

**CITY OF ALPINE  
PARKS & RECREATION BOARD MEETING  
WEDNESDAY, MARCH 8, 2023 – 5:30 P.M.**

NOTICE IS HEREBY GIVEN THAT THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF ALPINE, TEXAS WILL HOLD A MEETING AT 5:30 P.M. ON WEDNESDAY, MARCH 8, 2023 AT CITY COUNCIL CHAMBERS LOCATED AT 803 WEST HOLLAND AVENUE FOR THE PURPOSE OF CONSIDERING THE ATTACHED AGENDA. THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. ACTION ITEMS APPROVED AT THIS MEETING WILL GO TO THE CITY COUNCIL FOR CONSIDERATION.

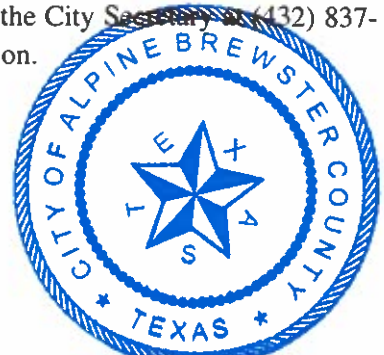
**AGENDA**

- 1. Call to Order.**
- 2. Determination of Quorum and proof of notice of the meeting.**
- 3. Citizen Comments.**
- 4. Approval of Minutes of the previous meeting –**
  - a) February 8, 2023, Regular Meeting Minutes. (G. Calderon, City Secretary)
- 5. Information and Discussion Items –**
  - a) Update from Keep Alpine Beautiful. (D. Nance, Chair)
  - b) Update from BBPaRKS. (D. Nance, Chair)
  - c) Update from Alpine Parks Department. (D. Nance, Chair)
  - d) Discussion Allowing Andy Ramos to Choose a Parks Task. (D. Nance, Chair)
  - e) Updates from Board on Individual Task Objectives:
    - I. Park Rules. (K. Cantrell, Place 1)
    - II. Festivals and Event Permitting. (B. Struthers, Place 3)
    - III. Rental Fees. (D. Nance, Chair)
    - IV. Park Prioritization. (D. Nance, Chair)
    - V. Inventory of Playground. (K. Santos)
  - f) Discussion with City Staff regarding procedural items, questions, and recent Parks and Recreation-related items. (G. Calderon, City Secretary)
- 6. Action Items – None.**
- 7. Board Member Comments.**
- 8. Adjourn.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on March 1, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
Geoffrey R. Calderon, City Secretary





**PARKS AND RECREATION BOARD  
MEETING AGENDA ITEM COVER MEMO  
MARCH 8, 2023**

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**APPROVAL OF MINUTES**

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- a) February 8, 2023, Regular Meeting Minutes. (G. Calderon, City Secretary)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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- I. February 8, 2023, Minutes

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**STAFF RECOMMENDATION**

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NONE.

**CITY OF ALPINE  
PARKS & RECREATION BOARD MEETING  
WEDNESDAY, FEBRUARY 8, 2023 – 5:30 P.M.  
MINUTES**

**1. Call to Order** – Chair of the Board, Darin Nance, called the regular meeting to order at 5:30 P.M. The meeting took place in City Council Chambers at 803 W. Holland Avenue, Alpine, Texas, 79830.

**2. Determination of quorum and proof of notice of meeting.**

**Board Members Physically Present:**

Karen Cantrell, Board Member Place 1  
Ben Struthers, Board Member Place 3  
Andy Ramos, Board Member Place 4  
Katie “TK” Santos, Board Member Place 6  
Darin Nance, Place 7 – *Chair*  
Council Member Martin Sandate

**City Staff Present:**

Geoffrey R. Calderon, City Secretary  
Robert Llanez, Parks Foreman

**Present via Zoom:** None.

**Board Members Not Present:** None.

**3. Citizen Comments.**

**4. Signing of Statement of Officer.**

**5. Swearing-in of Board Members of the Parks and Recreation board.**

*The Honorable Judge Gilbert Valenzuela administered the Oath of Office to the Board Members.*

**6. Approval of Minutes of the previous meeting –**

- a) November 9, 2022, Regular Meeting Minutes.

