



City of Alpine
REGULAR CITY COUNCIL MEETING
803 W. Holland Avenue, Alpine, Texas 79830
Tuesday, October 19, 2021 - 5:30 P.M.

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a regular meeting at 5:30 P.M. October 19, 2021 in the City Council Chambers, at 803 West Holland, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (V.T.C.A, Government Code § 551.043).

PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND SOUND ACTIVATED PAGERS ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.

Members of the Audience will be provided an opportunity to address the Council on any agenda item after determination of quorum and proof of notice of the meeting. Remarks will be limited to the Public Comment & Public Hearing portion of the meeting, limited to 3 minutes per person, in accordance with Texas Government Code Sec. 551.007 and Attorney General Opinion No. KP-0300. For Public Comments please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

AGENDA

- 1. Call to Order, Invocation, and Pledge of Allegiance to the Flag.**
- 2. Determination of a Quorum and Proof of Notice of the Meeting.**
- 3. Public Comments** – (limited to 3 minutes per person)

4. Presentation, Recognitions, and Proclamations –

5. Reports -

City Mayor Report

City Attorney Report

City Manager Report

- Sanitation Survey Results

City Staff Update

- Municipal Court update by Honorable Judge Jodi Cole and Court Clerk Aleksandra Chapman

6. Public Hearings – None.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.)

Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. Approval of September 21, 2021 Special Meeting Minutes (M. Antrim, Interim City Manager)
2. Approval of Excused Absence of Councilman Sandate from October 12, 2021 City Council Meeting per Sec. 3.05 (B) of Alpine City Charter (M. Antrim, Interim City Manager)
3. Approval of Visitor Center Assistant Job Description (M. Antrim, Interim City Manager)
4. Approval of Executive Assistant Job Description (M. Antrim, Interim City Manager)

8. Information or Discussion items –

1. Discussion and presentation of Tri-County Broadband Survey by Sierra Sees of Connected Nation Texas (M. Antrim, Interim City Manager)
2. Discussion and presentation of Chisos Brewery and purchase of City alley by Guy Fielder (M. Antrim, Interim City Manager)
3. Municipal Court update including number of cases pending, number of cases disposed of and disposition, & dismissals and reasons for dismissal (C. Rodriguez, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

1. Approve Resolution 2021-10-11, a resolution awarding the Women's Club of Alpine, Texas the annual Mountain Country Christmas Event for two year (M. Antrim, Interim City Manager)
2. Approve Resolution 2021-10-12, a resolution authorizing the City to participate in an agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (between Holland Avenue and Avenue E) on November 19 and November 20, 2021 (M. Antrim, Interim City Manager)

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. Executive Session – None.

12. Action – Executive Session – None.

13. Adjournment.

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on October 15, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.


Geoffrey R. Calderon, City Secretary



AGENDA

1. **Call to Order, Invocation, and Pledge of Allegiance to the Flag.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentation, Recognitions, and Proclamations** –

5. **Reports** -

City Mayor Report

City Attorney Report

City Manager Report

- Sanitation Survey Results

City Staff Update

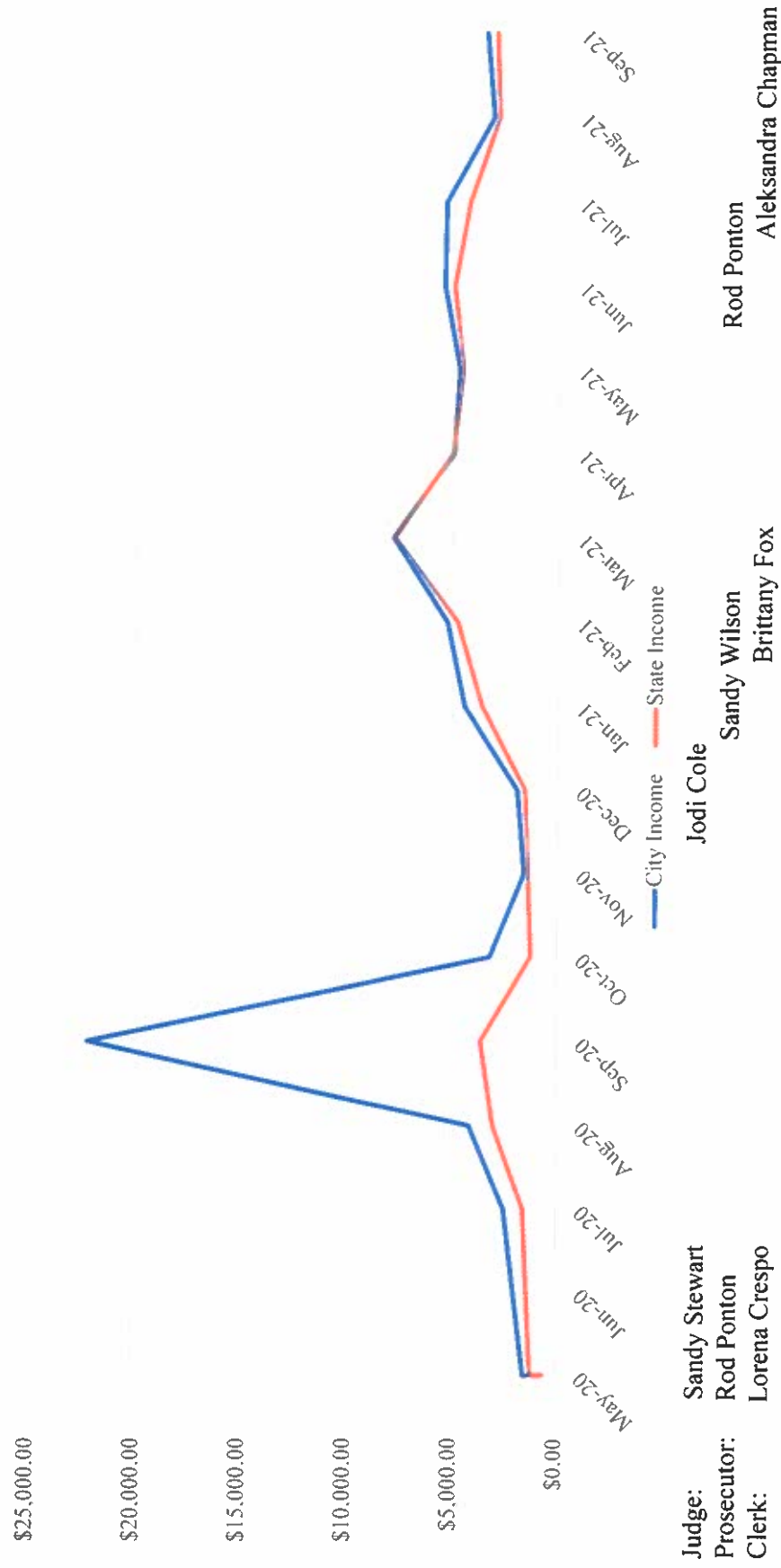
- Municipal Court update by Honorable Judge Jodi Cole and Court Clerk Aleksandra Chapman.

City Staff Update

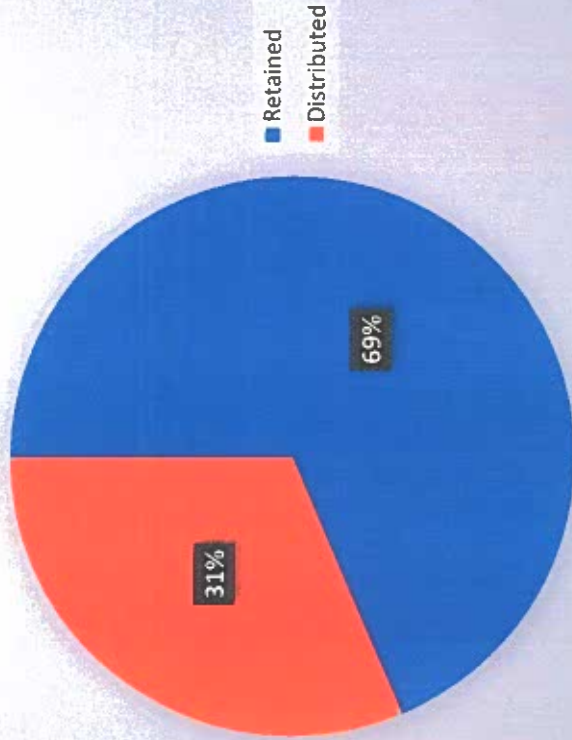
- Municipal Court update by Honorable Judge Jodi Cole and Court Clerk Aleksandra Chapman.

Municipal Court Report

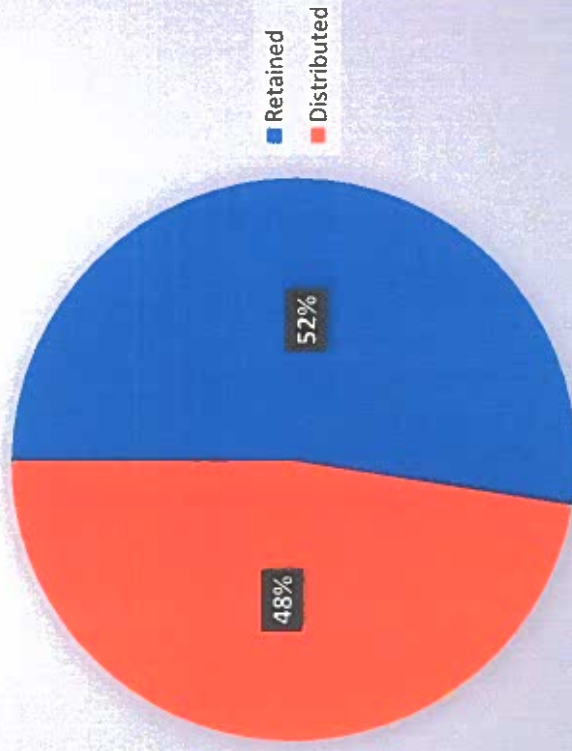
Court Revenue: July 2020 – September 2021



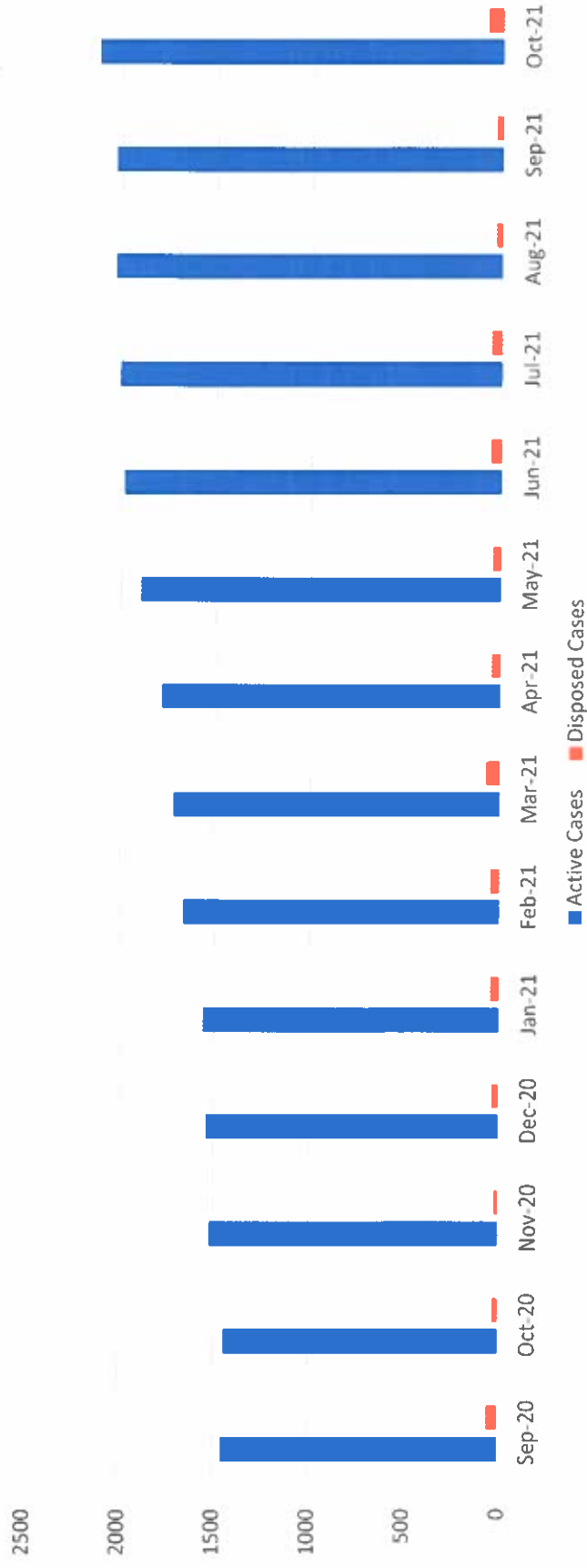
2020: \$75,379.08



2021 01/01 - 9/30: \$86,246.72



CASES IN COURT

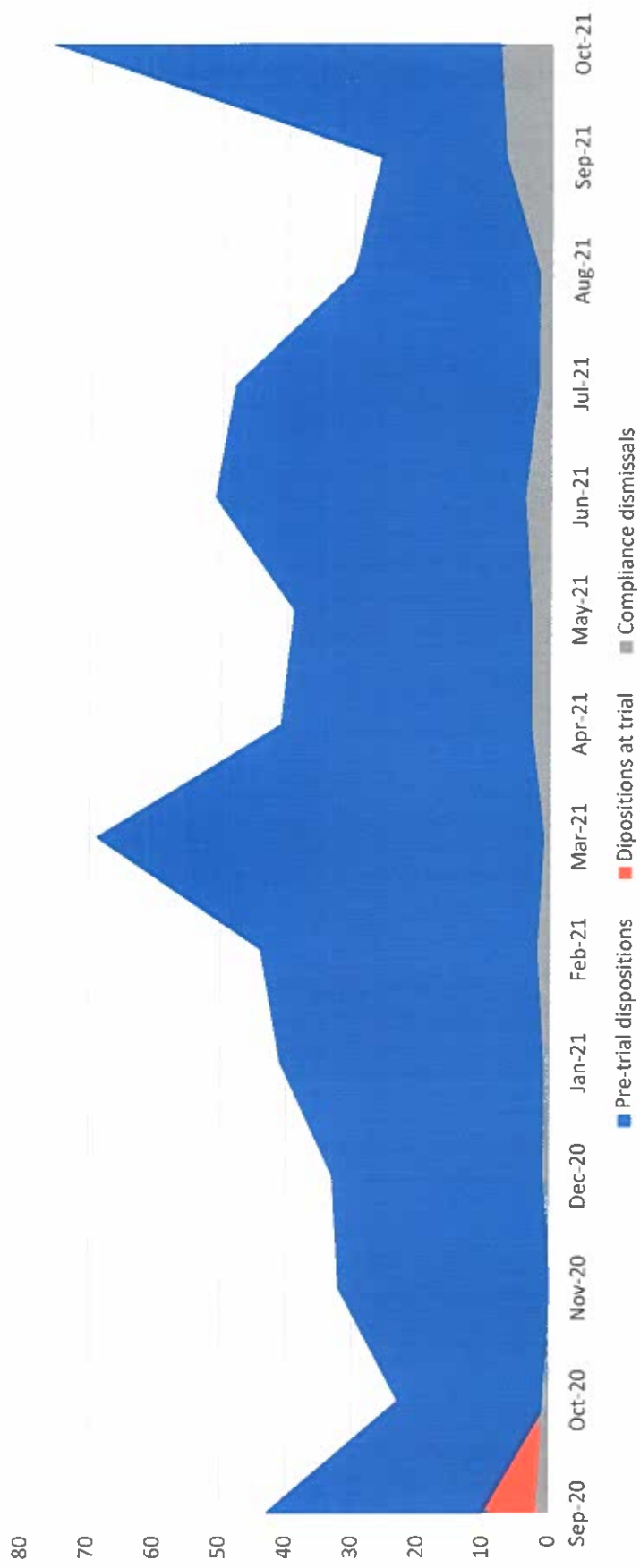


Judge: Sandy Stewart
Prosecutor: Rod Ponton
Clerk: Lorena Crespo

Jodi Cole
Sandy Wilson
Brittany Fox

Rod Ponton
Aleksandra Chapman

Dismissals





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ALPINE MUNICIPAL COURT WARRANT ROUNDUP

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Alpine Municipal Court announces the kickoff of Warrant Roundup.

Individuals on the following list are requested to contact the court and resolve their citation matters before October 18, 2021: citizens can voluntarily take care of their citations without concern of being arrested before that date.
If your name is not on the list, but you are not sure if you have an outstanding citation with the Municipal Court, please call 432 837 0808 or send an email to court.clerk@ci.alpine.tx.us.

