



**CITY OF ALPINE**  
**WORKSHOP – 4:00 P.M.**  
**REGULAR CITY COUNCIL MEETING – 5:30 P.M.**  
**803 W. Holland Avenue, Alpine, Texas 79830**  
**Tuesday, April 16, 2024**

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Notice is hereby given that the City Council of the City of Alpine, Texas, will hold a workshop meeting at 4:00 P.M. and a regular meeting at 5:30 P.M. on April 16, 2024, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at [www.cityofalpine.com/decorum](http://www.cityofalpine.com/decorum). Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary's desk no later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker's time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

## **WORKSHOP AGENDA – 4:00 P.M.**

1. **Call to Order.**
  2. **Workshop –**
    - a. Workshop to discuss updates to the short term rental ordinance including updates to rules, regulations, and requirements for short term rentals operating within the city.
  3. **Adjourn.**
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## **REGULAR MEETING AGENDA – 5:30 P.M.**

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
  1. Proclamation of April Safe Digging Month
  2. Proclamation of April as Earth Month
  3. Proclamation of Administrative Professionals Week (April 21-27, 2024)
  4. Proclamation of National Tourism Week (May 5-11, 2024)
  5. Proclamation of National Public Service Recognition Week (May 5-11, 2024)
5. **Reports** –
  - City Mayor Report.**
  - City Attorney Report** – None.
  - City Manager Report** –
    - January 2024 and February 2024 Revenue and Expense Report.
  - City Staff Update** – None.
6. **Public Hearings** –
  1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B.
  2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588.

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of April 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
  2. Approve Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588. (G. Calderon, City Secretary)
  3. Approve payment of the March 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)
  4. Approve the excused absence of Councilor Stokes from the April 2, 2024 Regular City Council Meeting. (G. Calderon, City Secretary)
8. **Information or Discussion Items** –
1. Discussion regarding proposed Charter revisions including amendments, tentative propositions, and sample language. (C. Eaves, Mayor)
  2. Update from Alpine Emergency Services Board Chairperson Paul Leoffler. (M. Antrim, City Manager)
  3. Discuss Short Term Rental Compliance. (R. Stephens, City Council)
  4. Discuss options of hosting the Farmer's Market at the Visitor Center. (R. Stephens, City Council)
  5. Discuss policies and procedures regarding Proclamations and ceremonial requests, including the addition of Proclamations, the presentation of ceremonial requests, and providing for council members to assist in reading Proclamations at meetings where there are many scheduled. (C. Eaves, Mayor)
  6. Discuss the use of city buildings and plan moving forward including future improvements, changes, and relocation of employees. (J. Stokes, City Council)
9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
1. Approve the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B. (R. Stephens, City Council)
  2. Approve the first reading of Ordinance 2024-04-03, an ordinance amending Chapter 23 – City Council to the Alpine Code of Ordinances; Amending Article I – In General; Amending Article II – Rules of Procedure; Amending Article III – Rules of Decorum; Amending rules, regulations, and guidelines for City Council meetings and procedures; Providing cumulative and Severability Clauses; Providing a Texas Open Meetings Act Clause; And Providing an Effective Date. (M. Antrim, City Manager)
  3. Approve the first reading of Ordinance 2024-04-04, an ordinance authorizing the vacation, abandonment, and sale of approximately 0.128 acres of city property, being the undeveloped alley lying between Lots 1 – 10, Block 71, Original Townsite, between South 1st and South 2nd

Streets in the City of Alpine, Brewster County, Texas; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. (J. Stokes, City Council)

4. Approve Texas Water Development Board Application Affidavit for request for financial assistance for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)
5. Approve Texas Water Development Board Application Filing and Authorized Representative Resolution for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)
6. Approve the transfer of Hotel Occupancy Funds originally granted to the Kiwanis Club of Alpine in the amount of \$6,250 for Advertising and Promotion of the Arts for the 4th of July Celebrations to the Alpine Community Projects Non-Profit for taking on the 4th of July Celebrations. (M. Antrim, City Manager)
7. Approve a letter of opposition to Customs and Border Protection proposed plans to install 25.15 miles of new high-intensity lighting along the international border in El Paso County. (C. Eaves, Mayor)
8. City Secretary performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

**10. City Council Member Comments** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

**11. Executive Session** –

**Consultation with Attorney § 551.071, Texas Government Code**

1. City Attorney Update:
  - a) Discuss Customs and Border Protection Hangar Lease Renewal.
  - b) Discuss Pending Public Information Requests and Attorney General Responses.

**Personnel Matters § 551.074, Texas Government Code**

2. City Manager performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

**12. Action – Executive Session** –

1. Action if any, concerning the City Manager performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

**13. Adjourn.**


**NOTICE:** In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) for further information.

#### **CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, April 12, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

#### **WITNESS MY HAND AND SEAL**

**This 12<sup>th</sup> day of April 2024.**

  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*



## **WORKSHOP OVERVIEW**

- 1. Call to Order.**
- 2. Workshop –**
  - a. Workshop to discuss updates to the short term rental ordinance including updates to rules, regulations, and requirements for short term rentals operating within the city.
- 3. Adjourn.**

## **INTRODUCTION OVERVIEW**

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** –
  1. Proclamation of April Safe Digging Month
  2. Proclamation of April as Earth Month
  3. Proclamation of Administrative Professionals Week (April 21-27, 2024)
  4. Proclamation of National Tourism Week (May 5-11, 2024)
  5. Proclamation of National Public Service Recognition Week (May 5-11, 2024)

# *Proclamation*

By Catherine Eaves, City of Alpine Mayor

**WHEREAS**, thousands of times each year, the underground infrastructure in Texas is damaged by those who do not have underground lines located prior to digging, resulting in service interruption, environmental damage, and threat to public safety; and

**WHEREAS**, in 2005, the Federal Communications Commission designated 811 to provide excavators and homeowners a simple number to contact utility operators to request the location of underground lines at the intended dig site; and

**WHEREAS**, the Damage Prevention Councils of Texas, a stakeholder-driven organization dedicated to the prevention of damage to underground facilities in all 254 Texas counties, promotes the National 811 notification system in an effort to reduce these damages; and

**WHEREAS**, damage prevention is a shared responsibility; by using safe digging practices, persons living and working in the City of Alpine, Brewster County, and Fort Davis, Jeff Davis County can save time and money and help keep our infrastructure safe and connected.

**NOW, THEREFORE** I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby recognize the month of April 2024 as

## **# Alpine Safe Digging Month**

and encourage excavators and homeowners throughout the City of Alpine and Brewster County to always call 811 before digging. Safe digging is no ACCIDENT!

**IN WITNESS WHEREOF**, I have hereunto set my hand this 16<sup>th</sup> day of April in the Year 2024.

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Catherine Eaves, Mayor



# *Proclamation*

**By Catherine Eaves, City of Alpine Mayor**

**WHEREAS**, we are reminded of the extraordinary importance of maintaining a clean and healthy environment; and

**WHEREAS**, all people, regardless of race, gender, income, or geography, have a right to a healthy, sustainable environment with economic growth and opportunity; and

**WHEREAS**, we are all caretakers of our planet and have an obligation to combat climate change and environmental degradation to preserve the earth's beauty and resources; and

**WHEREAS**, it is necessary to broaden and diversify this global movement to achieve maximum success; and

**WHEREAS**, this year marks the 6th anniversary of the Earth Day movement let it be known that the city of Alpine, Texas encourages all businesses, institutions, and individuals to celebrate the Earth and commit to caring for the planet and its resources.

**NOW, THEREFORE** I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby recognize the month of April 2024 as

## **# Earth Month**

and encourage people in Alpine to combat environmental degradation, support green program initiatives, and to encourage others to undertake similar actions.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 16<sup>th</sup> day of April in the Year 2024.

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Catherine Eaves, Mayor

# *Proclamation*

**By Catherine Eaves, City of Alpine Mayor**

**WHEREAS**, administrative professionals play an essential role in coordinating the office operations of business, government, educational institutions, and other organizations; and

**WHEREAS**, administrative professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for their organizations; and

**WHEREAS**, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and most importantly, have the willingness to learn and accept new challenges; and

**WHEREAS**, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals; and

**WHEREAS**, the City of Alpine is extremely proud of our talented and highly skilled Administrative Professional staff and officially recognize and appreciate their hard work, support, and continued professional growth;

**NOW, THEREFORE** I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby recognize April 21, 2024, to April 27, 2024, as

## **Administrative Professionals Week**

In Alpine, Texas, and encourage all citizens to join me in this worthy observance.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 16<sup>th</sup> day of April in the Year 2024.

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Catherine Eaves, Mayor

# Proclamation

By Catherine Eaves, City of Alpine Mayor

**WHEREAS:** the travel industry fuels every industry and will continue to be an essential part of Alpine's economy, development and workforce; and

**WHEREAS:** travel is an economic powerhouse for every state and destination across the country, with an economic output of trillions, supporting millions of American jobs; and

**WHEREAS:** travel spending supports vibrant and safe communities in Alpine and across the United States by generating billions in state and local tax revenue to support essential services, such as education, emergency response, public safety and more; and

**WHEREAS:** travel enables success for all industries—including manufacturing, agriculture, defense, healthcare and more—by driving sales growth, innovation, education and operations that move our economy, our nation and Alpine forward; and

**WHEREAS:** the travel industry cannot recover without the full return of leisure, business and international inbound travelers; increasing travel to and within the United States drives America forward to a more prosperous future; and

**WHEREAS:** the travel industry's success will continue to grow Alpine's economy and workforce; and

**WHEREAS:** travel is an essential industry, and we must continue to communicate that growing travel leads to economic growth, benefits businesses and fosters mutual understanding; and

**NOW, THEREFORE** I, Catherine Eaves, Mayor of the City of Alpine Texas, on behalf of the community, do hereby announce and proclaim to all citizens and set seal hereto, that May 5 – 11, 2024, is

## National Tourism Week

In the City of Alpine, Texas and urge the citizens of Alpine to join me in recognizing the critical role this industry plays in Alpine.

**IN WITNESS WHEREOF,** I have hereunto set my hand this 16<sup>th</sup> day of April in the Year 2024.

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Catherine Eaves, Mayor

# Proclamation

By Catherine Eaves, City of Alpine Mayor

**WHEREAS**, Americans are served every single day by public servants at the federal, state, county, and city levels. These unsung heroes do the work that keeps our nation working; and

**WHEREAS**, Public employees take not only jobs, but oaths; and

**WHEREAS**, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

**WHEREAS**, Public servants include teachers, doctors, scientists, train conductors and astronauts, nurses, safety inspectors, code enforcement personnel, utility workers, street crews, laborers, computer technicians, social workers, finance personnel, administration, and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity, and

**WHEREAS**, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials; and

**NOW, THEREFORE, BE IT PROCLAIMED**, that the week of May 5<sup>th</sup> to 11<sup>th</sup>, 2024 be designated:

## National Public Service Recognition Week

in Alpine, Texas, and further encourage all citizens to recognize the accomplishments and contributions of government employees at all levels — federal, state, county and city.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 16<sup>th</sup> day of April in the Year 2024.

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Catherine Eaves, Mayor

## REPORTS OVERVIEW

### 5. Reports –

City Mayor Report.

City Attorney Report – None.

City Manager Report –

- January 2024 and February 2024 Revenue and Expense Report.

City Staff Update – None.

# CITY OF ALPINE

## SUMMARY OF REVENUES AND EXPENDITURES AS OF January 31, 2024

4th month in Fiscal Year 2023-2024 or 33% completed as of January 31, 2024

REVENUES				EXPENDITURES			
FUND	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	
General Fund	\$6,232,116	\$2,627,421	42.16%	\$6,232,116	\$1,589,860	25.51%	
Water/Wastewater/Sanitation Utility Fund	\$6,677,895	\$1,583,008	23.71%	\$6,677,895	\$1,221,685	18.29%	
Airport Fund	\$800,512	\$278,731	34.82%	\$800,512	\$274,978	34.35%	
Hotel Occupancy Tax Fund	\$1,036,963	\$192,190	18.53%	\$1,036,963	\$233,478	22.52%	
Gas Utility Fund	\$2,225,000	\$810,085	36.41%	\$2,225,000	\$601,780	27.05%	
Interest & Sinking Fund	\$147,909	\$114,169	77.19%	\$147,909		0.00%	

# CITY OF ALPINE - GENERAL FUND - JANUARY 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND								EFFECTIVE MONTH - 01
0520 NON DEPARTMENTAL REVENUE								
=====								
1000	SALE-CITY PROPERTY/ EASEMENTS	10,000.00	10,000.00		0.00	0.00	10,000.00	00
2000	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00	
9000	AUCTION	10,000.00	10,000.00		0.00	0.00	10,000.00	00
9002	OTHER FINANCING SOURCE - RIGHT TO	0.00	0.00		0.00	0.00	0.00	
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	NON DEPARTMENTAL REVENUE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0521 INTEREST RESERVE ACCOUNTS								
=====								
0001	TEXSTAR	50,000.00	50,000.00		37,675.54	9,544.32	12,324.46	75
0002	TXCLASS CAPITAL IMPROVEMENTS	8,000.00	8,000.00		5,613.06	1,415.60	2,386.94	70
0003	TXCLASS FIRE ASSISTANCE	5,000.00	5,000.00		3,928.64	990.79	1,071.36	79
0004	TXCLASS CREEK PROJECT	6,000.00	6,000.00		4,558.73	1,149.69	1,441.27	76
0005	TXCLASS PUEBLO NUEVO	2,500.00	2,500.00		2,907.42	733.26	407.42+	116
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	INTEREST RESERVE ACCOUNTS	71,500.00	71,500.00	0.00	54,683.39	13,833.66	16,816.61	76
0523 ADMINISTRATIVE REVENUES								
=====								
0090	ENTERPRISE ADMINISTRATIVE FEE	673,204.00	673,204.00		168,301.00	0.00	504,903.00	25
0100	ENTERPRISE FRANCHISE FEE	372,568.00	372,568.00		48,618.20	0.00	323,949.80	13
0612	FY 20 NSF - RETURNED CHECK FEE	150.00	150.00		0.00	0.00	150.00	00
1303	BEER & WINE PERMITS	7,500.00	7,500.00		2,300.00	2,300.00	5,200.00	31
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		4,500.00	4,500.00	5,500.00	45
1305	REZONING/VARIANCES	1,000.00	1,000.00		200.00	0.00	800.00	20
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		0.00	0.00	500.00	00
2000	7 & HOT OVERHEAD	43,177.00	43,177.00		10,794.25	0.00	32,382.75	25
2104	COPIES/PUBLIC	1,000.00	1,000.00		25.30	0.00	974.70	03
5203	SERV CHRG/BAD CHECKS	200.00	200.00		0.00	0.00	200.00	00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00	
5221	DONATIONS	2,000.00	2,000.00		0.00	0.00	2,000.00	00
7000	GENERAL BANK ACCT 2207 INTEREST	40,000.00	40,000.00		32,547.85	9,835.24	7,452.15	81
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00	
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		1,466.68	733.34	2,427.32	38
7501	NEIGHBORHOOD CENTER LEASE	0.00	0.00		0.00	0.00	0.00	
9920	MISC INCOME/FEES	2,500.00	2,500.00		681.39	0.00	1,818.61	27
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00	
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		0.00	0.00	0.00	
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	ADMINISTRATIVE REVENUES	1,157,693.00	1,157,693.00	0.00	269,434.67	17,368.58	888,258.33	23
0524 MUNICIPAL COURT REVENUES								
=====								
2800	SCHOOL ZONE & BUS VIOLATIONS	0.00	0.00		0.00	0.00	0.00	
2900	FINES & FEES REVENUE	50,000.00	50,000.00		11,512.92	4,542.92	38,487.08	23
3000	DEFERRED DISPOSITION	0.00	0.00		0.00	0.00	0.00	
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		4.00	4.00	4.00+	
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00	
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		547.62	218.09	547.62+	
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00	00
9000	OVERAGE/SHORTAGE	0.00	0.00		0.00	0.00	0.00	
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	MUNICIPAL COURT REVENUES	50,250.00	50,250.00	0.00	12,064.54	4,765.01	38,185.46	24

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
0531 POLICE REVENUES								
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00
0900	LEOSE-STATE COMPTROLLER	1,200.00	1,200.00		0.00	0.00	1,200.00	00
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	1,250.00	1,250.00		225.00	0.00	1,025.00	18
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
POLICE REVENUES		4,650.00	4,650.00	0.00	225.00	0.00	4,425.00	05
0532 FIRE DEPARTMENT REVENUES								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	0.00	0.00		0.00	0.00	0.00	
FIRE DEPARTMENT REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	
0534 AD VALOREM TAX REVENUE								
0300	CURRENT TAX COLLEC.	2,430,873.00	2,430,873.00		1,489,447.00	715,070.03	941,426.00	61
0400	Delinquent Property Tax Collection	0.00	0.00		30,760.22	6,562.96	30,760.22+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		538.25	216.24	538.25+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		9,501.22	2,492.26	9,501.22+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		7.18	1.78	7.18+	
AD VALOREM TAX REVENUE		2,430,873.00	2,430,873.00	0.00	1,530,253.87	724,343.27	900,619.13	63
0535 BUILDING SERVICES REVENUE								
1301	PLUMBING PERMIT	15,000.00	15,000.00		3,575.88	526.33	11,424.12	24
1302	BUILDING PERMITS	65,000.00	65,000.00		13,577.64	1,864.00	51,422.36	21
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		3,911.08	638.48	6,088.92	39
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		200.00	0.00	2,300.00	08
1306	SIGN PERMIT	1,000.00	1,000.00		166.00	0.00	834.00	17
1307	FILMING PERMIT	500.00	500.00		0.00	0.00	500.00	00
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
1309	LIVE MUSIC PERMIT	0.00	0.00		0.00	0.00	0.00	
BUILDING SERVICES REVENUE		94,000.00	94,000.00	0.00	21,430.60	3,028.81	72,569.40	23
0538 ANIMAL CONTROL REVENUES								



ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
1301	QUARANTINE	4,500.00	4,500.00		650.00	0.00	3,850.00	14
1303	PET ADOPTIONS	12,500.00	12,500.00		2,950.00	850.00	9,550.00	24
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		400.00	110.00	1,100.00	27
1305	CREMATIONS	22,250.00	22,250.00		6,470.00	2,250.00	15,780.00	29
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00	
1307	ANIMAL SURRENDER	2,000.00	2,000.00		240.00	30.00	1,760.00	12
1308	MICROCHIP	1,500.00	1,500.00		150.00	0.00	1,350.00	10
1309	ANIMAL IMPOUND	3,000.00	3,000.00		525.00	105.00	2,475.00	18
1310	VACCINES	200.00	200.00		0.00	0.00	200.00	00
1900	DONATIONS	0.00	0.00		93.00	13.00	93.00+	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
	ANIMAL CONTROL REVENUES	47,450.00	47,450.00	0.00	11,478.00	3,358.00	35,972.00	24
0542	PARKS & POOL REVENUE							
1100	SWIMMING POOL ADMISSIONS	15,000.00	15,000.00		0.00	0.00	15,000.00	00
1105	Pool Cash Drawer Overage (Shortage)	0.00	0.00		0.00	0.00	0.00	
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		0.00	0.00	1,500.00	00
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00	700.00	2,200.00	300.00	4,600.00	39
1900	PAVILION RENTAL	1,500.00	1,500.00		80.00	0.00	1,420.00	05
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	
	PARKS & POOL REVENUE	25,500.00	25,500.00	700.00	2,280.00	300.00	22,520.00	12
0544	STREETS REVENUE							
1901	ROAD REPAIR	60,000.00	60,000.00		0.00	0.00	60,000.00	00
5005	FIBER OPTIC EASE.	10,000.00	10,000.00		791.28	157.41	9,208.72	08
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00		250.00	0.00	250.00+	
	STREETS REVENUE	70,200.00	70,200.00	0.00	1,041.28	157.41	69,158.72	01
0548	CITY SALES TAX REVENUES							
0401	CITY SALES TAX	2,150,000.00	2,150,000.00		700,759.46	161,125.07	1,449,240.54	33
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		14,946.20	5,199.03	47,053.80	24
0403	TELEPHONE FRANCHISE TAX	8,000.00	8,000.00		0.00	0.00	8,000.00	00
0404	T.V. CABLE FRANCHISE TAX	15,000.00	15,000.00		0.00	0.00	15,000.00	00
0406	MIXED BEVERAGE TAX	25,000.00	25,000.00		8,123.68	2,384.54	16,876.32	32
	CITY SALES TAX REVENUES	2,260,000.00	2,260,000.00	0.00	723,829.34	168,708.64	1,536,170.66	32
0599	TRANSFERS							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT	
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01		
0620 NON DEPARTMENTAL EXPENSES									
=====									
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00		
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00		
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00		
1301	INSURANCE - GENERAL & LIABILITY	8,818.00	8,818.00	0.00	4,069.00	2,034.50	4,749.00	46	
1400	CUSTODIAL SERVICE-GF DEPTS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00	
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00	
1500	COPY EXPENSE-ALL GF DEPTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00	
1602	MAILING - ALL GF DEPTS.	15,000.00	15,000.00	0.00	2,469.34	354.41	12,530.66	16	
1700	COMPUTER ASST -ALL GF DEPTS	5,500.00	5,500.00	0.00	820.80	0.00	4,679.20	15	
1801	DUES/SUB/MEM -ALL GF DEPTS.	25,000.00	25,000.00	0.00	8,818.02	2,113.98	16,181.98	35	
1802	PUB/NOT/ADV - ALL GF DEPTS.	15,500.00	15,500.00	160.00	3,822.40	1,237.40	11,517.60	26	
1900	PRINTING - ALL GF DEPTS.	1,500.00	1,500.00	0.00	440.88	0.00	1,059.12	29	
2101	AMBULANCE SUBSIDY	165,061.00	165,061.00	13,755.08	55,020.32	13,755.08	96,285.60	42	
2102	LIBRARY SUBSIDY	45,000.00	45,000.00	3,750.00	15,000.00	3,750.00	26,250.00	42	
2103	AISD - CHILDCARE	0.00	0.00	0.00	0.00	0.00	0.00		
2104	FAMILY CRISIS CENTER	9,425.00	9,425.00	0.00	4,712.50	2,356.25	4,712.50	50	
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100	
2106	ALPINE EMERGENCY SERVICES BOARD	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100	
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00		
2200	ELECTION EXPENSE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00	
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00		
2300	EMPLOYEE RELATIONS	12,500.00	12,500.00	216.51	2,719.54	2,591.09	9,563.95	23	
2301	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00	
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	23.01	23.01	23.01-		
4500	APPRAISAL BOARD	72,679.00	72,679.00	0.00	0.00	0.00	72,679.00	00	
4501	TAX COLLECTION CONTRACT	22,517.00	22,517.00	0.00	0.00	0.00	22,517.00	00	
6900	AUDIT	175,000.00	175,000.00	0.00	7,000.00	7,000.00	168,000.00	04	
7900	CO HANDLING FEES	1,300.00	1,300.00	0.00	500.00	0.00	800.00	38	
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00		
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	4,951.86	1,427.65	4,951.86-		
9003	RIGHT TO USE LEASE - CAPITAL OUTLA	0.00	0.00	0.00	0.00	0.00	0.00		
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00		
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00		
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NON DEPARTMENTAL EXPENSES		656,800.00	656,800.00	17,881.59	155,367.67	36,643.37	483,550.74	26	
0622 CITY COUNCIL EXPENSES									
=====									
0101	SALARIES	7,500.00	7,500.00	0.00	2,100.00	525.00	5,400.00	28	
0201	SOCIAL SECURITY	573.00	573.00	0.00	160.64	40.16	412.36	28	
0501	SUPPLIES	500.00	500.00	0.00	5.29	5.29	494.71	01	
0502	HOSPITALITY	200.00	200.00	0.00	91.19	0.00	108.81	46	
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00		
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00		
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00		
1502	MAYOR DISCRETIONARY	3,000.00	3,000.00	50.59	120.63	40.21	2,828.78	06	
1503	WARD 1 DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00	
1504	WARD 2 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00	
1505	WARD 3 - DISCRETIONARY	3,000.00	3,000.00	400.00	644.29	0.00	1,955.71	35	
1506	WARD 4 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00	
1507	WARD 5 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00	
2000	BUILDING AND STANDARDS COMM	25,000.00	25,000.00	0.00	15,000.00	15,000.00	10,000.00	60	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	00
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
CITY COUNCIL EXPENSES		151,773.00	151,773.00	450.59	18,122.04	15,610.66	133,200.37	12
0623 ADMINISTRATIVE EXPENSES								
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0101	SALARIES	341,846.00	341,846.00	0.00	111,909.52	24,886.38	229,936.48	33
0103	OVERTIME	2,954.00	2,954.00	0.00	143.34	42.54	2,810.66	05
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	8,513.00	8,513.00	0.00	8,377.51	1,858.44	135.49	98
0202	INSURANCE - GROUP	41,970.00	41,970.00	0.00	16,770.96	4,192.74	25,199.04	40
0203	RETIREMENT	2,338.00	2,338.00	0.00	2,241.09	533.49	96.91	96
0204	UNEMPLOYMENT	450.00	450.00	0.00	9.02	3.66	440.98	02
0205	INS - WORKMEN'S COMP	1,706.00	1,706.00	0.00	373.00	186.50	1,333.00	22
0501	SUPPLIES	6,000.00	6,000.00	0.00	3,440.20	999.68	2,559.80	57
0701	MAINT - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,000.00	5,000.00	0.00	710.56	248.25	4,289.44	14
1500	TRAINING	5,000.00	5,000.00	0.00	2,786.40	681.40	2,213.60	56
1501	TRAVEL	7,500.00	7,500.00	742.76	3,543.84	795.80	3,213.40	57
1700	IT EQUIPMENT/ SOFTWARE	8,500.00	8,500.00	0.00	10,548.42	35.17	2,048.42	124
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,000.00	6,000.00	0.00	2,400.20	600.04	3,599.80	40
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	315.02	118.41	1,184.98	21
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	CODIFICATION-ORDINANCE	15,000.00	15,000.00	0.00	1,929.32	0.00	13,070.68	13
9700	SOFTWARE/EMPLOYEE REVIEW	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	00
9800	CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
9801	LEASED VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
ADMINISTRATIVE EXPENSES		614,277.00	614,277.00	742.76	165,498.40	35,182.50	448,035.84	27
0624 MUNICIPAL COURT EXPENSES								
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0101	SALARIES	34,272.00	34,272.00	0.00	10,751.20	2,384.00	23,520.80	31
0103	OVERTIME	1,026.00	1,026.00	0.00	0.00	0.00	1,026.00	00
0105	CONTRACT LABOR	43,500.00	43,500.00	0.00	9,600.00	3,200.00	33,900.00	22
0201	SOCIAL SECURITY	2,693.00	2,693.00	0.00	786.08	173.28	1,906.92	29
0202	INSURANCE - GROUP	8,394.00	8,394.00	0.00	2,806.88	701.72	5,587.12	33
0203	RETIREMENT	740.00	740.00	0.00	215.00	51.02	525.00	29
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0208	FINE COLLECTION/FTA FEES	500.00	500.00	0.00	0.00	0.00	500.00	00
0501	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	760.60	0.00	1,239.40	38
0502	SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	TRAINING	2,000.00	2,000.00	0.00	55.00	0.00	1,945.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	901.95	0.00	1,598.05	36
1700	IT EQUIPMENT/SOFTWARE	4,375.00	4,375.00	0.00	3,665.97	0.00	709.03	84
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,313.10	329.57	3,186.90	29
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
	MUNICIPAL COURT EXPENSES	107,590.00	107,590.00	0.00	30,855.78	6,839.59	76,734.22	29
0631 POLICE EXPENSES								
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0101	SALARIES	850,147.00	850,147.00	0.00	245,431.81	56,888.99	604,715.19	29
0103	OVERTIME	52,602.00	52,602.00	0.00	29,192.19	4,457.95	23,409.81	55
0104	EVENT SECURITY	0.00	0.00	0.00	660.00	120.00	660.00	-
0201	SOCIAL SECURITY	68,880.00	68,880.00	0.00	20,684.20	4,609.90	48,195.80	30
0202	INSURANCE GROUP	134,304.00	134,304.00	0.00	35,074.78	8,373.97	99,229.22	26
0203	RETIREMENT	18,913.00	18,913.00	0.00	5,506.20	1,315.42	13,406.80	29
0204	UNEMPLOYMENT	1,890.00	1,890.00	0.00	34.31	12.91	1,855.69	02
0205	INS - WORKMEN'S COMP	47,431.00	47,431.00	0.00	14,667.50	7,333.75	32,763.50	31
0400	SAFETY PROGRAM	2,000.00	2,000.00	1,956.22	160.00	0.00	116.22	- 106
0501	OFFICE SUPPLIES	8,000.00	8,000.00	0.00	711.47	0.00	7,288.53	09
0502	FIELD SUPPLIES	6,000.00	6,000.00	909.14	1,497.43	0.00	3,593.43	40
0510	UNIFORMS	10,000.00	10,000.00	0.00	420.00	420.00	9,580.00	04
0700	MAINT - EQUIPMENT	3,500.00	3,500.00	0.00	668.97	500.00	2,831.03	19
0701	MAINT-VEHICLE	10,000.00	10,000.00	142.91	2,114.28	614.54	7,742.81	23
0713	MAINT - DRUG DOG	5,000.00	5,000.00	300.00	163.37	0.00	4,536.63	09
0900	FUEL & OIL	25,000.00	25,000.00	0.00	6,410.61	2,458.64	18,589.39	26
1101	ELECTRICITY	8,400.00	8,400.00	70.52	1,040.46	538.34	7,289.02	13
1301	LAW ENFORCEMENT LIABILITY INS	30,468.00	30,468.00	0.00	14,163.50	7,081.75	16,304.50	46
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	478.07	89.81	521.93	48
1500	TRAINING	5,000.00	5,000.00	845.00	2,770.50	255.00	1,384.50	72
1501	TRAVEL	5,000.00	5,000.00	350.00	1,673.65	353.05	2,976.35	40
1700	FY20 - IT/SOFTWARE	2,500.00	2,500.00	0.00	934.89	0.00	1,565.11	37
2700	TELEPHONE EXPENSES	13,250.00	13,250.00	0.00	4,419.75	1,103.92	8,830.25	33
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	2,874.34	934.78	9,625.66	23
2800	DRUG TESTING	0.00	0.00	0.00	40.00	0.00	40.00	-
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	0.00	0.00	0.00	
3200	COMMUNITY PROGRAMS	7,500.00	7,500.00	1,711.18	393.29	0.00	5,395.53	28
3300	INVESTIGATIVE EXPENSES	6,000.00	6,000.00	630.00	0.00	0.00	5,370.00	11
3700	COPSYNC / SOUTHERN SOFTWARE	15,870.00	15,870.00	0.00	0.00	0.00	15,870.00	00
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	3,000.00	3,000.00	0.00	2,020.00	2,020.00	980.00	67
8001	LEASED VEHICLES	66,544.00	66,544.00	0.00	15,800.40	3,950.10	50,743.60	24
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	112.99	860.15	212.58	973.14	-
9300	FY 24 - TASERS	4,500.00	4,500.00	0.00	4,778.68	4,778.68	278.68	- 106
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
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	POLICE EXPENSES	1,425,199.00	1,425,199.00	7,027.96	415,644.80	108,424.08	1,002,526.24	30
0632 FIRE DEPT EXPENSES								
-----								
0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	6,480.00	0.00	6,480.00	-
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	INS - WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
0701	MAINT-VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1301	LIABILITY/AUTO COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3702	FIRE CALLS	0.00	0.00	0.00	0.00	0.00	0.00	
9002	CIP - BREATHING APPARATUS	0.00	0.00	0.00	0.00	0.00	0.00	
FIRE DEPT EXPENSES		0.00	0.00	0.00	6,480.00	0.00	6,480.00-	
0635 BUILDING SERVICES EXPENSES								
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0101	SALARIES	154,055.00	154,055.00	0.00	50,328.15	11,191.18	103,726.85	33
0103	OVERTIME	2,357.00	2,357.00	0.00	0.00	0.00	2,357.00	00
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	11,934.00	11,934.00	0.00	3,840.28	853.67	8,093.72	32
0202	INSURANCE-GROUP	25,182.00	25,182.00	0.00	6,377.96	1,891.78	18,804.04	25
0203	RETIREMENT	3,277.00	3,277.00	0.00	1,006.59	239.51	2,270.41	31
0204	UNEMPLOYMENT	270.00	270.00	0.00	7.25	7.25	262.75	03
0205	INS-WORKERS COMP	705.00	705.00	0.00	108.50	54.25	596.50	15
0501	OFFICE SUPPLIES	3,000.00	3,000.00	68.94	884.84	394.24	2,046.22	32
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT-VEHICLE	1,000.00	1,000.00	38.50	0.00	0.00	961.50	04
0900	FUEL & OIL	2,000.00	2,000.00	114.40	617.88	173.48	1,267.72	37
1301	LIABILITY/AUTO COVERAGE	896.00	896.00	0.00	432.50	216.25	463.50	48
1500	TRAINING	4,500.00	4,500.00	400.00	1,297.00	1,297.00	2,803.00	38
1501	TRAVEL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	00
1700	IT EQUIPMENT/SOFTWARE	6,000.00	6,000.00	0.00	3,598.50	403.53	2,401.50	60
2000	VEHICLE ABATEMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2100	ENFORCEMENT CLEAN UP	4,500.00	4,500.00	26.00	1,065.00	1,065.00	3,409.00	24
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	1,046.16	261.54	2,453.84	30
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	241.26	80.42	1,008.74	19
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,100.00	12,100.00	0.00	4,033.08	1,008.27	8,066.92	33
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	
BUILDING SERVICES EXPENSES		261,026.00	261,026.00	647.84	74,884.95	19,137.37	185,493.21	29
0636 HUMAN RESOURCE EXPENSES								
=====								
0101	SALARIES	36,755.00	36,755.00	0.00	12,112.00	2,688.00	24,643.00	33
0103	OVERTIME	1,101.00	1,101.00	0.00	122.07	0.00	978.93	11
0201	SOCIAL SECURITY	2,888.00	2,888.00	0.00	924.71	202.84	1,963.29	32
0202	INSURANCE	8,394.00	8,394.00	0.00	171.50	39.42	8,222.50	02
0203	RETIREMENT	793.00	793.00	0.00	244.61	57.52	548.39	31
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,000.00	1,000.00	0.00	456.90	5.00	543.10	46
1500	TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00
2800	DRUG TESTING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
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	HUMAN RESOURCE EXPENSES	59,021.00	59,021.00	0.00	14,031.79	2,992.78	44,989.21	24
0637 FINANCE DEPT EXPENSES								
=====								
0101	SALARIES	286,765.00	286,765.00	0.00	66,820.61	14,818.56	219,944.39	23
0103	OVERTIME	5,188.00	5,188.00	0.00	678.71	0.00	4,509.29	13
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURTY	22,177.00	22,177.00	0.00	4,877.02	1,061.94	17,299.98	22
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	14,983.04	3,745.76	26,986.96	36
0203	RETIREMENT	6,089.00	6,089.00	0.00	1,349.62	317.10	4,739.38	22
0204	UNEMPLOYMENT	450.00	450.00	0.00	9.00	2.27	441.00	02
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	5,000.00	5,000.00	0.00	2,710.13	1,128.26	2,289.87	54
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	375.00	11,303.58	260.00	3,321.42	78
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	1,368.18	407.13	4,131.82	25
2750	CELL PHONE EXPENSES	500.00	500.00	0.00	40.21	0.00	459.79	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
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	FINANCE DEPT EXPENSES	398,639.00	398,639.00	375.00	104,140.10	21,741.02	294,123.90	26
0638 ANIMAL CONTROL EXPENSES								
=====								
0101	SALARIES	207,756.00	207,756.00	0.00	69,072.88	15,712.79	138,683.12	33
0103	OVERTIME	9,391.00	9,391.00	0.00	623.68	22.37	8,767.32	07
0201	SOCIAL SECURITY	16,568.00	16,568.00	0.00	5,094.11	1,144.32	11,473.89	31
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	16,631.48	4,160.58	25,338.52	40
0203	RETIREMENT	4,550.00	4,550.00	0.00	1,378.38	336.75	3,171.62	30
0204	UNEMPLOYMENT	450.00	450.00	0.00	11.75	2.98	438.25	03
0205	INS-WORKMEN'S COMP	6,166.00	6,166.00	0.00	2,469.50	1,234.75	3,696.50	40
0501	SUPPLIES	2,500.00	2,500.00	0.00	167.50	343.69	2,332.50	07
0502	FIELD SUPPLIES	2,500.00	2,500.00	531.93	185.00	0.00	1,783.07	29
0510	UNIFORMS	1,500.00	1,500.00	800.00	0.00	0.00	700.00	53
0700	MAINT - EQUIPMENT	500.00	500.00	0.00	118.75	0.00	381.25	24
0701	MAINT-VEHICLE	1,500.00	1,500.00	0.00	7.50	7.50	1,492.50	01
0900	FUEL & OIL	5,000.00	5,000.00	144.60	1,736.29	522.00	3,119.11	38
1101	ELECTRICITY	3,500.00	3,500.00	0.00	1,269.16	301.72	2,230.84	36
1301	LIABILITY/AUTO COVERAGE	2,942.00	2,942.00	0.00	1,599.50	799.75	1,342.50	54
1401	JANITORIAL SUPPLIES	6,000.00	6,000.00	653.76	2,009.49	1,101.63	3,336.75	44
1500	TRAINING	6,000.00	6,000.00	0.00	1,647.00	1,297.00	4,353.00	27
1501	TRAVEL	4,000.00	4,000.00	0.00	1,081.90	217.06	2,918.10	27
1700	IT/SOFTWARE	4,500.00	4,500.00	0.00	2,452.53	313.53	2,047.47	55
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,674.75	418.71	2,825.25	37
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	442.31	160.84	1,557.69	22
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3200	ANIMAL CARE	29,500.00	29,500.00	1,482.75	12,558.51	1,715.78	15,458.74	48
3301	SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	8,677.84	1,234.00	11,322.16	43
8001	LEASED VEHICLE	17,250.00	17,250.00	0.00	5,707.06	1,424.89	11,542.94	33
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP - CAT CONDOS - PRIOR INCINERAT	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
9001	CIP - HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00	
ANIMAL CONTROL EXPENSES		400,543.00	400,543.00	3,613.04	136,616.87	31,785.26	260,313.09	35
0641 BUILDING MAINTENANCE								
=====								
0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0503	FY20 - PEST CONTROL - ALL GF	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	00
1301	LIABILITY/AUTO COVERAGE	1,242.00	1,242.00	0.00	0.00	0.00	1,242.00	00
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
6000	MAINT - CITY HALL	10,000.00	10,000.00	40.98	44.75	0.00	9,914.27	01
6001	MAINT - POLICE DEPT	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6002	MAINT - ANIMAL SHELTER	20,000.00	20,000.00	300.00	1,382.40	300.00	18,317.60	08
6003	MAINT - SUNSHINE HOUSE	5,000.00	5,000.00	300.00	493.63	164.69	4,206.37	16
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	20.51	42.25	42.25	2,937.24	02
6005	MAINT - MAINTENANCE YARD	24,962.00	24,962.00	0.00	0.00	0.00	24,962.00	00
BUILDING MAINTENANCE		72,554.00	72,554.00	661.49	1,963.03	506.94	69,929.48	04
0642 PARKS & POOL EXPENSES								
=====								
0101	SALARIES	223,858.00	223,858.00	0.00	59,020.58	13,075.94	164,837.42	26
0103	OVERTIME	12,819.00	12,819.00	0.00	0.00	0.00	12,819.00	00
0201	SOCIAL SECURITY	18,058.00	18,058.00	0.00	4,283.79	942.50	13,774.21	24
0202	INSURANCE - GROUP	50,364.00	50,364.00	0.00	16,642.32	4,160.58	33,721.68	33
0203	RETIREMENT	4,958.00	4,958.00	0.00	1,180.29	279.84	3,777.71	24
0204	UNEMPLOYMENT	940.00	940.00	0.00	47.68	5.30	892.32	05
0205	INS - WORKMEN'S COMP	4,265.00	4,265.00	0.00	1,837.00	918.50	2,428.00	43
0501	SUPPLIES	2,500.00	2,500.00	0.00	29.89	22.34	2,470.11	01
0502	FIELD SUPPLIES	8,000.00	8,000.00	230.82	360.93	0.00	7,408.25	07
0510	UNIFORMS	2,500.00	2,500.00	0.00	709.46	284.15	1,790.54	28
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	81.92	172.00	0.00	4,746.08	05
0701	MAINT - VEHICLES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
0707	MAINTENANCE - POOL	12,500.00	12,500.00	0.00	326.81	0.00	12,826.81	03
0709	SUPPLIES - CIVIC CENTER	5,000.00	5,000.00	57.91	2,379.59	868.35	2,562.50	49
0730	MAINT - ALL PARKS	50,000.00	50,000.00	0.00	4,750.00	900.00	45,250.00	10
0731	LUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	10,000.00	10,000.00	1,053.33	2,436.64	507.19	6,510.03	35
1101	Electricity	16,773.00	16,773.00	0.00	3,180.88	1,295.49	13,592.12	19
1301	LIABILITY/AUTO COVERAGE	4,856.00	4,856.00	0.00	2,631.50	1,315.75	2,224.50	54

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 01	
1500	TRAINING	3,000.00	3,000.00	0.00	90.00	90.00	2,910.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	1,494.95	373.76	4,005.05	27
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	139.39	40.21	1,660.61	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,150.00	12,150.00	0.00	3,797.66	955.04	8,352.34	31
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	FY 24 - PARK SIGNS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
9001	CIP - PUEBLO NUEVO PARK - TPWD MAT	0.00	0.00	0.00	0.00	0.00	0.00	
9002	PUEBLO NUEVO PARK IMPROVEMENTS	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00
PARKS & POOL EXPENSES		541,341.00	541,341.00	1,423.98	104,857.74	26,034.94	435,059.28	20
0644 STREET DEPT EXPENSES								
=====								
0101	SALARIES	463,517.00	463,517.00	0.00	120,299.52	29,428.51	343,217.48	26
0103	OVERTIME	25,758.00	25,758.00	0.00	42.03	42.03	25,715.97	00
0105	CONTRACT LABOR	0.00	0.00	0.00	7,668.00	0.00	7,668.00	
0201	SOCIAL SECURITY	37,332.00	37,332.00	0.00	8,990.95	2,200.71	28,341.05	24
0202	INSURANCE - GROUP	67,152.00	67,152.00	0.00	18,496.82	4,800.14	48,655.18	28
0203	RETIREMENT	10,250.00	10,250.00	0.00	2,411.78	630.64	7,838.22	24
0204	UNEMPLOYMENT	990.00	990.00	0.00	9.08	7.85	980.92	01
0205	INS - WORKMEN'S COMP	18,786.00	18,786.00	0.00	7,898.50	3,949.25	10,887.50	42
0501	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	151.32	87.12	4,348.68	03
0502	FIELD SUPPLIES	16,000.00	16,000.00	2,786.74	1,594.84	594.34	11,618.42	27
0510	UNIFORMS	6,500.00	6,500.00	75.65	1,499.06	474.52	4,925.29	24
0700	MAINT - EQUIPMENT	45,000.00	45,000.00	0.00	2,025.08	136.45	42,974.92	05
0701	MAINT - VEHICLES	12,000.00	12,000.00	872.06	1,300.09	1,135.60	9,827.85	18
0718	STREET SIGNS	20,000.00	20,000.00	0.00	1,021.25	0.00	18,978.75	05
0719	STREET MAINTENANCE MATERIALS	65,000.00	65,000.00	3,233.00	13,241.63	3,264.08	48,525.37	25
0900	FUEL	15,000.00	15,000.00	1,053.33	3,254.81	564.04	10,691.86	29
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	70,000.00	70,000.00	3,971.14	7,928.05	148.05	58,100.81	17
1301	LIABILITY/AUTO COVERAGE	11,569.00	11,569.00	0.00	6,179.00	3,089.50	5,390.00	53
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2000	CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,446.67	361.41	3,053.33	32
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	520.04	179.60	1,479.96	26
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	3,787.38	952.47	8,212.62	32
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000	CAP IMPROVEMENT STREETS	300,000.00	300,000.00	0.00	17,011.51	0.00	282,988.49	06
9001	CAP - STREET PROJECT FY20 & FY21	287,999.00	287,999.00	0.00	0.00	0.00	287,999.00	00
9002	ACCE STREET IMPROVMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
9003	CIP - HOT BOX	0.00	0.00	89,803.50	0.00	0.00	89,803.50	
STREET DEPT EXPENSES		1,543,353.00	1,543,353.00	101,795.42	226,777.41	52,046.31	1,214,780.17	21
0800 FUND TRANSFER GROUP								



ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001.GENERAL FUND							EFFECTIVE MONTH - 01	
=====								
0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	
-----								
	FUND TRANSFER GROUP	0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
	INCOME TOTALS	6,232,116.00	6,232,116.00	700.00	2,626,720.69	935,863.38	3,604,695.31	42
	EXPENSE TOTALS	6,232,116.00	6,232,116.00	134,619.67	1,455,240.58	356,944.82	4,642,255.75	26

# CITY OF ALPINE - WATER/WASTEWATER/SANITATION - JANUARY 2024

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN								EFFECTIVE MONTH - 01
0550 INTEREST RESERVE ACCOUNTS								
=====								
0500	RB 03 RESERVE INTEREST	0.00	0.00		0.00	0.00	0.00	
0501	TXCLASS - INTEREST	25,000.00	25,000.00		17,963.02	4,530.21	7,036.98	72
-----								
	INTEREST RESERVE ACCOUNTS	25,000.00	25,000.00	0.00	17,963.02	4,530.21	7,036.98	72
0551 INTEREST REVENUES								
=====								
7000	W/S/S INTEREST	40,000.00	40,000.00		22,098.18	5,889.69	17,901.82	55
7001	WATER CUSTOMER DEPOSIT INTEREST	10,000.00	10,000.00		8,094.94	2,031.98	1,905.06	81
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
-----								
	INTEREST REVENUES	50,000.00	50,000.00	0.00	30,193.12	7,921.67	19,806.88	60
0553 WATER REVENUES								
=====								
0601	WATER BILLING	1,867,000.00	1,867,000.00		504,516.68	125,173.55	1,362,483.32	27
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00	
0611	MISC INCOME	2,000.00	2,000.00		10.11	0.00	1,989.89	01
0612	RETURNED CHECK FEE	500.00	500.00		60.00	0.00	440.00	12
0613	TAMPERING FEE	1,500.00	1,500.00		150.00	0.00	1,350.00	10
0614	VACATION FEE	0.00	0.00		50.00	25.00	50.00+	
1309	SERVICE RECONNECT	25,000.00	25,000.00		7,000.00	1,925.00	18,000.00	28
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	10,000.00	10,000.00		1,000.00	0.00	9,000.00	10
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00	00
6600	WATER TAP FEES	40,000.00	40,000.00		1,325.00	0.00	38,675.00	03
7000	BILLING ADJUSTMENTS	0.00	0.00		420.44-	316.79-	420.44	
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		0.00	0.00	0.00	
9001	AUCTION	0.00	0.00		0.00	0.00	0.00	
9002	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
-----								
	WATER REVENUES	1,961,000.00	1,961,000.00	0.00	513,691.35	126,806.76	1,447,308.65	26
0554 SEWER REVENUES								
=====								
0602	SEWER BILLING	700,000.00	700,000.00		235,607.45	58,742.18	464,392.55	34
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		4,600.00	850.00	20,400.00	18
0606	SEWER TAP FEES	25,000.00	25,000.00		3,240.00	0.00	21,760.00	13
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
0611	MISC/REFUNDS	0.00	0.00		1,407.10	0.00	1,407.10+	
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
-----								
	SEWER REVENUES	750,000.00	750,000.00	0.00	244,854.55	59,592.18	505,145.45	33
0555 SANITATION/ RECYCE REVENUE								
=====								
0603	SANITATION/RECYCLE BILLING	2,063,250.00	2,063,250.00		689,170.31	172,580.35	1,374,079.69	33

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 01	
0604	SALES TAX COLLECTED	155,000.00	155,000.00		47,693.55	11,942.04	107,306.45	31
0611	MISC	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	2,500.00	2,500.00		1,255.62	312.00	1,244.38	50
7500	LANDFILL LEASE	175,000.00	175,000.00		37,941.64	22,894.04	137,058.36	22
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
8002	COUNTY INTERLOCAL AGREEMENT	44,100.00	44,100.00		0.00	0.00	44,100.00	00
8003	TIRE DISPOSAL FEES	500.00	500.00		245.24	0.00	254.76	49
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	SANITATION/ RECYCE REVENUE	2,440,350.00	2,440,350.00	0.00	776,306.36	207,728.43	1,664,043.64	32
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	1,451,545.00	1,451,545.00		0.00	0.00	1,451,545.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
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	TRANSFERS	1,451,545.00-	1,451,545.00-	0.00	0.00	0.00	1,451,545.00-	00
0651 UTILITY BILLING DEPARTMENT								
=====								
0100	FRANCHISE FEE	261,317.00	261,317.00	0.00	40,773.76	0.00	220,543.24	16
0101	UTILITY CLERKS SALARY	63,941.00	63,941.00	0.00	21,411.96	4,734.81	42,529.04	33
0103	OVERTIME	1,914.00	1,914.00	0.00	301.03	21.92	1,612.97	16
0201	SOCIAL SECURITY	5,025.00	5,025.00	0.00	1,543.15	334.41	3,481.85	31
0202	INSURANCE - GROUP	15,888.00	15,888.00	0.00	6,656.96	1,664.24	9,231.04	42
0203	RETIREMENT	1,380.00	1,380.00	0.00	434.13	101.79	945.87	31
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.58	0.00	179.42	00
0205	WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0900	ADMINISTRATIVE FEE	12,481.00	12,481.00	0.00	3,120.25	0.00	9,360.75	25
1400	OFFICE SUPPLIES	5,000.00	5,000.00	2.61	672.21	101.14	4,325.18	13
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	COPY EXPENSE-ALL EF DEPTS	7,680.00	7,680.00	0.00	0.00	0.00	7,680.00	00
1602	MAILING - ALL EF DEPTS.	35,000.00	35,000.00	0.00	12,106.18	2,504.01	22,893.82	35
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	8,280.95	0.00	6,719.05	55
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	0.00	0.00	500.00	00
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	225.00	75.00	1,775.00	11
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	2,305.61	1,366.85	2,305.61-	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
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	UTILITY BILLING DEPARTMENT	429,806.00	429,806.00	2.61	97,831.77	10,904.17	331,971.62	23
0653 WATER EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	131,404.00	131,404.00	0.00	32,851.00	0.00	98,553.00	25
0101	SALARIES	480,989.00	480,989.00	0.00	125,188.85	29,109.61	355,800.15	26
0103	OVERTIME	24,881.00	24,881.00	0.00	10,725.02	2,038.97	14,155.98	43
0201	SOCIAL SECURITY	38,598.00	38,598.00	0.00	10,187.53	2,332.22	28,410.47	26
0202	INSURANCE - GROUP	100,728.00	100,728.00	0.00	23,775.22	6,706.08	76,952.78	24
0203	RETIREMENT	10,598.00	10,598.00	0.00	2,719.92	666.55	7,878.08	26
0204	UNEMPLOYMENT	1,170.00	1,170.00	0.00	20.02	14.06	1,149.98	02
0205	INSURANCE - WORKMEN'S COMP	9,099.00	9,099.00	0.00	3,891.50	1,945.75	5,207.50	43

