANTELOPE LODGE	0.00	0.00		22,533.75	1,545.00	22,533.75+	
0503	HOT - QUALITY INN	0.00	0.00		85,249.95	8,876.96	85,249.95+	
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00	
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		34,536.93	0.00	34,536.93+	
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00	
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00	
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		13,576.24	0.00	13,576.24+	
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		47,763.49	4,834.52	47,763.49+	
0512	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00	
0513	HOT - THE MAVERICK INN	0.00	0.00		17,645.79	0.00	17,645.79+	
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		60,545.70	0.00	60,545.70+	
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		2,500.74	0.00	2,500.74+	
0516	HOT - HAMPTON INN	0.00	0.00		132,774.98	0.00	132,774.98+	
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		1,841.77	0.00	1,841.77+	
0518	HOT - CASA VIDA	0.00	0.00		1,422.13	5.49	1,422.13+	
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		109,515.38	0.00	109,515.38+	
0520	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00	
0521	CAVE MESA	0.00	0.00		854.19	0.00	854.19+	
0522	CASITA OM	0.00	0.00		0.00	0.00	0.00	
0523	LITTLE TIN GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0524	SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00	
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00		0.00	0.00	0.00	
0526	KIOWA 2	0.00	0.00		0.00	0.00	0.00	
0527	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00	
0528	KIOWA	0.00	0.00		0.00	0.00	0.00	
0529	Alpine Vacation Rentals, LLC	0.00	0.00		3,637.48	0.00	3,637.48+	
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		2,790.27	0.00	2,790.27+	
0531	HUANG	0.00	0.00		0.00	0.00	0.00	
0532	Lockhart Hacienda	0.00	0.00		1,690.29	0.00	1,690.29+	
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00	
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00	
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00	
0536	Casa Blanca	0.00	0.00		2,447.00	0.00	2,447.00+	
0537	ZIMMER - GATED GARDENS	0.00	0.00		2,285.23	0.00	2,285.23+	
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00	
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		674.28	0.00	674.28+	
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00	
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00	
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00	
0543	RIPPEL - BRBO	0.00	0.00		294.49	0.00	294.49+	
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00	
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00	
0546	TED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00	
0547	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00	
0548	BOMBERO 18, LLC	0.00	0.00		1,478.13	0.00	1,478.13+	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 08	
0549	LANGRIDGE LODGE	0.00	0.00		363.76	0.00	363.76+	
0550	LUXURY FARM HOUSE	0.00	0.00		1,186.86	0.00	1,186.86+	
0551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
0552	ALPINE PROPERTY RENTALS	0.00	0.00		3,035.22	0.00	3,035.22+	
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		2,349.08	0.00	2,349.08+	
0554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
0555	TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
0556	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
0557	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
0558	CONCHA RAMOS	0.00	0.00		343.50	0.00	343.50+	
0559	WINDMILL HOUSE - HURST	0.00	0.00		1,025.23	0.00	1,025.23+	
0560	EL NIDO - SANDRA PRATT	0.00	0.00		589.25	0.00	589.25+	
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		89.39	0.00	89.39+	
0562	COVINGTON - BEACH HOUSE	0.00	0.00		1,219.79	0.00	1,219.79+	
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		8,100.79	572.26	8,100.79+	
0564	TEAM HOUSING	0.00	0.00		0.00	0.00	0.00	
0565	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
0566	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00	
0567	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
0568	CASA ACERO - EAGLE PASS	0.00	0.00		2,342.00	0.00	2,342.00+	
0569	CAJITA VERDE - BLECHA	0.00	0.00		674.31	59.71	674.31+	
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		738.15	244.86	738.15+	
0571	ADOBE VISTA - SCHWERDTFEGER	0.00	0.00		1,820.24	0.00	1,820.24+	
0572	EL NOPAL CASITA - LIM/ROTHEY	0.00	0.00		1,224.21	0.00	1,224.21+	
0573	5TH STREET - ROGGOW	0.00	0.00		386.24	0.00	386.24+	
0574	BIRD'S NEST - BRANT	0.00	0.00		1,655.90	0.00	1,655.90+	
0575	MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		2,237.70	0.00	2,237.70+	
0577	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		1,594.42	0.00	1,594.42+	
0578	THE VILLA	0.00	0.00		1,216.96	0.00	1,216.96+	
0579	CASA DE ARROZ	0.00	0.00		1,032.39	0.00	1,032.39+	
0580	THE COWBOY HOUSE	0.00	0.00		1,047.48	0.00	1,047.48+	
0581	LAST MINUTE MELODY-GONZALES	0.00	0.00		846.02	0.00	846.02+	
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		1,045.19	0.00	1,045.19+	
0583	KATHRYN'S KORNER	0.00	0.00		1,431.68	0.00	1,431.68+	
0584	SUNCATCHER-GONZALES	0.00	0.00		330.75	0.00	330.75+	
0585	LA PALOMA-BRANT	0.00	0.00		131.74	0.00	131.74+	
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		1,639.95	469.11	1,639.95+	
0587	FLAMINGO BUNKHOUSE-RUINS TERLINGUA	0.00	0.00		657.00	0.00	657.00+	
9920	MISC/CONTRIBUTIONS	279,859.00	279,859.00		15,037.97	10,000.00	264,821.03	05
Promotion & Tourism Revenues		879,859.00	954,859.00	0.00	647,468.77	31,267.35	307,390.23	68
0599	TRANSFERS							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
TRANSFERS		0.00	0.00	0.00	0.00	0.00	0.00	
0656	PROMOTION & TOURISM Expenses							
0100	7 % FISCAL FEE	38,618.00	38,618.00	0.00	35,399.85	3,218.17	3,218.15	92
0101	SALARIES - VISITOR CENTER EMP	58,522.00	58,367.00	0.00	43,992.57	3,848.90	14,374.43	75

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 08	
0103	OVERTIME	0.00	155.00	0.00	154.50	0.00	0.50	100
0201	SOCIAL SECURITY	4,458.00	4,458.00	0.00	3,377.29	294.44	1,080.71	76
0202	INSURANCE	6,913.00	6,913.00	0.00	66.00	3.00	6,847.00	01
0203	RETIREMENT	1,362.00	1,362.00	0.00	1,018.63	89.68	343.37	75
0204	UNEMPLOYMENT	504.00	504.00	0.00	16.58	0.00	487.42	03
0205	WORKMEN'S COMP	71.00	71.00	0.00	81.60	0.00	10.60-	115
0501	VC - SUPPLIES	3,500.00	3,500.00	0.00	2,639.64	0.00	860.36	75
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	550.75	284.36	949.25	37
1301	LIABILITY/AUTO COVERAGE	440.00	440.00	0.00	0.00	0.00	440.00	00
1500	VC - TRAINING	1,000.00	1,000.00	0.00	490.00	0.00	510.00	49
1501	VC - TRAVEL	6,000.00	6,000.00	622.88	675.50	0.00	4,701.62	22
1602	VC - POSTAGE	1,000.00	3,000.00	0.00	2,377.14	656.44	622.86	79
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	859.89	0.00	540.11	61
1801	VC - SUBSCRIPTIONS	500.00	500.00	0.00	0.00	0.00	500.00	00
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	500.00	0.00	1,000.00	33
2121	FACILITY MAINT/EQUIPMENT	35,500.00	43,500.00	4,201.23	35,757.30	3,489.58	3,541.47	92
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	1,794.81	180.76	205.19	90
5102	TOURISM DIRECTOR CONTRACT	74,246.00	74,246.00	0.00	68,058.76	6,187.16	6,187.24	92
5104	PROMOTION / ADVERTISING	248,226.00	248,226.00	35,110.42	180,231.36	37,786.17	32,884.22	87
5105	PROMOTION OF THE ARTS	75,000.00	75,000.00	1,955.00	73,479.84	11,975.00	434.84-	101
5106	HISTORICAL RESTORATION/PRESERVATIO	10,000.00	10,000.00	0.00	3,669.79	0.00	6,330.21	37
5109	SPORTING EVENTS	13,000.00	13,000.00	0.00	775.16	0.00	12,224.84	06
5111	TRANSPORTATION SYSTEM	4,000.00	4,000.00	0.00	1,500.00	500.00	2,500.00	38
5115	SIGNAGE	10,000.00	10,000.00	539.00	0.00	0.00	9,461.00	05
5116	GO TEXAN GRANT	0.00	0.00	0.00	645.00	0.00	645.00-	
5200	VISITOR CENTER REMODEL	280,599.00	270,599.00	0.00	219,432.49	0.00	51,166.51	81
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
PROMOTION & TOURISM Expenses		879,859.00	879,859.00	42,428.53	677,544.45	68,513.66	159,886.02	82
Tourism HOT Fund								
INCOME TOTALS		879,859.00	954,859.00		647,468.77	31,267.35	307,390.23	68
EXPENSE TOTALS		879,859.00	879,859.00	42,428.53	677,544.45	68,513.66	159,886.02	82

CITY OF ALPINE - GAS DEPARTMENT - AUGUST 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 08	
0558 GAS REVENUES								
=====								
0110	NATURAL GAS SALES - ALPINE	1,626,690.00	1,626,690.00		1,433,915.84	52,408.76	192,774.16	88
0120	NATURAL GAS SALES - FT. DAVIS	299,730.00	299,730.00		248,908.75	8,711.16	50,821.25	83
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		6,825.00	0.00	3,175.00	68
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		1,240.00	0.00	1,260.00	50
0240	SERVICE TAP FEES - ALPINE	4,000.00	4,000.00		9,750.00	0.00	5,750.00+	244
0241	SERVICE TAP FEES - FT. DAVIS	2,000.00	2,000.00		3,750.00	1,375.00	1,750.00+	188
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00	
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00	
0250	PENALTY FEES - ALPINE	10,000.00	10,000.00		11,805.88	290.62	1,805.88+	118
0251	PENALTY FEES - FT. DAVIS	1,800.00	1,800.00		2,071.26	46.28	271.26+	115
0400	MISC. INCOME	1,250.00	1,250.00		692.54	25.00	557.46	55
0401	GAS BANK ACCT INT	1,500.00	1,500.00		6,540.22	2,051.85	5,040.22+	436
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0403	WTG ROYALTIES	5,000.00	5,000.00		7,526.30	7,526.30	2,526.30+	151
0500	SALES TAX COLLECTED	52,000.00	52,000.00		41,206.85	1,994.11	10,793.15	79
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		275.00	0.00	275.00+	
1901	ROAD CUT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00	00
7000	BILLING ADJUSTMENTS	0.00	0.00		4,290.84-	30.00-	4,290.84	
7001	GAS CUSTOMER DEPOSIT INTEREST	500.00	500.00		1,400.25	455.67	900.25+	280
9000	AUCTION	0.00	0.00		1,600.00	0.00	1,600.00+	
9001	CAPITAL CONTRIBUTIONS	0.00	0.00		0.00	0.00	0.00	

	GAS REVENUES	2,026,970.00	2,026,970.00	0.00	1,773,217.05	74,854.75	253,752.95	87
0599 TRANSFERS								
=====								
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	

	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0658 GAS EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	149,889.00	149,889.00	0.00	137,398.25	12,490.75	12,490.75	92
0100	FRANCHISE FEE	101,224.00	101,224.00	0.00	82,737.24	4,114.62	18,486.76	82
0101	SALARIES	465,215.00	465,215.00	0.00	401,303.04	30,781.26	63,911.96	86
0103	OVERTIME	32,215.00	32,215.00	0.00	23,690.32	1,109.90	8,524.68	74
0201	SOCIAL SECURITY	37,573.00	37,573.00	0.00	31,350.79	2,334.10	6,222.21	83
0202	INSURANCE - GROUP	68,764.00	68,764.00	0.00	67,626.22	5,564.62	1,137.78	98
0203	RETIREMENT	9,387.00	9,387.00	0.00	9,790.99	743.06	403.99-	104
0204	UNEMPLOYMENT	2,520.00	2,520.00	0.00	81.00	0.00	2,439.00	03
0205	INS - WORKMEN'S COMP	7,311.00	7,311.00	0.00	9,077.49	0.00	1,766.49-	124
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	463,940.47	19,280.00	71,059.53	87
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	73,859.67	2,446.29	6,140.33	92
0501	OFFICE SUPPLIES	3,500.00	5,500.00	529.88	4,064.76	758.81	905.36	84
0502	FIELD SUPPLIES	15,000.00	15,000.00	168.49	9,503.92	2,390.18	5,327.59	64
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	1,547.44	0.00	18,452.56	08
0510	UNIFORMS	8,000.00	8,000.00	151.09	7,471.20	564.43	377.71	95
0600	EQUIPMENT MAINT.	8,000.00	8,000.00	381.74	7,401.49	386.74	216.77	97
0701	VEHICLE MAINT	8,000.00	8,000.00	507.15	5,440.77	146.94	2,052.08	74
0800	CP & METER MAINT	8,250.00	21,250.00	454.32	19,046.91	0.00	1,748.77	92

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 08	
0900	FUEL & OIL	13,000.00	23,000.00	0.00	18,945.90	0.00	4,054.10	82
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	7,498.23	366.85	17,501.77	30
1101	ELECTRICITY	5,000.00	5,000.00	0.00	3,671.68	760.73	1,328.32	73
1200	DISTRIBUTION SYSTEM MAINT	35,000.00	35,000.00	0.00	27,879.61	0.00	7,120.39	80
1301	INSURANCE - GENERAL/AUTO LIABILITY	15,200.00	16,700.00	0.00	16,244.00	0.00	456.00	97
1400	EQUIPMENT RENTAL	4,500.00	4,500.00	0.00	2,878.68	0.00	1,621.32	64
1500	TRAINING	10,000.00	10,000.00	0.00	2,585.00	0.00	7,415.00	26
1501	TRAVEL	10,000.00	10,000.00	0.00	3,104.15	0.00	6,895.85	31
1600	POSTAGE/FREIGHT	15,000.00	15,000.00	0.00	12,961.66	2,522.54	2,038.34	86
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	780.00	0.00	14,220.00	05
1800	PENALTIES/FINES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1901	ROAD REPAIR	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	00
2200	CONSULTING/CONTRACT FEES	20,000.00	35,000.00	269.28	33,186.98	616.03	1,543.74	96
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	5,282.50	0.00	282.50	106
2400	DIG TESS/TEXAS 811	1,200.00	1,200.00	120.65	422.75	0.00	656.60	45
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	45.87	6,549.70	605.72	1,404.43	82
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	3,096.02	305.58	1,403.98	69
2800	DRUG TESTING	1,200.00	1,200.00	0.00	627.50	111.00	572.50	52
2900	DUES & MEMBERSHIPS	1,000.00	1,000.00	42.00	490.00	0.00	468.00	53
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	0.00	47.97	0.00	8,452.03	01
3100	ADVERTISING	2,500.00	2,500.00	0.00	952.10	0.00	1,547.90	38
3800	BUILDING MAINT.	25,000.00	25,000.00	0.00	2,367.84	1,684.13	22,632.16	09
3900	SALES TAX REMITTED TO STATE	52,000.00	52,000.00	0.00	51,183.15	3,661.70	816.85	98
6001	LEASED VEHICLE	55,000.00	55,000.00	0.00	34,055.23	2,887.58	20,944.77	62
9800	CIP - KABOTA - FY20 EXCAVATOR	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	0.00	0.00	0.00	0.00	0.00	0.00	
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	CIP - 2021-2022	100,522.00	59,022.00	0.00	4,428.50	0.00	54,593.50	08
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
GAS EXPENSES		2,026,970.00	2,026,970.00	2,670.47	1,594,571.12	96,633.56	429,728.41	79
ENTERPRISE: GAS COMPANY								
INCOME TOTALS		2,026,970.00	2,026,970.00		1,773,217.05	74,854.75	253,752.95	87
EXPENSE TOTALS		2,026,970.00	2,026,970.00	2,670.47	1,594,571.12	96,633.56	429,728.41	79

CITY OF ALPINE - INTEREST & SINKING - AUGUST 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0075 INTEREST & SINKING							EFFECTIVE MONTH - 08	
0534 REVENUE								
=====								
0410	CURRENT I & S ADVALOREM	148,758.00	148,758.00		148,699.72	440.39	58.28	100
0420	DELINQUENT I & S	0.00	0.00		4,057.26	54.83	4,057.26+	
0502	PENALTY & INTEREST	0.00	0.00		3,657.67	79.29	3,657.67+	
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	0.00		482.36	154.80	482.36+	

	REVENUE	148,758.00	148,758.00	0.00	156,897.01	729.31	8,139.01+	105
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	

	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0600 GENERAL DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	33,600.00	33,600.00	0.00	33,600.00	0.00	0.00	100
0201	INTEREST - CO SERIES 2011	16,819.00	16,819.00	0.00	16,818.48	8,053.92	0.52	100
0300	PRINCIPAL - GO SERIES 2011	90,000.00	90,000.00	0.00	90,000.00	0.00	0.00	100
0301	INTEREST - GO SERIES 2011	8,339.00	8,339.00	0.00	8,339.06	3,367.70	0.06-	100

	GENERAL DEBT EXPENSES	148,758.00	148,758.00	0.00	148,757.54	11,421.62	0.46	100
0601 WATER DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	

	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
0602 SEWER DEBT EXPENSES								
=====								
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	

	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
INTEREST & SINKING								
INCOME TOTALS		148,758.00	148,758.00		156,897.01	729.31	8,139.01+	105
EXPENSE TOTALS		148,758.00	148,758.00	0.00	148,757.54	11,421.62	0.46	100

CITY OF ALPINE

SUMMARY OF REVENUES AND EXPENDITURES AS OF SEPTEMBER 30, 2022

12TH month in Fiscal Year 2021-2022 or 100% completed as of SEPTEMBER 30, 2022

REVENUES				EXPENDITURES			
FUND	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget	
General Fund	\$6,350,060	\$5,540,238	87.25%	\$6,350,060	\$5,020,616	79.06%	
Water/Wastewater/S anitation Utility Fund	\$5,893,780	\$5,048,653	85.66%	\$5,893,780	\$4,832,504	81.99%	
Airport Fund	\$918,254	\$933,538	101.66%	\$918,254	\$1,007,377	109.71%	
Hotel Occupancy Tax Fund	\$879,859	\$677,621	77.01%	\$879,859	\$862,958	98.08%	
Gas Utility Fund	\$2,026,970	\$1,847,847	91.16%	\$2,026,970	\$1,712,830	84.50%	
Interest & Sinking Fund	\$148,758	\$158,512	106.56%	\$148,758	\$148,758	100.00%	

CITY OF ALPINE - GENERAL FUND - SEPTEMBER 2022

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09
0520 NON DEPARTMENTAL REVENUE							
=====							
1000	SALE-CITY PROPERTY/ EASEMENTS	25,000.00	25,000.00		6,960.00	0.00	18,040.00 28
2000	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00
9000	AUCTION	15,000.00	15,000.00		16,300.00	0.00	1,300.00+ 109

	NON DEPARTMENTAL REVENUE	40,000.00	40,000.00	0.00	23,260.00	0.00	16,740.00 58
0521 INTEREST RESERVE ACCOUNTS							
=====							
0001	TEXSTAR	100.00	100.00		7,979.05	2,576.42	7,879.05+ 979
0002	TXCLASS CAPITAL IMPROVEMENTS	1,000.00	1,000.00		2,290.24	622.34	1,290.24+ 229
0003	TXCLASS FIRE ASSISTANCE	500.00	500.00		1,602.98	435.58	1,102.98+ 321
0004	TXCLASS CREEK PROJECT	500.00	500.00		1,859.99	505.46	1,359.99+ 372
0005	TXCLASS PUEBLO NUEVO	0.00	0.00		75,025.60	75,025.60	75,025.60+

	INTEREST RESERVE ACCOUNTS	2,100.00	2,100.00	0.00	88,757.86	79,165.40	86,657.86+ 227
0523 ADMINISTRATIVE REVENUES							
=====							
0090	ENTERPRISE ADMINISTRATIVE FEE	458,344.00	458,344.00		550,824.10	0.00	92,480.10+ 120
0100	ENTERPRISE FRANCHISE FEE	336,550.00	336,550.00		314,372.22	0.00	22,177.78 93
0612	FY 20 NSF - RETURNED CHECK FEE	0.00	0.00		30.00	0.00	30.00+
1303	BEER & WINE PERMITS	15,000.00	15,000.00		6,935.00	0.00	8,065.00 46
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		9,548.75	0.00	451.25 95
1305	REZONING/VARIANCES	1,000.00	1,000.00		370.00	0.00	630.00 37
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		300.00	0.00	200.00 60
2000	7 % HOT OVERHEAD	0.00	0.00		35,399.85	0.00	35,399.85+
2104	COPIES/PUBLIC	100.00	100.00		788.73	52.40	688.73+ 789
5203	SERV CHRГ/BAD CHECKS	200.00	200.00		0.00	0.00	200.00 00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00
5221	DONATIONS	2,000.00	2,000.00		0.55	0.00	1,999.45 00
7000	GENERAL BANK ACCT 2207 INTEREST	1,000.00	1,000.00		7,184.51	1,216.15	6,184.51+ 718
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		4,400.04	366.67	506.04+ 113
9920	MISC INCOME/FEES	15,000.00	15,000.00		4,697.67	1,196.70-	10,302.33 31
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		11,526.00	0.00	11,526.00+

	ADMINISTRATIVE REVENUES	843,588.00	843,588.00	0.00	946,377.42	438.52	102,789.42+ 112
0524 MUNICIPAL COURT REVENUES							
=====							
2800	SCHOOL ZONE & BUS VIOLATIONS	200.00	200.00		0.00	0.00	200.00 00
2900	FINES & FEES REVENUE	40,000.00	40,000.00		56,709.18	7,063.21	16,709.18+ 142
3000	DEFERRED DISPOSITION	0.00	0.00		50.00	0.00	50.00+
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		0.00	52.65-	0.00
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		3,296.28	288.49	3,296.28+
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00 00
9000	OVERAGE/SHORTAGE	0.00	0.00		1.40	0.00	1.40+

	MUNICIPAL COURT REVENUES	40,450.00	40,450.00	0.00	60,056.86	7,299.05	19,606.86+ 148
0531 POLICE REVENUES							
=====							

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
0600	REIMBURSEMENTS	2,200.00	2,200.00		170.38	170.38	2,029.62	08
0900	LEOSE-STATE COMPTROLLER	1,700.00	1,700.00		1,367.87	0.00	332.13	80
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	250.00	250.00		0.00	0.00	250.00	00
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	600.00	600.00		1,530.00	125.00	930.00+	255
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	100.00	100.00		0.00	0.00	100.00	00
9922	INSURANCE CLAIM	0.00	0.00		7,263.00	1,000.00	7,263.00+	
POLICE REVENUES		4,850.00	4,850.00	0.00	10,331.25	1,295.38	5,481.25+	213
0532 FIRE DEPARTMENT REVENUES								
=====								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	20,000.00	20,000.00		14,762.48	0.00	5,237.52	74
FIRE DEPARTMENT REVENUES		20,000.00	20,000.00	0.00	14,762.48	0.00	5,237.52	74
0534 AD VALOREM TAX REVENUE								
=====								
0300	CURRENT TAX COLLEC.	1,992,874.00	1,992,874.00		1,762,343.78	2,488.16	230,530.22	88
0400	Delinquent Property Tax Collection	0.00	0.00		41,700.13	3,667.62	41,700.13+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		15,866.52	396.48	15,866.52+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		19,963.94	2,010.88	19,963.94+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		1,298.00	108.03	1,298.00+	
AD VALOREM TAX REVENUE		1,992,874.00	1,992,874.00	0.00	1,841,172.37	8,671.17	151,701.63	92
0535 BUILDING SERVICES REVENUE								
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		10,033.84	822.48	4,966.16	67
1302	BUILDING PERMITS	50,000.00	50,000.00		61,157.00	4,003.43	11,157.00+	122
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		16,099.41	1,014.11	6,099.41+	161
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		0.00	0.00	2,500.00	00
1306	SIGN PERMIT	1,000.00	1,000.00		999.43	0.00	0.57	100
1307	FILMING PERMIT	500.00	500.00		250.00	0.00	250.00	50
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
BUILDING SERVICES REVENUE		79,000.00	79,000.00	0.00	88,539.68	5,840.02	9,539.68+	112
0538 ANIMAL CONTROL REVENUES								
=====								
1301	QUARANTINE	4,500.00	4,500.00		1,292.00	400.00	3,208.00	29
1303	PET ADOPTIONS	12,500.00	12,500.00		8,480.00	730.00	4,020.00	68
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		952.00	54.00	548.00	63
1305	CREMATIONS	20,000.00	20,000.00		28,165.00	2,065.00	8,165.00+	141

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
1306	EUTHANIZATIONS	0.00	0.00		2,505.00	2,505.00	2,505.00+	
1307	ANIMAL SURRENDER	2,000.00	2,000.00		1,080.00	210.00	920.00	54
1308	MICROCHIP	1,500.00	1,500.00		540.00	30.00	960.00	36
1309	ANIMAL IMPOUND	3,000.00	3,000.00		2,082.00	105.00	918.00	69
1310	VACCINES	200.00	200.00		214.00	0.00	14.00+	107
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		4,518.92	0.00	4,518.92+	
ANIMAL CONTROL REVENUES		45,200.00	45,200.00	0.00	49,828.92	6,099.00	4,628.92+	110
0542 PARKS & POOL REVENUE								
=====								
1100	SWIMMING POOL ADMISSIONS	12,000.00	12,000.00		15,309.00	0.00	3,309.00+	128
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		11.75	0.00	11.75+	
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		1,411.25-	0.00	2,911.25	94
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		5,850.00	1,100.00	1,650.00	78
1900	PAVILION RENTAL	1,500.00	1,500.00		1,025.00	75.00	475.00	68
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	100.00	100.00		0.00	0.00	100.00	00
PARKS & POOL REVENUE		22,600.00	22,600.00	0.00	20,784.50	1,175.00	1,815.50	92
0544 STREETS REVENUE								
=====								
1901	ROAD REPAIR	90,000.00	90,000.00		0.00	0.00	90,000.00	00
5005	FIBER OPTIC EASE.	8,500.00	8,500.00		9,476.96	2,057.50-	976.96+	111
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
8000	WC SALARY REIMB	0.00	0.00		9,425.52	0.00	9,425.52+	
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00		1,088.02	0.00	1,088.02+	
STREETS REVENUE		98,700.00	98,700.00	0.00	19,990.50	2,057.50-	78,709.50	20
0548 CITY SALES TAX REVENUES								
=====								
0401	CITY SALES TAX	1,850,000.00	1,850,000.00		2,278,722.84	159,382.06	428,722.84+	123
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		57,036.30	5,925.15	4,963.70	92
0403	TELEPHONE FRANCHISE TAX	15,000.00	15,000.00		6,510.33	2,164.64	8,489.67	43
0404	T.V. CABLE FRANCHISE TAX	23,000.00	23,000.00		12,002.67	0.00	10,997.33	52
0406	MIXED BEVERAGE TAX	32,000.00	32,000.00		22,064.05	3,754.43	9,935.95	69
CITY SALES TAX REVENUES		1,982,000.00	1,982,000.00	0.00	2,376,336.19	171,226.28	394,336.19+	120
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	1,178,698.00	1,178,698.00		39.58	0.00	1,178,658.42	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS		1,178,698.00-	1,178,698.00-	0.00	39.58	0.00	1,178,658.42-	00
0620 NON DEPARTMENTAL EXPENSES								
=====								
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
1301	INSURANCE - GENERAL & LIABILITY	7,858.00	7,858.00	0.00	5,900.97	0.00	1,957.03	75
1400	CUSTODIAL SERVICE-GF DEPTS	6,000.00	0.00	0.00	0.00	0.00	0.00	
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	3,311.46	288.80	311.46-	110
1500	COPY EXPENSE-ALL GF DEPTS	14,000.00	14,000.00	0.00	15,871.47	1,621.70	1,871.47-	113
1602	MAILING - ALL GF DEPTS.	9,000.00	13,000.00	200.00	12,293.39	1,493.61	506.61	96
1700	COMPUTER ASST -ALL GF DEPTS	4,000.00	4,000.00	0.00	4,023.32	0.00	23.32-	101
1801	DUES/SUB/MEM -ALL GF DEPTS.	12,000.00	20,000.00	0.00	21,900.35	966.86	1,900.35-	110
1802	PUB/NOT/ADV - ALL GF DEPTS.	14,000.00	14,000.00	0.00	17,114.50	4,193.50	3,114.50-	122
1900	PRINTING - ALL GF DEPTS.	3,000.00	0.00	0.00	0.00	0.00	0.00	
2101	AMBULANCE SUBSIDY	160,773.00	160,773.00	0.00	160,773.00	13,397.75	0.00	100
2102	LIBRARY SUBSIDY	40,000.00	40,000.00	0.00	39,999.96	3,333.33	0.04	100
2104	FAMILY CRISIS CENTER	9,151.00	9,151.00	0.00	9,084.19	0.00	66.81	99
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	7,000.00	0.00	7,096.78	480.65	96.78-	101
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	10,000.00	10,000.00	0.00	4,799.77	236.55	5,200.23	48
2301	PUBLIC RELATIONS	1,500.00	1,500.00	0.00	551.76	0.00	948.24	37
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	921.18	0.00	921.18-	
4500	APPRAISAL BOARD	71,800.00	83,888.00	0.00	80,406.10	0.00	3,481.90	96
4501	TAX COLLECTION CONTRACT	19,011.00	20,422.25	0.00	20,424.25	0.00	2.00-	100
6900	AUDIT	150,000.00	136,500.75	0.00	126,295.00	0.00	10,205.75	93
7900	CO HANDLING FEES	2,500.00	2,500.00	0.00	1,306.25	0.00	1,193.75	52
8000	BANK NOTES-PUMPER TRUCK	29,800.00	29,800.00	0.00	28,601.70	0.00	1,198.30	96
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
NON DEPARTMENTAL EXPENSES		582,393.00	582,393.00	200.00	565,675.40	26,012.75	16,517.60	97
0622 CITY COUNCIL EXPENSES								
=====								
0101	SALARIES	7,500.00	7,500.00	0.00	7,562.50	625.00	62.50-	101
0201	SOCIAL SECURITY	574.00	574.00	0.00	578.51	47.81	4.51-	101
0501	SUPPLIES	1,200.00	1,200.00	82.65	316.33	142.00	801.02	33
0502	HOSPITALITY	0.00	0.00	18.46	92.12	0.00	110.58-	
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	5,000.00	5,000.00	1,269.48	1,184.76	476.48	2,545.76	49
1503	WARD 1 DISCRETIONARY	5,000.00	5,000.00	0.00	1,731.74	0.00	3,268.26	35
1504	WARD 2 - DISCRETIONARY	5,000.00	5,000.00	0.00	2,935.15	0.00	2,064.85	59
1505	WARD 3 - DISCRETIONARY	5,000.00	5,000.00	0.00	48.87	0.00	4,951.13	01
1506	WARD 4 - DISCRETIONARY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1507	WARD 5 - DISCRETIONARY	5,000.00	5,000.00	0.00	1,170.20	0.00	3,829.80	23
2000	BUILDING AND STANDARDS COMM	0.00	0.00	0.00	0.00	0.00	0.00	
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	80,028.04	7,825.80	9,971.96	89
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	441.00	0.00	9,559.00	04
CITY COUNCIL EXPENSES		139,274.00	139,274.00	1,370.59	96,089.22	9,117.09	41,814.19	70
0623 ADMINISTRATIVE EXPENSES								
=====								
0101	SALARIES	199,386.00	199,386.00	0.00	155,481.37	15,244.47	43,904.63	78
0103	OVERTIME	0.00	0.00	0.00	50.63	50.63	50.63-	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	15,099.00	15,099.00	0.00	11,809.36	1,164.04	3,289.64	78
0202	INSURANCE - GROUP	24,491.00	24,491.00	0.00	17,222.30	1,230.28	7,268.70	70
0203	RETIREMENT	4,611.00	4,611.00	0.00	3,592.60	356.36	1,018.40	78
0204	UNEMPLOYMENT	1,260.00	1,260.00	0.00	261.76	0.00	998.24	21
0205	INS - WORKMEN'S COMP	550.00	550.00	0.00	380.87	0.00	169.13	69
0501	SUPPLIES	8,000.00	8,000.00	0.00	4,648.88	360.62	3,351.12	58
0900	FUEL & OIL	1,000.00	1,000.00	0.00	593.08	0.00	406.92	59
1101	ELECTRICITY	5,000.00	5,000.00	0.00	2,761.83	490.09	2,238.17	55
1500	TRAINING	2,500.00	2,500.00	0.00	1,878.36	0.00	621.64	75
1501	TRAVEL	5,000.00	5,000.00	674.18	2,619.92	0.00	1,705.90	66
1700	IT EQUIPMENT/ SOFTWARE	2,500.00	2,500.00	0.00	1,743.36	0.00	756.64	70
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,000.00	10,000.00	0.00	5,345.05	568.70	4,654.95	53
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	941.62	78.24	558.38	63
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
3000	CODIFICATION-ORDINANCE	10,000.00	10,000.00	0.00	6,555.01	0.00	3,444.99	66
9800	CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	5,159.00	435.44	4,841.00	52
9801	LEASED VEHICLE	8,100.00	8,100.00	0.00	7,858.06	616.06	241.94	97
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
ADMINISTRATIVE EXPENSES		309,122.00	309,122.00	674.18	228,903.06	20,594.93	79,544.76	74
0624 MUNICIPAL COURT EXPENSES								
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0101	SALARIES	31,250.00	31,250.00	0.00	30,076.49	2,160.00	1,173.51	96
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0105	CONTRACT LABOR	19,200.00	28,150.00	0.00	27,950.00	4,800.00	200.00	99
0201	SOCIAL SECURITY	2,381.00	2,381.00	0.00	2,295.27	159.64	85.73	96
0202	INSURANCE - GROUP	6,927.00	6,927.00	0.00	6,005.32	613.12	921.68	87
0203	RETIREMENT	727.00	727.00	0.00	694.15	50.32	32.85	95
0204	UNEMPLOYMENT	252.00	252.00	0.00	86.36	0.00	165.64	34
0205	INS - WORKMEN'S COMP	37.00	37.00	0.00	81.60	0.00	44.60	221
0208	FINE COLLECTION/FTA FEES	100.00	100.00	0.00	348.00	0.00	248.00	348
0501	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,854.62	555.05	145.38	93
0502	SUPPLIES	2,000.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	2,000.00	350.00	0.00	350.00	0.00	0.00	100
1501	TRAVEL	2,500.00	350.00	0.00	1,398.45	588.52	1,048.45	400
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	4,006.10	330.17	493.90	89
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
MUNICIPAL COURT EXPENSES		73,999.00	77,149.00	0.00	75,146.36	9,256.82	2,002.64	97
0631 POLICE EXPENSES								
=====								
0101	SALARIES	956,357.00	939,778.00	0.00	738,364.44	53,897.16	201,413.56	79
0103	OVERTIME	47,818.00	53,818.00	0.00	53,170.64	4,893.72	647.36	99
0104	EVENT SECURITY	0.00	0.00	0.00	1,001.25	0.00	1,001.25	
0201	SOCIAL SECURITY	76,619.00	76,619.00	0.00	58,939.01	4,392.76	17,679.99	77
0202	INSURANCE GROUP	131,523.00	131,523.00	0.00	118,399.54	8,451.53	13,123.46	90
0203	RETIREMENT	23,398.00	23,398.00	0.00	18,238.53	1,369.84	5,159.47	78
0204	UNEMPLOYMENT	5,544.00	5,544.00	0.00	262.93	0.00	5,281.07	05
0205	INS - WORKMEN'S COMP	20,655.00	35,955.00	0.00	35,950.12	0.00	4.88	100

