



CITY OF ALPINE
WORKSHOP & REGULAR
CITY COUNCIL MEETING

803 W. Holland Avenue, Alpine, Texas 79830

Tuesday, June 21, 2022 - 5:30 P.M.

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a workshop and regular meeting at 5:30 P.M. on June 21, 2022, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at www.cityofalpine.com/decorum. Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary's desk not later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at www.cityofalpine.com/councilcomments. A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker's time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

WORKSHOP - 5:30 P.M.

1. **Call to Order and Pledge of Allegiance to the Flag.**
 2. **Determination of a Quorum and Proof of Notice of the Meeting.**
 3. **Workshop –**
 - Fiscal Year 2022-2023 Budget Workshop.
 4. **Adjourn Work Session.**
-

REGULAR CITY COUNCIL MEETING – 6:00 P.M.

1. **Call to Order.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** – None.
5. **Reports –**

City Mayor Report

- Parks & Recreation Board Meeting
- Meet with the Mayor opportunities
- Commissioners Court Meeting for the County
- Meeting with Dr. Robert Munoz from SRSU
- Strategic Planning and Alpine Community Project's idea regarding Community Values
- Listening to the residents and working to resolve issues
- Wild Hogs issue
- Nomination of Municipal Court Judge

City Attorney Report

- Municipal Court Update
- Annexation Update

City Manager Report

- City Updates
- Finance Report

City Staff Update

- Police Department Report by Chief of Police, Darrell Losoya
- Gas Department Report by Gas Director, Randy Guzman

6. Public Hearings – None.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

1. Approval of June 7, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)
2. Approval of Finance Clerk I, II, III Job Descriptions (M. Antrim, City Manager)
3. Approval of Customer Service Clerk I, III, III Job Descriptions (M. Antrim, City Manager)

8. Information or Discussion Items

1. Discussion regarding Chapter 23 - City Council, Article II - Rules of Procedure, Section 23-11 - Voting, to the Alpine Code of Ordinances (C. Eaves, Mayor)
2. Discussion regarding the Alpine Code of Ordinances, Chapter 23 - City Council, Article III - Rules of Decorum, Section 23-18 - Addressing the City Council (C. Eaves, Mayor)
3. Discussion regarding Utility Billing (C. Rodriguez, City Council)
4. Discuss the proposed FY 2023 Capital Improvement Program (M. Antrim, City Manager)
5. Emergent Air - EMS Provider Report by Walter Kuykendall (M. Antrim, City Manager)
6. Presentation regarding City Health Insurance by Riley Dearing (M. Antrim, City Manager)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to 10 per meeting).

1. Approve Resolution 2022-06-10, a resolution authorizing the City to participate in the Apache Tree Grant Program, providing native special saplings to residents (M. Antrim City Manager)
2. Approve Resolution 2022-06-11, a resolution adopting an Investment Policy for the City for Fiscal Year 2022-2023 (M. Antrim, City Manager)
3. Approve Resolution 2022-06-12, a resolution adopting a Budget Policy for the City (M. Antrim, City Manager)

4. Approve the recommendation of Mayor Eaves for the appointment of Municipal Court Judge (M. Antrim, City Manager)
5. Approve the recommendation of the City Manager to hire Andrew Devaney as the Director of Building Services/Building Official (M. Antrim, City Manager)

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. Executive Session – None.

12. Action – Executive Session – None.

13. Adjourn.

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on June 14, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.



Geoffrey R. Calderon, City Secretary



INTRODUCTION OVERVIEW

1. **Call to Order.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** – None.

REPORTS OVERVIEW

5. Reports –

City Mayor Report

- Parks & Recreation Board Meeting
- Meet with the Mayor opportunities
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City Staff Update

- Police Department Report by Chief of Police, Darrell Losoya
- Gas Department Report by Gas Director, Randy Guzman



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022**

REPORTS

City Mayor Report

- Parks & Recreation Board Meeting
- Meet with the Mayor opportunities
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- Nomination of Municipal Court Judge

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. None.

STAFF RECOMMENDATION

1. None.



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022

REPORTS

- City Manager Report
- City Updates
 - Finance Report

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. Finance Report.
2. City Updates Slide Presentation to be presented during the meeting. The presentation will be posted to www.cityofalpine.com/reports within 24 hours of the meeting.

STAFF RECOMMENDATION

1. None.

CITY OF ALPINE

SUMMARY OF REVENUES AND EXPENDITURES AS OF MAY 31, 2022

8TH month in Fiscal Year 2021-2022 or 66% completed as of MAY 31, 2022

REVENUES				EXPENDITURES			
FUND	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget	FY 2022 Budget	FY 2022 Actual	% of FY 2022 Budget	
General Fund	\$6,350,060	\$4,242,347	66.81%	\$6,350,060	\$2,858,822	45.02%	
Water/Wastewater/Sanitation Utility Fund	\$5,893,780	\$3,296,789	55.94%	\$5,893,780	\$2,732,629	46.36%	
Airport Fund	\$655,536	\$609,669	93.00%	\$655,536	\$572,546	87.34%	
Hotel Occupancy Tax Fund	\$879,859	\$473,452	53.81%	\$879,859	\$529,043	60.13%	
Gas Utility Fund	\$2,026,970	\$1,538,854	75.92%	\$2,026,970	\$1,210,514	59.72%	
Interest & Sinking Fund	\$148,758	\$149,438	100.46%	\$148,758	\$137,336	92.32%	

CITY OF ALPINE - GENERAL FUND - MAY 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
0520 NON DEPARTMENTAL REVENUE								
=====								
1000	SALE-CITY PROPERTY/ EASEMENTS	25,000.00	25,000.00		6,960.00	0.00	18,040.00	28
2000	WORKMAN'S COMP REFUND	0.00	0.00		0.00	0.00	0.00	
9000	AUCTION	15,000.00	15,000.00		16,300.00	0.00	1,300.00+	109

	NON DEPARTMENTAL REVENUE	40,000.00	40,000.00	0.00	23,260.00	0.00	16,740.00	58
0521 INTEREST RESERVE ACCOUNTS								
=====								
0001	TEXSTAR	100.00	100.00		297.29	0.00	197.29+	297
0002	TXCLASS CAPITAL IMPROVEMENTS	1,000.00	1,000.00		265.90	0.00	734.10	27
0003	TXCLASS FIRE ASSISTANCE	500.00	500.00		186.08	0.00	313.92	37
0004	TXCLASS CREEK PROJECT	500.00	500.00		215.89	0.00	284.11	43

