

City of Alpine
Regular City Council Meeting
Tuesday, May 19, 2020

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a Regular Meeting at 5:30 P. M. on Tuesday, May 19, 2020 via Zoom Conference, in the City of Alpine, Texas. Meeting login details may be found at www.cityofalpine.com for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

Members of the audience will be provided an opportunity to address the Council on any agenda item after determination of quorum and proof of notice of the meeting. Zoom meeting comment and question rules and procedures are listed on the City Website. Remarks will be limited to a total of 3 minutes per person. Please email your name to Megan Antrim (director.finance@ci.alpine.tx.us). If you have a petition or other information pertaining to your subject, please email it to the City Secretary beforehand. All names wanting to make public comment for the meeting will be queued up and given to the Mayor at that section of the meeting. The Mayor will call on those individuals one at a time and our meeting moderator will take you off mute to make your comments. This will function the same as our existing sign-up sheet in Council Chambers. ***** Please note, you MUST include your full name (first and last) along with what Ward you reside in or have business interest in. If you do not live or own property in the City please state that in your email. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

Agenda

1. Call to Order, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentation, Recognitions and Proclamations – (A. Ramos, ,Mayor) – None
5. Reports -
 - City Mayor's Report – (A. Ramos, Mayor) – None
 - City Attorney's Report –
 - SB-2 Property Tax Restriction and effect on City Budget.
 - Municipal Court Update

City Manager Report

- COVID-19 Update
- Economic Development
- Budget Timelines

City Staff Update –

- Report on Grant Funding Update – CARES Act Reimbursement, FEMA, Airport by Grant Writer Marci Tuck.
- Report on Building and Code Enforcement Updates by Building Official David Hale.
- Report on Street Updates by Director of Public Works Eddie Molinar.
- Report on Covid Response Update by Chief Robert Martin.

6. Public Hearings – None

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

A. Approval of minutes from City Council meeting on May 5, 2020. (E. Zimmer, City Manager)

8. Information or Discussion items –

1. EMS Readout by Mike Scudder. (E. Zimmer, City Manager)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on Resolution 2020-05-08 to enter into a one year(12 month) agreement with WTG for June 2020 to June 2021 for the purchase of gas. (E. Zimmer, City Manager)

10. City Councilmember Comments and Answers – No discussion or action may take place.


11. Executive Session - - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed

session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

12. Action – Executive Session – None

I certify that this notice was posted at 5:00 P. M. on May 14, 2020, Pursuant to the Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email city.secretary@ci.alpine.tx.us for further information.


Cynthia Salas, City Secretary
City of Alpine

5. Reports -

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- SB-2 Property Tax Restriction and effect on City Budget.
- Municipal Court Update

City Manager Report

- COVID-19 Update
- Economic Development
- Budget Timelines

City Staff Update –

- Report on Grant Funding Update – CARES Act Reimbursement, FEMA, Airport by Grant Writer Marci Tuck.
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City Manager Report

- COVID-19 Update
- Economic Development
- Budget Timelines

City Staff Update –

- Report on Grant Funding Update – CARES Act Reimbursement, FEMA, Airport by Grant Writer Marci Tuck.

FY2021 Funding Considerations: PROJECT DESCRIPTIONS

CURRENT FY2020 & ONGOING GRANT AWARDS

Two APD officers & one coordinator dedicated to High Intensity Drug Trafficking Areas (HIDTA) efforts. \$212,310 was received from the Drug Enforcement Agency to provide this extra staffing to combat drug trafficking and related criminal activity in the region. There is no match required by the City. This funding has existed since 2014 and continues on an annual basis.

Routine Airport Maintenance Program (RAMP) funds were granted by TX Department of Transportation – Airport Division for FY2020 at \$20,000. City provided a 50% match to those funds, estimating total airport maintenance needs at \$40,000. This grant must be applied for each year and is primarily managed by TxDOT staff.

Additional Fire Hydrant Infrastructure funds were granted in FY2020 through the Community Development Block Grants, Community Development Fund for Rural Areas program. The total cost of the fire hydrant project was \$275,000; CDBG funds paid for \$261,250 of that, with City providing \$13,750, or 5% matching funds. This grant must be applied for each year and focuses on infrastructure needs within the City. In the past this grant has been managed by Grantworks.

RECENTLY APPLIED FOR FUNDS

Daily-use body armor + Body Cameras for all APD officers. \$16,725 in estimated costs to procure these items was requested from the TX- Office of the Governor, Public Safety Office, Criminal Justice Division, Justice Assistance Grant on 2/27/2020. The City will present our funding request to the Rio Grande COG in late-May 2020. There is no funding match required by the City. Awardees notified by August 2020.