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
0400	SAFETY PROGRAM	2,000.00	2,000.00	0.00	454.03	0.00	1,545.97	23
0501	OFFICE SUPPLIES	8,000.00	8,000.00	0.00	5,125.02	0.00	2,874.98	64
0502	FIELD SUPPLIES	6,000.00	6,000.00	790.89	6,164.31	12.90	955.20	116
0510	UNIFORMS	10,000.00	10,000.00	0.00	8,970.72	176.35	1,029.28	90
0700	MAINT - EQUIPMENT	3,500.00	3,500.00	0.00	1,729.90	0.00	1,770.10	49
0701	MAINT-VEHICLE	7,500.00	7,500.00	0.00	10,766.06	2,369.58	3,266.06	144
0713	MAINT - DRUG DOG	0.00	6,000.00	0.00	4,960.88	108.21	1,039.12	83
0900	FUEL & OIL	24,500.00	33,000.00	0.00	32,583.03	3,250.46	416.97	99
1101	ELECTRICITY	8,400.00	8,400.00	0.00	5,605.96	697.77	2,794.04	67
1301	LAW ENFORCEMENT LIABILITY INS	23,708.00	26,008.00	0.00	25,936.97	0.00	71.03	100
1401	JANITORIAL SUPPLIES	1,500.00	1,500.00	0.00	78.89	0.00	1,421.11	05
1500	TRAINING	5,000.00	5,000.00	0.00	1,019.61	0.00	3,980.39	20
1501	TRAVEL	5,000.00	5,000.00	0.00	3,116.87	716.40	1,883.13	62
1700	FY20 - IT/SOFTWARE	0.00	1,900.00	0.00	1,868.42	0.00	31.58	98
2700	TELEPHONE EXPENSES	12,500.00	12,500.00	0.00	13,102.86	1,100.50	602.86	105
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	10,131.80	724.64	2,368.20	81
2800	DRUG TESTING	1,600.00	1,600.00	0.00	60.00	60.00	1,540.00	04
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	200.00	0.00	200.00	
3300	INVESTIGATIVE EXPENSES	6,000.00	6,000.00	0.00	443.14	0.00	5,556.86	07
3700	COPSYNC / SOUTHERN SOFTWARE	15,000.00	15,000.00	0.00	11,820.00	0.00	3,180.00	79
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	2,500.00	4,079.00	0.00	4,079.00	0.00	0.00	100
8001	LEASED VEHICLES	80,800.00	50,800.00	0.00	45,572.28	3,797.69	5,227.72	90
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9300	FY 21 - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
POLICE EXPENSES		1,497,922.00	1,492,922.00	790.89	1,218,116.21	86,019.51	274,014.90	82
0632 FIRE DEPT EXPENSES								
=====								
0101	SALARIES	14,742.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	1,125.00	877.00	0.00	0.00	0.00	877.00	00
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	7,000.00	7,000.00	0.00	6,408.00	2,160.00	592.00	92
0204	UNEMPLOYMENT	252.00	252.00	0.00	0.00	0.00	252.00	00
0205	INS - WORKMANS COMP	6,345.00	6,345.00	0.00	962.22	0.00	5,382.78	15
0501	OFFICE SUPPLIES	500.00	500.00	0.00	504.09	125.00	4.09	101
0502	FIELD SUPPLIES	2,500.00	2,500.00	0.00	28.97	0.00	2,471.03	01
0700	MAINT - EQUIPMENT	6,000.00	6,000.00	0.00	5,748.92	1,934.96	251.08	96
0701	MAINT-VEHICLES	2,000.00	7,000.00	0.00	6,012.76	1,607.18	987.24	86
0900	FUEL & OIL	2,500.00	7,500.00	0.00	6,949.20	639.56	550.80	93
1301	LIABILITY/AUTO COVERAGE	6,385.00	6,385.00	0.00	6,493.00	0.00	108.00	102
1500	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501	TRAVEL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2700	TELEPHONE EXPENSES	1,800.00	1,800.00	0.00	1,926.08	161.18	126.08	107
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
3702	FIRE CALLS	20,000.00	25,000.00	0.00	23,070.00	2,430.00	1,930.00	92
9002	CIP - BREATHING APPARATUS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	00
FIRE DEPT EXPENSES		122,774.00	122,784.00	0.00	58,103.24	9,057.88	64,680.76	47
0635 BUILDING SERVICES EXPENSES								

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND						EFFECTIVE MONTH - 09	
=====							
0101 SALARIES	145,434.00	112,764.00	0.00	58,021.67	9,691.59	54,742.33	51
0103 OVERTIME	2,000.00	2,000.00	0.00	393.08	0.00	1,606.92	20
0105 CONTRACT LABOR	0.00	32,670.00	0.00	32,669.77	0.00	0.23	100
0201 SOCIAL SECURITY	11,097.00	11,097.00	0.00	4,465.47	738.08	6,631.53	40
0202 INSURANCE-GROUP	20,735.00	20,735.00	0.00	9,073.33	922.68	11,661.67	44
0203 RETIREMENT	3,389.00	3,389.00	0.00	1,352.13	225.82	2,036.87	40
0204 UNEMPLOYMENT	756.00	756.00	0.00	9.00	0.00	747.00	01
0205 INS-WORKERS COMP	500.00	500.00	0.00	1,281.92	0.00	781.92	256
0501 OFFICE SUPPLIES	5,000.00	5,000.00	0.00	725.53	320.59	4,274.47	15
0502 FIELD SUPPLIES	500.00	500.00	0.00	288.78	288.78	211.22	58
0510 UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701 MAINT-VEHICLE	1,000.00	1,000.00	0.00	926.74	74.37	73.26	93
0900 FUEL & OIL	1,400.00	1,400.00	0.00	722.64	269.03	677.36	52
1301 LIABILITY/AUTO COVERAGE	1,141.00	1,141.00	0.00	1,130.00	0.00	11.00	99
1500 TRAINING	3,500.00	3,500.00	0.00	2,773.07	0.00	726.93	79
1501 TRAVEL	1,500.00	1,500.00	0.00	1,790.40	0.00	290.40	119
1700 IT EQUIPMENT/SOFTWARE	5,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000 VEHICLE ABATEMENT	0.00	0.00	0.00	788.42	0.00	788.42	
2100 ENFORCEMENT CLEAN UP	500.00	14,500.00	0.00	15,433.14	3,226.89	933.14	106
2700 TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	3,138.48	261.54	361.52	90
2750 CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	683.50	80.50	566.50	55
2800 DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
3500 ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLE	12,000.00	12,000.00	0.00	5,013.17	392.21	6,986.83	42
8002 INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000 PLANNING	10,000.00	0.00	0.00	0.00	0.00	0.00	

BUILDING SERVICES EXPENSES	231,352.00	231,352.00	0.00	140,680.24	16,492.08	90,671.76	61
0636 HUMAN RESOURCE EXPENSES							
=====							
0101 SALARIES	20,246.00	20,246.00	0.00	17,441.28	0.00	2,804.72	86
0103 OVERTIME	0.00	130.00	0.00	128.92	0.00	1.08	99
0201 SOCIAL SECURITY	1,545.00	1,545.00	0.00	1,310.73	0.00	234.27	85
0202 INSURANCE	3,456.00	3,456.00	0.00	2,948.06	0.00	507.94	85
0203 RETIREMENT	466.00	466.00	0.00	403.65	0.00	62.35	87
0204 UNEMPLOYMENT	252.00	252.00	0.00	4.50	0.00	247.50	02
0205 WORKMEN COMP	37.00	37.00	0.00	40.80	0.00	3.80	110
0501 SUPPLIES	1,000.00	1,000.00	0.00	825.57	0.00	174.43	83
1500 TRAINING	2,500.00	2,500.00	0.00	349.00	0.00	2,151.00	14
1501 TRAVEL	2,500.00	2,370.00	0.00	0.00	0.00	2,370.00	00
1700 IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00
2800 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00

HUMAN RESOURCE EXPENSES	32,627.00	32,627.00	0.00	23,452.51	0.00	9,174.49	72
0637 FINANCE DEPT EXPENSES							
=====							
0101 SALARIES	295,527.00	295,527.00	0.00	227,383.54	15,346.42	68,143.46	77
0103 OVERTIME	8,866.00	8,866.00	0.00	2,363.17	137.70	6,502.83	27
0201 SOCIAL SECURTY	23,226.00	23,226.00	0.00	16,993.42	1,141.94	6,232.58	73
0202 INSURANCE-GROUP	34,560.00	34,560.00	0.00	31,442.60	1,199.20	3,117.40	91
0203 RETIREMENT	7,002.00	7,002.00	0.00	5,293.38	360.79	1,708.62	76
0204 UNEMPLOYMENT	1,512.00	1,512.00	0.00	48.32	0.00	1,463.68	03

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
0205	INS - WORKMEN'S COMP	547.00	547.00	0.00	448.76	0.00	98.24	82
0501	SUPPLIES	5,000.00	5,000.00	0.00	3,499.37	368.87	1,500.63	70
1500	TRAINING	5,000.00	7,500.00	0.00	6,162.36	0.00	1,337.64	82
1501	TRAVEL	10,000.00	7,500.00	0.00	281.74	0.00	7,218.26	04
1700	IT EQUIPMENT/ SOFTWARE	20,000.00	20,000.00	0.00	8,400.00	0.00	11,600.00	42
2700	TELEPHONE EXPENSES	10,000.00	10,000.00	0.00	5,500.56	532.80	4,499.44	55
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	442.27	40.25	807.73	35
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
FINANCE DEPT EXPENSES		422,615.00	422,615.00	0.00	308,259.49	19,127.97	114,355.51	73
0638 ANIMAL CONTROL EXPENSES								
=====								
0101	SALARIES	191,213.00	191,213.00	0.00	154,495.21	13,588.56	36,717.79	81
0103	OVERTIME	5,000.00	5,000.00	0.00	1,184.08	183.10	3,815.92	24
0201	SOCIAL SECURITY	14,971.00	14,971.00	0.00	11,690.80	1,027.30	3,280.20	78
0202	INSURANCE-GROUP	34,559.00	34,559.00	0.00	27,793.75	2,123.54	6,765.25	80
0203	RETIREMENT	4,513.00	4,513.00	0.00	3,593.59	320.88	919.41	80
0204	UNEMPLOYMENT	1,242.00	1,242.00	0.00	108.53	0.00	1,133.47	09
0205	INS-WORKMEN'S COMP	4,262.00	11,762.00	0.00	11,667.28	0.00	94.72	99
0501	SUPPLIES	2,500.00	2,500.00	0.00	2,414.35	456.84	85.65	97
0502	FIELD SUPPLIES	3,500.00	3,500.00	0.00	1,736.74	0.00	1,763.26	50
0510	UNIFORMS	1,000.00	1,000.00	0.00	329.33	0.00	670.67	33
0700	MAINT - EQUIPMENT	500.00	500.00	0.00	226.50	0.00	273.50	45
0701	MAINT-VEHICLE	1,200.00	1,200.00	0.00	827.51	128.02	372.49	69
0900	FUEL & OIL	4,500.00	4,500.00	0.00	5,651.26	698.77	1,151.26	126
1101	ELECTRICITY	3,500.00	3,500.00	0.00	3,623.61	0.00	123.61	104
1301	LIABILITY/AUTO COVERAGE	3,443.00	3,443.00	0.00	3,428.00	0.00	15.00	100
1401	JANITORIAL SUPPLIES	5,000.00	5,000.00	0.00	5,352.64	408.12	352.64	107
1500	TRAINING	1,500.00	1,500.00	0.00	525.00	0.00	975.00	35
1501	TRAVEL	1,500.00	1,500.00	685.71	1,513.04	0.00	698.75	147
1700	IT/SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2700	TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	5,001.83	418.30	1,001.83	125
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,769.08	161.00	230.92	88
2800	DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
3200	ANIMAL CARE	23,000.00	23,000.00	0.00	20,823.67	6,065.29	2,176.33	91
3301	SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	13,864.45	1,447.11	6,135.55	69
8001	LEASED VEHICLE	0.00	18,500.00	0.00	18,047.38	1,424.89	452.62	98
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP - INCINERATOR	20,000.00	5,000.00	2,889.26	0.00	0.00	2,110.74	58
9001	CIP - HVAC SYSTEM	25,000.00	20,000.00	0.00	19,988.00	3,656.50	12.00	100
9922	INSURANCE CLAIMS	0.00	0.00	0.00	4,768.92	0.00	4,768.92	
ANIMAL CONTROL EXPENSES		379,553.00	385,553.00	3,574.97	320,424.55	32,108.22	61,553.48	84
0641 BUILDING MAINTENANCE								
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0101	SALARIES	66,110.00	60,110.00	0.00	11,164.95	0.00	48,945.05	19
0103	OVERTIME	1,983.00	1,983.00	0.00	347.86	0.00	1,635.14	18
0201	SOCIAL SECURITY	5,196.00	5,196.00	0.00	825.23	0.00	4,370.77	16
0202	INSURANCE	13,824.00	13,824.00	0.00	3,233.92	0.00	10,590.08	23
0203	RETIREMENT	1,587.00	1,587.00	0.00	257.89	0.00	1,329.11	16
0204	UNEMPLOYMENT	504.00	504.00	0.00	0.00	0.00	504.00	00
0205	WORKMEN COMP	130.00	130.00	0.00	0.00	0.00	130.00	00
0501	OFFICE SUPPLIES	0.00	0.00	0.00	5.58	0.00	5.58	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	653.82	102.17	346.18	65
0503	FY20 - PEST CONTROL - ALL GF	10,800.00	10,800.00	0.00	0.00	0.00	10,800.00	00
0510	UNIFORMS	500.00	500.00	0.00	412.85	88.43	87.15	83
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	795.38	0.00	204.62	80
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	374.83	0.00	2,225.17	14
1301	LIABILITY/AUTO COVERAGE	1,049.00	1,049.00	0.00	1,089.00	0.00	40.00	104
1500	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501	TRAVEL	500.00	500.00	0.00	0.00	0.00	500.00	00
6000	MAINT - CITY HALL	6,000.00	6,000.00	0.00	5,882.80	448.55	117.20	98
6001	MAINT - POLICE DEPT	3,000.00	3,000.00	10,000.00	390.82	0.00	7,390.82	346
6002	MAINT - ANIMAL SHELTER	3,000.00	3,000.00	0.00	4,566.12	328.50	1,566.12	152
6003	MAINT - SUNSHINE HOUSE	3,000.00	60,000.00	0.00	58,761.85	3.18	1,238.15	98
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	74.45	26.48	2,925.55	02
6005	MAINT - MAINTENANCE YARD	60,000.00	3,000.00	0.00	1,393.16	0.00	1,606.84	46
BUILDING MAINTENANCE		186,033.00	180,033.00	10,000.00	90,230.51	997.31	79,802.49	56
0642 PARKS & POOL EXPENSES								
=====								
0101	SALARIES	246,535.00	246,535.00	0.00	195,403.77	11,000.42	51,131.23	79
0103	OVERTIME	7,396.00	7,396.00	0.00	3,253.37	554.60	4,142.63	44
0201	SOCIAL SECURITY	19,375.00	19,375.00	0.00	15,561.25	832.96	3,813.75	80
0202	INSURANCE - GROUP	41,471.00	41,471.00	0.00	39,480.66	3,016.80	1,990.34	95
0203	RETIREMENT	5,917.00	5,917.00	0.00	4,098.11	269.23	1,818.89	69
0204	UNEMPLOYMENT	1,764.00	1,764.00	0.00	272.46	0.00	1,491.54	15
0205	INS - WORKMEN'S COMP	3,463.00	8,463.00	0.00	7,993.50	0.00	469.50	94
0501	SUPPLIES	2,500.00	2,500.00	94.99	1,011.41	528.35	1,393.60	44
0502	FIELD SUPPLIES	8,000.00	8,000.00	0.00	7,121.61	1,061.53	878.39	89
0510	UNIFORMS	2,500.00	2,500.00	0.00	2,086.45	173.74	413.55	83
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	0.00	2,770.14	662.15	2,229.86	55
0701	MAINT - VEHICLES	2,500.00	2,500.00	252.00	1,428.94	284.69	819.06	67
0707	MAINTENANCE - POOL	10,000.00	12,500.00	1,863.21	10,465.69	1,169.09	171.10	99
0709	SUPPLIES - CIVIC CENTER	1,500.00	1,500.00	0.00	2,006.64	540.62	506.64	134
0730	MAINT - ALL PARKS	20,000.00	20,000.00	0.00	22,706.17	3,299.96	2,706.17	114
0731	LUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	2,508.00	0.00	2,508.00	
0900	FUEL & OIL	7,500.00	7,500.00	0.00	9,514.00	1,270.55	2,014.00	127
1101	Electricity	16,773.00	16,773.00	0.00	15,876.24	1,813.20	896.76	95
1301	LIABILITY/AUTO COVERAGE	5,376.00	5,376.00	0.00	5,743.00	0.00	367.00	107
1500	TRAINING	1,500.00	1,500.00	0.00	1,485.00	0.00	15.00	99
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	4,983.65	373.31	983.65	125
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	1,326.81	120.75	473.19	74
2800	DRUG TESTING	600.00	600.00	0.00	0.00	0.00	600.00	00
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	13,450.00	13,450.00	0.00	12,681.52	1,011.21	768.48	94
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP- FENCING	20,250.00	12,750.00	0.00	0.00	0.00	12,750.00	00
9001	CIP - PUBLIO NUEVO PARK - TPWD MATC	75,000.00	75,000.00	0.00	75,000.00	75,000.00	0.00	100
PARKS & POOL EXPENSES		525,670.00	525,670.00	2,210.20	444,778.39	102,983.16	78,681.41	85
0644 STREET DEPT EXPENSES								

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 09	
=====								
0101	SALARIES	427,042.00	427,042.00	0.00	383,230.00	28,848.30	43,812.00	90
0103	OVERTIME	12,812.00	12,812.00	0.00	6,873.68	1,934.36	5,938.32	54
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	33,561.00	33,561.00	0.00	28,311.58	2,277.15	5,249.42	84
0202	INSURANCE - GROUP	76,029.00	76,029.00	0.00	66,693.82	6,259.38	9,335.18	88
0203	RETIREMENT	10,250.00	10,250.00	0.00	8,739.68	717.19	1,510.32	85
0204	UNEMPLOYMENT	2,772.00	2,772.00	0.00	375.03	0.00	2,396.97	14
0205	INS - WORKMEN'S COMP	15,103.00	30,603.00	0.00	30,203.42	0.00	399.58	99
0501	OFFICE SUPPLIES	3,500.00	3,500.00	147.60	2,475.69	955.59	1,171.91	67
0502	FIELD SUPPLIES	16,000.00	16,000.00	886.98	12,665.08	1,732.68	2,447.94	85
0510	UNIFORMS	6,500.00	6,500.00	0.00	3,205.92	243.96	3,294.08	49
0700	MAINT - EQUIPMENT	20,000.00	45,000.00	1,147.81	36,639.90	5,406.73	7,212.29	84
0701	MAINT - VEHICLES	10,000.00	10,000.00	0.00	4,870.45	569.09	5,129.55	49
0718	STREET SIGNS	10,000.00	10,000.00	0.00	7,107.05	3,080.65	2,892.95	71
0719	STREET MAINTENANCE MATERIALS	60,000.00	60,000.00	0.00	40,375.00	52.90	19,625.00	67
0900	FUEL	15,000.00	15,000.00	0.00	14,826.09	1,974.09	173.91	99
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	55,000.00	75,000.00	0.00	65,257.63	758.69	9,742.37	87
1301	LIABILITY/AUTO COVERAGE	7,282.00	8,582.00	0.00	8,552.00	0.00	30.00	100
1500	TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000	CONTRACT	35,000.00	35,000.00	0.00	18,055.50	0.00	16,944.50	52
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	4,327.36	362.13	172.64	96
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	1,666.45	165.97	166.45	111
2800	DRUG TESTING	375.00	375.00	0.00	0.00	0.00	375.00	00
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	18,000.00	18,000.00	0.00	12,561.24	999.02	5,438.76	70
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000	CAP IMPROVEMENT STREETS	350,000.00	288,200.00	6,947.72	78,631.97	34,061.75	202,620.31	30
9001	CAP - STREET PROJECT FY20 & FY21	550,000.00	550,000.00	3,593.72	485,862.80	131,537.96	60,543.48	89
9002	ACCE STREET IMPROVMENTS	100,000.00	100,000.00	0.00	98,000.00	0.00	2,000.00	98

	STREET DEPT EXPENSES	1,846,726.00	1,846,726.00	12,428.63	1,419,507.34	221,937.59	414,790.03	78
0800 FUND TRANSFER GROUP								
=====								
0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	

	FUND TRANSFER GROUP	0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
	INCOME TOTALS	6,350,060.00	6,350,060.00		5,540,237.61	279,152.32	809,822.39	87
	EXPENSE TOTALS	6,350,060.00	6,348,220.00	31,249.46	4,989,366.52	553,705.31	1,327,604.02	79

CITY OF ALPINE - WATER/WASTEWATER/SANITATION - SEPTEMBER 2022

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 09
0550	INTEREST RESERVE ACCOUNTS						
0500	RB 03 RESERVE INTEREST	0.00	0.00		146.80	0.00	146.80+
0501	TXCLASS - INTEREST	1,500.00	1,500.00		7,180.11	1,991.64	5,680.11+ 479
	INTEREST RESERVE ACCOUNTS	1,500.00	1,500.00	0.00	7,326.91	1,991.64	5,826.91+ 488
0551	INTEREST REVENUES						
7000	W/S/S INTEREST	2,500.00	2,500.00		10,441.61	2,934.36	7,941.61+ 418
7001	WATER CUSTOMER DEPOSIT INTEREST	1,500.00	1,500.00		3,183.06	924.12	1,683.06+ 212
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00
	INTEREST REVENUES	4,000.00	4,000.00	0.00	13,624.67	3,858.48	9,624.67+ 341
0553	WATER REVENUES						
0601	WATER BILLING	1,800,000.00	1,800,000.00		1,729,063.21	148,051.93	70,936.79 96
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00
0611	MISC INCOME	2,000.00	2,000.00		8,851.20	0.00	6,851.20+ 443
0612	RETURNED CHECK FEE	500.00	500.00		460.00	60.00	40.00 92
0613	TAMPERING FEE	1,500.00	1,500.00		5,313.56	0.00	3,813.56+ 354
1309	SERVICE RECONNECT	25,000.00	25,000.00		19,030.00	1,610.00	5,970.00 76
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00
1901	ROAD CUT FEE	10,000.00	10,000.00		6,000.00	0.00	4,000.00 60
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00 00
6600	WATER TAP FEES	40,000.00	40,000.00		21,376.72	530.36	18,623.28 53
7000	BILLING ADJUSTMENTS	0.00	0.00		8,329.76-	1,063.75-	8,329.76
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		62.83-	0.05	62.83
9001	AUCTION	0.00	0.00		0.00	0.00	0.00
9002	INSURANCE CLAIMS	0.00	0.00		33,797.38	0.00	33,797.38+
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00
	WATER REVENUES	1,894,000.00	1,894,000.00	0.00	1,815,499.48	149,188.59	78,500.52 96
0554	SEWER REVENUES						
0602	SEWER BILLING	700,000.00	700,000.00		829,814.75	69,067.95	129,814.75+ 119
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		15,650.00	700.00	9,350.00 63
0606	SEWER TAP FEES	25,000.00	25,000.00		21,600.00	0.00	3,400.00 86
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00
0611	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00
1901	ROAD CUT FEE	0.00	0.00		500.00	0.00	500.00+
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00
	SEWER REVENUES	750,000.00	750,000.00	0.00	867,564.75	69,767.95	117,564.75+ 116
0555	SANITATION/ RECYCE REVENUE						
0603	SANITATION/RECYCLE BILLING	1,965,000.00	1,965,000.00		2,042,773.40	166,977.74	77,773.40+ 104
0604	SALES TAX COLLECTED	145,000.00	145,000.00		142,332.89	11,679.22	2,667.11 98

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT	
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 09		
0611	MISC	0.00	0.00		0.00	0.00	0.00		
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00		
7001	LANDFILL/ASSURANCE INTEREST	150.00	150.00		574.97	162.78	424.97+	383	
7500	LANDFILL LEASE	125,000.00	125,000.00		117,518.55	0.00	7,481.45	94	
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00		
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00		
8002	COUNTY INTERLOCAL AGREEMENT	40,000.00	40,000.00		40,000.00	0.00	0.00	100	
8003	TIRE DISPOSAL FEES	1,500.00	1,500.00		1,437.45	20.00	62.55	96	
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	SANITATION/ RECYCLE REVENUE	2,276,650.00	2,276,650.00	0.00	2,344,637.26	178,839.74	67,987.26+	103	
0599 TRANSFERS									
=====									
9100	SYSTEM ADDED TRANSFER IN	967,630.00	967,630.00		0.00	0.00	967,630.00	00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	39.58	0.00	39.58-		
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	TRANSFERS	967,630.00-	967,630.00-	0.00	39.58	0.00	967,669.58-	00	
0651 UTILITY BILLING DEPARTMENT									
=====									
0100	FRANCHISE FEE	205,983.00	250,983.00	0.00	231,977.45	21,755.14	19,005.55	92	
0101	UTILITY CLERKS SALARY	59,008.00	59,008.00	0.00	45,939.99	2,160.00	13,068.01	78	
0103	OVERTIME	1,769.00	1,769.00	0.00	344.05	10.13	1,424.95	19	
0201	SOCIAL SECURITY	4,634.00	4,634.00	0.00	3,495.00	163.82	1,139.00	75	
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	10,902.38	615.14	2,921.62	79	
0203	RETIREMENT	1,415.00	1,415.00	0.00	1,067.13	50.56	347.87	75	
0204	UNEMPLOYMENT	504.00	504.00	0.00	17.99	0.00	486.01	04	
0205	WORKMANS COMP	231.00	231.00	0.00	326.36	0.00	95.36-	141	
0900	ADMINISTRATIVE FEE	10,788.00	10,788.00	0.00	10,788.00	899.00	0.00	100	
1400	OFFICE SUPPLIES	2,500.00	12,500.00	829.00	6,476.61	1,229.09	5,194.39	58	
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00	
1500	COPY EXPENSE-ALL EF DEPTS	6,000.00	6,000.00	0.00	5,383.37	426.00	616.63	90	
1602	MAILING - ALL EF DEPTS.	30,000.00	40,000.00	0.00	35,819.41	3,236.42	4,180.59	90	
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	7,673.08	0.00	2,326.92	77	
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	568.00	0.00	68.00-	114	
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	1,211.50	75.00	788.50	61	
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00		
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00	
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	UTILITY BILLING DEPARTMENT	351,656.00	416,656.00	829.00	361,990.32	30,620.30	53,836.68	87	
0653 WATER EXPENSES									
=====									
0090	ADMINISTRATIVE FEE	142,050.00	142,050.00	0.00	142,050.00	11,837.50	0.00	100	
0101	SALARIES	552,792.00	552,792.00	0.00	369,259.51	24,913.29	183,532.49	67	
0103	OVERTIME	27,640.00	27,640.00	0.00	30,300.29	4,053.02	2,660.29-	110	
0201	SOCIAL SECURITY	44,287.00	44,287.00	0.00	29,963.64	2,183.25	14,323.36	68	
0202	INSURANCE - GROUP	96,811.00	96,811.00	0.00	63,402.53	4,927.10	33,408.47	65	
0203	RETIREMENT	12,741.00	12,741.00	0.00	9,127.49	674.91	3,613.51	72	
0204	UNEMPLOYMENT	4,032.00	4,032.00	0.00	617.36	0.00	3,414.64	15	
0205	INSURANCE - WORKMEN'S COMP	7,929.00	13,929.00	0.00	13,271.75	0.00	657.25	95	
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		
0501	OFFICE SUPPLIES	4,000.00	4,000.00	603.56	3,536.87	755.21	140.43-	104	
0502	FIELD SUPPLIES	15,000.00	15,000.00	508.05	11,154.91	1,607.09	3,337.04	78	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 09	
0503	SAFETY EQUIPMENT	5,000.00	5,000.00	0.00	4,028.86	0.00	971.14	81
0508	CHEMICALS	12,000.00	20,000.00	0.00	18,004.74	555.31	1,995.26	90
0510	UNIFORMS	6,000.00	6,000.00	0.00	5,552.85	495.03	447.15	93
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	0.00	3,887.17	0.00	11,112.83	26
0701	MAINT - VEHICLES	15,000.00	15,000.00	0.00	12,025.30	1,327.37	2,974.70	80
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	2,825.25	99,745.49	14,009.67	47,429.26	68
0900	FUEL & OIL	25,000.00	40,000.00	0.00	34,438.37	3,867.09	5,561.63	86
1101	ELECTRICITY	95,000.00	95,000.00	0.00	98,714.93	6,668.94	3,714.93	104
1200	FAR WT WATER PLANNING GROUP	1,982.00	1,982.00	0.00	0.00	0.00	1,982.00	00
1301	INSURANCE - GENERAL & LIABILITY	7,913.00	7,913.00	0.00	8,534.00	0.00	621.00	108
1500	TRAINING	9,000.00	9,000.00	125.00	3,965.54	310.54	4,909.46	45
1501	TRAVEL	3,000.00	3,000.00	0.00	1,544.34	28.40	1,455.66	51
1600	BUILDING MAINTENANCE	30,000.00	5,000.00	0.00	1,453.38	67.43	3,546.62	29
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	66.49	0.00	9,933.51	01
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	225.00	4,690.23	2,223.55	5,084.77	49
1801	DUES/SUB/MEM	2,000.00	5,000.00	0.00	4,023.00	0.00	977.00	80
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	20,000.00	20,000.00	0.00	100
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	8,500.00	8,500.00	0.00	10,347.48	869.55	1,847.48	122
2750	CELL PHONE EXPENSES	10,000.00	10,000.00	0.00	9,083.91	831.69	916.09	91
2800	DRUG TESTING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
3500	ENGINEERING	45,000.00	65,000.00	0.00	60,402.91	0.00	4,597.09	93
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	10,079.25	0.00	6,420.75	61
4802	SCADA	50,000.00	50,000.00	0.00	7,397.26	857.13	42,602.74	15
4803	MUSQUIZ WELL FIELD	200,000.00	183,000.00	559.47	31,845.25	18,646.94	150,595.28	18
4804	MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	475.29	0.00	34,524.71	01
4805	SUNNY GLENN WELL FIELD	0.00	0.00	0.00	0.00	0.00	0.00	
4806	SUNNY GLENN PUMP STATION	0.00	0.00	0.00	0.00	0.00	0.00	
4901	SAMPLES	0.00	10,000.00	0.00	9,140.95	1,286.47	859.05	91
4902	TCEQ WATR FEE (YR#90220001)	7,500.00	7,500.00	0.00	7,301.00	0.00	199.00	97
6004	TANK MAINTENANCE	50,000.00	50,000.00	6,700.00	6,817.04	6,700.00	49,882.96	00
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	0.00	85,000.00	0.00	75,203.88	3,359.04	9,796.12	88
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	CIP - BACKHOE	60,000.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	10,000.00	0.00	0.00	0.00	0.00	0.00	
9700	LINE MAINTENANCE	100,000.00	0.00	0.00	0.00	0.00	0.00	
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	138,000.00	0.00	0.00	100
9805	Principal - CO Series 2011	26,400.00	26,400.00	0.00	26,400.00	0.00	0.00	100
9806	Interest - CO Series 2011	13,215.00	13,215.00	0.00	13,214.52	0.00	0.48	100
9807	Principal - GO Ref Bond Series 201	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00	100
9808	Interest - GO Ref Bond Series 2011	5,560.00	5,560.00	0.00	5,559.37	0.00	0.63	100
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
WATER EXPENSES		2,160,852.00	2,095,852.00	1,853.67	1,464,627.15	133,055.52	633,078.52	70
0654 SEWER EXPENSES								
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0090	ADMINISTRATIVE FEE	88,611.00	88,611.00	0.00	88,611.00	7,384.25	0.00	100

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 09	
0101	SALARIES	182,259.00	182,259.00	0.00	185,580.35	11,697.26	3,321.35-	102
0103	OVERTIME	9,112.00	9,112.00	0.00	9,713.75	1,058.81	601.75-	107
0201	SOCIAL SECURITY	14,602.00	14,602.00	0.00	14,217.23	934.61	384.77	97
0202	INSURANCE - GROUP	27,650.00	32,650.00	0.00	34,251.11	2,429.48	1,601.11-	105
0203	RETIREMENT	4,459.00	4,459.00	0.00	4,508.09	297.21	49.09-	101
0204	UNEMPLOYMENT	1,008.00	1,008.00	0.00	36.00	0.00	972.00	04
0205	INS - WORKMEN'S COMP	7,929.00	13,429.00	0.00	13,190.18	0.00	238.82	98
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	5,000.00	5,000.00	134.40	4,665.82	63.78	199.78	96
0502	FIELD SUPPLIES	600.00	600.00	0.00	900.01	608.19	300.01-	150
0508	CHEMICALS - CHLORINE	13,000.00	13,000.00	0.00	13,012.99	1,544.16	12.99-	100
0509	CHEMICALS - SULFUR DIOXIDE	10,000.00	10,000.00	0.00	9,662.40	1,087.98	337.60	97
0510	UNIFORMS	1,500.00	1,500.00	0.00	676.97	111.90	823.03	45
0700	MAINT - EQUIPMENT	20,000.00	20,000.00	1,385.25	12,840.58	335.64	5,774.17	71
0701	MAINT - VEHICLES	2,000.00	2,000.00	0.00	2,375.04	190.60	375.04-	119
0704	WWTP FACILITY MAINT	85,000.00	85,000.00	2,500.00	10,133.35	1,016.52	72,366.65	15
0705	COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	0.00	53,912.17	18,700.47	21,087.83	72
0900	FUEL & OIL	10,000.00	10,000.00	0.00	9,699.38	1,551.81	300.62	97
1101	ELECTRICITY	45,000.00	45,000.00	0.00	31,142.97	2,332.43	13,857.03	69
1301	INSURANCE - GENERAL & LIABILITY	7,913.00	10,262.00	0.00	10,262.00	0.00	0.00	100
1500	TRAINING	2,000.00	2,000.00	0.00	1,152.45	0.00	847.55	58
1501	TRAVEL	3,000.00	3,000.00	0.00	671.15	0.00	2,328.85	22
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	1,334.97	0.00	8,665.03	13
1801	DUES/SUB/MEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	20,000.00	20,000.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	5,387.27	450.42	1,112.73	83
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,085.58	80.50	914.42	54
2800	DRUG TESTING	250.00	250.00	0.00	0.00	0.00	250.00	00
3000	HEPATITIS SHOTS	500.00	500.00	0.00	150.00	75.00	350.00	30
3100	SAFETY EQUIPMENT	4,000.00	4,000.00	0.00	1,439.14	0.00	2,560.86	36
3500	ENGINEERING	2,500.00	72,500.00	0.00	68,282.26	0.00	4,217.74	94
4802	SCADA	3,000.00	3,000.00	0.00	2,800.00	1,380.00	200.00	93
4901	SAMPLES	10,000.00	10,000.00	0.00	9,060.87	2,115.60	939.13	91
4902	ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903	TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	0.00	15,940.82	1,650.00	940.82-	106
6100	TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	5,856.00	5,856.00	0.00	5,605.09	452.17	250.91	96
9000	CIP - CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9001	CIP - WWTP	500,000.00	417,151.00	0.00	342,917.51	111,075.12	74,233.49	82
9500	Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - CO Combo Tax&Rev 2012	11,000.00	11,000.00	0.00	6,000.00	0.00	5,000.00	55
9802	Interest - CO Combo Tax&Rev 2012	486.00	486.00	0.00	84.60	0.00	401.40	17
SEWER EXPENSES		1,207,735.00	1,207,735.00	4,019.65	991,303.10	188,623.91	212,412.25	82
0655 SANITATION/RECYCLE EXPENSES								
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0090	ADMINISTRATIVE FEE	161,003.00	161,003.00	0.00	161,003.00	13,416.90	0.00	100
0101	SALARIES	102,898.00	83,898.00	0.00	73,163.69	5,220.01	10,734.31	87
0201	SOCIAL SECURITY	7,832.00	7,832.00	0.00	5,597.18	399.34	2,234.82	71
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	5,690.03	307.60	8,133.97	41
0203	RETIREMENT	2,392.00	2,392.00	0.00	1,627.48	121.63	764.52	68
0204	UNEMPLOYMENT	1,008.00	1,008.00	0.00	258.29	0.00	749.71	26

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 09	
0205	INS - WORKMEN'S COMP	2,674.00	9,174.00	0.00	8,835.42	0.00	338.58	96
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	105.00	525.48	149.83	130.48-	126
0502	FIELD SUPPLIES	1,800.00	1,800.00	0.00	1,602.09	370.74	197.91	89
0510	UNIFORMS	550.00	550.00	0.00	67.06	25.86	482.94	12
0604	SANITATION SALES TAX - STATE	145,000.00	145,000.00	0.00	144,817.79	11,775.73	182.21	100
0701	VEHICLE MAINTENANCE	1,800.00	1,800.00	0.00	376.57	13.99	1,423.43	21
0900	FUEL & OIL	500.00	500.00	0.00	597.75	83.50	97.75-	120
1101	ELECTRICITY	1,250.00	1,250.00	0.00	379.72	29.18	870.28	30
1301	INSURANCE - GENERAL & LIABILITY	481.00	481.00	0.00	629.00	0.00	148.00-	131
1500	TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1501	TRAVEL	500.00	500.00	0.00	176.67	0.00	323.33	35
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	2,500.00	2,500.00	0.00	3,138.48	261.54	638.48-	126
2750	CELL PHONE EXPENSES	900.00	900.00	0.00	1,778.86	156.72	878.86-	198
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
4902	TCEQ/SOLID WSTE(QTR-#2197)	0.00	12,500.00	0.00	12,425.17	0.00	74.83	99
5000	WASTE/RECYCLE COLL FEES	1,705,000.00	1,705,000.00	0.00	1,578,167.62	143,390.96	126,832.38	93
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	20,000.00	20,000.00	1,200.00	9,386.36	403.80	9,413.64	53
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
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	SANITATION/RECYCLE EXPENSES	2,173,537.00	2,173,537.00	1,305.00	2,010,243.71	176,127.33	161,988.29	93
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	5,893,780.00	5,893,780.00		5,048,653.07	403,646.40	845,126.93	86
	EXPENSE TOTALS	5,893,780.00	5,893,780.00	4,299.98	4,828,203.86	528,427.06	1,061,276.16	82

CITY OF ALPINE - AIRPORT - SEPTEMBER 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 09	
0527 AIRPORT REVENUE								
=====								
1602	FUEL SALES	610,000.00	872,718.00		884,593.44	71,876.29	11,875.44+	101
1603	OIL SALES	0.00	0.00		22.81	0.00	22.81+	
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00	
1702	GROUND LEASE (HANGER)	14,000.00	14,000.00		14,843.85	146.35	843.85+	106
5100	TXDOT RAMP GRANT	10,000.00	10,000.00		0.00	0.00	10,000.00	00
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		2.12	0.00	2.12+	
5201	TEXAS CLASS - INTEREST	0.00	0.00		230.59	62.62	230.59+	
5202	GRANT REIMBURSEMENTS - ARPA	0.00	0.00		32,000.00	0.00	32,000.00+	
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00	
7001	AIRPORT BANK ACCT INTEREST	500.00	500.00		1,844.77	404.52	1,344.77+	369
7002	RESERVE ACCOUNT - CIP MATCH	21,036.00	21,036.00		0.00	0.00	21,036.00	00

