



CITY OF ALPINE
WORKSHOP – 4:30 P.M.
REGULAR CITY COUNCIL MEETING – 5:30 P.M.
803 W. Holland Avenue, Alpine, Texas 79830
Tuesday, February 6, 2024

Notice is hereby given that the City Council of the City of Alpine, Texas, will hold a workshop meeting at 4:30 P.M. and a regular meeting at 5:30 P.M. on February 6, 2024, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at www.cityofalpine.com/decorum. Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary's desk no later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at www.cityofalpine.com/councilcomments. A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker's time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

WORKSHOP AGENDA – 4:30 P.M.

1. **Call to Order.**
2. **Workshop –**
 1. Water Workshop - Utility Rate Study - Communities Unlimited.
3. **Adjourn.**

REGULAR MEETING AGENDA – 5:30 P.M.

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** – None.
5. **Reports –**

City Mayor Report.

City Attorney Report – None.

City Manager Report –

1. Update on the City of Alpine Employee Compression and Wage Increase Analysis.
2. Update on Departments and Priority Projects.
3. November 2023 & December 2023 Revenue and Expense Report.
4. American Electric Power Franchise Agreement.
5. Upcoming Budget.

City Staff Update – None.

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-01-01, a short term rental special use permit allowing a short term rental to be established at 401 N. 9th St. The property owner of record is Jeffrey Spiers. The Parcel ID of the subject property is 11973.
2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-02-01, a short term rental special use permit allowing a short term rental to be established at 612 E. Ave E. The property owner of record is Dana Andrade. The Parcel ID of the subject property is 10687.

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. Approval of January 16, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of Special Use Permit 2024-01-01, a short term rental special use permit allowing a short term rental to be established at 401 N. 9th St. The property owner of record is Jeffrey Spiers. The Parcel ID of the subject property is 11973. (G. Calderon, City Secretary)
3. Approval of Special Use Permit 2024-02-01, a short term rental special use permit allowing a short term rental to be established at 612 E. Ave E. The property owner of record is Dana Andrade. The Parcel ID of the subject property is 10687. (G. Calderon, City Secretary)
4. Approve Resolution 2024-02-06, a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Homeland Security Grants Division, Operation Lone Star (OLS) for Fiscal Year 2024. (M. Antrim, City Manager)
5. Approve payment of the monthly billing summary statements for Bojorquez Law Firm services the months of:
 - a) August 2023
 - b) September 2023
 - c) October 2023
 - d) November 2023
 - e) December 2023.

(M. Antrim, City Manager)

8. **Information or Discussion Items** –

1. Discuss Alpine Police Department 2023 Racial Profiling Report. (M. Antrim, City Manager)
2. Commissioner's Court Report by County Liaison Judy Stokes. (J. Stokes, City Council)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).

1. Approve the first reading of Ordinance 2024-02-01, an ordinance repealing Chapter 90 – Taxation, Article V – Short Term Rentals to the Alpine Code of Ordinances; Establishing Article V – Short Term Rentals to Chapter 22 – Businesses to the Alpine Code of Ordinances; Amending the parking requirements for short term rentals within the city; Providing the establishment of up to a \$2,000 penalty per occurrence for violations of the ordinance. The Planning & Zoning Commission has recommended approval of this ordinance. (M. Antrim, City Manager)
2. Approve the first reading of Ordinance 2024-02-02, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance to the Alpine Code of Ordinances; Amending the city zoning ordinance to provide for regulations in the M-1 – Industrial District Zone; Providing the

establishment of up to a \$500 penalty per occurrence for violations of the ordinance. The Planning & Zoning Commission has recommended approval of this ordinance. (M. Antrim, City Manager)

3. Approve Resolution 2024-02-01, a resolution approving a directive tasking the Parks and Recreation Board with Key City Objectives for the remaining Fiscal Year 2023-2024. (D. Nance, City Council)
4. Approve Resolution 2024-02-02, a resolution authorizing the Environmental Services department to participate in the Keep Texas Beautiful and Texas Department of Transportation's Governor's Community Achievement award program. (M. Antrim, City Manager)
5. Approve Resolution 2024-02-03, a resolution authorizing the City's Police Department to participate in the Office of the Governor's Public Safety Office, Rifle-Resistant Body Armor Grant Program for Fiscal Year 2025. (M. Antrim, City Manager)
6. Approve Resolution 2024-02-04, a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Bullet-Resistant Shield Grant Program for Fiscal Year 2025. (M. Antrim, City Manager)
7. Approve Resolution 2024-02-05, a resolution authorizing the City's Police Department to participate in the Office of the Governor's Public Safety Office, Edward Byrne Memorial Justice Assistance Grant Program (JAG) for Fiscal Year 2025. (M. Antrim, City Manager)
8. Approve Order 2024-02-01, an Order of Special Election for May 4, 2024, for the purpose of electing one Ward 1 Council Member for the remaining unexpired term ending May 2025; with early voting from April 22, 2024, to April 30, 2024. (G. Calderon, City Secretary)
9. Approve the 2024 High Intensity Drug Traffic Area (HIDTA) application. (M. Antrim, City Manager)
10. Approve Permian Paving in the amount of \$48,000.00 for the completion of taxiway paving around Hangars 45& 46 at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. Executive Session – None.

12. Action – Executive Session – None.

13. Adjourn.

NOTICE: In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, February 2, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL
this 2nd day of February 2024.



Geoffrey R. Calderon, City Secretary



WORKSHOP OVERVIEW

WORKSHOP AGENDA

1. **Call to Order.**
2. **Workshop –**
 1. Water workshop - Utility Rate Study - Communities Unlimited.
3. **Adjourn.**

INTRODUCTION OVERVIEW

REGULAR MEETING AGENDA

1. Call to Order & Pledge of Allegiance to the Flags.
2. Determination of a Quorum and Proof of Notice of the Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentations, Recognitions, and Proclamations – None.

REPORTS OVERVIEW

5. Reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report –

1. Update on the City of Alpine Employee Compression and Wage Increase Analysis.
2. Update on Departments and Priority Projects.
3. November 2023 & December 2023 Revenue and Expense Report.
4. American Electric Power Franchise Agreement.
5. Upcoming Budget.

City Staff Update – None.



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2023**

REPORTS

City Manager Report –

3. November 2023 & December 2023 Revenue and Expense Report.

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. November 2023 Summary of Revenues and Expenditures Report.
2. December 2023 Summary of Revenues and Expenditures Report.

STAFF RECOMMENDATION

APPROVE.

CITY OF ALPINE

SUMMARY OF REVENUES AND EXPENDITURES AS OF NOVEMBER 30, 2023

2ND month in Fiscal Year 2023-2024 or 16% completed as of November 30, 2023

REVENUES				EXPENDITURES			
FUND	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	
General Fund	\$6,232,116	\$715,661	11.48%	\$6,232,116	\$744,362	11.94%	
Water/Wastewater/Sanitation Utility Fund	\$6,677,895	\$805,772	12.07%	\$6,677,895	\$426,701	6.39%	
Airport Fund	\$800,512	\$159,416	19.91%	\$800,512	\$136,073	17.00%	
Hotel Occupancy Tax Fund	\$1,036,963	\$39,114	3.77%	\$1,036,963	\$126,368	12.19%	
Gas Utility Fund	\$2,225,000	\$184,671	8.30%	\$2,225,000	\$152,803	6.87%	
Interest & Sinking Fund	\$147,909	\$21,254	14.37%	\$147,909	\$0	0.00%	

GENERAL FUND - NOVEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
0520 NON DEPARTMENTAL REVENUE								
=====								
1000	SALE-CITY PROPERTY/ EASEMENTS	10,000.00	10,000.00		0.00	0.00	10,000.00	00
2000	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00	
9000	AUCTION	10,000.00	10,000.00		0.00	0.00	10,000.00	00
9002	OTHER FINANCING SOURCE - RIGHT TO	0.00	0.00		0.00	0.00	0.00	

	NON DEPARTMENTAL REVENUE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0521 INTEREST RESERVE ACCOUNTS								
=====								
0001	TEXSTAR	50,000.00	50,000.00		18,596.92	9,174.23	31,403.08	37
0002	TXCLASS CAPITAL IMPROVEMENTS	8,000.00	8,000.00		2,775.69	1,372.22	5,224.31	35
0003	TXCLASS FIRE ASSISTANCE	5,000.00	5,000.00		1,942.74	960.43	3,057.26	39
0004	TXCLASS CREEK PROJECT	6,000.00	6,000.00		2,254.33	1,114.48	3,745.67	38
0005	TXCLASS PUEBLO NUEVO	2,500.00	2,500.00		1,437.73	710.78	1,062.27	58

	INTEREST RESERVE ACCOUNTS	71,500.00	71,500.00	0.00	27,007.41	13,332.14	44,492.59	38
0523 ADMINISTRATIVE REVENUES								
=====								
0090	ENTERPRISE ADMINISTRATIVE FEE	673,204.00	673,204.00		0.00	0.00	673,204.00	00
0100	ENTERPRISE FRANCHISE FEE	372,568.00	372,568.00		0.00	0.00	372,568.00	00
0612	FY 20 NSF - RETURNED CHECK FEE	150.00	150.00		0.00	0.00	150.00	00
1303	BEER & WINE PERMITS	7,500.00	7,500.00		0.00	0.00	7,500.00	00
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00	00
1305	REZONING/VARIANCES	1,000.00	1,000.00		200.00	0.00	800.00	20
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		0.00	0.00	500.00	00
2000	7 % HOT OVERHEAD	43,177.00	43,177.00		0.00	0.00	43,177.00	00
2104	COPIES/PUBLIC	1,000.00	1,000.00		25.30	24.60	974.70	03
5203	SERV CHRG/BAD CHECKS	200.00	200.00		0.00	0.00	200.00	00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00	
5221	DONATIONS	2,000.00	2,000.00		0.00	0.00	2,000.00	00
7000	GENERAL BANK ACCT 2207 INTEREST	40,000.00	40,000.00		14,845.66	7,004.47	25,154.34	37
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00	
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		733.34	366.67	3,160.66	19
9920	MISC INCOME/FEES	2,500.00	2,500.00		175.12	159.00	2,324.88	07
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00	
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		0.00	0.00	0.00	

	ADMINISTRATIVE REVENUES	1,157,693.00	1,157,693.00	0.00	15,979.42	7,554.74	1,141,713.58	01
0524 MUNICIPAL COURT REVENUES								
=====								
2800	SCHOOL ZONE & BUS VIOLATIONS	0.00	0.00		0.00	0.00	0.00	
2900	FINES & FEES REVENUE	50,000.00	50,000.00		4,623.95	2,432.92	45,376.05	09
3000	DEFERRED DISPOSITION	0.00	0.00		0.00	0.00	0.00	
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		0.00	0.00	0.00	
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00	
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		226.47	109.13	226.47+	
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00	00
9000	OVERAGE/SHORTAGE	0.00	0.00		0.00	0.00	0.00	

	MUNICIPAL COURT REVENUES	50,250.00	50,250.00	0.00	4,850.42	2,542.05	45,399.58	10

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
0531 POLICE REVENUES								
=====								
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00
0900	LEOSE-STATE COMPTROLLER	1,200.00	1,200.00		0.00	0.00	1,200.00	00
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	1,250.00	1,250.00		0.00	0.00	1,250.00	00
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
POLICE REVENUES		4,650.00	4,650.00	0.00	0.00	0.00	4,650.00	00
0532 FIRE DEPARTMENT REVENUES								
=====								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	0.00	0.00		0.00	0.00	0.00	
FIRE DEPARTMENT REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	
0534 AD VALOREM TAX REVENUE								
=====								
0300	CURRENT TAX COLLEC.	2,430,873.00	2,430,873.00		253,569.08	236,716.90	2,177,303.92	10
0400	Delinquent Property Tax Collection	0.00	0.00		18,526.19	9,639.25	18,526.19+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		322.01	0.00	322.01+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		6,276.10	3,346.09	6,276.10+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		3.64	1.69	3.64+	
AD VALOREM TAX REVENUE		2,430,873.00	2,430,873.00	0.00	278,697.02	249,703.93	2,152,175.98	11
0535 BUILDING SERVICES REVENUE								
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		2,584.07	529.46	12,415.93	17
1302	BUILDING PERMITS	65,000.00	65,000.00		3,899.33	1,234.15	61,100.67	06
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		2,801.12	1,189.46	7,198.88	28
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		200.00	0.00	2,300.00	08
1306	SIGN PERMIT	1,000.00	1,000.00		0.00	0.00	1,000.00	00
1307	FILMING PERMIT	500.00	500.00		0.00	0.00	500.00	00
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
BUILDING SERVICES REVENUE		94,000.00	94,000.00	0.00	9,484.52	2,953.07	84,515.48	10
0538 ANIMAL CONTROL REVENUES								
=====								
1301	QUARANTINE	4,500.00	4,500.00		500.00	200.00	4,000.00	11
1303	PET ADOPTIONS	12,500.00	12,500.00		1,900.00	1,200.00	10,600.00	15

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		215.00	55.00	1,285.00	14
1305	CREMATATIONS	22,250.00	22,250.00		3,040.00	1,055.00	19,210.00	14
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00	
1307	ANIMAL SURRENDER	2,000.00	2,000.00		150.00	60.00	1,850.00	08
1308	MICROCHIP	1,500.00	1,500.00		90.00	45.00	1,410.00	06
1309	ANIMAL IMPOUND	3,000.00	3,000.00		315.00	90.00	2,685.00	11
1310	VACCINES	200.00	200.00		0.00	0.00	200.00	00
1900	DONATIONS	0.00	0.00		30.00	20.00	30.00+	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
ANIMAL CONTROL REVENUES		47,450.00	47,450.00	0.00	6,240.00	2,725.00	41,210.00	13
0542 PARKS & POOL REVENUE								
=====								
1100	SWIMMING POOL ADMISSIONS	15,000.00	15,000.00		0.00	0.00	15,000.00	00
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		0.00	0.00	0.00	
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		0.00	0.00	1,500.00	00
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		900.00	200.00	6,600.00	12
1900	PAVILION RENTAL	1,500.00	1,500.00		80.00	0.00	1,420.00	05
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	
PARKS & POOL REVENUE		25,500.00	25,500.00	0.00	980.00	200.00	24,520.00	04
0544 STREETS REVENUE								
=====								
1901	ROAD REPAIR	60,000.00	60,000.00		0.00	0.00	60,000.00	00
5005	FIBER OPTIC EASE.	10,000.00	10,000.00		633.87	476.46	9,366.13	06
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
STREETS REVENUE		70,200.00	70,200.00	0.00	633.87	476.46	69,566.13	01
0548 CITY SALES TAX REVENUES								
=====								
0401	CITY SALES TAX	2,150,000.00	2,150,000.00		363,396.04	158,327.70	1,786,603.96	17
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		5,323.73	5,323.73	56,676.27	09
0403	TELEPHONE FRANCHISE TAX	8,000.00	8,000.00		0.00	0.00	8,000.00	00
0404	T.V. CABLE FRANCHISE TAX	15,000.00	15,000.00		0.00	0.00	15,000.00	00
0406	MIXED BEVERAGE TAX	25,000.00	25,000.00		3,068.86	3,068.86	21,931.14	12
CITY SALES TAX REVENUES		2,260,000.00	2,260,000.00	0.00	371,788.63	166,720.29	1,888,211.37	16
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS		0.00	0.00	0.00	0.00	0.00	0.00	
0620 NON DEPARTMENTAL EXPENSES								

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
=====								
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
1301	INSURANCE - GENERAL & LIABILITY	8,818.00	8,818.00	0.00	2,034.50	2,034.50	6,783.50	23
1400	CUSTODIAL SERVICE-GF DEPTS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1500	COPY EXPENSE-ALL GF DEPTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
1602	MAILING - ALL GF DEPTS.	15,000.00	15,000.00	209.98	1,005.21	1,005.21	13,784.81	08
1700	COMPUTER ASST -ALL GF DEPTS	5,500.00	5,500.00	0.00	820.80	820.80	4,679.20	15
1801	DUES/SUB/MEM -ALL GF DEPTS.	25,000.00	25,000.00	100.00	6,215.74	143.30	18,684.26	25
1802	PUB/NOT/ADV - ALL GF DEPTS.	15,500.00	15,500.00	0.00	2,360.00	1,520.00	13,140.00	15
1900	PRINTING - ALL GF DEPTS.	1,500.00	1,500.00	500.00	0.00	0.00	1,000.00	33
2101	AMBULANCE SUBSIDY	165,061.00	165,061.00	0.00	27,510.16	13,755.08	137,550.84	17
2102	LIBRARY SUBSIDY	45,000.00	45,000.00	0.00	7,500.00	3,750.00	37,500.00	17
2104	FAMILY CRISIS CENTER	9,425.00	9,425.00	0.00	2,356.25	0.00	7,068.75	25
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2106	ALPINE EMERGENCY SERVICES BOARD	40,000.00	40,000.00	0.00	40,000.00	40,000.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	12,500.00	12,500.00	140.00	128.45	128.45	12,231.55	02
2301	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
4500	APPRAISAL BOARD	72,679.00	72,679.00	0.00	0.00	0.00	72,679.00	00
4501	TAX COLLECTION CONTRACT	22,517.00	22,517.00	0.00	0.00	0.00	22,517.00	00
6900	AUDIT	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	00
7900	CO HANDLING FEES	1,300.00	1,300.00	0.00	500.00	0.00	800.00	38
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,658.56	1,658.56	1,658.56	
9003	RIGHT TO USE LEASE - CAPITAL OUTLA	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	

	NON DEPARTMENTAL EXPENSES	656,800.00	656,800.00	949.98	97,089.67	64,815.90	558,760.35	15
0622 CITY COUNCIL EXPENSES								
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0101	SALARIES	7,500.00	7,500.00	0.00	1,050.00	525.00	6,450.00	14
0201	SOCIAL SECURITY	573.00	573.00	0.00	80.32	40.16	492.68	14
0501	SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	00
0502	HOSPITALITY	200.00	200.00	20.00	91.19	17.75	88.81	56
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	3,000.00	3,000.00	0.00	40.21	40.21	2,959.79	01
1503	WARD 1 DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1504	WARD 2 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1505	WARD 3 - DISCRETIONARY	3,000.00	3,000.00	1,528.38	644.29	604.29	827.33	72
1506	WARD 4 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1507	WARD 5 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
2000	BUILDING AND STANDARDS COMM	25,000.00	25,000.00	15,000.00	0.00	0.00	10,000.00	60
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	00
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
	CITY COUNCIL EXPENSES	151,773.00	151,773.00	16,548.38	1,906.01	1,227.41	133,318.61	12
0623	ADMINISTRATIVE EXPENSES							
0101	SALARIES	341,846.00	341,846.00	0.00	48,841.57	24,886.38	293,004.43	14
0103	OVERTIME	2,954.00	2,954.00	0.00	0.00	0.00	2,954.00	00
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	8,513.00	8,513.00	0.00	3,639.12	1,855.18	4,873.88	43
0202	INSURANCE - GROUP	41,970.00	41,970.00	0.00	8,385.48	4,192.74	33,584.52	20
0203	RETIREMENT	2,338.00	2,338.00	0.00	957.27	487.76	1,380.73	41
0204	UNEMPLOYMENT	450.00	450.00	0.00	5.36	0.00	444.64	01
0205	INS - WORKMEN'S COMP	1,706.00	1,706.00	0.00	186.50	186.50	1,519.50	11
0501	SUPPLIES	6,000.00	6,000.00	2,025.25	2,226.66	1,786.76	1,748.09	71
0701	MAINT - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,000.00	5,000.00	0.00	243.63	243.63	4,756.37	05
1500	TRAINING	5,000.00	5,000.00	2,015.00	2,055.00	2,015.00	930.00	81
1501	TRAVEL	7,500.00	7,500.00	1,078.16	2,386.93	1,423.02	4,034.91	46
1700	IT EQUIPMENT/ SOFTWARE	8,500.00	8,500.00	0.00	10,478.08	7,310.17	1,978.08	123
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,000.00	6,000.00	0.00	1,200.20	599.96	4,799.80	20
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	78.20	78.20	1,421.80	05
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	CODIFICATION-ORDINANCE	15,000.00	15,000.00	1,598.22	288.75	288.75	13,113.03	13
9700	SOFTWARE/EMPLOYEE REVIEW	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	00
9800	CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
9801	LEASED VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
	ADMINISTRATIVE EXPENSES	614,277.00	614,277.00	6,716.63	80,972.75	45,354.05	526,587.62	14
0624	MUNICIPAL COURT EXPENSES							
0101	SALARIES	34,272.00	34,272.00	0.00	4,711.20	2,384.00	29,560.80	14
0103	OVERTIME	1,026.00	1,026.00	0.00	0.00	0.00	1,026.00	00
0105	CONTRACT LABOR	43,500.00	43,500.00	0.00	3,200.00	3,200.00	40,300.00	07
0201	SOCIAL SECURITY	2,693.00	2,693.00	0.00	342.22	173.28	2,350.78	13
0202	INSURANCE - GROUP	8,394.00	8,394.00	0.00	1,403.44	701.72	6,990.56	17
0203	RETIREMENT	740.00	740.00	0.00	92.33	46.72	647.67	12
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0208	FINE COLLECTION/FTA FEES	500.00	500.00	0.00	0.00	0.00	500.00	00
0501	OFFICE SUPPLIES	2,000.00	2,000.00	21.25	739.35	299.45	1,239.40	38
0502	SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	TRAINING	2,000.00	2,000.00	0.00	55.00	55.00	1,945.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	901.95	0.00	1,598.05	36
1700	IT EQUIPMENT/SOFTWARE	4,375.00	4,375.00	0.00	3,665.97	0.00	709.03	84
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	653.97	322.83	3,846.03	15
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
	MUNICIPAL COURT EXPENSES	107,590.00	107,590.00	21.25	15,765.43	7,183.00	91,803.32	15
0631	POLICE EXPENSES							

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
=====								
0101	SALARIES	850,147.00	850,147.00	0.00	104,922.81	51,538.89	745,224.19	12
0103	OVERTIME	52,602.00	52,602.00	0.00	14,696.44	7,578.94	37,905.56	28
0104	EVENT SECURITY	0.00	0.00	0.00	540.00	540.00	540.00-	
0201	SOCIAL SECURITY	68,880.00	68,880.00	0.00	9,002.03	4,468.74	59,877.97	13
0202	INSURANCE GROUP	134,304.00	134,304.00	0.00	18,192.78	8,820.87	116,111.22	14
0203	RETIREMENT	18,913.00	18,913.00	0.00	2,355.11	1,169.29	16,557.89	12
0204	UNEMPLOYMENT	1,890.00	1,890.00	0.00	21.40	0.00	1,868.60	01
0205	INS - WORKMEN'S COMP	47,431.00	47,431.00	0.00	7,333.75	7,333.75	40,097.25	15
0400	SAFETY PROGRAM	2,000.00	2,000.00	0.00	160.00	0.00	1,840.00	08
0501	OFFICE SUPPLIES	8,000.00	8,000.00	974.52	90.00	0.00	6,935.48	13
0502	FIELD SUPPLIES	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	00
0510	UNIFORMS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
0700	MAINT - EQUIPMENT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	00
0701	MAINT-VEHICLE	10,000.00	10,000.00	659.85	571.69	249.28	8,768.46	12
0713	MAINT - DRUG DOG	5,000.00	5,000.00	100.00	52.46	52.46	4,847.54	03
0900	FUEL & OIL	25,000.00	25,000.00	0.00	1,953.86	1,953.86	23,046.14	08
1101	ELECTRICITY	8,400.00	8,400.00	0.00	13.44	13.44	8,386.56	00
1301	LAW ENFORCEMENT LIABILITY INS	30,468.00	30,468.00	0.00	7,081.75	7,081.75	23,386.25	23
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	388.26	388.26	611.74	39
1500	TRAINING	5,000.00	5,000.00	560.00	1,620.00	1,093.00	2,820.00	44
1501	TRAVEL	5,000.00	5,000.00	0.00	419.00	419.00	4,581.00	08
1700	FY20 - IT/SOFTWARE	2,500.00	2,500.00	0.00	934.89	934.89	1,565.11	37
2700	TELEPHONE EXPENSES	13,250.00	13,250.00	0.00	2,213.51	1,109.05	11,036.49	17
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	1,004.70	1,004.70	11,495.30	08
2800	DRUG TESTING	0.00	0.00	0.00	40.00	40.00	40.00-	
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	0.00	0.00	0.00	
3200	COMMUNITY PROGRAMS	7,500.00	7,500.00	300.00	393.29	290.18	6,806.71	09
3300	INVESTIGATIVE EXPENSES	6,000.00	6,000.00	180.00	0.00	0.00	5,820.00	03
3700	COPSYNC / SOUTHERN SOFTWARE	15,870.00	15,870.00	0.00	0.00	0.00	15,870.00	00
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
8001	LEASED VEHICLES	66,544.00	66,544.00	0.00	7,900.20	3,950.10	58,643.80	12
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	545.32	545.32	545.32-	
9300	FY 24 - TASERS	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00	100
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	

	POLICE EXPENSES	1,425,199.00	1,425,199.00	7,274.37	182,446.69	100,575.77	1,235,477.94	13
0632 FIRE DEPT EXPENSES								
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0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	6,480.00	0.00	6,480.00-	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	INS - WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0701	MAINT-VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1301	LIABILITY/AUTO COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3702	FIRE CALLS	0.00	0.00	0.00	0.00	0.00	0.00	
9002	CIP - BREATHING APPARATUS	0.00	0.00	0.00	0.00	0.00	0.00	

	FIRE DEPT EXPENSES	0.00	0.00	0.00	6,480.00	0.00	6,480.00-	
0635	BUILDING SERVICES EXPENSES							
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0101	SALARIES	154,055.00	154,055.00	0.00	21,943.01	11,191.18	132,111.99	14
0103	OVERTIME	2,357.00	2,357.00	0.00	0.00	0.00	2,357.00	00
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	11,934.00	11,934.00	0.00	1,673.74	853.67	10,260.26	14
0202	INSURANCE-GROUP	25,182.00	25,182.00	0.00	2,550.79	1,188.04	22,631.21	10
0203	RETIREMENT	3,277.00	3,277.00	0.00	430.08	219.34	2,846.92	13
0204	UNEMPLOYMENT	270.00	270.00	0.00	0.00	0.00	270.00	00
0205	INS-WORKERS COMP	705.00	705.00	0.00	54.25	54.25	650.75	08
0501	OFFICE SUPPLIES	3,000.00	3,000.00	0.00	490.60	0.00	2,509.40	16
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT-VEHICLE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0900	FUEL & OIL	2,000.00	2,000.00	0.00	202.42	202.42	1,797.58	10
1301	LIABILITY/AUTO COVERAGE	896.00	896.00	0.00	216.25	216.25	679.75	24
1500	TRAINING	4,500.00	4,500.00	400.00	0.00	0.00	4,100.00	09
1501	TRAVEL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	00
1700	IT EQUIPMENT/SOFTWARE	6,000.00	6,000.00	0.00	3,181.44	13.53	2,818.56	53
2000	VEHICLE ABATEMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2100	ENFORCEMENT CLEAN UP	4,500.00	4,500.00	26.00	0.00	0.00	4,474.00	01
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	523.08	261.54	2,976.92	15
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	80.42	80.42	1,169.58	06
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,100.00	12,100.00	0.00	2,016.54	1,008.27	10,083.46	17
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	

	BUILDING SERVICES EXPENSES	261,026.00	261,026.00	426.00	33,362.62	15,288.91	227,237.38	13
0636	HUMAN RESOURCE EXPENSES							
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0101	SALARIES	36,755.00	36,755.00	0.00	5,312.00	2,688.00	31,443.00	14
0103	OVERTIME	1,101.00	1,101.00	0.00	0.00	0.00	1,101.00	00
0201	SOCIAL SECURITY	2,888.00	2,888.00	0.00	400.79	202.84	2,487.21	14
0202	INSURANCE	8,394.00	8,394.00	0.00	81.82	39.42	8,312.18	01
0203	RETIREMENT	793.00	793.00	0.00	104.11	52.68	688.89	13
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,000.00	1,000.00	0.00	446.90	7.00	553.10	45
1500	TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00
2800	DRUG TESTING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
	HUMAN RESOURCE EXPENSES	59,021.00	59,021.00	0.00	6,345.62	2,989.94	52,675.38	11
0637	FINANCE DEPT EXPENSES							
0101	SALARIES	286,765.00	286,765.00	0.00	29,088.52	14,668.53	257,676.48	10
0103	OVERTIME	5,188.00	5,188.00	0.00	678.71	0.00	4,509.29	13
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURTY	22,177.00	22,177.00	0.00	2,133.85	1,050.47	20,043.15	10
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	7,491.52	3,745.76	34,478.48	18
0203	RETIREMENT	6,089.00	6,089.00	0.00	583.42	287.50	5,505.58	10
0204	UNEMPLOYMENT	450.00	450.00	0.00	6.73	0.00	443.27	01
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	5,000.00	5,000.00	41.85	1,540.02	1,100.12	3,418.13	32
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	11,043.58	8,931.64	3,956.42	74
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	640.80	320.26	4,859.20	12
2750	CELL PHONE EXPENSES	500.00	500.00	0.00	40.21	40.21	459.79	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
	FINANCE DEPT EXPENSES	398,639.00	398,639.00	41.85	53,247.36	30,144.49	345,349.79	13
0638	ANIMAL CONTROL EXPENSES							
0101	SALARIES	207,756.00	207,756.00	0.00	29,469.22	14,971.56	178,286.78	14
0103	OVERTIME	9,391.00	9,391.00	0.00	446.43	229.30	8,944.57	05
0201	SOCIAL SECURITY	16,568.00	16,568.00	0.00	2,169.67	1,103.41	14,398.33	13
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	8,321.16	4,160.58	33,648.84	20
0203	RETIREMENT	4,550.00	4,550.00	0.00	570.31	297.94	3,979.69	13
0204	UNEMPLOYMENT	450.00	450.00	0.00	8.77	0.00	441.23	02
0205	INS-WORKMEN'S COMP	6,166.00	6,166.00	0.00	1,234.75	1,234.75	4,931.25	20
0501	SUPPLIES	2,500.00	2,500.00	20.00	492.19	422.69	1,987.81	20
0502	FIELD SUPPLIES	2,500.00	2,500.00	0.00	185.00	0.00	2,315.00	07
0510	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
0700	MAINT - EQUIPMENT	500.00	500.00	0.00	118.75	118.75	381.25	24
0701	MAINT-VEHICLE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
0900	FUEL & OIL	5,000.00	5,000.00	0.00	510.15	510.15	4,489.85	10
1101	ELECTRICITY	3,500.00	3,500.00	0.00	559.50	559.50	2,940.50	16
1301	LIABILITY/AUTO COVERAGE	2,942.00	2,942.00	0.00	799.75	799.75	2,142.25	27
1401	JANITORIAL SUPPLIES	6,000.00	6,000.00	686.61	653.21	653.21	4,660.18	22
1500	TRAINING	6,000.00	6,000.00	0.00	275.00	275.00	5,725.00	05
1501	TRAVEL	4,000.00	4,000.00	503.20	206.50	206.50	3,290.30	18
1700	IT/SOFTWARE	4,500.00	4,500.00	0.00	2,125.47	13.53	2,374.53	47
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	837.36	418.68	3,662.64	19
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	120.63	120.63	1,879.37	06
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3200	ANIMAL CARE	29,500.00	29,500.00	200.00	6,995.68	6,480.68	22,304.32	24
3301	SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	6,873.84	6,873.84	13,126.16	34
8001	LEASED VEHICLE	17,250.00	17,250.00	0.00	2,849.78	1,424.89	14,400.22	17
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP - CAT CONDOS - PRIOR INCINERAT	0.00	0.00	0.00	0.00	0.00	0.00	
9001	CIP - HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00	

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
	ANIMAL CONTROL EXPENSES	400,543.00	400,543.00	1,409.81	65,823.12	40,875.34	333,310.07	17
0641 BUILDING MAINTENANCE								

0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0503	FY20 - PEST CONTROL - ALL GF	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	00
1301	LIABILITY/AUTO COVERAGE	1,242.00	1,242.00	0.00	0.00	0.00	1,242.00	00
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
6000	MAINT - CITY HALL	10,000.00	10,000.00	61.75	0.00	0.00	9,938.25	01
6001	MAINT - POLICE DEPT	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6002	MAINT - ANIMAL SHELTER	20,000.00	20,000.00	0.00	782.40	482.40	19,217.60	04
6003	MAINT - SUNSHINE HOUSE	5,000.00	5,000.00	197.91	131.03	131.03	4,671.06	07
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6005	MAINT - MAINTENENACE YARD	24,962.00	24,962.00	0.00	0.00	0.00	24,962.00	00
BUILDING MAINTENANCE		72,554.00	72,554.00	259.66	913.43	613.43	71,380.91	02
0642 PARKS & POOL EXPENSES								

0101	SALARIES	223,858.00	223,858.00	0.00	25,594.73	13,075.94	198,263.27	11
0103	OVERTIME	12,819.00	12,819.00	0.00	0.00	0.00	12,819.00	00
0201	SOCIAL SECURITY	18,058.00	18,058.00	0.00	1,842.34	942.50	16,215.66	10
0202	INSURANCE - GROUP	50,364.00	50,364.00	0.00	8,321.16	4,160.58	42,042.84	17
0203	RETIREMENT	4,958.00	4,958.00	0.00	501.61	256.26	4,456.39	10
0204	UNEMPLOYMENT	940.00	940.00	0.00	42.38	0.00	897.62	05
0205	INS - WORKMEN'S COMP	4,265.00	4,265.00	0.00	918.50	918.50	3,346.50	22
0501	SUPPLIES	2,500.00	2,500.00	0.00	7.55	7.55	2,492.45	00
0502	FIELD SUPPLIES	8,000.00	8,000.00	48.93	312.00	312.00	7,639.07	05
0510	UNIFORMS	2,500.00	2,500.00	39.85	304.26	304.26	2,155.89	14
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
0701	MAINT - VEHICLES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
0707	MAINTENANCE - POOL	12,500.00	12,500.00	0.00	504.76	0.00	13,004.76	04
0709	SUPPLIES - CIVIC CENTER	5,000.00	5,000.00	0.00	1,511.24	540.50	3,488.76	30
0730	MAINT - ALL PARKS	50,000.00	50,000.00	0.00	2,800.00	1,750.00	47,200.00	06
0731	LUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	10,000.00	10,000.00	0.00	1,646.13	512.80	8,353.87	16
1101	Electricity	16,773.00	16,773.00	0.00	0.00	0.00	16,773.00	00
1301	LIABILITY/AUTO COVERAGE	4,856.00	4,856.00	0.00	1,315.75	1,315.75	3,540.25	27
1500	TRAINING	3,000.00	3,000.00	90.00	0.00	0.00	2,910.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	747.46	373.73	4,752.54	14
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	58.97	58.97	1,741.03	03
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,150.00	12,150.00	0.00	1,895.08	947.54	10,254.92	16
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	FY 24 - PARK SIGNS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
9001	CIP - PUEBLO NUEVO PARK - TPWD MAT	0.00	0.00	0.00	0.00	0.00	0.00	
9002	PUEBLO NUEVO PARK IMPROVEMENTS	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00
PARKS & POOL EXPENSES		541,341.00	541,341.00	178.78	47,314.40	25,476.88	493,847.82	09
0644 STREET DEPT EXPENSES								
=====								
0101	SALARIES	463,517.00	463,517.00	0.00	46,780.98	23,987.35	416,736.02	10
0103	OVERTIME	25,758.00	25,758.00	0.00	0.00	0.00	25,758.00	00
0105	CONTRACT LABOR	0.00	0.00	0.00	6,156.00	3,996.00	6,156.00	
0201	SOCIAL SECURITY	37,332.00	37,332.00	0.00	3,471.15	1,781.25	33,860.85	09
0202	INSURANCE - GROUP	67,152.00	67,152.00	0.00	9,600.28	4,800.14	57,551.72	14
0203	RETIREMENT	10,250.00	10,250.00	0.00	916.94	470.17	9,333.06	09
0204	UNEMPLOYMENT	990.00	990.00	0.00	1.23	0.00	988.77	00
0205	INS - WORKMEN'S COMP	18,786.00	18,786.00	0.00	3,949.25	3,949.25	14,836.75	21
0501	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	64.20	64.20	4,435.80	01
0502	FIELD SUPPLIES	16,000.00	16,000.00	2,046.88	762.19	726.19	13,190.93	18
0510	UNIFORMS	6,500.00	6,500.00	69.32	686.28	686.28	5,744.40	12
0700	MAINT - EQUIPMENT	45,000.00	45,000.00	94.74	1,323.44	1,300.46	43,581.82	03
0701	MAINT - VEHICLES	12,000.00	12,000.00	0.00	164.49	164.49	11,835.51	01
0718	STREET SIGNS	20,000.00	20,000.00	0.00	196.25	196.25	19,803.75	01
0719	STREET MAINTENANCE MATERIALS	65,000.00	65,000.00	3,551.86	6,604.21	3,295.06	54,843.93	16
0900	FUEL	15,000.00	15,000.00	0.00	1,754.34	621.01	13,245.66	12
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	70,000.00	70,000.00	0.00	7,780.00	7,780.00	62,220.00	11
1301	LIABILITY/AUTO COVERAGE	11,569.00	11,569.00	0.00	3,089.50	3,089.50	8,479.50	27
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2000	CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	723.88	361.38	3,776.12	16
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	179.60	179.60	1,820.40	09
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	1,889.94	944.97	10,110.06	16
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000	CAP IMPROVEMENT STREETS	300,000.00	300,000.00	0.00	17,011.51	525.00	282,988.49	06
9001	CAP - STREET PROJECT FY20 & FY21	287,999.00	287,999.00	0.00	0.00	0.00	287,999.00	00
9002	ACCE STREET IMPROVMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
9003	CIP - HOT BOX	0.00	0.00	0.00	0.00	0.00	0.00	
STREET DEPT EXPENSES		1,543,353.00	1,543,353.00	5,762.80	113,105.66	58,918.55	1,424,484.54	08
0800 FUND TRANSFER GROUP								
=====								
0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 11	
FUND TRANSFER GROUP		0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
	INCOME TOTALS	6,232,116.00	6,232,116.00		715,661.29	446,207.68	5,516,454.71	11
	EXPENSE TOTALS	6,232,116.00	6,232,116.00	39,589.51	704,772.76	393,463.67	5,487,753.73	12

WATER-WASTEWATER-SANITATION - NOVEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 11	
0550	INTEREST RESERVE ACCOUNTS							
0500	RB 03 RESERVE INTEREST	0.00	0.00		0.00	0.00	0.00	
0501	TXCLASS - INTEREST	25,000.00	25,000.00		8,882.88	4,391.40	16,117.12	36
	INTEREST RESERVE ACCOUNTS	25,000.00	25,000.00	0.00	8,882.88	4,391.40	16,117.12	36
0551	INTEREST REVENUES							
7000	W/S/S INTEREST	40,000.00	40,000.00		10,652.90	5,337.21	29,347.10	27
7001	WATER CUSTOMER DEPOSIT INTEREST	10,000.00	10,000.00		4,040.08	2,032.60	5,959.92	40
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
	INTEREST REVENUES	50,000.00	50,000.00	0.00	14,692.98	7,369.81	35,307.02	29
0553	WATER REVENUES							
0601	WATER BILLING	1,867,000.00	1,867,000.00		271,440.97	142,770.64	1,595,559.03	15
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00	
0611	MISC INCOME	2,000.00	2,000.00		0.00	0.00	2,000.00	00
0612	RETURNED CHECK FEE	500.00	500.00		0.00	0.00	500.00	00
0613	TAMPERING FEE	1,500.00	1,500.00		150.00	0.00	1,350.00	10
0614	VACATION FEE	0.00	0.00		0.00	0.00	0.00	
1309	SERVICE RECONNECT	25,000.00	25,000.00		2,345.00	910.00	22,655.00	09
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00	00
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00	00
6600	WATER TAP FEES	40,000.00	40,000.00		0.00	0.00	40,000.00	00
7000	BILLING ADJUSTMENTS	0.00	0.00		103.65	103.65	103.65	
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		0.00	0.00	0.00	
9001	AUCTION	0.00	0.00		0.00	0.00	0.00	
9002	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
	WATER REVENUES	1,961,000.00	1,961,000.00	0.00	273,832.32	143,576.99	1,687,167.68	14
0554	SEWER REVENUES							
0602	SEWER BILLING	700,000.00	700,000.00		117,938.93	58,954.51	582,061.07	17
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		2,950.00	1,350.00	22,050.00	12
0606	SEWER TAP FEES	25,000.00	25,000.00		1,620.00	1,620.00	23,380.00	06
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
0611	MISC/REFUNDS	0.00	0.00		1,407.10	0.00	1,407.10	
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	SEWER REVENUES	750,000.00	750,000.00	0.00	123,916.03	61,924.51	626,083.97	17
0555	SANITATION/ RECYCLE REVENUE							
0603	SANITATION/RECYCLE BILLING	2,063,250.00	2,063,250.00		344,728.94	172,053.81	1,718,521.06	17

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 11	
0604	SALES TAX COLLECTED	155,000.00	155,000.00		23,865.01	11,906.59	131,134.99	15
0611	MISC	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	2,500.00	2,500.00		631.04	316.34	1,868.96	25
7500	LANDFILL LEASE	175,000.00	175,000.00		15,047.60	15,047.60	159,952.40	09
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
8002	COUNTY INTERLOCAL AGREEMENT	44,100.00	44,100.00		0.00	0.00	44,100.00	00
8003	TIRE DISPOSAL FEES	500.00	500.00		175.24	55.12	324.76	35

	SANITATION/ RECYCE REVENUE	2,440,350.00	2,440,350.00	0.00	384,447.83	199,379.46	2,055,902.17	16
0599 TRANSFERS								

9100	SYSTEM ADDED TRANSFER IN	1,451,545.00	1,451,545.00		0.00	0.00	1,451,545.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	