Annual Salary & Benefits for TWO new APD officers as well as funds for Overtime pay for ALL eligible APD officers. \$133,746 in estimated costs to fund two new entry-level officers as well a total of 1,036 overtime hours (department-wide) for the FY21 year was requested from the TX- Office of the Governor, Homeland security Grants Division, Local Border Security Program on 3/12/2020. There is no funding match required by the City. Awardees notified by August 2020.

APD equipment including ONE Repeater w/solar backup, TWELVE new Portable radios, and FIVE car radios. \$147,400 in estimated costs to procure these items was requested from the TX- Office of the Governor, Homeland Security Division, State Security Program - Regular Program Funds on 2/27/2020. The City has presented our funding request to the Rio Grande COG for consideration. There is no funding match required by the City. Awardees notified by August 2020.

OBLIGATED FUNDS FOR GRANTS

New mower and shredder attachment. The City has \$25,000 allocated for very basic (possibly used) equipment in the FY20 budget, since the existing airport mower is 40+ years old. \$40,925 in estimated costs to procure a larger (8ft mowing deck), higher horsepower machine will be requested from US Dept of Agriculture, Community Facilities - Direct Grant Program by 5/15/2020. The City's required match is 45% - or \$18,425 - and the remaining funds from the already-allocated \$25,000 can be used to off-set airport revenue shortfalls. Awardees notified by July 2020.

Splashpad at Kokernot Park. The City has allocated \$50,000 in funds from the FY20 budget for this project. Total project costs are estimated at \$200,000, making the City's match 25%. The Permian Basin Area Foundation has promised grant funding for this project in the \$20,000-\$40,000 range, along with challenging their Consortium partners to do the same. At this time, PBAF has deferred all non-emergency COVID-19 related funding requests until at least Fall 2020 so they can help address immediate needs in the region. Local community-raised funds would be needed to cover the remainder of costs not granted by PBAF and the like.

Phase I of III for Comprehensive Trails Project Plan. The City has \$187,000 in funds from ETP specifically for developing recreational trails. Texas Parks & Wildlife Department, Recreational Trails Grant (non-motorized) is an annual grant requiring a 20% match by the City with a maximum award of \$200,000 per applicant per cycle. Considering Alpine has \$187,000 already set-aside for this project, staff recommendation is to apply for this pot of funds three years in a row - effectively creating a Phase I, II, and III of a \$750,000 full trail system - with already-allocated City funds at \$50,000 (25% match) each annual cycle. The next application deadline is 2/1/2021.

UPCOMING OPPORTUNITIES

Pueblo Nuevo (PN) Park development. The Parks Advisory Board has vetted a design for PN Park through Council, estimated to cost \$400,000 total. Through the Texas Parks & Wildlife Department, Local Parks Non-Urban OUTDOOR Recreation Program funding, the City could get a 50% matching grant, utilizing \$200,000 in City funds and \$200,000 in TPWD funds. After speaking to TPWD, staff feels that this project is a strong candidate for funding. This TPWD program cycle is being shifted currently; Application deadline will likely be 10/2020.

Sidewalks, curb/gutter, and ADA accessibility improvements in downtown. The City usually earmarks funds for street improvements each year, which matching funds can come from. Applying for \$225,000 from the Department of Agriculture, CDBG Downtown Revitalization Program would provide the City 1,423 linear feet of ADA accessible, 6-foot wide sidewalk plus 6-inch curbs, strategic striping, engineering costs and related improvements specifically from 2nd Street to 8th Street, in-between Holland and Avenue E – our downtown area. The City's match

of \$9,000 from already-ear-marked sidewalk improvement funds (about 4%) would total \$225,000 towards sidewalk and curb improvements in the downtown area, allowing the City to focus the remainder of our allocated sidewalks funds elsewhere in the City. The application is due 9/1/2020.

New Vehicle for Emergency Response needs. Up to \$350,000 in funds from the Department of Agriculture- CDBG Fire, Ambulance, & Service Truck (FAST) Fund for a new (or lightly used) ladder truck for the fire department. The city's match is \$5,000 minimum, or 1.5% of the total cost of a \$350,000 vehicle. The application is due 9/1/2020.

Strategic Growth & Development Plan. A 15% matching grant from the Department of Agriculture- CDBG Planning & Capacity Program is available to help the City undergo necessary planning and capacity-building studies, documentation and certified engineering specifications. Due to Alpine's population, the maximum award for us is \$55,000 and the City's required match is 15%. A \$65,000 study to develop a City-wide Strategic Growth and Development Plan (including zoning updates) would require \$10,000 of City funds, and \$55,000 would be covered by grant program funds. The application is due 9/1/2020.