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 01	
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	1,352.81	284.34	2,647.19	34
0502	FIELD SUPPLIES	16,000.00	16,000.00	991.18	1,457.27	1,061.41	13,551.55	15
0503	SAFETY EQUIPMENT	6,000.00	6,000.00	0.00	45.48	0.00	5,954.52	0
0508	CHEMICALS	19,000.00	19,000.00	1,560.00	2,678.40	0.00	14,761.60	22
0510	UNIFORMS	7,000.00	7,000.00	0.00	658.36	249.48	6,341.64	09
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	237.08	249.87	0.00	14,513.05	03
0701	MAINT - VEHICLES	18,000.00	18,000.00	175.47	1,121.21	138.18	16,703.32	07
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	6,493.95	11,376.47	6,554.33	132,129.58	12
0900	FUEL & OIL	30,000.00	30,000.00	1,230.17	7,830.72	1,673.90	20,939.11	30
1101	ELECTRICITY	95,000.00	95,000.00	124.06	15,490.83	7,818.03	79,385.11	16
1200	FAR WT WATER PLANNING GROUP	445.00	445.00	0.00	0.00	0.00	445.00	00
1301	INSURANCE - GENERAL & LIABILITY	10,545.00	10,545.00	0.00	10,532.00	5,266.00	13.00	100
1500	TRAINING	9,000.00	9,000.00	115.00	590.25	69.00	8,294.75	08
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1600	BUILDING MAINTENANCE	15,000.00	15,000.00	340.88	2,138.21	791.96	12,520.91	17
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	239.88	0.00	0.00	9,760.12	02
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
1801	DUES/SUB/MEM	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2124	PROV FOR BAD DEBTS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,500.00	10,500.00	0.00	3,692.71	1,846.15	6,807.29	35
2750	CELL PHONE EXPENSES	11,000.00	11,000.00	0.00	1,230.60	364.58	9,769.40	11
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	00
4802	SCADA	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
4803	MUSQUIZ WELL FIELD	50,000.00	50,000.00	0.00	2,531.98	2,531.98	47,468.02	05
4804	MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
4805	SUNNY GLENN WELL FIELD	50,000.00	50,000.00	0.00	6,572.73	6,572.73	43,427.27	13
4806	SUNNY GLENN PUMP STATION	50,000.00	50,000.00	0.00	1,178.40	1,178.40	48,821.60	02
4901	SAMPLES	15,000.00	15,000.00	0.00	4,081.99	1,729.13	10,918.01	27
4902	TCEQ WATR FEE (YR#90220001)	10,000.00	10,000.00	0.00	7,301.00	0.00	2,699.00	73
6004	TANK MAINTENANCE	50,000.00	50,000.00	7,940.00	380.99	0.00	41,679.01	17
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	43,500.00	43,500.00	0.00	11,076.83	3,895.01	32,423.17	25
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	923.50	221.99	923.50-	
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	FY23-BACKHOE FY24-LEAD & COPPER	25,000.00	25,000.00	0.00	2,047.81	0.00	22,952.19	08
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
9700	LINE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	0.00	0.00	138,000.00	00
9805	Principal - CO Series 2011	28,600.00	28,600.00	0.00	0.00	0.00	28,600.00	00
9806	Interest - CO Series 2011	10,842.00	10,842.00	0.00	0.00	0.00	10,842.00	00
9807	Principal - GO Ref Bond Series 201	64,000.00	64,000.00	0.00	0.00	0.00	64,000.00	00
9808	Interest - GO Ref Bond Series 2011	1,140.00	1,140.00	0.00	0.00	0.00	1,140.00	00
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN						EFFECTIVE MONTH - 01	
WATER EXPENSES	2,016,539.00	2,016,539.00	19,447.67	305,899.48	85,059.84	1,691,191.85	16
0654 SEWER EXPENSES							
0090 ADMINISTRATIVE FEE	144,051.00	144,051.00	0.00	36,012.75	0.00	108,038.25	25
0101 SALARIES	193,362.00	193,362.00	0.00	69,594.09	16,399.88	123,767.91	36
0103 OVERTIME	10,478.00	10,478.00	0.00	3,669.13	533.15	6,808.87	35
0201 SOCIAL SECURITY	15,553.00	15,553.00	0.00	5,377.73	1,236.35	10,175.27	35
0202 INSURANCE - GROUP	33,576.00	33,576.00	0.00	12,520.04	3,598.78	21,055.96	37
0203 RETIREMENT	4,270.00	4,270.00	0.00	1,466.45	362.37	2,803.55	34
0204 UNEMPLOYMENT	270.00	270.00	0.00	9.00	9.00	261.00	03
0205 INS - WORKMEN'S COMP	9,099.00	9,099.00	0.00	3,891.50	1,945.75	5,207.50	43
0216 PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220 OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501 OFFICE SUPPLIES	5,000.00	5,000.00	0.00	879.80	0.00	4,120.20	18
0502 FIELD SUPPLIES	1,000.00	1,000.00	555.80	512.72	512.72	68.52	107
0508 CHEMICALS - CHLORINE	15,000.00	15,000.00	0.00	6,793.12	221.01	8,206.88	45
0509 CHEMICALS - SULFER DIOXIDE	10,000.00	10,000.00	0.00	2,745.57	470.38	7,254.43	27
0510 UNIFORMS	2,400.00	2,400.00	0.00	181.63	69.00	2,218.37	08
0700 MAINT - EQUIPMENT	20,000.00	20,000.00	375.00	0.00	0.00	19,625.00	02
0701 MAINT - VEHICLES	3,000.00	3,000.00	0.00	431.66	0.00	2,568.34	14
0704 WWTP FACILITY MAINT	85,000.00	85,000.00	9,342.57	1,887.87	1,039.00	73,769.56	13
0705 COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	6,884.12	1,322.93	43.64	66,792.95	11
0900 FUEL & OIL	14,000.00	14,000.00	0.00	1,902.58	1,334.66	12,097.42	14
1101 ELECTRICITY	45,000.00	45,000.00	0.00	10,699.01	3,453.00	34,300.99	24
1301 INSURANCE - GENERAL & LIABILITY	10,771.00	10,771.00	0.00	1,811.00	905.50	8,960.00	17
1500 TRAINING	5,000.00	5,000.00	0.00	694.75	0.00	4,305.25	14
1501 TRAVEL	4,000.00	4,000.00	0.00	27.55	0.00	3,972.45	01
1700 IT EQUIPMENT/ SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1801 DUES/SUB/MEM	0.00	0.00	0.00	0.00	0.00	0.00	
1902 ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2124 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	1,799.96	899.19	4,700.04	28
2750 CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	139.39	40.11	1,860.61	07
2800 DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000 HEPATITIS SHOTS	500.00	500.00	0.00	0.00	0.00	500.00	00
3100 SAFETY EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
3500 ENGINEERING	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
4802 SCADA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
4901 SAMPLES	10,000.00	10,000.00	0.00	1,100.00	0.00	8,900.00	11
4902 ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903 TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	0.00	16,040.03	200.00	1,040.03	107
6100 TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLE	5,856.00	5,856.00	0.00	799.44	0.00	5,056.56	14
8003 LEASED - EQUIPMENT	0.00	0.00	0.00	923.50	222.00	923.50	
9000 CIP - CLARIFIER	900,000.00	900,000.00	0.00	0.00	0.00	900,000.00	00
9001 CIP - WWTP	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
9500 Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801 Principal - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
9802 Interest - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
SEWER EXPENSES	1,944,686.00	1,944,686.00	17,157.49	183,233.20	32,555.83	1,744,295.31	10

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 01	
0655 SANITATION/RECYCLE EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	169,397.00	169,397.00	0.00	42,349.25	0.00	127,047.75	25
0101	SALARIES	115,234.00	115,234.00	0.00	30,562.89	7,041.90	84,671.11	27
0103	OVERTIME	5,876.00	5,876.00	0.00	75.92	0.00	5,800.08	01
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	9,241.00	9,241.00	0.00	2,343.88	538.71	6,897.12	25
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	3,650.25	703.74	13,137.75	22
0203	RETIREMENT	2,538.00	2,538.00	0.00	613.21	150.71	1,924.79	24
0204	UNEMPLOYMENT	360.00	360.00	0.00	7.70	7.70	352.30	02
0205	INS - WORKMEN'S COMP	3,893.00	3,893.00	0.00	1,971.00	985.50	1,922.00	51
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	0.00	152.84	67.59	347.16	31
0502	FIELD SUPPLIES	2,000.00	2,000.00	100.00	930.66	267.34	969.34	52
0510	UNIFORMS	1,000.00	1,000.00	0.00	10.40	0.00	989.60	01
0604	SANITATION SALES TAX - STATE	155,000.00	155,000.00	0.00	43,350.83	11,775.65	111,649.17	28
0701	VEHICLE MAINTENANCE	1,500.00	1,500.00	0.00	84.65	0.00	1,415.35	06
0900	FUEL & OIL	600.00	600.00	0.00	324.52	109.97	275.48	54
1101	ELECTRICITY	1,250.00	1,250.00	0.00	28.04	0.00	1,221.96	02
1301	INSURANCE - GENERAL & LIABILITY	537.00	537.00	0.00	315.50	157.75	221.50	59
1500	TRAINING	1,000.00	1,000.00	0.00	2,498.00	2,033.00	1,498.00	250
1501	TRAVEL	1,000.00	1,000.00	0.00	650.59	0.00	349.41	65
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	1,046.16	523.08	2,453.84	30
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	391.05	118.45	1,608.95	20
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
4902	TCEQ/SOLID WSTE(QTR-#2197)	12,500.00	12,500.00	0.00	5,377.60	0.00	7,122.40	43
5000	WASTE/RECYCLE COLL FEES	1,756,150.00	1,756,150.00	1,190.43	456,564.32	304,462.91	1,298,395.25	26
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	25,000.00	25,000.00	0.00	2,599.56	650.00	22,400.44	10
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	923.49	221.99	923.49	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
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	SANITATION/RECYCLE EXPENSES	2,286,864.00	2,286,864.00	1,290.43	596,822.31	329,815.99	1,688,751.26	26
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	6,677,895.00	6,677,895.00		1,583,008.40	406,579.25	5,094,886.60	24
	EXPENSE TOTALS	6,677,895.00	6,677,895.00	37,898.20	1,183,786.76	458,335.63	5,456,210.04	18

# CITY OF ALPINE - AIRPORT - JANUARY 2024

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 01	
0527 AIRPORT REVENUE								
=====								
1602	FUEL SALES	725,000.00	725,000.00		224,682.69	41,087.32	500,317.31	31
1603	OIL SALES	50.00	50.00		19.59	19.59	30.41	39
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00	
1702	GROUND LEASE (HANGER)	23,407.00	23,407.00		12,709.07	11,595.52	10,697.93	54
5100	TXDOT RAMP GRANT	10,000.00	10,000.00		4,963.19	4,963.19	5,036.81	50
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		32,003.27	6.58	32,003.27+	
5201	TEXAS CLASS - INTEREST	0.00	0.00		564.99	142.49	564.99+	
5202	GRANT REIMBURSEMENTS - ARPA	0.00	0.00		0.00	0.00	0.00	
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00	
7001	AIRPORT BANK ACCT INTEREST	8,000.00	8,000.00		3,787.84	1,001.04	4,212.16	47
7002	RESERVE ACCOUNT - CIP MATCH	25,000.00	25,000.00		0.00	0.00	25,000.00	00
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00	
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	AIRPORT REVENUE	791,457.00	791,457.00	0.00	278,730.64	58,815.73	512,726.36	35
0599 AIRPORT TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	9,055.00	9,055.00		0.00	0.00	9,055.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
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	AIRPORT TRANSFERS	9,055.00	9,055.00	0.00	0.00	0.00	9,055.00	00
0627 Airport Expenses								
=====								
0090	ADMINISTRATIVE FEE	59,297.00	59,297.00	0.00	14,824.25	0.00	44,472.75	25
0101	SALARIES	105,839.00	105,839.00	0.00	37,425.88	8,105.68	68,413.12	35
0103	OVERTIME	7,294.00	7,294.00	0.00	317.22	0.00	6,976.78	04
0201	SOCIAL SECURITY	8,632.00	8,632.00	0.00	2,877.73	617.68	5,754.27	33
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	5,629.92	1,407.48	11,158.08	34
0203	RETIREMENT	2,370.00	2,370.00	0.00	754.35	173.47	1,615.65	32
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.00	0.00	180.00	00
0205	INS - WORKMEN'S COMP	3,345.00	3,345.00	0.00	936.50	468.25	2,408.50	28
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,800.00	1,800.00	18.35	1,297.51	208.50	484.14	73
0502	FIELD SUPPLIES	800.00	800.00	182.00	365.72	56.44	252.28	68
0510	UNIFORMS	300.00	300.00	0.00	109.40	23.80	190.60	36
0601	LICENSES AND FEES	0.00	0.00	0.00	0.00	0.00	0.00	
0701	MAINT - EQUIPMENT	1,500.00	1,500.00	38.92	963.18	92.91	497.90	67
0702	MAINT - VEHICLE	1,000.00	1,000.00	0.00	383.06	121.99	616.94	38
0704	FACILITY MAINT	15,000.00	15,000.00	655.43	5,554.09	1,423.28	8,790.48	41
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00	00
0900	FUEL & OIL	1,200.00	1,200.00	0.00	626.69	104.74	573.31	52
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,500.00	5,500.00	0.00	1,001.55	362.52	4,498.45	18
1301	AIRPORT LIABILITY INSURANCE	2,351.00	2,351.00	0.00	1,140.00	570.00	1,211.00	48
1500	TRAINING	1,000.00	1,000.00	0.00	190.00	90.00	810.00	19
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	124.99	0.00	0.00	875.01	12
2000	AV/JET FUEL/OIL PURCHASES	525,000.00	525,000.00	26,076.55	170,990.60	41,885.07	327,932.85	38
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	0.00	0.00	5,966.00	00
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	2,052.35	552.55	4,447.65	32

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 01	
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	241.26	80.42	758.74	24
4902	TCEQ TANK (Y#12182)	200.00	200.00	0.00	200.00	200.00	0.00	100
5600	FY 20 CIP - 10% MATCH -	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	
Airport Expenses		800,512.00	800,512.00	27,096.24	247,881.26	56,544.78	525,534.50	34
ENTERPRISE: AIRPORT								
INCOME TOTALS		800,512.00	800,512.00		278,730.64	58,815.73	521,781.36	35
EXPENSE TOTALS		800,512.00	800,512.00	27,096.24	247,881.26	56,544.78	525,534.50	34



# CITY OF ALPINE - TOURISM - JANUARY 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 01	
0556 Promotion & Tourism Revenues								
=====								
0408	HOT HOTEL OCCUPANCY TAX	650,000.00	650,000.00		0.00	0.00	650,000.00	00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		13,516.36	3,259.58	13,516.36+	
0411	TEXAS CLASS - INTEREST	0.00	0.00		1,718.69	433.47	1,718.69+	
0412	STR PERMIT FEE	0.00	0.00		3,400.00	350.00	3,400.00+	
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00		0.00	0.00	0.00	
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		3,264.52	1,670.51	3,264.52+	
0502	HOT - ANTELOPE LODGE	0.00	0.00		0.00	0.00	0.00	
0503	HOT - QUALITY INN	0.00	0.00		20,524.46	6,387.96	20,524.46+	
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00	
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		11,577.00	0.00	11,577.00+	
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00	
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00	
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		2,505.23	2,505.23	2,505.23+	
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		95.85	95.85	95.85+	
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		7,221.84	2,356.43	7,221.84+	
0512	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00	
0513	HOT - THE MAVERICK INN	0.00	0.00		6,884.00	0.00	6,884.00+	
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		15,706.77	15,706.77	15,706.77+	
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		750.09	750.09	750.09+	
0516	HOT - HAMPTON INN	0.00	0.00		40,295.07	40,295.07	40,295.07+	
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		790.29	790.29	790.29+	
0518	HOT - CASA VIDA	0.00	0.00		331.82	162.35	331.82+	
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		47,011.69	47,011.69	47,011.69+	
0520	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00	
0521	CAVE MESA	0.00	0.00		0.00	0.00	0.00	
0522	CASITA OM	0.00	0.00		0.00	0.00	0.00	
0523	LITTLE TIN GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0524	SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00	
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00		0.00	0.00	0.00	
0526	KIOWA 2	0.00	0.00		0.00	0.00	0.00	
0527	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00	
0528	KIOWA	0.00	0.00		0.00	0.00	0.00	
0529	Alpine Vacation Rentals, LLC	0.00	0.00		735.65	735.65	735.65+	
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		493.57	493.57	493.57+	
0531	HUANG	0.00	0.00		0.00	0.00	0.00	
0532	Lockhart Hacienda	0.00	0.00		370.03	370.03	370.03+	
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00	
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00	
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00	
0536	Casa Blanca	0.00	0.00		0.00	0.00	0.00	
0537	ZIMMER - GATED GARDENS	0.00	0.00		375.76	375.76	375.76+	
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00	
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		0.00	0.00	0.00	
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00	
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00	
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00	
0543	RIPPEL - BRBO	0.00	0.00		0.00	0.00	0.00	
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00	
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00	
0546	TED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00	
0547	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00	
0548	BOMBERO 18, LLC	0.00	0.00		432.65	432.65	432.65+	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH = 01	
0549	LANGRIDGE LODGE	0.00	0.00		264.31	264.31	264.31+	
0550	LUXURY FARM HOUSE	0.00	0.00		368.28	368.28	368.28+	
0551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
0552	ALPINE PROPERTY RENTALS	0.00	0.00		0.00	0.00	0.00	
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		423.15	423.15	423.15+	
0554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
0555	TEKSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
0556	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
0557	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
0558	CONCHA RAMOS	0.00	0.00		0.00	0.00	0.00	
0559	WINDMILL HOUSE - HURST	0.00	0.00		101.96	0.00	101.96+	
0560	EL NIDO - SANDRA PRATT	0.00	0.00		0.00	0.00	0.00	
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00	
0562	COVINGTON - BEACH HOUSE	0.00	0.00		0.00	0.00	0.00	
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		1,991.51	1,991.51	1,991.51+	
0564	TEAM HOUSING	0.00	0.00		0.00	0.00	0.00	
0565	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
0566	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00	
0567	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
0568	CASA ACERO - EAGLE PASS	0.00	0.00		2,025.31	1,176.70	2,025.31+	
0569	CAJITA VERDE - BLECHA	0.00	0.00		210.69	80.63	210.69+	
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		706.37	706.37	706.37+	
0571	ADOBE VISTA - SCHWERTFEGER	0.00	0.00		629.09	629.09	629.09+	
0572	EL NOPAL CASITA - LIM/ROTHEY	0.00	0.00		259.81	259.81	259.81+	
0573	5TH STREET - ROGGOV	0.00	0.00		0.00	0.00	0.00	
0574	BIRD'S NEST - BRANT	0.00	0.00		870.14	870.14	870.14+	
0575	MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		226.87	226.87	226.87+	
0577	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		0.00	0.00	0.00	
0578	THE VILLA	0.00	0.00		328.72	328.72	328.72+	
0579	CASA DE ARROZ	0.00	0.00		243.70	243.70	243.70+	
0580	THE COWBOY HOUSE	0.00	0.00		372.95	372.95	372.95+	
0581	LAST MINUTE MELODY-GONZALES	0.00	0.00		0.00	0.00	0.00	
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		137.52	137.52	137.52+	
0583	KATHRYN'S KORNER	0.00	0.00		217.15	217.15	217.15+	
0584	SUNCATCHER-GONZALES	0.00	0.00		283.50	283.50	283.50+	
0585	LA PALOMA-BRANT	0.00	0.00		0.00	0.00	0.00	
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		75.21	53.23	75.21+	
0587	FLAMINGO BUNKHOUSE-RUINS TERLINGUA	0.00	0.00		0.00	0.00	0.00	
0588	HOLLAND HOUSE-S. HOLLAND FAMILY	0.00	0.00		408.30	408.30	408.30+	
0589	LITTLE BLUE HOUSE-A. BRANT	0.00	0.00		240.93	240.93	240.93+	
0590	BRIGHT MOON-A. GABBERT	0.00	0.00		233.84	233.84	233.84+	
0591	T. KELLNER-SALTILLO HOUSE	0.00	0.00		303.29	303.29	303.29+	
0592	ORANGE STREET BNB-GARRETT	0.00	0.00		0.00	0.00	0.00	
0593	EL CORAZON-C.C. FONSECA	0.00	0.00		402.50	402.50	402.50+	
0594	CASA PIEDRA-CLAY BRAUCH	0.00	0.00		0.00	0.00	0.00	
0595	VALENZUELA HOUSE-GONZALES/PALLANEZ	0.00	0.00		337.19	337.19	337.19+	
0596	VERANDA-S. BLAIR BROWN	0.00	0.00		319.85	319.85	319.85+	
0597	SPACIOUS HOUSE-HOLLY& ANDREW	0.00	0.00		773.39	773.39	773.39+	
0598	WINTER'S HOUSE-OFENSTEIN	0.00	0.00		342.63	342.63	342.63+	
0599	EL GOATHEAD-STONE	0.00	0.00		512.53	512.53	512.53+	
0600	CASA LA VISTA-CASITA BONITA-SCHUND	0.00	0.00		362.25	362.25	362.25+	
0601	SIMPATICO-STUBBS	0.00	0.00		184.24	184.24	184.24+	
0602	CACTUS HOUSE-L. COBOS	0.00	0.00		0.00	0.00	0.00	
9920	MISC/CONTRIBUTIONS	0.00	0.00		31.53	0.00	31.53+	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 01	
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	Promotion & Tourism Revenues	650,000.00	650,000.00	0.00	192,190.05	137,237.52	457,809.95	30
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	386,963.00	386,963.00		0.00	0.00	386,963.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
-----								
	TRANSFERS	386,963.00	386,963.00	0.00	0.00	0.00	386,963.00	00
0656 PROMOTION & TOURISM Expenses								
=====								
0100	7 & FISCAL FEE	43,177.00	43,177.00	0.00	10,794.25	0.00	32,382.75	25
0101	SALARIES - VISITOR CENTER EMP	64,357.00	64,357.00	0.00	21,857.62	4,738.19	42,499.38	34
0103	OVERTIME	1,460.00	1,460.00	0.00	1,152.99	0.00	307.01	79
0201	SOCIAL SECURITY	5,022.00	5,022.00	0.00	1,760.30	362.48	3,261.70	35
0202	INSURANCE	8,394.00	8,394.00	0.00	24.00	6.00	8,370.00	00
0203	RETIREMENT	1,379.00	1,379.00	0.00	459.56	101.40	919.44	33
0204	UNEMPLOYMENT	180.00	180.00	0.00	5.27	1.72	174.73	03
0205	WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	VC - SUPPLIES	5,000.00	5,000.00	0.00	2,370.13	290.76	2,629.87	47
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	455.81	212.48	1,044.19	30
1301	LIABILITY/AUTO COVERAGE	538.00	538.00	0.00	0.00	0.00	538.00	00
1500	VC - TRAINING	1,500.00	1,500.00	0.00	1,000.00	250.00	500.00	67
1501	VC - TRAVEL	6,000.00	6,000.00	0.00	1,812.40	563.40	4,187.60	30
1602	VC - POSTAGE	2,500.00	2,500.00	0.00	522.19	173.82	1,977.81	21
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	300.00	0.00	1,100.00	21
1801	VC - SUBSCRIPTIONS	0.00	0.00	0.00	393.75	0.00	393.75	
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	611.00	411.00	889.00	41
2121	FACILITY MAINT/EQUIPMENT	15,000.00	15,000.00	45.36	978.58	611.83	13,976.06	07
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	675.59	168.95	1,324.41	34
5102	TOURISM DIRECTOR CONTRACT	81,856.00	81,856.00	0.00	29,284.64	7,321.16	52,571.36	36
5104	PROMOTION / ADVERTISING	350,825.00	350,825.00	4,422.41	139,258.53	5,746.65	207,144.06	41
5105	PROMOTION OF THE ARTS	81,775.00	81,775.00	0.00	15,000.00	300.00	66,775.00	18
5106	HISTORICAL RESTORATION/PRESERVATIO	73,000.00	73,000.00	0.00	0.00	0.00	73,000.00	00
5109	SPORTING EVENTS	35,350.00	35,350.00	0.00	0.00	0.00	35,350.00	00
5111	TRANSPORTATION SYSTEM	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	00
5115	SIGNAGE	0.00	0.00	0.00	0.00	0.00	0.00	
5116	GO TEXAN GRANT	0.00	0.00	0.00	0.00	0.00	0.00	
5200	VISITOR CENTER REMODEL	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,193.74	520.13	1,193.74	
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
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	PROMOTION & TOURISM Expenses	1,036,963.00	1,036,963.00	4,467.77	229,910.35	21,779.97	802,584.88	23
Tourism HOT Fund								
	INCOME TOTALS	1,036,963.00	1,036,963.00		192,190.05	137,237.52	844,772.95	19
	EXPENSE TOTALS	1,036,963.00	1,036,963.00	4,467.77	229,910.35	21,779.97	802,584.88	23

# CITY OF ALPINE - GAS - JANUARY 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 01	
0558 GAS REVENUES								
=====								
0110	NATURAL GAS SALES - ALPINE	1,775,000.00	1,775,000.00		632,215.47	302,696.59	1,142,784.53	36
0120	NATURAL GAS SALES - FT. DAVIS	350,000.00	350,000.00		114,691.19	62,456.39	235,308.81	33
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		1,015.00	770.00	8,985.00	10
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		525.00	420.00	1,975.00	21
0240	SERVICE TAP FEES - ALPINE	5,000.00	5,000.00		14,375.00	0.00	9,375.00+	288
0241	SERVICE TAP FEES - FT. DAVIS	2,500.00	2,500.00		0.00	0.00	2,500.00	00
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00	
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00	
0250	PENALTY FEES - ALPINE	1,250.00	1,250.00		2,934.92	1,825.41	1,684.92+	235
0251	PENALTY FEES - FT. DAVIS	2,000.00	2,000.00		584.72	327.82	1,415.28	29
0400	MISC. INCOME	1,250.00	1,250.00		81.37	0.00	1,168.63	07
0401	GAS BANK ACCT INT	2,500.00	2,500.00		20,869.40	5,092.55	18,369.40+	835
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0403	WTG ROYALTIES	5,000.00	5,000.00		0.00	0.00	5,000.00	00
0500	SALES TAX COLLECTED	60,000.00	60,000.00		17,492.60	7,801.89	42,507.40	29
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		30.00	0.00	30.00+	
0614	VACATION FEE	0.00	0.00		400.00	25.00	400.00+	
1901	ROAD CUT FEE	5,000.00	5,000.00		0.00	0.00	5,000.00	00
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	GAS CUSTOMER DEPOSIT INTEREST	0.00	0.00		4,850.61	1,224.26	4,850.61+	
9000	AUCTION	500.00	500.00		0.00	0.00	500.00	00
9001	CAPITAL CONTRIBUTIONS	2,500.00	2,500.00		0.00	0.00	2,500.00	00
GAS REVENUES		2,225,000.00	2,225,000.00	0.00	810,065.28	382,639.91	1,414,934.72	36
0599 TRANSFERS								
=====								
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS		0.00	0.00	0.00	0.00	0.00	0.00	
0658 GAS EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	156,574.00	156,574.00	0.00	39,143.50	0.00	117,430.50	25
0100	FRANCHISE FEE	111,250.00	111,250.00	0.00	7,844.44	0.00	103,405.56	07
0101	SALARIES	518,293.00	518,293.00	0.00	163,335.22	35,934.15	354,957.78	32
0103	OVERTIME	29,307.00	29,307.00	0.00	5,861.24	1,110.25	23,445.76	20
0201	SOCIAL SECURITY	41,782.00	41,782.00	0.00	12,452.86	2,697.58	29,329.14	30
0202	INSURANCE - GROUP	83,940.00	83,940.00	0.00	27,650.16	7,424.88	56,289.84	33
0203	RETIREMENT	11,472.00	11,472.00	0.00	3,382.91	792.73	8,089.09	29
0204	UNEMPLOYMENT	900.00	900.00	0.00	8.21	7.68	891.79	01
0205	INS - WORKMEN'S COMP	8,352.00	8,352.00	0.00	3,221.00	1,610.50	5,131.00	39
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	151,129.86	71,666.25	383,870.14	28
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	21,669.14	10,992.87	58,330.86	27
0501	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	4,304.15	806.44	1,695.85	72
0502	FIELD SUPPLIES	15,000.00	15,000.00	0.00	1,200.98	0.00	13,799.02	08
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	8,450.00	0.00	0.00	11,550.00	42
0510	UNIFORMS	8,000.00	8,000.00	216.36	3,702.68	1,294.74	4,080.96	49
0600	EQUIPMENT MAINT.	14,825.00	14,825.00	1,579.85	2,730.58	2,479.36	10,514.57	29
0701	VEHICLE MAINT	13,700.00	13,700.00	0.00	284.48	0.00	13,415.52	02

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 01	
0800	CP & METER MAINT	20,000.00	20,000.00	6,078.15	0.00	0.00	13,921.85	30
0900	FUEL & OIL	15,000.00	15,000.00	0.00	3,862.21	1,293.33	11,137.79	26
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
1101	ELECTRICITY	5,000.00	5,000.00	0.00	908.94	253.09	4,091.06	18
1200	DISTRIBUTION SYSTEM MAINT	50,000.00	50,000.00	1,680.00	1,174.45	0.00	47,145.55	06
1301	INSURANCE - GENERAL/AUTO LIABILITY	18,181.00	18,181.00	0.00	10,232.00	5,116.00	7,949.00	56
1400	EQUIPMENT RENTAL	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
1500	TRAINING	15,000.00	15,000.00	1,690.50	2,864.00	1,610.00	10,445.50	30
1501	TRAVEL	10,000.00	10,000.00	293.80	1,741.56	932.62	7,964.64	20
1600	POSTAGE/FREIGHT	20,000.00	20,000.00	0.00	4,674.52	1,028.36	15,325.48	23
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	2,710.20	10,657.66	0.00	1,632.14	89
1800	PENALTIES/FINES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1901	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2124	Provision for Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00	
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	562.50	0.00	4,437.50	11
2400	DIG TESS/TEXAS 811	1,500.00	1,500.00	0.00	173.85	46.55	1,326.15	12
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	2,512.45	634.94	5,487.55	31
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	957.89	304.59	3,542.11	21
2800	DRUG TESTING	1,200.00	1,200.00	0.00	410.00	0.00	790.00	34
2900	DUES & MEMBERSHIPS	1,500.00	1,500.00	42.00	490.00	0.00	968.00	35
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	7,496.70	0.00	0.00	1,003.30	88
3100	ADVERTISING	2,500.00	2,500.00	0.00	225.00	75.00	2,275.00	09
3800	BUILDING MAINT.	15,000.00	15,000.00	2,978.90	406.29	406.29	11,614.81	23
3900	SALES TAX REMITTED TO STATE	60,000.00	60,000.00	0.00	16,334.18	5,046.59	43,665.82	27
8001	LEASED VEHICLE	35,500.00	35,500.00	0.00	10,948.30	2,753.95	24,551.70	31
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	3,775.59	2,020.31	3,775.59	
9500	Depreciation Expense - Gas	0.00	0.00	0.00	0.00	0.00	0.00	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9800	CIP - KABOTA - FY20 EXCAVATOR	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	FY23- GATES FY24- AUTOMATIVE METER	109,993.00	109,993.00	0.00	0.00	0.00	109,993.00	00
9999	RESERVES - FINANCIAL POLICY	47,731.00	47,731.00	0.00	47,730.80	0.00	0.20	100
GAS EXPENSES		2,225,000.00	2,225,000.00	33,216.46	568,563.60	158,339.05	1,623,219.94	27
ENTERPRISE: GAS COMPANY								
INCOME TOTALS		2,225,000.00	2,225,000.00		810,065.28	382,639.91	1,414,934.72	36
EXPENSE TOTALS		2,225,000.00	2,225,000.00	33,216.46	568,563.60	158,339.05	1,623,219.94	27

# CITY OF ALPINE - INTEREST & SINKING - JANUARY 2024

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0075 INTEREST & SINKING							EFFECTIVE MONTH - 01	
0534 REVENUE								
=====								
0410	CURRENT I & S ADVALOREM	147,909.00	147,909.00		108,758.19	52,288.22	39,150.81	74
0420	DELINQUENT I & S	0.00	0.00		2,591.46	574.03	2,591.46+	
0502	PENALTY & INTEREST	0.00	0.00		837.41	222.90	837.41+	
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	0.00		1,981.64	691.83	1,981.64+	
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	REVENUE	147,909.00	147,909.00	0.00	114,168.70	53,776.98	33,740.30	77
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
-----								
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0600 GENERAL DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	36,400.00	36,400.00	0.00	0.00	0.00	36,400.00	00
0201	INTEREST - CO SERIES 2011	13,798.00	13,798.00	0.00	0.00	0.00	13,798.00	00
0300	PRINCIPAL - GO SERIES 2011	96,000.00	96,000.00	0.00	0.00	0.00	96,000.00	00
0301	INTEREST - GO SERIES 2011	1,711.00	1,711.00	0.00	0.00	0.00	1,711.00	00
-----								
	GENERAL DEBT EXPENSES	147,909.00	147,909.00	0.00	0.00	0.00	147,909.00	00
0601 WATER DEBT EXPENSES								
=====								
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
-----								
	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
0602 SEWER DEBT EXPENSES								
=====								
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
-----								
	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
INTEREST & SINKING								
	INCOME TOTALS	147,909.00	147,909.00		114,168.70	53,776.98	33,740.30	77
	EXPENSE TOTALS	147,909.00	147,909.00	0.00	0.00	0.00	147,909.00	00

# CITY OF ALPINE

## SUMMARY OF REVENUES AND EXPENDITURES AS OF FEBRUARY 29, 2024

5th month in Fiscal Year 2023-2024 or 42% completed as of February 29, 2024

REVENUES				EXPENDITURES			
FUND	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	FY 2024 Budget	FY 2024 Actual	% of FY 2024 Budget	
General Fund	\$6,232,116	\$3,207,184	51.46%	\$6,232,116	\$1,938,159	31.10%	
Water/Wastewater/Sanitation Utility Fund	\$6,677,895	\$2,018,072	30.22%	\$6,677,895	\$1,752,674	26.25%	
Airport Fund	\$800,512	\$366,218	45.75%	\$800,512	\$362,294	45.26%	
Hotel Occupancy Tax Fund	\$1,036,963	\$228,817	22.07%	\$1,036,963	\$264,119	25.47%	
Gas Utility Fund	\$2,225,000	\$1,121,508	50.40%	\$2,225,000	\$774,288	34.80%	
Interest & Sinking Fund	\$147,909	\$139,585	94.37%	\$147,909	\$141,395	95.60%	

# CITY OF ALPINE - GENERAL FUND - FEBRUARY 2024

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
0520 NON DEPARTMENTAL REVENUE								
=====								
1000	SALE-CITY PROPERTY/ EASEMENTS	10,000.00	10,000.00		0.00	0.00	10,000.00	00
2000	WORKMAN'S COMP REFUND	0.00	0.00		1,040.52	1,040.52	1,040.52+	
9000	AUCTION	10,000.00	10,000.00		0.00	0.00	10,000.00	00
9002	OTHER FINANCING SOURCE - RIGHT TO	0.00	0.00		0.00	0.00	0.00	
NON DEPARTMENTAL REVENUE		20,000.00	20,000.00	0.00	1,040.52	1,040.52	18,959.48	05
0521 INTEREST RESERVE ACCOUNTS								
=====								
0001	TEXSTAR	50,000.00	50,000.00		46,617.79	8,942.25	3,382.21	93
0002	TXCLASS CAPITAL IMPROVEMENTS	8,000.00	8,000.00		6,930.00	1,316.94	1,070.00	87
0003	TXCLASS FIRE ASSISTANCE	5,000.00	5,000.00		4,850.38	921.74	149.62	97
0004	TXCLASS CREEK PROJECT	6,000.00	6,000.00		5,628.30	1,069.57	371.70	94
0005	TXCLASS PUEBLO NUEVO	2,500.00	2,500.00		3,589.56	682.14	1,089.56+	144
INTEREST RESERVE ACCOUNTS		71,500.00	71,500.00	0.00	67,616.03	12,932.64	3,883.97	95
0523 ADMINISTRATIVE REVENUES								
=====								
0090	ENTERPRISE ADMINISTRATIVE FEE	673,204.00	673,204.00		168,301.00	0.00	504,903.00	25
0100	ENTERPRISE FRANCHISE FEE	372,568.00	372,568.00		48,618.20	0.00	323,949.80	13
0612	FY 20 NSF - RETURNED CHECK FEE	150.00	150.00		0.00	0.00	150.00	00
1303	BEER & WINE PERMITS	7,500.00	7,500.00		4,335.00	2,035.00	3,165.00	58
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		4,500.00	0.00	5,500.00	45
1305	REZONING/VARIANCES	1,000.00	1,000.00		200.00	0.00	800.00	20
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		0.00	0.00	500.00	00
2000	7 % HOT OVERHEAD	43,177.00	43,177.00		10,794.25	0.00	32,382.75	25
2104	COPIES/PUBLIC	1,000.00	1,000.00		25.30	0.00	974.70	03
5203	SERV CHRG/BAD CHECKS	200.00	200.00		0.00	0.00	200.00	00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00	
5221	DONATIONS	2,000.00	2,000.00		0.00	0.00	2,000.00	00
7000	GENERAL BANK ACCT 2207 INTEREST	40,000.00	40,000.00		43,417.64	10,869.79	3,417.64+	109
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00	
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		1,833.35	366.67	2,060.65	47
7501	NEIGHBORHOOD CENTER LEASE	0.00	0.00		2,100.00	2,100.00	2,100.00+	
9920	MISC INCOME/FEES	2,500.00	2,500.00		681.39	0.00	1,818.61	27
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00	
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		0.00	0.00	0.00	
ADMINISTRATIVE REVENUES		1,157,693.00	1,157,693.00	0.00	284,806.13	15,371.46	872,886.87	25
0524 MUNICIPAL COURT REVENUES								
=====								
2800	SCHOOL ZONE & BUS VIOLATIONS	0.00	0.00		0.00	0.00	0.00	
2900	FINES & FEES REVENUE	50,000.00	50,000.00		14,012.44	2,499.52	35,987.56	28
3000	DEFERRED DISPOSITION	0.00	0.00		0.00	0.00	0.00	
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		4.00	0.00	4.00+	
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00	
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		685.78	138.16	685.78+	
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00	00
9000	OVERAGE/SHORTAGE	0.00	0.00		0.00	0.00	0.00	
MUNICIPAL COURT REVENUES		50,250.00	50,250.00	0.00	14,702.22	2,637.68	35,547.78	29



ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
0531 POLICE REVENUES								
=====								
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00
0900	LEOSE-STATE COMPTROLLER	1,200.00	1,200.00		1,234.62	1,234.62	34.62+	103
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	1,250.00	1,250.00		225.00	0.00	1,025.00	18
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
9922	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00	
POLICE REVENUES		4,650.00	4,650.00	0.00	1,459.62	1,234.62	3,190.38	31
0532 FIRE DEPARTMENT REVENUES								
=====								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	0.00	0.00		0.00	0.00	0.00	
FIRE DEPARTMENT REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	
0534 AD VALOREM TAX REVENUE								
=====								
0300	CURRENT TAX COLLEC.	2,430,873.00	2,430,873.00		1,818,987.35	329,540.35	611,885.65	75
0400	Delinquent Property Tax Collection	0.00	0.00		34,062.43	3,302.21	34,062.43+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		2,755.64	2,217.39	2,755.64+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		10,505.21	1,003.99	10,505.21+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		11.37	4.19	11.37+	
AD VALOREM TAX REVENUE		2,430,873.00	2,430,873.00	0.00	1,866,322.00	336,068.13	564,551.00	77
0535 BUILDING SERVICES REVENUE								
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		4,246.84	670.96	10,753.16	28
1302	BUILDING PERMITS	65,000.00	65,000.00		17,719.59	4,141.95	47,280.41	27
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		4,699.08	788.00	5,300.92	47
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		200.00	0.00	2,300.00	08
1306	SIGN PERMIT	1,000.00	1,000.00		248.25	82.25	751.75	25
1307	FILMING PERMIT	500.00	500.00		250.00	250.00	250.00	50
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
1309	LIVE MUSIC PERMIT	0.00	0.00		0.00	0.00	0.00	
BUILDING SERVICES REVENUE		94,000.00	94,000.00	0.00	27,363.76	5,933.16	66,636.24	29
0538 ANIMAL CONTROL REVENUES								
=====								

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
-----							
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02
-----							
1301	QUARANTINE	4,500.00	4,500.00		650.00	0.00	3,850.00 14
1303	PET ADOPTIONS	12,500.00	12,500.00		4,450.00	1,500.00	8,050.00 36
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		515.00	115.00	985.00 34
1305	CREMATIONS	22,250.00	22,250.00		8,350.00	1,880.00	13,900.00 38
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00
1307	ANIMAL SURRENDER	2,000.00	2,000.00		330.00	90.00	1,670.00 1
1308	MICROCHIP	1,500.00	1,500.00		180.00	30.00	1,320.00 12
1309	ANIMAL IMPOUND	3,000.00	3,000.00		570.00	45.00	2,430.00 19
1310	VACCINES	200.00	200.00		0.00	0.00	200.00 00
1900	DONATIONS	0.00	0.00		593.00	500.00	593.00+
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00
9000	INSURANCE CLAIM	0.00	0.00		0.00	0.00	0.00
-----							
	ANIMAL CONTROL REVENUES	47,450.00	47,450.00	0.00	15,638.00	4,160.00	31,812.00 33
-----							
0542 PARKS & POOL REVENUE							
=====							
1100	SWIMMING POOL ADMISSIONS	15,000.00	15,000.00		0.00	0.00	15,000.00 00
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		0.00	0.00	0.00
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		0.00	0.00	1,500.00 00
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		1,950.00	250.00	5,550.00 26
1900	PAVILION RENTAL	1,500.00	1,500.00		340.00	260.00	1,160.00 23
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00
9100	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00
-----							
	PARKS & POOL REVENUE	25,500.00	25,500.00	0.00	2,290.00	10.00	23,210.00 09
-----							
0544 STREETS REVENUE							
=====							
1901	ROAD REPAIR	60,000.00	60,000.00		0.00	0.00	60,000.00 00
5005	FIBER OPTIC EASE.	10,000.00	10,000.00		1,054.62	263.34	8,945.38 11
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00 00
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00
9900	CAPITOL IMPROVEMENTS - RESERVE	0.00	0.00		0.00	0.00	0.00
9922	INSURANCE CLAIMS	0.00	0.00		250.00	0.00	250.00+
-----							
	STREETS REVENUE	70,200.00	70,200.00	0.00	1,304.62	263.34	68,895.38 02
-----							
0548 CITY SALES TAX REVENUES							
=====							
0401	CITY SALES TAX	2,150,000.00	2,150,000.00		887,835.30	187,075.84	1,262,164.70 41
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		20,848.99	5,902.79	41,151.01 34
0403	TELEPHONE FRANCHISE TAX	8,000.00	8,000.00		1,739.76	1,739.76	6,260.24 22
0404	T.V. CABLE FRANCHISE TAX	15,000.00	15,000.00		3,642.13	3,642.13	11,357.87 24
0406	MIXED BEVERAGE TAX	25,000.00	25,000.00		10,574.91	2,451.23	14,425.09 42
-----							
	CITY SALES TAX REVENUES	2,260,000.00	2,260,000.00	0.00	924,641.09	200,811.75	1,335,358.91 41
-----							
0599 TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
-----							
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
0620 NON DEPARTMENTAL EXPENSES								
=====								
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
1301	INSURANCE - GENERAL & LIABILITY	8,818.00	8,818.00	0.00	4,069.00	0.00	4,749.00	46
1400	CUSTODIAL SERVICE-GF DEPTS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1500	COPY EXPENSE-ALL GF DEPTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
1602	MAILING - ALL GF DEPTS.	15,000.00	15,000.00	0.00	3,794.30	1,324.96	11,205.70	25
1700	COMPUTER ASST -ALL GF DEPTS	5,500.00	5,500.00	0.00	820.80	0.00	4,679.20	15
1801	DUES/SUB/MEM -ALL GF DEPTS.	25,000.00	25,000.00	0.00	9,682.12	864.10	15,317.88	39
1802	PUB/NOT/ADV - ALL GF DEPTS.	15,500.00	15,500.00	400.00	4,877.40	1,055.00	10,222.60	34
1900	PRINTING - ALL GF DEPTS.	1,500.00	1,500.00	0.00	440.88	0.00	1,059.12	29
2101	AMBULANCE SUBSIDY	165,061.00	165,061.00	0.00	68,775.40	13,755.08	96,285.60	42
2102	LIBRARY SUBSIDY	45,000.00	45,000.00	0.00	18,750.00	3,750.00	26,250.00	42
2103	AISD - CHILDCARE	0.00	0.00	0.00	0.00	0.00	0.00	
2104	FAMILY CRISIS CENTER	9,425.00	9,425.00	0.00	4,712.50	0.00	4,712.50	50
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2106	ALPINE EMERGENCY SERVICES BOARD	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	10,000.00	0.00	21.00	21.00	9,979.00	00
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	12,500.00	12,500.00	216.51	2,953.91	234.37	9,329.58	25
2301	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	23.01	0.00	23.01-	
4500	APPRAISAL BOARD	72,679.00	72,679.00	0.00	0.00	0.00	72,679.00	00
4501	TAX COLLECTION CONTRACT	22,517.00	22,517.00	0.00	22,517.00	22,517.00	0.00	100
6900	AUDIT	175,000.00	175,000.00	0.00	19,500.00	12,500.00	155,500.00	11
7900	CO HANDLING FEES	1,300.00	1,300.00	0.00	500.00	0.00	800.00	38
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	6,892.87	1,941.01	6,892.87-	
9003	RIGHT TO USE LEASE - CAPITAL OUTLA	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
NON DEPARTMENTAL EXPENSES		656,800.00	656,800.00	616.51	213,330.19	57,962.52	442,853.30	33
0622 CITY COUNCIL EXPENSES								
=====								
0101	SALARIES	7,500.00	7,500.00	0.00	2,625.00	525.00	4,875.00	35
0201	SOCIAL SECURITY	573.00	573.00	0.00	200.80	40.16	372.20	35
0501	SUPPLIES	500.00	500.00	0.00	5.29	0.00	494.71	01
0502	HOSPITALITY	200.00	200.00	20.00	91.19	0.00	88.81	56
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	3,000.00	3,000.00	50.59	211.44	90.81	2,737.97	09
1503	WARD 1 DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1504	WARD 2 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1505	WARD 3 - DISCRETIONARY	3,000.00	3,000.00	400.00	644.29	0.00	1,955.71	35
1506	WARD 4 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
1507	WARD 5 - DISCRETIONARY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
2000	BUILDING AND STANDARDS COMM	25,000.00	25,000.00	0.00	15,000.00	0.00	10,000.00	60

