



CITY OF ALPINE
WORKSHOP – 4:30 P.M.
REGULAR CITY COUNCIL MEETING – 5:30 P.M.
803 W. Holland Avenue, Alpine, Texas 79830
Tuesday, November 7, 2023

Notice is hereby given that the City Council of the City of Alpine, Texas, will hold a workshop meeting at 4:30 P.M. and a regular meeting at 5:30 P.M. on November 7, 2023, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at www.cityofalpine.com/decorum. Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary’s desk no later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at www.cityofalpine.com/councilcomments. A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker’s time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

WORKSHOP AGENDA – 4:30 P.M.

1. Call to Order.

2. Workshop –

1. Workshop proposed changes to Chapter 23 - City Council to the Alpine Code of Ordinances, including updates to the order of business, updates to the rules of procedure, and updates to the rules of decorum for City Council meetings.

3. Adjourn.

REGULAR MEETING AGENDA – 5:30 P.M.

1. Call to Order & Pledge of Allegiance to the Flags.

2. Determination of a Quorum and Proof of Notice of the Meeting.

3. Public Comments – (limited to 3 minutes per person)

4. Presentations, Recognitions, and Proclamations –

1. Herbert Moss Mills Day Proclamation.
2. Municipal Court Week – November 6 – November 10, 2023

5. Reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report – None.

City Staff Update – None.

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2023-11-01, an ordinance approving Rezone Application 2023-10-01; Amending the official zoning map of the city by rezoning the property located at 401 W. Sul Ross and legally described as the East 18.89 feet of Lots 8, 9, 10, all of Lots 1, 2, and 3, and that portion of the platted alley lying between said lots, all out of Block 28, Original Townsite of Alpine, Envelope 184, Plat Records of Brewster County, Texas, from R-2 two-family district to C-2 business district.
2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-10-01, a Special Use Permit 2023-10-03, a special use permit for the purpose of allowing the applicant, Ole Crystal Bar / Isabelle Varlan Monshaugen & Van Huff, P.C., to obtain a mixed beverage license/permit from the Texas Alcoholic Beverage Commission to operate a bar. The property in question is located at 410 E. Holland Avenue. The record property owner is 410 E. Holland Holdings, LLC. The property ID of the subject property is 12337.

3. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-01, a Short Term Rental Special Use Permit allowing a short term rental to be established at 501 N 2nd St. The property owner of record is Jason and Robin Stone. The Parcel ID of the subject property is 12034.
 4. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-02, a Short Term Rental Special Use Permit allowing a short term rental to be established at 405 E Ave E. The property owner of record is Shelley and Cary Shackelford. The Parcel ID of the subject property is 11914.
 5. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-03, a Short Term Rental Special Use Permit allowing a short term rental to be established at 202 N 4th St. The property owner of record is Karl Brauch. The Parcel ID of the subject property is 11906.
 6. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-04, a Short Term Rental Special Use Permit allowing a short term rental to be established at 1004 W. Del Rio St. The property owner of record is Justin Tallant and Colleen West. The Parcel ID of the subject property is 30379.
7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of October 17, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approval of the excused absence of Councilor Rodriguez from the October 17, 2023 Regular City Council Meeting due to personal illness. (G. Calderon, City Secretary)
 3. Approval of the transfer of Jesusita Gonzales from the Place 7 (At large) position on the Hotel Occupancy Tax Committee to the Place 2 position (Hotelier). (R. Stephens, City Council)
 4. Approval of the appointment of Evin Hanke to the Place 7 (At large) position on the Hotel Occupancy Tax Committee. (R. Stephens, City Council)
 5. Approval of the appointment of Sarah Hyers to the Place 1 (Hotelier) position on the Hotel Occupancy Tax Committee. (R. Stephens, City Council)
 6. Approval of Special Use Permit 2023-11-01, a Short Term Rental Special Use Permit allowing a short term rental to be established at 501 N 2nd St. The property owner of record is Jason and Robin Stone. The Parcel ID of the subject property is 12034. (G. Calderon, City Secretary)
 7. Approval of Special Use Permit 2023-11-02, a Short Term Rental Special Use Permit allowing a short term rental to be established at 405 E Ave E. The property owner of record is Shelley and Cary Shackelford. The Parcel ID of the subject property is 11914. (G. Calderon, City Secretary)
 8. Approval of Special Use Permit 2023-11-03, a Short Term Rental Special Use Permit allowing a short term rental to be established at 202 N 4th St. The property owner of record is Karl Brauch. The Parcel ID of the subject property is 11906. (G. Calderon, City Secretary)