Alpine Schoolhouse Building Renovations/Upgrades. Grant funds from the Texas Historical Commission- Certified Local Government Program can be used to offset the costs of updating the historic Alpine Schoolhouse Building (old Sunshine House) to be used for the new location of City of Alpine Billing & Finance Departments. This highly competitive grant is a 50%/50% match of City and THC funds, with a maximum award of \$20,000. City staff has estimated basic renovations and upgrades needed at the building to be approximately \$40,000, including H/VAC, painting, flooring, broadband upgrades and minor kitchen/bathroom repairs. The application is due Jan 2021.

Airport Lighting Improvements. Texas Department of Transportation's Aviation Division – Airport Improvement Program (AIP) offers grant funds for major capital improvements to airports with a 10% match required from the City. City of Alpine has a \$920,000 estimate for major infrastructure upgrades to the airport's current lighting system. Through this program, the City would be responsible for \$92,000 and TxDOT-Aviation would provide the remaining \$828,000. TX DOT handles the necessary grant process with City input on project specifics.

FEMA CARES Act FUNDING

Reimbursement of COVID-19 related expenses. FEMA and/or TX Public Safety Office- Public Assistance Grant will cover direct COVID-related expenses including personnel time, overtime, cleaning supplies, PPE, tools to conduct City business remotely (i.e. Zoom), and other directly related items. This is a 75% reimbursement grant, with the City absorbing 25% of the incurred expenses. Deadlines are currently TBD and will be 30-days after the National Emergency Declaration is lifted.

Emergency Operational Funding for Airport. The US- Secretary of Transportation Assistance for Airports is offering a grant for Operational Funding to local airports who have lost significant revenue in light of reduced travel from COVID-19 restrictions. Alpine Casparis Municipal Airport has been identified as one of those airports and is eligible to receive \$20,000, with no match required by the City, providing that it continues to employ 90% of existing staff through 12/31/20. Application is created & submitted primarily by TXDOT- Aviation staff. Awards expected to be dispersed by 8/31/20.

Expansion of Rural Broadband infrastructure. The US Dept of Agriculture's ReConnect Program, is a LOAN-based program specifically for rural communities who need to enhance their fiber-optic/bandwidth capabilities to better provide for tele-education and tele-health opportunities in light of COVID-19 restrictions.

Economic Adjustment Assistance. The Economic Development Administration is offering assistance "to help revitalize local communities with an unemployment rate over 1% greater than national average." Local municipalities may apply on grantsgov.

DRAFT - FY2021 Funding Considerations for Priority Projects

BEST CASE SCENARIOS:							
ALL Projects - \$327,000 in City funds gets us \$3,336,106 worth of improvements. That's 9.6% match of City funds & 943% ROI.							
All UPCOMING Projects - \$327,000 in City funds get us \$2,000,000 worth of improvements. That's a 16.35% match of City funds & 512% ROI.							
FUNDING ENTITY	GRANT PROGRAM	PROJECT	% MATCH REQ	EST PROJECT COST	GRANT FUNDS	CITY FUNDS	STATUS
CURRENT FY2020 & ONGOING GRANT AWARDS							
Drug Enforcement Agency	HIDTA (High Intensity Drug Trafficking Areas)	Two full-time officers & one coordinator dedicated to HIDTA efforts	0%	\$212,310	\$212,310	\$0	ongoing approvals; contracts run for 24mos
TX Department of Transportation-Aviation Division	TxDOT, Routine Airport Mtc Program (RAMP)	Airport Maintenance	50%	\$40,000	\$20,000	\$20,000	Annual award. Managed by TxDOT staff
Community Development Block Grants	Community Development Fund for Rural areas	Additional Fire Hydrant Infrastructure	\$13,750	\$275,000	\$261,250	\$13,750	Managed by Grantworks
RECENTLY APPLIED FOR FUNDS							
TX- Office of the Governor	Public Safety Office, Criminal Justice Div., Justice Assistance Grant	Daily-use body armor + Body Cameras	0%	\$16,725	\$16,725	\$0	2/27/2020, SUBMITTED.
TX- Office of the Governor	Homeland security Grants Division, Local Border Security Program	Two new APD officers + full agency OT hours	0%	\$133,746	\$133,746	\$0	3/12/2020 SUBMITTED
TX- Office of the Governor	Homeland Security Div., State Security Program - Regular Program Funds	1 Repeaters w/solar backup, 12 new Portable radios; 5 car radios	0%	\$147,400	\$147,400	\$0	2/27/2020 SUBMITTED, presented at COG
OBLIGATED FUNDS FOR GRANTS							
US Dept of Agriculture	Community Facilities - Direct Grant Program	New mower/tractor and attachments for airport	45%	\$40,925	\$22,500	\$18,425	Submitted 5/14/20. * \$25k allocated for equip in FY20
Permian Basin Area Foundation Grant	Permian Basin Area Foundation Consortium	Splashpad at Kokernot	25%	\$200,000	\$40,000	\$50,000	PBAF deferred to Fall 2020 cycle. *\$50k allocated in FY20 budget.
Texas Parks & Wildlife Department	Recreational Trails Grant (non-motorized)	Phase I of III for Comprehensive Trails Project Plan	20%	\$250,000	\$200,000	\$50,000	Deadline 2/1/2021 *\$185k in ETP funds for Trails.