	TRANSFERS	1,451,545.00	1,451,545.00	0.00	0.00	0.00	1,451,545.00	00
0651 UTILITY BILLING DEPARTMENT								

0100	FRANCHISE FEE	261,317.00	261,317.00	0.00	0.00	0.00	261,317.00	00
0101	UTILITY CLERKS SALARY	63,941.00	63,941.00	0.00	9,412.67	4,746.35	54,528.33	15
0103	OVERTIME	1,914.00	1,914.00	0.00	132.72	29.14	1,781.28	07
0201	SOCIAL SECURITY	5,025.00	5,025.00	0.00	671.26	335.85	4,353.74	13
0202	INSURANCE - GROUP	15,888.00	15,888.00	0.00	3,328.48	1,664.24	12,559.52	21
0203	RETIREMENT	1,380.00	1,380.00	0.00	187.08	93.59	1,192.92	14
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.58	0.00	179.42	00
0205	WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0900	ADMINISTRATIVE FEE	12,481.00	12,481.00	0.00	0.00	0.00	12,481.00	00
1400	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	306.01	148.92	4,693.99	06
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	COPY EXPENSE-ALL EF DEPTS	7,680.00	7,680.00	0.00	0.00	0.00	7,680.00	00
1602	MAILING - ALL EF DEPTS.	35,000.00	35,000.00	2,974.50	4,291.09	4,167.85	27,734.41	21
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	8,280.95	0.00	6,719.05	55
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	0.00	0.00	500.00	00
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	75.00	75.00	1,925.00	04
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	938.76	938.76	938.76	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	

	UTILITY BILLING DEPARTMENT	429,806.00	429,806.00	2,974.50	27,624.60	12,199.70	399,206.90	07
0653 WATER EXPENSES								

0090	ADMINISTRATIVE FEE	131,404.00	131,404.00	0.00	0.00	0.00	131,404.00	00
0101	SALARIES	480,989.00	480,989.00	0.00	52,359.34	26,393.87	428,629.66	11
0103	OVERTIME	24,881.00	24,881.00	0.00	4,691.52	2,323.86	20,189.48	19
0201	SOCIAL SECURITY	38,598.00	38,598.00	0.00	4,256.81	2,145.49	34,341.19	11
0202	INSURANCE - GROUP	100,728.00	100,728.00	0.00	10,999.63	5,347.31	89,728.37	11
0203	RETIREMENT	10,598.00	10,598.00	0.00	1,118.19	562.85	9,479.81	11
0204	UNEMPLOYMENT	1,170.00	1,170.00	0.00	5.96	0.00	1,164.04	01
0205	INSURANCE - WORKMEN'S COMP	9,099.00	9,099.00	0.00	1,945.75	1,945.75	7,153.25	21

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 11	
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	1,068.47	681.43	2,931.53	27
0502	FIELD SUPPLIES	16,000.00	16,000.00	0.00	395.86	395.86	15,604.14	02
0503	SAFETY EQUIPMENT	6,000.00	6,000.00	45.48	0.00	0.00	5,954.52	01
0508	CHEMICALS	19,000.00	19,000.00	0.00	1,164.62	1,164.62	17,835.38	06
0510	UNIFORMS	7,000.00	7,000.00	0.00	204.44	204.44	6,795.56	03
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	251.96	0.00	0.00	14,748.04	02
0701	MAINT - VEHICLES	18,000.00	18,000.00	255.32	261.41	94.12	17,483.27	03
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	4,193.68	3,958.54	3,958.54	141,847.78	05
0900	FUEL & OIL	30,000.00	30,000.00	173.91	3,739.12	2,605.78	26,086.97	13
1101	ELECTRICITY	95,000.00	95,000.00	0.00	129.92	129.92	94,870.08	00
1200	FAR WT WATER PLANNING GROUP	445.00	445.00	0.00	0.00	0.00	445.00	00
1301	INSURANCE - GENERAL & LIABILITY	10,545.00	10,545.00	0.00	5,266.00	5,266.00	5,279.00	50
1500	TRAINING	9,000.00	9,000.00	0.00	521.25	90.00	8,478.75	06
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1600	BUILDING MAINTENANCE	15,000.00	15,000.00	0.00	1,151.37	1,151.37	13,848.63	08
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	239.88	0.00	0.00	9,760.12	02
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
1801	DUES/SUB/MEM	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2124	PROV FOR BAD DEBTS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,500.00	10,500.00	0.00	1,846.56	923.00	8,653.44	18
2750	CELL PHONE EXPENSES	11,000.00	11,000.00	0.00	544.34	544.34	10,455.66	05
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	00
4802	SCADA	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
4803	MUSQUIZ WELL FIELD	50,000.00	50,000.00	1,962.15	0.00	0.00	48,037.85	04
4804	MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
4805	SUNNY GLENN WELL FIELD	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	00
4806	SUNNY GLENN PUMP STATION	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	00
4901	SAMPLES	15,000.00	15,000.00	0.00	1,172.95	1,056.88	13,827.05	08
4902	TCEQ WATR FEE (YR#90220001)	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
6004	TANK MAINTENANCE	50,000.00	50,000.00	500.00	380.99	380.99	49,119.01	02
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	43,500.00	43,500.00	0.00	4,516.40	2,258.20	38,983.60	10
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	632.17	632.17	632.17	
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	FY23-BACKHOE FY24-LEAD & COPPER	25,000.00	25,000.00	0.00	2,047.81	0.00	22,952.19	08
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
9700	LINE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	00
9805	Principal - CO Series 2011	28,600.00	28,600.00	0.00	0.00	0.00	28,600.00	00
9806	Interest - CO Series 2011	10,842.00	10,842.00	0.00	0.00	0.00	10,842.00	00
9807	Principal - GO Ref Bond Series 201	64,000.00	64,000.00	0.00	0.00	0.00	64,000.00	00
9808	Interest - GO Ref Bond Series 2011	1,140.00	1,140.00	0.00	0.00	0.00	1,140.00	00
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 11	
WATER EXPENSES		2,016,539.00	2,016,539.00	7,622.38	104,379.42	60,256.79	1,904,537.20	06
0654 SEWER EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	144,051.00	144,051.00	0.00	0.00	0.00	144,051.00	00
0101	SALARIES	193,362.00	193,362.00	0.00	28,774.99	15,498.58	164,587.01	15
0103	OVERTIME	10,478.00	10,478.00	0.00	2,181.50	1,435.46	8,296.50	21
0201	SOCIAL SECURITY	15,553.00	15,553.00	0.00	2,257.69	1,237.83	13,295.31	15
0202	INSURANCE - GROUP	33,576.00	33,576.00	0.00	5,391.35	2,846.33	28,184.65	16
0203	RETIREMENT	4,270.00	4,270.00	0.00	606.76	331.92	3,663.24	14
0204	UNEMPLOYMENT	270.00	270.00	0.00	0.00	0.00	270.00	00
0205	INS - WORKMEN'S COMP	9,099.00	9,099.00	0.00	1,945.75	1,945.75	7,153.25	21
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	879.80	0.00	4,120.20	18
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0508	CHEMICALS - CHLORINE	15,000.00	15,000.00	0.00	2,206.60	2,206.60	12,793.40	15
0509	CHEMICALS - SULFUR DIOXIDE	10,000.00	10,000.00	0.00	1,229.33	1,229.33	8,770.67	12
0510	UNIFORMS	2,400.00	2,400.00	0.00	56.89	56.89	2,343.11	02
0700	MAINT - EQUIPMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0701	MAINT - VEHICLES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
0704	WWTP FACILITY MAINT	85,000.00	85,000.00	8,361.53	630.00	180.00	76,008.47	11
0705	COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	1,221.04	0.00	0.00	73,778.96	02
0900	FUEL & OIL	14,000.00	14,000.00	0.00	229.76	229.76	13,770.24	02
1101	ELECTRICITY	45,000.00	45,000.00	0.00	3,680.58	3,680.58	41,319.42	08
1301	INSURANCE - GENERAL & LIABILITY	10,771.00	10,771.00	0.00	905.50	905.50	9,865.50	08
1500	TRAINING	5,000.00	5,000.00	696.00	581.00	581.00	3,723.00	26
1501	TRAVEL	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1801	DUES/SUB/MEM	0.00	0.00	0.00	0.00	0.00	0.00	
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	900.57	449.73	5,599.43	14
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	58.97	58.97	1,941.03	03
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	HEPATITIS SHOTS	500.00	500.00	0.00	0.00	0.00	500.00	00
3100	SAFETY EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
3500	ENGINEERING	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
4802	SCADA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
4901	SAMPLES	10,000.00	10,000.00	0.00	720.00	720.00	9,280.00	07
4902	ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903	TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	1,651.59	14,188.44	14,188.44	840.03	106
6100	TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	5,856.00	5,856.00	0.00	799.44	399.72	5,056.56	14
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	632.17	632.17	632.17	
9000	CIP - CLARIFIER	900,000.00	900,000.00	0.00	0.00	0.00	900,000.00	00
9001	CIP - WWTP	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
9500	Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
SEWER EXPENSES		1,944,686.00	1,944,686.00	11,930.16	68,857.09	48,814.56	1,863,898.75	04

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 11	
0655 SANITATION/RECYCLE EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	169,397.00	169,397.00	0.00	0.00	0.00	169,397.00	00
0101	SALARIES	115,234.00	115,234.00	0.00	13,525.85	7,373.23	101,708.15	12
0103	OVERTIME	5,876.00	5,876.00	0.00	58.40	58.40	5,817.60	01
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	9,241.00	9,241.00	0.00	1,039.20	568.52	8,201.80	11
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	2,284.68	1,055.61	14,503.32	14
0203	RETIREMENT	2,538.00	2,538.00	0.00	266.25	145.65	2,271.75	10
0204	UNEMPLOYMENT	360.00	360.00	0.00	0.00	0.00	360.00	00
0205	INS - WORKMEN'S COMP	3,893.00	3,893.00	0.00	985.50	985.50	2,907.50	25
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	0.00	85.25	85.25	414.75	17
0502	FIELD SUPPLIES	2,000.00	2,000.00	187.33	475.99	475.99	1,336.68	33
0510	UNIFORMS	1,000.00	1,000.00	0.00	10.40	10.40	989.60	01
0604	SANITATION SALES TAX - STATE	155,000.00	155,000.00	0.00	20,940.03	10,308.92	134,059.97	14
0701	VEHICLE MAINTENANCE	1,500.00	1,500.00	98.90	39.48	39.48	1,361.62	09
0900	FUEL & OIL	600.00	600.00	0.00	118.41	118.41	481.59	20
1101	ELECTRICITY	1,250.00	1,250.00	0.00	28.04	28.04	1,221.96	02
1301	INSURANCE - GENERAL & LIABILITY	537.00	537.00	0.00	157.75	157.75	379.25	29
1500	TRAINING	1,000.00	1,000.00	375.00	465.00	465.00	160.00	84
1501	TRAVEL	1,000.00	1,000.00	478.71	650.59	474.09	129.30	113
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	523.08	261.54	2,976.92	15
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	154.17	154.17	1,845.83	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
4902	TCEQ/SOLID WSTE(QTR-#2197)	12,500.00	12,500.00	0.00	5,377.60	5,377.60	7,122.40	43
5000	WASTE/RECYCLE COLL FEES	1,756,150.00	1,756,150.00	1,341.38	152,032.82	152,032.82	1,602,775.80	09
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	25,000.00	25,000.00	685.00	296.00	225.00	24,019.00	04
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	632.17	632.17	632.17	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	

	SANITATION/RECYCLE EXPENSES	2,286,864.00	2,286,864.00	3,166.32	200,146.66	181,033.54	2,083,551.02	09
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	6,677,895.00	6,677,895.00		805,772.04	416,642.17	5,872,122.96	12
	EXPENSE TOTALS	6,677,895.00	6,677,895.00	25,693.36	401,007.77	302,304.59	6,251,193.87	06

AIRPORT - NOVEMBER 2023

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT						EFFECTIVE MONTH - 11	
0527 AIRPORT REVENUE							

1602	FUEL SALES	725,000.00	725,000.00		124,906.97	84,114.67	600,093.03 17
1603	OIL SALES	50.00	50.00		0.00	0.00	50.00 00
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00
1702	GROUND LEASE (HANGER)	23,407.00	23,407.00		439.05	292.70	22,967.95 02
5100	TXDOT RAMP GRANT	10,000.00	10,000.00		0.00	0.00	10,000.00 00
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		31,996.69	31,996.69	31,996.69+
5201	TEXAS CLASS - INTEREST	0.00	0.00		279.40	138.12	279.40+
5202	GRANT REIMBURSMENTS - ARPA	0.00	0.00		0.00	0.00	0.00
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00
7001	AIRPORT BANK ACCT INTEREST	8,000.00	8,000.00		1,794.08	915.28	6,205.92 22
7002	RESERVE ACCOUNT - CIP MATCH	25,000.00	25,000.00		0.00	0.00	25,000.00 00
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00

	AIRPORT REVENUE	791,457.00	791,457.00	0.00	159,416.19	117,457.46	632,040.81 20
0599 AIRPORT TRANSFERS							

9100	SYSTEM ADDED TRANSFER IN	9,055.00	9,055.00		0.00	0.00	9,055.00 00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00

	AIRPORT TRANSFERS	9,055.00	9,055.00	0.00	0.00	0.00	9,055.00 00
0627 Airport Expenses							

0090	ADMINISTRATIVE FEE	59,297.00	59,297.00	0.00	0.00	0.00	59,297.00 00
0101	SALARIES	105,839.00	105,839.00	0.00	15,833.80	8,023.24	90,005.20 15
0103	OVERTIME	7,294.00	7,294.00	0.00	59.46	0.00	7,234.54 01
0201	SOCIAL SECURITY	8,632.00	8,632.00	0.00	1,211.02	611.36	7,420.98 14
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	2,814.96	1,407.48	13,973.04 17
0203	RETIREMENT	2,370.00	2,370.00	0.00	311.50	157.25	2,058.50 13
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.00	0.00	180.00 00
0205	INS - WORKMEN'S COMP	3,345.00	3,345.00	0.00	468.25	468.25	2,876.75 14
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0501	SUPPLIES	1,800.00	1,800.00	43.54	1,045.47	204.36	710.99 61
0502	FIELD SUPPLIES	800.00	800.00	156.44	309.28	309.28	334.28 58
0510	UNIFORMS	300.00	300.00	0.00	66.56	66.56	233.44 22
0601	LICENSES AND FEES	0.00	0.00	0.00	0.00	0.00	0.00
0701	MAINT - EQUIPMENT	1,500.00	1,500.00	870.99	24.58	24.58	604.43 60
0702	MAINT - VEHICLE	1,000.00	1,000.00	0.00	206.60	206.60	793.40 21
0704	FACILITY MAINT	15,000.00	15,000.00	2,402.15	2,595.16	2,454.54	10,002.69 33
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00 00
0900	FUEL & OIL	1,200.00	1,200.00	0.00	457.06	457.06	742.94 38
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
1101	ELECTRICITY	5,500.00	5,500.00	0.00	310.39	310.39	5,189.61 06
1301	AIRPORT LIABILITY INSURANCE	2,351.00	2,351.00	0.00	570.00	570.00	1,781.00 24
1500	TRAINING	1,000.00	1,000.00	90.00	0.00	0.00	910.00 09
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00 00
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 00
2000	AV/JET FUEL/OIL PURCHASES	525,000.00	525,000.00	0.00	105,158.04	64,622.32	419,841.96 20
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	0.00	0.00	5,966.00 00
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	987.28	472.52	5,512.72 15

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 11	
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	80.42	80.42	919.58	08
4902	TCEQ TANK (Y#12182)	200.00	200.00	0.00	0.00	0.00	200.00	00
5600	FY 20 CIP - 10% MATCH -	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	

	Airport Expenses	800,512.00	800,512.00	3,563.12	132,509.83	80,446.21	664,439.05	17
ENTERPRISE: AIRPORT								
	INCOME TOTALS	800,512.00	800,512.00		159,416.19	117,457.46	641,095.81	20
	EXPENSE TOTALS	800,512.00	800,512.00	3,563.12	132,509.83	80,446.21	664,439.05	17

TOURISM - HOT - NOVEMBER 2023

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 11
0556 Promotion & Tourism Revenues							
=====							
0408	HOT HOTEL OCCUPANCY TAX	650,000.00	650,000.00		0.00	0.00	650,000.00 00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		6,988.95	3,481.65	6,988.95+
0411	TEXAS CLASS - INTEREST	0.00	0.00		849.89	420.15	849.89+
0412	STR PERMIT FEE	0.00	0.00		2,850.00	550.00	2,850.00+
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00		0.00	0.00	0.00
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		0.00	0.00	0.00
0502	HOT - ANTELOPE LODGE	0.00	0.00		0.00	0.00	0.00
0503	HOT - QUALITY INN	0.00	0.00		6,807.22	6,807.22	6,807.22+
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		11,577.00	11,577.00	11,577.00+
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		0.00	0.00	0.00
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		0.00	0.00	0.00
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		2,118.62	2,118.62	2,118.62+
0512	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00
0513	HOT - THE MAVERICK INN	0.00	0.00		6,884.00	6,884.00	6,884.00+
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		0.00	0.00	0.00
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		0.00	0.00	0.00
0516	HOT - HAMPTON INN	0.00	0.00		0.00	0.00	0.00
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		0.00	0.00	0.00
0518	HOT - CASA VIDA	0.00	0.00		0.00	0.00	0.00
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		0.00	0.00	0.00
0520	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00
0521	CAVE MESA	0.00	0.00		0.00	0.00	0.00
0522	CASITA OM	0.00	0.00		0.00	0.00	0.00
0523	LITTLE TIN GUEST HOUSE	0.00	0.00		0.00	0.00	0.00
0524	SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00		0.00	0.00	0.00
0526	KIOWA 2	0.00	0.00		0.00	0.00	0.00
0527	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00
0528	KIOWA	0.00	0.00		0.00	0.00	0.00
0529	Alpine Vacation Rentals, LLC	0.00	0.00		0.00	0.00	0.00
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		0.00	0.00	0.00
0531	HUANG	0.00	0.00		0.00	0.00	0.00
0532	Lockhart Hacienda	0.00	0.00		0.00	0.00	0.00
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00
0536	Casa Blanca	0.00	0.00		0.00	0.00	0.00
0537	ZIMMER - GATED GARDENS	0.00	0.00		0.00	0.00	0.00
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		0.00	0.00	0.00
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00
0543	RIPPEL - BRBO	0.00	0.00		0.00	0.00	0.00
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00
0546	TED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00
0547	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00
0548	BOMBERO 18, LLC	0.00	0.00		0.00	0.00	0.00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 11	
0549	LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00	
0550	LUXURY FARM HOUSE	0.00	0.00		0.00	0.00	0.00	
0551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
0552	ALPINE PROPERTY RENTALS	0.00	0.00		0.00	0.00	0.00	
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		0.00	0.00	0.00	
0554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
0555	TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
0556	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
0557	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
0558	CONCHA RAMOS	0.00	0.00		0.00	0.00	0.00	
0559	WINDMILL HOUSE - HURST	0.00	0.00		101.96	101.96	101.96+	
0560	EL NIDO - SANDRA PRATT	0.00	0.00		0.00	0.00	0.00	
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00	
0562	COVINGTON - BEACH HOUSE	0.00	0.00		0.00	0.00	0.00	
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		0.00	0.00	0.00	
0564	TEAM HOUSING	0.00	0.00		0.00	0.00	0.00	
0565	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
0566	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00	
0567	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
0568	CASA ACERO - EAGLE PASS	0.00	0.00		848.61	0.00	848.61+	
0569	CAJITA VERDE - BLECHA	0.00	0.00		66.08	66.08	66.08+	
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		0.00	0.00	0.00	
0571	ADOBE VISTA - SCHWERTFEGER	0.00	0.00		0.00	0.00	0.00	
0572	EL NOPAL CASITA - LIM/ROTHEY	0.00	0.00		0.00	0.00	0.00	
0573	5TH STREET - ROGGOW	0.00	0.00		0.00	0.00	0.00	
0574	BIRD'S NEST - BRANT	0.00	0.00		0.00	0.00	0.00	
0575	MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		0.00	0.00	0.00	
0577	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		0.00	0.00	0.00	
0578	THE VILLA	0.00	0.00		0.00	0.00	0.00	
0579	CASA DE ARROZ	0.00	0.00		0.00	0.00	0.00	
0580	THE COWBOY HOUSE	0.00	0.00		0.00	0.00	0.00	
0581	LAST MINUTE MELODY-GONZALES	0.00	0.00		0.00	0.00	0.00	
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		0.00	0.00	0.00	
0583	KATHRYN'S KORNER	0.00	0.00		0.00	0.00	0.00	
0584	SUNCATCHER-GONZALES	0.00	0.00		0.00	0.00	0.00	
0585	LA PALOMA-BRANT	0.00	0.00		0.00	0.00	0.00	
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		21.98	21.98	21.98+	
0587	FLAMINGO BUNKHOUSE-RUINS TERLINGUA	0.00	0.00		0.00	0.00	0.00	
0588	HOLLAND HOUSE-S. HOLLAND FAMILY	0.00	0.00		0.00	0.00	0.00	
0589	LITTLE BLUE HOUSE-A. BRANT	0.00	0.00		0.00	0.00	0.00	
0590	BRIGHT MOON-A. GABBERT	0.00	0.00		0.00	0.00	0.00	
0591	T. KELLNER-SALTILLO HOUSE	0.00	0.00		0.00	0.00	0.00	
0592	ORANGE STREET BNB-GARRETT	0.00	0.00		0.00	0.00	0.00	
0593	EL CORAZON-C.C. FONSECA	0.00	0.00		0.00	0.00	0.00	
0594	CASA PIEDRA-CLAY BRAUCH	0.00	0.00		0.00	0.00	0.00	
0595	VALENZUELA HOUSE-GONZALES/PALLANEZ	0.00	0.00		0.00	0.00	0.00	
0596	VERANDA-S. BLAIR BROWN	0.00	0.00		0.00	0.00	0.00	
9920	MISC/CONTRIBUTIONS	0.00	0.00		0.00	0.00	0.00	
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	Promotion & Tourism Revenues	650,000.00	650,000.00	0.00	39,114.31	32,028.66	610,885.69	06
0599 TRANSFERS								
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9100	SYSTEM ADDED TRANSFER IN	386,963.00	386,963.00		0.00	0.00	386,963.00	00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 11	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
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	TRANSFERS	386,963.00	386,963.00	0.00	0.00	0.00	386,963.00	00
0656 PROMOTION & TOURISM Expenses								
=====								
0100	7 % FISCAL FEE	43,177.00	43,177.00	0.00	0.00	0.00	43,177.00	00
0101	SALARIES - VISITOR CENTER EMP	64,357.00	64,357.00	0.00	9,599.79	4,867.85	54,757.21	15
0103	OVERTIME	1,460.00	1,460.00	0.00	1,152.99	1,152.99	307.01	79
0201	SOCIAL SECURITY	5,022.00	5,022.00	0.00	822.56	460.58	4,199.44	16
0202	INSURANCE	8,394.00	8,394.00	0.00	12.00	6.00	8,382.00	00
0203	RETIREMENT	1,379.00	1,379.00	0.00	210.76	118.01	1,168.24	15
0204	UNEMPLOYMENT	180.00	180.00	0.00	3.55	0.00	176.45	02
0205	WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	VC - SUPPLIES	5,000.00	5,000.00	48.46	1,310.82	1,116.98	3,640.72	27
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	94.10	94.10	1,405.90	06
1301	LIABILITY/AUTO COVERAGE	538.00	538.00	0.00	0.00	0.00	538.00	00
1500	VC - TRAINING	1,500.00	1,500.00	0.00	250.00	250.00	1,250.00	17
1501	VC - TRAVEL	6,000.00	6,000.00	0.00	1,249.00	0.00	4,751.00	21
1602	VC - POSTAGE	2,500.00	2,500.00	0.00	199.80	199.80	2,300.20	08
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	00
1801	VC - SUBSCRIPTIONS	0.00	0.00	0.00	393.75	393.75	393.75-	
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	200.00	140.00	1,300.00	13
2121	FACILITY MAINT/EQUIPMENT	15,000.00	15,000.00	460.94	216.65	216.65	14,322.41	05
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	337.76	168.88	1,662.24	17
5102	TOURISM DIRECTOR CONTRACT	81,856.00	81,856.00	0.00	14,642.32	7,321.16	67,213.68	18
5104	PROMOTION / ADVERTISING	350,825.00	350,825.00	2,750.00	77,180.94	43,663.01	270,894.06	23
5105	PROMOTION OF THE ARTS	81,775.00	81,775.00	0.00	14,700.00	0.00	67,075.00	18
5106	HISTORICAL RESTORATION/PRESERVATIO	73,000.00	73,000.00	0.00	0.00	0.00	73,000.00	00
5109	SPORTING EVENTS	35,350.00	35,350.00	0.00	0.00	0.00	35,350.00	00
5111	TRANSPORTATION SYSTEM	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	00
5115	SIGNAGE	0.00	0.00	0.00	0.00	0.00	0.00	
5116	GO TEXAN GRANT	0.00	0.00	0.00	0.00	0.00	0.00	
5200	VISITOR CENTER REMODEL	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	531.88	531.88	531.88-	
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
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	PROMOTION & TOURISM Expenses	1,036,963.00	1,036,963.00	3,259.40	123,108.67	60,701.64	910,594.93	12
Tourism HOT Fund								
	INCOME TOTALS	1,036,963.00	1,036,963.00		39,114.31	32,028.66	997,848.69	04
	EXPENSE TOTALS	1,036,963.00	1,036,963.00	3,259.40	123,108.67	60,701.64	910,594.93	12

GAS FUND - NOVEMBER 2023

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 11
0558 GAS REVENUES							
=====							
0110	NATURAL GAS SALES - ALPINE	1,775,000.00	1,775,000.00		142,874.73	86,300.34	1,632,125.27 08
0120	NATURAL GAS SALES - FT. DAVIS	350,000.00	350,000.00		21,297.81	13,323.26	328,702.19 06
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		175.00	140.00	9,825.00 02
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		35.00	35.00	2,465.00 01
0240	SERVICE TAP FEES - ALPINE	5,000.00	5,000.00		1,375.00	0.00	3,625.00 28
0241	SERVICE TAP FEES - FT. DAVIS	2,500.00	2,500.00		0.00	0.00	2,500.00 00
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00
0250	PENALTY FEES - ALPINE	1,250.00	1,250.00		608.67	281.39	641.33 49
0251	PENALTY FEES - FT. DAVIS	2,000.00	2,000.00		206.84	29.96	1,793.16 10
0400	MISC. INCOME	1,250.00	1,250.00		0.38	0.00	1,249.62 00
0401	GAS BANK ACCT INT	2,500.00	2,500.00		10,648.94	5,364.52	8,148.94+ 426
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
0403	WTG ROYALTIES	5,000.00	5,000.00		0.00	0.00	5,000.00 00
0500	SALES TAX COLLECTED	60,000.00	60,000.00		4,708.91	2,688.12	55,291.09 08
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		0.00	0.00	0.00
0614	VACATION FEE	0.00	0.00		325.00	325.00	325.00+
1901	ROAD CUT FEE	5,000.00	5,000.00		0.00	0.00	5,000.00 00
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00
7001	GAS CUSTOMER DEPOSIT INTEREST	0.00	0.00		2,414.94	1,218.24	2,414.94+
9000	AUCTION	500.00	500.00		0.00	0.00	500.00 00
9001	CAPITAL CONTRIBUTIONS	2,500.00	2,500.00		0.00	0.00	2,500.00 00
-----		-----	-----	-----	-----	-----	----
	GAS REVENUES	2,225,000.00	2,225,000.00	0.00	184,671.22	109,705.83	2,040,328.78 08
0599 TRANSFERS							
=====							
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
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	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0658 GAS EXPENSES							
=====							
0090	ADMINISTRATIVE FEE	156,574.00	156,574.00	0.00	0.00	0.00	156,574.00 00
0100	FRANCHISE FEE	111,250.00	111,250.00	0.00	0.00	0.00	111,250.00 00
0101	SALARIES	518,293.00	518,293.00	0.00	70,488.65	35,701.58	447,804.35 14
0103	OVERTIME	29,307.00	29,307.00	0.00	3,039.93	1,412.82	26,267.07 10
0201	SOCIAL SECURITY	41,782.00	41,782.00	0.00	5,406.94	2,730.25	36,375.06 13
0202	INSURANCE - GROUP	83,940.00	83,940.00	0.00	12,800.40	6,400.20	71,139.60 15
0203	RETIREMENT	11,472.00	11,472.00	0.00	1,441.17	727.45	10,030.83 13
0204	UNEMPLOYMENT	900.00	900.00	0.00	0.53	0.00	899.47 00
0205	INS - WORKMEN'S COMP	8,352.00	8,352.00	0.00	1,610.50	1,610.50	6,741.50 19
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0410	NATURAL GAS PURCAHSE - ALPINE	535,000.00	535,000.00	0.00	0.00	0.00	535,000.00 00
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00 00
0501	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	1,569.52	0.00	4,430.48 26
0502	FIELD SUPPLIES	15,000.00	15,000.00	0.00	1,200.98	1,200.98	13,799.02 08
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00 00
0510	UNIFORMS	8,000.00	8,000.00	0.00	1,544.78	897.41	6,455.22 19
0600	EQUIPMENT MAINT.	14,825.00	14,825.00	251.22	0.00	0.00	14,573.78 02
0701	VEHICLE MAINT	13,700.00	13,700.00	284.48	0.00	0.00	13,415.52 02

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 11	
0800	CP & METER MAINT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0900	FUEL & OIL	15,000.00	15,000.00	0.00	1,246.64	1,246.64	13,753.36	08
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
1101	ELECTRICITY	5,000.00	5,000.00	0.00	370.26	370.26	4,629.74	07
1200	DISTRIBUTION SYSTEM MAINT	50,000.00	50,000.00	0.00	1,174.45	1,174.45	48,825.55	02
1301	INSURANCE - GENERAL/AUTO LIABILITY	18,181.00	18,181.00	0.00	5,116.00	5,116.00	13,065.00	28
1400	EQUIPMENT RENTAL	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
1500	TRAINING	15,000.00	15,000.00	3,326.00	154.00	154.00	11,520.00	23
1501	TRAVEL	10,000.00	10,000.00	0.00	808.94	181.45	9,191.06	08
1600	POSTAGE/FREIGHT	20,000.00	20,000.00	0.00	2,519.05	2,519.05	17,480.95	13
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	2,710.20	10,657.66	0.00	1,632.14	89
1800	PENALTIES/PINES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1901	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2124	Provision for Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00	
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	562.50	562.50	4,437.50	11
2400	DIG TESS/TEXAS 811	1,500.00	1,500.00	0.00	57.00	57.00	1,443.00	04
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	1,260.69	634.87	6,739.31	16
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	344.80	344.80	4,155.20	08
2800	DRUG TESTING	1,200.00	1,200.00	0.00	410.00	0.00	790.00	34
2900	DUES & MEMBERSHIPS	1,500.00	1,500.00	42.00	0.00	0.00	1,458.00	03
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	7,496.70	0.00	0.00	1,003.30	88
3100	ADVERTISING	2,500.00	2,500.00	0.00	75.00	75.00	2,425.00	03
3800	BUILDING MAINT.	15,000.00	15,000.00	300.00	0.00	0.00	14,700.00	02
3900	SALES TAX REMITTED TO STATE	60,000.00	60,000.00	0.00	7,376.92	3,614.64	52,623.08	12
8001	LEASED VEHICLE	35,500.00	35,500.00	0.00	5,462.90	2,731.45	30,037.10	15
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,691.89	1,691.89	1,691.89-	
9500	Depreciation Expense - Gas	0.00	0.00	0.00	0.00	0.00	0.00	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9800	CIP - KABOTA - FY20 EXCAVATOR	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	FY23- GATES FY24- AUTOMATIVE METER	109,993.00	109,993.00	0.00	0.00	0.00	109,993.00	00
9999	RESERVES - FINANCIAL POLICY	47,731.00	47,731.00	0.00	0.00	0.00	47,731.00	00
GAS EXPENSES		2,225,000.00	2,225,000.00	14,410.60	138,392.10	71,155.19	2,072,197.30	07
ENTERPRISE: GAS COMPANY								
INCOME TOTALS		2,225,000.00	2,225,000.00		184,671.22	109,705.83	2,040,328.78	08
EXPENSE TOTALS		2,225,000.00	2,225,000.00	14,410.60	138,392.10	71,155.19	2,072,197.30	07

INTEREST & SINKING - NOVEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0075 INTEREST & SINKING							EFFECTIVE MONTH - 11	
0534 REVENUE								
=====								
0410	CURRENT I & S ADVALOREM	147,909.00	147,909.00		18,386.89	17,309.44	129,522.11	12
0420	DELINQUENT I & S	0.00	0.00		1,539.45	833.26	1,539.45+	
0502	PENALTY & INTEREST	0.00	0.00		543.17	308.17	543.17+	
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	0.00		784.36	416.04	784.36+	
REVENUE		147,909.00	147,909.00	0.00	21,253.87	18,866.91	126,655.13	14
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS		0.00	0.00	0.00	0.00	0.00	0.00	
0600 GENERAL DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	36,400.00	36,400.00	0.00	0.00	0.00	36,400.00	00
0201	INTEREST - CO SERIES 2011	13,798.00	13,798.00	0.00	0.00	0.00	13,798.00	00
0300	PRINCIPAL - GO SERIES 2011	96,000.00	96,000.00	0.00	0.00	0.00	96,000.00	00
0301	INTEREST - GO SERIES 2011	1,711.00	1,711.00	0.00	0.00	0.00	1,711.00	00
GENERAL DEBT EXPENSES		147,909.00	147,909.00	0.00	0.00	0.00	147,909.00	00
0601 WATER DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
WATER DEBT EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00	
0602 SEWER DEBT EXPENSES								
=====								
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
SEWER DEBT EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00	
INTEREST & SINKING								
INCOME TOTALS		147,909.00	147,909.00		21,253.87	18,866.91	126,655.13	14
EXPENSE TOTALS		147,909.00	147,909.00	0.00	0.00	0.00	147,909.00	00

CITY OF ALPINE

SUMMARY OF REVENUES AND EXPENDITURES AS OF December 31, 2023

3rd month in Fiscal Year 2023-2024 or 25% completed as of December 31, 2023

FUND	REVENUES			EXPENDITURES			% of FY 2024 Budget
	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	
General Fund	\$6,232,116	\$1,690,857	27.13%	\$6,232,116	\$1,157,183	18.57%	
Water/Wastewater/Sanitation Utility Fund	\$6,677,895	\$1,176,429	17.62%	\$6,677,895	\$758,625	11.36%	
Airport Fund	\$800,512	\$41,959	219914.91%	\$800,512	\$194,679	24.32%	
Hotel Occupancy Tax Fund	\$1,036,963	\$54,953	5.30%	\$1,036,963	\$209,555	20.21%	
Gas Utility Fund	\$2,225,000	\$427,425	19.21%	\$2,225,000	\$431,559	19.40%	
Interest & Sinking Fund	\$147,909	\$60,392	40.83%	\$147,909	\$0	0.00%	

GENERAL FUND - DECEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12
0520 NON DEPARTMENTAL REVENUE							
=====							
1000	SALE-CITY PROPERTY/ EASEMENTS	10,000.00	10,000.00		0.00	0.00	10,000.00 00
2000	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00
9000	AUCTION	10,000.00	10,000.00		0.00	0.00	10,000.00 00
9002	OTHER FINANCING SOURCE - RIGHT TO	0.00	0.00		0.00	0.00	0.00

	NON DEPARTMENTAL REVENUE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00 00
0521 INTEREST RESERVE ACCOUNTS							
=====							
0001	TEXSTAR	50,000.00	50,000.00		28,131.22	9,534.30	21,068.78 56
0002	TXCLASS CAPITAL IMPROVEMENTS	8,000.00	8,000.00		4,197.46	1,421.77	3,802.54 52
0003	TXCLASS FIRE ASSISTANCE	5,000.00	5,000.00		2,937.85	995.11	2,062.15 59
0004	TXCLASS CREEK PROJECT	6,000.00	6,000.00		3,409.04	1,154.71	2,590.96 57
0005	TXCLASS PUEBLO NUEVO	2,500.00	2,500.00		2,174.16	736.43	325.84 87

	INTEREST RESERVE ACCOUNTS	71,500.00	71,500.00	0.00	40,849.73	13,842.32	30,650.27 57
0523 ADMINISTRATIVE REVENUES							
=====							
0090	ENTERPRISE ADMINISTRATIVE FEE	673,204.00	673,204.00		168,301.00	168,301.00	504,903.00 25
0100	ENTERPRISE FRANCHISE FEE	372,568.00	372,568.00		48,618.20	48,618.20	323,949.80 13
0612	FY 20 NSF - RETURNED CHECK FEE	150.00	150.00		0.00	0.00	150.00 00
1303	BEER & WINE PERMITS	7,500.00	7,500.00		0.00	0.00	7,500.00 00
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00 00
1305	REZONING/VARIANCES	1,000.00	1,000.00		200.00	0.00	800.00 20
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		0.00	0.00	500.00 00
2000	7 & HOT OVERHEAD	43,177.00	43,177.00		10,794.25	10,794.25	32,382.75 25
2104	COPIES/PUBLIC	1,000.00	1,000.00		25.30	0.00	974.70 03
5203	SERV CHR/GOOD CHECKS	200.00	200.00		0.00	0.00	200.00 00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00
5221	DONATIONS	2,000.00	2,000.00		0.00	0.00	2,000.00 00
7000	GENERAL BANK ACCT 2207 INTEREST	40,000.00	40,000.00		22,712.61	7,866.95	17,287.39 57
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		733.34	0.00	3,160.66 19
9920	MISC INCOME/FEES	2,500.00	2,500.00		681.39	506.27	1,818.61 27
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		0.00	0.00	0.00

	ADMINISTRATIVE REVENUES	1,157,693.00	1,157,693.00	0.00	252,066.09	236,086.67	905,626.91 22
0524 MUNICIPAL COURT REVENUES							
=====							
2800	SCHOOL ZONE & BUS VIOLATIONS	0.00	0.00		0.00	0.00	0.00
2900	FINES & FEES REVENUE	50,000.00	50,000.00		6,970.00	2,346.05	43,030.00 14
3000	DEFERRED DISPOSITION	0.00	0.00		0.00	0.00	0.00
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		0.00	0.00	0.00
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		329.53	103.06	329.53+
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00 00
9000	OVERAGE/SHORTAGE	0.00	0.00		0.00	0.00	0.00

	MUNICIPAL COURT REVENUES	50,250.00	50,250.00	0.00	7,299.53	2,449.11	42,950.47 15

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
0531 POLICE REVENUES								
=====								
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00
0900	LEOSE-STATE COMPTROLLER	1,200.00	1,200.00		0.00	0.00	1,200.00	00
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	1,250.00	1,250.00		225.00	225.00	1,025.00	18
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	

	POLICE REVENUES	4,650.00	4,650.00	0.00	225.00	225.00	4,425.00	05
0532 FIRE DEPARTMENT REVENUES								
=====								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	0.00	0.00		0.00	0.00	0.00	

	FIRE DEPARTMENT REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	
0534 AD VALOREM TAX REVENUE								
=====								
0300	CURRENT TAX COLLEC.	2,430,873.00	2,430,873.00		774,376.97	520,807.89	1,656,496.03	32
0400	Delinquent Property Tax Collection	0.00	0.00		24,197.26	5,671.07	24,197.26+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		322.01	0.00	322.01+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		7,008.96	732.86	7,008.96+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		5.40	1.76	5.40+	

	AD VALOREM TAX REVENUE	2,430,873.00	2,430,873.00	0.00	805,910.60	527,213.58	1,624,962.40	33
0535 BUILDING SERVICES REVENUE								
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		3,049.55	465.48	11,950.45	20
1302	BUILDING PERMITS	65,000.00	65,000.00		11,713.64	7,814.31	53,286.36	18
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		3,272.60	471.48	6,727.40	33
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		200.00	0.00	2,300.00	08
1306	SIGN PERMIT	1,000.00	1,000.00		166.00	166.00	834.00	17
1307	FILMING PERMIT	500.00	500.00		0.00	0.00	500.00	00
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	

	BUILDING SERVICES REVENUE	94,000.00	94,000.00	0.00	18,401.79	8,917.27	75,598.21	20
0538 ANIMAL CONTROL REVENUES								
=====								
1301	QUARANTINE	4,500.00	4,500.00		650.00	150.00	3,850.00	14
1303	PET ADOPTIONS	12,500.00	12,500.00		2,100.00	200.00	10,400.00	17

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		290.00	75.00	1,210.00	19
1305	CREMATIONS	22,250.00	22,250.00		4,220.00	1,180.00	18,030.00	19
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00	
1307	ANIMAL SURRENDER	2,000.00	2,000.00		210.00	60.00	1,790.00	11
1308	MICROCHIP	1,500.00	1,500.00		150.00	60.00	1,350.00	10
1309	ANIMAL IMPOUND	3,000.00	3,000.00		420.00	105.00	2,580.00	14
1310	VACCINES	200.00	200.00		0.00	0.00	200.00	00
1900	DONATIONS	0.00	0.00		80.00	50.00	80.00+	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
ANIMAL CONTROL REVENUES		47,450.00	47,450.00	0.00	8,120.00	1,880.00	39,330.00	17
0542 PARKS & POOL REVENUE								
1100	SWIMMING POOL ADMISSIONS	15,000.00	15,000.00		0.00	0.00	15,000.00	00
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		0.00	0.00	0.00	
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		0.00	0.00	1,500.00	00
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		1,900.00	1,000.00	5,600.00	25
1900	PAVILION RENTAL	1,500.00	1,500.00		80.00	0.00	1,420.00	05
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	
PARKS & POOL REVENUE		25,500.00	25,500.00	0.00	1,980.00	1,000.00	23,520.00	08
0544 STREETS REVENUE								
1901	ROAD REPAIR	60,000.00	60,000.00		0.00	0.00	60,000.00	00
5005	FIBER OPTIC EASE.	10,000.00	10,000.00		633.87	0.00	9,366.13	06
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00		250.00	250.00	250.00+	
STREETS REVENUE		70,200.00	70,200.00	0.00	883.87	250.00	69,316.13	01
0548 CITY SALES TAX REVENUES								
0401	CITY SALES TAX	2,150,000.00	2,150,000.00		539,634.39	176,238.35	1,610,365.61	25
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		9,747.17	4,423.44	52,252.83	16
0403	TELEPHONE FRANCHISE TAX	8,000.00	8,000.00		0.00	0.00	8,000.00	00
0404	T.V. CABLE FRANCHISE TAX	15,000.00	15,000.00		0.00	0.00	15,000.00	00
0406	MIXED BEVERAGE TAX	25,000.00	25,000.00		5,739.14	2,670.28	19,260.86	23
CITY SALES TAX REVENUES		2,260,000.00	2,260,000.00	0.00	555,120.70	183,332.07	1,704,879.30	25
0599 TRANSFERS								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS		0.00	0.00	0.00	0.00	0.00	0.00	
0620 NON DEPARTMENTAL EXPENSES								

