



**CITY OF ALPINE**  
**Regular City Council Meeting Agenda**  
**Tuesday, May 21, 2024 – 5:30 P.M.**

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*City Council Chambers, 803 W. Holland Avenue, Alpine, Texas 79830*

**1. CALL TO ORDER.**

- A. Pledge of Allegiance to the United States Flag.
- B. Pledge of Allegiance to the Texas Flag.
- C. Determination of a Quorum and Proof of Notice of the Meeting.

**2. PUBLIC COMMENTS.**

*Each person in attendance who desires to speak to the City Council on an item on the agenda shall speak during this section. A Public Comment Card must be filled out and turned in to the City Secretary at least 5 minutes prior to the start time of the meeting. The Public Comment Card may be filled out at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). Public comments may be made regarding agenda items only. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees.*

*Please note that the City Council may only take action on items posted on the agenda. The Texas Open Meetings Act prohibits the Council from deliberating or taking action on an item not listed on the agenda. City Staff may ask commenters clarifying questions, respond with facts, and explain policy.*

**3. PUBLIC HEARINGS – None.**

*At this time, the Mayor will invite members of the public to address each item listed in this section. Comments made during this section are limited to the topic of each public hearing. Attendees must be physically present in order to address the City Council. Comments by proxy are not allowed. Public Comments are limited to 3 minutes per person. Unused time may not be yielded to other attendees. If more than one public hearing is being held, each person will be allowed to speak during each topic.*

**4. PUBLIC PRESENTATIONS.**

**A. Presentations & Recognitions.**

**B. Proclamations.**

- I. Proclamation of May as Community Action Month. (C. Eaves, Mayor)

**C. Community Interest Items.**

*With respect to items not listed elsewhere on this agenda, city council members and staff may report on items of community interest, including announcing community events, announcing employee or community recognitions, requesting specific, factual, information or a recitation of existing policy from staff, or requesting placement of items on the agenda for discussion or action at a following meeting.*

- I. Mayor Announcements.
- II. City Manager Announcements.
- III. Council Member Announcements.

**5. CHANGES TO POSTED AGENDA.**

**NOTICE:** The City Council reserves the right to change the order of business at any time during the meeting. To change the order of business a motion, a second, and a majority vote is required.

- A. **Items to be continued or withdrawn.** Items may be continued to the next City Council meeting or withdrawn from consideration during this agenda. Items to be continued or withdrawn require a motion, a second, and a majority vote.
- B. **Items to be withdrawn from the Consent Agenda for separate discussion.** Items may be withdrawn from the consent agenda by a simple request by the Mayor or any City Council member. Items removed from the consent agenda will be considered in the *Items withdrawn from the consent agenda* section directly after approval of the items not requiring separate discussion.
- C. **Action items to be added to the consent agenda.** Adding action items to the consent agenda must be requested by the Mayor or any City Council member and requires a motion, a second, and a majority vote.
- D. **Time-Sensitive Items.** The Mayor, any City Council Member, or a member of City Staff may request that time-sensitive items be considered during that section.

**6. TIME-SENSITIVE ITEMS.**

**7. CONSENT AGENDA.**

- A. Approval of May 7, 2024 Regular Meeting Minutes. (G. Calderon, City Secretary)
- B. Approve Resolution 2024-05-08, a resolution approving the Budget Policy. (M. Antrim, City Manager)
- C. Approve Resolution 2024-05-09, a resolution approving the Finance Policy. (M. Antrim, City Manager)
- D. Approve Resolution 2024-05-10, a resolution approving the Investment Policy. (M. Antrim, City Manager)
- E. Approve payment of the April 2024 monthly billing summary for Bojorquez Law Firm services. (M. Antrim, City Manager)
- F. Approve transfer of \$25,000 from TxClass Airport Reserves to the Airport Operating Checking Account for the City's matching portion of the Airport Layout Plan Grant (24ALAPINE) through Texas Department of Transportation Aviation Division. (M. Antrim, City Manager)

