

City of Alpine REGULAR CITY COUNCIL MEETING 803 W. Holland Avenue, Alpine, Texas 79830 Tuesday, November 16, 2021 - 5:30 P.M.

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a regular meeting at 5:30 P.M. November 16, 2021 in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (V.T.C.A, Government Code § 551.043).

PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND SOUND ACTIVATED PAGERS ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL. Members of the Audience will be provided an opportunity to address the Council on any agenda item after determination of quorum and proof of notice of the meeting. Remarks will be limited to the Public Comment & Public Hearing portion of the meeting, limited to 3 minutes per person, in accordance with Texas Government Code Sec. 551.007 and Attorney General Opinion No. KP-0300. For Public Comments please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary prior to the meeting. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED. The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

AGENDA

- 1. Call to Order and Pledge of Allegiance to the Flag.
- 2. Determination of a Quorum and Proof of Notice of the Meeting.
- 3. <u>Public Comments</u> (limited to 3 minutes per person)

4. <u>Presentation, Recognitions, and Proclamations</u> – None.

5. Reports -

City Mayor Report

City Attorney Report

City Manager Report

City Staff Update

- Finance by Megan Antrim
- Airport by Abel Hinojos

6. Public Hearings -

- Public Hearing to obtain citizen views and comments on the second and final reading Ordinance 2021-11-01, an Ordinance amending Chapter 23 - City Council to the Alpine Code of Ordinances; Amending Article I - In General; Amending Article II - Rules of Procedure; Establishing Article III - Rules of Decorum.
- Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-11-02, an Ordinance recommended by the Planning & Zoning Commission amending the Coin-Operated Machine ordinance by updating the fee schedule and updating the Special Use Permit fee.
- 3. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-11-03, an Ordinance authorizing the vacation, abandonment, and sale of approximately 0.11 acres of City property for the appraised value of Six Thousand Nine Hundred Fifty Dollars (\$6,950.00); The public property considered for sale being an unimproved platted alley located in Block 53 of the Original Townsite of Alpine to abutting property owner Chisos Brewery; Authorizing the City Manager to execute a Deed without Warranty; Directing that funds be deposited in the general fund for the purpose of street improvements.
- 7. Consent Agenda (Minutes, Financial reports, Department written reports, board appointments, etc.)

 Notice to the Public The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
 - 1. Approval of November 2, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager)
 - 2. Approval of Excused Absence of Councilor Rodriguez from November 2, 2021 City Council Meeting (M. Antrim, Interim City Manager)

3. Approval of Nancy Davila to Arts vacancy on the Hotel Occupancy Tax Committee (J. Stokes, City Council)

8. Information or Discussion Items -

- 1. Emergency Operations Plan (M. Antrim, Interim City Manager)
- 2. Missed Opportunities City Matching Requirements for Grants (M. Antrim, Interim City Manager)
- 3. Performance Plan for the prior month on budget and to also include employee headcount (C. Rodriguez, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

- Approve the second and final reading of Ordinance 2021-11-01, an Ordinance amending Chapter 23 - City Council to the Alpine Code of Ordinances; Amending Article I - In General; Amending Article II - Rules of Procedure; Establishing Article III - Rules of Decorum (M. Antrim, Interim City Manager)
- 2. Approve the second and final reading of Ordinance 2021-11-02, an Ordinance recommended by the Planning & Zoning Commission amending the Coin-Operated Machine ordinance by updating the fee schedule and updating the Special Use Permit fee (M. Antrim, Interim City Manager)
- 3. Approve the second and final reading of Ordinance 2021-11-03, an Ordinance authorizing the vacation, abandonment, and sale of approximately 0.11 acres of City property for the appraised value of Six Thousand Nine Hundred Fifty Dollars (\$6,950.00); The public property considered for sale is an unimproved platted alley located in Block 53 of the Original Townsite of Alpine to abutting property owner Chisos Brewing Company; Authorizing the City Manager to Execute a Deed without Warranty; Directing that funds from the sale of the City's interest be deposited in the general fund for the purpose of street improvements (M. Antrim, Interim City Manager)
- 4. Approve Resolution 2021-11-13, a resolution supporting the adoption and approval of the Texas Opioid Abatement Fund Council and settlement allocation term sheet agreement for the resolution of certain claims against certain pharmaceutical companies related to the misuse of opioids in the state (M. Antrim, Interim City Manager)
- 5. Approve Resolution 2021-11-14, a resolution providing for the renewal of West Texas National Bank as depository bank for City of Alpine (M. Antrim, Interim City Manager)
- 6. Provide advice and consent on the recommendation to hire Keith Segar for Director of Utilities (M. Antrim, Interim City Manager)
- 7. Approve authorization for the City Manager to retain special legal counsel arising from a conflict of interest (M. Antrim. Interim City Manager)

10. City Council Member Comments – No discussion or action may take place.

Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

- 11. <u>Executive Session</u> None.
- 12. <u>Action Executive Session</u> None.
- 13. Adjournment.

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on <a href="November 12, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R Calderon, City Secretary



AGENDA

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- 4. <u>Presentation, Recognitions, and Proclamations</u> None.

5. Reports -

City Mayor Report

City Attorney Report

City Manager Report

City Staff Update

- Finance by Megan Antrim
- Airport by Abel Hinojos



CITY COUNCIL MEETING AGENDA ITEM COVER MEMO NOVEMBER 16, 2021

REPORTS

Finance by Megan Antrim

SUPPORTING MATERIALS

Financial Report

SUMMARY OF REVENUES AND EXPENDITURES AS OF OCTOBER 31, 2021 CITY OF ALPINE

1st month in Fiscal Year 2021-2022 or 8 % completed as of October 31, 2021

	REVENUES			EXPENDITURES		
FUND	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget
General Fund	\$6,350,060	\$316,991	2.00%	\$6,350,060	\$315,350	2.00%
Water/Wastewater/S						
anitation Utility Fund	\$5,893,780	\$399,140	7.00%	\$5,893,780	\$100,838	2.00%
Airport Fund	\$655,536	\$43,415	7.00%	\$655,536	\$58,992	18.00%
					THE RESIDENCE AND ADDRESS OF THE PARTY OF TH	
Hotel Occupancy Tax						
Fund	\$879,859	\$29	%00.0	\$879,859	\$24,543	3.00%
Gas Utility Fund	\$2,026,970	\$71,424	4.00%	\$2,026,970	\$64,785	4.00%
Interest & Sinking				NJ.		
Fund	\$148,758	\$10,104	7.00%	\$148,758	\$0	0.00%

City of Alpine - General Fund - October 2021

ACT NUM	ACCOUNT-TITLE	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	
	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE MO	NTH-TO-DATE	BALANCE	PC
REPO	RTING FUND: 0001 GENERAL FUND					EF	FECTIVE MONTH	- 1
0520	NON DEPARTMENTAL REVENUE							
	SALE-CITY PROPERTY/ EASEMENTS	25,000.00	-		0.00	0.00	25,000.00	0
	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00	
9000	AUCTION	15,000.00	15,000.00		0.00	0.00	15,000.00	0
	NON DEPARTMENTAL REVENUE	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0
521	INTEREST RESERVE ACCOUNTS							
		==						
001	TEXSTAR	100.00	100.00		0.00	0.00	100.00	0
0002	TXCLASS CAPITAL IMPROVEMENTS	1,000.00	1,000.00		0.00	0.00	1,000.00	0
	TXCLASS FIRE ASSISTANCE	500.00	500.00		0.00	0.00	500.00	0
1004	TXCLASS CREEK PROJECT	500.00	500.00		0.00	0.00	500.00	0
500	INTEREST RESERVE ACCOUNTS	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	0
E22	ADMINISTRATIVE REVENUES							
	ENTERPRISE ADMINISTRATIVE FEE	458,344.00	459 344 00				455 544 44	
	ENTERPRISE FRANCHISE FEE	336,550.00	458,344.00 336,550.00		0.00	0.00	458,344.00	
	FY 20 NSF - RETURNED CHECK FEE	0.00	0.00		0.00	0.00	336,550.00	0
	BEER & WINE PERMITS	15,000.00	15,000.00		0.00	0.00	0.00	_
	COIN OPERATEDAMUSEMENT FEE	•	· ·		0.00	0.00	15,000.00	0
	REZONING/VARIANCES	10,000.00	10,000.00		0.00	0.00	•	0
	PEDDLARS/SOLICITORS FEES	1,000.00	1,000.00		0.00	0.00	1,000.00	0
	•	500.00	500.00		0.00	0.00	500.00	0
	7 % HOT OVERHEAD	0.00	0.00		0.00	0.00	0.00	
	COPIES/PUBLIC	100.00	100.00		78.90	78.90	21.10	7
	SERV CHRG/BAD CHECKS	200.00	200.00		0.00	0.00	200.00	0
	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00	
	DONATIONS	2,000.00	2,000.00		0.05	0.05	1,999.95	0
	GENERAL BANK ACCT 2207 INTEREST	1,000.00	1,000.00		19.53	19.53	980.47	0:
	POST OFFICE GROUND LEASE	3,894.00	3,894.00		0.00	0.00	3,894.00	01
	MISC INCOME/FEES	15,000.00	15,000.00			315.00	14,685.00	0;
	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00	
	GRANT REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
	ADMINISTRATIVE REVENUES		843,588.00		413.48	413.48	843,174.52	00
	MUNICIPAL COURT REVENUES							
	222222222222222222222222222222222222222							
	SCHOOL ZONE & BUS VIOLATIONS	200.00	200.00		0.00	0.00	200.00	0 (
	FINES & FEES REVENUE	40,000.00	40,000.00		4,981.55	4,981.55	35,018.45	12
	DEFERRED DISPOSITION	0.00	0.00		0.00	0.00	0.00	
	MUN COURT TECHNOLOGY FUND	0.00	0.00		3.47	3.47	3.47+	
	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00	
	MUNICIPAL COURT SECURITY FUND	0.00	0.00		210.89	210.89	210.89+	
	TIME PAYMENT FEE	250. 0 0	250.00		0.00	0.00	250.00	00
	OVERAGE/SHORTAGE	0.00	0.00		0.00	0.00	0.00	
	MUNICIPAL COURT REVENUES	40,450.00		0.00		5,195.91	35,254.09	13
531	POLICE REVENUES							
		.=						
	REIMBURSEMENTS	2,200.00	2,200.00					

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	IISED
NUM	ACCOUNT-TITLE		BUDGET-AMOUNT		YEAR-TO-DATE	A421 99	BALANCE	
REPO	RTING FUND: 0001 GENERAL FUND			•••••		E	FFECTIVE MONTH	- 10
0900	LEOSE-STATE COMPTROLLER	1,700.00	1,700.00		0.00	0.00	1,700.00	00
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	00
1304	POLICE IMPOUNDS	250.00	250.00		0.00	0.00	250.00	00
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	600.00	600.00		83.00	83.00	517.00	14
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	100.00	100.00		0.00	0.00	100.00	00
9922	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
	POLICE REVENUES	4,850.00	4,850.00	0.00	83.00	83.00	4,767.00	02
	FIRE DEPARTMENT REVENUES							
0600	FIRE DEPT REIMBURSEMENT - COUNTY	20,000.00	20,000.00		0.00	0.00	20,000.00	00
	FIRE DEPARTMENT REVENUES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0534	AD VALOREM TAX REVENUE							
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	CURRENT TAX COLLEC.	1,992,874.00	1,992,874.00		111,454.85	111,454.85	1,881,419.15	06
	Delinquent Property Tax Collection	0.00	0.00		6,496.24	6,496.24	6,496.24+	
	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
	CURRENT PENALTY & INTEREST	0.00	0.00		72.34	72.34	72.34+	
	DELINQUENT PENALTY & INTERE	0.00	0.00		1,774.83	1,774.83	1,774.83+	
	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		60.28	60.28	60.28+	
	AD VALOREM TAX REVENUE	1,992,874.00	1,992,874.00	0.00	119,858.54	119,858.54	1,873,015.46	06
0535	BUILDING SERVICES REVENUE							
1201								
	PLUMBING PERMIT	15,000.00	15,000.00		569.78	569.78	14,430.22	04
	BUILDING PERMITS	50,000.00	50,000.00		5,870.86	5,870.86	44,129.14	12
	ELECTRICAL PERMITS	10,000.00	10,000.00		1,044.09	1,044.09	8,955.91	10
	IMPOUNDS MOVING PERMIT	0.00	0.00		0.00	0.00	0.00	
	SIGN PERMIT	2,500.00	2,500.00		0.00	0.00	2,500.00	00
	FILMING PERMIT	1,000.00	1,000.00		103.58	103.58	896.42	10
	LANDFILL TIPPING FEES - AISD PROJ	500.00	500.00		0.00	0.00	500.00	00
	MANDEIDD IIFFING FEES - MISD PROD	0.00	0.00		0.00	0.00	0.00	
	BUILDING SERVICES REVENUE	79,000.00	79,000.00	0.00	7,588.31	7,588.31	71,411.69	10
0538	ANIMAL CONTROL REVENUES							
1301	QUARANTINE	4,500.00	4,500.00		20.00	20.00	4,480.00	00
1303	PET ADOPTIONS	12,500.00	12,500.00		300.00	300.00	12,200.00	02
	ANIMAL LICENSE FEES	1,500.00	1,500.00		41.00	41.00	1,459.00	03
1305	CREMATIONS	20,000.00	20,000.00		1,565.00	1,565.00	18,435.00	08
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USEI
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPO	RTING FUND: 0001 GENERAL FUND		• • • • • • • • • • • • • • • • • • • •			E	PFECTIVE MONTH	- 10
1307	ANIMAL SURRENDER	2,000.00	2,000.00		60.00	60.00	1,940.00	03
1308	MICROCHIP	1,500.00	1,500.00		45.00	45.00	1,455.00	03
1309	ANIMAL IMPOUND	3,000.00	3,000.00		245.00	245.00	2,755.00	0.8
1310	VACCINES	200.00	200.00		150.00	150.00	50.00	75
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		4,518.92	4,518.92	4,518.924	•
	ANIMAL CONTROL REVENUES	45,200.00	45,200.00	0.00	6,944.92	6,944.92	38,255.08	15
0542	PARKS & POOL REVENUE							
		=						
	SWIMMING POOL ADMISSIONS	12,000.00	12,000.00		0.00	0.00	12,000.00	0.0
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		0.00	0.00	0.00	
	EVENTS SECURITY REVENUE	1,500.00	1,500.00		360.00-	360.00-	1,860.00	24
	CIVIC CENTER RENTAL	7,500.00	7,500.00		0.00	0.00	7,500.00	0.0
	PAVILION RENTAL	1,500.00	1,500.00		50.00	50.00	1,450.00	03
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	100.00	100.00		0.00	0.00	100.00	00
	PARKS & POOL REVENUE	22,600.00	22,600.00	0.00	310.00-	310.00-	22,910.00	01
)544	STREETS REVENUE							
		•						
901	ROAD REPAIR	90,000.00	90,000.00		0.00	0.00	90,000.00	00
005	FIBER OPTIC EASE.	8,500.00	8,500.00		0.00	0.00	8,500.00	0.0
000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	STREETS REVENUE	98,700.00	98,700.00	0.00	0.00	0.00	98,700.00	00
	CITY SALES TAX REVENUES							

	CITY SALES TAX	1,850,000.00			175,921.02	175,921.02	1,674,078.98	10
	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		0.00	0.00	62,000.00	00
	TELEPHONE FRANCHISE TAX	15,000.00	15,000.00		0.00	0.00	15,000.00	00
	T.V. CABLE FRANCHISE TAX	23,000.00			0.00		•	00
	MIXED BEVERAGE TAX		32,000.00	*******	1,295.39	1,295.39		04
1	CITY SALES TAX REVENUES	1,982,000.00	1,982,000.00		177,216.41			09
599	TRANSFERS							
===								
100	SYSTEM ADDED TRANSFER IN	1,178,698.00	1,178,698.00		0.00	0.00	1,178,698.00	00
110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
	TRANSFERS		1,178,698.00-		0.00		1,178,698.00-	
620 1	NON DEPARTMENTAL EXPENSES							
	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	
	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
301	INSURANCE - GENERAL & LIABILITY	7,858.00	7,858.00	0.00	0.00	0.00	7,858.00	00

ACT							
NUM ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED VEAR-TO-DATE	ACTIVITY	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	
***************************************					MONIH-IO-DAIL	BALANCS	PCT
REPORTING FUND: 0001 GENERAL FUND					E	FFECTIVE MONTH	- 10
1400 CUSTODIAL SERVICE-GF DEPTS	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	00
1401 JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	184.45	184.45	2,815.55	06
1500 COPY EXPENSE-ALL GF DEPTS	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	00
1602 MAILING - ALL GF DEPTS.	9,000.00	9,000.00	0.00	301.18	301.18	8,698.82	03
1700 COMPUTER ASST -ALL GF DEPTS	4,000.00	4,000.00	1,148.31	0.00	0.00	2,851.69	29
1801 DUES/SUB/MEM -ALL GF DEPTS.	12,000.00	12,000.00	0.00	294.22	294.22	11,705.78	02
1802 PUB/NOT/ADV - ALL GF DEPTS.	14,000.00	14,000.00	0.00	501.00	501.00	13,499.00	04
1900 PRINTING - ALL GF DEPTS.	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
2101 AMBULANCE SUBSIDY	160,773.00	160,773.00	0.00	13,397.75	13,397.75	147,375.25	80
2102 LIBRARY SUBSIDY	40,000.00	40,000.00	0.00	3,333.33	3,333.33	36,666.67	08
2104 FAMILY CRISIS CENTER	9,151.00	9,151.00	0.00	2,287.75	2,287.75	6,863.25	25
2105 CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	5,000.00	0.00	100
2120 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200 ELECTION EXPENSE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
2201 INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300 EMPLOYEE RELATIONS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
2301 PUBLIC RELATIONS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
3000 IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
4500 APPRAISAL BOARD	71,800.00	71,800.00	0.00	17,579.10	17,579.10	54,220.90	24
4501 TAX COLLECTION CONTRACT	19,011.00	19,011.00	0.00	0.00	0.00	19,011.00	00
6900 AUDIT	150,000.00	150,000.00	0.00	10,000.00	10,000.00	140,000.00	07
7900 CO HANDLING FEES	2,500.00	2,500.00	0.00	500.00	500.00	2,000.00	20
8000 BANK NOTES-PUMPER TRUCK	29,800.00	29,800.00	0.00	28,637.37	28,637.37	1,162.63	96
NON DEPARTMENTAL EXPENSES	582,393.00	582,393.00	1,148.31	82,016.15	82,016.15	499,228.54	14
0622 CITY COUNCIL EXPENSES					·	·	
	==						
0101 SALARIES	7,500.00	7,500.00	0.00	625.00	625.00	6,875.00	08
0201 SOCIAL SECURITY	574.00	574.00	0.00	47.81	47.81	526.19	08
0501 SUPPLIES	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	00
0502 HOSPITALITY	0.00	0.00	6.94	29.24	29.24	36.18-	•
1302 LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500 TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501 TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502 MAYOR DISCRETIONARY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
1503 WARD 1 DISCRETIONARY	5,000.00	5,000.00	0.00	1,267.72		•	25
1504 WARD 2 - DISCRETIONARY	5,000.00	5,000.00	0.00	695.00	1,267.72 695.00	3,732.28 4,305.00	
1505 WARD 3 - DISCRESTIONARY	5,000.00	5,000.00	0.00	0.00	0.00	•	14
1506 WARD 4 - DISCRETIONARY	5,000.00	5,000.00	0.00			5,000.00	00
1507 WARD 5 - DISCRETIONARY	5,000.00	5,000.00		0.00	0.00	5,000.00	00
2000 BUILDING AND STANDARDS COMM	0.00	0.00	0.00	1,170.20	1,170.20	3,829.80	23
2121 LEGAL EXPENSES	90,000.00		0.00	0.00	0.00	0.00	
2122 LEGAL EXPENSES - CIVIL	-	90,000.00	0.00	0.00	0.00	90,000.00	
DV-DW3D2 - CIAIN	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
CITY COUNCIL EXPENSES	139,274.00	139,274.00	6.94	3,834.97	3,834.97		03
0623 ADMINISTRATIVE EXPENSES							
	=						
0101 SALARIES	199,386.00	199,386.00	0.00	8,545.33	8,545.33	190,840.67	04
0103 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0104 CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
201 SOCIAL SECURITY	15,099.00	15,099.00	0.00	645.96	645.96	14,453.04	04
0202 INSURANCE - GROUP	24,491.00	24,491.00	0.00	922.69	922.69	23,568.31	04
0203 RETIREMENT	4,611.00	4,611.00	0.00	191.41	191.41	4,419.59	