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
=====								
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
1301	INSURANCE - GENERAL & LIABILITY	8,818.00	8,818.00	0.00	2,034.50	0.00	6,783.50	23
1400	CUSTODIAL SERVICE-GF DEPTS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1500	COPY EXPENSE-ALL GF DEPTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
1602	MAILING - ALL GF DEPTS.	15,000.00	15,000.00	0.00	2,114.93	1,109.72	12,885.07	14
1700	COMPUTER ASST -ALL GF DEPTS	5,500.00	5,500.00	0.00	820.80	0.00	4,679.20	15
1801	DUES/SUB/MEM -ALL GF DEPTS.	25,000.00	25,000.00	0.00	6,704.04	488.30	18,295.96	27
1802	PUB/NOT/ADV - ALL GF DEPTS.	15,500.00	15,500.00	320.00	2,585.00	225.00	12,595.00	19
1900	PRINTING - ALL GF DEPTS.	1,500.00	1,500.00	0.00	440.88	440.88	1,059.12	29
2101	AMBULANCE SUBSIDY	165,061.00	165,061.00	13,755.08	41,265.24	13,755.08	110,040.68	33
2102	LIBRARY SUBSIDY	45,000.00	45,000.00	3,750.00	11,250.00	3,750.00	30,000.00	33
2104	FAMILY CRISIS CENTER	9,425.00	9,425.00	2,356.25	2,356.25	0.00	4,712.50	50
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2106	ALPINE EMERGENCY SERVICES BOARD	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	12,500.00	12,500.00	2,523.59	128.45	0.00	9,847.96	21
2301	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
4500	APPRAISAL BOARD	72,679.00	72,679.00	0.00	0.00	0.00	72,679.00	00
4501	TAX COLLECTION CONTRACT	22,517.00	22,517.00	0.00	0.00	0.00	22,517.00	00
6900	AUDIT	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	00
7900	CO HANDLING FEES	1,300.00	1,300.00	0.00	500.00	0.00	800.00	38
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	3,524.21	1,865.65	3,524.21	
9003	RIGHT TO USE LEASE - CAPITAL OUTLA	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
NON DEPARTMENTAL EXPENSES		656,800.00	656,800.00	22,704.92	118,724.30	21,634.63	515,370.78	22
0622 CITY COUNCIL EXPENSES								
=====								
0101	SALARIES	7,500.00	7,500.00	0.00	1,575.00	525.00	5,925.00	21
0201	SOCIAL SECURITY	573.00	573.00	0.00	120.48	40.16	452.52	21
0501	SUPPLIES	500.00	500.00	10.00	0.00	0.00	490.00	02
0502	HOSPITALITY	200.00	200.00	0.00	91.19	0.00	108.81	46
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	3,000.00	3,000.00	0.00	80.42	40.21	2,919.58	03
1503	WARD 1 DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1504	WARD 2 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1505	WARD 3 - DISCRETIONARY	3,000.00	3,000.00	400.00	644.29	0.00	1,955.71	35
1506	WARD 4 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1507	WARD 5 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
2000	BUILDING AND STANDARDS COMM	25,000.00	25,000.00	15,000.00	0.00	0.00	10,000.00	60
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	00
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
	CITY COUNCIL EXPENSES	151,773.00	151,773.00	15,410.00	2,511.38	605.37	133,851.62	12
0623	ADMINISTRATIVE EXPENSES							
0101	SALARIES	341,846.00	341,846.00	0.00	87,023.14	38,181.57	254,822.86	25
0103	OVERTIME	2,954.00	2,954.00	0.00	100.80	100.80	2,853.20	03
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	8,513.00	8,513.00	0.00	6,519.07	2,879.95	1,993.93	77
0202	INSURANCE - GROUP	41,970.00	41,970.00	0.00	12,578.22	4,192.74	29,391.78	30
0203	RETIREMENT	2,338.00	2,338.00	0.00	1,707.60	750.33	630.40	73
0204	UNEMPLOYMENT	450.00	450.00	0.00	5.36	0.00	444.64	01
0205	INS - WORKMEN'S COMP	1,706.00	1,706.00	0.00	186.50	0.00	1,519.50	11
0501	SUPPLIES	6,000.00	6,000.00	1,045.24	2,440.52	213.86	2,514.24	58
0701	MAINT - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,000.00	5,000.00	0.00	462.31	218.68	4,537.69	09
1500	TRAINING	5,000.00	5,000.00	0.00	2,105.00	50.00	2,895.00	42
1501	TRAVEL	7,500.00	7,500.00	721.49	2,748.04	361.11	4,030.47	46
1700	IT EQUIPMENT/ SOFTWARE	8,500.00	8,500.00	0.00	10,513.25	35.17	2,013.25	124
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,000.00	6,000.00	0.00	1,800.16	599.96	4,199.84	30
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	196.61	118.41	1,303.39	13
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	CODIFICATION-ORDINANCE	15,000.00	15,000.00	0.00	1,929.32	1,640.57	13,070.68	13
9700	SOFTWARE/EMPLOYEE REVIEW	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	00
9800	CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
9801	LEASED VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
	ADMINISTRATIVE EXPENSES	614,277.00	614,277.00	1,766.73	130,315.90	49,343.15	482,194.37	22
0624	MUNICIPAL COURT EXPENSES							
0101	SALARIES	34,272.00	34,272.00	0.00	8,367.20	3,656.00	25,904.80	24
0103	OVERTIME	1,026.00	1,026.00	0.00	0.00	0.00	1,026.00	00
0105	CONTRACT LABOR	43,500.00	43,500.00	0.00	6,400.00	3,200.00	37,100.00	15
0201	SOCIAL SECURITY	2,693.00	2,693.00	0.00	612.80	270.58	2,080.20	23
0202	INSURANCE - GROUP	8,394.00	8,394.00	0.00	2,105.16	701.72	6,288.84	25
0203	RETIREMENT	740.00	740.00	0.00	163.98	71.65	576.02	22
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0208	FINE COLLECTION/FTA FEES	500.00	500.00	0.00	0.00	0.00	500.00	00
0501	OFFICE SUPPLIES	2,000.00	2,000.00	21.25	760.60	21.25	1,218.15	39
0502	SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	TRAINING	2,000.00	2,000.00	0.00	55.00	0.00	1,945.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	901.95	0.00	1,598.05	36
1700	IT EQUIPMENT/SOFTWARE	4,375.00	4,375.00	0.00	3,665.97	0.00	709.03	84
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	983.53	329.56	3,516.47	22
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
	MUNICIPAL COURT EXPENSES	107,590.00	107,590.00	21.25	24,016.19	8,250.76	83,552.56	22
0631	POLICE EXPENSES							

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
=====								
0101	SALARIES	850,147.00	850,147.00	0.00	188,542.82	83,620.01	661,604.18	22
0103	OVERTIME	52,602.00	52,602.00	0.00	24,734.24	10,037.80	27,867.76	47
0104	EVENT SECURITY	0.00	0.00	0.00	540.00	0.00	540.00	-
0201	SOCIAL SECURITY	68,880.00	68,880.00	0.00	16,074.30	7,072.27	52,805.70	23
0202	INSURANCE GROUP	134,304.00	134,304.00	0.00	26,700.81	8,508.03	107,603.19	20
0203	RETIREMENT	18,913.00	18,913.00	0.00	4,190.78	1,835.67	14,722.22	22
0204	UNEMPLOYMENT	1,890.00	1,890.00	0.00	21.40	0.00	1,868.60	01
0205	INS - WORKMEN'S COMP	47,431.00	47,431.00	0.00	7,333.75	0.00	40,097.25	15
0400	SAFETY PROGRAM	2,000.00	2,000.00	0.00	160.00	0.00	1,840.00	08
0501	OFFICE SUPPLIES	8,000.00	8,000.00	353.05	711.47	621.47	6,935.48	13
0502	FIELD SUPPLIES	6,000.00	6,000.00	0.00	1,497.43	1,497.43	4,502.57	25
0510	UNIFORMS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
0700	MAINT - EQUIPMENT	3,500.00	3,500.00	425.00	168.97	168.97	2,906.03	17
0701	MAINT-VEHICLE	10,000.00	10,000.00	768.55	1,499.74	928.05	7,731.71	23
0713	MAINT - DRUG DOG	5,000.00	5,000.00	110.91	163.37	110.91	4,725.72	05
0900	FUEL & OIL	25,000.00	25,000.00	0.00	3,951.97	1,998.11	21,048.03	16
1101	ELECTRICITY	8,400.00	8,400.00	0.00	502.12	488.68	7,897.88	06
1301	LAW ENFORCEMENT LIABILITY INS	30,468.00	30,468.00	0.00	7,081.75	0.00	23,386.25	23
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	388.26	0.00	611.74	39
1500	TRAINING	5,000.00	5,000.00	355.00	2,515.50	895.50	2,129.50	57
1501	TRAVEL	5,000.00	5,000.00	300.00	1,320.60	901.60	3,379.40	32
1700	FY20 - IT/SOFTWARE	2,500.00	2,500.00	0.00	934.89	0.00	1,565.11	37
2700	TELEPHONE EXPENSES	13,250.00	13,250.00	0.00	3,315.83	1,102.32	9,934.17	25
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	1,939.56	934.86	10,560.44	16
2800	DRUG TESTING	0.00	0.00	0.00	40.00	0.00	40.00	-
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	0.00	0.00	0.00	
3200	COMMUNITY PROGRAMS	7,500.00	7,500.00	0.00	393.29	0.00	7,106.71	05
3300	INVESTIGATIVE EXPENSES	6,000.00	6,000.00	180.00	0.00	0.00	5,820.00	03
3700	COPSYNC / SOUTHERN SOFTWARE	15,870.00	15,870.00	0.00	0.00	0.00	15,870.00	00
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
8001	LEASED VEHICLES	66,544.00	66,544.00	0.00	11,850.30	3,950.10	54,693.70	18
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	647.57	102.25	647.57	-
9300	FY 24 - TASERS	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00	100
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	

	POLICE EXPENSES	1,425,199.00	1,425,199.00	6,992.51	307,220.72	124,774.03	1,110,985.77	22
0632 FIRE DEPT EXPENSES								
=====								
0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	6,480.00	0.00	6,480.00	-
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	INS - WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0701	MAINT-VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1301	LIABILITY/AUTO COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00
2700	TELEPHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00
3702	FIRE CALLS	0.00	0.00	0.00	0.00	0.00	0.00
9002	CIP - BREATHING APPARATUS	0.00	0.00	0.00	0.00	0.00	0.00
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	FIRE DEPT EXPENSES	0.00	0.00	0.00	6,480.00	0.00	6,480.00-
0635 BUILDING SERVICES EXPENSES							
=====							
0101	SALARIES	154,055.00	154,055.00	0.00	39,136.97	17,193.96	114,918.03 25
0103	OVERTIME	2,357.00	2,357.00	0.00	0.00	0.00	2,357.00 00
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00
0201	SOCIAL SECURITY	11,934.00	11,934.00	0.00	2,986.61	1,312.87	8,947.39 25
0202	INSURANCE-GROUP	25,182.00	25,182.00	0.00	4,486.18	1,935.39	20,695.82 18
0203	RETIREMENT	3,277.00	3,277.00	0.00	767.08	337.00	2,509.92 23
0204	UNEMPLOYMENT	270.00	270.00	0.00	0.00	0.00	270.00 00
0205	INS-WORKERS COMP	705.00	705.00	0.00	54.25	0.00	650.75 08
0501	OFFICE SUPPLIES	3,000.00	3,000.00	72.95	490.60	0.00	2,436.45 19
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0510	UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 00
0701	MAINT-VEHICLE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 00
0900	FUEL & OIL	2,000.00	2,000.00	0.00	444.40	241.98	1,555.60 22
1301	LIABILITY/AUTO COVERAGE	896.00	896.00	0.00	216.25	0.00	679.75 24
1500	TRAINING	4,500.00	4,500.00	400.00	0.00	0.00	4,100.00 09
1501	TRAVEL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00 00
1700	IT EQUIPMENT/SOFTWARE	6,000.00	6,000.00	600.00	3,194.97	13.53	2,205.03 63
2000	VEHICLE ABATEMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00 00
2100	ENFORCEMENT CLEAN UP	4,500.00	4,500.00	26.00	0.00	0.00	4,474.00 01
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	784.62	261.54	2,715.38 22
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	160.84	80.42	1,089.16 13
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
8001	LEASED VEHICLE	12,100.00	12,100.00	0.00	3,024.81	1,008.27	9,075.19 25
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
9000	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00
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	BUILDING SERVICES EXPENSES	261,026.00	261,026.00	1,098.95	55,747.58	22,384.96	204,179.47 22
0636 HUMAN RESOURCE EXPENSES							
=====							
0101	SALARIES	36,755.00	36,755.00	0.00	9,424.00	4,112.00	27,331.00 26
0103	OVERTIME	1,101.00	1,101.00	0.00	122.07	122.07	978.93 11
0201	SOCIAL SECURITY	2,888.00	2,888.00	0.00	721.87	321.08	2,166.13 25
0202	INSURANCE	8,394.00	8,394.00	0.00	132.08	50.26	8,261.92 02
0203	RETIREMENT	793.00	793.00	0.00	187.09	82.98	605.91 24
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00 00
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00
0501	SUPPLIES	1,000.00	1,000.00	0.00	451.90	5.00	548.10 45
1500	TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00 00
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00 00
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00 00
2800	DRUG TESTING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00 00

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
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	HUMAN RESOURCE EXPENSES	59,021.00	59,021.00	0.00	11,039.01	4,693.39	47,981.99	19
0637 FINANCE DEPT EXPENSES								
=====								
0101	SALARIES	286,765.00	286,765.00	0.00	52,002.05	22,913.53	234,762.95	18
0103	OVERTIME	5,188.00	5,188.00	0.00	678.71	0.00	4,509.29	13
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURTY	22,177.00	22,177.00	0.00	3,815.08	1,681.23	18,361.92	17
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	11,237.28	3,745.76	30,732.72	27
0203	RETIREMENT	6,089.00	6,089.00	0.00	1,032.52	449.10	5,056.48	17
0204	UNEMPLOYMENT	450.00	450.00	0.00	6.73	0.00	443.27	01
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	5,000.00	5,000.00	564.78	1,581.87	41.85	2,853.35	43
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	200.00	11,043.58	0.00	3,756.42	75
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	961.05	320.25	4,538.95	17
2750	CELL PHONE EXPENSES	500.00	500.00	0.00	40.21	0.00	459.79	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
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	FINANCE DEPT EXPENSES	398,639.00	398,639.00	764.78	82,399.08	29,151.72	315,475.14	21
0638 ANIMAL CONTROL EXPENSES								
=====								
0101	SALARIES	207,756.00	207,756.00	0.00	53,360.09	23,890.87	154,395.91	26
0103	OVERTIME	9,391.00	9,391.00	0.00	601.31	154.88	8,789.69	06
0201	SOCIAL SECURITY	16,568.00	16,568.00	0.00	3,949.79	1,780.12	12,618.21	24
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	12,470.90	4,149.74	29,499.10	30
0203	RETIREMENT	4,550.00	4,550.00	0.00	1,041.63	471.32	3,508.37	23
0204	UNEMPLOYMENT	450.00	450.00	0.00	8.77	0.00	441.23	02
0205	INS-WORKMEN'S COMP	6,166.00	6,166.00	0.00	1,234.75	0.00	4,931.25	20
0501	SUPPLIES	2,500.00	2,500.00	0.00	511.19	19.00	1,988.81	20
0502	FIELD SUPPLIES	2,500.00	2,500.00	0.00	185.00	0.00	2,315.00	07
0510	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
0700	MAINT - EQUIPMENT	500.00	500.00	0.00	118.75	0.00	381.25	24
0701	MAINT-VEHICLE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
0900	FUEL & OIL	5,000.00	5,000.00	156.75	1,214.29	704.14	3,628.96	27
1101	ELECTRICITY	3,500.00	3,500.00	0.00	967.44	407.94	2,532.56	28
1301	LIABILITY/AUTO COVERAGE	2,942.00	2,942.00	0.00	799.75	0.00	2,142.25	27
1401	JANITORIAL SUPPLIES	6,000.00	6,000.00	960.05	907.86	254.65	4,132.09	31
1500	TRAINING	6,000.00	6,000.00	0.00	350.00	75.00	5,650.00	06
1501	TRAVEL	4,000.00	4,000.00	720.26	864.84	658.34	2,414.90	40
1700	IT/SOFTWARE	4,500.00	4,500.00	400.00	2,139.00	13.53	1,961.00	56
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,256.04	418.68	3,243.96	28
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	281.47	160.84	1,718.53	14
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3200	ANIMAL CARE	29,500.00	29,500.00	500.00	10,842.73	3,847.05	18,157.27	38
3301	SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	7,443.84	570.00	12,556.16	37
8001	LEASED VEHICLE	17,250.00	17,250.00	0.00	4,282.17	1,432.39	12,967.83	25
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP - CAT CONDOS - PRIOR INCINERAT	0.00	0.00	0.00	0.00	0.00	0.00	
9001	CIP - HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
	ANIMAL CONTROL EXPENSES	400,543.00	400,543.00	2,737.06	104,831.61	39,008.49	292,974.33	27
0641 BUILDING MAINTENANCE								

0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0503	FY20 - PEST CONTROL - ALL GF	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	00
1301	LIABILITY/AUTO COVERAGE	1,242.00	1,242.00	0.00	0.00	0.00	1,242.00	00
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
6000	MAINT - CITY HALL	10,000.00	10,000.00	17.00	44.75	44.75	9,938.25	01
6001	MAINT - POLICE DEPT	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6002	MAINT - ANIMAL SHELTER	20,000.00	20,000.00	0.00	1,082.40	300.00	18,917.60	05
6003	MAINT - SUNSHINE HOUSE	5,000.00	5,000.00	0.00	328.94	197.91	4,671.06	07
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6005	MAINT - MAINTENENACE YARD	24,962.00	24,962.00	0.00	0.00	0.00	24,962.00	00
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	BUILDING MAINTENANCE	72,554.00	72,554.00	17.00	1,456.09	542.66	71,080.91	02
0642 PARKS & POOL EXPENSES								

0101	SALARIES	223,858.00	223,858.00	0.00	45,944.64	20,349.91	177,913.36	21
0103	OVERTIME	12,819.00	12,819.00	0.00	0.00	0.00	12,819.00	00
0201	SOCIAL SECURITY	18,058.00	18,058.00	0.00	3,341.29	1,498.95	14,716.71	19
0202	INSURANCE - GROUP	50,364.00	50,364.00	0.00	12,481.74	4,160.58	37,882.26	25
0203	RETIREMENT	4,958.00	4,958.00	0.00	900.45	398.84	4,057.55	18
0204	UNEMPLOYMENT	940.00	940.00	0.00	42.38	0.00	897.62	05
0205	INS - WORKMEN'S COMP	4,265.00	4,265.00	0.00	918.50	0.00	3,346.50	22
0501	SUPPLIES	2,500.00	2,500.00	0.00	7.55	0.00	2,492.45	00
0502	FIELD SUPPLIES	8,000.00	8,000.00	0.00	360.93	48.93	7,639.07	05
0510	UNIFORMS	2,500.00	2,500.00	40.08	425.31	121.05	2,034.61	19
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	81.92	172.00	172.00	4,746.08	05
0701	MAINT - VEHICLES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
0707	MAINTENANCE - POOL	12,500.00	12,500.00	0.00	326.81	177.95	12,826.81	03
0709	SUPPLIES - CIVIC CENTER	5,000.00	5,000.00	0.00	1,511.24	0.00	3,488.76	30
0730	MAINT - ALL PARKS	50,000.00	50,000.00	150.00	3,850.00	1,050.00	46,000.00	08
0731	LUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	10,000.00	10,000.00	0.00	1,929.45	283.32	8,070.55	19
1101	Electricity	16,773.00	16,773.00	0.00	1,885.39	1,885.39	14,887.61	11
1301	LIABILITY/AUTO COVERAGE	4,856.00	4,856.00	0.00	1,315.75	0.00	3,540.25	27
1500	TRAINING	3,000.00	3,000.00	90.00	0.00	0.00	2,910.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	1,121.19	373.73	4,378.81	20
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	99.18	40.21	1,700.82	06
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,150.00	12,150.00	0.00	2,842.62	947.54	9,307.38	23
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	FY 24 - PARK SIGNS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
9001	CIP - PUEBLO NUEVO PARK - TPWD MAT	0.00	0.00	0.00	0.00	0.00	0.00	
9002	PUEBLO NUEVO PARK IMPROVEMENTS	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00

	PARKS & POOL EXPENSES	541,341.00	541,341.00	362.00	78,822.80	31,508.40	462,156.20	15
0644 STREET DEPT EXPENSES								
=====								
0101	SALARIES	463,517.00	463,517.00	0.00	90,871.01	44,090.03	372,645.99	20
0103	OVERTIME	25,758.00	25,758.00	0.00	0.00	0.00	25,758.00	00
0105	CONTRACT LABOR	0.00	0.00	0.00	7,668.00	1,512.00	7,668.00-	
0201	SOCIAL SECURITY	37,332.00	37,332.00	0.00	6,790.24	3,319.09	30,541.76	18
0202	INSURANCE - GROUP	67,152.00	67,152.00	0.00	13,696.68	4,096.40	53,455.32	20
0203	RETIREMENT	10,250.00	10,250.00	0.00	1,781.14	864.20	8,468.86	17
0204	UNEMPLOYMENT	990.00	990.00	0.00	1.23	0.00	988.77	00
0205	INS - WORKMEN'S COMP	18,786.00	18,786.00	0.00	3,949.25	0.00	14,836.75	21
0501	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	64.20	0.00	4,435.80	01
0502	FIELD SUPPLIES	16,000.00	16,000.00	2,224.66	1,000.50	238.31	12,774.84	20
0510	UNIFORMS	6,500.00	6,500.00	77.08	1,024.54	338.26	5,398.38	17
0700	MAINT - EQUIPMENT	45,000.00	45,000.00	136.45	1,888.63	565.19	42,974.92	05
0701	MAINT - VEHICLES	12,000.00	12,000.00	1,289.58	164.49	0.00	10,545.93	12
0718	STREET SIGNS	20,000.00	20,000.00	0.00	1,021.25	825.00	18,978.75	05
0719	STREET MAINTENANCE MATERIALS	65,000.00	65,000.00	3,264.08	9,977.55	3,373.34	51,758.37	20
0900	FUEL	15,000.00	15,000.00	20.06	2,690.77	936.43	12,289.17	18
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	70,000.00	70,000.00	0.00	7,780.00	0.00	62,220.00	11
1301	LIABILITY/AUTO COVERAGE	11,569.00	11,569.00	0.00	3,089.50	0.00	8,479.50	27
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2000	CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,085.26	361.38	3,414.74	24
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	340.44	160.84	1,659.56	17
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	2,834.91	944.97	9,165.09	24
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000	CAP IMPROVEMENT STREETS	300,000.00	300,000.00	0.00	17,011.51	0.00	282,988.49	06
9001	CAP - STREET PROJECT FY20 &FY21	287,999.00	287,999.00	0.00	0.00	0.00	287,999.00	00
9002	ACCE STREET IMPROVMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
9003	CIP - HOT BOX	0.00	0.00	0.00	0.00	0.00	0.00	

	STREET DEPT EXPENSES	1,543,353.00	1,543,353.00	7,011.91	174,731.10	61,625.44	1,361,609.99	12
0800 FUND TRANSFER GROUP								
=====								
0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 12	
FUND TRANSFER GROUP		0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
	INCOME TOTALS	6,232,116.00	6,232,116.00		1,690,857.31	975,196.02	4,541,258.69	27
	EXPENSE TOTALS	6,232,116.00	6,232,116.00	58,887.11	1,098,295.76	393,523.00	5,074,933.13	19

WATER-WASTEWATER-SANITATION - DECEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 12	
0550	INTEREST RESERVE ACCOUNTS							
0500	RB 03 RESERVE INTEREST	0.00	0.00		0.00	0.00	0.00	
0501	TXCLASS - INTEREST	25,000.00	25,000.00		13,432.81	4,549.93	11,567.19	54
	INTEREST RESERVE ACCOUNTS	25,000.00	25,000.00	0.00	13,432.81	4,549.93	11,567.19	54
0551	INTEREST REVENUES							
7000	W/S/S INTEREST	40,000.00	40,000.00		16,208.49	5,555.59	23,791.51	41
7001	WATER CUSTOMER DEPOSIT INTEREST	10,000.00	10,000.00		6,062.96	2,022.88	3,937.04	61
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
	INTEREST REVENUES	50,000.00	50,000.00	0.00	22,271.45	7,578.47	27,728.55	45
0553	WATER REVENUES							
0601	WATER BILLING	1,867,000.00	1,867,000.00		379,343.13	107,902.16	1,487,656.87	20
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00	
0611	MISC INCOME	2,000.00	2,000.00		10.11	10.11	1,989.89	01
0612	RETURNED CHECK FEE	500.00	500.00		60.00	60.00	440.00	12
0613	TAMPERING FEE	1,500.00	1,500.00		150.00	0.00	1,350.00	10
0614	VACATION FEE	0.00	0.00		25.00	25.00	25.00+	
1309	SERVICE RECONNECT	25,000.00	25,000.00		5,075.00	2,730.00	19,925.00	20
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	10,000.00	10,000.00		1,000.00	1,000.00	9,000.00	10
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00	00
6600	WATER TAP FEES	40,000.00	40,000.00		1,325.00	1,325.00	38,675.00	03
7000	BILLING ADJUSTMENTS	0.00	0.00		103.65-	0.00	103.65	
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		0.00	0.00	0.00	
9001	AUCTION	0.00	0.00		0.00	0.00	0.00	
9002	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
	WATER REVENUES	1,961,000.00	1,961,000.00	0.00	386,884.59	113,052.27	1,574,115.41	20
0554	SEWER REVENUES							
0602	SEWER BILLING	700,000.00	700,000.00		176,865.27	58,926.34	523,134.73	25
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		3,750.00	800.00	21,250.00	15
0606	SEWER TAP FEES	25,000.00	25,000.00		3,240.00	1,620.00	21,760.00	13
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
0611	MISC/REFUNDS	0.00	0.00		1,407.10	0.00	1,407.10+	
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	SEWER REVENUES	750,000.00	750,000.00	0.00	185,262.37	61,346.34	564,737.63	25
0555	SANITATION/ RECYCE REVENUE							
0603	SANITATION/RECYCLE BILLING	2,063,250.00	2,063,250.00		516,589.96	171,861.02	1,546,660.04	25

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 12	
0604	SALES TAX COLLECTED	155,000.00	155,000.00		35,751.51	11,886.50	119,248.49	23
0611	MISC	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	2,500.00	2,500.00		943.62	312.58	1,556.38	38
7500	LANDFILL LEASE	175,000.00	175,000.00		15,047.60	0.00	159,952.40	09
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
8002	COUNTY INTERLOCAL AGREEMENT	44,100.00	44,100.00		0.00	0.00	44,100.00	00
8003	TIRE DISPOSAL FEES	500.00	500.00		245.24	70.00	254.76	49

	SANITATION/ RECYCE REVENUE	2,440,350.00	2,440,350.00	0.00	568,577.93	184,130.10	1,871,772.07	23
0599 TRANSFERS								

9100	SYSTEM ADDED TRANSFER IN	1,451,545.00	1,451,545.00		0.00	0.00	1,451,545.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	

	TRANSFERS	1,451,545.00-	1,451,545.00-	0.00	0.00	0.00	1,451,545.00-	00
0651 UTILITY BILLING DEPARTMENT								

0100	FRANCHISE FEE	261,317.00	261,317.00	0.00	40,773.76	40,773.76	220,543.24	16
0101	UTILITY CLERKS SALARY	63,941.00	63,941.00	0.00	16,677.15	7,264.48	47,263.85	26
0103	OVERTIME	1,914.00	1,914.00	0.00	279.11	146.39	1,634.89	15
0201	SOCIAL SECURITY	5,025.00	5,025.00	0.00	1,208.74	537.48	3,816.26	24
0202	INSURANCE - GROUP	15,888.00	15,888.00	0.00	4,992.72	1,664.24	10,895.28	31
0203	RETIREMENT	1,380.00	1,380.00	0.00	332.34	145.26	1,047.66	24
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.58	0.00	179.42	00
0205	WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0900	ADMINISTRATIVE FEE	12,481.00	12,481.00	0.00	3,120.25	3,120.25	9,360.75	25
1400	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	571.07	265.06	4,428.93	11
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	COPY EXPENSE-ALL EF DEPTS	7,680.00	7,680.00	0.00	0.00	0.00	7,680.00	00
1602	MAILING - ALL EF DEPTS.	35,000.00	35,000.00	0.00	9,602.17	5,311.08	25,397.83	27
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	8,280.95	0.00	6,719.05	55
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	0.00	0.00	500.00	00
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	150.00	75.00	1,850.00	08
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	644.38	938.76	0.00	1,583.14-	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	

	UTILITY BILLING DEPARTMENT	429,806.00	429,806.00	644.38	86,927.60	59,303.00	342,234.02	20
0653 WATER EXPENSES								

0090	ADMINISTRATIVE FEE	131,404.00	131,404.00	0.00	32,851.00	32,851.00	98,553.00	25
0101	SALARIES	480,989.00	480,989.00	0.00	96,079.24	43,719.90	384,909.76	20
0103	OVERTIME	24,881.00	24,881.00	0.00	8,686.05	3,994.53	16,194.95	35
0201	SOCIAL SECURITY	38,598.00	38,598.00	0.00	7,855.31	3,598.50	30,742.69	20
0202	INSURANCE - GROUP	100,728.00	100,728.00	0.00	17,069.14	6,069.51	83,658.86	17
0203	RETIREMENT	10,598.00	10,598.00	0.00	2,053.37	935.18	8,544.63	19
0204	UNEMPLOYMENT	1,170.00	1,170.00	0.00	5.96	0.00	1,164.04	01
0205	INSURANCE - WORKMEN'S COMP	9,099.00	9,099.00	0.00	1,945.75	0.00	7,153.25	21

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 12	
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	4,000.00	4,000.00	314.70	1,068.47	0.00	2,616.83	35
0502	FIELD SUPPLIES	16,000.00	16,000.00	959.43	395.86	0.00	14,644.71	08
0503	SAFETY EQUIPMENT	6,000.00	6,000.00	0.00	45.48	45.48	5,954.52	01
0508	CHEMICALS	19,000.00	19,000.00	0.00	2,678.40	1,513.78	16,321.60	14
0510	UNIFORMS	7,000.00	7,000.00	0.00	408.88	204.44	6,591.12	06
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	237.08	249.87	249.87	14,513.05	03
0701	MAINT - VEHICLES	18,000.00	18,000.00	138.18	983.03	721.62	16,878.79	06
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	5,630.25	4,822.14	863.60	139,547.61	07
0900	FUEL & OIL	30,000.00	30,000.00	59.78	6,156.82	2,417.70	23,783.40	21
1101	ELECTRICITY	95,000.00	95,000.00	0.00	7,672.80	7,542.88	87,327.20	08
1200	FAR WT WATER PLANNING GROUP	445.00	445.00	0.00	0.00	0.00	445.00	00
1301	INSURANCE - GENERAL & LIABILITY	10,545.00	10,545.00	0.00	5,266.00	0.00	5,279.00	50
1500	TRAINING	9,000.00	9,000.00	69.00	521.25	0.00	8,409.75	07
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1600	BUILDING MAINTENANCE	15,000.00	15,000.00	540.47	1,346.25	194.88	13,113.28	13
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	239.88	0.00	0.00	9,760.12	02
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
1801	DUES/SUB/MEM	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2124	PROV FOR BAD DEBTS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,500.00	10,500.00	0.00	1,846.56	0.00	8,653.44	18
2750	CELL PHONE EXPENSES	11,000.00	11,000.00	0.00	866.02	321.68	10,133.98	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	00
4802	SCADA	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
4803	MUSQUIZ WELL FIELD	50,000.00	50,000.00	3,983.85	0.00	0.00	46,016.15	08
4804	MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
4805	SUNNY GLENN WELL FIELD	50,000.00	50,000.00	5,511.06	0.00	0.00	44,488.94	11
4806	SUNNY GLENN PUMP STATION	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	00
4901	SAMPLES	15,000.00	15,000.00	0.00	2,352.86	1,179.91	12,647.14	16
4902	TCEQ WATR FEE (YR#90220001)	10,000.00	10,000.00	0.00	7,301.00	7,301.00	2,699.00	73
6004	TANK MAINTENANCE	50,000.00	50,000.00	500.00	380.99	0.00	49,119.01	02
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	43,500.00	43,500.00	0.00	7,181.82	2,665.42	36,318.18	17
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	701.51	69.34	701.51-	
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	FY23-BACKHOE FY24-LEAD & COPPER	25,000.00	25,000.00	0.00	2,047.81	0.00	22,952.19	08
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
9700	LINE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	00
9805	Principal - CO Series 2011	28,600.00	28,600.00	0.00	0.00	0.00	28,600.00	00
9806	Interest - CO Series 2011	10,842.00	10,842.00	0.00	0.00	0.00	10,842.00	00
9807	Principal - GO Ref Bond Series 201	64,000.00	64,000.00	0.00	0.00	0.00	64,000.00	00
9808	Interest - GO Ref Bond Series 2011	1,140.00	1,140.00	0.00	0.00	0.00	1,140.00	00
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN						EFFECTIVE MONTH - 12	
WATER EXPENSES	2,016,539.00	2,016,539.00	18,183.68	220,839.64	116,460.22	1,777,515.68	12
0654 SEWER EXPENSES							
0090 ADMINISTRATIVE FEE	144,051.00	144,051.00	0.00	36,012.75	36,012.75	108,038.25	25
0101 SALARIES	193,362.00	193,362.00	0.00	53,194.11	24,419.12	140,167.89	28
0103 OVERTIME	10,478.00	10,478.00	0.00	3,135.98	954.48	7,342.02	30
0201 SOCIAL SECURITY	15,553.00	15,553.00	0.00	4,141.08	1,883.39	11,411.92	27
0202 INSURANCE - GROUP	33,576.00	33,576.00	0.00	8,921.26	3,529.91	24,654.74	27
0203 RETIREMENT	4,270.00	4,270.00	0.00	1,104.08	497.32	3,165.92	26
0204 UNEMPLOYMENT	270.00	270.00	0.00	0.00	0.00	270.00	00
0205 INS - WORKMEN'S COMP	9,099.00	9,099.00	0.00	1,945.75	0.00	7,153.25	21
0216 PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220 OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501 OFFICE SUPPLIES	5,000.00	5,000.00	0.00	879.80	0.00	4,120.20	18
0502 FIELD SUPPLIES	1,000.00	1,000.00	512.72	0.00	0.00	487.28	51
0508 CHEMICALS - CHLORINE	15,000.00	15,000.00	0.00	6,572.11	4,365.51	8,427.89	44
0509 CHEMICALS - SULFUR DIOXIDE	10,000.00	10,000.00	0.00	3,216.45	1,987.12	6,783.55	32
0510 UNIFORMS	2,400.00	2,400.00	0.00	112.33	55.44	2,287.67	05
0700 MAINT - EQUIPMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0701 MAINT - VEHICLES	3,000.00	3,000.00	0.00	431.66	431.66	2,568.34	14
0704 WWTP FACILITY MAINT	85,000.00	85,000.00	8,142.86	848.67	218.67	76,008.47	11
0705 COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	1,264.68	1,279.29	1,279.29	72,456.03	03
0900 FUEL & OIL	14,000.00	14,000.00	0.00	567.92	338.16	13,432.08	04
1101 ELECTRICITY	45,000.00	45,000.00	0.00	7,245.81	3,565.23	37,754.19	16
1301 INSURANCE - GENERAL & LIABILITY	10,771.00	10,771.00	0.00	905.50	0.00	9,865.50	08
1500 TRAINING	5,000.00	5,000.00	115.00	694.75	113.75	4,190.25	16
1501 TRAVEL	4,000.00	4,000.00	0.00	27.55	27.55	3,972.45	01
1700 IT EQUIPMENT/ SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1801 DUES/SUB/MEM	0.00	0.00	0.00	0.00	0.00	0.00	
1902 ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2124 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	900.57	0.00	5,599.43	14
2750 CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	99.18	40.21	1,900.82	05
2800 DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000 HEPATITIS SHOTS	500.00	500.00	0.00	0.00	0.00	500.00	00
3100 SAFETY EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
3500 ENGINEERING	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
4802 SCADA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
4901 SAMPLES	10,000.00	10,000.00	0.00	1,100.00	380.00	8,900.00	11
4902 ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903 TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	1,651.59	15,840.03	1,651.59	2,491.62	117
6100 TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLE	5,856.00	5,856.00	0.00	799.44	0.00	5,056.56	14
8003 LEASED - EQUIPMENT	0.00	0.00	0.00	701.50	69.33	701.50	
9000 CIP - CLARIFIER	900,000.00	900,000.00	0.00	0.00	0.00	900,000.00	00
9001 CIP - WWTP	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
9500 Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801 Principal - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
9802 Interest - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
SEWER EXPENSES	1,944,686.00	1,944,686.00	11,686.85	150,677.57	81,820.48	1,782,321.58	08

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 12	
0655 SANITATION/RECYCLE EXPENSES								

0090	ADMINISTRATIVE FEE	169,397.00	169,397.00	0.00	42,349.25	42,349.25	127,047.75	25
0101	SALARIES	115,234.00	115,234.00	0.00	23,520.99	9,995.14	91,713.01	20
0103	OVERTIME	5,876.00	5,876.00	0.00	75.92	17.52	5,800.08	01
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	9,241.00	9,241.00	0.00	1,805.17	765.97	7,435.83	20
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	2,946.51	661.83	13,841.49	18
0203	RETIREMENT	2,538.00	2,538.00	0.00	462.50	196.25	2,075.50	18
0204	UNEMPLOYMENT	360.00	360.00	0.00	0.00	0.00	360.00	00
0205	INS - WORKMEN'S COMP	3,893.00	3,893.00	0.00	985.50	0.00	2,907.50	25
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	67.59	85.25	0.00	347.16	31
0502	FIELD SUPPLIES	2,000.00	2,000.00	0.00	663.32	187.33	1,336.68	33
0510	UNIFORMS	1,000.00	1,000.00	0.00	10.40	0.00	989.60	01
0604	SANITATION SALES TAX - STATE	155,000.00	155,000.00	0.00	31,575.18	10,635.15	123,424.82	20
0701	VEHICLE MAINTENANCE	1,500.00	1,500.00	0.00	84.65	45.17	1,415.35	06
0900	FUEL & OIL	600.00	600.00	0.00	214.55	96.14	385.45	36
1101	ELECTRICITY	1,250.00	1,250.00	0.00	28.04	0.00	1,221.96	02
1301	INSURANCE - GENERAL & LIABILITY	537.00	537.00	0.00	157.75	0.00	379.25	29
1500	TRAINING	1,000.00	1,000.00	0.00	465.00	0.00	535.00	47
1501	TRAVEL	1,000.00	1,000.00	0.00	650.59	0.00	349.41	65
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	523.08	0.00	2,976.92	15
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	272.60	118.43	1,727.40	14
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
4902	TCEQ/SOLID WSTE(QTR-#2197)	12,500.00	12,500.00	0.00	5,377.60	0.00	7,122.40	43
5000	WASTE/RECYCLE COLL FEES	1,756,150.00	1,756,150.00	2,166.81	152,101.41	68.59	1,601,881.78	09
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	25,000.00	25,000.00	425.00	1,949.56	1,653.56	22,625.44	09
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	701.50	69.33	701.50	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	

	SANITATION/RECYCLE EXPENSES	2,286,864.00	2,286,864.00	2,659.40	267,006.32	66,859.66	2,017,198.28	12
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	6,677,895.00	6,677,895.00		1,176,429.15	370,657.11	5,501,465.85	18
	EXPENSE TOTALS	6,677,895.00	6,677,895.00	33,174.31	725,451.13	324,443.36	5,919,269.56	11

AIRPORT - DECEMBER 2023

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT						EFFECTIVE MONTH - 12		
0527 AIRPORT REVENUE								
=====								
1602	FUEL SALES	725,000.00	725,000.00		183,595.37	58,688.40	541,404.63	25
1603	OIL SALES	50.00	50.00		0.00	0.00	50.00	00
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00	
1702	GROUND LEASE (HANGER)	23,407.00	23,407.00		1,113.55	674.50	22,293.45	05
5100	TXDOT RAMP GRANT	10,000.00	10,000.00		0.00	0.00	10,000.00	00
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		31,996.69	0.00	31,996.69+	
5201	TEXAS CLASS - INTEREST	0.00	0.00		422.50	143.10	422.50+	
5202	GRANT REIMBURSEMENTS - ARPA	0.00	0.00		0.00	0.00	0.00	
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00	
7001	AIRPORT BANK ACCT INTEREST	8,000.00	8,000.00		2,786.80	992.72	5,213.20	35
7002	RESERVE ACCOUNT - CIP MATCH	25,000.00	25,000.00		0.00	0.00	25,000.00	00
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00	

	AIRPORT REVENUE	791,457.00	791,457.00	0.00	219,914.91	60,498.72	571,542.09	28
0599 AIRPORT TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	9,055.00	9,055.00		0.00	0.00	9,055.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	