1 2 3 4 5 6 7 8 9 10 11 12

Progress/Changes

- All files digitalized and organized
- All procedures are followed, records improved
- Regular court
- Three emergency hearings
- Requests for jury trials
- Complied with state requirements and caught up on reports
- Transition to a new payment system

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors	
Month September	Year 2020	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law
1. Total Cases Pending First of Month:		590	3	8	168	500
a. Active Cases		540	3	8	151	489
b. Inactive Cases		50	0	0	17	11
2. New Cases Filed		12	0	0	1	33
3. Cases Reactivated		2	0	0	0	0
4. All Other Cases Added		0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		554	3	8	152	522
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		16	0	5	0	6
b. Dismissed by Prosecution		1	0	0	0	5
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Plea or Nolo Contendere		0	0	0	0	0
2) By the Court		1	0	0	0	1
3) By the Jury		0	0	0	0	0
b. Acquittals:						
1) By the Court		0	0	0	0	6
2) By the Jury		0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course (CCP, Art. 45.0511)		0				
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	2
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0				
g. All Other Transportation Code Dismissals		0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		18	0	5	0	18
11. Cases Placed on Inactive Status		0	0	0	0	0
12. Total Cases Pending End of Month:		584	3	3	169	515
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		536	3	3	152	504
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		48	0	0	17	11
13. Show Cause Hearings Held		23	0	1	2	63
14. Cases Appealed:						
a. After Trial		0	0	0	0	0
b. Without Trial		0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	September	Year	2020
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			22,140.24
b. Remitted to State			3,587.26
c. Total			25,727.50

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
October	2020						
1. Total Cases Pending First of Month:		583	3	3	169	259	515
a. Active Cases		535	3	3	152	250	504
b. Inactive Cases		48	0	0	17	9	11
2. New Cases Filed		32	0	2	1	3	61
3. Cases Reactivated		1	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		568	3	5	153	253	565
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		11	0	1	1	3	5
b. Dismissed by Prosecution		2	0	0	0	0	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		0					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		1	0	0	0	0	0
9. All Other Dispositions		1	0	1	0	0	1
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		15	0	2	1	3	6
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		600	3	3	169	259	570
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		553	3	3	152	250	559
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		47	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	October	Year	2020
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			3,181.86
b. Remitted to State			1,243.28
c. Total			4,425.14

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month November	Year 2020	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		600	3	3	169	259	570
a. Active Cases		553	3	3	152	250	559
b. Inactive Cases		47	0	0	17	9	11
2. New Cases Filed		27	1	0	4	1	18
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		580	4	3	156	251	577
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		9	0	0	0	0	4
b. Dismissed by Prosecution		2	0	0	0	0	6
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		0					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		1	0	0	0	0	10
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		12	0	0	0	0	20
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		615	4	3	173	260	568
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		568	4	3	156	251	557
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		47	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	November	Year	2020
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			1,572.27
b. Remitted to State			1,391.43
c. Total			2,963.70

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month December	Year 2020	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		616	4	3	173	260	567
a. Active Cases		569	4	3	156	251	556
b. Inactive Cases		47	0	0	17	9	11
2. New Cases Filed		30	0	0	3	0	20
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		599	4	3	159	251	576
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		10	0	0	2	0	5
b. Dismissed by Prosecution		1	0	0	0	0	2
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		1					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		1	0	0	1	1	10
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		13	0	0	3	1	17
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		633	4	3	173	259	570
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		586	4	3	156	250	559
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		47	0	0	17	9	11
13. Show Cause Hearings Held		2	0	0	0	5	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	December	Year	2020
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			1,912.49
b. Remitted to State			1,541.41
c. Total			3,453.90

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month January	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		633	4	3	173	259	570
a. Active Cases		586	4	3	156	250	559
b. Inactive Cases		47	0	0	17	9	11
2. New Cases Filed		120	0	1	3	6	19
3. Cases Reactivated		1	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		707	4	4	159	256	578
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>		30	0	0	1	1	2
b. Dismissed by Prosecution		3	0	0	0	0	1
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course <i>(CCP, Art. 45.0511)</i>		1					
b. After Deferred Disposition <i>(CCP, Art. 45.051)</i>		0	0	0	0	0	0
c. After Teen Court <i>(CCP, Art. 45.052)</i>		0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSC, Sec. 161.253)</i>						0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 45.053)</i>					0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>		1					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		1	0	0	0	0	2
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		36	0	0	1	1	5
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		717	4	4	175	264	584
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		671	4	4	158	255	573
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		46	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	January	Year	2021
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			4,409.11
b. Remitted to State			3,583.09
c. Total			7,992.20

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month February	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		717	4	4	175	264	584
a. Active Cases		671	4	4	158	255	573
b. Inactive Cases		46	0	0	17	9	11
2. New Cases Filed		83	1	0	1	4	10
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		754	5	4	159	259	583
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>		29	0	1	1	0	5
b. Dismissed by Prosecution		6	0	0	0	0	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.051)		1					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		1					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0	2
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		37	0	1	1	0	7
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		763	5	3	175	268	587
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		717	5	3	158	259	576
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		46	0	0	17	9	11
13. Show Cause Hearings Held		4	0	0	1	0	1
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	February	Year	2021
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			5,241.90
b. Remitted to State			4,751.51
c. Total			9,993.41

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month March	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		763	5	3	175	268	587
a. Active Cases		717	5	3	158	259	576
b. Inactive Cases		46	0	0	17	9	11
2. New Cases Filed		118	0	0	4	7	3
3. Cases Reactivated		1	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		836	5	3	162	266	579
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		52	0	0	3	4	3
b. Dismissed by Prosecution		5	0	0	0	1	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.051)		1					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0	2
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		58	0	0	3	5	5
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		823	5	3	176	270	585
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		778	5	3	159	261	574
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		45	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	March	Year	2021
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			7,805.80
b. Remitted to State			7,742.06
c. Total			15,547.86

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month April	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		823	5	3	176	271	587
a. Active Cases		778	5	3	159	262	576
b. Inactive Cases		45	0	0	17	9	11
2. New Cases Filed		139	0	0	3	8	1
3. Cases Reactivated		1	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		918	5	3	162	270	577
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>		32	0	0	1	0	1
b. Dismissed by Prosecution		4	0	0	0	2	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		2					
b. After Deferred Disposition (CCP, Art. 45.051)		1	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		1	0	0	0	0	0
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		40	0	0	1	2	1
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		922	5	3	178	277	587
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		878	5	3	161	268	576
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		44	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		1	0	0	0	0	0

ADDITIONAL ACTIVITY

Court Alpine Municipal Court			NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	April	Year 2021		
1. Magistrate Warnings:				
a. Class C Misdemeanors			0	
b. Class A and B Misdemeanors			0	0
c. Felonies			0	0
				TOTAL
2. Arrest Warrants Issued:				
a. Class C Misdemeanors				0
b. Class A and B Misdemeanors				0
c. Felonies				0
3. Capiases Pro Fine Issued				0
4. Search Warrants Issued				0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)				0
6. Examining Trials Conducted				0
7. Emergency Mental Health Hearings Held				0
8. Magistrate's Orders for Emergency Protection Issued				0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)				0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond				0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)				0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)				0
13. Peace Bond Hearings Held				0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:				
a. Partial Satisfaction				0
b. Full Satisfaction				0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit				0
16. Cases in Which Fine and Court Costs Waived for Indigency				0
17. Amount of Fines and Court Costs Waived for Indigency				0.00
18. Fines, Court Costs and Other Amounts Collected:				
a. Kept by City				4,976.22
b. Remitted to State				5,012.68
c. Total				9,988.90

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month May	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		923	5	4	178	278	588
a. Active Cases		879	5	4	161	269	577
b. Inactive Cases		44	0	0	17	9	11
2. New Cases Filed		101	2	0	5	5	20
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		980	7	4	166	274	597
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		27	0	0	0	2	2
b. Dismissed by Prosecution		7	0	0	0	0	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		1					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	1	1	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		1	0	0	0	0	0
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		36	0	0	1	3	2
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		988	7	4	182	280	606
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		944	7	4	165	271	595
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		44	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		1	0	0	0	0	0

ADDITIONAL ACTIVITY

Court Alpine Municipal Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month May	Year 2021		
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.03)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			4,729.16
b. Remitted to State			4,561.03
c. Total			9,290.19

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month June	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		988	7	4	182	280	606
a. Active Cases		944	7	4	165	271	595
b. Inactive Cases		44	0	0	17	9	11
2. New Cases Filed		68	0	0	5	2	4
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		1,012	7	4	170	273	599
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		29	0	0	1	2	0
b. Dismissed by Prosecution		18	0	0	0	0	1
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		4					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0	0
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		51	0	0	1	2	1
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		1,005	7	4	186	280	609
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		961	7	4	169	271	598
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		44	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	Year		
Alpine Municipal Court	June 2021		
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (TC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			3
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			5,464.58
b. Remitted to State			4,991.12
c. Total			10,455.70

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month July	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		1,005	7	4	186	280	609
a. Active Cases		961	7	4	169	271	598
b. Inactive Cases		44	0	0	17	9	11
2. New Cases Filed		54	0	0	2	2	19
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket <i>(Sum of Lines 1a, 2, 3 & 4)</i>		1,015	7	4	171	273	617
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions <i>(Disposed without appearance before a judge (CCP Art. 27.14))</i>		33	0	0	0	1	5
b. Dismissed by Prosecution		6	0	0	1	2	2
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course <i>(CCP, Art. 45.0511)</i>		1					
b. After Deferred Disposition <i>(CCP, Art. 45.051)</i>		1	0	0	0	0	1
c. After Teen Court <i>(CCP, Art. 45.052)</i>		0	0	0	0	0	0
d. After Tobacco Awareness Course <i>(HSC, Sec. 161.253)</i>						0	
e. After Treatment for Chemical Dependency <i>(CCP, Art. 45.053)</i>					0	0	
f. After Proof of Financial Responsibility <i>(TC, Sec. 601.193)</i>		0					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0	0
10. Total Cases Disposed <i>(Sum of Lines 6, 7, 8 & 9)</i>		41	0	0	1	3	8
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		1,018	7	4	187	279	620
a. Active Cases <i>(Equals Line 5 minus the sum of Lines 10 & 11)</i>		974	7	4	170	270	609
b. Inactive Cases <i>(Equals Line 1b minus Line 3 plus Line 11)</i>		44	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court Alpine Municipal Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month	July Year 2021		
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed (CCP, Art. 18.05)			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued (CCP, Art. 17.441)			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held (FC, Sec. 521.300)			0
12. Disposition of Stolen Property Hearings Held (CCP, Ch. 47)			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			5,394.41
b. Remitted to State			4,275.02
c. Total			9,669.43

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month August	Year 2021	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:		1,018	7	4	187	279	620
a. Active Cases		974	7	4	170	270	609
b. Inactive Cases		44	0	0	17	9	11
2. New Cases Filed		24	0	0	0	2	4
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		998	7	4	170	272	613
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		23	0	0	1	0	2
b. Dismissed by Prosecution		2	0	0	0	0	0
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		0					
b. After Deferred Disposition (CCP, Art. 45.051)		0	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		2					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0	2
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		27	0	0	1	0	4
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		1,015	7	4	186	281	620
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		971	7	4	169	272	609
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		44	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	August	Year	2021
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.03)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			3,170.62
b. Remitted to State			2,922.61
c. Total			6,093.23

CRIMINAL SECTION

Court	Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	September	Year	2021	Non-Parking	Parking	City Ordinance
1. Total Cases Pending First of Month:				1,015	7	4
a. Active Cases				971	7	4
b. Inactive Cases				44	0	0
2. New Cases Filed				21	0	0
3. Cases Reactivated				0	0	0
4. All Other Cases Added				0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)				992	7	4
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))				18	0	0
b. Dismissed by Prosecution				2	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Plea or Nolo Contendere				0	0	0
2) By the Court				0	0	0
3) By the Jury				0	0	0
b. Acquittals:						
1) By the Court				0	0	0
2) By the Jury				0	0	0
c. Dismissed by Prosecution				0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course (CCP, Art. 45.0511)				1		
b. After Deferred Disposition (CCP, Art. 45.051)				3	0	0
c. After Teen Court (CCP, Art. 45.052)				0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0
f. After Proof of Financial Responsibility (TC, Sec. 601.193)				0		
g. All Other Transportation Code Dismissals				0	0	0
9. All Other Dispositions				0	0	0
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)				24	0	0
11. Cases Placed on Inactive Status				0	0	0
12. Total Cases Pending End of Month:				1,012	7	4
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)				968	7	4
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)				44	0	0
13. Show Cause Hearings Held				0	0	0
14. Cases Appealed:						
a. After Trial				0	0	0
b. Without Trial				0	0	0

ADDITIONAL ACTIVITY

Court	Alpine Municipal Court		
Month	September	Year	2021
		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			0
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			3,511.31
b. Remitted to State			3,033.49
c. Total			6,544.80

CRIMINAL SECTION

Court Alpine Municipal Court		Traffic Misdemeanors			Non-Traffic Misdemeanors		
Month	Year	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
October	2021						
1. Total Cases Pending First of Month:		1,012	7	4	188	363	632
a. Active Cases		968	7	4	171	354	621
b. Inactive Cases		44	0	0	17	9	11
2. New Cases Filed		11	0	0	0	1	3
3. Cases Reactivated		0	0	0	0	0	0
4. All Other Cases Added		0	0	0	0	0	0
5. Total Cases on Docket (Sum of Lines 1a, 2, 3 & 4)		979	7	4	171	355	624
6. Dispositions Prior to Court Appearance or Trial:							
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))		36	0	0	1	17	12
b. Dismissed by Prosecution		3	0	0	2	6	2
7. Dispositions at Trial:							
a. Convictions:							
1) Guilty Plea or Nolo Contendere		0	0	0	0	0	0
2) By the Court		0	0	0	0	0	0
3) By the Jury		0	0	0	0	0	0
b. Acquittals:							
1) By the Court		0	0	0	0	0	0
2) By the Jury		0	0	0	0	0	0
c. Dismissed by Prosecution		0	0	0	0	0	0
8. Compliance Dismissals:							
a. After Driver Safety Course (CCP, Art. 45.0511)		2					
b. After Deferred Disposition (CCP, Art. 45.051)		1	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)		0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)						0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)					0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)		5					
g. All Other Transportation Code Dismissals		0	0	0	0	0	0
9. All Other Dispositions		0	0	0	0	0	2
10. Total Cases Disposed (Sum of Lines 6, 7, 8 & 9)		40	0	0	3	23	16
11. Cases Placed on Inactive Status		0	0	0	0	0	0
12. Total Cases Pending End of Month:		983	7	4	185	341	619
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)		939	7	4	168	332	608
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)		44	0	0	17	9	11
13. Show Cause Hearings Held		0	0	0	0	0	0
14. Cases Appealed:							
a. After Trial		0	0	0	0	0	0
b. Without Trial		0	0	0	0	0	1

ADDITIONAL ACTIVITY

Court Alpine Municipal Court		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month October	Year 2021		
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed <i>(CCP, Art. 18.05)</i>			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued <i>(CCP, Art. 17.441)</i>			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held <i>(TC, Sec. 521.300)</i>			0
12. Disposition of Stolen Property Hearings Held <i>(CCP, Ch. 47)</i>			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			1,911.48
b. Remitted to State			1,123.62
c. Total			3,035.10

Interim City Manager
Megan Antrim

City Secretary
Geoffrey R. Calderon



Mayor
Andres "Andy" Ramos

City Attorney
Rod Ponton

100 North 13th Street Phone 432-837-3301 Fax 432-837-2044

"To provide quality service to the citizens of Alpine"

Alpine City Council Municipal Court Update (AKA Alpine Municipal Court Progress Report) for 11/12/2021

1. Progress Since Office of Court Administration ("OCA") Consultation

a. Completion of most OCA Suggestions June 21, 2021 report by Sheri Woodfin from May 4, 2021 Site Visit. (Please See Pages 6-7 of OCA report)

i. Only outstanding items from suggestions:

1. Dismissal Dockets – will begin in February, 2022
2. Show Cause Dockets – will begin November, 2022

ii. Notable Achievements for Alpine, Texas's Municipal Court Team

1. New Municipal Court address and court designation – document security improved with filing procedures utilizing Alpine Municipal Court filing marks.
2. Regular Court Sessions held third Tuesday and Thursday of every month since Tuesday, February 16, 2021, except for August. Standing Orders and new court forms developed
3. Three Emergency Animal Services Hearings, off docket, held
4. Full time, highly competent Municipal Clerk
5. Consistent full day hours, payment acceptance, and phone assistance
6. Hybrid Court Established
7. First Court Ordered class developed by Jennifer Stewart for Alpine Animal Services, for animal care.
8. First Warrant Round up after consistent court hours and dates well established
9. OCA reporting requirements up to date, complete, and regularly submitted
10. Job Descriptions Updated by City Council
11. Full utilization of Pretrial Dispositions by our City Attorney, who is carrying on for our previous City Attorney

12. Cooperative and Productive Municipal Court Environment

b. Alpine Municipal Court Technology Transitions

- i. Full VideoMagistration transition completed.
- ii. Alpine Municipal Clerk creating electronic versions of outdated logs and filing systems
- iii. Electronic payments developed
- iv. Hybrid court here to stay – broadening reach to out of town Court Users

2. Pending Alpine Municipal Court Progress

a. Clean Slate for Alpine's Dockets

- i. Currently, starting on the third Thursday of January 2022, Stale Cases purged pursuant to Texas state law, all collateral consequences of stale cases withdrawn.
 - 1. Method – Any case filed prior to December, 2019 can be dismissed pursuant to Alpine City Prosecutor's mass purge motion and Standing Order granting mass purge motion.
 - 2. If the defendant in a case older than two years, has new case within two years, all old cases may be joined with the current pending case, and are not required to be dismissed
 - 3. Any case pending for over a year is presumed to violate the defendant's constitutional rights to a speedy trial, pursuant to state law, and must be dismissed or placed on a show cause for explanation by our City Attorney as to why the case should not be dismissed.
 - 4. If the defendant in a case older than a year has a new case within a year, all cases may be joined with the current pending case, and are not required to be placed on show-cause docket.
 - 5. The City Council can determine their position on current stale cases by this January 2022, and the Alpine Municipal Court will presume that the City Prosecutor is acting under the wishes of the Alpine City Council and Alpine City Leadership.
- ii. **NO MORE BACKLOG**: The Court will order a yearly Dismissal Docket every January after recommended mass purge of stale cases in January 2022, so that the docket does not get back logged again.

b. Jury Plan

- i. Some court users have exercised their constitutional rights and requested jury trials
- ii. No current system established for gathering a jury

- iii. OCA recommends that we establish a formal jury selections system
- iv. Working on establishing this plan, and will continue jury trials until jurors can be selected pursuant to our plan.

c. *Show Cause Settings*

- i. For initial cases and filed and cases identified with sufficient address information, there shall be a “show cause setting” 30-45 days after the initial filing of the case.
- ii. Show Cause Dockets will be held on the third Thursday of every month, tentatively beginning on the third Thursday of January, 2022.
- iii. For Court Users, show cause settings are for default disposed cases where fines and/or obligations not completed in timely manner, must explain why responsibilities not completed. Action will be taken by Court depending on explanation.
- iv. For City Prosecutor, explanation for old cases on docket will be required, depending on explanation, court will order that cases be dismissed or the case will be placed back onto regular docket, notice given to defendant, and failure to appear warrants issued if defendant fails to attend court, along with all collateral consequences available

d. *Failure to Appear Warrants*

- i. For cases filed after June, 2021, there will be one follow up letter sent to the court user if a court date is missed, and one new court date assigned.
- ii. If the newly assigned court date is missed, a failure to appear warrant (“FTA”) shall be issued at the end of the second missed court date.
- iii. If the court user contacts the court after a FTA warrant is issued, but prior to arrest, the court will issue a warrant recall and place the court user back on the docket with a new court date.
- iv. The court user is also allowed amnesty to attend the any regularly scheduled court date, virtually or in person, for a show cause hearing, where the court user can explain their absence, and with sufficient explanation of absence, resolve their citation without arrest.
- v. Amnesty means that a court user with a pending FTA warrant(s) may enter the courtroom virtually or in person to handle their citation, without fear of being arrested.