*On a motion by Board Member Cantrell and seconded by Board Member Santos to approve the minutes of the previous meeting, the Parks & Recreation Board unanimously voted to adopt the motion.*

**7. Information and Discussion Items –**

- a) Update from Alpine Parks Department. (D. Nance, Chair)
- b) Update from Keep Alpine Beautiful. (D. Nance, Chair)
- c) Update from BBPaRKS. (D. Nance, Chair)
- d) Discuss term limits and appointment dates. City Council approved Boards, Commissions, and Committees term limits to begin in October 2022, with current Board Members serving a partial term until May 2023, when the City Council will newly appoint board and commission members. (D. Nance, Chair)
- e) Discussion to let Board Member Ramos choose which parks objective he would like to work with. (D. Nance, Chair)
- f) Updates from Board Members on tasked City Council objectives:

Minutes: 02-08-2023

Approved: 03-08-2023

- I. Ordinance Review. (D. Nance, Chair)
  - II. Park Rules. (K. Cantrell, Place 1)
  - III. Festivals and Event Permitting. (B. Struthers, Place 3)
  - IV. Rental Fees. (D. Nance, Chair)
  - V. Park Prioritization. (D. Nance, Chair)
  - VI. Inventory of Playground. (K. Santos)
  - VII. Possible Utility Bill Donation Project. (D. Nance, Chair)
  - VIII. Park Activities. (D. Nance, Chair)
  - IX. Reporting. (D. Nance, Chair)
- g) Discussion with City Staff regarding procedural items, questions, and recent Parks and Recreation-related items. (G. Calderon, City Secretary)

#### **8. Action Items –**

- a) Approve the Calendar Year 2023 Meeting Schedule. (G. Calderon, City Secretary)

*On a motion by Board Member Cantrell and seconded by Board Member Santos to approve, the Parks & Recreation Board unanimously voted to adopt the motion.*

- b) Appoint the Chairman of the Parks and Recreation Board. (G. Calderon, City Secretary)

*On a motion by Board Member Santos and seconded by Board Member Cantrell to nominate Darin Nance as the Chairman, the Parks & Recreation Board unanimously voted to adopt the motion.*

- c) Appoint the Vice-Chair of the Parks and Recreation Board. (G. Calderon, City Secretary)

*On a motion by Board Member Nance and seconded by Board Member Struthers to approve Karen Cantrell as the Vice-Chair of the Parks and Rec Board, the Parks & Recreation Board unanimously voted to adopt the motion.*

- d) Appoint the Secretary of the Parks and Recreation Board. (G. Calderon, City Secretary)

*On a motion by Board Member Nance and seconded by Board Member Struthers to nominate T.K. Santos as Secretary, the Parks & Recreation Board unanimously voted to adopt the motion.*

#### **9. Board Member Comments.**

*On a motion by Board Member Santos and seconded by Board Member Cantrell to adjourn, the Parks & Recreation Board unanimously voted to adopt the motion.*

#### **10. Adjourn (6:11 P.M.)**

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Darin Nance, Chair of the Parks & Recreation Board

### CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on February 3, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

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Geoffrey R. Calderon, City Secretary



**PARKS AND RECREATION BOARD  
MEETING AGENDA ITEM COVER MEMO  
MARCH 8, 2023**

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**DISCUSSION ITEMS**

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- e) Updates from Board on Individual Task Objectives:  
    V. Inventory of Playground Equipment (K. Santos)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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- Inventory of Playground Equipment.

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**STAFF RECOMMENDATION**

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NONE.

## Baines Park

- Shaded Play area #1:
  - 8 lily pads-one is broken
  - Climbing wall
  - Climbing ladder
  - Hang and spin
  - Hanging bar
  - Climbing tubes
  - Stand and spin
  - Step across poles
  - Slide - ladder needs a little paint
- Shaded Play area #2:
  - Climbing dome
- Whale ride on toy
- Train-needs paint and new steering wheel
- Green frog ride on toy is missing
- Shaded swings
  - 4 kid/adult swings
  - 2 baby swings
- Unshaded swings
  - 5 kid/adult swings
  - 1 adaptive chair swing
- Basketball Court
  - One net is ripped
  - One pole needs to be repainted
- 5 shaded picnic tables
  - Shade poles could be repainted
  - Some tables need to be repainted
- 3 BBQ grills
- Pull up bar set
- 5 trash cans
- 2 walk through pergolas
- 3 benches
- Water spigot

## Juan Medina Park

Fully developed park featuring 0.1 mile walking path with pre-school through 5th grade appropriate activity stations; art walls featured, mostly in shade under tree canopy

- 1 walking concrete track-operational
- Swingset #1
  - 2 kid/adult swings
  - 2 baby swings- one swing may need to be replaced in the near future-showing signs of wear

- Swing set needs paint
- Swing set #2
  - 3 kid/adult swings
  - 1 adaptive swing
- 1 sandpit, about 6-8 ft. in diameter, sunken, operational
- Metal train- needs new paint
- 1 pergola
- Picnic table x 3
- BBQ Grill x 3
- 10 concrete benches- need paint
- Monkey bars- need new paint
- Toddler fire activity station
- Fire hose climbing obstacle
- Tall climbing dome-needs paint
- Wide climbing dome-needs paint
- Pull up bars-needs paint
- Music activity station
- Trashcan x 2
- Gas station activity station
- Balance beam- needs paint
- Butterfly stand up station
- Flower climb up station
- Water spigot-broken