	INTEREST RESERVE ACCOUNTS	2,100.00	2,100.00	0.00	965.16	0.00	1,134.84	46
0523 ADMINISTRATIVE REVENUES								
=====								
0090	ENTERPRISE ADMINISTRATIVE FEE	458,344.00	458,344.00		395,204.34	0.00	63,139.66	86
0100	ENTERPRISE FRANCHISE FEE	336,550.00	336,550.00		197,891.82	0.00	138,658.18	59
0612	FY 20 NSF - RETURNED CHECK FEE	0.00	0.00		0.00	0.00	0.00	
1303	BEER & WINE PERMITS	15,000.00	15,000.00		6,935.00	0.00	8,065.00	46
1304	COIN OPERATEDAMUSEMENT FEE	10,000.00	10,000.00		9,237.50	2,000.00	762.50	92
1305	REZONING/VARIANCES	1,000.00	1,000.00		120.00	0.00	880.00	12
1306	PEDDLARS/SOLICITORS FEES	500.00	500.00		100.00	0.00	400.00	20
2000	7 % HOT OVERHEAD	0.00	0.00		0.00	0.00	0.00	
2104	COPIES/PUBLIC	100.00	100.00		219.23	0.00	119.23+	219
5203	SERV CHRG/BAD CHECKS	200.00	200.00		0.00	0.00	200.00	00
5220	Discounts Earned (True Value)	0.00	0.00		0.00	0.00	0.00	
5221	DONATIONS	2,000.00	2,000.00		0.55	0.00	1,999.45	00
7000	GENERAL BANK ACCT 2207 INTEREST	1,000.00	1,000.00		2,566.90	1,028.93	1,566.90+	257
7500	POST OFFICE GROUND LEASE	3,894.00	3,894.00		2,566.69	0.00	1,327.31	66
9920	MISC INCOME/FEES	15,000.00	15,000.00		4,825.52	218.00	10,174.48	32
9921	TML. CONFERENCE	0.00	0.00		0.00	0.00	0.00	
9922	OTHER GOVERNMENT/GRANT REIMBURSEME	0.00	0.00		11,526.00	11,526.00	11,526.00+	

	ADMINISTRATIVE REVENUES	843,588.00	843,588.00	0.00	631,193.55	14,772.93	212,394.45	75
0524 MUNICIPAL COURT REVENUES								
=====								
2800	SCHOOL ZONE & BUS VIOLATIONS	200.00	200.00		0.00	0.00	200.00	00
2900	FINES & FEES REVENUE	40,000.00	40,000.00		34,544.83	3,798.11	5,455.17	86
3000	DEFERRED DISPOSITION	0.00	0.00		50.00	0.00	50.00+	
3300	MUN COURT TECHNOLOGY FUND	0.00	0.00		40.65	4.00	40.65+	
3350	TECHNOLOGY FUND INTEREST EARNED	0.00	0.00		0.00	0.00	0.00	
3400	MUNICIPAL COURT SECURITY FUND	0.00	0.00		2,077.25	264.60	2,077.25+	
3500	TIME PAYMENT FEE	250.00	250.00		0.00	0.00	250.00	00
9000	OVERAGE/SHORTAGE	0.00	0.00		1.30	0.00	1.30+	

	MUNICIPAL COURT REVENUES	40,450.00	40,450.00	0.00	36,714.03	4,066.71	3,735.97	91
0531 POLICE REVENUES								
=====								
0600	REIMBURSEMENTS	2,200.00	2,200.00		0.00	0.00	2,200.00	00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
0900	LEOSE-STATE COMPTROLLER	1,700.00	1,700.00		1,367.87	0.00	332.13	80
1000	RESTITUTION	0.00	0.00		0.00	0.00	0.00	
1304	POLICE IMPOUNDS	250.00	250.00		0.00	0.00	250.00	00
1305	SPECIAL EVENT REVENUE	0.00	0.00		0.00	0.00	0.00	
1306	OVERSIZED ESCORT FEE	0.00	0.00		0.00	0.00	0.00	
1501	POLICE FINES	0.00	0.00		0.00	0.00	0.00	
1507	POLICE ACCIDENT REPORTS	600.00	600.00		970.00	158.00	370.00+	162
1615	ABANDONED VEHICLES & INT	0.00	0.00		0.00	0.00	0.00	
1616	PD/FED EQUIT SHAR & INT	0.00	0.00		0.00	0.00	0.00	
1700	CIVIC CENTER SECURITY	0.00	0.00		0.00	0.00	0.00	
1900	DONATIONS	100.00	100.00		0.00	0.00	100.00	00
9922	INSURANCE CLAIM	0.00	0.00		6,263.00	0.00	6,263.00+	
POLICE REVENUES		4,850.00	4,850.00	0.00	8,600.87	158.00	3,750.87+	177
0532 FIRE DEPARTMENT REVENUES								
=====								
0600	FIRE DEPT REIMBURSEMENT - COUNTY	20,000.00	20,000.00		0.00	0.00	20,000.00	00
FIRE DEPARTMENT REVENUES		20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
0534 AD VALOREM TAX REVENUE								
=====								
0300	CURRENT TAX COLLEC.	1,992,874.00	1,992,874.00		1,708,967.36	21,409.02	283,906.64	86
0400	Delinquent Property Tax Collection	0.00	0.00		21,941.04	1,349.64	21,941.04+	
0410	M&O - Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0420	I&S Delinquent Years	0.00	0.00		0.00	0.00	0.00	
0502	CURRENT PENALTY & INTEREST	0.00	0.00		9,692.65	2,235.06	9,692.65+	
0504	DELINQUENT PENALTY & INTERE	0.00	0.00		10,201.29	490.85	10,201.29+	
0505	DEALERSHIP INV. TX	0.00	0.00		0.00	0.00	0.00	
0506	EXCESS PROCEEDS-TAX SALES	0.00	0.00		0.00	0.00	0.00	
0507	BPP TAXES	0.00	0.00		1,117.26	52.16	1,117.26+	
AD VALOREM TAX REVENUE		1,992,874.00	1,992,874.00	0.00	1,751,919.60	25,536.73	240,954.40	88
0535 BUILDING SERVICES REVENUE								
=====								
1301	PLUMBING PERMIT	15,000.00	15,000.00		6,499.34	1,174.86	8,500.66	43
1302	BUILDING PERMITS	50,000.00	50,000.00		31,678.97	5,243.40	18,321.03	63
1303	ELECTRICAL PERMITS	10,000.00	10,000.00		8,576.26	656.00	1,423.74	86
1304	IMPOUNDS	0.00	0.00		0.00	0.00	0.00	
1305	MOVING PERMIT	2,500.00	2,500.00		0.00	0.00	2,500.00	00
1306	SIGN PERMIT	1,000.00	1,000.00		708.43	0.00	291.57	71
1307	FILMING PERMIT	500.00	500.00		0.00	0.00	500.00	00
1308	LANDFILL TIPPING FEES - AISD PROJ	0.00	0.00		0.00	0.00	0.00	
BUILDING SERVICES REVENUE		79,000.00	79,000.00	0.00	47,463.00	7,074.26	31,537.00	60
0538 ANIMAL CONTROL REVENUES								
=====								
1301	QUARANTINE	4,500.00	4,500.00		420.00	0.00	4,080.00	09
1303	PET ADOPTIONS	12,500.00	12,500.00		5,750.00	850.00	6,750.00	46
1304	ANIMAL LICENSE FEES	1,500.00	1,500.00		655.00	262.00	845.00	44
1305	CREMATIONS	20,000.00	20,000.00		15,540.00	4,400.00	4,460.00	78
1306	EUTHANIZATIONS	0.00	0.00		0.00	0.00	0.00	