- vi. The Municipal Court shall issue Release without bonds/order to appear for all Municipal Court FTA's whenever possible, to relieve APD of the burden and the pressure of fully processing defendant for FTA's issued out of the Alpine Municipal Court. Videomagistration from site may be done, and I will work with Judge Steele to see if he is willing to issue these orders on our behalf, since we have regular court dates

e. Providing Venue for AISD Truancy and Juveniles Cases

- i. AISD has an identified need for a venue and Alpine Municipal Court has jurisdiction to hear these cases
- ii. Complaint procedure being developed, and juvenile case management being refined to comply with special rules
- iii. Alpine Municipal Court can identify underlying issues of problematic behavior that may include child abuse, or substance abuse issues by parents and/or juvenile
- iv. Alpine may become eligible for certain resources that Texas makes available depending on how this docket develops

3. Future Alpine Municipal Court Progress Considerations

a. Alpine's Grassroots Court – No Community Enabling

- i. Helping people become good community members
 - 1. Judge Steele quote "you can take a horse to water but you can't make them drink, but you need to have the water first"
 - a. Continued development of court ordered classes by Alpine Department Heads, Alpine City Attorney, and Alpine Municipal Court which address community problems underlying the citation behavior
 - b. Substance abuse and trauma treatment ordered, usually by participation with local recovery community – APD interested in developing more classes
 - c. Abuse identification of animals and children – assistance for our voiceless community members
 - d. Poverty related issues with classes and assistance in finding resources for help
 - 2. Accountability and Amend making Approach
 - a. Most Court Users made mistakes, some did not
 - b. If mistake admitted, choice given to take responsibility and learn from mistakes

- c. If not, simply must pay community back for mistakes with fines and/or community service

b. Continue to use of assistance and guidance provided by OCA and TMCEC

- i. Last progress meeting was Thursday September 30, 2021
- ii. Next meeting will be scheduled in February, 2022, to assess stale case purge and reporting compliance
- iii. OCA providing ongoing assistance for Jury Plan establishment for Alpine, Texas for professional and cost-effective system

c. Court of Record Status for Alpine Municipal Court – something to think about and discuss in 2022

COUNCILWOMAN WARD 1
COUNCILMAN WARD 5
JUDY STOKES
JERRY JOHNSON

COUNCILWOMAN WARD 2
CHRIS RODRIGUEZ

COUNCILWOMAN WARD 3
SARA TANDY

COUNCILMAN WARD 4
MARTIN SANDATE

Alpine Municipal Court



Analysis and Review of Court Processes

June 2021

OFFICE OF COURT ADMINISTRATION
Research & Court Services Division

Prepared by Sheri Woodfin, Court Consultant



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Alpine Municipal Court



Executive Summary

The Office of Court Administration (OCA) was contacted initially in October of 2020 by the court clerk of the Municipal Court of Alpine, inquiring into assistance with developing procedures to address the backlog of pending cases in the court. OCA received reports and information to begin the analysis of the case load and to provide any recommendations to the court, however the court was without a judge. A follow-up request for assistance was received in March of 2021 by the newly appointed Municipal Court Judge, Jodi Cole.

Judge Cole expressed interest in a review of processes, using zoom for virtual hearings and the possibility of a site visit to assist in evaluating the courts functions and procedures.

A site visit occurred on May 4th – 5th where discussions and reviews were conducted with Judge Jodi Cole and her court clerk.

Background/Introduction

The court recently experienced change in personnel, including the appointment of a Municipal Court Judge. The Office of Court Administration's review, focused on specific items to assist in identifying areas for improvement, including addressing reducing the number of pending cases that date as far back as 2014.

On May 5th, 2021, a site visit was conducted at the request of Alpine Municipal Court Judge Jodi Cole in Alpine, Texas. Judge Cole provided background and information as to the basis of the request identifying the various areas to analyze and review.

Role of the Municipal Court:

The Municipal Court is committed to providing those we serve with impartial and efficient delivery of justice for Class "C" Misdemeanors and parking violations while accomplishing the duties incumbent upon it by the City of Alpine and the State of Texas. It is the intention of the court to treat all citizens that come before the court with respect, dignity, and courtesy.



THE MUNICIPAL COURT ROLE IN LOCAL GOVERNMENT

Fine Collection and Quota Prohibition While municipal courts serve the important function of preserving public safety, protecting quality of life, and deterring future criminal behavior, the courts also collect fines and costs in relation to court cases processed. The bulk of the court costs are remitted to the State of Texas, but fines generally stay with the city.

Relations with City Departments Municipal courts should recognize the necessity for cooperating with the other departments in administrative and other areas wherever possible without compromising the independence or integrity of the judiciary or public confidence in the integrity and impartiality of the judiciary. Unlike other trial courts at the county and district court level, municipal courts outside of the state's largest cities often do not have the luxury of physical separation between city management, law enforcement, court, and the office of the prosecutor. Court clerks may wear many hats, including that of city secretary or even judge. This may sometimes require careful balancing of the city's authority while respecting the essential independence of the court.

The following section outlines some of the more pertinent areas of interdepartmental relations for municipal courts.

1. Mayors, City Managers and Municipal Court Judges should be aware and concerned with revenues, including both expenditures and collections, because as the city's executive, they are responsible for the city's budget. Some of the fines and fees collected by the court are deposited in the municipal treasury, and financial procedures must meet city approval. Nonetheless, judicial decisions may only be made based on facts proved by evidence and should not be influenced by the city's financial

Alpine Municipal Court



needs. The clerk must be careful to avoid becoming the messenger of information, thereby influencing the judge unethically.

2. **City Attorneys and Prosecutors** The municipal court and the city attorney interact not only during the prosecution of municipal court cases, but also on potential legal issues that may affect the city. A city attorney will be tasked with providing legal advice to city council and management but will balance this with his or her separate role as the representative of the State of Texas in a municipal prosecution. In addition, the law provides that a county attorney of the county in which the municipality is located may also represent the State if he or she so chooses. Most municipal court prosecutions, however, are typically conducted by an attorney either employed or contracted by the municipality. It is the prosecutor that decides, while working with law enforcement, whether to pursue formal criminal charges in any given case. The prosecutor, not the judge or clerk, should advise and direct peace officers in preparing criminal cases. The court does not represent either the prosecution or defense and must remain separate from the investigation to preserve impartiality at trial. It is ultimately the responsibility of the State, through the prosecutor, to decide which cases to prosecute.

3. Law enforcement may include police officers, code compliance officers, and animal control. These officers may look to the city prosecutor for advice in investigating and preparing for criminal cases. In cities where the municipal court clerk also serves as police dispatcher or where the offices of the court are in the same building as the police department, conflict is possible. Judges, clerks, and police departments must exercise great care to honor the separation of each department to eliminate any suggestion or perception of impropriety. When citizens wish to present complaints or file criminal charges it is recommended that they go to the police department or directly to the prosecutor. The police have the power and duty to investigate, which the court lacks, and may make a professional determination of whether to recommend the filing of criminal charges. Under the law, anyone may make a complaint that could result in a criminal case. Various city department officials may also file code violation complaints in municipal court. The acceptance of these complaints for prosecution is a

Alpine Municipal Court



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matter for the prosecutor to determine, not the court. As in all cases, the court should remain impartial in hearing evidence in these cases.

Review Focus

1. Maintaining Municipal Court files separate from prosecutor's files.
2. Strategy for addressing backlog of cases including:
 1. Cases that have not been resolved as far back as 2014.
 2. Code Enforcement with a 10% - 15 % appearance rate and no follow through.
3. Case Management software options, including evaluating the data and reports available, ensuring the case management data is accurate and current.
4. Providing any recommendations as to Case Management System that provide technological enhancements for continued advancements in leveraging paperless solutions including on-line tools for the court.
5. Recommendations for establishing clear job descriptions and responsibilities for court clerk assigned to the Municipal Court.
6. Evaluate and access the case load and the need for increased staff presence for the court including additional staff hours dedicated to serving the public.
7. Assist in identifying any cases on the pending case reports that may be closed or disposed by dismissal.
8. Develop a process that provides guidelines for the court as it relates to assessment of fines, issuance of warrants, and clear procedures for court action with and without the required involvement of the prosecutors.
9. Local involvement and support of prosecutor, code enforcement and police departments for addressing backlog.
10. Establish a timeline and develop a case resolution standard from time of filing to disposition for new cases filed.
11. Enhancement of E-Court Appearance and utilizing the website for additional information to the public.

Snap Shot of Cases Pending as of Feb. 28, 2021

Cases Pending 2/28/2021:

Active Cases

Inactive Cases

717	5	3	158	259	576	1,718
46	0	0	17	9	11	83

Alpine Municipal Court



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Cases Added:							
New Cases Filed	83	1	0	1	4	10	99
Cases Reactivated	0	0	0	0	0	0	0
All Other Cases Added	0	0	0	0	0	0	0
Total Cases on Docket	754	5	4	159	259	583	1,764

There are approximately 100 cases filed a month.

Methodology of Study

The review of the study conducted by OCA included the following:

1. Review of case management reports providing case information through October of 2020.
2. Review of OCA monthly reports through 2020.
3. Review of job descriptions for municipal court clerk, including court administrative functions.
4. Analysis of procedures currently used for the public to pay fines and court fees, appear for hearings, and set jury trials.
5. Interviews with Judge Jodi Cole and clerk and initial request and assistance from former court clerk Lorena Crespo-Gonzalez.

Suggestions

As the processes and procedures develop to improve the efficiency of the court, the recommendations are suggested with a primary focus on the most current cases first. Backlog may require different resources to alleviate individuals that may be difficult to locate because of outdated information.

1. Job Description for clerk of the court providing needed detail and structure of expectations, requirements, and schedule. Establishment of clear authoritative roles for the judge, clerk, city manager, city secretary, etc.
2. Court files maintained securely by and for court use only, following all retention guidelines.
3. Do an inventory of pending cases to ensure that any cases that are reporting as

Alpine Municipal Court



- pending that should be closed, have been closed in your case management software.
4. For initial cases filed and cases identified with sufficient address information:
 - a. Show Cause Setting (30- 45 days from initial filing)
 - b. Pro-active on Failure to Appear (follow-up letters, additional settings and finally issuance of warrant as a last result)
 5. Dismissal Docket:
 - a. Held quarterly or every six months, utilizing reports from your case management system with no results.
 - b. Using your pending case report from your CMS, determine if there are any cases that have had “No Action”, meaning, only the ticket was given, and no further action was taken from the court to resolve the matter.
 6. Warrant Round-Up:
 - a. With cooperation from the police department, zoning enforcement and prosecutor’s office.
 - b. Bi-annually or yearly.
 - c. Publish a list in the paper, providing amnesty to those who take care of their ticket/warrant within a designated timeline.
 7. Set pending cases by category, using that as the description of the Case Docket.
 - a. Develop a regular scheduled docket for the categories. (ex. Failure to Appear are the 1st and 3rd Tuesday of the month.)
 - b. Resolve the cases with fines and community service, using jail as a last resort.
 - c. It is beneficial to purge cases after a set and designated timeline, applicable to the charge. Show-cause and post hearings are a good way to maintain compliance and completion of fines and fees being paid.
 8. Designate days in the month to hold Jury trials.
 - a. Coordinate with the Prosecutor designated times in the month for any tickets that need jury trials, having jurors available for the specified days.
 9. Adopt and Adapt E-Court Appearance guidelines and provide information on your website as well as an information sheet provided to the individual when a ticket is issued.
 - a. This will assist individuals with the option of virtual or an in- person appearance.
 - b. Establish eligibility for E-Court Appearance
 - c. Establish requirement to appear via E-Court

Alpine Municipal Court



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Resources:

TGC Chapter 29 and 30

<https://www.tmcec.com/files/5314/0494/1353/Cuthbertson - 00 - BINDER Records.pdf>

<https://www.tmcec.com/files/4014/7950/4465/00 - PRINTERS.pdf>

<https://www.tmcec.com/files/5915/2157/6331/Level I Study Guide.pdf>

<https://www.tmcec.com/programs/prosecutors/>

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.)

Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. Approval of September 21, 2021 Special Meeting Minutes (M. Antrim, Interim City Manager)
2. Approval of Excused Absence of Councilman Sandate from October 12, 2021 City Council Meeting per Sec. 3.05 (B) of Alpine City Charter (M. Antrim, Interim City Manager)
3. Approval of Visitor Center Assistant Job Description (M. Antrim, Interim City Manager)
4. Approval of Executive Assistant Job Description (M. Antrim, Interim City Manager)

1. Approval of September 21, 2021 Special Meeting Minutes (M. Antrim, Interim City Manager)

**City of Alpine
Special City Council Meeting
Tuesday, October 12, 2021
5:30 P.M.
Minutes**

REGULAR CITY COUNCIL MEETING - 5:30 P.M.

1. **Call to Order & Pledge of Allegiance.** – Mayor Andres Ramos called the meeting to order. The meeting was held at the City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** – Councilor Judy Stokes, Councilor Chris Rodriguez, Councilor Sara Tandy, and Councilor Jerry Johnson attended at the City Council Chambers. Councilor Martin Sandate was not present. Interim City Manager, Megan Antrim, and City Secretary, Geoffrey Calderon, attended at the City Council Chambers. City Secretary, Geoffrey Calderon, reported that the agenda was posted at 2:00 P.M. on October 8, 2021.
3. **Public Comments** – (limited to 3 minutes per person) – Oscar Cobos, Paresh Jani, Karen Cantrell, Amelia Rodriguez, Cynthia Salas.
4. **Presentation, Recognitions, and Proclamations** – (A. Ramos, Mayor) – None
5. **Reports** – Copies of the charts presented during the meeting are posted on the City website at www.cityofalpine.com/cmreports – None

City Mayor's Report

City Attorney's Report

City Manager Report

- Grant Matrix – Future Applications
- Water & Wastewater Updates
- Sanitation Survey
- Community Wide Vaccination Clinics – Flu & Covid
- Airport TXDOT Project Update

City Staff Updates

- Gas Utility Department Updates by Randy Guzman
- Police Department Updates by Chief Darrell Losoya

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments on Short Term Rental Special Use Permit Applications.

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of September 21, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager)
2. Approval of Amit Rangra to Chair of the Planning & Zoning Commission, Ward 1 (J. Stokes, City Council)
3. Approval of Animal Control Job Descriptions (M. Antrim, Interim City Manager)
4. Approval of 4th Quarter Investment Report (M. Antrim, Interim City Manager)
5. Approval of Short Term Rental Special Use Permit Applications for:
 - a. **612 E. Ave E:** Owners of Record are Dana Dee Andrade.
 - b. **1208 E. Ave F:** Owners of record are Robert and Sandra Rice

(M. Antrim, Interim City Manager)

RESOLUTION 2021-10-02: On a motion made by Councilor Johnson and seconded by Councilor Stokes to accept the consent agenda in its entirety, the Council voted unanimously to adopt the motion.

8. Information or Discussion items –

1. Municipal Court update including number of cases pending, number of cases disposed of and disposition, & dismissals and reasons for dismissal (C. Rodriguez, City Council)

Councilor Rodriguez requested to table item 1.

2. Discuss ongoing issues with Holiday Inn Lift Station (M. Antrim, Interim City Manager)
 3. Discuss Union Pacific notice on increased speed in or around Alpine, Texas from 50mph to 70mph (J. Stokes, City Council)
9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting.) –

1. Approve Declaration of Local State of Disaster due to International Border Crisis (M. Antrim, Interim City Manager)

RESOLUTION 2021-10-03: On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve Declaration of Local State of Disaster due to International Border Crisis, the Council voted unanimously to adopt the motion.

2. Approve Resolution 2021-10-01, a resolution authorizing the City to participate in the State Homeland Security – FY 2022 Operation Lone Star Grant Program (M. Antrim, Interim City Manager)

RESOLUTION 2021-10-04: On a motion made by Councilor Rodriguez and seconded by Councilor Stokes to Approve Resolution 2021-10-01, a resolution authorizing the City to participate in the State Homeland Security – FY 2022 Operation Lone Star Grant Program, the Council voted unanimously to adopt the motion.

3. Approve FY 2021-2022 Tax Collection Agreement with Brewster County (M. Antrim, Interim City Manager)

RESOLUTION 2021-10-05: On a motion by Councilor Rodriguez and seconded by Councilor Tandy to approve FY 2021-2022 Tax Collection Agreement with Brewster County, the Council voted to unanimously adopt the motion.

4. Approve recommendation from the Airport Advisory Board for Council to direct City Manager to use a portion of budgeted street monies currently available for construction of necessary taxiways that will connect Hangar 43-46 to existing taxiway system (M. Antrim, Interim City Manager)

RESOLUTION 2021-10-06: On a motion by Councilor Rodriguez and seconded by Councilor Tandy, to approve recommendation from the Airport Advisory Board for Council to direct City Manager to use a portion of budgeted street monies currently available for construction of necessary taxiways that will connect Hangar 43-46 to existing taxiway system. The motion failed with unanimous opposition.

5. Approve the contract for City Attorney (M. Antrim, Interim City Manager)

RESOLUTION 2021-10-07: On a motion by Councilor Tandy and seconded by Councilor Stokes to approve the contract for City Attorney, the City Council voted 3 to 1 to approve the City Attorney contract with Councilor Rodriguez voting against.

10. City Council Member Comments and Answers – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

RESOLUTION 2021-10-08: A motion was made by Councilor Rodriguez and seconded by Councilor Johnson to move into executive session. The motion was adopted unanimously. (7:34 P.M.)

11. Executive Session –

1. Deliberate and consider sale of City property located in Block 27, Original Townsite to the City of Alpine (M. Antrim, Interim City Manager)

12. Action – Executive Session –

RESOLUTION 2021-10-09: A motion was made by Councilor Johnson and seconded by Councilor Tandy to move into regular session. The motion was adopted unanimously. (7:52 P.M.)

1. Action, if any, concerning sale of City property located in Block 27, Original Townsite to the City of Alpine (M. Antrim, Interim City Manager)

RESOLUTION 2021-10-10: A motion was made by Councilor Stokes and seconded by Councilor Johnson to allow Megan to go back to the County and work out the details that were discussed in executive session. The motion was adopted unanimously.

There being no further business, the meeting was adjourned.

13. Adjourn. (7:53 P.M.)

ATTEST:

Andres “Andy” Ramos, Mayor

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, City Secretary, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on October 8, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary’s Office at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R. Calderon, City Secretary

2. Approval of Excused Absence of Councilman Sandate from October 12, 2021 City Council Meeting per Sec. 3.05 (B) of Alpine City Charter (M. Antrim, Interim City Manager)

3. Approval of Visitor Center Assistant Job Description (M. Antrim, Interim City Manager)

Visitors Center Assistant

Department: Administration

\$25,920.00 - \$28,800.00 Annually

Division: Tourism and Visitors Center

\$2,160.00 - \$2,400.00 Monthly

Supervisor: Tourism Coordinator

\$13.50 - \$15.00 Hourly

Salary: Non-exempt

Status: Part-Time

Education and Experience: A High School diploma or GED. Two (2) years of customer service experience preferred. Must have a good working knowledge of the tri-county region including but not limited to geography, attractions, events, recreation and services.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

- Under general supervision the Center Assistant must be outgoing and energetic in this highly visible role at the Visitors Center and all city tourism and special events. Greeting visitors to the City and offering education and guidance on what tourist activities Alpine and the surrounding areas have to offer. The working schedule includes working on weekends.

Typical Duties

- Responds to public inquiries about recreation, special events, and seasonal programs made by telephone, correspondence, or during public events.
- Responsible for promoting Alpine as a travel destination at festivals, events, trade shows and at our visitor information center by providing tourism and travel information answering questions about the city, attractions, history, government, current events etc.
- Maintains cleanliness and organization of Visitor Information Center.
- Assist with set-up/take down as it relates to special events.
- Assist in creating and utilize updated monthly calendar of free events and all weekly events.
- Assumes additional responsibilities or projects as needed or directed to support the organization.
- Assist with the recruitment of organizations/associations for workshops, seminars and/or conferences to the City of Alpine.
- Develop and maintain relationships with hotels, restaurants and attractions.
- Develop and maintain relationships with local and regional partners, including the Alpine Chamber of Commerce, Alpine Downtown Association, Texas Mountain Trail Region, Brewster County Tourism Council, Marfa Tourism, Fort Davis Chamber of Commerce, etc.

Knowledge, Skills, and Abilities

- Application of good knowledge of public relations principles.
- Application of good knowledge of receptionist techniques.
- Application of good knowledge of cash handling techniques.
- Execute oral and written instructions.
- Prepare clear, concise oral and written communication.