	AIRPORT REVENUE	655,536.00	918,254.00	0.00	933,537.58	72,489.78	15,283.58+	102
0599 AIRPORT TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	

	AIRPORT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0627 Airport Expenses								
=====								
0090	ADMINISTRATIVE FEE	48,558.00	48,558.00	0.00	48,558.00	4,046.50	0.00	100
0101	SALARIES	95,063.00	95,063.00	0.00	97,279.52	7,255.84	2,216.52-	102
0103	OVERTIME	2,807.00	2,807.00	0.00	1,732.92	190.39	1,074.08	62
0201	SOCIAL SECURITY	7,353.00	7,353.00	0.00	7,546.36	567.43	193.36-	103
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	14,667.25	1,230.28	843.25-	106
0203	RETIREMENT	2,180.00	2,180.00	0.00	2,282.19	173.50	102.19-	105
0204	UNEMPLOYMENT	504.00	504.00	0.00	18.00	0.00	486.00	04
0205	INS - WORKMEN'S COMP	2,052.00	3,802.00	0.00	3,724.76	0.00	77.24	98
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,500.00	1,500.00	0.00	1,571.69	40.00	71.69-	105
0502	FIELD SUPPLIES	200.00	200.00	0.00	206.79	0.00	6.79-	103
0510	UNIFORMS	150.00	150.00	0.00	136.32	21.54	13.68	91
0601	LICENSES AND FEES	285.00	285.00	0.00	102.38	0.00	182.62	36
0701	MAINT - EQUIPMENT	1,000.00	1,000.00	0.00	936.82	67.36	63.18	94
0702	MAINT - VEHICLE	1,000.00	1,000.00	0.00	289.08	11.49	710.92	29
0704	FACILITY MAINT	10,000.00	10,000.00	0.00	51,340.88	44,434.12	41,340.88-	513
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00	00
0900	FUEL & OIL	800.00	2,800.00	0.00	2,558.29	229.91	241.71	91
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,500.00	5,500.00	0.00	5,122.67	408.61	377.33	93
1301	AIRPORT LIABILITY INSURANCE	2,020.00	2,020.00	0.00	2,191.00	0.00	171.00-	108
1500	TRAINING	500.00	500.00	0.00	40.00	0.00	460.00	08
1501	TRAVEL	300.00	300.00	0.00	0.00	0.00	300.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	404.56	224.58	1,095.44	27
2000	AV/JET FUEL/OIL PURCHASES	403,410.00	609,792.00	0.00	659,154.62	68,688.11	49,362.62-	108
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	5,966.00	0.00	0.00	100
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	5,662.47	474.18	162.47-	103
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	884.54	80.50	115.46	88

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 09	
4902	TCEQ TANK (Y#12182)	0.00	0.00	0.00	0.00	0.00	0.00	
5600	FY 20 CIP - 10% MATCH -	42,414.00	95,000.00	0.00	95,000.00	0.00	0.00	100
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	
Airport Expenses		655,536.00	918,254.00	0.00	1,007,377.11	128,144.34	89,123.11	110
ENTERPRISE: AIRPORT								
INCOME TOTALS		655,536.00	918,254.00		933,537.58	72,489.78	15,283.58	102
EXPENSE TOTALS		655,536.00	918,254.00	0.00	1,007,377.11	128,144.34	89,123.11	110

CITY OF ALPINE - TOURISM - SEPTEMBER 2022

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0006 Tourism HOT Fund						EFFECTIVE MONTH - 09	
0556 Promotion & Tourism Revenues							
=====							
0408	HOT HOTEL OCCUPANCY TAX	600,000.00	675,000.00	0.00	0.00	675,000.00	00
0410	HOT INTEREST ACCT #7082339	0.00	0.00	7,943.46	2,193.32	7,943.46+	
0411	TEXAS CLASS - INTEREST	0.00	0.00	701.31	190.57	701.31+	
0412	STR PERMIT FEE	0.00	0.00	7,500.00	550.00	7,500.00+	
0413	GO TEXAN REIMBURSEMENT	0.00	0.00	2,697.51	0.00	2,697.51+	
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00	1,000.00	1,000.00	1,000.00+	
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00	31,721.27	1,612.27	31,721.27+	
0502	HOT - ANTELOPE LODGE	0.00	0.00	24,335.95	1,802.20	24,335.95+	
0503	HOT - QUALITY INN	0.00	0.00	91,113.09	5,863.14	91,113.09+	
0504	HOT - HIGHLAND INN	0.00	0.00	0.00	0.00	0.00	
0505	HOT - THE HOLLAND HOTEL	0.00	0.00	34,536.93	0.00	34,536.93+	
0506	HOT - LA LOMA INN	0.00	0.00	0.00	0.00	0.00	
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00	0.00	0.00	0.00	
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00	13,576.24	0.00	13,576.24+	
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00	0.00	0.00	0.00	
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00	47,763.49	0.00	47,763.49+	
0512	HOT - THE WHITE HOUSE INN	0.00	0.00	0.00	0.00	0.00	
0513	HOT - THE MAVERICK INN	0.00	0.00	17,645.79	0.00	17,645.79+	
0514	HOT - QUARTER CIRCLE 7	0.00	0.00	72,127.29	11,581.59	72,127.29+	
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00	2,500.74	0.00	2,500.74+	
0516	HOT - HAMPTON INN	0.00	0.00	132,774.98	0.00	132,774.98+	
0517	HOT - BREWSTER CO. LODGING	0.00	0.00	1,841.77	0.00	1,841.77+	
0518	HOT - CASA VIDA	0.00	0.00	1,512.69	90.56	1,512.69+	
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00	109,515.38	0.00	109,515.38+	
0520	HOT - STONE HOUSE	0.00	0.00	0.00	0.00	0.00	
0521	CAVE MESA	0.00	0.00	854.19	0.00	854.19+	
0522	CASITA OM	0.00	0.00	0.00	0.00	0.00	
0523	LITTLE TIN GUEST HOUSE	0.00	0.00	0.00	0.00	0.00	
0524	SUNSHINE RENTALS	0.00	0.00	0.00	0.00	0.00	
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00	0.00	0.00	0.00	
0526	KIOWA 2	0.00	0.00	0.00	0.00	0.00	
0527	BUDDY/LESLIE BISE	0.00	0.00	0.00	0.00	0.00	
0528	KIOWA	0.00	0.00	0.00	0.00	0.00	
0529	Alpine Vacation Rentals, LLC	0.00	0.00	3,637.48	0.00	3,637.48+	
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00	2,790.27	0.00	2,790.27+	
0531	HUANG	0.00	0.00	0.00	0.00	0.00	
0532	Lockhart Hacienda	0.00	0.00	1,690.29	0.00	1,690.29+	
0533	HOT - TINY HOUSE	0.00	0.00	0.00	0.00	0.00	
0534	HOT - Alpine Guest Lodging	0.00	0.00	0.00	0.00	0.00	
0535	Marsha Wells-Sole Prop	0.00	0.00	0.00	0.00	0.00	
0536	Casa Blanca	0.00	0.00	3,918.75	1,471.75	3,918.75+	
0537	ZIMMER - GATED GARDENS	0.00	0.00	2,285.23	0.00	2,285.23+	
0538	DESERT PEARL	0.00	0.00	0.00	0.00	0.00	
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00	674.28	0.00	674.28+	
0540	SUE'S CASA	0.00	0.00	0.00	0.00	0.00	
0541	JESSICA POSTOL - AIRBNB	0.00	0.00	0.00	0.00	0.00	
0542	R & S GARCIA	0.00	0.00	0.00	0.00	0.00	
0543	RIPPEL - BRBO	0.00	0.00	294.49	0.00	294.49+	
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00	0.00	0.00	0.00	
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00	0.00	0.00	0.00	
0546	TED ST CASITA - BOW	0.00	0.00	0.00	0.00	0.00	
0547	ALPINE SUNSET RETREAT	0.00	0.00	0.00	0.00	0.00	
0548	BOMBERO 18, LLC	0.00	0.00	1,478.13	0.00	1,478.13+	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 09	
0549	LANGRIDGE LODGE	0.00	0.00		363.76	0.00	363.76+	
0550	LUXURY FARM HOUSE	0.00	0.00		1,186.86	0.00	1,186.86+	
0551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
0552	ALPINE PROPERTY RENTALS	0.00	0.00		3,035.22	0.00	3,035.22+	
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		2,349.08	0.00	2,349.08+	
0554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
0555	TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
0556	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
0557	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
0558	CONCHA RAMOS	0.00	0.00		343.50	0.00	343.50+	
0559	WINDMILL HOUSE - HURST	0.00	0.00		1,025.23	0.00	1,025.23+	
0560	EL NIDO - SANDRA PRATT	0.00	0.00		589.25	0.00	589.25+	
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		89.39	0.00	89.39+	
0562	COVINGTON - BEACH HOUSE	0.00	0.00		1,219.79	0.00	1,219.79+	
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		8,100.79	0.00	8,100.79+	
0564	TEAM HOUSING	0.00	0.00		0.00	0.00	0.00	
0565	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
0566	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00	
0567	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
0568	CASA ACERO - EAGLE PASS	0.00	0.00		2,342.00	0.00	2,342.00+	
0569	CAJITA VERDE - BLECHA	0.00	0.00		743.96	69.65	743.96+	
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		738.15	0.00	738.15+	
0571	ADOBE VISTA - SCHWERDTFEGER	0.00	0.00		1,820.24	0.00	1,820.24+	
0572	EL NOPAL CASITA - LIM/ROTHEY	0.00	0.00		1,224.21	0.00	1,224.21+	
0573	5TH STREET - ROGGOV	0.00	0.00		386.24	0.00	386.24+	
0574	BIRD'S NEST - BRANT	0.00	0.00		1,655.90	0.00	1,655.90+	
0575	MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		2,237.70	0.00	2,237.70+	
0577	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		1,594.42	0.00	1,594.42+	
0578	THE VILLA	0.00	0.00		1,216.96	0.00	1,216.96+	
0579	CASA DE ARROZ	0.00	0.00		1,032.39	0.00	1,032.39+	
0580	THE COWBOY HOUSE	0.00	0.00		1,047.48	0.00	1,047.48+	
0581	LAST MINUTE MELODY-GONZALES	0.00	0.00		846.02	0.00	846.02+	
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		1,045.19	0.00	1,045.19+	
0583	KATHRYN'S KORNER	0.00	0.00		1,431.68	0.00	1,431.68+	
0584	SUNCATCHER-GONZALES	0.00	0.00		330.75	0.00	330.75+	
0585	LA PALOMA-BRANT	0.00	0.00		131.74	0.00	131.74+	
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		2,211.83	571.88	2,211.83+	
0587	FLAMINGO BUNKHOUSE-RUINS TERLINGUA	0.00	0.00		657.00	0.00	657.00+	
9920	MISC/CONTRIBUTIONS	279,859.00	279,859.00		18,193.58	3,155.61	261,665.42	07
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	Promotion & Tourism Revenues	879,859.00	954,859.00	0.00	677,621.31	30,152.54	277,237.69	71
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0599	TRANSFERS							
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9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
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	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
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0656	PROMOTION & TOURISM Expenses							
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0100	7 % FISCAL FEE	38,618.00	38,618.00	0.00	38,618.00	3,218.15	0.00	100
0101	SALARIES - VISITOR CENTER EMP	58,522.00	58,367.00	0.00	47,863.87	3,871.30	10,503.13	82

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 09	
0103	OVERTIME	0.00	155.00	0.00	154.50	0.00	0.50	100
0201	SOCIAL SECURITY	4,458.00	4,458.00	0.00	3,673.44	296.15	784.56	82
0202	INSURANCE	6,913.00	6,913.00	0.00	72.00	6.00	6,841.00	01
0203	RETIREMENT	1,362.00	1,362.00	0.00	1,108.83	90.20	253.17	81
0204	UNEMPLOYMENT	504.00	504.00	0.00	16.58	0.00	487.42	03
0205	WORKMEN'S COMP	71.00	71.00	0.00	81.60	0.00	10.60	115
0501	VC - SUPPLIES	3,500.00	3,500.00	0.00	3,231.51	591.87	268.49	92
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	580.12	29.37	919.88	39
1301	LIABILITY/AUTO COVERAGE	440.00	440.00	0.00	0.00	0.00	440.00	00
1500	VC - TRAINING	1,000.00	1,000.00	0.00	490.00	0.00	510.00	49
1501	VC - TRAVEL	6,000.00	6,000.00	622.88	675.50	0.00	4,701.62	22
1602	VC - POSTAGE	1,000.00	3,000.00	0.00	2,626.09	248.95	373.91	88
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	859.89	0.00	540.11	61
1801	VC - SUBSCRIPTIONS	500.00	500.00	0.00	0.00	0.00	500.00	00
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	500.00	0.00	1,000.00	33
2121	FACILITY MAINT/EQUIPMENT	35,500.00	43,500.00	392.62	39,570.61	3,813.31	3,536.77	92
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	1,794.81	0.00	205.19	90
5102	TOURISM DIRECTOR CONTRACT	74,246.00	74,246.00	0.00	74,245.92	6,187.16	0.08	100
5104	PROMOTION / ADVERTISING	248,226.00	248,226.00	800.00	332,257.72	152,026.36	84,831.72	134
5105	PROMOTION OF THE ARTS	75,000.00	75,000.00	1,955.00	74,979.84	1,500.00	1,934.84	103
5106	HISTORICAL RESTORATION/PRESERVATIO	10,000.00	10,000.00	0.00	3,669.79	0.00	6,330.21	37
5109	SPORTING EVENTS	13,000.00	13,000.00	0.00	10,000.00	9,224.84	3,000.00	77
5111	TRANSPORTATION SYSTEM	4,000.00	4,000.00	0.00	1,500.00	0.00	2,500.00	38
5115	SIGNAGE	10,000.00	10,000.00	0.00	539.00	539.00	9,461.00	05
5116	GO TEXAN GRANT	0.00	0.00	0.00	645.00	0.00	645.00	
5200	VISITOR CENTER REMODEL	280,599.00	270,599.00	0.00	219,432.49	0.00	51,166.51	81
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
PROMOTION & TOURISM Expenses		879,859.00	879,859.00	3,770.50	859,187.11	181,642.66	16,901.39	98
Tourism HOT Fund								
INCOME TOTALS		879,859.00	954,859.00		677,621.31	30,152.54	277,237.69	71
EXPENSE TOTALS		879,859.00	879,859.00	3,770.50	859,187.11	181,642.66	16,901.39	98

CITY OF ALPINE - GAS DEPARTMENT - SEPTEMBER 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 09	
0558 GAS REVENUES								
=====								
0110	NATURAL GAS SALES - ALPINE	1,626,690.00	1,626,690.00		1,492,768.49	58,852.65	133,921.51	92
0120	NATURAL GAS SALES - FT. DAVIS	299,730.00	299,730.00		259,040.50	10,131.75	40,689.50	86
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		6,825.00	0.00	3,175.00	68
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		1,310.00	70.00	1,190.00	52
0240	SERVICE TAP FEES - ALPINE	4,000.00	4,000.00		9,750.00	0.00	5,750.00+	244
0241	SERVICE TAP FEES - FT. DAVIS	2,000.00	2,000.00		3,750.00	0.00	1,750.00+	188
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00	
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00	
0250	PENALTY FEES - ALPINE	10,000.00	10,000.00		12,092.58	286.70	2,092.58+	121
0251	PENALTY FEES - FT. DAVIS	1,800.00	1,800.00		2,112.70	41.44	312.70+	117
0400	MISC. INCOME	1,250.00	1,250.00		695.74	3.20	554.26	56
0401	GAS BANK ACCT INT	1,500.00	1,500.00		9,061.41	2,521.19	7,561.41+	604
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0403	WTG ROYALTIES	5,000.00	5,000.00		7,526.30	0.00	2,526.30+	151
0500	SALES TAX COLLECTED	52,000.00	52,000.00		43,490.19	2,283.34	8,509.81	84
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		305.00	30.00	305.00+	
1901	ROAD CUT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00	00
7000	BILLING ADJUSTMENTS	0.00	0.00		4,447.21-	156.37-	4,447.21	
7001	GAS CUSTOMER DEPOSIT INTEREST	500.00	500.00		1,966.25	566.00	1,466.25+	393
9000	AUCTION	0.00	0.00		1,600.00	0.00	1,600.00+	
9001	CAPITAL CONTRIBUTIONS	0.00	0.00		0.00	0.00	0.00	
		-----	-----	-----	-----	-----	-----	-----
	GAS REVENUES	2,026,970.00	2,026,970.00	0.00	1,847,846.95	74,629.90	179,123.05	91
0599 TRANSFERS								
=====								
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
		-----	-----	-----	-----	-----	-----	-----
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0658 GAS EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	149,889.00	149,889.00	0.00	149,889.00	12,490.75	0.00	100
0100	FRANCHISE FEE	101,224.00	101,224.00	0.00	87,327.03	4,589.79	13,896.97	86
0101	SALARIES	465,215.00	465,215.00	0.00	434,346.49	33,043.45	30,868.51	93
0103	OVERTIME	32,215.00	32,215.00	0.00	24,664.26	973.94	7,550.74	77
0201	SOCIAL SECURITY	37,573.00	37,573.00	0.00	33,850.66	2,499.87	3,722.34	90
0202	INSURANCE - GROUP	68,764.00	68,764.00	0.00	73,214.84	5,588.62	4,450.84-	106
0203	RETIREMENT	9,387.00	9,387.00	0.00	10,583.59	792.60	1,196.59-	113
0204	UNEMPLOYMENT	2,520.00	2,520.00	0.00	81.00	0.00	2,439.00	03
0205	INS - WORKMEN'S COMP	7,311.00	7,311.00	0.00	9,077.49	0.00	1,766.49-	124
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	481,340.47	17,400.00	53,659.53	90
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	77,665.16	3,805.49	2,334.84	97
0501	OFFICE SUPPLIES	3,500.00	5,500.00	0.00	4,845.69	780.93	654.31	88
0502	FIELD SUPPLIES	15,000.00	15,000.00	100.00	9,503.92	0.00	5,396.08	64
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	1,547.44	0.00	18,452.56	08
0510	UNIFORMS	8,000.00	8,000.00	0.00	8,301.93	830.73	301.93-	104
0600	EQUIPMENT MAINT.	8,000.00	8,000.00	0.00	8,597.96	1,196.47	597.96-	107
0701	VEHICLE MAINT	8,000.00	8,000.00	0.00	5,897.71	456.94	2,102.29	74
0800	CP & METER MAINT	8,250.00	21,250.00	454.32	19,046.91	0.00	1,748.77	92

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY						EFFECTIVE MONTH - 09	
0900 FUEL & OIL	13,000.00	23,000.00	0.00	20,385.69	1,439.79	2,614.31	89
1001 MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100 METERS	25,000.00	25,000.00	0.00	7,498.23	0.00	17,501.77	30
1101 ELECTRICITY	5,000.00	5,000.00	0.00	3,953.93	282.25	1,046.07	79
1200 DISTRIBUTION SYSTEM MAINT	35,000.00	35,000.00	0.00	27,879.61	0.00	7,120.39	80
1301 INSURANCE - GENERAL/AUTO LIABILITY	15,200.00	16,700.00	0.00	16,244.00	0.00	456.00	97
1400 EQUIPMENT RENTAL	4,500.00	4,500.00	0.00	2,878.68	0.00	1,621.32	64
1500 TRAINING	10,000.00	10,000.00	0.00	2,585.00	0.00	7,415.00	26
1501 TRAVEL	10,000.00	10,000.00	0.00	3,104.15	0.00	6,895.85	31
1600 POSTAGE/FREIGHT	15,000.00	15,000.00	0.00	14,242.13	1,280.47	757.87	95
1700 IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	9,955.75	9,175.75	5,044.25	66
1800 PENALTIES/FINES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1901 ROAD REPAIR	30,000.00	30,000.00	0.00	10,000.00	10,000.00	20,000.00	33
2200 CONSULTING/CONTRACT FEES	20,000.00	35,000.00	0.00	35,103.93	1,916.95	103.93	100
2300 RR COMMISSION FEES	5,000.00	5,000.00	0.00	5,845.00	562.50	845.00	117
2400 DIG TESS/TEXAS 811	1,200.00	1,200.00	0.00	599.45	176.70	600.55	50
2700 TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	7,203.85	654.15	796.15	90
2750 CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	3,403.67	307.65	1,096.33	76
2800 DRUG TESTING	1,200.00	1,200.00	0.00	683.00	55.50	517.00	57
2900 DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	532.00	42.00	468.00	53
3050 PAP/DAMAGE PREVENTION	8,500.00	8,500.00	0.00	47.97	0.00	8,452.03	01
3100 ADVERTISING	2,500.00	2,500.00	0.00	1,027.10	75.00	1,472.90	41
3800 BUILDING MAINT.	25,000.00	25,000.00	0.00	2,367.84	0.00	22,632.16	09
3900 SALES TAX REMITTED TO STATE	52,000.00	52,000.00	0.00	55,581.78	4,398.63	3,581.78	107
8001 LEASED VEHICLE	55,000.00	55,000.00	0.00	36,942.81	2,887.58	18,057.19	67
9800 CIP - KABOTA - FY20 EXCAVATOR	0.00	0.00	0.00	0.00	0.00	0.00	
9810 CIP - STOPPLE	0.00	0.00	0.00	0.00	0.00	0.00	
9811 FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812 CIP - 2021-2022	100,522.00	59,022.00	0.00	4,428.50	0.00	54,593.50	08
9999 RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	

GAS EXPENSES	2,026,970.00	2,026,970.00	554.32	1,712,275.62	117,704.50	314,140.06	85
ENTERPRISE: GAS COMPANY							
INCOME TOTALS	2,026,970.00	2,026,970.00		1,847,846.95	74,629.90	179,123.05	91
EXPENSE TOTALS	2,026,970.00	2,026,970.00	554.32	1,712,275.62	117,704.50	314,140.06	85

CITY OF ALPINE - INTEREST & SINKING - SEPTEMBER 2022

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0075 INTEREST & SINKING						EFFECTIVE MONTH - 09	
0534 REVENUE							
=====							
0410	CURRENT I & S ADVALOREM	148,758.00	148,758.00		148,909.49	209.77	151.49+ 100
0420	DELINQUENT I & S	0.00	0.00		4,807.18	749.92	4,807.18+
0502	PENALTY & INTEREST	0.00	0.00		4,141.86	484.19	4,141.86+
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00
7001	I&S BANK INTEREST	0.00	0.00		653.78	171.42	653.78+

	REVENUE	148,758.00	148,758.00	0.00	158,512.31	1,615.30	9,754.31+ 107
0599 TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00

	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0600 GENERAL DEBT EXPENSES							
=====							
0200	PRINCIPAL - CO SERIES 2011	33,600.00	33,600.00	0.00	33,600.00	0.00	0.00 100
0201	INTEREST - CO SERIES 2011	16,819.00	16,819.00	0.00	16,818.48	0.00	0.52 100
0300	PRINCIPAL - GO SERIES 2011	90,000.00	90,000.00	0.00	90,000.00	0.00	0.00 100
0301	INTEREST - GO SERIES 2011	8,339.00	8,339.00	0.00	8,339.06	0.00	0.06- 100

	GENERAL DEBT EXPENSES	148,758.00	148,758.00	0.00	148,757.54	0.00	0.46 100
0601 WATER DEBT EXPENSES							
=====							
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00

	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
0602 SEWER DEBT EXPENSES							
=====							
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00

	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST & SINKING							
INCOME TOTALS		148,758.00	148,758.00		158,512.31	1,615.30	9,754.31+ 107
EXPENSE TOTALS		148,758.00	148,758.00	0.00	148,757.54	0.00	0.46 100



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

City Staff Update

- Animal Services Report by Animal Services Supervisor, Jennifer Stewart.

BACKGROUND

NONE.

SUPPORTING MATERIALS

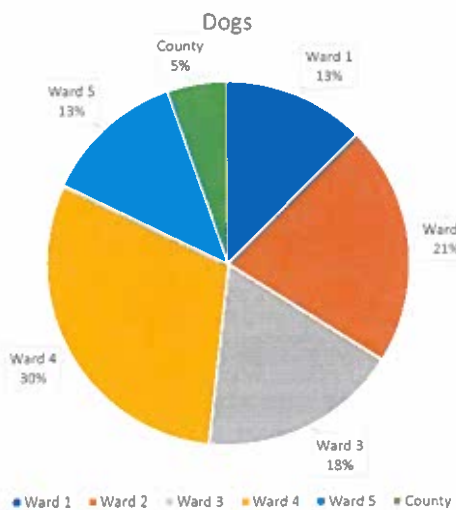
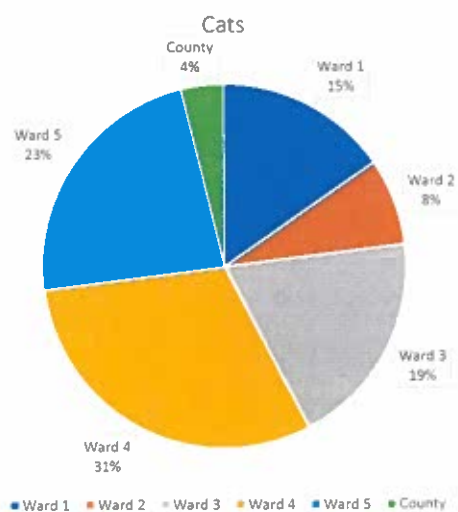
1. Slide Presentation.

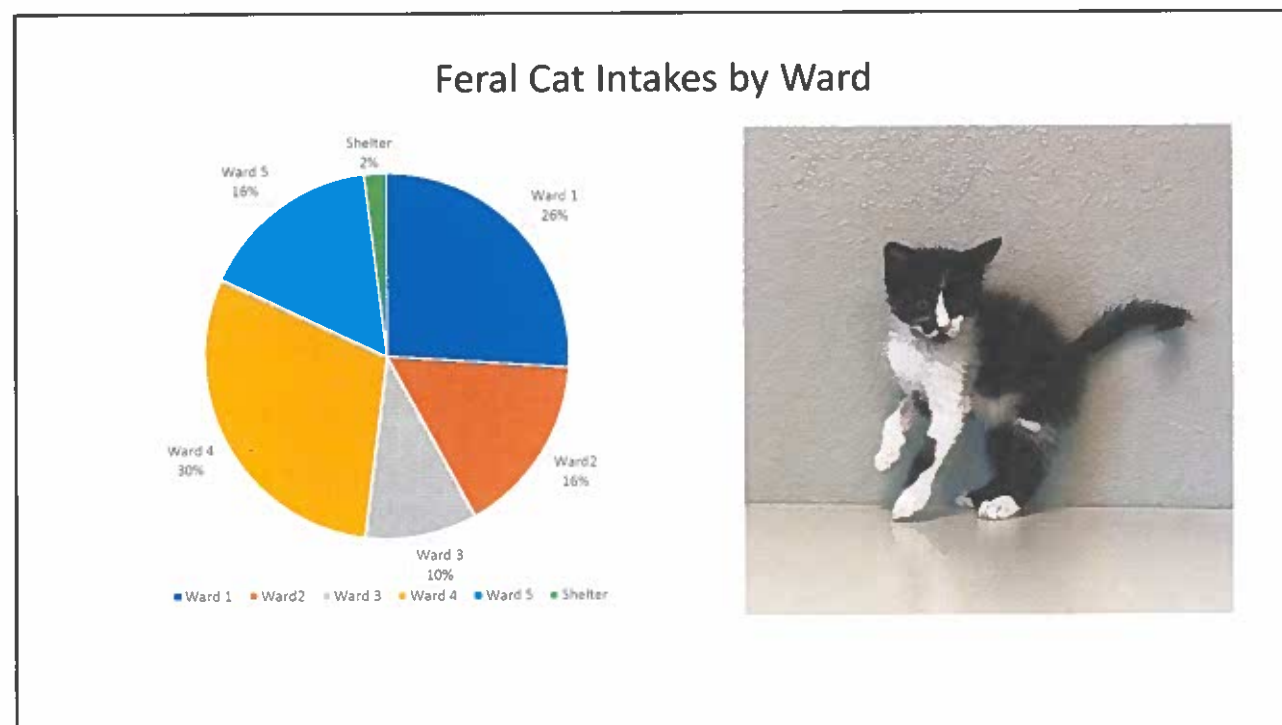
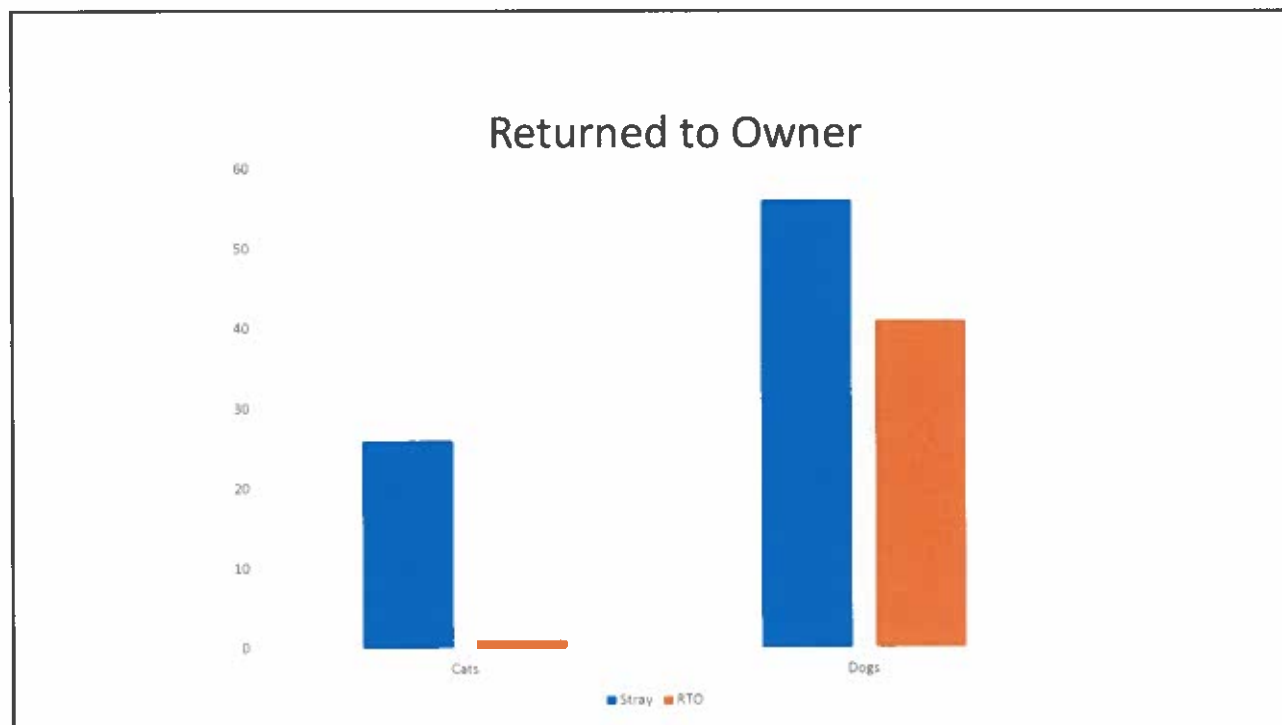
STAFF RECOMMENDATION

N/A



Stray Intakes by Ward





Surrenders



- Total surrenders: 11
- Cats: 5
- Dogs: 6

Other Intakes

- 8 dogs brought in for quarantine
- 2 cats and 1 dog returned after adoption





Adoptions

- Total number of adoptions: 26
- Cats: 18
- Dogs: 8

Clear the Shelters Event was the whole month of August, 9 total adoptions that month!

Transports

Total transports: 13

Cats: 12

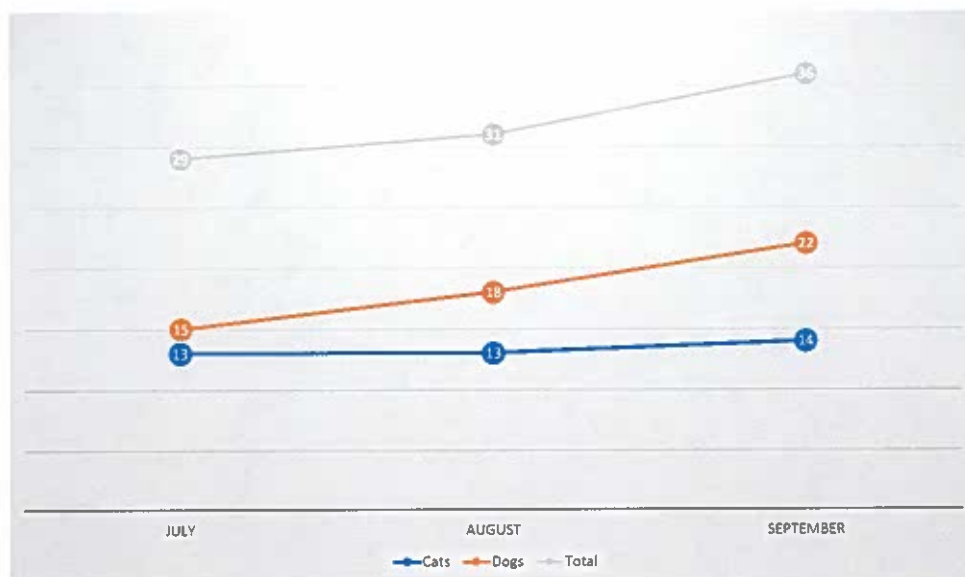
Dogs: 1



Other Outcomes

- 2 animals died due to medical reasons
- 1 dog euthanized after being deemed dangerous

End of the Month Shelter Counts

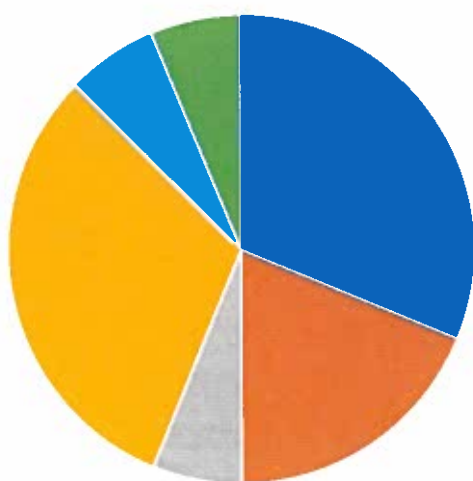


Microchips

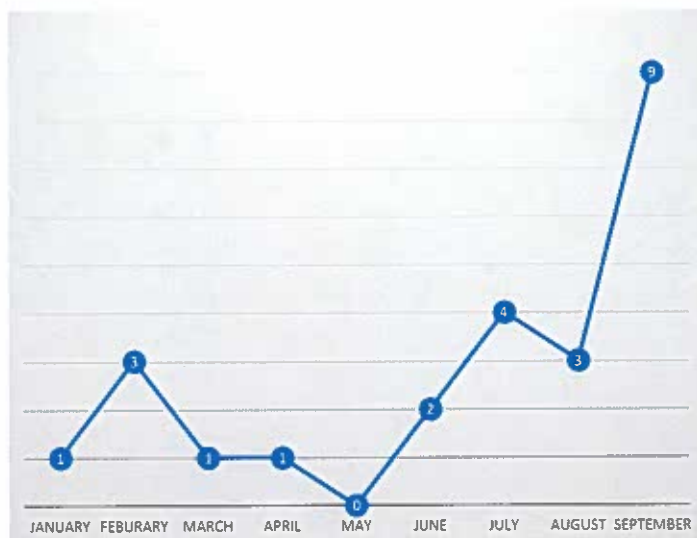
- Total placed: 8
- Dogs: 6
- Cats: 2



Bites

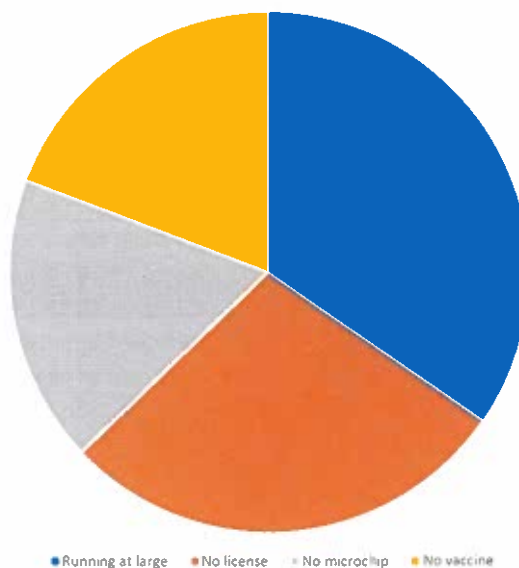


■ Ward 1 ■ Ward 2 ■ Ward 3 ■ Ward 4 ■ Ward 5 ■ Shelter



Citations issued

- Total: 78
- Running at Large: 27
- No License: 22
- No Microchip: 14
- No Vaccination: 15



PSAs

July- City Licensing

August- Clear the Shelters Event

September- Rehoming




Pet Adoption Event

SATURDAY, AUGUST 27, 2022
11AM TO 2PM

ALL ADOPTION FEES ARE 1/2 PRICE

FOOD, PLAYGROUPS, AND PLENTY OF PETS TO VISIT AND ADOPT!