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
1307	ANIMAL SURRENDER	2,000.00	2,000.00		630.00	30.00	1,370.00	32
1308	MICROCHIP	1,500.00	1,500.00		360.00	105.00	1,140.00	24
1309	ANIMAL IMPOUND	3,000.00	3,000.00		1,120.00	0.00	1,880.00	37
1310	VACCINES	200.00	200.00		160.00	0.00	40.00	80
1900	DONATIONS	0.00	0.00		0.00	0.00	0.00	
2000	REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00	
9000	INSURANCE CLAIM	0.00	0.00		4,518.92	0.00	4,518.92+	
ANIMAL CONTROL REVENUES		45,200.00	45,200.00	0.00	29,153.92	5,647.00	16,046.08	64
0542 PARKS & POOL REVENUE								
=====								
1100	SWIMMING POOL ADMISSIONS	12,000.00	12,000.00		1,735.00	1,735.00	10,265.00	14
1105	Pool Cash Drawer Overage (Shortage	0.00	0.00		0.00	0.00	0.00	
1700	EVENTS SECURITY REVENUE	1,500.00	1,500.00		1,481.25-	240.00-	2,981.25	99
1703	CIVIC CENTER RENTAL	7,500.00	7,500.00		4,150.00	1,000.00	3,350.00	55
1900	PAVILION RENTAL	1,500.00	1,500.00		575.00	150.00	925.00	38
3900	SKATE PARK-DONATIONS & INT.	0.00	0.00		0.00	0.00	0.00	
9100	MISC/REFUNDS	100.00	100.00		0.00	0.00	100.00	00
PARKS & POOL REVENUE		22,600.00	22,600.00	0.00	4,978.75	2,645.00	17,621.25	22
0544 STREETS REVENUE								
=====								
1901	ROAD REPAIR	90,000.00	90,000.00		0.00	0.00	90,000.00	00
5005	FIBER OPTIC EASE.	8,500.00	8,500.00		8,468.86	2,410.32	31.14	100
6000	GRANT REIMB	0.00	0.00		0.00	0.00	0.00	
7000	REIMBURSEMENTS	200.00	200.00		0.00	0.00	200.00	00
8000	WC SALARY REIMB	0.00	0.00		9,425.52	0.00	9,425.52+	
9922	INSURANCE CLAIMS	0.00	0.00		1,088.02	0.00	1,088.02+	
STREETS REVENUE		98,700.00	98,700.00	0.00	18,982.40	2,410.32	79,717.60	19
0548 CITY SALES TAX REVENUES								
=====								
0401	CITY SALES TAX	1,850,000.00	1,850,000.00		1,635,001.71	181,316.41	214,998.29	88
0402	ELECTRIC FRANCHISE TAX	62,000.00	62,000.00		33,382.46	4,219.28	28,617.54	54
0403	TELEPHONE FRANCHISE TAX	15,000.00	15,000.00		2,223.38	0.00	12,776.62	15
0404	T.V. CABLE FRANCHISE TAX	23,000.00	23,000.00		8,033.55	0.00	14,966.45	35
0406	MIXED BEVERAGE TAX	32,000.00	32,000.00		10,475.05	2,945.03	21,524.95	33
CITY SALES TAX REVENUES		1,982,000.00	1,982,000.00	0.00	1,689,116.15	188,480.72	292,883.85	85
0599 TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	1,178,698.00	1,178,698.00		0.00	0.00	1,178,698.00	00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
TRANSFERS		1,178,698.00-	1,178,698.00-	0.00	0.00	0.00	1,178,698.00-	00
0620 NON DEPARTMENTAL EXPENSES								
=====								
0201	SOCIAL SECURITY- ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
1301	INSURANCE - GENERAL & LIABILITY	7,858.00	7,858.00	0.00	4,344.72	0.00	3,513.28	55
1400	CUSTODIAL SERVICE-GF DEPTS	6,000.00	6,000.00	0.00	88.10	0.00	5,911.90	01
1401	JANITORIAL SUPPLIES	3,000.00	3,000.00	0.00	2,218.50	209.20	781.50	74
1500	COPY EXPENSE-ALL GF DEPTS	14,000.00	14,000.00	0.00	9,421.69	1,494.64	4,578.31	67
1602	MAILING - ALL GF DEPTS.	9,000.00	9,000.00	209.00	4,863.87	1,898.33	3,927.13	56
1700	COMPUTER ASST -ALL GF DEPTS	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	00
1801	DUES/SUB/MEM -ALL GF DEPTS.	12,000.00	12,000.00	194.72	16,302.93	1,276.80	4,497.65	137
1802	PUB/NOT/ADV - ALL GF DEPTS.	14,000.00	14,000.00	0.00	9,039.00	2,559.25	4,961.00	65
1900	PRINTING - ALL GF DEPTS.	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
2101	AMBULANCE SUBSIDY	160,773.00	160,773.00	0.00	107,182.00	13,397.75	53,591.00	67
2102	LIBRARY SUBSIDY	40,000.00	40,000.00	0.00	26,666.64	3,333.33	13,333.36	67
2104	FAMILY CRISIS CENTER	9,151.00	9,151.00	3,600.00	6,863.25	0.00	5,887.75	36
2105	CHILDRENS ADVOCACY CENTER	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
2120	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2200	ELECTION EXPENSE	10,000.00	10,000.00	28.73	6,226.65	4,155.30	3,744.62	63
2201	INTERNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
2300	EMPLOYEE RELATIONS	10,000.00	10,000.00	224.73	3,352.84	150.00	6,422.43	36
2301	PUBLIC RELATIONS	1,500.00	1,500.00	0.00	387.50	342.50	1,112.50	26
3000	IRS PENALTY/FINE/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
4500	APPRAISAL BOARD	71,800.00	71,800.00	0.00	51,405.10	0.00	20,394.90	72
4501	TAX COLLECTION CONTRACT	19,011.00	19,011.00	0.00	20,424.25	0.00	1,413.25	107
6900	AUDIT	150,000.00	150,000.00	0.00	126,295.00	3,900.00	23,705.00	84
7900	CO HANDLING FEES	2,500.00	2,500.00	0.00	1,306.25	0.00	1,193.75	52
8000	BANK NOTES-PUMPER TRUCK	29,800.00	29,800.00	0.00	28,601.70	0.00	1,198.30	96
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
NON DEPARTMENTAL EXPENSES		582,393.00	582,393.00	2,942.82	429,989.99	32,717.10	155,345.83	73
0622 CITY COUNCIL EXPENSES								
=====								
0101	SALARIES	7,500.00	7,500.00	0.00	5,000.00	625.00	2,500.00	67
0201	SOCIAL SECURITY	574.00	574.00	0.00	382.48	47.81	191.52	67
0501	SUPPLIES	1,200.00	1,200.00	60.00	69.18	10.00	1,070.82	11
0502	HOSPITALITY	0.00	0.00	0.00	79.49	0.00	79.49	
1302	LIABILITY INS - ERRORS & OMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
1500	TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	
1501	TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	
1502	MAYOR DISCRETIONARY	5,000.00	5,000.00	0.00	432.78	40.18	4,567.22	09
1503	WARD 1 DISCRETIONARY	5,000.00	5,000.00	0.00	1,624.09	267.50	3,375.91	32
1504	WARD 2 - DISCRETIONARY	5,000.00	5,000.00	0.00	695.00	0.00	4,305.00	14
1505	WARD 3 - DISCRETIONARY	5,000.00	5,000.00	0.00	48.87	0.00	4,951.13	01
1506	WARD 4 - DISCRETIONARY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1507	WARD 5 - DISCRETIONARY	5,000.00	5,000.00	0.00	1,170.20	0.00	3,829.80	23
2000	BUILDING AND STANDARDS COMM	0.00	0.00	0.00	0.00	0.00	0.00	
2121	LEGAL EXPENSES	90,000.00	90,000.00	0.00	56,362.24	9,080.00	33,637.76	63
2122	LEGAL EXPENSES - CIVIL	10,000.00	10,000.00	0.00	441.00	0.00	9,559.00	04
CITY COUNCIL EXPENSES		139,274.00	139,274.00	60.00	66,305.33	10,070.49	72,908.67	48
0623 ADMINISTRATIVE EXPENSES								
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0101	SALARIES	199,386.00	199,386.00	0.00	95,446.17	12,618.85	103,939.83	48
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0104	CM - CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	15,099.00	15,099.00	0.00	7,239.50	957.56	7,859.50	48