Visitors Center Assistant

Department: Administration

Division: Tourism and Visitors Center

Supervisor: Tourism Coordinator

Salary: Non-exempt

Status: Part-Time

\$25,920.00 - \$28,800.00 Annually

\$2,160.00 - \$2,400.00 Monthly

\$13.50 - \$15.00 Hourly

- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Occasionally lift and carry items up to 50 pounds.
- Occasionally work flexible hours, weekends, holidays, extended hours and mandatory overtime.
- Occasional exposure to irate members of the public.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

Approved by Council on ____/____/2021

Visitors Center Assistant

Department: Administration

Division: Tourism and Visitors Center

Supervisor: Tourism Coordinator

Salary: Non-exempt

Status: Full-Time

\$25,920.00 - \$28,800.00 Annually

\$2,160.00 - \$2,400.00 Monthly

\$13.50 - \$15.00 Hourly

Education and Experience: A High School diploma or GED. Two (2) years of customer service experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Under general supervision the Center Assistant must be outgoing and energetic in this highly visible role at the Visitors Center and all city tourism and special events. Greeting visitors to the City and offering education and guidance on what tourist activities Alpine and the surrounding areas have to offer.

Typical Duties

- Responds to public inquiries about recreation, special events, and seasonal programs made by telephone, correspondence, or during public events.
- Responsible for promoting Alpine as a travel destination at festivals, events, trade shows and at our visitor information center by providing tourism and travel information answering questions about the city, attractions, history, government, current events etc.
- Maintains cleanliness and organization of Visitor Information Center.
- Assist with set-up/take down as it relates to special events.
- Assist in creating and utilize updated monthly calendar of free events and all weekly events.
- Assumes additional responsibilities or projects as needed or directed to support the organization.
- Assist with the recruitment of organizations/associations for workshops, seminars and/or conferences to the City of Alpine.
- Develop and maintain relationships with hotels, restaurants and attractions.
- Develop and maintain relationships with local and regional partners, including the Alpine Chamber of Commerce, Alpine Downtown Association, Texas Mountain Trail Region, Brewster County Tourism Council, Marfa Tourism, Fort Davis Chamber of Commerce, etc.

Knowledge, Skills, and Abilities

- Application of good knowledge of public relations principles.
- Application of good knowledge of receptionist techniques.
- Application of good knowledge of cash handling techniques.
- Execute oral and written instructions.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Occasionally lift and carry items up to 50 pounds.
- Occasionally work flexible hours, weekends, holidays, extended hours and mandatory overtime.

Visitors Center Assistant

Department: Administration

Division: Tourism and Visitors Center

Supervisor: Tourism Coordinator

Salary: Non-exempt

Status: Full-Time

\$25,920.00 - \$28,800.00 Annually

\$2,160.00 - \$2,400.00 Monthly

\$13.50 - \$15.00 Hourly

- Occasional exposure to irate members of the public.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

4. Approval of Executive Assistant Job Description (M. Antrim, Interim City Manager)

Executive Administrative Assistant

Department: Admin

Division: Admin

Supervisor: City Manager

Salary: Non-exempt

Status: Full-Time

\$31,324.80 - \$46,883.20 Annually

\$2,610.40 - \$3,906.93 Monthly

\$15.06 - \$22.54 Hourly

Education and Experience: Bachelor's degree in General Business Administration or other related field or Four (4) years of office support or policy research experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Responsible to the City Manager for the performance of administrative duties required to coordinate the activities of the City. Independent judgment is required and exercise authority delegated by the City Manager. Oversees administrative functions related to the office of the City Manager. ~~Some experience in Grant writing and obtaining sources for grants.~~

Typical Duties

Operate standard and specialized equipment as necessary. Involves: Use copier, fax, printer, scanner, personal computer with generic office productivity software and multi-line telephone. Greet and assist City employees, officials and the public as required. Involves: Respond to visitors in a courteous manner. Answer phones, take messages or forward inquiries to the appropriate party exercising proper telephone etiquette. Perform miscellaneous tasks as assigned.

Perform specified clerical, administrative and other support tasks. Involves: Provides staff assistance to the City Manager. Prepares and/or reviews complex **financial** reports and studies. Provides analysis on a wide variety of administrative or management policies in support of organization goals, priorities and initiatives. Produces presentations for use with citizens, boards, commissions, employees, area businesses, service agencies, regional groups and other applicable groups to convey information on City programs, service offerings and other related issues. ~~Oversees the five year capital plan in relation to expenses by departments.~~ Prepares reports to the public. Maintains calendar, meeting schedules and establishes citizen meetings on behalf of the City Manager. Conducts research on assigned topics. Answers inquiries from the public and provides advanced level staff support to a variety of committees, boards, teams and commissions. Recommends, plans and implements changes and administration of personnel policies and guidelines. ~~Administers housing assistance plan. Preparation of all field work for grants and grant programs. Prepares applications and cost estimates for the grant projects.~~ Confers with the City Manager to discuss the conditions and needs of the City.

Perform a variety of clerical, para-professional, **and financial** tasks to assist staff, as assigned. Refer complex queries to more knowledgeable staff. Assists with city functions, special events, may work on-call to handle emergency situations and perform other duties as required or necessary.

Knowledge, Skills, and Abilities

- Application of good knowledge of public administration and government operations.
- Application of good knowledge of public relations principles.
- Application of good knowledge of reading, interpreting, applying and explaining laws, codes, ordinances, rules, regulations, policies and procedures.
- Application of good knowledge in preparing clear and concise reports, including oral, written, and audio/visual presentations.

Executive Administrative Assistant

Department: Admin

Division: Admin

Supervisor: City Manager

Salary: Non-exempt

Status: Full-Time

\$31,324.80 - \$46,883.20 Annually

\$2,610.40 - \$3,906.93 Monthly

\$15.06 - \$22.54 Hourly

- Application of good knowledge of research methods.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skill in resolving problems or situations requiring the exercise of good judgment.
- Knowledge in various phases of city administration, including policies and procedures, laws and ordinances governing conduct of city administration.
- Skills in budget preparation, reports and studies.
- Ability in planning and organizing work of others.
- Analyze, interpret and report research findings and recommendations.
- Skilled in operating a computer and related software applications including Microsoft Suite of products, Google applications, Word Press (or other web-building software).

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work flexible hours, weekends, holidays, extended hours and mandatory overtime.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

8. Information or Discussion items –

1. Discussion and presentation of Tri-County Broadband Survey by Sierra Sees of Connected Nation Texas (M. Antrim, Interim City Manager)
2. Discussion and presentation of Chisos Brewery and purchase of City alley by Guy Fielder (M. Antrim, Interim City Manager)
3. Municipal Court update including number of cases pending, number of cases disposed of and disposition, & dismissals and reasons for dismissal (C. Rodriguez, City Council)

1. Discussion and presentation of Tri-County Broadband Survey by Sierra Sees of Connected Nation Texas (M. Antrim, Interim City Manager)

EXECUTIVE SUMMARY

Technology Plan

Brewster, Jeff Davis,
and Presidio
Counties, Texas

DRAFT



September 2021

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OVERVIEW

01

Today, technology plays a pivotal role in how businesses operate, how institutions provide services, and where consumers choose to live, work, and play. The success of a community has become dependent on how broadly and deeply the community adopts technology resources, which includes access to reliable, high-speed networks; the digital literacy of residents; and the use of online resources locally for business, government, and leisure.

The Connected Nation Texas (CN Texas) Connected Program partnered with the Tri-County Broadband Team, composed of Brewster, Jeff Davis, and Presidio counties, to determine the availability of broadband infrastructure; how its residents are adopting and using broadband services; and what steps would have the greatest impact toward improving broadband access, adoption, and use across every sector locally.

Pursuant of this goal, between February 2021 and June 2021, Brewster, Jeff Davis, and Presidio counties conducted a comprehensive survey of broadband technology access and adoption across all three communities. Brewster County collected responses from 344 households, Jeff Davis collected responses from 165 households, and Presidio County collected responses from 214 households. CN Texas staff also met with community officials to determine community needs and to gather qualitative data for consideration in the study. Overall, the assessment was designed to identify issues and opportunities to close the Digital Divide.

Tri-Counties, TEXAS		
BREWSTER	JEFF DAVIS	PRESIDIO
Population		
9,546	1,996	6,131
Households		
4,088	1,054	2,543
Median Household Income		
\$47,080	\$53,088	\$25,098
Poverty Rate		
14%	4%	39%
Adults with a Bachelor's Degree or Higher		
40.00%	30.50%	21.20%
Home Ownership Rate		
57.8%	81.6%	57.8%
Hispanic or Latino		
44.80%	39.80%	83.70%
Households with Broadband Access		
80.49%	37.94%	33.58%

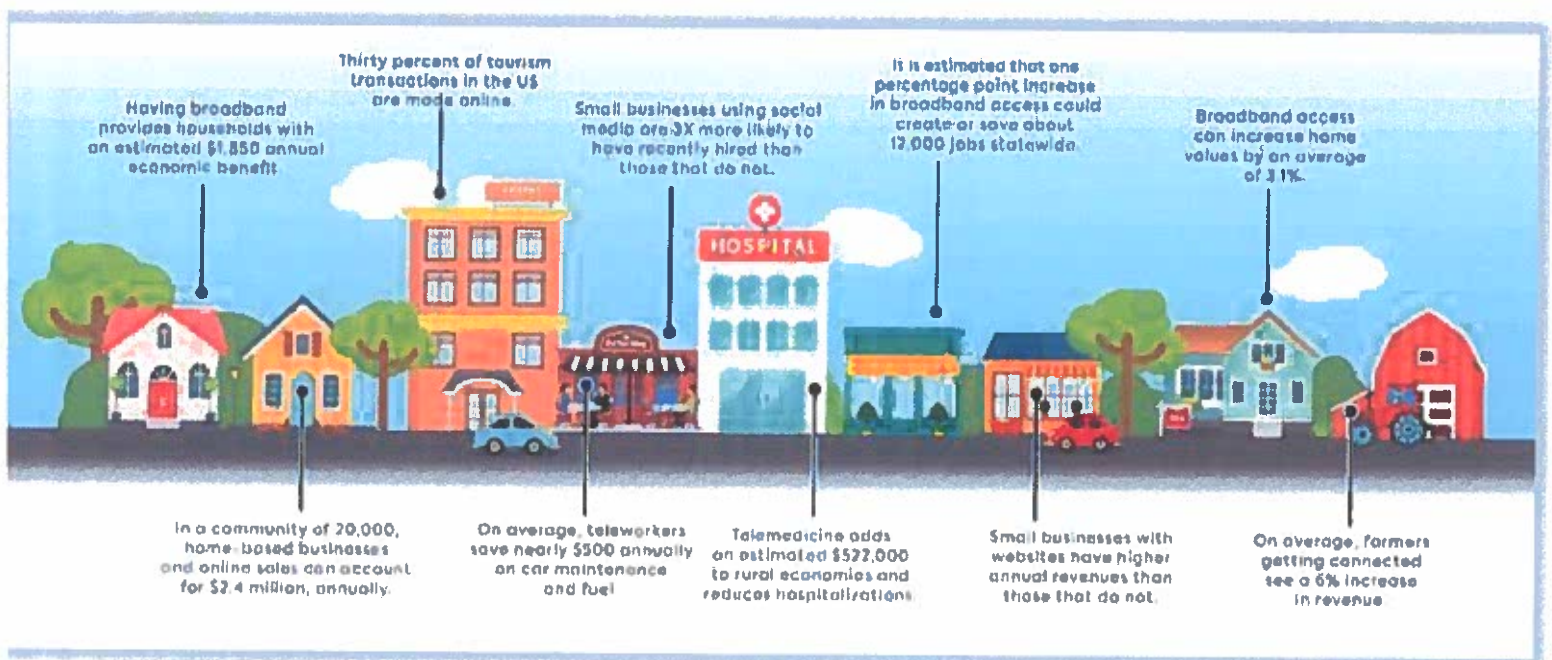
Source: <https://data.census.gov/cedsci/profile?g=0500000US48043>

Source: <https://data.census.gov/cedsci/profile?g=0500000US48243>

Source: <https://data.census.gov/cedsci/profile?g=0500000US48377>

All three counties are in a good position to improve broadband access, adoption and use throughout the region. With (potential) National Telecommunications and Information Administration (NTIA) Broadband Infrastructure Deployment Grants, Rural Digital Opportunity Fund (RDOF) money (once approved) and Coronavirus State and Local Fiscal Recovery Funds flowing into each county, the future looks bright. Understanding how to partner with local providers and keeping up with grant expenditures is imperative to long-term success. Many recommendations in this action plan are inexpensive or cost nothing at all but will contribute greatly to community development. Increasing broadband adoption and use throughout each county will contribute to greater quality of life.

To highlight key findings CN Texas created an interactive map for these counties. It provides data on broadband availability in each county overlayed with survey data from the recent broadband assessment. To access the map click [HERE](#). The following provides a summary of the technology assessment performed by CN Texas as well as recommendations for improving broadband and technology access, adoption, and use.





80.49% of households in
Brewster County have
access to broadband

For households that said they do not subscribe to home internet service, the top barriers cited are, "internet service is too expensive," followed by "we do not know enough about the internet to feel comfortable using it." In total, **cost** and **digital literacy** are the leading barriers to broadband adoption per survey respondents.

80.49% of households in Brewster County have access to internet service at speeds needed to run many modern applications (100 Mbps downstream and 10 Mbps upstream). Statewide, **92.05%** of households have internet access at this speed.

Brewster County households **pay more** on average for access to the internet (**\$77.14**) than other Connected communities (\$71.15).

Nearly four out of ten households (39%), and 50% of businesses, reported that they were dissatisfied with their current internet service. The top reasons for dissatisfaction were slow speeds and high prices.

More than four out of five households (**84.5%**) said they would like to have improved or additional options for home internet service.



37.94% of households in
Jeff Davis County have
access to broadband

For households that said they do not subscribe to home internet service, the top barriers cited include **lack of available service** followed by **cost of internet service**.

Only **37.94%** of households in Jeff Davis County have access to internet service at speeds needed to run many modern applications (100 Mbps downstream and 10 Mbps upstream). Statewide, **92.05%** of households have internet access at this speed.

Jeff Davis County households **pay considerably more** on average for access to the internet (**\$88.59**) than other Connected communities (\$71.15).

Nearly three-fifths of Jeff Davis County households (57%), and 25% of businesses, reported that they were dissatisfied with their current internet service. The top reasons for dissatisfaction were slow speeds and an unreliable connection.

Nine out of ten households (**90.5%**) said they would like to have improved or additional options for home internet service.



33.58% of households in
Presidio County have
access to broadband

For households that said they do not subscribe to home internet service, the top barriers cited include **cost of internet service** followed by **not owning a computer**.

Only **33.58%** of households in Presidio County have access to internet service at speeds needed to run many modern applications (100 Mbps downstream and 10 Mbps upstream). Statewide, **92.05%** of households have internet access at this speed.

Presidio County households **pay considerably more** on average for access to the internet (**\$83.11**) than other Connected communities (\$71.15).

Six out of ten Presidio County households (61%), and 45% of businesses, reported that they were dissatisfied with their current internet service. The top reasons for dissatisfaction were slow speeds and an unreliable connection.

Over Nine out of ten households (**94.1%**) said they would like to have improved or additional options for home internet service.



INFRASTRUCTURE RESULTS

02

According to CN Texas broadband data initially released in July 2021 – followed by additional public feedback, field validation, and provider input, many households in Brewster County do have access to broadband of at least 25/3 Mbps, the current definition of broadband set forth by the Federal Communications Commission (FCC). Broadband service in Brewster County is concentrated near and south of Alpine, as well as surrounding Terlingua. Community institutions such as schools, businesses, and government buildings currently have access to fiber. Below is the list of providers in Brewster County.

BROADBAND INFRASTRUCTURE QUICK FACTS

Unserved Households (25/3 Mbps)

821

Households Served (10/1 Mbps)

97.21%

Households Served (25/3 Mbps)

80.49%

Households Served (50/5 Mbps)

80.49%

Households Served (100/10 Mbps)

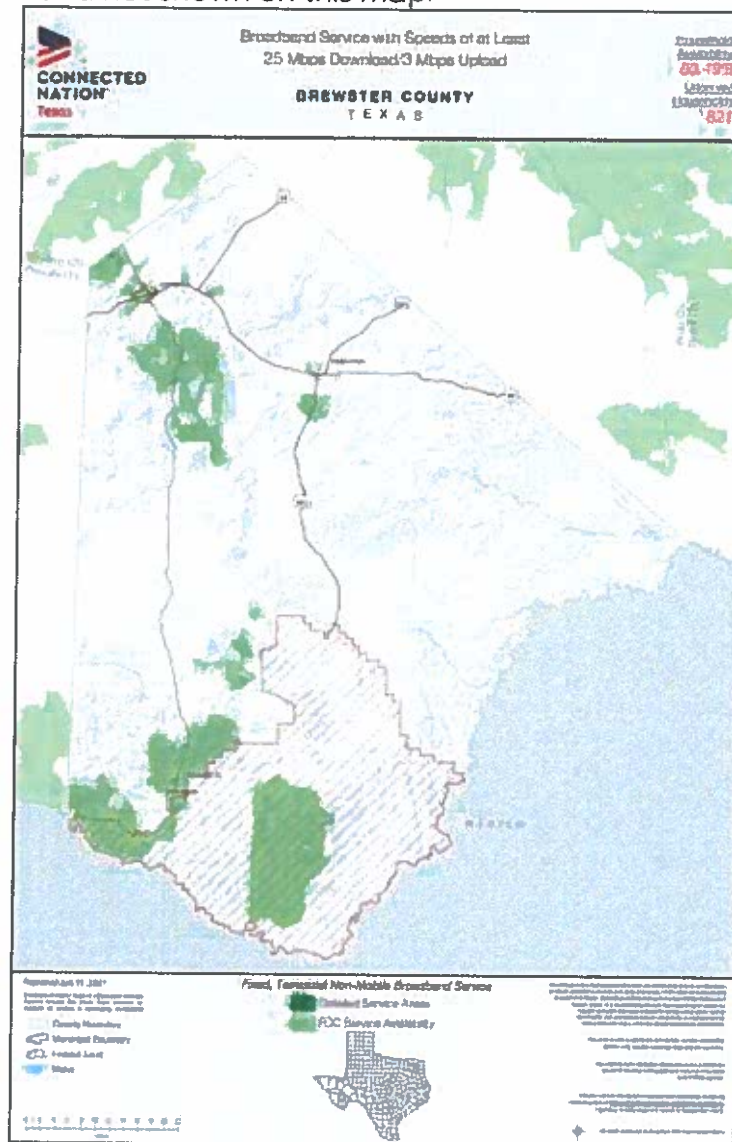
80.49%

Broadband data released by CN Texas in July 2021:
<https://connectednation.org/texas/mapping-analysis/>

PROVIDER	TECHNOLOGY	MAXIMUM DOWNLOAD SPEED (Mbps)	MAXIMUM UPLOAD SPEED (Mbps)
AT&T Southwest	DSL	18	1
Big Bend Telecom	Fiber	1000	1000
	Fixed Wireless	18	3
	DSL	12	1
Neu Ventures	Cable	20	3
	Fixed Wireless	20	6
TDS Telecommunications Corporation	Cable	600	200

INFRASTRUCTURE: Brewster

Below is Brewster County's (25/3 Mbps) map. To access the full map go to <https://connectednation.org/texas/county-maps/> and select Brewster County in the drop down list. Please note other portions of the county are served by internet service providers (ISPs) offering slower advertised speeds and not shown on this map.