	AIRPORT TRANSFERS	9,055.00	9,055.00	0.00	0.00	0.00	9,055.00	00
0627 Airport Expenses								
=====								
0090	ADMINISTRATIVE FEE	59,297.00	59,297.00	0.00	14,824.25	14,824.25	44,472.75	25
0101	SALARIES	105,839.00	105,839.00	0.00	29,320.20	13,486.40	76,518.80	28
0103	OVERTIME	7,294.00	7,294.00	0.00	317.22	257.76	6,976.78	04
0201	SOCIAL SECURITY	8,632.00	8,632.00	0.00	2,260.05	1,049.03	6,371.95	26
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	4,222.44	1,407.48	12,565.56	25
0203	RETIREMENT	2,370.00	2,370.00	0.00	580.88	269.38	1,789.12	25
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.00	0.00	180.00	00
0205	INS - WORKMEN'S COMP	3,345.00	3,345.00	0.00	468.25	0.00	2,876.75	14
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,800.00	1,800.00	188.46	1,089.01	43.54	522.53	71
0502	FIELD SUPPLIES	800.00	800.00	156.44	309.28	0.00	334.28	58
0510	UNIFORMS	300.00	300.00	0.00	85.60	19.04	214.40	29
0601	LICENSES AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	
0701	MAINT - EQUIPMENT	1,500.00	1,500.00	607.66	870.27	845.69	22.07	99
0702	MAINT - VEHICLE	1,000.00	1,000.00	0.00	261.07	54.47	738.93	26
0704	FACILITY MAINT	15,000.00	15,000.00	1,545.74	4,130.81	1,535.65	9,323.45	38
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00	00
0900	FUEL & OIL	1,200.00	1,200.00	0.00	521.95	64.89	678.05	43
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,500.00	5,500.00	0.00	639.03	328.64	4,860.97	12
1301	AIRPORT LIABILITY INSURANCE	2,351.00	2,351.00	0.00	570.00	0.00	1,781.00	24
1500	TRAINING	1,000.00	1,000.00	90.00	100.00	100.00	810.00	19
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000	AV/JET FUEL/OIL PURCHASES	525,000.00	525,000.00	713.76	129,105.53	23,947.49	395,180.71	25
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	0.00	0.00	5,966.00	00
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	40.00	1,499.80	512.52	4,960.20	24

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 12	
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	160.84	80.42	839.16	16
4902	TCEQ TANK (Y#12182)	200.00	200.00	0.00	0.00	0.00	200.00	00
5600	FY 20 CIP - 10% MATCH -	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	

	Airport Expenses	800,512.00	800,512.00	3,342.06	191,336.48	58,826.65	605,833.46	24
ENTERPRISE: AIRPORT								
	INCOME TOTALS	800,512.00	800,512.00		219,914.91	60,498.72	580,597.09	27
	EXPENSE TOTALS	800,512.00	800,512.00	3,342.06	191,336.48	58,826.65	605,833.46	24

TOURISM - HOT - DECEMBER 2023

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT

REPORTING FUND: 0006 Tourism HOT Fund								
								EFFECTIVE MONTH - 12
0556 Promotion & Tourism Revenues								
=====								
0408	HOT HOTEL OCCUPANCY TAX	650,000.00	650,000.00		0.00	0.00	650,000.00	00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		10,256.78	3,267.83	10,256.78+	
0411	TEXAS CLASS - INTEREST	0.00	0.00		1,285.22	435.33	1,285.22+	
0412	STR PERMIT FEE	0.00	0.00		3,050.00	200.00	3,050.00+	
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00		0.00	0.00	0.00	
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		1,594.01	1,594.01	1,594.01+	
0502	HOT - ANTELOPE LODGE	0.00	0.00		0.00	0.00	0.00	
0503	HOT - QUALITY INN	0.00	0.00		14,136.50	7,329.28	14,136.50+	
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00	
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		11,577.00	0.00	11,577.00+	
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00	
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00	
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		0.00	0.00	0.00	
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		4,865.41	2,746.79	4,865.41+	
0512	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00	
0513	HOT - THE MAVERICK INN	0.00	0.00		6,884.00	0.00	6,884.00+	
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		0.00	0.00	0.00	
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		0.00	0.00	0.00	
0516	HOT - HAMPTON INN	0.00	0.00		0.00	0.00	0.00	
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		0.00	0.00	0.00	
0518	HOT - CASA VIDA	0.00	0.00		169.47	169.47	169.47+	
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		0.00	0.00	0.00	
0520	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00	
0521	CAVE MESA	0.00	0.00		0.00	0.00	0.00	
0522	CASITA OM	0.00	0.00		0.00	0.00	0.00	
0523	LITTLE TIN GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0524	SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00	
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00		0.00	0.00	0.00	
0526	KIOWA 2	0.00	0.00		0.00	0.00	0.00	
0527	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00	
0528	KIOWA	0.00	0.00		0.00	0.00	0.00	
0529	Alpine Vacation Rentals, LLC	0.00	0.00		0.00	0.00	0.00	
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		0.00	0.00	0.00	
0531	HUANG	0.00	0.00		0.00	0.00	0.00	
0532	Lockhart Hacienda	0.00	0.00		0.00	0.00	0.00	
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00	
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00	
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00	
0536	Casa Blanca	0.00	0.00		0.00	0.00	0.00	
0537	ZIMMER - GATED GARDENS	0.00	0.00		0.00	0.00	0.00	
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00	
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		0.00	0.00	0.00	
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00	
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00	
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00	
0543	RIPPEL - BRBO	0.00	0.00		0.00	0.00	0.00	
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00	
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00	
0546	TED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00	
0547	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00	
0548	BOMBERO 18, LLC	0.00	0.00		0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT	
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 12		
0549	LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00		
0550	LUXURY FARM HOUSE	0.00	0.00		0.00	0.00	0.00		
0551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00		
0552	ALPINE PROPERTY RENTALS	0.00	0.00		0.00	0.00	0.00		
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		0.00	0.00	0.00		
0554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00		
0555	TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00		
0556	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00		
0557	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00		
0558	CONCHA RAMOS	0.00	0.00		0.00	0.00	0.00		
0559	WINDMILL HOUSE - HURST	0.00	0.00		101.96	0.00	101.96+		
0560	EL NIDO - SANDRA PRATT	0.00	0.00		0.00	0.00	0.00		
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00		
0562	COVINGTON - BEACH HOUSE	0.00	0.00		0.00	0.00	0.00		
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		0.00	0.00	0.00		
0564	TEAM HOUSING	0.00	0.00		0.00	0.00	0.00		
0565	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00		
0566	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00		
0567	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00		
0568	CASA ACERO - EAGLE PASS	0.00	0.00		848.61	0.00	848.61+		
0569	CAJITA VERDE - BLECHA	0.00	0.00		130.06	63.98	130.06+		
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		0.00	0.00	0.00		
0571	ADOBE VISTA - SCHWERDTFEGER	0.00	0.00		0.00	0.00	0.00		
0572	EL NOPAL CASITA - LIM/ROTNEY	0.00	0.00		0.00	0.00	0.00		
0573	5TH STREET - ROGGOV	0.00	0.00		0.00	0.00	0.00		
0574	BIRD'S NEST - BRANT	0.00	0.00		0.00	0.00	0.00		
0575	MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00		
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		0.00	0.00	0.00		
0577	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		0.00	0.00	0.00		
0578	THE VILLA	0.00	0.00		0.00	0.00	0.00		
0579	CASA DE ARROZ	0.00	0.00		0.00	0.00	0.00		
0580	THE COWBOY HOUSE	0.00	0.00		0.00	0.00	0.00		
0581	LAST MINUTE MELODY-GONZALES	0.00	0.00		0.00	0.00	0.00		
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		0.00	0.00	0.00		
0583	KATHRYN'S KORNER	0.00	0.00		0.00	0.00	0.00		
0584	SUNCATCHER-GONZALES	0.00	0.00		0.00	0.00	0.00		
0585	LA PALOMA-BRANT	0.00	0.00		0.00	0.00	0.00		
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		21.98	0.00	21.98+		
0587	FLAMINGO BUNKHOUSE-RUINS TERLINGUA	0.00	0.00		0.00	0.00	0.00		
0588	HOLLAND HOUSE-S. HOLLAND FAMILY	0.00	0.00		0.00	0.00	0.00		
0589	LITTLE BLUE HOUSE-A. BRANT	0.00	0.00		0.00	0.00	0.00		
0590	BRIGHT MOON-A. GABBERT	0.00	0.00		0.00	0.00	0.00		
0591	T. KELLNER-SALTILLO HOUSE	0.00	0.00		0.00	0.00	0.00		
0592	ORANGE STREET BNB-GARRETT	0.00	0.00		0.00	0.00	0.00		
0593	EL CORAZON-C.C. FONSECA	0.00	0.00		0.00	0.00	0.00		
0594	CASA PIEDRA-CLAY BRAUCH	0.00	0.00		0.00	0.00	0.00		
0595	VALENZUELA HOUSE-GONZALES/PALLANEZ	0.00	0.00		0.00	0.00	0.00		
0596	VERANDA-S. BLAIR BROWN	0.00	0.00		0.00	0.00	0.00		
9920	MISC/CONTRIBUTIONS	0.00	0.00		31.53	31.53	31.53+		
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	Promotion & Tourism Revenues	650,000.00	650,000.00	0.00	54,952.53	15,838.22	595,047.47	08	
0599 TRANSFERS									
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9100	SYSTEM ADDED TRANSFER IN	386,963.00	386,963.00		0.00	0.00	386,963.00	00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT	
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 12		
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00		
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00		
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	TRANSFERS	386,963.00	386,963.00	0.00	0.00	0.00	386,963.00	00	
0656 PROMOTION & TOURISM Expenses									

0100	7 % FISCAL FEE	43,177.00	43,177.00	0.00	10,794.25	10,794.25	32,382.75	25	
0101	SALARIES - VISITOR CENTER EMP	64,357.00	64,357.00	0.00	17,119.43	7,519.64	47,237.57	27	
0103	OVERTIME	1,460.00	1,460.00	0.00	1,152.99	0.00	307.01	79	
0201	SOCIAL SECURITY	5,022.00	5,022.00	0.00	1,397.82	575.26	3,624.18	28	
0202	INSURANCE	8,394.00	8,394.00	0.00	18.00	6.00	8,376.00	00	
0203	RETIREMENT	1,379.00	1,379.00	0.00	358.16	147.40	1,020.84	26	
0204	UNEMPLOYMENT	180.00	180.00	0.00	3.55	0.00	176.45	02	
0205	WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00		
0501	VC - SUPPLIES	5,000.00	5,000.00	48.46	2,079.37	768.55	2,872.17	43	
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00		
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	243.33	149.23	1,256.67	16	
1301	LIABILITY/AUTO COVERAGE	538.00	538.00	0.00	0.00	0.00	538.00	00	
1500	VC - TRAINING	1,500.00	1,500.00	0.00	750.00	500.00	750.00	50	
1501	VC - TRAVEL	6,000.00	6,000.00	0.00	1,249.00	0.00	4,751.00	21	
1602	VC - POSTAGE	2,500.00	2,500.00	0.00	348.37	148.57	2,151.63	14	
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	300.00	300.00	1,100.00	21	
1801	VC - SUBSCRIPTIONS	0.00	0.00	0.00	393.75	0.00	393.75-		
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	351.00	200.00	0.00	949.00	37	
2121	FACILITY MAINT/EQUIPMENT	15,000.00	15,000.00	453.33	366.75	150.10	14,179.92	05	
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	506.64	168.88	1,493.36	25	
5102	TOURISM DIRECTOR CONTRACT	81,856.00	81,856.00	0.00	21,963.48	7,321.16	59,892.52	27	
5104	PROMOTION / ADVERTISING	350,825.00	350,825.00	420.00	133,511.88	56,330.94	216,893.12	38	
5105	PROMOTION OF THE ARTS	81,775.00	81,775.00	0.00	14,700.00	0.00	67,075.00	18	
5106	HISTORICAL RESTORATION/PRESERVATIO	73,000.00	73,000.00	0.00	0.00	0.00	73,000.00	00	
5109	SPORTING EVENTS	35,350.00	35,350.00	0.00	0.00	0.00	35,350.00	00	
5111	TRANSPORTATION SYSTEM	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	00	
5115	SIGNAGE	0.00	0.00	0.00	0.00	0.00	0.00		
5116	GO TEXAN GRANT	0.00	0.00	0.00	0.00	0.00	0.00		
5200	VISITOR CENTER REMODEL	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00	
8003	LEASED - EQUIPMENT	0.00	0.00	152.18	673.61	141.73	825.79-		
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00		
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00		
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00		
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00		
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	PROMOTION & TOURISM Expenses	1,036,963.00	1,036,963.00	1,424.97	208,130.38	85,021.71	827,407.65	20	
Tourism HOT Fund									
	INCOME TOTALS	1,036,963.00	1,036,963.00		54,952.53	15,838.22	982,010.47	05	
	EXPENSE TOTALS	1,036,963.00	1,036,963.00	1,424.97	208,130.38	85,021.71	827,407.65	20	

GAS FUND - DECEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 12
0558	GAS REVENUES						
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0110	NATURAL GAS SALES - ALPINE	1,775,000.00	1,775,000.00		329,518.88	186,644.15	1,445,481.12 19
0120	NATURAL GAS SALES - FT. DAVIS	350,000.00	350,000.00		52,234.80	30,936.99	297,765.20 15
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		245.00	70.00	9,755.00 02
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		105.00	70.00	2,395.00 04
0240	SERVICE TAP FEES - ALPINE	5,000.00	5,000.00		14,375.00	13,000.00	9,375.00+ 288
0241	SERVICE TAP FEES - FT. DAVIS	2,500.00	2,500.00		0.00	0.00	2,500.00 00
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00
0243	EXTENSION FEE - PORT DAVIS	0.00	0.00		0.00	0.00	0.00
0250	PENALTY FEES - ALPINE	1,250.00	1,250.00		1,109.51	500.84	140.49 89
0251	PENALTY FEES - FT. DAVIS	2,000.00	2,000.00		256.90	50.06	1,743.10 13
0400	MISC. INCOME	1,250.00	1,250.00		81.37	80.99	1,168.63 07
0401	GAS BANK ACCT INT	2,500.00	2,500.00		15,776.85	5,127.91	13,276.85+ 631
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
0403	WTG ROYALTIES	5,000.00	5,000.00		0.00	0.00	5,000.00 00
0500	SALES TAX COLLECTED	60,000.00	60,000.00		9,690.71	4,981.80	50,309.29 16
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		30.00	30.00	30.00+
0614	VACATION FEE	0.00	0.00		375.00	50.00	375.00+
1901	ROAD CUT FEE	5,000.00	5,000.00		0.00	0.00	5,000.00 00
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00
7001	GAS CUSTOMER DEPOSIT INTEREST	0.00	0.00		3,626.35	1,211.41	3,626.35+
9000	AUCTION	500.00	500.00		0.00	0.00	500.00 00
9001	CAPITAL CONTRIBUTIONS	2,500.00	2,500.00		0.00	0.00	2,500.00 00
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	GAS REVENUES	2,225,000.00	2,225,000.00	0.00	427,425.37	242,754.15	1,797,574.63 19
0599	TRANSFERS						
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9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
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	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0658	GAS EXPENSES						
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0090	ADMINISTRATIVE FEE	156,574.00	156,574.00	0.00	39,143.50	39,143.50	117,430.50 25
0100	FRANCHISE FEE	111,250.00	111,250.00	0.00	7,844.44	7,844.44	103,405.56 07
0101	SALARIES	518,293.00	518,293.00	0.00	127,401.07	56,912.42	390,891.93 25
0103	OVERTIME	29,307.00	29,307.00	0.00	4,750.99	1,711.06	24,556.01 16
0201	SOCIAL SECURITY	41,782.00	41,782.00	0.00	9,755.28	4,348.34	32,026.72 23
0202	INSURANCE - GROUP	83,940.00	83,940.00	0.00	20,225.28	7,424.88	63,714.72 24
0203	RETIREMENT	11,472.00	11,472.00	0.00	2,590.18	1,149.01	8,881.82 23
0204	UNEMPLOYMENT	900.00	900.00	0.00	0.53	0.00	899.47 00
0205	INS - WORKMEN'S COMP	8,352.00	8,352.00	0.00	1,610.50	0.00	6,741.50 19
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	79,463.61	79,463.61	455,536.39 15
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	10,676.27	10,676.27	69,323.73 13
0501	OFFICE SUPPLIES	6,000.00	6,000.00	650.08	3,497.71	1,928.19	1,852.21 69
0502	FIELD SUPPLIES	15,000.00	15,000.00	0.00	1,200.98	0.00	13,799.02 08
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00 00
0510	UNIFORMS	8,000.00	8,000.00	215.79	2,407.94	863.16	5,376.27 33
0600	EQUIPMENT MAINT.	14,825.00	14,825.00	2,479.36	251.22	251.22	12,094.42 18
0701	VEHICLE MAINT	13,700.00	13,700.00	0.00	284.48	284.48	13,415.52 02

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 12	
0800	CP & METER MAINT	20,000.00	20,000.00	3,218.40	0.00	0.00	16,781.60	16
0900	FUEL & OIL	15,000.00	15,000.00	0.00	2,568.88	1,322.24	12,431.12	17
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
1101	ELECTRICITY	5,000.00	5,000.00	0.00	655.85	285.59	4,344.15	13
1200	DISTRIBUTION SYSTEM MAINT	50,000.00	50,000.00	0.00	1,174.45	0.00	48,825.55	02
1301	INSURANCE - GENERAL/AUTO LIABILITY	18,181.00	18,181.00	0.00	5,116.00	0.00	13,065.00	28
1400	EQUIPMENT RENTAL	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
1500	TRAINING	15,000.00	15,000.00	1,934.00	1,254.00	1,100.00	11,812.00	21
1501	TRAVEL	10,000.00	10,000.00	1,226.42	808.94	0.00	7,964.64	20
1600	POSTAGE/FREIGHT	20,000.00	20,000.00	0.00	3,646.16	1,127.11	16,353.84	18
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	2,710.20	10,657.66	0.00	1,632.14	89
1800	PENALTIES/FINES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1901	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2124	Provision for Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00	
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	562.50	0.00	4,437.50	11
2400	DIG TESS/TEXAS 811	1,500.00	1,500.00	0.00	127.30	70.30	1,372.70	08
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	1,877.51	616.82	6,122.49	23
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	653.30	308.50	3,846.70	15
2800	DRUG TESTING	1,200.00	1,200.00	0.00	410.00	0.00	790.00	34
2900	DUES & MEMBERSHIPS	1,500.00	1,500.00	42.00	490.00	490.00	968.00	35
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	7,496.70	0.00	0.00	1,003.30	88
3100	ADVERTISING	2,500.00	2,500.00	0.00	150.00	75.00	2,350.00	06
3800	BUILDING MAINT.	15,000.00	15,000.00	448.31	0.00	0.00	14,551.69	03
3900	SALES TAX REMITTED TO STATE	60,000.00	60,000.00	0.00	11,287.59	3,910.67	48,712.41	19
8001	LEASED VEHICLE	35,500.00	35,500.00	0.00	8,194.35	2,731.45	27,305.65	23
8003	LEASED - EQUIPMENT	0.00	0.00	913.65	1,755.28	63.39	2,668.93	
9500	Depreciation Expense - Gas	0.00	0.00	0.00	0.00	0.00	0.00	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9800	CIP - KABOTA - FY20 EXCAVATOR	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	FY23- GATES FY24- AUTOMATIVE METER	109,993.00	109,993.00	0.00	0.00	0.00	109,993.00	00
9999	RESERVES - FINANCIAL POLICY	47,731.00	47,731.00	0.00	47,730.80	47,730.80	0.20	100

	GAS EXPENSES	2,225,000.00	2,225,000.00	21,334.91	410,224.55	271,832.45	1,793,440.54	19
ENTERPRISE: GAS COMPANY								
	INCOME TOTALS	2,225,000.00	2,225,000.00		427,425.37	242,754.15	1,797,574.63	19
	EXPENSE TOTALS	2,225,000.00	2,225,000.00	21,334.91	410,224.55	271,832.45	1,793,440.54	19

INTEREST & SINKING - DECEMBER 2023

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0075 INTEREST & SINKING							EFFECTIVE MONTH - 12	
0534	REVENUE							
0410	CURRENT I & S ADVALOREM	147,909.00	147,909.00		56,469.97	38,083.08	91,439.03	38
0420	DELINQUENT I & S	0.00	0.00		2,017.43	477.98	2,017.43+	
0502	PENALTY & INTEREST	0.00	0.00		614.51	71.34	614.51+	
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	0.00		1,289.81	505.45	1,289.81+	
	REVENUE	147,909.00	147,909.00	0.00	60,391.72	39,137.85	87,517.28	41
0599	TRANSFERS							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0600	GENERAL DEBT EXPENSES							
0200	PRINCIPAL - CO SERIES 2011	36,400.00	36,400.00	0.00	0.00	0.00	36,400.00	00
0201	INTEREST - CO SERIES 2011	13,798.00	13,798.00	0.00	0.00	0.00	13,798.00	00
0300	PRINCIPAL - GO SERIES 2011	96,000.00	96,000.00	0.00	0.00	0.00	96,000.00	00
0301	INTEREST - GO SERIES 2011	1,711.00	1,711.00	0.00	0.00	0.00	1,711.00	00
	GENERAL DEBT EXPENSES	147,909.00	147,909.00	0.00	0.00	0.00	147,909.00	00
0601	WATER DEBT EXPENSES							
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
0602	SEWER DEBT EXPENSES							
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
	INTEREST & SINKING							
	INCOME TOTALS	147,909.00	147,909.00		60,391.72	39,137.85	87,517.28	41
	EXPENSE TOTALS	147,909.00	147,909.00	0.00	0.00	0.00	147,909.00	00

PUBLIC HEARINGS OVERVIEW

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-01-01, a short term rental special use permit allowing a short term rental to be established at 401 N. 9th St. The property owner of record is Jeffrey Spiers. The Parcel ID of the subject property is 11973.
2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-02-01, a short term rental special use permit allowing a short term rental to be established at 612 E. Ave E. The property owner of record is Dana Andrade. The Parcel ID of the subject property is 10687.

CONSENT AGENDA OVERVIEW

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of January 16, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approval of Special Use Permit 2024-01-01, a short term rental special use permit allowing a short term rental to be established at 401 N. 9th St. The property owner of record is Jeffrey Spiers. The Parcel ID of the subject property is 11973. (G. Calderon, City Secretary)
 3. Approval of Special Use Permit 2024-02-01, a short term rental special use permit allowing a short term rental to be established at 612 E. Ave E. The property owner of record is Dana Andrade. The Parcel ID of the subject property is 10687. (G. Calderon, City Secretary)
 4. Approve Resolution 2024-02-06, a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Homeland Security Grants Division, Operation Lone Star (OLS) for Fiscal Year 2024. (M. Antrim, City Manager)
 5. Approve payment of the monthly billing summary statements for Bojorquez Law Firm services the months of:
 - a) August 2023
 - b) September 2023
 - c) October 2023
 - d) November 2023
 - e) December 2023.(M. Antrim, City Manager)



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

CONSENT AGENDA

1. Approval of January 16, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. January 16, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)

STAFF RECOMMENDATION

APPROVE.

**City of Alpine
Workshop &
Regular City Council Meeting
Tuesday, January 16, 2024
Minutes**

WORKSHOP – 4:30 P.M.

1. **Call to Order** – Mayor Catherine Eaves called the meeting to order at 4:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

Not Present:

Councilor Chris Rodriguez

City Staff and Stakeholders Present:

Megan Antrim, *City Manager*
Geoffrey R. Calderon, *City Secretary*
Andrew Devaney, *Interim Utilities Director &
Director of Building Services*
Mike Maciaz, *Utility Worker II*
Richard Wylie, *Utility Worker II*

Others Present: Approximately 3 other attendees.

2. **Workshop –**

1. Workshop to discuss city wastewater projects, goals, and current endeavors.

3. **Adjourn. (5:08 P.M.)**

REGULAR MEETING – 5:30 P.M.

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting –**

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Darin Nance
Councilor Martin Sandate
Councilor Rick Stephens

Not Present: None.

City Staff and Stakeholders Present:

Megan Antrim, *City Manager*
Geoffrey R. Calderon, *City Secretary*
Joey Delgado, *City Attorney*
Darrell Losoya, *Chief of Police*
Abel Hinojos, *Airport Supervisor*

Others Present: Approximately 10 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 3:00 P.M. on Friday, January 12, 2024.

3. Public Comments – (limited to 3 minutes per person) –

1. Alex Schmidt, Ward 5, addressed the City Council regarding Short Term Rentals and the ordinance procedures and policies relating to information or discussion item no. 3.
2. Jennifer Peel, Ward 1, addressed the City Council and the public regarding her candidacy for the planned Ward 1 vacancy relating to action item no. 1.
3. Reagan Stone, Ward 1, addressed the City Council and the public regarding his candidacy for the planned Ward 1 vacancy relating to action item no. 1.
4. Robert Howard, Ward 4, addressed the City Council regarding street repair relating to information or discussion item no. 7.

4. Presentations, Recognitions, and Proclamations – None.

5. Reports – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report – Discussed as part of Information or Discussion Item No. 7.

City Staff Updates – None.

6. Public Hearings – None.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of January 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of the excused absence of Councilor Sandate from the January 2, 2024 City Council meeting due to a family vacation. (G. Calderon, City Secretary)

Councilor Nance requested to remove item no. 1 from the normal sequence of the consent agenda to discuss the item separately.

RESOLUTION 2024-01-07: On a motion by Councilor Stephens and seconded by Councilor Stokes to approve item no. 2, the City Council adopted the motion with all members voting in favor, excluding Councilor Sandate who abstained.

RESOLUTION 2024-01-08: On a motion by Councilor Nance and seconded by Councilor Stephens to accept consent agenda item no. 1 with the amendment removing Chris Rodriguez' attendance at the workshop, the City Council unanimously voted to adopt the motion.

8. Information or Discussion items –

1. Discuss - the draft non-profit donation policy for organizations such as Alpine Public Library, Family Crisis Center, Sunshine House, Child Advocacy, and others that the City donates to. (C. Eaves, Mayor)
2. Discuss the draft tax abatements policy for historic renovations. (C. Eaves, Mayor)
3. Discuss the short term rental ordinance and procedures. (M. Antrim, City Manager)
4. Discuss Parks and Recreation Board Fiscal Year 2022-2023 Key Objectives and status. (D. Nance, City Council)
5. Dark Skies Update Presentation by Stephen Hummel, Dark Skies Initiative Coordinator for the McDonald Observatory. (M. Antrim, City Manager)

The Mayor called a short Recess (6:48 P.M.)

The meeting resumed (7:01 P.M.)

6. Discuss concerns with Ward 2 districting boundaries. (M. Antrim, City Manager)
7. Discuss and consider prioritizing following items:
 - a) TDS Contract.
 - b) STRs - Operation without a license and parking requirements.
 - c) Waste Water Treatment Plant Upgrade Plan and Lift Stations (Holiday Inn).
 - d) Streets - Equipment purchase, employee levels and paving plan for this year.
 - e) Water Plan - Three key issues. East/west connection, Southeast city water pressure, water distribution maintenance plan.
 - f) Grant Priorities.
 - g) Budget.
 - h) Employees - Position Descriptions, Market Pay, Hiring, Retention, Employee Policies.
 - i) Key Employee Department Positions - Finance, Utilities, Roads.
 - j) City Attorney List of Actions.
 - k) City Council Agenda - Chapter 23 Updates.
 - l) City Charter Revisions.
 - m) Golf Course.
 - n) Ordinance Review Process/Prioritization.
 - o) Annexation Map.
 - p) Zoning Map.
 - q) Annual Policy and Resolutions.
 - r) Ward Map and Any Redistricting Required to Balance Voting.
 - s) Economic Development Plan - Strong Towns.
 - t) Long Term Traffic in Alpine.
 - u) City System Upgrades.
 - v) Potential for Quiet Zone.
 - w) Board and Commission Priorities – Tasks.
 - x) Zoning updates - discussion on making changes to allow for additional housing, mobile home parks.

(M. Antrim, City Manager)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Accept the Resignation of Councilmember Ward 1 Judy Stokes effective upon the appointment of a successor to the Ward 1 City Council position. (M. Antrim, City Manager)

RESOLUTION 2024-01-09: On a motion by Councilor Stephens and seconded by Councilor Sandate to accept the resignation of Councilmember Ward 1 Judy Stokes effective immediately and appoint her to the Ward 1 City Council position until a successor is named, all members present voted to adopt the motion excluding Councilor Stokes who abstained.

2. Approve Order 2024-01-01, an Order of General Election for May 4, 2024, for the purpose of electing one Ward 2 Council Member, one Ward 4 Council Member, and Mayor for two-year terms; with early voting from April 22, 2024, to April 30, 2024. (G. Calderon, City Secretary)

RESOLUTION 2024-01-10: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve the election order as presented, the City Council unanimously voted to adopt the motion.

3. Approve twelve-month lease with CAPPS, Van & Truck Rental, for two vehicles utilized by officers participating in the High Intensity Drug Trafficking Program for FY 2023-2024. (M. Antrim, City Manager)

RESOLUTION 2024-01-11: On a motion by Councilor Stephens and seconded by Councilor Stokes to approve the twelve-month lease with CAPPS, Van & Truck Rental, for two vehicles utilized by officers participating in the High Intensity Drug Trafficking Program for Fiscal Year 2023-2024, the City Council unanimously voted to adopt the motion.

10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

RESOLUTION 2024-01-12: On a motion by Councilor Stephens and seconded by Councilor Stokes move into executive session, the City Council unanimously voted to adopt the motion. (7:57 P.M.)

11. **Executive Session** –

Consultation with Attorney § 551.071, Texas Government Code

1. City Attorney Update:

- a) Customs and Border Protection Hangar Lease Renewal.
- b) Pending Public Information Requests and Attorney General Responses.

Minutes: 01-16-2024

Approved: 02-06-2024

- c) Discuss August 2023 – December 2023 Bojorquez Law Firm Summary Totals.
(M. Antrim, City Manager)

Personnel Matters § 551.074, Texas Government Code

- a) Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - Director of Finance/ Finance Manager. (M. Antrim, City Manager)
- b) Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - Director of Utilities. (M. Antrim, City Manager)

12. Action – Executive Session –

RESOLUTION 2024-01-13: On a motion by Councilor Stephens and seconded by Councilor Stokes to reconvene into open session, the City Council unanimously voted to adopt the motion. (8:57 P.M.)

1. Action, if any, concerning any of the matters listed in executive session. (M. Antrim, City Manager)

RESOLUTION 2024-01-14: Councilor Stephens moved that the City Council direct the city manager to request a summary of the billing from Bojorquez law firm for the periods of August 2023 to December 2023. The motion was seconded by Councilor Stokes, and the City Council unanimously voted to adopt the motion.

RESOLUTION 2024-01-15: On a motion by Councilor Stephens and seconded by Councilor Stokes to take no action on personnel matters, the City Council unanimously voted to adopt the motion.

There being no further business, the meeting was adjourned by Mayor Eaves.

13. Adjourn. (8:59 P.M.)

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 3:00 P.M. on Friday, January 12, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL OF OFFICE,
this _____ day of _____ 2024.

Geoffrey R. Calderon, City Secretary

Minutes: 01-16-2024
Approved: 02-06-2024



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024**

CONSENT AGENDA

2. Approval of Special Use Permit 2024-01-01, a short term rental special use permit allowing a short term rental to be established at 401 N. 9th St. The property owner of record is Jeffrey Spiers. The Parcel ID of the subject property is 11973. (G. Calderon, City Secretary)

BACKGROUND

1. This is the first permit request for the property.
2. 17 Letters were sent to surrounding property owners, 1 was returned as undeliverable.
3. No feedback was received as of the packet deadline for this property.

SUPPORTING MATERIALS

1. Short Term Rental Special Use Permit.

STAFF RECOMMENDATION

APPROVE.



TRANSIENT/SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection:

At the time of initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, Property Management Code and the City of Alpine Short-Term rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approved means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$80.00 each. An inspection won't occur until all required documents have been received by the city.

PROPERTY OWNER:	JEFFREY SPIERS
PROPERTY ADDRESS:	401 N. 9TH ST HISTORIC RANCH HOUSE RETREAT
PROPERTY OWNER PHONE:	
LOCAL REPRESENTATIVE:	STORMIE MCENTIRE
LOCAL REPRESENTATIVE PHONE:	

GENERAL REQUIREMENTS:

PARKING DIAGRAM APPROVED: YES ☒ NO ☐

- ☒ House Numbers installed and clearly visible from the street.
- ☒ Smoke alarms installed in all sleeping rooms.
- ☒ Carbon Monoxide detectors as required by Fire Code
- ☒ Fire Extinguisher visibly labeled or displayed.

(1-A-10-BC rating required)

SANITATION:

- ☒ All plumbing fixtures connected to sanitary sewer with approved P-Traps.
- ☒ All plumbing fixtures connected to approved water supply with hot & cold water.
- ☒ No signs of mold or mildew on wall surfaces.
- ☒ No signs of infestation from rodents or insects.
- ☒ All sanitary facilities installed and maintained in a safe and sanitary condition.

SAFETY:

- ☒ Basement & all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- ☒ All stairs, decks, and balconies over 30" in height are provided with approved guardrails.
- ☒ Requirements of the IBC & IRC are met for dwelling units.
- ☒ Dwelling has no broken windows or doors.
- ☒ No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

NUMBER OF OCCUPANTS APPROVED: YES ☒ / NO ☐

OCCUPANT LOAD TOTAL: 8

MECHANICAL:

- ☒ Every habitable room contains at least two electrical outlets and light fixtures.
- ☒ All electrical equipment, wiring, and appliances have been installed and are in safe manner.
- ☒ Dwelling is equipped with heating facilities in operating condition.
- ☒ All solid fuel burning appliances are installed per applicable codes, maintained in a safe working condition.
- ☒ Dwelling has proper ventilation in all rooms and areas where all fuel burning appliances are installed.

STRUCTURAL:

- ☒ Dwelling has no sags, splits or buckling of ceiling, roofs, roof supports or other horizontal members due to defective material or deterioration.
- ☒ No split, lean, list, or buckle of dwelling walls, partitions other vertical supports due to defective material or deterioration.
- ☒ No evidence of decay or damage to exterior or decks.

NOTES:

Any of the above items which have been checked must be corrected and re-inspected prior to the issuance of a transient/ short-term rental permit.

To request an inspection please call (432) 837-3281

INSPECTED BY:	Andrew Devaney	APPROVED <input checked="" type="checkbox"/> DATE:	12/20/2023
FAILED: <input type="checkbox"/> DATE:		RE-INSPECTION REQUIRED:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>



PAID

2/2/23

RECEIVED

FEB 02 2023

BY: CH

City of Alpine Short-Term Rental Special Use Permit Application Checklist

- ✓ **Application:** Completed Short-Term Rental (STR) Special Use Permit Application
- ✓ **\$350.00 STR Special Use One Time Permit Fee:** Cash, check, or money order payable to the City of Alpine. The permit application fee is non-refundable.

Method of Payment: CH # 1736

Fire Inspection Appointment: The operator will receive a call to schedule

Please complete and submit the following attached documents with your application

1. ✓ **Short-Term Rental Registration Form:** Completed STR Registration Form
2. ✓ **STR Local Representative Certification:** See attachment. Please provide a copy of Driver's License if different from STR owner
3. ✓ **Homeowner's Association Declaration:** See attachment
4. ✓ **Proof of Property Insurance:** Please complete attachment and provide a copy of a property insurance summary that states STR coverage is included and/or complete insurance waiver (See attachment). If operator chooses to opt-out of property insurance a General Release of Liability MUST be signed by the operator.

Please submit the following documents with your application

5. ✓ **Letter:** Submit a letter describing the proposed STR use, describe whether the proposed STR will, or will not cause substantial harm to the value, use, or enjoyment of the other properties in the neighborhood. Also describe how the proposed STR will add to the value, use or enjoyment of other properties in the neighborhood.
6. ✓ **Floor Plan:** A Sketch floor plan of the dwelling with dimensional room layout. Please identify sleeping areas, evacuation route(s) and location of fire extinguishers.
7. ✓ **Parking Plan Requirement:** A site plan/survey of the property that indicates the maximum number of vehicles that can be legally parked on the property. Parking spaces cannot include on-street parking, sidewalks, alleys or other public rights-of-way
8. ✓ **Driver's License:** Please provide a copy of STR owner's driver's license
9. ✓ **Proof of STR Property Ownership:** Property tax documents, deed, or copy of title (all owners must sign application)
10. ✓ **Info Sheet:** A copy of the informational sheet brochure that is provided to guests of the STR. Please include:
 - A.) The 24-hour contact information of the STR owner or local representative
 - B.) Neighborhood info such as parking and noise restrictions, trash collection schedules, etc.
 - C.) Emergency and non-emergency telephone numbers for police and fire departments
 - D.) Instructions for obtaining severe weather, natural or man-made disaster alerts.

For Building Services Use Only

Date Submitted: _____ Receipt No: _____
 BLD Inspection: _____ Fire Inspection: _____
 Approved: _____ Not Approved: _____

City of Alpine, Texas

Short-Term Rental Special Use Permit (STR-SUP) Application

STR CUP Application Fee is \$350.00 per property. (non refundable) Please complete one application per property

STR Type: ☐ Owner Occupied ☒ Single Unit Non Owner-Occupied ☐ Multi-Unit Non-Owner Occupied

Existing/New Structure: ☒ Existing Structure ☐ New Construction

PART 1. PROPERTY INFORMATION

Street address of property

401 N 9th St

Legal description of property (must provide copy of survey or describe meets and bounds on 8 1/2 x 11 sheet)

Lot Block Addition

1,2

32

OT

Square footage of property

Number of Bedrooms & Units

Size of property lot

2,079

3 bed/1 unit

.3064 acre

Present zoning district

R1

Proposed use of the property

Short-Term Rental

Zoning ordinance provision requiring a conditional use (This box will be completed by the Building Official)
 STR

PART 2. PROPERTY OWNER INFORMATION

Name of current property owner(s) (Use separate sheet of paper with additional owners' information if necessary)

Jeffrey Spiers

Mailing address of property owner (cannot be P.O Box)

401 N 9th St

City/State/Zip code of property owner

Alpine, TX 79830

Telephone number of property owner

Email address of property owner

PART 3. DESIGNATED OPERATOR'S INFORMATION

Name of designated operator

Stormie McEntire - 3 Nails Realty

Designated operator's physical address (must be located within 30 minutes of STR property)

106 W Ave E

City/State/Zip code of designated operator

Alpine, TX 79830

Telephone number of designated operator

Email address of designated operator

PART 4. SUPPORTING DOCUMENTS

Please complete and submit the following attached documents with application

1. ☒ **STR Local Representative Certification:** Please provide a copy of Driver's License if different from STR owner)
2. ☒ **Homeowner's Association Declaration:** See attachment
3. ☒ **Proof of Property Insurance:** Please complete attachment and provide a copy of a property insurance summary that states STR coverage is included and/or complete General Release of Liability waiver (See attachment)

Please submit the following documents with your application

4. ☒ **Letter:** Submit a letter describing the proposed STR use, describe whether the proposed STR will, or will not cause substantial harm to the value, use, or enjoyment of the other properties in the neighborhood. Also describe how the proposed STR will add to the value, use or enjoyment of other properties in the neighborhood.
5. ☒ **Floor Plan:** A Sketch floor plan of the dwelling with dimensional room layout. Please identify sleeping areas, evacuation route(s) and location of fire extinguishers.
6. ☒ **Parking Requirement:** A site plan/survey of the property that indicates the maximum number of vehicles that can be legally parked on the property. Parking spaces cannot include on-street parking, sidewalks, alleys or other public rights-of-way
7. ☒ **Driver's License:** Please provide a copy of STR owner's driver's license
8. ☒ **Proof of STR Property Ownership:** Property tax documents, deed, or copy of title (all owners must sign application)
9. ☒ **Info Sheet:** A copy of the informational sheet/brochure that is provided to guests of the STR. Please include:
 - A.) The 24-hour contact information of the STR owner or local representative
 - B.) Neighborhood info such as parking and noise restrictions, trash collection schedules, etc.
 - C.) Emergency and non-emergency telephone numbers for police and fire departments
 - D.) Instructions for obtaining severe weather, natural or man-made disaster alerts.

Part 5. ADDITIONAL SUPPORTING DOCUMENTS FOR COMERCIAL PROPERTIES ONLY

10. ~~NA~~ Illumination Plan

PART 6. ADDITIONAL SUPPORTING DOCUMENTS FOR NEW CONSTRUCTION ONLY

11. ~~NA~~ Site Application Form B: Application of site plan approval (Section 20, see attached Form "B") The site plan submission shall meet the requirements of Section 20.04 (A)(E) Site Plan Requirements.
12. ~~NA~~ Letter: Submit a letter describing conditional requirements or conditions imposed upon the particular conditional use by applicable district regulations

PART 7. ACKNOWLEDGEMENTS

~~STR~~ All STR-SUP applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled to a later date.

~~STR~~ At least ten (10) before the public hearing for a STR-CUP application, the city will send written notice to all property owners within 200 feet of the STR to inform them of the use of the STR-CUP application. The notice will provide the applicant's 24-hour contact information and information about STR regulations.

~~STR~~ All public hearings will be opened, and testimony given by the applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled.

~~STR~~ Any changes to a site plan (no matter how minor or major) approved with a STR-SUP can only be approved by city council through the public hearing process.

~~504~~ Any application for a change in zoning or for an amendment to the zoning ordinance shall have, from the date of submittal, a period of four months to request and be scheduled on an agenda before the Planning and Zoning Commission and City Council. If after said period of four months an application has not been scheduled before the commission and city council said application, along with the required filing fee may be resubmitted any time thereafter for reconsideration. Delays in scheduling applications before the Planning and Zoning Commission and City Council created by city staff shall not be considered a part of the four month period.

~~504~~ All short-term rentals are subject to fire inspections before issuance of a STR-SUP permit. The inspections will include compliance with the 2018 International Fire Code, 2015 International Residential Code, 2015 International Building Code and all applicable City of Alpine Code of Ordinances.

~~504~~ After a STR-SUP is approved, all short-term rentals must register with the city annually. There is a \$100 annual registration fee.

~~504~~ All short-term rentals are required to pay a hotel occupancy monthly or quarterly to the City of Alpine. Failure to register and pay for HOT taxes is grounds for revocation of a STR-SUP.

~~504~~ I have read and understand all of the requirements as set forth by the application for a Short-Term Rental Special Use Permit and acknowledge that all requirements of this application have been met at the time of submittal.