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
0202	INSURANCE - GROUP	24,491.00	24,491.00	0.00	11,995.14	1,845.40	12,495.86	49
0203	RETIREMENT	4,611.00	4,611.00	0.00	2,192.67	294.02	2,418.33	48
0204	UNEMPLOYMENT	1,260.00	1,260.00	0.00	251.52	0.00	1,008.48	20
0205	INS - WORKMEN'S COMP	550.00	550.00	0.00	278.87	0.00	271.13	51
0501	SUPPLIES	8,000.00	8,000.00	66.36	2,935.88	191.81	4,997.76	38
0900	FUEL & OIL	1,000.00	1,000.00	0.00	228.44	84.04	771.56	23
1101	ELECTRICITY	5,000.00	5,000.00	0.00	1,337.32	218.26	3,662.68	27
1500	TRAINING	2,500.00	2,500.00	225.00	1,999.50	285.00	275.50	89
1501	TRAVEL	5,000.00	5,000.00	1,010.03	1,740.61	48.40	2,249.36	55
1700	IT EQUIPMENT/ SOFTWARE	2,500.00	2,500.00	0.00	1,293.36	0.00	1,206.64	52
2200	TML CONFERENCE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	10,000.00	10,000.00	0.00	3,427.70	425.61	6,572.30	34
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	37.50	628.80	78.17	833.70	44
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
3000	CODIFICATION-ORDINANCE	10,000.00	10,000.00	2,113.44	3,009.47	0.00	4,877.09	51
9800	CIP - COMPUTERS/IT	10,000.00	10,000.00	0.00	3,417.24	435.44	6,582.76	34
9801	LEASED VEHICLE	8,100.00	8,100.00	0.00	5,229.08	616.06	2,870.92	65
9802	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
ADMINISTRATIVE EXPENSES		309,122.00	309,122.00	3,452.33	142,651.27	18,098.62	163,018.40	47
0624 MUNICIPAL COURT EXPENSES								
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0101	SALARIES	31,250.00	31,250.00	0.00	20,383.49	2,031.76	10,866.51	65
0103	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
0105	CONTRACT LABOR	19,200.00	19,200.00	0.00	21,550.00	3,200.00	2,350.00	112
0201	SOCIAL SECURITY	2,381.00	2,381.00	0.00	1,559.35	155.43	821.65	65
0202	INSURANCE - GROUP	6,927.00	6,927.00	0.00	3,552.84	0.00	3,374.16	51
0203	RETIREMENT	727.00	727.00	0.00	468.34	47.34	258.66	64
0204	UNEMPLOYMENT	252.00	252.00	0.00	80.06	0.00	171.94	32
0205	INS - WORKMEN'S COMP	37.00	37.00	0.00	61.20	0.00	24.20	165
0208	FINE COLLECTION/FTA FEES	100.00	100.00	0.00	294.00	0.00	194.00	294
0501	OFFICE SUPPLIES	2,000.00	2,000.00	95.16	1,103.69	208.51	801.15	60
0502	SUPPLIES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
1500	TRAINING	2,000.00	2,000.00	0.00	350.00	250.00	1,650.00	18
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
2000	CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	2,673.99	333.49	1,826.01	59
2750	Cell Phone Expense	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
MUNICIPAL COURT EXPENSES		73,999.00	73,999.00	95.16	52,076.96	6,226.53	21,826.88	71
0631 POLICE EXPENSES								
=====								
0101	SALARIES	956,357.00	956,357.00	0.00	489,271.23	59,212.58	467,085.77	51
0103	OVERTIME	47,818.00	47,818.00	0.00	33,158.71	2,150.03	14,659.29	69
0104	EVENT SECURITY	0.00	0.00	0.00	491.25	0.00	491.25	
0201	SOCIAL SECURITY	76,619.00	76,619.00	0.00	38,741.88	4,553.42	37,877.12	51
0202	INSURANCE GROUP	131,523.00	131,523.00	0.00	81,813.58	10,034.57	49,709.42	62
0203	RETIREMENT	23,398.00	23,398.00	0.00	11,956.50	1,429.71	11,441.50	51
0204	UNEMPLOYMENT	5,544.00	5,544.00	0.00	244.42	0.00	5,299.58	04
0205	INS - WORKMEN'S COMP	20,655.00	20,655.00	0.00	28,410.59	0.00	7,755.59	138
0400	SAFETY PROGRAM	2,000.00	2,000.00	0.00	454.03	0.00	1,545.97	23
0501	OFFICE SUPPLIES	8,000.00	8,000.00	168.74	3,139.42	767.52	4,691.84	41