ACT NUM ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	
	BODGET -AMOUNT		. SAR-IU-DATE	IEAR-TU-DATE	MONTH-TO-DATE	BALANCE	PC
REPORTING FUND: 0001 GENERAL FUND					EF	FECTIVE MONTH	- 1
0204 UNEMPLOYMENT	1,260.00	1,260.00	0.00	225.13	225.13	1,034.87	1
0205 INS - WORKMEN'S COMP	550.00	550.00	0.00	0.00	0.00	550.00	0
0501 SUPPLIES	8,000.00	8,000.00	365.61	205.07	205.07	7,429.32	0
0900 FUEL & OIL	1,000.00	1,000.00	50.01	0.00	0.00	949.99	0
1101 ELECTRICITY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0
1500 TRAINING	2,500.00	2,500.00	1,080.00	0.00	0.00	1,420.00	4
1501 TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0
1700 IT EQUIPMENT/ SOFTWARE	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	C
2200 TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	10,000.00	10,000.00	405.00	430.57	430.57	9,164.43	0
2750 CELL PHONE EXPENSES	1,500.00	1,500.00	37.50	0.00	0.00	1,462.50	0
2800 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	0
0000 CODIFICATION-ORDINANCE	10,000.00	10,000.00	2,880.00	0.00	0.00	7,120.00	2
0800 CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
801 LEASED VEHICLE	8,100.00	8,100.00	0.00	674.58	674.58	7,425.42	0
802 FY 20 - RECORDS MANG. PROG	0.00	0.00	0.00	0.00	0.00	0.00	
ADMINISTRATIVE EXPENSES	309,122.00		4,818.12			292,463.14	0
624 MUNICIPAL COURT EXPENSES							
101 SALARIES	31,250.00	31,250.00	0.00	1,737.90	1,737.90	29,512.10	0
103 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
105 CONTRACT LABOR	19,200.00	19,200.00	0.00	0.00	0.00	19,200.00	c
201 SOCIAL SECURITY	2,381.00	2,381.00	0.00	132.95	132.95	2,248.05	0
202 INSURANCE - GROUP	6,927.00	6,927.00	0.00	477.14	477.14	6,449.86	C
203 RETIREMENT	727.00	727.00	0.00	38.93	38.93	688.07	C
204 UNEMPLOYMENT	252.00	252.00	0.00	41.39	41.39	210.61	1
205 INS - WORKMEN'S COMP	37.00	37.00	0.00	0.00	0.00	37.00	C
208 FINE COLLECTION/FTA FEES	100.00	100.00	0.00	0.00	0.00	100.00	C
501 OFFICE SUPPLIES	2,000.00	2,000.00	490.76	10.00	10.00	1,499.24	2
502 SUPPLIES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0
500 TRAINING	2,000.00	2,000.00	100.00	0.00	0.00	1,900.00	0
501 TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0
000 CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
700 TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	334.91	334.91	4,165.09	0
750 Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
B00 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	0
MUNICIPAL COURT EXPENSES	73,999.00	73,999.00	590.76	2,773.22	2,773.22	70,635.02	0
531 POLICE EXPENSES							
101 SALARIES	956,357.00	956,357.00	0.00	54,661.00	54,661.00	901,696.00	0
103 OVERTIME	47,818.00	47,818.00	0.00	3,375.41	3,375.41	44,442.59	0
.04 EVENT SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
01 SOCIAL SECURITY	76,619.00	76,619.00	0.00	4,253.56	4,253.56	72,365.44	0
202 INSURANCE GROUP	131,523.00	131,523.00	0.00	10,779.24	10,779.24	120,743.76	0
03 RETIREMENT	23,398.00	23,398.00	0.00	1,300.00	1,300.00	22,098.00	0
04 UNEMPLOYMENT	5,544.00	5,544.00	0.00	214.57	214.57	5,329.43	0
05 INS - WORKMEN'S COMP	20,655.00	20,655.00	0.00	0.00	0.00	20,655.00	0
00 SAFETY PROGRAM	2,000.00	2,000.00	346.03	0.00	0.00	1,653.97	1
501 OFFICE SUPPLIES	8,000.00	8,000.00	539.48	0.00	0.00	7,460.52	0
502 FIELD SUPPLIES	6,000.00	6,000.00	348.88	0.00	0.00	5,651.12	0
510 UNIFORMS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0

CT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	
UM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	: :
EPORTING FUND: 0001 GENERAL FUND					E	FFECTIVE MONTH	
700 MAINT - EQUIPMENT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	I
701 MAINT-VEHICLE	7,500.00	7,500.00	56.35	1,576.99	1,576.99	5,866.66	;
713 MAINT - DRUG DOG	0.00	0.00	0.00	0.00	0.00	0.00	1
900 FUEL & OIL	24,500.00	24,500.00	0.00	0.00	0.00	24,500.00	1
101 ELECTRICITY	8,400.00	8,400.00	0.00	0.00	0.00	8,400.00)
301 LAW ENFORCEMENT LIABILITY INS	23,708.00	23,708.00	0.00	0.00	0.00	23,708.00	,
401 JANITORIAL SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	+
500 TRAINING	5,000.00	5,000.00	110.61	100.00	100.00	4,789.39	•
501 TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	
700 FY20 - IT/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	ı
700 TELEPHONE EXPENSES	12,500.00	12,500.00	0.00	1,094.41	1,094.41	11,405.59	
750 CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	
300 DRUG TESTING	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	
000 HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
LOO INFORMANT MONEY	0.00	0.00	0.00	0.00	0.00	0.00	
300 INVESTIGATIVE EXPENSES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	
700 COPSYNC / SOUTHERN SOFTWARE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	
000 CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
001 FEDERAL WARNING SYSTEM	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	
001 LEASED VEHICLES	80,800.00	80,800.00	0.00	3,797.69	3,797.69	77,002.31	
300 FY 21 - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	
22 INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
POLICE EXPENSES	1,497,922.00	1,497,922.00	1,401.35	81,152.87	81,152.87	1,415,367.78	
32 FIRE DEPT EXPENSES							
01 SALARIES	14,742.00	14,742.00	0.00	0.00	0.00	14,742.00	
01 SOCIAL SECURITY	1,125.00	1,125.00	0.00	0.00	0.00	1,125.00	
02 INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
03 RETIREMENT	7,000.00	7,000.00	0.00	2,160.00	2,160.00	4,840.00	
04 UNEMPLOYMENT	252.00	252.00	0.00	0.00	0.00	252.00	
05 INS - WORKMANS COMP	6,345.00	6,345.00	0.00	0.00	0.00	6.345.00	
01 OFFICE SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	
02 FIELD SUPPLIES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	
00 MAINT - EQUIPMENT	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	
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01 MAINT-VEHICLES 00 FUEL & OIL	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	
	2,500.00	-	0.00	0.00	0.00	2,500.00	
01 LIABILITY/AUTO COVERAGE	6,385.00	6,385.00	0.00	0.00	0.00	6,385.00	
00 TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	
01 TRAVEL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	
00 TELEPHONE EXPENSES	1,800.00	1,800.00	0.00	160.20	160.20	1,639.80	
50 CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
00 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	
02 FIRE CALLS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	
02 CIP - BREATHING APPARATUS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	
FIRE DEPT EXPENSES	122,774.00	122,774.00	0.00	2,320.20	2,320.20	120,453.80	
35 BUILDING SERVICES EXPENSES							
		448 45				140 400 61	
01 SALARIES	145,434.00		0.00	2,756.76			
03 OVERTIME	2,000.00	2,000.00	0.00	89.06	89.06	1,910.94	
05 CONTRACT LABOR	0.00	0.00	0.00	1,573.92	1,573.92	1,573.92-	-

ACT	ACCOUNT-TITLE	ORIGINAL	AMENDED BUDGET-AMOUNT	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	
			BODGET-AMOUNT		YEAR-TO-DATE !		BALANCE	PCT
REPO	RTING FUND: 0001 GENERAL FUND					EF	FECTIVE MONTH	- 10
0202	INSURANCE-GROUP	20,735.00	20,735.00	0.00	615.14	615.14	20,119.86	03
0203	RETIREMENT	3,389.00	3,389.00	0.00	63.74	63.74	3,325.26	02
0204	UNEMPLOYMENT	756.00	756.00	0.00	173.73	173.73	582.27	23
0205	INS-WORKERS COMP	500.00	500.00	0.00	0.00	0.00	500.00	00
0501	OFFICE SUPPLIES	5,000.00	5,000.00	60.34	90.93	90.93	4,848.73	03
0502	FIELD SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	00
0510	UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT-VEHICLE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
	FUEL & OIL	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	00
1301	LIABILITY/AUTO COVERAGE	1,141.00	1,141.00	0.00	0.00	0.00	1,141.00	00
1500	TRAINING	3,500.00	3,500.00	500.00	0.00	0.00	3,000.00	14
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
	IT EQUIPMENT/SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
	VEHICLE ABATEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
	ENFORCEMENT CLEAN UP	500.00	500.00	0.00	0.00	0.00	500.00	00
	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	261.54	261.54	3,238.46	07
	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
	DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
	LEASED VEHICLE	12,000.00	12,000.00	0.00	453.54	453.54	11,546.46	04
	PLANNING	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
	BUILDING SERVICES EXPENSES	231,352.00	231,352.00	560.34	6,296.07	6,296.07	224,495.59	03
0636	HUMAN RESOURCE EXPENSES							
	SALARIES	20,246.00	20,246.00	0.00	1,574.41	1,574.41	18,671.59	08
	OVERTIME	0.00	0.00	0.00	128.92	128.92	128.92-	
	SOCIAL SECURITY	1,545.00	1,545.00	0.00	126.44	126.44	1,418.56	80
	INSURANCE	3,456.00	3,456.00	0.00	331.96	331.96	3,124.04	10
	RETIREMENT	466.00	466.00	0.00	38.16	38.16	427.84	80
	UNEMPLOYMENT	252.00	252.00	0.00	0.00	0.00	252.00	00
	WORKMEN COMP	37.00	37.00	0.00	0.00	0.00	37.00	00
	SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
	TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00
	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
	HUMAN RESOURCE EXPENSES	32,627.00	32,627.00	0.00	2,199.89		30,427.11	07
0637	FINANCE DEPT EXPENSES							
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0101	SALARIES	295,527.00	295,527.00	0.00	18,338.40	18,338.40	277,188.60	06
0103	OVERTIME	8,866.00	8,866.00	0.00	387.23	387.23	8,478.77	04
0201	SOCIAL SECUIRTY	23,226.00	23,226.00	0.00	1,381.08	1,381.08	21,844.92	06
0202	INSURANCE-GROUP	34,560.00	34,560.00	0.00	2,990.77	2,990.77	31,569.23	09
0203	RETIREMENT	7,002.00	7,002.00	0.00	419.46	419.46	6,582.54	06
0204	UNEMPLOYMENT	1,512.00	1,512.00	0.00	6.29	6.29	1,505.71	00
0205	INS - WORKMEN'S COMP	547.00	547.00	0.00	0.00	0.00	547.00	00
0501	SUPPLIES	5,000.00	5,000.00	598.97	202.08	202.08	4,198.95	16
1500	TRAINING	5,000.00	5,000.00	0.00	159.00	159.00	4,841.00	03
1501	TRAVEL	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	20,000.00	20,000.00	0.00	8,310.00	8,310.00	11,690.00	42
2700	TELEPHONE EXPENSES	10,000.00	10,000.00	30.00	430.58	430.58	9,539.42	05

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY	CURRENT BALANCE	
REPO	RTING FUND: 0001 GENERAL FUND	2230 2	758	177 (O.B.)		 B:	PFECTIVE MONTH	- 10
	CELL PHONE EXPENSES	1,250.00		0.00	0.00	0.00	1,250.00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	
	FINANCE DEPT EXPENSES	422,615.00	422,615.00	628.97	32,624.89	32,624.89	389,361.14	
0638	ANIMAL CONTROL EXPENSES							
	SALARIES	191,213.00	191,213.00	0.00	9,555.48		181,657.52	
	OVERTIME	5,000.00	5,000.00	0.00	55.06	55.06	4,944.94	01
	SOCIAL SECURITY	14,971.00	14,971.00	0.00	735.20	735.20	14,235.80	05
	INSURANCE-GROUP RETIREMENT	34,559.00	34,559.00	0.00	1,845.42	1,845.42	32,713.58	05
	UNEMPLOYMENT	4,513.00	4,513.00	0.00	215.28	215.28	4,297.72	05
	INS-WORKMEN'S COMP	1,242.00	1,242.00	0.00	85.24	85.24	1,156.76	07
	SUPPLIES	4,262.00	4,262.00	0.00	0.00	0.00	4,262.00	00
	FIELD SUPPLIES	2,500.00 3,500.00	2,500.00 3,500.00	70.98	772.77 0.00	772.77 0.00	1,656.25	34 09
	UNIFORMS	1,000.00	1,000.00	299.00	0.00	0.00	3,201.00 1,000.00	00
	MAINT - EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	00
	MAINT-VEHICLE	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	00
	FUEL & OIL	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	00
	ELECTRICITY	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	00
	LIABILITY/AUTO COVERAGE	3,443.00	3,443.00	0.00	0.00	0.00	3,443.00	00
	JANITORIAL SUPPLIES	5,000.00	5,000.00	183.31	0.00	0.00	4,816.69	04
	TRAINING	1,500.00	1,500.00	450.00	0.00	0.00	1,050.00	30
	TRAVEL	1,500.00	1,500.00	1,373.52	0.00	0.00	126.48	92
	IT/SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
	TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	417.74	417,74	3,582.26	10
	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
	DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
	ANIMAL CARE	23,000.00	23,000.00	0.00	2,036.85	2,036.85	20,963.15	09
	SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
8001	LEASED VEHICLE	0.00	0.00	0.00	1,614.63	1,614.63	1,614.63-	
9000	CIP - INCINERATOR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	
9001	CIP - HVAC SYSTEM	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
9922	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00	
	ANIMAL CONTROL EXPENSES	379,553.00	379,553.00	2,376.81	17,333.67	17,333.67	359,842.52	05
0641	BUILDING MAINTENANCE		,	•			,	
	38822822223022822222222222222222	=						
	SALARIES	66,110.00	66,110.00	0.00	4,852.44	4,852.44	61,257.56	07
	OVERTIME	1,983.00	1,983.00	0.00	108.62	108.62	1,874.38	05
	SOCIAL SECURITY	5,196.00	5,196.00	0.00	354.60	354.60	4,841.40	07
0202	INSURANCE	13,824.00	13,824.00	0.00	1,452.78	1,452.78	12,371.22	11
0203	RETIREMENT	1,587.00	1,587.00	0.00	111.12	111.12	1,475.88	07
	UNEMPLOYMENT	504.00	504.00	0.00	0.00	0.00	504.00	00
0205	WORKMEN COMP	130.00	130.00	0.00	0.00	0.00	130.00	00
	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
	FIELD SUPPLIES	1,000.00	1,000.00	55.47	0.00	0.00	944.53	06
0503	FY20 - PEST CONTROL - ALL GF	10,800.00	10,800.00	0.00	0.00	0.00	10,800.00	00
0510	UNIFORMS	500.00	500.00	0.00	40.96	40.96	459.04	08
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	00
1301	LIABILITY/AUTO COVERAGE	1,049.00	1,049.00	0.00	0.00	0.00	1,049.00	00
							,	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	IISED
	ACCOUNT-TITLE	BUDGET-AMOUNT		YEAR-TO-DATE		MONTH-TO-DATE		PCT
REPORT	FING FUND: 0001 GENERAL FUND					E	FFECTIVE MONTH	- 10
1500 7	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501 1	TRAVEL	500.00	500.00	0.00	0.00	0.00	500.00	00
6000 N	MAINT - CITY HALL	6,000.00	6,000.00	526.51	3.99	3.99	5,469.50	09
6001 N	MAINT - POLICE DEPT	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6002 N	MAINT - ANIMAL SHELTER	3,000.00	3,000.00	0.00	1,049.00	1,049.00	1,951.00	35
6003 N	AAINT - SUNSHINE HOUSE	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6004 N	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6005 N	MAINT - MAINTENENACE YARD	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	00
E	BUILDING MAINTENANCE	186,033.00	186,033.00	581.98	7,973.51	7,973.51	177,477.51	05
0642 E	PARKS & POOL EXPENSES							
	SALARIES	246,535.00	246,535.00	0.00	13,909.97	13,909.97	232,625.03	06
	OVERTIME	7,396.00	7,396.00	0.00	20.87	20.87 1,065.72	7,375.13 18,309.28	00 06
	SOCIAL SECURITY	19,375.00	19,375.00	0.00	1,065.72	2,460.56	39,010.44	06
	INSURANCE - GROUP RETIREMENT	41,471.00 5,917.00	41,471.00 5,917.00	0.00 0.00	2,460.56 312.05	312.05	5,604.95	05
	INEMPLOYMENT	1,764.00	1,764.00	0.00	923.57	923.57	840.43	52
	INS - WORKMEN'S COMP	3,463.00	3,463.00	0.00	0.00	0.00	3,463.00	00
	BUPPLIES	2,500.00	2,500.00	237.74	0.00	0.00	2,262.26	10
	FIELD SUPPLIES	8,000.00	8,000.00	139.44	49.99	49.99	7,810.57	02
	INIFORMS	2,500.00	2,500.00	0.00	113.68	113.68	2,386.32	05
0700 M	MAINT - EQUIPMENT	5,000.00	5,000.00	132.47	0.00	0.00	4,867.53	03
	MAINT - VEHICLES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
0707 M	MAINTENANCE - POOL	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
0709 S	SUPPLIES - CIVIC CENTER	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
0730 M	MAINT - ALL PARKS	20,000.00	20,000.00	153.20	450.00	450.00	19,396.80	03
0731 I	JUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0900 F	TUEL & OIL	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	00
1101 E	Electricity	16,773.00	16,773.00	0.00	0.00	0.00	16,773.00	00
1301 I	LIABILITY/AUTO COVERAGE	5,376.00	5,376.00	0.00	0.00	0.00	5,376.00	00
1500 T	TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
1501 T	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
	T EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
2700 1	TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	804.75	804.75	3,195.25	20
	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	00
	ORUG TESTING	600.00	600.00	0.00	0.00	0.00	600.00 0.00	00
	MASTER PARK PLAN - ENGINEERING	0.00	0.00 13,450.00	0.00	0.00 1,120.61	1,120.61	12,329.39	08
	RASED VEHICLE CIP- FENCING	13,450.00	20,250.00	0.00	0.00	0.00	20,250.00	00
	CIP - PUBLO NUEVO PARK - TPWD MATC	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00
P	PARKS & POOL EXPENSES		525,670.00	662.85	21,231.77	21,231.77	503,775.38	04
0644 S	TREET DEPT EXPENSES							
0101 S	CALARIES	427,042.00	427,042.00	0.00	23,596.13	23,596.13	403,445.87	06
0103 0	VERTIME	12,812.00	12,812.00	0.00	137.97	137.97	12,674.03	01
0105 0	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201 S	SOCIAL SECURITY	33,561.00	33,561.00	0.00	1,788.41	1,788.41	31,772.59	05
	NSURANCE - GROUP	76,029.00	76,029.00	0.00	4,528.48	4,528.48	71,500.52	06
	RETIREMENT	10,250.00	10,250.00	0.00	531.64	531.64	9,718.36	05
	inemployment	2,772.00	2,772.00	0.00	0.00	0.00	2,772.00	00
0205 I	INS - WORKMEN'S COMP	15,103.00	15,103.00	0.00	0.00	0.00	15,103.00	00

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND					E	FFECTIVE MONTH	- 10
0501 OFFICE SUPPLIES	3,500.00	3,500.00	328.05	0.00	0.00	3,171.95	09
0502 FIELD SUPPLIES	16,000.00	16,000.00	291.52	85.99	85.99	15,622.49	02
0510 UNIFORMS	6,500.00	6,500.00	0.00	127.20	127.20	6,372.80	02
0700 MAINT - EQUIPMENT	20,000.00	20,000.00	2,146.42	1,142.81	1,142.81	16,710.77	16
0701 MAINT - VEHICLES	10,000.00	10,000.00	0.00	155.04	155.04	9,844.96	02
0718 STREET SIGNS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
0719 STREET MAINTENANCE MATERIALS	60,000.00	60,000.00	2,316.47	7,402.79	7,402.79	50,280.74	16
0900 FUEL	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
0901 OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101 ELECTRICITY	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	00
1301 LIABILITY/AUTO COVERAGE	7,282.00	7,282.00	0.00	0.00	0.00	7,282.00	00
1500 TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
1501 TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700 IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000 CONTRACT	35,000.00	35,000.00	0.00	2,781.00	2,781.00	32,219.00	80
2700 TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	361.14	361.14	4,138.86	80
2750 CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2800 DRUG TESTING	375.00	375.00	0.00	0.00	0.00	375.00	00
3500 ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLE	18,000.00	18,000.00	0.00	1,113.62	1,113.62	16,886.38	06
8100 EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000 CAP IMPROVEMENT STREETS	350,000.00	350,000.00	14,022.50	0.00	0.00	335,977.50	04
9001 CAP - STREET PROJECT FY20 &FY21	550,000.00	550,000.00	0.00	0.00	0.00	550,000.00	00
9002 ACCE STREET IMPROVMENTS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
STREET DEPT EXPENSES	1,846,726.00	1,846,726.00	19,104.96	43,752.22	43,752.22	1,783,868.82	03
0800 FUND TRANSFER GROUP							
0100 TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300 Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	
**** **							
FUND TRANSFER GROUP	0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND							
INCOME TOTALS	6,350,060.00	6,350,060.00		316,990.57	316,990.57	6,033,069.43	05
EXPENSE TOTALS	6,350,060.00	6,350,060.00	31,881.39	315,350.17	315,350.17	6,002,828.44	05