The first step in understanding the state of broadband infrastructure in Brewster County and the rest of Texas is having accurate maps. Accordingly, CN Texas works with providers to develop a variety of broadband maps at a state and county level. Data shown on this map is derived from a combination of direct provider outreach and data collection, FCC Form 477 broadband deployment filings, and independent research conducted by CN Texas. If a provider were unable or unwilling to supply granular data and a detailed service area could not be developed, the provider's service is represented by Form 477 data, a format that tends to overstate the service territory.

According to CN Texas broadband data initially released in July 2021 — followed by additional public feedback, field validation, and provider input, a low number of households in Jeff Davis County have access to broadband of at least 25/3 Mbps, the current definition of broadband set forth by the Federal Communications Commission (FCC). Broadband service in Jeff Davis County is present in Fort Davis, Valentine, and many rural areas throughout the County. Community institutions such as schools, businesses, and government buildings currently have access to fiber.

Below is the list of providers in Jeff Davis County.

BROADBAND INFRASTRUCTURE QUICK FACTS

Unserved Households (25/3 Mbps)
642

Households Served (10/1 Mbps)
91.67%

Households Served (25/3 Mbps)
37.94%

Households Served (50/5 Mbps)
37.94%

Households Served (100/10 Mbps)
37.94%

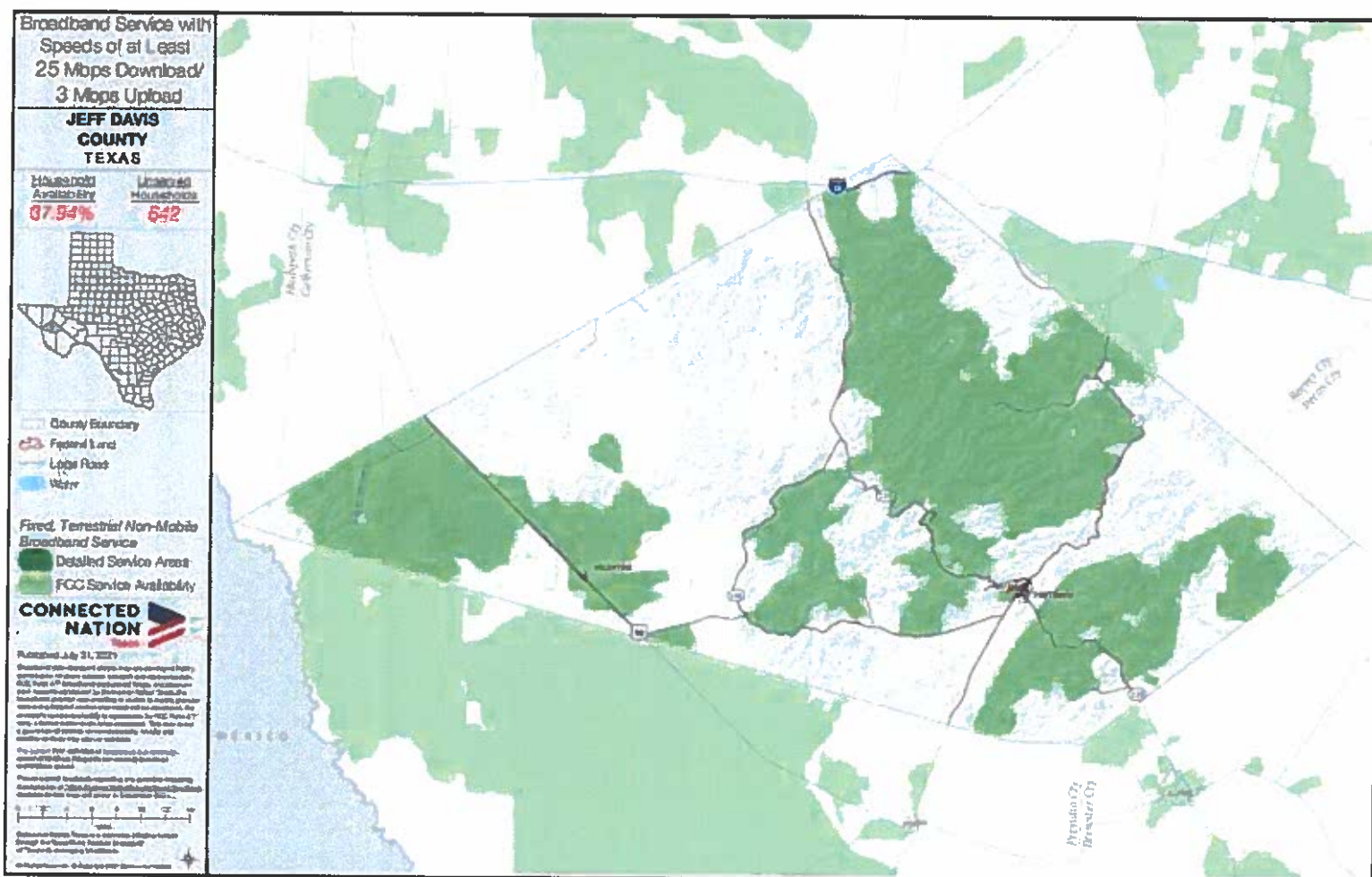
Broadband data released by CN Texas in July 2021:
<https://connectednation.org/texas/mapping-analysis/>

PROVIDER	TECHNOLOGY	MAXIMUM DOWNLOAD SPEED (Mbps)	MAXIMUM UPLOAD SPEED (Mbps)
AMA TechTel Communications	Fixed Wireless	100	10
AT&T Southwest	DSL	18	1
Big Bend Telecom	Fiber	1000	1000
	Fixed Wireless	18	3
	DSL	12	1
Dell Telephone Coop	Fiber	100	100
	Fixed Wireless	10	1
Neu Ventures	Cable	20	3
	Fixed Wireless	20	6
Valor Telecommunications	DSL	200	200

INFRASTRUCTURE:

Jeff Davis

Below is Jeff Davis County's (25/3 Mbps) map. To access the full map go to <https://connectednation.org/texas/county-maps/> and select Jeff Davis County in the drop down list. Please note other portions of the county are served by internet service providers (ISPs) offering slower advertised speeds and not shown on this map.



The first step in understanding the state of broadband infrastructure in Jeff Davis County and the rest of Texas is having accurate maps. Accordingly, CN Texas works with providers to develop a variety of broadband maps at a state and county level. Data shown on this map is derived from a combination of direct provider outreach and data collection, FCC Form 477 broadband deployment filings, and independent research conducted by CN Texas. If a provider were unable or unwilling to supply granular data and a detailed service area could not be developed, the provider's service is represented by Form 477 data, a format that tends to overstate the service territory.

According to CN Texas broadband data initially released in July 2021 – followed by additional public feedback, field validation, and provider input, a low number of households in Presidio County have access to broadband of at least 25/3 Mbps, the current definition of broadband set forth by the Federal Communications Commission (FCC). Community institutions such as schools, businesses, and government buildings currently have access to fiber.

Below is the list of providers in Presidio County.

BROADBAND INFRASTRUCTURE QUICK FACTS

Unserved Households (25/3 Mbps)
1,930

Households Served (10/1 Mbps)
99.54%

Households Served (25/3 Mbps)
33.58%

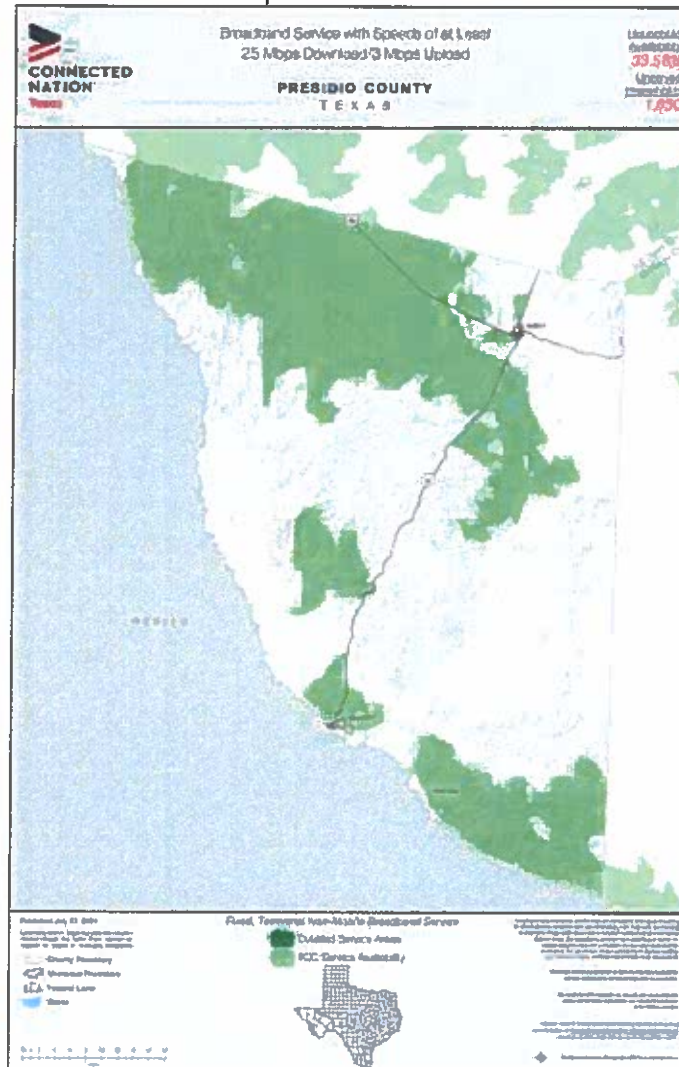
Households Served (50/5 Mbps)
33.58%

Households Served (100/10 Mbps)
33.58%

Broadband data released by CN Texas in July 2021:
<https://connectednation.org/texas/mapping-analysis/>

PROVIDER	TECHNOLOGY	MAXIMUM DOWNLOAD SPEED (Mbps)	MAXIMUM UPLOAD SPEED (Mbps)
AMA TechTel Communications	Fixed Wireless	100	10
AT&T Southwest	DSL	18	1
	Fixed Wireless	10	1
Big Bend Telecom	Fiber	1000	1000
	Fixed Wireless	18	3
	DSL	12	1
Neu Ventures	Cable	20	3
	Fixed Wireless	20	6

Below is Presidio County's (25/3 Mbps) map. To access the full map go to <https://connectednation.org/texas/county-maps/> and select Presidio County in the drop down list. Please note other portions of the county are served by internet service providers (ISPs) offering slower advertised speeds and not shown on this map.



The first step in understanding the state of broadband infrastructure in Presidio County and the rest of Texas is having accurate maps. Accordingly, CN Texas works with providers to develop a variety of broadband maps at a state and county level. Data shown on this map is derived from a combination of direct provider outreach and data collection, FCC Form 477 broadband deployment filings, and independent research conducted by CN Texas. If a provider were unable or unwilling to supply granular data and a detailed service area could not be developed, the provider's service is represented by Form 477 data, a format that tends to overstate the service territory.



What Is Broadband?

For More Information, Contact:
Chris Pedersen | VP, Development & Planning
cpedersen@connectednation.org | 202.255.6033

Eric Fredericks | VP, Community Affairs
efredericks@connectednation.org | 917.994.8024

connectednation.org | connectmycommunity.org

Mobile Broadband

High-speed Internet designed for use on-the-go with seamless connectivity from one location to another.

Fixed Wireless

Broadband service provided between towers and customers using radio waves. Primarily found in rural areas.

Satellite

Broadband service provided by satellites orbiting the earth. Satellite service can be impacted by line-of-sight and latency.

Cable

Internet provided by a cable television company over a mixed coaxial and fiber-optic network.

Fiber

Fiber-optic service uses transparent glass fibers to carry data across distances. Some customers can receive fiber connections directly to their home, but fiber is also used to transport data from communities to the broader Internet.

DSL

Digital-subscriber line (DSL) is broadband delivered over a mixed network of fiber and traditional copper phone lines.



HOUSEHOLD SURVEY RESULTS

03

HOUSEHOLD SURVEY RESULTS: Brewster

HOUSEHOLD QUICK FACTS

Fixed Home Broadband Adoption
72.5%

Average Monthly Internet Cost
\$77.14

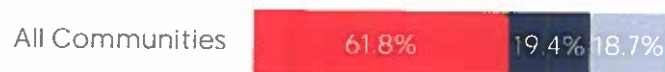
Average Download Speed
24.82

Households Satisfied with Service
61%

The following provides an overview of results from a broadband survey conducted in Brewster County between February 2021 and June 2021. Altogether, CN Texas received 344 completed surveys from households across the county, and respondents provided insights into their internet connectivity, or lack thereof. Data from Brewster County are compared to data from across hundreds of other rural Connected participating communities across Michigan, Ohio, Texas, and Pennsylvania to benchmark and identify areas for improvement.

Home Broadband Adoption

■ Fixed ■ Non-Fixed ■ No Connection



0% 20% 40% 60% 80% 100%

Primary Barrier



0% 20% 40% 60% 80% 100%

■ Too Expensive ■ Not Available ■ Other

ADOPTION

In Brewster County, 72.5% of households that took the survey subscribe to fixed broadband service delivered via a cable, DSL, fiber, or fixed wireless technology. Less than one-tenth of respondents (8.1%) indicate they have internet service delivered via dial-up, satellite, or a mobile wireless service. This leaves nearly one-fifth (19.4%) of survey respondents without internet access at home.

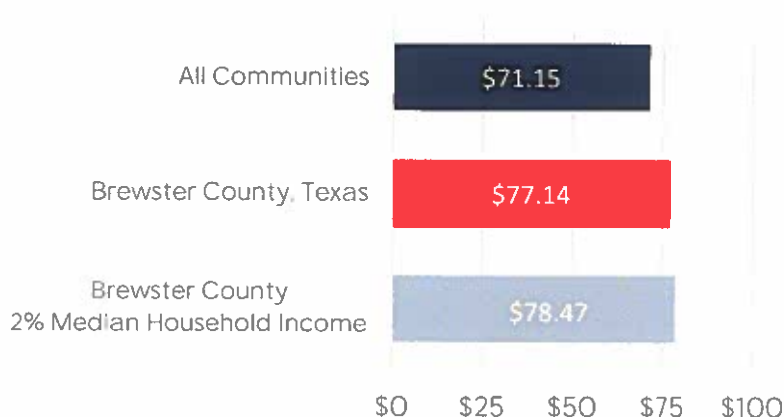
Among those without a home internet connection, 10% said they did not have broadband because it was not available to them, while just over one-third (34%) indicate that it was too expensive. Contributing to "other," 24% of residents noted that they are not comfortable using the internet with an additional 6% indicating they do not own a computer at home.

HOUSEHOLD SURVEY RESULTS: Brewster

CONNECTION DETAILS

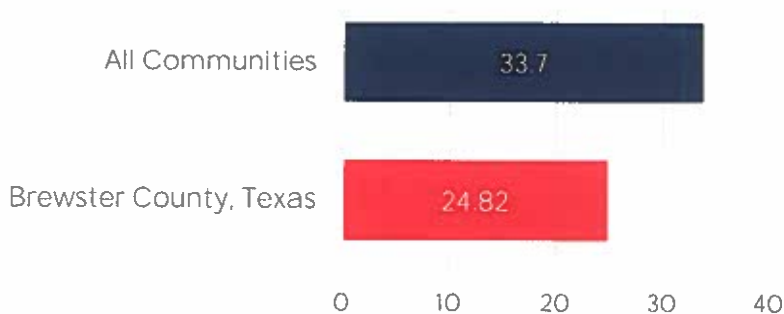
Two percent of monthly income is a recognized standard for measuring the affordability of a home internet connection. Respondents indicate that, on average, their internet connection costs about \$77.14 per month. This is higher than monthly cost in other communities (\$71.15). Two percent of the median household income in Brewster County is \$78.47 per month.

Average Monthly Cost

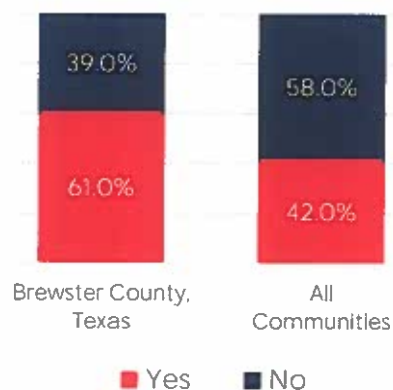


The FCC currently defines broadband as an internet connection with a download speed of at least 25 Mbps and upload speed of at least 3 Mbps. On average, respondents indicate that their connection's download speed is 24.82 Mbps, which is slightly below the minimum defined speed of broadband - 25 Mbps, but much lower than the connection in other communities.

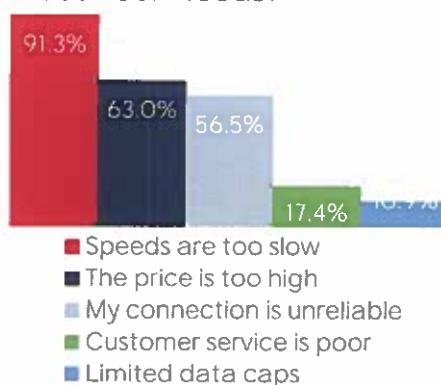
Average Speeds (Mbps)



Does Your Internet Meet Your Needs?



Why Doesn't Your Internet Meet Your Needs?



Are You Interested in More Choices at Home?



HOUSEHOLD SURVEY RESULTS: Brewster

Competition provides residents with choices for service, allowing households the ability to switch providers if their current service does not meet their needs. 39% of Brewster County respondents indicate that their internet connection does not meet their needs. This is a lower rate of dissatisfaction than among households in other communities (58%).

When asked why their connection does not meet their needs, 91.3% of dissatisfied households indicate that their speed is too slow. 63% say the price is too high, and over half (56.5%) indicate that the connection is unreliable; (respondents could choose more than one reason).

Finally, 84.5% indicate that they are interested in additional internet choices for their home.

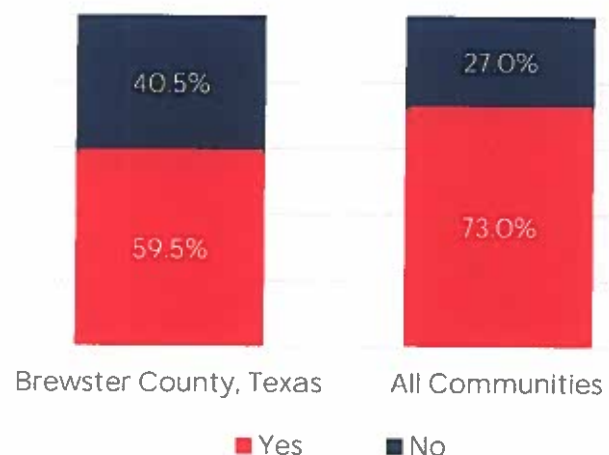


MOBILE CONNECTIVITY

Almost six out of ten (59.5%) residents report subscribing to mobile internet service which they access via a smartphone or similar mobile device. This is considerably lower than reported in other Connected communities (73.0%).