DRAFT - FY2021 Funding Considerations for Priority Projects

FUNDING ENTITY	GRANT PROGRAM	PROJECT	% MATCH REQ	EST PROJECT COST	GRANT FUNDS	CITY FUNDS	STATUS
UPCOMING OPPORTUNITIES							
Texas Parks & Wildlife Department	Local Parks Non-Urban OUTDOOR Recreation Grant	Pueblo Nuevo Park (design-build + 10%)	50%	\$400,000	\$200,000	\$200,000	TPWD reconsidering deadline; likely 10/2020
Department of Agriculture- CDBG	Downtown Revitalization	Sidewalks and curbs in core business area	3.5% min.	\$225,000	\$216,000	\$9,000	* \$9,000 = 4% Application due 9/1/2020.
Department of Agriculture- CDBG	Fire, Ambulance, & Service Truck (FAST) Fund	Gently used Ladder truck for Volunteer Fire Department	\$5,000 min.	\$350,000	\$345,000	\$5,000	Application due 9/1/2020
Department of Agriculture- CDBG	Planning & Capacity	Strategic Growth & Development Plan	15%	\$65,000	\$55,000	\$10,000	Application due 9/1/2020
Tx Historical Commission	Certified Local Government Grants	Alpine Schoolhouse Building upgrades for City Billing & Finance Depts	50%	\$40,000	\$20,000	\$20,000	Application due Jan-Feb 2021
TX DOT- Aviation Division	TxDOT, AIP Program	Airport Lighting Improvements	10%	\$920,000	\$828,000	\$92,000	TX DOT handles grant process
				\$3,336,106	\$2,737,931	\$488,175	
						\$161,175	Minus Current FY20 & Obligated funds (*items)
						\$327,000	City \$ needed for all projects above

DRAFT



Alpine City Council

GRANT OPPORTUNITIES & FY2021 BUDGET FUNDING CONSIDERATIONS

MAY 19, 2020

MARCI TUCK, GRANT WRITER





FEMA (COVID-19) CARES ACT

FEMA Public Assistance Grant

- ❖ 75% (FEMA)/25% (City) REIMBURSEMENT funds
- ❖ Staff tracking COVID-19 related costs (staff time, supplies, services, etc) to submit
- ❖ Deadline TBD- 30 days after President ends National Emergency Declaration

US Secretary of Transportation (via TxDOT- Aviation) Assistance for Airports Grant

- ❖ \$20,000 for General Operation/Maintenance; No match required
- ❖ TXDOT Aviation staff primarily creates and submits application.

US Department of Agriculture ReConnect Program

- ❖ LOAN options to rural areas to strengthen fiber optic infrastructure for telehealth, education, etc.

Economic Development Administration Economic Adjustment Assistance Program

- ❖ Funding to help revitalize local communities with unemployment rate > 1% of national average.
- ❖ Funds can be used for Eco Devo Plan for City and variety of other projects to strengthen local econ

Things to consider for future projects:

- ❖ What are the biggest community needs/priorities?
- ❖ Can the City manage this project w/current staffing?
- ❖ What is the project's return-on-investment (ROI)?
- ❖ It is RARE to be awarded ALL grants applied for.
 - ❖ *If NOT awarded, allocated \$ could roll over to try again or be used for other projects.*
- ❖ Remember that most projects can be PHASED.