9. Approval of Special Use Permit 2023-11-04, a Short Term Rental Special Use Permit allowing a short term rental to be established at 1004 W. Del Rio St. The property owner of record is Justin Tallant and Colleen West. The Parcel ID of the subject property is 30379. (G. Calderon, City Secretary)
10. Approve the Finance Manager Job Description (M. Antrim, City Manager)
11. Approve the Administrative Assistant I - Police Department Job Description (M. Antrim, City Manager)

8. Information or Discussion Items –

1. Presentation by Steve Sofge regarding unresolved and ongoing issues with the condition of Alpine Country Club Estates roads. (C. Eaves, Mayor)
2. Brewster County Liaison Update. (J. Stokes, City Council)
3. Airport Advisory Board – Discuss the intent to propose re-creation of the Alpine Airport Advisory Board. (D. Nance, City Council)
4. Transportation Advisory Board – Discuss the intent to propose re-creation of the Alpine Transportation Committee. (D. Nance, City Council)
5. City Manager provide an update on the actions from the Streets Workshop including the status of purchase of the new hot patch machine and plan for street work during Fiscal Year 23-24. (R. Stephens, City Council)
6. Speed Limit - City Council members provide their list of city owned streets that they would want to a posted speed limit higher than 25 mph so that an ordinance can be drafted to change the normal speed limit on Alpine City streets to 25 mph and take action to fund procurement of speed limit sign overlays. (R. Stephens, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

1. Approve the first reading of Ordinance 2023-11-01, an ordinance approving Rezone Application 2023-10-01; Amending the official zoning map of the city by rezoning the property located at 401 W. Sul Ross and legally described as the East 18.89 feet of Lots 8, 9, 10, all of Lots 1, 2, and 3, and that portion of the platted alley lying between said lots, all out of Block 28, Original Townsite of Alpine, Envelope 184, Plat Records of Brewster County, Texas, from R-2 two-family district to C-2 business district. (M. Antrim, City Manager)
2. Approve Resolution 2023-11-01, a resolution appointing Council Member Darin Nance to the Brewster County Appraisal District Board of Directors. (M. Antrim, City Manager)
3. Approve Resolution 2023-11-02, a resolution authorizing the City to participate in an agreement with the State of Texas through the Department of Transportation to request the closure of North Highway 118 (Between Holland and Avenue E) on November 17 through November 19, 2023. (M. Antrim, City Manager)
4. Approve Resolution 2023-11-03, a resolution authorizing the City to participate in the Texas Department of Transportation Aviation Routine Airport Maintenance program (RAMP) Grant

Program for financial assistance used solely and exclusively for airport maintenance at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

5. Approve Resolution 2023-11-04, a resolution approving the lease agreement between South Plains Community Action Association (SPCAA) and the City of Alpine for the use of property located at 607 W. Gallego Avenue, known as the Neighborhood Center. (M. Antrim, City Manager)
6. Approve Special Use Permit 2023-10-03, a special use permit for the purpose of allowing the applicant, Ole Crystal Bar / Isabelle Varlan Monshaugen & Van Huff, P.C., to obtain a mixed beverage license/permit from the Texas Alcoholic Beverage Commission to operate a bar. The property in question is located at 410 E. Holland Avenue. The record property owner is 410 E. Holland Holdings, LLC. The property ID of the subject property is 12337. (M. Antrim, City Manager)

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. Executive Session –

1. City Attorney Update - Review cases currently in work by the City Attorney. (R. Stephens, City Council)

12. Action – Executive Session –

1. Action, if any, concerning the review of cases currently in work by the City Attorney. (R. Stephens, City Council)

13. Adjourn.

NOTICE: In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, November 3, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.


Geoffrey R. Calderon, City Secretary

