

**City of Alpine
Workshop &
Regular City Council Meeting
Tuesday, March 5, 2024
Minutes**

WORKSHOP – 4:00 P.M.

1. **Call to Order** - Mayor Catherine Eaves called the meeting to order at 4:01 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.

City Council Members Present:

Catherine Eaves, *Mayor*
Councilor Chris Rodriguez, *Ward 2*
Councilor Darin Nance, *Ward 3*
Councilor Martin Sandate, *Ward 4*
Councilor Rick Stephens, *Ward 5*

Not Present:

Councilor Judy Stokes, *Ward 1*

City Officials Present:

Megan Antrim, *City Manager*

County Officials Present:

Greg Henington, *County Judge*
Sarah Vasquez, *County Clerk*
Jim Westerman, *County Commissioner*
Mo Morrow, *County Commissioner*
Geni Brito, *Executive Assistant*

Others Present: Approximately 18 other attendees.

2. **Workshop –**

- a. Workshop: Joint City/County workshop regarding Texas Department of Transportation's (TxDOT) Railroad Safety Concerns.

3. **Adjourn. (5:00 P.M.)**

REGULAR MEETING – 5:30 P.M.

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting –**

City Council Members Present:

Catherine Eaves, *Mayor*
Councilor Chris Rodriguez, *Ward 2*
Councilor Darin Nance, *Ward 3*
Councilor Martin Sandate, *Ward 4*
Councilor Rick Stephens, *Ward 5*

Not Present:

Councilor Judy Stokes, *Ward 1*

City Staff and Stakeholders Present:

Megan Antrim, *City Manager*
Geoffrey R. Calderon, *City Secretary*
Alessandra Gad, *City Attorney*
Darrell Losoya, *Chief of Police*

Others Present: Approximately 6 other attendees.

Minutes: 03-05-2024

Approved: 03-19-2024

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on Friday, March 1, 2024.

3. **Public Comments** – (limited to 3 minutes per person) – None.
4. **Presentations, Recognitions, and Proclamations** – None.
5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report –

1. Utilities – Wastewater Treatment Plant Update.
2. Public Works – Hot Patch / Paving Update.

City Staff Updates – None.

6. **Public Hearings** –

Open (5:51 P.M.)

1. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-01-02, a special use permit application allowing the applicant, Tehra Vaughn, to establish a one-chair beauty salon in an R-2 Two-Family District zone. The property in question is located at 401 W. Sul Ross and is legally described as the East 18.89 feet of Lots 8, 9, 10, all of Lots 1, 2, and 3, and that portion of the platted alley lying between said lots, all out of Block 28, Original Townsite of Alpine, envelope 184, plat records of Brewster County, Texas. The property ID of the subject property is 35650. The record property owners are Thomas Robinson and Karen Chapman. The current zoning of the property is R-2 Two-Family District. The zoning classification if the special use permit is approved will remain R-2 Two-Family District. The Planning & Zoning Commission has recommended approval of this special use permit.

Close (5:53 P.M.)

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –
 1. Approval of February 20, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approval of a Letter of Support for the 2024 Keep Texas Beautiful Affiliate Annual Recognition - Gold Star Level. (M. Antrim, City Manager)
 3. Approval of the retirement of Alpine Police Department K9 Artus. (M. Antrim, City Manager)

Minutes: 03-05-2024

Approved: 03-19-2024

4. Approve payment of the January 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)

Councilor Stephens requested that item no. 3 be removed from the consent agenda for separate discussion.

RESOLUTION 2024-03-02: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve items no. 1, 2, and 4, the City Council adopted the motion with all members present voting in favor.

RESOLUTION 2024-03-03: On a motion by Councilor Stephens and seconded by Councilor Rodriguez to approve item no. 3, the City Council adopted the motion with all members present voting in favor.

8. Information or Discussion items –

1. Commissioner Court Update by County Liaison. (J. Stokes, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items are limited to 10 per meeting.) –

1. Approve acceptance of the Fiscal Year 2021-2022 Audit from Gibson, Ruddock, and Patterson LLC. (M. Antrim, City Manager)

RESOLUTION 2024-03-04: On a motion by Councilor Stephens and seconded by Councilor Rodriguez to approve the City of Alpine Ending Year September 30, 2022 audit as presented, the City Council adopted the motion with all members voting in favor.

2. Approve the first reading of Ordinance 2024-03-01, an ordinance amending Chapter 70 - Offenses and Miscellaneous Provisions, Article II - Minors to the Alpine Code of Ordinances; Repealing Division II - Curfew; Providing Findings of Fact, Repealer, Severability, Effective Date, Proper Notice, and Hearing Clauses. (M. Antrim, City Manager)

RESOLUTION 2024-03-05: On a motion by Councilor Stephens and seconded by Councilor Rodriguez to approve, the City Council adopted the motion with all members voting in favor.

3. Approve Resolution 2024-03-01, a resolution authorizing the City's Police Department to participate in the Office of the Governor's Public Safety Office, Homeland Security Grants Division, Operation Lonestar (OLS) Program for Fiscal Year 2025. (M. Antrim, City Manager)

RESOLUTION 2024-03-06: On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council adopted the motion with all members voting in favor.

4. Approve Special Use Permit 2024-01-02, a special use permit application allowing the applicant, Tehra Vaughn, to establish a one-chair beauty salon in an R-2 Two-Family District zone. The property in question is located at 401 W. Sul Ross and is legally described as the East 18.89 feet of Lots 8, 9, 10, all of Lots 1, 2, and 3, and that portion of the platted alley lying between said lots, all out of Block 28, Original Townsite of Alpine, envelope 184, plat records of Brewster County, Texas. The property ID of the subject property is 35650. The record property owners are Thomas Robinson and Karen Chapman. The current zoning of the property is R-2 Two-Family District. The zoning classification if the special use permit is approved will

remain R-2 Two-Family District. The Planning & Zoning Commission has recommended approval of this special use permit. (M. Antrim, City Manager)

RESOLUTION 2024-03-07: On a motion by Councilor Stephens and seconded by Councilor Nance to approve as read, the City Council adopted the motion 3 to 1 with Councilor Rodriguez voting against.

5. Approve Order 2024-03-01, an order approving the Certification of Unopposed Candidates for the May 4, 2024 General Election. (G. Calderon, City Secretary)

RESOLUTION 2024-03-08: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve, the City Council adopted the motion with all members voting in favor.

6. Approve Order 2024-03-02, an order of cancellation for the unopposed Ward 2 and Mayoral races for the May 4, 2024 General Election. (G. Calderon, City Secretary)

RESOLUTION 2024-03-09: On a motion by Councilor Stephens and seconded by Councilor Sandate to approve, the City Council adopted the motion with all members voting in favor.

10. **City Council Member Comments** – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

There being no further business, the meeting was adjourned by Mayor Eaves.

13. **Adjourn.** (6:28 P.M.)

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, March 1, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL OF OFFICE,
this _____ day of _____ 2024.

Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer