



CITY OF ALPINE
WORKSHOP – 4:00 P.M.
REGULAR CITY COUNCIL MEETING – 5:30 P.M.
803 W. Holland Avenue, Alpine, Texas 79830
Tuesday, April 16, 2024

Notice is hereby given that the City Council of the City of Alpine, Texas, will hold a workshop meeting at 4:00 P.M. and a regular meeting at 5:30 P.M. on April 16, 2024, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at www.cityofalpine.com/decorum. Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary’s desk no later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at www.cityofalpine.com/councilcomments. A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker’s time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

WORKSHOP AGENDA – 4:00 P.M.

1. **Call to Order.**
 2. **Workshop –**
 - a. Workshop to discuss updates to the short term rental ordinance including updates to rules, regulations, and requirements for short term rentals operating within the city.
 3. **Adjourn.**
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REGULAR MEETING AGENDA – 5:30 P.M.

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
 1. Proclamation of April Safe Digging Month
 2. Proclamation of April as Earth Month
 3. Proclamation of Administrative Professionals Week (April 21-27, 2024)
 4. Proclamation of National Tourism Week (May 5-11, 2024)
 5. Proclamation of National Public Service Recognition Week (May 5-11, 2024)
5. **Reports** –

City Mayor Report.

City Attorney Report – None.

City Manager Report –
 - January 2024 and February 2024 Revenue and Expense Report.
City Staff Update – None.
6. **Public Hearings** –
 1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B.
 2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588.

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
 1. Approval of April 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
 2. Approve Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588. (G. Calderon, City Secretary)
 3. Approve payment of the March 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)
 4. Approve the excused absence of Councilor Stokes from the April 2, 2024 Regular City Council Meeting. (G. Calderon, City Secretary)
8. **Information or Discussion Items** –
 1. Discussion regarding proposed Charter revisions including amendments, tentative propositions, and sample language. (C. Eaves, Mayor)
 2. Update from Alpine Emergency Services Board Chairperson Paul Leoffler. (M. Antrim, City Manager)
 3. Discuss Short Term Rental Compliance. (R. Stephens, City Council)
 4. Discuss options of hosting the Farmer's Market at the Visitor Center. (R. Stephens, City Council)
 5. Discuss policies and procedures regarding Proclamations and ceremonial requests, including the addition of Proclamations, the presentation of ceremonial requests, and providing for council members to assist in reading Proclamations at meetings where there are many scheduled. (C. Eaves, Mayor)
 6. Discuss the use of city buildings and plan moving forward including future improvements, changes, and relocation of employees. (J. Stokes, City Council)
9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
 1. Approve the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B. (R. Stephens, City Council)
 2. Approve the first reading of Ordinance 2024-04-03, an ordinance amending Chapter 23 – City Council to the Alpine Code of Ordinances; Amending Article I – In General; Amending Article II – Rules of Procedure; Amending Article III – Rules of Decorum; Amending rules, regulations, and guidelines for City Council meetings and procedures; Providing cumulative and Severability Clauses; Providing a Texas Open Meetings Act Clause; And Providing an Effective Date. (M. Antrim, City Manager)
 3. Approve the first reading of Ordinance 2024-04-04, an ordinance authorizing the vacation, abandonment, and sale of approximately 0.128 acres of city property, being the undeveloped alley lying between Lots 1 – 10, Block 71, Original Townsite, between South 1st and South 2nd

Streets in the City of Alpine, Brewster County, Texas; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. (J. Stokes, City Council)

4. Approve Texas Water Development Board Application Affidavit for request for financial assistance for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)
5. Approve Texas Water Development Board Application Filing and Authorized Representative Resolution for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)
6. Approve the transfer of Hotel Occupancy Funds originally granted to the Kiwanis Club of Alpine in the amount of \$6,250 for Advertising and Promotion of the Arts for the 4th of July Celebrations to the Alpine Community Projects Non-Profit for taking on the 4th of July Celebrations. (M. Antrim, City Manager)
7. Approve a letter of opposition to Customs and Border Protection proposed plans to install 25.15 miles of new high-intensity lighting along the international border in El Paso County. (C. Eaves, Mayor)
8. City Secretary performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. Executive Session –

Consultation with Attorney § 551.071, Texas Government Code

1. City Attorney Update:
 - a) Discuss Customs and Border Protection Hangar Lease Renewal.
 - b) Discuss Pending Public Information Requests and Attorney General Responses.

Personnel Matters § 551.074, Texas Government Code

2. City Manager performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

12. Action – Executive Session –

1. Action if any, concerning the City Manager performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

13. Adjourn.

NOTICE: In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@cityofalpine.com for further information.

CERTIFICATION

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com/agenda pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, April 12, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

WITNESS MY HAND AND SEAL

This 12th day of April 2024.



Geoffrey R. Calderon, TRMC
City Secretary & Chief Governance Officer