**8. ITEMS REMOVED FROM THE CONSENT AGENDA.**

**9. REPORTS & PRESENTATIONS – None.**

*Presentations are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council.*

**10. INFORMATION OR DISCUSSION ITEMS.**

- A. Discuss upcoming confirmation process for all City boards, commissions, and committees. (M. Antrim, City Manager)
- B. Discuss City Council Representation on each of the City Boards and Commissions. (M. Antrim, City Manager)
- C. Overview of the Social Media Do's and Dont's for Public Officials Webinar held by City Hall Essentials on April 25th. (R. Stephens, City Council)
- D. Discuss Fiscal Year 2024-2025 Budget Calendar timeline including budget workshops. (M. Antrim, City Manager)

**11. ACTION ITEMS. (Limited to 10 per meeting).**

- A. Approve the first reading of Ordinance 2024-05-03, An ordinance amending Chapter 10 – Animals to the Alpine Code of Ordinances; Providing for updated definitions within the chapter including definitions of adequate shelter, definition of euthanasia, and definition of current vaccination requirements; Amending the processes, procedures, and timelines for the impoundment and destruction, or euthanasia, of animals impounded by the city; Providing the establishment of up to a \$500 penalty per occurrence for violations of the ordinance. (M. Antrim, City Manager)
- B. Approve the first reading of Ordinance 2024-05-04, an ordinance amending annexation and zoning processes and procedures to the Alpine Code of Ordinances; Amending Chapter 9 – Annexation to provide additional requirements upon annexation of a subject property; Amending Appendix C – Zoning to remove the requirement that properties be designated R-1 upon annexation and providing that the City Council may establish the zoning designation upon annexation of a subject property. (M. Antrim, City Manager)
- C. Approve the first reading of Ordinance 2024-05-05, an ordinance amending Appendix C – Zoning to the Alpine Code of Ordinances; Removing the provision that provides the ability for the city council or the planning & zoning commission to initiate a spot zoning, or non-contiguous, zoning designation; Amending the application fee from \$250 to \$350. (M. Antrim, City Manager)
- D. Appointment of a Brewster County Liaison. (M. Antrim, City Manager)
- E. Appointment of a Family Crisis Center Board Member. (M. Antrim, City Manager)
- F. Appointment of Alpine Public Library Board Member. (M. Antrim, City Manager)
- G. Approve the recommendation by Mayor Eaves for the appointment of a Municipal Court Judge and administer the oath of office. (C. Eaves, Mayor)

**12. EXECUTIVE REPORTS.**

*Executive reports are limited to 6 minutes each. A bell will ring when the 6-minute timeframe has been reached. If further time is needed the presentation may be extended an additional 4 minutes at the discretion of the presiding officer. After the initial period and extension have passed, the presentation may be extended further by a motion, a second, and a majority vote of the City Council. Executive reports do not require individual items to be listed for presentation, but no discussion may take place during this section unless the items are listed on the agenda.*

**A. City Mayor Report.****B. City Manager Report.****13. CITY COUNCIL MEMBER COMMENTS.** (No discussion or action may take place)

**NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

**14. EXECUTIVE SESSION.****A. Consultation with Attorney § 551.071, Texas Government Code**

- I. Discuss Customs and Border Protection Hangar Lease Renewal.
- II. Discuss pending Public Information Requests and Attorney General Opinions.

(M. Antrim, City Manager)

**B. Personnel Matters § 551.074, Texas Government Code**

- I. Discuss goals and objectives for the upcoming year and salary for the City Secretary. (C. Eaves, Mayor)
- II. Discuss goals and objectives for the upcoming year and salary for the City Manager. (C. Eaves, Mayor)

**15. ACTION AFTER EXECUTIVE SESSION.**

- A. Action, if any, concerning the goals and objectives for the upcoming year and salary for the City Secretary. (C. Eaves, Mayor)
- B. Action, if any, concerning the goals and objectives for the upcoming year and salary for the City Manager. (C. Eaves, Mayor)

**16. ADJOURN.**

**NOTICE:** In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible,

and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) for further information.

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, May 17, 2024, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

**WITNESS MY HAND AND SEAL**  
**This 17<sup>th</sup> day of May 2024.**

  
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Geoffrey R. Calderon, TRMC  
*City Secretary & Chief Governance Officer*