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
0502	FIELD SUPPLIES	6,000.00	6,000.00	159.43	4,687.43	996.65	1,153.14	81
0510	UNIFORMS	10,000.00	10,000.00	0.00	6,559.34	488.62	3,440.66	66
0700	MAINT - EQUIPMENT	3,500.00	3,500.00	0.00	202.34	0.00	3,297.66	06
0701	MAINT-VEHICLE	7,500.00	7,500.00	74.41	6,959.55	758.45	466.04	94
0713	MAINT - DRUG DOG	0.00	0.00	0.00	4,053.48	407.40	4,053.48-	
0900	FUEL & OIL	24,500.00	24,500.00	0.00	17,947.06	3,198.74	6,552.94	73
1101	ELECTRICITY	8,400.00	8,400.00	0.00	2,964.60	448.45	5,435.40	35
1301	LAW ENFORCEMENT LIABILITY INS	23,708.00	23,708.00	0.00	19,321.22	0.00	4,386.78	81
1401	JANITORIAL SUPPLIES	1,500.00	1,500.00	0.00	31.45	0.00	1,468.55	02
1500	TRAINING	5,000.00	5,000.00	0.00	1,019.61	0.00	3,980.39	20
1501	TRAVEL	5,000.00	5,000.00	0.00	1,443.97	0.00	3,556.03	29
1700	FY20 - IT/SOFTWARE	0.00	0.00	0.00	1,868.42	0.00	1,868.42-	
2700	TELEPHONE EXPENSES	12,500.00	12,500.00	0.00	8,859.81	1,239.71	3,640.19	71
2750	CELL PHONE EXPENSES	12,500.00	12,500.00	0.00	6,534.51	922.85	5,965.49	52
2800	DRUG TESTING	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	00
3000	HEPATITIS SHOTS	0.00	0.00	0.00	0.00	0.00	0.00	
3100	INFORMANT MONEY	0.00	0.00	0.00	200.00	100.00	200.00-	
3300	INVESTIGATIVE EXPENSES	6,000.00	6,000.00	155.93	260.00	0.00	5,584.07	07
3700	COPSYN / SOUTHERN SOFTWARE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	00
7000	CODE RED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
7001	FEDERAL WARNING SYSTEM	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
8001	LEASED VEHICLES	80,800.00	80,800.00	0.00	30,381.52	3,797.69	50,418.48	38
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9300	FY 21 - TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
POLICE EXPENSES		1,497,922.00	1,497,922.00	558.51	800,975.92	90,506.39	696,387.57	54
0632 FIRE DEPT EXPENSES								
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0101	SALARIES	14,742.00	14,742.00	0.00	0.00	0.00	14,742.00	00
0201	SOCIAL SECURITY	1,125.00	1,125.00	0.00	0.00	0.00	1,125.00	00
0202	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
0203	RETIREMENT	7,000.00	7,000.00	0.00	4,248.00	0.00	2,752.00	61
0204	UNEMPLOYMENT	252.00	252.00	0.00	0.00	0.00	252.00	00
0205	INS - WORKMANS COMP	6,345.00	6,345.00	0.00	352.72	0.00	5,992.28	06
0501	OFFICE SUPPLIES	500.00	500.00	0.00	268.48	92.80	231.52	54
0502	FIELD SUPPLIES	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
0700	MAINT - EQUIPMENT	6,000.00	6,000.00	3,317.98	2,246.31	0.00	435.71	93
0701	MAINT-VEHICLES	2,000.00	2,000.00	1,917.16	4,048.68	7.50	3,965.84-	298
0900	FUEL & OIL	2,500.00	2,500.00	0.00	4,015.75	1,718.34	1,515.75-	161
1301	LIABILITY/AUTO COVERAGE	6,385.00	6,385.00	0.00	4,869.75	0.00	1,515.25	76
1500	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501	TRAVEL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2700	TELEPHONE EXPENSES	1,800.00	1,800.00	0.00	1,127.11	0.00	672.89	63
2750	CELL PHONE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
3702	FIRE CALLS	20,000.00	20,000.00	0.00	14,250.00	3,200.00	5,750.00	71
9002	CIP - BREATHING APPARATUS	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	00
FIRE DEPT EXPENSES		122,774.00	122,774.00	5,235.14	35,426.80	5,018.64	82,112.06	33
0635 BUILDING SERVICES EXPENSES								
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0101	SALARIES	145,434.00	145,434.00	0.00	26,137.58	4,494.25	119,296.42	18