City of Alpine - Enterprise Fund - October 2021

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY	CURRENT BALANCE	
REPO	RTING FUND: 0004 ENTERPRISE: WATER		*******				FFECTIVE MONTH	
	INTEREST RESERVE ACCOUNTS	, , , , , , , , , , , , , , , , , , , ,				•	FFECTIVE MONTH	- 10
	DETERMINED NOBEL ACCOUNTS	==						
	RB 03 RESERVE INTEREST	0.00	0.00		3.17	3.17	3.17	
	TXCLASS - INTEREST	1,500.00	1,500.00		0.00	0.00		
		-,	-,				1,300.00	
	INTEREST RESERVE ACCOUNTS	1,500.00	1,500.00	0.00	3.17	3.17	1,496.83	00
0551	INTEREST REVENUES							
	W/S/S INTEREST	2,500.00	•		36.24	36.24	2,463.76	01
	WATER CUSTOMER DEPOSIT INTEREST	1,500.00			10.32	10.32	1,489.68	01
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
	INTEREST REVENUES	4,000.00	4,000.00	0.00	46.56	46.56	3,953.44	01
0553	WATER REVENUES							
		==						
	WATER BILLING	1,800,000.00			136,081.22	136,081.22	1,663,918.78	80
	BULK WATER	0.00	0.00		0.00	0.00	0.00	
	MISC INCOME	2,000.00	2,000.00		0.00	0.00	2,000.00	00
	RETURNED CHECK FEE	500.00	500.00		0.00	0.00	500.00	00
	TAMPERING FEE	1,500.00	1,500.00		150.00		1,350.00	10
	SERVICE RECONNECT INSURANCE CLAIMS	25,000.00	25,000.00		1,120.00	1,120.00	23,880.00	04
	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
	WATER LINE EXTENSION FEES	10,000.00	10,000.00		2,000.00	2,000.00	8,000.00	20
	WATER TAP FEES	15,000.00 40,000.00	15,000.00		0.00	0.00	15,000.00	00
	BILLING ADJUSTMENTS	0.00	40,000.00		3,200.00	3,200.00	36,800.00	08
	CONTRIBUTED CAPITAL	0.00	0.00		574.95- 0.00	574.95-	574.95	
	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		3.60	0.00 3.60	0.00 3.60+	
	AUCTION	0.00	0.00		0.00	0.00	0.00	
	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
	WATER REVENUES	1,894,000.00	1,894,000.00	0.00	141,979.87	141,979.87	1,752,020.13	07
0554	SEWER REVENUES							
====	35555555555555555555555555555555555555	:=						
0602	SEWER BILLING	700,000.00	700,000.00		68,648.09	68,648.09	631,351.91	10
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		0.00	0.00	25,000.00	00
	SEWER TAP FEES	25,000.00	25,000.00		6,000.00	6,000.00	19,000.00	24
	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	
	INSFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	SEWER REVENUES		750,000.00	0.00	74,648.09	74,648.09	675,351.91	10
0555	SANITATION/ RECYCE REVENUE							
====		=						
0603	SANITATION/RECYCLE BILLING	1,965,000.00	1,965,000.00		170,491.63	170,491.63	1,794,508.37	09
0604	SALES TAX COLLECTED	145,000.00	145,000.00		11,888.17	11,888.17	133,111.83	08
0611	MISC	0.00	0.00		0.00	0.00	0.00	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
	ACCOUNT-TITLE			YEAR-TO-DATE	YEAR-TO-DATE		BALANCE	
REPO	RTING FUND: 0004 ENTERPRISE: WAT	er/sewer/san		***		E	FFECTIVE MONTH	- 10
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	150.00	150.00		2.15	2.15	147.85	01
7500	LANDFILL LEASE	125,000.00	125,000.00		0.00	0.00	125,000.00	00
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
8002	COUNTY INTERLOCAL AGREEMENT	40,000.00	40,000.00		0.00	0.00	40,000.00	00
8003	TIRE DISPOSAL FEES	1,500.00	1,500.00		80.00	80.00	1,420.00	05
	SANITATION/ RECYCE REVENUE	2,276,650.00	2,276,650.00	0.00	182,461.95	182,461.95	2,094,188.05	08
	TRANSFERS							
	SYSTEM ADDED TRANSFER IN	967,630.00			0.00	0.00	967,630.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
	TRANSFERS	967,630.00-	967,630.00-	0.00	0.00	0.00	967,630.00-	- 00
0651	UTILITY BILLING DEPARTMENT							
	***************************************	====						
0100	FRANCHISE FEE	205,983.00	205,983.00	0.00	0.00	0.00	205,983.00	00
0101	UTILITY CLERKS SALARY	59,008.00	59,008.00	0.00	5,948.85	5,948.85	53,059.15	10
0103	OVERTIME	1,769.00	1,769.00	0.00	57.77	57.77	1,711.23	03
0201	SOCIAL SECURITY	4,634.00	4,634.00	0.00	426.84	426.84	4,207.16	09
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	1,871.60	1,871.60	11,952.40	14
0203	RETIREMENT	1,415.00	1,415.00	0.00	134.56	134.56	1,280.44	10
0204	UNEMPLOYMENT	504.00	504.00	0.00	319.24	319.24	184.76	63
0205	WORKMANS COMP	231.00	231.00	0.00	0.00	0.00	231.00	00
0900	ADMINISTRATIVE FEE	10,788.00	10,788.00	0.00	0.00	0.00	10,788.00	00
	OFFICE SUPPLIES	2,500.00	2,500.00	430.14	307.58	307.58	1,762.28	30
	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
	COPY EXPENSE-ALL EF DEPTS	6,000.00	6,000.00	0.00	405.00	405.00	5,595.00	07
	MAILING - ALL EF DEPTS.	30,000.00	30,000.00	0.00	490.89	490.89	29,509.11	02
	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	0.00	0.00	500.00	00
	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	
	UTILITY BILLING DEPARTMENT	351,656.00	351,656.00	430.14	9,962.33	9,962.33	341,263.53	03
	WATER EXPENSES							

	ADMINISTRATIVE FEB	142,050.00	142,050.00	0.00	0.00	0.00	142,050.00	00
	SALARIES	552,792.00	552,792.00	0.00	34,335.17	34,335.17	518,456.83	06
	OVERTIME SOCIAL SECURITY	27,640.00	27,640.00	0.00	1,730.27	1,730.27	25,909.73	06
		44,287.00	44,287.00	0.00	2,675.48	2,675.48	41,611.52	06
	INSURANCE - GROUP RETIREMENT	96,811.00	96,811.00	0.00	5,519.56	5,519.56	91,291.44	06
	UNEMPLOYMENT	12,741.00 4,032.00	12,741.00 4,032.00	0.00	807.87 331.15	807.87 331.15	11,933.13 3,700.85	06 08
	INSURANCE - WORKMEN'S COMP	7,929.00	7,929.00	0.00	0.00	0.00	7,929.00	00
	OFFICE SUPPLIES	4,000.00	4,000.00	59.49	164.39	164.39	3,776.12	06
	FIELD SUPPLIES	15,000.00	15,000.00	818.86	0.00	0.00	14,181.14	05
	SAFETY EQUIPMENT	5,000.00	5,000.00	1,074.59	277.21	277.21	3,648.20	27
	CHEMICALS	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	00
	UNIFORMS	6,000.00	6,000.00	0.00	578.14	578.14	5,421.86	10
		0,000.00	0,000.00	0.00	319.44	3.3.11	3/121.00	

ACT								
	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	
	***************************************		BODGET-AMOUNT	IBAR-IO-DAIE	YEAR-TO-DATE N	ONTH-TO-DATE	BALANCE	PC
REPOR	TING FUND: 0004 ENTERPRISE: WATER/	SEWER/SAN				I	EFFECTIVE MONTH	(~ J
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	85.99	0.00	0.00	14,914.01	. 0
0701	MAINT - VEHICLES	15,000.00	15,000.00	0.00	302.00	302.00	14,698.00	
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	5,251.27	0.00	0.00	144,748.73	0
0900	FUEL & OIL	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0
	ELECTRICITY	95,000.00	95,000.00	0.00	0.00	0.00	95,000.00	0
	FAR WT WATER PLANNING GROUP	1,982.00	1,982.00	0.00	0.00	0.00	1,982.00	0
1301	INSURANCE - GENERAL & LIABILITY	7,913.00	7,913.00	0.00	0.00	0.00	7,913.00	0
	TRAINING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0
	TRAVEL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0
	BUILDING MAINTENANCE	30,000.00	30,000.00	266.19	10.74	10.74	29,723.07	0
	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	DUES/SUB/MEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0
1902 1	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0
	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2700 1	TELEPHONE EXPENSES	8,500.00	8,500.00	30.00	866.45	866.45	7,603.55	1
2750 (CELL PHONE EXPENSES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
2800 I	DRUG TESTING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0
3500 I	ENGINEERING	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	0
4000 3	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	0
1802 8	SCADA	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0
1803 N	MUSQUIZ WELL FIELD	200,000.00	200,000.00	0.00	901.46	901.46	199,098.54	0
804 N	MUSQUIZ PUMP STATION	35,000.00	35,000.00	44.65	0.00	0.00	34,955.35	0
805 5	SUNNY GLENN WELL FIELD	0.00	0.00	58.93	0.00	0.00	58.93-	
806 5	SUNNY GLENN PUMP STATION	0.00	0.00	0.00	0.00	0.00	0.00	
901 5	SAMPLES	0.00	0.00	0.00	0.00	0.00	0.00	
902 1	CCEQ WATR FEE (YR#90220001)	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0
004 1	TANK MAINTENANCE	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0
100 9	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	•
500 I	INE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
001 L	RASED VEHICLES	0.00	0.00	0.00	4,455.80	4,455.80	4,455.80-	
301 B	ond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
400 C	CIP - BACKHOE	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0
500 D	epreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
	IP - FIRE HYDRANTS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
700 L	INE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0
800 B	OND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00		•	U
	rincipal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
	nterest - RB W&S Series 2003A	0.00	0.00	0.00	0.00		0.00	
		138,000.00	138,000.00	0.00	0.00	0.00	0.00	
	rincipal - CO Series 2011	26,400.00	26,400.00	0.00		0.00	138,000.00	01
	nterest - CO Series 2011	13,215.00	13,215.00	0.00	0.00	0.00	26,400.00	00
	rincipal - GO Ref Bond Series 201		60,000.00	0.00	0.00	0.00	13,215.00	00
	nterest - GO Ref Bond Series 2011		5,560.00	0.00	0.00	0.00	60,000.00	00
	NSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	5,560.00	01
	ESERVE - FINANCIAL POLICY	0.00			0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	0.00	
	ATER EXPENSES	2,160,852.00		7,689.97	52,955.69	52,955.69	2,100,206.34	0.3
54 S	EWER EXPENSES							
	DMINISTRATIVE FEE	88,611.00	88,611.00	0.00	0.00	0.00	88,611.00	0.0
	ALARIES	182,259.00	182,259.00	0.00	10,585.38	10,585.38	171,673.62	06
103 0	VERTIME	9,112.00	9,112.00	0.00	1,386.90	1,386.90	7,725.10	15

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USE
NUM I	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE N	ONTH-TO-DATE	BALANCE	
REPOR'	TING FUND: 0004 ENTERPRISE: WATER/	/sewer/san		**		E	FFECTIVE MONTH	- 10
0202 :	INSURANCE - GROUP	27,650.00	27,650.00	0.00	2,346.08	2,346.08	25,303.92	0.8
0203 1	RETIREMENT	4,459.00	4,459.00	0.00	268.17	268.17	4,190.83	
	Unemployment	1,008.00	1,008.00	0.00	36.25	36.25	971.75	04
0205	INS - WORKMEN'S COMP	7,929.00	7,929.00	0.00	0.00	0.00	7,929.00	0
	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0
	FIELD SUPPLIES	600.00	600.00	0.00	0.00	0.00	600.00	0
	CHEMICALS - CHLORINE	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	0
	CHEMICALS - SULFER DIOXIDE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	UNIFORMS	1,500.00	1,500.00	0.00	40.96	40.96	1,459.04	0
	MAINT - EQUIPMENT	20,000.00	20,000.00	551.51	0.00	0.00	19,448.49	0
	MAINT - VEHICLES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0
	WTP FACILITY MAINT	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	0
	COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	13,000.00	0.00	0.00	62,000.00	1
	FUEL & OIL	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	BLECTRICITY	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	0
	INSURANCE - GENERAL & LIABILITY	7,913.00	7,913.00	0.00	0.00	0.00	7,913.00	0
	TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0
	TRAVEL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0
	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	DUES/SUB/MEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0
	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
	'ELEPHONE EXPENSES	6,500.00	6,500.00	0.00	449.86	449.86	6,050.14	0.
	ELL PHONE EXPENSES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
	DRUG TESTING	250.00	250.00	0.00	0.00	0.00	250.00	00
	EPATITIS SHOTS	500.00	500.00	0.00	0.00	0.00	500.00	00
	AFETY EQUIPMENT	4,000.00	4,000.00	131.95	0.00	0.00	3,868.05	03
	NGINEERING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
302 S		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
	AMPLES	10,000.00	10,000.00	0.00	1,625.00	1,625.00	8,375.00	16
	NNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
	CEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
	CEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
	EASED VEHICLE	5,856.00	5,856.00	0.00	487.98	487.98	5,368.02	0.8
	IP - CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
	IP - WWTP	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00	0.0
	epreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
	rincipal - CO Combo Tax&Rev 2012	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.0
	nterest - CO Combo Tax&Rev 2012	486.00	486.00	0.00	0.00	0.00	486.00	00
	EWER EXPENSES			13,683.46		18,088.42	1,175,963.12	03
55 S 2	ANITATION/RECYCLE EXPENSES							
	3 4 5 5 6 6 6 6 7 7 7 7 7 7 7 8 7 8 8 8 8 8 8 8	•						
	DMINISTRATIVE FEE	161,003.00	161,003.00	0.00	0.00	0.00	161,003.00	00
	ALARIES	102,898.00	102,898.00	0.00	6,002.08	6,002.08	96,895.92	06
01 SC	OCIAL SECURITY	7,832.00	7,832.00	0.00	459.17	459.17	7,372.83	06
	NSURANCE - GROUP	13,824.00	13,824.00	0.00	615.14	615.14	13,208.86	04
03 RE	STIREMENT	2,392.00	2,392.00	0.00	134.45	134.45	2,257.55	06
04 UN	NEMPLOYMENT	1,008.00	1,008.00	0.00	272.55	272.55	735.45	27
5 IN	NS - WORKMEN'S COMP	2,674.00	2,674.00	0.00	0.00	0.00	2,674.00	0.0
01 St	JPPLIES	500.00	500.00	0.00	33.58	33.58	466.42	07
02 FI	IELD SUPPLIES	1,800.00	1,800.00	55.32	0.00	0.00	1,744.68	03
10 UN	NIFORMS	550.00	550.00	0.00	0.00	0.00	550.00	00
	ANITATION SALES TAX - STATE	145,000.00	145,000.00				· · - -	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPO	RTING FUND: 0004 ENTERPRISE: WATER/	SEWER/SAN				E	FFECTIVE MONTH	- 10
0701	VEHICLE MAINTENANCE	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	00
0900	FUEL & OIL	500.00	500.00	0.00	0.00	0.00	500.00	
1101	ELECTRICITY	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	
1301	INSURANCE - GENERAL & LIABILITY	481.00	481.00	0.00	0.00	0.00	481.00	
1500	TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1.000.00	00
1501	TRAVEL	500.00	500.00	0.00	0.00	0.00	500.00	
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	• • •
2700	TELEPHONE EXPENSES	2,500.00	2,500.00	0.00	261.54	261.54	2,238.46	10
2750	CELL PHONE EXPENSES	900.00	900.00	0.00	0.00	0.00	900.00	00
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	
4902	TCEQ/SOLID WSTE(QTR-#2197)	0.00	0.00	0.00	0.00	0.00	0.00	
5000	WASTE/RECYCLE COLL FEES	1,705,000.00	1,705,000.00	0.00	0.00	0.00	1,705,000.00	00
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	20,000.00	20,000.00	482.87	1,299.82	1,299.82	18,217.31	09
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
	SANITATION/RECYCLE EXPENSES	2,173,537.00	2,173,537.00	538.19	19,831.71	19,831.71	2,153,167.10	01
	ENTERPRISE: WATER/SEWER/SAN							
	INCOME TOTALS	5,893,780.00	5,893,780.00		399,139.64	399.139.64	5.494.640.36	07
	EXPENSE TOTALS	5,893,780.00		22,341.76			5,770,600.09	02

City of Alpine - Airport Fund - October 2021

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	' USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPO	RTING FUND: 0005 ENTERPRISE: AIRPORT	,				1	EFFECTIVE MONTH	1 - 10
	AIRPORT REVENUE							
	FUEL SALES	610,000.00	610,000.00		43,408.90	43,408.90	566,591.10	
	OIL SALES MAP SALES	0.00	0.00		0.00	0.00	0.00	
	GROUND LEASE (HANGER)	0.00	0.00		0.00	0.00	0.00	
	TXDOT RAMP GRANT	14,000.00	14,000.00		0.00	0.00	14,000.00	
	MISC FEES/REFUNDS/INSURANCE	0.00	•		0.00	0.00	10,000.00	
	TEXAS CLASS - INTEREST	0.00	0.00		0.00	0.00	0.00	
	AUCTION SALES	0.00	0.00		0.00	0.00	0.00	
	AIRPORT BANK ACCT INTEREST	500.00	500.00		0.00	0.00	0.00	
	RESERVE ACCOUNT - CIP MATCH	21,036.00	21,036.00		5.62 0.00	5.62	494.38	
			21,030.00		0.00	0.00	21,036.00	00
	AIRPORT REVENUE	655,536.00	655,536.00	0.00	43,414.52	43,414.52	612,121.48	07
0599	AIRPORT TRANSFERS							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
	AIRPORT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0627	Airport Expenses							
====								
0090	ADMINISTRATIVE FEE	48,558.00	48,558.00	0.00	0.00	0.00	48,558.00	00
0101	SALARIES	95,063.00	95,063.00	0.00	7,939.93	7,939.93	87,123.07	08
0103	OVERTIME	2,807.00	2,807.00	0.00	0.00	0.00	2,807.00	00
0201	SOCIAL SECURITY	7,353.00	7,353.00	0.00	605.01	605.01	6,747.99	08
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	1,230.28	1,230.28	12,593.72	09
0203	RETIREMENT	2,180.00	2,180.00	0.00	177.85	177.85	2,002.15	08
	UNEMPLOYMENT	504.00	504.00	0.00	0.00	0.00	504.00	00
0205	INS - WORKMEN'S COMP	2,052.00	2,052.00	0.00	0.00	0.00	2,052.00	0.0
	SUPPLIES	1,500.00	1,500.00	1,108.73	0.00	0.00	391.27	74
	FIELD SUPPLIES	200.00	200.00	108.09	0.00	0.00	91.91	54
	UNIFORMS	150.00	150.00	0.00	10.24	10.24	139.76	07
	LICENSES AND FEES	285.00	285.00	0.00	0.00	0.00	285.00	0.0
	MAINT - EQUIPMENT	1,000.00	1,000.00	685.73	0.00	0.00	314.27	69
	MAINT - VEHICLE	1,000.00	1,000.00	131.74	0.00	0.00	868.26	13
	FACILITY MAINT	10,000.00	10,000.00	2,569.13	110.13	110.13	7,320.74	27
	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00	0.0
	FUEL & OIL	800.00	800.00	0.00	0.00	0.00	800.00	00
	MISC/VOIDED EXPENSES ELECTRICITY	0.00	0.00	0.00	0.00	0.00	0.00	
	AIRPORT LIABILITY INSURANCE	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	00
	TRAINING	2,020.00	2,020.00	0.00	0.00	0.00	2,020.00	00
	TRAVEL	500.00 300.00	500.00	0.00	0.00	0.00	500.00	00
	IT EQUIPMENT/ SOFTWARE	1,500.00	300.00 1,500.00	0.00	0.00	0.00	300.00	00
	AV/JET FUEL/OIL PURCHASES	403,410.00		0.00	0.00	0.00	1,500.00	00
	AWOS CONTRACT	5,966.00	403,410.00 5,966.00	0.00	48,445.90	48,445.90	354,964.10	12
	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00 0. 00	0.00	0.00	5,966.00	00
	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	473.10	473.10	5,026.90	09
	TCEQ TANK (Y#12182)	0.00	0.00	0.00	0.00	0.00	1,000.00	00
	FY 20 CIP = 10% MATCH -	42,414.00	42,414.00	52,586.00	0.00	0.00	0.00 10,172.00-	124
				,	3.00	0.00	10,172.00	141

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE MO	ONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPO	RT				EF	FECTIVE MONTH	- 10
Airport Expenses	655,536.00	655,536.00	57,189.42	58,992.44	58,992.44	539,354.14	18
ENTERPRISE: AIRPORT							
INCOME TOTALS	655,536.00	655,536.00		43,414.52	43,414.52	612,121.48	07
EXPENSE TOTALS	655,536.00	655,536.00	57,189.42	58,992.44	58,992.44	539,354.14	18