Additionally, 17.8% of all households report that they rely on their mobile connection as their primary source of internet connectivity at home or use mobile service to connect other household devices to the internet.

Households Subscribing to
Mobile Internet Service



TELEWORK

Teleworking, or telecommuting, refers to working outside of the conventional workplace by way of telecommunications or computer-based technology. The COVID-19 pandemic forced many organizations to allow staff to telework. In Brewster County the lack of broadband access was a significant barrier to organizations being able to operate virtually if needed.

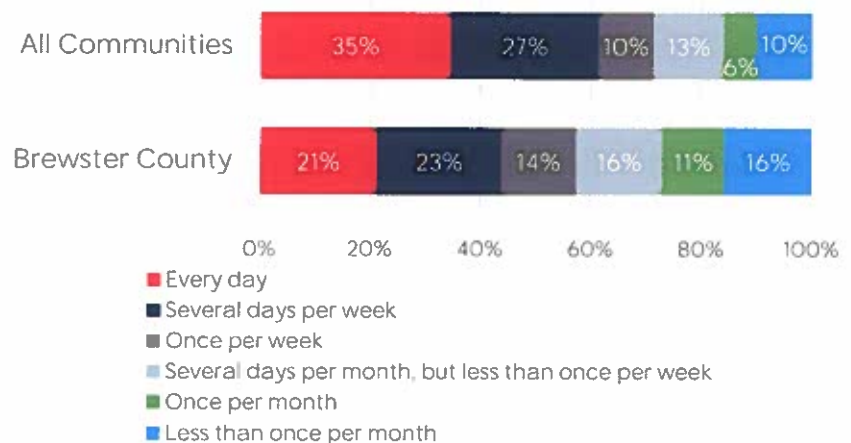
Teleworking is quickly becoming a critical part of growing a local economy because it represents an opportunity to attract or retain employees even though their employer may not be located within the community. However, this only works if those employees have access to advanced broadband infrastructure.

Approximately 68% of employed respondents in Brewster County telework in some capacity; 21% telework every day, which is less than residents in other communities.

Do You Currently Telework?



How Frequently Do You Telework?



HOUSEHOLD QUICK FACTS

Fixed Home Broadband Adoption

65%

Average Monthly Internet Cost

\$88.59

Average Download Speed

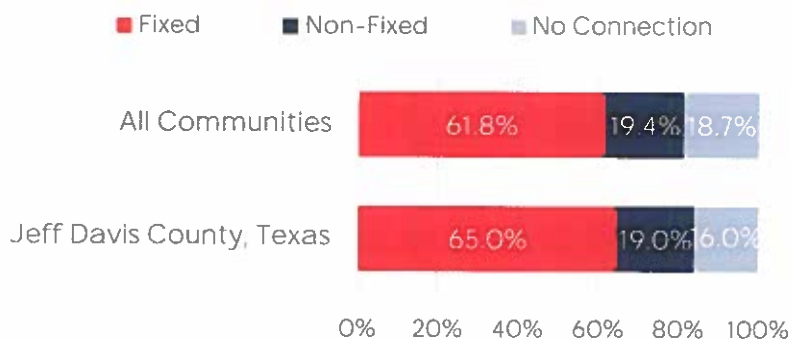
12.41 Mbps

Households Satisfied with Service

43%

The following provides an overview of results from a broadband survey conducted in Jeff Davis County between February 2021 and June 2021. Altogether, CN Texas received 165 completed surveys from households across the county, and respondents provided insights into their internet connectivity, or lack thereof. Data from Jeff Davis County are compared to data from across hundreds of other rural Connected participating communities across Michigan, Ohio, Texas, and Pennsylvania to benchmark and identify areas for improvement.

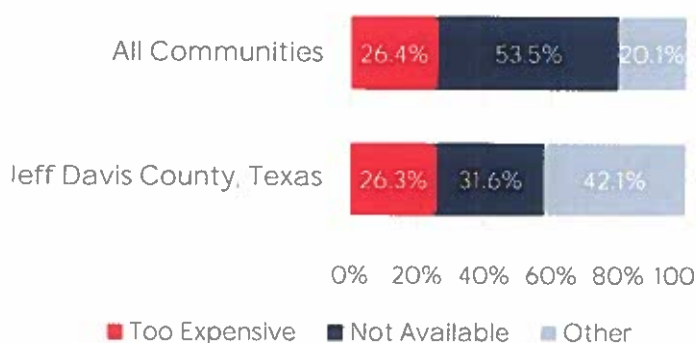
Home Broadband Adoption



ADOPTION

In Jeff Davis County, 65% of households that took the survey subscribe to fixed broadband service delivered via a cable, DSL, fiber, or fixed wireless technology. Nearly one-fifth of respondents (19%) indicate they have internet service delivered via dial-up, satellite, or a mobile wireless service. This leaves 16% of survey respondents without internet access at home.

Primary Barrier



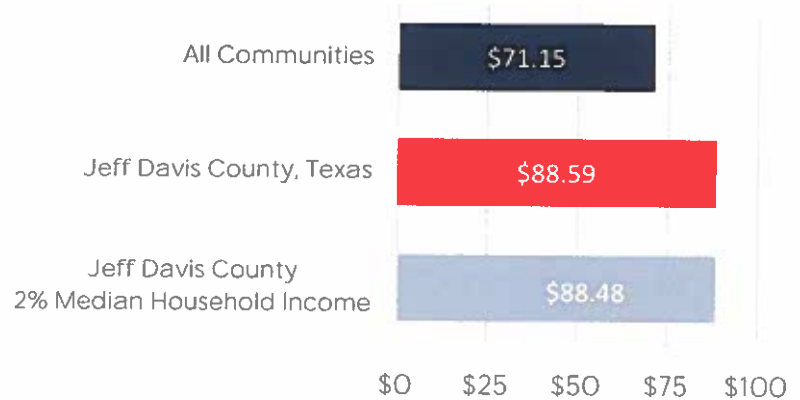
Among those without a home internet connection, 31.6% said they did not have broadband because it was not available to them, while more than one-quarter (26.3%) indicate that it was too expensive. Like in many communities, cost and availability are the two primary barriers to home broadband adoption.

HOUSEHOLD SURVEY RESULTS: Jeff Davis

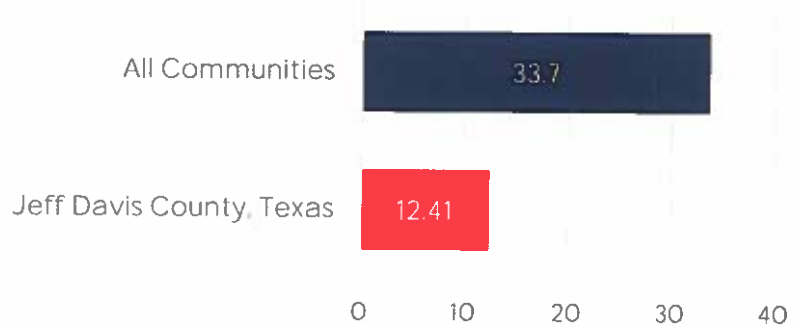
CONNECTION DETAILS

Two percent of monthly income is a recognized standard for measuring the affordability of a home internet connection. Respondents indicate that, on average, their internet connection costs about \$88.59 per month. This is much higher than monthly cost in other communities (\$71.15). Two percent of the median household income in Jeff Davis County is \$88.48 per month. These results show that the average cost of service is much higher than other communities.

Average Monthly Cost

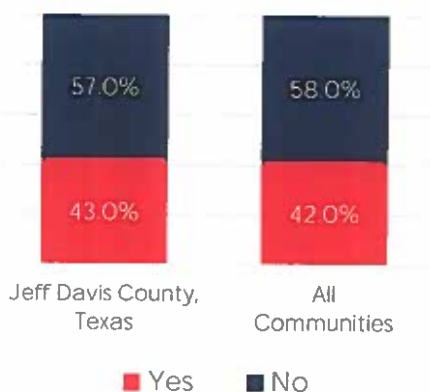


Average Speeds (Mbps)

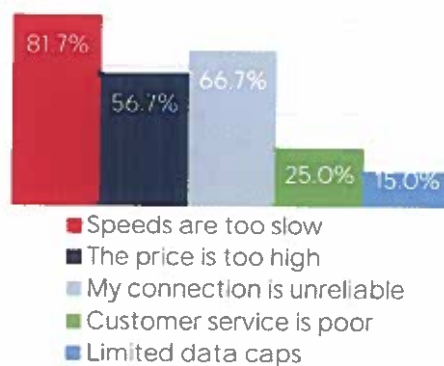


The FCC currently defines broadband as an internet connection with a download speed of at least 25 Mbps and upload speed of at least 3 Mbps. On average, respondents indicate that their connection's download speed is 12.41 Mbps, which is less than half the minimum defined speed of broadband - 25 Mbps.

Does Your Internet Meet Your Needs?



Why Doesn't Your Internet Meet Your Needs?



Are You Interested in More Choices at Home?



Competition provides residents with choices for service, allowing households the ability to switch providers if their current service does not meet their needs. Half of Jeff Davis respondents (57%) indicate that their internet connection does not meet their needs. This is a similar rate of dissatisfaction compared to households in other communities (58%).

When asked why their connection does not meet their needs, 81.7% of dissatisfied households indicate that their speed is too slow. 56.7% say the price is too high, two-thirds (66.7%) indicate that the connection is unreliable; (respondents could choose more than one reason).

Finally, nine out of ten (90.5%) indicates that they are interested in additional internet choices for their home.

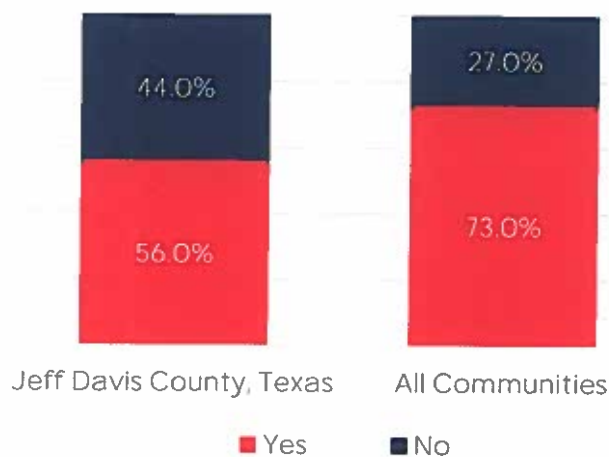


MOBILE CONNECTIVITY

Over half of Jeff Davis County households (56%) report that they subscribe to mobile internet service which they access via a smartphone or similar mobile device. This is slightly lower than reported in other Connected communities (73.0%).

Additionally, 30% of all households report that they rely on their mobile connection at homes as their primary source of internet connectivity at home or use mobile service to connect other household devices to the internet.

Households Subscribing to
Mobile Internet Service



TELEWORK

Teleworking, or telecommuting, refers to working outside of the conventional workplace by way of telecommunications or computer-based technology. The COVID-19 pandemic forced many organizations to allow staff to telework. In Jeff Davis County the lack of broadband access was a significant barrier to organizations being able to operate virtually if needed.

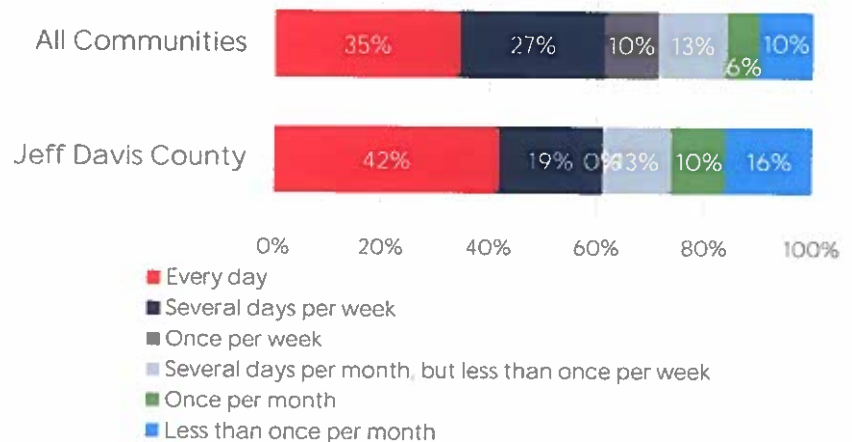
Teleworking is quickly becoming a critical part of growing a local economy because it represents an opportunity to attract or retain employees even though their employer may not be located within the community. However, this only works if those employees have access to advanced broadband infrastructure.

Approximately 64% of employed respondents in Jeff Davis County telework in some capacity.

Do You Currently Telework?



How Frequently Do You Telework?



HOUSEHOLD SURVEY RESULTS: Presidio

HOUSEHOLD QUICK FACTS

Fixed Home Broadband Adoption
76.6%

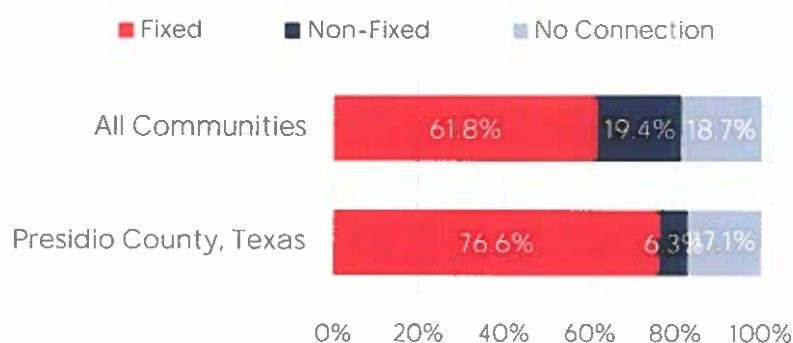
Average Monthly Internet Cost
\$88.11

Average Download Speed
12.08 Mbps

Households Satisfied with Service
39%

The following provides an overview of results from a broadband survey conducted in Presidio County between February 2021 and June 2021. Altogether, CN Texas received 214 completed surveys from households across the county, and respondents provided insights into their internet connectivity, or lack thereof. Data from Presidio County are compared to data from across hundreds of other rural Connected participating communities across Michigan, Ohio, Texas, and Pennsylvania to benchmark and identify areas for improvement.

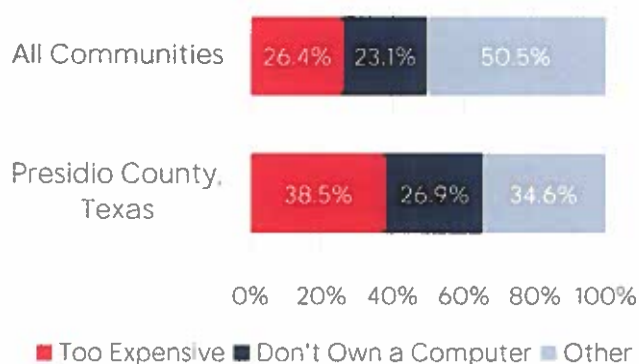
Home Broadband Adoption



ADOPTION

In Presidio County, 76.6% of households that took the survey subscribe to fixed broadband service delivered via a cable, DSL, fiber, or fixed wireless technology. Just 6.3% indicate they have internet service delivered via dial-up, satellite, or a mobile wireless service. This leaves 17.1% of survey respondents without internet access at home.

Primary Barrier



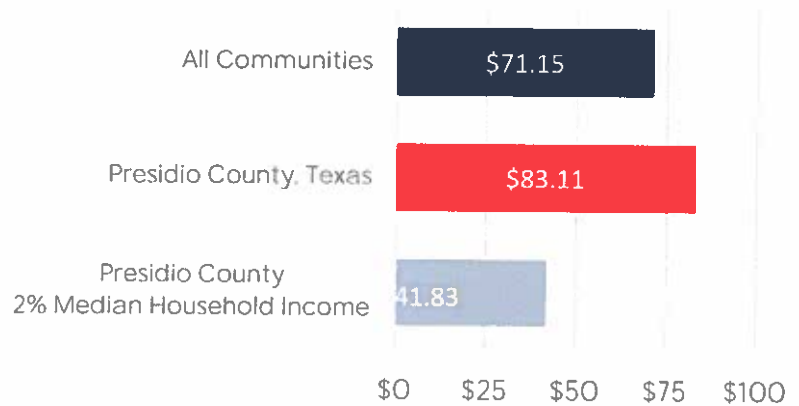
Among those without a home internet connection, 38.5% said they did not have broadband because it was too expensive, while more than one-quarter (26.9%) indicate that they don't own a computer, compared to 1.7% in other connected communities. An additional 11.5% of respondents indicate they do not subscribe because it is not available at their address.

HOUSEHOLD SURVEY RESULTS: Presidio

CONNECTION DETAILS

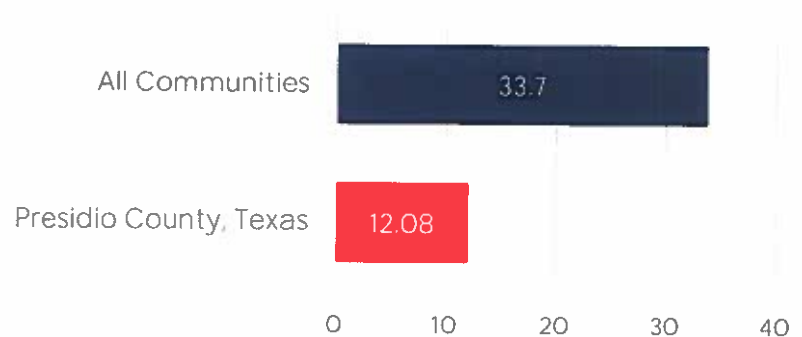
Two percent of monthly income is a recognized standard for measuring the affordability of a home internet connection. Respondents indicate that, on average, their internet connection costs about \$83.11 per month. This is almost \$12 higher than monthly cost in other communities (\$71.15), and nearly double 2% of the median household income in Presidio County (\$41.83) per month. These results show that the average cost of service is higher than other communities, and much higher than the 2% median income metric.

Average Monthly Cost

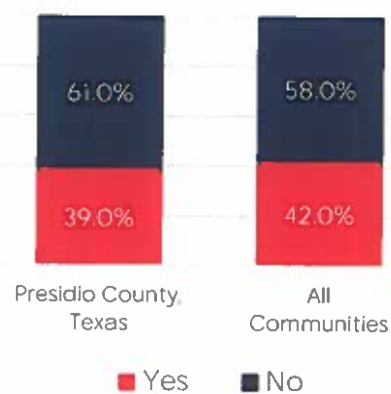


The FCC currently defines broadband as an internet connection with a download speed of at least 25 Mbps and upload speed of at least 3 Mbps. On average, respondents indicate that their connection's download speed is 12.08 Mbps, which is below the minimum defined speed of broadband - 25 Mbps.

Average Speeds (Mbps)



Does Your Internet Meet Your Needs?



Why Doesn't Your Internet Meet Your Needs?



Are You Interested in More Choices at Home?



Competition provides residents with choices for service, allowing households the ability to switch providers if their current service does not meet their needs. Six out of ten (61%) indicate that their internet connection does not meet their needs. This is a slightly higher rate of dissatisfaction than among households in other communities (58%).

