

**CITY OF ALPINE
BUILDING & STANDARDS COMMISSION MEETING
WEDNESDAY, NOVEMBER 16, 2022 - 5:30 P.M.**

NOTICE IS HEREBY GIVEN THAT THE BUILDING AND STANDARDS COMMISSION OF THE CITY OF ALPINE, TEXAS WILL HOLD A SPECIAL MEETING AT 5:30 P.M. ON MONDAY, NOVEMBER 16, 2022 AT CITY COUNCIL CHAMBERS LOCATED AT 803 WEST HOLLAND AVENUE AND VIA ZOOM FOR THE PURPOSE OF CONSIDERING THE ATTACHED AGENDA. THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. ACTION ITEMS APPROVED AT THIS MEETING WILL BE CONSIDERED BY THE CITY COUNCIL FOR FINAL ACTION.

AGENDA

- 1. Call to Order.**
- 2. Public Comments.**
- 3. Signing of Statement of Officer for new Board Members.**
- 4. Swearing in and Oath of Office of newly appointed Board Members –**
Ward 2 – Robert Savery
- 5. Public Hearings – None.**
- 6. Approval of minutes of previous Board Meeting –**
 - a) October 26, 2022 Regular Meeting Minutes.
- 7. Discussion Items –**
 - a) Discussion with the Building Official regarding Commissioner roles vs. City Staff roles.
 - b) Discussion between Commissioners and City Staff regarding procedural items, questions, and/or recent Building & Standards-related items; including updates on current endeavors and projects.
 - c) Discussion with the City Attorney regarding legal issues.
- 8. Action Items –**
 - a) Appoint the Chairperson of the Building and Standards Commission.
 - b) Appoint the Vice-Chairperson of the Building and Standards Commission.
 - c) Appoint other officers of the Building and Standards Commission.
- 9. Board Member Comments.**
- 10. Adjourn.**

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on November 10, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.


Geoffrey R. Calderon, City Secretary



ATTACHMENT OVERVIEW

Agenda items that contain attachments (backup documentation for the agenda item) are italicized in red. Backup documentation contains a black and white label towards the top of the document with the agenda item no, e.g.

6a: 10-26-2022 Minutes

1. **Call to Order.**
2. **Public Comments.**
3. **Signing of Statement of Officer for new Board Members.**
4. **Swearing in and Oath of Office of newly appointed Board Members –**
Ward 2 – Robert Savery
5. **Public Hearings – None.**
6. **Approval of minutes of previous Board Meeting –**
 - a) *October 26, 2022 Regular Meeting Minutes.*
7. **Discussion Items –**
 - a) Discussion with the Building Official regarding Commissioner roles vs. City Staff roles.
 - b) Discussion between Commissioners and City Staff regarding procedural items, questions, and/or recent Building & Standards-related items; including updates on current endeavors and projects.
 - c) Discussion with the City Attorney regarding legal issues.
8. **Action Items –**
 - a) Appoint the Chairperson of the Building and Standards Commission.
 - b) Appoint the Vice-Chairperson of the Building and Standards Commission.
 - c) Appoint other officers of the Building and Standards Commission.
9. **Board Member Comments.**
10. **Adjourn.**

**CITY OF ALPINE
BUILDING & STANDARDS COMMISSION MEETING
WEDNESDAY, OCTOBER 26, 2022 - 5:30 P.M.
MINUTES**

- 1. Call to Order** –Gerri Davis, Acting Chair of the Building and Standards Commission, called the meeting to order at 5:31 P.M. The meeting was held in City Council Chambers located at 803 West Holland Avenue, Alpine, Texas, 79830 and via Zoom video conference.

Commissioners Physical Present:

Gerri Davis, Acting Chair of the Commission
Clayton Shoot, Commissioner
Joshua Rousselow, Commissioner
Ralph Garcia, Commissioner
Robert Stallard, Commissioner
Guy Fielder, Commissioner

City Staff Present:

Geoffrey R. Calderon, City Secretary
Andrew Devaney, Director of Building Services
Jessica Boorse, Permit Technician
Megan Antrim, City Manager

Commissioners Not Present:

Robert Savery, Commissioner

- 2. Public Comments** – None.

- 3. Signing of Statement of Officer.**

Each Commissioner signed the Statement of Officer.

- 4. Swearing in and Oath of Office of newly appointed Board Members.**

City Secretary, Geoffrey R. Calderon, administered the Oath of Office to the newly appointed Commissioners.

- 5. Public Hearings** – None.

- 6. Approval of minutes of previous Board Meeting** – None.

- 7. Discussion Items** –

- a) Presentation by City Staff concerning the list of current properties that have been identified, the steps taken to begin the process, and applicable timelines.
- b) Discussion between Commissioners and City Staff regarding procedural items, questions, and/or recent Building and Standards-related items.

- 8. Action Items** – None.

- 9. Board Member Comments.**

- 10. Adjourn (6:50 P.M.)**

APPROVED:

Gerri Davis, Acting Chair of the Planning & Zoning Commission

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on October 20, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R. Calderon, City Secretary