

**CITY OF ALPINE  
PARKS & RECREATION BOARD MEETING  
WEDNESDAY, DECEMBER 14, 2022 – 5:30 P.M.**

NOTICE IS HEREBY GIVEN THAT THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF ALPINE, TEXAS WILL HOLD A MEETING AT 5:30 P.M. ON WEDNESDAY, DECEMBER 14, 2022 AT CITY COUNCIL CHAMBERS LOCATED AT 803 WEST HOLLAND AVENUE FOR THE PURPOSE OF CONSIDERING THE ATTACHED AGENDA. THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. ACTION ITEMS APPROVED AT THIS MEETING WILL GO TO THE CITY COUNCIL FOR CONSIDERATION.

**AGENDA**

**1. Call to Order.**

**2. Determination of Quorum and proof of notice of the meeting.**

**3. Citizen Comments.**

**4. Signing of Statement of Officer.** (G. Calderon, City Secretary)

**5. Swearing-in of Board Members of the Parks and Recreation Board.** (G. Calderon, City Secretary)

**4. Approval of Minutes of the previous meeting –**

- a) November 9, 2022, Regular Meeting Minutes. (G. Calderon, City Secretary)

**5. Information and Discussion Items –**

- a) Update from Alpine Parks Department.
- b) Discuss term limits and appointment dates. City Council approved Boards, Commissions, and Committees term limits to begin in October 2022, with current Board Members serving a partial term until May of 2023, when the City Council will newly appoint board and commission members.
- c) Updates from Board Members on tasked City Council objectives:
  - a. Park Rules – Uniform rules and guidelines are desired at City Parks, although exceptions may be made per park for matters that benefit the general public. (K. Cantrell, Place 1)
  - b. Festivals and Event Permitting – Establishing small, medium, and large event or festival permits, processes, and procedures. The Board should determine what rules organizers must follow, guidelines, and other information pertinent to events and festivals in City parks. (B. Struthers, Place 3)
  - c. Rental Fees – Rental fees for assets in City parks including the Kokernot Park Pavilion and Event permitting should be reviewed and recommended by the Board. (D. Nance, Chair)
  - d. Possible Utility Bill Donation Project – Study of the possibility of including a donation box on our utility bills for use in improving City parks. (D. Nance, Chair)
- d) Discussion with City Staff regarding procedural items, questions, and recent Parks and Recreation-related items.


**6. Action Items –**

- 1. Approve the Calendar Year 2023 Meeting Schedule. (G. Calderon, City Secretary)
- 2. Appoint the Chairman of the Parks and Recreation Board. (G. Calderon, City Secretary)
- 3. Appoint the Vice-Chair of the Parks and Recreation Board. (G. Calderon, City Secretary)
- 4. Appoint the Secretary of the Parks and Recreation Board. (G. Calderon, City Secretary)

**7. Board Member Comments.**

### CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on December 8, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
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Geoffrey R. Calderon, City Secretary