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	00
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	16,443.63	16,443.63	6,443.63	164
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	CITY COUNCIL EXPENSES	151,773.00	151,773.00	470.59	35,221.64	17,099.60	116,080.77	24
0623	ADMINISTRATIVE EXPENSES							
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0101	SALARIES	341,846.00	341,846.00	0.00	136,795.90	24,886.38	205,050.10	40
0103	OVERTIME	2,954.00	2,954.00	0.00	143.34	0.00	2,810.66	05
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	8,513.00	8,513.00	0.00	10,232.69	1,855.18	1,719.69	120
0202	INSURANCE - GROUP	41,970.00	41,970.00	0.00	20,963.70	4,192.74	21,006.30	50
0203	RETIREMENT	2,338.00	2,338.00	0.00	2,773.67	532.58	435.67	119
0204	UNEMPLOYMENT	450.00	450.00	0.00	9.02	0.00	440.98	02
0205	INS - WORKMEN'S COMP	1,706.00	1,706.00	0.00	373.00	0.00	1,333.00	22
0501	SUPPLIES	6,000.00	6,000.00	0.00	3,657.24	217.04	2,342.76	61
0701	MAINT - VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,000.00	5,000.00	0.00	1,202.31	491.75	3,797.69	24
1500	TRAINING	5,000.00	5,000.00	80.00	2,286.40	500.00	2,633.60	47
1501	TRAVEL	7,500.00	7,500.00	742.76	4,332.64	788.80	2,424.60	68
1700	IT EQUIPMENT/ SOFTWARE	8,500.00	8,500.00	0.00	10,843.26	294.84	2,343.26	128
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,000.00	6,000.00	0.00	3,000.24	600.04	2,999.76	50
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	433.45	118.43	1,066.55	29
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	CODIFICATION-ORDINANCE	15,000.00	15,000.00	0.00	2,296.82	367.50	12,703.18	15
9700	SOFTWARE/EMPLOYEE REVIEW	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	00
9800	CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
9801	LEASED VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
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	ADMINISTRATIVE EXPENSES	614,277.00	614,277.00	822.76	199,343.68	33,845.28	414,110.56	33
0624	MUNICIPAL COURT EXPENSES							
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0101	SALARIES	34,272.00	34,272.00	0.00	13,135.20	2,384.00	21,136.80	38
0103	OVERTIME	1,026.00	1,026.00	0.00	0.00	0.00	1,026.00	00
0105	CONTRACT LABOR	43,500.00	43,500.00	0.00	12,800.00	3,200.00	30,700.00	29
0201	SOCIAL SECURITY	2,693.00	2,693.00	0.00	959.36	173.28	1,733.64	36
0202	INSURANCE - GROUP	8,394.00	8,394.00	0.00	3,508.60	701.72	4,885.40	42
0203	RETIREMENT	740.00	740.00	0.00	266.02	51.02	473.98	36
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0208	FINE COLLECTION/FTA FEES	500.00	500.00	0.00	0.00	0.00	500.00	00
0501	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,013.60	253.00	986.40	51
0502	SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	TRAINING	2,000.00	2,000.00	0.00	55.00	0.00	1,945.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	901.95	0.00	1,598.05	36
1700	IT EQUIPMENT/SOFTWARE	4,375.00	4,375.00	0.00	3,665.97	0.00	709.03	84
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,642.67	329.57	2,857.33	37
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	



ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
0701	MAINT-VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1301	LIABILITY/AUTO COVERAGE	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3702	FIRE CALLS	0.00	0.00	0.00	0.00	0.00	0.00	
9002	CIP - BREATHING APPARATUS	0.00	0.00	0.00	0.00	0.00	0.00	
FIRE DEPT EXPENSES		0.00	0.00	0.00	6,480.00	0.00	6,480.00	
0635 BUILDING SERVICES EXPENSES								
=====								
0101	SALARIES	154,055.00	154,055.00	0.00	61,714.52	11,386.37	92,340.48	40
0103	OVERTIME	2,357.00	2,357.00	0.00	0.00	0.00	2,357.00	00
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	11,934.00	11,934.00	0.00	4,708.43	868.15	7,225.57	39
0202	INSURANCE-GROUP	25,182.00	25,182.00	0.00	7,662.78	1,284.82	17,519.22	30
0203	RETIREMENT	3,277.00	3,277.00	0.00	1,250.27	243.68	2,026.73	38
0204	UNEMPLOYMENT	270.00	270.00	0.00	7.25	0.00	262.75	03
0205	INS-WORKERS COMP	705.00	705.00	0.00	108.50	0.00	596.50	15
0501	OFFICE SUPPLIES	3,000.00	3,000.00	68.94	953.78	68.94	1,977.28	34
0502	FIELD SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	1,000.00	1,000.00	418.62	0.00	0.00	581.38	42
0701	MAINT-VEHICLE	1,000.00	1,000.00	0.00	38.50	38.50	961.50	04
0900	FUEL & OIL	2,000.00	2,000.00	0.00	865.94	248.06	1,134.06	43
1301	LIABILITY/AUTO COVERAGE	896.00	896.00	0.00	432.50	0.00	463.50	48
1500	TRAINING	4,500.00	4,500.00	400.00	1,366.00	69.00	2,734.00	39
1501	TRAVEL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	00
1700	IT EQUIPMENT/SOFTWARE	6,000.00	6,000.00	0.00	3,612.03	13.53	2,387.97	60
2000	VEHICLE ABATEMENT	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2100	ENFORCEMENT CLEAN UP	4,500.00	4,500.00	26.00	1,065.00	0.00	3,409.00	24
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	1,307.70	261.54	2,192.30	37
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	321.70	80.44	928.30	26
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,100.00	12,100.00	0.00	5,041.35	1,008.27	7,058.65	42
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	
BUILDING SERVICES EXPENSES		261,026.00	261,026.00	913.56	90,456.25	15,571.30	169,656.19	35
0636 HUMAN RESOURCE EXPENSES								
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0101	SALARIES	36,755.00	36,755.00	0.00	14,800.00	2,688.00	21,955.00	40
0103	OVERTIME	1,101.00	1,101.00	0.00	122.07	0.00	978.93	11
0201	SOCIAL SECURITY	2,888.00	2,888.00	0.00	1,127.55	202.84	1,760.45	39
0202	INSURANCE	8,394.00	8,394.00	0.00	210.92	39.42	8,183.08	03
0203	RETIREMENT	793.00	793.00	0.00	302.13	57.52	490.87	38
0204	UNEMPLOYMENT	90.00	90.00	0.00	0.00	0.00	90.00	00
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,000.00	1,000.00	0.00	471.90	15.00	528.10	47
1500	TRAINING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00
2800	DRUG TESTING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
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	HUMAN RESOURCE EXPENSES	59,021.00	59,021.00	0.00	17,034.57	3,002.78	41,986.43	29
0637 FINANCE DEPT EXPENSES								
=====								
0101	SALARIES	286,765.00	286,765.00	0.00	82,725.43	15,904.82	204,039.57	29
0103	OVERTIME	5,188.00	5,188.00	0.00	678.71	0.00	4,509.29	13
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURTY	22,177.00	22,177.00	0.00	6,022.09	1,145.07	16,154.91	27
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	18,728.80	3,745.76	23,241.20	45
0203	RETIREMENT	6,089.00	6,089.00	0.00	1,689.98	340.36	4,399.02	28
0204	UNEMPLOYMENT	450.00	450.00	0.00	9.00	0.00	441.00	02
0205	INS - WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	5,000.00	5,000.00	93.96	2,710.13	0.00	2,195.91	56
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	11,678.58	375.00	3,321.42	78
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	1,753.31	385.13	3,746.69	32
2750	CELL PHONE EXPENSES	500.00	500.00	0.00	40.21	0.00	459.79	08
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
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	FINANCE DEPT EXPENSES	398,639.00	398,639.00	93.96	126,036.24	21,896.14	272,508.80	32
0638 ANIMAL CONTROL EXPENSES								
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0101	SALARIES	207,756.00	207,756.00	0.00	83,255.97	14,183.09	124,500.03	40
0103	OVERTIME	9,391.00	9,391.00	0.00	781.23	157.55	8,609.77	08
0201	SOCIAL SECURITY	16,568.00	16,568.00	0.00	6,131.74	1,037.63	10,436.26	37
0202	INSURANCE-GROUP	41,970.00	41,970.00	0.00	20,792.06	4,160.58	21,177.94	50
0203	RETIREMENT	4,550.00	4,550.00	0.00	1,685.29	306.91	2,864.71	37
0204	UNEMPLOYMENT	450.00	450.00	0.00	11.75	0.00	438.25	03
0205	INS-WORKMEN'S COMP	6,166.00	6,166.00	0.00	2,469.50	0.00	3,696.50	40
0501	SUPPLIES	2,500.00	2,500.00	25.00	192.50	25.00	2,282.50	09
0502	FIELD SUPPLIES	2,500.00	2,500.00	400.00	942.79	757.79	1,157.21	54
0510	UNIFORMS	1,500.00	1,500.00	0.00	682.77	682.77	817.23	46
0700	MAINT - EQUIPMENT	500.00	500.00	0.00	118.75	0.00	381.25	24
0701	MAINT-VEHICLE	1,500.00	1,500.00	0.00	7.50	0.00	1,492.50	01
0900	FUEL & OIL	5,000.00	5,000.00	132.26	2,273.10	536.81	2,594.64	48
1101	ELECTRICITY	3,500.00	3,500.00	0.00	1,521.71	252.55	1,978.29	43
1301	LIABILITY/AUTO COVERAGE	2,942.00	2,942.00	0.00	1,599.50	0.00	1,342.50	54
1401	JANITORIAL SUPPLIES	6,000.00	6,000.00	853.76	2,414.90	405.41	2,731.34	54
1500	TRAINING	6,000.00	6,000.00	255.00	1,647.00	0.00	4,098.00	32
1501	TRAVEL	4,000.00	4,000.00	800.00	1,081.90	0.00	2,118.10	47
1700	IT/SOFTWARE	4,500.00	4,500.00	0.00	2,466.06	13.53	2,033.94	55
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	2,093.46	418.71	2,406.54	47
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	603.19	160.88	1,396.81	30
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3200	ANIMAL CARE	29,500.00	29,500.00	0.00	19,435.83	6,877.32	10,064.17	66
3301	SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	14,329.27	5,651.43	5,670.73	72
8001	LEASED VEHICLE	17,250.00	17,250.00	0.00	7,131.95	1,424.89	10,118.05	41
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP - CAT CONDOS - PRIOR INCINERAT	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
9001	CIP - HVAC SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00	
ANIMAL CONTROL EXPENSES		400,543.00	400,543.00	2,466.02	173,669.72	37,052.85	224,407.26	44
0641 BUILDING MAINTENANCE								
*****								
0101	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0204	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
0205	WORKMEN COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0503	FY20 - PEST CONTROL - ALL GF	0.00	0.00	0.00	0.00	0.00	0.00	
0510	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	
0700	MAINT EQUIPMENT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	00
1301	LIABILITY/AUTO COVERAGE	1,242.00	1,242.00	0.00	0.00	0.00	1,242.00	00
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
6000	MAINT - CITY HALL	10,000.00	10,000.00	289.98	44.75	0.00	9,665.27	03
6001	MAINT - POLICE DEPT	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6002	MAINT - ANIMAL SHELTER	20,000.00	20,000.00	30.00	1,706.90	324.50	18,263.10	09
6003	MAINT - SUNSHINE HOUSE	5,000.00	5,000.00	0.00	725.57	231.94	4,274.43	15
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	83.35	41.10	2,916.65	03
6005	MAINT - MAINTENANCE YARD	24,962.00	24,962.00	0.00	0.00	0.00	24,962.00	00
BUILDING MAINTENANCE		72,554.00	72,554.00	319.98	2,560.57	597.54	69,673.45	04
0642 PARKS & POOL EXPENSES								
*****								
0101	SALARIES	223,858.00	223,858.00	0.00	72,736.52	13,715.94	151,121.48	32
0103	OVERTIME	12,819.00	12,819.00	0.00	100.59	100.59	12,718.41	01
0201	SOCIAL SECURITY	18,058.00	18,058.00	0.00	5,282.94	999.15	12,775.06	29
0202	INSURANCE - GROUP	50,364.00	50,364.00	0.00	20,802.90	4,160.58	29,561.10	41
0203	RETIREMENT	4,958.00	4,958.00	0.00	1,475.97	295.68	3,482.03	30
0204	UNEMPLOYMENT	940.00	940.00	0.00	47.68	0.00	892.32	05
0205	INS - WORKMEN'S COMP	4,265.00	4,265.00	0.00	1,837.00	0.00	2,428.00	43
0501	SUPPLIES	2,500.00	2,500.00	0.00	62.18	32.29	2,437.82	02
0502	FIELD SUPPLIES	8,000.00	8,000.00	0.00	580.70	219.77	7,419.30	07
0510	UNIFORMS	2,500.00	2,500.00	0.00	919.12	209.66	1,580.88	37
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	122.33	253.92	81.92	4,623.75	08
0701	MAINT - VEHICLES	4,000.00	4,000.00	288.74	0.00	0.00	3,711.26	07
0707	MAINTENANCE - POOL	12,500.00	12,500.00	0.00	326.81	0.00	12,826.81	03
0709	SUPPLIES - CIVIC CENTER	5,000.00	5,000.00	57.91	2,920.15	540.56	2,021.94	60
0730	MAINT - ALL PARKS	50,000.00	50,000.00	0.00	5,512.32	762.32	44,487.68	11
0731	LUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	0.00	0.00	0.00	
0900	FUEL & OIL	10,000.00	10,000.00	0.00	3,711.01	1,274.37	6,288.99	37
1101	Electricity	16,773.00	16,773.00	0.00	4,310.58	1,129.70	12,462.42	26
1301	LIABILITY/AUTO COVERAGE	4,856.00	4,856.00	0.00	2,631.50	0.00	2,224.50	54



ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
1500	TRAINING	3,000.00	3,000.00	0.00	90.00	0.00	2,910.00	03
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	1,868.71	373.76	3,631.29	34
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	179.61	40.22	1,620.39	10
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,150.00	12,150.00	0.00	4,683.04	885.38	7,466.96	39
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	FY 24 - PARK SIGNS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
9001	CIP - PUEBLO NUEVO PARK - TPWD MAT	0.00	0.00	0.00	0.00	0.00	0.00	
9002	PUEBLO NUEVO PARK IMPROVEMENTS	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00
PARKS & POOL EXPENSES		541,341.00	541,341.00	468.98	129,679.63	24,821.89	411,192.39	24
0644 STREET DEPT EXPENSES								
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0101	SALARIES	463,517.00	463,517.00	0.00	152,510.02	32,210.50	311,006.98	33
0103	OVERTIME	25,758.00	25,758.00	0.00	1,619.51	1,577.48	24,138.49	06
0105	CONTRACT LABOR	0.00	0.00	0.00	7,668.00	0.00	7,668.00	
0201	SOCIAL SECURITY	37,332.00	37,332.00	0.00	11,494.59	2,503.64	25,837.41	31
0202	INSURANCE - GROUP	67,152.00	67,152.00	0.00	24,321.64	5,824.82	42,830.36	36
0203	RETIREMENT	10,250.00	10,250.00	0.00	3,134.83	723.05	7,115.17	31
0204	UNEMPLOYMENT	990.00	990.00	0.00	9.08	0.00	980.92	01
0205	INS - WORKMEN'S COMP	18,786.00	18,786.00	0.00	7,898.50	0.00	10,887.50	42
0501	OFFICE SUPPLIES	4,500.00	4,500.00	76.99	191.34	40.02	4,231.67	06
0502	FIELD SUPPLIES	16,000.00	16,000.00	1,038.09	3,848.22	2,253.38	11,113.69	31
0510	UNIFORMS	6,500.00	6,500.00	0.00	2,147.06	648.00	4,352.94	33
0700	MAINT - EQUIPMENT	45,000.00	45,000.00	4,121.45	3,327.68	1,302.60	37,550.87	17
0701	MAINT - VEHICLES	12,000.00	12,000.00	263.79	2,033.17	733.08	9,703.04	19
0718	STREET SIGNS	20,000.00	20,000.00	2,282.40	1,021.25	0.00	16,696.35	17
0719	STREET MAINTENANCE MATERIALS	65,000.00	65,000.00	3,268.50	16,639.60	3,397.97	45,091.90	31
0900	FUEL	15,000.00	15,000.00	0.00	5,171.62	1,916.81	9,828.38	34
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	70,000.00	70,000.00	0.00	15,744.04	7,815.99	54,255.96	22
1301	LIABILITY/AUTO COVERAGE	11,569.00	11,569.00	0.00	6,179.00	0.00	5,390.00	53
1500	TRAINING	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2000	CONTRACT	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	1,808.08	361.41	2,691.92	40
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	721.14	201.10	1,278.86	36
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	4,667.55	880.17	7,332.45	39
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000	CAP IMPROVEMENT STREETS	300,000.00	300,000.00	0.00	17,011.51	0.00	282,988.49	06
9001	CAP - STREET PROJECT FY20 & FY21	287,999.00	287,999.00	0.00	0.00	0.00	287,999.00	00
9002	ACCE STREET IMPROVMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
9003	CIP - HOT BOX	0.00	0.00	89,803.50	0.00	0.00	89,803.50	
STREET DEPT EXPENSES		1,543,353.00	1,543,353.00	100,854.72	289,167.43	62,390.02	1,153,330.85	25
0800 FUND TRANSFER GROUP								

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 02	
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0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	
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	FUND TRANSFER GROUP	0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
	INCOME TOTALS	6,232,116.00	6,232,116.00		3,207,183.99	580,463.30	3,024,932.01	51
	EXPENSE TOTALS	6,232,116.00	6,232,116.00	112,213.43	1,825,945.93	370,705.35	4,293,956.64	31

# CITY OF ALPINE - WATER/WASTEWATER/SANITATION - FEBRUARY 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 02	
0550 INTEREST RESERVE ACCOUNTS								
=====								
0500	RB 03 RESERVE INTEREST	0.00	0.00		0.00	0.00	0.00	
0501	TXCLASS - INTEREST	25,000.00	25,000.00		22,177.46	4,214.44	2,822.54	89
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	INTEREST RESERVE ACCOUNTS	25,000.00	25,000.00	0.00	22,177.46	4,214.44	2,822.54	89
0551 INTEREST REVENUES								
=====								
7000	W/S/S INTEREST	40,000.00	40,000.00		28,068.85	5,970.67	11,931.15	70
7001	WATER CUSTOMER DEPOSIT INTEREST	10,000.00	10,000.00		10,155.29	2,060.35	155.29+	102
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
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	INTEREST REVENUES	50,000.00	50,000.00	0.00	38,224.14	8,031.02	11,775.86	76
0553 WATER REVENUES								
=====								
0601	WATER BILLING	1,867,000.00	1,867,000.00		628,150.44	123,633.76	1,238,849.56	34
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00	
0611	MISC INCOME	2,000.00	2,000.00		30.11	20.00	1,969.89	02
0612	RETURNED CHECK FEE	500.00	500.00		60.00	0.00	440.00	12
0613	TAMPERING FEE	1,500.00	1,500.00		150.00	0.00	1,350.00	10
0614	VACATION FEE	0.00	0.00		50.00	0.00	50.00+	
1309	SERVICE RECONNECT	25,000.00	25,000.00		8,505.00	1,505.00	16,495.00	34
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	10,000.00	10,000.00		1,000.00	0.00	9,000.00	10
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00	00
6600	WATER TAP FEES	40,000.00	40,000.00		1,325.00	0.00	38,675.00	03
7000	BILLING ADJUSTMENTS	0.00	0.00		420.44-	0.00	420.44	
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		0.00	0.00	0.00	
9001	AUCTION	0.00	0.00		0.00	0.00	0.00	
9002	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
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	WATER REVENUES	1,961,000.00	1,961,000.00	0.00	638,850.11	125,158.76	1,322,149.89	33
0554 SEWER REVENUES								
=====								
0602	SEWER BILLING	700,000.00	700,000.00		294,367.52	58,760.07	405,632.48	42
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		6,250.00	1,650.00	18,750.00	25
0606	SEWER TAP FEES	25,000.00	25,000.00		3,240.00	0.00	21,760.00	13
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
0611	MISC/REFUNDS	0.00	0.00		1,407.10	0.00	1,407.10+	
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
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	SEWER REVENUES	750,000.00	750,000.00	0.00	305,264.62	60,410.07	444,735.38	41
0555 SANITATION/ RECYCE REVENUE								
=====								
0603	SANITATION/RECYCLE BILLING	2,063,250.00	2,063,250.00		861,883.12	172,712.81	1,201,366.88	42

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 02	
0604	SALES TAX COLLECTED	155,000.00	155,000.00		59,627.37	11,933.82	95,372.63	38
0611	MISC	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	LANDFILL/ASSURANCE INTEREST	2,500.00	2,500.00		1,568.71	313.09	931.29	63
7500	LANDFILL LEASE	175,000.00	175,000.00		48,121.38	10,179.74	126,878.62	27
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00	
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
8002	COUNTY INTERLOCAL AGREEMENT	44,100.00	44,100.00		42,000.00	42,000.00	2,100.00	95
8003	TIRE DISPOSAL FEES	500.00	500.00		354.73	109.49	145.27	71
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	SANITATION/ RECYCLE REVENUE	2,440,350.00	2,440,350.00	0.00	1,013,555.31	237,248.95	1,426,794.69	42
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	1,451,545.00	1,451,545.00		0.00	0.00	1,451,545.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
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	TRANSFERS	1,451,545.00-	1,451,545.00-	0.00	0.00	0.00	1,451,545.00-	00
0651 UTILITY BILLING DEPARTMENT								
=====								
0100	FRANCHISE FEE	261,317.00	261,317.00	0.00	40,773.76	0.00	220,543.24	16
0101	UTILITY CLERKS SALARY	63,941.00	63,941.00	0.00	26,154.08	4,742.12	37,786.92	41
0103	OVERTIME	1,914.00	1,914.00	0.00	370.50	69.47	1,543.50	19
0201	SOCIAL SECURITY	5,025.00	5,025.00	0.00	1,881.75	338.60	3,143.25	37
0202	INSURANCE - GROUP	15,888.00	15,888.00	0.00	8,321.20	1,664.24	7,566.80	52
0203	RETIREMENT	1,380.00	1,380.00	0.00	537.10	102.97	842.90	39
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.58	0.00	179.42	00
0205	WORKMANS COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0900	ADMINISTRATIVE FEE	12,481.00	12,481.00	0.00	3,120.25	0.00	9,360.75	25
1400	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	776.98	104.77	4,223.02	16
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1500	COPY EXPENSE-ALL EF DEPTS	7,680.00	7,680.00	0.00	0.00	0.00	7,680.00	00
1602	MAILING - ALL EF DEPTS.	35,000.00	35,000.00	0.00	14,163.42	2,057.24	20,836.58	40
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	8,280.95	0.00	6,719.05	55
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	0.00	0.00	500.00	00
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	300.00	75.00	1,700.00	15
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00	
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	2,593.85	288.24	2,593.85-	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
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	UTILITY BILLING DEPARTMENT	429,806.00	429,806.00	0.00	107,274.42	9,442.65	322,531.58	25
0653 WATER EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	131,404.00	131,404.00	0.00	32,851.00	0.00	98,553.00	25
0101	SALARIES	480,989.00	480,989.00	0.00	150,142.88	24,954.03	330,846.12	31
0103	OVERTIME	24,881.00	24,881.00	0.00	15,626.18	4,901.16	9,254.82	63
0201	SOCIAL SECURITY	38,598.00	38,598.00	0.00	12,435.45	2,247.92	26,162.55	32
0202	INSURANCE - GROUP	100,728.00	100,728.00	0.00	30,429.93	6,654.71	70,298.07	30
0203	RETIREMENT	10,598.00	10,598.00	0.00	3,358.78	638.86	7,239.22	32
0204	UNEMPLOYMENT	1,170.00	1,170.00	0.00	20.02	0.00	1,149.98	02
0205	INSURANCE - WORKMEN'S COMP	9,099.00	9,099.00	0.00	3,891.50	0.00	5,207.50	43

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 02	
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	4,000.00	4,000.00	1,599.60	2,065.35	712.54	335.05	92
0502	FIELD SUPPLIES	16,000.00	16,000.00	222.99	3,252.23	1,794.96	12,524.78	22
0503	SAFETY EQUIPMENT	6,000.00	6,000.00	0.00	45.48	0.00	5,954.52	01
0508	CHEMICALS	19,000.00	19,000.00	1,560.00	4,673.98	1,995.58	12,766.02	33
0510	UNIFORMS	7,000.00	7,000.00	0.00	1,116.62	458.26	5,883.38	16
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	237.08	249.87	0.00	14,513.05	03
0701	MAINT - VEHICLES	18,000.00	18,000.00	526.68	1,853.66	732.45	15,619.66	13
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	2,844.04	15,358.88	3,982.41	131,797.08	12
0900	FUEL & OIL	30,000.00	30,000.00	309.85	11,135.74	3,305.02	18,554.41	38
1101	ELECTRICITY	95,000.00	95,000.00	0.00	23,709.52	8,218.69	71,290.48	25
1200	FAR WT WATER PLANNING GROUP	445.00	445.00	0.00	0.00	0.00	445.00	00
1301	INSURANCE - GENERAL & LIABILITY	10,545.00	10,545.00	0.00	10,532.00	0.00	13.00	100
1500	TRAINING	9,000.00	9,000.00	115.00	704.00	113.75	8,181.00	09
1501	TRAVEL	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1600	BUILDING MAINTENANCE	15,000.00	15,000.00	25.00	2,504.45	366.24	12,470.55	17
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	239.88	259.67	259.67	9,500.45	05
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	656.57	656.57	9,343.43	07
1801	DUES/SUB/MEM	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2124	PROV FOR BAD DEBTS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,500.00	10,500.00	0.00	4,615.85	923.14	5,884.15	44
2750	CELL PHONE EXPENSES	11,000.00	11,000.00	0.00	1,574.41	343.81	9,425.59	14
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3500	ENGINEERING	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	0.00	0.00	16,500.00	00
4802	SCADA	25,000.00	25,000.00	3,800.00	0.00	0.00	21,200.00	15
4803	MUSQUIZ WELL FIELD	50,000.00	50,000.00	0.00	2,531.98	0.00	47,468.02	05
4804	MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	00
4805	SUNNY GLENN WELL FIELD	50,000.00	50,000.00	825.00	6,572.73	0.00	42,602.27	15
4806	SUNNY GLENN PUMP STATION	50,000.00	50,000.00	0.00	1,178.40	0.00	48,821.60	02
4901	SAMPLES	15,000.00	15,000.00	0.00	5,128.46	1,046.47	9,871.54	34
4902	TCEQ WATR FEE (YR#90220001)	10,000.00	10,000.00	0.00	7,301.00	0.00	2,699.00	73
6004	TANK MAINTENANCE	50,000.00	50,000.00	7,940.00	380.99	0.00	41,679.01	17
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	43,500.00	43,500.00	0.00	16,526.56	5,449.73	26,973.44	38
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,161.93	238.43	1,161.93	
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	FY23-BACKHOE FY24-LEAD & COPPER	25,000.00	25,000.00	0.00	2,047.81	0.00	22,952.19	08
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
9700	LINE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	138,000.00	138,000.00	0.00	100
9805	Principal - CO Series 2011	28,600.00	28,600.00	0.00	28,600.00	28,600.00	0.00	100
9806	Interest - CO Series 2011	10,842.00	10,842.00	0.00	5,723.19	5,723.19	5,118.81	53
9807	Principal - GO Ref Bond Series 201	64,000.00	64,000.00	0.00	64,000.00	64,000.00	0.00	100
9808	Interest - GO Ref Bond Series 2011	1,140.00	1,140.00	0.00	1,140.38	1,140.38	0.38	100
9922	INSURANCE CLAIMS- PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 02	
WATER EXPENSES		2,016,539.00	2,016,539.00	20,245.12	613,357.45	307,457.97	1,382,936.43	31
0654 SEWER EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	144,051.00	144,051.00	0.00	36,012.75	0.00	108,038.25	25
0101	SALARIES	193,362.00	193,362.00	0.00	85,537.53	15,943.44	107,824.47	44
0103	OVERTIME	10,478.00	10,478.00	0.00	4,522.73	853.60	5,955.27	43
0201	SOCIAL SECURITY	15,553.00	15,553.00	0.00	6,604.17	1,226.44	8,948.83	42
0202	INSURANCE - GROUP	33,576.00	33,576.00	0.00	16,073.41	3,553.37	17,502.59	48
0203	RETIREMENT	4,270.00	4,270.00	0.00	1,825.92	359.47	2,444.08	43
0204	UNEMPLOYMENT	270.00	270.00	0.00	9.00	0.00	261.00	03
0205	INS - WORKMEN'S COMP	9,099.00	9,099.00	0.00	3,891.50	0.00	5,207.50	43
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	OFFICE SUPPLIES	5,000.00	5,000.00	0.00	1,327.60	447.80	3,672.40	27
0502	FIELD SUPPLIES	1,000.00	1,000.00	0.00	1,065.07	552.35	65.07	107
0508	CHEMICALS - CHLORINE	15,000.00	15,000.00	0.00	7,932.71	1,139.59	7,067.29	53
0509	CHEMICALS - SULFUR DIOXIDE	10,000.00	10,000.00	0.00	3,856.41	1,110.84	6,143.59	39
0510	UNIFORMS	2,400.00	2,400.00	0.00	381.70	200.07	2,018.30	16
0700	MAINT - EQUIPMENT	20,000.00	20,000.00	200.00	364.95	364.95	19,435.05	03
0701	MAINT - VEHICLES	3,000.00	3,000.00	0.00	431.66	0.00	2,568.34	14
0704	WWTP FACILITY MAINT	85,000.00	85,000.00	5,235.81	6,923.45	5,035.58	72,840.74	14
0705	COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	3,931.04	4,280.36	2,957.43	66,788.60	11
0900	FUEL & OIL	14,000.00	14,000.00	0.00	2,342.08	439.50	11,657.92	17
1101	ELECTRICITY	45,000.00	45,000.00	0.00	14,134.37	3,435.36	30,865.63	31
1301	INSURANCE - GENERAL & LIABILITY	10,771.00	10,771.00	0.00	1,811.00	0.00	8,960.00	17
1500	TRAINING	5,000.00	5,000.00	0.00	694.75	0.00	4,305.25	14
1501	TRAVEL	4,000.00	4,000.00	0.00	27.55	0.00	3,972.45	01
1700	IT EQUIPMENT/ SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1801	DUES/SUB/MEM	0.00	0.00	0.00	0.00	0.00	0.00	
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	2,249.67	449.71	4,250.33	35
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	241.88	102.49	1,758.12	12
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
3000	HEPATITIS SHOTS	500.00	500.00	0.00	0.00	0.00	500.00	00
3100	SAFETY EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
3500	ENGINEERING	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
4802	SCADA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
4901	SAMPLES	10,000.00	10,000.00	0.00	1,100.00	0.00	8,900.00	11
4902	ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903	TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	0.00	16,040.03	0.00	1,040.03	107
6100	TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	5,856.00	5,856.00	0.00	799.44	0.00	5,056.56	14
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,161.93	238.43	1,161.93	
9000	CIP - CLARIFIER	900,000.00	900,000.00	0.00	0.00	0.00	900,000.00	00
9001	CIP - WWTP	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
9500	Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - CO Combo Tax&Rev 2012	0.00	0.00	0.00	0.00	0.00	0.00	
SEWER EXPENSES		1,944,686.00	1,944,686.00	9,366.85	221,643.62	38,410.42	1,713,675.53	12

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 02	
0655 SANITATION/RECYCLE EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	169,397.00	169,397.00	0.00	42,349.25	0.00	127,047.75	25
0101	SALARIES	115,234.00	115,234.00	0.00	38,178.16	7,615.27	77,055.84	33
0103	OVERTIME	5,876.00	5,876.00	0.00	75.92	0.00	5,800.08	01
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	9,241.00	9,241.00	0.00	2,926.45	582.57	6,314.55	32
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	5,057.73	1,407.48	11,730.27	30
0203	RETIREMENT	2,538.00	2,538.00	0.00	776.18	162.97	1,761.82	31
0204	UNEMPLOYMENT	360.00	360.00	0.00	7.70	0.00	352.30	02
0205	INS - WORKMEN'S COMP	3,893.00	3,893.00	0.00	1,971.00	0.00	1,922.00	51
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	0.00	259.03	106.19	240.97	52
0502	FIELD SUPPLIES	2,000.00	2,000.00	100.00	930.66	0.00	969.34	52
0510	UNIFORMS	1,000.00	1,000.00	137.28	10.40	0.00	852.32	15
0604	SANITATION SALES TAX - STATE	155,000.00	155,000.00	0.00	56,661.96	13,311.13	98,338.04	37
0701	VEHICLE MAINTENANCE	1,500.00	1,500.00	0.00	122.58	37.93	1,377.42	08
0900	FUEL & OIL	600.00	600.00	0.00	408.14	83.62	191.86	68
1101	ELECTRICITY	1,250.00	1,250.00	0.00	75.17	47.13	1,174.83	06
1301	INSURANCE - GENERAL & LIABILITY	537.00	537.00	0.00	315.50	0.00	221.50	59
1500	TRAINING	1,000.00	1,000.00	25.00	2,498.00	0.00	1,523.00	252
1501	TRAVEL	1,000.00	1,000.00	0.00	650.59	0.00	349.41	65
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2124	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	1,307.70	261.54	2,192.30	37
2750	CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	509.66	118.61	1,490.34	25
2800	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	
4902	TCEQ/SOLID WSTE(QTR-#2197)	12,500.00	12,500.00	0.00	8,124.49	2,746.89	4,375.51	65
5000	WASTE/RECYCLE COLL FEES	1,756,150.00	1,756,150.00	2,244.69	611,077.19	154,512.87	1,142,828.12	35
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	25,000.00	25,000.00	0.00	2,824.56	225.00	22,175.44	11
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,161.93	238.44	1,161.93	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
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	SANITATION/RECYCLE EXPENSES	2,286,864.00	2,286,864.00	2,506.97	778,279.95	181,457.64	1,506,077.08	34
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	6,677,895.00	6,677,895.00		2,018,071.64	435,063.24	4,659,823.36	30
	EXPENSE TOTALS	6,677,895.00	6,677,895.00	32,118.94	1,720,555.44	536,768.68	4,925,220.62	26

# CITY OF ALPINE - AIRPORT - FEBRUARY 2024

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT						EFFECTIVE MONTH - 02	
0527 AIRPORT REVENUE							
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1602	FUEL SALES	725,000.00	725,000.00		307,284.67	82,601.98	417,715.33 42
1603	OIL SALES	50.00	50.00		19.59	0.00	30.41 39
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00
1702	GROUND LEASE (HANGER)	23,407.00	23,407.00		16,394.29	3,685.22	7,012.71 70
5100	TXDOT RAMP GRANT	10,000.00	10,000.00		4,963.19	0.00	5,036.81 50
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		32,003.27	0.00	32,003.27+
5201	TEXAS CLASS - INTEREST	0.00	0.00		697.56	132.57	697.56+
5202	GRANT REIMBURSEMENTS - ARPA	0.00	0.00		0.00	0.00	0.00
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00
7001	AIRPORT BANK ACCT INTEREST	8,000.00	8,000.00		4,855.27	1,067.43	3,144.73 61
7002	RESERVE ACCOUNT - CIP MATCH	25,000.00	25,000.00		0.00	0.00	25,000.00 00
7003	INTEREST REVENUE - LEASE	0.00	0.00		0.00	0.00	0.00
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	AIRPORT REVENUE	791,457.00	791,457.00	0.00	366,217.84	87,487.20	425,239.16 46
0599 AIRPORT TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	9,055.00	9,055.00		0.00	0.00	9,055.00 00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00
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	AIRPORT TRANSFERS	9,055.00	9,055.00	0.00	0.00	0.00	9,055.00 00
0627 Airport Expenses							
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0090	ADMINISTRATIVE FEE	59,297.00	59,297.00	0.00	14,824.25	0.00	44,472.75 25
0101	SALARIES	105,839.00	105,839.00	0.00	45,159.48	7,733.60	60,679.52 43
0103	OVERTIME	7,294.00	7,294.00	0.00	317.22	0.00	6,976.78 04
0201	SOCIAL SECURITY	8,632.00	8,632.00	0.00	3,466.94	589.21	5,165.06 40
0202	INSURANCE - GROUP	16,788.00	16,788.00	0.00	7,037.40	1,407.48	9,750.60 42
0203	RETIREMENT	2,370.00	2,370.00	0.00	919.85	165.50	1,450.15 39
0204	UNEMPLOYMENT	180.00	180.00	0.00	0.00	0.00	180.00 00
0205	INS - WORKMEN'S COMP	3,345.00	3,345.00	0.00	936.50	0.00	2,408.50 28
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0501	SUPPLIES	1,800.00	1,800.00	0.00	1,315.86	18.35	484.14 73
0502	FIELD SUPPLIES	800.00	800.00	44.25	528.43	162.71	227.32 72
0510	UNIFORMS	300.00	300.00	0.00	147.96	38.56	152.04 49
0601	LICENSES AND FEES	0.00	0.00	0.00	0.00	0.00	0.00
0701	MAINT - EQUIPMENT	1,500.00	1,500.00	0.00	1,002.10	38.92	497.90 67
0702	MAINT - VEHICLE	1,000.00	1,000.00	67.97	383.06	0.00	548.97 45
0704	FACILITY MAINT	15,000.00	15,000.00	48,998.12	6,419.93	865.84	40,418.05- 369
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00 00
0900	FUEL & OIL	1,200.00	1,200.00	0.00	626.69	0.00	573.31 52
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
1101	ELECTRICITY	5,500.00	5,500.00	0.00	1,396.60	395.05	4,103.40 25
1301	AIRPORT LIABILITY INSURANCE	2,351.00	2,351.00	0.00	1,140.00	0.00	1,211.00 48
1500	TRAINING	1,000.00	1,000.00	0.00	190.00	0.00	810.00 19
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00 00
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	124.99	124.99	875.01 12
2000	AV/JET FUEL/OIL PURCHASES	525,000.00	525,000.00	698.42	223,479.40	52,488.80	300,822.18 43
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	0.00	0.00	5,966.00 00
2700	TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	2,547.10	494.75	3,952.90 39



ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 02	
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	321.70	80.44	678.30	32
4902	TCEQ TANK (Y#12182)	200.00	200.00	0.00	200.00	0.00	0.00	100
5600	FY 20 CIP - 10% MATCH -	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	
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	Airport Expenses	800,512.00	800,512.00	49,808.76	312,485.46	64,604.20	438,217.78	45
ENTERPRISE: AIRPORT								
	INCOME TOTALS	800,512.00	800,512.00		366,217.84	87,487.20	434,294.16	46
	EXPENSE TOTALS	800,512.00	800,512.00	49,808.76	312,485.46	64,604.20	438,217.78	45

# CITY OF ALPINE - TOURISM - FEBRUARY 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 02	
0556 Promotion & Tourism Revenues								
=====								
0408	HOT HOTEL OCCUPANCY TAX	650,000.00	650,000.00		0.00	0.00	650,000.00	00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		17,076.17	3,559.81	17,076.17+	
0411	TEXAS CLASS - INTEREST	0.00	0.00		2,121.92	403.23	2,121.92+	
0412	STR PERMIT FEE	0.00	0.00		3,750.00	350.00	3,750.00+	
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0414	TEXAS MOUNTAIN TRAIL GRANT	0.00	0.00		0.00	0.00	0.00	
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		4,194.33	929.81	4,194.33+	
0502	HOT - ANTELOPE LODGE	0.00	0.00		0.00	0.00	0.00	
0503	HOT - QUALITY INN	0.00	0.00		25,106.81	4,582.35	25,106.81+	
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00	
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		28,364.00	16,787.00	28,364.00+	
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00	
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00	
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		2,505.23	0.00	2,505.23+	
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		95.85	0.00	95.85+	
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		8,167.44	945.60	8,167.44+	
0512	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00	
0513	HOT - THE MAVERICK INN	0.00	0.00		13,991.00	7,107.00	13,991.00+	
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		15,706.77	0.00	15,706.77+	
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		750.09	0.00	750.09+	
0516	HOT - HAMPTON INN	0.00	0.00		40,295.07	0.00	40,295.07+	
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		790.29	0.00	790.29+	
0518	HOT - CASA VIDA	0.00	0.00		360.32	28.50	360.32+	
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		47,011.69	0.00	47,011.69+	
0520	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00	
0521	CAVE MESA	0.00	0.00		98.77	98.77	98.77+	
0522	CASITA OM	0.00	0.00		0.00	0.00	0.00	
0523	LITTLE TIN GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0524	SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00	
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00		0.00	0.00	0.00	
0526	KIOWA 2	0.00	0.00		0.00	0.00	0.00	
0527	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00	
0528	KIOWA	0.00	0.00		0.00	0.00	0.00	
0529	Alpine Vacation Rentals, LLC	0.00	0.00		735.65	0.00	735.65+	
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		493.57	0.00	493.57+	
0531	HUANG	0.00	0.00		0.00	0.00	0.00	
0532	Lockhart Hacienda	0.00	0.00		370.03	0.00	370.03+	
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00	
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00	
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00	
0536	Casa Blanca	0.00	0.00		0.00	0.00	0.00	
0537	ZIMMER - GATED GARDENS	0.00	0.00		375.76	0.00	375.76+	
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00	
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		0.00	0.00	0.00	
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00	
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00	
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00	
0543	RIPPEL - BRBO	0.00	0.00		0.00	0.00	0.00	
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00	
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00	
0546	TED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00	
0547	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00	
0548	BOMBERO 18, LLC	0.00	0.00		432.65	0.00	432.65+	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 02	
0549	LANGRIDGE LODGE	0.00	0.00		264.31	0.00	264.31+	
0550	LUXURY FARM HOUSE	0.00	0.00		368.28	0.00	368.28+	
0551	WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
0552	ALPINE PROPERTY RENTALS	0.00	0.00		0.00	0.00	0.00	
0553	SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		423.15	0.00	423.15+	
0554	QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
0555	TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
0556	HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
0557	EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
0558	CONCHA RAMOS	0.00	0.00		0.00	0.00	0.00	
0559	WINDMILL HOUSE - HURST	0.00	0.00		101.96	0.00	101.96+	
0560	EL NIDO - SANDRA PRATT	0.00	0.00		0.00	0.00	0.00	
0561	KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		0.00	0.00	0.00	
0562	COVINGTON - BEACH HOUSE	0.00	0.00		0.00	0.00	0.00	
0563	ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		2,575.64	584.13	2,575.64+	
0564	TEAM HOUSING	0.00	0.00		0.00	0.00	0.00	
0565	SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
0566	DANNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00	
0567	ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
0568	CASA ACERO - EAGLE PASS	0.00	0.00		2,025.31	0.00	2,025.31+	
0569	CAJITA VERDE - BLECHA	0.00	0.00		254.23	43.54	254.23+	
0570	PAIGE LOSOYA - CACTUS STREET	0.00	0.00		706.37	0.00	706.37+	
0571	ADOBE VISTA - SCHWERTFEGER	0.00	0.00		629.09	0.00	629.09+	
0572	EL NOPAL CASITA - LIM/ROTNEY	0.00	0.00		259.81	0.00	259.81+	
0573	5TH STREET - ROGGOW	0.00	0.00		0.00	0.00	0.00	
0574	BIRD'S NEST - BRANT	0.00	0.00		870.14	0.00	870.14+	
0575	MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
0576	CASA OCOTILLO - HARPOLD	0.00	0.00		226.87	0.00	226.87+	
0577	OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		0.00	0.00	0.00	
0578	THE VILLA	0.00	0.00		328.72	0.00	328.72+	
0579	CASA DE ARROZ	0.00	0.00		243.70	0.00	243.70+	
0580	THE COWBOY HOUSE	0.00	0.00		372.95	0.00	372.95+	
0581	LAST MINUTE MELODY-GONZALES	0.00	0.00		0.00	0.00	0.00	
0582	FOURTH & LONG-SUGAR MOON	0.00	0.00		137.52	0.00	137.52+	
0583	KATHRYN'S KORNER	0.00	0.00		217.15	0.00	217.15+	
0584	SUNCATCHER-GONZALES	0.00	0.00		283.50	0.00	283.50+	
0585	LA PALOMA-BRANT	0.00	0.00		0.00	0.00	0.00	
0586	SAGE GUEST HOUSE-R. STOVELL	0.00	0.00		160.05	84.84	160.05+	
0587	FLAMINGO BUNKHOUSE-RUINS TERLINGUA	0.00	0.00		0.00	0.00	0.00	
0588	HOLLAND HOUSE-S. HOLLAND FAMILY	0.00	0.00		408.30	0.00	408.30+	
0589	LITTLE BLUE HOUSE-A. BRANT	0.00	0.00		240.93	0.00	240.93+	
0590	BRIGHT MOON-A. GABBERT	0.00	0.00		233.84	0.00	233.84+	
0591	T. KELLNER-SALTILLO HOUSE	0.00	0.00		369.65	66.36	369.65+	
0592	ORANGE STREET BNB-GARRETT	0.00	0.00		0.00	0.00	0.00	
0593	EL CORAZON-C.C. FONSECA	0.00	0.00		402.50	0.00	402.50+	
0594	CASA PIEDRA-CLAY BRAUCH	0.00	0.00		1,055.75	1,055.75	1,055.75+	
0595	VALENZUELA HOUSE-GONZALES/PALLANEZ	0.00	0.00		337.19	0.00	337.19+	
0596	VERANDA-S. BLAIR BROWN	0.00	0.00		319.85	0.00	319.85+	
0597	SPACIOUS HOUSE-HOLLY& ANDREW	0.00	0.00		773.39	0.00	773.39+	
0598	WINTER'S HOUSE-OFENSTEIN	0.00	0.00		342.63	0.00	342.63+	
0599	EL GOATHEAD-STONE	0.00	0.00		512.53	0.00	512.53+	
0600	CASA LA VISTA-CASITA BONITA-SCHUND	0.00	0.00		362.25	0.00	362.25+	
0601	SIMPATICO-STUBBS	0.00	0.00		184.24	0.00	184.24+	
0602	CACTUS HOUSE-L. COBOS	0.00	0.00		0.00	0.00	0.00	
9920	MISC/CONTRIBUTIONS	0.00	0.00		31.53	0.00	31.53+	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 02	
-----								
	Promotion & Tourism Revenues	650,000.00	650,000.00	0.00	228,816.74	36,626.69	421,183.26	35
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	386,963.00	386,963.00		0.00	0.00	386,963.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
-----								
	TRANSFERS	386,963.00	386,963.00	0.00	0.00	0.00	386,963.00	00
0656 PROMOTION & TOURISM Expenses								
=====								
0100	7 * FISCAL FEE	43,177.00	43,177.00	0.00	10,794.25	0.00	32,382.75	25
0101	SALARIES - VISITOR CENTER EMP	64,357.00	64,357.00	0.00	26,301.58	4,443.96	38,055.42	41
0103	OVERTIME	1,460.00	1,460.00	0.00	1,320.09	167.10	139.91	90
0201	SOCIAL SECURITY	5,022.00	5,022.00	0.00	2,113.04	352.74	2,908.96	42
0202	INSURANCE	8,394.00	8,394.00	0.00	30.00	6.00	8,364.00	00
0203	RETIREMENT	1,379.00	1,379.00	0.00	558.24	98.68	820.76	40
0204	UNEMPLOYMENT	180.00	180.00	0.00	5.27	0.00	174.73	03
0205	WORKMEN'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	
0501	VC - SUPPLIES	5,000.00	5,000.00	0.00	3,159.11	788.98	1,840.89	63
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	552.29	96.48	947.71	37
1301	LIABILITY/AUTO COVERAGE	538.00	538.00	0.00	0.00	0.00	538.00	00
1500	VC - TRAINING	1,500.00	1,500.00	0.00	1,000.00	0.00	500.00	67
1501	VC - TRAVEL	6,000.00	6,000.00	0.00	2,224.10	411.70	3,775.90	37
1602	VC - POSTAGE	2,500.00	2,500.00	0.00	640.16	117.97	1,859.84	26
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	300.00	0.00	1,100.00	21
1801	VC - SUBSCRIPTIONS	0.00	0.00	0.00	393.75	0.00	393.75-	
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	611.00	0.00	889.00	41
2121	FACILITY MAINT/EQUIPMENT	15,000.00	15,000.00	45.36	978.58	0.00	13,976.06	07
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	844.54	168.95	1,155.46	42
5102	TOURISM DIRECTOR CONTRACT	81,856.00	81,856.00	0.00	36,605.80	7,321.16	45,250.20	45
5104	PROMOTION / ADVERTISING	350,825.00	350,825.00	560.00	158,075.01	18,816.48	192,189.99	45
5105	PROMOTION OF THE ARTS	81,775.00	81,775.00	0.00	15,500.00	500.00	66,275.00	19
5106	HISTORICAL RESTORATION/PRESERVATIO	73,000.00	73,000.00	0.00	0.00	0.00	73,000.00	00
5109	SPORTING EVENTS	35,350.00	35,350.00	0.00	0.00	0.00	35,350.00	00
5111	TRANSPORTATION SYSTEM	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	00
5115	SIGNAGE	0.00	0.00	0.00	0.00	0.00	0.00	
5116	GO TEXAN GRANT	0.00	0.00	0.00	0.00	0.00	0.00	
5200	VISITOR CENTER REMODEL	250,000.00	250,000.00	0.00	0.00	0.00	250,000.00	00
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	1,506.48	312.74	1,506.48-	
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9803	PRINCIPAL - RIGHT TO USE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	
9804	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
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	PROMOTION & TOURISM Expenses	1,036,963.00	1,036,963.00	605.36	263,513.29	33,602.94	772,844.35	25
Tourism HOT Fund								
	INCOME TOTALS	1,036,963.00	1,036,963.00		228,816.74	36,626.69	808,146.26	22
	EXPENSE TOTALS	1,036,963.00	1,036,963.00	605.36	263,513.29	33,602.94	772,844.35	25

