

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, April 19, 2022**  
**Minutes**

**REGULAR CITY COUNCIL MEETING - 5:30 P.M.**

1. **Call to Order & Pledge of Allegiance** – Mayor Andres Ramos called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

**City Council Members Present:**

Mayor Andres Ramos  
Councilor Judy Stokes  
Councilor Sara Tandy  
Councilor Jerry Johnson

**City Staff Present:**

Megan Antrim, City Manager  
Geoffrey R. Calderon, City Secretary  
Keith Segar, Director of Utilities  
Kirk Caughman, Police Lieutenant  
Abel Hinojos, Airport Supervisor

**Not Present:**

Councilor Chris Rodriguez  
Councilor Martin Sandate

City Secretary, Geoffrey Calderon, determined that a quorum of the City Council was present at the City Council Chambers and reported that the meeting agenda was posted by 2:00 P.M. on April 14, 2022.

3. **Public Comments** – (limited to 3 minutes per person) – None.

4. **Presentations, Recognitions, and Proclamations** – None.

5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at [www.cityofalpine.com/reports](http://www.cityofalpine.com/reports) –

**City Mayor Report**

**City Attorney Report**

**City Manager Report**

- City Updates
- Finance Report
- Early Voting

**City Staff Updates**

- Municipal Court Update by Honorable Judge Jodi Cole & Court Clerk Linda Stewart

## **6. Public Hearings –**

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2022-03-01, an ordinance amending Chapter 90 - Taxation, Article IV - Coin-Operated Establishments to the Alpine Code of Ordinances; Providing for a maximum number of machines per establishment; Providing clarification regarding the initial Special Use Permit fee.
2. Public Hearing to obtain citizen views and comments regarding an application for a Special Use Permit for applicant Phuong Hung To. The applicant is requesting a special use permit for the purpose of establishing a coin-operated machine business. The property in question is located at **1906 W. Highway 90**. The record property owner is Charles Sanders.
3. Public Hearing to obtain citizen views and comments regarding an application for a Special Use Permit for applicant Chi Thoi Vo. The applicant is requesting a special use permit for the purpose of establishing a coin-operated machine business. The property in question is located at **2000 E. Highway 90**. The record property owner is Vimal Patel.
4. Public Hearing to obtain citizen views and comments on Short Term Rental Special Use Permit application for **601 N. 8th St**. Property owners of record are Jeffrey & Gay Nell Rippel.

**Public Comments:** None.

**7. Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of April 5, 2022 Regular Meeting Minutes (G. Calderon, City Secretary)
2. Approval of Short Term Rental Special Use Permit application for **601 N. 8th St**. Property owners of record are Jeffrey & Gay Nell Rippel (G. Calderon, City Secretary)
2. Approval of 2<sup>nd</sup> Quarter Investment Report (M. Antrim, City Manager)

**RESOLUTION 2022-04-16:** On a motion by Councilor Johnson and seconded by Councilor Tandy to approve the consent agenda, the City Council unanimously voted to adopt the motion.

## **8. Information or Discussion items –**

1. Fiscal Year 2022-2023 Budget (M. Antrim, City Manager)
2. Discuss the proposed Emergency Medical Services Contract (M. Antrim, City Manager)

**9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Accept Evaluation of Generators for Utility Department Emergencies performed by Jacob and Martin Engineers (M. Antrim, City Manager)

**RESOLUTION 2022-04-17:** On a motion by Councilor Stokes and seconded by Councilor Johnson to accept the evaluation for generators, the City Council unanimously voted to adopt the motion.

Kirt Harle, P.E., Jacob & Martin, LLC. presented the evaluation for generators to the City Council.

2. Accept Waste Water Treatment Plant Evaluation performed by Jacob and Martin Engineers (M. Antrim, City Manager)

**RESOLUTION 2022-04-18:** On a motion by Councilor Tandy and seconded by Councilor Stokes to accept the Waste Water Treatment Plant Evaluation, the City Council unanimously voted to adopt the motion.