City of Alpine - HOT/Tourism Fund - October 2021

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	A CHRITITING	CENTRAL MARK
	ACCOUNT-TITLE		BUDGET-AMOUNT		YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPO	RTING FUND: 0006 Tourism HOT Fund					EFF	FECTIVE MONTH - 10
0556	Promotion & Tourism Revenues						
	ESSUELLE TOUTION VEAGURES	=					
	HOT HOTEL OCCUPANCY TAX	600,000.00	600,000.00		0.00	0.00	600,000.00 00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		29.22	29.22	29.22+
0411	TEXAS CLASS - INTEREST	0.00	0.00		0.00	0.00	0.00
0412	STR PERMIT FEE	0.00	0.00		0.00	0.00	0.00
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		0.00	0.00	0.00
0502	HOT - ANTELOPE LODGE	0.00	0.00		0.00	0.00	0.00
0503	HOT - QUALITY INN	0.00	0.00		0.00	0.00	0.00
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		0.00	0.00	0.00
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00
	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		0.00	0.00	0.00
	HOT - STUDIO GUEST HOUSE	0.00	0.00		0.00	0.00	0.00
	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		0.00	0.00	0.00
	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00
	HOT - THE MAVERICK INN	0.00	0.00		0+00	0.00	0.00
	HOT - QUARTER CIRCLE 7	0.00	0.00		0.00	0.00	0.00
	HOT - ALPINE GUEST LOFTS	0.00	0.00		0.00	0.00	0.00
	HOT - HAMPTON INN	0.00	0.00		0.00	0.00	0.00
	HOT - BREWSTER CO. LODGING	0.00	0.00		0.00	0.00	0.00
	HOT - CASA VIDA	0.00	0.00		0.00	0.00	0.00
	HOT - HOLIDAY INN EXPRESS	0.00	0.00		0.00	0.00	0.00
	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00
	CAVE MESA	0.00	0.00		0.00	0.00	0.00
	CASITA OM	0.00	0.00		0.00	0.00	0.00
	LITTLE TIN GUEST HOUSE SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00
	HOT - AMERICANA GUEST OTRS	0.00	0.00		0.00	0.00	0.00
	KIOWA 2	0.00	0.00		0.00	0.00	0.00
23/2/3	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00
0528		0.00	0.00		0.00	0.00	0.00
	Alpine Vacation Rentals, LLC	0.00	0.00		0.00	0.00	0.00
	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		0.00	0.00	0.00
	HUANG	0.00	0.00		0.00	0.00	0.00
0532	Lockhart Hacienda	0.00	0.00		0.00	0.00	0.00
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00
0536	Casa Blanca	0.00	0.00		0.00	0.00	0.00
0537	ZIMMER - GATED GARDENS	0.00	0.00		0.00	0.00	0.00
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		0.00	0.00	0.00
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00
0543 1	RIPPEL - BRBO	0.00	0.00		0.00	0.00	0.00
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00
0546	FED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00
0547 1	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00
0548 I	BOMBERO 18, LLC	0.00	0.00		0.00	0.00	0.00
0549 1	LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00

act Num	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMÉNDED BUDGET A MOUNT	ENCUMBERED VEAR-TO-DATE	ACTIVITY			
	***************************************	PODGET = WMOONIL	BODGET-AMOUNT	ISAK-TO-DATE	YEAR-TO-DATE M	ONTH-TO-DATE	BALANCE	PC
EPOR	RTING FUND: 0006 Tourism HOT Fund					EF	FECTIVE MONTH	1
550	LUXURY FARM HOUSE	0.00	0.00		0.00	0.00	0.00	
551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
552	ALPINE PROPERTY RENTALS	0.00	0.00		0.00	0.00	0.00	
553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		0.00	0.00	0.00	
554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
555	TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
56	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
57	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
58	CONCHA RAMOS	0.00	0.00		0.00	0.00	0.00	
559	WINDMILL HOUSE - HURST	0.00	0.00		0.00	0.00	0.00	
60	EL NIDO - SANDRA PRATT	0.00	0.00		0.00	0.00	0.00	
61	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		0.00	0.00		
62	COVINGTON - BEACH HOUSE	0.00	0.00		0.00		0.00	
	ALPINE BED & BREAKFAST - RABBITS T		0.00		0.00	0.00	0.00	
	TEAM HOUSING	0.00	0.00			0.00	0.00	
	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00			0.00	0.00	
	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
	CASA ACERO - EAGLE PASS	0.00	0.00		0.00	0.00	0.00	
	CAJITA VERDE - BLECHA	0.00	0.00		0.00	0.00	0.00	
	PAIGE LOSOYA - CACTUS STREET	0.00			0.00	0.00	0.00	
	ADOBE VISTA - SCHWERDTFEGER	0.00	0.00		0.00	0.00	0.00	
	EL NOPAL CASITA - LIM/ROTHEY		0.00		0.00	0.00	0.00	
	5TH STREET - ROGGOW	0.00	0.00		0.00	0.00	0.00	
	BIRD'S NEST - BRANT	0.00	0.00		0.00	0.00	0.00	
	YYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
	CASA OCOTILLO - HARPOLD	0.00	0.00		0.00	0.00	0.00	
		0.00	0.00		0.00	0.00	0.00	
	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		0.00	0.00	0.00	
	THE VILLA	0.00	0.00		0.00	0.00	0.00	
20 M	MISC/CONTRIBUTIONS	279,859.00	279,859.00		0.00	0.00	279,859.00	0
P	Promotion & Tourism Revenues					29.22	879,829.78	0
9 T	TRANSFERS							
	YSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
	YSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
0 S	YSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
Т	RANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
	ROMOTION & TOURISM Expenses							
	* FISCAL FEE	38,618.00	38,618.00	0.00	0.00	0.00	38,618.00	01
1 S	ALARIES - VISITOR CENTER EMP	58,522.00	58,522.00	0.00	2,900.40	2,900.40	55,621.60	0
	VERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
	OCIAL SECURITY	4,458.00	4,458.00	0.00	221.89	221.89	4,236.11	0
1 S			6,913.00	0.00	6.00	6.00	6,907.00	0
1 S	NSURANCE	6,913.00	0,525.00					
1 S		6,913.00 1,362.00	1,362.00	0.00	64.97	64.97	1,297.03	u
1 S 2 II 3 Ri	NSURANCE		•	0.00	64.97 0.00	64.97 0.00	1,297.03 504.00	
1 St 2 II 3 RI 4 UI	nsurance Etirement	1,362.00	1,362.00				504.00	0
1 S()2 II)3 Ri 4 UI 5 W(nsurance Etirement Nemployment	1,362.00 504.00	1,362.00 504.00	0.00	0.00	0.00	504.00 71.00	00
)1 S()2 II)3 RI 4 UI 5 W(1 V(nsurance Etirement Nemployment Orkmen's comp	1,362.00 504.00 71.00	1,362.00 504.00 71.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	504.00 71.00 3,500.00	00
01 S0 02 II 03 Ri 04 UI 05 W0 01 V0	NSURANCE ETIREMENT NEMPLOYMENT ORKMEN'S COMP C - SUPPLIES	1,362.00 504.00 71.00 3,500.00	1,362.00 504.00 71.00 3,500.00	0.00 0.00 0.00	0.00	0.00	504.00 71.00	00

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
		BUDGET-AMOUNT		YEAR-TO-DATE M		BALANCE	
REPORTING FUND: 0006 Tourism HOT Fund	••••••		***	•		FECTIVE MONTH	
1500 VC - TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1501 VC - TRAVEL	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	00
1602 VC - POSTAGE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1700 IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	00
1801 VC - SUBSCRIPTIONS	500.00	500.00	0.00	0.00	0.00	500.00	00
1900 VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2121 FACILITY MAINT/EQUIPMENT	35,500.00	35,500.00	0.00	163.18	163.18	35,336.82	00
2700 VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	156.19	156.19	1,843.81	08
5102 TOURISM DIRECTOR CONTRACT	74,246.00	74,246.00	0.00	6,187.16	6,187.16	68,058.84	08
5104 PROMOTION / ADVERTISING	248,226.00	248,226.00	0.00	13,843.00	13,843.00	234,383.00	06
5105 PROMOTION OF THE ARTS	75,000.00	75,000.00	0.00	1,000.00	1,000.00	74,000.00	01
5106 HISTORICAL RESTORATION/PRESERVATIO	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
5109 SPORTING EVENTS	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	00
5111 TRANSPORTATION SYSTEM	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
5115 SIGNAGE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
5116 GO TEXAN GRANT	0.00	0.00	0.00	0.00	0.00	0.00	
5200 VISITOR CENTER REMODEL	280,599.00	280,599.00	0.00	0.00	0.00	280,599.00	00
9000 RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9999 RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
DROMOTTON I TOUTH TON DEPOSIT							
PROMOTION & TOURISM Expenses	879,859.00	879,859.00	0.00	24,542.79	24,542.79	855,316.21	03
Tourism HOT Fund							
INCOME TOTALS	879,859.00	879,859.00		29.22	29.22	879,829.78	00
EXPENSE TOTALS	879,859.00	879,859.00	0.00	24,542.79	24,542.79		03

City of Alpine - Gas Fund - October 2021

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	Hepe
NUM	ACCOUNT-TITLE		BUDGET-AMOUNT		YEAR-TO-DATE		BALANCE	
REPO	RTING FUND: 0008 ENTERPRISE: GAS O	ONDANY						
		OH PAVI				E	FFECTIVE MONTH	- 10
	GAS REVENUES							
	NATURAL GAS SALES - ALPINE	1,626,690.00	1,626,690.00		55,612.07	55 612 07	1,571,077.93	03
0120	NATURAL GAS SALES - FT. DAVIS	299,730.00	299,730.00		8,847.02	8,847.02	290,882.98	03
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		805.00	805.00	9,195.00	08
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		50.00	50.00	2,450.00	02
0240	SERVICE TAP FEES - ALPINE	4,000.00	4,000.00		3,000.00	3,000.00	1,000.00	75
0241	SERVICE TAP FEES - FT. DAVIS	2,000.00	2,000.00		0.00	0.00	2,000.00	00
	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00	
	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00	
	PENALTY FEES - ALPINE	10,000.00	10,000.00		806.12	806.12	9,193.88	08
	PENALTY FEES - FT. DAVIS	1,800.00	1,800.00		79.05	79.05	1,720.95	04
	MISC. INCOME	1,250.00	1,250.00		0.10-	0.10-	1,250.10	00
	GAS BANK ACCT INT	1,500.00	1,500.00		29.56	29.56	1,470.44	02
	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
	WIG ROYALTIES	5,000.00	5,000.00		0.00	0.00	5,000.00	00
	SALES TAX COLLECTED	52,000.00	52,000.00		2,189.16	2,189.16	49,810.84	04
	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		0.00	0.00	0.00	
	ROAD CUT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00	00
	BILLING ADJUSTMENTS GAS CUSTOMER DEPOSIT INTEREST	0.00	0.00		0.00	0.00	0.00	
	AUCTION	500.00	500.00		6.40	6.40	493.60	01
3000	AUCTION	0.00	0.00		0.00	0.00	0.00	
	GAS REVENUES	2,026,970.00	2,026,970.00	0.00	71,424.28	71,424.28	1,955,545.72	04
0599	TRANSFERS							
====		==						
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0658	GAS EXPENSES							
		==						
0090	ADMINISTRATIVE FEE	149,889.00	149,889.00	0.00	0.00	0.00	149,889.00	00
0100	FRANCHISE FEE	101,224.00	101,224.00	0.00	0.00	0.00	101,224.00	00
0101	SALARIES	465,215.00	465,215.00	0.00	32,547.20	32,547.20	432,667.80	07
	OVERTIME	32,215.00	32,215.00	0.00	1,247.10	1,247.10	30,967.90	04
	SOCIAL SECURITY	37,573.00	37,573.00	0.00	2,479.72	2,479.72	35,093.28	07
	INSURANCE - GROUP	68,764.00	68,764.00	0.00	6,203.76	6,203.76	62,560.24	09
	RETIREMENT	9,387.00	9,387.00	0.00	757.01	757.01	8,629.99	08
	UNEMPLOYMENT	2,520.00	2,520.00	0.00	0.00	0.00	2,520.00	00
	INS - WORKMEN'S COMP	7,311.00	7,311.00	0.00	0.00	0.00	7,311.00	00
	NATURAL GAS PURCAHSE - ALPINE	535,000.00	535,000.00	0.00	0.00	0.00	535,000.00	00
	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	00
	OFFICE SUPPLIES	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	00
	FIELD SUPPLIES	15,000.00	15,000.00	3,084.31	0.00	0.00	11,915.69	21
	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
	UNIFORMS	8,000.00	8,000.00	0.00	622.36	622.36	7,377.64	08
	EQUIPMENT MAINT.	8,000.00	8,000.00	2,182.45	41.76	41.76	5,775.79	28
	VEHICLE MAINT	8,000.00	8,000.00	0.00	1,943.40	1,943.40	6,056.60	24
	CP & METER MAINT FUEL & OIL	8,250.00	8,250.00	0.00	0.00	0.00	8,250.00	00
	AISC/VOIDED	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	00
		0.00	0.00	0.00	0.00	0.00	0.00	
TOO L	ETERS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	IISED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE		BALANCE	
PEDO	DETING PINE AGAIN TOWNS TO THE PARTY OF THE							
REPU	RTING FUND: 0008 ENTERPRISE: GAS CO	MPANY				E	FFECTIVE MONTH	- 10
1101	ELECTRICITY	5,000.00	5,000.00	0.00	0.00			
1200	DISTRIBUTION SYSTEM MAINT	35,000.00	35,000.00	0.00	0.00	0.00	5,000.00	
	INSURANCE - GENERAL/AUTO LIABILITY		15,200.00	0.00	0.00	0.00	35,000.00	
	EQUIPMENT RENTAL	4,500.00	4,500.00	0.00	0.00	0.00	15,200.00	
1500	TRAINING	10,000.00	10,000.00	0.00	0.00	0.00	4,500.00	
1501	TRAVEL	10,000.00	10,000.00	0.00	1,100.00	1,100.00	8,900.00	11
1600	POSTAGE/FREIGHT	15,000.00	15,000.00	0.00	0.00	0.00	10,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
1800	PENALTIES/FINES	5,000.00	5,000.00	0.00	0.00	0.00	15,000.00	0.0
1901	ROAD REPAIR	30,000.00	30,000.00	0.00	0.00	0.00	5,000.00	00
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00		0.00	0.00	30,000.00	00
2300	RR COMMISSION FEES	5,000.00	5.000.00	6,437.50	9,287.70	9,287.70	4,274.80	79
	DIG TESS/TEXAS 811	1,200.00	1,200.00	0.00	562.50	562.50	4,437.50	11
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	0.00	0.00	1,200.00	00
	CELL PHONE EXPENSES	4,500.00	4,500.00	60.00 0.00	566.06	566.06	7,373.94	80
	DRUG TESTING	1,200.00	1,200.00		0.00	0.00	4,500.00	00
2900	DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	350.00	350.00	850.00	29
	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	0.00	0.00	0.00	1,000.00	00
	ADVERTISING	2,500.00	•	0.00	0.00	0.00	8,500.00	00
	BUILDING MAINT.	25,000.00	2,500.00	0.00	0.00	0.00	2,500.00	00
	SALES TAX REMITTED TO STATE		25,000.00	0.00	0.00	0.00	25,000.00	00
	LEASED VEHICLE	52,000.00 55,000.00	52,000.00	0.00	3,785.36	3,785.36	48,214.64	07
	CIP - KABOTA - FY20 EXCAVATOR		55,000.00	0.00	3,290.61	3,290.61	51,709.39	06
	CIP - STOPPLE	0.00	0.00	0.00	0.00	0.00	0.00	
	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
	CIP - 2021-2022	0.00	0.00	0.00	0.00	0.00	0.00	
	RESERVES - FINANCIAL POLICY	100,522.00	100,522.00	0.00	0.00	0.00	100,522.00	00
		0.00	0.00	0.00	0.00	0.00	0.00	
	GAS EXPENSES	2 026 070 00						
		2,020,970.00	2,026,970.00	11,764.26	64,784.54	64,784.54	1,950,421.20	04
1	ENTERPRISE: GAS COMPANY							
	INCOME TOTALS	2,026,970.00	2 026 070 65					
	EXPENSE TOTALS	2,026,970.00		44 844 45	71,424.28		1,955,545.72	04
	tvimy	4,020,970.00	2,026,970.00	11,764.26	64,784.54	64,784.54	1,950,421.20	04

City of Alpine - Interest & Sinking Fund - October 2021

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CHIDDENM	TICED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT		YEAR-TO-DATE		MONTH-TO-DATE	CURRENT BALANCE	
REPO	RTING FUND: 0075 INTEREST & SINKING	3				EF	FECTIVE MONTH	- 10
0534	REVENUE							
	***************************************	# =						
0410	CURRENT I & S ADVALOREM	148,758.00	148,758.00		9,393.47	9,393.47	139,364.53	06
0420	DELINQUENT I & S	0.00	0.00		545.67	545.67	545.67	
0502	PENALTY & INTEREST	0.00	0.00		162.69	162.69	162.69	
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	0.00		2.12	2.12	2.124	٠
	REVENUE	148,758.00	148,758.00	0.00	10,103.95	10,103.95	138,654.05	 07
0599	TRANSFERS							
===#								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0600	GENERAL DEBT EXPENSES							

0200	PRINCIPAL - CO SERIES 2011	33,600.00	33,600.00	0.00	0.00	0.00	33,600.00	00
0201	INTEREST - CO SERIES 2011	16,819.00	16,819.00	0.00	0.00	0.00	16,819.00	00
0300	PRINCIPAL - GO SERIES 2011	90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	00
0301	INTEREST = GO SERIES 2011	8,339.00	8,339.00	0.00	0.00	0.00	8,339.00	00
	GENERAL DEBT EXPENSES	148,758.00	148,758.00	0.00	0.00	0.00	148,758.00	00
0601	WATER DEBT EXPENSES							
====		=						
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
0602	SEWER DEBT EXPENSES							
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
	INTEREST & SINKING							
	INCOME TOTALS	148,758.00	148,758.00		10 103 05	10 102 05	130 651 5-	
	EXPENSE TOTALS	148,758.00	148,758.00	0.00	10,103.95 0.00	0.00	138,654.05 148,758.00	07 00



CITY COUNCIL MEETING AGENDA ITEM COVER MEMO NOVEMBER 16, 2021

REPORTS

Airport by Abel Hinojos

SUPPORTING MATERIALS

Airport Presentation



TXDOT CSJ No: 4220SAMC Current Project:

Scope of Project

- Clean and crack seal Taxiway, and Runway 1-19 pavements;
- Seal Apron- To help preserve pavement;
- Minor full depth pavement repairs;
- Stripe and mark airfield pavements.

Schedule of Crack, Sealcoat and marking of Runway 01 / 19

Site Kickoff Meeting held on 10/28/21

a) Marking Removal/Crack Seal:

b) Full-depth Pavement Repair:

c) Surface Treatment:

d) Marking Layout:

e) Marking:

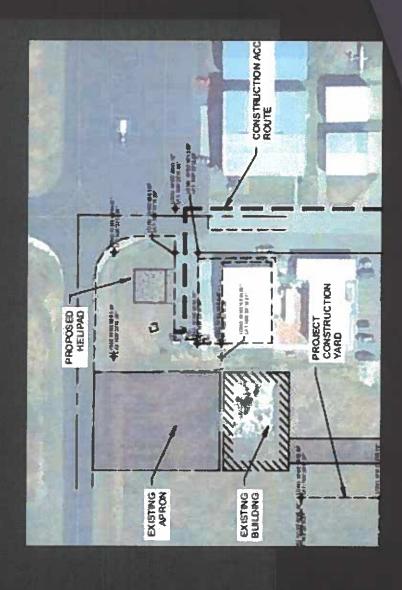
f) Final Inspection:

To be scheduled after marking completion

Tentative to begin 11/17/21
Tentative to begin 11/26/21
Tentative to begin 11/26/21
Tentative to begin 12/03/21
Tentative to begin 12/03/21

Helipad for Customs Border Protection

(currently waiting on lease agreement to begin construction)



Other Grant Funded Projects

- runway End 1 and runway End 19(Pending Funding intensity runway lights, replace vasis with papis on TxDOT CSJ NO. 2024ALPIN -Install medium FY22)
- Airport Master-Layout Plan Updating- Both are close to 20 years old
- Project- Replacement and Relocation(Pending, will be Automated Weather Observing System(AWOS) either FY24 or FY25

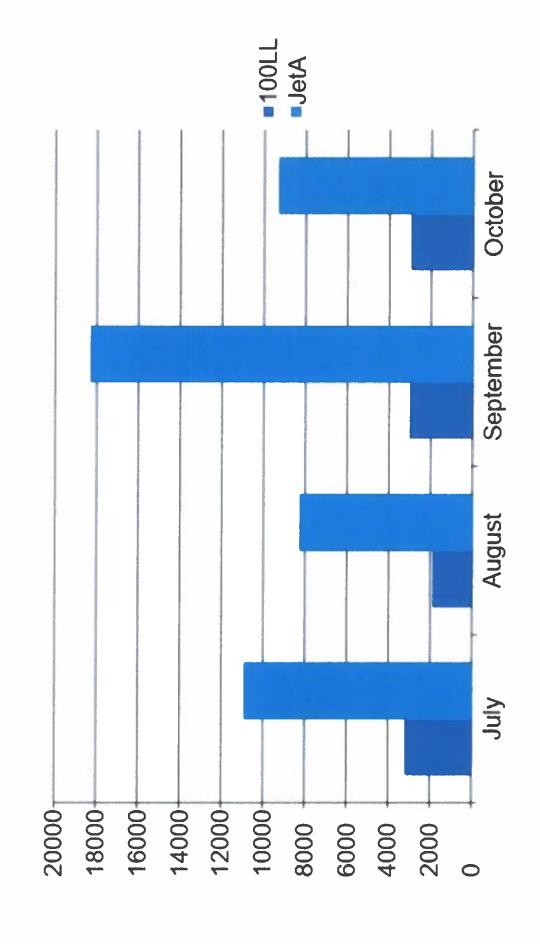


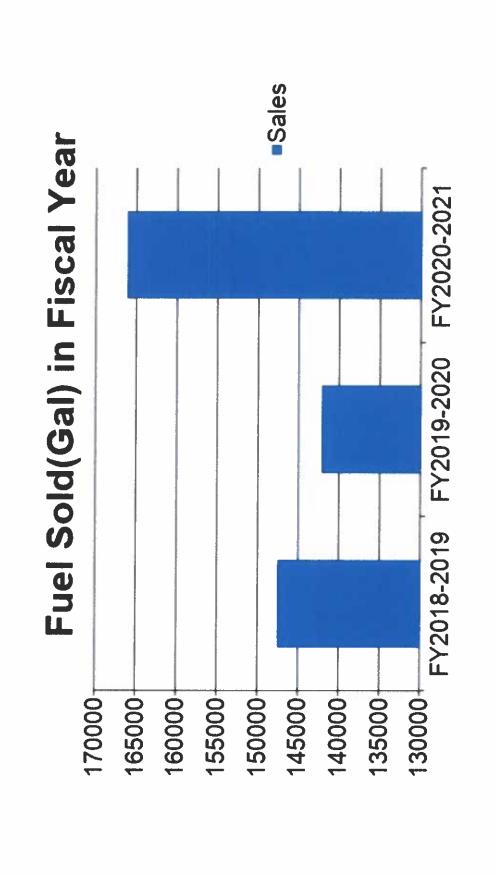
Transient Traffic

October	38		22
September	37	UPS	14
August	42	n	21
July	37		20

Totals do not include Aircraft based at the Alpine Airport which would be privately owned, DPS, and CBP aircraft.