# CITY OF ALPINE - GAS - FEBRUARY 2024

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY				EFFECTIVE MONTH - 02				
0558 GAS REVENUES								
=====								
0110	NATURAL GAS SALES - ALPINE	1,775,000.00	1,775,000.00		880,308.53	248,093.06	894,691.47	50
0120	NATURAL GAS SALES - FT. DAVIS	350,000.00	350,000.00		160,836.31	46,145.12	189,163.69	46
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		1,960.00	945.00	8,040.00	20
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		665.00	140.00	1,835.00	27
0240	SERVICE TAP FEES - ALPINE	5,000.00	5,000.00		14,375.00	0.00	9,375.00+	288
0241	SERVICE TAP FEES - FT. DAVIS	2,500.00	2,500.00		0.00	0.00	2,500.00	00
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00	
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00	
0250	PENALTY FEES - ALPINE	1,250.00	1,250.00		4,945.75	2,010.83	3,695.75+	396
0251	PENALTY FEES - FT. DAVIS	2,000.00	2,000.00		1,549.98	965.26	450.02	77
0400	MISC. INCOME	1,250.00	1,250.00		81.37	0.00	1,168.63	07
0401	GAS BANK ACCT INT	2,500.00	2,500.00		26,574.80	5,705.40	24,074.80+	63
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00	
0403	WTG ROYALTIES	5,000.00	5,000.00		0.00	0.00	5,000.00	00
0500	SALES TAX COLLECTED	60,000.00	60,000.00		23,686.27	6,193.67	36,313.73	39
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		30.00	0.00	30.00+	
0614	VACATION FEE	0.00	0.00		400.00	0.00	400.00+	
1901	ROAD CUT FEE	5,000.00	5,000.00		0.00	0.00	5,000.00	00
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
7001	GAS CUSTOMER DEPOSIT INTEREST	0.00	0.00		6,094.57	1,243.96	6,094.57+	
9000	AUCTION	500.00	500.00		0.00	0.00	500.00	00
9001	CAPITAL CONTRIBUTIONS	2,500.00	2,500.00		0.00	0.00	2,500.00	00
-----								
	GAS REVENUES	2,225,000.00	2,225,000.00	0.00	1,121,507.58	311,442.30	1,103,492.42	50
0599 TRANSFERS								
=====								
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
-----								
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0658 GAS EXPENSES								
=====								
0090	ADMINISTRATIVE FEE	156,574.00	156,574.00	0.00	39,143.50	0.00	117,430.50	25
0100	FRANCHISE FEE	111,250.00	111,250.00	0.00	7,844.44	0.00	103,405.56	07
0101	SALARIES	518,293.00	518,293.00	0.00	199,015.83	35,680.61	319,277.17	38
0103	OVERTIME	29,307.00	29,307.00	0.00	7,229.80	1,368.56	22,077.20	25
0201	SOCIAL SECURITY	41,782.00	41,782.00	0.00	15,150.76	2,697.90	26,631.24	36
0202	INSURANCE - GROUP	83,940.00	83,940.00	0.00	35,075.04	7,424.88	48,864.96	42
0203	RETIREMENT	11,472.00	11,472.00	0.00	4,175.76	792.85	7,296.24	36
0204	UNEMPLOYMENT	900.00	900.00	0.00	8.21	0.00	891.79	01
0205	INS - WORKMEN'S COMP	8,352.00	8,352.00	0.00	3,221.00	0.00	5,131.00	39
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	241,950.69	90,820.83	293,049.31	45
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	32,583.20	10,914.06	47,416.80	41
0501	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	4,304.15	0.00	1,695.85	72
0502	FIELD SUPPLIES	15,000.00	15,000.00	0.00	1,200.98	0.00	13,799.02	08
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	9,301.06	9,301.06	10,698.94	47
0510	UNIFORMS	8,000.00	8,000.00	0.00	4,812.74	1,110.06	3,187.26	60
0600	EQUIPMENT MAINT.	14,825.00	14,825.00	0.00	4,858.39	2,127.81	9,966.61	33
0701	VEHICLE MAINT	13,700.00	13,700.00	250.00	581.92	297.44	12,868.08	06

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 02	
0800	CP & METER MAINT	20,000.00	20,000.00	3,218.40	2,859.75	2,859.75	13,921.85	30
0900	FUEL & OIL	15,000.00	15,000.00	0.00	5,237.30	1,375.09	9,762.70	35
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
1101	ELECTRICITY	5,000.00	5,000.00	0.00	1,185.03	276.09	3,814.97	24
1200	DISTRIBUTION SYSTEM MAINT	50,000.00	50,000.00	0.00	4,795.74	3,621.29	45,204.26	10
1301	INSURANCE - GENERAL/AUTO LIABILITY	18,181.00	18,181.00	0.00	10,232.00	0.00	7,949.00	56
1400	EQUIPMENT RENTAL	4,000.00	4,000.00	490.00	0.00	0.00	3,510.00	12
1500	TRAINING	15,000.00	15,000.00	1,500.00	4,554.50	1,690.50	8,945.50	40
1501	TRAVEL	10,000.00	10,000.00	293.80	2,035.36	293.80	7,670.84	23
1600	POSTAGE/FREIGHT	20,000.00	20,000.00	0.00	5,914.90	1,240.38	14,085.10	30
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	0.00	13,367.86	2,710.20	1,632.14	89
1800	PENALTIES/FINES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1901	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2124	Provision for Bad Debt	0.00	0.00	0.00	0.00	0.00	0.00	
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	562.50	0.00	4,437.50	11
2400	DIG TESS/TEXAS 811	1,500.00	1,500.00	0.00	222.15	48.30	1,277.85	15
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	3,133.78	621.33	4,866.22	39
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	1,262.55	304.66	3,237.45	28
2800	DRUG TESTING	1,200.00	1,200.00	0.00	467.50	57.50	732.50	39
2900	DUES & MEMBERSHIPS	1,500.00	1,500.00	0.00	532.00	42.00	968.00	35
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	1,503.11	5,993.59	5,993.59	1,003.30	88
3100	ADVERTISING	2,500.00	2,500.00	0.00	300.00	75.00	2,200.00	12
3800	BUILDING MAINT.	15,000.00	15,000.00	490.04	4,701.63	4,295.34	9,808.33	35
3900	SALES TAX REMITTED TO STATE	60,000.00	60,000.00	0.00	22,740.12	6,405.94	37,259.88	38
8001	LEASED VEHICLE	35,500.00	35,500.00	0.00	13,617.59	2,669.29	21,882.41	38
8003	LEASED - EQUIPMENT	0.00	0.00	0.00	4,638.39	862.80	4,638.39	
9500	Depreciation Expense - Gas	0.00	0.00	0.00	0.00	0.00	0.00	
9501	AMORTIZATION EXPENSE - RIGHT TO US	0.00	0.00	0.00	0.00	0.00	0.00	
9800	CIP - KABOTA - FY20 EXCAVATOR	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9809	INTEREST EXPENSE - RIGHT TO USE LE	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	FY23- GATES FY24- AUTOMATIVE METER	109,993.00	109,993.00	0.00	0.00	0.00	109,993.00	00
9999	RESERVES - FINANCIAL POLICY	47,731.00	47,731.00	0.00	47,730.80	0.00	0.20	100
-----								
	GAS EXPENSES	2,225,000.00	2,225,000.00	7,745.35	766,542.51	197,978.91	1,450,712.14	35
ENTERPRISE: GAS COMPANY								
	INCOME TOTALS	2,225,000.00	2,225,000.00		1,121,507.58	311,442.30	1,103,492.42	50
	EXPENSE TOTALS	2,225,000.00	2,225,000.00	7,745.35	766,542.51	197,978.91	1,450,712.14	35

# CITY OF ALPINE - INTEREST & SINKING - FEBRUARY 2024

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE PCT
REPORTING FUND: 0075 INTEREST & SINKING							EFFECTIVE MONTH - 02
0534 REVENUE							
=====							
0410	CURRENT I & S ADVALOREM	147,909.00	147,909.00		132,855.36	24,097.17	15,053.64 90
0420	DELINQUENT I & S	0.00	0.00		2,881.22	289.76	2,881.22+
0502	PENALTY & INTEREST	0.00	0.00		1,103.69	266.28	1,103.69+
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00
7001	I&S BANK INTEREST	0.00	0.00		2,744.82	763.18	2,744.82+
-----							
	REVENUE	147,909.00	147,909.00	0.00	139,585.09	25,416.39	8,323.91 94
0599 TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
-----							
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0600 GENERAL DEBT EXPENSES							
=====							
0200	PRINCIPAL - CO SERIES 2011	36,400.00	36,400.00	0.00	36,400.00	36,400.00	0.00 100
0201	INTEREST - CO SERIES 2011	13,798.00	13,798.00	0.00	7,284.06	7,284.06	6,513.94 53
0300	PRINCIPAL - GO SERIES 2011	96,000.00	96,000.00	0.00	96,000.00	96,000.00	0.00 100
0301	INTEREST - GO SERIES 2011	1,711.00	1,711.00	0.00	1,710.58	1,710.58	0.42 100
-----							
	GENERAL DEBT EXPENSES	147,909.00	147,909.00	0.00	141,394.64	141,394.64	6,514.36 96
0601 WATER DEBT EXPENSES							
=====							
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00
-----							
	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
0602 SEWER DEBT EXPENSES							
=====							
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00
-----							
	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST & SINKING							
	INCOME TOTALS	147,909.00	147,909.00		139,585.09	25,416.39	8,323.91 94
	EXPENSE TOTALS	147,909.00	147,909.00	0.00	141,394.64	141,394.64	6,514.36 96

## **PUBLIC HEARINGS OVERVIEW**

### **6. Public Hearings –**

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B.
2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588.



## CONSENT AGENDA OVERVIEW

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of April 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
  2. Approve Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588. (G. Calderon, City Secretary)
  3. Approve payment of the March 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)
  4. Approve the excused absence of Councilor Stokes from the April 2, 2024 Regular City Council Meeting. (G. Calderon, City Secretary)



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
APRIL 16, 2024**

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**CONSENT AGENDA**

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1. Approval of April 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. April 2, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)

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**STAFF RECOMMENDATION**

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APPROVE.

**City of Alpine  
Workshop &  
Regular City Council Meeting  
Tuesday, April 2, 2024  
Minutes**

**WORKSHOP – 4:00 P.M.**

1. **Call to Order** - Mayor Catherine Eaves called the meeting to order at 4:03 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas.

**City Council Members Present:**

Catherine Eaves, *Mayor*  
Councilor Darin Nance, *Ward 3*  
Councilor Martin Sandate, *Ward 4*  
Councilor Rick Stephens, *Ward 5*

**City Officials Present:**

Megan Antrim, *City Manager*  
Geoffrey Calderon, *City Secretary*

**Others Present:**

Lori Griffin

**City Council Members Not Present:**

Councilor Judy Stokes, *Ward 1*  
Councilor Chris Rodriguez, *Ward 2*

2. **Workshop –**

- a. Workshop regarding Chapter 23 - City Council to the Alpine Code of Ordinances; including updates to the order of business, updates to the rules of procedure, and updates to the rules of decorum for City Council meetings. (M. Antrim, City Manager)

3. **Adjourn. (4:30 P.M.)**

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**REGULAR MEETING – 5:30 P.M.**

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom Videoconference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting –**

**City Council Members Present:**

Catherine Eaves, *Mayor*  
Councilor Chris Rodriguez, *Ward 2*  
Councilor Darin Nance, *Ward 3*  
Councilor Martin Sandate, *Ward 4*  
Councilor Rick Stephens, *Ward 5*

**City Staff and Stakeholders Present:**

Megan Antrim, *City Manager*  
Geoffrey R. Calderon, *City Secretary*  
Alessandra Gad, *City Attorney*  
Darrell Losoya, *Chief of Police*  
Phillip Fierro, *Police Captain*  
Abel Hinojos, *Airport Supervisor*

Minutes: 04-02-2024

Approved: 04-16-2024

**City Council Members Not Present:**  
Councilor Judy Stokes, *Ward 1*

**Others Present:**  
Approximately 16 other attendees.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on Thursday, March 28, 2024.

3. **Public Comments** – (limited to 3 minutes per person) – None.

4. **Presentations, Recognitions, and Proclamations** –

- Animal Care and Control Appreciate Week – April 14, 2024 to April 20, 2024

*Mayor Eaves presented the Animal Care and Control Appreciation Week Proclamation to Animal Services employees: Jennifer Stewart, Charles Fox, Melanie Pate, and Vanessa Soto.*

- National Public Safety Telecommunications Week April 14, 2024 to April 20, 2024

*Mayor Eaves presented the National Public Safety Telecommunication Week Proclamation to Alpine Police Department Telecommunication employees: Zachary Hurst, Will Romero, Debora Alvarado.*

5. **Reports** –

**City Mayor Report.**

**City Attorney Report** – None.

**City Manager Report** –

- Update on Wastewater Treatment Plant.

**City Staff Updates** – None.

6. **Public Hearings** –

**Open (5:46 P.M.)**

1. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2024-04-01, an ordinance approving Rezone Application 2024-03-01; Amending the official zoning map of the city by rezoning the property located at 708 S. Cactus Street and legally described as 1.52 acres, more or less, being the South part of a 3.0 acre tract of land described as the South 3.0 acres of the West Half (W/2) of Block Two (2) in Volume 36, Page 410, Official Public Records, Means Addition Subdivision “A” to the City of Alpine, Brewster County, Texas, as per Plat on file in Envelope No. 63, Map/Plat Records on file in the Office of the County Clerk of Brewster County, Texas; Rezoning the subject property from R-4 Mobile Home District to C-1A Neighborhood Commercial District.

**Public Comments:** None.

2. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-03, a short term rental special use permit allowing a short term rental to be established at

Minutes: 04-02-2024

Approved: 04-16-2024

202 N. 4th Street. The property owner of record is Karl Brauch. The Parcel ID of the subject property is 11906.

**Public Comments:** None.

3. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-04, a short term rental special use permit allowing a short term rental to be established at 1104 Del Rio Street. The property owner of record is Justin Tallant and Colleen West. The Parcel ID of the subject property is 30379.

**Public Comments:** None.

4. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-11-07, a short term rental special use permit allowing a short term rental to be established at 907 E. Nations. The property owner of record is Mark Offenstein. The Parcel ID of the subject property is 11054.

**Public Comments:** Alex Schmidt, Ward 5, objected to the issuance of the special use permit.

5. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-04-01, a short term rental special use permit allowing a short term rental to be established at 301 S. 6th Street. The property owner of record is Concha Ramos and Eulogia Valenzuela. The Parcel ID of the subject property is 12194.

**Public Comments:** None.

6. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2024-04-02, a short term rental special use permit allowing a short term rental to be established at 512 S. 8th Street. The property owner of record is Celia Teresa Garcia. The Parcel ID of the subject property is 10399.

**Public Comments:** None.

**Close (5:52 P.M.)**

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of March 19, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of March 20, 2024 Workshop Meeting Minutes. (G. Calderon, City Secretary)
3. Approval of Special Use Permit 2023-11-03, a short term rental special use permit allowing a short term rental to be established at 202 N. 4th Street. The property owner of record is Karl Brauch. The Parcel ID of the subject property is 11906. (G. Calderon, City Secretary)
4. Approval of Special Use Permit 2023-11-04, a short term rental special use permit allowing a short term rental to be established at 1104 Del Rio Street. The property owner of record is Justin

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Tallant and Colleen West. The Parcel ID of the subject property is 30379. (G. Calderon, City Secretary)

5. Approval of Special Use Permit 2023-11-07, a short term rental special use permit allowing a short term rental to be established at 907 E. Nations. The property owner of record is Mark Offenstein. The Parcel ID of the subject property is 11054. (G. Calderon, City Secretary)
6. Approval of Special Use Permit 2024-04-01, a short term rental special use permit allowing a short term rental to be established at 301 S. 6th Street. The property owner of record is Concha Ramos and Eulogia Valenzuela. The Parcel ID of the subject property is 12194. (G. Calderon, City Secretary)
7. Approval of Special Use Permit 2024-04-02, a short term rental special use permit allowing a short term rental to be established at 512 S. 8th Street. The property owner of record is Celia Teresa Garcia. The Parcel ID of the subject property is 10399. (G. Calderon, City Secretary)
8. Approve the transfer of \$25,000 from the City of Alpine Health Insurance Bank Account to the General Fund Bank Account for the City's agreed upon contribution to the Alpine Independent School District Child Care Program. (M. Antrim, City Manager)

*Councilor Nance requested that item no. 1 be removed from the consent agenda for separate discussion. Councilor Stephens requested that items no. 3 and 5 be removed from the normal sequence of the consent agenda for separate discussion.*

**RESOLUTION 2024-04-02:** On a motion by Councilor Rodriguez and seconded by Councilor Nance to approve items no 2, 4, 6, 7, 8, the City Council adopted the motion with all members present voting in favor.

#### **Consent Agenda Item No. 1**

**RESOLUTION 2024-04-03:** On a motion by Councilor Nance and seconded by Councilor Sandate to approve the minutes from March 19<sup>th</sup> with the amendment of removing Councilor Rodriguez from list of members present, the City Council unanimously adopted the motion.

#### **Consent Agenda Item No. 3**

There was no motion to approve item no. 3 and the item was lost.

#### **Consent Agenda Item No. 5**

**RESOLUTION 2024-04-04:** On a motion by Councilor Nance and seconded by Councilor Sandate to approve, the City Council adopted the motion 3 to 1 with Councilor Stephens voting against. The motion carried.

### **8. Information or Discussion items –**

1. Update from Emergent Air. (M. Antrim, City Manager)  
*Walter Kuykendall with Emergent Air provided an oral report to the City Council.*
2. Discuss Alpine Country Club non-compliance with lease agreement and resolution. (M. Antrim, City Manager)  
*Amy White & Tony Morales with the Alpine Country Club Estates presented to the City Council.*  
*Ruben Losoya, Ward 4, made a public comment.*

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Approved: 04-16-2024

*Mayor Eaves called a short recess. (6:46 P.M.)*

*The meeting resumed. (6:51 P.M.)*

3. Discussion regarding proposed Charter revisions including amendments, tentative propositions, and sample language. (C. Eaves, Mayor)
4. Discussion regarding updating qualifications for Hotel Occupancy Tax Committee members and implementing a requirement that prohibits Hotel Occupancy Committee Members from applying for Hotel Occupancy Tax grants. (C. Eaves, Mayor)

*Mayor Eaves called a short recess. (7:57 P.M.)*

*The meeting resumed. (8:02 P.M.)*

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Approve the first reading of Ordinance 2024-04-01, an ordinance approving Rezone Application 2024-03-01; Amending the official zoning map of the city by rezoning the property located at 708 S. Cactus Street and legally described as 1.52 acres, more or less, being the South part of a 3.0 acre tract of land described as the South 3.0 acres of the West Half (W/2) of Block Two (2) in Volume 36, Page 410, Official Public Records, Means Addition Subdivision "A" to the City of Alpine, Brewster County, Texas, as per Plat on file in Envelope No. 63, Map/Plat Records on file in the Office of the County Clerk of Brewster County, Texas; Rezoning the subject property from R-4 Mobile Home District to C-1A Neighborhood Commercial District. The Property ID of the subject property is 11311. The record owner of the property is Ruben Losoya. The Planning & Zoning Commission has recommended approval of this application. (M. Antrim, City Manager)

*Action Item no. 1 was lost due to lack of a motion. The item was not approved.*

2. Approve the first reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B. (R. Stephens, City Council)

**RESOLUTION 2024-04-05:** On a motion by Councilor Stephens and seconded by Councilor Sandate to approve the first reading of Ordinance 2024-04-02, authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B, the City Council unanimously adopted the motion with all members present voting in favor.

3. Approve Resolution 2024-04-01, a resolution adopting a swimming pool fee schedule for the Fiscal Year 2024 for the Alpine Municipal Swimming Pool. (M. Antrim, City Manager)

**RESOLUTION 2024-04-06:** On a motion by Councilor Stephens and seconded by Councilor Rodriguez to approve, the City Council unanimously adopted the motion with all members present voting in favor.

4. Approve letter of intent to apply for Drinking Water State Revolving Fund Lead Service Line Replacement Funding. (M. Antrim, City Manager)

**RESOLUTION 2024-04-07:** On a motion by Councilor Sandate and seconded by Councilor Sandate to approve, the City Council unanimously adopted the motion with all members present voting in favor.

5. Approve the recommendation of the City Manager to hire Robert Ruckes as the Building Official, as per City Charter - Section 4.02(A) for the City of Alpine. (M. Antrim, City Manager)

**RESOLUTION 2024-04-08:** On a motion by Councilor Stephens and seconded by Councilor Sandate to hire Robert Ruckes as the Building Official, as per City Charter - Section 4.02(A) for the City of Alpine, the City Council unanimously adopted the motion with all members present voting in favor.

10. **City Council Member Comments** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

*There being no further business, the meeting was adjourned by Mayor Eaves.*

13. **Adjourn.** (8:34 P.M.)

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Catherine Eaves, *Mayor*

\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that notice of this meeting was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Thursday, March 28, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL OF OFFICE,**  
**this \_\_\_\_\_ day of \_\_\_\_\_ 2024.**

\_\_\_\_\_  
Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

Minutes: 04-02-2024  
Approved: 04-16-2024





**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

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**CONSENT AGENDA**

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2. Approve Special Use Permit 2024-04-03, a short term rental special use permit allowing a short term rental to be established at 1106 W. Stockton. The property owner of record is Christopher Penney. The Parcel ID of the subject property is 12588. (G. Calderon, City Secretary)

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**BACKGROUND**

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- 9 Letters were sent to surrounding property owners, 0 were returned as undeliverable.
- No feedback was received as of the packet deadline for this property.

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**SUPPORTING MATERIALS**

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1. Short Term Rental Special Use Permit.

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**STAFF RECOMMENDATION**

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**APPROVE.**



## TRANSIENT/SHORT TERM RENTAL INSPECTION CHECKLIST

### Initial inspection:

At the time of initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, Property Management Code and the City of Alpine Short-Term rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approved means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$80.00 each. An inspection won't occur until all required documents have been received by the city.

PROPERTY OWNER:	CHRISTOPHER PENNEY		
PROPERTY ADDRESS:	1106 W STOCKTON	SUMMIT COTTAGE	
PROPERTY OWNER PHONE:			
LOCAL REPRESENTATIVE:	Same as Owner		
LOCAL REPRESENTATIVE PHONE:			

### GENERAL REQUIREMENTS:

PARKING DIAGRAM APPROVED: YES ☒ NO ☐

- ☒ House Numbers installed and clearly visible from the street.
- ☒ Smoke alarms installed in all sleeping rooms.
- ☒ Carbon Monoxide detectors as required by Fire Code
- ☒ Fire Extinguisher visibly labeled or displayed.

(1-A-10-BC rating required)

### SANITATION:

- ☒ All plumbing fixtures connected to sanitary sewer with approved P-Traps.
- ☒ All plumbing fixtures connected to approved water supply with hot & cold water.
- ☒ No signs of mold or mildew on wall surfaces.
- ☒ No signs of infestation from rodents or insects.
- ☒ All sanitary facilities installed and maintained in a safe and sanitary condition.

### SAFETY:

- ☒ Basement & all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- ☒ All stairs, decks, and balconies over 30" in height are provided with approved guardrails.
- ☒ Requirements of the IBC & IRC are met for dwelling units.
- ☒ Dwelling has no broken windows or doors.
- ☒ No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

NUMBER OF OCCUPANTS APPROVED: YES ☒ / NO ☐

OCCUPANT LOAD TOTAL:

### MECHANICAL:

- ☒ Every habitable room contains at least two electrical outlets and light fixtures.
- ☒ All electrical equipment, wiring, and appliances have been installed and are in safe manner.
- ☒ Dwelling is equipped with heating facilities in operating condition.
- ☒ All solid fuel burning appliances are installed per applicable codes, maintained in a safe working condition.
- ☒ Dwelling has proper ventilation in all rooms and areas where all fuel burning appliances are installed.

### STRUCTURAL:

- ☒ Dwelling has no sags, splits or buckling of ceiling, roofs, roof supports or other horizontal members due to defective material or deterioration.
- ☒ No split, lean, list, or buckle of dwelling walls, partitions other vertical supports due to defective material or deterioration.
- ☒ No evidence of decay or damage to exterior or decks.

NOTES:

*Any of the above items which have been checked must be corrected and re-inspected prior to the issuance of a transient/ short-term rental permit.*

**To request an inspection please call (432) 837-3281**

INSPECTED BY:	Roy Mendoza - Virtually	APPROVED <input checked="" type="checkbox"/> DATE:	03/05/2024
FAILED: <input type="checkbox"/> DATE:		RE-INSPECTION REQUIRED:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>



# SHORT-TERM RENTAL

## PERMIT APPLICATION

STR-CUP Application Fee is \$350.00 per property (non-refundable)

**Please complete one application per property**

☒ New Application                      /                      ☐ Change in Application

☐ Existing Structure                      /                      ☐ New Construction

STR Type: ☐ Owner Occupied    ☒ Single Unit Non-Owner-Occupied    ☐ Multi-Unit Non-Owner Occupied

SECTION 1: PROPERTY INFORMATION			
Property Name (Trade Name) SUMMIT COTTAGE	Street Number 1106	Street Name W STOCKTON AVE	
LEGAL DESCRIPTION (must provide copy of survey or describe meets and bounds on 8 1/2 x 11 sheet)			
Addition SHIPMAN	Block 38	Lot 4	
Present zoning district R	Square footage of property 1,110	Size of property lot 0.1607 ACRES	Total Number of Units in Building 1
SECTION 2: PROPERTY OWNER INFORMATION - Complete at least one of section A or B			
A. Individual Ownership			
Owner First Name CHRISTOPHER	Owner Last Name PENNEY		Primary Telephone Number
Mailing Address		Email Address	
B. Corporate Ownership			
Ownership Form: <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Kiosk <input type="checkbox"/> Other (Please Explain)			
Business Name			
Contact First Name	Contact Last Name		Primary Telephone Number
Mailing Address (cannot be P.O. Box)		Email Address	
SECTION 3: PROPERTY MANAGER /DESIGNATED OPERATOR'S INFORMATION			
First Name Please see next page.	Last Name		Primary Telephone Number
Physical Address (must be located within 30 minutes of STR property)		Email Address	



PAID

Oct 21 04

Inv # 24-007369

## CITY OF ALPINE STR LOCAL REPRESENTATIVE CERTIFICATION

☐ New ☒ Change

24-hour Representative: The short-term rental owner and designated representative's name, physical address, email address and phone number must be provided to the City upon permit application and annual renewal. The information shall be kept current at all times. The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants. A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes, and if requested they must respond. **If there is a change in the designated representative the property owner must immediately submit to the City the name and contact information of the new representative.**

Property Owner First Name Christopher	Property Owner Last Name Penney
Short-term Rental Address 1106 W Stockton Ave.	

<b>LOCAL REPRESENTATIVE:</b>		
First Name Michelle	Last Name Foster	Primary Telephone Number 
Physical Address (cannot be P.O. Box) 		
Mailing Address 	Email Address 	

**Local Representative Responsibilities:**

- The owner or representative shall be available by phone (24 hours a day, seven days a week) to ensure a response to complaints regarding emergencies and the condition, operation, or conduct of the occupants.
- A 24-hour representative must be able to physically respond to the short-term rental site within 30 minutes.
- If there is change in the designated representative the property owner must submit to the City the name and contact information of the new representative.
- Neighbor Notice: The City shall provide an initial mailing or email to neighbors within a 200-foot radius of the short-term rental property address. The notice shall contain the owner and representative contact information, a parking plan, and the city website address where the information is also posted. The neighbors and the city shall be immediately informed whenever there is a change in contact information.

By signing below, the local representative acknowledges that he/she has read, fully understands and agrees to comply with the responsibilities outlined above. **Please provide a copy of Driver's License if different from STR property owner.**

Local Representative Signature:  Date: 3/25/2024

DocuSigned by:  
5205AEF358E8476

Property Owner's Signature:  Date: 3/21/2024

## ACKNOWLEDGEMENTS

All STR-SUP applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled to a later date.

At least ten (10) before the public hearing for a Short-Term Rental/ Special Use Permit (STR-CUP) application, the city will send written notice to all property owners within 200 feet of the STR to inform them of the use of the STR-CUP application. The notice will provide the applicant's 24-hour contact information and information about STR regulations.

All public hearings will be opened, and testimony given by the applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled.

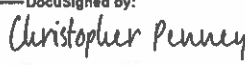
Any changes to a site plan (no matter how minor or major) approved with a STR-SUP can only be approved by city council through the public hearing process.

All short-term rentals are subject to fire inspections before issuance of a STR-SUP permit. The inspections will include compliance with the 2018 International Fire Code, 2015 International Residential Code, 2015 International Building Code and all applicable City of Alpine Code of Ordinances.

After a STR-SUP is approved, all short-term rentals must register with the city annually. There is a \$100 annual registration fee.

All short-term rentals are required to pay a hotel occupancy monthly or quarterly to the City of Alpine. Failure to register and pay for HOT taxes is grounds for revocation of a STR-SUP.

I have read and understand all of the requirements as set forth by the application for a Short-Term Rental Special Use Permit and acknowledge that all requirements of this application have been met at the time of submittal. I further acknowledge that the Short-Term Rental that I own is subject to all provisions of the orders and ordinances of Alpine, and all of the provisions of the codes, statutes, and rules adopted under the codes and statutes of the State of Texas regarding Short-Term Rental establishments. I acknowledge that as a Short-Term Rental owner I am responsible for the payment of Hotel Occupancy Taxes amounting to 7% per stay. I understand that payment of Hotel Occupancy Taxes is payable to the City of Alpine.

DocuSigned by:  
  
3309D124AAB8A1EA...

Christopher Penney

2/7/2024

Applicant's Signature

Printed Name

Date

## STR HOMEOWNER'S ASSOCIATION DECLARATION

I **DECLARE** the homeowner's association for which this property belongs allows transient rental /short-term rental dwellings.

\_\_\_\_\_  
Address

\_\_\_\_\_  
Managing HOA Representative Signature

\_\_\_\_\_  
Date

Or:

I **DECLARE** there is no Homeowners Association requirement for this property.

1106 W STOCKTON AVE., ALPINE, TX 79830

\_\_\_\_\_  
Address

DocuSigned by:



\_\_\_\_\_  
STR Owners Signature

2/7/2024

\_\_\_\_\_  
Date

## STR PROOF OF PROPERTY INSURANCE

☒ I declare that I have obtained short-term rental insurance or an insurance policy that specifically states it includes short-term rentals for the property listed on my STR-SUP application. I have attached proof of this insurance policy to my STR-SUP application.

DocuSigned by:



\_\_\_\_\_  
Property Owner's Signature

2/7/2024

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

Or:

☐ I declare that I do not have specific short-term rental coverage on the property listed in my STR-SUP application. I understand that my homeowners or landlord insurance may not adequately cover my short-term rental.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

**SIGNATURE TO AUTHORIZE FILING OF A STR-SUP**

Submit an additional signature page if necessary.

Christopher Penney  
Print Applicant Name

[Signature]  
Applicant signature

The State Of Texas

County Of Dallas

Before Me Flor Jarez  
Notary

on this day personally appeared Christopher Penney  
Applicant

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this 16 day of February, A.D. 2024.



[Signature]  
Notary in and for the State of Texas

Print Applicant Name

Applicant signature

The State Of \_\_\_\_\_

County Of \_\_\_\_\_

Before Me \_\_\_\_\_  
Notary

on this day personally appeared \_\_\_\_\_  
Applicant

Known to me (or proved to me on the oath of card of other documents) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Seal

Given under my hand and seal of the office this \_\_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_

\_\_\_\_\_  
Notary in and for the State of Texas

## SHORT TERM RENTAL INSPECTION CHECKLIST

Initial inspection: At the time of the initial application, the short-term rental shall be inspected by the Building Official or designee. The purpose of this inspection is to assure conformance of the dwelling unit with the International Residential Code, International Fire Code, Property Management Code and City of Alpine Short term Rental ordinance, related to potential safety issues and to establish maximum occupancy, including but not limited to an approve means of egress from every bedroom. A follow up inspection is included in the initial fee. Any further inspections will cost \$35.00 each.

An inspection won't occur until all required application documents and permit fee have been received by the City.

To request an inspection please call Building Services, 432.837.3281.

### General requirements:

- House numbers installed and clearly visible from street.
- Smoke alarms installed in all sleeping rooms.
- Carbon monoxide detectors as required by fire code.
- Fire extinguisher or sprinkler system.

### Sanitation:

- All plumbing fixtures connected to sanitary sewer with approved P-traps.
- All plumbing fixtures connected to approved water supply Hot and Cold water.
- No signs of mold or mildew on wall surfaces.
- No signs of infestation from rodents or insects.
- All sanitary facilities installed and maintained in safe and sanitary conditions

### Safety:

- Basement and all sleeping rooms are provided with windows designed to meet egress standards or exterior doors.
- All stairs, decks and balconies over 30 inches in height are provided with approved guardrails.
- Requirements of the IBC and IRC are met for dwelling units.
- Dwelling has no broken windows or doors.
- No broken, rotted, split, buckled of exterior wall or roof coverings that affect the protection of the structural elements behind them.

### Mechanical:

- Every habitable room contains at least two electrical outlets and light fixtures.
- All electrical equipment, wiring and appliances have been installed and are in a safe manner.
- Dwelling is equipped with heating facilities in operating condition.
- All solid fuel burning appliances are installed per applicable codes maintained in safe working conditions.
- Dwelling has proper ventilation in all rooms and areas where fuel. All fuel burning appliances are installed.

### Structural:

- Dwelling has no sags, splits or buckling of ceilings, roofs, ceiling or roof supports or other horizontal members due to detective material or deterioration.
- No split, lean, list or buckle of dwelling walls, partitions or other vertical supports due to defective material or deterioration.
- No evidence of decay or damage to exterior stairs or decks.

I acknowledge the Short-term inspection checklist requirements.

DocuSigned by:  
  
Applicant's Signature

Christopher Penney

Printed Name

2/7/2024

Date



Please complete and submit the following attached documents with your application.

**X 1. Short-Term Rental Application Form.**

Complete form on page 1.

**X 2. STR Local Representative Certification.**

Complete form on page 2.

**X 3. Acknowledgements**

Sign form on page 3.

**X 4. Homeowner's Association Declaration & Proof of Property Insurance.**

Please complete attachment on page 4 and provide a copy of a property insurance summary that states STR coverage is included and complete insurance waiver.

**X 5. General Release of Liability.**

Form on page 5 must be signed by the operator.

**X 6. Signature to authorize filing STR-SUP.**

Form on page 6 must be completed by a Notary Public.

**X 7. Short Term Rental Inspection checklist.**

Form on page 7 must be signed by the STR applicant.

**EXHIBITS** – *Please, clearly mark each exhibit title on top of each page, for example. Exhibit "A" letter.*

**X A. Letter.**

Submit a letter describing the proposed STR use, describe whether the proposed STR will, or will not cause substantial harm to the value, use, or enjoyment of the other properties in the neighborhood. Also describe how the proposed STR will add to the value, use or enjoyment of other properties in the neighborhood.

**X B. Floor Plan.**

A Sketch floor plan of the dwelling with dimensional room layout. Please identify sleeping areas, evacuation route(s) and location of fire extinguishers.

**X C. Parking Plan Requirement.**

A site plan/survey of the property that indicates the maximum number of vehicles that can be legally parked on the property. Parking spaces cannot include on-street parking, sidewalks, alleys or other public rights-of-way.

**X D. Applicant's Driver's License.**

Please provide a copy of STR owner's driver's license.

**X E. Driver License of Local Representative if Different from Applicant.**

**X F. Proof of STR Property Ownership and/or authorization from property owner.**

Property tax documents, deed, or copy of title. If applicant doesn't own property, copy of proof of authorization from property owner, lease agreement, and/or letter is required.

**X G. Info Sheet.**

A copy of the informational sheet/brochure that is provided to guests of the STR. Please include:

- The 24-hour contact information of the STR owner or local representative.
- Neighborhood info such as parking and noise restrictions, trash collection schedules, etc.
- Emergency and non-emergency telephone numbers for police and fire departments.
- Instructions for obtaining severe weather, natural or man-made disaster alerts. Local alert service is available at: [Brewstercountytexas.com/hyper-reach](http://Brewstercountytexas.com/hyper-reach).

3/27/2024

**Dear Mr. Calderon, Mayor Eaves and the Alpine City Council:**

Herein I am submitting my application to use my house at 1106 W Stockton Ave in Alpine, TX as an STR (short term rental).

I've been mesmerized by the Big Bend region -- and Alpine in particular -- since my first visit 5 years ago. Since then, I've taken monthly trips from my home in Dallas. This past September, my wife Sarah and I were married in a small ceremony at the beautiful patio of the Museum of the Big Bend by the Honorable Judge Gilbert Valenzuela.

The hospitality I've received in Alpine each time has been exceptional. As our frequent stays at the Holland Hotel added up and as we continue to gain new Alpine friends with each trip, it became obvious to us that owning property and becoming a member of the Alpine community was critical for us.

The approval of my STR application would allow me to implement the knowledge I've gained over the years from my employment as a Business Professor at the University of North Texas to help grow the Alpine economy in a manner that benefits residents and Alpine's many new and repeat guests alike. Using our home as a short-term rental on the days we aren't in town makes tremendous sense for both us and the community.

Our friend, Michelle Foster, owner of Mtn. View Properties will serve as the local 24-hour representative. In addition, we will employ Alpine residents in the many roles that will support our business. To that end, we've already developed several excellent relationships with the local business community as we've made improvements to our house. I submit that these improvements have increased the appeal of the house, and in turn, helped add curb appeal to an already beautiful section of town. No harm would be caused to other homes because of our property's use as a short-term rental.

I'd like to close by saying that, as a Business Professor, my intent to use our property as a short-term rental is merely the first step in executing my personal passion to be part of -- and to bolster -- the local Alpine economy.

Thank you in advance for considering this application!



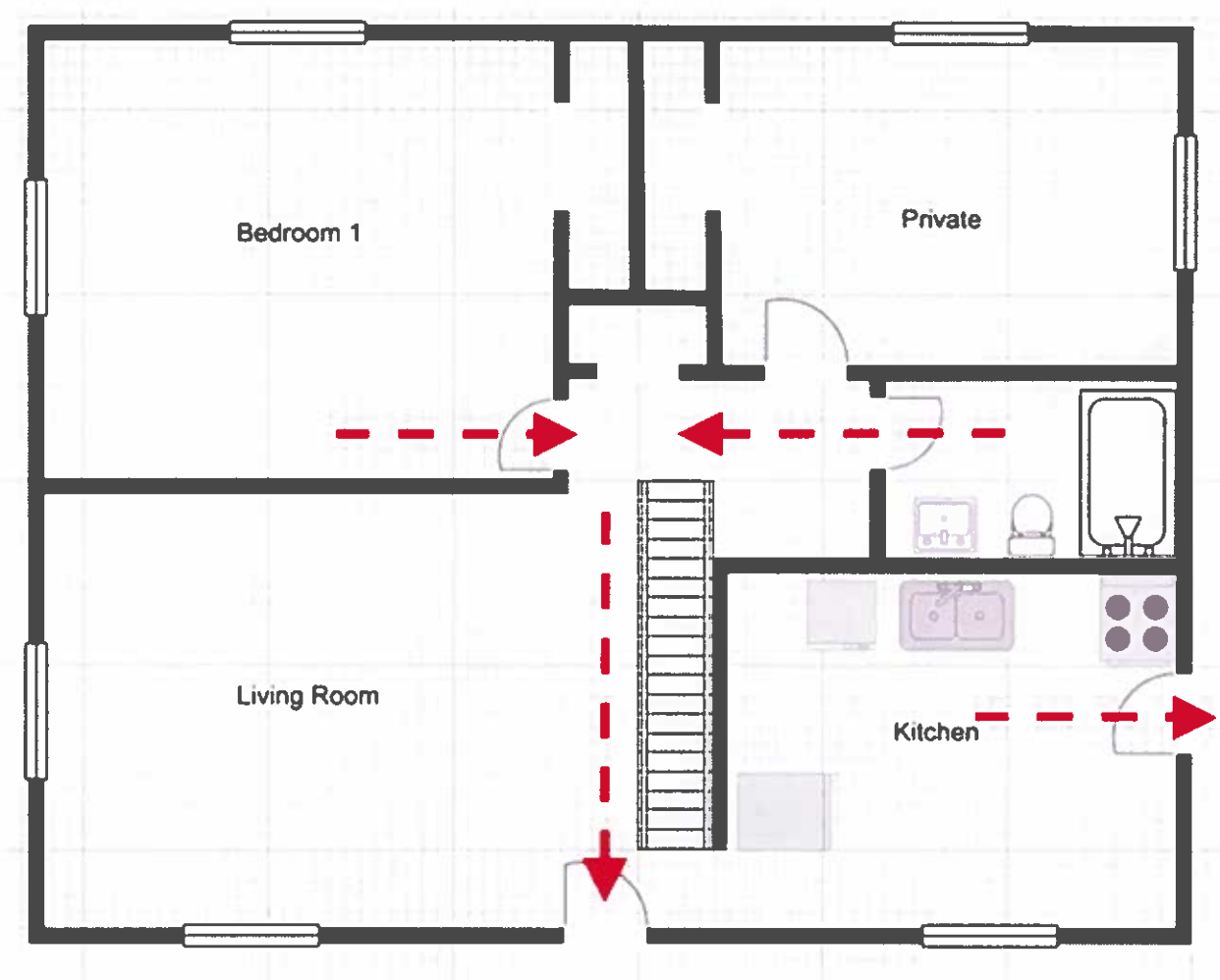
Chris

Christopher Penney

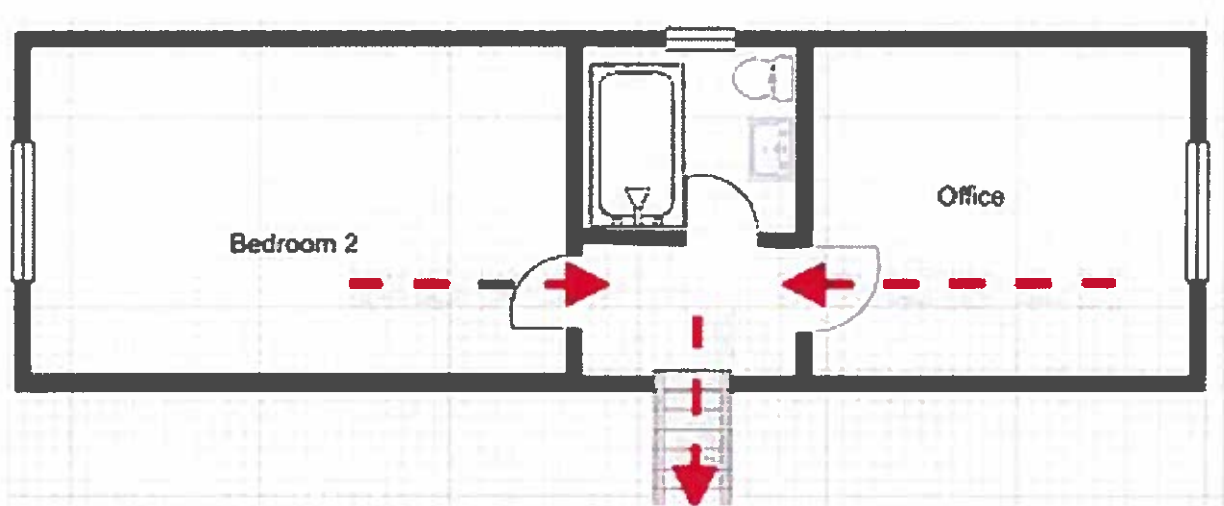
Owner, 1106 W Stockton Ave, Alpine TX 79830

**FIRE EVACUATION PLAN FOR 1106 W STOCKTON AVE**

**FIRST FLOOR**



**SECOND FLOOR**



**PARKING EXHIBIT 1106 W STOCKTON AVE**

Off street parking includes a driveway and a carport, which accommodates at least 4 cars.



**Notice of Confidentiality Rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.**

## GENERAL WARRANTY DEED

Effective Date: November 6, 2023

Grantor: POCO REATA PROPERTIES, LLC

Grantor's Mailing Address:

Grantee: CHRISTOPHER PENNEY

Grantee's Mailing Address:

Consideration: Cash and other valuable Consideration

Property (including any improvements):

Lot Four (4), Block Thirty-eight (38), SHIPMAN ADDITION, a subdivision to the City of Alpine, Brewster County, Texas, as the same appears in Plat Envelope No. 61 on file in the office of the County Clerk of Brewster County, Texas. Said Lot 4 more particularly described in a Metes and Bounds Description shown on Plat of survey attached hereto as Exhibit "A", dated September 22, 2023, prepared by Kevin Mueller, R.P.L.S. No. 5911, which Exhibit is made a part hereof by reference and incorporated herein for all purposes.

Reservations from Conveyance:

None

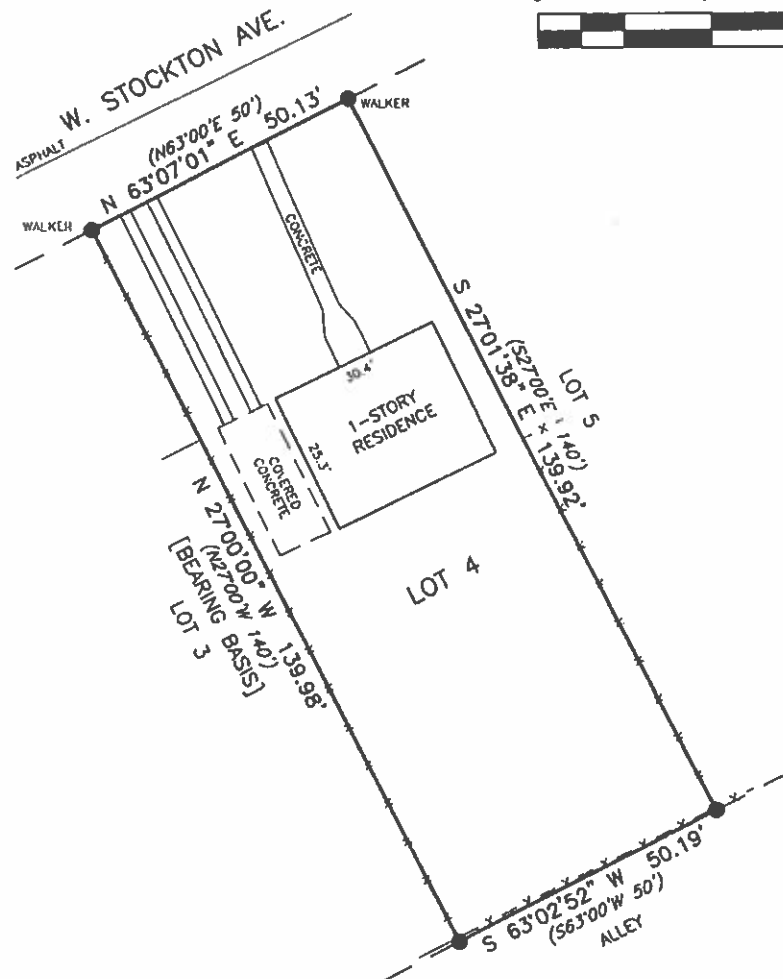
Exceptions to Conveyance and Warranty:

Subject to validly existing easements and rights-of-way, whether of record or not; mineral interests outstanding in persons other than Grantor; and taxes for 2024, not yet due and payable.

Grantor, for the Consideration and subject to the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Exceptions to Conveyance and Warranty.

## SURVEY PLAT

LOT 4, BLOCK 38, SHIPMAN ADDITION TO THE CITY OF ALPINE  
ENVELOPE 61, PLAT RECORDS OF BREWSTER COUNTY, TEXAS  
1106 W. STOCKTON AVE. ALPINE, TEXAS



AN INDEPENDENT EXHAUSTIVE SEARCH OF THE  
PUBLIC RECORD HAS NOT BEEN CONDUCTED.  
EASEMENTS/RESTRICTIONS NOT SHOWN HEREON  
MAY AFFECT THIS TRACT.

## LEGEND

- IRON ROD FOUND [CAPPED AS NOTED]
  - x - x - FENCE
  - ( ) RECORD INFORMATION
- BEARING BASIS: AS SHOWN



ACCORDING TO FEMA FIRM MAP PANEL 4800850002B,  
DATED 11/16/1990, THIS TRACT APPEARS TO  
LIE WITHIN ZONE AE [AREAS OF MINIMAL FLOODING].

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN  
ACTUAL ON THE GROUND SURVEY AND THAT THE LINES  
AND CORNERS ARE TRUE AND CORRECT TO THE BEST  
OF MY KNOWLEDGE AND BELIEF.

*Kevin Mueller*  
9-22-2023

KEVIN MUELLER  
105 N. COCKRELL ST.  
(432) 538-2115  
KEVIN.MUELLER@SAWTOOTHSURVEY.COM

SAW TOOTH SURVEY  
P.O. BOX 1751  
ALPINE, TX 79831

When the context requires, singular nouns and pronouns include the plural.

EXECUTED by Grantor on October 30, 2023, to be effective  
as of the Effective Date.

POCO REATA PROPERTIES, LLC

✓  
By:

*Helen Louise Mayfield*  
LOUISA MAYFIELD, Helen Louise Mayfield  
Managing Member

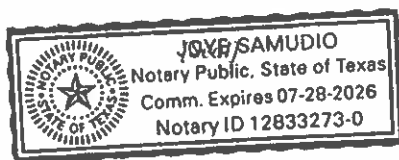
(Company Acknowledgment)

STATE OF TEXAS §

ss

COUNTY OF NUECES §

This instrument was acknowledged before me on October 30<sup>th</sup>, 2023, by Helen Louise  
LOUISA MAYFIELD, Managing Member  
of POCO REATA PROPERTIES, LLC, a Texas limited liability company, in her authorized capacity on behalf of  
the Company.



X *Jose Samudio*  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

BIG BEND TITLE, LLC  
P.O. BOX 813  
FORT DAVIS, TX 79734  
GF# 11624-23-B

PREPARED IN THE LAW OFFICE OF:

JOSEPH P. JAMES  
ATTORNEY AT LAW  
P.O. BOX 2013  
FORT DAVIS, TX 79734



## Application Summary

**Penney, Christopher -**

1106 W Stockton Ave, Alpine TX 79830, (Brewster County)

01/31/2024 - 01/31/2025 (Bound)

Steadily Insurance Agency Inc. - Beaverton (OR)

### Risk Address Section:

Risk Address:	1106 W Stockton Ave, Alpine TX 79830		
Risk County:	Brewster	Association Name:	
Market:	Surplus Lines - Great Lakes	Rating Territory:	Surplus State Default

### Insured Section:

Deeded in the Name of:	Individual	Domicile Country:	USA
Insured Name:	Penney, Christopher		
	Applicant:		
Applicant Name:	Penney, Christopher	Date of Birth:	
Relationship to Insured:	Insured (Self)	Email:	
Occupation:	Retired		
	Co-applicant:		
Applicant Name:		Date of Birth:	
Relationship to Insured:			

### Consumer credit disclosure:

In order to offer an accurate quote in connection with this application for insurance, we may use a credit-based insurance score developed by a third party based on information contained in the owner's credit report. Future reports may be used to update or renew insurance. Any request to view your insurance score is considered a "soft inquiry" and will not have any effect on your insurance score. By proceeding with the quote, you confirm compliance with disclosure requirements.