PART 7. SIGNATURE TO AUTHORIZE FILING OF A STR-SUP (ALL PROPERTY OWNERS MUST SIGN, SUBMIT AN ADDITIONAL SIGNATURE PAGE IF NECESSARY)

Stormie McEntire for Jeff Spivey Stormie McEntire
Print Property Owners Name Property Owners Signature

The State Of Texas
County Of Brewster
Before Me ERIN MCCOMB
(Notary)

on this day personally appeared STORMIE MCENTIRE
(Applicant)

Known to me (or proved to me on the oath of card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal) Given under my hand and seal of the office this 25TH day of JANUARY, A.D. 2023



Erin McComb
Notary in And for State of Texas

Print Property Owners Name

Property Owners Signature

The State Of _____
County Of _____
Before Me _____
(Notary)

on this day personally appeared _____
(Applicant)

Known to me (or proved to me on the oath of card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal) Given under my hand and seal of the office this _____ day of _____, A.D. _____

Notary in And for State of Texas

 New **Change**

Property Name Historic Ranch House Retreat	Street Number 401	Street Name N 9th St
LEGAL DESCRIPTION		
Addition, Block, Lot OT. 32. 1-2		Total Number of Units in Building 1

A. Individual Ownership		
Owner First Name	Owner Last Name	Primary Telephone Number
Jeffrey	Spiera	
Mailing Address		Email Address
401 N 9th St, Alpine TX 79830		
B. Corporate Ownership		
Ownership Form: <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Kiosk <input type="checkbox"/> Other (Please Explain)		
Business Name		
Contact First Name	Contact Last Name	Primary Telephone Number
Mailing Address		Email Address

Property Manager Name	Primary Telephone Number
Stormie McEntire - 3 Nails Realty	41
Mailing Address	Email Address
106 W Ave E, Alpine TX 79830	

Stormie McIntire
Applicant's Signature

Stormie McEntire for Jeff Spiers 25 Jan 2023
Printed Name Date

**CITY OF ALPINE
STR LOCAL REPRESENTATIVE CERTIFICATION**

☒ **New** ☐ **Change**

24-hour Representative: The short-term rental owner and designated representative's name, physical address, email address and phone number must be provided to the City upon permit application and annual renewal. The information shall be kept current at all times. The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants. A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes, and if requested they must respond. **If there is a change in the designated representative the property owner must immediately submit to the City the name and contact information of the new representative.**

Short-Term Rental Address: 401 N 9th St

Property Owner Name: Jeffrey Spiers

Local Representative:

Name: Stormie McEntire - 3 Nails Realty Telephone: _____

Physical Address: 106 W Ave E

Email: Stormie@3NailsRealty.com

Mailing Address:

106 W Ave E, Alpine TX 79830

Local Representative Responsibilities:

- The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants.
- A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes.
- If there is change in the designated representative the property owner must submit to the City the name and contact information of the new representative.
- Neighbor Notice: The City shall provide an initial mailing or email to neighbors within a 200-foot radius of the short-term rental property address. The notice shall contain the owner and representative contact information, a parking plan, and the city website address where the information is also posted. The neighbors and the city shall be immediately informed whenever there is a change in contact information.

By signing below, the local representative acknowledges that he/she has read, fully understands and agrees to comply with the responsibilities outlined above. Please provide a copy of Driver's License if different from STR property owner.

Local Representative Signature: Stormie McEntire

Date: 25 Jan 2023

Property Owner's Signature: Stormie McEntire for
Jeff Spiers

Date: 25 Jan 2023

CITY OF ALPINE
STR HOMEOWNER'S ASSOCIATION DECLARATION

I DECLARE the homeowner's association for which this property belongs allows transient rental /short-term rental dwellings.

(Property Address)

(Managing HOA Representative Signature)

Date: _____

OR

I DECLARE there is no Homeowners Association requirement for this property.

401 N 9th St
(Property Address)

Stormi McIntire for Jeff Spiers
(STR Owners Signature)

Date: 25 Jan 2023

**CITY OF ALPINE
STR PROOF OF PROPERTY INSURANCE**

☒ New

☐ Change

✓ I declare that I have obtained short-term rental insurance or an insurance policy that specifically states it includes short-term rentals for the property listed on my STR-SUP application. I have attached proof of this insurance policy to my STR-SUP application.

Stormie McIntire for Jeff Spiers
Property Owner's Signature

25 Jan 2023
Date

Property Owner's Signature

Date

OR

I declare that I do not have specific short-term rental coverage on the property listed in my STR-SUP application. I understand that my homeowners or landlord insurance may not adequately cover my short-term rental. Further, I will opt in to sign the General Release of Liability on the following page.

Property Owner's Signature

Date

Property Owner's Signature

Date

**State Farm Lloyds**6900 Anteroagon Blvd
Austin, TX 78729-1110

AT2

H-25- 6955 FAFD

R

F

000062 0001

SPIERS, LYNN A & JEFFREY
401 CHATHAM LN
HOUSTON TX 77027-5107101 N 9TH ST
L PINE TX
9830 511**Forms, Options, and Endorsements**

Special Form 3	FP-8107
Amendatory Endorsement	FE-8263.4
Debris Removal Endorsement	FE-7540
Fungus (Including Mold) Excl	FE-5729
Mandatory Reporting Endorsement	FE-5803
Rental Dwelling Endorsement	FE-5610
Amendatory Appraisal	FE-5626
Actual Cash Value Endorsement	FE-3650
Extra Replacement Cost Cov	FE-8702
Terrorism Insurance Cov Notice	* FE-6999.3

*Effective MAY 10 2022

RENEWAL CERTIFICATE**POLICY NUMBER**Rental Dwelling Pol - Special Form
MAY 10 2022 to MAY 10 2023**DATE DUE**

MAY 10 2022

SEE BALANCE DUE NOTICE

\$3,609.00

Coverages and Limits**Section I**

A Dwelling	\$656,500
Dwelling Extension	65,650
B Personal Property	32,825
C Loss of Rents	Actual Loss

Deductibles - Section I

Basic 2.00%	13,130
-------------	--------

Section II

L Business Liab (per occurrence)	\$300,000
(annual aggregate)	600,000
M Medical Payments to Others	1,000
(each person)	

**Annual Premium
Amount Due**

\$3,609.00
\$3,609.00

Premium Reductions

Home Alert Discount	79.00
---------------------	-------

Inflation Coverage Index: 303.5

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

The Inflation Coverage provision may change your deductible. Refer to page 5 of your policy.

Please help us update the data used to determine your premium. Contact your agent with the year each of your home's utilities (heating/cooling, plumbing, or electrical) and roof were last updated.

*Thank you for letting us serve you***Agent MARK ADKINS****Telephone (281) 373-1961**Moving? See your State Farm agent.
See reverse for important information.

Prepared

MAR 21 2022

February 2, 2023

To Whom It May Concern:

I am writing this letter on behalf of the owner of 401 N 9th St, Alpine TX 79830. We are requesting a permit to make the property a short term rental. The property owner will be occupying the home part time, around 1 week/month, and would like to rent the house out when they are not there. We will have a minimum age requirement for the guests, as well as strict rules regarding parties and loud noise. I, the property manager, live within 10 minutes and manage multiple vacation rentals in the area.

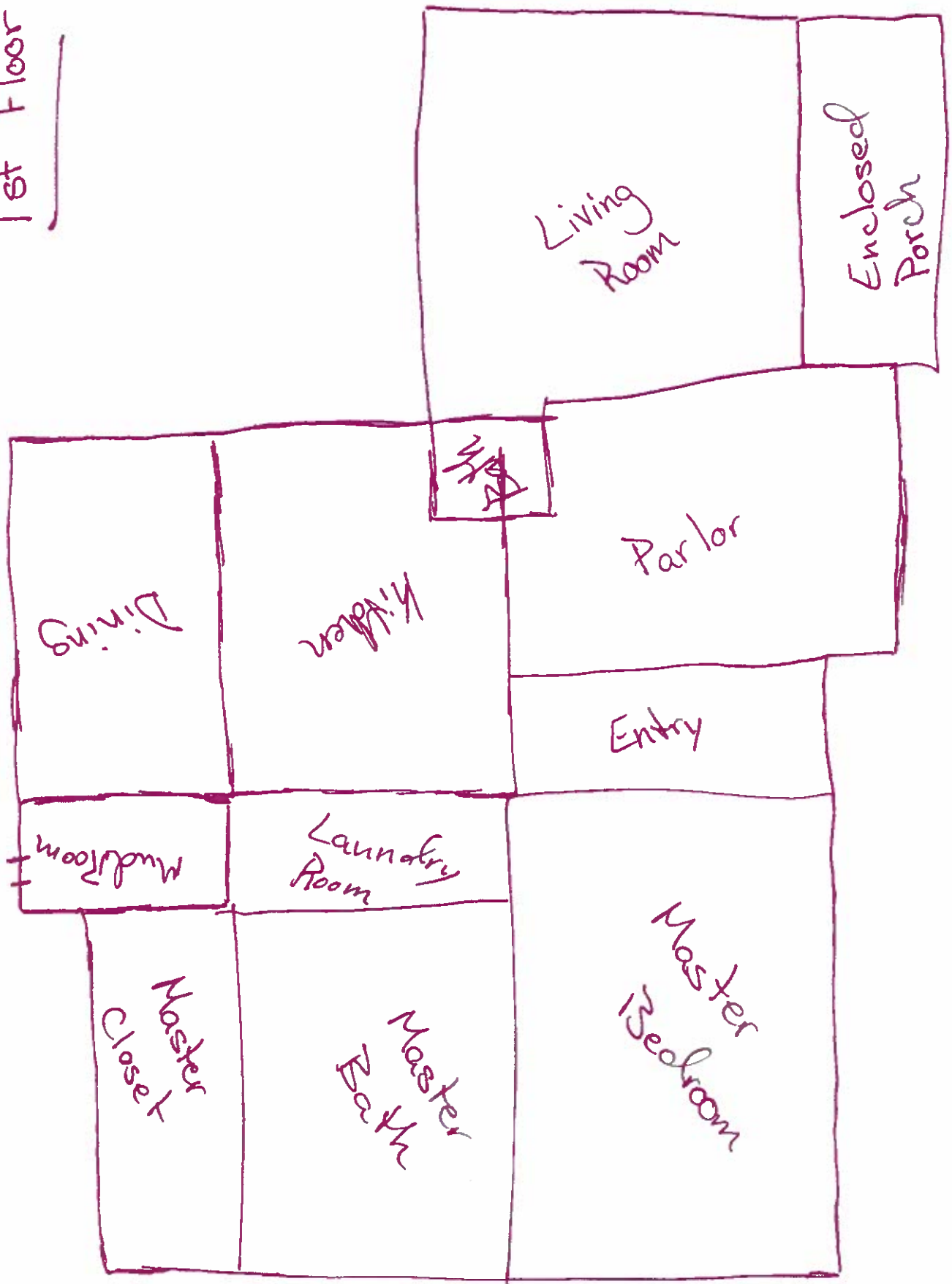
Thank you for your consideration of our permit request. Please feel free to contact me with any questions at 1

Thank you,

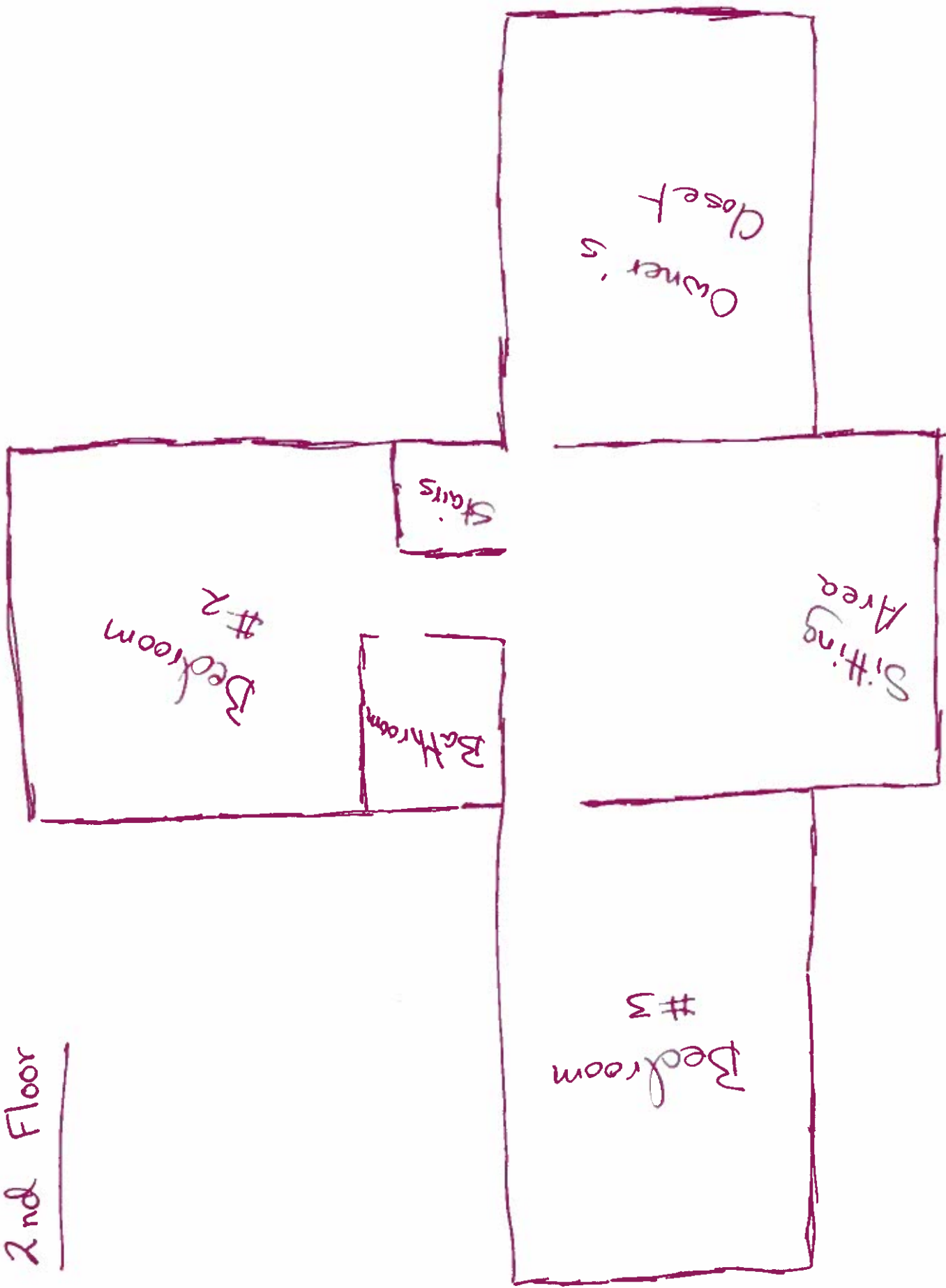


Stormie McEntire
3 Nails Realty
Broker/Owner

1st Floor



2nd Floor





Map data ©2023, Map data ©2023 Google 20 ft

Parking Spaces

- 1- Driveway Space
- 2- Driveway Space
- 3- Garage Space
- 4- Garage Space

- 5- Driveway Space
- 6- Driveway Space

* Property has 6 available spaces for parking *

2023 - Values not available

Account

Property ID:	11973	Legal Description:	Q1 BLOCK 32, LOT 1,2 AND 47 12 FEET OF 2
Geographic ID	973600320001000000	Zoning	
Type	Real	Agent Code	
Property Use Code			
Property Use Description			

Location

Address	401 N 9TH ALPINE, TX	Mapsc0
Neighborhood	NORTH	Map ID
Neighborhood CD	NORTH	

Owner

Name	SPIERS JEFFREY E	Owner ID	38968
Mailing Address	4019 CHATHAM LANE HOUSTON, TX 77027	% Ownership	100.000000000000%

Exemptions:

(+) Improvement Homesite Value	+	N/A	
(+) Improvement Non-Homesite Value	+	N/A	
(+) Land Homesite Value	+	N/A	
(+) Land Non-Homesite Value	+	N/A	Ag / Timber Use Value
(+) Agricultural Market Valuation	+	N/A	N/A
(+) Timber Market Valuation	+	N/A	N/A
<hr/>			
(=) Market Value	=	N/A	
(-) Ag or Timber Use Value Reduction	-	N/A	
<hr/>			
(=) Appraised Value	=	N/A	
(-) HS Cap	-	N/A	
<hr/>			
(=) Assessed Value	=	N/A	

Owner:	SPIERS JEFFREY E
% Ownership	100.000000000000%
Total Value	N/A

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
11	City of Alpine	N/A	N/A	N/A	N/A
2	Brewster County	N/A	N/A	N/A	N/A

21	Alpine ISD	N/A	N/A	N/A	N/A
4	Big Bend Regional Hospital District	N/A	N/A	N/A	N/A
CAD	Central Appraisal District	N/A	N/A	N/A	N/A
Total Tax Rate:		N/A			
Taxes w/Current Exemptions					N/A
Taxes w/o Exemptions					N/A

Improvement #1: conv code R State Code: A1 Living Area: 2079 0 sqft Value: N/A

Type	Description	Class CD	Exterior Wall	Year Built	SQFT
LA	LIVING AREA	RS6F - EXCEL		1920	2079 0
PORCHES	PORCHES	RS6F		0	175 0
PORCHES	PORCHES	EP - 2		1920	150 0
DG	DET GARAGE	RS6F - AVG		0	884 0
GAZEBO	GAZEBO	GAZEBO3 - EXCEL		0	268 7
CNPY	PORCH	CNF3 - EXCEL		0	480 0

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	A331	ORIGINAL NORTH OF RAILROAD	0 3064	13348 40	102 68	130 00	N/A	N/A

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2023	N/A	N/A	N/A	N/A	N/A	N/A
2022	\$579,441	\$25,875	0	605,316	\$150,727	\$454,589
2021	\$444,098	\$25,875	0	469,973	\$56,710	\$413,263
2020	\$357,212	\$18,482	0	375,694	\$0	\$375,694
2019	\$357,935	\$18,482	0	376,417	\$0	\$376,417
2018	\$351,945	\$18,482	0	370,427	\$0	\$370,427
2017	\$341,694	\$15,402	0	357,096	\$0	\$357,096
2016	\$200,329	\$15,402	0	215,731	\$0	\$215,731
2015	\$154,213	\$15,402	0	169,615	\$0	\$169,615
2014	\$154,042	\$15,402	0	169,444	\$3,631	\$165,813
2013	\$135,337	\$15,402	0	150,739	\$0	\$150,739
2012	\$135,337	\$15,402	0	150,739	\$0	\$150,739
2011	\$135,337	\$15,402	0	150,739	\$0	\$150,739
2010	\$135,337	\$15,402	0	150,739	\$0	\$150,739
2009	\$84,714	\$15,402	0	100,116	\$0	\$100,116

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	5/25/2021	SP/WD	SP/WD	SPIERS JEFFREY E	SPIERS JEFFREY E	0425	0290	115597
2	10/16/2007	WD	WD	OHL FRANK A ETUX ALEXIS	SPIERS JEFFREY E	221	550	80491
3	8/5/2004	WD	WD	ELLISON	OHL FRANK	170	559	

ROBERT
LEWIS DECED

AETUX
ALEXIS

Property Tax Information as of 01/25/2023

Worksheet: Column 3 Detail (01/25/2023)

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due
2021	Brewster County	\$408,263	\$1720.95	\$1720.95	\$0.00	\$0.00	\$0.00	\$0.00
2021	Big Bend Regional Hospital District	\$408,263	\$408.77	\$408.77	\$0.00	\$0.00	\$0.00	\$0.00
2021	City of Alpine	\$413,263	\$2100.81	\$2100.81	\$0.00	\$0.00	\$0.00	\$0.00
2021	Alpine ISD	\$341,266	\$4137.51	\$4137.51	\$0.00	\$0.00	\$0.00	\$0.00
	2021 TOTAL:		\$8368.04	\$8368.04	\$0.00	\$0.00	\$0.00	\$0.00
2020	Brewster County	\$370,694	\$1444.23	\$1444.23	\$0.00	\$0.00	\$0.00	\$0.00
2020	Big Bend Regional Hospital District	\$370,694	\$396.93	\$396.93	\$0.00	\$0.00	\$0.00	\$0.00
2020	City of Alpine	\$375,694	\$2080.41	\$2080.41	\$0.00	\$0.00	\$0.00	\$0.00
2020	Alpine ISD	\$313,125	\$4054.03	\$4054.03	\$0.00	\$0.00	\$0.00	\$0.00
	2020 TOTAL:		\$7975.60	\$7975.60	\$0.00	\$0.00	\$0.00	\$0.00
2019	Brewster County	\$376,417	\$1462.75	\$1462.75	\$0.00	\$0.00	\$0.00	\$0.00
2019	Big Bend Regional Hospital District	\$376,417	\$416.91	\$416.91	\$0.00	\$0.00	\$0.00	\$0.00
2019	City of Alpine	\$376,417	\$2051.85	\$2051.85	\$0.00	\$0.00	\$0.00	\$0.00
2019	Alpine ISD	\$376,417	\$5000.13	\$5000.13	\$0.00	\$0.00	\$0.00	\$0.00
	2019 TOTAL:		\$8931.64	\$8931.64	\$0.00	\$0.00	\$0.00	\$0.00
2018	Brewster County	\$370,427	\$1431.33	\$1431.33	\$0.00	\$0.00	\$0.00	\$0.00
2018	Big Bend Regional Hospital District	\$370,427	\$412.82	\$412.82	\$0.00	\$0.00	\$0.00	\$0.00
2018	City of Alpine	\$370,427	\$1981.67	\$1981.67	\$0.00	\$0.00	\$0.00	\$0.00
2018	Alpine ISD	\$370,427	\$4539.59	\$4539.59	\$0.00	\$0.00	\$0.00	\$0.00
	2018 TOTAL:		\$8365.41	\$8365.41	\$0.00	\$0.00	\$0.00	\$0.00
2017	Brewster County	\$357,096	\$1379.82	\$1379.82	\$0.00	\$0.00	\$0.00	\$0.00
2017	Big Bend Regional Hospital District	\$357,096	\$431.37	\$431.37	\$0.00	\$0.00	\$0.00	\$0.00
2017	City of Alpine	\$357,096	\$1910.36	\$1910.36	\$0.00	\$0.00	\$0.00	\$0.00
2017	Alpine ISD	\$357,096	\$4401.21	\$4401.21	\$0.00	\$0.00	\$0.00	\$0.00
	2017 TOTAL:		\$8122.76	\$8122.76	\$0.00	\$0.00	\$0.00	\$0.00
2016	Brewster County	\$215,731	\$853.00	\$853.00	\$0.00	\$0.00	\$0.00	\$0.00
2016	Big Bend Regional Hospital District	\$215,731	\$275.06	\$275.06	\$0.00	\$0.00	\$0.00	\$0.00
2016	City of Alpine	\$215,731	\$1161.71	\$1161.71	\$0.00	\$0.00	\$0.00	\$0.00
2016	Alpine ISD	\$215,731	\$2688.01	\$2688.01	\$0.00	\$0.00	\$0.00	\$0.00
	2016 TOTAL:		\$4977.78	\$4977.78	\$0.00	\$0.00	\$0.00	\$0.00
2015	Brewster County	\$169,615	\$632.15	\$632.15	\$0.00	\$0.00	\$0.00	\$0.00
2015	Big Bend Regional Hospital District	\$169,615	\$206.08	\$206.08	\$0.00	\$0.00	\$0.00	\$0.00
2015	City of Alpine	\$169,615	\$913.38	\$913.38	\$0.00	\$0.00	\$0.00	\$0.00
2015	Alpine ISD	\$169,615	\$2121.89	\$2121.89	\$0.00	\$0.00	\$0.00	\$0.00
	2015 TOTAL:		\$3873.50	\$3873.50	\$0.00	\$0.00	\$0.00	\$0.00
2014	Brewster County	\$160,813	\$599.35	\$640.96	\$0.00	\$0.00	\$0.00	\$0.00
2014	Big Bend Regional Hospital District	\$160,813	\$195.39	\$195.39	\$0.00	\$0.00	\$0.00	\$0.00
2014	City of Alpine	\$165,813	\$892.91	\$892.91	\$0.00	\$0.00	\$0.00	\$0.00
2014	Alpine ISD	\$133,869	\$1676.04	\$1676.04	\$0.00	\$0.00	\$0.00	\$0.00
	2014 TOTAL:		\$3363.69	\$3405.30	\$0.00	\$0.00	\$0.00	\$0.00
2013	Brewster County	\$145,739	\$557.65	\$557.65	\$0.00	\$0.00	\$0.00	\$0.00
2013	Big Bend Regional Hospital District	\$145,739	\$182.17	\$182.17	\$0.00	\$0.00	\$0.00	\$0.00

2013	City of Alpine	\$150,739	\$811.73	\$811.73	\$0.00	\$0.00	\$0.00	\$0.00
2013	Alpine ISD	\$120,665	\$1520.38	\$1520.38	\$0.00	\$0.00	\$0.00	\$0.00
	2013 TOTAL:		\$3071.93	\$3071.93	\$0.00	\$0.00	\$0.00	\$0.00
2012	Brewster County	\$145,739	\$527.86	\$527.86	\$0.00	\$0.00	\$0.00	\$0.00
2012	Big Bend Regional Hospital District	\$145,739	\$182.17	\$182.17	\$0.00	\$0.00	\$0.00	\$0.00
2012	City of Alpine	\$150,739	\$817.46	\$817.46	\$0.00	\$0.00	\$0.00	\$0.00
2012	Alpine ISD	\$120,665	\$1516.76	\$1516.76	\$0.00	\$0.00	\$0.00	\$0.00
	2012 TOTAL:		\$3044.25	\$3044.25	\$0.00	\$0.00	\$0.00	\$0.00
2011	Brewster County	\$145,739	\$495.22	\$495.22	\$0.00	\$0.00	\$0.00	\$0.00
2011	Big Bend Regional Hospital District	\$145,739	\$176.70	\$176.70	\$0.00	\$0.00	\$0.00	\$0.00
2011	City of Alpine	\$150,739	\$817.46	\$817.46	\$0.00	\$0.00	\$0.00	\$0.00
2011	Alpine ISD	\$120,665	\$1520.38	\$1520.38	\$0.00	\$0.00	\$0.00	\$0.00
	2011 TOTAL:		\$3009.76	\$3009.76	\$0.00	\$0.00	\$0.00	\$0.00
2010	Brewster County	\$145,739	\$469.96	\$469.96	\$0.00	\$0.00	\$0.00	\$0.00
2010	Big Bend Regional Hospital District	\$145,739	\$178.68	\$178.68	\$0.00	\$0.00	\$0.00	\$0.00
2010	City of Alpine	\$150,739	\$817.46	\$817.46	\$0.00	\$0.00	\$0.00	\$0.00
2010	Alpine ISD	\$120,665	\$1522.79	\$1522.79	\$0.00	\$0.00	\$0.00	\$0.00
	2010 TOTAL:		\$2988.89	\$2988.89	\$0.00	\$0.00	\$0.00	\$0.00
2009	Brewster County	\$95,116	\$315.12	\$315.12	\$0.00	\$0.00	\$0.00	\$0.00
2009	Big Bend Regional Hospital District	\$95,116	\$119.66	\$119.66	\$0.00	\$0.00	\$0.00	\$0.00
2009	City of Alpine	\$100,116	\$512.89	\$512.89	\$0.00	\$0.00	\$0.00	\$0.00
2009	Alpine ISD	\$75,104	\$908.76	\$908.76	\$0.00	\$0.00	\$0.00	\$0.00
	2009 TOTAL:		\$1856.43	\$1856.43	\$0.00	\$0.00	\$0.00	\$0.00
2008	Brewster County	\$91,902	\$307.19	\$307.19	\$0.00	\$0.00	\$0.00	\$0.00
2008	Big Bend Regional Hospital District	\$91,902	\$119.14	\$119.14	\$0.00	\$0.00	\$0.00	\$0.00
2008	City of Alpine	\$91,902	\$470.82	\$470.82	\$0.00	\$0.00	\$0.00	\$0.00
2008	Alpine ISD	\$91,902	\$1175.42	\$1175.42	\$0.00	\$0.00	\$0.00	\$0.00
	2008 TOTAL:		\$2072.57	\$2072.57	\$0.00	\$0.00	\$0.00	\$0.00
2022	Brewster County	\$449,589	\$1778.33	\$1778.33	\$0.00	\$0.00	\$0.00	\$0.00
2022	Big Bend Regional Hospital District	\$449,589	\$374.24	\$374.24	\$0.00	\$0.00	\$0.00	\$0.00
2022	City of Alpine	\$454,589	\$2119.86	\$2119.86	\$0.00	\$0.00	\$0.00	\$0.00
2022	Alpine ISD	\$354,057	\$4022.44	\$4022.44	\$0.00	\$0.00	\$0.00	\$0.00
	2022 TOTAL:		\$8294.87	\$8294.87	\$0.00	\$0.00	\$0.00	\$0.00
	SPIERS JEFFREY E TOTAL:		\$78317.12	\$78358.73	\$0.00	\$0.00	\$0.00	\$0.00
2007	Brewster County	\$84,004	\$280.80	\$280.80	\$0.00	\$0.00	\$0.00	\$0.00
2007	Big Bend Regional Hospital District	\$84,004	\$107.70	\$107.70	\$0.00	\$0.00	\$0.00	\$0.00
2007	City of Alpine	\$89,004	\$489.52	\$489.52	\$0.00	\$0.00	\$0.00	\$0.00
2007	Alpine ISD	\$65,104	\$753.38	\$753.38	\$0.00	\$0.00	\$0.00	\$0.00
	2007 TOTAL:		\$1631.40	\$1631.40	\$0.00	\$0.00	\$0.00	\$0.00
2006	Brewster County	\$80,410	\$259.73	\$259.73	\$0.00	\$0.00	\$0.00	\$0.00
2006	Big Bend Regional Hospital District	\$80,410	\$102.62	\$102.62	\$0.00	\$0.00	\$0.00	\$0.00
2006	City of Alpine	\$85,410	\$469.75	\$469.75	\$0.00	\$0.00	\$0.00	\$0.00
2006	Alpine ISD	\$61,869	\$916.90	\$916.90	\$0.00	\$0.00	\$0.00	\$0.00
	2006 TOTAL:		\$1749.00	\$1749.00	\$0.00	\$0.00	\$0.00	\$0.00
2005	Brewster County	\$77,967	\$252.68	\$252.68	\$0.00	\$0.00	\$0.00	\$0.00
2005	Big Bend Regional Hospital District	\$77,967	\$101.40	\$101.40	\$0.00	\$0.00	\$0.00	\$0.00
2005	City of Alpine	\$82,967	\$372.95	\$372.95	\$0.00	\$0.00	\$0.00	\$0.00
2005	Alpine ISD	\$59,670	\$965.58	\$965.58	\$0.00	\$0.00	\$0.00	\$0.00
	2005 TOTAL:		\$1692.61	\$1692.61	\$0.00	\$0.00	\$0.00	\$0.00
2004	Brewster County	\$77,967	\$252.68	\$252.68	\$0.00	\$0.00	\$0.00	\$0.00
2004	Alpine ISD	\$59,670	\$954.72	\$954.72	\$0.00	\$0.00	\$0.00	\$0.00
2004	City of Alpine	\$82,967	\$388.70	\$388.70	\$0.00	\$0.00	\$0.00	\$0.00
2004	Big Bend Regional Hospital District	\$77,967	\$103.59	\$103.59	\$0.00	\$0.00	\$0.00	\$0.00

	2004 TOTAL:		\$1699.69	\$1699.69	\$0.00	\$0.00	\$0.00	\$0.00
2003	Big Bend Regional Hospital District	\$68,085	\$93.93	\$93.93	\$0.00	\$0.00	\$0.00	\$0.00
2003	Alpine ISD	\$50,776	\$811.55	\$811.55	\$0.00	\$0.00	\$0.00	\$0.00
2003	Brewster County	\$68,085	\$233.94	\$233.94	\$0.00	\$0.00	\$0.00	\$0.00
2003	City of Alpine	\$73,085	\$247.39	\$247.39	\$0.00	\$0.00	\$0.00	\$0.00
	2003 TOTAL:		\$1386.81	\$1386.81	\$0.00	\$0.00	\$0.00	\$0.00
2002	Alpine ISD	\$48,855	\$777.97	\$777.97	\$0.00	\$0.00	\$0.00	\$0.00
2002	Brewster County	\$65,950	\$226.60	\$226.60	\$0.00	\$0.00	\$0.00	\$0.00
2002	City of Alpine	\$70,950	\$240.95	\$240.95	\$0.00	\$0.00	\$0.00	\$0.00
2002	Big Bend Regional Hospital District	\$65,950	\$87.12	\$87.12	\$0.00	\$0.00	\$0.00	\$0.00
	2002 TOTAL:		\$1332.64	\$1332.64	\$0.00	\$0.00	\$0.00	\$0.00
2001	Brewster County	\$59,500	\$214.02	\$214.02	\$0.00	\$0.00	\$0.00	\$0.00
2001	City of Alpine	\$64,500	\$224.33	\$224.33	\$0.00	\$0.00	\$0.00	\$0.00
2001	Alpine ISD	\$43,050	\$682.73	\$682.73	\$0.00	\$0.00	\$0.00	\$0.00
2001	Big Bend Regional Hospital District	\$59,500	\$78.00	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00
	2001 TOTAL:		\$1199.08	\$1199.08	\$0.00	\$0.00	\$0.00	\$0.00
2000	Brewster County	\$0	\$204.91	\$204.91	\$0.00	\$0.00	\$0.00	\$0.00
2000	Big Bend Regional Hospital District	\$0	\$81.11	\$81.11	\$0.00	\$0.00	\$0.00	\$0.00
2000	Alpine ISD	\$0	\$699.70	\$699.70	\$0.00	\$0.00	\$0.00	\$0.00
2000	City of Alpine	\$0	\$259.52	\$259.52	\$0.00	\$0.00	\$0.00	\$0.00
	2000 TOTAL:		\$1245.24	\$1245.24	\$0.00	\$0.00	\$0.00	\$0.00
	OHL FRANK A ETUX ALEXIS TOTAL:		\$11936.47	\$11936.47	\$0.00	\$0.00	\$0.00	\$0.00
	GRAND TOTAL (ALL OWNERS):		\$90253.59	\$90295.20	\$0.00	\$0.00	\$0.00	\$0.00

NOTE: Penalty & Interest accrues every month on the unpaid tax and is added to the balance. Attorney fees may also increase your tax liability if not paid by July 1. If you plan to submit payment on a future date, make sure you enter the date and RECALCULATE to obtain the correct total amount due.

Welcome to : Historic Ranch House Retreat

If you have ANY questions or concerns,
please text or call Stormie at 432-386-2268.

If between the hours of 10 pm and 7 am,
please call rather than text.

1. **Check-In** is at 4 PM.
2. **Parking:** You may park in the driveway, or one of the garage spaces.
Please DO NOT park in the street.
3. **Wifi:** The network is:
Password:
4. **Check-out is at 11 AM.** Please take all your belongings and groceries with you. Place dirty dishes in dishwasher and **START LOAD**. *Place used towels in a pile on the floor in the bathrooms.* Please take trash to the can in the carport area. If you have larger trash items feel free to drop them in one of the two community trash dumpsters to the north and south of the house on the side of street.
5. **Television:** Use Roku remote to turn on TV and access streaming apps / inputs. ***You'll need to login to your account.*** Please don't forget to log out of your streaming accounts before you leave. 😊
6. **Thermostat:** You may adjust the mode, Heat or AC on the thermostat on the wall in the hallway. On AC mode, DO NOT set the temperature below 69 degrees Fahrenheit or the unit will freeze up, and any repairs will be your financial responsibility.

7. **Fire extinguishers:** There is a fire extinguisher under the kitchen sink.

8. **First-Aid Kit:** There is a first-aid kit underneath the kitchen sink.

9. **Neighbors/City Regulations:** Please be respectful of our neighbors; two of the best things about this home are the wonderful neighbors and neighborhood. ** NO loud music or yelling outside. ** If a neighbor complains, you will forfeit your advance payment, and if the police are called you will forfeit your advance payment and you will vacate the property immediately upon request with NO REFUND for days/nights not yet stayed. In addition, you will be liable for any ticket written by the police.

11. **NO VAPING OR ILLEGAL DRUG USE IS PERMITTED ANYWHERE ON THE PROPERTY. NO SMOKING CIGARETTES OR CIGARS INDOORS.** If you must smoke, do it outside and clean up your butts.

12. **Fire/Police Contacts: Call 911 for emergencies.**

Fire Department: Non-Emergency: 432.837.2366

Police Department: Non-Emergency: 432.837.3486

13. **Other Important Information:**

- www.brewstercountytexas.com/hyper_reach/ Sign up at this website for messages regarding situations that affect the safety, property or welfare of the community.



- For information about the condition of roads, go to <https://drivetexas.org>

GENERAL RELEASE OF LIABILITY

I, Stormie McEntire - 3 Nails Realty of 401 N 9th St,
Short Term Rental Operator Street Address
Alpine, TX, 79830 (Hereinafter the "Releasor") have agreed
City State Zip
to this General Release of Liability ("Agreement") for no payment or consideration.

THEREFORE under the terms of this Agreement and sufficiency of which is hereby acknowledged, do hereby release and forever discharge City of Alpine, of 100 N. 13th Street, Alpine, Texas, 79830 (Hereinafter the "Releasee") including their agents, employees, successors, and assigns, personal representatives, affiliates successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, none of whom admit any liability to the undersigned, but all expressly denying liability, from any and all claims demands, damages. Actions, causes of action or suits of any kind or nature whatsoever, which I now have or may hereafter have, arising out of or in any way relating to any and all injuries and damages that may develop in the future, as a result or in any way relating to **the undersigned's decision, as a Short Term Rental Operator in Alpine, to opt out of purchasing liability insurance for the Operator's Short Term Rental.**

It is understood and agreed that this Agreement is made and received in full and complete settlement and satisfaction the causes of action, claims, and demands mentioned herein; that this Release contains the entire Agreement between the parties; and that the terms of this Agreement are contractual and not merely a recital. Furthermore, this Release shall be binding upon the undersigned, and his respective heirs, executors, administrators, personal representatives, successors, and assigns. This release shall be subject to and governed by the laws of the State of Texas.

This Release has been read and fully understood by the undersigned and has been explained to me.

EXECUTED this 25th day of January, 20 23.
Day Month Year

Releasor's Signature: Stormie McEntire

Releasor's Printed Name: Stormie McEntire



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024**

CONSENT AGENDA

3. Approval of Special Use Permit 2024-02-01, a short term rental special use permit allowing a short term rental to be established at 612 E. Ave E. The property owner of record is Dana Andrade. The Parcel ID of the subject property is 10687. (G. Calderon, City Secretary)

BACKGROUND

1. This is the first permit request for the property.
2. 21 Letters were sent to surrounding property owners, none were returned as undeliverable.
3. No feedback was received as of the packet deadline for this property.

SUPPORTING MATERIALS

1. Short Term Rental Special Use Permit.

STAFF RECOMMENDATION

APPROVE.



TRANSIENT/SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection:

At the time of initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, Property Management Code and the City of Alpine Short-Term rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approved means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$80.00 each. An inspection won't occur until all required documents have been received by the city.

PROPERTY OWNER:	DANA ANDRADE
PROPERTY ADDRESS:	612 E AVE E COWBOY HOUSE
PROPERTY OWNER PHONE:	
LOCAL REPRESENTATIVE:	APRIL DBA BIENVENIDO BIG BEND
LOCAL REPRESENTATIVE PHONE:	

GENERAL REQUIREMENTS:

PARKING DIAGRAM APPROVED: YES ☒ NO ☐

- ☒ House Numbers installed and clearly visible from the street.
- ☒ Smoke alarms installed in all sleeping rooms.
- ☒ Carbon Monoxide detectors as required by Fire Code
- ☒ Fire Extinguisher visibly labeled or displayed.

(1-A-10-BC rating required)

SANITATION:

- ☒ All plumbing fixtures connected to sanitary sewer with approved P-Traps.
- ☒ All plumbing fixtures connected to approved water supply with hot & cold water.
- ☒ No signs of mold or mildew on wall surfaces.
- ☒ No signs of infestation from rodents or insects.
- ☒ All sanitary facilities installed and maintained in a safe and sanitary condition.

SAFETY:

- ☒ Basement & all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- ☒ All stairs, decks, and balconies over 30" in height are provided with approved guardrails.
- ☒ Requirements of the IBC & IRC are met for dwelling units.
- ☒ Dwelling has no broken windows or doors.
- ☒ No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

NUMBER OF OCCUPANTS APPROVED: YES ☒ / NO ☐

OCCUPANT LOAD TOTAL: 4

MECHANICAL:

- ☒ Every habitable room contains at least two electrical outlets and light fixtures.
- ☒ All electrical equipment, wiring, and appliances have been installed and are in safe manner.
- ☒ Dwelling is equipped with heating facilities in operating condition.
- ☒ All solid fuel burning appliances are installed per applicable codes, maintained in a safe working condition.
- ☒ Dwelling has proper ventilation in all rooms and areas where all fuel burning appliances are installed.

STRUCTURAL:

- ☒ Dwelling has no sags, splits or buckling of ceiling, roofs, roof supports or other horizontal members due to defective material or deterioration.
- ☒ No split, lean, list, or buckle of dwelling walls, partitions other vertical supports due to defective material or deterioration.
- ☒ No evidence of decay or damage to exterior or decks.

NOTES:

Any of the above items which have been checked must be corrected and re-inspected prior to the issuance of a transient/ short-term rental permit.