Fuel Sales (gallons)







6. Public Hearings -

- Public Hearing to obtain citizen views and comments on the second and final reading Ordinance 2021-11-01, an Ordinance amending Chapter 23 - City Council to the Alpine Code of Ordinances; Amending Article I - In General; Amending Article II - Rules of Procedure; Establishing Article III - Rules of Decorum.
- Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-11-02, an Ordinance recommended by the Planning & Zoning Commission amending the Coin-Operated Machine ordinance by updating the fee schedule and updating the Special Use Permit fee.
- 3. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-11-03, an Ordinance authorizing the vacation, abandonment, and sale of approximately 0.11 acres of City property for the appraised value of Six Thousand Nine Hundred Fifty Dollars (\$6,950.00); The public property considered for sale being an unimproved platted alley located in Block 53 of the Original Townsite of Alpine to abutting property owner Chisos Brewery; Authorizing the City Manager to execute a Deed without Warranty; Directing that funds be deposited in the general fund for the purpose of street improvements.



PUBLIC HEARING

 Public Hearing to obtain citizen views and comments on the second and final reading Ordinance 2021-11-01, an Ordinance amending Chapter 23 - City Council to the Alpine Code of Ordinances; Amending Article I - In General; Amending Article II - Rules of Procedure; Establishing Article III - Rules of Decorum.

	BACKGROUND	
N/A		
	SUPPORTING MATERIALS	
N/A		
	STAFF RECOMMENDATION	

N/A



PUBLIC HEARING

2. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-11-02, an Ordinance recommended by the Planning & Zoning Commission amending the Coin-Operated Machine ordinance by updating the fee schedule and updating the Special Use Permit fee.

	BACKGROUND	
N/A		
	SUPPORTING MATERIALS	
N/A		
	STAFF RECOMMENDATION	

N/A



PUBLIC HEARING

3. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2021-11-03, an Ordinance authorizing the vacation, abandonment, and sale of approximately 0.11 acres of City property for the appraised value of Six Thousand Nine Hundred Fifty Dollars (\$6,950.00); The public property considered for sale being an unimproved platted alley located in Block 53 of the Original Townsite of Alpine to abutting property owner Chisos Brewery; Authorizing the City Manager to execute a Deed without Warranty; Directing that funds be deposited in the general fund for the purpose of street improvements.

BACKGROUND		
\		
	SUPPORTING MATERIALS	
1. Letter from	m Melinda A. Vega, abutting property owner.	
"	STAFF RECOMMENDATION	,

N/A

FROM: Melinda A. Vega 265 CJ Jones Cove Cibolo TX 78108

TO: The City of Alpine, Texas ATTN: City Secretary 100 N 13th St Alpine TX 79830

To Whom It May Concern

I've been contacted by Guy Felder, who is interested in purchasing the alley way between my property and his property. I would like to keep the property as is and I want to have the right of way to the alley way.

Property # 12096 Alpine TX 79830

Thank you for your time!

Melinda A. Vega

(210) 667-7056 cell phone

Meline & Vez

- 7. Consent Agenda (Minutes, Financial reports, Department written reports, board appointments, etc.)

 Notice to the Public The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
 - 1. Approval of November 2, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager)
 - 2. Approval of Excused Absence of Councilor Rodriguez from November 2, 2021 City Council Meeting (M. Antrim, Interim City Manager)
 - 3. Approval of Nancy Davila to Arts vacancy on the Hotel Occupancy Tax Committee (J. Stokes, City Council)



1. Approval of November 2, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager) BACKGROUND N/A SUPPORTING MATERIALS November 2, 2021 Regular Meeting Minutes

STAFF RECOMMENDATION

APPROVE

City of Alpine Regular City Council Meeting Tuesday, November 2, 2021 5:30 P.M. Minutes

REGULAR CITY COUNCIL MEETING - 5:30 P.M.

- Call to Order & Pledge of Allegiance. Mayor Andres Ramos called the meeting to order. The
 meeting was held at the Civic Center located at 801 West Holland Avenue and via Zoom
 conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
- 2. <u>Determination of a Quorum and Proof of Notice of the Meeting</u> Councilor Judy Stokes, Councilor Sara Tandy, Councilor Martin Sandate, and Councilor Jerry Johnson attended at the Civic Center. Councilor Rodriguez was not present. Interim City Manager, Megan Antrim, and City Secretary, Geoffrey Calderon, attended at the City Council Chambers. Abel Hinojos, Airport Manager, attended at the City Council Chambers. City Secretary, Geoffrey Calderon, reported that the agenda was posted at 2:00 P.M. on October 29, 2021.
- 3. <u>Public Comments</u> (limited to 3 minutes per person) Nguyen Phan, Oscar Cobos, Norma Hinojos-Olivo, Guy Fielder.
- 4. Presentations, Recognitions, and Proclamations (A. Ramos, Mayor) None
- 5. <u>Reports</u> Copies of the charts presented during the meeting are posted on the City website at <u>www.cityofalpine.com/cmreports</u> None

City Mayor's Report

City Attorney's Report

City Manager Report

- Emergency Operations Plan
- Generators
- Rio Grande Council of Governments American Rescue Plan Act Build Back Better Regional Challenge

City Staff Updates

- Building Services by Jessica Boorse
- Animal Services by Jennifer Stewart

Council minutes: 11-02-2021 Approved: 11-16-2021

6. Public Hearings -

- 1. Public Hearing to obtain citizen views and comments on Special Use Permit Application to allow applicant, Thomas Kelner, to establish a wine bar which would include the serving & sale of alcohol. Property is located at 116 N. 5th Street. Record owner is Loft Holdings LLC.
- Public Hearing to obtain citizen views and comments on Special Use Permit Application to allow applicants, Mark & Eden Hinshaw DBA Roux Alpine, to establish a mixed-use occupancy residential and commercial business with a detached commercial kitchen on premise. Property is located at 1008 W. Sul Ross Avenue. Record owners are Mark & Eden Hinshaw
- 7. Consent Agenda (Minutes, Financial reports, Department written reports, Board appointments, etc.) (Notice to the Public The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)
 - 1. Approval of October 12, 2021 Special Meeting Minutes (M. Antrim, Interim City Manager)
 - 2. Approval of October 19, 2021 Regular Meeting Minutes (M. Antrim, Interim City Manager)
 - Approval of Excused Absence of Mayor Ramos from October 19, 2021 City Council Meeting (M. Antrim, Interim City Manager)

RESOLUTION 2021-11-01: On a motion by Councilor Tandy and seconded by Councilor Stokes to approve the consent agenda, the City Council voted unanimously to adopt the motion.

- 8. Information or Discussion items None.
- 9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting.)
 - Approve the first reading of Ordinance 2021-11-01, an Ordinance amending Chapter 23 <u>City Council to the Alpine Code of Ordinances; Amending Article II In General; Amending Article II Rules of Procedure; Establishing Article III Rules of Decorum (M. Antrim, Interim City Manager)</u>
 - **RESOLUTION 2021-11-03:** On a motion by Councilor Stokes and seconded by Councilor Tandy to approve the first reading of Ordinance 2021-11-01, the City Council voted unanimously to adopt the motion.
 - 2. Approve the first reading of Ordinance 2021-11-02, an Ordinance recommended by the Planning & Zoning Commission amending the Coin-Operated Machine ordinance to include a total allowable machines per establishment, updating the fee schedule, and updating the Special Use Permit fee (M. Antrim, Interim City Manager)

RESOLUTION 2021-11-04: A motion was made by Councilor Stokes and seconded by Councilor Johnson to approve the first reading of Ordinance 2021-11-02. On a motion by

Council minutes: 11-02-2021 Approved: 11-16-2021 Councilor Johnson and seconded by Councilor Tandy to amend the original motion to include changing the limit of machines in the ordinance from four to unlimited, the Council voted unanimously to adopt the amendment.

RESOLUTION 2021-11-05: The Council voted unanimously to adopt the original motion as amended.

- 3. Approve the first reading of Ordinance 2021-11-03, an Ordinance authorizing the vacation, abandonment, and sale of approximately 0.11 acres of City property, being an unimproved platted alley located in Block 53 of the Original Townsite of Alpine to abutting property owner Chisos Brewing Company; Authorizing the City Manager to Execute a Deed without Warranty; Directing that funds from the sale of the City's interest be deposited in the general fund for the purpose of street improvements (M. Antrim, Interim City Manager)
 - **RESOLUTION 2021-11-06:** On a motion by Councilor Stokes and seconded by Councilor Tandy to approve the first reading of Ordinance 2021-11-03, the City Council voted 3 to 1 to adopt the motion with Councilor Johnson voting against.
- 4. Approve Resolution 2021-11-02, a resolution authorizing the closure of RB03 Checking Account and dedication of remaining balance to cover costs of repairs to the Holiday Inn Lift Station (M. Antrim, Interim City Manager)
 - **RESOLUTION 2021-11-07:** On a motion by Councilor Tandy and seconded by Councilor Johnson to approve Resolution 2021-11-02, the City Council voted unanimously to adopt the motion.
- Approve recommendation by the Planning & Zoning Commission to approve a Special Use Permit Application to allow applicant, Thomas Kelner, to establish a wine bar which would include the serving & sale of alcohol. Property is located at 116 N. 5th Street. Record owner is Loft Holdings LLC (M. Antrim, Interim City Manager)
 - **RESOLUTION 2021-11-08:** On a motion by Councilor Stokes and seconded by Councilor Tandy to approve recommendation from the Planning & Zoning Commission to a Special Use Permit to allow Thomas Kelner to establish a wine bar, the City Council voted unanimously to adopt the motion.
- 6. Approve recommendation by the Planning & Zoning Commission to approve a Special Use Permit Application to allow applicants Mark & Eden Hinshaw, DBA Roux Alpine, to establish a mixed-use occupancy residential and commercial business with a detached commercial kitchen on premise. Property is located at 1008 W. Sul Ross Avenue. Record owners are Mark & Eden Hinshaw (M. Antrim, Interim City Manager)
 - **RESOLUTION 2021-11-09:** On a motion by Councilor Tandy and seconded by Councilor Johnson to approve the recommendation by the Planning & Zoning Commission to approve a Special Use Permit Application for applicants Mark & Eden Hinshaw, DBA Roux Alpine, the City Council voted unanimously to adopt the motion.
- 10. City Council Member Comments and Answers No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property),

Council minutes: 11-02-2021

Approved: 11-16-2021

551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

RESOLUTION 2021-11-10: On a Motion by Councilor Tandy and seconded by Councilor Stokes to move into Executive Session, the City Council voted unanimously to adopt the motion. (6:45 P.M.)

11. Executive Session -

1. Deliberate and consider sale of City property located in Block 27 Original Townsite to the City of Alpine (M. Antrim, Interim City Manager)

12. Action – Executive Session –

1. Action, if any, concerning sale of City property located in Block 27 Original Townsite to the City of Alpine (M. Antrim, Interim City Manager)

RESOLUTION 2021-11-11: On a motion by Councilor Tandy and seconded by Councilor Sandate to move into regular session, the Council unanimously voted to adopt the motion (6:59 P.M.)

RESOLUTION 2021-11-12: On a Motion by Councilor Johnson and seconded by Councilor Sandate to sell the property located in Block 27 Original Townsite to the City of Alpine to Brewster County in exchange for a generator, the City Council unanimously voted to adopt the motion.

There being no further business, the meeting was adjourned.

13. Adjourn. (7:01 P.M.)

	ATTEST:
Andres "Andy" Ramos, Mayor	Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, City Secretary, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on October 29, 2021, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R. Calderon, City Secretary

Council minutes: 11-02-2021

Approved: 11-16-2021



CONSENT

2. Approval of Excused Absence of Councilor Rodriguez from November 2, 2021 City Council Meeting (M. Antrim, Interim City Manager)

BACKGROUND

Councilor Rodriguez called on Tuesday, November 2, 2021, at 3:00 P.M. to advise she could not make it to the meeting due to a medical issue.

SUPPORTING MATERIALS

N/A

STAFF RECOMMENDATION

APPROVE



CONSENT

3. Approval of Nancy Davila to Arts vacancy on the Hotel Occupancy Tax Committee (J. Stokes, City Council)

BACKGROUND

Nancy Davila is being recommended to fill a vacant Arts position on the Hotel Occupancy Tax Committee.

SUPPORTING MATERIALS

1. Nancy Davila, Boards and Commissions Application

STAFF RECOMMENDATION

APPROVE

BOARDS & COMMISSION APPLICATION



Submitted by: Nancy Davila

Status: Open

Priority: Normal

Assigned To: Records Clerk

Due Date: Open



CITY OF ALPINE ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE

Qualities that make a great board member:

- · A genuine interest in improving life for Alpine residents
- Knowledge of or a willingness to learn about the subject area
- Knowledge of or a willingness to learn local governance rules and norms
- Openness to new ideas
- Considers volunteer service important and worthy of a reasonable time commitment

What the City should provide to board members:

- Clear guidance about expectations for attendance and time contribution
- Clear guidance about rules governing public boards (open meetings and open records requirements)
- Organization chart of City staff with contact information
- Role in the budget process
- Designated staff liaison who regularly reports on meetings to supervisor

Board Chairperson:

- Understands board charter
- Works with the City staff liaison person to coordinate meeting agendas
- Engages board members with calls or follow-up to make sure they can attend the meetings (i.e. quorum)
- Follows up with City Manager and members of City Council to ask questions and get support as needed.

* First Name	* Last Name
Nancy	Davila

* Street Address

208 S. 2nd Street

* City	* State	* Zip		
Alpine	Texas	79830		
* Email Address		Phone		
dogbrown@sbcglobal.net		432 837 0914		
* Occupation	* How long have you been a resident of or involved with Alpine?			
Owner Murphy St. Mercado	15 years			
* Are you a qualified voter of the City of Alpino	e? * Boa	rd or Commission you have interest in serving on:		
Yes No	НОТ	committee		
 Please provide brief background information have for serving on this board/commission: 	ı about yourself, includir	g education, work experience, and any special qualifications yo		
	rience, i enjoy interacting	t, since 2012. I also worked for Alice Stevens at One Way Plant with people and meeting their needs. I have had an opportunity to		
Please state why you wish to service the City of	f Alpine as a member of	a board or commission:		
	unity. I want to share all th	at is good with others. Alpine is a destination that more and more		
 Do you receive any compensation from the Clapine? Yes No 	ity of Alpine or are there	any potential conflicts of interest if you serve the City of		
Alpine? Yes No Do you currently, or have you in the past serv Yes No		any potential conflicts of interest if you serve the City of		
Alpine? Yes No Do you currently, or have you in the past serv Yes		any potential conflicts of interest if you serve the City of How long?		
Alpine? Yes No Do you currently, or have you in the past serv Yes No				
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity?	ved the City of Alpine?			
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity? If yes, please explain:	ved the City of Alpine?	How long?		
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity? If yes, please explain:	ved the City of Alpine? Up	How long?		
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity? If yes, please explain: Upload a File (Optional) Choose File No file chosen	ved the City of Alpine? Up Cl	How long? load a File (Optional) noose File No file chosen		
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity? If yes, please explain: Upload a File (Optional) Choose File No file chosen Upload a File (Optional)	ved the City of Alpine? Up Cl	How long? load a File (Optional) noose File No file chosen load a File (Optional)		
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity? If yes, please explain: Upload a File (Optional) Choose File No file chosen Upload a File (Optional) Choose File No file chosen	Up CI	How long? load a File (Optional) noose File No file chosen load a File (Optional)		
Alpine? Yes No Do you currently, or have you in the past serv Yes No If yes, in what capacity? If yes, please explain: Upload a File (Optional) Choose File No file chosen Upload a File (Optional) Choose File No file chosen	Up CI	How long? load a File (Optional) noose File No file chosen load a File (Optional) noose File No file chosen ormation contained in this application is true, correct, and plications may be considered sufficient cause for dismissal.		

Format: MM/DD/YYYY

🔭 I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms	s of
Acceptance.	

Option 1

8. Information or Discussion Items -

- 1. Emergency Operations Plan (M. Antrim, Interim City Manager)
- 2. Missed Opportunities City Matching Requirements for Grants (M. Antrim, Interim City Manager)
- 3. Performance Plan for the prior month on budget and to also include employee headcount (C. Rodriguez, City Council)



INFORMATION OR DISCUSSION

1. Emergency Operations Plan (M. Antrim, Interim City Manager)

BACKGROUND

- Initiated March 2021
- Each Department responsible for developing and writing EOP
- Addresses
 - Natural Disasters
 - o Finance Reporting
 - Critical Infrastructure
 - o Department Responsibilities
 - o Contact Information
- Senate Bill 3 Requirements

SUPPORTING MATERIALS

1. First draft City Emergency Operations Plan

STAFF RECOMMENDATION

FOR INFORMATIONAL PURPOSES ONLY

Consolidated Emergency Operations Plan



NOVEMBER 2021

City of Alpine

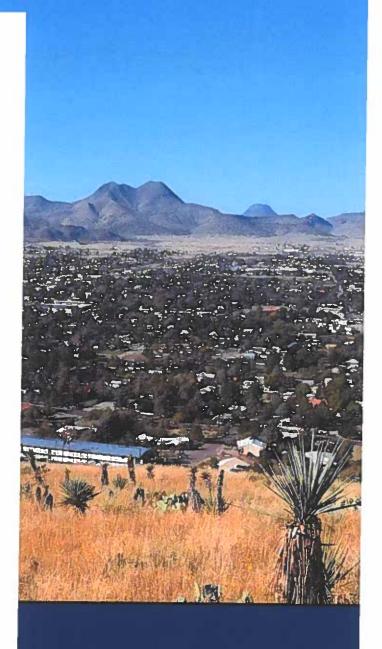


Table of Contents Purpose and Overview 5 **Emergency Communication Development** 6 **Emergency Classifications** 7 **Emergency Phone Numbers** 11 **Administration Offices** 12 A. Purpose B. Overview C. Preparedness D. Actions E. Communication Plan/Numbers F. Additional Information **Alpine Police Department** 18 A. Purpose B. Overview C. Preparedness D. Actions E. Communication Plan/Numbers F. Additional Information Water & Wastewater Department (PENDING) 28 A. Purpose B. Overview C. Preparedness D. Actions E. Communication Plan/Numbers F. Additional Information **Gas Department** 30 A. Purpose B. Overview C. Preparedness D. Actions E. Communication Plan/Numbers

F. Additional Information

Streets Department (PENDING)	40
A. PurposeB. OverviewC. PreparednessD. ActionsE. Communication Plan/NumbersF. Additional Information	
Animal Services Department	42
A. PurposeB. OverviewC. PreparednessD. ActionsE. Communication Plan/NumbersF. Additional Information	
Environmental Services Department	50
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Finance & Billing Department	55
A. PurposeB. OverviewC. PreparednessD. ActionsE. Communication Plan/NumbersF. Additional Information	
Parks Department (PENDING)	60
A. Purpose B. Overview C. Preparedness D. Actions	

- E. Communication Plan/Numbers
- F. Additional Information

Visitor Center & Tourism Department

62

- A. Purpose
- B. Overview
- C. Preparedness
- D. Actions
- E. Communication Plan/Numbers
- F. Additional Information

Purpose & Overview

The mission of the City of Alpine is "to provide Quality Service to the citizens of Alpine".

Citizens look to the City for many answers in emergency situations. Communication, as well as action, must be provided to ensure emergency preparedness and response operations are functioning adequately during an emergency.

By being prepared, citizens and staff receive confidence in the City, and feel comfortable if and when an emergency situation arises.

Procedures listed in this plan serve as guidance but are not intended to replace the best judgment of those who are directly handling a specific incident.

This CONSOLIDATED EMERGENCY OERATIONS PLAN document includes the same SIX key components for each of the City's departments:

- A. Purpose
- **B.** Overview
- C. Preparedness
- **D.** Actions
- **E. Communication Protocol & Numbers**
- F. Additional Information

The information outlined above will be discussed in more detail and more specifically for each of the City's main Departments, as listed in the Table of Contents. If no information is currently relevant, known, or established in any of those categories, an N/A will appear in the Table of Contents and that corresponding Section will be blank.

The City of Alpine will re-evaluate this Plan yearly to provide the most up-to-date resource to the citizens of Alpine as possible.

Emergency Communication Development

The legal Emergency Operations Official for the City of Alpine is the Mayor.

For the County, it is the Emergency Management Coordinator (Brewster County EMC).

The City of Alpine is dedicated to providing the most up to date information possible to its residents in a timely manner. Our website will be one of the ways that the community can find information: www.cityofalpine.com

It is important in the instance of an emergency that the Mayor work with the office of the City Manager to provide a clear concise message including what the emergency is, how it is being handled and what steps should/should not be taking place as a citizen in the situation. Providing citizens with a media source to gather more information, such as www.cityofalpine.com, can help deplete panic and chaos during an emergency event.

The Administrative assistances of the Administration office have the ability to communicate details provided from the City Manager, and City Secretary in order to publish content to social media platforms, as well as design any content that needs to be published to the local newspapers, or radios.

City Council members can also help spread media to their specific Wards, or during Council Meetings. Council is able to set up 'Emergency Meetings' if the situation needs immediate action and will correspond with the City Manager and City Secretary on details.

Making the message clear. The Administration office is a source of information
and is the office citizens correspond with in order to collect general knowledge
about situations within the City. It is expected that the administration office can
keep the message clear and simple by knowing/outlining the situation by including
important background information and presenting the actions that correlative to the
situation. A reduction of confusion and delay in a emergency situation should be
practiced.

- Identify the Audience. The audience is the citizens of Alpine and their personal properties, as well as the administrative staff and Council members here at the City of Alpine.
- Identify Communication channels. Communication that is easily accessible with limited resources. TV, radio, and the city media platforms are some common communication methods. Being able to implement a direct text messaging (if applicable and considered) to citizens would be ideal and personal in chaotic instances.
 Reassurance of communication is crucial to maintain respect and assurance in local government. If major disasters occur the required use of EAS (Emergency Alert System) or for missing children Amber Alert systems
- Identify public speaker or speakers. Having a trusted and respected voice during certain crisis is crucial. The City Manager, Chief of Police, or Mayor are the Administrative speakers during a disastrous event depending on the circumstance.
- Follow Up actions. The Administration office should maintain consistent in the
 communication of the disaster and keep it timely, not delayed. There should be a set
 timeframe of when communication should correspond, whether it be 24 hours or 48
 hours dependent on the situation

Emergency Classifications

Examples include, but not limited to:

- Natural Disasters: Tornadoes, Earthquake, Flooding, Ice/Winter Storms
- Public Health: Pandemics, disease, sickness, or overflow of patients at the local hospital, which in term corresponds with Big Bend Regional Medical Center.
- Social Unrest/ Protesting: Protests, or looting causing physical harm to citizens, as well as infrastructure within the City.
- Acts of Violence/Criminal Acts: Terrorism which is defined by, "The unlawful use of force and violence again persons or property to intimidate or coerce a government, the

civilian populations or any segment thereof, in furtherance of political or social objectives" (www.fbi.gov).