### Mailing Address Section:

Mailing Address:

### Mortgagee Section:

First Mortgagee Name:	Invoiced:
Mortgagee Address:	Loan Nr:
Second Mortgagee Name:	
Mortgagee Address:	Loan Nr:

### Additional Interests Section:



## Application Summary

**Penney, Christopher -**

1106 W Stockton Ave, Alpine TX 79830, (Brewster County)

01/31/2024 - 01/31/2025 (Bound)

Steadily Insurance Agency Inc. - Beaverton (OR)

### Underwriting Section:

Occupancy Type:	Occupancy: Rental-Not Managed	Rental Type:	Long Term (>4 months)
Is For Sale:	Not for Sale	Rental Detail:	No Management Company
Max Occupancy per Unit:	1 Family	Total Rental Time:	300 Days
Under Construction:	No	Business on Premises:	No
Animals on Premises:	No	Animal Bite History:	No
Wood Stove:	No	Trampoline/Protection:	No
Building Structure			
Building / Dwelling Type:	Single Family Dwelling	Number of Stories:	1
Construction Type:	Frame	Floor Nr of the Unit:	1
Foundation Type:	Slab	Finished Square Feet:	1100
Roof Type:	Gable	Exterior Wall Type:	Siding-Cement Fiber(Hardi-Plank)
Roof Cover Material:	Normal Shingle (55mph)	Architectural Elements:	None - No External Attached Structures
Swimming Pool:	No Pool	Diving Board / Slide:	No
Building Updates			
Year Constructed:	1991	Effective Year Built:	1991
Roof Update Year:	2008	Electric Update Year:	2020
HVAC Update Year:	2020	Plumbing Update Year:	2020
Building Proximity			
Distance to Water:	Greater Than 25 Miles/Inland	Wind Pool Eligible:	No
Protection Class:	4	Located in Lava Zone:	No
Protection			
Opening Protection:	Unknown	Alarm System:	No Alarm
Roof to Wall:	Unknown	Automatic Sprinkler:	Unknown
Wall to Foundation:	Unknown	Gated Community:	No
Roof Deck Attachment:	None	Third Mortgagee:	No

### Exposure Section:

Dwellings with lapse in coverage?	No	Space Heater(s) or Wood Stove(s) as Primary Heat Source?	No
Insured's with high profile occupations?	No	Dwellings with wood stoves as a utilized heat source?	No
Knob & Tube wiring, fuse, aluminum wiring, <100amp Panel etc.?	No	Daycare, assisted living operations, or student housing?	No
Dwellings without smoke detectors?	No	Developers speculation homes?	No
Plumbing with galvanized/lead/polybutylene materials?	No	Dwellings on the National Registry?	No
Property with existing damage?	No	Do you own any farms?	No
Is this risk a mobile/modular home?	No	Any business on premise?	No
Dwellings with a fuel tank on the premise?	No	Dwellings not insured to 100% of RCV value?	No
Dwellings with more than two mortgages?	No	Risks built on Coastal Barrier Land (COBRA Zones)?	No
Any bankruptcy, foreclosure, or repossession in the last 5 years?	No	Landslide, falling rocks, erosion, or in poor condition?	No
Property is deeded to multiple living units?	No	Dwellings with Solar Panels installed on the Roof?	No



## Application Summary

**Penney, Christopher -**

1106 W Stockton Ave, Alpine TX 79830, (Brewster County)

01/31/2024 - 01/31/2025 (Bound)

Steadily Insurance Agency Inc. - Beaverton (OR)

### Coverage and Premium Section:

Coverage A - Dwelling:	210,000
Coverage C - Personal Property:	11,000
Coverage D - Loss Of Use / Rents:	21,000
Coverage B - Other Structures:	0
Loss Assessment:	0
Mold Sublimit:	10,000
Water Damage Sublimit:	10,000
Coverage L - Personal Liability:	1,000,000
Coverage M - Medical Payments:	5,000
Personal Injury:	Excluded
All Other Peril Deductible:	5,000
Windstorm & Hail:	5 % of Cov-A (10,000 Min ) - incl
Earthquake Deductible:	No Earthquake Coverage
Flood Deductible:	No Flood Coverage
Water Damage Deductible:	5,000 - incl
Replacement Cost Dwelling:	No Extended Coverage
Replacement Cost Contents:	Excluded
Inflation Guard:	0% - incl
Building Ordinance or Law:	10% - incl
Wind Driven Rain:	Included
Theft on Premises:	0
Animal Liability:	0
Water Backup:	0

### Tax Details:

Surplus Lines Tax - (4.85%)	\$76.48
Stamping Tax - (0.04%)	\$0.63

Subtotal:	\$1,452.00
Policy Fee:	\$125.00
Taxable Total:	\$1,577.00
Total Taxes:	\$77.11
Premium Total:	<b>\$1,654.11</b>

## Application Summary

### Agency and Producer Section: Steadily Insurance Agency Inc. - Beaverton (OR)

Agent Contact Name:	Angel Irizarry	Email:	
Agent on Record:	Angel Irizarry	Email:	
1. Admitted Company Name:	American Modern Home Insurance	Decline Reason:	No Market/Capacity Restriction
Contact Name:	Angel Irizarry	Phone / Date:	2024-01-19

### TERMS AND CONDITIONS

I have read the above application and any attachments. I declare that the information provided in them is true, complete and correct, to the best of my knowledge and belief. This information is being offered to the company as an inducement to issue the policy for which I am applying. The amount of insurance requested represents the Full replacement value of the property insured. I have no reason to believe that any condition or circumstance exists, whether direct or indirect that may give rise to any loss under the insurance applied for.

All Terms and conditions are subject to Underwriting and supporting document review. Missing or incorrect data provided may result in changes to Insurance Premium and will be subject to additional invoicing.

Payment must be submitted to TEXAS ACCOUNT

or paid online via EFT or Credit Card.

A 25% MINIMUM EARNED OR UPON POLICY EXPIRATION, A 100% EARNED PREMIUM WILL APPLY. No Flat Cancellations.

### Requirements / Notices :

- Color photographs of home (full front and back) no older than 60 days must be uploaded upon submission or within 15 days

**If the listed items are not received within 24 days, this binder will be considered null and void from its inception and no policy will be issued.**

**Insured Signature:**

**Date:**

Agent Electronic  
Signature:



**Angel Irizarry at Steadily Insurance Agency Inc.** certifies the insured's acknowledgement of the terms and conditions of the policy and has obtained the insured's signature on the application. The application will be kept on file according to state regulations.

**NOTICE TO TEXAS APPLICANTS: Any person who knowingly and willfully presents false information in an application for insurance may be guilty of insurance fraud and subject to fines and confinement in prison.**

**PRIVACY NOTICE:** A credit report or other investigative report about you may be requested in connection with this application for insurance and subsequent renewals. Any information which we have or may obtain about you or other individuals listed as policyholders on your policy will be treated confidentially. However, this information, as well as other personal or privileged information subsequently collected, may, under certain circumstances, be disclosed without prior authorization to non-affiliated third parties. We may also share such information with affiliated companies for such purposes as claims handling, servicing, underwriting and insurance marketing.

You have the right to see personal information collected about you, and you have the right to correct any information which may be wrong.

If you are interested in obtaining a description of our information practices, and your rights regarding information we collect, ask your agent, or, if you have been issued a policy, please write us at the address provided with your policy.

## GENERAL RELEASE OF LIABILITY

I, Christopher Penney, of 1106 W Stockton Ave,  
Short-Term Rental Operator Street Address

Alpine, TX, 79830 (Hereinafter the "Releasor") have agreed to this General  
City State Zip

Release of Liability ("Agreement") for no payment or consideration.

THEREFORE under the terms of this Agreement and sufficiency of which is hereby acknowledged, do hereby release and forever discharge City of Alpine, of 100 N. 13<sup>th</sup> Street, Alpine, Texas, 79830 (Hereinafter the "Releasee") including their agents, employees, successors, and assigns, personal representatives, affiliates successors and assigns, and any and all persons, firms or corporations liable or who might be claimed to be liable, whether or not herein named, none of whom admit any liability to the undersigned, but all expressly denying liability, from any and all claims demands, damages. Actions, causes of action or suits of any kind or nature whatsoever, which I now have or may hereafter have, arising out of or in any way relating to any and all injuries and damages that may develop in the future, as a result or in any way relating to **the undersigned's decision, as a Short-Term Rental Operator in Alpine, Texas to operate a Short-Term Rental.**

It is understood and agreed that this Agreement is made and received in full and complete settlement and satisfaction the causes of action, claims, and demands mentioned herein; that this Release contains the entire Agreement between the parties; and that the terms of this Agreement are contractual and not merely a recital. Furthermore, this Release shall be binding upon the undersigned, and his respective heirs, executors, administrators, personal representatives, successors, and assigns. This release shall be subject to and governed by the laws of the State of Texas.

This Release has been read and fully understood by the undersigned and has been explained to me.

EXECUTED this 27th day of March, 20 24.

Releasor's Signature: 

Releasor's Printed Name: Christopher Penney

# Welcome to Summit Cottage!

## IN CASE OF EMERGENCY, CALL 911!

Other emergency numbers:	
Alpine Police Department	432-837-3486
Brewster County Sheriff's Department	432-837-3488
Alpine Volunteer Fire Dept. (Non-emergency)	432-837-2366
Animal control	432-837-3486
Poison control	800-222-1222
AEP Texas (to report power outage)	877-373-4858

Local emergency alert service is available at [Brewstercountytexas.com/hyper-reach](http://Brewstercountytexas.com/hyper-reach)

**Owner:**

Chris Penney: (Available 24/7 during your stay. Text preferred!)

**Local representative:**

Michelle Foster:

**House rules:**

Check in is after 3:00pm. Check out is before 11:00am.

No parties or events allowed.

No smoking allowed.

No pets allowed.

No unregistered guests allowed.

Please don't eat or drink in the bedrooms.

Please respect the noise curfew after 10pm.

Please turn off the AC when you go out.

Please respect check-in and check-out times.

Please don't rearrange the furniture.

No illegal substances allowed on the premises.

**WIFI connection information:**

Network name:

Password:

**Trash:**

A community dumpster is located behind the house in the alley.

**Parking:**

Please use the carport and driveway.

**Television information:**

All TVs in the house have ROKU. Please use your own account to access your favorite apps (e.g., Netflix, Max, Hulu). *Please log out of your account before checking out!*

**Groceries:**

Lowe's Market: 104 N 2nd St, Alpine, TX 79830 (open until 9pm)

Blue Water Natural Food: Located one mile south of Alpine on hwy 118 (open until 8pm)

*Tip: Dollar General also carries a limited amount of groceries.*

**Restaurants:**

Alpine contains MANY excellent restaurants and is the culinary mecca of the entire Big Bend Region. Here are some of our favorites! More recommendations can be found on [visitalpine.com](http://visitalpine.com).

Reata	203 N 5th St, Alpine, TX 79830
Spicewood	2612 US-90, Alpine, TX 79830
Century Bar & Grill	209 W Holland Ave, Alpine TX 79830
Judy's Bread and Breakfast Bakery Cafe	113 W Holland Ave, Alpine TX 79830
Amigo Sports Bar & Restaurant	101 W Ave E, Alpine, TX 79830
Poletown Pizza	215 E Holland Ave, Alpine TX 79830
Penny's Diner (24/7, can order pickup online)	2407 US-90, Alpine, TX 79830

**Vehicle refueling / recharging:**

Uncle's	2411 US-90, Alpine, TX 79830
Valero	2707 E Holland Ave, Alpine TX 79830
Alon	800 E Ave East, Alpine, TX 79830
DK Gas / The Triangle	1500 US-90, Alpine TX 79830
Stripes (24/7)	700 E Ave East, Alpine TX 79830
A Tesla Supercharger is located at Skelton's Runway, 300 S Cockrell St, Alpine, TX 79830	

**Laundry:**

There is a small washing and dryer on premise. A 24/7 laundromat is located at 801 N 5<sup>th</sup> St, Alpine TX 79830



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

---

**CONSENT AGENDA**

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3. Approve payment of the March 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. Bojorquez Law Firm March 2024 Summary Invoice.

---

**STAFF RECOMMENDATION**

---

APPROVE.

## INVOICE

Number	12238
Issue Date	3/31/2024
Due Date	5/3/2024

City of Alpine  
 Megan Antrim, City Manager  
 100 N 13th St.  
 Alpine, TX 79830

### Alpine - General

Total for Alpine - General	\$1,501.76
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### Alpine - Land Use

Total for Alpine - Land Use	\$1,533.00
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### Alpine - Municipal Court

Total for Alpine - Municipal Court	\$1,432.50
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### Alpine - Open Records



Total for Alpine - Open Records	\$1,050.59
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## Alpine - Real Estate

Total for Alpine - Real Estate	\$75.00
--------------------------------	---------

Total (USD)	\$5,592.85
Paid	\$0.00
Balance	\$5,592.85

## Terms & Conditions

WARNING: While this document is a public record subject to release under Tex. Gov't Code Ch. 552.022(a), it might contain *Confidential/Privileged* information exempt from disclosure.

Make checks payable to Bojorquez Law Firm, PC

Tax ID#27-0818127

11675 Jollyville Road, Suite 300

Austin, TX 78759

**ALL PAST DUE AMOUNTS ARE SUBJECT TO INTEREST CHARGES**

## Timekeeper Totals

Name	Rate	Hours	Total
Alessandra Gad	\$207.17	16.80	\$3,480.50
Mytinda Murray	\$108.00	0.10	\$10.80
Hope Avila	\$108.00	0.40	\$43.20
Chris Gad	\$191.00	5.00	\$955.00
Desiree Duarte	\$200.00	2.00	\$400.00
Nicole E Hipp-Follweiler	\$108.00	5.60	\$604.80
Sylvia B Firth	\$250.00	0.30	\$75.00



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
APRIL 16, 2024**

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**CONSENT AGENDA**

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4. Approve the excused absence of Councilor Stokes from the April 2, 2024 Regular City Council Meeting. (G. Calderon, City Secretary)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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NONE.

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**STAFF RECOMMENDATION**

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APPROVE.

## INFORMATION OR DISCUSSION OVERVIEW

### 8. Information or Discussion Items –

1. Discussion regarding proposed Charter revisions including amendments, tentative propositions, and sample language. (C. Eaves, Mayor)
2. Update from Alpine Emergency Services Board Chairperson Paul Leoffler. (M. Antrim, City Manager)
3. Discuss Short Term Rental Compliance. (R. Stephens, City Council)
4. Discuss options of hosting the Farmer's Market at the Visitor Center. (R. Stephens, City Council)
5. Discuss policies and procedures regarding Proclamations and ceremonial requests, including the addition of Proclamations, the presentation of ceremonial requests, and providing for council members to assist in reading Proclamations at meetings where there are many scheduled. (C. Eaves, Mayor)
6. Discuss the use of city buildings and plan moving forward including future improvements, changes, and relocation of employees. (J. Stokes, City Council)



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

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**INFORMATION OR DISCUSSION**

---

1. Discussion regarding proposed Charter revisions including amendments, tentative propositions, and sample language. (C. Eaves, Mayor)

---

**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

---

- Proposition recommendations and other considerations.

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**STAFF RECOMMENDATION**

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NONE.

**Reasons that it is recommended to review city charters approximately every two years:**

1. Reflect current needs as needs and priorities change over time
2. Legal Compliance with state and federal laws
3. Improved efficiency and effectiveness in governance- such as clarifying roles and responsibilities, streamline processes, addressing ambiguities or inconsistencies in the existing charter
4. Community engagement
5. Long term planning – sustainability, resilience to help prepare for future challenges and opportunities
6. Enhanced accountability- clearer guidelines and provisions in the charter can enhance accountability among elected officials and city staff- improved transparency

**A balance is needed between specificity and generality of the Charter, one in which transparency is enhanced yet there is enough flexibility to allow the Charter to evolve with time and be adaptable:**

1. Specific to reduce ambiguities enhances understanding so that it is clear to all – residents, council, administrators, etc.
2. Improves transparency, accountability and trust in government
3. Prevents adding to the massive number of ordinances and decreases the amount of time council has to spend on ordinances and the cost of codifying them with Municode.  
Currently we have:
  - (29 Chapters - but some chapters are elaborate and contain many articles. An example is Chapter 90 - Taxation which includes subsets of different ordinances such as Coin-Operated Machines, Short Term Rentals, Hotel Occupancy Tax, Property Taxes, etc.
  - 4 Appendixes - Franchises, Subdivisions, Zoning, Annexations - These can also be in depth such as the zoning ordinance. The subdivision ordinance can probably be pretty in depth, but currently it isn't *too* in depth.)
4. Specific provisions help maintain consistency in decision-making processes and policies, which prevents arbitrary or inconsistent actions that arise from vague guidelines.
5. Legal Protection- Detailed, specific charters provide legal protection by clearly defining the powers, limitations and procedures of the city government and reduce the likelihood of legal challenges or disputes.

PROPOSITION A

SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.01 GENERAL POWERS, OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO ADD (D) THE COUNCIL IS REQUIRED TO REVIEW THE CITY CHARTER AS NEEDED BUT AT LEAST EVERY 4 YEARS TO KEEP IT IN COMPLIANCE WITH ALL STATE AND FEDERAL LAWS AND TO VERIFY THAT THE CHARTER STILL MEETS THE NEEDS OF THE RESIDENTS OF ALPINE?

This proposition would amend specifically the listed sections and subsections of the City Charter listed below as indicated with the underlined words being amended additions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

**Article II Powers of the City**

**Section 2.01 General Powers**

(D) the council is required to review the City Charter As needed but at least every 4 years to keep it in compliance with all state and federal laws and to verify that the Charter still meets the needs of the residents of Alpine?

The proposition on the ballot shall state as follows:

PROPOSITION A

“SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.01 GENERAL POWERS, OF THE CITY OF ALPINE, TEXAS CITY CHARTER BE AMENDED TO ADD (D) THE COUNCIL IS REQUIRED TO REVIEW THE CITY CHARTER AS NEEDED BUT AT LEAST EVERY 4 YEARS TO KEEP IT IN COMPLIANCE WITH ALL STATE AND FEDERAL LAWS AND TO VERIFY THAT THE CHARTER STILL MEETS THE NEEDS OF THE RESIDENTS OF ALPINE?”

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_

PROPOSITION B

SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.03 ALTERATION AND EXTENSION OF BOUNDARIES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE SECTION (B) BY ACTION OF THE CITY COUNCIL, WITH OR WITHOUT THE CONSENT OF THEINHABITANTS OR OWNERS OF THE TERRITORY TO BE ANNEXED?

This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

**Article II Powers of the City**

**Section 2.03 Alteration and Extension of Boundaries**

~~(B) by action of the City Council, with or without the consent of the inhabitants or owners of the territory to be annexed~~

The proposition on the ballot shall state as follows:

PROPOSITION B

“SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.03 ALTERATION AND EXTENSION OF BOUNDARIES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE SECTION (B) BY ACTION OF THE CITY COUNCIL, WITH OR WITHOUT THE CONSENT OF THEINHABITANTS OR OWNERS OF THE TERRITORY TO BE ANNEXED?”

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_

PROPOSITION C

SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.04 ANNEXATION PROCEDURES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE, WHETHER BY ACTION OF THE CITY COUNCIL OR BY PETITION?

This proposition would amend the specifically listed sections and subsections below as indicated with the words struck through being amended deletions. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

**Article II Powers of the City**

**Section 2.04 Annexation Procedures**

All action of the City Council, ~~whether by action of the City Council or by petition~~ shall be undertaken in strict compliance with State law

The proposition on the ballot shall state as follows:

PROPOSITION C

“SHALL ARTICLE II POWERS OF THE CITY, SECTION 2.04 ANNEXATION PROCEDURES, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO REMOVE, WHETER BY ACTION OF THE CITY COUNCIL OR BY PETITION?”

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_



PROPOSITION D

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (B), OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO CHANGE THE WORDS DISTRICTS TO THE WORDS WARDS?

This proposition would amend the specifically listed sections and subsections below as indicated by changing the word Districts to the word Wards. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

**Article III THE CITY COUNCIL**

**Section 3.01 Number, Selection, and Terms of Office**

(B) Councilmembers shall be elected from ~~districts~~ **Wards**. Places on the Council shall correspond to five (5) single-member ~~districts~~ **Wards**. Only eligible voters registered in ~~districts~~ **Wards** 1,2,3,4 and 5 may vote for places 1,2,3,4, and 5 respectively.

The proposition on the ballot shall state as follows:

PROPOSITION D

“SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (B), OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO CHANGE THE WORDS DISTRICTS TO THE WORDS WARDS?”

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_

PROPOSITION E

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (D) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE FOLLOWING (D) THE MAYOR AND COUNCILMEMBERS WILL BE ELECTED FOR 3-YEAR TERMS WITH TWO TERM LIMITS SEQUENTIALLY BEGINNING WITH THE 2025 ELECTION FOR WARDS 1,3,5 AND THE 2026 ELECTION FOR WARDS 2, 4 AND THE MAYOR. AFTER TWO TERMS SERVED A COUNCILMEMBER OR MAYOR MUST SIT OUT FOR AT LEAST ONE YEAR BEFORE BECOMING ELIGIBLE TO SERVE ON COUNCIL AGAIN?

This proposition would amend the specifically listed sections and subsections below as indicated by changing the word Districts to the word Wards. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

**Article III THE CITY COUNCIL**

**Section 3.01 Number, Selection, and Terms of Office**

(D) THE MAYOR AND COUNCILMEMBERS WILL BE ELECTED FOR 3-YEAR TERMS WITH TWO TERM LIMITS SEQUENTIALLY BEGINNING WITH THE 2025 ELECTION FOR WARDS 1,3,5 AND THE 2026 ELECTION FOR WARDS 2, 4 AND THE MAYOR. AFTER TWO TERMS SERVED A COUNCILMEMBER OR MAYOR MUST SIT OUT FOR AT LEAST ONE YEAR BEFORE BECOMING ELIGIBLE TO SERVE ON COUNCIL AGAIN

~~. The Mayor and Councilmembers for places 2 and 4 will be elected in even-numbered years. Councilmembers for places 1,2, and 5 will be elected in odd-numbered years. The Mayor and Councilmembers will be elected for two-year terms.~~

The proposition on the ballot shall state as follows:

PROPOSITION E

“SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (D) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE FOLLOWING (D) THE MAYOR AND COUNCILMEMBERS WILL BE ELECTED FOR 3-YEAR TERMS WITH TWO TERM LIMITS SEQUENTIALLY BEGINNING WITH THE 2025 ELECTION FOR WARDS 1,3,5 AND THE 2026 ELECTION FOR WARDS 2, 4 AND THE MAYOR. AFTER TWO TERMS SERVED A COUNCILMEMBER OR MAYOR MUST SIT OUT FOR AT LEAST ONE YEAR BEFORE BECOMING ELIGIBLE TO SERVE ON COUNCIL AGAIN?”

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

## PROPOSITION F

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, SUBSECTION (F) OF THE ALPINE, TEXAS CITY CHARTER BE ADDED TO STATE COUNCIL MEMBERS MAY BE CENSURED BY A MAJORITY VOTE OF THE COUNCIL FOR FAILING TO COMPLETE BUDGET WORKSHEETS, QUESTIONNAIRES AND/OR RESPOND TO INQUIRY REQUESTS BY THE CITY SECRETARY, CITY MANAGER, AS WELL AS UNPROFESSIONAL BEHAVIOR DURING COUNCIL MEETINGS INCLUDING EXECUTIVE SESSIONS E.G. LEAVING CHAMBERS BEFORE DISMISSED BY THE MAYOR. CENSORSHIP RESULTS IN AN ANNOUNCEMENT BY THE MAYOR AT TWO REGULAR CITY COUNCIL MEETINGS AND NOTIFICATIONS IN THE NEWSPAPER, RADIO, AND ON THE CITY WEBSITE?

This proposition would amend the specifically listed sections and subsections below as indicated by changing the passage to state that there are consequences for Councilmembers who do not do what is required of them to represent their constituents. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

### **Article III THE CITY COUNCIL**

#### **Section 3.01 Number, Selection, and Terms of Office**

(F) COUNCIL MEMBERS MAY BE CENSURED BY A MAJORITY VOTE OF THE COUNCIL FOR FAILING TO COMPLETE BUDGET WORKSHEETS, QUESTIONNAIRES AND/OR RESPOND TO INQUIRY REQUESTS BY THE CITY SECRETARY, CITY MANAGER, AS WELL AS UNPROFESSIONAL BEHAVIOR DURING COUNCIL MEETINGS INCLUDING EXECUTIVE SESSIONS E.G. LEAVING CHAMBERS BEFORE DISMISSED BY THE MAYOR. CENSORSHIP RESULTS IN AN ANNOUNCEMENT BY THE MAYOR AT TWO REGULAR CITY COUNCIL MEETINGS AND NOTIFICATIONS IN THE NEWSPAPER, RADIO, AND ON THE CITY WEBSITE?

The proposition on the ballot shall state as follows:

## PROPOSITION F

"SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.01 NUMBER, SELECTION AND TERMS OF OFFICE, OF THE ALPINE, TEXAS CITY CHARTER BE ADDED TO STATE (F) COUNCIL MEMBERS MAY BE CENSURED BY A MAJORITY VOTE OF THE COUNCIL FOR FAILING TO COMPLETE BUDGET WORKSHEETS, QUESTIONNAIRES AND/OR RESPOND TO INQUIRY REQUESTS BY THE CITY SECRETARY, CITY MANAGER, AS WELL AS UNPROFESSIONAL BEHAVIOR DURING COUNCIL MEETINGS INCLUDING EXECUTIVE SESSIONS E.G. LEAVING CHAMBERS BEFORE DISMISSED BY THE MAYOR. CENSORSHIP RESULTS IN AN ANNOUNCEMENT BY THE MAYOR AT TWO REGULAR CITY COUNCIL MEETINGS AND NOTIFICATIONS IN THE NEWSPAPER, RADIO, AND ON THE CITY WEBSITE?"

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

## PROPOSITION G

SHALL ARTICLE III THE CITY COUNCIL SECTION 3.07 MEETINGS, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO ADD SECTION (F) COUNCILMEMBERS WHO EXCEED 4 CONSECUTIVE EXCUSED ABSENCES AND/OR 3 UNEXCUSED FROM REGULAR CITY COUNCIL MEETING OR CITY WORKSHOPS IN ONE FISCAL YEAR SHALL VACATE THEIR SEAT TO BE FILLED AS PER THIS CHARTER SECTION 3.06 VACANCIES. ATTENDANCE VIA ZOOM DOES NOT CONSTITUTE AN ABSENCE?

This proposition would amend the specifically listed sections and subsections below as indicated by adding Section (F) Councilmembers who exceed 4 consecutive excused absences and/or 3 unexcused absences from Regular City Council Meetings shall vacate their seat. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

### **Article III The City Council**

#### **Section 3.07 Meetings**

(F) Councilmembers who exceed 4 consecutive excused absences and/or 3 unexcused absences from Regular City Council Meetings or City Workshops shall vacate their seat to be filled as per this Charter Section 3.06 Vacancies. Attendance via Zoom does not constitute an absence.

The proposition on the ballot shall state as follows:

## PROPOSITION G

“SHALL ARTICLE III THE CITY COUNCIL SECTION 3.07 MEETINGS, OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO ADD SECTION (F) COUNCILMEMBERS WHO EXCEED 4 CONSECUTIVE EXCUSED ABSENCES AND/OR 3 UNEXCUSED FROM REGULAR CITY COUNCIL MEETINGS OR CITY WORKSHOPS IN ONE FISCAL YEAR SHALL VACATE THEIR SEAT TO BE FILLED AS PER THIS CHARTER SECTION 3.06 VACANCIES. ATTENDANCE VIA ZOOM DOES NOT CONSTITUTE AN ABSENCE?”

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

PROPOSITION H

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.03 MAYOR AND MAYOR PRO TEM SUBSECTION (C) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE MAYOR AND MAYOR PRO TEM WHILE PRESIDING OVER THE COUNCIL SHALL VOTE ONLY IN THE CASE OF A TIE. NEITHER WILL HAVE THE POWER OF VETO?

This proposition would amend the specifically listed sections and subsections below as indicated by changing the passage to state that the Mayor and Mayor Pro Tem while presiding over the Council shall vote only in the case of a tie and there are no veto powers. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

**Article III THE CITY COUNCIL**

**Section 3.03 Mayor and Mayor Pro Tem**

**(C) The Mayor and Mayor Pro Tem while presiding over the council shall vote only in the case of a tie. Neither will have the power of Veto.**

~~(C) The Mayor, or the Mayor Pro Tem while presiding over The Council in the absence of the Mayor, shall vote only in the case of a tie except to pass an ordinance when the voting membership of the Council is reduced below five (5) owing to one or more absences and/or vacancies and/or abstentions. Neither the Mayor nor the Mayor Pro Tem shall have the power of veto.~~

The proposition on the ballot shall state as follows:

PROPOSITION H

“SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.03 MAYOR AND MAYOR PRO TEM SUBSECTION (C) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE THE MAYOR AND MAYOR PRO TEM WHILE PRESIDING OVER THE COUNCIL SHALL VOTE ONLY IN THE CASE OF A TIE. NEITHER WILL HAVE THE POWER OF VETO?”

**FOR** \_\_\_\_\_

**AGAINST** \_\_\_\_\_

## PROPOSITION I

SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.05 COMPENSATION SUBSECTION (A) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE (A) CITY COUNCIL MEMBERS WILL RECEIVE A MONTHLY STIPEND OF \$300 PER MONTH AND THE MAYOR WILL RECEIVE A STIPEND OF \$325.00 STARTING THE BEGINNING OF FISCAL YEAR OCTOBER 2026 WITH AN ANNUAL RATE OF INFLATION INCREASE BEGINNING OCTOBER 1, 2027. STIPENDS FOR COUNCILMEMBERS INCLUDING THE MAYOR WILL CONTINUE TO BE SET ANNUALLY BY ORDINANCE AND NOW CAN RANGE ONLY BETWEEN \$0.00-\$500.00?

This proposition would amend the specifically listed sections and subsections below as indicated by changing the passage to state that City Councilmembers will receive \$300.00 monthly and the Mayor will received \$325.00 monthly beginning with the start of the October 2026 Fiscal Year and will increase annually with the rate of inflation starting with the start of the October 2027 fiscal year. Stipends will be set by ordinance and will be reduced to between \$0.00 and \$500.00 per council member each fiscal year. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

### **Article III THE CITY COUNCIL**

#### **Section 3.05 Compensation**

(A) CITY COUNCIL MEMBERS WILL RECEIVE A MONTHLY STIPEND OF \$300 PER MONTH AND THE MAYOR WILL RECEIVE A STIPEND OF \$325.00 STARTING THE BEGINNING OF FISCAL YEAR OCTOBER 2026 WITH AN ANNUAL RATE OF INFLATION INCREASE BEGINNING OCTOBER 1, 2027. STIPENDS FOR COUNCILMEMBERS INCLUDING THE MAYOR WILL CONTINUE TO BE SET ANNUALLY BY ORDINANCE AND NOW CAN RANGE ONLY BETWEEN \$0.00-\$500.00?

~~(A)The Council shall determine the annual salary of the Mayor and Councilmembers by ordinance. No ordinance increasing such salary shall become effective until the date of the commencement of the terms of those elected at the next regular election following by six (6) months or more the adoption of the ordinance.~~

The proposition on the ballot shall state as follows:

## PROPOSITION I

“SHALL ARTICLE III THE CITY COUNCIL, SECTION 3.05 COMPENSATION SUBSECTION (A) OF THE ALPINE, TEXAS CITY CHARTER BE AMENDED TO STATE (A) CITY COUNCILMEMBERS WILL RECEIVE A MONTHLY STIPEND OF \$300 PER MONTH AND THE MAYOR WILL RECEIVE A STIPEND OF \$325.00 STARTING THE BEGINNING OF FISCAL YEAR OCTOBER 2026 WITH AN ANNUAL RATE OF INFLATION INCREASE BEGINNING OCTOBER 1, 2027. STIPENDS FOR COUNCILMEMBERS INCLUDING THE MAYOR WILL CONTINUE TO BE SET ANNUALLY BY ORDINANCE AND NOW CAN RANGE ONLY BETWEEN \$0.00-\$500.00?”

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_

## PROPOSITION J

SHALL ARTICLE III THE CITY COUNCIL SECTION 3.06 VACANCIES, OF THE ALPINE, TEXAS CITY CHARTER SECTION (A) BE AMENDED TO STATE IF A SINGLE VACANCY OCCURS, THE COUNCIL SHALL APPOINT A SUCCESSOR TO SERVE UNTIL THE NEXT REGULAR CITY ELECTION. THOSE WISHING TO BE APPOINTED MUST FILL OUT THE CANDIDACY APPLICATION USED DURING REGULAR CITY ELECTION FILING PERIODS AND THEY MUST BE PUT ON THE NEXT REGULAR CITY COUNCIL AGENDA IN WHICH THE PAPERWORK MEETS THE CITY SECRETARY'S PACKET FILING DEADLINE AS A DISCUSSION ITEM. DURING THE FOLLOWING REGULAR CITY COUNCIL MEETING, COUNCIL WILL MAKE THE APPOINTMENT AS AN ACTION ITEM WHICH MAY NOT OCCUR BEFORE PUBLIC COMMENTS?

This proposition would amend the specifically listed sections and subsections below as indicated by amending Section (A) If a single vacancy occurs, the council shall appoint a candidate who has completed the election packet application used in Candidate filing packets for Regular Elections. Council will appoint the successor as an Action Item after public comments have been made only after they have appeared as a Discussion Item at a previous Regular City Council Meeting. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

### **Article III The City Council**

#### **Section 3.06 Vacancies**

(A) If a single vacancy occurs, the Council shall appoint a successor to serve until the next regular City election. Those wishing to be appointed must fill out the Candidacy Application used during Regular City Election Filing Periods and they must be put on the next Regular City Council Agenda in which the paperwork meets the City Secretary's packet filing deadline as a discussion item. During the following Regular City Council Meeting, Council will make the appointment as an Action Item which may not occur before public comments.

The proposition on the ballot shall state as follows:

## PROPOSITION J

"SHALL ARTICLE III THE CITY COUNCIL SECTION 3.06 VACANCIES, OF THE ALPINE, TEXAS CITY CHARTER SECTION (A) BE AMMENDED TO STATE IF A SINGLE VACANCY OCCURS, THE COUNCIL SHALL APPOINT A SUCCESSOR TO SERVE UNTIL THE NEXT REGULAR CITY ELECTION. THOSE WISHING TO BE APPOINTED MUST FILL OUT THE CANDIDACY APPLICATION USED DURING REGULAR CITY ELECTION FILING PERIODS AND THEY MUST BE PUT ON THE NEXT REGULAR CITY COUNCIL AGENDA IN WHICH THE PAPERWORK MEETS THE CITY SECRETARY'S PACKET FILING DEADLINE AS A DISCUSSION ITEM. DURING THE FOLLOWING REGULAR CITY COUNCIL MEETING, COUNCIL WILL MAKE THE APPOINTMENT AS AN ACTION ITEM WHICH MAY NOT OCCUR BEFORE PUBLIC COMMENTS?"

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_



## PROPOSITION K

SHALL ARTICLE III THE CITY COUNCIL SECTION 3.06 VACANCIES, OF THE ALPINE, TEXAS CITY CHARTER SECTION (B) BE AMENDED TO ADD THAT IF COUNCIL HAS TO FILL A VACANCY THOSE WISHING TO BE APPOINTED MUST FILL OUT THE CANDIDACY APPLICATION USED DURING REGULAR CITY ELECTION FILING PERIODS AND THEY MUST BE PUT ON THE NEXT REGULAR CITY COUNCIL AGENDA IN WHICH THE PAPERWORK MEETS THE CITY SECRETARY'S PACKET FILING DEADLINE AS A DISCUSSION ITEM. DURING THE FOLLOWING REGULAR CITY COUNCIL MEETING, COUNCIL WILL MAKE THE APPOINTMENT AS AN ACTION ITEM WHICH MAY NOT OCCUR BEFORE PUBLIC COMMENTS?

This proposition would amend the specifically listed sections and subsections below as indicated by amending Section (B) If two or more vacancies shall occur at one time and a special election cannot be held because the vacancies occur more than 120 days preceding a general City Election or in the event that State law prohibits a special election, the council shall appoint a candidate who has completed the election packet application used in Candidate filing packets for Regular Elections. Council will appoint the successor as an Action Item after public comments have been made only after they have appeared as a Discussion Item at a previous Regular City Council Meeting. The remainder of the sections and subsections with no listed amendments remain unchanged and in full force and effect unless expressly amended by another proposition passed during the same election:

### **Article III The City Council**

#### **Section 3.06 Vacancies**

(B) If two or more vacancies shall occur at one time, a special election shall be called in compliance with the Texas election code to elect successors to fill the unexpired terms unless such vacancies occur within one hundred twenty (120) days preceding a general City election, in which case no special election will be called. In that event, or if State law prohibits a special election before the next general City election, the remaining Councilmembers shall by a majority vote fill such vacancies. The persons so selected shall serve only until the next general City election, when such vacancies shall be filled, as in the case of an original election, for the remainder of the unexpired terms. **Those wishing to be appointed must fill out the Candidacy Application used during Regular City Election Filing Periods and they must be put on the next Regular City Council Agenda in which the paperwork meets the City Secretary's packet filing deadline as a discussion item. During the following Regular City Council Meeting, Council will make the appointment as an Action Item which may not occur before public comments.**

The proposition on the ballot shall state as follows:

## PROPOSITION K

"SHALL ARTICLE III THE CITY COUNCIL SECTION 3.06 VACANCIES, OF THE ALPINE, TEXAS CITY CHARTER SECTION (B) BE AMENDED TO ADD THAT IF COUNCIL HAS TO FILL A VACANCY THOSE WISHING TO BE APPOINTED MUST FILL OUT THE CANDIDACY APPLICATION USED DURING REGULAR CITY ELECTION FILING PERIODS AND THEY MUST BE PUT ON THE NEXT REGULAR CITY COUNCIL AGENDA IN WHICH THE PAPERWORK MEETS THE CITY SECRETARY'S PACKET FILING DEADLINE AS A DISCUSSION ITEM. DURING THE FOLLOWING REGULAR CITY COUNCIL MEETING, COUNCIL WILL MAKE THE APPOINTMENT AS AN ACTION ITEM WHICH MAY NOT OCCUR BEFORE PUBLIC COMMENTS?"

FOR \_\_\_\_\_

AGAINST \_\_\_\_\_



## Items remaining to be written in appropriate format:

- Section 3.07 The council holds 2 meetings per month **except November if the 3<sup>rd</sup> Tues of the month falls during the week of Thanksgiving and December**
- **Rewrite** Section 3.07 (B) to include **must be in person to count as part of the quorum. Councilmembers online count as being present however they don't count as part of the quorum**
- Rewrite 3.10 Interference with Administration to **clarify** that council can talk to employees for investigation, advice or inquiry but can't give employees directives to perform or not perform tasks.
- Section 4.04 **rewrite** to **add attorney or law firm**
- **Rewrite** Section 4.05 (C) **Judge** also **3 years** running concurrently with the Mayor
- Section 5.04 Budget- City Council Members and the Mayor must complete a **budget worksheet and taxation worksheet prepared by and sent out at least 4 weeks before the deadline by the CM**
- Section 7.08 Recall – change the word **district to ward**
- Section 9.07 Charter Amendment change **district to ward**
- Section 10.04 (B) 1 and 2 change **district to ward**
- Section 10.05 change word **district to ward**
- **Megan is going to check to see if ETJ needs a proposition. If so, it will be inserted near Prop C**
- Proposition E has been rewritten for **3 year terms and sit out for 1 year....**but is on hold until councilmembers decide. Council member Stephens wants 4 years. Sit out for 1 enables councilmember to switch from Ward Rep to Mayor or Vice Versa as well as being eligible to being appointed to a position

### **My Notes for a 3 year term and how it will affect the election pattern**

- **2025** for 1,3,5 **2026** for Mayor, 2, 4 next election **2028** for 1,3,5 and **2029** for Mayor, 2,4 then **2031** for 1,3,5 and **2032** for Mayor, 2, 4. One year terms to offer someone to move from council to mayor or vice versa as well as being appointed

### **My notes for a small salary increase without an annual stipend which can be added back in by ordinance**

- **300 monthly salary X 12 months = 3600 X 5 councilmembers = 18,000 annually PLUS add in Mayor 325 monthly x 12 months = 3900 total annually added to 18,000.00 is 21,900 being proposed in council salaries.**

Currently 100 per month x 12 months = 1200 annually x 5 councilmembers = 6,000 annually plus mayor 125 x 12 = 1500 annually for mayor grand total is 7500.00 annually for entire council. However, each council person gets 3000 in Discretionary x 6 members

= 18,000 annually. 18,000 stipends + 7500 annual salaries = **25,500.00 is current total annual cost to city.** No stipends unless by ordinance and can only range up to 500. If chose 500 annually x 6 = 3000 would be the max cost to the city. 21,900 annual salaries plus 3000 annual stipends = 24,900 which is still less than current cost of 25,500.00



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

---

**INFORMATION OR DISCUSSION**

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2. Update from Alpine Emergency Services Board Chairperson Paul Leoffler. (M. Antrim, City Manager)

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**BACKGROUND**

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None

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**SUPPORTING MATERIALS**

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None

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**STAFF RECOMMENDATION**

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N/A



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

---

**INFORMATION OR DISCUSSION**

---

3. Discuss Short Term Rental Compliance (R. Stephens, City Council)

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**BACKGROUND**

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None

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**SUPPORTING MATERIALS**

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None

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**STAFF RECOMMENDATION**

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N/A



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
APRIL 16, 2024**

---

**INFORMATION OR DISCUSSION**

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4. Discuss options of hosting the Farmer's Market at the Visitor Center. (R. Stephens, City Council)

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**BACKGROUND**

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- The Farmer's Market on Murphy Street has announced they will be no longer be able to host the weekly event.
- Has been suggested the new location be the Alpine Visitor Center.
- Discuss options and concerns.

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**SUPPORTING MATERIALS**

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None

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**STAFF RECOMMENDATION**

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N/A



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
APRIL 16, 2024**

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**INFORMATION OR DISCUSSION**

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5. Discuss policies and procedures regarding Proclamations and ceremonial requests, including the addition of Proclamations, the presentation of ceremonial requests, and providing for council members to assist in reading Proclamations at meetings where there are many scheduled. (C. Eaves, Mayor)

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**BACKGROUND**

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**NONE.**

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**SUPPORTING MATERIALS**

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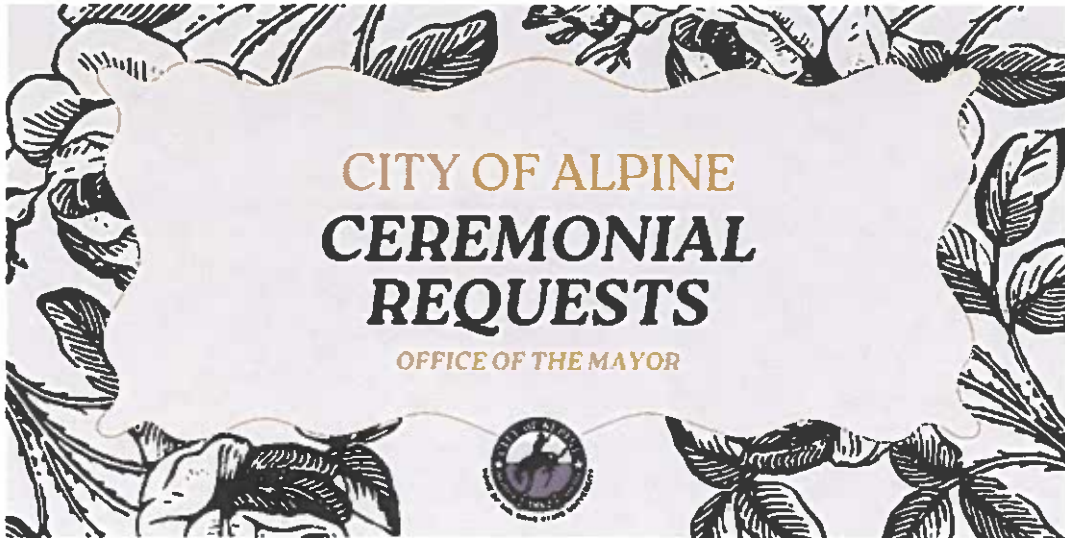
- Current proclamation policy and form from the city website.

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**STAFF RECOMMENDATION**

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**NONE.**



The City of Alpine Mayor and City Council welcome the opportunity to recognize our residents, special events and programs, businesses, corporate partners, and employees on those exceptional occasions which make Alpine a community we are all proud to call home. Proclamations are intended only to acknowledge citizens or groups that request such acknowledgment and are not meant to endorse, support, or encourage any particular group or point of view. Proclamations do not necessarily reflect the opinions of the Mayor, the City Council, or City of Alpine employees or citizens.

#### Guidelines

1. All ceremonial requests are subject to final approval by the Mayor and/or City Council. The City of Alpine and the Office of the Mayor reserve the right to:
  - a. edit all ceremonial requests to reflect the City's vision, mission, and goals; and
  - b. decline any ceremonial request without further details.
2. All ceremonial requests should have a specific local connection with the City of Alpine unless the request involves a special significance to the City, region, or state, as determined by the Mayor.
3. As a municipal government, the City of Alpine is non-partisan, and therefore does not consider any ceremonial requests that are political or controversial in nature.
4. All requests should be made through the City's online Ceremonial Request Form. Phone, email, and written requests will be directed to the appropriate Ceremonial Request Form in order to obtain complete and detailed information to fulfill the request.
5. In order to accommodate preparation and scheduling, all requests should be made as far in advance as possible, with a minimum of 10 business days prior to the occasion for the ceremonial item.



## Types of Ceremonial Requests

**Proclamations** – A proclamation is a formal declaration by the Mayor of a day/week/month in honor of a special event. Proclamations will not be issued for business groundbreaking, ribbon-cutting, or grand-opening events. Whenever possible, a sample proclamation or wording should be provided. One formal presentation copy will be provided at no charge. Additional presentation copies will be made available for a fee of \$5.00. Proclamations should be picked up in the Office of the City Secretary at 100 N. 13th St. Alpine, Texas unless other arrangements have been made. If you would like the proclamation presented by the Mayor or Council at a Council Meeting or an event, please indicate this with your request.

**Certificates** – A certificate is a formal document that extends special recognition. A certificate may be issued for a person or organization for an accomplishment or contribution to show appreciation. Certificates may also be issued for a request when a proclamation or other recognition is not appropriate for the occasion. One formal copy will be issued for each individual or organization to be recognized per request. If you would like the certificate presented by the Mayor or Council at a Council Meeting or an event, please indicate this with your request.

**Letters** – A letter of welcome, greeting, or congratulations may be issued for programs, conferences, conventions, seminars, or other significant events when a proclamation is not appropriate. Whenever possible, a sample letter or wording should be provided. One formal copy will be issued per request. Letters are not eligible for formal presentation. **Appearances/Addresses** – Appearances and/or addresses by the Mayor or Council must be scheduled through the Office of the City Secretary and coordinated with the City Manager, the City Council, and/or the Mayor.

**Letter of Support** – Letters of support may be available on a case-by-case basis. Letters of support are typically presented to the City Council and approved by a majority vote of the City Council. All requests for Letters of Support should be directed to the Office of the City Secretary by email to [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) or at 432-837-3301, option 1.

**Appearance** – To request an appearance from the Mayor or City Council, please contact the Council Member or the Mayor directly. Contact information is available at [www.cityofalpine.com/directory](http://www.cityofalpine.com/directory).





## CEREMONIAL REQUEST FORM

The City of Alpine Mayor and City Council welcome the opportunity to recognize our residents, special events and programs, businesses, corporate partners, and employees on those exceptional occasions which make Alpine a community we are all proud to call home.

### Proclamation

A proclamation is a formal declaration by the Mayor of a day/week/month in honor of a special event. Proclamations will not be issued for business groundbreaking, ribbon-cutting, or grand-opening events. Whenever possible, a sample proclamation or wording should be provided. One formal presentation copy will be provided at no charge.

### Certificate

A certificate is a formal document that extends special recognition. A certificate may be issued for a person or organization for an accomplishment or contribution to show appreciation for contributions to the City.

### Letter

A letter of welcome, greeting, or congratulations may be issued for programs, conferences, conventions, seminars, or other significant events when a proclamation is not appropriate.

### Appearance

To request an appearance from the Mayor or City Council, please contact the Council Member or the Mayor directly. Contact information is available at [www.cityofalpine.com/directory](http://www.cityofalpine.com/directory).

### Organization Name

If this request is being made in connection with an organization, please name the organization here

\* Requestor First Name

\* Requestor Last Name

\* Requestor Email Address

\* Phone

Ex. (123) 456-7890

\* Request Type

-- Select an Option --

Please refer to our Guidelines in choosing your request below.

Proclamation Title (If Applicable)

\* Date Needed (Please allow minimum of 10 business days to complete your request)

\* Please explain how this request has a specific local connection with the City of Alpine

\* Reason for Document

\* Sample Wording of Document

Upload a File

No file chosen  
Optional

Upload a File

No file chosen  
Optional

Other Comments



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

---

**INFORMATION OR DISCUSSION**

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6. Discuss the use of city buildings and plan moving forward including future improvements, changes, and relocation of employees. (J. Stokes, City Council)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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NONE.