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT	
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05		
0103	OVERTIME	2,000.00	2,000.00	0.00	289.58	51.75	1,710.42	14	
0105	CONTRACT LABOR	0.00	0.00	0.00	22,200.17	0.00	22,200.17-		
0201	SOCIAL SECURITY	11,097.00	11,097.00	0.00	2,021.71	347.78	9,075.29	18	
0202	INSURANCE-GROUP	20,735.00	20,735.00	0.00	5,382.49	922.72	15,352.51	26	
0203	RETIREMENT	3,389.00	3,389.00	0.00	606.80	105.92	2,782.20	18	
0204	UNEMPLOYMENT	756.00	756.00	0.00	8.31	0.00	747.69	01	
0205	INS-WORKERS COMP	500.00	500.00	0.00	695.17	0.00	195.17-	139	
0501	OFFICE SUPPLIES	5,000.00	5,000.00	66.36	207.94	53.27	4,725.70	05	
0502	FIELD SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	00	
0510	UNIFORMS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00	
0701	MAINT-VEHICLE	1,000.00	1,000.00	0.00	69.00	0.00	931.00	07	
0900	FUEL & OIL	1,400.00	1,400.00	0.00	174.63	62.42	1,225.37	12	
1301	LIABILITY/AUTO COVERAGE	1,141.00	1,141.00	0.00	847.50	0.00	293.50	74	
1500	TRAINING	3,500.00	3,500.00	200.00	1,823.07	1,000.00	1,476.93	58	
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00	
1700	IT EQUIPMENT/SOFTWARE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00	
2000	VEHICLE ABATEMENT	0.00	0.00	0.00	788.42	0.00	788.42-		
2100	ENFORCEMENT CLEAN UP	500.00	500.00	0.00	12,206.25	0.00	11,706.25-	441	
2700	TELEPHONE EXPENSES	3,500.00	3,500.00	0.00	2,092.32	261.54	1,407.68	60	
2750	CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	361.78	80.36	888.22	29	
2800	DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00	
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00		
8001	LEASED VEHICLE	12,000.00	12,000.00	0.00	3,444.33	392.21	8,555.67	29	
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00		
9000	PLANNING	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00	
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	BUILDING SERVICES EXPENSES	231,352.00	231,352.00	266.36	79,357.05	7,772.22	151,728.59	34	
0636 HUMAN RESOURCE EXPENSES									

0101	SALARIES	20,246.00	20,246.00	0.00	13,860.41	1,528.00	6,385.59	68	
0103	OVERTIME	0.00	0.00	0.00	128.92	0.00	128.92-		
0201	SOCIAL SECURITY	1,545.00	1,545.00	0.00	1,037.48	113.04	507.52	67	
0202	INSURANCE	3,456.00	3,456.00	0.00	2,646.55	307.54	809.45	77	
0203	RETIREMENT	466.00	466.00	0.00	320.23	35.60	145.77	69	
0204	UNEMPLOYMENT	252.00	252.00	0.00	4.50	0.00	247.50	02	
0205	WORKMEN COMP	37.00	37.00	0.00	30.60	0.00	6.40	83	
0501	SUPPLIES	1,000.00	1,000.00	0.00	749.58	162.71	250.42	75	
1500	TRAINING	2,500.00	2,500.00	0.00	349.00	0.00	2,151.00	14	
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00	
1700	IT EQUIPMENT/ SOFTWARE	500.00	500.00	0.00	0.00	0.00	500.00	00	
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00	
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	HUMAN RESOURCE EXPENSES	32,627.00	32,627.00	0.00	19,127.27	2,146.89	13,499.73	59	
0637 FINANCE DEPT EXPENSES									

0101	SALARIES	295,527.00	295,527.00	0.00	154,038.52	16,745.83	141,488.48	52	
0103	OVERTIME	8,866.00	8,866.00	0.00	1,070.27	68.74	7,795.73	12	
0201	SOCIAL SECUIRITY	23,226.00	23,226.00	0.00	11,439.32	1,244.97	11,786.68	49	
0202	INSURANCE-GROUP	34,560.00	34,560.00	0.00	23,574.56	2,750.41	10,985.44	68	
0203	RETIREMENT	7,002.00	7,002.00	0.00	3,554.25	391.79	3,447.75	51	
0204	UNEMPLOYMENT	1,512.00	1,512.00	0.00	40.42	0.00	1,471.58	03	
0205	INS - WORKMEN'S COMP	547.00	547.00	0.00	336.57	0.00	210.43	62	
0501	SUPPLIES	5,000.00	5,000.00	498.11	2,112.66	0.00	2,389.23	52	

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0001 GENERAL FUND						EFFECTIVE MONTH - 05	
1500 TRAINING	5,000.00	5,000.00	250.00	6,087.36	0.00	1,337.36-	127
1501 TRAVEL	10,000.00	10,000.00	0.00	281.74	0.00	9,718.26	03
1700 IT EQUIPMENT/ SOFTWARE	20,000.00	20,000.00	0.00	8,310.00	0.00	11,690.00	42
2700 TELEPHONE EXPENSES	10,000.00	10,000.00	0.00	3,426.16	425.25	6,573.84	34
2750 CELL PHONE EXPENSES	1,250.00	1,250.00	0.00	281.41	40.18	968.59	23
2800 DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00