• Citizen Accidents: Accidental events that may take place causing harm to a large number of citizens.

Natural Disasters:

Earthquake:

What is the threat?

Major structural damage to or complete destruction of health facilities.

Response- Temporary structures to provide immediate care for the injured, followed by rebuilding stronger, using materials, structural techniques and location based on best practices to better withstand future seismic event.

What is the threat? Relocation to temporary camps or housing.

Response Family emergency kits, water purification, emergency medical care, medicine and supplies for those who lost their homes and who had to flee quickly without their personal belongings or medications.

What is the threat? Cascading connected disasters destroying much of a community of rendering it uninhabitable.

Identifying and serving the specific health needs of the most vulnerable and least mobile (elderly, children, expectant mothers, individuals with disabilities). What is the threat? Mental trauma from severe injury or surrounding loss of life and home

from initial seismic disaster, subsequent events or aftershocks.

What is the threat? Loss of access to health care for those injured in disaster or with ongoing care needs due to infrastructure damage that cuts off remote locations and limits services.

Support Emergency Medical Team equipped to handle or refer impact of crust injuries and provide primary care for those with ongoing treatment needs.

Training health workers to identify trauma and implementing longer-term mental health support programs for those most at risk. (Americares.org)

http://www-udc.ig.utexas.edu/external/TXEQ/map/countysearch.htm

Year	Month	Day	Mag	Place
1995	Apr	14	5.7	Alpine
1995	Apr	14	3.3	Alpine
1995	Apr	15	4.0	Alpine
1995	Jun	1	3.5	Alpine
1995	Nov	12	3.6	Alpine
1998	Apr	15	3.6	Alpine
2011	Feb	17	3.3	Alpine

Tornado:

What are the risks? Death, severed injury, infrastructure damage, water and gas utility damage, and street damage/blockage

Tornados have the ability produce winds over 200 MPH and can happen anytime and anywhere. Advising the public, as well as internally to seek shelter in a safe room, such as one that is sturdy built with no windows is ideal. Utilizing the Civic Center, Alpine ISD gymnasium, and Sul Ross auditoriums are ideal for large groups of individuals. Providing updates or directing the public to NOAA Weather Radio, local news or official social media platforms for updated emergency information. Providing timely information to the public is detrimental to the safety of the city.

Below is the tornado history for Alpine, Texas:

https://www.weather.gov/maf/cli_maf_brewster_tornadoes

Year	Month	F	Place
1995	Jun	FO	Alpine
1995	Jun	FO	Alpine
2003	Jun	FO	Alpine
2013	Apr	FO	Alpine
2017	Mar	FO	Alpine

Winter/Ice Storm:

Staying up to date on the current weather conditions by logging on to NOAA weather radio or website, local radio, National Weather channel on TV, and www.cityofalpine.com.

Providing local shelter in the large buildings in town, such as the Civic Center, with extra food, water and bedding is crucial in a winter storm if many cannot drive, or there is a large power outage. Collaboration with local Hotels for tourists and travelers, or for citizens who don't have power could also be an action.

Again, maintaining communication with power companies, TxDoT, and local weather stations so that there is accurate information provided to citizens. Alpine has experienced several winter storms with one power outage that lasted up to 5 days making this a likely situation that could arise again in the harsh winter months.

<u>Flood</u>

Although Alpine averages 16.7" of rainfall in a year, it is always possible to have flooding. Maintaining contact with local and national weather stations and communication to the citizens in the instance flooding looks possible in the area.

Because of the many creeks that run directly through parts of Alpine, flooding can easily be an issue for many citizens. Because this is a desert climate, many citizens may not feel the need-to-know flood protocol. Keeping citizens out of their vehicles can limit the chances of infrastructure damage, as well as severe injury or fatality. Msc.fema.gov shows that the city of Alpine is at risk to potential flooding.

Emergency Phone Numbers

- 9-1-1 Fire Department emergency, Non-Emergency number is 432-837-2366
- 9-1-1 Police Department, Non-Emergency number is 432-837-3486
- Ambulance 9-1-1

Utility Emergency Contact Numbers

ELECTRIC: 877-373-4858

 WATER: Water Line Breaks/Sewage Stoppages: 432-837-0047 during business hours 432-837-3486 after hours and on weekends

GAS: 24/7 Emergency Phone Contact 432-294-1529

TELEPHONE/INTERNET: 24/7 Support 1-800-520-0092

Administration Contacts

Megan Antrim, Interim City Manager City.manager@ci.alpine.tx.us

Geo Calderon, City Secretary City.secretary@ci.alpine.tx.us

City of Alpine City Council Contacts

Mayor	Andres Ramos	mayor.ramos@ci.alpine.tx.us	210-289-3735
Ward 1	Judy Stokes	ward1.stokes@ci.alpine.tx.us	n/a
Ward 2	Chris Rodriguez	ward2.rodriguez@ci.alpine.tx.us	432-294-0225
Ward 3	Sara Tandy	ward3.tandy@ci.alpine.tx.us	n/a
Ward 4	Martin Sandate	ward4.sandate@ci.alpine.tx.us	432-294-2043
Ward 5	Jerry Johnson	ward5.johnson@ci.alpine.tx.us	432-837-5139

ADMINISTRATION DEPARTMENT

A. Purpose

The mission of the City of Alpine www.cityofalpine.com, is "to provide Quality Service to the citizens of Alpine".

The City of Alpine Administration department strives to provide quality service and communication to citizens of Alpine. Being the office of the City Manager and City Secretary, citizens look to administration for many answers in emergency situations. Communication, as well as action must be provided to ensure emergency preparedness and response operations are functioning adequately during an emergency.

By being prepared, citizens and staff receive confidence in the City, and feel comfortable if and when an emergency situation arises. By evolving safety preparedness and updating plans, Administration can be fully prepared for any threats to the city of Alpine. If Administration is not able to handle situations at the best performance, large repercussions could occur against members of the city, citizens, as well as the general reputation of the city.

The main responsibility of the Administration department is to ensure adequate communication coordinating actions of the City Manager and City Secretary, and to distribute accurate and factual information through media platforms (website, radio, newspaper).

Procedures listed in this plan serve as guidance but are not intended to replace the best judgment of those who are directly handling a specific incident.

B. Overview

If the possibility of an emergency event occurs and causes great disruption to Alpine, the City Manager and Administration office will take this course of action in the outline below:

What do we know about the situation?

Determining facts about the situation so that it is better known how to take the most preeminent action to the situation. Determining if the situation is immediate danger vs how quickly it is evolving.

Is this emergency event something the Administration office need to be involved in?

Determining if the emergency is causing direct harm to our office, or if it is causing chaos or harm to the citizens on Alpine. If the emergency is not directly impacting the community, or the Administration office directly, is it harmful enough for Administration to collaborate with Brewster County or the State of Texas?

Other entities involve in relaying the emergency message to?

Once determined if the emergency involves Administration, determining which local leaders need to be involved, such as, Alpine Police Department, Brewster County, Sul Ross State University, Big Bend Regional Medical Center, Alpine ISD, and any other local/state partners.

C. Preparedness

Administration staff will be encouraged to:

- Go through the correct training that is complacent for the specific event in the form of drills and exercises.
- Citywide procedures for preparedness
- Online training that is assigned

D. Actions

Evacuation Plan for City Hall, City Council Chambers, Civic Center

Should an emergency situation ever effect the staff/customers at 101 N 13th St. or 803 W Holland (City Hall Administration Office, City Council Chambers and the Civic Center), plans below are in place so that everyone is able to act accordingly and avoid harm.

Earthquake:

- Find a sturdy piece of furniture to get under, such as a desk, and hold on.
- Stay away from doorways and windows.
- Stay indoors until shaking has stopped and it is safe to exit.

Tornado:

- Seek shelter immediately when warning sirens signal
- Everyone should take cover in the City Manager's office being it is the room
 with the smallest window. Office is located in the North/East side of the building
 at the end of the hallway.
- Stay away from outside doors/windows
- Use arms to protect head and neck
- Remain sheltered until Tornado threat is announced to be over.

Fire Emergency

If and when fire is discovered:

- Immediately call 9-1-1 Emergency line to report fire.
- Yell, "FIRE, FIRE, FIRE" and direct everyone to the nearest exits closest to them.
- Upon being notified about the fire emergency, occupants must: Leave the
- building using the designated escape routes; assemble in the City Hall parking lot; perform an accurate head count of personnel reported
- to the designated area; determine a rescue method to locate missing
- personnel; and provide the Fire Department personnel with the necessary
- information about the facility.
- Only attempt to extinguish the fire if: The Fire Department has been
- notified; the fire is small and is not spreading to other areas; escaping the
- · area is possible by backing up to the nearest exit; the fire extinguisher is
- in working condition; and personnel are trained to use it.

Extended Power Outage

In the event of extended power loss to a facility, certain precautionary measures should be taken:

- Unnecessary electrical equipment and appliances should be turned off in the event that power restoration would surge, causing damage to electronics and effecting sensitive equipment
- If freezing temperatures, turn off the water and drain the lines
- Upon Restoration of heat and power:
 - Electronic equipment should be brought up to ambient temperatures before energizing to prevent condensate from forming on circuitry
 - o Water pipes should be checked for leaks from freeze damage after the

heat has been restored to the facility and water turned back on.

Chemical Spill

- In the event of a large chemical spill, notify 911 immediately.
- Contain the spill with available equipment while wearing PPE. If proper equipment is not available do not attempt to contain the spill.
- Secure the area and alert other site personnel.
- Attend to injured personnel if necessary.
- If toxic fumes are present, secure the area and seal it closed if possible.

Active Shooter

- Evacuate If there is an accessible escape path.
- Prevent others from entering an area where the active shooter may be.
- Keep your hands visible.
- Follow the instructions of any police officers.
- Do not attempt to move wounded people.
- Call 911 when you are safe.
- If evacuation is not possible, find a place to hide out of the active shooter's
- view.
- Lock the door and block it with heavy furniture.
- Silence your cell phone and turn off any source of noise.
- If evacuation and hiding out are not possible, dial 911 if you can to alert
- police to the active shooter's location.
- If you cannot speak, leave the line open and allow the dispatcher to listen.
- Take action against the active shooter as a last resort, and only when your
- life is in imminent danger.

E. Communication Protocol & Numbers

City of Alpine Website: www.cityofalpine.com

Emergency Phone Numbers

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Administration Contacts

Megan Antrim, Interim City Manager City.manager@ci.alpine.tx.us

Geo Calderon, City Secretary City.secretary@ci.alpine.tx.us

City of Alpine City Council Contacts

Andres Ramos	mayor.ramos@ci.alpine.tx.us	210-289-3735
Judy Stokes		n/a
Chris Rodriguez		432-294-0225
Sara Tandy		n/a
Martin Sandate		432-294-2043
Jerry Johnson		432-837-5139
	Judy Stokes Chris Rodriguez Sara Tandy Martin Sandate	Judy Stokes ward1.stokes@ci.alpine.tx.us Chris Rodriguez ward2.rodriguez@ci.alpine.tx.us Sara Tandy ward3.tandy@ci.alpine.tx.us Martin Sandate ward4.sandate@ci.alpine.tx.us

F. Additional Information

N/A

ALPINE POLICE DEPARTMENT

A. Purpose

- I. In accordance with the City of Alpine Emergency Management Plan, the Emergency Management Coordinator shall coordinate the response to a catastrophic event. The Chief of Police shall assume incident command of an event involving a criminal incident or civil disturbance.
- II. The Chief of Police shall exercise full authority over the operations and management of all law enforcement personnel and resources and be the liaison with the EOC in the event of activation of a catastrophic event.
- III. The Operations Captain will be responsible for planning and coordinating functions and response of assigned personnel and resources to a critical incident, including a tactical incident. The Operations Captain may delegate a designated officer to assume Incident Command depending on availability and the nature of the incident.
- IV. During the course of a Critical Incident, the police department has primary responsibility for:
 - 1) Establishing an on-scene command post.
 - 2) Law enforcement operations and investigation.
 - 3) Scene security and staging area security.
 - 4) Evacuations and warnings.
 - 5) Communications with other law enforcement agencies.
 - 6) Coordination with the Emergency Operations Center.

B. Overview

- I. The City of Alpine Emergency Management Plan has incorporated the National Incident Management System (NIMS) and will help prepare a response to and recovery from critical incidents and catastrophic events and help mitigate the outcomes that may be associated.
- II. During a critical incident, the police department will primarily be concerned with protection of life and property, enforcement of criminal laws, maintaining order, and coordination of assistance in the movement of people and resources in and around the affected area. Additionally, such emergencies may require law enforcement to undertake several tasks not typically performed on a daily basis, including protection and security of critical

facilities, enforcing curfews and controlling access to impacted or damaged areas. Upon implementation of the Emergency Management Plan, the Chief of Police will be charged with directing and coordinating all City law enforcement and mutual aid assets and resources during the emergency.

III. Critical Incidents are typically of such magnitude that they necessitate a heightened emergency response, require additional resources, extended onscene command, recall augmentation of personnel, and/or multi-agency response and support in order to protect life and property, prevent escalation, and restore order. Due to the multitude of catastrophic event possibilities, it becomes necessary for this Emergency Operations Plan to be basic, flexible, and subject to modification to be effective in our response.

C. Preparedness

- Emergency Operations Plan
 - a. All affected Police Department personnel shall be required to complete appropriate NIMS training for their rank and / or position. Personnel will also receive awareness level training for events involving hazardous materials. Annual training will be documented.
 - b. Biennial training shall include participation in a full-scale exercise or tabletop exercises with multiple agency involvement. The biennial training will be documented.
 - c. The police department critical incident plan shall be updated as needed.
 - d. The Alpine Police Department is responsible for the Extra Territorial Jurisdiction (ETJ) which may be outside the current city limits.

II. National Incident Management System

a. The National Incident Management System (NIMS) shall be the standard operating procedure for all Critical Incidents involving extended operational response. NIMS comprises five (5) sections: Command, Operations, Logistics, Planning and Finance.

- b. Each of the sections will have assigned personnel as needed to conduct the operation. The Incident Commander exercises control of the event and directs the efforts of the personnel in charge of each of the functional elements.
- c. For some types of critical events (tornado, flooding) where warning is given, a specific incident scene may not exist in the initial response planning phase and the Chief of Police or their designee, may accomplish initial response actions, such as mobilizing personnel and equipment and issuing assignment. As the potential threat becomes clearer, and as a specific site or sites become identified, an Incident Command Post (ICP) may be established, and direction and control of the response will be transitioned to an Incident Commander located at the EOC or on scene.
- d. Should a critical incident occur without warning, the on-duty patrol supervisor will immediately respond to the incident and assume command. The on-duty supervisor will implement the rapid response of the necessary number of on duty patrol units to the Critical Incident and serve as incident commander until relieved by the Chief of Police or their designee. The incident commander will establish an Incident Command Post (ICP) and provide an assessment of the situation to the Chief of Police or their designee and the Communications Section, identify response resources needed, and direct on—scene response. The National Incident Management System shall be implemented in accordance with the City's Emergency Management Plan.

III. Equipment

- a. Equipment designated for use in response to critical incidents shall be maintained in operational readiness status and documented inspection shall be conducted at least quarterly.
- b. Equipment available for critical incident response will vary in number and type and includes, but not limited to:
- c. Mobile Command Post
- d. Tactical Equipment and vehicles
- e. Temporary Housing / Generators

IV. Levels of Readiness

Many natural catastrophic events follow some recognizable build-up period during which planning, and actions can be taken to achieve a gradually increasing state of readiness. Readiness Levels will be determined by the Chief of Police and / or the Command Staff.

- a. Level 4: Normal Conditions: Emergency incidents occur, and local officials are notified. One or more departments or agencies may respond to these incidents. The normal operation of the government was not affected.
- b. Level 3: Increased Readiness: Increased Readiness refers to a situation that presents a greater potential threat than "Level 4" but poses no immediate threat to life and / or property. Increased readiness actions may be appropriate when the situations similar to the following occur:
 - Severe Weather Threat: A severe weather system has developed that has the potential to impact the local area.
 Readiness actions may include situation monitoring, a review of plans and resource status, determining staff availability and placing personnel on-call.
 - ii. Flash Flood Watch indicates flash flooding is possible due to heavy rains occurring or is expected to occur. Readiness actions may include increased situation-monitoring, reconnaissance of known trouble spots, deploying warning signs and closing flood gates.
 - iii. Wildfire Threat: During periods of extreme wildfire threat, readiness actions may include deploying additional resources to areas most at risk, arranging for standby commercial water tanker support, conducting daily aerial reconnaissance, or initiating burn bans.
 - iv. Civil Disturbance: For incidents with a previous history of problems, readiness actions may include reviewing security, traffic control, fire protection, and first aid planning with organizers and determining additional requirements.

- v. Declarations of "Level 3" will generally require the initiation of the "Increased Readiness" activities to include personnel standby alerts.
- c. Level 2: High Readiness: High readiness refers to a situation with a significant potential and probability of causing loss of life and /or property. Normally requires a full activation of the Police Department's ICS structure for emergency operations and activation of the City's Emergency Operations Center. Shifts may be established with extended hours, depending on the needs of the department, along with staging of Mobile Command posts and emergency operations /response resources. This condition will normally require some degree of warning to the public.

Actions could be triggered by severe weather warning information issued by the National Weather Service such as:

- i. Severe Weather Threat: A severe weather system may impact the local area. Readiness actions may include continuous storm monitoring, increasing preparedness of personnel and equipment, verifying evacuation routes if needed, and providing the public information for techniques on how to protect homes and businesses and provide information on the evacuation routes.
- ii. Tornado Warning: Issued when a tornado has been sighted in the vicinity and may strike in the local area. Readiness actions may include activating the EOC, continuous situation monitoring, and notifying the public about the warning.
- iii. Flash Flood Warning: Issued to alert persons that flash flooding is imminent or occurring on certain creeks or designated areas, and immediate action should be taken. Readiness actions may include notifying the public about the warning, evacuating lowlying areas, securing shelters to house evacuees, and continuous situation monitoring.
- iv. Winter Storm Warning: Issued when heavy snow, sleet, or freezing rain are forecast to occur separately or in a combination. Readiness actions may include preparing for

possible power outages, putting road crews on stand-by to clear and / or sand the roads, and continuing situation monitoring.

- v. Civil Disturbance: Civil disorder or criminal incident involving relatively large-scale localized violence is imminent. Readiness actions may include increased law enforcement presence, putting hospitals, fire departments and other agencies on alert and continuous situation monitoring.
- d. Level 1: Maximum Readiness: Maximum Readiness refers to situations that hazardous conditions are imminent. Depending on the event, extended shifts may be established. This condition denotes a greater sense of danger and urgency than associated with a "Level 2" event by activating the emergency alert siren.
 - Actions could also be generated by severe weather warning information issued by the National Weather Service combined with factors making the event imminent.
 - ii. Severe Weather Threat: The evacuation decision period is nearing for an approaching tropical weather system that may affect the local area. Readiness actions may include continuous situation monitoring, full activation of the EOC, recommending precautionary actions for special facilities, placing emergency personnel and equipment into position for emergency operations, and preparing public transportation resources for evacuation support.
 - iii. Tornado Warning: Tornado has been sited especially close to a populated area or moving towards a populated area. Readiness actions may include taking immediate shelter and putting response units on stand-by.
 - iv. Flash Flood Warning: Flooding is imminent or occurring at specific locations. Readiness actions may include evacuations, rescue teams on alert, sheltering evacuees and / or others displaced by the flooding, and continuous monitoring of the situation.

v. Civil Disturbance: Civil disorder or criminal incident is about to erupt into large-scale and widespread violence Readiness actions may include having EMS units on standby and law enforcement units present for duty.

D. Actions

Initiation of the Emergency Management Plan:

- I. Once the appropriate level of response has been determined, the on-scene Incident Commander or designee will be responsible for initiating the Emergency Management Plan and assume Incident Command until properly relieved. When deemed necessary, one individual may have multiple duties and responsibilities. As additional personnel arrive at the scene, they will be assigned to various functions or phases of the operation as needed, including but not limited to the following:
- II. The Incident Commander will be responsible for the following:
 - a. Activating the incident command system
 - b. Establishing a command post or unified command post if necessary.
 - c. Initiating the notification and mobilization of additional agency personnel.
 - d. Obtaining support from other city departments or outside agencies.
 - e. Establishing a staging area, if deemed necessary.
 - f. Maintaining the safety of all affected personnel.
 - g. Preparing a documented after-action report.
- III. Operations Section Chief will be responsible for the following:
 - a. Establishing inner and outer perimeter.
 - b. Delegating personnel to conduct evacuations if necessary.
 - c. Maintaining command post and scene security.
 - d. Providing for detainee transportation, processing, and confinement.
 - e. Delegating personnel to direct and control traffic.
 - f. Conducting a post incident investigation
- IV. Planning Function The Planning Section Chief will be responsible for the following.
 - a. Preparing and documenting incident action plan
 - b. Gathering and disseminating information and intelligence
 - c. Planning post-incident demobilization

- V. Logistics Function –The Logistics Section Chief will be responsible for the following:
 - a. Communications / command post location.
 - b. Establish a staging area.
 - c. Transportation
 - d. Medical support
 - e. Supplies, food, temporary shelter, and rest.
 - f. Specialized team and equipment needed.
- VI. Finance Function The Finance Section Chief will be responsible for the following:
 - a. Recording personnel time
 - b. Procuring additional resources
 - c. Recording expenses
 - d. Documenting injuries and liability issues
 - e. Preparing appropriate reimbursement documents, if applicable
- VII. The Public Information Officer will be responsible for providing public information and maintaining media relations.