To request an inspection please call (432) 837-3281

INSPECTED BY:	Andrew Deraney	APPROVED <input checked="" type="checkbox"/> DATE:	01/11/2024
FAILED: <input type="checkbox"/> DATE:		RE-INSPECTION REQUIRED:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>



SHORT-TERM RENTAL

PERMIT APPLICATION

STR-CUP Application Fee is \$350.00 per property (non-refundable)

Please complete one application per property

☒ New Application / ☐ Change in Application
☐ Existing Structure / ☐ New Construction

STR Type: ☐ Owner Occupied ☐ Single Unit Non-Owner-Occupied ☐ Multi-Unit Non-Owner Occupied

SECTION 1: PROPERTY INFORMATION			
Property Name (Trade Name) THE COWBOY HOUSE	Street Number 612	Street Name EAST AVENUE E	
LEGAL DESCRIPTION (must provide copy of survey or describe meets and bounds on 8 1/2 x 11 sheet)			
Addition HANCOCK	Block 16	Lot 6	
Present zoning district R	Square footage of property 1203 SQ FT	Size of property lot 0.0276 ACRES	Total Number of Units in Building 1
SECTION 2: PROPERTY OWNER INFORMATION - Complete at least one of section A or B			
A. Individual Ownership			
Owner First Name DANA DEE	Owner Last Name ANDRADE		Primary Telephone Number
Mailing Address 1903 N. 4TH ST, ALPINE, TEXAS 79830		Email Address	
B. Corporate Ownership			
Ownership Form: <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Kiosk <input type="checkbox"/> Other (Please Explain)			
Business Name			
Contact First Name	Contact Last Name		Primary Telephone Number
Mailing Address (cannot be P.O. Box)		Email Address	
SECTION 3: PROPERTY MANAGER /DESIGNATED OPERATOR'S INFORMATION			
First Name APRIL	Last Name MCANALLY		Primary Telephone Number
Physical Address (must be located within 30 minutes of STR property) 117 N. 6TH ST. ALPINE, TEXAS 79830		Email Address	



PAID

2102

Pd 01/03/24

INVD 24-007503

CITY OF ALPINE STR LOCAL REPRESENTATIVE CERTIFICATION

☐ New ☐ Change

24-hour Representative: The short-term rental owner and designated representative's name, physical address, email address and phone number must be provided to the City upon permit application and annual renewal. The information shall be kept current at all times. The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants. A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes, and if requested they must respond. **If there is a change in the designated representative the property owner must immediately submit to the City the name and contact information of the new representative.**

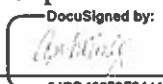
Property Owner First Name DANA DEE	Property Owner Last Name ANDRADE
Short-term Rental Address 612 E AVE E, ALPINE, TEXAS 79830	

LOCAL REPRESENTATIVE:		
First Name APRIL	Last Name MCANALLY	Primary Telephone Number
Physical Address (cannot be P.O. Box) 117 N. 6TH ST, ALPINE, TEXAS 79830		
Mailing Address PO BOX 1235, ALPINE, TEXAS 79831	Email Address	

Local Representative Responsibilities:

- The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants.
- A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes.
- If there is change in the designated representative the property owner must submit to the City the name and contact information of the new representative.
- Neighbor Notice: The City shall provide an initial mailing or email to neighbors within a 200-foot radius of the short-term rental property address. The notice shall contain the owner and representative contact information, a parking plan, and the city website address where the information is also posted. The neighbors and the city shall be immediately informed whenever there is a change in contact information.

By signing below, the local representative acknowledges that he/she has read, fully understands and agrees to comply with the responsibilities outlined above. **Please provide a copy of Driver's License if different from STR property owner.**

Local Representative Signature:  Date: 12/7/2023
DocuSigned by: 84DD48873F31411...

Property Owner's Signature: _____ Date: _____

 12/13/2023
DocuSigned by: 8027FF23F2B2468...

ACKNOWLEDGEMENTS

All STR-SUP applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled to a later date.

At least ten (10) before the public hearing for a Short-Term Rental/ Special Use Permit (STR-CUP) application, the city will send written notice to all property owners within 200 feet of the STR to inform them of the use of the STR-CUP application. The notice will provide the applicant's 24-hour contact information and information about STR regulations.

All public hearings will be opened, and testimony given by the applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled.

Any changes to a site plan (no matter how minor or major) approved with a STR-SUP can only be approved by city council through the public hearing process.

All short-term rentals are subject to fire inspections before issuance of a STR-SUP permit. The inspections will include compliance with the 2018 International Fire Code, 2015 International Residential Code, 2015 International Building Code and all applicable City of Alpine Code of Ordinances.

After a STR-SUP is approved, all short-term rentals must register with the city annually. There is a \$100 annual registration fee.

All short-term rentals are required to pay a hotel occupancy monthly or quarterly to the City of Alpine. Failure to register and pay for HOT taxes is grounds for revocation of a STR-SUP.

I have read and understand all of the requirements as set forth by the application for a Short-Term Rental Special Use Permit and acknowledge that all requirements of this application have been met at the time of submittal. I further acknowledge that the Short-Term Rental that I own is subject to all provisions of the orders and ordinances of Alpine, and all of the provisions of the codes, statutes, and rules adopted under the codes and statutes of the State of Texas regarding Short-Term Rental establishments. I acknowledge that as a Short-Term Rental owner I am responsible for the payment of Hotel Occupancy Taxes amounting to 7% per stay. I understand that payment of Hotel Occupancy Taxes is payable to the City of Alpine.

Applicant's Signature

Printed Name

Date

DocuSigned by:
Dana Dee Andrade
8027FF23F282468

Dana Dee Andrade

12/13/2023

STR HOMEOWNER'S ASSOCIATION DECLARATION

I **DECLARE** the homeowner's association for which this property belongs allows transient rental /short-term rental dwellings.

Address

Managing HOA Representative Signature

Date

Or:

I **DECLARE** there is no Homeowners Association requirement for this property.

612 E AVE E, ALPINE, TEXAS 79830

Address

STR Owners Signature

DocuSigned by:
Dana Dee Andrade
B027FF23F2B2468...

12/13/2023

Date

STR PROOF OF PROPERTY INSURANCE

☒ I declare that I have obtained short-term rental insurance or an insurance policy that specifically states it includes short-term rentals for the property listed on my STR-SUP application. I have attached proof of this insurance policy to my STR-SUP application.

Property Owner's Signature

Date

DocuSigned by:
Dana Dee Andrade
B027FF23F2B2468...

Property Owner's Signature

12/13/2023

Date

Or:

☐ I declare that I do not have specific short-term rental coverage on the property listed in my STR-SUP application. I understand that my homeowners or landlord insurance may not adequately cover my short-term rental.

Property Owner's Signature

Date

Property Owner's Signature

Date

GENERAL RELEASE OF LIABILITY

I, DANA DEE ANDRADE, of 1903 N. 4TH ST.,
Short-Term Rental Operator TEXAS 79830 Street Address
ALPINE (Hereinafter the "Releasor") have agreed to this General
City State Zip
Release of Liability ("Agreement") for no payment or consideration.

THEREFORE under the terms of this Agreement and sufficiency of which is hereby acknowledged, do hereby release and forever discharge City of Alpine, of 100 N. 13th Street, Alpine, Texas, 79830 (Hereinafter the "Releasee") including their agents, employees, successors, and assigns, personal representatives, affiliates successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, none of whom admit any liability to the undersigned, but all expressly denying liability, from any and all claims demands, damages. Actions, causes of action or suits of any kind or nature whatsoever, which I now have or may hereafter have, arising out of or in any way relating to any and all injuries and damages that may develop in the future, as a result or in any way relating to the undersigned's decision, as a Short-Term Rental Operator in Alpine, Texas to operate a Short-Term Rental.

It is understood and agreed that this Agreement is made and received in full and complete settlement and satisfaction the causes of action, claims, and demands mentioned herein; that this Release contains the entire Agreement between the parties; and that the terms of this Agreement are contractual and not merely a recital. Furthermore, this Release shall be binding upon the undersigned, and his respective heirs, executors, administrators, personal representatives, successors, and assigns. This release shall be subject to and governed by the laws of the State of Texas.

This Release has been read and fully understood by the undersigned and has been explained to me.

EXECUTED this 12/13/2023 day of _____, 20 ____.

Releasor's Signature: 
B027FF23F2B2468...

Releasor's Printed Name: Dana Dee Andrade

SIGNATURE TO AUTHORIZE FILING OF A STR-SUP

Submit an additional signature page if necessary.

DANA DEE ANDRADE
Print Applicant Name

Dana Dee Andrade
Applicant signature

The State Of TEXAS

County Of Brewster

Before Me MARTINA BARRAGAN on this day personally appeared Dana Dee Andrade
Notary Applicant:

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this 21 day of December, A.D. 2023



Mt. Barragan
Notary in and for the State of Texas

DANA DEE ANDRADE
Print Applicant Name

Dana Dee Andrade
Applicant signature

The State Of TEXAS

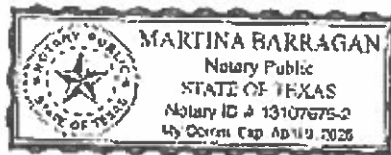
County Of Brewster

Before Me MARTINA BARRAGAN on this day personally appeared Dana Dee Andrade
Notary Applicant:

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this 21 day of December, A.D. 2023



Mt. Barragan
Notary in and for the State of Texas

SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection: At the time of the initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, International Fire Code, Property Management Code and City of Alpine Short term Rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approve means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$35.00 each.

An inspection won't occur until all required application documents and permit fee have been received by the City.

To request an inspection please call Building Services, 432.837.3281.

General requirements:

- House numbers installed and clearly visible from street.
- Smoke alarms installed in all sleeping rooms.
- Carbon monoxide detectors as required by fire code.
- Fire extinguisher or sprinkler system.

Sanitation:

- All plumbing fixtures connected to sanitary sewer with approved P-traps.
- All plumbing fixtures connected to approved water supply Hot and Cold water.
- No signs of mold or mildew on wall surfaces.
- No signs of infestation from rodents or insects.
- All sanitary facilities installed and maintained in safe and sanitary conditions

Safety:

- Basement and all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- All stairs, decks and balconies over 30 inches in height are provided with approved guardrails.
- Requirements of the IBC and IRC are met for dwelling units.
- Dwelling has no broken windows or doors.
- No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

Mechanical:

- Every habitable room contains at least two electrical outlets and light fixtures.
- All electrical equipment, wiring and appliances have been installed and are in a safe manner.
- Dwelling is equipped with heating facilities in operating condition.
- All solid fuel burning appliances are installed per applicable codes maintained in safe working conditions.
- Dwelling has proper ventilation in all rooms and areas where fuel. All fuel burning appliances are installed.

Structural:

- Dwelling has no sags, splits or buckling of ceilings, roofs, ceiling or roof supports or other horizontal members due to defective material or deterioration.
- No split, lean, list or buckle of dwelling walls, partitions or other vertical supports due to defective material or deterioration.
- No evidence of decay or damage to exterior stairs or decks.

I acknowledge the Short-term inspection checklist requirements.

Applicant's Signature

Printed Name

Date

DocuSigned by:

 B027FF23F2B2468...

Dana Dee Andrade

12/13/2023

Please complete and submit the following attached documents with your application.

X **1. Short-Term Rental Application Form.**

Complete form on page 1.

X **2. STR Local Representative Certification.**

Complete form on page 2.

X **3. Acknowledgements**

Sign form on page 3.

X **4. Homeowner's Association Declaration & Proof of Property Insurance.**

Please complete attachment on page 4 and provide a copy of a property insurance summary that states STR coverage is included and complete insurance waiver.

5. General Release of Liability.

Form on page 5 must be signed by the operator.

X **6. Signature to authorize filing STR-SUP.**

Form on page 6 must be completed by a Notary Public.

X **7. Short Term Rental Inspection checklist.**

Form on page 7 must be signed by the STR applicant.

EXHIBITS – Please, clearly mark each exhibit title on top of each page, for example. Exhibit "A" letter.

X **A. Letter.**

Submit a letter describing the proposed STR use, describe whether the proposed STR will, or will not cause substantial harm to the value, use, or enjoyment of the other properties in the neighborhood. Also describe how the proposed STR will add to the value, use or enjoyment of other properties in the neighborhood.

X **B. Floor Plan.**

A Sketch floor plan of the dwelling with dimensional room layout. Please identify sleeping areas, evacuation route(s) and location of fire extinguishers.

X **C. Parking Plan Requirement.**

A site plan/survey of the property that indicates the maximum number of vehicles that can be legally parked on the property. Parking spaces cannot include on-street parking, sidewalks, alleys or other public rights-of-way.

X **D. Applicant's Driver's License.**

Please provide a copy of STR owner's driver's license.

X **E. Driver License of Local Representative if Different from Applicant.**

X **F. Proof of STR Property Ownership and/or authorization from property owner.**

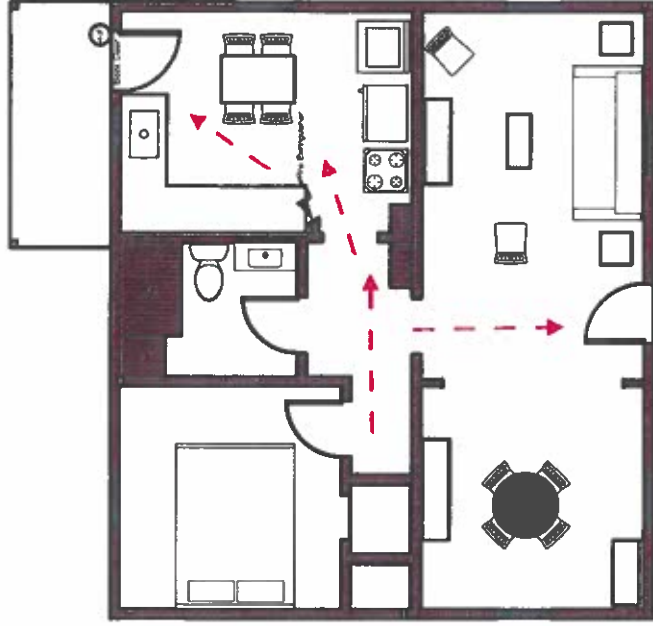
Property tax documents, deed, or copy of title. If applicant doesn't own property, copy of proof of authorization from property owner, lease agreement, and/or letter is required.

X **G. Info Sheet.**

A copy of the informational sheet/brochure that is provided to guests of the STR. Please include:

- The 24-hour contact information of the STR owner or local representative.
- Neighborhood info such as parking and noise restrictions, trash collection schedules, etc.
- Emergency and non-emergency telephone numbers for police and fire departments.
- Instructions for obtaining severe weather, natural or man-made disaster alerts. Local alert service is available at: Brewstercountytexas.com/hyper-reach.

COWBOY HOUSE EVACUATION PLAN



612 E Ave E	
TITLE CAD FILE NAME 612 E Ave E.vwx	
SCALE 1/8"=1'-0"	DRAWING NUMBER 1 of 1

PARKING ON STREET



Notice of Confidentiality Rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.

GENERAL WARRANTY DEED

Effective Date: July 30, 2021

Grantor: DAVID WINSLOW and JULIE WINSLOW

Grantor's Mailing Address: 1803 N. 4th St
Alpine, TX 79830-1911
Brewster County, Texas

Grantee: DANA DEE ANDRADE

Grantee's Mailing Address: 1803 N. 4th St
Alpine, TX 79830-1913
Brewster County, Texas

Consideration: Cash and other valuable Consideration

Property (including any improvements):

All of a 0.091 acre tract, more or less, described as the North part of Lot Six (6), in Volume 241, Page 44, Deed Records, Block Sixteen (16), HANCOCK ADDITION, North of Railroad, as per a plat on file in Envelope No. 20, Plat Records, in the office of the County Clerk, Brewster County, Texas, and as per a plat attached hereto and incorporated for all purposes as Exhibit "A"

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

Zoning by the City of Alpine dated March 26, 2002, recorded in Volume 147, Page 111, Zoning Records of Brewster County, Texas.

Subject to overhead power and TV utility lines crossing said Property as shown on plat of survey dated June 24, 2003, by Steven F. Walker, Registered Professional Land Surveyor #4425.

Subject to validly existing easements and rights-of-way, whether of record or not; and taxes for 2021, which have been prorated and adjusted in cash as of the date hereof, the payment of which Grantee assumes.


Grantor, for the Consideration and subject to the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Exceptions to Conveyance and Warranty.


When the context requires, singular nouns and pronouns include the plural.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.
THE SIGNATURE PAGE FOLLOWS.

GENERAL WARRANTY DEED
DAVID WINSLOW and JULIE WINSLOW - Grantor
DANA DEE ANDRADE - Grantee
SIGNATURE PAGE

EXECUTED by Grantor as of the date first above written.



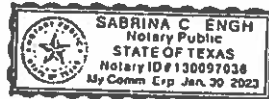
DAVID WINSLOW


JULIE WINSLOW
(Acknowledged)

STATE OF TEXAS §
COUNTY OF BREWSTER §

This instrument was acknowledged before me on _____, 2021, by DAVID WINSLOW and JULIE WINSLOW.

(Seal)





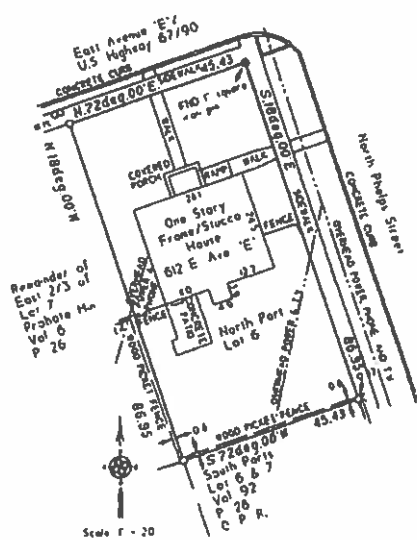
Notary Public, State of Texas

AFTER RECORDING RETURN TO
ELLYSON ABSTRACT
P.O. BOX 418
ALPINE, TX 79831
CF# 281107454

PREPARED IN THE LAW OFFICE OF
JOSEPH P. JAMES
ATTORNEY AT LAW
P.O. BOX 1813
FORT DAVIS, TX 79734

EXHIBIT A

PLAT of a survey of all of a 0.091 acre tract described as the North part of Lot 6 in Volume 241 Page 44, Deed Records Block 16, Hancock Addition, North of Railroad, as per a plat on 146 m Envelope #20, Plat Records, in the office of the County Clerk Breastr County Texas.



Bearings are based on the record East No. of this tract as monumented. Note: According to the FDOT Map Community Panel #480095 0002 B dated Mar. 18, 1990 this tract is a Zone II waste determined to be outside the 500-year floodplain.

□ = 5/8" x 7/8" iron rod with cap marked "Walker 4423"

X = Round chiseled N in concrete

I hereby certify that this plat represents the results of an actual survey made on the ground by me or under my direct supervision and that the lines and corners found or set are true and correct to the best of my knowledge and belief.

Steven F. Walker
Steven F. Walker
Registered Professional Land Surveyor #4425
Licensed State Land Surveyor
2016 - 2024 2003



WALKER LAND SURVEYING
405 East Avenue 'B'
Alamo, Texas 78030
(432) 837-7277

Doc#: 113268
Pages: 4
08/02/2021 10:02AM
Filed & Recorded in
Official Records of
BREWSTER COUNTY
SARAH VASQUEZ
COUNTY CLERK
Fees: \$34.00

STATE OF TEXAS
COUNTY OF BREWSTER
I hereby certify that this Instrument was
FILED on the date and at the time stamped
hereon by me and was duly RECORDED in the
Volume and Page of the Official Public
Records of Brewster County, Texas
VOL: 0407 PAGE: 0706


County Clerk, Brewster County, Texas



ANDRDA1

OP ID: SM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TRI, LLC Post Office Box 900 Alpine, TX 79831	432-837-3459		CONTACT NAME:	
			PHONE (A/C, No, Ext):	432-837-3459
INSURED Dana Andrade 1903 N 4th St Alpine, TX 79830			FAX (A/C, No):	432-837-2910
	E-MAIL ADDRESS:			
	INSURER(S) AFFORDING COVERAGE			NAIC #
	INSURER A:			
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			
INSURER F:				

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:				12/15/2023	12/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VACATION RENTAL**CERTIFICATE HOLDER****CANCELLATION**

DANA ANDRADE 1903 North 4th Street Alpine, TX 79830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Bobby Maas</i>



January 2, 2024

City of Alpine
100 N. 13th St., Alpine, TX 79830

Dear Geo Calderon and the Alpine City Council,

We are proposing that we use Cowboy House, located at 612 East Ave E in Alpine, Texas as a short-term rental property. The home has been renovated and furnished specifically for use as a short term rental. No harm will be caused to the value of the property or to other homes in the neighborhood due to the use as a short-term rental.

Cowboy House will be managed by Bienvenido Big Bend who oversees the short-term rental activity for several properties in Alpine. I am dedicated to representing this property, as well as, the City of Alpine as a positive and welcoming vacation destination to visitors while striving to reduce any inconvenience to residential neighbors.

Sincerely,

April McAnally
Owner
Bienvenido Big Bend

bienvenidobigbend@gmail.com



Bienvenidobigbend.com



117 N 6th St. Alpine, Texas 79830





Welcome to Cowboy House!

IN CASE OF EMERGENCY CALL 911

OTHER EMERGENCY NUMBERS

Alpine Police Department – 432.837.3486

Brewster County Sheriff's Department – 432.837.3488

Fire Department Non-Emergency Only – 432.837.2366

Animal Control – 432.837.3486

Poison Control – 800.222.1222

Host April –

SEVERE WEATHER ALERTS

Tune into local radio stations KVLB 1240 AM or KALP 92.7 FM

WIFI CONNECTION INFO

Network Name: XXXXXX

Password: XXXXXXXX

House Rules — No Smoking, No Pets, No Parties. Please do not rearrange the furniture.

TV Info — The smart tv has apps available to watch your favorite shows.
You will need your own account to access the apps, such as, Netflix and Hulu.
Don't forget to sign out of your account before checking out.

Trash — There are dumpsters located in the alley accessible through the backyard that are available for use.

Parking — There is a large dedicated parking lot directly in front of the home. Please park in the driveway.
Do not park on the street.

GUIDEBOOK

Attractions —

Museum of the Big Bend
MuseumoftheBigBend.com

Hancock Hill Desk Hike
sulorss.edu/page/1077/desk

Mural Tour
visitalpinetx.com

Kokernot Baseball Stadium
visitalpinetx.com

Gas — (* Pro Tip - Fill up before heading south)

Stripe's
700 East Ave E
Alpine, TX 79830

The Triangle
1500 US-90
Alpine, TX 79830

Uncle's
2411 US-90
Alpine, TX 79830

Groceries, ATM —

Blue Water Natural Food
One Mile South 45978, TX-118
Alpine, TX 79830

Porter's Thriftway
104 N 2nd Street
Alpine, TX 79830

Porter's Thriftway
101 E Sul Ross Street
Alpine, TX 79830

Stripes
700 East Ave E
Alpine, Texas

Dollar General
105 N 15th St
Alpine, Texas

Family Dollar
203 East Ave E
Alpine, Texas

Dog Park — Kokernot Park off Fighting Buck Avenue.

Events — For updated info on events check with: Chamber of Commerce — www.alpintexas.com; Big Bend Tourism Council — www.visitbigbend.com; Alpine Avalanche (local newspaper) www.alpineavalanche.com

Laundry — Tumbleweed Laundry, 215 E Holland, Alpine, Texas 79830

Restaurants — For updated info on local restaurants and food trucks check with www.alpinetexas.com

CHECKOUT INSTRUCTIONS

Our housekeepers work very hard to make sure everything is clean and sanitized before your arrival. They would greatly appreciate if you could do the following:

- Strip sheets and pillowcases and place in hamper or laundry room
- Place used towels in laundry room or hamper
 - Gather all trash and take to dumpster
- Start dishwasher or wash all dirty dishes and clean out coffee pot

THANK YOU FOR STAYING!
COME BACK SOON!

MORE ABOUT BIENVENIDO BIG BEND

Hi! I'm April and most likely have been corresponding with you before your arrival. I "married into Alpine" over 20 years ago when I met my husband who was born and raised here. Having grown up on a cotton farm, I was used to rural living. But I never expected to fall in the love with the desert mountains. Alpine and the entire Big Bend is a truly unique area. The love of the area and my love of hospitality were married when I had the opportunity to manage short term rentals. I began Bienvenido Big Bend and have continued to add to my portfolio of vacation homes in Alpine.

I am honored that the owners of Cowboy House have entrusted me to manage their home, and grateful that you have chosen to reserve it for your stay. My staff and I take pride in providing clean and comfortable homes to visitors in the area.

Enjoy your stay and Bienvenido a Big Bend!





CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

CONSENT

4. Approve Resolution 2024-02-06, a resolution authorizing the City's police department to participate in the office of the Governor's, Public Safety Office, Homeland Security Grants Division, Operation Lone Star (OLS) for Fiscal Year 2024.

BACKGROUND

- The City of Alpine was awarded a grant #4385502 from the Office of the Governor, Public Safety Office, Homeland Security Grants Division, for overtime funds and Mobile Data Terminals for vehicles on 10/27/2023.
- The OOG has requested an update to approved Resolution 2023-08-19 to include Operation Lone Star as the funding program, as opposed to the originally stated Local Border Security Program. No other changes have been made to from the prior Resolution 2023-08-19.
- The awarded grant includes \$14,512 for approximately 450 hours of officer overtime as well as \$44,550 for six Mobile Data Terminals (MDTs) for patrol vehicles.
- An Office of the Governor grant program funded MDTs for five patrol vehicles in the FY2022 cycle; this current request for six MDT units would mean that all patrol vehicles are equipped with the same, newer, compatible technology

SUPPORTING MATERIALS

1. Resolution 2024-02-06

STAFF RECOMMENDATION

Recommendation: APPROVE

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-02-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY'S POLICE DEPARTMENT TO PARTICIPATE IN THE OFFICE OF THE GOVERNOR'S, PUBLIC SAFETY OFFICE, HOMELAND SECURITY GRANTS DIVISION, OPERATION LONE STAR (OLS) FOR FY2024.

WHEREAS, the City of Alpine is committed to provide for the safety and welfare of its citizens; and

WHEREAS, the City Council of the City of Alpine finds it in the best interest of the citizens of Alpine that the City participate on the Office of the Governor, Public Safety Office, Homeland Security Grants Division, Operation Lone Star (OLS) for FY2024; and

WHEREAS, the City of Alpine agrees to provide applicable matching funds for the OOG Grant#4385502, a funding request for officer overtime hours as well as Mobile Data Terminals (MDT's) for patrol vehicles, as required by the OLS application; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Alpine assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Alpine designates the City Manager as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes submission of the grant application for the Office of the Governor, Public Safety Office, Homeland Security Grants Division, Operation Lone Star Program to provide funds for overtime operations and patrol vehicle MDTs for the Alpine Police Department.

SECTION II. The City Council authorizes any additional or matching funds needed as defined by the OLS application.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024**

CONSENT AGENDA

5. Approve payment of the monthly billing summary statements for Bojorquez Law Firm services the months of:
- a) August 2023
 - b) September 2023
 - c) October 2023
 - d) November 2023
 - e) December 2023.
- (M. Antrim, City Manager)

BACKGROUND

NONE.

SUPPORTING MATERIALS

- 1. Bojorquez Law Firm August 2023 Invoice.
- 2. Bojorquez Law Firm September 2023 Invoice.
- 3. Bojorquez Law Firm October 2023 Invoice.
- 4. Bojorquez Law Firm November 2023 Invoice.
- 5. Bojorquez Law Firm December 2023 Invoice.

STAFF RECOMMENDATION

APPROVE.

INVOICE

Number	11673
Issue Date	8/31/2023
Due Date	10/30/2023

City of Alpine
Megan Antrim, City Manager
100 N 13th St.
Alpine, TX 79830

Alpine - Axelrod / Jacob

Total for Alpine - Axelrod / Jacob	\$3,373.27
---------------------------------------	------------

Alpine - Code Enforcement

Total for Alpine - Code Enforcement	\$84.00
--	---------

Alpine - General

Total for Alpine - General	\$1,302.00
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Alpine - Land Use

Total for Alpine - Land Use	\$625.00
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Alpine - Municipal Court

Total for Alpine - Municipal Court	\$5,373.90
------------------------------------	------------

Alpine - Open Records

Total for Alpine - Open Records	\$764.55
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Alpine - Police

Total for Alpine - Police	\$1,272.00
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Alpine - Purchasing

Total for Alpine - Purchasing	\$450.00
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Alpine - Real Estate

Total for Alpine - Real Estate	\$851.20
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Alpine - Utilities

Total for Alpine - Utilities	\$350.00
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Alpine - Water

Total for Alpine - Water	\$73.80
--------------------------	---------

Total (USD)	\$14,519.72
Paid	\$0.00
Balance	\$14,519.72

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Chris Gad	\$193.84	15.40	\$2,985.10
Jessica Grosek	\$108.00	0.70	\$75.60
Marianella Joseph	\$200.27	20.20	\$4,045.40
Nicole E Hipp-Follweiler	\$99.43	6.30	\$626.40
Alessandra Gad	\$182.04	21.80	\$3,968.40
My linda Murray	\$108.00	0.40	\$43.20
Sylvia B Firth	\$250.00	4.30	\$1,075.00
Marianne Banks	\$250.00	0.10	\$25.00
Erin A Higginbotham	\$225.00	4.80	\$1,080.00
Hope Avila	\$108.00	0.70	\$75.60
Joey R Delgado	\$200.00	2.50	\$500.00

INVOICE

Number	11674
Issue Date	9/30/2023
Due Date	11/30/2023

City of Alpine
Megan Antrim, City Manager
100 N 13th St.
Alpine, TX 79830

Alpine - Axelrod / Jacob

Total for Alpine - Axelrod / Jacob	\$3,539.00
---------------------------------------	------------

Alpine - Code Enforcement

Total for Alpine - Code Enforcement	\$600.00
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Alpine - General

Total for Alpine - General	\$8,810.10
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Alpine - Municipal Court

Total for Alpine - Municipal Court	\$4,259.30
------------------------------------	------------

Alpine - Open Records

Total for Alpine - Open Records	\$1,584.00
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Alpine - Police

Total for Alpine - Police	\$357.00
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Alpine - Purchasing

Total for Alpine - Purchasing	\$380.00
-------------------------------	----------

Alpine - Real Estate

Total for Alpine - Real Estate	\$118.80
--------------------------------	----------

Total (USD)	\$19,648.20
Paid	\$0.00
Balance	\$19,648.20

Terms & Conditions

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Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Alessandra Gad	\$186.46	12.40	\$2,312.10
Nicole E Hipp-Follweiler	\$103.61	12.30	\$1,274.40
Joey R Delgado	\$182.51	26.30	\$4,800.00
Marianella Joseph	\$210.00	28.00	\$5,880.00
Sylvia B Firth	\$250.00	3.90	\$975.00
Jordan Sims	\$59.37	5.90	\$350.30
Chris Gad	\$191.00	20.20	\$3,858.20
Erin A Higginbotham	\$225.00	0.60	\$135.00
Hope Avila	\$108.00	0.40	\$43.20
Jessica Grosek	\$0.00	0.30	\$0.00

INVOICE

Number	11750
Issue Date	10/31/2023
Due Date	12/29/2023

City of Alpine
Megan Antrim, City Manager
100 N 13th St.
Alpine, TX 79830

Alpine - Axelrod / Jacob

Total for Alpine - Axelrod / Jacob	\$1,336.60
---------------------------------------	------------

Alpine - General

Total for Alpine - General	\$856.64
----------------------------	----------

Alpine - Land Use

Total for Alpine - Land Use	\$357.44
-----------------------------	----------

Alpine - Municipal Court

Total for Alpine - Municipal Court	\$3,352.75
------------------------------------	------------

Alpine - Open Records

Total for Alpine - Open Records	\$396.70
---------------------------------	----------

Total (USD)	\$6,300.13
-------------	------------

Paid	\$0.00
------	--------

Balance	\$6,300.13
---------	------------

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Marianella Joseph	\$210.00	2.90	\$609.00
Joey R Delgado	\$200.00	5.00	\$1,000.00
Nicole E Hipp-Follweiler	\$108.00	6.00	\$648.00
Sylvia B Firth	\$250.00	1.80	\$450.00
My linda Murray	\$108.00	0.80	\$86.40
Chris Gad	\$190.94	17.50	\$3,341.50
Hope Avila	\$108.00	0.10	\$10.80
Erin A Higginbotham	\$225.00	0.30	\$67.50

INVOICE

Number	11830
Issue Date	11/30/2023
Due Date	1/2/2024

City of Alpine
Megan Antrim, City Manager
100 N 13th St.
Alpine, TX 79830

Alpine - Axelrod / Jacob

Total for Alpine - Axelrod / Jacob	\$781.20
---------------------------------------	----------

Alpine - General

Total for Alpine - General	\$760.00
----------------------------	----------

Alpine - Land Use

Total for Alpine - Land Use	\$1,363.20
-----------------------------	------------

Alpine - Municipal Court

Total for Alpine - Municipal Court	\$1,405.10
---------------------------------------	------------

Alpine - Open Records

Total for Alpine - Open Records	\$1,312.60
------------------------------------	------------

Alpine - Real Estate

Total for Alpine - Real Estate	\$10.80
--------------------------------	---------

Alpine - Utilities

Total for Alpine - Utilities	\$318.20
------------------------------	----------

Total (USD)	\$5,951.10
Paid	\$0.00
Balance	\$5,951.10

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Joey R Delgado	\$200.00	12.10	\$2,420.00
Nicole E Hipp-Follweiler	\$108.00	5.00	\$540.00
Hope Avila	\$108.00	0.50	\$54.00
Chris Gad	\$191.00	7.30	\$1,394.30
Jessica Grosek	\$108.00	0.10	\$10.80
Marianella Joseph	\$210.00	0.20	\$42.00
Desiree Duarte	\$200.00	5.60	\$1,120.00
Sylvia B Firth	\$250.00	1.40	\$350.00

INVOICE

Number	11914
Issue Date	12/29/2023
Due Date	3/1/2024

City of Alpine
 Megan Antrim, City Manager
 100 N 13th St.
 Alpine, TX 79830

Alpine - Axelrod / Jacob

Total for Alpine - Axelrod / Jacob	\$151.20
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Alpine - General

Total for Alpine - General	\$790.80
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Alpine - Land Use

Total for Alpine - Land Use	\$320.00
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Alpine - Municipal Court

Total for Alpine - Municipal Court	\$1,562.90
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Alpine - Open Records

Total for Alpine - Open Records	\$607.50
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Alpine - Utilities

Total for Alpine - Utilities	\$760.00
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Total (USD)	\$4,192.40
Paid	\$0.00
Balance	\$4,192.40

Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES

Timekeeper Totals

Name	Rate	Hours	Total
Hope Avila	\$108.00	0.10	\$10.80
Nicole E Hipp-Follweiler	\$108.00	1.80	\$194.40
Joey R Delgado	\$200.00	9.30	\$1,860.00
Jessica Grosek	\$108.00	0.10	\$10.80
Chris Gad	\$191.00	7.90	\$1,508.90
Desiree Duarte	\$200.00	2.60	\$520.00

INFORMATION OR DISCUSSION OVERVIEW

8. Information or Discussion Items –

1. Discuss Alpine Police Department 2023 Racial Profiling Report. (M. Antrim, City Manager)
2. Commissioner's Court Report by County Liasson Judy Stokes. (J. Stokes, City Council)



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024**

INFORMATION OR DISCUSSION

1. Discuss Alpine Police Department 2023 Racial Profiling Report. (M. Antrim, City Manager)

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. 2023 Alpine Police Department Racial Profiling Report

STAFF RECOMMENDATION

NONE.



Chief Darrell R. Losoya
Telephone (432) 837-3486

losoya.police@ci.alpine.tx.us
Fax (432) 837-2616

January 18, 2024

Megan Antrim, City Manager
City of Alpine, Texas

Reference: Annual 2023 Racial Profiling Report

Please find the attached Annual 2023 Racial Profiling Report submitted to the Texas Commission on Law Enforcement as required by Texas Code of Criminal Procedure, Art. 2.132. The attached report is an information item only for review by the City Council.

If any further information is needed, please do not hesitate to let me know.

Respectfully,

Chief Darrell R. Losoya
Alpine Police Department



Proud To *SERVE* – Ready To *PROTECT*

Racial Profiling Report | Full report

Agency Name: ALPINE POLICE DEPARTMENT
Reporting Date: 1/18/2024
TCOLE Agency Number:
Chief Administrator: Chief Darrell Losoya
Agency Contact:
Phone: (432) 837-3486
Email: losoya.police@cityofalpine.com
Mailing Address: 309 W. Sul Ross Avenue, Alpine, TX 79830

This Agency filed a full report

ALPINE POLICE DEPARTMENT has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the ALPINE POLICE DEPARTMENT from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the ALPINE POLICE DEPARTMENT if the individual believes that a peace officer employed by the ALPINE POLICE DEPARTMENT has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the ALPINE POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the ALPINE POLICE DEPARTMENT
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;

d. whether the peace officer used physical force that resulted in bodily injury during the stop;

e. the location of the stop;

f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

a. the Commission on Law Enforcement; and

b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The ALPINE POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article 2, 133(c), Code of Criminal Procedure during the reporting period.

Executed by: Chief Darrell Losoya



Date: 1/18/2024

Racial Profiling Report | Full Report
ALPINE POLICE DEPARTMENT
1/1/2023 - 12/31/2023

Page 1

Total stops: 1,245 100.00%

Street address or approximate location of the stop

City street: 609 48.92%
US highway: 593 47.63%
State highway: 39 3.13%
County road: 0 0.00%
Private property or other: 4 0.32%

Was race or ethnicity known prior to stop?

Yes: 1 0.08%
No: 1,244 99.92%

Race or ethnicity

Alaska Native/American Indian: 2 0.16%
Asian/Pacific Islander: 22 2.17%
Black: 37 2.97%
White: 522 41.93%
Hispanic/Latino: 657 52.77%

Gender

Female:

Total	<u>420</u>	<u>33.73%</u>						
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>8</u>	<u>1.90%</u>			
Black	<u>5</u>	<u>1.19%</u>	White	<u>181</u>	<u>43.10%</u>	Hispanic/Latino	<u>226</u>	<u>53.81%</u>

Male:

Total	<u>824</u>	<u>66.18%</u>						
Alaska Native/American Indian	<u>2</u>	<u>0.24%</u>	Asian/Pacific Islander	<u>19</u>	<u>2.31%</u>			
Black	<u>32</u>	<u>3.88%</u>	White	<u>340</u>	<u>41.26%</u>	Hispanic/Latino	<u>431</u>	<u>52.31%</u>

ALPINE POLICE DEPARTMENT

1/1/2023 - 12/31/2023

Reason for stop?

Violation of law:

Total	21	1.69%					
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%		
Black	0	0.00%	White	7	33.33%	Hispanic/Latino	14
							66.67%

Preexisting knowledge:

Total	11	0.88%					
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%		
Black	0	0.00%	White	7	33.33%	Hispanic/Latino	4
							19.05%

Moving traffic violation:

Total	1,025	82.33%					
Alaska Native/American Indian	2	0.20%	Asian/Pacific Islander	22	2.15%		
Black	28	2.73%	White	441	43.02%	Hispanic/Latino	532
							51.90%

Vehicle traffic violation:

Total	188	15.10%					
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	5	2.66%		
Black	9	4.79%	White	67	35.64%	Hispanic/Latino	107
							56.91%

Was a search conducted?

Yes:

Total	63	5.06%					
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	1	1.59%		
Black	2	3.17%	White	15	23.81%	Hispanic/Latino	45
							71.43%

No:

Total	1,182	94.94%					
Alaska Native/American Indian	2	0.17%	Asian/Pacific Islander	26	2.20%		
Black	35	2.96%	White	507	42.89%	Hispanic/Latino	612
							51.78%

Reason for Search?

Consent:

Total	36	2.89%					
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%		
Black	1	2.78%	White	4	11.11%	Hispanic/Latino	31
							86.11%

Contraband:

Total	2	0.16%					
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%		
Black	0	0.00%	White	1	50.00%	Hispanic/Latino	1
							50.00%

Racial Profiling Report | Full Report

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ALPINE POLICE DEPARTMENT

1/1/2023 - 12/31/2023

Probable cause:

Total	<u>19</u>	<u>1.53%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>5.26%</u>		
Black	<u>1</u>	<u>5.26%</u>	White	<u>9</u>	<u>47.37%</u>	Hispanic/Latino	<u>8</u> <u>42.11%</u>

Inventory:

Total	<u>1</u>						
Alaska Native/American Indian	<u>0</u>		Asian/Pacific Islander	<u>0</u>			
Black	<u>0</u>		White	<u>0</u>		Hispanic/Latino	<u>1</u>

Incident to arrest:

Total	<u>5</u>	<u>0.08%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>1</u>	<u>0.00%</u>	Hispanic/Latino	<u>4</u> <u>100.00%</u>

Was Contraband discovered?