When asked why their connection does not meet their needs, 84.1% of dissatisfied households indicate that their speed is too slow. 53.7% say the price is too high, and almost four out of five (79.3%) indicate that the connection is unreliable; (respondents could choose more than one reason).

Finally, nearly all respondents (94.1%) indicates that they are interested in additional internet choices for their home.

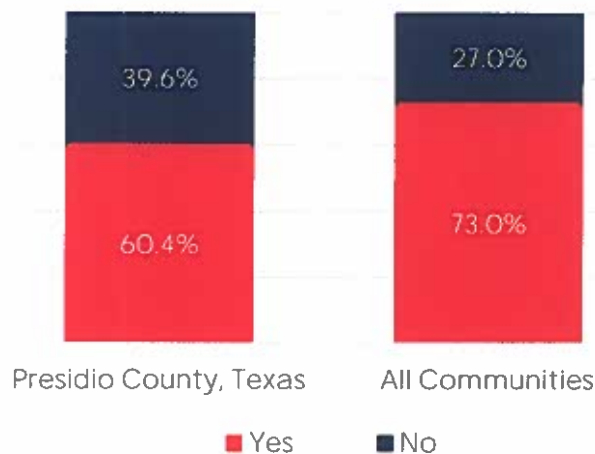


MOBILE CONNECTIVITY

Over three-fifths of Presidio County households (60.4%) report that they subscribe to mobile internet service which they access via a smartphone or similar mobile device. This is lower than reported in other Connected communities (73.0%).

Additionally, about 22.3% of all households report that they rely on their mobile connection at homes as their primary source of internet connectivity at home or use mobile service to connect other household devices to the internet.

Households Subscribing to
Mobile Internet Service



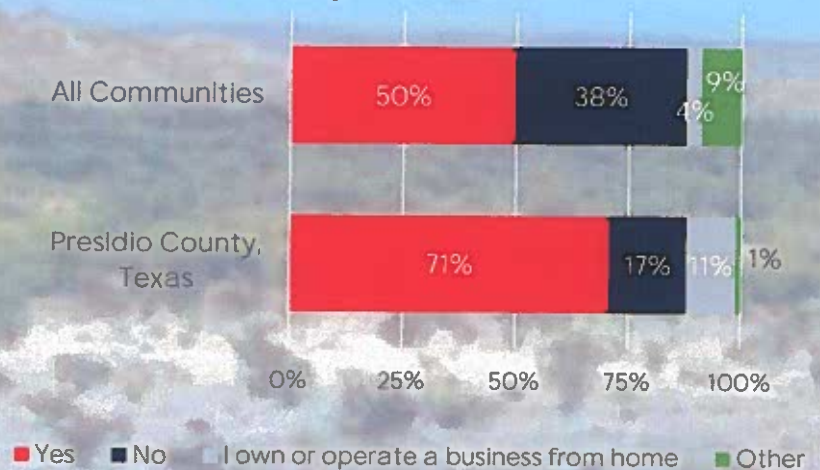
TELEWORK

Teleworking, or telecommuting, refers to working outside of the conventional workplace by way of telecommunications or computer-based technology. The COVID-19 pandemic forced many organizations to allow staff to telework. In Presidio County the lack of broadband access was a significant barrier to organizations being able to operate virtually if needed.

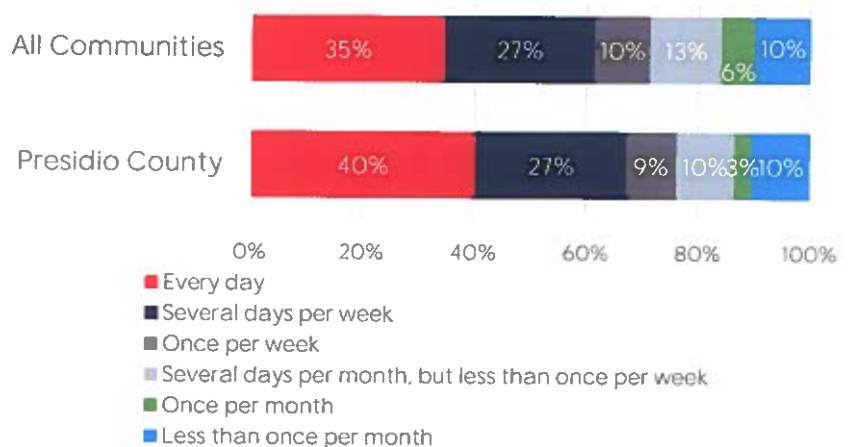
Teleworking is quickly becoming a critical part of growing a local economy because it represents an opportunity to attract or retain employees even though their employer may not be located within the community. However, this only works if those employees have access to advanced broadband infrastructure.

Approximately 71% of employed respondents in Presidio County telework in some capacity.

Do You Currently Telework?



How Frequently Do You Telework?





RECOMMENDATIONS *04*

The following recommendations are presented to assist Brewster, Jeff Davis and Presidio counties in expanding broadband access and adoption throughout their communities.

Goal 1: Centralize broadband leadership through a broadband council known locally as the Tri-County Broadband Alliance.

To ensure the success of the community action plan and to equip Brewster, Jeff Davis, and Presidio counties with the necessary tools for broadband growth, the communities should centralize broadband expansion and improvement efforts in a single entity: a broadband council to be known as the Tri-County Broadband Alliance (TCBA). To date, TCBA has been actively involved in promoting community surveys and attending monthly meetings with CN Texas. With a refreshed mission, TCBA should be comprised of three broadband liaisons—one from each county— and a board of advisors. Community members who currently serve as broadband champions can continue advising on broadband matters as part of the refreshed TCBA to ensure the successful implementation of this action plan. Overall, this proposed goal takes the already existent TCBA and provides further direction to empower community broadband advocates to further the broadband agenda in Brewster, Jeff Davis, and Presidio counties. For the sake of this document, “Council” and “TCBA” are synonymous.

Individually, each liaison (one per county) should represent his/her distinct county’s broadband needs and wants. While alike in many ways, each county is unique and could benefit from a designated voice on this important topic. Collectively, the broadband council should work together to share resources and wholistically bridge the digital divide in the Tri-County region. The council should also include a board of advisors who represent distinct community sectors, such as government, healthcare, and education. As a whole, the council will serve as the go-to resource for broadband questions, grants, opportunities, and meetings. Each member of the council (liaison and advisor) should be passionate about broadband and its greater good for the community and informed of community demographics. While alike in many ways, each community is still unique, and the demographics reflect this. For example, Brewster County is the largest geographically in the state of Texas covering over 6,000 miles. Brewster County has a population of just over 9,000 people and a poverty rate of 14%. In contrast, Presidio County has a population of about 6,000 people and a poverty rate of nearly 40%. A broadband liaison should understand how these statistics inform, both community and regional, broadband agendas.

Objective:

Form a broadband council with one liaison from each county dedicated to ensuring the expansion of broadband access, adoption, and use across the Tri-County region.

Actions:

Action 1 - The Commissioners Courts in Brewster, Jeff Davis, and Presidio counties should appoint a broadband liaison to serve on a local broadband council. The liaison should be knowledgeable about broadband and passionate about extending service to the unserved and underserved populations of the community. It is an added bonus if the liaison is bilingual, given the large population of Spanish speakers in each community. According to the US Census, Spanish is spoken in 79% of homes in Presidio County. In Brewster, 31.8% of homes speak Spanish, and in Jeff Davis, 40.5% of homes speak Spanish. Based on these statistics, the broadband liaison needs to be committed to providing broadband resources in English and Spanish to ensure all residents can access information on broadband.

Ideally this broadband liaison will 1) promote broadband and technology access, adoption, and use; 2) serve as the go-to resource for broadband and technology needs; 3) seek ways to educate and empower the community regarding broadband and related technology; 4) take priority action on recommendations from the community action plan and implement other programs that are necessary and beneficial to the growth of the community; and 5) monitor federal grant applications and expenditures.

Brewster County:

Judge Eleazar Cano

Commissioners Jim Westermann, Sara Allen Colando, Ruben Ortega, Mike “Coach” Pallanez

Jeff Davis County:

Judge Curtis Evans

Commissioners Jody Adams, Todd Jagger, John Davis, Albert Miller

Presidio County:

Judge Cinderela Guevara

Commissioners Brenda Bentley, Eloy Aranda, Jose Cabezuela, Frank “Buddy” Knight

Action 2 - In addition to the broadband liaisons, the broadband council should include a board of advisors. These advisors should represent the key community sectors, including healthcare, education, government, etc. These advisors should bring their industry-specific expertise to the council and

inform a community-wide broadband agenda that serves the greatest need.

- Healthcare: Local clinic directors, family practitioners, hospital staff
- Government: County Judge, County Commissioners, Mayor, City Council, Rio Grande Council of Governments
- Education: Superintendents, School IT Directors (Valentine ISD, Fort Davis ISD, Marathon ISD, Alpine ISD, Terlingua CSD, Marfa ISD, Presidio ISD, San Vicente ISD)
- Public Safety: Sheriff, Fire Chief (and volunteer), EMS, Police Chief
- Agriculture: County Ag Agent, Leading Ag Producers, Soil Conservation District
- Communications: Telecommunication, Government Affairs, Comms. Director of ISPs
- Business: Chamber of Commerce and EDC President, Tourism entities
- Community At-Large: Passionate community members who are interested in broadband initiatives

Action 3 - The liaisons from Brewster, Jeff Davis, and Presidio counties should meet at least once a month to discuss ongoing broadband projects in each community. It is paramount that the counties recognize the value of partnership in the broadband sphere. Broadband expansion and improvement projects can be expensive, time-consuming, and competitive, making a Tri-County partnership valuable for all parties. Not only will the partnership be marketable to broadband providers, but it will bolster general broadband opportunities.

Action 3A – The Broadband Council should remain informed and up to date on any publications, events, and policy brief published by the (1) Governor’s Broadband Development Council and (2) Broadband Development Office (BDO). The Council should coordinate ongoing community outreach efforts and initiatives in accordance with the long-term objectives of the aforementioned entities. Local broadband teams should mirror the successes and objectives laid out by the State.

Responsible Parties:

Local units of government; Broadband providers; Community and regional organizations.

Timeline:

The Commissioners Court should designate the broadband ambassador within 12 weeks of the publication of this plan. The first broadband council meeting should convene within four weeks of appointment of its members.

Resources:

Guide to Federal Broadband Funding Opportunities in the U.S.

<https://www.internetsociety.org/resources/doc/2021/guide-to-broadband-funding-opportunities-in-us/>

Current Broadband Funding

<https://connectednation.org/current-broadband-funding>

BroadbandUSA: Federal Funding Guide

<https://broadbandusa.ntia.doc.gov/resources/federal>

Texas Broadband Providers by County

<https://connectednation.org/texas/planning/>

Municipal Boards: Best Practices for Adoption Technology

<https://insights.diligent.com/boardroom-technology-local-government/municipal-boards-best-practices-for-adopting-technology>

Smart Cities Readiness Guide

<https://rg.smartcitiescouncil.com/>

US Census: Brewster County

<https://data.census.gov/cedsci/profile?q=05000000US48043>

US Census: Jeff Davis County

<https://data.census.gov/cedsci/profile?q=05000000US48243>

US Census: Presidio County

<https://data.census.gov/cedsci/profile?q=05000000US48377>

Goal 2: Leverage community assets and strategic partnerships to increase broadband access in unserved and underserved areas of the Tri-County region.

According to the broadband survey conducted in Brewster, Jeff Davis, and Presidio Counties, in partnership with Connected Nation Texas, the average download speed reported by residential survey respondents was 24.82 Mbps, 12.41 Mbps, and 12.08 Mbps respectively. This is significantly lower than the FCC's definition of broadband at 25/3 Mbps. These average download speeds would support one to two devices at any given time- a standard that is not sustainable in an increasingly digital society. Couple this slow download speed with the fact that more than 60% of survey respondents in each county indicated they telework in some capacity or attend school by internet (87% blended or web-facilitated only learning in Brewster County; 60% blended or web-facilitated only learning in Presidio County.) Neither teleworkers nor students can be successful or competitive in their job fields or studies without reliable and fast internet connections. Beyond telework, it is important to recognize how slow internet speeds negatively impact and deter digital engagement and overall quality of life. In partnership with community organizations, internet service providers, elected officials, and local utility providers, the Tri-County region can capitalize on funding, infrastructure, and resources intended to improve broadband access, adoption, and use for community residents in unserved and underserved locations.

Objective: Increase broadband access and speeds in the Tri-County region through infrastructure development and improvement projects.

Actions:

Action 1 – The broadband council should stay abreast of all current and planned infrastructure improvement projects in the Tri-County area. To understand the current infrastructure landscape, the council should meet with providers who currently serve or have plans to build in the region to understand the progress and viability of projects. This includes internet service providers (ISPs) who receive funding through the National Telecommunications and Information Administration (NTIA) grants, the Rural Digital Opportunity Fund (RDOF), and any other funding sources identified in the resources listed herein. Please note: as of now, RDOF awards are pending review at the federal level. The FCC must determine the viability of RDOF projects during a long form review process before issuing funding. For more information about the RDOF program, please see the accompanying links in the resource section. Additionally, the U.S. Department of Commerce's NTIA is reviewing applications for associated grant funding. The program received more than 230 applications which will make for a highly competitive awards process. As of the writing of this report, BBT applied for and is awaiting word on the status of their NTIA Grant application.

Brewster:

NTIA Broadband Development Grant Application:

- BBT, 577 county locations for \$4,103,451.00

- BBT, 1,767 Alpine locations for \$2,535,840.00
- BBT would offer a 50 Mbps x 50 Mbps for \$60.00 per month

RDOF Phase I Winning Auction Bids:

- LTD Broadband, 3 locations for \$4,998.00
- Resound Networks, 493 locations for \$1,385,890.00

Jeff Davis:

NTIA Broadband Development Grant Application:

- BBT, 370 county locations for \$1,737,872.00
- BBT would offer a 50 Mbps x 50 Mbps for \$60.00 per month

RDOF Phase I Winning Auction Bids:

- LTD Broadband, 1,015 locations for \$4,366,21.00

Presidio:

NTIA Broadband Development Grant Application:

- BBT, 134 county locations for \$846,900.00
- BBT, 617 Marfa locations for \$1,251,365.00
- BBT would offer a 50 Mbps x 50 Mbps for \$60.00 per month

RDOF Phase I Winning Auction Bids:

- LTD Broadband, 4 locations for \$8,904.00
- Resound Networks, 169 locations for \$236,046.00

Broadband providers who attended the May provider meeting:

- Big Bend Telephone Company
- LTD Broadband
- Resound Networks

Additional information on the NTIA Broadband Development Grant and RDOF Program are below. Information on these and other grant programs/funding sources have been linked in the following resources section.

- National Telecommunications and Information Administration (NTIA) Broadband Development Grants – In 2021, the NTIA awarded \$288 million in grant funding for broadband infrastructure to local government/ISP partnerships. The grant requires speeds of 25/3Mbps or greater with latency at or below 100 milliseconds. The NTIA offers additional broadband funding through other programs such as the Tribal Broadband Connectivity Program.

- Rural Digital Opportunity Fund (RDOF) – In RDOF Phase I in 2020, the FCC awarded \$9.23 billion in funding to 180 bidders to be completed over 10 years. In RDOF Phase II, an additional \$11.17 billion could be available to bidders, again over 10 years. The FCC utilizes a competitive reverse auction (Auction 904) to prioritize higher speeds and lower latencies when qualifying bids, with the result that so far most winning bidders have committed to gigabit-speed service, and almost all locations are expected to receive at least 100/20 Mbps.

Action 2 - During meetings with providers, community leaders should discuss the role the county- or a city- could play (through financial backing or strategic partnership) in the ongoing project. Ultimately, Brewster, Jeff Davis, and Presidio counties should play a strategic role in ongoing or planned projects that will widely benefit the most residents. In pursuit of equitable broadband access for all, broadband providers should discuss how they plan to bring availability to all homes within a designated area; this would include both hard to reach and easily accessible homes.

All three counties were allocated Coronavirus State and Local Fiscal Recovery Funds. Brewster received \$1,787,575.00, Jeff Davis received \$441,698.00, and Presidio received \$1,302,173.00. Additionally, individual cities were awarded funding. Alpine (Brewster County) received \$1,482,255.55; Marfa (Presidio County) received \$402,652.17; and Valentine (Jeff Davis County) received \$32,955.53. Should any of these communities choose to spend these federal funds on broadband, it is important to be prepared, informed, and readily equipped to begin working with reliable partners as soon as possible.

Action 3 - The broadband liaisons (and council as a whole) should establish and maintain relationships with regional organizations and elected officials. Additionally, the council should engage in regional broadband planning efforts with the express intent of improving broadband access, adoption, and use among residents and surrounding communities. Not only will residents benefit from broadband improvement inside county lines, but they will reap the benefit of broadband advancements in surrounding communities economically, technologically, and socially.

Regional, area, and local organizations and Elected Officials to Partner With:

- Rio Grande Council of Governments, Workforce Solutions Borderplex
- US Congressman Tony Gonzales, State Senator Roland Gutierrez, State Senator César Blanco, State Rep. Eddie Morales
- Chambers of commerce and convention and visitors bureaus: Brewster County chamber, Marfa chamber, Alpine chamber, Fort Davis Chamber, Presidio CVB, Marfa CVB, Alpine Downtown Association

- City and County Officials
- Presidio Municipal Development District

Action 4 - Following meetings with providers, the council should identify state and federal grant programs that are of benefit and interest to furthering the Tri-County's broadband agenda. Broadband grants focus not only on infrastructure expansion and improvement but on device acquisition, digital literacy, improving connectivity in community organizations, and other related areas. In a time when broadband is at the forefront of state and federal legislative conversation, it is important for the broadband council to make the most of available funds.

Responsible Parties:

Local units of government; Broadband providers; Community and regional organizations

Timeline:

The broadband council should begin meeting with internet service providers within three months of receiving this plan. While Brewster, Jeff Davis, and Presidio counties do not have to allocate funding or spend federal dollars within that same three months, the council should outline the scope of broadband infrastructure projects (ongoing and planned) within that timeline.

Resources:

Guide to Federal Broadband Funding Opportunities in the U.S.

<https://www.internetsociety.org/resources/doc/2021/guide-to-broadband-funding-opportunities-in-us/>

Current Broadband Funding

<https://connectednation.org/current-broadband-funding>

BroadbandUSA: Federal Funding Guide

<https://broadbandusa.ntia.doc.gov/resources/federal>

Texas Broadband Providers by County

<https://connectednation.org/texas/planning/>

Auction 904: Rural Digital Opportunity Fund

<https://www.fcc.gov/auction/904>

Connect America Fund Phase II FAQs

<https://www.fcc.gov/consumers/guides/connect-america-fund-phase-ii-faqs>

Coronavirus State and Local Fiscal Recovery Funds

<https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

Coronavirus State and Local Fiscal Recovery Funds, County Allocation

https://home.treasury.gov/system/files/136/fiscalrecoveryfunds_countyfunding_2021.05.10-1a-508A.pdf

NTIA's Broadband Infrastructure Program Receives Over 230 Applications, More Than \$2.5 Billion in Funding Requests

<https://www.ntia.doc.gov/press-release/2021/ntia-s-broadband-infrastructure-program-receives-over-230-applications-more-25>

Goal 3: Promote free and reduced-cost services in the Tri-County area to make broadband accessible to the masses through greater adoption and use rates.