📞 432-837-9030

📍 2900 Old Marathon Rd
Alpine Texas





Questions?



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

City Staff Update

- Visitor Center Report by Visitor Center Coordinator, Heather Yadon.

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. Slide Presentation.

STAFF RECOMMENDATION

N/A

Visitor Center Guest Count

Visitor Center Sign in	
August 2022	413
August 2021	190
September 2022	254
September 2021	247

Direct Mail Marketing



33 Info Packets
230 Postcards
950 Brochures
297 Event Bags

Visit Alpine on Location



Big Bend Ranch Rodeo



Visit Alpine on Location



Fiesta 1888

Visit Alpine on Location



SRSU Rodeo

Visit Alpine Pavilion



3rd Monday Poetry Slam

Destination Day Texas State Fair



Upcoming Events





**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

City Staff Update

- Tourism Quarterly Report by Director of Tourism, Chris Ruggia.

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. Slide Presentation.

STAFF RECOMMENDATION

N/A



Tourism Update

CHRIS RUGGIA
ALPINE TOURISM DIRECTOR
OCTOBER 18, 2022

1

Hotel Occupancy Tax Revenue

- **\$677,621.31 collected as of September 30**
- **Expecting over \$725,000 after October collections**
- **2nd year ever above \$700,000**

2

Ad Campaigns

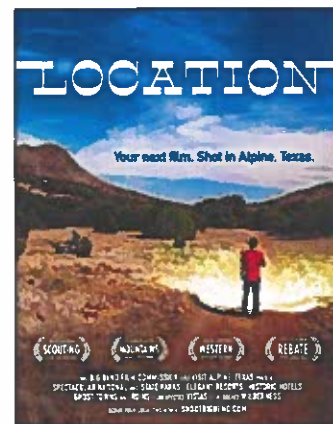
- **Texas Travel Awards**
 - Texas Monthly
 - AAA Texas Explorer
 - Austin Monthly
 - San Antonio Magazine
 - Texas Music Magazine



3

Ad Campaigns

- **Texas Monthly**
 - Co-op with Marfa (& Fort Davis)
- **Austin Film Festival**
 - Co-op with Big Bend Film Commission



4

Media Placements

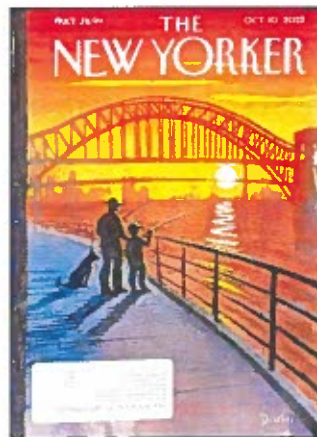
- **Cowboy Channel**
 - SRSU Rodeo, over 210,000 views
- **Texas Highways**
 - Big Bend Bluegrass Festival, Alpine Public Library
- **Story of Art in America**
 - Amazon Prime TV Show (preproduction)
- **True West**
 - Top 10 Western Museums



5

Media Placements

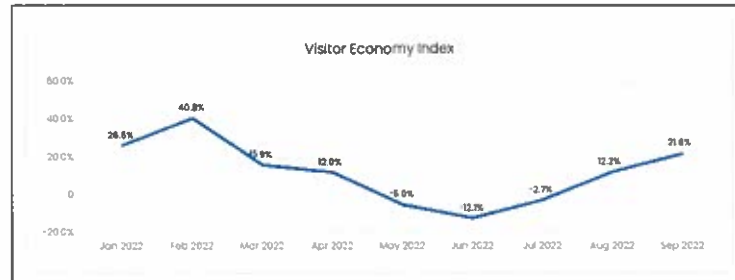
- **New Yorker**
 - Feature on Center for Big Bend Studies



6

Visitor Dashboard - Zartico

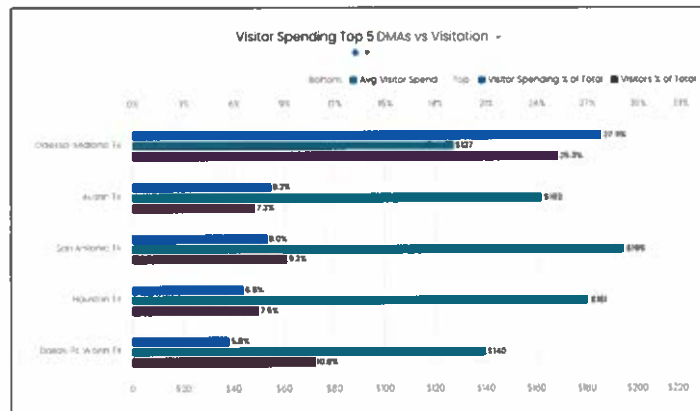
- New dashboard is up and running, but still have some learning to do
- “Visitor Economy Index” shows 2022 up 12% (on average) over 2021



7

Visitor Dashboard - Zartico

- Visitor spending vs. Visitation
- Midland/Odessa 28% of total spending



8



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

City Staff Update

- Police Department Report by Chief of Police, Darrell Losoya.

BACKGROUND

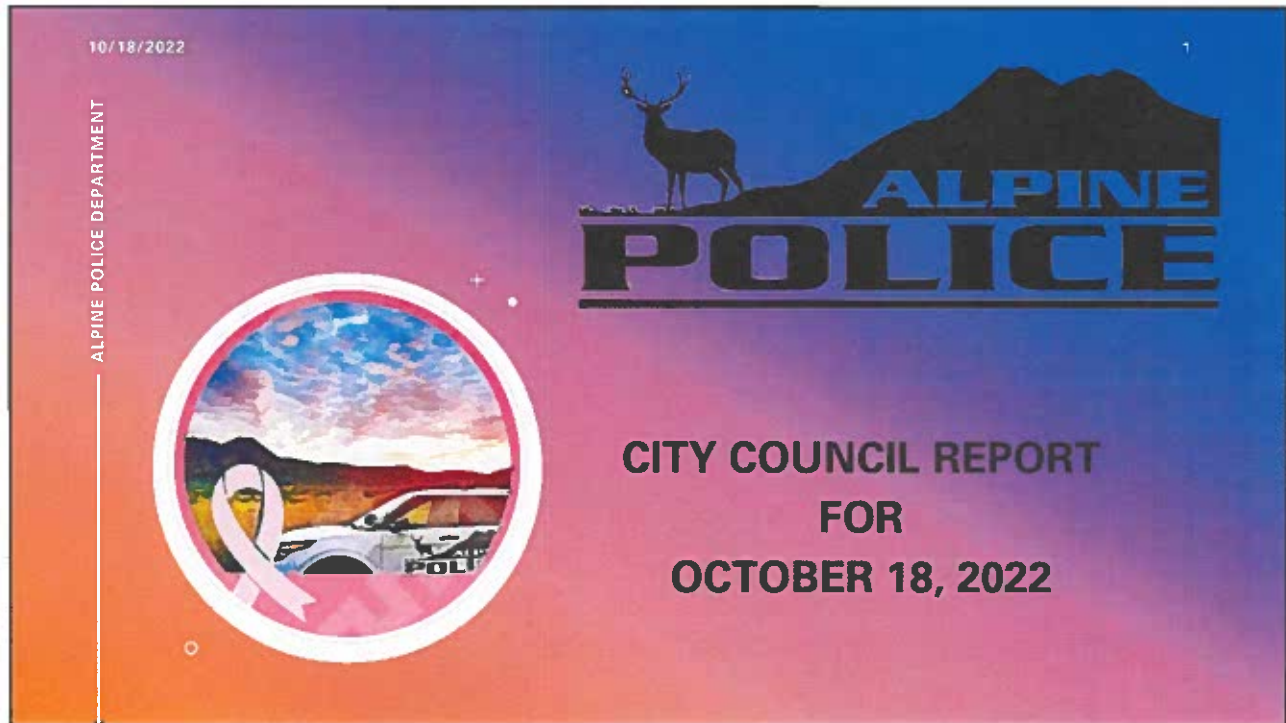
NONE.

SUPPORTING MATERIALS

1. Slide Presentation.

STAFF RECOMMENDATION

N/A



FAMILY CRISIS CENTER OF THE BIG BEND
1-800-834-0654

JOIN US FOR OUR ANNUAL
**ZUZU VERK
MEMORIAL WALK
& VIGIL**
TO HONOR
VICTIMS AND SURVIVORS
OF DOMESTIC VIOLENCE

Wednesday October 19th
5:30 - 5:45 Gather at SRSU MAB Parking Lot
(Next to the Library)
6:00 pm Walk down Sul Ross Avenue to the
Brewster County Courthouse for
refreshments and a presentation from the
FCCBB

OCTOBER IS DOMESTIC VIOLENCE AWARENESS MONTH

THE

FREE FAMILY FUN!

Great Pumpkin Giveaway!



APD along with the Alpine Visitor's Center are hosting a Halloween Hay Maze and Pumpkin Giveaway. Thanks to Porter's Thriftway and Out West Feed and Supply



Thank you to Porter's Thriftway, Pallanez Family, Skelton's Runway, J & C's Bouncers, and Brick Vault Brewery & BBQ



We also had many organizations present to enjoy the evening. Thank you to the Alpine Humane Society, Sunshine House, Alpine Public Library, the Family Crisis Center of the Big Bend, and the BBRMC Hospital District



APD participated in the Sul Ross JobCon held by the Texas WorkForce Commission



APD held it's first SCHOOL SUPPLIES DRIVE for all students of Alpine. We were assisted by Post 79 American Legion, Morrison's True Value & Hardware Stores, and Alpine Fitness. We it was great success.

DEPARTMENT TRAINING

AUGUST

- Capt. Felipe Fierro & Lt. Kirk Caughman attended the Crimes Against Children Conference in Dallas
- Active Shooter Training with Brewster SO & Sul Ross PD
- Task Force Officers attended the Texas Narcotics Officers Association

DEPARTMENT TRAINING

SEPTEMBER

- Firearms Simulator (Shoot, Don't Shoot)
- + Officer Karina Legarreta, Officer Lindy Montgomery & I attended International Police Mountain Bike Association at Sul Ross
- Sgt. Aaron Villanueva & Cpl. Wyatt Chopelas attended training in El Paso for Response to Fentanyl & Other Dangerous Drugs



Police Simulator (SHOOT, DON'T SHOOT)



Police Simulator (SHOOT, DON'T SHOOT)

INTERNATIONAL POLICE MOUNTAIN BIKE ASSOCIATION
ALPINE POLICE DEPARTMENT



AUGUST STATISTICS

- 919 – Dispatched Calls
- 707 – Officer Calls for Service
- 41 – Case Reports
- 138 – Traffic Stops
- 263 – 911 Calls

10/18/2022

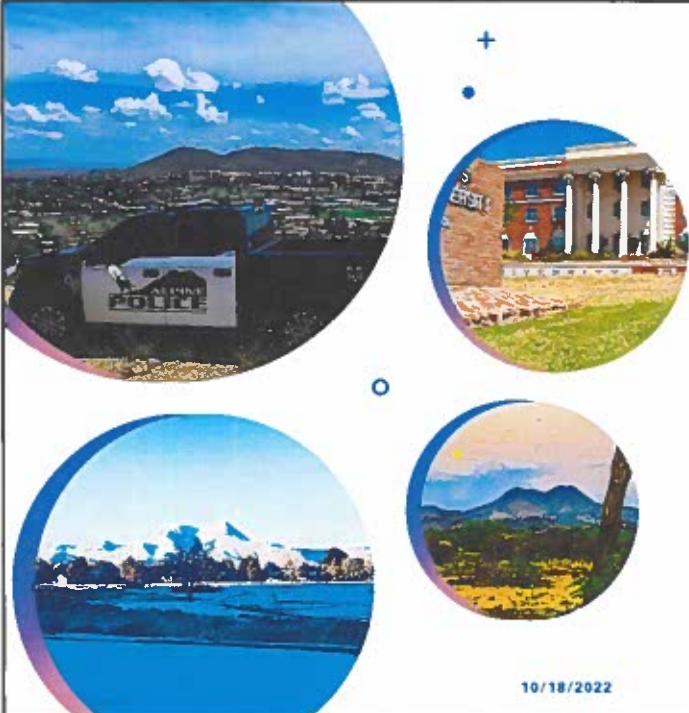
13

SEPTEMBER STATISTICS

- 648 – Dispatched Calls
- 552 – Officer Calls for Service
- 38 – Case Reports
- 175 – Traffic Stops
- 183 – 911 Calls

10/18/2022

14



QUESTIONS

- Chief Darrell R. Losoya
- Losoya.police@ci.alpine.tx.us

ALPINE POLICE DEPARTMENT

10/18/2022

15



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

REPORTS

City Staff Update

- Gas Department Report by Gas Director, Randy Guzman.

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. Slide Presentation.
2. Gas Use/Loss Report.

STAFF RECOMMENDATION

N/A

CITY OF ALPINE GAS DEPARTMENT



Know what's below
Call before you dig

CITY OF ALPINE GAS DEPARTMENT 2022 REPORT

- ▶ City of Alpine Distribution Overview
- ▶ Distribution Integrity Management Plan (DIMP) Distribution Facilities Replacement Program
- ▶ 2022 Leak Survey
- ▶ TML Audits

ALPINE DISTRIBUTION SYSTEM QUICK OVERVIEW

- ▶ The City of Alpine provides natural gas to the citizens of Alpine and Fort Davis.
- ▶ The City of Alpine operates 73 miles of main, of which 58 miles are located in Alpine and 15 miles are in Fort Davis.
- ▶ The City of Alpine has implemented a distribution facilities replacement program in accordance with Texas Administrative Code Rule 8.209 (Distribution Facilities Replacements Section (F) #3.)
- ▶ In accordance with TAC 8.209 The City of Alpine will replace 37 steel services in Alpine and 6 steel services in Fort Davis.

2022 ALPINE FACILITIES REPLACEMENT PROGRESS



2022 FORT DAVIS DIMP PROGRESS



2022 LEAK SURVEY

- ▶ The City of Alpine conducted its annual leak survey in May of this year, Leak Detection Services performed the survey.
- ▶ The leak survey revealed a total of 30 leaks in Alpine and 6 in Fort Davis.
- ▶ Alpine had 13 below ground leaks and 15 above ground leaks.
 - ▶ Grade 1 Leaks – 0 **For Immediate Repair** **No Leaks**
 - ▶ Grade 2 Leaks – 2 **Up to 6 Months for repair** **One Repaired**
 - ▶ Grade 3 Leaks – 26 **Up to 3 Years for repair** **Not Repaired**
- ▶ Fort Davis had 0 below ground leaks and 4 above ground leaks.
 - ▶ Grade 1 Leaks – 0 **For Immediate Repair** **No Leaks**
 - ▶ Grade 2 Leaks – 0 **Up to 6 Months for repair** **No Leaks**
 - ▶ Grade 3 Leaks – 4 **Up to 3 Years for repair** **Not Repaired**

TML AUDITS

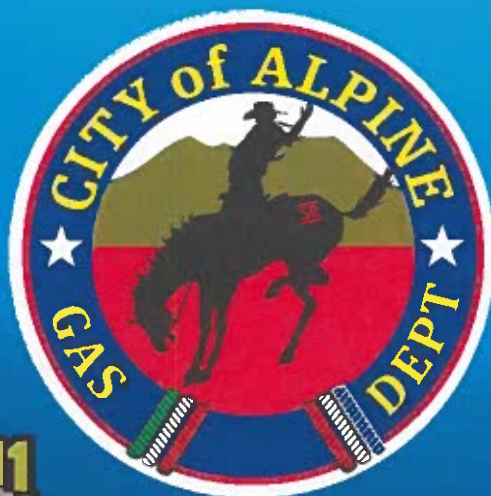
- | | |
|---------------------------|-----|
| ▶ 2019 Performance Rating | 98% |
| ▶ 2020 Performance Rating | 99% |
| ▶ 2021 Performance Rating | 99% |
| ▶ 2022 Pending | |

TML AUDIT RECOMMENDATIONS

- ▶ Continue to review covered tasks and abnormal operating procedures in the operations and maintenance manual and update as necessary.
- ▶ Qualify and re-qualify personnel as necessary on covered task procedures and response to abnormal operating conditions and document the meetings.
- ▶ Review drug and alcohol testing procedures to ensure compliance.
- ▶ Review the damage prevention and public awareness programs as necessary
- ▶ Review the expanded requirements for Excess Flow Valves (EFVs).

TML AUDIT RECOMMENDATIONS CONT.

- ▶ Review the Distribution Integrity Management Plan (DIMP) annually and update as necessary. DIMP records must be kept for 10 years.
- ▶ It is also recommended the operator consider purchasing a Remote Methane Leak Detector (RMLD) to reduce the cost of repeated leak surveys and improve emergency response.
- ▶ The system should also be inspected to ensure adequate protection from atmospheric corrosion.



Know what's below
Call before you dig

CITY OF ALPINE - GAS DEPARTMENT
GAS PURCHASES AND SALES-SYSTEM WIDE

JANUARY - DECEMBER 2022

MONTH	YEAR	PURCHASES	SALES	USED BY UTILITY	TOTAL ACCOUNTED	UNACCOUNTED FOR LOSSES
JANUARY	2022	12561	16358	0	16358	-0.232118841
FEBRUARY	2022	24066	28125	0	28125	-0.14432
MARCH	2022	23689	15195	1.55	15196.55	0.558840658
APRIL	2022	14843	15537	0	15537	-0.044667568
MAY	2022	6477	5841	0	5841	0.108885465
JUNE	2022	5021	4877	0	4877	0.029526348
JULY	2022	4225	4840	0	4840	-0.127066116
AUGUST	2022	4313	3656	0	3656	0.179704595
SEPTEMBER	2022	4293	4497	0	4497	-0.045363576
OCTOBER	2022			0	0	#DIV/0!
NOVEMBER	2022			0	0	#DIV/0!
DECEMBER	2022			0	0	#DIV/0!
TOTALS		99488	98926	1.55	98927.55	0.005665257

PERCENT

0.566525705

*We are @ a 1/2 percent gas loss
system wide (Alpine & Fort Davis)*

Larry Sigman

PUBLIC HEARINGS OVERVIEW

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2022-10-01, an ordinance amending Chapter 10 - Animals to the Alpine Code of Ordinances; Amending Article II - Keeping Animals; Amending Sections 10-48 - Registration of Dogs and Cats; Providing for updated registration fees and procedures for the registration of dogs and cats.
2. Public Hearing to obtain citizen views and comments on Ordinance 2022-10-02, an ordinance amending a typographical error in Ordinance 2022-08-03; levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the 2022-2023 fiscal year; providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid.

CONSENT AGENDA OVERVIEW

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of October 4, 2022 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approval of 4th Quarter Investment Report. (M. Antrim, City Manager)



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

CONSENT AGENDA

1. Approval of October 4, 2022 Regular Meeting Minutes. (G. Calderon, City Secretary)

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. October 4, 2022 Regular Meeting Minutes.

STAFF RECOMMENDATION

APPROVE.

City of Alpine
Regular City Council Meeting
Tuesday, October 4, 2022
Minutes

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting began at City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Sara Tandy
Councilor Martin Sandate
Councilor Jerry Johnson
Councilor Chris Rodriguez

City Staff Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Alicia Salinas, Director of Finance
Andrew Devaney, Director of Building Services
Kirk Caughman, Police Lieutenant

Not Present: None.

City Secretary, Geoffrey Calderon, announced that a quorum of the City Council was present and reported that the meeting agenda was posted by 2:00 P.M. on September 30, 2022.

RESOLUTION 2022-10-02: On a motion by Councilor Rodriguez and seconded by Councilor Tandy to change the order of business to receive the presentation from the City Attorney first, the City Council unanimously voted to adopt the motion.

Due to a large number of attendees, the meeting was moved to the Alpine Civic Center, located at 801 W. Holland Avenue through the adjoining door in City Council Chambers. Mayor Eaves called a recess while the meeting was set up in the Alpine Civic Center (5:44 P.M.)

The meeting resumed in the Alpine Civic Center after setup (5:56 P.M.)

Discussion from City Attorney Rod Ponton on state law and City of Alpine rules and procedures for Alpine approving replats, rezoning, and process. (M. Antrim, City Manager)

City Attorney, Rod Ponton, presented to the City Council.

RESOLUTION 2022-10-03: On a motion by Councilor Johnson and seconded by Councilor Sandate to allow a Dollar General representative to address the Council, the City Council unanimously voted to adopt the motion.

Philip Cornett, President of John Cowan & Associates, addressed the City Council on behalf of Dollar General.

3. **Public Comments** – (limited to 3 minutes per person) –

- Karen Cantrell, Ward 1, spoke regarding the presentation regarding traffic accidents downtown.
- Brett Bell, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.
- Andy Covington, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.

- Dona Ward, Ward 1, did not address the City Council but expressed opposition to the replat application for 1911 N State Highway 118.
- Bobby W. Elliott, Ward 5, addressed the City Council regarding speeding on the Mayor's Report and the need for speed bumps.
- John Simpson, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.

Liz Measures began to pass out written material to the City Council. City Secretary, Geoffrey Calderon, called a point of order and advised that meeting attendees are not allowed to pass out written material to the Council unless it is received at least one week in advance of the meeting.

- Liz Measures, Brewster County resident, expressed opposition to the replat application for 1911 N State Highway 118.
- Gayle Lewis, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.
- La Ferne Scudday, Ward 1, did not address the City Council but expressed opposition to the replat application for 1911 N State Highway 118.
- Karla Tomanka, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.
- Jim A Hurley, Ward 1, did not address the City Council but expressed opposition to the replat application for 1911 N State Highway 118.
- Marsha Guerry-Hurley, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.
- Brenda Young, Brewster County resident, expressed opposition to the replat application for 1911 N State Highway 118.

4. Presentations, Recognitions, and Proclamations –

1. Proclamation of World Teachers' Day.
2. Proclamation of Public Natural Gas Week.

5. Reports – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report

- Next Meet with the Mayor:
 - ❖ Blue Grass Festival on October 8th at 11:00 until 11:45 am.
- Meet with the Mayor Summaries:
 - ❖ Top Topic: Speeding, Running Stop Signs.
 - ❖ Question: How does the City recoup money for demolishing buildings?
- Phone Calls, Texas Messages:
 - ❖ Resident Volunteers – Trees for Downtown.

- ❖ Question: Community Garden.
- ❖ Dollar Store.
- Clocks now working Downtown.
- Sirens.
- Reminder – City Talk this Thursday.

City Attorney Report – None.

City Manager Report –

- Volunteers.
- Clocks Repaired - D. Lewis.
- National Night Out.

City Staff Updates

- Animal Services Report by Animal Services Supervisor, Jennifer Stewart.
- Visitor Center Report by Visitor Center Coordinator, Heather Yadon.

The City Manager announced that the staff updates have been rescheduled for the next City Council meeting.

6. **Public Hearings** –

1. Public Hearing to obtain citizen views and comments regarding a replat application to allow applicant, Horse Apple 118, LLC, a replat for the purpose of consolidating lots for commercial retail development. The property in question is located at 1911 N. State Highway 118. The record property owner is Horse Apple 118 LLC.

Public Comment: Raegan Stone, Ward 2, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Kevin Cayton, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Rick Stephens, Ward 5, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Brett Bell, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Stephen Hummel, Dark Skies Coordinator for McDonald Observatory, and resident of McDonald Observatory, addressed the Council regarding the dark sky ordinance requirements for the proposed Dollar General location.

Public Comment: Vee Zent, Ward 5, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Hanna Schaeffer, Ward 2, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Kerri Blackman, Ward 4, expressed opposition to the replat application for 1911 N State Highway 118.

Public Comment: Marsha Guerry-Hurley, Ward 1, expressed opposition to the replat application for 1911 N State Highway 118.

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of September 20, 2022 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of the appointment of Robert Savery to the Ward 2 position on the Building and Standards Commission. (C. Rodriguez, City Council)

RESOLUTION 2022-10-04: On a motion by Councilor Johnson and seconded by Councilor Sandate to approve the consent agenda as presented, the City Council unanimously voted to adopt the motion.

8. **Information or Discussion items** –

1. Family Crisis Center of the Big Bend Quarterly Report by Executive Director, Letty Carrillo. (M. Antrim, City Manager)

Tona Vega presented on behalf of the Family Crisis Center of the Big Bend.

2. Alpine Volunteer Fire Department Quarterly Report by Chief of the Fire Department, Andrew Pierce. (M. Antrim, City Manager)

The Mayor called a 5-Minute Recess (7:32 P.M.)

RESOLUTION 2022-10-05: On a motion by Councilor Rodriguez and seconded by Councilor Stokes to resume the regular session, the City Council unanimously voted to adopt the motion.

The meeting resumed at (7:39 P.M.)

3. Discussion regarding downtown lighting before Artwalk. (J. Stokes, City Council)

Kerri Blackman, former Executive Director of Artwalk, addressed the City Council regarding Artwalk and event lighting.

Chris Weber, Texas Department of Transportation (TxDOT) Area Engineer, addressed the City Council regarding the lights downtown installed by TxDOT.

Stephen Hummel, Dark Skies Coordinator for McDonald Observatory, addressed the City Council regarding the outdoor lighting.

4. Presentation by Tommy Lewis to discuss the results of his open records request concerning traffic accidents downtown. (C. Eaves, Mayor)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Approve the first reading of Ordinance 2022-10-01, an ordinance amending Chapter 10 - Animals to the Alpine Code of Ordinances; Amending Article II - Keeping Animals; Amending Sections 10-48 - Registration of Dogs and Cats; Providing for updated registration fees and procedures for the registration of dogs and cats. (M. Antrim, City Manager)

RESOLUTION 2022-10-06: On a motion by Councilor Johnson and seconded by Councilor Sandate to approve the first reading of Ordinance 2022-10-01, the City Council unanimously voted to adopt the motion.

2. Approve Resolution 2022-10-01, a resolution designating the Alpine Avalanche as the official newspaper of the City. (M. Antrim, City Manager)

RESOLUTION 2022-10-07: On a motion by Councilor Rodriguez and seconded by Councilor Tandy to approve, the City Council unanimously voted to adopt the motion.

3. Approve a replat application to allow applicant, Horse Apple 118, LLC, a replat for the purpose of consolidating lots for a commercial retail development. The property in question is located at 1911 N. State Highway 118. The record property owner is Horse Apple 118 LLC. (M. Antrim, City Manager)

RESOLUTION 2022-10-08: Councilor Rodriguez moved to approve the replat application. The item was lost due to a lack of a second.

10. **City Council Member Comments and Answers** – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

There being no further business, the meeting was adjourned.

13. **Adjourn.** (8:02 P.M.)

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on September 30, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R. Calderon, City Secretary



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022**

CONSENT AGENDA

2. Approval of 4th Quarter Investment Report. (M. Antrim, City Manager)

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. 4th Quarter Investment Report.

STAFF RECOMMENDATION

APPROVE.

CITY OF ALPINE
QUARTERLY COUNCIL REPORT
FY 2021 - 2022 4TH QUARTER
INVESTMENT REPORT

ACCOUNT TYPE	PURCHASE DATE	MATURITY DATE	Beginning Balance	INTEREST	CHANGE AMOUNT	INTEREST/DIVID	BOOK VALUE	MARKET VALUE	Fund Distribution
			07/01/22	09/30/22		END EARNED			
TXClass - Capital Improvements	7/27/2016 On Demand	On Demand	\$1,243,609.58	0.9995%	\$742,592.47	\$6,114.96	\$1,992,317.01	\$1,992,317.01	All Funds
TXClass - Airport Reserve	8/10/2015 On Demand	On Demand	\$28,324.31	2.6788%	\$0.00	\$157.27	\$28,481.58	\$28,481.58	Airport
TXClass - HOT Reserve	8/11/2015 On Demand	On Demand	\$86,161.91	2.6788%	\$0.00	\$478.55	\$86,640.46	\$86,640.46	Tourism
TXClass - Creek Project	7/17/2017 On Demand	On Demand	\$228,543.88	2.6788%	\$0.00	\$1,269.19	\$229,813.07	\$229,813.07	General Fund - Road
TXClass - Fire Dept	7/17/2017 On Demand	On Demand	\$196,956.11	2.6788%	\$0.00	\$1,093.76	\$198,049.87	\$198,049.87	General Fund - Splash Pad
TXClass - Water/Sewer Infrastructure	6/20/2017 On Demand	On Demand	\$782,797.46	2.6788%	\$0.00	\$5,000.99	\$905,540.56	\$905,540.56	General Fund - Fire
TXClass - Pueblo Nuevo Park	9/27/2022 On Demand	On Demand	\$0.00	2.6788%	\$75,000.00	25.6	\$75,025.60	\$75,025.60	Pueblo Nuevo - City Match
	Beginning Total Investments		\$2,965,534.56		Total Interest	\$15,703.01	Total Investments	\$3,798,830.04	

This quarterly report is in full compliance with the investment strategy as established for the City's funds in the City's Investment Policy and meets the reporting requirements mandated by the Public Funds Investment Act (Chapter 2256) as amended.

Prepared by


 Megan Artime
 City Manager

INFORMATION OR DISCUSSION OVERVIEW

8. Information or Discussion Items – None.

ACTION ITEMS OVERVIEW

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
1. Approve the second and final reading of Ordinance 2022-10-01, an ordinance amending Chapter 10 - Animals to the Alpine Code of Ordinances; Amending Article II - Keeping Animals; Amending Sections 10-48 - Registration of Dogs and Cats; Providing for updated registration fees and procedures for the registration of dogs and cats. (M. Antrim, City Manager)
 2. Approve the first and final reading of Ordinance 2022-10-02, an ordinance amending a typographical error in Ordinance 2022-08-03; levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the 2022-2023 fiscal year; providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid. (M. Antrim, City Manager)
 3. Approve the first reading of Ordinance 2022-10-03, an ordinance establishing Chapter 16 - Boards, Commissions, and Committees to the Alpine Code of Ordinances; Amending processes, procedures, guidelines, and requirements for City Boards, Commissions, and Committees. (M. Antrim, City Manager)
 4. Approve Resolution 2022-10-09, a resolution authorizing the City of Alpine to participate in the Texas Recycles Day Grant Program. (M. Antrim, City Manager)
 5. Approve Resolution 2022-10-10, a resolution authorizing the City to participate in an Agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (Between Holland Avenue and Avenue E) on November 18 through November 20, 2022. (M. Antrim, City Manager)
 6. Approve FY 2022-2023 Tax Collection Agreement with Brewster County. (M. Antrim, City Manager)
 7. Authorize the City Attorney to initiate contract discussions with S. Daugherty for use of Daugherty Well #1 for long-term City Use. (M. Antrim, City Manager)



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022

To: Honorable Mayor and City Council
Agenda Item: Action Item 1 – Ordinance 2022-10-01
Agenda Sponsor: M. Antrim, City Council
Memo Prepared By: Geoffrey R. Calderon, City Secretary

SYNOPSIS

Approve the second and final reading of Ordinance 2022-10-01, an ordinance amending Chapter 10 - Animals to the Alpine Code of Ordinances; Amending Article II - Keeping Animals; Amending Sections 10-48 - Registration of Dogs and Cats; Providing for updated registration fees and procedures for the registration of dogs and cats. (M. Antrim, City Manager)

BACKGROUND

1. The Animal Advisory Board met on September 13, 2022 and considered a proposed change to the ordinance concerning the registration of dogs and cats.
2. The AAB considered the proposed changes to be acceptable and unanimously approved a recommendation to update the ordinance.
3. The proposed changes include updating the registration fee amounts for both altered and unaltered pets and establishment of a \$3.00 annual renewal fee.

SUPPORTING MATERIALS

1. Ordinance 2022-10-01.

STAFF RECOMMENDATION

NONE.

ORDINANCE 2022-10-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 10 – ANIMALS TO THE ALPINE CODE OF ORDINANCES; AMENDING ARTICLE II – KEEPING ANIMALS; AMENDING SECTION 10-48 – REGISTRATION OF DOGS AND CATS; PROVIDING FOR UPDATED REGISTRATION FEES AND PROCEDURES FOR THE REGISTRATION OF DOGS AND CATS.

WHEREAS, the Animal Advisory Board is composed of community members who advise the City Council on policy decisions that affect the health and safety of animals within the City; and

WHEREAS, the Animal Advisory Board has recommended changes to the City Council regarding changes to the process for the registration of cats and dogs that will provide enhanced public safety and animal welfare within the City; and

WHEREAS, it is deemed by the City Council to be in the best interest of the City to amend the current animal ordinances as recommended by the Animal Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

The Alpine Code of Ordinances is hereby amended to reflect the changes hereto attached as Exhibit “A.” The premises attached as Exhibit “A” are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the Ordinance may be renumbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section,” “article,” or any other appropriate word. The codifier of the City is empowered to make amendments to match the style of the existing code.

**SECTION III
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed

**SECTION IV
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the

remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 18TH DAY OF OCTOBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING

OCTOBER 4, 2022

APPROVED:

Catherine Eaves, Mayor

SECOND AND FINAL READING

OCTOBER 18, 2022

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Rod Ponton, City Attorney

EXHIBIT "A"

EDITOR'S NOTE:

Additions are highlighted in Yellow and Underlined. Omissions appear in Red Strikethrough Text. Previous Editor's notes and codification references are Italicized in Blue.

Sec. 10-48. Registration of dogs and cats.

No owner shall have within the city limits any dog or cat four months of age or older unless such dog or cat is currently registered with the city. Written application shall be made upon a printed city application form and shall state the name, address and telephone number of the owner, the name of the dog or cat, the species or predominant breed, color, age and sex and the date of the most recently administered rabies vaccination. The owner must exhibit a current certificate of vaccination issued by a licensed veterinarian in order to register a dog or cat with the city. Upon approval of the application for registration and payment of the required fee of ~~\$7.00~~\$10.00 (altered) and ~~\$10.00~~\$20.00 (unaltered) by the owner of each dog or cat, the city will issue a serially numbered, durable license tag for each registered dog or cat. Such tag shall be securely attached to a collar or harness worn by each dog or cat. A \$5.00 renewal fee will be charged annually. Each registration shall be valid for a period of one year from the most recent date of administration of a rabies vaccination. A vaccination certificate or registration tag shall only be used for the animal which it was issued for. If there is a change in ownership of a registered dog or cat, the new owner shall have the registration transferred to his name. Transfer ~~applications~~ shall be made at the ~~city office~~ Alpine Animal Services Shelter accompanied by a fee \$1.00 with proof of rabies vaccination for such transfer. If a license tag is lost or destroyed, the owner shall apply ~~to the city~~ for a replacement tag. Fee-exempt registrations may be issued for the following:

- (1) Police or sheriff department's dog.
- (2) Dogs trained to lead persons with a total or partial disability.
- (3) Animals other than dogs that are vaccinated against rabies.

(Ord. No. 2008-11-01, § 1, 1-6-09)



CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

OCTOBER 18, 2022

To: Mayor and City Council

Agenda Item: Action Item 2 – Approval– Ordinance 2022-10-02– Amending Ordinance 2022-08-03, ordinance amending a typographical error

Submitted By: Megan Antrim, City Manager

SYNOPSIS

2. Approve the first and final reading of Ordinance 2022-10-02, an ordinance amending a typographical error in ordinance 2022-08-03; levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the 2022-2023 fiscal year; providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid. (M. Antrim, City Manager)

BACKGROUND

- On September 6, 2022 Council approved Ordinance 2022-08-03; levying ad valorem taxes for the use and support of the municipal government of the City of Alpine. The total tax rate (including M&O and I&S) approved was \$0.466326.
- The Brewster County Tax Office, upon preparing tax notices, brought to the City's attention a typographical error with the I&S rate.
- A zero was missing before the last number.
- Both the cover sheet and supporting documentation reflected the zero, but the ordinance did not.
- The correct and intended I&S rate is \$0.035701

SUPPORTING MATERIALS

1. Ordinance 2022-10-02
2. Ordinance 2022-08-03

STAFF RECOMMENDATION

Recommendation: **Approve**
City Manager Megan Antrim
City Secretary Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

CITY OF ALPINE

ORDINANCE 2022-10-02

AN ORDINANCE AMENDING A TYPOGRAPHICAL ERROR IN ORDINANCE 2022-08-03; LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ALPINE, TEXAS FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR THE APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, a budget was presented to the City Council for the Fiscal Year 2022-2023 for the support of the municipal government of Alpine, Texas; and

WHEREAS, a public hearing was ordered by the City Council and published notice of said hearing was caused to be given by the City Council; and

WHEREAS, said notice was published in the Alpine Avalanche and the public hearing was held to discuss tax revenues according to said notices; and

WHEREAS, the City Council passed ordinance 2022-08-03, levying ad valorem taxes for the use and support of the municipal government of the City of Alpine; and

WHEREAS, Ordinance 2022-08-03 included a typographical error in the tax rate, and this ordinance corrects the error and memorializes the correct tax rate.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Alpine, Texas, and to provide an Interest and Sinking fund for the 2022/2023 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City subject to taxation, a rate of \$0.466326 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of general government (General Fund), \$0.430625 on each \$100 valuation of property; and
2. For the interest and sinking fund, \$0.035701 on each \$100 valuation of property.

SECTION 2. This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

SECTION 3. The tax rate will effectively be raised by two percent (2%) and will decrease taxes for Maintenance & Operations on a \$100,000 home by approximately \$42.02.

