

**CITY OF ALPINE  
PLANNING & ZONING COMMISSION MEETING  
MONDAY, NOVEMBER 28, 2022 - 5:30 P.M.**

NOTICE IS HEREBY GIVEN THAT THE PLANNING & ZONING COMMISSION OF THE CITY OF ALPINE, TEXAS WILL HOLD A SPECIAL MEETING AT 5:30 P.M. ON MONDAY, NOVEMBER 28, 2022 AT CITY COUNCIL CHAMBERS LOCATED AT 803 WEST HOLLAND AVENUE AND VIA ZOOM FOR THE PURPOSE OF CONSIDERING THE ATTACHED AGENDA. THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. ACTION ITEMS APPROVED AT THIS MEETING WILL BE CONSIDERED BY THE CITY COUNCIL FOR FINAL ACTION.

**AGENDA**

**1. Call to Order.**

**2. Public Comments.**

**3. Public Hearings – None.**

**4. Signing of Statement of Officer by Commissioners.**

**5. Swearing in of Members of the Planning and Zoning Commission.**

**6. Approval of minutes of previous Board Meeting –**

- a) October 24, 2022, Regular Meeting Minutes.

**7. Discussion Items –**

- a) Discussion between Commissioners and City Staff regarding procedural items, questions, and/or recent Planning & Zoning related items.
- b) Discuss Ordinance 2022-10-03 and the official Boards, Commissions, and Committees Handbook.
- c) Discuss Resolution 2022-11-02, a City Council resolution tasking the Planning and Zoning Commission with key objectives for Fiscal Year 2022-2023.
- d) Discuss the Planning & Zoning Commissioners Handbook and any proposed amendments.
- e) Discuss the 2016 Alpine Vision Plan.
- f) Discuss the creation of a Historic District and the current Historic Overlay.
- g) Continuation of the discussion on the Coin-Operated Machine ordinance.
- h) Discuss the historical documents provided by Commissioner Branch, including:
  - I. Central Business District Map - 1966
  - II. Master Plan Building Condition Survey
  - III. Recommended Zoning Map - 1966
  - IV. Alpine Central Business District Code
  - V. City of Alpine 1991 Land Use

**8. Action Items –**

- a) Approve making a recommendation to the City Council to establish an ordinance that implements a requirement that letters be sent to surrounding property owners regarding proposed annexations.

**9. Board Member Comments.**

**10. Adjourn.**

**CERTIFICATION**

I, Megan Antrim, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on NOVEMBER 21, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-330 1, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.



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Megan Antrim, City Manager