Broadband connects people to the world and opens the door to opportunity. Where there is broadband, there is development, achievement, and innovation. In rural Texas, broadband looks like economic development, greater scholastic achievement, workforce expansion, connection to telehealth services, infrastructure improvement, and general technological advancements. Ultimately though, the benefits of broadband will remain untapped if residents cannot afford to adopt or lack the digital skills needed to engage online. Vulnerable populations may require additional assistance connecting to, affording, and understanding broadband, but it is important that resources are available as everyone benefits from high-speed internet.

Objective: Address broadband affordability and accessibility barriers among vulnerable populations in the Tri-County area.

Actions:

Action 1 – In the broadband survey, 34% of households in Brewster County who do not have internet stated cost was a barrier. In Jeff Davis County, 26% of households cited cost and in Presidio the

number jumps to 38.5% of homes citing affordability as a reason for not adopting high-speed internet. Furthermore, according to the US Census, the median household income in Brewster County is \$47,080. In Jeff Davis, it is \$53,088 and in Presidio it is \$25,098. These numbers are significantly lower than the average median household income in the State of Texas (\$62,843) and present a distinct need for affordable broadband options in the Tri-County region. As such, it is important for qualifying residents to know there are options that exist to make broadband more affordable. Using online resources, Tri-County residents can identify local and national providers who offer special low-cost services for vulnerable populations, older adults, and low-income families with children. Such resources include [Education-SuperHighway](#) and [EveryoneOn](#).

Using the above resources, the following zip codes returned eligibility for multiple broadband assistance programs:

- Brewster: 79830, 79832, 79834, 79842, 79852
- Jeff Davis: 79734
- Presidio: 79845, 79843, 79854, 79846

Action 2 – Community leaders and institutions should publicly promote programs and opportunities designed to reduce the cost of broadband service through notices in utility bills, advertising and public service announcements in the media, at frequently visited community and social service buildings and businesses, circulated in monthly school newsletters, and discussed at commissioners' court, city council, and school board meetings.

Community leaders and institutions to consider:

- Sul Ross State University and school districts
- Local and county government political subdivisions:
 - Brewster County to include Alpine, Lajitas, Marathon, Study Butte, Terlingua
 - Jeff Davis County to include Fort Davis, Valentine
 - Presidio County to include Presidio, Marfa, Redford, Shafter, Candelaria, Ruidosa
- Local media: The Big Bend Sentinel, Presidio International, Alpine Avalanche, Jeff Davis County Mountain Dispatch, KVLFF-AM and KALP-FM Alpine Radio, Marfa Public Radio, The Big Bend Gazette, Terlingua Moon, Valentine Radio
- Alpine, Marfa, Fort Davis, and Brewster Chambers of Commerce and local businesses
- Other: Convention and Visitor Centers, Public Libraries

Programs to promote:

- Lifeline

- Emergency Broadband Benefit (EBB)

Action 3 – Reduced-cost broadband at home is but part of the solution. Case in point, 27% of Presidio County residents who do not have an internet connection at home stated it is because they do not own a computer. To ensure all residents have access to the internet, Brewster, Jeff Davis, and Presidio Counties should increase the number of publicly available computers in frequently accessed locations. This can include increasing the number of devices in locations that currently serve the public or the addition of computers, laptops, and tablets in locations that currently have none. The County, schools, and library can use funds or grant money to acquire new devices or partner with community organizations and internet service providers to outfit buildings with computing devices.

Locations to consider:

- Schools, libraries, community organizations
- Chambers of Commerce
- Government Buildings: City Hall, Courthouse
- Rio COG

Action 4 – Ultimately, Tri-County leaders need to educate residents, business owners, elected officials, students, and community stakeholders on the importance of digital engagement and equip them with the necessary tools to navigate online platforms and devices. In Brewster County, 24% of residents who do not have a home internet connection cited “we do not know enough about the internet to feel comfortable using it.” In a digital society, residents should not only feel comfortable engaging online, but they should seek out the benefits offered by online platforms and tools. As such, the aforementioned broadband council should identify regional and community partners who possess resources and expertise in producing free digital literacy and digital skills workshops. Curriculum should be developed using publicly available programs, such as AARP and Digital Learn (resources linked below), and county-sourced information and should be offered to the public. Classes should take place at local facilities, such as the library or school gym, and be promoted through local media. Workshops should address specific topics ranging from skills necessary for the workforce to how to use broadband safely in your everyday life.

All three communities have large Spanish-speaking populations so all curriculum and workshop presentations should take this into account. Programs and resources should be published in English and Spanish to reach as many people as possible.

Workshop topics to consider:

- Navigating social media
- How to use Microsoft Office Suite
- Online safety Tips and Tricks
- How-To Teleconference

Community Partners can include:

- Chambers of Commerce
 - Brewster County Chamber, Marfa Chamber, Alpine Chamber, Fort Davis Chamber
- Libraries
 - Marfa Public Library, Presidio Public Library, Jeff Davis County Library, Big Bend Library, Alpine Public Library, Marathon Public Library
- Schools:
 - Valentine ISD, Fort Davis ISD, Marathon ISD, Alpine ISD, Terlingua CSD, Marfa ISD, Presidio ISD, San Vicente ISD
- Community Organizations
 - Blackwell School Alliance, Marfa Education Foundation, Marfa and Jeff Davis Food Pantries, Fort Davis Historical Society, Sunshine House
- Institutions and businesses who would directly benefit from greater digital adoption
 - Banks
 - Telehealth providers: Presidio County Medical Clinic, Marfa County Medical Clinic, Big Bend Regional Medical Center
 - Higher Ed. Institutes: Sul Ross State University
 - Local Attractions: Big Bend National Park, Museum of the Big Bend, Big Bend Ranch State Park, Fort Leaton State Historic Site, Fort Davis National Historic Site, The Chinati Foundation, Judd Foundation, Ballroom Marfa, Davis Mountains State Park, McDonald Observatory

Responsible Parties:

Community institutions: businesses, schools, libraries, organizations; Local government leaders and elected officials; Broadband providers; Community residents

Timeline:

The broadband council should begin working with community organizations and leaders to market low-cost broadband programs immediately. Digital skills and digital literacy workshops should be available no later than the end of Q2 2022. Curriculum should be reviewed and updated every 3-4 months.

Resources:

Emergency Broadband Benefit

<https://connectednation.org/ebbprogram/>

Free Wi-Fi Hotspot Locator Apps

<https://www.lifewire.com/free-online-wifi-hotspot-locators-818276>

Texas Broadband Providers by County

<https://connectednation.org/texas/planning/>

The complete guide to digital skills

<https://www.futurelearn.com/info/blog/the-complete-guide-to-digital-skills>

AARP Joins with Nonprofit to Teach Tech to Older Adults

<https://www.aarp.org/about-aarp/info-2021/oats-senior-planet.html>

Digital Learn: Use a computer to do almost anything!

<https://www.digitallearn.org/>

Operation Connectivity: Initial connectivity guidance for LEAs

https://tea.texas.gov/sites/default/files/covid/operation_connectivity_playbook.pdf

EveryoneOn

<https://www.everyoneon.org/>

K-12 Bridge to Broadband

<https://www.educationsuperhighway.org/bridge-to-broadband/>

Lifeline Support for Affordable Communications

<https://www.fcc.gov/lifeline-consumers>

Companies Near Me: USAC

<https://data.usac.org/publicreports/CompaniesNearMe/Download/Report>

2. Discussion and presentation of Chisos Brewery and purchase of City alley by Guy Fielder (M. Antrim, Interim City Manager)

3. **Municipal Court update including number of cases pending, number of cases disposed of and disposition, & dismissals and reasons for dismissal (C. Rodriguez, City Council)**

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

1. Approve Resolution 2021-10-11, a resolution awarding the Women's Club of Alpine, Texas the annual Mountain Country Christmas Event for two year (M. Antrim, Interim City Manager)
2. Approve Resolution 2021-10-12, a resolution authorizing the City to participate in an agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (between Holland Avenue and Avenue E) on November 19 and November 20, 2021 (M. Antrim, Interim City Manager)

1. Approve Resolution 2021-10-11, a resolution awarding the Women's Club of Alpine, Texas the annual Mountain Country Christmas Event for two year (M. Antrim, Interim City Manager)

STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2021-10-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS
AWARDING THE WOMEN'S CLUB OF ALPINE, TEXAS THE ANNUAL CITY
MOUNTAIN COUNTRY CHRISTMAS EVENT FOR TWO YEARS.**

WHEREAS, the City of Alpine has owned and sponsored the Mountain Country Christmas event at the Alpine Civic Center for many years; and

WHEREAS, Mountain Country Christmas has become a cornerstone of Christmas in Alpine, and has become an integral part of the holiday season's cheer; and

WHEREAS, the Women's Club of Alpine has hosted the event successfully in the past, and the City Council wishes to extend an additional two years to the organization to host the event.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The Women's Club of Alpine, a 501-C3, is hereby declared host of the Mountain Country Christmas event to take place on the first weekend of December for calendar years 2021 and 2022.

SECTION II. The City will donate use of the Civic Center and waive the rental fees for this event, but the organization will be responsible for the \$200 security deposit.

SECTION III. This resolution is effective immediately upon its passage.

**PASSED, APPROVED, AND ADOPTED BY A MAORITY VOTE OF THE CITY
COUNCIL ON THIS THE 19th DAY OF OCTOBER 2021 BY THE CITY COUNCIL OF
THE CITY OF ALPINE, TEXAS.**

Andres "Andy" Ramos, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

Fitzgerald said he believed Mrs. Raun was a very good choice. He said she lived very close to the American Legion Park and he thinks she would make a positive contribution to the board. Motion unanimously carried.

10. Discuss and Consider allowing the Women's Club of alpine to conduct Mountain Country Christmas this year, as the last year of the two year period, to take the place of the American Legion Womens Group, who cannot hold it this year.(C. Harrington, CM) – City Secretary Taylor said every year a charitable or non-profit organization holds a bazaar in the Civic Center and it is called Mountain Country Christmas. The City grants an organization a two year period to hold this Arts and Crafts Bazaar. She said the American Legion was granted last year and this year as part of their two year term. She said American Legion is unable to hold this last year of the two year term. She said for the past years, American Legion, Family Crisis Center and the Alpine Women's Club have participated in this event. She said she called the Family Crisis Center and they are unable to hold this year. She said the Women's Club is the one that is left, and they are willing and able to hold this year. She said they are requesting to be able to hold the bazaar for this one year of the two year term. She said next year we will vote again on an organization to hold for the two year term. She said it is held on the first weekend in December of every year. Motion was made by Councilor Davidson, by Resolution 2013-09-03, to grant this to the Women's Club of Alpine for this one year. Motion was seconded by Councilor Gonzales. Motion unanimously carried.
11. Discuss and Consider discussing and determining the parameters of the second public comment period of City Council Meetings. (M. Castelli) – Councilor Castelli said he put this on the agenda because if you were here last week at the last meeting, it was brought up, that we should limit people's comments, at the second comment period, and have the people, within 72 hours prior to the meeting, notify the City Secretary, of what the comment is going to be about. He said he was shocked and would like the Council as well as the community to debate this issue. He said it does not sound like the America that he loves. He said as an elected official he could hide from his constituents if he wanted to but there is one place they know that they can find him and he is elected to listen to their opinions and he thinks that is important for them to be able to come up here and let him have it or let us have it or let each other have it. He said he thinks it is an important issue that we need to discuss and he does not want to leave it there. Mayor Rangra said Councilor Castelli is referring to item 16, Citizens comments. Councilor Castelli said yes, the second citizens comments. He said we have traditionally had a lot of people, without reservation, without advance notice, to come up and approach and speak to the council with their comments being limited to three minutes. Motion was made by Councilor Castelli, by Resolution 2013-09-04, to continue to allow the public, unfettered speech, to come up to the podium, at the second

2. Approve Resolution 2021-10-12, a resolution authorizing the City to participate in an agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (between Holland Avenue and Avenue E) on November 19 and November 20, 2021 (M. Antrim, Interim City Manager)

STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2021-10-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY TO PARTICIPATE IN AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE DEPARTMENT OF TRANSPORTATION TO REQUEST THE CLOSURE OF NORTH HIGHWAY 118 (BETWEEN HOLLAND AVENUE AND AVENUE E) ON NOVEMBER 19 THROUGH NOVEMBER 21, 2021 .

WHEREAS, Artwalk is an Art and Music festival that draws thousands of attendees to Alpine annually, and is a significant part of the Art culture in the Big Bend; and

WHEREAS, the City Council of the City of Alpine has endorsed the annual Artwalk event and is supportive of the cultural significance of the event; and

WHEREAS, in an effort to promote the safety of pedestrians, the City Council has requested that the Texas Department of Transportation authorize the closure of the portion of State Highway 118 between Holland Avenue and Avenue E on November 19 through the morning of November 21, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes the closure of North Highway 118 between Holland Avenue and 5th Street on November 19 through the morning of November 21, 2021 and requests the Texas Department of Transportation approve of such closure.

SECTION II. The City Council authorizes the submittal of an agreement outlining such closure between with the City and the Texas Department of Transportation.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAORITY VOTE OF THE CITY COUNCIL ON THIS THE 19th DAY OF OCTOBER 2021 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Andres "Andy" Ramos, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

ALPINE'S GALLERY NIGHT, INC.

P.O. BOX 788

ALPINE, TEXAS 79831

October 7, 2021

Texas Department of Transportation

2400 N. Highway 118

Alpine, Texas 79830

RE: Artwalk 2021

Dear Mr. Chris Weber,

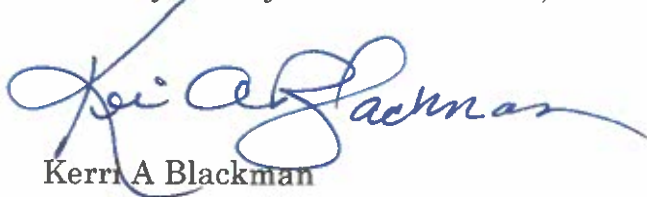
Alpine's Gallery Night, Inc. Board of Directors is formally requesting your consideration to close 5th Street (State Highway 118N.) between Holland Avenue and Avenue E in Alpine, Texas for this year's ARTWALK 2021, scheduled November 19 & 20.

Our Plans this year is to put art vendors on 5th Street to help socially distance attendees. The street closure will ensure the safety of thousands of patrons who attend this event.

We recommend the street closure begin at 7AM on Friday November 19th in preparation for the exhibit tents set-up and reopening Sunday, November 21st at 9AM to give the artists time to break down their exhibits.

ARTWALK is celebrating its 28th year of Honoring Big Bend Artists and bringing arts, music, and fun the downtown streets of Alpine.

Thank you for your consideration,



Kerri A Blackman

Founder/Director

info@artwalkalpine.com*artwalkalpine.com

432-294-1071

STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Alpine, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Alpine, in Brewster County; and

WHEREAS, the local government has requested the temporary closure of Highway 118 N. Between Holland & Avenue E for the purpose of Alpine's Anniversary 2021, from Nov 19 to Nov 21 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the _____ day of _____, 20____, the _____ City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

- A.** The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.
- B.** The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.
- C.** The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.
- D.** The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.
- E.** The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.
- F.** The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.
- G.** The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
<u>City of Alpine</u>	Texas Department of Transportation
<u>100 N. 13th St.</u>	_____
<u>Alpine, Tx 79820</u>	_____
_____	_____

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

Agreement No. _____

Each party is signing this agreement on the date stated beside that party's signature.

THE CITY OF _____

Executed on behalf of the local government by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Agreement No. _____

Exhibit A

ALPINE'S GALLERY NIGHT, INC.

P.O. BOX 788

ALPINE, TX. 79831

432-837-3067

infor@artwalk.com • www.artwalkalpine.com

October 7, 2021

Texas Department of Transportation
2400 N. Hwy. 118
Alpine, TX 79830

RE: ARTWALK 2021

EXHIBIT A

Alpine's Artwalk 2021 includes 16 businesses located in the downtown area of Alpine, Brewster County, that attracts Texas. It is a two-day, free, family friendly event that attracts 5,000+ attendees. Downtown Alpine is bisected by US 90, running East and West, and SH 118 (aka 5th St.), running North and South. Alpine's Artwalk is supported by the City of Alpine and Brewster County in proposing to close 1 block of SH 118 (5th St.) between Holland Ave. (Hwy. 90 Eastbound) and Avenue E (Hwy. 90 Westbound), beginning at 8 a.m., Friday, November 19, re-opening Sunday November 21st at 9 AM.

The block will be utilized for Art Vendors. The closing of the block will provide a protected area for pedestrians to participate with the Art Vendors, as well as cross 5th street safely. There will be no modifications to any feature man-made or natural in or adjacent to the ROW involved. Please see the Traffic Control Diagram for location map.

Keri A. Blackman
Director/Founder

Exhibit B

Agreement No. _____

ALL THE
OK & CLEAR
Nov. 19 & 20, 2021

Location of
GAS STATION
on the corner
BOSTON
SECTION
of way shop

THE BARBERS
ROAD CLOSED
ARROW

ROAD CLOSED
STY III BARRICADES

TRUCKS
BOSTON
CINCINNATI

WHEELS

AVE

ST

CHIEF 1084-20

Agreement No. _____

Exhibit C



CERTIFICATE OF LIABILITY INSURANCE

ALPIN-2

OP ID: DG

DATE (MM/DD/YYYY)

11/03/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
GSM Insurors of West Texas
205 N Harrison St
Alpine, TX 79830
GSM Insurors of West Texas

CONTACT NAME: GSM Insurors of West Texas

PHONE

(A/C, No, Ext):

FAX

(A/C, No)

E-MAIL

ADDRESS

bbrookover@gsminsurors.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Philadelphia Insurance Co

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED Alpine's Gallery Night, Inc
105 E Holland Ave
Alpine, TX 79830-4731

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY					
A X	COMMERCIAL GENERAL LIABILITY		PHPK1416786	11/21/2015	11/23/2015	EACH OCCURRENCE \$ 1,000,000
	CLAIMS MADE X OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ Excluded
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 3,000,000
						PRODUCTS - COMP/OP AGG \$ 3,000,000
						\$
	AUTOMOBILE LIABILITY					
	ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	ALLOWED AUTOS	SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	HRED AUTOS	NON OWNED AUTOS				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (PER ACCIDENT) \$
						\$
	UMBRELLA LIAB	OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	CLAIMS MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N				WC STATUS/ TORY LIMITS OTH. ER
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A			E L EACH ACCIDENT \$
						E L DISEASE EA EMPLOYEE \$
						E L DISEASE POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101. Additional Remarks Schedule, if more space is required)
Event 11/21/15 to 11/23/15

CERTIFICATE HOLDER

CANCELLATION

Texas Dept of Transportation
125 E 11th St.
Austin, TX 78701-2483

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
GSM Insurors of West Texas

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10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. Executive Session – None.

12. Action – Executive Session – None.

13. Adjournment.