## Kokernot Park

Expansive grass park, partially treed with ample shade shelters, seating, and age-appropriate play sets. Access to swimming pool, skate park, dog park, little league playing fields, two parking lots

- Tennis Courts (Alpine ISD) – 3; need resurfacing
- Basketball Court (Alpine ISD) – 1; needs resurfacing
- Skate Park – 1; operational
  - 13 different obstacles,
  - Picnic table
  - Trashcan
- Dog park – 1; two sides, dirt with aluminum fencing
  - Small side has 2 benches, fire hydrant
  - Large side has 3 benches, see-saw obstacle and fire hydrant, water spigot
- Little League Baseball/Softball – 3; operational; shade for dugouts and bleachers
- Bathroom – 2; public access near little league fields (N and S), not ADA; men and women-operational?
  - 3 porta potties
- Concession stand – 1; operational with water and electric; near N little league field
- Jogging trail – 1; half mile gravel/paved path; operational but needs resurfacing
- Vitacourse Fitness stations – 10x; around walking path



- Soccer fields with 4 nets; operational
- Sand Volleyball court-operational
- Swimming pool: operational, but little kid area not working; has bathrooms but not open to public
- Pavilion – 1; large near to swimming pool; 2 sets of bleachers available; electric/water available, 3 large toters nearby
- Handicap swing set – 1; near swimming pool parking lot; operational with 1 handicapped swing and 1 adaptive swing
- Sandpit – 1; operational; no equipment, about 12ft in diameter
- Swing set
  - Shaded
  - 4 kid/adult swings, 2 baby swings
- 7 sponsored benches near playground area
- Playground area 1
  - 12 activity centers-monkey bars, spinners, climbing net, log runner, etc.
  - Small zip line needs to be greased
  - Older climbing structures
    - Old fashioned wagon-needs paint
    - Train engine and train car-needs paint
    - Old coach
- Playground area 2
  - Unshaded
  - Jungle gym with slides, tunnels, ladder, etc.
  - One of the “telephone” speakers is broken
- Toddler/Preschool age playground – 1; operational
  - Shaded
  - 6 play stations
    - Caterpillar is missing the head
    - One play station is missing a bolt to keep it from moving
- Benches – close to pavilion, concrete
- Picnic tables – 14; spread across open field with trees for shade; painted red-some need to be repainted
- Trash cans – 15+; mostly spread across open field next to picnic tables, also near parking lots; also near concession and bathrooms and along jogging trail
- BBQ Grills- 12; next to picnic tables in field
- Lionhead drinking fountain near playground

## American Legion – wild/native grass, developed park with sections of dirt

- a. Gazebo – 1; wooden
- b. Youth baseball/softball fields – 2x; dirt
- c. Water spigot – 1x; hand pump
- d. Pump/Well House – 1x; locked; not sure if bathroom
- f. Benches – 4x; partial shade, custom wooden benches

**Centennial** – mixture grass and dirt youth playing field; adjacent access to Centennial School (SRSU property with additional amenities – basketball); no trees, shade a. Baseball field – 1x; backstop, two operational field level dugouts, seating on two sides, no lights b. Seating/Bleachers – 2x c. Water spigots – 2x

**Arbolitos (Amtrak)** – This is the public realm streetscape with trees, decorative wall with commemorative plaques

**Railroad Park**- mixture of gravel walking path and planted beds

- a. Benches – 3
- b. Shade shelters – 2x
- c. Flower gardens – 3; newly planted/maintained flower gardens

**Downtown Square** – concrete, pavers with raised concrete planted beds

- a. Benches – 2
- b. Trashcan – 1
- c. Water spigots – 4; operational

**Veterans Memorial**- West Sul Ross Ave. & North 7th St. in front of the police station.

**Courthouse Park**– grass park with concrete walking paths; features wooden gazebo and war memorials; access to Courthouse with parking lot and street parking, partly treed for shade

- a. Water spigots – 4x; operational
- b. Path lighting – 4x; operational
- c. Memorials – 2x; with signage/interpretation
- d. Benches – 8x; some shaded by trees
- e. Gazebo – 1x; wooden, custom built; operational
- f. War machine with flag pole and interpretive plaque

**Nopalitos** – undeveloped land adjacent to creek, has one concrete bench as a memorial to Captain George Felix Howland

**Pueblo Nuevo** – groundbreaking set to start March 2023