E. Communication Protocol & Numbers

The Public Information Officer will be responsible for providing public information and maintaining media relations

F. Additional Information

Definitions

I. Critical Incident: An occurrence or event, natural or human-caused, which requires an emergency response to protect life or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, wildland and urban fires, floods, hazardous material spills, nuclear accidents, aircraft accidents, earthquakes, tornadoes, tropical storms, war-related disasters, train derailment, public health and medical emergencies

- and other occurrences requiring an emergency response such as major planned events and law enforcement incidents.
- II. Emergency: Any event that threatens to, or actually does, inflict damage to people or property that can be dealt with using only internal and mutual aid resources.
- III. Incident Command System: ICS is a standardized, on-scene, all-hazard incident management concept that establishes a command structure and span of control with working elements assigned as the incident progresses.
- IV. Resources: Any combination of personnel and equipment used to solve or manage / contain a critical incident, disaster, or emergency event.
- V. Staging and Staging Area: Responding personnel and equipment are grouped at a selected physical location for deployment. The staging area should be strategically located near the incident to be effectively deployed in a timely manner, but not so close, that the resources staged would be in jeopardy, or a hindrance to a command post area of operations. The personnel and equipment are logged and assigned as needed. Staging allows for controlled and planned use of resources.
- VI. Command Post: A stationary location or mobile unit that provides a place for the incident management team to lead, direct, and manage the incident on or near the site of the incident. The Command Post may also provide phone and radio communication services to include on site dispatching of resources.
- VII. Tactical Incident: Incidents involving snipers, barricaded persons, hostage-takers, selected warrant services, and other situations or activities as deemed necessary by the Chief of Police or their designee.

PENDING

WATER & WASTEWATER
DEPARTMENT

- A. Purpose
- **B.** Overview
- C. Preparedness
- **D.** Actions
- **E. Communication Protocol & Numbers**
- F. Additional Information

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GAS UTILITY DEPARTMENT

A. Purpose

This emergency plan provides a format of essential data for any employee to follow in an emergency situation. No emergency plan can cover all situations; therefore, there is no substitute for sound judgment of the employees involved.

In an emergency, the safety and welfare of people must always be the first priority. Every employee responsible for responding to an emergency involving our facilities will be familiar with the contents of this plan and all supervisors responsible for emergency response will be provided a copy of this section.

B. Overview

An emergency condition exists when we determine that extraordinary response, procedures, equipment, manpower or supplies must be utilized to protect public safety of our facilities from existing or potential hazards.

These hazards may include, but not limited to:

- I. Facility failures that result in:
 - a. Overpressure of the system
 - b. Large amounts of escaping gas
 - c. Fire, explosion, etc.
 - d. Any leak considered hazardous
 - e. Any danger to major segments of the system
- II. Natural disasters (floods, tornadoes, earthquakes, prairie fires, etc.)

C. Preparedness

- I. Employee Training:
 - a. The Gas Utility Director or designee is primarily responsible for providing training to all employees in emergency procedures and the prevention of emergencies. Each employee who is responsible for emergency action will be furnished a current copy of the Emergency Plan.
 - b. In addition, the Gas Utility Director or designee will periodically review the work done by personnel to determine the effectiveness and adequacy of

the procedures used in normal operation and maintenance. Reviewing personnel work is outlined by task in our Operator Qualification plan.

- c. Employee training will be conducted at least annually.
- **d.** The training will cover the procedures contained in this Emergency Plan and review the effectiveness of training.
- e. This training will also examine activities following emergencies to determine if the procedures outlined in this section and the Operator Qualification Plan (Task#) were effective.
- f. Employees shall also be acquainted with location and function of such facilities that they may be called upon to utilize during any emergency.
- g. These facilities may include such items as:
 - i. Valves, crossover connections
 - ii. Regulator and controllers
 - iii. Station piping
 - iv. Repair tools and equipment
 - v. Fire-fighting and first aid equipment
- **h.** Proper procedures to follow in cases of failure of such equipment should be included in the training.
- i. The Gas Utility Director or designee will document all training.
- j. After any emergency, all employees will participate in a critique of the incident to determine the effectiveness of the emergency activities and the need for revision.

II. Public Safety Agency Liaison Program:

- a. City of Alpine Gas Department has a liaison with appropriate fire, police, rescue, emergency management, and other public officials in our area of operations that may be called upon for assistance in responding to emergencies.
 - i. Learn the responsibilities, capabilities and resources of each safety organization that may respond to a pipeline emergency.
 - ii. Acquaint the officials with our ability to respond to a gas pipeline emergency.
 - iii. Identify the types of pipeline emergencies in which we may need assistance.
 - iv. Steps to be taken for public safety in the event of a gas release.
 - v. Plan how our City and the Public Safety Officials might engage in mutual assistance to minimize hazards to life or property.
- **b.** The Gas Utility Director or designee will furnish to each Public Safety Official in our area of operation, an information package that contains or something similar:

- i. Natural gas facts
- ii. Escaping gas characteristics
- iii. Burning gas characteristics
- iv. Our facility identification
- v. How to contact us
- **c.** The Gas Utility Director or designee will offer a group or individual program to acquaint them with the information contained in the data package.
- d. Each year afterward, he will contact them to update any information and offer assistance or availability to meet with them.

III. General Public & Customer Education Program

- a. The City of Alpine has a continuing educational/awareness program to enable our customers, and the general public to recognize a gas pipeline emergency for the purpose of reporting it. We will establish a program and the necessary media to ensure our message covers the area(s) of operation.
- **b.** The City of Alpine will communicate with school districts, businesses and resident near our pipeline facilities.
- c. The Gas Utility Director or designee will maintain documentation of specific ads, notices, etc. used to notify the public and our customers. This information will be in English and any other language deemed necessary by the Gas Utility Director.

IV. Contractor/Local Utility Education- Damage Prevention Program

- a. The Gas Utility Director or designee has a list of all contractors, plumbers, local utility and other interested parties in the area of operation and furnish each an information package that contains or something similar"
 - i. Natural gas facts
 - ii. Escaping gas characteristics
 - iii. Burning gas characteristics
 - iv. Our facility identification
 - v. How to contact us
 - vi. The general areas of our facilities
 - vii. How to request pipeline locations

D. Actions

I. EMERGENCY ACTION

- a. The first qualified employee on the scene should take every action necessary to protect life first, then property from danger.
- b. This employee shall evaluate the situation and determine proper actions.
- c. Then, notify your supervisor of the situation and your proposed actions.
- **d.** Notify appropriate public officials required at the emergency scene and coordinate planned and actual responses with these officials.
- e. When the emergency involves gas in a building:
 - i. Turn off the gas at the meter or other location.
 - ii. Clear the building(s) of all occupants and ventilate the building(s).
 - iii. Prohibit all possible sources of ignition such as smoking, operating electric switches, telephones, etc.
 - iv. Stay out of the building and at a safe distance; keep nonemergency personnel out of the area until the danger is passed.
- f. When the emergency is a fire located near or directly involving our facilities:
 - i. Make sure the local fire department has been notified.
 - ii. If our facilities are involved in a fire, takes steps to protect persons and property.
 - iii. Do not allow a gas fed fire to be extinguished if there is a possibility of gas re-ignition isolate the equipment and let the fire burn out.
- **g.** A natural disaster in this area is usually a tornado, wildfire or minor flooding. During the incidents:
 - i. Isolate any gas services or equipment that may be damaged or that is in danger of being damaged by the incident.
 - ii. Heavy flooding and wind can sometimes break gas services. Make sure to check all probable locations for damage.
- h. When the emergency involves a ruptured or severed pipeline:
 - i. Immediately close the appropriate emergency valve that isolates the pipeline segment and/or squeeze off.

- ii. Safely release the remaining pressure on the segment by utilizing the blow-down valves. Make certain the blow-down gas does not create a hazard. Utilize any available assistance to secure the area from sources of ignition.
- i. If the emergency condition is due to over pressure on the pipeline segment:
 - i. Take necessary steps to reduce the pressure to normal status.
 - ii. If immediate pressure reduction is not possible, shutdown the segment and manually reduce pressure to normal operating parameters until the cause is determined and corrections made to restore normal operation pressure.
- j. If necessary, request that special equipment, personnel, and materials be dispatched to the site. Local Public Safety Agencies are available to assist with:
 - i. Evacuations
 - ii. Rescue
 - iii. Emergency notification
 - iv. Traffic control
 - v. Crowd control
- k. Periodically apprise your Supervisor of the current status.
- Emergency shutdown or pressure reduction to minimize hazards to life and/or property will need to be determined for each type of emergency

II. PUBLIC SAFETY

- a. Making safe any actual or potential hazard to life or property. Ensure the safety of the general public by warning spectators of the danger involved and request occupants of nearby residences to extinguish all fires and lights and vacate the premises, if necessary. Response should consider the possibility of leaks in multiple locations caused by excavation damage and underground migration of gas into nearby buildings. (NTSB 9)
- b. If the trouble is near a highway or railroad, see that traffic is handled safely, including blocking of roads, if necessary. Utilize local law or fire department personnel if available.

E. Communication Protocol & Numbers

Emergencies require prompt action by trained and qualified employees of all departments. Prompt and effective communications with Public Safety Agencies, local contractors and our personnel are essential. Toward this end, the following guidelines are given.

General:

- a. All personnel shall have "call-out" lists containing:
 - i. City gas employees
 - ii. Contractors & Equipment
 - iii. Local Public Safety Offices
- **b.** All Personnel with City vehicle will maintain cell phones and/or two-way radio in working order.

II. Communications with News Media:

- a. When requested to furnish information to the press or other news media, staff should express willingness to cooperate and to get these requests handled as promptly and courteously as the emergency situation permits.
- **b.** Utility Personnel should limit their comments to known facts and obvious effects of the emergency situation.
- **c.** Comments relative to the cause of any emergency situation should not be made until these facts are definitely known.
- **d.** If the emergency situation permits, requests by news media are to be relayed to City Hall/ City Administration

III. Receiving Reports:

- a. This office receives emergency calls 24 hours a day and seven days a week, including holidays, from the general public, Public Safety agencies, and other utilities/contractors.
- **b.** The 24-hour number is 432-294-1529.
- c. City receives emergency calls at city office during normal business hours 8 a.m. 5 p.m., Monday to Friday.
- **d.** After hours and holidays emergency calls are received at 432-294-1529 and are forwarded as outlined in the City's emergency call out list.
- e. The employee receiving notice of a possible emergency situation should get as much information as possible to properly respond or dispatch others. This information should contain:

- i. Nature of probable emergency
- ii. Location of emergency
- iii. Name and location of caller
- iv. Number of injuries or deaths, if any
- v. Number of dwellings or public buildings involved
- f. This information will be recorded in writing, on the Leak Complaint/Investigation Form.
- **g.** All reports of emergencies involving dwelling or public places get top priority.

IV. Emergency Numbers:

CITY OF ALPINE

EMERGENCY NOTIFICATION LIST - §192.615(a)(2)

<u>NAME</u>		PHONE
City of Alpine Emergency Number		432-294-1529
City of Employees		
1. 2. 3. 4. 5.		
Gas Supplier		
West Texas Gas		432-687-1998
Emergency Number		432-336-8589
Mutual Aid Gas Systems		
Town of Van Horn	Van Horn, TX	432-283-2337 (Dion)
City of Marfa	Marfa, TX	432-295-3050
Regulatory Agencies: Railroad Commission of Te Office of Pipeline Safety-W	exas-Austin, TX /ashington, D.C.	512-463-6788 800-424-8802
Miscellaneous:		
Alpine Police	Alpine	432-837-3486
Alpine EMS	Alpine	432-837-3486
Fire Department	Alpine	432-837-2366
Brewster County Sheriff Texas Highway Patrol	Alpine Alpine	<u>432-837-3486</u> 432-837-0050
Brewster Co. Judge	Alpine	432-837-2412
Emergency Coordinator	Alpine	432-837-9876 (office)
	•	(mobile)
Fire Department	Fort Davis	432-426-3900
Sheriff	Fort Davis	432-426-3213
Jeff Davis Dispatch	Marfa after 5 pm	432-729-4308

CALL 911 AND ALL THE ABOVE EMERGENCY SERVICES CAN BE REACHED.

F. Additional Information N/A

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PENDING

STREETS DEPARTMENT

- A. Purpose
- **B.** Overview
- C. Preparedness
- **D.** Actions
- **E. Communication Protocol & Numbers**
- F. Additional Information

ANIMAL SERVICES DEPARTMENT

A. Purpose

Residents of the City of Alpine/Brewster County area live with the potential for disasters. The 2021 Texas winter storm showed how vulnerable we are and brought to light issues involving the emergency evacuation, care, and shelter of our animals. During a disaster, the state and federal government may offer support for these activities, but the primary responsibility falls on the local infrastructure.

The purpose of this plan is to protect people, animals, and property during an emergency situation by ensuring the effective evacuation and care of pets residing in the City of Alpine/Brewster County area. It will describe policies and procedures for evacuation, care, and control of animals during a disaster as well as the related roles and responsibilities of participating City of Alpine/Brewster County agencies and external partners.

B. Overview

The County has over 6,192 square miles with an estimated 9,231 residents, including 6,006 in the City of Alpine. According to a 2017-2018 study by the American Veterinary Medical Association, approximately 60% of the U.S. households are pet owners - therefore there are approximately 2,453 households owning pets in the City/County area. Based on this study and 2019 census estimate of 4,088 households in Brewster County, the following is an estimate of the number of households owning animals in Brewster County.

Number of Households Owning Animals

Animal	Percent of Households Owning	Number of Households Owning
Туре	Pets	Pets
All Pets	60%	2,453
Dog	38.4%	942
Cat	25.4%	623
Birds	2.8%	69
Horse	0.7%	17

I. Responsible Agencies

The following agencies and organizations will be responsible for planning, deploying the resources, and managing the activities from the Animal Emergency Preparedness Plan:

- a. Office of Emergency Management (OEM)
- b. City Alpine/Brewster County Health and Human Services
- c. City of Alpine
- d. Alpine Animal Services
- e. City of Alpine Police Department
- f. Brewster County Volunteer Fire Department
- g. Brewster County Sheriff's Office
- II. The City of Alpine along with the assistance of the above listed responsible agencies will be responsible for maintaining this plan that addresses the following activities to be undertaken before, during and after a disaster:
 - a. Interagency communication
 - b. Communicating with the public
 - c. Evacuation and sheltering
 - d. Veterinary public health
 - e. Veterinary medical care

III. Stakeholders

It is very important for the participating agencies to be familiar with their area stakeholders involved in a disaster response for animals including:

- a. Local law enforcement agencies
- b. Emergency management officials
- c. Animal control agencies
- d. Veterinary support
- e. Humane organizations
- f. Regional state animal agencies including the State Department of Health Services and the State Animal Health Commission

Being familiar with the area stakeholders helps facilitate communication and requests for assistance especially when normal channels of communication may be compromised.

C. Preparedness

I. Interagency Communication

The participating agencies will meet as needed to review and modify plans, as necessary. The City of Alpine will coordinate these meetings.

Contact information for each participating agency can be found further in this Section.

II. Communication with the Public

- a. The public must be informed about methods to ensure the safety, care, and control of animals during a disaster. Such information must be communicated to the public prior to a disaster in order to ensure maximum preparation.
- b. It is critical that residents of the City of Alpine/Brewster County receive a unified message regarding animal issues. That will be made available on the City of Alpine website under Animal Services or the City of Alpine's main page. We will also broadcast on the local radio.
- c. The City of Alpine will work with the appropriate professionals (i.e., City of Alpine public relations representatives and media specialists) to develop and update messages about animal care, evacuation, sheltering and control during disasters. See Appendix 4 page 28 for templates of relevant public information messages.
- d. City of Alpine public relations representatives will work with other agencies to facilitate effective delivery of messages to area stakeholders during all stages of a disaster and to ensure that the public is continuously informed.
- e. The City of Alpine will maintain templates of the messages, to be incorporated into general disaster preparedness and response messages.
- f. During the Preparation phase, the key message for individual pet owners is to make disaster plans which include their animals. Further, the public needs to know there will be limited space at shelters, area veterinary clinics and boarding facilities for animals, so pet owners should ensure

that their personal evacuation plans include their animals. Messages should clearly challenge pet owners to take responsibility for planning for their pets in the case of disaster.

D. Actions

The City of Alpine plans to respond to an emergency involving large number of animals in three ways:

I. Temporary Sheltering within Human Shelters

a. Animals that evacuees brought with them will be placed in the same temporary human shelters and provided necessary care. This solution will be temporary and is not expected to last for prolonged time. The animals will be treated as per protocols described in this document.

II. Supplemental Shelters to City of Alpine Animal Shelter

a. Animals that are found without owners will be placed at The City of Alpine Animal Shelter if space is available. In the case that City of Alpine Animal Shelter is full, animals will be placed in other supplemental shelters that will provide added capacity for housing. Shelters like this will include The Alpine Humane Society and/or similar organizations' sites, makeshift tents and trailers with appropriate climate control, air-conditioned warehouses, garages etc.

III. Feed-in-Place Care

- a. In case of a large emergency that will affect a greater number of local populations, there will be three main scenarios involving animals:
 - Many pet owners will not be able to adequately take care of their pets, while maintaining the ownership and providing them with sufficient shelter.
 - ii. Owners that cannot care for their pets will release their animals hoping this will provide them with better chances for survival.

- iii. Animals that belong to owners that are deceased or hospitalized will be left behind.
- **b.** The City of Alpine Services will provide a three-fold response for such events:
 - i. The City of Alpine Animal Services will organize feeding stations where freed animals will be provided with food and water until there are sufficient capacities for their collection and sheltering.
 - ii. The City of Alpine Animal Services will facilitate temporary volunteer foster care (with help of The Alpine Humane Society) or housing at the Alpine Animal Services Shelter, if space allows, for animals that are left behind after owners are deceased or hospitalized.
 - iii. The third type response will involve supply delivery volunteers, organized through Alpine Animal Services with the assistance of The Alpine Humane Society and/ or other volunteer organizations, that will distribute food and other animal rations to owners that still can take care of their pets yet are unable to provide them necessary supplies.

E. Communication Protocol & Numbers

Shelter 1

Alpine Animal Services Shelter 2900 Old Marathon Hwy Alpine, TX 79830 432-837-9030

Animal Hospital 1

Alpine Small Animal Practice 3305 N Hwy 118 Alpine, TX 79830 432-837-5416

Animal Hospital 2

Alpine Veterinary Clinic 2201 W Hwy 90 Alpine, TX 79830 432-837-3888

Local Rabies Control Authority

City: Jennifer Stewart 432-837-3486/ 432-837-9030

County: Mary Dodson 432-837-5416

State Parks & Wildlife Game Warden

432-837-3251

Department of State Health Services

Dr. Waldrup 401 E Franklin Ave #210 El Paso, TX 79901 915-834-7675

National Animal Poison Control Center

(888) 426-4435 (24-hours, fees may apply)

American Humane Association

(natural disaster support and relief) (800) 227-4645

Humane Society

Alpine Humane Society 706 N 5th St Alpine, TX 79830 432-837-2532

Pets America

www.petsamerica.org (512)497-7535 Elaine Acker eacker@petsamerica.org

ASPCA

Customer Service: 1-888-666-2279 Emergency: 1-888-426-4435

F. Additional Information

N/A

ENVIRONMENTAL SERVICES (TRASH, RECYCLING) DEPARTMENT

A. Purpose

This plan is a basic outline to deal with brush & debris during an emergency event.

The outline specifically addresses the collection and management and eventual disposal of trees, brush, limbs and other debris that can accumulate during a catastrophic event such as high wind event, ice events, and tornados.

It is imperative that the city have a plan for mitigating these types of events to prevent the dangerous accumulation and expensive clean-up and disposal of these type of items and prevent vector control issues from occurring as a result of possible accumulations.

In the map attached to this plan, there are several sites that have been allocated as the planned triage and unloading area and the proposed location of a tub-grinder unit for mulching & truck loading area to for haul-off landfill for disposal.

B. Overview

This mitigation plan calls for the management of collected and delivered materials to the city owned "15 Acres" location just behind (North) of the Recycling Center. Once materials are delivered to the 15-acre location, trucks will be directed to the "triage" area located in the NW corner of the acreage.

At this location, materials will be sorted for the appropriate disposal type, most of which will be run through a "Tub Grinder" unit to be rented/contracted from one of our vendors, that will be located approx. 100 feet east of the triage location.

After the materials have been separated, the products will be delivered to the Tub Grinder unit for pulverization and mulching. Once the materials have been mulched accordingly, the "mulch" product will then be loaded up and delivered to the landfill where it will then serve a second purpose as daily cover for the landfill disposal cells, as is prescribed and permitted by TCEQ.

This will not only greatly reduce the amount of space that will be utilized during disposal, but inevitably assist in the biological breakdown process during digestion.

There is currently a city-owned Chipper unit located at the entrance of the 15-acre facility that will also be utilized to dispose of small items such as residential limbs and small private loads of brush and debris.

C. Preparedness

N/A

D. Actions

Sequence of Events:

- 1. Contact city personnel as provided in this document to coordinate city crews during emergency event.
- 2. Contact rental/contractors as provided in this document for delivery of "Tub Grinder" to our 15-acre location.
- 3. Crews will deliver the trees, limbs wood and debris to Triage area for separation and accumulation prior to mulching at Tub Grinder unit.
- 4. Materials will be fed to "Tub Grinder" or "Stump Grinder" for pulverizing and mulching.
- 5. Final mulch product will be stockpiled to the south of the "Tub Grinder" location and will be hauled to the city owned landfill for disposal as daily cover on our landfill cells.
- 6. This is permitted by TCEQ and is in accordance with state and federal laws.