Yes:

Total	<u>27</u>	<u>2.17%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Did the finding result in arrest (total should equal previous column)?				
Asian/Pacific Islander	<u>1</u>	<u>3.70%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>0</u> <u>0.00%</u>
Black	<u>2</u>	<u>7.41%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>1</u> <u>100.00%</u>
White	<u>11</u>	<u>40.74%</u>	Yes	<u>0</u>	<u>0.00%</u>	No	<u>2</u> <u>100.00%</u>
Hispanic/Latino	<u>13</u>	<u>48.15%</u>	Yes	<u>1</u>	<u>9.09%</u>	No	<u>10</u> <u>90.91%</u>
			Yes	<u>2</u>	<u>15.38%</u>	No	<u>11</u> <u>84.62%</u>

No:

Total	<u>36</u>	<u>2.89%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>4</u>	<u>11.11%</u>	Hispanic/Latino	<u>32</u> <u>88.89%</u>

Description of contraband

Drugs:

Total	<u>25</u>	<u>2.01%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>4.00%</u>		
Black	<u>2</u>	<u>8.00%</u>	White	<u>9</u>	<u>36.00%</u>	Hispanic/Latino	<u>13</u> <u>52.00%</u>

Currency:

Total	<u>0</u>	<u>0.00%</u>
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Racial Profiling Report | Full Report

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ALPINE POLICE DEPARTMENT

1/1/2023 - 12/31/2023

	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Weapons:						
Total	<u>0</u>	<u>0.00%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Alcohol:						
Total	<u>2</u>	<u>0.16%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>2</u>	<u>100.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Stolen property:						
Total	<u>0</u>	<u>0.00%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>
Other:						
Total	<u>0</u>	<u>0.00%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>
	Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>
				Hispanic/Latino	<u>0</u>	<u>0.00%</u>

Result of the stop

Verbal warning:

Total	<u>768</u>	<u>61.69%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.13%</u>	Asian/Pacific Islander	<u>13</u>	<u>1.69%</u>
	Black	<u>20</u>	<u>2.60%</u>	White	<u>345</u>	<u>44.92%</u>
				Hispanic/Latino	<u>389</u>	<u>50.65%</u>

Written warning:

Total	<u>93</u>	<u>7.47%</u>				
	Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>1</u>	<u>1.08%</u>
	Black	<u>4</u>	<u>4.30%</u>	White	<u>35</u>	<u>37.63%</u>
				Hispanic/Latino	<u>53</u>	<u>56.99%</u>

Citation:

Total	<u>376</u>	<u>30.20%</u>				
	Alaska Native/American Indian	<u>1</u>	<u>0.27%</u>	Asian/Pacific Islander	<u>13</u>	<u>3.46%</u>
	Black	<u>13</u>	<u>3.46%</u>	White	<u>140</u>	<u>37.23%</u>
				Hispanic/Latino	<u>209</u>	<u>55.59%</u>

ALPINE POLICE DEPARTMENT

1/1/2023 - 12/31/2023

Written warning and arrest:

Total	6	0.48%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	2	33.33%	Hispanic/Latino 4 66.67%

Citation and arrest:

Total	2	0.16%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	0	0.00%	Hispanic/Latino 2 100.00%

Arrest:

Total	0	0.00%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	0	0.00%	Hispanic/Latino 0 0.00%

Arrest based on

Violation of Penal Code:

Total	2	0.56%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	2	28.57%	Hispanic/Latino 5 71.43%

Violation of Traffic Law:

Total	0	0.00%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	0	0.00%	Hispanic/Latino 0 0.00%

Violation of City Ordinance:

Total	0	0.00%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	0	0.00%	Hispanic/Latino 0 0.00%

Outstanding Warrant:

Total	1	0.08%				
Alaska Native/American Indian	0	0.00%	Asian/Pacific Islander	0	0.00%	
Black	0	0.00%	White	0	0.00%	Hispanic/Latino 1 100.00%

Racial Profiling Report | Full Report
ALPINE POLICE DEPARTMENT
1/1/2023 - 12/31/2023

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Was physical force resulting in bodily injury used during stop?

Yes:

Total	<u>0</u>	<u>0.00%</u>					
Alaska Native/American Indian	<u>0</u>	<u>0.00%</u>	Asian/Pacific Islander	<u>0</u>	<u>0.00%</u>		
Black	<u>0</u>	<u>0.00%</u>	White	<u>0</u>	<u>0.00%</u>	Hispanic/Latino	<u>0</u>
							<u>0.00%</u>

No:

Total	<u>1,245</u>	<u>100.00%</u>					
Alaska Native/American Indian	<u>2</u>	<u>0.16%</u>	Asian/Pacific Islander	<u>27</u>	<u>2.17%</u>		
Black	<u>37</u>	<u>2.97%</u>	White	<u>522</u>	<u>41.93%</u>	Hispanic/Latino	<u>657</u>
							<u>52.77%</u>

Number of complaints of racial profiling?

Total	<u>0</u>	<u>0.00%</u>		
Resulted in disciplinary action	<u>0</u>	<u>0.00%</u>		
Did not result in disciplinary action	<u>0</u>	<u>0.00%</u>		

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Report | Full Report
ALPINE POLICE DEPARTMENT
1/1/2023 - 12/31/2023

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Comparative Analysis
Motor Vehicle Stops vs. Gender Ethnic Population of Service Area
ALPINE POLICE DEPARTMENT

Racial Profile Data Provided by Kologik COPsync Mobile	# of Stops	% of Stops	Agency Service Area Demographics Provided by Agency Official (Not Kologik)	Total Number	% of Population
Male	824	66.18%	Male	2752	47.3%
Female	420	33.73%	Female	3063	52.7%
Alaska Native/American Indian	2	0.16%	Alaska Native/American Indian		
Asian/Pacific Islander	27	2.17%	Asian/Pacific Islander	339	5.6%
Black	37	2.97%	Black	21	0.3%
White	522	41.93%	White	2414	40.1%
Hispanic/Latino	657	52.77%	Hispanic/Latino	3168	52.6%
			Other/Not Reported Above	48	0.8%

DATA SOURCE USED FOR AGENCY SERVICE AREA DEMOGRAPHICS:
city-data.com

ADDITIONAL INFORMATION THAT MAY INFLUENCE AND/OR IMPACT DATA REPORTED:

This form is produced in accordance with the Texas Code of Criminal Procedure Article 2.134 as required by the Texas Occupation Code Section 1701.164 and the Texas Commission on Law Enforcement. The Agency Service Area Demographics data was derived from available public data sources such as the US Census Bureau and other statistical services available to the reporting agency.





**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2023**

INFORMATION OR DISCUSSION

2. Commissioner's Court Report by County Liaison Judy Stokes. (J. Stokes, City Council)

BACKGROUND

NONE.

SUPPORTING MATERIALS

1. Brewster County Liaison report.

STAFF RECOMMENDATION

NONE.

DATE: January 23, 2024 at 9:30 am

MEMBERS PRESENT: Judge Greg Henington, Commissioners: J Westerman, S Colando, R. Ortega, M Morrow

Approved 01-09-2024 minutes (I was not present for this meeting)

Nominated L Reynolds, M Hernandez, and D Valenzuela to serve on the Salary Grievance Committee.

Chief Deputy Ryan Skelton present the 2023 Racial Profile Report.

Approved a budget increase of 2,100 to the City for their contribution to Hal Flanders Recycling Center.

Approved a roll top desk be put online for auction sale.

Approved law books be put online for auction sale

Approved 2024 Interlocal Agreement with Pecos Co for funding of District Attys Office of \$94,890.00.

Heard Road and Bridge report.

Approved Treasurer's Financial Report.

Approved an Ebond contract for credit card use at Brewster County Jail.

Approved General Bills and Line item adjustments.

Heard a report regarding 2021, 2022, and 2023 Audit progress.

No Tourism report.

Went into Executive session at 10:25.

Next meeting is scheduled for February 13, 2024

ACTION ITEMS OVERVIEW

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
1. Approve the first reading of Ordinance 2024-02-01, an ordinance repealing Chapter 90 – Taxation, Article V – Short Term Rentals to the Alpine Code of Ordinances; Establishing Article V – Short Term Rentals to Chapter 22 – Businesses to the Alpine Code of Ordinances; Amending the parking requirements for short term rentals within the city; Providing the establishment of up to a \$2,000 penalty per occurrence for violations of the ordinance. The Planning & Zoning Commission has recommended approval of this ordinance. (M. Antrim, City Manager)
 2. Approve the first reading of Ordinance 2024-02-02, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance to the Alpine Code of Ordinances; Amending the city zoning ordinance to provide for regulations in the M-1 – Industrial District Zone; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance. The Planning & Zoning Commission has recommended approval of this ordinance. (M. Antrim, City Manager)
 3. Approve Resolution 2024-02-01, a resolution approving a directive tasking the Parks and Recreation Board with Key City Objectives for the remaining Fiscal Year 2023-2024. (D. Nance, City Council)
 4. Approve Resolution 2024-02-02, a resolution authorizing the Environmental Services department to participate in the Keep Texas Beautiful and Texas Department of Transportation’s Governor’s Community Achievement award program. (M. Antrim, City Manager)
 5. Approve Resolution 2024-02-03, a resolution authorizing the City’s Police Department to participate in the Office of the Governor’s Public Safety Office, Rifle-Resistant Body Armor Grant Program for Fiscal Year 2025. (M. Antrim, City Manager)
 6. Approve Resolution 2024-02-04, a resolution authorizing the City’s Police Department to participate in the Office of the Governor’s, Public Safety Office, Bullet-Resistant Shield Grant Program for Fiscal Year 2025. (M. Antrim, City Manager)
 7. Approve Resolution 2024-02-05, a resolution authorizing the City’s Police Department to participate in the Office of the Governor’s Public Safety Office, Edward Byrne Memorial Justice Assistance Grant Program (JAG) for Fiscal Year 2025. (M. Antrim, City Manager)
 8. Approve Order 2024-02-01, an Order of Special Election for May 4, 2024, for the purpose of electing one Ward 1 Council Member for the remaining unexpired term ending May 2025; with early voting from April 22, 2024, to April 30, 2024. (G. Calderon, City Secretary)
 9. Approve the 2024 High Intensity Drug Traffic Area (HIDTA) application. (M. Antrim, City Manager)
 10. Approve Permian Paving in the amount of \$48,000.00 for the completion of taxiway paving around Hangars 45& 46 at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 1 – Ordinance 2024-02-01
Agenda Sponsor: M. Antrim, City Manager
Memo Prepared By: G. Calderon, City Secretary

SYNOPSIS

Approve Ordinance 2024-02-01, an ordinance repealing Chapter 90 – Taxation, Article V – Short Term Rentals to the Alpine Code of Ordinances; Establishing Article V – Short Term Rentals to Chapter 22 – Businesses to the Alpine Code of Ordinances; Amending the parking requirements for short term rentals within the city; Providing the establishment of up to a \$2,000 penalty per occurrence for violations of the ordinance. The Planning & Zoning Commission has recommended approval of this ordinance. (M. Antrim, City Manager)

BACKGROUND

- The Building Services Department identified issues with the current parking ordinance for short term rentals and drafted proposed updates to the ordinance. The proposed updates were discussed at the November 27, 2023 Planning & Zoning Commission (P&Z) meeting.
- On December 5, 2023, the City Council had a preliminary discussion regarding proposed changes to the short term rental ordinance, which mainly included parking requirements.
- On January 22, 2024, the P&Z considered an action item to make an official recommendation to the City Council to update the ordinance. The P&Z made the recommendation to update the ordinance with amendments as presented to the Council in this action item.

SUPPORTING MATERIALS

1. Ordinance 2024-02-01

STAFF RECOMMENDATION

APPROVE.

STATE OF TEXAS
COUNTY OF BREWSTER

CITY OF ALPINE

ORDINANCE 2024-02-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS REPEALING CHAPTER 90 – TAXATION, ARTICLE V – SHORT TERM RENTALS TO THE ALPINE CODE OF ORDINANCES; ESTABLISHING ARTICLE V – SHORT TERM RENTALS TO CHAPTER 22 – BUSINESSES TO THE ALPINE CODE OF ORDINANCES; AMENDING THE PARKING REQUIREMENTS FOR SHORT TERM RENTALS WITHIN THE CITY; PROVIDING THE ESTABLISHMENT OF UP TO A \$2,000 PENALTY PER OCCURRENCE FOR VIOLATIONS OF THE ORDINANCE; PROVIDING FINDINGS OF FACT, REPEALER, SEVERABILITY, EFFECTIVE DATE, PROPER NOTICE, AND PUBLIC HEARING CLAUSES.

WHEREAS, it is the intent of the Building Services Department to recognize and identify areas of concern with planning and zoning ordinances within the City; and

WHEREAS, the Building Services Department has recommended updates to parking requirements for short term rentals within the city to enhance uniformity with the current planning and zoning codes of the city; and

WHEREAS, the Building Services Department has also recommended that the short term rental ordinance of the city be moved from Chapter 90 – Taxation to Chapter 22 – Businesses to the Alpine Code of Ordinances to better align with the subject matter of the ordinance; and

WHEREAS, the Planning & Zoning Commission (“Commission”) is composed of community members who advise the City Council on policy decisions that affect zoning issues of the city; and

WHEREAS, the Commission met on January 22, 2024, to discuss the proposed updates to the short term rental ordinance and voted 4 to 1 to recommend approval of the aforementioned updates; and

WHEREAS, Chapter 211 of the Texas Local Government Code and Section 2.01(B)(8) of the City’s Charter provides that City may, by ordinance, provide land use and development regulations, including but not limited to zoning and subdivision regulations; and

WHEREAS, the City Council deems it to be in the public interest to update the short term rental ordinance as recommended by City Administration, the Building Services Department, and by the Planning and Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

The Alpine Code of Ordinances Chapter 90 – Taxation, Article V – Short Term Rentals is hereby repealed. Chapter 22 – Businesses, is hereby amended to reflect the establishment of Article V – Short Term Rentals hereto attached as Exhibit “A.” The premises attached as Exhibit “A” are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

SECTION II INCLUSION IN THE CODE OF ORDINANCES

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the ordinance may be renumbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section,” “article,” or any other appropriate word. The codifier of the city is empowered to make amendments to match the style of the existing code.

SECTION III CUMULATIVE CLAUSE

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinance, in which event the conflicting provisions of such ordinance are hereby repealed.

SECTION IV SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

SECTION V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION VI PUBLIC HEARING

A public hearing was held on February 20, 2024, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearing and notice of how to obtain copies of the proposed ordinance was published in the Alpine Avalanche, the official newspaper of the City of Alpine on February 15, 2024.

SECTION VII EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND ADOPTED THIS 20th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL
OF THE CITY OF ALPINE, TEXAS.**

INTRODUCTION AND FIRST READING

FEBRUARY 6, 2024

SECOND AND FINAL READING

FEBRUARY 20, 2024

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

City Attorney

EDITOR'S NOTE:

To increase transparency in government, the following designations have been made in the text to demonstrate the changes to the parking requirements of the ordinance previously codified in Section 90 – Taxation:

Additions are Underlined.

~~Omissions appear in Red Strikethrough Text.~~

EXHIBIT “A”

ARTICLE V. SHORT TERM RENTALS

Sec. 22-160. Generally.

This article as herein established has been written for the purpose to control, manage and limit short term rentals commonly referred to as vacation rentals within allowable districts described in the zoning ordinance. The intent of this chapter is to safeguard the life, health, safety, welfare and property of the occupants of residential dwelling units, the neighbors of said occupants, the general public and to minimize adverse impacts to the housing supply caused by the conversion of residential units to tourist or transient use.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-161. Definitions.

Administrator means the director of the department designated by the city manager to enforce and administer this chapter, including the director's designees.

Advertise means the act of drawing the public's attention to a short-term rental in order to promote the availability of the residence for use as a short-term rental. Said advertising may be found in any medium, including but not limited to, newspaper, magazine, brochure, website, or mobile application.

Bedroom means the living area(s) of the dwelling unit that is designed and furnished for sleeping and which has proper egress as required by the International Residential Code.

Booking service means any reservation and/or payment service provided by a person or entity that facilitates a short-term rental transaction between an owner and a prospective occupant, and for which the person or entity collects or receives, directly or indirectly through an agent or intermediary, a fee in connection with the reservation and/or payment services provided for the short-term rental transaction.

Hosting platform means a person or entity that participates in the short-term rental business by providing, and collecting or receiving a fee for, booking services through which an owner may offer premises for an occupant on a short-term basis. Hosting platforms usually, though not necessarily, provide booking service through an online platform that allows an owner to advertise the premises through a website provided by the hosting platform and the hosting platform conducts a transaction by which potential occupants arrange their use and their payment, whether the would-be-occupant pays rent directly to the owner or to the hosting platform.

Occupant means any ~~individual~~ person(s) living, sleeping or ~~possessing~~ occupying a building, or portion thereof. A person is not required to be paying rent, providing in-kind services, or named in any lease, contract or other legal document to be considered an occupant.

Owner means any person, agent, operator, firm, trust, corporation, partnership, or any other legal entity who has a legal or equitable interest in the property; or who is recorded in the official records of the county as holding title to the property; or who otherwise has control of the property, including the guardian of the estate of any such person, and the executor of the estate of such person if ordered to take possession of real property by a court.

Premises means property, a lot, plot or parcel of land, including any structures or portions of structures thereon.

Short-term rental (STR) means a residential premise, or portion thereof, used for lodging accommodations to occupants for a period of less than 30 consecutive days. The definition of short-term rental does not include a bed and breakfast as defined in the Code.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-162. Unpermitted short-term rentals prohibited.

- (a) It shall be unlawful for any owner or person to rent, lease, advertise, or otherwise permit or allow any residential premises to be operated or used as an unpermitted short-term rental.
- (b) All hosting platforms shall provide the following information in a notice to any owner listing a short-term rental located within the city through the hosting platform's service. The notice shall be provided prior to the owner listing the premises and shall include the following information: the "short-term rental" article of this Code prohibits the short-term rental of residential premises within the city without an active short-term rental permit.
- (c) Notwithstanding any other provision of this article, nothing shall relieve any owner, person, occupant, or housing platform of the obligations imposed by the applicable provisions of state law and this Code, including but not limited to, those obligations imposed by the Tax Code. Further, nothing in this article shall be construed to limit any remedies available under the applicable provisions of state law and this Code.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-163. Short-term rental permit required.

An owner who desires to use its premises as a short-term rental must have a valid, active short-term rental permit from the city prior to using, allowing the use of, or advertising the use of said premises as a short-term rental. Each rentable unit must be permitted. Upon application to the city, a short-term rental permit shall be approved by the administrator, or designee, if the application satisfies all the conditions of this chapter, the "taxation chapter," and the zoning ordinance. The administrator may place reasonable conditions on short-term rental permits to ensure compliance with the provisions of this article.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-164. Permit limitations.

- (a) Short-term rental permits are transferable only by inheritance to a natural person as directed in a will or trust. The permit is not transferable upon the sale of the property.
- (b) If the subject dwelling is on property that has a homeowners association (HOA) at the time of permitting, the owner of the dwelling shall provide the city with an affidavit of proof that the HOA allows for vacation rental of their dwelling, if not allowed, then the application will be denied.
- (c) A short-term rental permit shall expire on the last day of the month one year after the date of issuance. No short-term rental permit may be renewed without a completed renewal application submitted by the owner and payment of the renewal fee. If the renewal application satisfies all the

conditions of this chapter and zoning ordinance, an application for the renewal of a short-term rental permit shall be approved by the Administrator, or designee.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-165. Requirements of application.

- (a) Except as provided in this section, every complete application for a short-term rental permit shall include the following information with such detail and in form approved by the administrator:
 - (1) The name, address, contact information and authenticated signature for the owner of the premises;
 - (2) The name, address and contact information of the operator, agent if any, and designated local responsible party.
 - (3) The city registration number for hotel occupancy tax;
 - (4) A plot plan of the premises identifying the location of parking spaces to be used in conjunction with the short-term rental;
 - (5) A dimensioned floor plan of the proposed short-term rental identifying bedrooms, other living spaces and emergency evacuation routes;
 - (6) Release of liability;
 - (7) The name and contact information of the property owner's association, if any, of which the premises are covered by dedicatory instruments;
 - (8) A copy of the proposed host rules for the short-term rental.
- (b) An application for short-term renewal permit may be filed beginning 30 days prior to expiration of a current permit. Every complete application for a short-term rental renewal permit shall include updates, if any, to the information contained in the original permit application or any subsequent renewals. The permit holder shall sign a statement affirming that there is either no change to such information, or that any updated information is accurate and complete.
- (c) An application for a short-term rental renewal permit submitted after the expiration of the most immediate permit for the premises shall be treated as an application for a new permit as described in subsection (a) of this section.
- (d) If a complete application for a short-term renewal permit is submitted less than 30 days prior to expiration of the current permit, the administrator in his sole discretion may grant a one-time extension of the current permit not to exceed ten days.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-166. Designation of local responsible party required.

An owner must designate the name and contact information of a local responsible party who can be contacted regarding immediate concerns and complaints from the public. Said individual must be available to be reached in person or by phone at all times while occupants are on the premises of a short-term rental. If called, a local responsible party must be able to and shall be present at the premises within one hour of the call from the administrator, or his designee. A local responsible party must be authorized to make decisions regarding the premises and its occupants and shall not act to release the owner of any liability under this chapter.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-167. Release of liability required.

It shall be unlawful for the owner of premises operating as a short-term rental to operate without either proof of insurance or a release of liability indemnifying and holding the city harmless from any and all claims that should arise out of the operation of the short-term rental.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-168. Building permits required.

All work done to the property must meet all city permitting requirements as spelled out in Chapter 18 – Buildings and Building Regulations of the City of Alpine Code of Ordinances ~~this Code~~.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-169. Permit fees.

An initial permit fee of \$350.00 (nonrefundable) will include the preliminary fire inspection fees. Upon completion of all required forms, approval of each dwelling unit by the administrator or his designee, and payment of the initial permit fee, the administrator may recommend a special use permit (short term rental permit) to be considered by the city council. Once approved by the city council, a special use permit (short term rental permit) shall be issued.

The annual permit renewal fee shall be \$100.00.

An annual fire inspection is required, the fee of which shall be established by city ordinance.

City short-term rental taxes must be paid quarterly for the permit to remain valid, as verified by the city short-term rental tax form.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-170. Hotel occupancy tax; request for occupancy history.

It shall be unlawful for any owner of premises used for a short-term rental to fail to pay hotel occupancy taxes under state law and this chapter. Upon the request of the administrator or the finance department of the city, the owner of a premises used as a short-term rental shall remit, within 30 days, an accounting of all occupants who rented the premises and the hotel occupancy taxes paid therefor. It shall be unlawful for a person to fail to provide said information requested in a timely manner. Short term rental operators must adhere to the guidelines of Chapter 90 – Taxation, Article III – Hotel Occupancy Tax.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-171. Short-term rental permit non transferable.

A short-term rental permit is non-transferable and shall not be assigned nor transferred to another person or entity. Only by inheritance is a short-term rental transferable.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-172. Parking restrictions.

~~Parking is established by the International Building Codes (IBC) and will differ based on the zoning districts.~~

Guidelines are as follows: One parking space per short term rental sleeping unit, ~~plus one parking space per 500 square feet of common area~~. The parking spaces required shall be located on the same lot or where use of such is provided on another lot not more than 500 feet radially from the subject lot.

The motor vehicles of all occupants of the short-term rental property shall be parked only on the permitted and approved driveway of the short-term rental property. No motor vehicles shall be parked on the vegetated area of a short-term rental property, or in the public right of way. While occupying a short-term rental property, no person shall park in violation of this Ordinance or in violation of the parking plan the owner must submit in accordance with Sec. 22-165 (a)(4).

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-173. Neighbor notice.

The city shall provide [by] mailing, email or otherwise distribute by hand a flier to neighbors within 200-foot radius of the vacation rental property address. The notice shall contain the owner and representative contact information, a parking plan, and city website address where the information is also posted. The neighbors and the city shall be informed whenever there is a change in contact information.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-174. Zones.

Vacation rentals are permitted in zones R-1, R-2, R-3, R-4, M-1, C-2a, C-2, C-1, C-1a, C-O by conditional use permit. All permits must meet general zoning regulations as defined in appendix C, zoning, of this Code.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-175. Penalties.

Any person, firm or corporation violating any of the provisions of this article shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed \$2,000.00 and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

(Ord. No. 2021-01-01, 2-2-21)

Sec. 22-176. Enforcement.

- (a) The owner of a short-term rental use that was not registered with the city for hotel occupancy tax prior to April 1, 2021 and who is unable to obtain a permit for said use or fails or refuses to obtain a permit for the use following the effective date of the ordinance from which this article derived, shall discontinue the short-term rental use no later than April 30, 2021.
- (b) If the permit of a short-term rental use is not renewed, the owner shall discontinue the use no later than the date on which the existing permit or any extension thereof expires.
- (c) This article shall be and is hereby declared to be cumulative of all other ordinances of the city; and this article shall not operate to repeal or affect any of such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this article, in which event such conflicting provisions, if any, in such other ordinances are hereby repealed.
- (d) If any section, subsection, sentence, clause or phrase of this article is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this article.

- (e) All of the regulations provided in this article are hereby declared to be governmental and for the health, safety and welfare of the general public. Any member of the city council or any city official or employee charged with the enforcement of this article, acting for the city in the discharge of his duties, shall not thereby render himself personally liable; and he is hereby relieved from all personal liability for any damage that might accrue to persons or property as a result of any act required or permitted in the discharge of said duties.

(Ord. No. 2021-01-01, 2-2-21)



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 2 – Ordinance 2024-02-02
Agenda Sponsor: M. Antrim, City Manager
Memo Prepared By: G. Calderon, City Secretary

SYNOPSIS

Approve the first reading of Ordinance 2024-02-02, an ordinance amending Appendix C – Zoning, Article I – Basic Ordinance to the Alpine Code of Ordinances; Amending the city zoning ordinance to provide for regulations in the M-1 – Industrial District Zone; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance. The Planning & Zoning Commission has recommended approval of this ordinance. (M. Antrim, City Manager)

BACKGROUND

- The Planning & Zoning Commission (P&Z) identified issues with the current M-1 Industrial Zone ordinance. Mainly safety issues with proposed lithium-ion battery storage sites near residential areas is what triggered review of the requirements within this zone.
- Based on the feedback from the P&Z, the Building Services department drafted proposed updates to the ordinance. The proposed updates were discussed at the November 27, 2023 Planning & Zoning Commission (P&Z) meeting.
- On December 5, 2023, the City Council had a preliminary discussion regarding proposed changes to the M-1 ordinance.
- On January 22, 2024, the P&Z considered an action item to make an official recommendation to the City Council to update the ordinance. The P&Z made the recommendation to update the ordinance as presented to the Council in this action item.

SUPPORTING MATERIALS

1. Ordinance 2024-02-02

STAFF RECOMMENDATION

APPROVE.

STATE OF TEXAS
COUNTY OF BREWSTER

CITY OF ALPINE

ORDINANCE 2024-02-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING APPENDIX C – ZONING, ARTICLE I – BASIC ORDINANCE TO THE ALPINE CODE OF ORDINANCES; AMENDING THE CITY ZONING ORDINANCE TO PROVIDE FOR REGULATIONS IN THE M-1 – INDUSTRIAL DISTRICT ZONE; PROVIDING THE ESTABLISHMENT OF UP TO A \$500 PENALTY PER OCCURRENCE FOR VIOLATIONS OF THE ORDINANCE; PROVIDING FINDINGS OF FACT, REPEALER, SEVERABILITY, EFFECTIVE DATE, PROPER NOTICE, AND HEARING CLAUSES.

WHEREAS, the Planning & Zoning Commission (“Commission”) is composed of community members who advise the City Council on policy decisions that affect zoning issues of the city; and

WHEREAS, the Commission recognized the need for regulations to be implemented for the M-1 Industrial District to mitigate concerns with industrial projects that might impact the health and safety of surrounding residents near industrial zones; and

WHEREAS, the Building Services Department has recommended updates to the industrial district zone, based on feedback by the Commission; and

WHEREAS, the Commission met on January 22, 2024, to discuss the proposed updates to the M-1 – Industrial Zoning ordinance and unanimously voted to recommend approval of the updates proposed by the Building Services Department; and

WHEREAS, Chapter 211 of the Texas Local Government Code and Section 2.01(B)(8) of the City’s Charter provides that City may, by ordinance, provide land use and development regulations, including but not limited to zoning and subdivision regulations; and

WHEREAS, the City Council deems it to be in the public interest to update the M-1 – Industrial District regulations as recommended by City Administration, the Building Services Department, and by the Planning and Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I

FINDINGS OF FACT

The Alpine Code of Ordinances Appendix C – Zoning, Article I – Basic Ordinance, is hereby amended to reflect the updates attached hereto as Exhibit “A.” The premises attached as Exhibit “A” are hereby found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

SECTION II

INCLUSION IN THE CODE OF ORDINANCES

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the ordinance may be renumbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section,” “article,” or any other appropriate word. The codifier of the city is empowered to make amendments to match the style of the existing code.

SECTION III CUMULATIVE CLAUSE

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinance, in which event the conflicting provisions of such ordinance are hereby repealed.

SECTION IV SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

SECTION V PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION VI PUBLIC HEARING

A public hearing was held on February 20, 2024, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearing and notice of how to obtain copies of the proposed ordinance was published in the Alpine Avalanche, the official newspaper of the City of Alpine on February 15, 2024.

SECTION VII EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND ADOPTED THIS 20th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL
OF THE CITY OF ALPINE, TEXAS.**

INTRODUCTION AND FIRST READING
FEBRUARY 6, 2024

SECOND AND FINAL READING
FEBRUARY 20, 2024

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

City Attorney

EDITOR'S NOTE:

Additions are Underlined.

~~Omissions appear in Red Strikethrough Text.~~

EXHIBIT "A"

Section VII. "M-1"— Industrial district.

- A. Purposes of district. M-1 Is a Manufacturing Zone is intended for limited manufacturing and limited industrial uses. Principal permitted uses. Building, structures and lands shall be used, and buildings and structures shall hereinafter be erected, altered or enlarged only for the following uses:

~~R-1 single-family residential~~

~~R-2 multi-family residential~~

~~R-4 mobile home district~~

C-1 neighborhood commercial district*

C-2 business district*

Assembly plants

Automobile painting, an reconditioning, body and fender work, and truck or tractor repairing or overhauling when enclosed within solid masonry walls not less than 6' (Six feet) in height.

Bakeries, wholesale

Bottling Plants

Breweries & Distilleries

Cabinet shops & furniture manufacture

Canning and packing

Canvas product manufacture

Cereal factories

Cleaning and dyeing plants

Cosmetic manufacture

Creameries

Electroplating

Feed & Fuel yards when enclosed with solid masonry walls not less than 6' (Six feet) in height.

Food products manufacture

Fruit & Vegetable packing plants

Garment Manufacture

Ice and Cold Storage & manufacture

Laboratories, experimental and the like

Laundries

Machine, Welding, and blacksmith shops, excluding the use of equipment producing undue noise or vibration.

Public utility service yards and electric receiving and transforming stations.

Radio manufacture and assembly and electric receiving and transforming stations.

Rug & Carpet Cleaning

Storage of goods, materials, liquids and equipment (except the bulk storage of matter or materials such as gasses, or chemical substances which are flammable or explosive, pose a danger to residents, may create dust, toxic, odor or fumes).

Wholesale buildings

- B. Each site in the M-1 district shall be subject to the following site development regulations:

The following uses shall be permitted in the M-1 Zone provided site plans are approved by the Building Official or an approved authority:

- C. Open Storage. Not more than 20 percent of the lot or tract may be used for open storage of products, materials or equipment, all of which shall be screened (not visible) from adjoining properties or streets.

- D. Conditional Uses. The following uses may be permitted, provided they meet the provisions of, and a Conditional Use Permit is issued.

1. Distilleries
2. Breweries
3. Central mixing plants for asphalt, concrete, or other paving materials.
4. Animal Kennels with outdoor runs.
5. Automotive Rental
6. Building Trades contractor within a completely enclosed building, with storage yard for materials and equipment.

- E. LIMITATIONS OF USES: The following uses shall not be permitted within this District: "High Risk or hazardous industrial use" means any industrial use whose operation, involves a much higher than average risk to public health and safety. These uses include but are not limited to facilities where significant amounts of radiation, radioactive materials, highly toxic chemicals, or substances, or highly combustible or explosive materials are present, used, produced, stored, or disposed of. All uses shall not disseminate dust, gases, noxious odors, obnoxious by reason of sound, fumes, smoke, glare, harmful to humans or animals,

Food products manufacture

Fruit & Vegetable packing plants

Garment Manufacture

Ice and Cold Storage & manufacture

Laboratories, experimental and the like

Laundries

Machine, Welding, and blacksmith shops, excluding the use of equipment producing undue noise or vibration.

Public utility service yards and electric receiving and transforming stations.

Radio manufacture and assembly and electric receiving and transforming stations.

Rug & Carpet Cleaning

Storage of goods, materials, liquids and equipment (except the bulk storage of matter or materials such as gasses, or chemical substances which are flammable or explosive, pose a danger to residents, may create dust, toxic, odor or fumes).

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6. Building Trades contractor within a completely enclosed building, with storage yard for materials and equipment.

E. LIMITATIONS OF USES: The following uses shall not be permitted within this District: "High Risk or hazardous industrial use" means any industrial use whose operation, involves a much higher than average risk to public health and safety. These uses include but are not limited to facilities where significant amounts of radiation, radioactive materials, highly toxic chemicals, or substances, or highly combustible or explosive materials are present, used, produced, stored, or disposed of. All uses shall not disseminate dust, gases, noxious odors, obnoxious by reason of sound, fumes, smoke, glare, harmful to humans or animals, pose a

danger, obnoxious odors, combustible materials, or anything considered high hazard by the adopted code.

- F. BUFFER AREA REGULATIONS: Whenever the Industrial District (M-1) abuts a residentially zoned district, a landscape buffer zone of not less than twenty-five (25) feet in depth shall be provided from the lot line. No buildings or structures, parking, loading or storage shall occur in the buffer area and such shall be landscaped to provide visual acoustical privacy to adjacent property.

Section VIII. Additional use, height and area regulations and exceptions.

- A. *Use regulations.* On all existing rights-of-way of railroad companies, regardless of the zoning district in which such rights-of-way are located, railroad tracks and accessories to railroad movement may be constructed or maintained.

- B. *Height and area regulations.*

1. ~~Public, semi-public or public service buildings, hospitals, institutions or schools, when permitted in a district, may be erected to a height not exceeding 60 feet, and churches and temples may be erected to a height not exceeding 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit otherwise provided in the district in which the building is located.~~
2. ~~Chimneys, cooling towers, elevator bulk heads, fire towers, grain elevators, flour mills, monuments, stacks or scenery lofts, tanks, water towers, ornamental towers and spired church steeples,~~ Radio or television towers or necessary mechanical appurtenances, may be erected to a height exceeding in height in accordance with ordinances which may be hereafter adopted by the City of Alpine only accompanied with a variance approved from the city council. ~~In the absence of such ordinances, there shall be no and limitation for these structures.~~

- C. *Area regulations.*

- ~~1. Front yard—Where 40 percent or more of the frontage on one side of a street between two intersecting streets is developed with buildings that have observed (with a variation of five feet or less) a front yard greater in depth than herein required, new buildings shall not be erected closer to the street than the front yard so established by the existing buildings. In determining such front yard depth, buildings located entirely on the rear one-half of a lot shall not be counted.~~
- ~~2.~~ A side yard of not less than 25 feet on the side of the lot adjoining any residential zone (R-1, R-2, R-3 & R-4) ~~R-1 or R-2 district~~, shall be provided for all schools, libraries, churches, community houses, clubs and other public or semi-public buildings hereafter erected or structurally altered.
- ~~3. Garages detached or attached to the main use building which enter on the side street of a corner lot, shall maintain a side yard of five feet in front of the garage.~~

4. *Excluding Residential uses.

Cross reference(s)—Businesses, Ch. 22.

<u>Feature</u>	<u>Regulation</u>
<u>Lot size</u>	<u>Minimum 5,000 square feet</u>
<u>Lot width</u>	<u>50 feet</u>
<u>Height</u>	<u>3 stories or 35 feet</u>
<u>Front yard</u>	<u>Twenty-Five (25) feet</u>
<u>Street side yard</u>	<u>Fifteen (15) feet</u>
<u>Interior side yard</u>	a) <u>Twenty-Five (25) feet adjacent to residential district.</u> b) <u>Ten (10) feet nonresidential district</u>
<u>Rear Yard</u>	<u>Fifteen (15) feet</u>
<u>Signs</u>	<u>See Sign Ordinance</u>
<u>Maximum Impervious Coverage</u>	<u>85%</u>
<u>Maximum Building Coverage</u>	<u>Percentage of total lot, 75%</u>



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 3 – Resolution 2024-02-01
Agenda Sponsor: D. Nance, City Council
Memo Prepared By: G. Calderon, City Secretary

SYNOPSIS

Approve Resolution 2024-02-01, a resolution approving a directive tasking the Parks and Recreation Board with Key City Objectives for the remaining Fiscal Year 2023-2024. (D. Nance, City Council)

BACKGROUND

- Sec. 16-1 (b) of Chapter 16 – Boards, Commissions, and Committees of the Alpine Code of Ordinances stipulates that the City Council shall provide directives to all boards, commissions, and committees at least annually by City Council resolution.
- According to the same section, the directives shall provide insight as to matters of importance to the Council upon which the Council desires to be advised.
- Councilor Nance is the official ex-officio City Council member on the Parks and Recreation Board and has discussed objectives with the board for the remaining fiscal year.
- Based on this feedback, Councilor Nance drafted a resolution memorializing these objectives so that the board may get to work on these items.

SUPPORTING MATERIALS

1. Resolution 2024-02-01

STAFF RECOMMENDATION

APPROVE.

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-02-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS
APPROVING A DIRECTIVE TASKING THE PARKS AND RECREATION BOARD
WITH KEY CITY OBJECTIVES FOR THE FISCAL YEAR 2023-2024.**

WHEREAS, the general purposes of the Parks and Recreation Board is to receive suggestions, study situations, plans, projects, and to act in a general advisory capacity to the City Council relative to the Parks and Recreation program of the City; and

WHEREAS, the Parks and Recreation Board is a critical part of obtaining citizen views, and the City Council benefits from the views and plans derived from the Board; and

WHEREAS, the City Council recognizes that key items related to parks must be addressed, and shall annually task the Parks & Recreation Board with objectives on which the City Council desires to be advised.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby tasks the Parks and Recreation Board with the following Fiscal Year 2024 objectives:

- I. **Ordinance Review** – The current ordinances should be streamlined and uniform guidelines put in place. The Board is tasked with reviewing the ordinances and recommending changes that benefit the citizens of Alpine.

Deadline: Ongoing

- II. **Park Rules** – Uniform rules and guidelines are desired at City Parks, although exceptions may be made per Park for matters that benefit the general public.

Deadline: September 2024

- III. **Festivals and Event Permitting** – Establishing small, medium, and large Event or Festival Permits, processes, and procedures. The Board should determine what rules organizers must follow, guidelines, and other information pertinent to events and festivals in City Parks.

Deadline: September 2024

- IV. **Rental Fees** – Rental fees for assets in City Parks such as the Kokernot Park Pavilion and Event Permitting should be reviewed and recommended by the Board.

Deadline: September 2024

- V. **Reporting** – Present updates on the board’s activity each quarter and work with City Staff to determine the best time to make the quarterly presentations.

Deadline: Ongoing

SECTION II. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6th DAY OF FEBRUARY BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council

Agenda Item: Action Item 4 – Resolution 2024-02-02 – Governor’s Community Achievement

Agenda Sponsor: M. Antrim, City Manager

Memo Submitted By: Adelina Beall, Environmental Services Coordinator; and
Marci Tuck, Grant Writer

SYNOPSIS

Approve Resolution 2024-02-02, a resolution authorizing the Environmental Services Department to participate in the Keep Texas Beautiful and Texas Department of Transportation’s Governor’s Community Achievement Award designation program. (M. Antrim, City Manager)

BACKGROUND

- The Keep Texas Beautiful/Tx Department of Transportation’s *Governor’s Community Achievement Award* designation is one way that communities across the state are recognized for community leadership, public outreach, environmental education, beautification, litter prevention/clean-up, solid waste management, and illegal dumping enforcement.
- The Environmental Services Division of City of Alpine, who partners with Keep Texas/Alpine Beautiful throughout the year, has applied for this prestigious designation the past five years, receiving third (3rd) Place in 2021!
- A First-Place award comes with a \$130,000 monetary award for the City to apply to future beautification and clean-up efforts. Non-monetary award designations add credibility and accomplishment to Alpine’s expanding Environmental Services program.
- If awarded first place, Environmental Services would like to apply the award funds towards additional community clean-up efforts as well as towards enhancing the existing Rain Gardens with native plant & water conservation signage and an ADA accessible bench seating area within the rain garden area.
- The deadline for the Keep Texas Beautiful/Tx Department of Transportation’s *Governor’s Community Achievement Award* application is 2/15/2024.

- There is a \$25 application fee to apply for the *Governor's Community Achievement Award* designation.
- Award winners are anticipated to be notified in May 2024.

SUPPORTING MATERIALS

1. Resolution 2024-02-02.
2. Application text for the FY24 Governor's Community Achievement Award

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this resolution.

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-02-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY ENVIRONMENTAL SERVICES DEPARTMENT TO PARTICIPATE IN THE KEEP TEXAS BEAUTIFUL AND TEXAS DEPARTMENT OF TRANSPORTATION'S GOVERNOR'S COMMUNITY ACHIEVEMENT AWARD PROGRAM.

WHEREAS, The City of Alpine is committed to provide a safe, clean and attractive community for its citizens;

WHEREAS, The City of Alpine finds it in the best interest of the citizens of Alpine, that the City participates in the Governor's Community Achievement Award Program for FY2024;

WHEREAS, The City of Alpine agrees to provide the application fee as required by Keep Texas Beautiful and/or the Texas Department of Transportation (TxDOT) for the Governor's Community Achievement Award program; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of any potential award funds, the City of Alpine assures that the funds will be returned to the Keep Texas Beautiful/TxDOT in full.

WHEREAS, The City of Alpine designates the City Manager as the applicant's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the application on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City of Alpine approves submission of the application for Governor's Community Achievement Award (GCAA), through Keep Texas Beautiful and TxDOT to designate City of Alpine as a GCAA community.

SECTION II. The City Council authorizes that any awarded funds from the above stated designation be used for future beautification project(s) within the City.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAORITY VOTE OF THE CITY COUNCIL ON THIS THE 6th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

Community Leadership and Coordination – 12 Points

1. Describe your community and its specific characteristics. Please include demographics and a brief history. (125 Words)

Alpine, Texas is called “The Eden of the West” by international journalist Enoch Worlanyo, and is known for its scenic beauty, stunning geology, rich history, cultural heritage, dark skies, cool summer temperatures and welcoming people. Alpine is home to Sul Ross State University (SRSU), a regional hospital campus, many government organizations, and is in the largest international dark sky reserve in the world, making Alpine the perfect central location for many of the activities in the Big Bend Region such as star parties at the McDonald Observatory (40 miles) and hikes in the state and national parks (80 miles). The 5,918 residents that call Alpine home include: White (Non-Hispanic) (42.3%), White (Hispanic) (54.2%), Asian (Non-Hispanic) (2.1%), and two+ (Hispanic) (9.4%).

2. Texas is one of the fastest-growing states in the country. How has your community adapted to address the population shifts your community might be experiencing, and what role have litter abatement initiatives played in this process? (125 Words)

Alpine’s population has not experienced the same rate of growth as more urban areas in Texas; our population has been stable over the past three decades, hovering right around 6,000 residents (not including many of the 1,100 undergraduate students at SRSU located here). The greatest revenue driver in the community is tourism, which flourished even during the COVID-19 pandemic as folks sought remote outdoor destinations for recreation. As a city, we offer visitors lodging, restaurants, supplies and entertainment. We have continued the recycling collection at our Visitor Center station to provide an easy recycling option to tourists while traveling. The City of Alpine has a comprehensive Illegal Dumping Abatement Program aimed at residents to prevent, educate, provide alternatives, give citations, and possibly prosecute offenders.