SECTION 4. That taxes levied under this ordinance shall be due October 1, 2022, and if not paid on or before January 31, 2022, shall immediately become delinquent.

SECTION 5. All taxes shall become a lien upon the property against which assessed, and the city tax collector of the City of Alpine, Texas is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Alpine, Texas and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Alpine, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate prescribed by state law.

SECTION 6. That this ordinance shall take effect and be in force from the date after its publication.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ON THE 18TH DAY OF OCTOBER 2022.

FIRST & FINAL READING

OCTOBER 18, 2022

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Rod Ponton, City Attorney

STATE OF TEXAS

CITY OF ALPINE

CITY OF ALPINE

ORDINANCE 2022-08-03

AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ALPINE, TEXAS FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR THE APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, a budget was presented to the City Council for the Fiscal Year 2022-2023 for the support of the municipal government of Alpine, Texas; and

WHEREAS, where a public hearing was ordered by the City Council and published notice of said hearing was caused to be given by the City Council; and

WHEREAS, said notice was published in the Alpine Avalanche and the public hearing was held to discuss tax revenues according to said notices.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Alpine, Texas, and to provide an Interest and Sinking fund for the 2022/2023 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City subject to taxation, a rate of \$0.466326 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of general government (General Fund), \$0.430625 on each \$100 valuation of property; and
2. For the interest and sinking fund, \$0.03571 on each \$100 valuation of property.

SECTION 2. This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

SECTION 3. The tax rate will effectively be raised by two percent (2%) and will decrease taxes for Maintenance & Operations on a \$100,000 home by approximately \$42.02.

SECTION 4. That taxes levied under this ordinance shall be due October 1, 2022, and if not paid on or before January 31, 2022, shall immediately become delinquent.

SECTION 5. All taxes shall become a lien upon the property against which assessed, and the city tax collector of the City of Alpine, Texas is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and

ordinances of the City of Alpine, Texas and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Alpine, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate prescribed by state law.

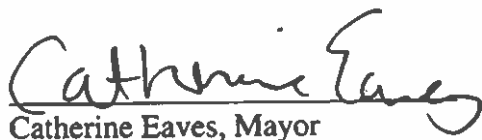
SECTION 6. That this ordinance shall take effect and be in force from the date after its publication.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ON THE 6TH DAY OF SEPTEMBER 2022.

INTRODUCTION & FIRST READING
AUGUST 16, 2022

SECOND & FINAL READING
SEPTEMBER 6, 2022


APPROVED:


Catherine Eaves, Mayor

ATTEST:


Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:


Rod Ponton, City Attorney





CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022

To: Honorable Mayor and City Council
Agenda Item: Action Item 3 – Ordinance 2022-10-03
Agenda Sponsor: M. Antrim, City Council
Memo Prepared By: Geoffrey R. Calderon, City Secretary

SYNOPSIS

Approve the first reading of Ordinance 2022-10-03, an ordinance establishing Chapter 16 - Boards, Commissions, and Committees to the Alpine Code of Ordinances; Amending processes, procedures, guidelines, and requirements for City Boards, Commissions, and Committees. (M. Antrim, City Manager)

BACKGROUND

1. The City Council held a workshop on January 11, 2022, to discuss Boards & Commissions.
2. A *Boards, Commissions, and Committees Handbook* was drafted to improve communication to new board members regarding their responsibilities and expectations and to improve and streamline requirements, rules, processes, and procedures.
3. An email was sent to City Council with the draft handbook on July 13, 2022, asking for feedback on the proposed handbook.
4. The feedback was received, and a discussion occurred on August 2 pertaining to changes or recommendations from the City Council.
5. An ordinance was drafted based on the proposed handbook and feedback. The proposed ordinance was sent to the City Attorney. The draft ordinance was sent to the City Council on August 31 requesting feedback. No feedback was received from the City Attorney or the City Council.
6. The proposed ordinance would delete the Alpine Advisory Board, would delete the Transportation Board, and would delete the Beautification and Environmental Board and combine it with the Parks and Recreation Board.
7. The City Council considered the first version of the proposed ordinance (2022-09-02) Boards, Commissions, and Committees ordinance on September 20, 2022. The Council voted to postpone the item due to feedback received from Brewster County residents/Airport stakeholders.

8. Feedback was requested from the City Council as to what individual members would prefer to do with the Airport Board and the Transportation Board. The majority of the feedback received was to keep the Airport Board and to delete the Transportation Board.
9. The proposed ordinance was amended to reflect the changes and sent to the City Council for review on September 23, 2022. No additional changes were requested by the packet deadline. The updated version of the ordinance is included in this packet (Ordinance 2022-10-03).
10. Once action is taken on the ordinance, the *Boards, Commissions, and Committees Handbook* will be updated and presented to Council for approval.
11. If approved, the *Boards, Commissions, and Committees Handbook* will be sent to each board member to communicate the changes, requirements, and guidelines for boards, commissions, and committees. The handbook will also be provided to any new and/or prospective board members going forward.

SUPPORTING MATERIALS

1. Ordinance 2022-10-03.

STAFF RECOMMENDATION

APPROVE.

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

ORDINANCE 2022-10-03

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS
ESTABLISHING CHAPTER 16 – BOARDS, COMMISSIONS, AND COMMITTEES TO THE
ALPINE CODE OF ORDINANCES; AMENDING PROCESSES, PROCEDURES, GUIDELINES,
AND REQUIREMENTS FOR CITY BOARDS, COMMISSIONS, AND COMMITTEES.**

WHEREAS, the City Council and City Administration have identified areas of concern in the processes, procedures, guidelines,, and requirements for the current Boards, Commissions, and Committees, and have determined that the program should be re-established; and

WHEREAS, the City Council of the City of Alpine desires to adopt a cohesive, streamlined, and reorganized structure for City Boards, Commissions, and Committees; and

WHEREAS, several discussions have taken place during Council meetings to consider the vision of enhancing Boards, Commissions, and Committees, including a workshop held on January 11, 2022, where the Council, City Staff, and Board Members provided feedback; and

WHEREAS, based on the feedback received from the discussions, an ordinance and handbook were drafted to resolve areas of concern regarding City Boards, Commissions, and Committees; and

WHEREAS, it is deemed by the City Council to be in the best interest of the City to amend the current Boards, Commissions, and Committees ordinances to reflect the updated processes, procedures, requirements, and guidelines that will better align with the City’s vision.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

The Alpine Code of Ordinances is hereby amended to reflect the changes hereto attached as Exhibit “A.” The premises attached as Exhibit “A” are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II
REPEAL OF ORDINANCE 2020-04-03**

Ordinance 2020-04-03, establishing the Transportation Vision Plan Committee is hereby repealed.

**SECTION III
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the Ordinance may be renumbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section,” “article,” or any other appropriate word. The codifier of the City is empowered to make amendments to match the style of the existing code.

**SECTION IV
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed

**SECTION V
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION VI
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VII
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 1ST DAY OF NOVEMBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING

OCTOBER 18, 2022

APPROVED:

Catherine Eaves, Mayor

SECOND AND FINAL READING

NOVEMBER 1, 2022

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Rod Ponton, City Attorney

EXHIBIT “A”

EDITOR’S NOTE:

Additions are highlighted in Yellow and Underlined. Omissions appear in Red Strikethrough Text. Previous Editor’s notes and codification references are Italicized in Blue and will be retained by the codifier at the relevant provisions’ new location within the Code. Codification references added by the City are highlighted in blue.

Chapter 2 – Administration

ARTICLE III. RESERVED.

Secs. 2-176—2-225. Reserved.

~~ARTICLE III. BOARDS AND COMMISSIONS~~

~~DIVISION I. GENERALLY~~

~~Sec. 2-176. Advisory boards and committees.~~

- ~~(a) All new items or issues that are proposed must first meet the approval of the city council before ordinances and resolutions are developed.~~
- ~~(b) All proposed board actions must be presented and approved by the city council.~~
- ~~(c) No directive from an advisory board will be permitted.~~
- ~~(d) The boards shall follow protocol as set out by the city charter or personnel manual (city council city manager department head staff). The city engineer, agent and other agencies may not be contacted by board members without permission of the city council or city manager.~~
- ~~(e) Duties of the advisory boards are to advise, not to delegate or administer projects.~~
- ~~(f) The following language will be placed at the top of each Alpine Board Agenda—“Word of Caution—Any discussion or comments will be addressed to the Chairperson. There will be no personal attacks. That will not be acceptable. Should that happen, the meeting will stop and person or persons will be asked to leave the meeting. Action items voted on tonight will be going to the City Council for consideration.”~~
- ~~(g) Board members may be removed by the city council member who appointed them, or by the city council. If a member is absent for three consecutive meetings, it will be deemed that they have resigned, unless there is an approved excuse for such absences by the board and city council.~~

(Ord. No. 2010-06-04, 9-7-10)

~~Sec. 2-177. Membership; frequency of meetings; appointment of chairperson.~~

~~(a) Membership.~~

- ~~(1) Members of city advisory boards and commissions shall be appointed for a term of two years. The term of a member shall align and coincide with the term of the elected city official who appointed the member.~~
- ~~(2) Member shall reside in and/or own property in the City of Alpine as a taxpayer and be a qualified voter. Members of the airport advisory board may reside in Brewster County and shall be a taxpayer and qualified voter.~~

~~(b) Frequency of meetings.~~ ~~Advisory boards or commissions shall meet quarterly or more often.~~

~~(c) Appointment of chair.~~ ~~The chair for each board or commission shall be appointed by the city council.~~

(Ord. No. 2016-10-02, 11-1-2016)

~~Secs. 2-178—2-200. Reserved.~~

DIVISION II. PLANNING AND ZONING COMMISSION

~~Sec. 2-201. Created; membership; terms.~~

~~There is created and established for the city, being a home rule municipality, a planning and zoning commission which shall be composed of seven members, five of whom shall represent one of the five election wards of the city. Two members shall be selected from the city at large. The members shall be resident citizens, taxpayers and qualified voters of the city. The members shall be recommended by a councilmember representing each ward and shall be appointed by the mayor subject to confirmation by the city council. The members shall serve terms of two years, and the terms of members shall align and coincide with that of the recommending councilmember. All vacancies shall be filled for the unexpired term in the same manner as provided for original appointments. All expired terms shall be filled as provided for original appointments and in the same manner. Members of the commission may be removed by the mayor, with the consent of the city council, after being absent from three consecutive meetings without being excused by the mayor. The reason for an absence shall be reported to the mayor or city secretary before the meeting occurs and shall be recorded in the minutes of the scheduled meeting together with the mayor's decision on the absence. Members of the building and standards commission may not also be members of the planning and zoning commission. The members of the commission shall serve without compensation. The commission shall meet at least quarterly.~~

(Code 1978, § 2-121; Ord. No. 2012-03-01, § 1, 4-3-2012; Ord. No. 2016-10-02, 11-1-2016)

~~Sec. 2-202. Chairperson, vice-chairperson; majority.~~

~~The city council shall appoint a chairperson from the membership of the planning and zoning commission, and commission shall elect a vice-chairperson from its membership. The administrative staff of the city shall serve as support staff for the commission and shall prepare all necessary applications, notices and documents for the commission to conduct its affairs in compliance with applicable state statutes. All seven members of the commission shall have a~~

~~vote. A majority of four members shall be necessary to hold a meeting and transact business before the commission.~~

(Code 1978, § 2-122; Ord. No. 2015-08-01, § 1, 9-1-2015; Ord. No. 2016-10-02, 11-1-2016)

~~Sec. 2-203. Powers and duties.~~

~~The planning and zoning commission shall exercise the powers and duties as prescribed by V.T.C.A., Local Government Code §§ 211.006 and 211.007.~~

(Code 1978, § 2-123)

~~Secs. 2-204—2-210. Reserved.~~

~~DIVISION 3. BEAUTIFICATION AND ENVIRONMENTAL COMMITTEE~~

~~Sec. 2-211. Establishment of committee.~~

~~A beautification and environmental committee shall consist of six members who are residents of the city and who shall be appointed, one by the mayor, and one appointment from each ward as determined by their respective city council representatives. The term of office shall be for two years and can be reappointed if city council representative desires to do so. The term of each member shall align and coincide with that of the appointing city official. Members of the committee shall reside and/or own property in the city as taxpayers and be qualified voters. The city council shall choose the chairperson of the committee. The members of the committee will appoint the recording secretary and will meet at least quarterly and will set their own bylaws and work plans concerning environmental issues within the City of Alpine. Members of the committee may be dismissed after missing three consecutive meetings.~~

(Ord. No. 2008-09-04, § 1, 9-16-08; Ord. No. 2016-10-02, 11-1-2016)

~~Sec. 2-212. Criteria for the committee.~~

- ~~(a) Review and evaluate conservation development and concerns.~~
- ~~(b) Inform and engage citizens in environmental issues.~~
- ~~(c) Develop and implement land protection techniques.~~
- ~~(d) Educate the public on issues relating to environmental concerns.~~
- ~~(e) Advise the city council and city staff on issues that are relevant to environmental concerns of the community.~~
- ~~(f) Promote preservation and conservation efforts within the community.~~
- ~~(g) Evaluate programs and issues that have an environmental impact to the community.~~
- ~~(h) Oversee planning of open space and development and smart growth issues.~~

(Ord. No. 2008-09-04, § 2, 9-16-08)

~~Secs. 2-213—2-225. Reserved.~~

Chapter 10 – Animals

ARTICLE VI. ANIMAL ADVISORY BOARD.

~~Sec. 10-222. Created.~~

~~An animal advisory board is created to provide recommendations and suggestions to the city council and city manager regarding the welfare of impounded animals.~~

~~(Ord. No. 2008-11-01, § 1, 1-6-09)~~

~~Sec. 10-223. Members.~~

~~The city council shall appoint eight members to the board. One member shall be an elected council member, one member shall be a licensed veterinarian, one member shall be a member of the Humane Society, and five members are not limited to specific wards and are not limited to residing within the city limits. Members must live within ten miles of the city limits and be passionate about the duties of the city advisory board. The animal control officer shall sit on the board as the ex-officio member. A member's term is two years and shall align and coincide with that of the appointing city official. The city council shall appoint a chairperson for the board, and the board shall select a vice chairman and recording secretary. The board will meet at least quarterly. Members missing three consecutive meetings may be dismissed.~~

~~(Ord. No. 2008-11-01, § 1, 1-6-09; Ord. No. 2010-02-01, 3-16-10; Ord. No. 2016-10-02, 11-1-16; Ord. No. 2021-02-01, § 1(Exh. A), 3-2-21)~~

~~Sec. 10-224. Duties.~~

~~The duties of the board shall be:~~

- ~~(1) — Review and recommend procedures for the care and maintenance of the animal shelter facilities and impounded animals to issue compliance with state law; and~~
- ~~(2) — Periodically review the city's animal control ordinances with state law and make recommendations for revisions thereof.~~

~~(Ord. No. 2008-11-01, § 1, 1-6-09)~~

Chapter 14 – Aviation

ARTICLE I. IN GENERAL.

Sec. 14-1. General Powers of the City.

The city shall, when necessary, employ legal, technical or other skilled services; appropriate and authorize disbursements from the Alpine Municipal Airport Fund (hereinafter created); apply for, receive and accept from the United States of America and/or the state and its agencies, grants, deed of gift, transfers, releases and other benefits, and receipt therefor; withdraw and/or reject applications made to the United States of America and/or the state and its agencies for grants, deeds of gift, transfers, releases and other benefits; deal with, negotiate and enter into licensing agreements and other franchises from the United States of America and/or the state; enforce by

suit, or otherwise, in the name of the city, the payment of any monies due under any lease or contract, or for any charges, or by reason of the use made of any facilities, equipment or services, or for repairs or improvements to or storage or care of any personal property in connection with the operation of the municipal airport or the facilities thereof; designate and appoint members of any airport zoning board which may be created under the provisions of the laws of the state applicable to airport zoning; buy and sell materials and supplies as required in the operation and maintenance of the airport and airport facilities, and to sell or make other proper disposition of any materials, supplies or other items of personal property no longer required for the operation and maintenance of the airport and facilities, subject, however, to any restrictions upon the title to any such property.

(Code 1978, § 3-6)

~~Sec. 14-7. Construction of chapter to be consistent with state law.~~

~~No section of this chapter shall be construed to delegate to the Alpine Advisory Board any power not capable of being delegated under provisions of V.T.C.A., Transportation Code ch. 22, known as the Municipal Airports Act, and all powers delegated in this chapter, if any, shall be subject to any restrictions otherwise imposed by the laws of the state and the Charter of the city. The Alpine Advisory Board shall not have or exercise any power of eminent domain, or other powers not expressly provided in this chapter and only then by express authorization of the city council.~~

(Code 1978, § 3-13)

ARTICLE II. ALPINE ADVISORY BOARD.

~~Sec. 14-41. Definitions.~~

~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~Board means the Alpine Advisory Board.~~

(Code 1978, § 3-1)

~~Sec. 14-42. Advisory board established; membership, appointment.~~

~~There is hereby established a board to be designated the "Alpine Advisory Board," for the purposes of advising the city in planning, development and operation of the municipal airport. The board shall consist of five members appointed annually by the city council and shall have duties as set out in this article.~~

(Code 1978, § 3-1)

~~Sec. 14-43. Qualifications of board members; compensation.~~

~~To be eligible to serve on the board, each member of the board shall be a resident citizen and/or own property as a taxpayer and be a qualified voter of Brewster County, Texas. All members of the board shall serve without compensation, but shall be entitled to reimbursement~~

~~for all expenses reasonably incurred by the members of the board in the performance of their duties as members of the board. Members of the board shall serve terms of two years which align and coincide with that of the appointing city official. Members missing three consecutive meetings may be dismissed from the board.~~

(Code 1978, § 3-2; Ord. No. 2009-07-02, 8-4-09; Ord. No. 2016-10-02, 11-1-16)

~~Sec. 14-44. Board officers; meetings; quorum, vote.~~

~~The city council shall appoint a chairperson and vice chairperson and shall also appoint a secretary who may be a member of the board. The members of the board shall meet at least quarterly at places of their choosing. A majority of the board shall constitute a quorum, and all actions taken by the board shall be upon a majority vote of those present at any meeting.~~

(Code 1978, § 3-3; Ord. No. 2016-10-02, 11-1-16)

~~Sec. 14-45. Advisory duties of board.~~

~~The board shall, from time to time, advise the city council on matters of planning, establishment, development, construction, enlargement, improvement, maintenance, equipment, operation, regulation, protection and policing of the municipal airport, and upon other matters in regard to which the council may, from time to time, seek such board's advice.~~

(Code 1978, § 3-4)

~~Sec. 14-46. Board authority to lease, charge rentals.~~

~~Under the city council's policy guidelines the board may rent or lease buildings, structures, facilities, spaces or privileges within the municipal airport for such periods and rentals and upon such terms and provisions as the council may direct, and charge for the use of the various facilities located within the municipal airport as the city council may direct and permit.~~

(Code 1978, § 3-5)

~~Sec. 14-47. Board may not bind city.~~

~~The board shall have no power to contract, and shall not contract, or in any manner undertake to contract, for or on behalf of the city. No undertaking, contract, action or inaction of the board, singly or collectively, or of anyone employed by or acting or holding under it, shall render the city liable to respond in damages or make indemnity or compensation of any character from any source. No contract, lease or agreement pertaining to the airport shall be valid unless it has been executed by the order of the city council.~~

(Code 1978, § 3-12)

Chapter 16 – Boards, Commissions, and Committees

ARTICLE I. IN GENERAL

Sec. 16-1. Advisory Boards, Commissions, and Committees.

- (a) The construction of authority and governance of all processes and procedures concerning boards, commissions, and committees shall be:
 - (1) the United States Constitution and statutes of the United States of America.
 - (2) the Texas Constitution and statutes of the State of Texas.
 - (3) the City Charter of Alpine, Texas.
 - (4) the Code of Ordinances of the City of Alpine, Texas.
 - (5) resolutions of the City Council of the City of Alpine, Texas.
 - (6) the Boards, Commissions, and Committees handbook established by City Council resolution.
- (b) The City Council shall provide directives to all boards, commissions, and committees at least annually by City Council resolution. Directives of the City Council shall provide assignments, objectives, and tasks that boards, commissions, and committees should focus on throughout the year. Directives shall provide insight as to matters of importance to the Council upon which the City Council desires to be advised.
- (c) All proposed board actions must be presented to and approved by the City Council. No directive from a board, commission, or committee will be permitted.
- (e) It shall be the duty of the City Manager to place all official recommendations from a board, commission, or committee on a City Council agenda for consideration.
- (f) Duties of the advisory boards are to advise, not delegate, or administer projects. Boards may only administer projects with explicit authorization from the City Council.
- (g) Board members may not contact City staff without the permission of the City Council or the City Manager. This provision excludes the City Secretary and designated City representatives of a board, commission, or committee.
- (h) The Chairperson or designee of a board, commission, or committee, shall provide reports to the City Council at an open meeting at least quarterly. This provision does not include the Hotel Occupancy Tax Committee and the Music Advisory Board, who may provide annual updates to the City Council.

- (i) Boards, Commissions, and Committees shall have no power to contract for, or on behalf of, the City. No contract, lease, or agreement shall be valid unless it has been executed by the order of the City Council.
- (j) Board members may be removed by the City Council member who appointed them, or by a majority vote of the City Council. If a board member is absent for three consecutive meetings, it will be deemed that they have resigned.
- (k) The City Council may, as deemed necessary from time to time, establish temporary ad-hoc committees, task forces, or other temporary special committees by city council resolution. Any permanent or long-term boards, commissions, or committees must be established by ordinance.
- (l) City employees may not be appointed to an official City Council board, commission, or committee. This provision does not apply to ad-hoc committees, task forces, the grievance committee, or other temporary special committees established by the City Council. This provision does not apply to City employee appointments that are established by ordinance.

Sec. 16-2. Meetings Shall be Public.

Boards, commissions, and committees shall follow both the letter and the spirit of V.T.C.A., Government Code Ch. 551 (the Texas Open Meetings Act). Accordingly, meetings shall be public, and all boards, commissions, and committees shall adhere to requirements established by the Texas Open Meetings Act.

Sec. 16-3. Types of Meetings.

(a) Regular Meetings. Regular board meetings shall be held on the same date and time of each month at 5:30 P.M. in City Council Chambers at 803 W. Holland Avenue, or at such other location as circumstances may necessitate. The location of the meeting shall be clearly delineated on the board agenda. Meetings held at a location other than the City Council Chambers should be exceedingly rare and of a clearly significant nature. Approval by the City Secretary and the posting of proper notice may change the location or time, or part, or all of any meeting.

(b) Workshop Meetings. A workshop is a meeting to discuss or explore matters of interest to a Board. Workshops are typically held to hold a discussion regarding specific subject matters, and/or to invite feedback from the public on any given topic. These meetings are informational and no formal action shall be taken unless the posted agenda indicates otherwise. The Chair of the Board may allow any citizen to participate in the discussion at a work session, but only as recognized by the Chair. The Chair may end citizen participation in a work session in order to allow the board, commission, or committee to proceed with the discussion.

(c) Special Meetings or Town Hall Meetings. Special meetings may be called by the City Secretary upon written request of (3) members of a board and with the approval of the City Secretary. Special meetings should be exceedingly rare and of a clearly significant or urgent nature. For approved special meetings, the City Secretary shall cause the posting of notice of the meeting as governed by applicable law. Special meetings shall normally be held at 5:30 P.M. in City Council Chambers located at 803 W. Holland Avenue. An alternate location other than the

City Council Chambers may be designated subject to the approval of the City Secretary under extenuating circumstances as long as the location is open to the public, proper notice is posted, and the meeting is in compliance with applicable law.

(d) Closed Meeting or Executive Session. The Texas Open Meetings Act (TOMA), does allow for closed or executive meetings on a few limited subjects. Generally, boards will not have the occasion or legal basis to meet in closed or executive sessions. A closed meeting may only occur with the approval of the City Secretary and the City Manager with the advice and consent of the City Attorney. Approved closed meetings for boards, commissions, and committees will be conducted in accordance with the Texas Open Meetings Act.

Sec. 16-4. Role of the Chairperson.

(a) The function of the chairperson (Chair) is to provide leadership for the group by presiding over the group's meetings. The Chair is selected by a majority vote of the board, commission, or committee. The Chair has additional duties and responsibilities which must be performed.

(b) The Chair ensures the smooth operation of the board, commission, or committee and must make certain that the meeting is run by the rules but democratic enough to use the power and authority of the position wisely. The Chair's ability to effectively manage meetings will have a significant impact on the group's success. An effective Chair must make certain that discussions remain focused and do not get sidetracked on irrelevant issues.

Sec. 16-5. Role of other officers.

(a) A Vice-Chair may be selected by a majority vote of the board, commission, or committee members, and the role of the Vice-Chair is to preside in the absence of the Chair. The Vice-Chair will typically have increased responsibility which may include serving as the Secretary of the Board. In case both the Chair and the Vice-Chair are absent from a meeting, the remaining membership may appoint an Acting Chair to preside over the meeting.

(b) If the Chair fails or refuses to act, the Vice-Chair shall perform the duties of the Chair. Other officers and duties may be determined by the respective board, commission, or committee.

Sec. 16-6. Records of Meetings.

(a) The Chair, the Vice-Chair, or the Chair designee shall keep written minutes of all Board meetings. All board meetings shall be recorded. Minutes and video recordings of meetings shall be public documents available for inspection by citizens. Minutes are only official upon approval of the Board. Unapproved minutes may be released at the discretion of the City Secretary, but shall be clearly marked as "Unapproved and Unofficial." The official minutes of Boards should not include discussion or everything that was said at the meeting, but at a minimum shall include:

(1) Action taken by the Board.

(2) The text of all main motions, as amended.

- (3) The text of all "points of order" and "appeals" along with the reason given by the Chair, Vice-Chair, or Acting Chair for the ruling.
 - (4) The results of the vote as to whether the motion was "adopted," "lost," or "failed."
 - (5) A record of the Board Member who made the motion, the Board Member who seconded the motion, any Board Member who moves to amend the main motion, and how each Board Member voted on the item.
 - (6) A Board Member may request, through the Chair, the privilege of having an abstract of his/her statement on any subject under consideration by the board, commission, or committee entered in the minutes. If the board consents thereto by a majority vote, such statement shall be entered in the minutes.
 - (7) The board may, by majority vote, request to add or amend minutes as the board deems appropriate.
- (b) Record of board Agenda Packets will be assembled and maintained by the City Secretary, or City Secretary designee, and delivered to the board members electronically prior to the Board meeting.

Sec. 16-7 – 16-30. Reserved.

ARTICLE II. RULES OF PROCEDURE.

Sec. 16-31. Quorum.

The Chair shall, with three of the board members, constitute a quorum. In the absence of the Chair, any four of the Board Members shall constitute a quorum. At any meeting at which both the Chair and Vice-Chair are absent, the quorum may appoint any board member to preside as acting Chair. Vacancies on a board do not reduce the number of members necessary to establish a quorum.

Sec. 16-32. Parliamentary Procedure.

- (a) *General Procedure.* General rules of parliamentary procedure as defined herein, consistent with the City Charter and any applicable City Ordinance, statute, or other legal requirements, shall govern the proceedings of boards, commissions, or committees (boards). To the extent not inconsistent with these rules, boards shall utilize Robert's Rules of Order as a general guideline for additional rules of parliamentary procedure without being a procedural requirement. Notwithstanding the above, failure to abide by, or adhere to, these rules shall not nullify or negate any action by a board. These rules of parliamentary procedure are intended solely as a guideline.
- (b) *Duties of the Presiding Officer.* The Presiding Officer of a board shall be the Chair. The Chair shall preserve strict order and decorum at all meetings of the board. The Chair shall state every question coming before the board, announce the decision of the board on all subjects and decide all questions of order, subject, however, to an appeal to the board, in

which event a majority vote of the board shall govern and conclusively determine such question of order. The Chair shall sign all official documents adopted by the board in their presence. In the event of the absence of the Chair, the Vice-Chair or Acting Chair shall sign documents as adopted, respectively.

(1) The Chair shall preside with fairness, impartiality, and maintain absolute neutrality by posture, demeanor, action, and language during all meetings. The Chair, Vice-Chair, Acting Chair, or any board member shall not:

(I) Restrict orderly speech, in any way, of any board member or City staff presentation of any item.

(II) Restrict orderly speech, in any way, of any board member or City staff discussion of any item.

(d) *Board Deliberations.* The Chair has the responsibility to control the discussion and the order of speakers. Board members will generally be called upon in the order of the request to speak, although the privilege to speak shall generally begin with the moving party or individual who sponsored the item on the agenda, respectively. A board member may not be recognized to speak subsequently until each board member has had an opportunity to obtain the floor. A board member holding the floor may address a question to another board member and that board member may, should they so choose, respond to the question while the floor is still held by the board member asking the question.

(e) *Limits to Deliberations.* After an agenda item is announced or read by the Chair, or the individual who sponsored the item on the agenda, a motion must be on the table and seconded before discussion may take place. The ensuing discussion must be limited to the subject matter or motion currently being considered.

(f) *Obtaining the Floor.* Any member of the board wishing to speak shall first obtain the floor by making a request for the floor to the Chair. The Chair shall recognize any board member who seeks the floor when appropriately entitled to do so.

(g) *Motions.* Motions may be made and seconded by any member of the board.

(h) *Procedures for Motions.* The following is the general procedure for making motions:

(1) The item is announced or read aloud by the Chair or the individual who sponsored the item on the agenda.

(2) A board member may make an affirmative motion on the item before discussion may take place.

(3) A board member may second the motion on the item before discussion may take place.

(4) Once the motion has been properly made and seconded, the Chair shall open the matter for further discussion offering the first opportunity to the moving party, and thereafter, to any board member recognized by the Chair.

(i) *Amendments to Motions.* When a motion is on the floor and an amendment is offered, the amendment shall be acted upon prior to acting on the main motion. No motion of a subject other than the agenda item under consideration shall be admitted as an amendment. A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be in order. Action shall be taken on the amendments in reverse order.

of how they were made. If an amendment is approved, the original motion must be approved as amended. Amendments must be seconded.

- (j) *Motion to Table.* A motion to Table, or a motion to lay on the table, may be made to defer an item until the next meeting. Tabled items will automatically be added to the next board agenda.
- (k) *Motion to Postpone, Motion to Postpone Indefinitely.* A motion to postpone until a specific date may be made if a board member wishes to postpone an item until a specific date. A motion to postpone indefinitely may be made if a board member wishes to postpone an item indefinitely. A motion to postpone may not be offered as an amendment but as a standalone subsidiary motion that would kill the original motion without having to vote on the original motion.
- (l) *Points of Order.* The Chair, a board member, or City staff may call a point of order to facilitate the running of the meeting but shall not utilize a point of order to limit constructive feedback or debate pertaining to the discussion.
- (m) *Call for the Question, Previous Question, Calling for a Vote.* Any board member may Call for the Question to request that the discussion be ended and that the item being considered be immediately put to a vote. A second is required, and the motion is not debatable. A Call for the Question shall not be used to limit constructive feedback or debate pertaining to the discussion.
- (n) *Continuance of Discussion or Hearings.* Any item being discussed or any public hearing at a board meeting may be continued or tabled to any subsequent meeting by order, notice, or motion. Tabling or continuing the item will not stop the consideration of the item by the board.
- (o) *Recess.* The Chair may call for a recess of up to fifteen (15) minutes at regular intervals at appropriate points in the meeting agenda, subject to appeal and reversal by a majority vote of the board.

Sec. 16-33. Agenda.

- (a) By written request, the Chair, the City Manager, the City Secretary, or any member of the Board may place an item on a board agenda. In addition, designated City staff representatives and Department Heads may add items to a board agenda.
- (b) The written request to add an agenda item shall include a clear description of the proposed action by the board (in the form of a proposed motion) or shall clearly state the item is for discussion purposes only, and shall be of sufficient detail to allow staff to contribute background information on the topic, and shall be easily understandable so that any citizen may be able to understand the substance of the item.
- (c) All action items should originate as an information or discussion item before being presented as an action item so that thoughtful input can be provided by board members before an official action item may be presented to the board. This rule excludes items that are routine and administrative in nature, such as periodic permit approvals and other procedural items. Any deviation from this rule should be exceedingly rare, should be of a clearly significant nature, and will be subject to approval by the City Secretary.
- (d) Agenda requests and backup documentation shall be filed with the Chair by 5:00 p.m., 7 (seven) days prior to the board meeting (and a commensurate period for special meetings).

- (e) The agenda and backup documentation must be sent by the Chair to the City Secretary by 5:00 p.m. 6 (six) days prior to the meeting. Deviations from the deadlines or the submission of additional items past the established deadlines or once the agenda has been posted should be exceedingly rare, should be of a clearly significant nature, and will be subjected to approval by the City Secretary.
- (f) The Chair will coordinate the placement and content of items on the agenda and agenda items may be removed only by the person(s) who initially placed that item on the agenda.
- (g) Drafts of proposed resolutions, ordinance changes, and other items requiring review should be submitted to the City Secretary or City Staff in a manner timely enough to allow for the proper review of the material. City Staff should be given adequate time to produce proposed ordinance changes or other documents.

Sec. 16-34. Rules for Attendance at Regular Meetings of Boards, Commissions, or Committees.

- (a) All board, commission, or committee members are expected to attend meetings to ensure the community is well represented. Attendance is extremely important to the board, commission, or committee.
- (b) Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board.
- (c) A board member who will not be able to attend a regular board meeting shall make a reasonable effort to notify the Chair or the Office of the City Secretary prior to the meeting and shall indicate the reason for their inability to attend.

Sec. 16-35. Voting.

- (a) All board members, including the Chair of the Board, shall generally have the privilege of voting, except when the approved board, commission, or committee guidelines dictate otherwise. No member or board officer shall have the power of veto.
- (b) Before a vote is taken on any item, the Chair shall restate the motion to ensure that the matter being considered is clearly understood prior to being voted on by the board.
- (c) When a vote is called, every board member present shall vote either "Aye" or "Nay" or shall abstain. In order to ensure clarity about the position of each board member during a vote, the Chair shall ask for a positive statement for those in favor of a motion by stating "Aye" or raising of their hand, those not in favor of a motion by stating "Nay" or raising of their hand, and those who abstain from voting by stating "Abstain" or raising of their hand.
- (d) *Silence Constitutes Affirmative Vote.* Unless a board member states that they are not voting, or that they abstain, their silence shall be recorded as an affirmative vote.
- (e) On the request of the Chair, a City staff member, or a board member, a roll call vote shall be taken. After the result of a vote is announced, a board member may not change a vote unless, before the adjournment of that meeting, permission is given to change the vote by a majority vote of the members present before the adjournment of the meeting.

Sec. 16-36. Order of Business.

- (a) The order of business for board meetings is listed below, and all items shall be listed on all regular or special meeting agendas, even if not needed for a given meeting. An informational page of the agenda explaining meeting information, processes, and procedures may be established and amended from time to time by City Council resolution.

AGENDA

1. Call to Order.
2. Determination of quorum.
3. Public Comments (limited to 3 minutes per person).
5. Approval of Minutes of the previous meeting.
4. Public Hearings.
6. Information or Discussion items.
7. Action Items.
8. Board Member Comments.
9. Adjourn.

Sec. 16-37 – 16-60. Reserved.

ARTICLE III. RULES OF DECORUM.

Sec. 16-61. Decorum.

- (a) *By Board Members.* While the board is in session, board members must preserve order and decorum. A board member shall neither, by conversation or otherwise, delay nor interrupt the proceedings or the peace of the board nor disturb any member while speaking nor refuse to obey the orders of the board or its Chair, except as otherwise herein provided.
- (b) *By Attendees.* Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the board shall immediately be subject to loss of speaking privileges by the Chair unless permission to continue is granted by a majority vote of the board.
- (1) Reactions from the audience following the recognition and rewarding of citizens and special guests is considered appropriate and encouraged. Disruptive verbal and/or non-verbal reactions from the audience during staff presentations to the board and during debate between board members are inappropriate and are not permitted. The Chair will ensure that the decorum of the meeting is maintained and is appropriate.

- (2) It is not the intention of the City to provide a public forum for demeaning any individual or group. Neither is it the intention of the board to allow a member or members of the public to insult the honesty and/or integrity of the board as a body, the proceedings of the board, or any member or members of the board, individually or collectively. Therefore, the Chair and board will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.
- (3) Members of the public shall not engage in any of the following in the meeting room during a board meeting:
- (I) Shouting, unruly behavior, distracting side conversations or speaking out when another person is talking.
 - (II) Defamation, intimidation, personal affronts, profanity, or threats of violence.
 - (III) Use of phones, pagers, radios, computers, or other electronic equipment – except as authorized by State law. The Chair may authorize the use of equipment on a case-by-case basis, subject to appeal and/or reversal by a majority vote of the board.
 - (IV) Booing, hissing, foot-stomping, ripping of paper, parading, signing, or other similar behavior that impedes or disrupts the orderly conduct of the meeting.
- (4) Members of the public shall not attempt to provide direction regarding rules of procedure, order of business, or otherwise direct the board on how to conduct a meeting properly. The Chair and the board are the formal authority to determine what is or is not in order, out of order, or the correct way to conduct the board's business. The Chair, any board member, and City staff are the only individuals permitted to call a point of order or make recommendations on how a meeting will be conducted. Outbursts and shouts to direct the meeting are unacceptable and will not be tolerated.
- (5) No offensive, vulgar, or distracting placards, banners, signs, or apparel shall be permitted to be erected or displayed by persons in attendance in City Council Chambers or in any other room in which the board is holding a meeting. Exhibits, displays, and visual aids used in connection with presentations to the board are permitted.