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**STAFF RECOMMENDATION**

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NONE.

## ACTION ITEMS OVERVIEW

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
1. Approve the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound intersections of North Hancock Drive and Avenue B. (R. Stephens, City Council)
  2. Approve the first reading of Ordinance 2024-04-03, an ordinance amending Chapter 23 – City Council to the Alpine Code of Ordinances; Amending Article I – In General; Amending Article II – Rules of Procedure; Amending Article III – Rules of Decorum; Amending rules, regulations, and guidelines for City Council meetings and procedures; Providing cumulative and Severability Clauses; Providing a Texas Open Meetings Act Clause; And Providing an Effective Date. (M. Antrim, City Manager)
  3. Approve the first reading of Ordinance 2024-04-04, an ordinance authorizing the vacation, abandonment, and sale of approximately 0.128 acres of city property, being the undeveloped alley lying between Lots 1 – 10, Block 71, Original Townsite, between South 1st and South 2nd Streets in the City of Alpine, Brewster County, Texas; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. (J. Stokes, City Council)
  4. Approve Texas Water Development Board Application Affidavit for request for financial assistance for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)
  5. Approve Texas Water Development Board Application Filing and Authorized Representative Resolution for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)
  6. Approve the transfer of Hotel Occupancy Funds originally granted to the Kiwanis Club of Alpine in the amount of \$6,250 for Advertising and Promotion of the Arts for the 4th of July Celebrations to the Alpine Community Projects Non-Profit for taking on the 4th of July Celebrations. (M. Antrim, City Manager)
  7. Approve a letter of opposition to Customs and Border Protection proposed plans to install 25.15 miles of new high-intensity lighting along the international border in El Paso County. (C. Eaves, Mayor)
  8. City Secretary performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 1 – Ordinance 2024-04-02 – Traffic Control - Stop Signs  
Agenda Sponsor: R. Stephens, Councilmember Ward 5  
Memo Submitted by: M. Antrim, City Manager

---

**SYNOPSIS**

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Approve the second and final reading of Ordinance 2024-04-02, an ordinance authorizing the installation of additional three way stop signs at the Eastbound and Westbound Intersections of North Hancock Drive and Avenue B (R. Stephens, Councilmember)

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**BACKGROUND**

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- Since 2014, the Alpine Police Department has responded to concerns with speeding motorists and conducted multiple traffic studies involving the traffic moving both east and westbound on Avenue B.
- It has been discussed on multiple occasions the need to address motorists who travel at high speeds down this road in both directions.
- Discussions have included suggestions of adding speed bumps, traffic control, liabilities, and resident safety concerns.
- On March 19, 2024, discussions continued regarding the safety of residents and the need to address high speeds.
- During discussions it was suggested to install additional stop signs at the intersections of North Hancock Drive and Avenue B, to assist with regulating traffic speeds.
- The City of Alpine has the authority to establish street control signs, the Alpine Police Department has conducted multiple traffic studies in the area and recommend that the installation of stops signs will assist with the community's safety concerns.

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**SUPPORTING MATERIALS**

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1. Ordinance 2024-04-02
2. Google Maps – Providing location of additional stop signs.

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**STAFF RECOMMENDATION**

---

**APPROVE**

STATE OF TEXAS  
CITY OF ALPINE

COUNTY OF BREWSTER

**ORDINANCE 2024-04-02**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AUTHORIZING THE INSTALLATION OF ADDITIONAL THREE WAY STOP SIGNS AT THE EASTBOUND AND WESTBOUND INTERSECTIONS OF NORTH HANCOCK DRIVE AND AVENUE B; ESTABLISHING UP TO A \$500 PENALTY FOR VIOLATIONS OF THE ORDINANCE.**

**WHEREAS,** the City of Alpine has the authority by charter and ordinance to establish street control signs, including stop signs, for citizen safety and traffic control; and

**WHEREAS,** the Uniform Manual on Traffic Control gives direction on the justification and specifications for the placement of street control signs; and

**WHEREAS,** the Alpine Police Department has completed a traffic study of the area and recommends the addition of three way stop signs; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** The above stated findings contained in this ordinance are hereby adopted.

**SECTION 2.** Additional three-way stop sign shall be installed at the:

A. Eastbound and Westbound Intersections of North Hancock Drive  
and Avenue B

**SECTION 3.** Following the installation of the stop signs, law enforcement agencies will have the authority to issue citations for any violations concerning, among other things, an individual's failure to stop.

**SECTION 4.** This ordinance will become effective immediately upon its passage by the City Council.

**APPROVED AND ADOPTED THIS 16<sup>th</sup> DAY OF APRIL 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION & FIRST READING      SECOND AND FINAL READING**

**APRIL 2, 2024**

**APRIL 16, 2024**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Catherine Eaves, Mayor

\_\_\_\_\_  
Geo Calderon, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 2 – Ordinance 2024-04-03  
Agenda Sponsor: M. Antrim, City Manager  
Memo Prepared By: G. Calderon, City Secretary

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**SYNOPSIS**

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Approve the first reading of Ordinance 2024-04-03, an ordinance amending Chapter 23 – City Council to the Alpine Code of Ordinances; Amending Article I – In General; Amending Article II – Rules of Procedure; Amending Article III – Rules of Decorum; Amending rules, regulations, and guidelines for City Council meetings and procedures; Providing cumulative and Severability Clauses; Providing a Texas Open Meetings Act Clause; And Providing an Effective Date. (M. Antrim, City Manager)

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**BACKGROUND**

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- The City Council rules of procedure, in its more recent updates began with the passage of Ordinance 2015-07-01. This ordinance implemented structure to City Council meetings including rules, limits to agenda items, agenda deadlines, and the order of business.
- Ordinance 2021-11-01 repealed Chapter 23 and reestablished the Chapter with updated structure. Many of the prior requirements were kept in the reestablished ordinance, but were provided in a newly established Rules of Procedure Article. This ordinance elaborated on the rules set in the prior ordinance, established updated general information about council meetings, and established customized parliamentary procedure guidelines. In addition, this ordinance established a Rules of Decorum Article that governs rules relating to meeting attendance by the public.
- Ordinance 2022-01-01 amended the order of business by removing the invocation that had not been taking place since the COVID-19 pandemic. This ordinance also provided small changes in the Rules of Decorum by changing basic language in the ordinance. The ordinance also removed the requirement of meeting attendees having to list an address on a public comment card to make a public comment.
- The updates were successful, but City Administration identified areas for improvement in Chapter 23 and shared the ideas regarding updates to the Chapter with the City Council in early 2023. Consideration of updates to the Chapter were scheduled for Fiscal Year 2024.
- The Council subsequently discussed Chapter 23 during the following meetings:



- September 23, 2023;
  - October 17, 2023;
  - February 20, 2024;
  - March 19, 2024.
- In addition to the discussions, the Council held workshops regarding Chapter 23 on the following dates:
  - November 7, 2023
  - January 2, 2024
  - April 2, 2024.
- Based on the discussions and workshops, City Administration drafted Ordinance 2024-04-03 which includes the following updates:
  - Provides clarification to general information including a differentiation between town halls and special meetings, and the requirements for each.
  - Establishes and memorializes an ordinance policy to provide structure and to ensure efficiency in governance.
  - Provides clarification in the City Council's customized parliamentary procedures.
  - Provides updated agenda deadlines and provides:
    - an additional 2 days for the Office of the City Secretary to compile, proofread, prepare documents, and ensure the legislative process.
    - an additional 24 hours for legal review by the Office of the City Attorney.
    - an additional 3 days for Council Members to review the meeting packet ahead of a regular meeting
    - an additional 3 days for the public to review the meeting packet ahead of regular meetings. The public currently only has approximately 24 hours to review meeting packets ahead of regular meetings.
  - Provides an updated Order of Business and establishes new sections to increase meeting efficiency and productivity.
  - Establishes an Ethics article that governs conflict of interest.

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### **SUPPORTING MATERIALS**

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1. Ordinance 2024-04-03.
2. Fiscal Year 2024 Agenda and Packet Deadline – List.
3. Fiscal Year 2024 Agenda and Packet Deadlines – Calendar for the remainder of the year.

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### **STAFF RECOMMENDATION**

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**APPROVE.**

STATE OF TEXAS  
COUNTY OF BREWSTER

CITY OF ALPINE

**ORDINANCE 2024-04-03**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 23 – CITY COUNCIL TO THE ALPINE CODE OF ORDINANCES; AMENDING ARTICLE I – IN GENERAL; AMENDING ARTICLE II – RULES OF PROCEDURE; AMENDING ARTICLE III – RULES OF DECORUM; ESTABLISHING ARTICLE IV – ETHICS; AMENDING RULES, REGULATIONS, AND GUIDELINES FOR CITY COUNCIL MEETINGS AND PROCEDURES; IMPLEMENTING AN UPDATED ETHICS POLICY; PROVIDING CUMULATIVE AND SEVERABILITY CLAUSES; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Alpine is tasked with the governance of the City and holds public meetings to gather information, take action, obtain input, and lead the City; and

**WHEREAS**, it is critical that proper rules of procedure, general guidelines, and rules of decorum are set to ensure efficient governance of meetings of the City Council; and

**WHEREAS**, such rules of procedure and rules of decorum may assist the Council in maintaining order of meetings, enable members to conduct business more efficiently, and allows the Council to enact official processes that increase productivity; and

**WHEREAS**, such rules and guidelines must ensure that civil discourse, intimidation, discrimination, personal attacks and other obstructions are mitigated so that the business of the City may be conducted efficiently without detracting from the purposes and goals of the City Council; and

**WHEREAS**, it is deemed by the City Council of the City of Alpine to be in the public interest to amend the previously passed, written, and universal Rules of Decorum for Council Members, staff, and other participants to abide by during proceedings of the Alpine City Council.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I  
FINDINGS OF FACT**

Chapter 23 – City Council to the Alpine Code of Ordinances is hereby amended to reflect the updates attached hereto as Exhibit “A.” The premises attached as Exhibit “A” are hereby found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II  
INCLUSION IN THE CODE OF ORDINANCES**

The provisions of this ordinance shall become and be made a part of the Code of Ordinances of Alpine, Texas. The sections of the ordinance may be renumbered or re-lettered to accomplish such, and the word “ordinance” may be changed to “section,” “article,” or any other appropriate word. The codifier of the city is empowered to make amendments to match the style of the existing code.

**SECTION III  
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinance, in which event the conflicting provisions of such ordinance are hereby repealed.

**SECTION IV  
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V  
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this ordinance was adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI  
PUBLIC HEARING**

A public hearing was held on May 7, 2024, where interested parties had the opportunity to make public comments on this ordinance prior to approval. Notice of the date and time of the hearing and notice of how to obtain copies of the proposed ordinance was published in the Alpine Avalanche, the official newspaper of the City of Alpine on May 2, 2024.

**SECTION VII  
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED AND ADOPTED THIS 7<sup>th</sup> DAY OF MAY 2024 BY THE CITY COUNCIL OF  
THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

APRIL 16, 2024

**SECOND AND FINAL READING**

MAY 7, 2024

**APPROVED:**

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Catherine Eaves, Mayor

**ATTEST:**

---

Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

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City Attorney

## EXHIBIT “A”

### EDITOR’S NOTE:

Additions are Underlined.

~~Omissions appear in Red Strikethrough Text.~~

## Chapter 23 CITY COUNCIL

### ARTICLE I. IN GENERAL

#### Sec. 23-1. Authority.

Pursuant to article III, section 3.08 of the city Charter, the city council shall determine by ordinance its own rules of procedure and order of business.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### Sec. 23-2. Construction of authority.

The construction of authority in all matters associated with city council meetings and activities of the city council, including the agenda, shall be:

- (1) The United States Constitution and statutes of the United States of America;
- (2) The Texas Constitution and statutes of the State of Texas;
- (3) The Alpine City Charter; and
- (4) The Code of Ordinances of the City of Alpine, Texas.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### Sec. 23-3. Meetings shall be public.

The city council shall follow both the letter and the spirit of Vernon’s Texas Codes Annotated (V.T.C.A.) ~~V.T.C.A.~~, Government Code ch. 551 (the Texas Open Meetings Act). Accordingly, meetings shall be open to the public.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### Sec. 23-4. Types of meetings.

- (a) *Regular meetings.* Regular city council meetings shall be held on the first and third Tuesday of each month at 5:30 p.m. in city council chambers at 803 W Holland Avenue, or at such other location as circumstances may necessitate. The location of the meeting shall be clearly delineated on the council agenda. Posting proper notice may change the location or time, or part, or all of any meeting. The City Council shall approve an annual meeting calendar that sets the schedule for the upcoming year prior to the end of each fiscal year. All unfinished meetings shall recess no later than completion of the agenda item pending at 9:00 p.m., unless by motion and majority vote the council decides to continue the meeting; meetings shall be recessed under the following conditions:

- (1) If any of the five councilmembers present cannot attend the next day to reconvene, the meeting must adjourn unless all of the council members who cannot attend the next day give permission to recess.
  - (2) If recessed, the meeting shall be reconvened in the same place, at the same time, and on the next day, unless by motion and majority vote the council decides to set a different time and/or place.
- (b) *Workshop meetings.* A workshop is a meeting to discuss or explore matters of interest to the city, review and discuss agenda items, meet with city boards, commissions or committee members, city staff or officers of civic organizations, governing bodies or individuals specifically invited to the session by the mayor, city manager or the council. These meetings are informational and no formal action shall be taken unless the posted agenda indicates otherwise. The mayor may allow any citizen to participate in the discussion at a work session, but only as recognized by the mayor. The mayor may end citizen participation in a work session in order to allow the city council to proceed with discussion.
- (c) *Town hall meetings.* Town hall meetings may be held by the city council, by individual city council members, or the mayor. Town halls are informal and meant to engage the citizenry to provide feedback, hold discussions, and to provide input to the city. Town hall meetings may be held at any location, are not recorded, and minutes do not have to be taken for the meeting. Town halls where more than a quorum of the city council may be present must be published in accordance with the Texas Open Meetings Act. No formal action may be taken at a town hall.
- (d)(e) *Special meetings or town hall called meetings.* Special meetings may be called by the city secretary upon written request of the mayor, or by any three members of the city council. The city secretary shall cause the posting of notice of the meeting as governed by applicable law. Special meetings shall normally be held at 5:30 p.m. in city council chambers located at 803 W Holland Avenue. The mayor or three council members may designate a location for the special meeting other than city council chambers as long as the location is open to the public, proper notice is posted, and the meeting is in compliance with applicable law.
- (e)(d) *Emergency meetings.* In case of emergency or urgent public necessity, pursuant to V.T.C.A., Government Code § 551.045, an emergency meeting may be called by the mayor, city manager ~~or his/her designee~~, or two members of the city council. The emergency shall be clearly expressed in the notice of the meeting and the notice must be posted at least two hours before the meeting is convened. Notice shall be provided to the media in accordance with V.T.C.A., Government Code § 551.047.
- (f)(e) *Closed meeting or executive session.* The city council may meet in a closed meeting but only under conditions enumerated in V.T.C.A., Government Code ch. 551. An executive session item relating to personnel matters must be conducted in an open meeting upon the request for a public hearing by the officer or employee who is the subject of the deliberation. Details discussed in closed meetings shall be considered confidential and shall not be discussed or disclosed outside of the meeting. The city council shall determine who may or may not attend executive session by majority vote. No action may be taken by the city council in executive session. Any final action resulting from an executive session must be taken during the open public session.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### **Sec. 23-5. Types of council action.**

The council adopts standing policy for the city primarily in ~~two~~ three forms: (1) ordinances, ~~and~~ (2) resolutions, and (3) orders.

- (1) *Ordinances.* An ordinance adopted by the council is a law of the city that may be enforced through the court system. Copies of proposed ordinances are furnished to members of the council

in their agenda packets. Copies of proposed ordinances are made available at city hall and will be furnished to residents upon request to the city secretary. General ordinances are those ordinances of a permanent or continuing nature that affect the residents of the city at large. The council may legislate by ordinance only. Ordinances are maintained by the city secretary.

~~a. A proposed ordinance may be amended during a preliminary reading, but any ordinance amended in substance at a final reading (and public hearing), must be again reconsidered at the next regular meeting. The exceptions to this rule is ordinances authorizing the issue of bonds or other obligations. General ordinances are those ordinances of a permanent or continuing nature that affect the residents of the city at large. The council may legislate by ordinance only. Ordinances are maintained by the city secretary.~~

a. Ordinance policy. In addition to the requirements set forth in the city charter, Section 3.13 and Section 3.14, it is the policy of the city to hold two readings for each ordinance:

- i. At a city council meeting prior to publication of the draft ordinance for official public hearing, the city council will take action to review, amend (as necessary), and vote on the draft ordinance. The agenda action item for the preliminary reading of the ordinance will be designated the “first reading” of the ordinance.
- ii. If the draft ordinance is approved by city council at the first reading, then the ordinance, with or without amendment, will proceed as delineated in the city charter to a public hearing and presentation to the city council for official adoption. The presentation to the city council for official adoption after the public hearing will be designated the “second and final reading” of the ordinance.
- iii. A proposed ordinance may be amended during the first reading, but any ordinance amended in substance at a second and final reading (and public hearing), must be again reconsidered at the next regular meeting. If the ordinance is amended as to any matter of substance at the second and final reading, the council may not adopt it until the ordinance or its amended sections have been subjected to all the procedures required in the case of a newly introduced ordinance in accordance with Section 3.14 of the city charter.
- iv. The exceptions to the two-reading ordinance policy are ordinances authorizing the issue of bonds or other obligations, budget amendments, and ordinances calling or canvassing an election. These ordinances may be adopted at a “first and final reading” so long as the publication requirements with Section 3.14 of the city charter are met. Emergency ordinances may be considered and adopted in accordance with applicable state law and are not subject to the two-reading ordinance policy.

b. Ordinance procedures. Being that ordinances have the force and effect of law, the city implements the following ordinance procedures to ensure the most efficient use of time and resources, to ensure adequate legal and stakeholder review and input, and to ensure transparency in government:

- i. To maximize review by members of the community during the ordinance process, all ordinances shall be recommended by the relevant board, commission, or committee, when the subject of matter of the ordinance would clearly benefit from input from a specific board, commission, or committee.
- ii. An ordinance change may be requested by the mayor, by any member of the city council, by city administration (“the city manager and/or the city secretary”), or



by official action of a board, commission, or committee. The initial request to amend, or establish an ordinance must be made to city administration.

- iii. Upon receiving a request to amend or establish an ordinance, city administration must research and provide initial feedback, including a timeline to organize, request staff input, and write the proposed ordinance. The more complex the changes, the longer the time it will take for research and preparation. The initial feedback and tentative schedule for the proposed ordinance will be provided to the requestor within 7 days of receiving the request. Ordinances proposed to be considered by Boards, Commissions, and Committees are subject to the same scheduling steps and timelines outlined in this section to provide city staff with necessary time to review the proposed ordinances, consult with the appropriate departments, and to prepare official recommendations at the board meeting which the proposed ordinance will be considered.
- iv. Before official presentation at a City Council meeting, a copy of the draft ordinance should be submitted to the city council and to the city attorney for review. A minimum of two weeks will be provided to the city council and city attorney to review proposed ordinances.
- v. Once the two week deadline has been met, the ordinance may be scheduled for a first reading, may be referred to a board, commission, or committee, or may be scheduled for further discussion.
- vi. Once the ordinance is approved at a first reading, a second and final reading may be scheduled for city council consideration. Publication requirements must be followed in accordance with sec. 3.14 of the city charter.
- vii. Upon approval of the second and final reading of an ordinance, city administration shall notify the city codifier of the passed ordinance and provide notice of the passed ordinance to the public in accordance with sec. 3.14 of the city charter.

- (2) *Resolutions.* Resolutions do not have the force of law. A resolution is adopted to state a policy or to define in writing the intent or action of the council when a law is not necessary. The city hereby adopts a policy by which each council action is assigned a resolution number correlating with the action. Resolutions formally document approval of a council action, may be used to define the council's policy on an issue, or may otherwise be used as dictated by ordinance or state statute. In the absence of a formal, written or typed, and signed document, the resolution and associated action shall be verifiable in the minutes of the meeting at which the action was approved by the council. Resolutions are maintained by the city secretary.

- (3) *Orders.* Orders are a type of council action that may be approved in limited circumstances. Orders may be considered as for election-related matters, disaster declarations, emergency declarations, or any other acceptable action permitted by law. Orders are maintained by the city secretary.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### **Sec. 23-6. Record of meetings.**

- (a) The city secretary shall keep written minutes and video recordings of all city council meetings. Minutes and video recordings of meetings shall be public documents available for inspection by citizens. Minutes are only official upon approval of the city council. ~~Unapproved minutes may be released at the discretion of the city secretary, but shall be clearly marked as "unapproved and~~



~~unofficial."~~ The official minutes of the city council should not include discussion or everything that was said at the meeting, but at minimum shall include:

- (1) Action taken by the council.
  - (2) The text of all main motions, as amended.
  - (3) The text of all "points of order" and "appeals," along with the reason given by the mayor or mayor pro tem for the ruling.
  - (4) The results of the vote, as to whether the motion was "adopted," "lost," or "failed."
  - (5) A record of the council member who made the motion, the council member who seconded the motion, any council member who moves to amend a main motion, and how each council member voted on the item.
  - (6) A council member may request, through the presiding officer, the privilege of having an abstract of his/her statement on any subject under consideration by the council entered in the minutes. If the council consents thereto by a majority vote, such statement shall be entered in the minutes.
  - (7) The council may, by majority vote, request to add or amend minutes as the council deems appropriate.
- ~~(b) Record of the city council agenda packets will be assembled and maintained by the city secretary, and delivered to the city council on the Friday prior to the city council meeting (and a commensurate period for special meetings).~~
- ~~(1) A redacted version of the packets, redacting all personnel or legal materials, shall be available on the city website at least 24 hours prior to the scheduled meeting.~~

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

## ***ARTICLE II. RULES OF PROCEDURE***

### **Sec. 23-7. Quorum.**

In accordance with section 3.07(b) of the city Charter, the mayor shall, with three of the councilmembers, constitute a quorum. In the absence of the mayor, any four of the council members shall constitute a quorum. If, because of one or more vacancies, the council comprises less than six members, 60 percent of the membership shall constitute a quorum. At any meeting at which both the mayor and mayor pro tem are absent, the quorum may appoint any councilmember to preside as acting mayor.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

### **Sec. 23-8. Parliamentary procedure.**

- (a) *General procedure.* General rules of parliamentary procedure as defined herein, consistent with the city Charter and any applicable city ordinance, statute or other legal requirement, shall govern the proceedings of the city council. To the extent not inconsistent with these rules, the city council shall utilize Robert's Rules of Order as a general guideline for additional rules of parliamentary procedure without being a procedural requirement. Notwithstanding the above, failure to abide by, or adhere to, these rules shall not nullify or negate any action by the city council. These rules of parliamentary procedure are intended solely as a guideline. The city council may adopt or revoke any specific rules of procedure at any time by resolution or ordinance.

- (b) *Parliamentarian.* The city secretary is designated as the parliamentarian of the city council. He/she shall make recommendations to the presiding officer as appropriate to advise on parliamentary procedure. The parliamentarian may offer advice and recommendations, but the presiding officer makes the final ruling on procedural issues, subject to appeal by a majority vote of the city council.
- (c) *Duties of the presiding officer.* The presiding officer of the council shall be the mayor. The presiding officer shall preserve strict order and decorum at all regular and special meetings of the council. He/she shall state every question coming before the council, announce the decision of the council on all subjects and decide all questions of order. All rulings by the presiding officer are subject, however, to an appeal to the city council, in which event a majority vote of the city council shall govern and conclusively determine such question of order. He/she shall sign all ordinances and resolutions adopted by the council during his/her presence. In the event of the absence of the mayor, the mayor pro tem shall sign ordinances or resolutions as then adopted. The mayor pro tem shall also serve as the presiding officer of a meeting at which the mayor is not physically present, including meetings where the mayor is in attendance virtually. The city secretary shall countersign all official documents and signatures of the mayor or mayor pro tem.
- (1) The mayor or mayor pro tem shall preside with fairness and impart maintaining absolute neutrality by posture, demeanor, action and language during all meetings. The mayor, or mayor pro tem when presiding over a meeting, is entitled to offer an opinion on all matters being considered by the city council. The mayor, mayor pro tem, or any council member shall not ~~restrict orderly speech, in any way, of any council member or city manager presentation or discussion of any item.~~
- ~~a. Restrict orderly speech, in any way, of any council member or city manager presentation of any item.~~
- ~~b. Restrict orderly speech, in any way, of any council member or city manager discussion of any item.~~
- ~~c. At the written request of any council member or the mayor, the department heads of finance, public works, gas and utilities, along with the chief of police, shall attend meetings until dismissed by a majority vote of the council, or until the meeting is adjourned. The specific topic that the department head must address should be included in the written request.~~
- (d) *Council deliberations.* The presiding officer has the responsibility to control the discussion and the order of speakers. Council members will generally be called upon in the order of the request to speak, although privilege to speak shall generally begin with the moving party or individual who sponsored the item on the agenda, respectively. A council member may not be recognized to speak subsequently until each council member has had an opportunity to obtain the floor. A council member holding the floor may address a question to another council member and that council member may, should they so choose, respond to the question while the floor is still held by the council member asking the question.
- ~~(e) *Limits to deliberations.* After an agenda item is announced or read by the presiding officer, or the individual who sponsored the item on the agenda, a motion must be on the table and seconded before discussion may take place. The ensuing discussion must be limited to the subject matter or motion currently being considered.~~
- ~~(f)~~(e) *Obtaining the floor.* Any member of the council wishing to speak shall first obtain the floor by making a request for the floor to the presiding officer. The presiding officer shall recognize any council member who seeks the floor when appropriately entitled to do so.

~~(g)~~(f) *Motions.* Motions may be made and seconded by any member of the city council, excluding the presiding officer.

~~(h)~~(g) *Procedures for motions.* The following is the general procedure for making motions:

(1) The item is announced or read aloud by the presiding officer or the individual who sponsored the item on the agenda.

(2) After an agenda item is announced or read by the presiding officer, or the individual who sponsored the item on the agenda, a motion must be on the table and seconded before discussion may take place. A motion and a second is not required for information-only items. The ensuing discussion must be limited to the subject matter or motion currently being considered.

~~(2)~~(3) A council member may make an affirmative motion on the item before discussion may take place.

~~(3)~~(4) A council member may second the motion on the item before discussion may take place.

~~(4)~~(5) Once the motion has been properly made and seconded, the presiding officer shall open the matter for further discussion offering the first opportunity to the moving party, and thereafter, to any council member recognized by the presiding officer.

~~(i)~~(h) *Amendments to motions.* When a motion is on the floor and an amendment is offered, the amendment shall be acted upon prior to acting on the main motion. No motion of a subject other than the agenda item under consideration shall be admitted as an amendment. A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be in order. Action shall be taken on the amendments in reverse order of how they were made. If an amendment is approved, the original motion must be approved as amended. Amendments must be seconded.

~~(j)~~(i) *Motion to table.* A motion to table, or a motion to lay on the table, may be made to defer an item until the next meeting. Tabled items will automatically be added to the next city council agenda.

~~(k)~~(j) *Motion to postpone, motion to postpone indefinitely.* A motion to postpone until a specific date may be made if a council member wishes to postpone an item until a specific date. A motion to postpone indefinitely may be made if a council members wishes to postpone an item indefinitely.

~~(l)~~(k) *Points of order.* The city manager, the city secretary, the presiding officer, or any council member may call a point of order to facilitate the running of the meeting, but shall not utilize a point of order to limit constructive feedback or debate pertaining to the discussion. The presiding officer will determine if a point of order is well taken or not well taken, subject to an appeal to the City Council.

~~(m)~~(l) *Call for the question, previous question, calling for a vote.* Any council member, once recognized, may call for the question to request that discussion be ended and that the item being considered be immediately put to a vote. A second is required, and the motion is not debatable. A call for the question shall not be used to limit constructive feedback or debate pertaining to the discussion. The presiding officer will determine if a call for the question is well taken or not well taken, subject to an appeal to the City Council.

~~(n)~~(m) *Continuance of discussion or hearings.* Any item being discussed or any public hearing at a city council meeting may, by order, notice, or motion, be continued or tabled to any subsequent meeting.

~~(o)~~(n) *Recess.* The presiding officer may call for a recess of up to 15 minutes at regular intervals at appropriate points in the meeting agenda.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

## Sec. 23-9. Agenda.

- (a) The mayor, the city manager, the city secretary, the city attorney, or any member of the city council by written request, may place an item on a city council agenda. Residents may not add items to an agenda, but may make a request to their city council member to place an item on an agenda. Resident requests may be added to an agenda at the sole discretion of their city council member. All resolutions or ordinances require sponsorship by a council member or the city manager, excluding resolutions or ordinances that pertain to the office of the city secretary. Ordinances or resolutions pertaining to the office of the city secretary may be added by the individual holding said office.
- (b) The written request to add an agenda item shall include a clear description of the proposed action by the council (in the form of a proposed motion) or shall clearly state the item is for discussion purposes only. The written request shall be of sufficient detail to allow staff to contribute background information on the topic, and shall be easily understandable so that any citizen may be able to understand the substance of the item.
- (c) Agenda requests and backup documentation shall be filed with the city secretary by 5:00 p.m., ~~Wednesday, 13 days~~ prior to the Tuesday night city council meeting for regular city council meetings (and a commensurate period for special meetings). Deviations from the deadlines, or the submission of additional items either past the established deadlines or once the agenda has been posted, should be exceedingly rare and of a clearly significant nature. Agenda requests and backup documentation for special meetings shall be filed with the city secretary by 5:00 p.m. six days prior to the meeting. All communications, ordinances, resolutions, contract documents, or other matters to be submitted to the council shall also be delivered to the city secretary on the same schedule. ~~The only agenda items excepted by the above referenced deadline are: city mayor report, city manager report, and city attorney report.~~ The draft agenda shall be sent to the office of the city attorney once the agenda and packet deadline has been met for both regular and special meetings. The office of the city attorney shall conduct a legal review and provide any changes within 24 hours.
- (d) Any agenda item requiring financial expenditure by the city must identify the line item of the budget that the expenditure will come from, the financing strategy to be utilized by the city, or the future budget requirements necessary to fulfill the request. The city manager shall be available to assist or advise any council member in gathering the information that they need to make a recommendation.
- (e) The city secretary will coordinate the placement and content of items on the agenda with the city manager, who shall resolve any conflicts with mayor and council members. Agenda items may be removed only by the person(s) who initially placed that item on the agenda.
- (f) Drafts of contracts, ordinances, resolutions, or other items requiring review should be submitted to the city secretary or city manager in a manner timely enough to allow for the city attorney review prior to the submittal deadline above.
- (g) City council meeting agenda packets will be assembled and maintained by the city secretary. Packets for regular meetings shall be completed and delivered to the city council seven days prior to the city council meeting by 5:00 p.m. Packets for special meetings shall be completed and delivered to the city council four days prior to the special city council meeting by 5:00 p.m.
  - (1) The city council meeting agenda packet for regular meetings, with confidential information redacted, shall be posted to the city website four days prior to the scheduled meeting by 5:00 p.m. The city council meeting agenda packet for special meetings, with confidential information redacted, shall be posted to the city website within 24 hours of the scheduled special meeting.



#### **Sec. 23-10. Rules for attendance at regular meetings of the city council.**

- (a) Section 3.02(B) of the city Charter provides that a member of city council shall forfeit his or her office if absent from three consecutive regular council meetings without being excused by the council.
- (b) A member of city council who will not be able to attend a regular council meeting shall make a reasonable effort to notify the mayor, the city manager's office, or the city secretary's office prior to the meeting, and shall indicate the reason for his or her inability to attend.
- (c) Section 3.05(B) of the city Charter provides that if any member of the council is absent from a regularly scheduled meeting of the council without being excused by the council, that member shall forfeit 50 percent of his or her monthly compensation for each such absence, not to exceed 100 percent in any one month. If a member is excused from a regularly scheduled meeting, the reason for the absence shall be reported by the mayor or acting mayor at the meeting at which the absence occurs, or at the following regularly scheduled meeting, and recorded in the minutes.
- (d) Absences shall be considered excused if for personal illness, family illness, emergencies, funerals, military service, family events including vacations, weddings, and graduations, business obligations, official city business such as attendance at a conference for municipal officers, or for other good cause as determined by the council. At the next regular meeting following the meeting at which the member was absent, the city council shall consider a vote to determine whether the member's absence is deemed excused or unexcused.
- (e) Absence from a regular meeting shall be considered unexcused if the member fails to convey the reason for his or her absence to the mayor, city manager or city secretary or otherwise fails to give sufficient information to the city council to enable it to determine the reason for the absence.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### **Sec. 23-11. Voting.**

- (a) Presiding officer may not vote. In accordance with section 3.03 of the city Charter, the mayor, or the mayor pro tem while presiding over the council in the absence of the mayor, shall vote only in the case of a tie except to pass an ordinance when the voting membership of the council is reduced below five owing to one or more absences and/or vacancies and/or abstentions. Neither the mayor nor the mayor pro tem shall have the power of veto.
- (b) Before a vote is taken on any item, the mayor or mayor pro tem shall restate the motion to ensure that the matter being considered is clearly understood prior to being voted on by the city council.

- (c) ~~When a vote is called, every member present shall vote either "aye" or "nay" or shall abstain. In order to ensure clarity about the position of each councilmember during a vote, the mayor or mayor pro tem shall ask for a positive statement for those in favor of a motion by stating "aye" or raising of their hand, those not in favor of a motion by stating "nay" or raising of their hand, and those who abstain from voting by stating "abstain" or raising of their hand.~~

When a vote is called, a voice vote shall be taken by roll call in sequential order by ward (district). In the case of a tie, the presiding officer must also announce the tie breaking vote by voice vote.

- (d) ~~Silence constitutes affirmative vote. Unless a council member states that he/she is not voting, or that he/she abstains, his/her silence shall be recorded as an affirmative vote.~~
- (e) ~~On the request of the city manager, city secretary, or city council member, a roll call vote shall be taken. After the result of a vote is announced, a member may not change a vote unless, before the~~

~~adjournment of that meeting, permission is given to change the vote by a majority vote of the members present.~~

- (F) In all matters before the council, including a vote to hire or to terminate a city manager, the mayor may only vote as outlined in subsection (a) of this section.

- (1) The term "full city council" means the five city council members who may vote.
- (2) Any matter requiring "a majority vote of the full city council" means such matter requires a vote of three members of the council in favor of said matter.
- (3) No supermajority of four votes out of five of the city council permitted to vote, in favor of hiring or terminating a city manager, is allowed by the Charter, nor is required.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

### **Sec. 23-12. Order of business.**

- (a) The order of business for city council meetings is listed below, and all items shall be listed on all regular or special meeting agendas, even if not needed for a given meeting.
- ~~(b) Informational language on the agenda may be established or amended from time to time by resolution, but any changes of substance shall be amended in this section by ordinance.~~

#### **AGENDA**

- ~~(1) Call to order and Pledge of Allegiance to the Flag.~~
- ~~(2) Determination of quorum and proof of notice of the meeting.~~
- ~~(3) Public comments (limited to three minutes per person).~~
- ~~(4) Presentations, recognitions, and proclamations.~~
- ~~(5) Reports:~~
  - ~~City mayor report.~~
  - ~~City attorney report.~~
  - ~~City manager report.~~
  - ~~City staff updates.~~
- ~~(6) Public hearings.~~
- ~~(7) Consent Agenda.~~
- ~~(8) Information or discussion items.~~
- ~~(9) Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Limited to 10 per meeting).~~
- ~~(10) Council member comments.~~
- ~~(11) Executive session.~~
- ~~(12) Action — Executive session.~~
- ~~(13) Adjournment.~~

#### **1. CALL TO ORDER.**

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

2. PUBLIC COMMENTS.

*Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and completed at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

*Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

3. PUBLIC HEARINGS.

*At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments made during public hearings are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

4. PUBLIC PRESENTATIONS.

- A. Presentations & Recognitions.
- B. Proclamations.
- C. Community Interest Items.

*With respect to items not listed elsewhere on this agenda, city council members and staff may report on items of community interest, including announcing community events, announcing employee or community recognitions, requesting specific, factual, information or a recitation of existing policy from staff, or requesting placement of items on the agenda for discussion or action at a following meeting.*

- I. Mayor Announcements.
- II. City Manager Announcements.
- III. Council Member Announcements.

5. CHANGES TO POSTED AGENDA.

*NOTICE: The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.*

- A. Items to be continued or withdrawn. Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. Items to be removed from the Consent Agenda for separate discussion. Items may be removed from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items Removed from the Consent Agenda* section directly after approval of the items not requiring separate discussion. The items may then be approved individually after consideration during said section of the meeting.
- C. Action items to be added to the consent agenda. Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. Time-Sensitive Items. The Mayor, any City Council Member, or a member of City Staff may, by simple request, request that time-sensitive items be considered during the *Time Sensitive Items* section.

6. TIME-SENSITIVE ITEMS.

7. CONSENT AGENDA.

8. ITEMS REMOVED FROM THE CONSENT AGENDA.

9. REPORTS & PRESENTATIONS.

*Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

10. INFORMATION OR DISCUSSION ITEMS.

11. ACTION ITEMS. (Limited to 10 per meeting).

12. EXECUTIVE REPORTS.

*Executive Reports are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

A. City Mayor Report.

B. City Manager Report.

13. CITY COUNCIL MEMBER COMMENTS. (No discussion or action may take place)

NOTICE: The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections



551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Development).

14. EXECUTIVE SESSION.

15. ACTION AFTER EXECUTIVE SESSION.

16. ADJOURN.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21; Ord. No. 2022-01-01 , § I(Exh. A), 1-18-22)

**Sec. 23-13, 23-14. Reserved.**

### ***ARTICLE III. RULES OF DECORUM***

**Sec. 23-15. Decorum.**

- (a) *By council members.* While the council is in session, the members must preserve order and decorum, and a member shall neither, by conversation or otherwise, delay or interrupt the proceedings or the peace of the council nor disturb any member while speaking or refuse to obey the orders of the council or its presiding officer, except as otherwise herein provided.
- (b) *By attendees.* Any person making personal, impertinent, or slanderous remarks or who shall become boisterous while addressing the council shall be forthwith, by the presiding officer, subject to loss of speaking privileges unless permission to continue be granted by a majority vote of the council.
  - (1) Reactions from the audience following the recognition and rewarding of citizens and special guests is considered appropriate and encouraged. Disruptive verbal and/or non-verbal reactions from the audience during staff presentations to the council and during debate between councilpersons are inappropriate and are not permitted. The presiding officer will ensure that the decorum of the meeting is maintained and is appropriate.
  - (2) It is not the intention of the city council to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the city council to allow a member (or members) of the public to insult the honesty and/or integrity of the city council as a body, the proceedings of the city council, or any member or members of the city council, individually or collectively. The mayor and council will endeavor to ensure that meetings are conducted in a courteous manner, and in an atmosphere free of defamation, intimidation, personal affronts, profanity, or threats of violence.
  - (3) Members of the public shall not engage in any of the following in the meeting room during a city council meeting:
    - a. Shouting, unruly behavior, distracting side conversations, or speaking out when another person is talking.
    - b. Defamation, intimidation, personal affronts, profanity, or threats of violence.
    - c. ~~Use of phones, pagers, radios, computers or other electronic equipment.~~

- ~~d.~~ Booing, hissing, foot stomping, ripping of paper, parading, signing or other similar behavior that impedes or disrupts the orderly conduct of the meeting.
- (4) Members of the public may utilize electronic equipment in a manner that does not disrupt the meeting. Phone calls or other disruptive behavior will not be permitted.
- (5) Members of the public shall not attempt to provide direction regarding rules of procedure, order of business, or otherwise direct the city council on how to properly conduct a meeting. The mayor and the city council are the formal authority to determine what is, or is not: in order, out of order, or the correct way to conduct business of the city. The mayor, any city council member, the city manager, and the city secretary are the only individuals permitted to call a point of order or make recommendations as to how a meeting will be conducted. Outbursts and shouts to direct the meeting are unacceptable and will not be tolerated.
- ~~(6)(5)~~ No offensive, vulgar, or distracting placards, banners, signs, or apparel shall be permitted to be erected or displayed by persons in attendance in city council chambers or in any other room in which the city council is holding a meeting. Exhibits, displays, and visual aids used in connection with presentations to the city council are permitted.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### **Sec. 23-16. Enforcement of decorum.**

- (a) Disturbances, transgressions of the rules or disorderly conduct in the council chamber may cause the transgressor to be removed from the meeting. The presiding officer of the meeting, shall exercise control over persons who disrupt the meeting in the following ascending order of action:
- (1) Call the person to order, advising that person of the infraction.
  - (2) ~~Advise the person that the infraction must cease immediately or the person will be ordered to leave the meeting.~~
  - (3) Order the person to leave the meeting. If the offending person is a member of council, the presiding officer shall call for a vote on the expulsion of that member from the meeting, and such vote requires a majority for adoption.
  - ~~(4)~~ A police officer may remove an individual or individuals for disrupting a meeting as authorized by ~~V.T.C.A.~~ Vernon's Texas Codes Annotated (V.T.C.A.), Penal Code § 42.05.
- (b) The chief of police, or such member or members of the police department as ~~he~~ they may designate, shall be sergeant-at-arms of the council meetings. ~~He/she~~ They shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the council meeting. Upon instructions of the presiding officer unless otherwise directed by a majority vote of the council, it shall be the duty of the designated sergeant(s)-at-arms to remove any person who violates the order and decorum of the meeting.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### **Sec. 23-17. Audience participation.**

At meetings of the city council, the business of the city is conducted between the members of the city council and by those members of the staff, elected officials, department heads, consultants, experts and/or members of the public requested to be present and participate. While the public is invited and encouraged to attend all meetings of the city council, excluding executive sessions, and to ensure that meetings of the

city council are conducted in a way that allows the business of the city to be effectively conducted, the public's participation therein is to be governed by the following:

- (1) Audience participation is limited to the role of observers except for during the public comment portion or public hearing portion of the meeting.
- (2) Members of the public in attendance at any regular, special, emergency, and/or workshop meeting of the city council shall conduct themselves with proper respect and decorum in speaking to and/or addressing the city council, in participating in public discussions before the city council, and in all actions in the presence of the city council. Members of the public speaking during comment periods or invited to speak shall remain behind the podium while speaking. Attendees must be physically present at a meeting to address the city council. Comments by proxy are not allowed.
- (3) City council members shall not have discussions during the public comment and public hearing portions of the agenda, nor take any action thereon other than to refer the item to city staff for research and possible future action. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.
- (4) It is the intention of the city council to provide open access to the resident and affected persons of the city to address the city council and express themselves on issues under consideration by the city council. In accordance with such, members of the public in attendance at city council meetings must be respectful of individuals making public comments before, during, and after such comments are made.
- (5) ~~Persons may present printed material to be included in the council agenda packets one week prior to a meeting. Persons may present printed material to the city secretary to distribute to the council during a meeting, subject to the same deadline.~~

It is the intention of the city council to hold meetings in a professional, organized, and structured manner. Accordingly, it is prohibited for printed or other material to be passed out during meetings. Residents are welcome to email materials to the council at any time. Residents may also deliver materials to be distributed to council members at city hall during normal business hours.

- (6) As described in section 23-9(a), resident requests may be added to an agenda at the sole discretion of the mayor or a city council member. Residents who are added to an agenda through the mayor or a city council member may provide backup documentation to be included with the item in the city council packet, subject to approval by the member who added the item to the agenda. Approved backup documentation is subject to the same deadlines as provided in section 23-9(c).
- (7) The presiding officer or city council member may, by simple request, call upon a member of the public who is physically present to provide feedback during consideration of any action item. The feedback provided by the public will be limited to 3 minutes per person.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

#### **Sec. 23-18. Addressing the city council.**

- (a) *Public comments.* Before each meeting of city council the city secretary shall make public comment card ~~citizen comment forms~~ available, on which any city taxpayer or resident may sign his/her name, ward (district) and indicate the agenda item on which he/she wishes to speak. Members of the public that live outside of the city limits may make comments at the discretion of the presiding officer if time

permits. Only public comments regarding agenda items will be allowed. Individuals must be physically present to address the city council. Comments by proxy are not allowed.

- (1) Individuals may address the council by oral communication by completing all requested information on the ~~citizen comment form~~ public comment card ~~and placing it at the city secretary's desk on the dais,~~ not later than five minutes before commencement of the meeting.
  - (2) Each person addressing the council shall step up to the podium, shall give his/her name and ward (district) for the record, and, unless further time is granted by the ~~council~~ presiding officer, shall limit his/her address to three minutes. Unused public comment time may not be "designated" or "yielded" to other attendees. All remarks shall be addressed to the council as a body, ~~and not to any member thereof. No person, other than the council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked to a councilperson except through the presiding officer. Any such question shall be referred by city council to the city manager, for further handling.~~
  - (3) Persons wishing to address the council on more than one agenda item or topic in a single meeting must speak on all such agenda items or topics during their three-minute presentation. Additional time is not given for additional items (however, emailing, writing, calling, or visiting with council members outside of meetings is, of course, unlimited). This requirement does not restrict anyone from also speaking at any public hearing (see additional information below).
- (b) *Public hearings.* Public hearings provide municipal residents and affected parties an opportunity to be heard, typically on certain land use items, final ordinance readings, the annual adoption of the municipal budget, and the annual adoption of the tax rate.
- (1) There is not a form or sign up requirement for public hearings at city council meetings. Only comments regarding a public hearing agenda item may be made during the public hearing portion of the meeting. Each person that wishes to address the council during the public hearing portion of the meeting must be in attendance physically and shall raise their hand to notify the presiding officer that they would like to speak. Once acknowledged by the presiding officer, the person shall step up to the podium and shall give his/her name and ward (district) for the record. Unless further time is granted by the presiding officer, the person addressing the council shall limit his/her address to three minutes. Individuals must be physically present to address the city council. Comments by proxy are not allowed. All remarks shall be addressed to the council as a body, ~~and not to any member thereof. No person, other than the council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the council, without the explicit permission of the presiding officer. No question shall be asked to a councilperson except through the presiding officer. Any such question shall be referred by city council to the city manager for further handling.~~

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21; Ord. No. 2022-01-01 , § I(Exh. A), 1-18-22)

Reserved. Sec. 23-19 – Sec. 23-29.

## **ARTICLE IV. ETHICS.**

### **Sec. 23-30. Definitions.**

- a) In this section, the word “member” means a member of the city council, including the mayor, or a member of a city board, commission, or committee.
- b) In this section, the word “board” means the city council, or a city board, commission, or committee.

### **Sec. 23-31. Purpose.**

Local government depends on the service of community-minded individuals to perform many of its services and regulatory responsibilities. Public servants are subject to increased responsibilities and laws designed to ensure the transparency and impartiality of government. The purpose of these guidelines is to outline conflict of interest rules and provide explanations as to how they pertain to a public servant's service on the city council and city boards, commissions, and committees.

### **Sec. 23-32. Minimum Standards of Conduct.**

This explanation of the rules is not an endorsement of mere compliance as a standard of behavior. The rules set a minimum standard. The purpose of the ordinance is to create and maintain public confidence in the decisions of the government by avoiding even the appearance of impropriety. Members may not:

- a) transact any business in the member's official capacity with any entity in which the member has a "substantial interest,"
- b) formally appear before the board of which he or she is a member while acting as an advocate for himself or herself, or for any other person, group, or entity,
- c) represent a private person or entity in an action in Municipal Court that was instituted by or arises from a decision of the member's board,
- d) solicit or accept a gift or favor that might reasonably tend to influence the member in the discharge of the member's duties or that the member should know has been offered with the intent to influence or reward official conduct,
- e) solicit or accept employment that could reasonably be expected to impair the member's independence in judgment or the member's performance of City duties,
- f) use City facilities, personnel, equipment or supplies for private purposes, except to the extent those things are available to the public,
- g) accept paid campaign work relating to a ballot proposition if the member's board exercised discretionary authority with respect to the proposition and the member participated in the board's discussion or vote,

### **Sec. 23-33. Conflict of Interest.**

Members are subject to city ordinances regarding conflicts of interest and to the state conflict of interest statute, Chapter 171 Local Government Code. Members who serve on boards that involve the use of federal funds can also have conflict of interest requirements under federal law.

- a) In order to assure their independence or impartiality on behalf of the common good and compliance with conflict of interest laws, members shall use their best efforts to refrain from creating a sense or appearance of impropriety in their actions and decisions.
- b) A conflict of interest exists when a person's personal interests would reasonably be expected to affect the person's performance of a duty to another person or institution, or if it would reasonably appear so to an observer.
- c) When a conflict of interest exists, the board member must recuse herself or himself from discussion on the topic and action on the topic.
- d) Chapter 171 of the Texas Local Government Code regulates local public officials' conflicts of interest. Members are prohibited from voting or participating on a matter involving a business entity or real property in which the official has a substantial interest if an action

on the matter will result in a special economic effect on the business that is distinguishable from the effect on the public, or in the case of a substantial interest in real property, it is reasonably foreseeable that the action will have a special economic effect on the value of the property, distinguishable from its effect on the public.

- e) A member who has a substantial interest in an action, business entity, or real property is required to file, before a deliberation, vote, or decision on any matter involving the action, business entity, or real property, an affidavit with the office of the city secretary stating the nature and extent of the interest. The affidavit is a state-created form that is available from the office of the city secretary and must be filed within seven (7) days of when the member becomes aware that the matter is under consideration by the city. In addition, a member is required to abstain from further participation in the matter. A member should also submit the conflict of interest affidavit as to avoid the appearance of impropriety, even if a substantial conflict of interest does not exist, but it reasonably appears to an observer that a conflict exists. However, a councilmember who is required to file an affidavit is not required to abstain from participating in the matter if a majority of the councilmembers of the governing body have a substantial interest and are required to file and do file affidavits of similar interests on the same official matter.
- f) The existence of a conflict of interest does not speak to the personal honesty or integrity of any individual, whether the individual will be influenced by the conflict or not. No matter how honest a person may be, and regardless of the member's ability to set aside their own personal interest, if a conflict exists it undermines the appearance of fairness and impartiality. It undermines the public's acceptance that all public decisions are being made for the public good.
- g) It is not unusual for a conflict of interest to exclude a person from participating in a matter where the person would have a great deal to contribute. The same set of life experience that gives rise to expertise, often gives rise to personal interests that create conflicts. Forgoing this source of expertise is one of the trade-offs that are made in the interest of wide public acceptance of governmental actions.