E. Communication Protocol & Numbers

ENVIRONMENTAL SERVICES DEPARTMENT

Emergency Contact List

Environmental Services Coordinator

Adelina Beall

(432) 294-3183

TDS (Alpine Office)

Noemi Acosta

(432) 837-0837

TDS - Alpine Operations Manager

John Nelson

(432) 294-1645

Tub Grinder Vendor List

Vermeer

Stanley Gibson

(432) 934-6413

Diamond Z

Bane Machinery

(214) 352-2468

DuraTech Industries

Industrial Disposal Supply Co

1-800-777-3441

EMERGENCY CONTACT-TUB GRINDER SERVICES

Rafter G Recycling - Sweetwater, Texas

Dustin Gaskins - (432)268-3493

F. Additional Information

MAP of Triage Area and Tub Grinder, as described in text.

Location Map 305 Cemetery Rd Alpine, TX 79830



FINANCE DEPARTMENT

A. Purpose

To respond to emergencies by providing financial support and coordination the City emergency operations and coordinating the recovery of costs as allowed by Federal and State law. It is the policy of the department to follow these priorities:

- Protect life, property, and the environment
- Provide continuity of financial support to the city and community
- Cooperate with the other departments of the city's emergency response team
- Documentation of city costs and recovery of those costs as allowable
- Maintain a positive image for the City in its dealings with the community

B. Overview

The Finance Departments primary responsibility is to maintain to the greatest extent possible the financial systems necessary to keep the City functioning during a disaster/emergency. These systems include:

- Payroll
- Payments for goods and services
- Revenue Collection
- Claim Processing
- Cost recovery documentation
- Recording financial transactions

The Finance Department will work and coordinate with all other departments the negotiation and administration of vendor and supply contracts and procedures.

The extent of the disaster/emergency will determine the extent to which the Finance Department will mobilize. In a low-level emergency, only part of the department will mobilize. In a widespread disaster with heavy damages the entire department will mobilize.

C. Preparedness

Training:

- Employees with assigned tasks under this EOP must receive preparatory training and participate in exercises reflective of situations that could occur in the City.
- Effective training will be ongoing and current to ensure that City employees are prepared and qualified.
- Finance personnel will be required to pass IS 100.C Introduction to the Incident Command System, ICS 100, IS-200.C – Basic Incident Command System for Initial Response, and any other necessary NIMS courses to fulfill and assist with cost recovery.

D. Actions

I. Concept of Operations:

- a. The Finance Department will operate under the following polices during a disaster/emergency as the situation dictates:
 - i. The National Incident Management System (NIMS) will be followed.
 - ii. All existing fiscal operating procedures will be adhered to unless modified by City Council or directed by the City Manager.
 - iii. All Finance personnel will be expected to return to work in accordance with their regular schedule or as otherwise directed by the Director of Finance or City Manager.
 - iv. While in a disaster/emergency mode, Finance personnel will function on the scheduled determined necessary to perform its objectives.

II. Emergency Actions:

The Finance Department acts in a support role in all disasters/emergencies to ensure all required records are preserved for future use and that State and Federal (FEMA) filing requirements are followed through maintenance of proper and accurate documentation.

The Finance Department will accomplish the following objectives during a disaster/emergency:

- a. For all disasters/emergencies:
 - i. Notify the other departments what documentation will be needed to ensure proper recording, payments, and possible State and/or Federal reimbursement
 - ii. Determine the extent to which the department's systems are accessible and/or usable.
 - iii. Determine if the City's depository bank can continue handling financial transactions.
 - iv. Maintain, as best possible, the financial continuity of the City (payroll, payments, and revenue collection).
 - v. Disseminate information to other departments as necessary.
 - vi. Upon declaration of a disaster by the State and/or Federal Governments, coordinate with disaster agencies to initiate the recovery process of City costs.
 - vii. Coordinate with other departments the collection and documentation of costs pertaining to the disaster/emergency.
 - viii. Coordinate with the disaster assistance agencies for the required inspections, documentation, audits and other necessary work in order to recover costs.
- **b.** For disasters/emergencies where the City's financial system and bank are accessible and usable:
 - i. Inform other departments that payroll and payments processing will be handled on a "business-as-usual" basis except that for expenses relating to the disaster/emergency.
 - ii. Continue with A-5 through A-8 above.
- **c.** For disasters/emergencies where the City's financial system and/or bank are either inaccessible or unusable for a short period of time: ie., less than one week:
 - i. Inform departments that payroll and payments will be on a hold for a short time and that processing will continue on a normal basis as of specified date.
 - ii. Inform departments how to handle purchase processes, etc.
 - iii. Determine if bank can or cannot provide cash to use in emergency.
 - iv. Determine if cash on hand or in bank should be accessed. If so, follow procedures to prevent risk of threat or fraud while accessing cash.
 - v. Determine if handwritten checks are needed and follow procedures to prevent risk of threat and fraud.
 - vi. Continue with objectives A-4 through A-8 above.

- **d.** For disasters/emergencies where the City's financial system and/or bank systems are either inaccessible or unusable for an extended period of time; ie;, one week or more:
 - i. Inform departments that emergency procedures will be necessary for the next payroll and only critical payments will be processed.
 - ii. Inform departments how to handle emergency purchases.
 - iii. Find alternative methods to ensure accurate recording of city financials.
 - iv. Continue with objectives A-4 through A-8 above.

E. Communication Protocol & Numbers

N/A

F. Additional Information

N/A

PENDING

PARKS DEPARTMENT

- A. Purpose
- **B.** Overview
- C. Preparedness
- D. Actions
- **E. Communication Protocol & Numbers**
- F. Additional Information

VISITOR CENTER & TOURISM
DEPARTMENT

A. Purpose

The mission of the Alpine Visitor Center and visitalpinetx.com is to promote the City of Alpine as a travel and tourism destination.

Once guests are in Alpine, we provide resources and educational material to ensure they have an enjoyable and safe visit. To accomplish this mission, we must ensure emergency preparedness and response operations are performed appropriately during an emergency.

New threats to safety and wellbeing are constantly emerging and evolving; and so too must our planning, preparation and response. How well we address these concerns and stay ahead of emergencies can have major ramifications for our visitors, our communities, our destinations and our industry for years to come.

Overview

In the event of an emergency, disaster, or crisis affecting the City of Alpine the main responsibilities of the Alpine Visitor Center and VisitAlpineTX.com will be to coordinate and disseminate accurate information to: the media; tourism clients; visitors; residents; and partners.

Procedures listed in this plan serve as guidance but are not intended to replace the best judgment of those who are directly handling a specific incident.

B. Preparedness

In additional to duties outlined in this document Tourism staff will:

- participate in occasional trainings in the form of drills or tabletop exercises
- participate in annual citywide preparedness exercises
- complete any additional online trainings as assigned

In the case of a disruptive event that causes a significant impact to the local community, information will be conveyed to the Director of Tourism from the City Manager. Together they will follow the outlined assessment of the situation.

- What do we know?
 Together they will determine what the facts are and the reliability of available information sources, and consider: is there immediate danger? is the situation evolving?
- Are we, and should we, be involved?
 An emergency hundreds of miles away could still have an impact on visitors and residents here. We must assess if the emergency is in our jurisdiction or if it will have a direct impact on the people in the area we serve. Not all crises warrant the same level of response and determining the Tourism department's level of involvement is a critical first step.
- Who else will be involved in relaying the emergency response message?
 We will determine any other community leaders who should be part of developing a response to the emergency. i.e. Alpine Police Department, Brewster County, Sul Ross State University, Big Bend Regional Medical Center, Alpine ISD, and any other appropriate partners.

C. Actions

I. Impacts to Visitors

Thinking through a range of potential threats and scenarios provides an invaluable opportunity to fully consider the most appropriate role for the organization to play.

- a. Natural Disasters have the potential to bring local economies to a halt. They require destinations to play an active role in information sharing as well as serving as a resource for local businesses and stranded visitors and residents.
- b. Public Health Emergencies, whether a bad flu epidemic or some other form of contagion, can cause panic among residents and travelers alike. In partnering with local public health officials, the Tourism Department will play an important role in delivering a coherent message to visitors and residents on how best to ensure their health and safety during the emergency.
- c. Social Unrest or Protests. Any event that causes social unrest has the potential to impact a destination's reputation as a safe, welcoming

environment. As tourism leaders, it is our job to monitor these situations as they occur and ensure that residents and visitors inquiring about the incidents quickly receive informed, accurate responses.

- **d.** Acts of Violence/Criminal Acts. In a criminal event, such as a terrorist attack, the Tourism Department's key responsibility is to gather and share official information from public officials and law enforcement.
- e. Tourist Accidents. Being a travel destination for outdoor adventure, we must be prepared to respond in the unfortunate event of an accident involving a visitor to the area.

The Tourism Department must also be sensitive to the situation at hand, and it may need to replace scheduled media messages with more appropriate communications about any ongoing emergencies.

II. Visitor Center Evacuation Plans

Should an emergency directly affect Visitor Center staff and guests at 106 N 3rd Street, plans are in place to ensure that everyone reacts appropriately and remains out of harm's way.

- a. FIRE: When fire is discovered:
 - i. Notify the local Fire Department by calling 911
 - ii. Yell, FIRE-FIRE and direct everyone to marked exits
 - iii. Upon being notified about the fire emergency, occupants must: Leave the building using the designated escape routes; assemble in the Family Dollar parking lot; perform an accurate head count of personnel reported to the designated area; determine a rescue method to locate missing personnel; and provide the Fire Department personnel with the necessary information about the facility.
 - iv. Only attempt to extinguish the fire if: The Fire Department has been notified; the fire is small and is not spreading to other areas; escaping the area is possible by backing up to the nearest exit; the fire extinguisher is in working condition; and personnel are trained to use it.
- **b.** EXTENDED POWER LOSS: In the event of extended power loss to a facility, certain precautionary measures should be taken:

- Unnecessary electrical equipment and appliances should be turned off in the event that power restoration would surge, causing damage to electronics and effecting sensitive equipment
- ii. If freezing temperatures, turn off the water and drain the lines
- iii. Upon Restoration of heat and power:
- iv. Electronic equipment should be brought up to ambient temperatures before energizing to prevent condensate from forming on circuitry
- v. Water pipes should be checked for leaks from freeze damage after the heat has been restored to the facility and water turned back on.

c. CHEMICAL SPILL

- i. In the event of a large chemical spill, notify 911 immediately.
- ii. Contain the spill with available equipment while wearing PPE. If proper equipment is not available do not attempt to contain the spill.
- iii. Secure the area and alert other site personnel.
- iv. Attend to injured personnel if necessary.
- v. If toxic furnes are present, secure the area and seal it closed if possible.

d. EARTHQUAKE

- During an earthquake, get under a sturdy piece of furniture and hold on.
- ii. Doorways are no stronger than any other part of a structure so don't rely on them. Stay away from windows to avoid shattering glass.
- iii. Stay indoors until shaking stops and you are sure it is safe to exit

e. TORNADO

- i. When a warning is issued by sirens or other means, seek inside shelter.
- ii. Everyone should take shelter in the back storage room located on the east end of the building.
- iii. Stay away from outside walls and windows.
- iv. Use arms to protect head and neck.

v. Remain sheltered until the tornado threat is announced to be over.

f. ACTIVE SHOOTER

- i. Evacuate If there is an accessible escape path.
- ii. Prevent others from entering an area where the active shooter may be.
- iii. Keep your hands visible.
- iv. Follow the instructions of any police officers.
- v. Do not attempt to move wounded people.
- vi. Call 911 when you are safe.
- vii. If evacuation is not possible, find a place to hide out of the active shooter's view.
- viii. Lock the door and block it with heavy furniture.
- ix. Silence your cell phone and turn off any source of noise.
- x. If evacuation and hiding out are not possible, dial 911 if you can to alert police to the active shooter's location.
- xi. If you cannot speak, leave the line open and allow the dispatcher to listen.
- xii. Take action against the active shooter as a last resort, and only when your life is in imminent danger.

II. Special Event Emergency Planning

- a. To ensure the safety of our community and visitors we have a responsibility to protect and minimize the impacts of an emergency at a planned special event.
- b. Evacuation: We may have to ask attendees to evacuate for a number of reasons, including fire, flooding, power outage, etc. People will be instructed by the event organizer, with direction from emergency personnel, to a designated location away from danger.
- c. Shelter-in-Place: In the event of a tornado, thunderstorm, active shooter, etc., attendees will be instructed to seek shelter in the Visitor Center and neighboring businesses that have space to accommodate additional people.
- d. Unwanted Guest: If there is a person or persons at an event who is be disruptive, disrespectful, or putting themselves or others in danger 911 is to be called immediately.

D. Communication Protocol & Numbers

I. Emergency Message Development

- a. During an emergency it is vital that visitors and residents are provided with a clear concise message telling them what the emergency is, how it is being handled, what steps they should take, and where to go for more information or assistance.
- b. Communicating with the public, rather than advertising to tourists, will become an essential role of the tourism team. This may include assisting city officials with message development. As the City begins to emerge from an emergency, the tourism team will transition to helping to spread the message that the destination is back open for business.
- c. Message development will be led by the City Manager and the Tourism Director with assistance from the City Secretary, Executive Administrative Assistant, and Tourism Coordinator. What role each member will play will be determined by the City Manager with the goal of getting messaging to the public as quickly as possible.
- d. Make the message clear. As a team we can keep the message simple by outlining the situation, highlighting the necessary background information, and presenting the actions that need to be or are preparing to be taken. Information can be easily misunderstood and translated differently, so maintaining one message via all authorities and media platforms can help reduce these pitfalls. It can also help to repeat the same message so there is less room for confusion. People become disoriented during emergencies and may need to hear the same message multiple times before it sinks in. Messages can/should also include direction on where people can go for more information, such as social media and partner websites.
- e. Identify the audience: Members of the public within the circle of the disaster or emergency who may have their personal safety, family safety, pet safety, or property to protect; Stakeholders and partners specific to the emergency included in decision making and messaging; Media as determined appropriate by the team.

- f. Identify communication channels. The appropriate communication methods will reach people that are affected and can be reliable even with limited accessibility. TVs and radios are some of the most common communication methods. But methods such as social media notifications and text messages can reach individuals quickly and personally for better safety assurance. Major disasters that affect a wide range of people may require the use of the Emergency Alert System (EAS), or a missing child may prompt the use of the AMBER Alert.
- g. Identify public spokesperson or persons. It takes calm, brave and patient people to become a trusted voice during an emergency. They are one of the last lines of defense and can prevent people from getting hurt when chaos and confusion is at its highest. Clear, consistent, and timely communication from crisis leaders can make the difference in how people react to extreme situations. The team will choose one person to act as the public spokesperson and one backup if the spokesperson becomes unavailable.
- h. Follow up actions. Not only does the same message need to be maintained, it needs to be updated in a timely fashion so that those in danger can react and adapt accordingly. The team will establish a timeframe for when the next update needs to happen and ensure it is relayed to the public.

II. Emergency Phone Numbers:

FIRE DEPARTMENT: 911 or if No Emergency 432-837-2366

AMBULANCE: 911

POLICE: 911 or if No Emergency 432-837-3486

UTILITY EMERGENCY CONTACTS

ELECTRIC: 877-373-4858

WATER: Water Line Breaks/Sewage Stoppages:

432-837-0047 during business hours

432-837-3486 after hours and on weekends

GAS: 24/7 Emergency Phone Contact 432-294-1529

TELEPHONE/INTERNET: 24/7 Support 1-800-520-0092

Also see City of Alpine Directory available via Google sheets from city.info@ci.alpine.tx.us

HOTEL PARTNER CONTACTS

HOLLAND HOTEL:	432-837-2800
HAMPTON HOTEL:	432-837-7344
MAVERICK INN:	432-837-0628
HOLIDAY INN EXPRESS:	432-837-9597
QUARTER CIRCLE 7:	432-837-1100
QUALITY INN:	432-837-1530
TRAVEL LODGE:	432-294-5112
HIGHLAND INN:	432-837-5811
LA LOMA:	432-837-9567
AMERICA'S BEST VALUE INN:	432-770-1135
VALUE LODGE:	432-770-1135
ANTELOPE LODGE:	432-837-2451
OYO HOTEL:	432-755-0244

E. Additional Information

N/A



CITY COUNCIL MEETING AGENDA ITEM COVER MEMO NOVEMBER 16, 2021

INFORMATION OR DISCUSSION

2. Missed Opportunities – City Matching Requirements for Grants (M. Antrim, Interim City Manager)

BACKGROUND

City Management continued discussions on awarded, pending, and upcoming grant applications and opportunities.

SUPPORTING MATERIALS

- 1. Memo from Marci Tuck, Grant Writer
- 2. Missed Grant Opportunities

STAFF RECOMMENDATION

FOR INFORMATIONAL PURPOSES ONLY

MEMO FROM MARCI TUCK, GRANT WRITER

Prepared for: City of Alpine, City Council Meeting

Agenda Item:

Information or Discussion Item:

Missed Opportunities for upcoming grant deadlines due to lack of designated matching funds.

Prepared by: Marci Tuck, Grant Writer

Meeting Date: November 16, 2021

DESCRIPTION OF CURRENT CHALLENGE:

- The City of Alpine was awarded approximately 11 grants totaling \$1.5mil in FY2021 (several of which are multi-year grants.)
- The City's financial contribution to that amount was \$336,400, or 22.4% of the total project costs, most of which is in-kind staff time and fees waived that would have brought in revenue.
- Many of the remaining needs that the City has currently identified require matching funds as part of the grant program.
 - We have identified the needs, but not the funds to help secure the grant funding to meet those needs.
- Additionally, Alpine- like many small communities- is in a unique position right now to be eligible for numerous Federal programs — many of which would help with projects that would be an amazing opportunity for the City, but while great, require a MATCH of City resources (as well as an increase of limited staff resources to manage them...)
- Please see the attached spreadsheet for a list of upcoming opportunities that require matching funds.

POSSIBLE SOLUTIONS & NEXT STEPS:

- Financially, City Council could...
- **Procedurally**, a specific "Grant Matching" reserve fund could be established, with any number of limitations and qualifications placed on that account, including but not limited to:
 - Allowing up to x amount (capped) to be disbursed within any given
 FY
 - Allowing specific (capped) # of grants per FY.
- Strategically, the City could establish a Strategic Plan, adopted by Council and structured to include community education and input to help determine the direction of future expenditures, including:
 - Basic daily-operational functions & needs of the community (infrastructure)
 - Amenities traditionally considered "Quality of Life" beyond the basics.

MISSED GRANT OPPORTUNITIES

City of Alpine: "Missed Grant Opportunities"

This is a rolling Loan/Grant program. More loans (1.75%) than grants. Maximum "loan forgiveness" (grant) is 45% of total project cost. Pre-application due 2/28/2022. One app for Drinking water; one for sewer. Mostly LOAN program, possible to receive partial forgiveness- limited awards of forgiveness. Very competitive program. LOAN program. LOAN program. High likelihood of approval. Funding mechanism for low-interest bonds. Application due 12/3/2021. Applied in 2020, but all Program funds deferred to new 2021 cycle.	nolling Loan/Grant program. More loans (1.75%) than grants. Im "loan forgiveness" (grant) is 45% of total project cost. re-application due 2/28/2022. p for Drinking water; one for sewer. LOAN program, possible to receive all forgiveness- limited awards of forgiveness.	This is a rolling Loan/Grant program. More loans (1.75%) than grants. Maximum "loan forgiveness" (grant) is 45% of total project cost. Pre-application due 2/28/2022. One app for Drinking water; one for sewer. Mostly LOAN program, possible to receive partial forgiveness- limited awards of forgiveness. Very competitive program. LOAN program. High likelihood of approval. High likelihood of approval. Application due 12/3/2021. Applied in 2020, but all Program funds deferred to new 2021 cycle. * NO funds available to match this opportunity if awarded. ** Building inspector, Utilities Director key roles for this project.	ris a rolling Loan/Grant program. More loans (1.75%) than grants. simum "loan forgiveness" (grant) is 45% of total project cost. Pre-application due 2/28/2022. Pre-application due 2/28/2022. Pre-application due 2/28/2022. Perpt COAN program, possible to receive forgiveness- limited awards of forgiveness- limited awards of forgiveness- limited awards of forgiveness. Very competitive program. LOAN program. LOAN program. Application due 12/3/2021. Application due 12/3/2021. Application due 12/3/2021. Poportunity if awarded. "NO funds available to match this opportunity if awarded. "If 31/2022 deadline. 1/31/2022 deadline. Participate w/RG-COG for regional	NOTES: wimum "loan/Grant program. More loans (1.75%) than grants. of total project cost. Pre-application due 2/28/2022. e app for Drinking water; one for sewer. stly LOAN program, possible to receive partial forgiveness- limited awards of forgiveness. Very competitive program. LOAN program. LOAN program. Application due 12/3/2021. Application due 12/3/2021. Application due 12/3/2021. Poportunity if awarded. ** NO funds available to match this opportunity if awarded. ** NO funds covaliable to match this apportunity if awarded. 1/31/2022 deadline. 1/31/2022 deadline. Participate w/RG-COG for regional application. 1/31/2022 deadline.
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3) Drought Contingency Plan Update	1) Code Enforcement- (Fire/Flood) Hazard Mitigation Updates 2) Zoning Update (Flood Management) 3) Drought Contingency Plan Update	4) Historical Properties Plan (new)	4) Historical Properties Plar Tourism/Amenity Mobile	4) Historical Properties Plan (new) Tourism/Amenity Mobile App Kokernot Springs - Habitat Restoration & Eco-Tourism/Education Project PARTNERING w/SRSU
_	TWDB- Rural Water Assistance Fund (Loan) Fund (Loan) FEMA- Building Resilient Infrastructure & Communities (BRIC) Program	ravel, Tourism &	's Travel, Tourism & ecreation Program-	



CITY COUNCIL MEETING AGENDA ITEM COVER MEMO NOVEMBER 16, 2021

3. Performance Plan for the prior month on budget and to also include employee headcount (C. Rodriguez, City Council) BACKGROUND SUPPORTING MATERIALS

STAFF RECOMMENDATION