Sec. 16-62. Enforcement of Decorum.

- (a) Disturbances, transgressions of the rules, or disorderly conduct in the City Council Chambers may cause the transgressor to be removed from the meeting. The Chair of the meeting shall exercise control over persons who disrupt the meeting in the following ascending order of action:

- (1) Call the person to order, advising that person of the infraction.
 - (2) Advise the person that the infraction must cease immediately or the person will be ordered to leave the meeting.
 - (3) Order the person to leave the meeting. If the offending person is a member of board, the Chair shall call for a vote on the expulsion of that member from the meeting, with such vote requiring a majority for adoption.
 - (4) A police officer may remove an individual or individuals for disrupting a meeting as authorized by Texas Penal Code Section 42.05.
- (b) Upon instructions of the Chair unless otherwise directed by a majority vote of the board, it shall be the duty of the Alpine Police Department to remove any person who violates the order and decorum of the meeting.

Sec. 16-63. Audience Participation.

- (a) At meetings of boards, commissions, and committees, the business of Alpine is conducted between the members of the board and by those members of the staff, elected officials, department heads, consultants, experts and/or members of the public requested to be present and participate. While the public is invited and encouraged to attend all meetings of boards, commissions, and committees, the public's participation therein is to be governed by the following:
- (1) Audience participation is limited to the role of observers except during the Public Comment portion of the meeting, the Public Hearing portion of the meeting, or at other times that the Chair of the board deems appropriate.
 - (2) Members of the public in attendance at any Regular, Special, Emergency, and/or Workshop Meeting of a board, commission, or committee shall conduct themselves with proper respect and decorum in speaking to and/or addressing the board, in participating in public discussions before the board, and in all actions in the presence of the board. Members of the public speaking during comment periods or invited to speak shall remain behind the podium while speaking. Attendees must be physically present at a meeting to address the board. Comments by proxy are not allowed.
 - (3) Board members shall not have discussions during the Public Comment and Public Hearing portions of the agenda, nor take any action thereon other than to refer the item to City staff for research and possible future action.
 - (4) It is the intention of the City to provide open access to the resident and affected persons of Alpine to address boards, commissions, and committees, and express themselves on issues under consideration by the board. In accordance with such, members of the public in attendance at board meetings must be respectful of individuals making public comments before, during, and after such comments are made.

- (5) Persons may present printed material, subject to approval by the City Secretary, to be included in the board agenda packets one week prior to a meeting. Persons may present printed material to the City Secretary to distribute to the board, commission, or committee during a meeting, subject to the same approval and deadline.

Sec. 16-64. Addressing the Board, Commission, or Committee.

- (a) *Public Comments.* Any city taxpayer or resident may make a public comment during the public comments portion of a meeting. Members of the public that live outside of the City limits of Alpine may make comments at the discretion of the Chair if time permits. Individuals must be physically present to address the Board. Comments by proxy are not allowed.
 - (1) Each person addressing the board shall raise their hand to notify the Chair that they would like to speak. Once acknowledged by the Chair, the person shall step up to the podium and shall give their name and ward for the record, and, unless further time is granted by the board, shall limit their address to three (3) minutes. Unused public comment time may not be “designated” or “yielded” to other attendees. All remarks shall be addressed to the board as a body and not to any member thereof.
 - (2) Persons wishing to address the board on more than one agenda item or topic in a single meeting must speak on all such agenda items or topics during their 3-minute presentation. Additional time is not given for additional items (however, emailing, writing, or visiting with board members and City Staff outside of meetings is, of course, unlimited). This requirement does not restrict anyone from also speaking at any public hearing (see additional information below).
- (b) *Public Hearings.* Public hearings provide municipal residents and affected parties an opportunity to be heard, typically on certain land use items.
 - (1) Only comments regarding a Public Hearing agenda item may be made during the Public Hearing portion of the meeting. Each person who wishes to address the board during the Public Hearing portion of the meeting must be in attendance physically and shall raise their hand to notify the Chair that they would like to speak. Once acknowledged by the Chair, the person shall step up to the podium and shall give their name and ward for the record. Unless the Chair grants further time, the person addressing the Council shall limit their address to three (3) minutes. Individuals must be physically present to address the board. Comments by proxy are not allowed.

Sec. 16-65 – 16-90. Reserved.

ARTICLE IV. AIRPORT ADVISORY BOARD.

Sec. 16-91. Created.

There is hereby established a board to be designated the Airport Advisory Board for the purposes of advising the city in the planning, development and operation of the municipal airport. The board shall consist of five members appointed by the city council and shall have duties as set out in this article.

(Code 1978, § 3-1)

Sec. 16-92. Purpose.

The purpose of the Airport Advisory Board is to provide for the orderly and safe development, planning, maintenance, and operation of the Alpine-Casparis Municipal Airport. This Board may advise the City Council in an effort to promote the public health, safety, general welfare, and to protect the public interest while preserving the safety, appearance, and functionality of the airport.

(Code 1978, § 3-1)

Sec. 16-93. Duties.

The Airport Advisory Board shall hold public meetings, conduct work sessions, and make recommendations to the City Council regarding taxiway development and maintenance, matters of planning, development, establishment, construction, policy and procedure, expansion & improvement; provide suggestions for equipment, operation, regulation, protection, complaints, and policing of the municipal airport, and upon other matters in regard to which the council may, from time to time, seek such Board's advice.

(Code 1978, § 3-1)

Sec. 16-94. Composition of the Board.

The Board shall be comprised of seven (7) Brewster County registered voters who have a vested interest in the Alpine-Casparis Municipal Airport. A minimum of five (5) members shall be resident, qualified voters of the City. One (1) City Council Member and the Airport Supervisor shall serve the board in an ex officio capacity and shall not have the privilege of voting on matters before the board.

Sec. 16-95. Appointment of Board Members, Vacancies.

Each member of the City Council and the Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of the City Council, the appointed board member shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer, or the

individual who holds the position of the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor, subject to confirmation by a majority vote of the City Council. Members shall serve without compensation.

Sec. 16-96. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Appointed by Council Member Ward 1, subject to City Council confirmation.

Place 2: Appointed by Council Member Ward 2, subject to City Council confirmation.

Place 3: Appointed by Council Member Ward 3, subject to City Council confirmation.

Place 4: Appointed by Council Member Ward 4, subject to City Council confirmation.

Place 5: Appointed by Council Member Ward 5, subject to City Council confirmation.

Place 6: Appointed by the Mayor, subject to City Council confirmation.

Place 7: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by Majority vote of the City Council.

Ex officio: Airport Supervisor.

Sec. 16-97. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-98. Removal of Board Members.

Board members serve at the pleasure of the city council. Board members may be removed by the original appointer or by the person who holds the position of the original appointer. The city council may, by majority vote, remove a board member at any time for lack of confidence, incompetence, corruption, misconduct, or malfeasance. Any board member who misses three (3)

consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-99. Board Officers.

The Board shall appoint the Chairperson (Chair) of the Board by majority vote. From among its members, the Board may also elect a Vice-Chairperson (Vice-Chair), and a Secretary. Officers shall be elected for a two (2) year term. The Chair of the Board shall preside over all meetings and may vote. If the chairperson fails or refuses to act, the Vice-Chair shall perform the duties of the Chair. If the Chair and Vice-Chair are absent or refuse to act, any board member may be appointed as Acting Chair by the board to preside over the meeting.

Sec. 16-100. City Representative.

The head Airport Supervisor is the official City representative for the Airport Advisory Board. The City representative will attend all meetings of the Board, assist Board members with questions regarding the department, processes, procedures, and communicate issues or areas of concern to the Board. The City representative will serve as an ex officio member of the board and shall not have the privilege of voting.

Sec. 16-101. Board Meetings.

The Airport Advisory Board meets on the third Wednesday of each month at 5:30 p.m. in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business. The Airport Advisory Board must meet at least quarterly.

Sec. 16-102 – 16-130. Reserved.

ARTICLE IV. ANIMAL ADVISORY BOARD.

Sec. 16-131. Created.

An animal advisory board is created to provide recommendations and suggestions to the city council and city manager regarding the welfare of impounded animals and the welfare of animals within the City limits of Alpine, Texas.

(Ord. No. 2008-11-01, § 1, 1-6-09)

Sec. 16-132. Purpose.

The purpose of the Animal Advisory Board is to provide recommendations and suggestions to the City Council regarding the welfare of animals within the City.

Sec. 16-133.Duties.

The animal advisory board shall hold public meetings, conduct work sessions, and make recommendations to the City Council regarding the welfare of animals within the City, the welfare of animals in the Alpine Animal Shelter, and policy decisions that affect the health and safety of animals and residents within the City. The board may, from time to time advise the City Council upon other matters in regard to which the Council may seek such board's advice.

Sec. 16-134. Composition of the Board.

The board shall be comprised of seven (7) Brewster County registered voters who have a vested interest in the health and safety of animals within the City. One (1) member shall be a licensed veterinarian, and one (1) member shall be a representative of the Alpine Humane Society. A minimum of three (3) members shall be resident, qualified voters of the City. One (1) City Council Member and the Head Animal Control Officer/Animal Services Supervisor shall serve the board in an ex officio capacity and shall not have the privilege of voting on matters before the board.

Sec. 16-135. Appointment of Board Members, Vacancies.

Each member of the City Council and the Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of the City Council, the appointed board member shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer or by the person who holds the position of the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor, subject to confirmation by a majority vote of the City Council. Members shall serve without compensation.

Sec. 16-136. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Appointed by Council Member Ward 1, subject to City Council confirmation.

Place 2: Appointed by Council Member Ward 2, subject to City Council confirmation.

Place 3: Appointed by Council Member Ward 3, subject to City Council confirmation.

Place 4: Appointed by Council Member Ward 4, subject to City Council confirmation.

Place 5: Appointed by Council Member Ward 5, subject to City Council confirmation.

Place 6: Licensed Veterinarian: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 7: Alpine Humane Society Representative: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by Majority vote of the City Council.

Ex officio: Head Animal Control Officer/Animal Services Supervisor.

Sec. 16-137. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms, except the licensed veterinarian whose position has no term limit. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-138. Removal of Board Members.

Board members serve at the pleasure of the city council. Board members may be removed by the original appointer or by the person who holds the position of the original appointer. The city council may, by majority vote, remove a board member at any time for lack of confidence, incompetence, corruption, misconduct, or malfeasance. Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-139. Board Officers.

The Board shall appoint the Chairperson (Chair) of the Board by majority vote. From among its members, the Board may also elect a Vice-Chairperson (Vice-Chair), and a Secretary. Officers shall be elected for a two (2) year term. The Chair of the Board shall preside over all meetings and may vote. If the chairperson fails or refuses to act, the Vice-Chair shall perform the duties of the Chair. If the Chair and Vice-Chair are absent or refuse to act, any board member may be appointed as Acting Chair by the board to preside over the meeting.

Sec. 16-140. City Representative.

The head Animal Control Officer / Animal Services Supervisor is the official City representative for the AAB. The City representative will attend all meetings of the Board, assist Board members with questions regarding the department, processes, procedures, and communicate issues or areas of concern to the Board. The City representative will serve as an ex officio member of the board and shall not have the privilege of voting.

Sec. 16-141. Board Meetings.

The Animal Advisory Board meets on the second Tuesday of each month at 6:00 p.m. in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business. The Animal Advisory Board must meet at least quarterly.

Sec. 16-142– 16-170. Reserved.

ARTICLE V. HOTEL OCCUPANCY TAX COMMITTEE.

Sec. 16-171. Created.

There is created and established for the City, being a home rule municipality, a hotel occupancy tax advisory committee.

(Ord. No. 2020-02-02, § 1(Exh. A), 2-18-20)

Sec. 16-172 Purpose.

The purpose of the Hotel Occupancy Tax Committee (hereafter, the “HOT Committee”) shall be to receive suggestions, study situations, plans, and projects, and generally to act in an advisory capacity to such extent as the City Council may desire to be advised relative to hotel occupancy tax funds of the City.

Sec. 16-173.Duties.

The HOT Committee shall hold public meetings, conduct work sessions, and make recommendations to the City Council regarding the expenditure of hotel occupancy tax funds. The board may, from time to time, advise the City Council upon other matters in regard to which the Council may seek such board’s advice.

Sec. 16-174. Composition of the Board.

The board shall be comprised of seven (7) Brewster County registered voters. A minimum of five (5) members shall be qualified, resident voters of the City. Two (2) members shall come from hotels, three (3) members shall come from the arts or historic preservation, and two (2) members, aged 18 years of age or older, will serve at large. One (1) City Council Member and the Director of Tourism shall serve the board in an ex officio capacity and shall not have the privilege of voting. The Director of Tourism may only vote to break a tie.

Sec. 16-175. Appointment of Board Members, Vacancies.

Each member of the City Council and the Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of City Council, the appointed board member

shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer, or the person who holds the position of the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor, subject to confirmation by a majority vote of the City Council. Board members shall serve without compensation.

Sec. 16-176. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Hotelier: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 2: Hotelier: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 3: Arts & Historic Preservation: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 4: Arts & Historic Preservation: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 5: Arts & Historic Preservation: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 6: At-Large: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 7: At-Large: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by a majority vote of the City Council.

Ex officio: Hot Committee Liaison / Director of Tourism.

Sec. 16-177. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of

consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-178. Removal of Board Members.

Board members serve at the pleasure of the city council. Board members may be removed by the original appointer or by the person who holds the position of the original appointer. The city council may, by majority vote, remove a board member at any time for lack of confidence, incompetence, corruption, misconduct, or malfeasance. Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-179. Board Officers.

The Director of Tourism shall serve as the official HOT Committee Liaison of the Board. Among the HOT Committee Liaison's duties shall be to call and preside at the meetings of the board, make reports and suggestions to the City Manager and City Council as the board may vote to be submitted; resolve by his vote any tie of votes of such board and generally act as a liaison between the board and the City Manager and City Council. From among its members, the board may elect a Vice-Chairperson (Vice-Chair), and Secretary. Officers shall be elected for a two (2) year term.

Sec. 16-180. City Representative.

The HOT Committee Liaison is the official City representative of the HOT Committee.

Sec. 16-181. Board Meetings.

The HOT Committee must meet at least annually in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business.

Sec. 16-182 – 16-210. Reserved.

ARTICLE VI. MUSIC ADVISORY BOARD.

Sec. 16-211. Created.

There is created and established for the City, being a home rule municipality, a Music Advisory Board.

Ord. No. 2020-02-03, § 1(Exh. A), 2-18-20

Sec. 16-212. Purpose.

The purpose of the Music Advisory Board shall be to receive suggestions, study situations, plans, projects, and generally to act in an advisory capacity to such extent as the City Council may desire to be advised relative to the music industry of the City.

(Ord. No. 2020-02-03, § II(Exh. A), 2-18-20)

Sec. 16-213. Duties.

The Music Advisory Board shall hold public meetings, conduct work sessions, and make recommendations to the City Council regarding the music industry of the city. The board may, from time to time, advise the City Council on other matters upon which the Council may seek the board's advice.

Sec. 16-214. Composition of the Board.

The board shall be comprised of seven (7) Brewster County registered voters who represent the music industry of the city. A minimum of five (5) members shall be qualified, resident voters of the City. Two (2) members shall be musicians, two (2) members shall represent music venues, two (2) members shall represent music-focused events, and one (1) member shall represent music education. One (1) City Council Member and the Director of Tourism shall serve the board in an ex officio capacity and shall not have the privilege of voting on matters before the board. The Director of Tourism may only vote to break a tie.

Sec. 16-215. Appointment of Board Members, Vacancies.

Each member of the City Council and the Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of the City Council, the appointed board member shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor, subject to confirmation by a majority vote of the City Council. Members shall serve without compensation.

Sec. 16-216. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Musician: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 2: Musician: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 3: Music Venue: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 4: Music Venue: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 5: Music-Focused Events: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 6: Music-Focused Events: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Place 7: Music Education: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by a majority vote of the City Council.

Ex officio: Music Liaison / Director of Tourism.

Sec. 16-217. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-218. Removal of Board Members.

Board members serve at the pleasure of the city council. Board members may be removed by the original appointer or by the person who holds the position of the original appointer. The city council may, by majority vote, remove a board member at any time for lack of confidence, incompetence, corruption, misconduct, or malfeasance. Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-219. Board Officers.

The Director of Tourism shall serve as the Music Liaison of the Board. Among the Music Liaison's duties shall be to call and preside at the meetings of such board, make such reports and suggestions to the City Manager and City Council as such board may vote to be submitted; resolve by his vote any tie of votes of such board and generally act as a liaison between such board and the City Manager and City Council. From among its members the Board may elect a Vice-Chairperson (Vice-Chair), and Secretary. Officers shall be elected for a two (2) year term.

Sec. 16-220. City Representative.

The Music Liaison is the official City representative of the Music Advisory Board.

Sec. 16-221. Board Meetings.

The Music Advisory Board meets at least quarterly in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business.

Sec. 16-122 – 16-150. Reserved.

ARTICLE VII. PARKS AND RECREATION BOARD.

Sec. 16-151. Created.

There is created and established, for the City, being a home rule municipality, a Parks and Recreation Board.

[Code 1978, § 19-1; Ord. No. 2016-10-02, 11-1-16; Ord. No. 2020-08-03, 9-1-20]

Sec. 16-152. Purpose.

The purpose of the Parks and Recreation Board is to provide recommendations and suggestions to the City Council regarding the Parks and Recreation endeavors of the City. The Parks and Recreation Board also jointly serves as the Beautification and Environmental Committee with an aim of advising the City Council on the beautification and environmental endeavors of the City.

[Code 1978, § 19-6]

Sec. 16-153. Duties.

The duties of the Parks and Recreation Board shall be to receive suggestions, study situations, plans, and projects, and generally act in an advisory capacity to such extent as the City Council may desire to be advised relative to the parks and recreation program and the beautification and environmental program of the City. The Parks and Recreation Board may make such reports as the Council may request so that the Council may have the benefit of the opinions of interested citizens and groups who have time and are willing to make a more in-depth study of, and reports on, park and recreation matters than time will permit the council to engage in, considering the variety of other city business to be dealt with. Other duties of the Parks and Recreation Board

include the evaluation of conservation development and concerns, to inform and engage citizens in environmental issues, to develop and implement land protection techniques, to educate the public on issues relating to environmental concerns, to advise the City Council relative to environmental concerns of the community, to promote preservation and conservation efforts within the community, to evaluate programs and issues that have an environmental impact on the community, and to oversee the planning of open space and development and smart growth issues.

Sec. 16-154. Composition of the Board.

The board shall be comprised of seven (7) Brewster County registered voters who have a vested interest in the enhancement of Parks and Recreation within the City. Five (5) members shall be qualified, resident voters of the City, and no more than two (2) members may reside outside of the City limits. One (1) City Council Member shall serve the board in an ex officio capacity and shall not have the privilege of voting on matters before the board.

Sec. 16-155. Appointment of Board Members, Vacancies.

Each member of the City Council and the Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of the City Council, the appointed board member shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor, subject to confirmation by a majority vote of the City Council. Members shall serve without compensation.

Sec. 16-156. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Appointed by Council Member Ward 1, subject to City Council confirmation.

Place 2: Appointed by Council Member Ward 2, subject to City Council confirmation.

Place 3: Appointed by Council Member Ward 3, subject to City Council confirmation.

Place 4: Appointed by Council Member Ward 4, subject to City Council confirmation.

Place 5: Appointed by Council Member Ward 5, subject to City Council confirmation.

Place 6: Appointed by the Mayor, subject to City Council confirmation.

Place 7: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by a majority vote of the City Council.

Sec. 16-157. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-158. Removal of Board Members.

Board members serve at the pleasure of the city council. Board members may be removed by the original appointer or by the person who holds the position of the original appointer. The city council may, by majority vote, remove a board member at any time for lack of confidence, incompetence, corruption, misconduct, or malfeasance. Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-159. Board Officers.

The Board shall appoint the Chairperson (Chair) of the Board. From among its members the Board may elect a Vice-Chairperson (Vice-Chair), and Secretary. Officers shall be elected for a two (2) year term. The Chair of the Board shall preside over all meetings and may vote. If the chairperson fails or refuses to act, the Vice-Chair shall perform the duties of the Chair. If the Chair and Vice-Chair are absent or refuse to act, any board member may be appointed as Acting Chair by the board to preside over the meeting.

Sec. 16-160. City Representative.

The Parks & Recreation Department of the City will designate an official City representative for the Parks and Recreation Board. The City representative will attend all meetings of the board, assist board members with questions regarding the department, processes, and procedures, and communicate issues or areas of concern to the Board.

Sec. 16-161. Board Meetings.

The Parks and Recreation Board meets on the second Wednesday of each month at 5:30 p.m. in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business.

Sec. 16-162 – 16-190. Reserved.

ARTICLE VIII. PLANNING AND ZONING COMMISSION.

Sec. 16-191. Created.

There is created and established for the City, being a home rule municipality, a Planning and Zoning Commission

{Code 1978, § 2-121; Ord. No. 2012-03-01, § 1, 4-3-2012; Ord. No. 2016-10-02, 11-1-2016}

Sec. 16-192. Purpose.

The purpose of the Planning and Zoning Commission is to advise the City Council on matters related to planning, zoning, or other items that the City Council requests to be advised of.

Sec. 16-193. Duties.

The Planning and Zoning Commission shall exercise the powers and duties as prescribed by City Ordinance and as prescribed by Texas Local Government Code, Chapter 211.

Sec. 16-194. Composition of the Board.

The Board shall be comprised of Seven (7) Brewster County registered voters who are resident citizens, and qualified voters of the City of Alpine. One (1) City Council Member shall serve the board in an ex officio capacity and shall not have the privilege of voting on matters before the board.

Sec. 16-195. Appointment of Board Members, Vacancies.

Each member of the City Council and the Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of City Council, the appointed board member shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor, subject to confirmation by majority vote of the City Council. Members shall serve without compensation.

Sec. 16-196. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Appointed by Council Member Ward 1, subject to City Council confirmation.

Place 2: Appointed by Council Member Ward 2, subject to City Council confirmation.

Place 3: Appointed by Council Member Ward 3, subject to City Council confirmation.

Place 4: Appointed by Council Member Ward 4, subject to City Council confirmation.

Place 5: Appointed by Council Member Ward 5, subject to City Council confirmation.

Place 6: Appointed by the Mayor, subject to City Council confirmation.

Place 7: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by a majority vote of the City Council.

Sec. 16-197. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-198. Removal of Board Members.

Board members serve at the pleasure of the city council. Board members may be removed by the original appointer or by the person who holds the position of the original appointer. The city council may, by majority vote, remove a board member at any time for lack of confidence, incompetence, corruption, misconduct, or malfeasance. Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-199. Board Officers.

The Commission shall appoint the Chairperson (Chair) of the board. From among its members the Board may elect a Vice-Chairperson (Vice-Chair), and Secretary. Officers shall be elected for a two (2) year term. The Chair of the Board shall preside over all meetings and may vote. If the chairperson fails or refuses to act, the Vice-Chair shall perform the duties of the Chair. If the Chair and Vice-Chair are absent or refuse to act, any board member may be appointed as Acting Chair by the board to preside over the meeting.

Sec. 16-200. City Representative.

The Building Official / Director of Building Services is the official City representative for the Planning and Zoning Commission. The City representative will attend all meetings of the board, assist board members with questions regarding the department, processes, and procedures, and communicate issues or areas of concern to the board.

Sec. 16-201. Board Meetings.

The P&Z meets on the fourth (4th) Monday of each month at 5:30 p.m. in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business.

Sec. 16-202 – 16-330. Reserved.

ARTICLE IX. BUILDING AND STANDARDS COMMISSION.

Sec. 16-331. Created.

There is created and established for the City, being a home rule municipality, a Building and Standards Commission.

(Ord. No. 2015-03-01, § 1, 5-19-15; Ord. No. 2016-10-02, 11-1-16)

Sec. 16-332. Purpose.

The Building and Standards Commission (hereafter, the “B&S”) is responsible for the preservation of public safety relating to proper materials and methods used for building construction, fire safety, or improvements of buildings and deteriorated buildings within the City. This is a quasi-judicial board that has the authority under state law to authorize the condemnation of hazardous properties in the City.

Sec. 16-333. Duties.

The B&S shall hold public meetings, conduct public hearings, and make decisions related to Building and Building Regulations. The Commission is empowered to (Sec 54.036, Texas Local Government Code):

- (1) Order the repair, within a fixed period, of buildings found to be in violation of an ordinance;
- (2) Declare a building substandard in accordance with the powers granted by Chapter 54 of the Texas Local Government Code;

- (3) Order, in an appropriate case, the immediate removal of persons or property found on private property, enter on private property to secure the removal if it is determined that conditions exist on the property that constitute a violation of an ordinance, and order action to be taken as necessary to remedy, alleviate, or remove any substandard building found to exist;
- (4) Issue orders or directives to any peace officer of the state, including a sheriff or constable or the chief of police of the municipality, to enforce and carry out the lawful orders or directives of the commission panel;
- (5) determine the amount and duration of the civil penalty the municipality may recover as provided by Section 54.017, Texas Local Government Code.

Sec. 16-334. Composition of the Board.

The Board shall be comprised of Seven (7) Brewster County registered voters who are resident citizens, and qualified voters of the City of Alpine. One (1) City Council Member shall serve the board in an ex officio capacity and shall not have the privilege of voting on matters before the board. Voting members of the Building and Standards Commission may not be a member of the City Council or the Planning & Zoning Commission.

Sec. 16-335. Appointment of Board Members, Vacancies.

Each member of the City Council and Mayor shall present their nominations for board members before the second regular City Council meeting in June, following their election to office. At the same meeting in June, the City Council shall consider those nominations for appointment. Once appointed by a majority vote of City Council, the appointed board member shall serve until their successor is appointed. Each board member shall be eligible for reappointment. Reappointments can be made to each position by the original appointer. Vacancies may be filled at any time by a member of the City Council or the Mayor. Members shall serve without compensation.

Sec. 16-336. Placement.

Each board member will be designated by "Place" on the board:

Place 1: Appointed by Council Member Ward 1, subject to City Council confirmation.

Place 2: Appointed by Council Member Ward 2, subject to City Council confirmation.

Place 3: Appointed by Council Member Ward 3, subject to City Council confirmation.

Place 4: Appointed by Council Member Ward 4, subject to City Council confirmation.

Place 5: Appointed by Council Member Ward 5, subject to City Council confirmation.

Place 6: Appointed by the Mayor, subject to City Council confirmation.

Place 7: Appointed by any Council Member or the Mayor, subject to City Council confirmation.

Ex officio: City Council Member: Appointed by a majority vote of the City Council.

Sec. 16-337. Terms of Board Members.

The term of each board member shall be two (2) years, from July 1st to June 30th, aligning closely with the term of the elected official who appointed the member. Members may serve for a limit of three (3) consecutive terms. Any person who has served on the board during three (3) consecutive terms will be ineligible to occupy any position on the board for a period of two (2) years. A partial term of less than one (1) year will not count in determining the number of consecutive terms. Any person who has not served on the board during the previous two consecutive years shall be eligible to serve under the same conditions as and with no more restrictions than a person who has never served on the board.

Sec. 16-338. Removal of Board Members.

Board members serve at the pleasure of the city council. The city council may by majority vote remove a board member at any time for cause on a written charge (Sec. 54.033, Texas Local Government Code). Before a decision regarding a removal is made, the City Council must hold a public hearing on the matter if requested by the Commission member subject to the removal action. Any board member who misses three (3) consecutive meetings or one-third (1/3) of all regular meetings within a 12-month time period shall be deemed to have automatically vacated his or her position on the board. Any board member who no longer resides within the boundaries as provided above is deemed to have automatically vacated his or her position on the board.

Sec. 16-339. Board Officers.

The Commission shall appoint the Chairperson (Chair) of the Board. The Chair shall administer oaths and compel the attendance of witnesses. From among its members, the board may elect a Vice-Chairperson (Vice-Chair), and Secretary. Officers shall be elected for a one (2) year term. The Chair of the board shall preside over all meetings and may vote. If the chairperson fails or refuses to act, the Vice-Chair shall perform the duties of the Chair. If the Chair and Vice-Chair are absent or refuse to act, any board member may be appointed as Acting Chair by the board to preside over the meeting.

Sec. 16-340. City Representative.

The Building Official / Director of Building Services is the official City representative for the Building and Standards Commission. The City representative will attend all meetings of the Board, assist Board members with questions regarding the department, processes, and

procedures, and communicate issues or areas of concern to the Board. The City of Alpine designates the Building Official / Director of Building services as the appropriate official to present all cases before the building and standards commission.

Sec. 16-341. Board Meetings.

The Building and Standards Commission meets on the fourth (4th) Wednesday of each month at 5:30 p.m. in City Council Chambers located at 803 West Holland Avenue. A quorum of four (4) members must be physically present in order to transact business.

Sec. 16-342. Building and Building Regulations.

The building and standards commission shall:

- (a) Use the standards of criteria related to the deterioration of the building or structure, fire hazard, pestilence, structural deformity, inadequate fire safety measures, and other conditions as recognized by the building codes adopted by the City of Alpine including Chapter 18 – Building and Building Regulations.
- (b) Hear evidence and shall, upon a finding that the conditions as set out in the ordinances have been met, declare a structure substandard.

Sec. 16-343 – 16-370. Reserved.

Chapter 18 – Buildings and Building Regulations

ARTICLE X. DANGEROUS BUILDINGS.

DIVISION I. IN GENERAL.

Sec. 18-281. Definitions.

The words and phrases contained herein shall have the following meaning ascribed to them unless the context states otherwise:

Abatement. Repairing, removing or demolishing a structure or building so as to bring it into compliance with the minimum standards as set forth in this article.

Accessory structure. A building or structure incidental to the dwelling unit and located on the same property.

Appeal court. The Municipal Court of the City of Alpine, Texas, sitting as a Civil Court.

Building. Any structure built for the support, shelter and enclosure of persons, animals, goods or movable property of any kind. Any roof-covered structure shall be considered a building. Also see "structure."

Building codes. The most recent version of the codes adopted by the City of Alpine, including the International Property Maintenance Code, the International Building Code, International Residential Code, the Uniform Plumbing Code, and the National Electric Code.

Dangerous building. Any building or structure that does not comply with the minimum standards.

Minimum standards. The minimum standards for continued use and occupancy of a building or structure as set forth in section 18-284 herein.

Inspector. The individual designated by the city manager to carry out the duties of this article.

Owner of record. Any person, agent, firm, corporation or governmental agency shown to be the owner or owners of a structure in:

- (1) The real property, assumed name, or appraisal district records of Brewster County;
- (2) The tax and utility records of the City of Alpine; or
- (3) The records of the secretary of State of Texas.

Public nuisance.

- (1) Whatever is dangerous to human life or health; whatever renders the ground, water, air or food hazardous to human life, or health, or that is offensive to the senses; or that is detrimental to the public health; or
- (2) Any structure that creates a hazard to health, safety, comfort or welfare.

Structure. A combination of materials held or put together in a specific way to form a construction for use, occupancy or ornamentation, whether installed on, above, or below the surface of land or water. Structure includes buildings as defined herein.

(Ord. No. 2013-06-04, § 1, 7-2-13)

Sec. 18-282. General information.

- (a) *Notices mailed.* All notices required to be mailed under this article, shall be mailed by certified mail, return receipt requested. When a notice is mailed in accordance with this section and the United States Postal Service returns the notice as "refused" or "unclaimed," the validity of the notice is not affected, and the notice is considered delivered.
- (b) *Notices posted.* All notices required to be posted shall be attached to the structure as close to the front door as practicable. If there is no front door, notice shall be attached to the structure in a noticeable place.
- (c) *Change of owner.* If a building or structure has been designated as a dangerous building, it is the owner's responsibility to furnish a purchaser, transferee, grantee, mortgagee or lessee a true and correct copy of the notice of dangerous building and to provide the Inspector written notification of the intent to enter into such transaction, including the name and address of the purchaser, transferee, grantee, mortgagee or lessee. A purchaser shall be bound by the notices and orders issued pursuant to this article. It is the purchaser's responsibility to provide a copy to the inspector of the document changing ownership which has been recorded in the Official Public Records of Brewster County.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-283. Abatement of dangerous buildings.

- (a) It shall be unlawful for any owner, occupant, or other person in control of a structure to allow that structure to be in a condition that does not conform to the minimum standards.

- (b) Any structure that does not conform to the minimum standards is hereby declared to be a public nuisance and shall be abated by vacation, relocation of occupants, repair, demolition, or removal as necessary upon the issuance of an order to abate issued by the board in accordance with the procedures specified in this article.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-284. Conditions requiring abatement.

- (a) Regardless of its date of construction, a structure is considered not to meet the minimum standards of the city and shall not continue to be used or occupied if the following conditions are present and constitute a danger to persons or property:

(1) *Unoccupied structures.*

- a. Any structure or any part thereof constructed or maintained in violation of any provision of this Code, or any law of the county, state or federal government which makes the structure unsafe;
- b. Any structure with roof, ceiling, floors, walls, sills, windows, foundation or any combination thereof, rotted or decayed, and falling apart;
- c. Any structure with shingles or roofing material not in place, or is not free from leaks and sags;
- d. Any structure that is uninhabitable due to obsolescence and deterioration caused by neglect, vandalism, fire damage, old age, or the elements;
- e. Any structure that is in danger of falling and injuring persons or property;
- f. Any structure that is a fire menace because it is in a dilapidated condition, or that is likely to become a fire menace or be set on fire; or contains a fire load with the potential to cause a fire;
- g. Any structure that has been damaged by fire, water, earthquake, wind, hail, rain, vandalism, or other cause to such an extent that the roof, windows or doors or portions of the structure that protect the interior from the weather, no longer reasonably protect from the weather;
- h. Any structure that is open and accessible so as to become a harbor for insects, rodents, vermin, uninvited persons or transients; or a place for potential illegal activity;
- i. Any structure that is in unsanitary condition and likely to create disease because of the presence of insects, rodents or vermin;
- j. Any structure that is damp and in unsanitary condition and is likely to create disease and sickness;
- k. Any structure that has holes, cracks or other defects in it;
- l. Any structure that does not have railings for stairs, steps, balconies, porches;
- m. Any structure that is not weathertight and waterproof, including but not limited to, roofs, walls, windows, doors and flooring;
- n. Any structure that does not have a moisture resistant finish or material for the flooring or subflooring of each bathroom, shower room and toilet room;
- o. Any structure with floors that are missing, buckled, warped, worn, loose, or unlevel;

- p. Any structure with an electric system that is a hazard due to inadequate maintenance, dilapidation, fire hazard, disaster, damage or abandonment or not safely capable of carrying a load imposed by normal use of appliances and fixtures;
 - q. Any structure where the deterioration, decay or inadequacy of its floor joists, floors, subfloors, or foundation is likely to cause the structure to partially or completely collapse; or
 - r. Any structure not in compliance with the adopted codes of the City of Alpine, specifically including the International Property Maintenance Code, that otherwise fails to meet the requirements of this chapter.
- (2) *Occupied structures.* In addition to the conditions for unoccupied structures:
- a. Any structure that does not have in operating condition a connection to discharge sewage from the structure or land into a public sewer system or septic system;
 - b. Any structure that does not have the minimum required fixtures as required in the International Property Maintenance Code and the UPC Building Codes; all of which shall be in operating condition and connected to both hot and cold water sources;
 - c. Any structure that does not have electrical service meeting required codes as described by the International Property Maintenance Code or the National Electric Code; or
 - d. Any structure that does not meet the standards established for an occupied structure as established by the adopted building codes of the city.
- (b) Any structure that is not occupied by its owners, lessees or other invitees, has been left unsecured from unauthorized entry to the extent that it may be entered by vagrants, transients or other uninvited persons as a place of harborage or may be entered and utilized by children as a play area, regardless of its structural condition.
- (c) Any structure that is boarded up, fenced or secured if:
- (1) The structure constitutes a danger to the public even though secured from entry; or
 - (2) The means used to secure the structure are inadequate to prevent unauthorized entry or use of the structure.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-285. Inspection and notice of required abatement

- (a) *Inspection.* The inspector shall inspect any structure that he has probable cause to believe does not meet the minimum standards. If the structure is not open and accessible, the Inspector may obtain permission from the owner or a person in control of the premises, or may apply for an administrative search warrant pursuant to Texas Code of Criminal Procedure Section 18.05 unless an exception to the warrant requirement exists.
- (b) *Determination.* The inspector shall use section 18-284 of this article to determine compliance or noncompliance.
- (c) *Notice.*
 - (1) After a determination that a structure requires abatement, an initial notice shall be provided to the owner as on file at the Brewster County Appraisal District.

- (2) The initial notice shall contain the following:
- a. The nature of the violation(s) of the minimum standards; and
 - b. That the structure is dangerous and that the owner must vacate and/or repair, remove, or demolish the structure for the good of the public health, safety and welfare.
- (3) A notice shall be posted on the dangerous building as follows:
- "THIS STRUCTURE IS DANGEROUS ACCORDING TO THE MINIMUM STANDARDS SET FORTH IN THE CITY OF ALPINE CODE OF ORDINANCES, CHAPTER 18, SECTION 18-284 AND THE OWNER MUST REPAIR, REMOVE, OR DEMOLISH IT. CONTACT _____ AT _____ FOR FURTHER INFORMATION. THIS NOTICE SHALL REMAIN ON THIS STRUCTURE UNTIL IT IS REPAIRED, REMOVED FROM THE CITY OF ALPINE CITY LIMITS, OR DEMOLISHED."
- (d) The owner or the owner's designated representative has 15 days from the date of the notice to contact the inspector regarding their intent to repair, remove or demolish the dangerous building.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-286. Hearing.