FINANCE DEPT EXPENSES	422,615.00	422,615.00	748.11	214,553.24	21,667.17	207,313.65	51
0638 ANIMAL CONTROL EXPENSES							

0101 SALARIES	191,213.00	191,213.00	0.00	101,057.45	12,131.23	90,155.55	53
0103 OVERTIME	5,000.00	5,000.00	0.00	647.04	90.71	4,352.96	13
0201 SOCIAL SECURITY	14,971.00	14,971.00	0.00	7,677.16	902.42	7,293.84	51
0202 INSURANCE-GROUP	34,559.00	34,559.00	0.00	18,686.72	2,738.68	15,872.28	54
0203 RETIREMENT	4,513.00	4,513.00	0.00	2,335.96	284.78	2,177.04	52
0204 UNEMPLOYMENT	1,242.00	1,242.00	0.00	98.94	0.00	1,143.06	08
0205 INS-WORKMEN'S COMP	4,262.00	4,262.00	0.00	6,016.78	0.00	1,754.78-	141
0501 SUPPLIES	2,500.00	2,500.00	131.53	1,999.90	190.00	368.57	85
0502 FIELD SUPPLIES	3,500.00	3,500.00	906.24	561.61	25.96	2,032.15	42
0510 UNIFORMS	1,000.00	1,000.00	0.00	329.33	0.00	670.67	33
0700 MAINT - EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	00
0701 MAINT-VEHICLE	1,200.00	1,200.00	181.10	394.43	0.00	624.47	48
0900 FUEL & OIL	4,500.00	4,500.00	0.00	3,327.70	565.17	1,172.30	74
1101 ELECTRICITY	3,500.00	3,500.00	0.00	1,992.12	336.96	1,507.88	57
1301 LIABILITY/AUTO COVERAGE	3,443.00	3,443.00	0.00	2,571.00	0.00	872.00	75
1401 JANITORIAL SUPPLIES	5,000.00	5,000.00	227.90	3,458.92	463.05	1,313.18	74
1500 TRAINING	1,500.00	1,500.00	0.00	525.00	0.00	975.00	35
1501 TRAVEL	1,500.00	1,500.00	470.29	1,513.04	0.00	483.33-	132
1700 IT/SOFTWARE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
2700 TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	3,333.89	415.67	666.11	83
2750 CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	1,125.64	160.72	874.36	56
2800 DRUG TESTING	150.00	150.00	0.00	0.00	0.00	150.00	00
3200 ANIMAL CARE	23,000.00	23,000.00	2,681.34	6,244.64	469.23	14,074.02	39
3301 SPAY & NEUTER PROGRAM	20,000.00	20,000.00	0.00	5,339.88	0.00	14,660.12	27
8001 LEASED VEHICLE	0.00	0.00	0.00	12,347.82	1,424.89	12,347.82-	
8002 INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000 CIP - INCINERATOR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
9001 CIP - HVAC SYSTEM	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	00
9922 INSURANCE CLAIMS	0.00	0.00	0.00	4,768.92	0.00	4,768.92-	

ANIMAL CONTROL EXPENSES	379,553.00	379,553.00	4,598.40	186,353.89	20,199.47	188,600.71	50
0641 BUILDING MAINTENANCE							

0101 SALARIES	66,110.00	66,110.00	0.00	11,164.95	0.00	54,945.05	17
0103 OVERTIME	1,983.00	1,983.00	0.00	347.86	0.00	1,635.14	18
0201 SOCIAL SECURITY	5,196.00	5,196.00	0.00	825.23	0.00	4,370.77	16
0202 INSURANCE	13,824.00	13,824.00	0.00	3,233.92	0.00	10,590.08	23
0203 RETIREMENT	1,587.00	1,587.00	0.00	257.89	0.00	1,329.11	16
0204 UNEMPLOYMENT	504.00	504.00	0.00	0.00	0.00	504.00	00
0205 WORKMEN COMP	130.00	130.00	0.00	0.00	0.00	130.00	00
0501 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
0502 FIELD SUPPLIES	1,000.00	1,000.00	0.00	540.16	16.99	459.84	54
0503 FY20 - PEST CONTROL - ALL GF	10,800.00	10,800.00	0.00	0.00	0.00	10,800.00	00

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
0510	UNIFORMS	500.00	500.00	0.00	235.52	15.36	264.48	47
0700	MAINT EQUIPMENT	1,000.00	1,000.00	400.00	0.00	0.00	600.00	40
0701	MAINT VEHICLE	750.00	750.00	0.00	0.00	0.00	750.00	00
0708	FIRE SAFETY INSPECTION	2,600.00	2,600.00	0.00	0.00	0.00	2,600.00	00
1301	LIABILITY/AUTO COVERAGE	1,049.00	1,049.00	0.00	816.75	0.00	232.25	78
1500	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501	TRAVEL	500.00	500.00	0.00	0.00	0.00	500.00	00
6000	MAINT - CITY HALL	6,000.00	6,000.00	225.94	4,697.90	986.49	1,076.16	82
6001	MAINT - POLICE DEPT	3,000.00	3,000.00	10.58	269.31	0.00	2,720.11	09
6002	MAINT - ANIMAL SHELTER	3,000.00	3,000.00	0.00	3,738.14	24.97	738.14	125
6003	MAINT - SUNSHINE HOUSE	3,000.00	3,000.00	0.00	233.62	0.00	2,766.38	08
6004	MAINT - NEIGHBORHOOD CENTER	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	00
6005	MAINT - MAINTENANCE YARD	60,000.00	60,000.00	162.25	94.79	0.00	59,742.96	00
BUILDING MAINTENANCE		186,033.00	186,033.00	798.77	26,456.04	1,043.81	158,778.19	15
0642 PARKS & POOL EXPENSES								
0101	SALARIES	246,535.00	246,535.00	0.00	111,696.72	13,144.71	134,838.28	45
0103	OVERTIME	7,396.00	7,396.00	0.00	915.29	365.14	6,480.71	12
0201	SOCIAL SECURITY	19,375.00	19,375.00	0.00	9,216.99	963.66	10,158.01	48
0202	INSURANCE - GROUP	41,471.00	41,471.00	0.00	26,560.90	3,854.44	14,910.10	64
0203	RETIREMENT	5,917.00	5,917.00	0.00	2,844.71	314.76	3,072.29	48
0204	UNEMPLOYMENT	1,764.00	1,764.00	0.00	258.37	0.00	1,505.63	15
0205	INS - WORKMEN'S COMP	3,463.00	3,463.00	0.00	4,164.25	0.00	701.25	120
0501	SUPPLIES	2,500.00	2,500.00	241.00	364.54	212.12	1,894.46	24
0502	FIELD SUPPLIES	8,000.00	8,000.00	468.85	5,168.08	122.21	2,363.07	70
0510	UNIFORMS	2,500.00	2,500.00	195.50	1,401.63	624.15	902.87	64
0700	MAINT - EQUIPMENT	5,000.00	5,000.00	1,225.00	828.43	508.38	2,946.57	41
0701	MAINT - VEHICLES	2,500.00	2,500.00	163.55	199.35	0.00	2,137.10	15
0707	MAINTENANCE - POOL	10,000.00	10,000.00	2,051.40	3,052.39	2,861.92	4,896.21	51
0709	SUPPLIES - CIVIC CENTER	1,500.00	1,500.00	343.51	641.59	641.59	514.90	66
0730	MAINT - ALL PARKS	20,000.00	20,000.00	904.32	10,653.64	1,913.45	8,442.04	58
0731	LUJAN PARK - COUNCIL APPROVED	0.00	0.00	0.00	0.00	0.00	0.00	
0732	TREE DONATION	0.00	0.00	0.00	2,508.00	0.00	2,508.00	
0900	FUEL & OIL	7,500.00	7,500.00	0.00	5,253.59	514.66	2,246.41	70
1101	Electricity	16,773.00	16,773.00	0.00	6,018.20	855.59	10,754.80	36
1301	LIABILITY/AUTO COVERAGE	5,376.00	5,376.00	0.00	4,307.25	0.00	1,068.75	80
1500	TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
1501	TRAVEL	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	4,000.00	4,000.00	0.00	3,495.68	370.68	504.32	87
2750	CELL PHONE EXPENSES	1,800.00	1,800.00	0.00	844.23	120.54	955.77	47
2800	DRUG TESTING	600.00	600.00	0.00	0.00	0.00	600.00	00
3500	MASTER PARK PLAN - ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	13,450.00	13,450.00	0.00	8,636.68	1,011.21	4,813.32	64
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
9000	CIP- FENCING	20,250.00	20,250.00	0.00	0.00	0.00	20,250.00	00
9001	CIP - PUEBLO NUEVO PARK - TPWD MATC	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	00
PARKS & POOL EXPENSES		525,670.00	525,670.00	5,593.13	209,030.51	28,399.21	311,046.36	41
0644 STREET DEPT EXPENSES								
0101	SALARIES	427,042.00	427,042.00	0.00	252,550.65	29,818.30	174,491.35	59