<b>FY 2024 Agenda and Packet Deadlines</b>			
<b>Council Meeting</b>	<b><i>13 days prior</i> Agenda/Packet Deadline @ 5:00 P.M.</b>	<b><i>7 days prior</i> Packet to Council by 5:00 P.M.</b>	<b><i>4 days prior</i> Packet Posted Online by 5:00 P.M.</b>
May 21, 2024	May 8, 2024	May 14, 2024	May 17, 2024
June 4, 2024	May 22, 2024	May 28, 2024	May 31, 2024
June 18, 2024	June 5, 2024	June 11, 2024	June 14, 2024
July 2, 2024	June 19, 2024	June 25, 2024	June 28, 2024
July 16, 2024	July 3, 2024	July 9, 2024	July 12, 2024
August 6, 2024	July 24, 2024	July 30, 2024	August 2, 2024
August 20, 2024	August 7, 2024	August 13, 2024	August 16, 2024
September 3, 2024	August 21, 2024	August 27, 2024	August 30, 2024
September 17, 2024	September 4, 2024	September 10, 2024	September 13, 2024

APRIL 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE 2024

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# MAY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8 5/21 Agenda Item and Backup Deadline	9	10	11
12	13	14 5/21 packet to Council	15	16	17 5/21 packet posted online	18
19	20	21 5/21 Council Meeting	22 6/4 Agenda Item and Backup Deadline	23	24	25
26	27 City Officers Council	28 6/4 packet to Council	29	30	31 6/4 packet posted online	1



MAY 2024

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

# JUNE 2024

JULY 2024

S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27 Memorial Day	28	29	30	31	1
2	3	4 6/4 Council Meeting	5 6/18 Agenda Item and Backup Deadline	6	7	8
9	10	11 6/18 packet to Council	12	13	14 6/18 packet posted online	15
16	17	18 6/18 Council Meeting	19 7/2 Agenda Item and Backup Deadline	20	21	22
23	24	25 7/2 packet to Council	26	27	28 7/2 packet posted online	29
30	1	2	3	4 Independence Day	5	6

JUNE 2024

S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

AUGUST 2024

S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

# JULY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2 7/2 Council Meeting	3 7/16 Agenda Item and Backup Deadline	4 City Offices Closed	5	6
7	8	9 7/16 packet to Council	10	11	12 7/16 packet posted online	13
14	15	16 7/16 Council Meeting	17	18	19	20
21	22	23	24 8/6 Agenda Item and Backup Deadline	25	26	27
28	29	30 8/6 packet to Council	31	1	2 8/6 packet posted online	3

JULY 2024

S M T W T F S  
1 2 3 4 5 6  
7 8 9 10 11 12 13  
14 15 16 17 18 19 20  
21 22 23 24 25 26 27  
28 29 30 31

SEPTEMBER 2024

S M T W T F S  
1 2 3 4 5 6 7  
8 9 10 11 12 13 14  
15 16 17 18 19 20 21  
22 23 24 25 26 27 28  
29 30

# AUGUST 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2 8/6 packet posted online	3
4	5	6 8/6 Council Meeting	7 8/20 Agenda Item and Backup Deadline	8	9	10
11	12	13 8/20 packet to Council	14	15	16 8/20 packet posted online	17
18	19	20 8/20 Council Meeting	21 9/3 Agenda Item and Backup Deadline	22	23	24
25	26	27 9/3 packet to Council	28	29	30 9/3 packet posted online	31

AUGUST 2024

S M T W T F S  
 4 5 6 7 8 9 10  
 11 12 13 14 15 16 17  
 18 19 20 21 22 23 24  
 25 26 27 28 29 30 31

OCTOBER 2024

S M T W T F S  
 6 7 8 9 10 11 12  
 13 14 15 16 17 18 19  
 20 21 22 23 24 25 26  
 27 28 29 30 31

# SEPTEMBER 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 City Offices Closed	3 9/3 Council Meeting	4 9/17 Agenda Item and Backup Deadline	5	6	7
8	9	10 9/17 packet to Council	11	12	13 9/17 packet posted online	14
15	16	17 9/17 Council Meeting	18 10/1 Agenda Item and Backup Deadline	19	20	21
22	23	24 10/1 packet to Council	25	26	27 10/1 packet posted online	28
29	30	1	2	3	4	5



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 3 – Ordinance 2024-04-04  
Agenda Sponsor: J. Stokes, City Council  
Memo Prepared By: G. Calderon, City Secretary

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**SYNOPSIS**

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Approve the first reading of Ordinance 2024-04-04, an ordinance authorizing the vacation, abandonment, and sale of approximately 0.128 acres of city property, being the undeveloped alley lying between Lots 1 – 10, Block 71, Original Townsite, between South 1st and South 2nd Streets in the City of Alpine, Brewster County, Texas; Authorizing the City Manager to execute a deed without warranty; Directing that funds from the sale of the city's interest be deposited in the general fund for the purpose of street improvements; Providing for terms and conditions of such thereof; Providing for a severability clause; Providing for an effective date. (J. Stokes, City Council)

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**BACKGROUND**

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- Councilor Stokes is the city representative on the Family Crisis Center of the Big Bend (FCCBB) board. The FCCBB, a non-profit corporation, purchased the property located at 402 East Gallego, previously known as the Alpine Community Center.
- The structure at this location was constructed on a city alley. After FCCBB had the property surveyed, the organization learned of the unimproved alley. FCCBB has applied to purchase the property. An ordinance for consideration of the sale was drafted for consideration by the City Council.
- A utility review was requested on April 3, 2024 with a requested completion date of April 10, 2024. The Gas Department has confirmed that the gas department has a gas riser on the South West back side of the building, but it does not have any utilities in the subject alley. The water department utility review is currently pending.
- The fair market value of the property was determined to be \$3,300. The appraisal was conducted by Superior Land Services, LLC.
- Councilor Stokes has proposed to donate the remaining funds in the Ward 1 discretionary account towards the purchase (\$1,750).
- The ordinance requires that the applicant replat the subject property, that should any utilities exist, that an easement be conveyed to the city should utilities exist in the subject

property, and that the City Manager issue a certificate of compliance upon completion of all requirements.

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### **SUPPORTING MATERIALS**

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1. Ordinance 2024-04-04.
2. Petition for closure and purchase of city-owned property, including official appraisal confirming the fair market value of the subject property.

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### **STAFF RECOMMENDATION**

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**APPROVE.**

**ORDINANCE 2024-04-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE TEXAS, AUTHORIZING THE VACATION, ABANDONMENT, AND SALE OF APPROXIMATELY 0.128 ACRES OF CITY PROPERTY, BEING THE UNDEVELOPED ALLEY LYING BETWEEN LOTS 1 – 10, BLOCK 71, ORIGINAL TOWNSITE, BETWEEN SOUTH 1<sup>ST</sup> AND SOUTH 2<sup>ND</sup> STREETS IN THE CITY OF ALPINE, BREWSTER COUNTY, TEXAS; AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED WITHOUT WARRANTY; DIRECTING THAT FUNDS FROM THE SALE OF THE CITY'S INTEREST BE DEPOSITED IN THE GENERAL FUND FOR THE PURPOSE OF STREET IMPROVEMENTS; PROVIDING FOR TERMS AND CONDITIONS OF SUCH THEREOF; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Alpine, Texas, as a Home-Rule Municipality and operating under the laws of the State of Texas, has the authority under *Chapters 272 and 253 of the Texas Local Government Code*, as amended, to vacate, abandon, and close municipal rights-of-way, streets or alleys, by ordinance, when such action is in the best interest of and serves the public purpose; and

**WHEREAS**, Chapter 272, *Texas Local Government Code*, authorizes political subdivisions to sell and convey rights-of-way to one or more abutting property owners; and

**WHEREAS**, the City has received a petition from the Family Crisis Center of the Big Bend to purchase 5,556.00 square feet of an unimproved alley situated in the middle of their property; and

**WHEREAS**, the alley has been unused and has no public purpose, as a building was built upon the alley and has been situated upon the alley for over 70 years; and

**WHEREAS**, the Family Crisis Center of the Big Bend, a non-profit organization, serves Alpine and the Big Bend area by striving to eliminate family and sexual violence through community education, crisis intervention services, and providing advocacy to survivors; and

**WHEREAS**, an appraisal of the property was conducted by Superior Land Services, LLC, who has confirmed that the appraised fair market value of the property is \$3,300; and

**WHEREAS**, the City Council of the City of Alpine, Texas, finds and declares that it is in the best interest of all of the citizens of the City of Alpine, Texas, that upon vacation and abandonment of said property, it be sold for the appraised value thereof.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** All of that certain portion of the unimproved alley requested to be purchased by the Family Crisis Center of the Big Bend is not needed for public purposes and it is in the public interest to vacate, abandon, and close the alley. The property, legally described approximately 0.128 acres, being the undeveloped alley lying between Lots 1-10, Block 71, Original Townsite, between South 1<sup>st</sup> and South 2<sup>nd</sup> Streets to the City of Alpine, Brewster County, Texas is hereby abandoned, vacated, and closed.

**SECTION 2.** The City approves the vacation, abandonment, closure, and sale of the property contingent to a permanent utility easement being retained by the City for all public utilities and utility maintenance vehicles and equipment. The purchasers of the property must convey appropriate easements to the City to cover any public utility lines which may already exist or may hereafter be laid on the aforementioned property in the future.

**SECTION 3.** The City Manager is hereby authorized and directed to convey a Deed Without Warranty for the uimproved alley described in Section 1 of this ordinance to the purchaser, Family Crisis Center of the Big Bend, upon completion of payment of the fair market value and all other requirements outlined herein. The consideration for said sale shall be deposited in the General Fund for the purpose of street improvements, as required by Texas Local Government Code, Section 253.001

**SECTION 4.** The abandonment, vacation, closure, and sale provided herein is made and accepted subject to all present zoning and deed restrictions, if the latter exists, and all easements, whether apparent or non-apparent, aerial, surface, or underground.

**SECTION 5.** The abutting property owner declaring interest to buy all or portions of the said unimproved alley shall pay all costs associated with procedures necessitated for the purposes of the petition, compensation for the fair market value of the property, the costs to have the property replatted within sixty (60) days, and any cost of recording official instruments with the Brewster County Clerk. The appraised value thereof being THREE THOUSAND THREE HUNDRED DOLLARS (\$3,300.00).

**SECTION 6.** The City Manager of the City of Alpine is hereby authorized to execute and deliver a Certificate of Compliance to the purchaser upon the completion of all conditions and requirements set forth in this ordinance including the mandatory replat of the property within sixty (60) days.

**SECTION 7.** The abandonment, vacation, closure, and sale of property shall be effective upon the purchaser satisfying all conditions and requirements set forth in this Ordinance, as evidenced by a Certificate of Completion and Deed without Warranty executed by the City Manager.

**SECTION 8.** Should any part of this Ordinance be held to be invalid for any reason, the remainder shall not be affected thereby, and such remaining portions are hereby declared to be severable.

**SECTION 9.** The foregoing recitals are found to be true and correct legislative and factual findings of the City Council of the City of Alpine, Texas and are hereby incorporated as findings of fact.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE ON THIS 7<sup>TH</sup> DAY OF MAY 2024 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**



**INTRODUCTION AND FIRST READING  
APRIL 16, 2024**

**SECOND AND FINAL READING  
MAY 7, 2024**

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Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

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City Attorney

## **Checklist for Vacation, Closure, Abandonment & Purchase of City-Owned Property**

The following actions are necessary to process a request by a landowner for purchase of city property.

1. Petition for purchase of City property- The application must contain the following:
  - a) Petition with signatures of any butting property owners
  - b) Title verification of ownership
  - c) Detailed sketch of area requesting to be closed which shows surrounding area to the nearest street in all directions, all abutting lots, and record owner of each lot
  - d) Name and contact information of the petitioner
2. Within 20 days from the date of the submittal of the application, petitioner(s) must provide the City with the a certified appraisal and a certified survey. It is the purchaser's responsibility to obtain the certified appraisal and survey and deliver the completed documents to the City. The costs are at the expense of the purchaser and are nonrefundable.
3. City will conduct a utility review.
4. After the abutting property owners have agreed in writing and notified the City of their desire to proceed with the closure and sale of the property, the City Council shall conduct a public hearing.
5. A notice of public hearing shall be published in a paper of general circulation in the City.
6. The City Council will conduct the public hearing.
7. An ordinance authorizing the sale of the property shall be set for the Council agenda and must be passed and approved by the Council. Ordinances require at least two (2) public hearings or readings.
8. The purchaser shall deliver a certified check to the Finance Department for the council-approved sale amount no later than 5 working days after the passage of the ordinance.
9. Landowners must commit to the re-plat of the lots within 60 days of the sale.
10. A Deed for the property will be drafted conveying the sold property to the purchaser. The purchaser must file the deed with Brewster County at the expense of the purchaser.
11. A certificate of compliance will be issued upon completion of all requirements.

*A completed original application package must be submitted to the Office of the City Secretary located at City Hall, 100 N. 13<sup>th</sup> Street, Alpine, Texas, 79830. Any questions may be directed to [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us).*

**RECEIVED**  
City of Alpine, Texas

APR 02 2024 8:00 AM

OFFICE OF THE CITY SECRETARY

BY: 

**EXHIBIT 1**

**PETITION FOR CLOSURE & PURCHASE OF CITY-OWNED PROPERTY**

**STATE OF TEXAS §**

**COUNTY OF BREWSTER §**

**TO THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

Now, come(s) Family Crisis Center of the Big Bend Inc  
(Purchaser) of the City of Alpine, County of Brewster, State of

Texas, and request the City Council of the City of Alpine, Texas to close and/or abandon a street/alley described as: see attached survey

Said) FCCBB represents that they/he/she own(s) the following property:  
(property owner(s))

402 E Gallego Alpine Tx and legally described as

All of Block 71 original Town which adjoins or abuts  
(Street Address)  
(Legal Description)

the street/alley. Said property owner(s) request the above referenced street/alley be closed and/or abandoned for the following reason(s): The alley has not been used for over

70 years. The building sits on the alley and has been there  
for over 70 years. we feel it is in everyone's best interest that  
we be allowed to purchase the alley.  
**ABUTTING PROPERTY OWNER PETITION**  
Rhonda Cole, President

I, FCCBB, affirm that I own the property that abuts the street or  
(Abutting Property Owner Printed Name)

alley that the above petition is concerning. I hereby request the closure, abandonment, and sale of the land to the above petitioner.

Address: PO Box 1470 Alpine Tx Signature: Rhonda Cole  
Phone Number: 432-294-0956 Date: 03-27-24

**ABUTTING PROPERTY OWNER PETITION** NA

I, \_\_\_\_\_, affirm that I own the property that abuts the street or  
(Abutting Property Owner Printed Name)

alley that the above petition is concerning. I hereby request the closure, abandonment, and sale of the land to the above petitioner.

Address: \_\_\_\_\_ Signature: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_



The City shall have the right to reserve easements necessary for the existing utilities or require the owner(s) provide a new utility/drainage easement should the closing required relocation of utilities. The said property owner(s) agree(s) that should the closing require relocation of utilities, such relocation shall be at their expense.

The purchaser(s) agree(s) that expenses related to the survey (plat and field notes including jointers), appraisal, publication and mailing of public hearing notices and any other applicable fees shall be at the petitioner's expense.

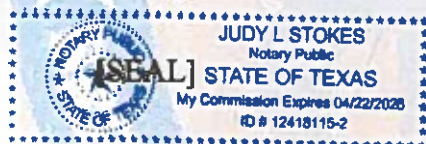
We, the petitioner(s) agree to hold the City of Alpine harmless, and indemnify it against all suits, costs, expenses and damages that may arise out of this request for closure and abandonment.

RESPECTFULLY SUBMITTED BY FCCBB this the day 27<sup>th</sup> of  
(Printed Name of Purchaser) (Day)  
March, 20 24.  
(Month) (Year)

Rhonda Cole  
(Signature of Purchaser)  
President

THE STATE OF TEXAS §  
COUNTY OF BREWSTER §

This instrument was acknowledged before me on this the 27<sup>th</sup> day of  
March, 20 24.



Judy L Stokes  
Notary Public, State of Texas

RESPECTFULLY SUBMITTED BY \_\_\_\_\_ this the day \_\_\_\_\_ of  
(Printed Name of Purchaser) (Day)  
\_\_\_\_\_, 20 \_\_\_\_\_.  
(Month) (Year)

\_\_\_\_\_  
(Signature of Purchaser)

THE STATE OF TEXAS §  
COUNTY OF BREWSTER §

This instrument was acknowledged before me on this the \_\_\_\_\_ day of  
\_\_\_\_\_, 20 \_\_\_\_\_.

[SEAL]

\_\_\_\_\_  
Notary Public, State of Texas

\_\_\_\_\_  
Printed name of purchaser

\_\_\_\_\_  
Signature of purchaser

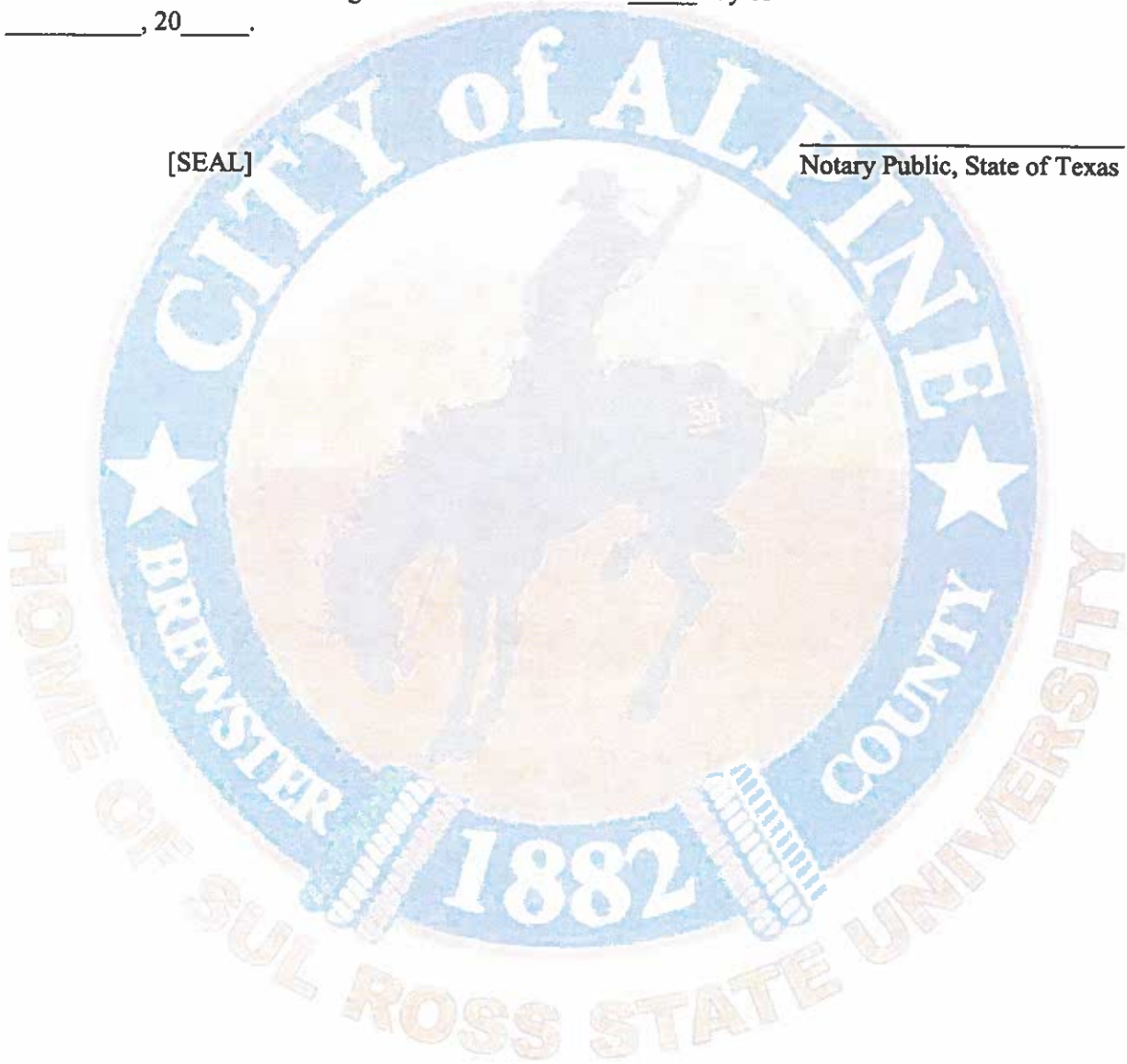
**THE STATE OF TEXAS §**

**COUNTY OF BREWSTER §**

This instrument was acknowledged before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

[SEAL]

\_\_\_\_\_  
Notary Public, State of Texas



**EXHIBIT 2**

**AGREEMENT TO REPLAT PURCHASED PROPERTY**

**WHEREAS**, I (we), the undersigned purchaser(s) of real property described as

see attached survey

(alley, street location and boundaries)

located in the City of Alpine, County of Brewster, and State of Texas wish to purchase said property from the City of Alpine; and

**WHEREAS**, said purchase requires that the property described above be replatted upon approval by the City Council; and

**WHEREAS**, I (we) understand that the replat is non-negotiable and a contingent part of the sale.

**THEREFORE**, I (we) agree to have the property described above replatted as required by the City of Alpine and to file said replat with the County of Brewster within sixty (60) days of the finalization of the sale of the property.

1. I (we) agree that all costs associated with the aforementioned replat, including surveying, filing, advertising and recording fees shall be the responsibility of the undersigned.
2. I (we) agree that any improvements made prior to the completion of this replat are made entirely at our own risk and the City of Alpine shall not be responsible for any cost or loss.
3. I (we) agree that the City of Alpine may seek injunctive relief to enforce the terms of this agreement and that I (we) shall be assessed with those costs, expenses and reasonable attorney's fees.
4. This agreement is binding upon the parties and their heirs, successors and assigns.
5. I (we) agree to deliver a certified check to the Alpine Finance Department no later than five (5) working days after the passage of the ordinance.

In witness whereof, I (we) have hereunto set my (our) hand(s) this 27<sup>th</sup> day of March, 2024

Rhonda Cole, President  
FCLBB

Printed name of Purchaser

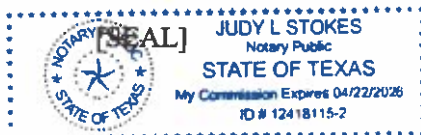
Rhonda Cole

Signature of Purchaser

**THE STATE OF TEXAS §**

**COUNTY OF BREWSTER §**

This instrument was acknowledged before me on this 27<sup>th</sup> day of March, 2024.



Judy L. Stokes  
Notary Public, State of Texas





## **SUPPLEMENT 1**

### **LOCAL GOVERNMENT CODE**

#### **TITLE 8. ACQUISITION, SALE, OR LEASE OF PROPERTY**

##### **SUBTITLE C. ACQUISITION, SALE, OR LEASE PROVISIONS APPLYING TO MORE THAN ONE TYPE OF LOCAL GOVERNMENT**

##### **CHAPTER 272. SALE OR LEASE OF PROPERTY BY MUNICIPALITIES, COUNTIES, AND CERTAIN OTHER LOCAL GOVERNMENTS**

Sec. 272.001. NOTICE OF SALE OR EXCHANGE OF LAND BY POLITICAL SUBDIVISION; EXCEPTIONS. (a) Except for the types of land and interests covered by Subsection (b), (g), (h), (i), (j), or (l), and except as provided by Section 253.008, before land owned by a political subdivision of the state may be sold or exchanged for other land, notice to the general public of the offer of the land for sale or exchange must be published in a newspaper of general circulation in either the county in which the land is located or, if there is no such newspaper, in an adjoining county. The notice must include a description of the land, including its location, and the procedure by which sealed bids to purchase the land or offers to exchange the land may be submitted. The notice must be published on two separate dates and the sale or exchange may not be made until after the 14th day after the date of the second publication.

(b) The notice and bidding requirements of Subsection (a) do not apply to the types of land and real property interests described by this subsection and owned by a political subdivision. The land and those interests described by this subsection may not be conveyed, sold, or exchanged for less than the fair market value of the land or interest unless the conveyance, sale, or exchange is with one or more abutting property owners who own the underlying fee simple. The fair market value is determined by an appraisal obtained by the political subdivision that owns the land or interest or, in the case of land or an interest owned by a home-rule municipality, the fair market value may be determined by the price obtained by the municipality at a public auction for which notice to the general public is published in the manner described by Subsection (a). The notice of the auction must include, instead of the content required by Subsection (a), a description of the land, including its location, the date, time, and location of the auction, and the procedures to be followed at the



auction. The appraisal or public auction price is conclusive of the fair market value of the land or interest, regardless of any contrary provision of a home-rule charter. This subsection applies to:

(1) narrow strips of land, or land that because of its shape, lack of access to public roads, or small area cannot be used independently under its current zoning or under applicable subdivision or other development control ordinances;

(2) streets or alleys, owned in fee or used by easement;

(3) land or a real property interest originally acquired for streets, rights-of-way, or easements that the political subdivision chooses to exchange for other land to be used for streets, rights-of-way, easements, or other public purposes, including transactions partly for cash;

(4) land that the political subdivision wants to have developed by contract with an independent foundation;

(5) a real property interest conveyed to a governmental entity that has the power of eminent domain;

(6) a municipality's land that is located in a reinvestment zone designated as provided by law and that the municipality desires to have developed under a project plan adopted by the municipality for the zone; or

(7) a property interest owned by a defense base development authority established under Chapter 378, Local Government Code, as added by Chapter 1221, Acts of the 76th Legislature, Regular Session, 1999.

(c) The land or interests described by Subsections (b) (1) and (2) may be sold to:

(1) abutting property owners in the same subdivision if the land has been subdivided; or

(2) abutting property owners in proportion to their abutting ownership, and the division between owners must be made in an equitable manner.

(d) This section does not require the governing body of a political subdivision to accept any bid or offer or to complete a sale or exchange.

(e) This section does not apply to land in the permanent school fund that is authorized by legislation to be exchanged for other land of at least equal value.

(f) The fair market value of land, an easement, or other real property interest in exchange for land, an easement, or other real property interest as authorized by Subsection (b) (3) is conclusively determined by an appraisal obtained by the political subdivision. The cost of any streets, utilities, or other improvements constructed on the affected land or to be constructed by an entity other than the

political subdivision on the affected land may be considered in determining that fair market value.

(g) A political subdivision may acquire or assemble land or real property interest, except by condemnation, and sell, exchange, or otherwise convey the land or interests to an entity for the development of low-income or moderate-income housing. The political subdivision shall determine the terms and conditions of the transactions so as to effectuate and maintain the public purpose. If conveyance of land under this subsection serves a public purpose, the land may be conveyed for less than its fair market value. In this subsection, "entity" means an individual, corporation, partnership, or other legal entity.

(h) A municipality, other than a municipality with a population of more than one million that is located primarily in a county with a population of two million or more, owning land within 5,000 feet of where the shoreline of a lake would be if the lake were filled to its storage capacity may, without notice or the solicitation of bids, sell the land to the person leasing the land for the fair market value of the land as determined by a certified appraiser. While land described by this subsection is under lease, the municipality owning the land may not sell the land to any person other than the person leasing the land. To protect the public health, safety, or welfare and to ensure an adequate municipal water supply, property sold by the municipality under this subsection is not eligible for and the owner is not entitled to the exemption provided by Section 11.142(a), Water Code. The instrument conveying property under this subsection must include a provision stating that the exemption does not apply to the conveyance. In this subsection, "lake" means an inland body of standing water, including a reservoir formed by impounding the water of a river or creek but not including an impoundment of salt water or brackish water, that has a storage capacity of more than 10,000 acre-feet.

(i) A political subdivision that acquires land or a real property interest with funds received for economic development purposes from the community development block grant nonentitlement program authorized by Title I of the Housing and Community Development Act of 1974 (42 U.S.C. Section 5301 et seq.) may lease or convey the land or interest, without the solicitation of bids, to a private, for-profit entity or a nonprofit entity that is a party to a contract with the political subdivision if the land or interest will be used by the private, for-profit entity or the nonprofit entity in carrying out the purpose of the entity's grant or contract. The land or interest may be leased or conveyed without the solicitation of bids if the political

subdivision adopts a resolution stating the conditions and circumstances for the lease or conveyance and the public purpose that will be achieved by the lease or conveyance.

(j) A political subdivision may donate, exchange, convey, sell, or lease land, improvements, or any other interest in real property to an institution of higher education, as that term is defined by Section 61.003, Education Code, to promote a public purpose related to higher education. The political subdivision shall determine the terms and conditions of the transaction so as to effectuate and maintain the public purpose. A political subdivision may donate, exchange, convey, sell, or lease the real property interest for less than its fair market value and without complying with the notice and bidding requirements of Subsection (a).

(k) This section does not apply to sales or exchanges of land owned by a municipality operating a municipally owned electric or gas utility if the land is held or managed by the municipally owned utility, or by a division of the municipally owned electric or gas utility that constitutes the unbundled electric or gas operations of the utility, provided that the governing body of the municipally owned utility shall adopt a resolution stating the conditions and circumstances for the sale or exchange and the public purpose that will be achieved by the sale or exchange. For purposes of this subsection, "municipally owned utility" includes a river authority engaged in the generation, transmission, or distribution of electric energy to the public, and "unbundled" operations are those operations of the utility that have, in the discretion of the utility's governing body, been functionally separated.

(l) The notice and bidding requirements provided by Subsection (a) do not apply to a donation or sale made under this subsection. A political subdivision may donate or sell for less than fair market value a designated parcel of land or an interest in real property to another political subdivision if:

(1) the land or interest will be used by the political subdivision to which it is donated or sold in carrying out a purpose that benefits the public interest of the donating or selling political subdivision;

(2) the donation or sale of the land or interest is made under terms that effect and maintain the public purpose for which the donation or sale is made; and

(3) the title and right to possession of the land or interest revert to the donating or selling political subdivision if the acquiring political subdivision ceases to use the land or interest in carrying out the public purpose.



# **SUPERIOR LAND SERVICES LLC**

P. O. Box 1407  
Alpine, TX 79831-1407

April 1, 2024

City of Alpine  
Attn: Geoffrey R. Calderon, City Secretary  
101 N. 13<sup>th</sup> Street  
Alpine, TX 79830

Re: Restricted Appraisal of 5,556.00 square feet (0.128 acres), being the undeveloped alley lying between Lots 1 – 10, Block 71, Original Townsite, between South 1st and South 2nd Streets in the City of Alpine, Brewster County, Texas

Dear Mr. Calderon,

As requested, I have inspected the property referenced above, collected and analyzed market data and have provided you, representing the City of Alpine, herein with my opinion of the market value of the ownership of the fee simple title of the surface estate of said property. The subject property consists of approximately 5,556.00 square feet (0.128 acres), more or less, located south of East Gallego Avenue between South 1st and South 2nd Streets. The subject property was inspected on March 25, 2024, which serves as the effective date of valuation.

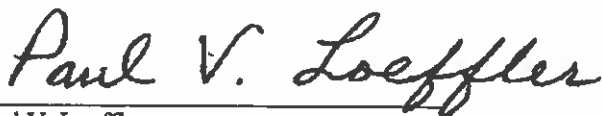
As agreed, this report is presented in a restricted format with data and analysis presented to support an estimate of value. This appraisal report meets the minimum appraisal standards set forth by the Uniform Standards of Appraisal Practice (U.S.P.A.P.) of the Appraisal Foundation, Title XI of F.I.R.R.E.A., and the Code of Professional Ethics of the American Society of Farm Managers and Rural Appraisers. I have researched the market for applicable, comparable data and other pertinent information. As the building and site improvements were constructed without knowledge of the specific land parcel and as such are considered non-contributory, the Cost Approach to value estimation is not applicable. As the property is not currently leased for the generation of economic income, the Income Approach to value estimation is not necessary for credible assignment results.

The following pages set forth the current market data and assumptions employed in formulating my opinion of the market value for the subject property. Based on the available data, my opinion of the market value of the ownership interest of the surface estate of the subject property, assuming a reasonable exposure time of three to six months, as of March 25, 2024, is:

**THREE THOUSAND THREE HUNDRED DOLLARS**  
**(\$3,300.00)**

It has been a pleasure to prepare this report. If you have any questions concerning the contents of this report, please feel free to call.

Respectfully submitted,



Paul V. Loeffler  
TALCB Lic # 1327826-G

## Restricted Use Appraisal Report

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**Client Information:**

**CITY OF ALPINE**  
**Attn: Geoffrey R. Calderon, City Secretary**  
**101 N. 13<sup>TH</sup> STREET**  
**Alpine, TX 79830**

**Date of Valuation:** March 25, 2024

**Date of Inspection:** March 25, 2024

**Appr. Report Date:** April 1, 2024

**Appraiser:** Paul V. Loeffler  
TALCB #1327826-G

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### Summary

**County:** Brewster

**Net Square Feet:** 5,556.00 sq. ft., more  
or less

**Property ID No.:** None; City Property

**Land Located:** 400 Block of East Gallego Avenue, Alpine, TX

**Legal Description:** Undeveloped/unused alley between South 1<sup>st</sup> Street and South 2<sup>nd</sup> Street; south of East Gallego Avenue; between Lots 1-5 and 6-10, Block 71, Original Townsite of City of Alpine, Brewster County, Texas

**Land Value Indicated by:** Sales Comparison: \$ 3,333.60

**MARKET VALUE OF PROPERTY:** \$3,300.00

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**Special Remarks:** The subject property of approximately 5,556.00 square feet (0.128 acres) is owned by the City of Alpine and is currently the undeveloped, unused alley between South 1st and South 2nd Streets and south of East Gallego Avenue. The subject property lies between ten lots (Lots 1-10) owned by Family Crisis Center of the Big Bend, Inc. (the parent parcel). Assemblage of the subject property (5,556.00 sq. ft.) with the Family Crisis Center of the Big Bend, Inc. (parent parcel) property is the objective.

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**Scope of Appraisal:** This appraisal has been prepared in accordance with accepted techniques, standards, methods, and procedures of the appraisal industry. This appraisal was completed after analysis of the subject area and neighborhood, inspection of the subject property, and collection of comparable sales and market data. Information regarding the subject, the area, and the neighborhood has been collected and analyzed to determine the subject's highest and best use.

This appraisal was developed using the Sales Comparison Approach. The Cost Approach and the Income Approach are not considered applicable due to the age, size and footprint of the improvements on the property, as well as the property not being considered an economical unit. For these reasons, these approaches are excluded from this analysis.

The comparable sales information was obtained through various reporting services and was confirmed by knowledgeable of the sales such as the grantor, grantee, broker, and other appraisers.

**Purpose and Intended Use of the Appraisal:** The purpose of the appraisal is to estimate the market value of the property for the use and benefit of the City of Alpine, its successors and/or assigns, for a probable sales price determination.

## Market Value Defined

According to Federal Reserve Regulation 12 CFR Part 225, subpart H, market value is defined as:

"The most probable price in terms of money which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus.

Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. buyer and seller are typically motivated;
2. both parties are well informed or well advised, and each acting in what they consider their best interest;
3. a reasonable time is allowed for exposure in the open market;
4. payment is made in terms of cash in United States dollars or in terms of financial arrangements comparable thereto; and,
5. the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale."

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**This is a restricted appraisal report intended for a specific purpose and a specific client; as such, it may not be understood properly without additional information that is retained in the appraiser's work file.**

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## Definition of Exposure Time

According to *The Appraisal of Rural Property, 2<sup>nd</sup> Ed.*, The Appraisal Foundation, and the *Uniform Standards of Professional Appraisal Practice, 2024-2025 ed.*, Exposure Time is defined as follows:

"The estimated length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; a retrospective opinion based on an analysis of past events assuming a competitive and open market."

Exposure time is different for various types of property and under different marketing conditions. It is noted that the overall concept of reasonable exposure encompasses not only adequate, sufficient, and reasonable time but also adequate, sufficient, and reasonable effort. This statement focuses on the time element.

The fact that exposure time is always presumed to occur prior to the effective date of value is substantiated by related facts in the appraisal process: supply/demand conditions as of the effective date of the appraisal; the use of current cost information; the analysis of historical sales information (sold after exposure and after completion of negotiations between the seller and buyer); and, the analysis of future income expectancy projected from the effective date of value. The opinion of the reasonable exposure period is a function of time, price and use, not an isolated opinion of time alone. Following review of the market data presented and the analysis of the physical, functional and economic factors affecting the property, our opinion of a reasonable exposure time for the subject property, assuming conventional marketing, is estimated to be three to six months.

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**Property Rights Appraised:** Fee Simple, Surface only

**Minerals Conveyed:** 0 %    **Royalties Conveyed:** 0 %    **Mineral Value per Acre:** \$0

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## SALES HISTORY

The subject property is owned by the City of Alpine, Texas. The subject parcel was acquired by the City of Alpine as an alley right-of-way as part of the Original Townsite Plat of Murphyville (now Alpine) as recorded in Plat

Envelope No. 184, Official Plat Records, Brewster County, Texas. The property has not changed hands since originally platted, more than a century ago.

**HIGHEST AND BEST USE ANALYSIS**

**PHYSICALLY POSSIBLE:** The subject property has significant limitations for typical uses due to the size and orientation of the subject parcel; indicating the most common and practical use being assemblage of the land to an adjoining property. The presence of the building and site improvement encroachments occupying the majority of the surrounding larger parcel, as well as the narrow width (20.0 feet) limit alternative development of the tract or any use as a service alley.

**LEGALLY PERMISSABLE:** The adjoining property is subject to zoning ordinances and regulations administered by the City of Alpine and any use following assemblage with the adjoining property must comply with those regulations. The adjoining parcel is currently zoned “R-2”, Two Family District, for multi-family uses as well as certain restricted educational, religious and day care facilities. The past and intended use of the larger parcel and its improvements are believed to meet the allowed uses.

**FINANCIALLY FEASIBLE:** Market analysis and the surrounding land uses indicate a most feasible and practical use being that of support of the proposed surrounding use, following assemblage with the adjoining property.

**MAXIMALLY PRODUCTIVE:** The most productive use to achieve the highest value of the land is for assemblage with the adjoining property to support the intended use of such.

**SITE DESCRIPTION ANALYSIS:** The subject parcel consists of approximately 5,556.0 square feet, more or less, of land, rectangular in shape and is currently the undeveloped and unused alley between South 1st and South 2nd Streets, south of the 400 block of East Gallego Avenue. The property is approximately 20.0 feet wide (fronting Gallego Avenue) by 277.80 feet long (north to south). All city utilities including water, sanitary sewer and gas, as well as electricity and telephone, are in place on the adjoining properties or streets. No utilities except those contained within the existing building occupying a portion of the tract are reported on the subject property. The adjoining property is zoned “R-2” for two family residential uses. It is believed that the past use of the property as a neighborhood center, preschool and day care, as well as the proposed future use, will comply with existing zoning regulations. The majority of the surrounding properties are developed to residential uses, with one parcel to the north being a church.

**Topography:** Slight slope to the north

**Trees:** Building and landscaping

**Flood Plain:** ☐ YES ☒ NO

**Map Panel #:** 480085 0002B

**ENHANCEMENTS:** All city utilities in proximity, paved street frontage at north end.

**DETRIMENTS:** Size, existing building and site improvements.

**UTILITIES**

**ELECT:** ☒ YES ☐ NO

**Elect. Provided by:** AEP Texas

**GAS:** ☒ YES ☐ NO

**TELEPHONE:** ☒ YES ☐ NO

**WATER METER:** ☐ YES ☒ NO

**Water Provided by:** City of Alpine

**WATER WELL:** ☐ YES ☒ NO

**PUMP:** ☐ YES ☒ NO

**DEPTH:** Not applicable

**SEPTIC TANK:** ☐ YES ☒ NO

**Size/Condition:**  
City Sewer available

**ADDITIONAL COMMENTS:**

**On the date of inspection, no situation or condition was observed which would be considered to constitute an environmental contamination or concern; however, the appraiser is not qualified to render an opinion of possible environmental concerns or contaminations. The client is advised to consult with an environmental professional concerning any situation that may present an environmental concern.**

**During the inspection of the subject property, the appraiser did not observe any threatened or endangered species; however, the appraiser is not qualified to render an opinion of the possible existence of threatened or endangered species. The client is advised to consult with a qualified professional biologist concerning the possibility of the presence of threatened or endangered species. In the event there is shown to be the presence of threatened or endangered species on the subject property, the appraiser reserves the right to change the opinion of value based upon the property rights lost due to regulations for the protection of threatened or endangered species.**

**SALES COMPARISON APPROACH**

<b>Sales</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Date</b>	<b>4/24/2023</b>	<b>1/20/2023</b>	<b>6/16/2022</b>	<b>7/14/2021</b>	<b>1/31/2020</b>
<b>Address</b>	<b>909 W. Murphy Ave.</b>	<b>904 W. Avenue J</b>	<b>1104 W. Sanderson</b>	<b>203 E. Murphy Ave.</b>	<b>933 E. Gallego</b>
<b>Size/S.F. of Lots</b>	<b>16,664</b>	<b>7,667</b>	<b>13,305</b>	<b>26,145</b>	<b>37,050</b>
<b>Sales Price</b>	<b>\$22,000</b>	<b>\$21,000</b>	<b>\$36,000</b>	<b>\$52,300</b>	<b>\$60,000</b>
<b>Grantor</b>	<b>Ned Allen</b>	<b>Ned Allen</b>	<b>Christine Johnson</b>	<b>Schaaake</b>	<b>Sanchez</b>
<b>Grantee</b>	<b>Montliva &amp; Paredes</b>	<b>Ramon Aguirre</b>	<b>Jose Uranga</b>	<b>Chisos Brewing</b>	<b>Food Pantry</b>
<b>Recording</b>	<b>117302</b>	<b>116718</b>	<b>115490</b>	<b>113171</b>	<b>109576</b>
<b>Price/S.F.</b>	<b>\$1.32</b>	<b>\$2.74</b>	<b>\$2.71</b>	<b>\$2.00</b>	<b>\$1.62</b>
<b>Financing</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Condition of Sale</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.40</b>
<b>Time</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjusted Values</b>	<b>\$1.32</b>	<b>\$2.74</b>	<b>\$2.71</b>	<b>\$2.00</b>	<b>\$2.02</b>
<b>Size</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Function/Utility</b>	<b>&lt;\$0.33&gt;</b>	<b>&lt;\$1.42&gt;</b>	<b>&lt;\$1.42&gt;</b>	<b>&lt;\$1.42&gt;</b>	<b>&lt;\$1.42&gt;</b>
<b>Land</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Appeal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Water</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Improvements</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Other</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Adjustments</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Adjusted Values</b>	<b>\$0.99</b>	<b>\$1.32</b>	<b>\$1.29</b>	<b>\$0.58</b>	<b>\$0.60</b>

**ADJUSTED PRICE: \$ 0.60 per square foot X 5,556.0 square feet = \$ 3,333.60**

**Rounded to \$ 3,300.00**



## **MARKET ANALYSIS**

The subject parcel is located in the south-central part of Alpine, on the south side of East Gallego Avenue and is approximately 5,556 square feet (0.128 acres) in size. The five sales utilized in the analysis are considered the most current transactions having similarity to the subject property in most aspects. The sales set forth range from 7,667 square feet to 37,050 square feet in total size and all have taken place in a period of just over four years prior to the effective date of value. Unadjusted, the sales prices range from \$1.32/sq. ft. to \$2.74/sq. ft.

Sale 5 is adjusted upward by 20 percent for Condition of Sale. Given the non-profit status of the buyer (Food Pantry of Alpine) and the intended use of the property being construction of a new food bank building, the seller of the property discounted the sales price by 20 percent from the initial listing price.

In comparing the five sales to each other and to the subject parcel, each of the sales are considered to have superior utility, primarily in terms of the size and layout of the lot. The subject property is unique in being a much smaller size and shape than most city lots in Alpine, measuring approximately 20 feet wide by 278 feet long. It is currently owned by the City of Alpine and is the undeveloped, unused north to south alley located in the city block bounded by East Gallego Avenue on the north and South 1st (east) and South 2<sup>nd</sup> (west) Streets. The south side is bounded by an acreage homesite parcel.

A diligent search of all available data revealed minimal sales of vacant properties of comparable size, especially with respect to the width to length ratio. Each of the sales discovered were conveyances of similar undeveloped, unopened streets or alleys sold by the City of Alpine to the adjoining property owner. These sales occurred from mid-2017 through late 2021 and included tracts of 3,920 to 16,553 square feet in size. The sales prices ranged from \$0.36 to \$1.50 per square foot, depending upon location, size and utility.

As discussed, the subject's size is not capable of supporting a residential or commercial construction due to the reduced tract width and location in the center of a fully developed city block. When these factors are considered along with the current existing building and site improvements, the highest and best use of the parcel is assemblage with the adjoining property. For all these reasons, the subject parcel is considered greatly inferior in terms of function and utility to the normal sized vacant parcel selling on the open market in Alpine.

Through comparison of these and other sales in the subject market, adjustment levels of 25 to 60 percent were indicated for the reduced function and utility found in the subject. Due to the unique circumstances found in the subject property (building and site improvements), as well as the four prior conveyances of similar properties by the City of Alpine, an adjustment amount at the top of the indicated range is considered appropriate to address the reduced function and utility of the subject parcel. The adjustment in Sales 2 through 5 is derived by applying a 60 percent discount to the mean value of these four sales (\$2.37/sf), yielding an adjustment amount of \$1.42 per square foot. The lower unadjusted sales price in Sale 1 (\$1.32/sf) is believed to be due to the property adjoining the Union Pacific Railroad, a very active rail line passing through Alpine. This sale is adjusted downward at a level of 25 percent, the lower end of the indicated range due to the lower sale price.

As mentioned previously, the subject property's highest and best use is considered to be the assemblage of land with the adjoining property, such being the five lots lying on both sides of the unused alley which comprise the larger parcel.

Following all adjustments derived through comparison and analysis, the value range indicated by the comparable sales is \$0.58 to \$1.32 per square foot, with the mean of the range being \$0.956 per square foot.

**The mean value of the range of the four City of Alpine conveyances discussed above is \$0.845 per square foot. Due to the diminished market appeal, the lack of functional utility due to size, the existing improvements present and the stated highest and best use of the subject parcel, a value near the lower end of the indicated range presented is considered to be representative of the market value of the subject, as of the effective date of valuation. As supported by the data and analysis presented, the indicated market value of the subject, by the Sales Comparison Approach, as of March 25, 2024, is \$0.60 per square foot or \$3,300.00 (rounded).**

## ASSUMPTIONS AND LIMITING CONDITIONS

**1. LIMIT OF LIABILITY:** The liability of the appraiser and employees is limited to the client and to the fee collected. Further, there is no accountability, obligation, or liability to any third party. If this report is placed in the hands of anyone other than the client, the client will make such party aware of all limiting conditions and assumptions of the assignment and related discussions. The Appraiser assumes no responsibility for any costs incurred to discover or correct any deficiencies of any type present in the property - physically, financially, and legally.

**2. COPIES, PUBLICATION, DISTRIBUTION, USE OF REPORT:** Possession of this report or any copy thereof does not carry with it the right of publication, nor may it be used for other than its intended use; the physical reports(s) remain the property of the appraiser for the use of the client – the fee being for the **analytical services only**.

The Bylaws and Regulations of the American Society of Farm Managers and Rural Appraisers require each Member or Candidate to control the use and distribution of each appraisal report signed by such Member or Candidate; except as hereinafter provided, the client may distribute copies of this appraisal report in its entirety to such third parties as he may select; however, selected portions of this appraisal report will not be given to third parties without the prior written consent of the signatories of this appraisal report. Neither all nor any part of this appraisal report will be disseminated to the general public communication without the prior written consent of the appraiser. (See last items in following list for client agreement/consent).

**3. CONFIDENTIALITY:** This appraisal is to be used only in its entirety and no part is to be used without the entire report. All conclusions and opinions concerning the analysis set forth in the report were prepared by the Appraiser(s) whose signatures(s) appear on the appraisal report, unless indicated as "Review Appraiser." No change of any item in the report will be made by anyone other than the Appraiser(s). The Appraiser(s) will have no responsibility if any such unauthorized change is made.

The Appraiser(s) may not divulge the material (evaluation) contents of the report, analytical findings or conclusions, or give a copy of the report to anyone other than the client or his designee as specified in writing except as may be required by the American Society of Farm Managers and Rural Appraisers as they may request in confidence of ethics enforcement, or by court of law or body with the power of subpoena.

**4. TRADE SECRETS:** This appraisal was obtained from Superior Land Services LLC, Paul V. Loeffler, Appraiser and Consultant, or related independent contractors and/or appraiser trainees and consists of "trade secrets and commercial or financial information" which is privileged and confidential and exempted from disclosure under 5 U.S.C. 552(b)(4). Notify the appraiser(s) signing the report of any request to reproduce this appraisal in whole or part.

**5. INFORMATION USED:** No responsibility is assumed for accuracy of the information furnished by work of others, the client, his designee, or public records. I am not liable for such information or the work of possible subcontractors. Be advised that some of the people associated with the Appraiser and possibly signing the report is independent contractors. The comparable data relied upon this report has been confirmed with one or more parties familiar with the transaction or from affidavit or other sources thought reasonable; all are considered appropriate for inclusion to the best of our factual judgment and knowledge. An impractical and uneconomic expenditure or time would be required in attempting to furnish unimpeachable verification in all instances, particularly as to engineering and market related information. It is suggested that the client consider independent verification as a prerequisite to any transaction involving sale, lease, or other significant commitment of funds for the subject property.