A public hearing shall be held so that the court may determine whether the structure complies with the minimum standards set forth in this article.

- (a) *Notice of hearing.*
- (1) The inspector shall make a diligent effort to discover the identity and address of the owner(s) of record and any lienholders or mortgagees of the structure and the underlying property.
 - (2) The inspector shall notify each owner, lienholder, or mortgagee by mail.
 - (3) The inspector shall notify any unknown interested parties by posting a copy of the notice on each structure.
 - (4) The inspector shall file a notice of hearing in the official public records of real property in Brewster County.
- (b) *Contents of notice of hearing.* The notice of hearing shall contain the following information:
- (1) The owner, lienholder, mortgagee or unknown interested parties have the burden of proof and will be required to submit at the hearing proof of the scope of any work that may be required to make the structure comply with the ordinance and the amount of time it will take to reasonably perform the work.
 - (2) The name and address of the owner of record.
 - (3) A legal description of the property.
 - (4) A general description of the structures not meeting the minimum standards.
 - (5) A description of the proceeding.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-287. Orders of the court

- (a) The court may issue one of the following orders:
 - (1) Order to secure or vacate the structure and relocate the occupants.
 - (2) Order to repair, remove or demolish.
 - (3) Order to remove or demolish.
 - (4) Order to release.
- (b) If the structure is occupied and the court issues an order pursuant to subsection (a)(1), the structure shall be vacated and the occupants relocated.
- (c) Orders of the court issued pursuant to subsections (a)(2) and (a)(3) shall allow 60 days for the ordered action to be completed.
- (d) If a residential structure is removed or demolished pursuant to this article, any and all accessory structures located on the same property shall be removed or demolished, regardless of structural condition.
- (e) The inspector shall promptly mail a copy of any order issued pursuant to subsection (a) of this section, to the owner of record, any lienholder or mortgagee along with a notice containing the following:
 - (1) An identification of the structure and the property on which it is located;
 - (2) A description of the violation(s) of the minimum standards;
 - (3) A statement that the municipality will secure, vacate, repair, remove or demolish the structure if the ordered action is not taken within sixty (60) days.
- (f) Sixty days after an order to repair, remove or demolish has been issued, the Inspector has the authority to request the utilities be disconnected at the structure in order to prepare for demolition.
- (g) Once an order to remove or demolish has been issued by the court, the inspector has the authority to request the utilities be disconnected at the structure in order to prepare for demolition.
- (h) Within ten days following the date that an order is issued, the inspector shall:
 - (1) File a copy of the order in the office of the city secretary of the City of Alpine; and
 - (2) Publish in a newspaper of general circulation in the city a notice containing the following:
 - a. The street address or legal description of the property;
 - b. The date the hearing was held;
 - c. A brief statement indicating the results of the order; and
 - d. Instructions stating where a complete copy of the order may be obtained.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-288. Permits.

- (a) Any permits issued for work on a structure on which the court has issued an order shall expire on the deadline established by the order.

- (b) Applicants for a permit to make repairs on a structure on which the court has issued an order shall meet with the appropriate inspecting official from the city's code enforcement department and the building official prior to the granting of a permit. The meeting will be to ensure the applicant understands (i) the scope of work required to be completed to comply with the minimum standards, (ii) that such repairs shall be completed by the deadline established by the order and (iii) that if all repairs are not completed by the deadline established by the order, the structure will be demolished. A permit will not be issued unless the applicants comply with this meeting requirement.
- (c) No permits will be issued after the deadline established by the order.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-289. Appeals.

Any owner, lienholder or mortgagee of record of property jointly or severally aggrieved by an order of the court under this article may file in district court a verified petition setting forth that the decision is illegal, in whole or in part, and specifying the grounds of the illegality. The petition must be filed by an owner, lienholder, or mortgagee within 30 calendar days after the date a copy of the court's order is mailed to them in accordance with this article.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-290. Expense of abatement.

- (a) If an owner or other interested party does not secure, vacate, repair, remove, or demolish a structure within 60 days, the inspector may take the ordered action at the city's expense.
- (b) *Calculation of costs.*
 - (1) Costs include all expenses incurred as a result of the enforcement of the order.
 - (2) The general administrative expenses of inspecting structures, locating owners, conducting hearings, and issuing notices and orders, together with all associated administrative functions, require a reasonable minimum charge of \$500.00 per property. The building official shall maintain a log of all expenses incurred during this process. If this total is greater than \$500.00, the cost shall be the greater amount.
- (c) *Lien.* Any expenses incurred by the city pursuant to subsection (a) of this section will be assessed against the property on which the structure stands or stood. The city will have a privileged lien upon filing same in the Official Public Records of Brewster County subordinate only to tax liens against the property unless it is a homestead as protected by the Texas Constitution. The lien will be extinguished if the property owner or other interested party reimburses the city for all expenses and penalties.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-291. Seizure and sale of property to recover expenses.

The city may foreclose a lien on property pursuant to Texas Local Government Code § 214.004:

- (1) In a proceeding relating to the property brought under Subchapter E, Chapter 33, Tax Code; or
- (2) In a judicial proceeding, if:

- a. A building or other structure on the property has been demolished;
- b. A lien for the cost of the demolition of the structure or other structure on the property has been created and that cost has not been paid more than 180 days after the date the lien was filed; and
- c. Ad valorem taxes are delinquent on all or part of the property.

(Ord. No. 2013-06-04, § 1, 7-2-2013)

Sec. 18-292 – 18-300. Reserved.

DIVISION II. BUILDING AND STANDARDS COMMISSION.

Sec. 18-301. In General.

The building and standards commission shall:

- (a) Use the standards of criteria related to: deterioration of the building or structure, fire hazard, pestilence, structural deformity, inadequate fire safety measures and other conditions as recognized by the building codes adopted by the City of Alpine, Article IX, section 18-260, and Article X, sections 18-281—284;
- (b) Hear evidence and shall, upon a finding that the conditions as set out in the ordinances have been met, declare a structure substandard.

Sec. 18-302. Notice.

- 1. A public hearing shall be held so that the building and standards commission may determine whether the structure complies with the minimum standards set forth in this section.

(a) Notice of hearing.

- (1) The city secretary shall make a diligent effort to discover the identity and address of the owner(s) of record and any lienholders or mortgagees of the structure and the underlying property.
- (2) The city secretary shall notify each owner by personal delivery, by certified mail with return receipt requested, or by delivery by the United States Postal Service using signature confirmation service, to the record owners of the affected property, and each holder of a recorded lien against the affected property, as shown by the records in the office of the county clerk of the county in which the affected property is located if the address of the lienholder can be ascertained from the deed of trust establishing the lien or other applicable instruments on file in the office of the county clerk lienholder, or mortgagee by mail.
- (3) The inspector shall notify any unknown interested parties by posting a copy of the notice on each structure.
- (4) The inspector shall file a notice of hearing in the official public records of real property in Brewster County.

- (b) **Contents of notice of hearing.** The notice of hearing shall contain the following information:

- (1) The notice must be posted and either personally delivered or mailed on or before the 10th day before the date of the hearing before the commission panel and must state the date, time, and place of the hearing. In addition, the notice must be published in a newspaper of general circulation in the municipality on one occasion on or before the 10th day before the date fixed for the hearing.
 - (2) The owner, lienholder, mortgagee, or unknown interested parties have the burden of proof and will be required to submit at the hearing proof of the scope of any work that may be required to make the structure comply with the ordinance and the amount of time it will take to reasonably perform the work.
 - (3) The name and address of the owner of record.
 - (4) A legal description of the property.
 - (5) A general description of the structures not meeting the minimum standards.
2. When a municipality mails a notice in accordance with this section to a property owner, lienholder, or registered agent and the United States Postal Service returns the notice as "refused" or "unclaimed," the validity of the notice is not affected, and the notice is considered delivered.

Sec. 18-303. Functions of the building and standards commission.

1. The building and standards commission may issue one of the following orders:
 - (a) Order to secure or vacate the structure and relocate the occupants.
 - (b) Order to repair, remove or demolish.
 - (c) Order to remove or demolish.
 - (d) Order to release.
2. If the structure is occupied and the commission issues an order pursuant to subsection D.1(a), the structure shall be vacated and the occupants relocated.
3. Orders of the commission issued pursuant to subsections D.1(b) and D.1(c) shall allow 45 days before the ordered action to be completed.
4. If a residential structure is removed or demolished pursuant to this article, any and all accessory structures located on the same property shall be removed or demolished, regardless of structural condition.
5. The inspector shall promptly mail a copy of any order issued pursuant to subsection D.1 of this section, to the owner of record, any lienholder or mortgagee along with a notice containing the following:
 - (a) An identification of the structure and the property on which it is located;
 - (b) A description of the violation(s) of the minimum standards;
 - (c) A statement that the municipality will secure, vacate, repair, remove or demolish the structure if the ordered action is not taken within 45 days.
6. Forty-five days after an order to repair, remove or demolish has been issued, the inspector has the authority to request the utilities be disconnected at the structure in order to prepare for demolition.

7. Once an order to remove or demolish has been issued by the commission, the inspector has the authority to request the utilities be disconnected at the structure in order to prepare for demolition.
8. Within ten days following the date that an order is issued, the inspector shall:
 - (a) File a copy of the order in the office of the city secretary of the City of Alpine; and
 - (b) Publish in a newspaper of general circulation in the city a notice containing the following:
 - (1) The street address or legal description of the property;
 - (2) The date the hearing was held;
 - (3) A brief statement indicating the results of the order; and
 - (4) Instructions stating where a complete copy of the order may be obtained.

Sec. 18-304. Permits.

1. Any permits issued for work on a structure on which the commission has issued an order shall expire on the deadline established by the order.
2. Applicants for a permit to make repairs on a structure on which the commission has issued an order shall meet with the appropriate inspecting official from the city's code enforcement and building official prior to the granting of a permit. The meeting will be to ensure the applicant understands:
 - (a) The scope of work required to be completed to comply with the minimum standards;
 - (b) That such repairs shall be completed by the deadline established by the order; and
 - (c) All repairs are not completed by the deadline established by the order (90 days to repair — everything has to be done in 45 days. Forty-five days for appeal), the structure will be demolished. A permit will not be issued unless the applicants comply with this meeting requirement.
 - (d) No permits will be issued after the deadline established by the order.
3. The building and standards commission may not allow the owner, lienholder, or mortgagee more than 90 days to repair, remove, or demolish the building or fully perform all work required to comply with the order unless the owner, lienholder, or mortgagee:
 - (a) Submits a detailed plan and time schedule for the work at the hearing; and
 - (b) Establishes at the hearing that the work cannot reasonably be completed within 90 days because of the scope and complexity of the work.

Sec. 18-304. Appeal.

Any owner, lienholder, or mortgagee of record of property jointly or severally aggrieved by an order of the building and standards commission may file in district court a verified petition setting forth that the decision is illegal, in whole or in part, and specifying the grounds of the illegality. The petition must be filed by an owner, lienholder, or mortgagee within 30 calendar days after the respective dates a copy of the final decision of the municipality is personally delivered to them, mailed to them by first class mail with certified return receipt requested, or delivered to them by the United States Postal Service

using signature confirmation service, or such decision shall become final as to each of them upon the expiration of each such 30 calendar day period.

Sec. 18-304. Expense for abatement.

1. If an owner or other interested party does not secure, vacate, repair, remove, or demolish a structure within 45 days, the inspector may take the ordered action at the city's expense with permission for expenses to be incurred from the Alpine City Council.
2. Calculation of costs.
 - (a) Costs include all expenses incurred as a result of the enforcement of the order.
 - (b) The general administrative expenses of inspecting structures, locating owners, conducting hearings, and issuing notices and orders, together with all associated administrative functions, require a reasonable minimum charge of \$500.00 per property. The building official shall maintain a log of all expenses incurred during this process. If this total is greater than \$500.00, the cost shall be the greater amount.
3. Lien. Any expenses incurred by the city pursuant to subsection G.1 of this section will be assessed against the property on which the structure stands or stood. The city will have a privileged lien upon filing same in the official public records of Brewster County subordinate only to tax liens against the property unless it is a homestead as protected by the Texas Constitution. The lien will be extinguished if the property owner or other interested party reimburses the city for all expenses and penalties.

Sec. 18-304. Rights and remedies saved.

All rights or remedies of the City of Alpine, Texas, are expressly saved as to any and all violations of any building ordinance or amendments thereto, of the city, that have accrued at the time of the effective date the ordinance from which this section derives; and as to such accrued violation, the building and standards commission shall have all the powers that existed prior to the effective date of this ordinance; and that all existing violations of previous building ordinances which would otherwise become non-conforming under this section but shall be considered as violations of this section are violations of this section in the same manner that they were violations of prior building ordinances of the city.

(Ord. No. 2015-03-01, § 1, 5-19-15; Ord. No. 2016-10-02, 11-1-16)

Chapter 74 – Parks and Recreation

ARTICLE II. PARKS AND RECREATION BOARD.

Sec. 74-36. Board established; appointment, terms.

There is created and established, for the city, being a home rule municipality, a parks and recreation board which shall be composed of a minimum of five members and a maximum of seven members. As a minimum five of members will represent each one of the five wards of the city. Of the additional two members, one would represent the Alpine Independent School District, the other one represent the Alpine Friends of the Park, or similar organization. The

~~members shall be resident citizens or work in the city. The members representing each ward shall [be] recommended by a councilmember representing each ward and shall be confirmed by the city council. The two additional members shall also be confirmed by the city council. The members shall serve terms of two years, and each member's term shall align and coincide with that of the recommending councilmember. All vacancies shall be filled for the unexpired term in the same manner as provided for in the original appointments. All expired terms shall be filled as provided for in the original appointments and in the same manner. Members of the board may be removed with the consent of the city council, after being absent from three consecutive meetings without being excused by the board chairperson. The reason for an absence shall be reported to the board chairperson before the meeting occurs and recorded in the minutes of the scheduled meeting. The members of the board shall serve without compensation.~~

(Code 1978, § 19-1; Ord. No. 2016-10-02, 11-1-16; Ord. No. 2020-08-03, 9-1-20)

~~Sec. 74-37. General purposes.~~

~~The general purposes of the parks and recreation board shall be to receive suggestions, study situations, plans, projects and generally to act in an advisory capacity to such extent as the city council may desire to be advised, relative to the parks and recreation program of the city and, when requested by the city council, to interview applicants for positions, discuss employee relationships and make such reports as the council may request regarding such, to the end that the council may have the benefit of the opinions of interested citizens and groups who have time, and are willing to make more indepth study of, and reports on, park and recreation matters than time will permit the council to engage in, considering the variety of other city business to be dealt with.~~

(Code 1978, § 19-6)

~~Sec. 74-38. Quorum.~~

~~All members of the parks and recreation board shall have a vote. The minimum number of members present to hold a meeting or conduct business shall be three. Should the number of approved members be at seven, the minimum number of members present to hold a meeting or conduct business shall be four.~~

(Code 1978, § 19-2; Ord. No. 2020-08-03, 9-1-20)

~~Sec. 74-39. Appointment, duties of chairperson.~~

~~A chairperson of the parks and recreation board shall be appointed annually by the city council from among the members of such board, and such chairperson's duties shall be to call and preside at the meetings of such board, make such reports and suggestions to the city manager and city council as such board may vote to be submitted; resolve by his vote any tie votes of such board and generally act as liaison between such board and the city manager and city council. The board may appoint an acting chairperson for any regular meeting that such appointed chairperson is unable to attend and, such acting chairperson shall have a vote in all matters before the board requiring a vote.~~

(Code 1978, § 19-3; Ord. No. 2016-10-02, 11-1-16)

~~Sec. 74-40. Regular meetings.~~

~~Regular meetings of the parks and recreation board shall be held at least quarterly at such times and places as the chairman may, from time to time, establish.~~

~~(Code 1978, § 19-4; Ord. No. 2016-10-02, 11-1-16)~~

~~Sec. 74-41. Meetings to be public; exception.~~

~~All meetings of the parks and recreation board shall be open to the public except such executive sessions as the city council may authorize to interview applicants for park and recreation work, or to discuss employees and their relationship to the program, when requested to do so by the council.~~

~~(Code 1978, § 19-5)~~

~~Sec. 74-42. Suggestions and recommendation; action thereon.~~

~~The parks and recreation board, upon placing its request upon the city council's agenda, may make such suggestions and recommendations to the city council, from time to time, as such board may deem advisable and in the best interest of the parks and recreation programs of the city. Each suggestion and recommendation must first be approved by a majority of those members present and voting, and no such suggestions or recommendations shall be made by the parks and recreation board, as such, unless a quorum is present at the meeting where such is made. Nothing in this section shall be construed to prevent any individual from bringing any matter before the council or to prevent the making of the minority report by the members of such board so desiring. The council may act, or not, upon any matter brought before it by the board, upon any minority report, or any suggestion or recommendation of any individual or group.~~

~~(Code 1978, § 19-7)~~

Chapter 90 – Taxation

~~Sec. 90-99. Hotel occupancy tax advisory committee.~~

~~(a) —Board established, appointment, terms. There is created and established for the city, being a home rule municipality, a hotel occupancy tax advisory committee which shall be composed of seven members; two members shall come from hotels, three members shall come from arts or historic preservation, two members shall be any citizen 18 years of age or older. The city manager and the director of tourism shall serve as the ex-officio members. The members shall be taxpayers, qualified voter and city residents of Brewster County within 20 miles of the city. The members shall be recommended by a councilmember representing each ward and shall be appointed by the city secretary subject to confirmation by the city council. The members shall serve terms of two years, and each member's term shall align and coincide with that of the recommending councilmember. All vacancies shall be filled for the unexpired term in the same manner as provided for in the original appointments. All expired terms shall be filled as provided for in the original appointments and in the same manner. Members may be dismissed after being absent from three consecutive meetings without being excused by the city secretary. The reason for an absence shall be reported to the city secretary before the meeting occurs and recorded in the minutes of the scheduled meeting together with the city secretary's decision on the absence. The members of the board shall serve without compensation.~~

- ~~(b) *General purposes.* The general purposes of the hotel occupancy tax advisory committee shall be to receive suggestions, study situations, plans, projects and generally to act in an advisory capacity to such extent as the city council may desire to be advised, relative to hotel occupancy tax funds of the city and, when requested by the city council, to interview applicants for positions, discuss employee relationships and make such reports as the council may request regarding such, to the end that the council may have the benefit of the opinions of interested citizens and groups who have time, and are willing to make more in-depth study of, and reports on, hotel occupancy tax matters than time will permit the council to engage in, considering the variety of other city business to be dealt with.~~
- ~~(c) *Quorum.* All seven members of the hotel occupancy tax advisory committee shall have a vote. A majority of four members shall be necessary to constitute a quorum, hold a meeting and transact business.~~
- ~~(d) *Appointment, duties of chairperson.* A chairperson of the hotel occupancy tax advisory committee shall be appointed annually by the city council from among the members of such board, and such chairperson's duties shall be to call and preside at the meetings of such board, make such reports and suggestions to the city manager and city council as such board may vote to be submitted; resolve by his vote any tie votes of such board and generally act as liaison between such board and the city manager and city council. The board may appoint an acting chairperson for any regular meeting that such appointed chairperson is unable to attend and, such acting chairperson shall have a vote in all matters before the board requiring a vote.~~
- ~~(e) *Regular meetings.* Regular meetings of the hotel occupancy tax advisory committee shall be held at least quarterly at such times and places as the chairman may, from time to time, establish.~~
- ~~(f) *Meetings to be public.* All meetings of the hotel occupancy tax advisory committee shall be open to the public.~~
- ~~(g) *Suggestions and recommendations; action thereon.* The hotel occupancy tax advisory committee, upon placing its request upon the city council's agenda, may make such suggestions and recommendations to the city council, from time to time, as such board may deem advisable and in the best interest of hotel occupancy tax funds of the city. Each suggestion and recommendation must first be approved by a majority of those members present and voting, and no such suggestions or recommendations shall be made by the hotel occupancy tax advisory committee, as such, unless a quorum is present at the meeting where such is made. Nothing in this section shall be construed to prevent any individual from bringing any matter before the council or to prevent the making of the minority report by the members of such board so desiring. The council may act, or not, upon any matter brought before it by the board, upon any minority report, or any suggestion or recommendation of any individual or group.~~

(Ord. No. 2020-02-02, § I(Exh. A), 2-18-20)

Appendix C – Zoning

ARTICLE I. BASIC ORDINANCE.

GENERAL ZONING REGULATIONS.

Section 9. RESERVED.

Section 9. Building and standards commission.

A. Created.

1. — There is hereby created a building and standards commission consisting of five regular members and two alternates (alternate position 1 and alternate position 2) who are citizens of the city and/or own property as taxpayers and are qualified voters, and who are not members of the city council or the city planning and zoning commission. Each member of the city council will appoint one member to the commission from their ward, for a term of two years which shall align and coincide with that of the appointing councilmember. The two alternate members will be selected by the voting majority of the city council from a list submitted by the city manager; removable for cause by the appointing authority upon written charges after a public hearing. It is the policy of the city council that a member or alternate who misses three consecutive meetings without excuse by the council is cause for removal of said member or alternate. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant for any cause, in the same manner as the original appointment was made. All cases to be heard by the building and standards commission shall be heard by a quorum of members.
2. — The two alternate members are required to attend all meetings in the same manner as the regular members of the board. Alternate members shall not vote unless filling an absence of a regular member or the chairperson. If a regular member or the chairperson is absent from a meeting, alternate position 1 shall take his place. If a second regular member and/or the chairperson is absent from a meeting, alternate position 2 shall take his place. Commission shall select a vice chair, to serve when the chair is absent.

B. Proceedings of building and standards commission

1. — A chairperson of the building and standards commission shall be selected by the city council. The building and standards commission shall adopt rules of procedure in accordance with the provisions of this section. Meetings of the building and standards commission shall be held at the call of the chairperson and at such other times as at least a quorum of the commission may determine and at least quarterly. Such chairperson, or in his absence the vice chairperson, may administer oaths and compel the attendance of witnesses.
2. — All meetings of the building and standards commission shall be open to the public. The Commission shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and

~~shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the city secretary and shall be a public record.~~

~~3. The City of Alpine designates the building official as the appropriate official to present all cases before the building and standards commission.~~

~~4. The building and standards commission shall:~~

~~(a) Use the standards of criteria related to: deterioration of the building or structure, fire hazard, pestilence, structural deformity, inadequate fire safety measures and other conditions as recognized by the building codes adopted by the City of Alpine, Article IX, section 18-260, and Article X, sections 18-281—284;~~

~~(b) Hear evidence and shall, upon a finding that the conditions as set out in the ordinances have been met, declare a structure substandard.~~

~~C. Notice.~~

~~1. A public hearing shall be held so that the building and standards commission may determine whether the structure complies with the minimum standards set forth in this section.~~

~~(a) Notice of hearing.~~

~~(1) The city secretary shall make a diligent effort to discover the identity and address of the owner(s) of record and any lienholders or mortgagees of the structure and the underlying property.~~

~~(2) The city secretary shall notify each owner by personal delivery, by certified mail with return receipt requested, or by delivery by the United States Postal Service using signature confirmation service, to the record owners of the affected property, and each holder of a recorded lien against the affected property, as shown by the records in the office of the county clerk of the county in which the affected property is located if the address of the lienholder can be ascertained from the deed of trust establishing the lien or other applicable instruments on file in the office of the county clerk lienholder, or mortgagee by mail.~~

~~(3) The inspector shall notify any unknown interested parties by posting a copy of the notice on each structure.~~

~~(4) The inspector shall file a notice of hearing in the official public records of real property in Brewster County.~~

~~(b) Contents of notice of hearing. The notice of hearing shall contain the following information:~~

~~(1) The notice must be posted and either personally delivered or mailed on or before the 10th day before the date of the hearing before the commission panel and must state the date, time, and place of the hearing. In addition, the notice must be published in a newspaper of general circulation in the municipality on one occasion on or before the 10th day before the date fixed for the hearing.~~

~~(2) The owner, lienholder, mortgagee or unknown interested parties have the burden of proof and will be required to submit at the hearing proof of the scope of any~~

~~work that may be required to make the structure comply with the ordinance and the amount of time it will take to reasonably perform the work.~~

~~(3) The name and address of the owner of record.~~

~~(4) A legal description of the property.~~

~~(5) A general description of the structures not meeting the minimum standards.~~

- ~~2. When a municipality mails a notice in accordance with this section to a property owner, lienholder, or registered agent and the United States Postal Service returns the notice as "refused" or "unclaimed," the validity of the notice is not affected, and the notice is considered delivered.~~

~~D. Functions of the building and standards commission.~~

- ~~1. The building and standards commission may issue one of the following orders:~~

~~(a) Order to secure or vacate the structure and relocate the occupants;~~

~~(b) Order to repair, remove or demolish;~~

~~(c) Order to remove or demolish;~~

~~(d) Order to release.~~

- ~~2. If the structure is occupied and the commission issues an order pursuant to subsection D.1(a), the structure shall be vacated and the occupants relocated.~~

- ~~3. Orders of the commission issued pursuant to subsections D.1(b) and D.1(c) shall allow 45 days before the ordered action to be completed.~~

- ~~4. If a residential structure is removed or demolished pursuant to this article, any and all accessory structures located on the same property shall be removed or demolished, regardless of structural condition.~~

- ~~5. The inspector shall promptly mail a copy of any order issued pursuant to subsection D.1 of this section, to the owner of record, any lienholder or mortgagee along with a notice containing the following:~~

~~(a) An identification of the structure and the property on which it is located;~~

~~(b) A description of the violation(s) of the minimum standards;~~

~~(c) A statement that the municipality will secure, vacate, repair, remove or demolish the structure if the ordered action is not taken within 45 days.~~

- ~~6. Forty five days after an order to repair, remove or demolish has been issued, the inspector has the authority to request the utilities be disconnected at the structure in order to prepare for demolition.~~

- ~~7. Once an order to remove or demolish has been issued by the commission, the inspector has the authority to request the utilities be disconnected at the structure in order to prepare for demolition.~~

- ~~8. Within ten days following the date that an order is issued, the inspector shall:~~

~~(a) File a copy of the order in the office of the city secretary of the City of Alpine; and~~

~~(b) Publish in a newspaper of general circulation in the city a notice containing the following:~~

~~(1) The street address or legal description of the property;~~

- ~~(2) The date the hearing was held;~~
- ~~(3) A brief statement indicating the results of the order; and~~
- ~~(4) Instructions stating where a complete copy of the order may be obtained.~~

~~E.—Permits:~~

- ~~1. Any permits issued for work on a structure on which the commission has issued an order shall expire on the deadline established by the order.~~
- ~~2. Applicants for a permit to make repairs on a structure on which the commission has issued an order shall meet with the appropriate inspecting official from the city's code enforcement and building official prior to the granting of a permit. The meeting will be to ensure the applicant understands:~~
 - ~~(a) The scope of work required to be completed to comply with the minimum standards;~~
 - ~~(b) That such repairs shall be completed by the deadline established by the order; and~~
 - ~~(c) All repairs are not completed by the deadline established by the order (90 days to repair—everything has to be done in 45 days. Forty five days for appeal), the structure will be demolished. A permit will not be issued unless the applicants comply with this meeting requirement.~~
 - ~~(d) No permits will be issued after the deadline established by the order.~~
- ~~3. The building and standards commission may not allow the owner, lienholder, or mortgagee more than 90 days to repair, remove, or demolish the building or fully perform all work required to comply with the order unless the owner, lienholder, or mortgagee:~~
 - ~~(a) Submits a detailed plan and time schedule for the work at the hearing; and~~
 - ~~(b) Establishes at the hearing that the work cannot reasonably be completed within 90 days because of the scope and complexity of the work.~~

~~F.—Appeal. Any owner, lienholder, or mortgagee of record of property jointly or severally aggrieved by an order of the building and standards commission may file in district court a verified petition setting forth that the decision is illegal, in whole or in part, and specifying the grounds of the illegality. The petition must be filed by an owner, lienholder, or mortgagee within 30 calendar days after the respective dates a copy of the final decision of the municipality is personally delivered to them, mailed to them by first class mail with certified return receipt requested, or delivered to them by the United States Postal Service using signature confirmation service, or such decision shall become final as to each of them upon the expiration of each such 30 calendar day period.~~

~~G.—Expense for abatement:~~

- ~~1. If an owner or other interested party does not secure, vacate, repair, remove, or demolish a structure within 45 days, the inspector may take the ordered action at the city's expense with permission for expenses to be incurred from the Alpine City Council.~~
- ~~2. Calculation of costs:~~
 - ~~(a) Costs include all expenses incurred as a result of the enforcement of the order.~~
 - ~~(b) The general administrative expenses of inspecting structures, locating owners, conducting hearings, and issuing notices and orders, together with all associated~~

administrative functions, require a reasonable minimum charge of \$500.00 per property. The building official shall maintain a log of all expenses incurred during this process. If this total is greater than \$500.00, the cost shall be the greater amount.

3. ~~Lien. Any expenses incurred by the city pursuant to subsection G.1 of this section will be assessed against the property on which the structure stands or stood. The city will have a privileged lien upon filing same in the official public records of Brewster County subordinate only to tax liens against the property unless it is a homestead as protected by the Texas Constitution. The lien will be extinguished if the property owner or other interested party reimburses the city for all expenses and penalties.~~

~~H. *Rights and remedies saved.* All rights or remedies of the City of Alpine, Texas, are expressly saved as to any and all violations of any building ordinance or amendments thereto, of the city, that have accrued at the time of the effective date the ordinance from which this section derives; and as to such accrued violation, the building and standards commission shall have all the powers that existed prior to the effective date of this ordinance; and that all existing violations of previous building ordinances which would otherwise become non-conforming under this section but shall be considered as violations of this section are violations of this section in the same manner that they were violations of prior building ordinances of the city.~~

(Ord. No. 2015-03-01, § 1, 5-19-15; Ord. No. 2016-10-02, 11-1-16)



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
OCTOBER 18, 2022

To: Honorable Mayor and City Council
Agenda Item: Action Item #4 – Resolution 2022-10-09
Agenda Sponsor: M. Antrim, City Council
Memo Submitted By: Marci Tuck, Grant Writer

SYNOPSIS

Approve Resolution 2022-10-09, a resolution authorizing the City to participate in the Texas Recycles Day Grant Program (M. Antrim, City Manager)

BACKGROUND

- Keep Texas Beautiful (KTB) and Coca-Cola Southwest Beverages are offering the Texas Recycles Day Grant Program, which provides \$5,000-\$15,000 in funding to help strengthen communities' existing recycling programs across Texas.
- Projects must fall within one or more of the following categories:
 - Education and Outreach
 - Improvement Projects
 - Infrastructure and Equipment
- The City is requesting approximately \$5,000 (estimate \$4,811.54) from the program to purchase 250 - 18-Gallon Curbside Recycling Bins, 250 - "Accepted Items" stickers (8" X 11"), and 250 - Logo (2 inch circle) stickers.
- Deadline for this application is October 27, 2022 by 5 p.m. CT.

SUPPORTING MATERIALS

1. Resolution 2022-10-09
2. Quote for bins (Recycle Away)
3. Quote for stickers/logos (Printco)
4. Budget for project
5. Photos of 18-Gallon Curbside Recycling Bins, (*Note: "Accepted Items" stickers and City logo will be added to the totes.*)

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this ordinance.

Grant Writer

Marci Tuck

Environmental Services Coordinator

Adelina Beall

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2022-10-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS
AUTHORIZING THE CITY TO PARTICIPATE IN THE TEXAS RECYCLES DAY
GRANT PROGRAM.**

WHEREAS, the City of Alpine is committed to promoting recycling, to strengthen the existing recycling program and educational opportunities to the citizens of Alpine;

WHEREAS, the City of Alpine finds it in the best interest of the citizens of Alpine that the City participate in the Texas Recycles Day Grant (TRDG) program, offered through KEEP TEXAS BEAUTIFUL & Coca-Cola Southwest Beverages;

WHEREAS, the City of Alpine agrees to provide applicable matching funds for the said project as required by the TRDG application; and

WHEREAS, the City of Alpine agrees that in the event of loss or misuse of the TRDG funds, the City of Alpine assures that the funds will be returned to TRDG in full; and

WHEREAS, the City of Alpine designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
ALPINE, TEXAS THAT:**

SECTION I. The City of Alpine approves the submission of the Texas Recycles Day Grant program application to provide \$1,000 in funds towards the purchase of 200 recycling totes and information/logo stickers to distribute among City of Alpine residents to promote and strengthen the existing recycling program.

SECTION II. This resolution is effective immediately upon its passage.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY
COUNCIL ON THIS THE 18th DAY OF OCTOBER 2022 BY THE CITY COUNCIL OF
THE CITY OF ALPINE, TEXAS.**

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



35 Frost Street, Brattleboro, VT 05301

800.664.5340
sales@recycleaway.com

Customer Information

Buyer:
City Of Alpine
309 W Sul Ross
Alpine, TX 79830

Bill To:
City Of Alpine
309 W Sul Ross
Alpine, TX 79830

Ship To:
City Of Alpine
309 W Sul Ross
Alpine, TX 79830

(432) 294-3183
environmental.services@ci.alpine.tx.us

Shipping and Delivery Notes:

Shipping cost includes lift-gate service and call ahead, it does not include inside delivery or other special services and assumes the use of a 53' delivery truck. Please let us know if you have special delivery requirements.

Lead time for these containers is : **15 - 20 Business Days**

Quote #0073486

ACCOUNT REP Elizabeth Burns

QUOTE DATE	QUOTE AMOUNT	QUOTE EXPIRES
September 13, 2022	\$3,437.50	November 14, 2022

ITEM CODE	QTY	DESCRIPTION	UNIT PRICE	TOTAL
TRUE18	250.00	18-Gallon Curbside Recycling Bin Color: Blue (We Recycle) Lid: No Lid *Website Price: \$19.00 / Your Price: \$13.75	\$13.75	\$3,437.50
Subtotal				\$3,437.50
Tax				\$283.59
Shipping				\$536.54
Total				\$4,257.63

- To approve your quote via **FAX**: Print, Sign and Fax this page to **888.506.0210**
- To approve your quote via **USMail**: Print, Sign and Mail this page to **Recycle Away, 35 Frost Street, Brattleboro, VT 05301**
- To approve your quote via **Email**, fill out download to us at **sales@recycleaway.com**

Signature: _____

Email: _____

Company: _____

PO# (Optional): _____

Credit Card# (Optional): _____

Exp. / / Billing Zip Code _____

Damages & Returns

Damages - All shipments are insured against damage in transit. If your shipment shows any sign of visual damage, it should be noted on the freight bill or receiving ticket and signed by the driver. If damage to the shipment is not visible until the carton is opened, please keep all of the packing materials and the original carton. In either case, please notify Recycle Away within five days.

Returns - If your order is damaged in shipment, we will either issue credit for the product and the shipping costs, or ship a replacement product at no cost for the product and shipping. If you need to return the purchase for any other reason please notify us within five days. Please note that special orders are non-refundable. The customer must pay for the return shipping and a re-stocking fee of 25, for returned items. The items must be returned in their original cartons in new condition.

35 Frost Street | Brattleboro, VT 05301 | Tel : 800.664.5340 | Fax: 888.506.0210 | Email: sales@recycleaway.com



TAKE IT TO JOE
108 S. 5TH STREET • ALPINE TEXAS • 79830
432-837-3100 • 432-837-3101 FAX
www.printcoalpine.com

Estimate

Date	Estimate #
10/11/2022	2544

Name / Address
City of Alpine - Environmental Services Adelina Beall

Project

Description	Qty	Rate	Total
(250) 8.5"x11" Recycling Tote Stickers Recycling Tote Stickers	1	650.00	650.00
(250) 2" City Logo Stickers Window/Vehicle Decal (\$11 per sq. ft.)	250	0.75	187.50

Subtotal		\$837.50
Sales Tax (8.25%)		\$0.00
Total		\$837.50

ITEMIZED PROJECT BUDGET			
STEP 1	DESCRIPTION	TOTAL	
250	18-Gallon Curbside Recycling Bin	\$3,375.00	
	SHIPPING	\$536.54	
	SUBTOTAL	\$3,911.54	
STEP 2			
250	(250) 8.5"x11" Recycling Tote Stickers	\$650.00	
250	(250) 2" City Logo Stickers	\$187.50	
	Window/Vehicle Decal (\$11 per sq. ft.)	\$837.50	
	SUBTOTAL	\$1,675.00	
	TOTAL:	\$4,749.04	



Curbside Recycling Bin 18 Gallon

Curbside Collection Made Easy

The Curbside Recycling Bins are available in 14/16/18/21/24 Gallon sizes and offer supreme durability and function.

The most popular of the curbside recycling containers, the 18 Gallon Curbside Recycling Bin combines an increased capacity with an ergonomic design for the ultimate in municipal collection.

With the optional lid, wheel package and wall brackets, this container is an all around champion of curbside recycling.

ADDITIONAL FEATURES:

- Bottom impact feet
- Rounded corners
- Cross stacks with other sizes
- Custom stamping available
- Stocked with "WE RECYCLE and Mobius Loop", on two sides of the container



Best selection, lowest prices.