OVERVIEW: Grant opportunities

Types of grant funding & opportunities discussed:


- ❖ Current FY20 and Ongoing Grants (3 grants)
- ❖ Recently Applied for Grants (3 grants)
- ❖ Grants that City has Encumbered Funds to support (3 grants)
- ❖ Upcoming FY21 budget year opportunities (6 grants)

Best Case Scenarios:

*If ALL Projects in all categories are funded... that is \$3,336,106 worth of improvements for \$327,000 of City funds. **That's a 9.6% match of City funds & 943% ROI.***

*If All UPCOMING Projects are funded... that is \$2,000,000 worth of improvements for \$327,000 of City funds. **That's a 16.35% match of City funds & 512% ROI.***

Current FY20 and Ongoing Grants

- ❖ **HIDTA Funds:** US-DEA. Funds for two f/t officers & one coordinator. \$212,310 annually. No match required.
 - ❖ **RAMP Funds:** TX-DOT Aviation. Funds for airport maintenance. \$20,000 FY20. 50/50 match. Annual Award.
 - ❖ **CDBG Rural Community Development Funds:** US-DA. FY20 award of \$261,250 for Fire Hydrant infrastructure. \$13,750 match. Annual application managed by GRANTWORKS in the past. Next deadline is 2/2021.
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Recently Applied for Grants

- ❖ **Justice Assistance Grant:** TX-OOG, PSO-CJD. Funds for daily-use level 3A Body Armor and Body Cameras. \$16,725 applied for on 2/27/20. No match required. Awardees notified 8/2020.
- ❖ **Local Border Security Program:** TX-OOG, HSGD. Funds two NEW APD officers + overtime hours for all officers. \$133,746 applied for on 3/12/20. No match required. Awardees notified 8/2020.
- ❖ **State Security Regular Program Funds:** TX-OOG, HSGD. Funds for one signal repeater, portable radios, car radios. \$147,400 applied for on 2/27/20. Presented at COG 3/11/20. No match required. Awardees notified 8/2020.

Encumbered funds for Grants

- ❖ **Community Facilities Grant Program: US-DA.** Funds for a new 8' mower & shredder. \$40,925 applied for on 5/15/20. 45%/55% matching grant. \$22,500 from US-DA; \$18,425 City funds. \$25k allocated in FY20 budget.
- ❖ **Permian Basin Area Foundation & Consortium.** Funds for new Splashpad at Kokernot Park. \$40,000 to be requested from PBAF in fall 2020. PBAF delaying all non-emergency funding requests until then. City has allocated \$50,000 in FY20 funds. Project estimate is \$200,000.
- ❖ **Recreational Trails Grant: TX-PWD.** Funds to implement Phase I of "Trails Plan". 80% TPWD/20% City match. City has \$187,000 from ETP encumbered for trail improvements. Maximum TPWD award is \$200,000. Staff recommends applying three years in a row with Phase I, II, III respectively to maximize matching funds.

Upcoming Grant Opportunities – FY21

- ❖ **Local Parks Non-Urban Outdoor Recreation Grant:** TX-PWD. Funds for development of Pueblo Nuevo Park. Est. project cost is \$400,000. 50% TPWD/50% City match. \$200,000 in City funds needed to apply in 10/2020.
- ❖ **Downtown Revitalization Program:** US-DA, CDBG. Funds for replacement of sidewalks and curbs in core business area. Est project cost is \$225,000. 96.5% CDBG/3.5% City match required. \$9,000 in City funds needed to apply by 9/1/2020. **City has funds earmarked for street improvements each year; match can come from those.*
- ❖ **Fire, Ambulance, Service Truck (FAST) Fund:** UD-DA, CDBG. Funds for fire department ladder truck costing \$350,000. \$5,000 minimum in City funds to apply by 9/1/2020.
- ❖ **Planning & Capacity Building Grants:** US-DA, CDBG. Funds for a Strategic Growth and Development Plan for the City to include updated zoning. Program limits awards to \$55,000 with a 15% City match required. Est. project total is \$65,000 with \$10,000 in City funds needed to apply by 9/1/2020.
- ❖ **TX Historical Commission, Local Government Grants:** TX-HC. Funds to renovate the historic “Alpine Schoolhouse” Building as new location for City Billing & Finance Departments. Est. costs for basic renovation is \$40,000. THC funds require 5% THC/50% City match. \$20,000 in City funds needed to apply by 1/2020.
- ❖ **Airport Improvement Program (AIP):** TX-DOT Aviation. Funds for airport lighting improvements. Est. cost for project is \$920,000. 90% TX-DOT/10% City match. \$92,000 | City funds required to apply through TX-DOT.

QUESTIONS...?



pt@monit.info

- Report on Building and Code Enforcement Updates by Building Official David Hale.

- Report on Street Updates by Director of Public Works Eddie Molinar.