3. How have partnerships with state or national organization(s) related to litter prevention, beautification, community improvement, and/or waste reduction/recycling helped increase the impact of your community’s work? (125 Words)

In 2023, the City of Alpine partnered with the following: SRSU Women’s Soccer, Baseball, Volleyball, and Softball Teams, as well as SRSU Geology, Range, and Wildlife & Biology Clubs; the Tierra Grande Chapter TX Master Naturalists; Cub Scouts Pack 141; Texas A&M Forest Services; Leadership Big Bend class; Big Bend Conservation Alliance, and residents. Throughout the year, these partners assisted with nine city community clean-up events, collecting a total of 1.79 tons of trash. The City of Alpine has an on-going partnership since 2019 with various SRSU departments & programs, American Bird Conservancy, Rio Grande Joint Venture, Texas Native Seeds and Texas Parks & Wildlife for habitat

restoration projects and long-term planning goals for the historic Alpine Creek/Kokernot Springs area.

4. How are your community improvement programs (programs focused on litter prevention, beautification, and waste reduction/recycling) organized, structured, and funded? Describe support (staff and volunteers) for your community improvement programs. (125 Words)

Alpine's beautification programs are organized & run by two full-time staff members, including the Environmental Services Coordinator (ESC), and two part-time employees. The ESC coordinates volunteers from different organizations, student groups, and residents. Programs are funded through the City's General fund, KTB supplies, support from Texas Disposal, Brewster County, grants, and local donations. In 2023, the City: 1) replaced six dead trees in downtown with drought-tolerant species, 2) was awarded RG-COG Solid Waste grant funds for three Tire Amnesty Events, where residents drop off of scrap tires at no-cost (May= 9.16 tons, June= 5.24 tons; July= 6.78 tons), 3) Keep Alpine Beautiful, with help from TG Master Naturalists and TX A&M Forest Services, hosted three free community workshops focused on Landscaping and Tree Care.

5. How are your community leaders, including those in charge of community improvement programs, staying up to date with best practices and changing information related to litter prevention, beautification, and/or waste reduction/recycling? (75 Words)

The City's ESC (also the KAB coordinator):

1. Attended 12 Webinars, FOUR of which were KTB trainings (1/18, 4/26, 5/10, & 5/31).
2. Completed 14-hours of continued education (Code Enforcement License), to better address illegal dumping and nuisance property challenges.
3. Reported clean-up event results on Texas Litter Database.
4. Created annual Bulk Pickup Schedule magnets for public distribution (12/4).
5. Conducted three workshops, and attended twelve career fairs including community outreach/education, volunteer engagement/management, etc.

Public Awareness and Outreach – 12 Points

1. Describe the outreach efforts of your community improvement programs through the use of media, speeches, social media, websites, events, workshops, bulletin boards, technology, printed materials, and/or other channels. (200 Words)

- The City's Recycling Center and Keep Alpine Beautiful utilize social media (Facebook), and the City's website to inform the community on upcoming Bulk Pick-ups (monthly) and KAB clean-up events throughout the year (9 events in 2023.) We also use social media and the city website to post changes to our recycling streams, updates on

materials accepted, and to inform on any changes to our operating hours on holidays. 116 Facebook posts and 35 website posts were made in 2023 relating to the above activities.

- The City of Alpine also uses radio PSAs and newspaper press releases to inform the public of any Clean-Up events in the city. 28 radio ads and 9 newspaper ads were made relating to our efforts in 2023.
- The Illegal Dumping Abatement Program created in 2021 relies on bilingual door-hangers to educate the neighborhood around illegal dump locations of the options they have for proper disposal of their items. ~374 of these info-hangers were distributed in 2023.
- The Recycling Center uses information posters and flyers listing the materials accepted or not recyclable at the center as well as information on the recycling process.

2. What efforts does your community use to reach diverse or underserved audiences? (seniors, people with disabilities, low-income, non-native speakers, etc.). (150 Words)

Efforts to reach diverse and underserved populations in Alpine include:

1. In 2023, KAB distributed almost 250 *free* recycling totes (bought with 2022 grant funds) to residents at the local Food Pantry (143-low-income), and during Earth Day (66), Cinco de Mayo (24), and Fiesta 1888 events (10).
2. All clean-up events are promoted through various media, with website and newspaper postings, as well as Illegal Dumping Abatement Program Door Info-hangers, are promoted/written in both English and Spanish.
3. The ESC/KAB coordinator/Code Enforcement Officers, are bi-lingual.
4. KAB partnered with Big Bend Conservation Alliance and the Alpine Public Library for Community Service Day Tree Giveaway (11/12), distributing 45 native trees to the community.
5. City hosted three Tire Amnesty events (5/26-27; 6/16-17; & 7/28-29) offering NO-FEE tire disposal (usually \$5 fee). Total of 21.18 ton of scrap tires were recycled.
6. Our Recycling Center – including bulky-item roll offs – is open and FREE for all county and city residents for proper waste disposal.

3. How has your community worked to promote the Don't Mess with Texas® campaign and/or Keep Texas Beautiful? (150 Words)

City of Alpine promoted the Don't Mess with Texas® campaign by distributing information and materials at the monthly community clean-ups, the City's Recycling Center, at the heavily-trafficked Visitor Center, and through social media (Facebook) pages.

KAB hosted nine community clean-up events in 2023 to promote the Keep Texas Beautiful campaign. In total, we had 155 volunteers that invested 348 hours (\$11,066.40) in these clean-ups. ~1.79 tons of trash, 9.15 miles of city streets/TXDOT roads were covered, and 1.48 miles of waterways were cleaned.

The City of Alpine works closely with TX DOT during the road-side clean-ups and encourages local groups/organizations to clean the 9 adopted segments (totaling 18 miles) during the “TRASH-OFF” in April 2023.

4. Describe how community awards and recognition programs have helped increase local support of your community improvement programs. Note awards and other forms of recognition offered by your program and those it has received. (100 Words)

The City of Alpine/KAB received a recognition certificate in 2023 from GCAA. KAB also received Gold Status in 2023. Keep Alpine Beautiful was awarded a Texas Recycling Day Grant in 2022 for \$4,811.54 to purchase and distribute recycling totes to the public in 2023. This project increased awareness and participation in recycling by giving residents who may not be able to purchase containers the ability to have a designated recycling container at their home. Close to 250 totes were distributed in 2023, including: Alpine Food Pantry clients (143), Earth Day (66), Cinco de Mayo (24), and Fiesta 1888 events (10).

5. What educational efforts, projects or programs are available in your community to teach the general public about recycling, waste reduction, litter prevention or beautification issues? List the impact, and any data or available measurable results. (200 Words)

The City of Alpine/KAB increased outreach efforts in 2023 by hosting nine community clean up events and twelve Educational Outreach events, an increase of 6 opportunities from 2022.

Daily Outreach is conducted at the recycling center by assisting visitors with procedures to encourage recycling in the community and to decrease contamination in the containers.

The city hosted a large-scale community outreach event on Earth Day 4/22/2023 in Alpine’s Murphy’s Street Historic District, where 66 recycling totes were distributed, and information on options for proper disposal, monthly curb-side bulky pickup schedule, and upcoming clean-up events was given. During Earth Day, 98 public votes were cast to help name the new recycling center Mascot – Vinny the Vulture. School-aged kids love the Vinny stickers!

Alpine's Illegal Dumping Abatement Program is focused on public education, with approximately 374 bi-lingual door-hangers distributed near sites of illegal dumping to inform residents about the options they have for proper disposal of their items. 187 dump sites totaling 372.5 cubic yards (15.01 tons) were abated in 2023.

The City took over care of the trees lining our downtown corridor, establishing a trimming/maintenance/watering schedule to keep downtown healthy and beautiful year-round, including replacing six dead trees with drought-tolerant species.

Environmental Education and Youth Engagement – 12 Points

1. How is your community engaging youth in efforts toward litter prevention, beautification, community improvement, and/or waste reduction/recycling? Does your community have a youth advisory board or council, and how are they working in conjunction with other community efforts to engage youth? (200 Words)

Keep Alpine Beautiful engages with youth groups (Alpine Cub Scouts Creek Clean-up (4/28/2023), during community clean-up events, and during their Spring/Summer Project – Planting a Community Garden at Kokernot Park. In 2023, KAB hosted nine community clean-up events for a total of: 155 volunteers, that invested 348 hours (\$11,066.40) in these clean-ups. ~1.79 tons of trash, 9.15 miles of city streets/TXDOT roads were covered, and 1.48 mile of waterways were cleaned.

KAB implemented a new program in 2023 partnering with Big Bend Little league to collect recycling during the spring and summer games. The City/KAB installed two 96-gal poly carts with proper labeling of the accepted recyclables (namely plastic water bottles and aluminum cans). In 2023, 1,161 lbs. of recycling were collected. This successful program will now be done annually, with the intent to expand future partnership with the local Youth Soccer Association. At this time, there is not a youth advisory board or council in our community. The City's Environmental Services/KAB coordinator continues to reach out to youth groups and organizations in the area to promote KAB efforts, goals, and events.

2. What topics (solid waste/recycling, water reduction, energy savings, etc.) does environmental education in your community's schools cover? Describe what kind and how many environmental education programs, groups or special events are offered for youth in schools and your community's involvement. Include any youth, preschool, elementary, secondary, and college/university programs in your community. (150 Words)

Currently, local schools are not following any specific environmental curricula, but each grade covers different environmental topics throughout the year, typically through their Life Sciences lessons.

City staff reaches out to the community and educates the public on-site at the recycling center, through social media, hosting large-scale public events - like the Earth Day Celebration at Alpine's Historic Murphy Street - and as part of the nine-community clean-ups, twelve education and outreach events, and three hands-on workshops in 2023.

KAB also invites and encourages school groups to visit, use, and tour the recycling center. In April and May 2023, groups from Alpine High School, TEA-Region 18 and the Texas Workforce Commission visited the Recycling Center to learn about benefits of possibly working in such a field. City staff uses these fieldtrips to explain the recycling processes and services offered to residents and their impact to the environment and our community.

3. How do your community's schools use environmental curricula such as Project Wild, Waste in Place, Project Learning Tree, and/or other educational activities or outdoor learning opportunities? Do you have any programs to train educators on these learning opportunities and have those programs changed over the past year? (200 Words)

Local schools have not established specific environmental curricula beyond what is taught at each grade-level as part of their regular Life Science lessons at this time. The ESC continues to reach out to campus principals to promote Project Wild, Waste in Place, Project Learning Tree, etc., but none have adopted it to date.

Most of the school campuses have a recycling program in place and bring their recycling to the City of Alpine Recycling Center regularly. The city does not have a recycling collection service at the school campuses at this time.

KAB implemented a new program partnering with Big Bend Little league to collect recycling during the spring and summer games. The City/KAB installed two 96-gal poly carts with proper labeling of the accepted recyclables. In 2023, 1,161 lbs. of recycling were collected. This successful program will now be done annually, with the intent to expand future partnership with the local Youth Soccer Association.

Beautification and Community Improvement – 12 Points

1. Describe beautification efforts in public spaces (parks, community gardens, etc.) in your community, such as tree and flower planting, native or adaptive landscaping, public art, increasing trail networks, and landscape maintenance. Include any applicable metrics. (200 Words)

As part of establishing tree-care and beautification efforts in the downtown corridor, the City of Alpine (and volunteers) replaced six dead trees with drought-tolerant species during community clean-ups and workshops hosted during 2023. One Mtn. Laurel was planted during the Landscaping Workshop 5/19 between 4th and 3rd St on East Holland

Ave. Two trees (live oak & red oak) were planted during the Tree Care Workshop (6/13) between 4th and 5th St on East Ave E. Two trees (red bud & red oak) were planted between 4th and 5th St on East Ave E during the Tree Care Fall Sweep 2 (10/14). And one red oak was planted between 4th and 5th St on East Ave E during the Community Clean-up event held 12/2.

KAB partnered with BBKA and the Alpine Public library for a Tree Giveaway (11/27) to celebrate Texas Arbor Day. Big Bend Conservation Alliance procured 45 native trees for the Library Tree Giveaway from the Apache Tree Grant Program.

New for 2023, KAB worked with local Cub Scouts on their Spring/Summer 2023 Project to plant a Community Garden at Kokernot Park. This event resulted in 6 participants creating a space for region-appropriate pollinators and produce plants.

2. How has your community worked to instill pride and communicate the positive impact on economic development and the prosperity of your community as a result of beautification and community improvement programs? (175 Words)

The City of Alpine was awarded the Rio Grande Council of Governments Solid Waste Grant which funded three Tire Amnesty Weekends (5/26-27, 6/16-17, & 7/28-29). Funding was used to properly recycle 21.18 tons of residential tires at NO CHARGE to residents.

The City of Alpine recycled 4.89 tons of electronics from residents in 2023.

As a response to resident requests and needs, the city accepts recycling materials from residents county-wide to encourage and increase recycling in the area.

The City of Alpine Police Department has cameras at hotspots in the city to deter illegal dumping. Keeping our community clean benefits our tourism, which has a major impact on our economy.

The City of Alpine Recycling Center accepts tree limbs, bulky items, and scrap metal from residents free of charge to contribute to the cleanup efforts in our community. Adding two large roll-off dumpsters for bulky waste at the Recycling Center resulted in 112.35 tons of waste disposed of in 2023, free-of-charge to residents. All city facilities and our largest city park participate in recycling.

Litter Prevention and Cleanup – 12 Points

1. Does your community conduct any type of study or survey to determine the extent of littering? If so, how do you use the results of these tools to inform your programming? (125 Words)

Alpine's Environmental Services Department worked with the Code Enforcement Department in 2023 to create an Illegal Dumping Locations spreadsheet to survey repeat illegal dumping locations and hotspots.

In 2023, 188 sites were identified. Out of those, 38 were abated by residents following placement of the doorhangers (action after first offense), 10 were elevated to a second offense (- Illegal dumping warning stickers are attached to the affected dumpsters), and 2 were elevated to a third offense (Affected dumpster is relocated). None of these 180 sites escalated to fourth offense (Offense cameras are set up to identify offender), suggesting that this new strategy is effective.

Every year the City/KAB shares a litter and recycling survey only to get feedback from the public and identify problem areas in the community.

2. Uncovered trucks, construction sites, motor vehicles, and pedestrians are the primary sources of litter found on roadways. Describe how your community specifically addresses roadside litter (125 Words)

The City of Alpine addresses litter issues by educating the public, enforcing the state law and fining when needed to encourage that all loads taken to the landfill are secured and tarped. The City of Alpine Landfill upholds a "FAILURE TO TARP LOAD" fee of \$30.00 each. Signs are posted at the landfill and recycling property gate to inform the public of the law and fines.

An additional opportunity identified for 2023 is to highlight this issue and its consequences at the Contractor Q&A Meeting, hosted annually by the city's Building Inspector/Code Enforcement team.

Don't Mess with Texas trash bags are distributed to residents at the recycling center and at events to encourage residents to dispose of their vehicle litter the proper way.

3. Our waterways currently have more trash than our roadways. Many organizations have shifted focus to these important areas that can carry trash from one community to the next and even all the way to the sea. If your community has waterways (ocean, rivers, lakes, streams, tributaries, bayous, and creeks.), describe your waterway litter prevention efforts. (125 Words)

Alpine has one main waterway that winds through town- Alpine Creek, which typically only has water during storm or heavy rain events. KAB hosted an event along a 1.09-mile section of Alpine Creek on April 22, 2023. Cub Scouts assisted with that clean-up, collecting ~349.95 lbs. of trash and donating ~78 volunteer hours (\$2,480.40). Also, the City of Alpine Public Works Department conducted their annual maintenance and debris removal within the creek bed between August and December 2023.

4. What was the overall impact on the environment and/or the public's attitude toward litter prevention and cleanup based on your litter prevention programs? How does your community assess the effectiveness of its litter prevention programs? (150 Words)

There is a good attitude towards litter prevention and cleanup in our area. Residents take pride in keeping Alpine clean. Our community wanted the recycling center to serve the greater community at large; as a result, the City Council voted to allow both city and county residents to utilize the recycling center for *free* in 2021.

The area residents willingly come out in numbers to volunteer and clean up during trash/beautification events. A total of 217 volunteers, that invested 644 hours (\$20,479.20) in these clean-ups, workshops and beautification projects. ~1.79 tons of trash, 9.15 miles of city streets/TXDOT roads were covered, and 1.48 mile of waterways were cleaned.

Keep Alpine Beautiful along with the City of Alpine will continue to work towards increasing clean-up efforts and opportunities as well as promoting and raising awareness to prevent litter in our area.

5. List the community cleanups you held and the measurable results of those events. Virtual events or other nontraditional cleanups can also be included with this question. (150 Words)

KAB hosted nine community clean-up events in 2023. Highlights include:

- 1/28 & - SRSU Women's Soccer Team & the SRSU Range and Wildlife Club participated in two community clean-ups were 8.41 acres, ~1,800 lbs. trash collected and 78 volunteer hours (\$2,480.40).
- 04/15 & 04/28- Tierra Grande Chapter TX Master Naturalists and Cub Scouts Pack 141 participated in GAC events with 629.91 lbs. trash collected, 139.98 lbs. of recycling and 90 volunteer hours (\$2,862.00).
- 9/13 & 10/14- SRSU Baseball, Volleyball, and Softball Teams, & SRSU Geology and Biology Clubs participated in Fall Sweep-1 & 2 with a total of 1.79 acres cleaned, 592.75 lbs. trash collected and 81 volunteer hours (\$2,575.80).

Total data for 2023's nine community clean-up events is:

- 155 volunteers that invested 348 hours (\$10,422.60)
- ~1.79 tons of trash collected
- 9.15 miles of city streets/TXDOT roads covered
- 1.48 mile of waterways were cleaned

Solid Waste Management – 12 Points

1. Describe your community's typical involvement in solid waste management, including work with local waste haulers, businesses, civic groups and citizens. If your community has a recycling program,

describe community efforts to reduce and address recycling contamination, which typically is around 25%. (125 Words)

The City of Alpine is rigorously involved with the solid waste management of our region.

- The Illegal Dumping Abatement Program continued in 2023; 187 sites totaling 372.5 cubic yards (15.01 tons) were abated.
- Alpine has increased curb-side bulky-pickup to monthly, with 28.72 tons collected annually.
- Recycling Center accepts *source-separated* recycling materials from residents county-wide; there is not currently a sidewalk bin or mid-block option for recycling, residents must take it to the facility. ~465.57 tons of cardboard, mixed paper, plastic (1&2), tin, aluminum, newspaper, tires, and electronics were recycled, extending landfill life by 23.3 days.
- According to TDS, our staffed, locked facility returned zero negative reports on loads from Alpine in 2023, concluding there was “little to no contamination” in the recyclable material deliveries.

2. Describe how your community has supported source reduction, recycling, reuse, and composting to divert materials from landfill space. Please address all four topic areas. List measurable results if applicable. (200 Words)

Source reduction is the city’s most desirable waste management method to control pollution, and is, therefore, the major focus of our community outreach.

The main objective of Alpine’s Recycling Center is to divert recyclable materials from the landfill, thus extending the life of the landfill. In 2023, ~465.57 tons of cardboard, mixed paper, plastic (1&2), tin, aluminum, newspaper, tires, and electronics were recycled, extending landfill life by 23.3 days. The recycling center served 4,071 (69%) city residents and 1,837 (31%) outside city residents.

The Alpine community strongly supports recycling efforts. Reuse is highly encouraged in our community outreach. Composting is not offered at the recycling center currently, but educational information of the process is distributed at clean-up events and at the recycling center.

The Recycle Center accepts glass containers, has an on-site crusher, and gives away the crushed product to residents for free; 16.63 tons were crushed and 11.64 tons of that (70%) was distributed in 2023 (30% is waste)– it never lasts long on-site!

Litter Law and Illegal Dumping Enforcement – 12 Points

1. Describe community efforts to educate and work with law enforcement personnel (city, county or state) to review and enforce local and state litter laws, including litter abatement and/or illegal dumping. (125 Words)

The City of Alpine Environmental Services and Code Enforcement Departments are working with TDS to reduce illegal dumping in the city.

- The Illegal Dumping Abatement Program has been sustainable since June 2021.
- In 2023, 187+ info hangers were distributed near 187 identified sites; trash totaling 372 cubic yards (15.01 tons) was abated.
- Through our four-stage Abatement Program (described in Section: LITTER-Q1), the community, police and code enforcement staff work together to catch and fine individuals, thus reducing illegal dumping in the community.
- To strengthen efforts, the city's ES/KAB coordinator received their Code Enforcement Officer certification in 11/2022.

TDS also collects curb-side bulky-items from residents on a monthly schedule throughout the year. In 2023, 28.72 tons of bulk items were collected.

2. Describe community efforts to reduce nuisance issues such as graffiti, grass and weed violations, dilapidated structures, junked cars and similar issues. (125 Words)

The City of Alpine has several city ordinances to reduce nuisance issues. These ordinances include issues with graffiti and graffiti abatement. They also address weed violations, sink holes, stagnant water, unauthorized outdoor privies, dilapidated structures and wrecked automobiles.

The City's Code Enforcement Department works diligently to monitor any violations of the ordinances in the community. They track and follow these issues closely with the residents so the problem can be mitigated and properties brought into compliance. In 2023, Code Enforcement Department sent out non-compliant notices for the following - High weeds/grass: 218 (93% resolved), Accumulation of Junk and Debris: 43 (72% resolved), Illegal dumping: 8 (100% resolved), Junk cars: 7 (43% resolved), and Dangerous Building: 4 (25% resolved – one building demolished).

Conclusion – 6 Points

1. Describe any positive changes that have impacted your community programming this year. Do you have any community effort successes you would like to share that are specific to this year's accomplishments? (150 Words)

Alpine community residents have always supported and been involved in beautification and litter reduction efforts. Keep Alpine Beautiful and the City of Alpine are working together to increase community involvement in 2023.

City & KAB efforts in 2023 resulted in:

- An increased number of community clean-ups and promotional opportunities at City-sponsored events, including the introduction of Fall Sweep: Downtown and Alpine Creek Clean-ups.
- Monthly opportunities for free curb-side pick-up of bulky-items,
- Significant identification and reduction of illegal dumping sites,
- RGCOG Grant funded three community-wide Tire Amnesty events,
- ~465.57 tons of cardboard, mixed paper, plastic (1&2), tin, aluminum, newspaper, tires, and electronics were recycled, extending landfill life by 23.3 days.
- Replaced six dead trees in downtown with drought-tolerant species during the community clean ups and workshops hosted in 2023.
- KAB implemented a new program partnering up with Big Bend Little league to collect recycling during the spring and summer games.

2. Explain how your community's overall environmental efforts have made your community a better place to live, work and play. Use this space to address anything related to community improvement programs that have not been covered in this application. (125 Words)

Increased opportunities for community involvement and education, as well as selecting clean-up locations that have a more visible impact within the community, have had a noticeably positive effect on Alpine as a great place to live, work and play!

Nine large clean-up events with targeted locations in both downtown and along Alpine Creek, road-side clean-ups, gaining control of main corridor tree maintenance and replacement, increased targeted illegal dumping abatement efforts, monthly bulk pick-up opportunities, increased staffing and hours of operation at the Recycling Center, and additional opportunities at large City-sponsored events to inform residents of the City/KAB programs all contributed to visible improvements to Alpine's small town, eco-tourism friendly character.



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 5 – Resolution 2024-02-03 – Rifle- Resistant Body Armor Grant
Agenda Sponsor: M. Antrim, City Manager
Memo Submitted By: Marci Tuck, Grant Writer

SYNOPSIS

Approve Resolution 2024-02-03, a resolution authorizing the City's Police Department to participate in the Office of the Governor's Public Safety Office, Rifle-Resistant Body Armor Grant Program for FY 2025. (M. Antrim, City Manager)

BACKGROUND

- The Office of the Governor, Public Safety Office has been a valuable partner for Alpine Police Department in providing grant funds for necessary officer equipment and overtime efforts.
- The City of Alpine would like to request funds for ten (10) Rifle-Resistant Vests through the Rifle-Resistant Body Armor Grant Program FY2025, specifically designated to help public safety departments equip their officers with necessary personal protection.
- These funds are granted at 100%, meaning there is no match required by the City of Alpine if awarded.
- Included is a current quote for ten (10) vests, meeting the requirements outlined in the grant application.
- The full application is due to the OOG on 2/8/2024.
- Estimated requested funds: \$4,200.00

SUPPORTING MATERIALS

1. Resolution 2024-02-03

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this resolution.

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-02-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY'S POLICE DEPARTMENT TO PARTICIPATE IN THE OFFICE OF THE GOVERNOR'S, PUBLIC SAFETY OFFICE, RIFLE-RESISTANT BODY ARMOR GRANT PROGRAM FOR FY2025.

WHEREAS, the City of Alpine is committed to provide for the safety and welfare of its citizens; and

WHEREAS, the City Council of the City of Alpine finds it in the best interest of the citizens of Alpine that the City participate on the Office of the Governor, Public Safety Office, Rifle-Resistant Body Armor Grant Program (Body Armor) for FY2025; and

WHEREAS, the City of Alpine agrees to provide applicable matching funds for the OOG Grant#5060801, a funding request for ten (10) Rifle-Resistant Vests, as required by the Body Armor application; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Alpine assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Alpine designates the City Manager as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes submission of the grant application for the Office of the Governor, Public Safety Office, Rifle-Resistant Body Armor Grant Program to provide funds for ten (10) Rifle-Resistant Vests for the Alpine Police Department.

SECTION II. The City Council authorizes any additional or matching funds needed as defined by the Body Armor application.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 6 – Resolution 2024-02-04 – Bullet Resistant Shield Grant
Agenda Sponsor: M. Antrim, City Manager
Memo Submitted By: Marci Tuck, Grant Writer

SYNOPSIS

Approve Resolution 2024-02-04, a resolution authorizing the City's Police Department to participate in the Office of the Governor's, Public Safety Office, Bullet-Resistant Shield Grant Program for FY 2025. (M. Antrim, City Manager)

BACKGROUND

- The Office of the Governor, Public Safety Office has been a valuable partner for Alpine Police Department in providing grant funds for necessary officer equipment and overtime efforts.
- The City of Alpine would like to request funds for five (5) Bullet-Resistant Shields through the Bullet-Resistant Shield Grant Program FY2025, specifically designated to help public safety departments equip their officers with necessary protection during any potential active-shooter situations.
- These funds are granted at 100%, meaning there is no match required by the City of Alpine if awarded.
- Included is a current quote for five (5) shields, meeting the requirements outlined in the grant application.
- The full application is due to the OOG on 2/8/2024.
- Estimated request \$38,070.00

SUPPORTING MATERIALS

1. Resolution 2024-02-04

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this resolution.

STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2024-02-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY'S POLICE DEPARTMENT TO PARTICIPATE IN THE OFFICE OF THE GOVERNOR'S, PUBLIC SAFETY OFFICE, BULLET-RESISTANT SHIELD GRANT PROGRAM FOR FY2025.

WHEREAS, the City of Alpine is committed to provide for the safety and welfare of its citizens; and

WHEREAS, the City Council of the City of Alpine finds it in the best interest of the citizens of Alpine that the City participate on the Office of the Governor, Public Safety Office, Bullet-Resistant Shield Grant Program (Shields) for FY2025; and

WHEREAS, the City of Alpine agrees to provide applicable matching funds for the OOG Grant#5060901, a funding request for five (5) Bullet-Resistant Shields, as required by the Shields application; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Alpine assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Alpine designates the City Manager as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes submission of the grant application for the Office of the Governor, Public Safety Office, Bullet-Resistant Shield Grant Program to provide five (5) Bullet-Resistant Shields for the Alpine Police Department.

SECTION II. The City Council authorizes any additional or matching funds needed as defined by the Shields application.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 7 – Resolution 2024-02-05 – Justice Assistance Grant Program
Agenda Sponsor: M. Antrim, City Manager
Memo Submitted By: Marci Tuck, Grant Writer

SYNOPSIS

Approve Resolution 2024-02-05, a resolution authorizing the City's Police Department to participate in the Office of the Governor's Public Safety Office, Edward Byrne Memorial Justice Assistance Grant Program (JAG) for FY 2025. (M. Antrim, City Manager)

BACKGROUND

- The Office of the Governor, Public Safety Office has been a valuable partner for Alpine Police Department in providing grant funds for necessary officer equipment and overtime efforts.
- The City of Alpine would like to request funds for two Mobile Security Cameras and two Digital Message Boards through the Edward Byrne Memorial Justice Assistance Grant Program (JAG) for FY2025.
- These funds are granted at 100%, meaning there is no match required by the City of Alpine if awarded.
- Included is current quotes for:
 - Two (2) Mobile Security Cameras, which will add to APD's two existing mobile security cameras, bought with previous JAG funding.
 - Two (2) Digital Message Boards, which replace the existing equipment at the end of its life cycle.
- The full application is due to the Office of the Governor on 2/8/2024.
- Estimated requested funds \$103,000.00

SUPPORTING MATERIALS

1. Resolution 2024-02-05

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this resolution.

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

RESOLUTION 2024-02-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE CITY'S POLICE DEPARTMENT TO PARTICIPATE IN THE OFFICE OF THE GOVERNOR'S, PUBLIC SAFETY OFFICE, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG), FOR FY2025.

WHEREAS, the City of Alpine is committed to provide for the safety and welfare of its citizens; and

WHEREAS, the City Council of the City of Alpine finds it in the best interest of the citizens of Alpine that the City participate on the Office of the Governor, Public Safety Office, Edward Byrne Memorial Justice Assistance Grant Program (JAG) for FY2025; and

WHEREAS, the City of Alpine agrees to provide applicable matching funds for the OOG Grant#5061001, a funding request for two Mobile Security Cameras and two Digital Message Boards, as required by the JAG application; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Alpine assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Alpine designates the City Manager as the grantee's authorized official, with the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION I. The City Council hereby authorizes submission of the grant application for the Office of the Governor, Public Safety Office, Edward Byrne Memorial Justice Assistance Grant Program (JAG) to provide funds for two Mobile Security Cameras and two Digital Message Boards for the Alpine Police Department.

SECTION II. The City Council authorizes any additional or matching funds needed as defined by the OLS application.

SECTION III. This resolution is effective immediately upon its passage.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6th DAY OF FEBRUARY 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 8 – Order 2024-02-01
Agenda Sponsor: G. Calderon, City Secretary
Memo Prepared By: G. Calderon, City Secretary

SYNOPSIS

Approve Order 2024-02-01, an Order of Special Election for May 4, 2024, for the purpose of electing one Ward 1 Council Member for the remaining unexpired term ending May 2025; with early voting from April 22, 2024, to April 30, 2024. (G. Calderon, City Secretary)

BACKGROUND

- The City Council formally accepted Councilor Stokes resignation on January 16, 2024, resulting in a vacancy created in the Ward 1 position. The Council appointed Councilor Stokes to serve until her successor is sworn in.
- The Council has expressed that an election should be ordered to fill the vacancy for the remaining unexpired term, ending May 2025. The Texas Secretary of State confirmed that the City may proceed to a 2024 special election for the remaining unexpired term.
- Upon approval of the order of special election, applications may be accepted from Wednesday, February 7, 2024, to Monday, March 4, 2024 at 5:00 p.m. Candidate packets are already available for pickup at City Hall by appearing in person.

SUPPORTING MATERIALS

1. Order 2024-02-01

STAFF RECOMMENDATION

APPROVE.

ORDER 2024-02-01
ORDEN 2024-02-01
ORDER OF SPECIAL ELECTION FOR MUNICIPALITIES
ORDEN DE ELECCIÓN ESPECIAL PARA MUNICIPIOS

An election is hereby ordered to be held on May 4, 2024 for the purpose of voting on:
(Por la presente se ordena celebrar una elección el 4 de mayo de 2024 con el propósito de votar sobre:)

Applications for a place on the ballot shall be filed by March 4, 2024 at 5:00 p.m.
A deadline is required to be stated in the order for a special election.
(Solicitudes para un lugar en la boleta serán presentadas para el 4 de marzo del 2024 a las 5:00 p.m.)
(De acuerdo con la orden de elección especial se requiere una fecha límite)

List Offices/Propositions/Measures on the ballot
(Enlistar los puestos, proposiciones, medidas oficiales en la boleta)

Council Member Ward 1 (Miembro del consejo del distrito 1)

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)
The Main Early Voting Location (Sitio principal de votación adelantada)

Location (sitio)	Hours (horas)
City Council Chambers 803 W. Holland Ave Alpine, Texas 79830	April 22, 2024 - April 30, 2024 (22 de abril de 2024 - 30 de abril de 2024) 8:00 A.M. - 5:00 P.M.

Branch Early Voting Locations (sucursales de votación adelantada)

Location (sitio)	Hours (horas)
None	None

Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)
The Main Early Voting Location (Sitio principal de votación adelantada)

Location (sitio)	Hours (horas)
None	None

Branch Early Voting Locations (sucursales de votación adelantada)

Location (sitio)	Hours (horas)
None	None

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Geoffrey R. Calderon, City Secretary
Name of Early Voting Clerk
(Nombre del Secretario a de la Votación Adelantada)

100 N. 13th St.
Address (Dirección)

Alpine 79830
City (Ciudad) Zip Code (Código Postal)

(432) 837-3301, option 1
Telephone Number (Número de teléfono)

city.secretary@cityofalpine.com
Email Address (Dirección de Correo Electrónico)

www.cityofalpine.com
Early Voting Clerk's Website (Sitio web del Secretario a de Votación Adelantada)

Applications for Ballots by Mail (ABMs) must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán por adelantado por correo deberán recibirse no más tardar de las horas de negocio el:)
April 23, 2024 (23 de abril de 2024) (date) (fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Solicitud de Tarjeta Postal Federal deberá recibirse no más tardar de las horas de negocio el:)
April 23, 2024 (23 de abril de 2024) (date) (fecha)

Issued this 6th of February, 2024.
(Emitida este día 6 de febrero de 2024)

Signature of Mayor (Firma del Alcalde)

Signature of Councilperson, Ward 1
(Firma del Concejal, Distrito 1)

Signature of Councilperson Ward 4
(Firma del Concejal, Distrito 4)

Signature of Councilperson, Ward 2
(Firma del Concejal, Distrito 2)

Signature of Councilperson, Ward 5
(Firma del Concejal, Distrito 5)

ATTEST (DAR FE):

Signature of Councilperson, Ward 3
(Firma del Concejal, Distrito 3)

City Secretary
(Secretario a de la ciudad)

Instruction Note: A copy of this election order must be delivered to the County Clerk/ Elections Administrator and Voter Registrar not later than 60 days before election day.
Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al a la Secretario(a) del Condado Administrador(a) de Elecciones y el la Registrador(a) de Votantes a más tardar 60 días antes del día de elección



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 21, 2023

To: Honorable Mayor and City Council
Agenda Item: Action Item 9 – Approval of 2024 HIDTA Application
Agenda Sponsor: Megan Antrim, City Manager

SYNOPSIS

Approve the 2024 High Intensity Drug Trafficking (HIDTA) Award Application (M. Antrim, City Manager)

BACKGROUND

- The City of Alpine has participated in the HIDTA program for over 20 years.
- Each year the City requests to participate in the fully funded program; which provides coverage for two (2) full time Officers and one (1) Budget Analyst. Coverage includes salaries, fringe benefits, overtime, vehicle leases, maintenance, and fuel.
- Officers work hand in hand with other local law enforcement agencies in providing support specifically to high intensity drug trafficking in and around the area.
- Grant year 2024 covers January 1, 2024 through December 31, 2025.
- Grant total - \$240,376.00

SUPPORTING MATERIALS

1. 2024 HIDTA Application

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this grant application.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

01/17/2024

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

CITY OF ALPINE

* b. Employer/Taxpayer Identification Number (EIN/TIN):

1746000025

* c. UEI:

PEA6LHD97RC4

d. Address:

* Street1:

100 NORTH 13TH STREET

Street2:

* City:

ALPINE

County/Parish:

* State:

TX: Texas

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

79830-4401

e. Organizational Unit:

Department Name:

ALPINE POLICE DEPARTMENT

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

MEGAN

Middle Name:

* Last Name:

ANTRIM

Suffix:

Title:

CITY MANAGER

Organizational Affiliation:

* Telephone Number:

432-837-3301

Fax Number:

432-837-2044

* Email:

megan.antrim@ci.alpine.tx.us

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

ONDCE

11. Catalog of Federal Domestic Assistance Number:

95.001

CFDA Title:

* 12. Funding Opportunity Number:

HIDTA

* Title:

HIDTA

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

HIGH INTENSITY DRUG TRAFFIC AREA

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)**17. Proposed Project:*** a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="240,376.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="240,376.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

[Add Attachment](#)[Delete Attachment](#)[View Attachment](#)

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE CITY MANAGER
APPLICANT ORGANIZATION CITY OF ALPINE	DATE SUBMITTED 02/07/2024

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION		
CITY OF ALPINE		
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE		
Prefix: Ms.	* First Name: MEGAN	Middle Name:
* Last Name: ANTRIM	Suffix:	
* Title: CITY MANAGER		
* SIGNATURE:	* DATE: 02/07/2024	

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: CITY OF APLINE * Street 1: 100 NORTH 13TH STREET Street 2: _____ * City: ALPINE State: TX: Texas Zip: 79830 Congressional District, if known: 23		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: 		
6. * Federal Department/Agency: EOC - ONDCP	7. * Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant: Prefix _____ * First Name N/A Middle Name _____ * Last Name N/A Suffix _____ * Street 1: _____ Street 2: _____ * City: _____ State: _____ Zip: _____		
b. Individual Performing Services (including address if different from No. 10a) Prefix _____ * First Name N/A Middle Name _____ * Last Name N/A Suffix _____ * Street 1: _____ Street 2: _____ * City: _____ State: _____ Zip: _____		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: * Name: Prefix Ms. * First Name MEGAN Middle Name _____ * Last Name ANTRIM Suffix _____ Title: CITY MANAGER Telephone No.: 432-837-3301 Date: 02/07/2024		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2025

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. 95.01	95.01	\$	\$	\$ 240,376.00	\$	\$ 240,376.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 240,376.00	\$	\$ 240,376.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	95.01				
a. Personnel	\$ 169,168.00	\$	\$	\$	\$ 169,168.00
b. Fringe Benefits	38,608.00				38,608.00
c. Travel					
d. Equipment					
e. Supplies	11,000.00				11,000.00
f. Contractual	21,600.00				21,600.00
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)	240,376.00			\$	240,376.00
j. Indirect Charges				\$	
k. TOTALS (sum of 6i and 6j)	\$ 240,376.00	\$	\$	\$	240,376.00
7. Program Income	\$	\$	\$	\$	\$

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. ^{95.01}	\$	\$	\$	\$	
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$	\$	\$	\$	

SECTION D - FORECASTED CASH NEEDS				
Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal \$ 240,376.00	\$ 60,094.00	\$ 60,094.00	\$ 60,094.00	\$ 60,094.00
14. Non-Federal \$				
15. TOTAL (sum of lines 13 and 14) \$ 240,376.00	\$ 60,094.00	\$ 60,094.00	\$ 60,094.00	\$ 60,094.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. ^{95.01}	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	
22. Indirect Charges:	
23. Remarks:	



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
FEBRUARY 6, 2024

To: Honorable Mayor and City Council
Agenda Item: Action Item 10 – Permian Paving – Taxiway Paving
Agenda Sponsor: M. Antrim, City Manager

SYNOPSIS

Approve Permian Paving in the amount of \$48,000.00 for the completion of taxiway paving around Hangars 45 & 46 at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

BACKGROUND

- In FY 2022, the City received one bid and negotiated partial paving of the taxiway needed for multiple T-Hangars.
- In FY 2023, the City issued two Request for Proposals providing area vendors the opportunity to assist with paving within the City and at the Airport. The City received no bids for either request.
- Staffing, as well as the hangar owners, reached out to area paving companies to inquire on costs to complete the paving of the taxiway.
- Permian Paving responded and provided the accompany quote to complete the project.
- The amount is less than the \$50,000 threshold for bidding requirements.
- The City will utilize the TxDOT Routine Airport Maintenance Program Grant, which will provide up to 90% reimbursement and the facility maintenance within the Airport's operating budget for the remaining portion.

SUPPORTING MATERIALS

1. Permian Paving Quote 1429 - \$48,000.00 for completion of taxiway

STAFF RECOMMENDATION

APPROVE: City Staff recommends approval of utilizing Permian Paving to complete the taxiway paving project.

Proposal

PERMIAN PAVING

Residential • Commercial • Ranch Roads
Parking Lots • Driveways • Oil Base Sealers
No Job Too Big or Too Small
Reliable Statewide Service

4416 Briarwood Ave., Suite 110 #55
Midland, TX 79707

432-935-0467



PROPOSAL SUBMITTED Raphael woodward PHONE _____
ADDRESS Airport JOB LOCATION _____
CITY, STATE, & ZIP CODE Alpine TX

We hereby submit specifications and estimates for:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Paving | <input checked="" type="checkbox"/> Grading |
| <input checked="" type="checkbox"/> Driveway | <input type="checkbox"/> Grass Killer |
| <input checked="" type="checkbox"/> Parking Lot | <input type="checkbox"/> Sawcut Removal |
| <input type="checkbox"/> Petromat | <input checked="" type="checkbox"/> Road Base |
| <input checked="" type="checkbox"/> Tackcoat | <input type="checkbox"/> Other |

Area #1	X	=	12,000
Area #2	X	=	
Area #3	X	=	
Area #4	X	=	
Area #5	X	=	

For grade add base and compact. Primecoat and pave with 2" of type D hotmix asphalt

Total Sq. Ft.	12,000
Price Per Sq. Ft.	4.00
Total	48,000.00

Make Checks Payable to Owner

We Propose hereby to furnish material and labor • complete in accordance with above specifications, for the sum of:

Payment to be made as follows:	Dollars (\$ _____)
	Tax (%) _____)
	Total (\$) <u>48,000.00</u>)

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. The owner is responsible for carrying fire, tornado and any other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Authorized Signature _____

Date 11-16-2023

Customer Signature _____

Date of Acceptance _____

CONCLUSION OVERVIEW

1. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

2. **Executive Session** – None.
3. **Action – Executive Session** – None.
4. **Adjourn.**