Call us for Quantity Discounts and Custom Designs!

800.664.5340

www.recycleaway.com

Curbside Recycling Bin

18 Gallon



Specifications:

- Capacity: 18.7 US Gallons
- Dimensions: 23"L x 16"W x 14.25"H
- Weight: 4.1 lbs
- Material: High Density Polyethylene
- Accessories: Wheel kits (BC 2510), wall brackets (BC 2550), lid

Stamping:

- Minimum order: 200 pcs
- Side stamping: 8.5"W x 5.75"H
- End stamping: 5"W x 3.25"H

Colors:

- Custom colors available, minimum order of 1000 pcs

Stock Colors:



Best selection, lowest prices.

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800.664.5340

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CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

OCTOBER 18, 2022

To: Mayor and City Council

Agenda Item: Action Item 5 – Approval– Artwalk – Closure of N HWY 118 between Holland and Ave E)

Submitted By: Megan Antrim, City Manager

SYNOPSIS

5. Approve Resolution 2022-10-10, a resolution authorizing the City to participate in an Agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (Between Holland Avenue and Avenue E) on November 18 through November 20, 2022. (M. Antrim, City Manager)

BACKGROUND

- The City of Alpine annually participates in an agreement with TXDOT for the closure of North Highway 118 (between Holland and Avenue E) for Artwalk Festivities.
- TXDOT requires the City's approval to close the indicated section of road.
- Artwalk will take place November 18 – 20, 2022.

SUPPORTING MATERIALS

1. Resolution 2022-10-10
2. TXDOT Application

STAFF RECOMMENDATION

Recommendation: Approve

City Manager
City Secretary

Megan Antrim
Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2022-10-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY TO PARTICIPATE IN AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE DEPARTMENT OF TRANSPORTATION TO REQUEST THE CLOSURE OF NORTH HIGHWAY 118 (BETWEEN HOLLAND AVENUE AND AVENUE E) ON NOVEMBER 18 THROUGH NOVEMBER 20, 2022.

WHEREAS, Artwalk is an Art and Music festival that draws thousands of attendees to Alpine annually, and is a significant part of the Art culture in the Big Bend; and

WHEREAS, the City Council of the City of Alpine has endorsed the annual Artwalk event and is supportive of the cultural significance of the event; and

WHEREAS, in an effort to promote the safety of pedestrians, the City Council has requested that the Texas Department of Transportation authorize the closure of the portion of State Highway 118 between Holland Avenue and Avenue E on November 18 through the morning of November 20, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes the closure of North Highway 118 between Holland Avenue and 5th Street on November 18 through the morning of November 20, 2022 and requests the Texas Department of Transportation approve of such closure.

SECTION II. The City Council authorizes the submittal of an agreement outlining such closure between with the City and the Texas Department of Transportation.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 18th DAY OF OCTOBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Alpine, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Alpine, in Brewster County; and

WHEREAS, the local government has requested the temporary closure of HWY 118 North (between Holland Ave and Ave E) for the purpose of Alpine Artwalk 2022, from Nov. 18 to Nov. 20 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 18th day of October, 2022, the Alpine City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
City of Alpine 100 N. 13th St. Alpine Texas 79830 <hr/> <hr/>	Texas Department of Transportation <hr/> <hr/> <hr/>

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Agreement No. _____

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF ALPINE,

Executed on behalf of the local government by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Agreement No. _____

Exhibit A

ALPINE'S GALLERY NIGHT, INC.

P.O. BOX 788

Alpine, TX. 79831

432-837-3067

infor@artwalk.com • www.artwalkalpine.com

October 4, 2022

Texas Department of Transportation
2400 N. Hwy. 118
Alpine, TX 79830

RE: ARTWALK 2022

EXHIBIT A

Alpine's Artwalk 2022 includes 19 businesses located in the downtown area of Alpine, Brewster County, that attracts Texas. It is a two-day, free, family friendly event that attracts 5,000+ attendees. Downtown Alpine is bisected by US 90, running East and West, and SH 118 (aka 5th St.), running North and South. Alpine's Artwalk is supported by the City of Alpine and Brewster County in proposing to close 1 block of SH 118 (5th St.) between Holland Ave. (Hwy. 90 Eastbound) and Avenue E (Hwy. 90 Westbound), beginning at 8 a.m., Friday, November 18, re-opening Sunday November 20st at 9 AM.

The block will be utilized for Art Vendors. The closing of the block will provide a protected area for pedestrians to participate with the Art Vendors, as well as cross 5th street safely. There will be no modifications to any feature man-made or natural in or adjacent to the ROW involved. Please see the Traffic Control Diagram for a location map.

Ty Muennink
Executive Director

Exhibit B

Agreement No. _____

Exhibit C

Agreement No. _____

SOL PASS

Alpine Texas

5th Street Closure

Dates:
Nov. 18-19 2022

EMERGENCY SERVICES WILL BE NOTIFIED
ACCESS TO 5th STREET DURING CLOSURE VIA PAVED ALLEY
ALL DEVICES WILL CONFORM WITH MUTED

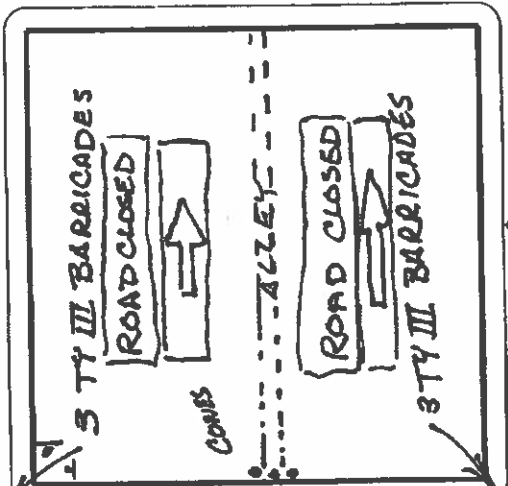
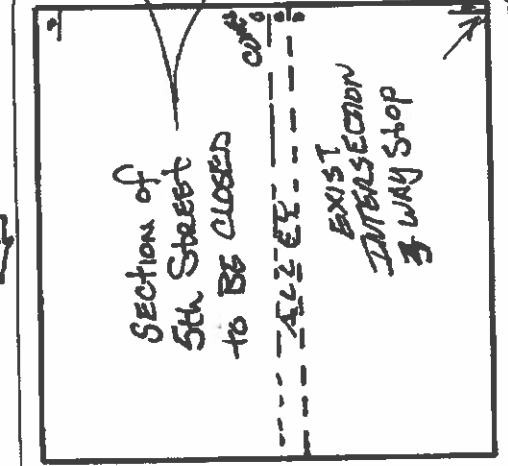
6th Street

4th Street



AVENUE E.

ONE WAY



AVE

HOLLAND

ONE WAY



TRAFFIC CONTROL
5th Street Closure

NEW

Renewal of Number

POLICY DECLARATIONS

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

No. SE 1057027

NAMED INSURED AND ADDRESS:

ALPINE'S GALLERY NIGHT, INC.

105 EAST HOLLLAND AVE.

ALPINE, TX 79830

POLICY PERIOD: (MO. DAY YR.) From: 11/18/2022 To: 11/21/2022

12:01 A.M. STANDARD TIME AT YOUR
MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Corporation

BUSINESS DESCRIPTION: Special Event

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE
WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Liability Coverage Part	\$375.00
Liquor Liability Coverage Part	\$825.00
Wholesaler Broker Fee	\$125.00
TOTAL:	\$1,325.00

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue
See Endorsement EOD (1/95)

Agent: HULL & COMPANY, LLC (DALLAS, TX) (1671)
14785 Preston Road, Suite 675
Dallas, TX 75254

Issued: 09/28/2022 2:16 PM

Broker:

By:


Authorized Representative

UPD (08-07)

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS,
COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF,
COMPLETE THE ABOVE NUMBERED POLICY.



CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

OCTOBER 18, 2022

To: Mayor and City Council

Agenda Item: Action Item 6 – Approval– Tax Collection Agreement with Brewster County

Submitted By: Megan Antrim, City Manager

SYNOPSIS

6. Approve FY 2022-2023 Tax Collection Agreement with Brewster County. (M. Antrim, City Manager)

BACKGROUND

- The City of Alpine annually enters into an agreement with Brewster County (Tax Office) for the notice, collection, and deposit of City ad valorem taxes.
- The Agreement is renewed annually unless terminated by either party.
- Agreement Value - \$21,445 – includes five percent increase (5%) from prior year.
- Payment terms are set for annual or quarterly payments.

SUPPORTING MATERIALS

1. Tax Collection Agreement

STAFF RECOMMENDATION

Recommendation: Approve

City Manager
City Secretary

Megan Antrim
Geoffrey Calderon

STATE OF TEXAS

§

COUNTY OF BREWSTER

§

TAX COLLECTION AGREEMENT

WHEREAS the City of Alpine (CITY) has the power and authority pursuant to the temls of TEX. PROP. TAX Code § 6.24 to authorize Brewster County, Texas. Acting by and through its duly appointed County Tax Assessor-Collector ("COUNTY") to perform duties relating to the assessment or collection of taxes for CITY.

NOW, THEREFORE. For the consideration hereinafter expressed and the parties' covenants, obligations, terms and conditions set forth herein, it is mutually agreed by and between CITY and BREWSTER COUNTY as follows:

- I. Under the provisions of TEX. PROP. TAX CODE § 6.24. As amended. The COUNTY, through its County Tax Assessor-Collector, shall perform duties relating to the assessment or collection of taxes for CITY for the 2022-2023 tax year and subsequent years pursuant to the terms herein provided. The COUNTY agrees to perform for CITY all necessary duties relating to the assessment or collection of taxes, and CITY does hereby expressly authorize the COUNTY, acting by and through its County Tax Assessor-Collector to do and perform all acts necessary and proper to collect property taxes for CITY during the term of this Agreement.
2. COUNTY shall be responsible for any calculations necessary for CITY to comply with the statutory requirements for setting tax rates as specified in Chapter 26 of the Texas Property Tax Code beginning with the 2022-2023 tax year provided CITY furnishes to COUNTY by August 1st all information required for the tax rate calculations.
3. COUNTY agrees to prepare and mail all tax statements, provide monthly collection reports to CITY, prepare tax certificates, develop and maintain both current and delinquent tax rolls for CITY, comply with the requirements of the Texas Tax Code, as amended, and to develop and maintain such other records and forms as are necessary or required by law or state rules and regulations. COUNTY undertakes and agrees to make available to CITY full information about the tax collection operations of the COUNTY, and to promptly furnish written reports reasonably necessary to keep CITY advised of all tax collection data affecting CITY.
4. CITY authorizes COUNTY to approve on behalf of CITY all refunds pursuant to TEX. PROP. TAX CODE ANN. § 31.1 1. Refunds may be made from tax collections otherwise due to CITY, or if there are not sufficient current collections to make the refund. CITY shall, at the request of COUNTY, promptly return to the COUNTY sufficient money to pay the refund. COUNTY shall report to CITY all refunds made on behalf of CITY. Likewise, if a tax payment is made by check or

other medium that is later dishonored, the COUNTY shall withhold the dishonored amount from the tax collection amount otherwise due to be distributed to the CITY. If there are not sufficient current collections attributable to CITY to cover the revenue lost due to the dishonored instrument, the CITY shall promptly refund to the COUNTY sufficient sums to cover the amount of the dishonored instrument.

5. To enable the COUNTY to effectively serve all the other taxing units which contract with COUNTY for the collection of taxes, the CITY must set its tax rates not later than the 30th day of September or the 60th day after CITY received its certified appraisal roll, whichever is later, of each year. If the CITY does not meet this requirement the CITY shall bear all expenses of COUNTY for printing and mailing the tax statements in a separate notice or billing. By executing this Agreement, the CITY accepts such provisions and expressly agrees to be solely responsible for all expenses that might be incurred because of not timely communicating to the COUNTY its tax rate and all collateral or related information or documentation to allow COUNTY to timely meet its required obligations and duties to all other taxing units on whose behalf COUNTY also collects taxes.
6. The CITY agrees to pay COUNTY for the services provided to the CITY under the terms of this Tax Collection Agreement an amount equal to CITY'S pro-rata allocation of the total annual tax collection budget of COUNTY. The pro-rata allocation is calculated by dividing the amount of each year's tax levy of the CITY by the aggregate amount of the tax levies for each year of all the taxing entities, including the CITY whose taxes are collected by COUNTY. Remittance of the payment shall be made each quarter in accordance with Section 6.06(e), Texas Tax Code, beginning prior to January 1, 2023.
7. COUNTY shall cooperate with and respond to the inquiries of any independent certified public accountants employed by CITY to conduct an annual financial audit of CITY as such inquiries are related to the collection of taxes as provided for by this agreement.
8. COUNTY agrees to obtain a surety bond for the County Tax Assessor-Collector to assure proper performance of the tax collecting function provided in this agreement. Such bond shall be payable to CITY in the sum of \$100,000.00 unless applicable laws of the State of Texas require a larger sum and shall be executed by a solvent surety company.
9. The COUNTY agrees to endeavor to remit taxes collected into a depository bank selected by the CITY daily (unless circumstances, such as employee absences prevent a daily deposit, then it should be done as thereafter soon as possible) for the period from November 1st of each year through February 28th of the subsequent year, and on a weekly basis thereafter. Such payments may be made by electronic funds transfer, or such other means deemed acceptable to the COUNTY.
10. The CITY shall have the right to select and employ an attorney to collect the delinquent property taxes due to the CITY and nothing in this agreement shall impact or affect such right.
11. This agreement shall continue from year to year until terminated by the parties. Either party may terminate this contract by giving written notice of its intent to the other party between February 1st and March 31st on any calendar year during which this agreement is in effect, such termination to be effective on the close of business on August 31st, of the same calendar year. Upon such a termination, CITY shall assume all its tax collection responsibilities beginning September 1st of the year of termination. Also, either party may amend this agreement with 30 days written notice to the other party.

12. If this contract should terminate for any reason, including but not limited to termination because of agreement of both parties and termination by judicial decree, the tax records shall be returned to taxing unit by electronic medium.
13. This agreement supersedes all agreements and contracts by and between the parties relative to collection of current and delinquent property taxes.
14. Any issues not specifically addressed in this contract shall be resolved in accordance with the applicable provisions of the Texas Tax Code.
15. This contract is to be interpreted under the laws of the State of Texas. For purpose of this contract, any conflicts between the provisions of various laws of the State of Texas shall be governed by the provisions of said laws. Venue for any litigation arising regarding this contract shall lie in Brewster County, Texas. The prevailing party in any such litigation shall be entitled to recover its reasonable costs and attorney's fees.
- 16.A. Payment by CITY to COUNTY for the services contemplated for the first year of this Agreement shall be made as follows:

An annual amount of \$21,445.00 to be paid in one lump sum on or before January 1, 2023, or in quarterly payments of \$5361.00 such installments payable on or before January 1, 2022, April 1, 2023, July 1, 2023, and October 1, 2023.

IN WITNESS WHEREFORE. These presents are executed by authority of the governing bodies of the respective parties hereto.

This Tax Collection agreement is executed in duplicate originals to be effective on the ____ Day of _____, 2022.

City of Alpine

By: _____

Title: _____

Attest: _____

Brewster County

By: _____

Title _____

Attest: _____

Sarah Vasquez
Brewster County Clerk



CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

OCTOBER 18, 2022

To: Mayor and City Council

Agenda Item: Action Item 7 – Authorization of City Attorney to initiate lease negotiations – Daugherty Well

Submitted By: Megan Antrim, City Manager

SYNOPSIS

7. Authorize City Attorney to initiate contract discussions with S. Daugherty for use of Daugherty Well #1 for long-term City Use. (M. Antrim, City Manager)

BACKGROUND

- In June 2021, the City initiated the first phase of the Drought Contingency Plan due to equipment issues in the Sunny Glenn Well Fields.
- Multiple wells were down due to weather and equipment maintenance.
- Stephen Daugherty contacted the City wishing to assist the City in either an emergency or long term compacity.
- The City did have a contract with S. Daugherty prior for use of Well 1 until 2006/2007 time period.
- The remaining wells in the Sunny Glenn area have been in operation continuously for multiple years and have required extensive repairs and equipment replacement.
- On August 2, 2022, Council was informed of the need for the use of S. Daugherty private well. Research was being completed by the Utility Department to determine TCEQ requirements.
- On August 16, 2022, Council was provided a detailed report of the number of wells, storage tanks, and non-city owned wells.
- Research provided has indicated the City must first have an agreement in place with the private well owner.
- Once an agreement is in place the City may move forward with the next steps.
- The addition of another well in the Sunny Glenn area would allow for one of the other wells to “rest,” and be maintenance, as well as serve as a backup when needed.

SUPPORTING MATERIALS

1. Utility Department Notes on process
2. TCEQ Regulatory Guidance – Emergency Use of Wells for Public Water Supplies

STAFF RECOMMENDATION

Recommendation: **Approve**

City Manager	Megan Antrim
City Secretary	Geoffrey Calderon

- 1) Agreement with well owner
- 2) Contact TCEQ Regional Office
- 2a. Anything they need/want

3) Self-Assessment

- 3a. Subsurface construction + well driller log
any possible deterioration
if not on driller log - geology ascertained by
WTRTO or engineering plan
 - 3b. evaluate for compliance w/ 30TAC 290.41
identify deficiencies
 - 3c. Wellhead cementation - well casing height,
slab + depth need to be evaluated by
engineers
 - 3d. Pollution hazards - identify potential sources
within 1/4 mile
 - 3e. Check setback distances in 30TAC 290.41c
 - 3f. Identify unused wells within 1/4 mile,
check if plugged
 - 3g. 150 ft sanitary control easement
30TAC 290.41(4)(1)(F)
 - 3h. Chemical + microbiological testing
30TAC 290 F
 - 3i. Cost assessment
- 4) Submit engineering plans - Links to the checklists are
in packet

4a. Exception determination checklist

* exceptions to well construction must be
submitted before engineering plans

- 4b. Evaluate + repair well casing
- Narrated video log, written description
- 4c. Local hydrogeology + driller's logs
- 4d. Hazard + pollution survey
- 4e. Setback distance + sanitary control easement
- 4f. wellhead construction
- 4g. NELAP lab Coliform testing. 3 consecutive
days of negatives
- 4h. Chemical monitoring
min. Minerals + metals
may require more based on area

- **Emergency Well Procedure (Plan 2- Preparing for emergency):**
 - PWS pursuing the use of existing well should first contact the owner and sign a written agreement to outline terms
 - Ex. Duration, volume, compensation, cost of analysis, etc
 - Info the Utilities Technical Review Team (UTRT) Needs:
 - Well logs
 - Well plans and specifications
 - Well bacteria and chemical analysis
 - Must be analyzed by NELAC certified laboratory
 - Three-day raw water samples free of bacteria
 - Unanalyzed or unacceptable waters can be temporarily approved in emergency situations, but it will require a boil water notice in place
 - Currently unknown what chemical testing will be required
 - Survey of pollution sources within ¼ mile of well
 - Information needs to be sent prior to emergency, but authorization with some of this data can be obtained temporarily in emergency cases while other info is gathered
 - Post approval monitoring will be required
 - Report water quality
 - TCEQ personnel have right to periodically review land use in vicinity of well
 - Frequency and type of testing will be determined based on vulnerability assessments- could require more monitoring than usual treatment requirements

- **Preexisting well can become permeant PWS well:**
 - Self-Assessment:
 - Subsurface Construction and Local Geology
 - Obtain drillers log
 - Deterioration information
 - Local geology information
 - Wellhead cementation
 - Well casing height, wellhead slab, and depth of cement around casing evaluated by engineer
 - Pollution Hazards
 - Identify existing sources of contamination in ¼ mile radius
 - (See 30TAC 290.41)
 - Identify farm and ranch activities in the area
 - (512)239-4691 will help identify pollution
 - Setback distances
 - 30 TAC 290.41
 - May be required for existing wells to ensure no viral/chemical contamination
 - Abandoned and inoperative wells
 - Any well not in use within ¼ mile must be identified and recommended to plug them

- Sanitary Control Easement
 - In order to protect from pollutants
 - All landowners with land around well must agree to 150-foot easement
 - If one does not, PWS can request exception
 - It's a process
- Water Quality
 - Chemical and microbiological quality must meet standards in 30 TAC 290F
- Cost (Not limited to)
 - Engineering services
 - Video well log
 - Reconstruction of well head
 - Increased in monitoring
 - Increases in treatment
 - Assessments
 - SCADA
- Request Exceptions (If any needed)
 - ACR Requests
 - Sanitary Easement Requests
- Submit Engineering Plan
 - Same information required as a new PWS well
 - Report should include:
 - Exceptions checklist
 - Evaluation and repair of well casing
 - Narrated video log as well as written description
 - Local hydrogeology
 - Drillers log
 - There is a secondary system if log is unavailable
 - Hazards survey
 - Sources of pollution as specified in 30TAC 290.40(c)(1)(E)
 - Setback distance and sanitary control easement
 - As listed in 30TAC 209.41(c)
 - Wellhead construction
 - 30TAC 290.41(c)(3)(J)
 - Microbiological monitoring and disinfection
 - NELAC accredited laboratory- 3 consecutive days of coliform negatives
 - Chemical Monitoring
 - TCEQ will not grant interim approval without chemical testing from NELAC approved lab
 - At a minimum they require minerals and metals- full list depends on site
- Post-Approval
- **Contact your regional office and keep its personnel involved in the process**



TCEQ REGULATORY GUIDANCE

Small Business and Environmental Assistance Division
RG-485 • Revised August 2012

Emergency Use of Wells for Public Water Supplies

This document is intended to help public water systems (PWSs) understand the processes and requirements for obtaining authorization for emergency use of water wells that have not been previously approved by the Texas Commission on Environmental Quality (TCEQ) for use as a source for public drinking water. A well cannot be placed in service as a PWS source unless it has received TCEQ approval for use. The TCEQ is aware that there are times when an emergency source of water may be required to meet community needs. This document covers only the most basic guidelines and is not a substitute for the rules. It is a guide for operators to understand the requirements and approval process, and to prepare for such an emergency beforehand.

The TCEQ has different procedures for (1) an actual emergency and (2) planning in case of an emergency.

- (1) A PWS loses a TCEQ-approved well because of equipment failure or a drop in the water table and does not have another approved source of water that will meet customer water demands. In these cases, the PWS normally seeks authorization for the use of an existing, unapproved well. TCEQ approval to use the well and any piping to connect it will only be temporary—for use during the time it will take to repair or replace the failed equipment or drill a new TCEQ-approved well. After the emergency has been resolved, the existing well and associated piping will have to be disconnected from the PWS.
- (2) A PWS is planning for an emergency and requests TCEQ approval to convert an existing well to an emergency PWS supply source, construct a new emergency PWS well, or make an interconnection with another PWS.

In either case, before TCEQ approval, a PWS may be required to take specific actions to protect public health. Wells intended solely for irrigation or domestic uses that do not meet the provisions of Title 30, Texas Administrative Code, Section 290.41 (30 TAC 290.41) should only be considered for emergency PWS use when no other option is viable.

What information does the Utilities Technical Review Team (UTRT) require before it authorizes the *temporary* use of an emergency water well?

The UTRT has developed procedures for placing an existing well (for irrigation or domestic supply) that has not been approved as a PWS source into service as a drinking-water well for a community. The PWS needs to supply the following information:

- well logs
- well plans and specifications
- well bacteriological and chemical analyses
- A survey of potential sources of pollution within ¼ mile of the existing well

When possible, the PWS should submit this information to the UTRT prior to an emergency so the team can review it thoroughly. However, if an emergency is interrupting, or will interrupt, the distribution system's pressures and flow rates, the system may not have all of the above information readily available. The PWS must notify the TCEQ regional office of the emergency, and submit the information to the UTRT as soon as possible.

The UTRT authorizes emergency water-well construction and the interim approval to use the well in an emergency. Regional personnel can help supply the PWS with specific information, such as data from the time of well completion (bacteriological and chemical analyses, the well log and report, etc.). The region also verifies that there is an actual emergency, such as low pressure or a water outage. Under this scenario, the TCEQ can expedite temporary authorization with minimal information (bacteriological and nitrate-nitrite analysis and a survey of potential pollution sources).

How can a PWS request an expedited review?

A public water system that seeks quick approval can request a review by the UTRT in writing. When an emergency actually exists, a PWS has run out of water or will run out of water in a short time, and TCEQ regional personnel confirm the emergency, the UTRT will automatically expedite the review. The UTRT then reviews the water system's request in coordination with the appropriate regional office. Expedited reviews are carried out in the order received.

The UTRT may give initial approval for emergency use of a well pending a more thorough review of the completion data. It is important that the PWS wait to hear back from the UTRT before putting the emergency well into use.

What should a PWS consider before converting a temporary well into a drinking-water well?

Many emergencies pose a potential public-health risk. Before a PWS places any TCEQ-approved PWS well into service, it must collect samples from the well and submit them to a laboratory accredited under the National Environmental Laboratory Accreditation Conference (NELAC)-certified Program (NELAP) accredited laboratory for microbiological analysis until three successive daily raw-water samples are free of coliform organisms. The temporary emergency use of an existing well may be allowed without chemical analyses with adequate public-health protection measures in place. Bottled water can be furnished temporarily for drinking, food preparation, cooking and other uses in which a contaminant might be ingested by customers, while the TCEQ's temporary approval to use water from an unapproved source is needed for general sanitation such as the flushing of toilets. There may not be enough time to gather and provide construction and raw water quality data to the TCEQ before the customers run out of water. Piping has to be laid to connect the unapproved source to the PWS facilities. Therefore, the PWS is normally required to issue a Boil Water notice. The PWS may also be required to provide bottled water for drinking if the TCEQ determines there could be a public health risk due to the presence of contaminants.

While there may be a public-health risk because of low pressures and flows, its duration is normally short because the PWS can place the TCEQ-approved source in service and then contact the regional office. The PWS will be required to provide water with a minimum disinfectant residual or issue a Boil Water notice to the customers.

Unfortunately, not all emergencies can be controlled quickly. If the TCEQ approves a well to become a PWS source that may present a risk to public health, the PWS will be required to provide additional treatment and meet additional operational, monitoring, and reporting requirements. This risk may be associated with a well's water quality, design, construction, or location. Additional requirements for approval to use a well that does not meet the TCEQ's usual minimum requirements will be based on a case-by-case evaluation under 30 TAC 290.39(l).

What post-approval monitoring is required?

Once a preexisting well is operational, the TCEQ may require ongoing monitoring and reporting of water quality. TCEQ regional personnel will periodically review land use in the vicinity of the well during comprehensive compliance investigations. Preexisting wells are typically more vulnerable to contamination than wells that meet all of the specifications in 30 TAC 290.41. The frequency of chemical and microbiological monitoring will be specified by periodic vulnerability assessments. Monitoring results may result in additional treatment requirements.

How can preexisting water wells be converted into *permanent* public drinking-water wells?

The TCEQ has a process for approval of a preexisting well as a PWS source, whether or not it was constructed according to the provisions of 30 TAC 290.41. There are four stages to the approval and use of a preexisting well: *self-assessment, requesting any needed exceptions, submission of an engineering plan, and post-approval.*

A PWS that is pursuing the use of an existing well should contact the owner of the irrigation or domestic well before the well is considered for emergency use. Both parties should sign a written agreement—such as a memorandum of understanding or contract—to outline the terms, including duration of use or volume of water, compensation, costs for analysis, etc.

Self-Assessment

Assessing the viability of an existing well as a potential new PWS source can establish information that is essential to determining the need for any exceptions to the TCEQ's minimum requirements before the PWS submits engineering plans, saving money. Elements of the study are listed in the order they should be performed to help the system determine if the well is suitable for conversion.

1. **Subsurface Construction and Local Geology.** The PWS should document the subsurface construction by obtaining the well driller's log, if possible. Well reports submitted before Feb. 5, 2001, are available for access at the TCEQ Records Services Department, 512-239-0900, or online at <gis3.tceq.state.tx.us/waterwellpublic/index.jsp>. More recent information may be available through the Texas Water Development Board website: <www.twdb.state.tx.us/groundwater/data/drillersdb.asp>. After downloading and opening the Submitted Driller's Reports Database, click on the button for the driller reports, then click on the button *Well Reports by County and Date*. You will need to supply an estimated beginning date and the county. Select the well you are considering. If the well log is not available, then information on well construction, along with any possible deterioration, and the local geology will need to be ascertained, by either the UTRT or later on by the preparer of the engineering plan. The existing well should be evaluated for compliance with 30 TAC 290.41, and any deficiencies identified.
2. **Wellhead Cementation.** Protection from localized flooding and other potential sources of contamination is critical. Documenting the well-casing height, wellhead slab and depth of the cement annulus around the casing need to be evaluated by the PWS's engineer along with the geology.
3. **Pollution hazards.** The self-assessment should identify all existing or potential sources of groundwater contamination within ¼ mile of the well, as listed in 30 TAC 290.41. Check for any potential sources of

human or animal waste, and chemical contamination, such as electrical transformers leaking fluids onto the ground, or oil and gas exploration activities adjacent to the property. Also make note of farm and ranch activities in the area. The regional office or staff members in TCEQ's Public Drinking Water Section at 512-239-4691 can help you determine pollution hazards.

4. **Setback distances.** Setback distances are listed in 30 TAC 290.41(c). Increased setback may be required for preexisting wells to ensure that there are no sources of viral and chemical contamination.
5. **Abandoned and inoperative wells may act as conduits for groundwater contamination.** Any wells not in use that lie within a ¼-mile radius of the preexisting well must be identified. The TCEQ also recommends that they be plugged. Guidance for well plugging can be found in *Landowner's Guide to Plugging Abandoned Water Wells* (TCEQ publication RG-347), available online at <www.tceq.state.tx.us/goto/rg-347>.
6. **Sanitary control easement.** Conversion requires that adjacent landowners agree to a 150-foot easement, as mandated in 30 TAC 290.41(c)(1)(F). When one of these adjacent property owners refuses to sign a sanitary control easement the PWS may request an exception to this requirement.
7. **Water quality.** The chemical and microbial quality of the water in the well must meet the standards for public drinking water contained in 30 TAC 290(F). Potential risks include prior use of the well for chemically enhanced irrigation, pesticide mixing and loading, and known, nearby contamination of shallow groundwater.
8. **Costs.** Before continuing with the conversion, take into account potential engineering services, the cost of a video well log, reconstruction of the wellhead, and long-term increases in monitoring, treatment, and assessment.

Submission of Engineering Plans

Approval for conversion of existing wells requires submission of the same information required for any new PWS well, including plans and engineering-oversight information. Before the TCEQ can review engineering plans, the water supplier must have a Texas-licensed professional engineer submit all items on the checklist of exceptions with as-built plans for the proposed preexisting well. PWS well construction and well-completion checklists are available online.

- Well construction:
<www.tceq.texas.gov/assets/public/permitting/watersupply/ud/forms/10205.pdf>
- Well completion:
<www.tceq.texas.gov/assets/public/permitting/watersupply/ud/forms/10234.pdf>

The following requirements for converting preexisting non-drinking-water wells are modifications of, or additions to, those specified in at 30 TAC 290.41:

1. **Exceptions checklist.** Approval of a preexisting well that does not meet all of the minimum requirements specified in 30 TAC 290.41, and modifications to bring the preexisting well up to required specifications, require exceptions to the well-construction requirements, because the well was not originally intended as a public water source. Requests for exceptions must be submitted to the TCEQ Technical Review and Oversight Team before submitting engineering plans to the UTRT. The engineering plans cannot be reviewed until the review of any exception requests is complete.
2. **Evaluation and repair of the well casing.** The PWS must have a licensed professional engineer submit a narrated video well log, accompanied by a written description of the location, shape and estimated size of any holes, breaches, or corroded areas in the casing. The engineering plans for the well must detail how any breaches in the casing will be repaired before the well is placed into operation.
3. **Local hydrogeology.** A copy of the driller's log for the preexisting well should accompany the submitted engineering plans. If the log is not available, it is helpful to submit three to four logs from the nearest available wells. When possible, the location of these wells should be plotted on a topographic map with a scale of 1 : 24,000 or larger. In highly transmissive aquifers (generally those dominated by gravel) the TCEQ may ask for additional information on the local hydrogeology in order to model a setback distance based on a two-year travel time for potential sources of disease-causing organisms.
4. **Hazards survey.** A survey of existing potential sources of groundwater pollution, as specified in 30 TAC 290.41(c)(1)(E), must also accompany the submitted plan. This survey must address all sources of human or animal waste and chemical contamination.
5. **Setback distances and the sanitary-control easement.** Minimum setback distances are listed in 30 TAC 290.41(c). Failure to meet these distances will require an exception from the TCEQ, and may entail additional treatment, monitoring, and reporting.
6. **Wellhead construction.** The submitted as-built plans must contain provisions to meet the requirements for a concrete sealing block of 30 TAC 290.41(c)(3)(J) and document the depth of cementing of the well casing.
7. **Microbiological monitoring and disinfection.** Before a PWS places any TCEQ-approved well into service, it must collect samples from the well and submit them to a laboratory accredited under the National Environmental Laboratory Accreditation Program (NELAP) for microbiological analysis until three successive daily raw-water samples are free of coliform organisms. For an emergency requiring the temporary approval of an existing well, the TCEQ may waive this

requirement if the PWS (1) issues a Boil Water notice to customers or (2) increases disinfectant residual levels to sufficiently inactivate disease-causing organisms in the PWS's storage tank or provides additional approved treatment such as filtration (or both).

8. **Chemical monitoring.** The TCEQ will not grant interim approval for use of a new PWS source for potential future emergencies until it receives the results of chemical monitoring from a NELAP-accredited laboratory for public drinking water. At a minimum, the TCEQ will initially require analyses for minerals and metals, and may request analysis for potential site-specific contaminants.

Requesting Exceptions

A public water system that does not meet a TCEQ design standard may request an exception by proposing another way it can meet the intent of the rules. Not all exception requests are granted. Two types of emergency requests are those for alternative capacity requirements (ACRs) and exceptions to sanitary control easements.

Requests for ACRs are not available to groundwater systems serving fewer than 50 connections without total storage capacity, nor to noncommunity public water systems. However, the agency may still review requests for reductions in the minimum capacity requirements for these two types of public water systems as exceptions under 30 TAC 290.39(l).

ACR Requests

All requests must be submitted in writing by the water system's owner or responsible official, its professional engineer, or another designated representative. All supporting information must be included with the written request if the necessary data are not included. The reviewer will develop written correspondence denying the request and listing any additional data required.

More information about ACR requests can be found at www.tceq.texas.gov/goto/well-exceptions (this link downloads a PDF file).

Requests for Sanitary Control Easements

The TCEQ requires that each public water well be protected by a 150-foot sanitary control easement to protect it from pollution hazards [30 TAC 290.41(c)(1)(F)]. If a public water system does not own all of the property within a 150-foot radius of each well, it must ask the adjacent landowners to grant a sanitary control easement. If the landowners refuse to grant the easement, the water system's owner, representative, or professional engineer may request an exception to the TCEQ's requirements for

sanitary control easements in writing. The request must provide the following information **for each well**:

- An explanation of why a sanitary control easement cannot be obtained from each property owner who refuses to supply one.
- Documentation of attempts to obtain sanitary control easements from adjacent property owners and any denials of the easements. Correspondence to adjacent landowners must:
 - include a 30-day review period for the easement request
 - be within one year of the date of the exception request
 - be documented by a certified mail receipt
- Copies of all sanitary control easements that have been obtained and recorded in the county deed of record.
- A description of the well construction, which includes the State of Texas Well Report (well-driller's log) and cementing report.
- A statement confirming the presence and location, or absence, of all sanitary hazards in the area.
- A drawing, plat, or map of sufficient scale showing:
 - the location of the well or wells
 - locations of all sanitary hazards within the 150-foot radius
 - property owned by the PWS within the 150-foot radius
 - boundaries for all adjacent properties within the 150-foot radius (including property for which sanitary control easements have been obtained and recorded and property for which easements have not been obtained or recorded)—including, for each property:
 - the name and address of its owner
 - a description of the property (e.g., subdivision name, block number, lot number)

More information about requesting an exception to the sanitary control easement requirements can be obtained at:

<www.tceq.texas.gov/drinkingwater/technical_guidance/staff_guidance/exceptions/sg_21.html>.

What basic guidelines apply when seeking approval for the use of a well?

- **Contact your regional office** and keep its personnel involved in the process. A list of regional offices is available at <www.tceq.texas.gov/goto/region>.
- **Include a cover letter or appendix with your request** justifying the emergency and the temporary use of the existing well. A PWS should not expect to use a well approved for this purpose indefinitely. The TCEQ

may require that the water supplier find an alternative, continuous means of providing water to its customers.

- **Where does a PWS submit well information?** Contact the Utilities Technical Review Team via—

Phone: 512-239-4691

E-mail: <utildist@tceq.texas.gov>:

Regular mail:

Water Supply Division, MC-159
Texas Commission on Environmental Quality
PO Box 13087
Austin TX 78711-3087

Visit the Utilities Technical Review Team's Web page at
<www.tceq.texas.gov/goto/pws_plan_review>.

You can request copies of publications mentioned in this document from TCEQ Publications at 512-239-0028, or online at
<www.tceq.texas.gov/publications>.

Official copies of TCEQ rules are available from the Office of the Secretary of State at 512-305-9623, or you can view or print rules at
<www.tceq.texas.gov/rules>.

CONCLUSION OVERVIEW

10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

13. **Adjourn.**