- Report on Covid Response Update by Chief Robert Martin.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

- A. Approval of minutes from City Council meeting on May 5, 2020. (E. Zimmer, City Manager)

City of Alpine
Regular City Council Meeting
Tuesday, May 05, 2020
5:30 P.M.
Minutes

1. Call to Order, and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held via Zoom Conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present via zoom. City Secretary, Cynthia Salas reported that the agenda was posted at 11:00 A.M. on May 1, 2020. City Manager Erik Zimmer, City Secretary, Cynthia Salas, and City Attorney Rod Ponton also attended via zoom.
3. Public Comments (limited to 3 minutes per person) –
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) –
 - Proclamation for the month of May honoring Mother’s in the Community
5. Reports – Copies of the charts presented during the meeting are posted on the City website at <https://www.cityofalpine.com/Alpine%20City%20Council%20-%20CM%20Report%203-17-2020.pdf>

City Mayor’s Report – (A. Ramos, Mayor) – None

City Attorney’s Report – None

City Manager Report –

- Coronavirus
- City Offices Hours and Guidelines
- Parks and Pool
- Employee Guidelines
- Guest Update: Dr. Ekta Escovar (Brewster County Public Health Authority)

City Staff Updates – None

6. Public Hearings –
 - Public Hearing to obtain citizen’s comments on Ordinance 2020-04-03, an Ordinance establishing the Transportation Committee for the City of Alpine.
 - Public Hearing to obtain citizen’s views and comments on Ordinance 2020-04-04, an Ordinance establishing handicap and emergency parking at Our Lady of Peace Catholic Church on 5th street Gallego Avenue.
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will

Council minutes: 05-05-2020

Approved: 05-19-2020

be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

1. Approval of minutes from City Council meeting on April 21, 2020. (E. Zimmer, City Manager)
2. Approval of minutes from Emergency City Council meeting on April 24, 2020. (E. Zimmer, City Manager)
3. Approval of minutes from Special City Council meeting on April 29, 2020. (E. Zimmer, City Manager)

Motion was made by Councilor Stephens, by Resolution 2020-05-01 to approve the consent agenda as presented. Motion was seconded by Councilor Betty Fitzgerald. Motion unanimously carried.

8. Information or Discussion items –

1. Quarterly Investment Report – City Finance Director Megan Antrim.

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on the first reading of Ordinance 2020-03-02, an Ordinance of the City of Alpine, Texas; providing for the regulation of short-term rentals. Establishing authority to enforce; providing a penalty clause; providing a severability clause; and providing for the publication and effective date. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-05-02 to DISCUSS the first reading of Ordinance 2020-03-02, an Ordinance of the City of Alpine, Texas; providing for the regulation of short-term rentals. Establishing authority to enforce; providing a penalty clause; providing a severability clause; and providing for the publication and effective date and to TAKE NO ACTION. Motion was seconded by Councilor Ramon Olivas. Motion unanimously carried.
2. Discuss, consider, and take appropriate action on the second and second and final reading of Ordinance 2020-04-03, an Ordinance establishing the Transportation Committee for the City of Alpine. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-05-03, on the second and final reading of Ordinance 2020-04-03, an Ordinance establishing the Transportation Committee for the City of Alpine. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
3. Discuss, consider, and take appropriate action on seven (7) properties bids for Trust Property in the City of Alpine(E. Zimmer, City Manager)
 1. Parcel 10802, winning bidder Brian A. Salcido for the amount of \$2000.00.
 2. Parcel 10803, winning bidder Ruby Salcido for the amount of \$4,055.00.
 3. Parcel 12163, winning bidder Alexander Kamelhair for the amount of \$20,501.00.
 4. Parcel 12845, winning bidder Alex Trevino for the amount of \$3,000.00.
 5. Parcel 33714, winning bidder Fernando Lopez for the amount of \$700.00.
 6. Parcel 10685, winning bidder Oguzhan Basibuyuk for the amount of \$5,501.00.
 7. Parcel 30123, winning bidder Gary Neel for the amount of \$6,000.00

– Motion was made by Councilor Stephens, by Resolution 2020-05-04 to approve the seven (7) properties bids for Trust Property in the City of Alpine. Motion was seconded by Councilor Olivas. Motion unanimously carried.

4. Discuss, consider, and take appropriate action on the second and final Ordinance 2020-04-04, an Ordinance establishing handicap and emergency parking at Our Lady Peace Catholic Church on 5th street and Gallego Avenue. (E. Zimmer, City Manager) – Motion was made by Councilor Escovedo, by Resolution 2020-05-05, to approve the second and final Ordinance 2020-04-04, an Ordinance establishing handicap and emergency parking at Our Lady of Peace Catholic Church on 5th street and Gallego Avenue. Motion was seconded by Councilor Stephens. Motion unanimously carried.