Kirt Harle, P.E., Jacob & Martin, LLC. presented the Waste Water Treatment Plant Evaluation to the City Council.

3. Approve the second and final reading of Ordinance 2022-03-01, an ordinance amending Chapter 90 - Taxation, Article IV - Coin-Operated Establishments to the Alpine Code of Ordinances; Providing for a maximum number of machines per establishment; Providing clarification regarding the initial Special Use Permit fee (J. Stokes, City Council)

**RESOLUTION 2022-04-19:** On a motion by Councilor Stokes and seconded by Councilor Tandy to approve, the City Council unanimously voted to adopt the motion.

4. Approve the first reading of Ordinance 2022-04-01, an ordinance repealing Ordinance 2017-05-02 removing the no parking section on Sul Ross Avenue and 8th Street (J. Stokes, City Council)

**RESOLUTION 2022-04-20:** On a motion by Councilor Johnson and seconded by Councilor Stokes to approve the first reading of Ordinance 2022-04-01, the City Council unanimously voted to adopt the motion.

5. Approve Order 2022-04-02, an order appointing and setting the rate of pay for Election Officials, designating the number of Election workers, designating the Early Voting Ballot Board for the May 7, 2022, General City Election (G. Calderon, City Secretary)

**RESOLUTION 2022-04-21:** On a motion by Councilor Johnson and seconded by Councilor Tandy to approve Order 2022-04-02, the City Council unanimously voted to adopt the motion.

6. Approve Resolution 2022-04-14, a resolution setting fees for the Alpine Municipal Swimming Pool (M. Antrim, City Manager)

**RESOLUTION 2022-04-22:** On a motion by Councilor Tandy and seconded by Councilor Stokes to approve Resolution 2022-04-14, the City Council unanimously voted to adopt the motion.

7. Approve Resolution 2022-04-15, a resolution authorizing the City of Alpine to participate in the Federal Emergency Management Administration Hazard Mitigation Grant Program (M. Antrim, City Manager)

**RESOLUTION 2022-04-23:** On a motion by Councilor Johnson and seconded by Councilor Tandy to approve Resolution 2022-04-15, the City Council unanimously voted to adopt the motion.

8. Approve an application for a Special Use Permit for applicant Phuong Hung To. The applicant is requesting a special use permit for the purpose of establishing a coin-operated machine business. The property in question is located at 1906 W. Highway 90. Record property owner is Charles Sanders (M. Antrim, City Manager)

**RESOLUTION 2022-04-24:** On a motion by Councilor Stokes and seconded by Councilor Johnson to approve the application, the City Council unanimously voted to adopt the motion.

9. Approve an application for a Special Use Permit for applicant Chi Thoi Vo. The applicant is requesting a special use permit for the purpose of establishing a coin-operated machine business. The property in question is located at 2000 E. Highway 90. Record property owner is Vimal Patel (M. Antrim, City Manager)

**RESOLUTION 2022-04-25:** On a motion by Councilor Stokes and seconded by Councilor Tandy to approve the application for the Special Use Permit, the City Council unanimously voted to adopt the motion.

10. Award contract for paving for the Alpine Country Club Estates to Jarratt Dirt Work; authorize the City Manager to negotiate the proposal from Jarrat Dirt Work for the paving of an airport taxiway responsive to the request for proposals issued for paving services, not to exceed \$60,000 (M. Antrim, City Manager)

**RESOLUTION 2022-04-26:** On a motion by Councilor Johnson and seconded by Councilor Stokes to accept item ten (10), the City Council unanimously voted to adopt the motion.

**10. City Council Member Comments and Answers** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**11. Executive Session** – None.

**12. Action – Executive Session** – None.

*There being no further business, the meeting was adjourned.*

**13. Adjourn.** (7:50 P.M.)

**ATTEST:**

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Andres “Andy” Ramos, Mayor

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Geoffrey R. Calderon, City Secretary

**CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on April 14, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

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Geoffrey R. Calderon, City Secretary