**6. TESTIMONY AND COMPLETION OF CONTRACT FOR APPRAISAL SERVICES:** The contract for appraisal, consultation or analytical services is fulfilled and the total fee payable upon completion of the report. The appraiser(s) or those assisting in preparation of the report will not be asked or required to give testimony in court or hearing because of having made the appraisal, in full or in part, nor engage in post appraisal consultation with client or third parties except under separate and special arrangement and at an additional fee. If testimony or deposition is required because of subpoena, the client will be responsible for any additional time, fees, and charges, regardless of issuing party.

**7. EXHIBITS:** The sketches and maps in this report are included to assist the reader in visualizing the property and are not necessarily to scale. Various photos, if included, are included for the same purpose as of the date of the photos. Site plans are not surveys unless shown from a separate surveyor.

**8. LEGAL, ENGINEERING, FINANCIAL, STRUCTURAL, OR MECHANICAL, HIDDEN COMPONENTS, SOIL:** No responsibility is assumed for matters legal in character or nature, nor matters of a survey, nor of any architectural, structural, mechanical, or engineering nature. No opinion is rendered as to the title, which is presumed to be merchantable. The property is appraised as if free and clear, unless otherwise stated in particular parts of the report. The legal description is assumed to be correct as used in this report as furnished by the client, his designee, or as derived by the appraiser(s).

Please note that no advice is given regarding mechanical equipment or structural integrity or adequacy, nor soils and potential for settlement, drainage (seek assistance from a qualified architect and/or engineer); nor matters concerning liens, title status, and legal marketability (seek legal assistance). The lender and owner should inspect the property before any disbursement of funds; further, it is

likely that the lender or owner may wish to require mechanical or structural inspections by qualified and licensed contractors, civil or structural engineer, architect, or other expert.

The appraiser(s) have inspected as far as possible by observation the land and improvements; however, it was not possible to personally observe conditions beneath the soil or hidden structural components. We have not critically inspected mechanical components in the improvements, and no representations are made herein as to these matters unless specifically stated and considered in the report. The value estimates consider there being no such conditions that would cause a loss in value. The land or the soil of the area being appraised appears firm; however, subsidence in the area is unknown. The appraiser(s) do(es) not warrant against this condition or occurrence of problems arising from soil conditions. As these are Extraordinary Assumptions, the appraiser(s) reserve(s) the right to change the opinion of value based upon conditions disclosed following the report date pursuant to U.S.P.A.P. Standard Rule 2-2(a)(xi).

The appraisal is based on there being no hidden, unapparent, or apparent conditions of the property site, subsoil, or structures or toxic materials which would render it more or less valuable. No responsibility is assumed for any such conditions or for any expertise or engineering to discover them. All mechanical components are assumed to be in an operable condition and status standard for properties of the subject type. Conditions of heating, cooling, ventilating, electrical, and plumbing equipment are considered to be commensurate with the condition of the balance of the improvements unless otherwise stated. No judgment may be made by us as to adequacy of insulation, type of insulation, or energy efficiency of the improvements or equipment which is assumed standard for subject age and type. As these are Extraordinary Assumptions, the appraiser(s) reserve(s) the right to change the opinion of value based upon conditions disclosed following the report date pursuant to U.S.P.A.P. Standard Rule 2-2(a)(xi).

The Appraiser(s) assume(s) no responsibility for any costs or consequences arising due to the need or the lack of need for flood hazard insurance. An Agent for The Federal Flood Insurance Program should be contacted to determine the actual need for Flood Hazard Insurance.

**This appraisal report does not constitute a property inspection and cannot be relied upon to disclose defects or conditions in the property.**

**9. LEGALITY OF USE:** The appraisal is based on the premise that there is full compliance with all applicable federal, state and local environmental regulations and laws unless otherwise stated in the report; further, that all applicable zoning, building, and use regulations and restrictions of all types have been complying with unless otherwise stated in the report; further, it is assumed that all required license, consents, permits or other legislative or administrative authority by local, state, federal and/or private entities or organizations have been or can be obtained or renewed for any considered in the value estimate.

**10. COMPONENT VALUES:** The distribution of the total valuation in this report between land and improvements apply only under the existing program of utilization. The separate valuations for land and building must not be used in conjunction with any other appraisal and is invalid if so used.

**11. INCLUSIONS:** Furnishings and equipment or personal property or business operations, except as specifically indicated and typically considered as a part of real estate, have been disregarded with only the real estate being considered in the value estimate unless otherwise stated. In some property types, business and real estate interests and values are combined.

**12. PROPOSED IMPROVEMENTS, CONDITIONED VALUE:** Improvements proposed, if any, on or off-site, as well as any repairs required, are considered, for purposes of this appraisal, to be completed in workmanlike manner according to information submitted and/or considered by the appraisers. In cases of proposed construction, the appraisal is subject to change upon inspection of property after construction is completed. This estimate of market value is as of the date shown, as proposed, as if completed and operating at levels shown and projected.

**13. VALUE CHANGE & ALTERATION OF ESTIMATE BY APPRAISER(S):** The estimated market value, which is defined in the report, is subject to change with market movement over time; value is highly related to exposure, time, promotional effort, terms, motivation, and conditions surrounding the offering. The value estimate considers the productivity and relative attractiveness of the property physically and economically in the marketplace as it contributes to an economic or social need.

In cases of appraisals involving capitalization of income benefits, the estimate of market value or investments value or value in use is a reflection of such benefits and the appraiser's interpretation of income, yields, and other factors derived from general and specific client and market information. Such estimates are reported as of a specific date; they are thus subject to change since the market and value are naturally dynamic.

The "Estimate of Market Value" in the appraisal report is not based in whole or in part upon the race, color, or national origin of the present owners or occupants of the properties in the vicinity of the property appraised.

**14. CHANGE:** Appraisal report and value estimates are subject to change if physical, legal entity, or financing different from envisioned at the time of writing this report becomes apparent at a later date.

**15. MANAGEMENT OF THE PROPERTY:** It is assumed that the property which is the subject of this report will be under prudent and competent ownership and management, neither inefficient nor super-efficient. As these are Extraordinary Assumptions, the appraiser reserves the right to change the opinion of value based upon conditions disclosed following the report date pursuant to U.S.P.A.P. Standard Rule 2-2(a)(xi).

**16. CONTINUING EDUCATION:** A mandatory continuing education program is in place for those appraisers certified by the Texas Appraiser Licensing and Certification Board and the appraiser(s) signing the report is current under this program.

**17. FEE:** The fee for this appraisal or study is for the service rendered and not for the time spent on the physical report or the physical report itself. The compensation (fee) for the preparation of this appraisal report has no relation to the final values reported.

**18. CHANGES & MODIFICATIONS:** The appraiser(s) reserves the right to alter statements, analysis, conclusions or any value estimate in the appraisal if there becomes known to the undersigned facts pertinent to the appraisal process which were unknown to us/me at the time of report preparation.

**19. MINERAL RIGHTS, NOISE, AND ENVIRONMENTAL CONCERNS:** Mineral rights, noise, and environmental factors have not been given segregated consideration except as noted; they have been treated with the whole.

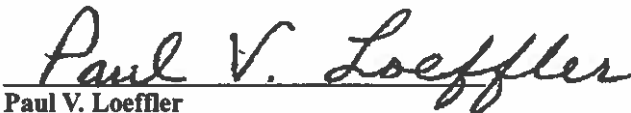
**20. ACCEPTANCE OF, AND/OR USE OF, THIS APPRAISAL REPORT BY THE CLIENT OR ANY THIRD PARTY CONSTITUTES ACCEPTANCE OF THE ABOVE CONDITIONS.**

## CERTIFICATE OF APPRAISAL

I certify that, to the best of my knowledge and belief:

- the statements of fact contained in this report are true and correct.
- the reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no personal bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- my engagement in this assignment was not contingent upon developing or reporting predetermined results.
- my compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- my analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice (U.S.P.A.P.)* and the Code of Professional Ethics of the American Society of Farm Managers and Rural Appraisers.
- The use of this report is subject to the requirements of the Texas Appraisers Licensing and Certification Board relating to review by their duly authorized representatives.
- I, Paul V. Loeffler, am currently certified under the mandatory continuing education programs of the Texas Appraisers Licensing and Certification Board.
- I have made a personal inspection of the property that is the subject of this report.
- no one has provided significant real property appraisal assistance to the person signing this certification.

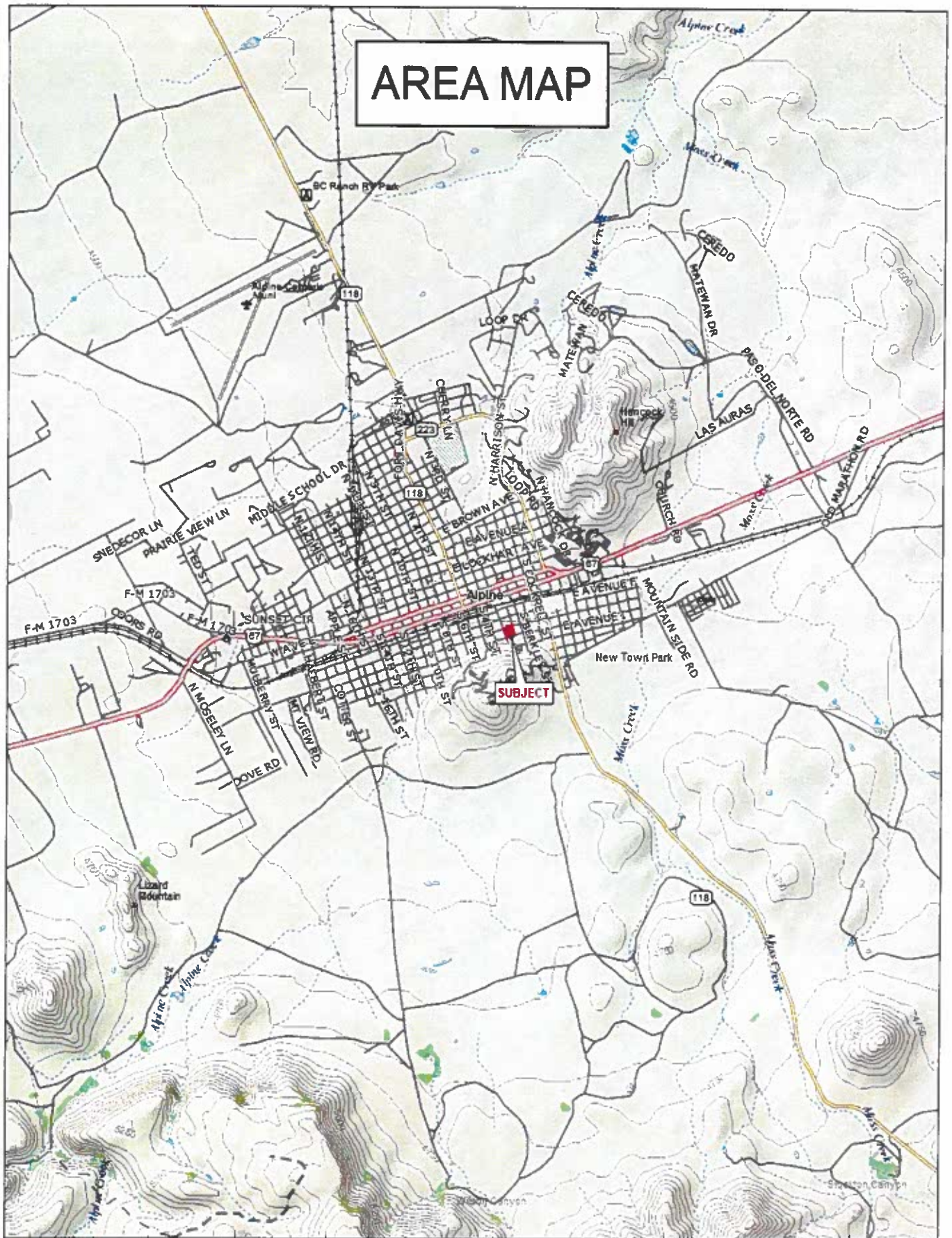
Respectfully submitted,



**Paul V. Loeffler**  
**Texas Certified General Real Estate Appraiser**  
**License No. 1327826-G**




# AREA MAP



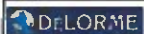
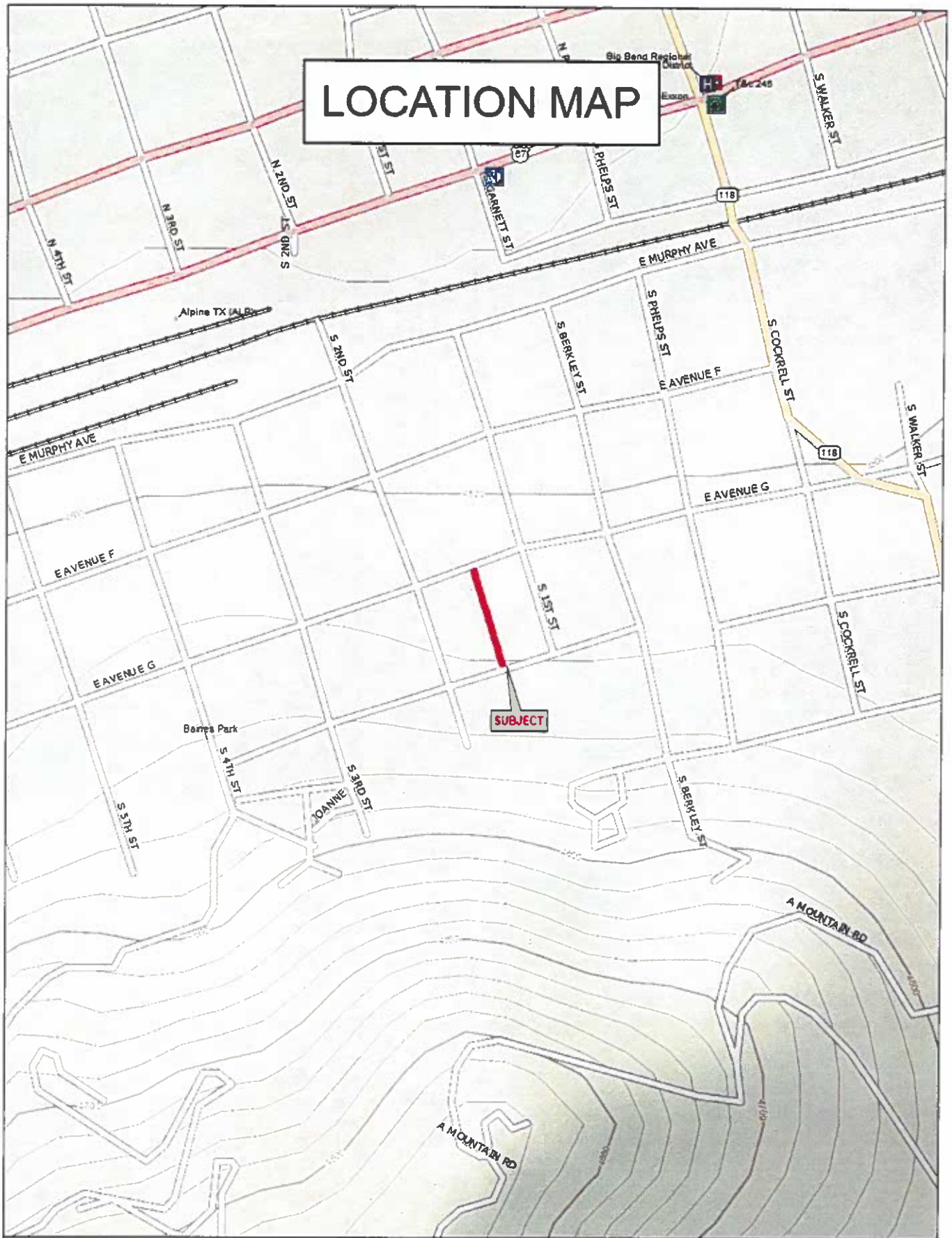
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 © DeLorme XMap® 8  
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 MN (6.0° E)

 mi  
 Data Zoom 12-0



# LOCATION MAP



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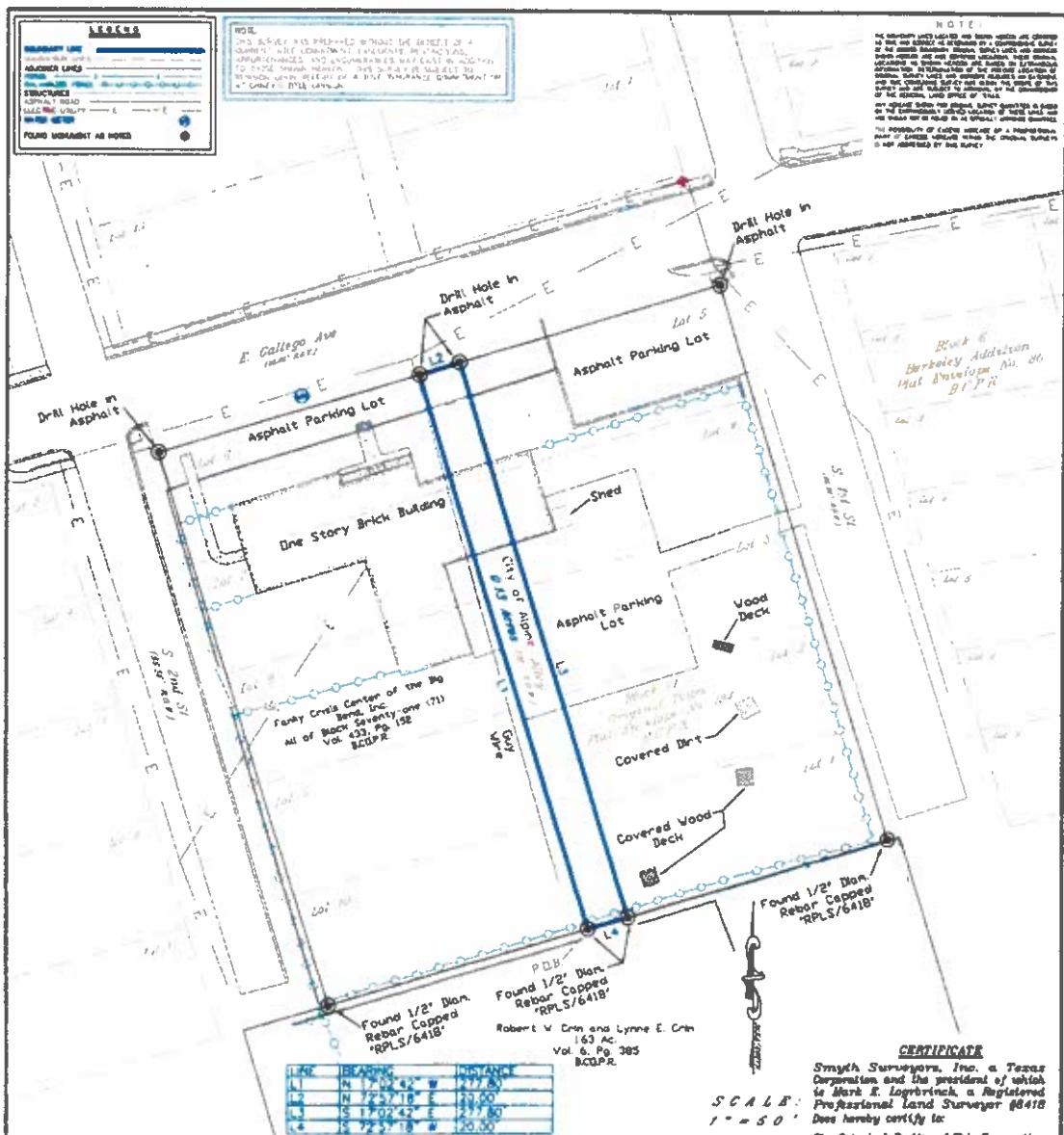
MN (6.0° E)



0 120 240 360 480 600 ft

Data Zoom 15-5





### PLAT SHOWING:

Being a Boundary Survey of 0.13 Acres, more or less, lying in Brewster County, Texas, being all of the platted alley of Block Seventy-one of the Original Townsite of Murphysville (now Alpine), as shown on the Plat of the Original Townsite of Alpine, recorded in Plat Envelope No. 184 of the Brewster County Plat Records, Brewster County, Texas.

#### NOTES

THIS PLAT WAS PREPARED BY SMYTH SURVEYORS, INC., A TEXAS CORPORATION, AND THE PRINCIPAL PARTIES TO THIS TRANSACTION, AND IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY MADE ON THE GROUND BY MEN WORKING UNDER MY SUPERVISION AND THAT SAME IS TRUE AND CORRECT ACCORDING TO SAID SURVEY. THE PLAT AS PREPARED HAS A LIKENESS OF MY SEAL, IN THE COLOR RED, HEREON, AND IS ALSO EMBOSSSED WITH MY IMPRESSION SEAL. IF THIS PLAT DOES NOT HAVE THESE TWO CONDITIONS FULFILLED, IT IS A COPY AND MAY HAVE BEEN ALTERED. I ASSUME NO RESPONSIBILITY FOR COPIES OF THE PLAT OTHER THAN THE COPIES BEARING MY ORIGINAL SEAL AND SIGNATURE.

PREPARED FOR:  
FAMILY CREDIT CENTER OF THE BIG BEND, INC.  
C/O RHONDA COLE  
A/R REAL ESTATE CO  
PO BOX 1214  
ALPINE, TX 79831  
reale14@bigbend.com

PURPOSE OF SURVEY:  
BOUNDARY/IMPROVEMENT

WARNING: UNAUTHORIZED ALTERATION OF CERTIFIED MATERIAL IS FORGERY

**Smyth Surveyors, Inc.**

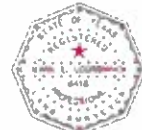
FIRM #10008800

235 N. GETTY ST.  
SUITE B  
UVALDE, TEXAS 78801  
PHONE 830-591-0858

THIS DRAWING WAS PREPARED BY THE FIRM OF A SURVEYOR, AND IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY MADE ON THE GROUND BY MEN WORKING UNDER MY SUPERVISION AND THAT SAME IS TRUE AND CORRECT ACCORDING TO SAID SURVEY. THE PLAT AS PREPARED HAS A LIKENESS OF MY SEAL, IN THE COLOR RED, HEREON, AND IS ALSO EMBOSSSED WITH MY IMPRESSION SEAL. IF THIS PLAT DOES NOT HAVE THESE TWO CONDITIONS FULFILLED, IT IS A COPY AND MAY HAVE BEEN ALTERED. I ASSUME NO RESPONSIBILITY FOR COPIES OF THE PLAT OTHER THAN THE COPIES BEARING MY ORIGINAL SEAL AND SIGNATURE.



**CERTIFICATE**  
Smyth Surveyors, Inc., a Texas Corporation and the president of which is Mark E. Loggins, a Registered Professional Land Surveyor #6418, does hereby certify to:  
The Principal Parties of This Transaction.



STATE OF TEXAS  
COUNTY OF UVALDE

I, MARK E. LOGGINS, DO HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN ACTUAL SURVEY MADE ON THE GROUND BY MEN WORKING UNDER MY SUPERVISION AND THAT SAME IS TRUE AND CORRECT ACCORDING TO SAID SURVEY. THE PLAT AS PREPARED HAS A LIKENESS OF MY SEAL, IN THE COLOR RED, HEREON, AND IS ALSO EMBOSSSED WITH MY IMPRESSION SEAL. IF THIS PLAT DOES NOT HAVE THESE TWO CONDITIONS FULFILLED, IT IS A COPY AND MAY HAVE BEEN ALTERED. I ASSUME NO RESPONSIBILITY FOR COPIES OF THE PLAT OTHER THAN THE COPIES BEARING MY ORIGINAL SEAL AND SIGNATURE.

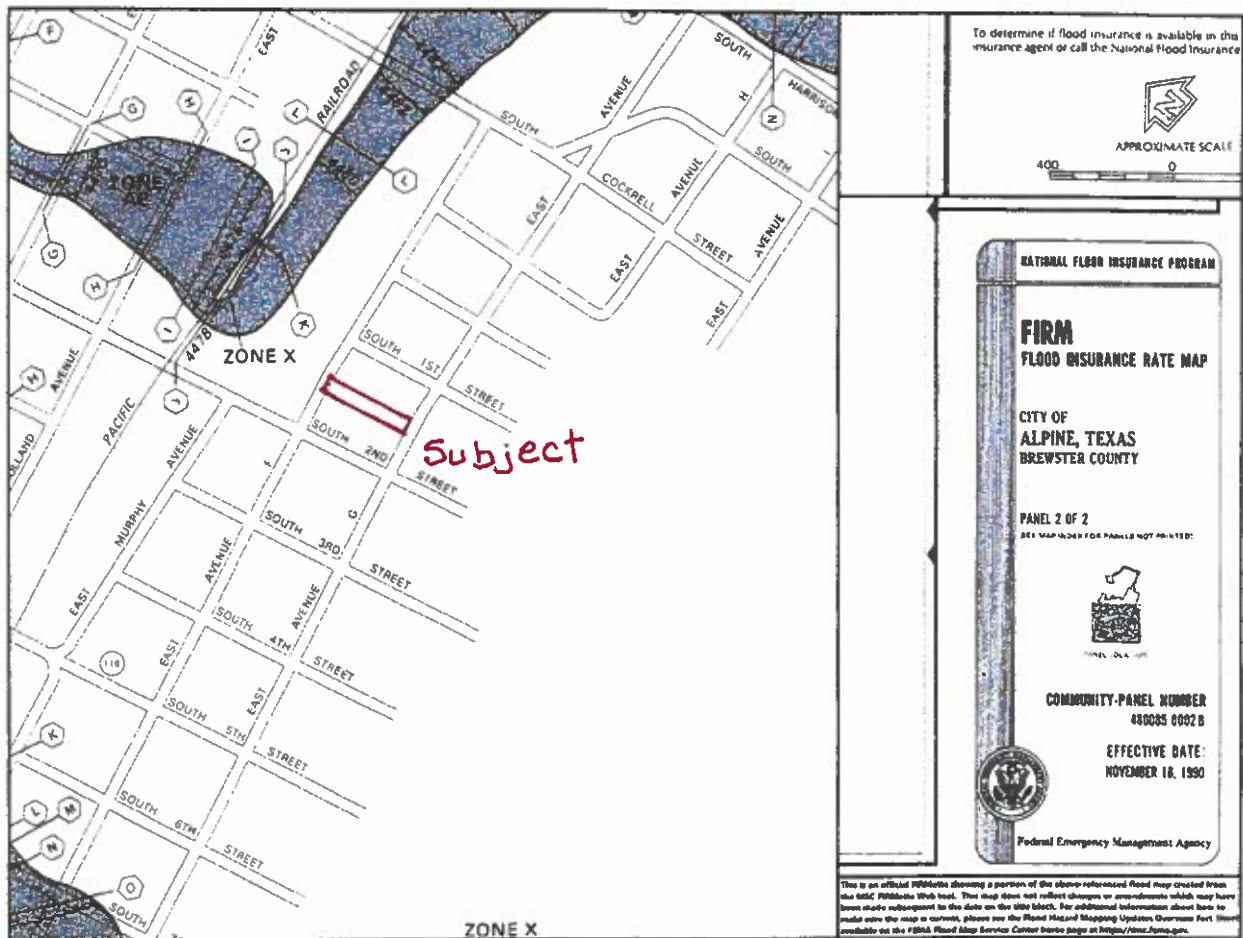
COMPLETED: MAY 18, 2023

Mark E. Loggins  
REGISTERED PROFESSIONAL LAND SURVEYOR  
No. 6418

THIS PLAT WAS PREPARED BY SMYTH SURVEYORS, INC., A TEXAS CORPORATION, AND THE PRINCIPAL PARTIES TO THIS TRANSACTION, AND IS A TRUE AND CORRECT COPY OF THE ORIGINAL SURVEY MADE ON THE GROUND BY MEN WORKING UNDER MY SUPERVISION AND THAT SAME IS TRUE AND CORRECT ACCORDING TO SAID SURVEY. THE PLAT AS PREPARED HAS A LIKENESS OF MY SEAL, IN THE COLOR RED, HEREON, AND IS ALSO EMBOSSSED WITH MY IMPRESSION SEAL. IF THIS PLAT DOES NOT HAVE THESE TWO CONDITIONS FULFILLED, IT IS A COPY AND MAY HAVE BEEN ALTERED. I ASSUME NO RESPONSIBILITY FOR COPIES OF THE PLAT OTHER THAN THE COPIES BEARING MY ORIGINAL SEAL AND SIGNATURE.

PROJECT NO. 22-0447  
DRAWING NO. 22-0447A  
DATE: MAY 18, 2023  
OK'D BY:

# SUBJECT FLOOD MAP





## SUBJECT PHOTOS



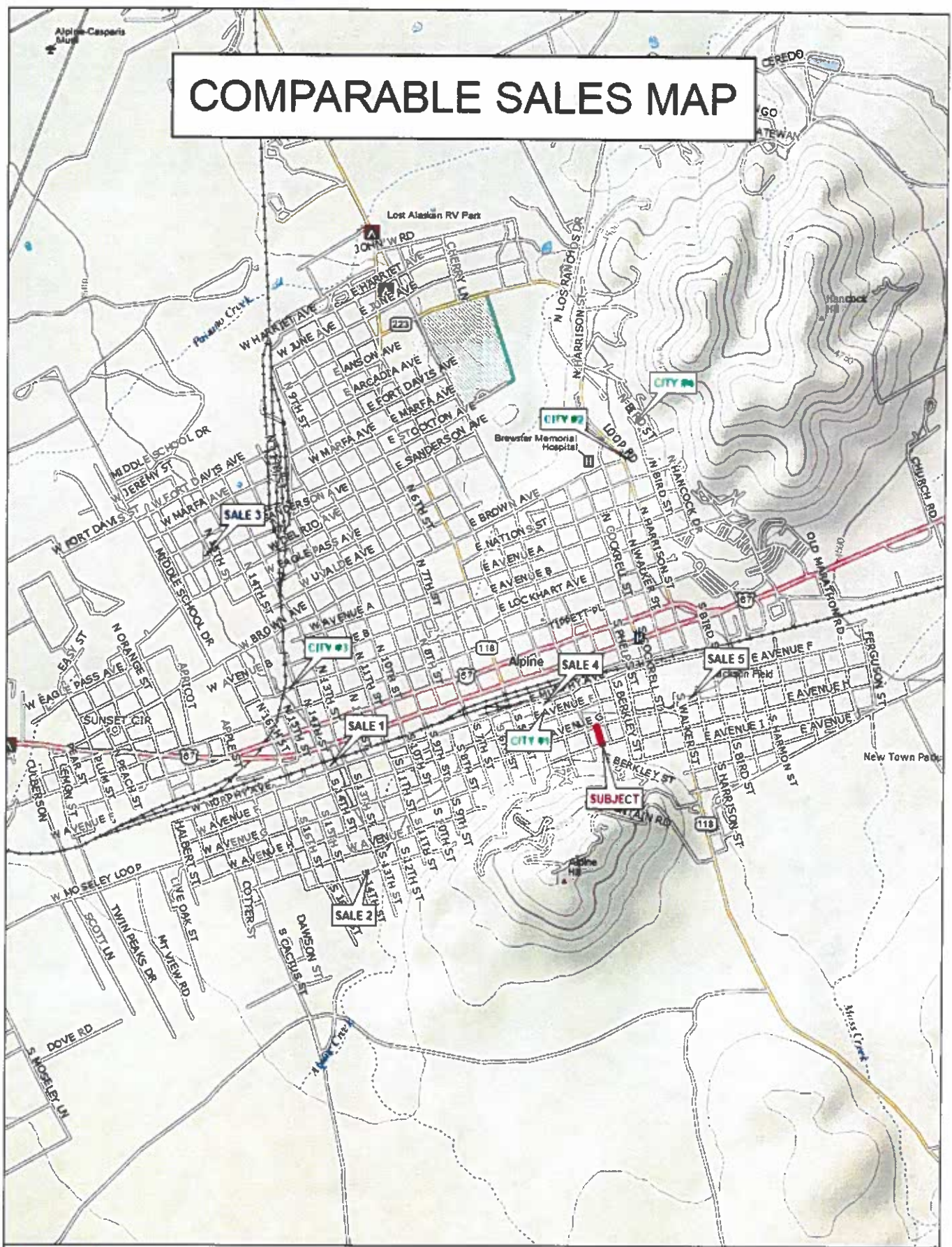
Subject property, facing south from E. Gallego Ave. Alley R-O-W extends through the building.



Subject property, facing north along east line (stake) from the south end. Alley R-O-W extends through yard and building to East Gallego Avenue



# COMPARABLE SALES MAP



DeLORME  
Data use subject to license.  
© DeLorme. XMap® 8.  
www.delorme.com

MN (6.0° E)

0 600 1200 1800 2400 3000 3600 ft  
Data Zoom 13-1



## **Certified General Real Estate Appraiser**

**Appraiser: PAUL VICTOR LOEFFLER**

**License #: TX 1327826 G**

**License Expires: 04/30/2024**

Having provided satisfactory evidence of the qualifications required by the Texas Appraiser Licensing and Certification Act, Occupations Code, Chapter 1103, authorization is granted to use this title:  
**Certified General Real Estate Appraiser**

For additional information or to file a complaint please contact TALCB at [www.talcb.texas.gov](http://www.talcb.texas.gov).

  
**Chelsea Buchholtz**  
Commissioner



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 4 – TWDB Application Affidavit  
Agenda Sponsor: M. Antrim, City Manager

---

**SYNOPSIS**

---

Approve Texas Water Development Board Application Affidavit for request for financial assistance for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager).

---

**BACKGROUND**

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- On April 2, 2024 the City Council approved the letter of intent to apply for financial assistance for Lead Service Line Replacement under the Drinking Water State Revolving Fund.
- Texas Water Development Board has acknowledged receipt of our intent to apply.
- The application deadline is May 15, 2024.
- As part of the application process there are multiple forms required to be submitted including an Application Affidavit.
- The forms are provided by the Texas Water Development Board within the application packet.

---

**SUPPORTING MATERIALS**

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1. Application Affidavit

---

**STAFF RECOMMENDATION**

---

**APPROVE**

APPLICANT City of Alpine §

6. The City of Alpine (authority, city, county, corporation, district)  
is or will become in compliance with all of its material contracts.

7. The City of Alpine (authority, city, county, corporation, district) will

comply with all applicable federal laws, rules, and regulations as well as the laws of this state and the rules and regulations of the TWDB.

\_\_\_\_\_  
Official Representative

Title: \_\_\_\_\_

SWORN TO AND SUBSCRIBED BEFORE ME, by \_\_\_\_\_,

on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(NOTARY'S SEAL)

\_\_\_\_\_  
Notary Public, State of Texas





**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 5 – TWDB Application Filing and Authorized Representative Resolution  
Agenda Sponsor: M. Antrim, City Manager

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**SYNOPSIS**

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Approve Texas Water Development Board Application Filing and Authorized Representative Resolution for Lead Service Line Replacement Funding under the Drinking Water State Revolving Fund. (M. Antrim, City Manager)

---

**BACKGROUND**

---

- On April 2, 2024 the City Council approved the letter of intent to apply for financial assistance for Lead Service Line Replacement under the Drinking Water State Revolving Fund.
- Texas Water Development Board has acknowledged receipt of our intent to apply.
- The application deadline is May 15, 2024.
- As part of the application process there are multiple forms required to be submitted including an Application Filing and Authorized Representative Resolution.
- The forms are provided by the Texas Water Development Board within the application packet.

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**SUPPORTING MATERIALS**

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1. Application Filing and Authorized Representative Resolution

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**STAFF RECOMMENDATION**

---

**APPROVE**

## Application Filing and Authorized Representative Resolution

A RESOLUTION by the Council of the  
City of Alpine requesting financial assistance from the Texas Water  
Development Board; authorizing the filing of an application for assistance; and making certain findings in  
connection therewith.

BE IT RESOLVED BY THE Council OF  
THE City of Alpine:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water  
Development Board seeking financial assistance in an amount not to exceed \$ \$6,011,144 to provide  
for the costs of Lead Service Line Inventory & Replacement.

SECTION 2: That Megan Antrim be and is hereby  
designated the authorized representative of the City of Alpine for purposes  
of furnishing such information and executing such documents as may be required in connection with the preparation  
and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist  
in the preparation and submission of such application and appear on behalf of and represent the  
City of Alpine before any hearing held by the Texas Water  
Development Board on such application, to wit:

Financial Advisor: U.S. Capital Advisors, LLC  
James Gilley, Jr.

Engineer: Jacob & Martin, LLC  
Andy Vecellio, P.E.

Bond Counsel: Bickerstaff Heath Delgado Acosta LLP  
Gregory Miller

PASSED AND APPROVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_

(Seal)



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 6 – Transfer of Hotel Occupancy Tax Fund  
Agenda Sponsor: M. Antrim, City Manager

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**SYNOPSIS**

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Approve the transfer of Hotel Occupancy Funds originally granted to the Kiwanis Club of Alpine in the amount of \$6,250 for Advertising and Promotion of the Arts for the 4th of July Celebrations to the Alpine Community Projects Non-Profit for taking on the 4th of July Celebrations. (M. Antrim, City Manager)

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**BACKGROUND**

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- City Council originally approved \$6,250 in hotel occupancy tax funding for the Kiwanis Club of Alpine for Advertising (\$4,000) and Promotion of the Arts (\$2,250) for the 4<sup>th</sup> of July Celebrations.
- The Kiwanis Club has stepped down from organizing the event and wishes the funds to go to another organization to continue the celebrations.
- The Alpine Community Projects Non-Profit in collaboration with several other groups has stepped in to continue organizing the 4<sup>th</sup> of July celebrations.
- Chris Ruggia, Tourism Director, and Megan Antrim, City Manager, both agree that the funds may be used for advertising/promotion of the arts and transferring to the Alpine Community Projects Non-Profit would be beneficial to tourism and the community.

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**SUPPORTING MATERIALS**

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None

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**STAFF RECOMMENDATION**

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**APPROVE**



## **CITY COUNCIL MEETING AGENDA ITEM COVER MEMO**

**APRIL 16, 2024**

To: Honorable Mayor and City Council

Agenda Item: Action Item 7 – Letter of opposition to proposed lighting in El Paso County

Agenda Sponsor: C. Eaves, Mayor

Memo Prepared By: G. Calderon, City Secretary

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### **SYNOPSIS**

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Approve a letter of opposition to Customs and Border Protection proposed plans to install 25.15 miles of new high-intensity lighting along the international border in El Paso County. (C. Eaves, Mayor)

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### **BACKGROUND**

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- Recently, Customs and Border Protection (CBP) have announced plans to install 25.15 miles of new high-intensity lighting along the international border in El Paso County.
- To our understanding, in Arizona and New Mexico, CBP has already installed high intensity lighting in protected lands set aside for wildlife conservation and public enjoyment: Cabeza Prieta National Wildlife Refuge, Organ Pipe Cactus National Monument, San Pedro Riparian National Conservation Area, San Bernardino Valley and San Bernardino National Wildlife Refuge.
- With the expansion of border lighting into rural areas of El Paso County, it does point to direction in the future of a brightly lit border. One of the main concerns is that CBP would consider something similar in our region, for instance around Presidio and other areas.
- If large sections of the Big Bend border were to be lit as they are elsewhere, the impact would be immense. It could effectively end the Greater Big Bend International Dark Sky Reserve and the bi-national effort. It would devastate wildlife, astro tourism, and our local economy. It would significantly impact astronomical research.
- Customs and Border Patrol has an open feedback period for the El Paso lighting project open until April 22nd. If approved, City Administration will forward the feedback.

---

### **SUPPORTING MATERIALS**

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1. Letter of Opposition to Customs and Border Protection (CBP) proposed lighting in El Paso County.
2. Photo of proposed lighting.

3. Notice of Scoping: Proposed Construction, Operation, and Maintenance of Border Barrier Lighting in El Paso and Starr Counties.

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### **STAFF RECOMMENDATION**

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**APPROVE.**

**City Manager**  
Megan Antrim

**City Secretary**  
Geoffrey R. Calderon



**Mayor**  
Catherine Eaves

**City Attorney**  
Bojorquez Law Firm, PC

100 North 13th Street Phone 432-837-3301 Fax 432-837-2044

*"To provide quality service to the citizens of Alpine"*

**April 16, 2024**

U.S. Customs and Border Protection  
U.S. Border Patrol Headquarters  
1300 Pennsylvania Ave. 6.5E Mail Stop 1039  
Washington, D.C. 20229-1100  
ATTN: Michelle Barnes

To Whom It May Concern:

The City of Alpine is writing to express opposition to the Customs and Border Protection proposed plans to install 25.15 miles of new high-intensity lighting along the international border in El Paso County.

It is our understanding that Customs and Border Protection has already installed high intensity lighting in protected lands in Arizona and New Mexico set aside for wildlife conservation and public enjoyment: Cabeza Prieta National Wildlife Refuge, Organ Pipe Cactus National Monument, San Pedro Riparian National Conservation Area, San Bernardino Valley and San Bernardino National Wildlife Refuge.

The City of Alpine is located inside of the Greater Big Bend International Dark Sky reserve, a designation granted by DarkSky International that was achieved through a partnership with other local communities and the McDonald Observatory. The Big Bend region is currently the largest international dark sky reserve, and it is of utmost importance to protect our dark skies.

If large sections of the Big Bend border were to be lit as they are elsewhere, the impact would be immense. It would effectively end the Greater Big Bend International Dark Sky Reserve and the bi-national effort. It would devastate wildlife, astro-tourism, and our local economy. It would also significantly impact astronomical research.

The city appreciates your consideration and attention to this matter, the impacts of which may be extremely detrimental to many governments in our region.

Sincerely,

\_\_\_\_\_  
Mayor Catherine Eaves  
*Pursuant to a majority vote of the Alpine City Council*

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Ward 1 Council Member Judy Stokes

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Ward 2 Council Member Chris Rodriguez

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Ward 3 Council Member Darin Nance

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Ward 4 Council Member Martin Sandate

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Ward 5 Council Member Rick Stephens









**U.S. Customs and  
Border Protection**

March 7, 2024

**RE: Notice of Scoping: Proposed Construction, Operation, and Maintenance of Border Barrier Lighting in El Paso and Starr counties, Texas**

To Whom It May Concern:

U.S. Customs and Border Protection (CBP) seeks input on potential impacts and project alternatives for the proposed construction, operation, and maintenance of border barrier lighting in El Paso and Starr counties, Texas to support U.S. Border Patrol (USBP) operations. The information provided will inform the development of an Environmental Assessment (EA).

The environmental planning effort will include the preparation of an EA consistent with the requirements of the National Environmental Policy Act (NEPA). The proposed action consists of construction, operation, and maintenance of approximately 25.15 miles of new lighting and the operation and maintenance of approximately 19.6 miles of installed, non-operational (constructed) lighting. More information about the proposed action specifications is included in an attachment to this letter. These materials and a Story Map are also available online in English and Spanish: [www.cbp.gov/about/environmental-management](http://www.cbp.gov/about/environmental-management).

Los materiales en español están disponibles en línea en:  
[www.cbp.gov/about/environmental-management](http://www.cbp.gov/about/environmental-management).

CBP is seeking public input and comments on the proposed action and alternatives and environmental issues to be addressed in the EA. The most helpful comments are those that include data or information that could help inform CBP's analysis of potential impacts. Per Department of Homeland Security Directive 023-01, Revision Number 01 (Implementation of the National Environmental Policy Act), CBP will post a copy of the Draft EA for review and comment on CBP.gov.

CBP will be accepting comments until April 22, 2024. Comments can be emailed to CBP at [CommentsENV@cbp.dhs.gov](mailto:CommentsENV@cbp.dhs.gov). Please include "Texas Lighting Environmental Assessment" in the subject of your email. Comments received in response to this letter, including the names and addresses of those who comment, will become part of the public record.

You may also provide comments, questions, or concerns by calling (888) 322-4958 or by mail:

U.S. Customs and Border Protection  
U.S. Border Patrol Headquarters  
1300 Pennsylvania Ave. 6.5E Mail Stop 1039  
Washington, D.C. 20229-1100  
ATTN: Michelle Barnes

CBP places a high priority on interaction with, and feedback from, federal agencies, local officials, landowners, Tribal governments, and community members and continues to strive for a transparent process. We appreciate your feedback and help with evaluating the potential impacts of this project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Shelly Barnes".

Shelly Barnes  
Environmental Branch Chief  
Infrastructure Portfolio  
Program Management Office Directorate  
United States Border Patrol

**Enclosure:**

Construction, Operation, and Maintenance of Border Barrier Lighting in El Paso and Starr counties, Texas: Description of the Proposed Action



## Construction, Operation, and Maintenance of Border Barrier Lighting in El Paso and Starr counties, Texas Description of the Proposed Action

The proposed action would include construction, operation, and maintenance of planned and non-operational border lighting in El Paso and Starr counties, Texas. The project would comprise approximately 44.75 miles of light-emitting diode (LED) lights, light poles, and associated infrastructure.

The primary goal of and need for implementing operational lighting is to enhance and fortify the capabilities of U.S. Customs and Border Protection (CBP) in fulfilling its mission to safeguard America's borders. Operational lighting is envisioned as a tool to augment CBP's situational awareness, detection, and response capabilities, thereby advancing the agency's commitment to protect the United States.

The proposed action consists of the construction, operation, and maintenance of approximately 25.15 miles of new lighting and the operation and maintenance of approximately 19.6 miles of installed, non-functioning (constructed) lighting. Light would be powered by grid power connected through an underground conduit.

Lighting to be considered as part of the proposed action would be LED, 4,000k Correlated Color Temperature (CCT), ( $\pm 300$  CCT), 70+ Color Rendering Index (CRI) rating unless otherwise directed. Exterior light fixtures must have surge protective devices to protect against surges and power line disturbances. Exterior light fixtures would need to be able to operate in extreme weather conditions, including low/high temperatures and arid/wet environments, based on the area in which they would be installed.

CCT, CRI, and foot candles are units of measurement for light color and intensity.

- **CCT:** measures the color appearance of light emitted by a light source, expressed in Kelvins. This characterizes whether the light appears warm, neutral, or cool.
- **CRI:** is a quantitative measure of a light source's ability to reveal the colors of objects compared to a natural light source of the same color temperature.

- **Foot Candles:** are a unit of measurement used to quantify the amount of visible light falling on a surface, representing the amount of light that illuminates a one-square-foot surface, one foot away from a standard candle.

Lighting must conform to the latest editions of the Illuminating Engineering Society Guidelines and comply with the latest locally adopted version of the National Electric Code. Additional components that may be evaluated as part of the proposed action and related lighting infrastructure may include the following:

- **Gate-Mounted Lights:** Where flood lights would be required at vehicular gate locations, the light system would need to be 220 volts, capable of illuminating an area 100 feet wide by 100 feet deep (50 feet on each side of the gate) and would be centered on the gate. CBP environmental subject matter experts would be consulted to confirm the average foot-candle illumination requirements and whether lighting shields should be attached to the luminaries to control light spillage north of the lights.

The lighting controls for the floodlights would need to be in an enclosed secure area near the gate and have an automatic battery backup system for emergency lighting capable of operating for a period of at least 12 hours in the event of power failure.

- **Light Poles:** The light poles would be a minimum of six inches in diameter at the base of the pole, mounted on reinforced concrete pedestals at a minimum height of three feet above finished grade, and a minimum pedestal diameter of 18 inches which are rigidly connected to the light pole foundation.



- **Lighting Controls:** Lighting would need to be controlled by photocells, with one photocell controlling no more than one circuit. Each photocell would need to be able to be overridden manually and individually, with on/off/auto controls available at the power distribution location. The lighting controls would be in a secure location.
- **Lighting Power Distribution:** All wiring between poles and power sources must be buried in conduit, with concrete encasement (3,000 pounds per square inch minimum) required at wash and road crossings. Junction boxes would need to be of concrete construction. Power cables would need to be installed approximately seven feet north of the barrier at a depth of three feet in areas previously excavated for border infrastructure and patrol road construction.
- **Maintenance:** The maintenance of the proposed lighting systems would be expected upon completion of construction. These activities could include routine upgrades, repairs, and maintenance of the LEDs and poles that would not change their functional use.
- **Power Source:** CBP plans to evaluate conventional grid power against solar power. Current market data will be researched for use in each comparative cost analysis.
- **Shielding:** The proposed action may include the installation of shielding in order to control the possible spillage of light.
- **Vegetation Removal:** Clearing would be required of where construction will occur. Removing structures and obstructions within the entire easement would also be required.
- **Water:** Water for construction would be needed. It could be acquired through permitting with local irrigation districts or local landowners with water rights.



Figure 1: Nighttime photo of a border lighting test in Starr County.



Figure 2: Electrical box.



Figure 3: Operational lighting test in Starr County.



Figure 4: Concrete encasement for lighting cables.



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**APRIL 16, 2024**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 8 – City Secretary Evaluation and Goals  
Agenda Sponsor: M. Antrim, City Manager  
Memo Prepared By: G. Calderon, City Secretary

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**SYNOPSIS**

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City Secretary performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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NONE.

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**STAFF RECOMMENDATION**

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NONE.

## **CONCLUSION OVERVIEW**

### **10. City Council Member Comments – No discussion or action may take place.**

**NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

### **11. Executive Session –**

#### **Consultation with Attorney § 551.071, Texas Government Code**

1. City Attorney Update:
  - a) Discuss Customs and Border Protection Hangar Lease Renewal.
  - b) Discuss Pending Public Information Requests and Attorney General Responses.

#### **Personnel Matters § 551.074, Texas Government Code**

2. City Manager performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

### **12. Action – Executive Session –**

1. Action if any, concerning the City Manager performance evaluation and goals for the upcoming year. (M. Antrim, City Manager)

### **13. Adjourn.**