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072(deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

12. Action – Executive Session – None

I certify that this notice was posted at 11:00 A.M. on May 1, 2020, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 11:00 A.M. on May 1, 2020, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary

Council minutes: 05-05-2020

Approved: 05-19-2020

8. Information or Discussion items –

1. EMS Readout by Mike Scudder. (E. Zimmer, City Manager)

West Texas Ambulance Service - Alpine E.M.S.

**Quarterly EMS Run Reports for
3rd Quarter 2019 - July 1, 2019 through September 30, 2019,
4th Quarter 2019 - October 1, 2019 through December 31, 2019,
1st Quarter 2020 - January 1, 2020 through March 31, 2020
and Current EMS Employee Roster with Additions/Deletions**

**Presented to the City of Alpine City Council
on May 19, 2020**

Presented by Michael Scudder, Owner/Operator

**West Texas Ambulance Service - Alpine E.M.S.
Quarterly EMS Run Report for July 1, 2019 through September 30, 2019**

Total number of City/County/Marathon Runs 07/01/2019 to 09/30/2019 - 180 calls

Total City Calls - 113
Total City No Transports - 37
Total County Calls - 27
Total County No Transports - 3

Monthly Break Down of Calls

<u>Month</u>	<u>City</u>	<u>City No Transport</u>	<u>County</u>	<u>County No Transport</u>	<u>Total</u>
July	48	16	12	2	78
August	28	6	8	0	42
September	37	15	7	1	60
Total	113	37	27	3	180

**Air Ambulance Transports (Interfacility) from BBRMC to Alpine Municipal Airport
(3rd Quarter 2019)**

July	6
August	9
September	7
Total	22

Average Response Times: City - 3 to 5 minutes; Marathon 28 to 30 minutes

Submitted by:


**Michael Scudder, EMTP-EMS Director
Owner/Operator**

05/08/2020

Date

**West Texas Ambulance Service - Alpine E.M.S.
Quarterly EMS Run Report for October 1, 2019 through December 31, 2019**

Total number of City/County/Marathon Runs 10/01/2019 to 12/31/2019 - 176 calls

Total City Calls - 99
Total City No Transports - 28
Total County Calls - 31
Total County No Transports - 18

Monthly Break Down of Calls

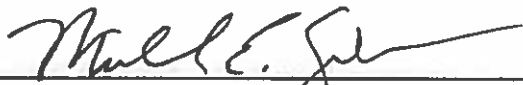
Month	City	City No Transport	County	County No Transport	Total
October	39	8	13	6	66
November	38	15	7	6	66
December	22	5	11	6	44
Total	99	28	31	18	176

**Air Ambulance Transports (Interfacility) from BBRMC to Alpine Municipal Airport
(4th Quarter 2019)**

October 9
November 17
December 55
Total 81

Average Response Times: 3 - 5 minutes City; Marathon 28 - 30 minutes

Submitted by:


**Michael Scudder, EMT-P-EMS Director
Owner/Operator**

05/08/2020
Date

**West Texas Ambulance Service - Alpine E.M.S.
Quarterly EMS Run Report for January 1, 2020 through March 31, 2020**

Total number of City/County/Marathon Runs 01/01/2020 to 03/31/2020 - 124 calls

Total City Calls - 77
Total City No Transports - 23
Total County Calls - 17
Total County No Transports - 7

Monthly Break Down of Calls


<u>Month</u>	<u>City</u>	<u>City No Transport</u>	<u>County</u>	<u>County No Transport</u>	<u>Total</u>
January	23	5	6	2	36
February	24	6	5	3	38
March	30	12	6	2	50
Total	77	23	17	7	124

**Air Ambulance Transports (Interfacility) from BBRMC to Alpine Municipal Airport
(1st Quarter 2020)**

January 50
February 41
March 24
Total 115

Average Responses Times: City 3 - 5 minutes; Marathon 28 - 30 minutes

Submitted by:


**Michael Scudder, EMFP-EMS Director
Owner/Operator**

05/08/2020

Date

EMS Employee

Licensee's Role:	EMS Firm	
Related Party Role:	Employee	
Related Party Name	License	Address
	Certified Emergency Medical Technician (EMT) #138892	ALPINE , TX BREWSTER
FELSOT, TRACI L	Status: Current	79830
	Expiration Date: 07/31/2021	US
	Certified Emergency Medical Technician (EMT) #755373	FRIONA , TX PARMER
FLEMING, MASON COLT	Status: Current	79035
	Expiration Date: 09/30/2022	US
	Certified Emergency Care Attendant (ECA) #177719	ALPINE , TX BREWSTER
SCUDDER, JESSICA RENEE	Status: Current	79830
	Expiration Date: 12/31/2022	US
	Certified Emergency Medical Technician (EMT) #743570	FORT DAVIS , TX JEFF DAVIS
HOLDEN, ANDREA LEA	Status: Current	79734
	Expiration Date: 05/31/2020	US
	Certified Emergency Medical Technician (EMT) #750458	ROPESVILLE , TX HOCKLEY
DAVIS, ZACHARY	Status: Current	79358
	Expiration Date: 08/31/2021	US
	Certified Emergency Medical Technician (EMT) #753471	ALPINE , TX BREWSTER
ROBERTS, SHEA LYN	Status: Current	79830
	Expiration Date: 05/31/2023	US
	Certified Emergency Medical Technician - Paramedic (EMT-P) #48660	ALPINE , TX BREWSTER
SCUDDER, MICHAEL LANE	Status: Current	79831
	Expiration Date: 08/31/2021	US
	Certified Emergency Medical Technician - Paramedic (EMT-P) #48663	ALPINE , TX BREWSTER
SCUDDER, MARK EDWARD	Status: Current	79831
	Expiration Date: 08/31/2021	US
	Certified Emergency Medical Technician (EMT) #745100	ALPINE , TX BREWSTER
PIERCE, ANDREW	Status: Current	79830
	Expiration Date: 05/31/2023	

West Texas Ambulance Service - Alpine E.M.S.

P.O. Box 338

Alpine, Texas 79831-0338

(432) 837-1119

CURRENT CHARGES FOR EMS SERVICES

BLS AND ALS BASE RATE: \$750.00

BLS AND ALS MILEAGE RATE: \$15.00 PER LOADED MILE



Name of Legal Entity: Michael L. Scudder **Lic #:** 022001

Legal Entity Assumed Name: West Texas Ambulance Service-Alpine I

Fax Number: 512-834-6714 **Email:** EMSPROVIDERFRO@dshs.texas.gov

Unless submitting an initial application, provide only additions or deletions of your current personnel roster on file. Additions and deletions must be provided on a separate form. Additionally, do not list social security or national registry numbers. You may review your roster on file with DSHS by using our live online certification search.

Initial Applicants:	<input type="checkbox"/> Complete Roster	Renewals and Updates:	<input checked="" type="checkbox"/> Additions <input type="checkbox"/> Deletions
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Personnel on this list must be certified or licensed with the Texas Department of State Health Services (DSHS). If necessary, print multiple pages and number them appropriately (e.g. Page 1 of 3, Page 2 of 3, Page 3 of 3...).

	TDSHS EMS Personnel Certification/License Identification # Do Not List SSN	Last Name, First Name In Alphabetical Order	Level	Paid or Volunteer
1.	141198	Milner, Shannon	Lic Paramedic	Paid
2.	761016	Rivera, Stephanie	EMT	Paid
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				



Texas Department of State Health Services

**EMERGENCY MEDICAL SERVICES
PROVIDER LICENSE
EMS PERSONNEL FORM
REVISED: 09/07/2017**

Name of Legal Entity: Michael L. Scudder **Lic #:** 022001

Legal Entity Assumed Name: West Texas Ambulance Service-Alpine I

Fax Number: 512-834-6714 **Email:** EMSPROVIDERFRO@dshs.texas.gov

Unless submitting an initial application, provide only additions or deletions of your current personnel roster on file. Additions and deletions must be provided on a separate form. Additionally, do not list social security or national registry numbers. You may review your roster on file with DSHS by using our live online certification search.

Initial Applicants:	<input type="checkbox"/> Complete Roster	Renewals and Updates:	<input type="checkbox"/> Additions	<input checked="" type="checkbox"/> Deletions
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Personnel on this list must be certified or licensed with the Texas Department of State Health Services (DSHS). If necessary, print multiple pages and number them appropriately (e.g. Page 1 of 3, Page 2 of 3, Page 3 of 3...).

TDSHS EMS Personnel Certification/License Identification # Do Not List SSN		Last Name, First Name In Alphabetical Order	Level	Paid or Volunteer
1.	138892	Felsot, Traci L	EMT	Paid
2.	48663	Scudder, Mark Edward	Paramedic	Paid
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				