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0001 GENERAL FUND							EFFECTIVE MONTH - 05	
0103	OVERTIME	12,812.00	12,812.00	0.00	1,508.73	210.47	11,303.27	12
0105	CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00	
0201	SOCIAL SECURITY	33,561.00	33,561.00	0.00	18,189.33	2,245.00	15,371.67	54
0202	INSURANCE - GROUP	76,029.00	76,029.00	0.00	41,656.22	5,987.26	34,372.78	55
0203	RETIREMENT	10,250.00	10,250.00	0.00	5,563.63	699.66	4,686.37	54
0204	UNEMPLOYMENT	2,772.00	2,772.00	0.00	361.38	0.00	2,410.62	13
0205	INS - WORKMEN'S COMP	15,103.00	15,103.00	0.00	18,413.52	0.00	3,310.52	122
0501	OFFICE SUPPLIES	3,500.00	3,500.00	905.86	849.09	70.98	1,745.05	50
0502	FIELD SUPPLIES	16,000.00	16,000.00	1,586.68	7,659.86	704.70	6,753.46	58
0510	UNIFORMS	6,500.00	6,500.00	0.00	2,036.59	297.42	4,463.41	31
0700	MAINT - EQUIPMENT	20,000.00	30,000.00	1,912.23	23,302.30	4,346.45	4,785.47	84
0701	MAINT - VEHICLES	10,000.00	10,000.00	203.24	4,083.74	137.78	5,713.02	43
0718	STREET SIGNS	10,000.00	10,000.00	62.85	2,988.55	45.80	6,948.60	31
0719	STREET MAINTENANCE MATERIALS	60,000.00	60,000.00	4,816.47	34,910.09	2,570.56	20,273.44	66
0900	FUEL	15,000.00	15,000.00	0.00	8,490.84	848.82	6,509.16	57
0901	OIL	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	55,000.00	55,000.00	0.00	32,295.66	189.89	22,704.34	59
1301	LIABILITY/AUTO COVERAGE	7,282.00	7,282.00	0.00	6,414.00	0.00	868.00	88
1500	TRAINING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
1501	TRAVEL	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
2000	CONTRACT	35,000.00	35,000.00	0.00	18,055.50	0.00	16,944.50	52
2700	TELEPHONE EXPENSES	4,500.00	4,500.00	0.00	2,883.50	359.80	1,616.50	64
2750	CELL PHONE EXPENSES	1,500.00	1,500.00	0.00	1,033.12	157.03	466.88	69
2800	DRUG TESTING	375.00	375.00	0.00	0.00	0.00	375.00	00
3500	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLE	18,000.00	18,000.00	0.00	8,565.16	999.02	9,434.84	48
8002	INTEREST - LEASED EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8100	EASEMENT/ROAD SEAL (ANNUAL)	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
9000	CAP IMPROVEMENT STREETS	350,000.00	340,000.00	0.00	32,371.16	0.00	307,628.84	10
9001	CAP - STREET PROJECT FY20 & FY21	550,000.00	550,000.00	0.00	44,384.89	0.00	505,615.11	08
9002	ACCE STREET IMPROVMENTS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
STREET DEPT EXPENSES		1,846,726.00	1,846,726.00	9,487.33	568,567.51	49,688.94	1,268,671.16	31
0800 FUND TRANSFER GROUP								

0100	TRANSFER ACCT.	0.00	0.00		0.00	0.00	0.00	
0300	Grant Reimbursements	0.00	0.00		0.00	0.00	0.00	
FUND TRANSFER GROUP		0.00	0.00	0.00	0.00	0.00	0.00	
GENERAL FUND								
INCOME TOTALS		6,350,060.00	6,350,060.00		4,242,347.43	250,791.67	2,107,712.57	67
EXPENSE TOTALS		6,350,060.00	6,350,060.00	27,950.42	2,830,871.78	293,555.48	3,491,237.80	45

CITY OF ALPINE - WATER/WASTEWATER/SANITATION - MAY 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 05	
0550 INTEREST RESERVE ACCOUNTS								
=====								
0500	RB 03 RESERVE INTEREST	0.00	0.00		146.73	39.51	146.73+	
0501	TXCLASS - INTEREST	1,500.00	1,500.00		739.54	0.00	760.46	49
	INTEREST RESERVE ACCOUNTS	1,500.00	1,500.00	0.00	886.27	39.51	613.73	59
0551 INTEREST REVENUES								
=====								
7000	W/S/S INTEREST	2,500.00	2,500.00		2,287.42	966.61	212.58	91
7001	WATER CUSTOMER DEPOSIT INTEREST	1,500.00	1,500.00		655.72	274.72	844.28	44
9000	Overage in Cash Drawer	0.00	0.00		0.00	0.00	0.00	
	INTEREST REVENUES	4,000.00	4,000.00	0.00	2,943.14	1,241.33	1,056.86	74
0553 WATER REVENUES								
=====								
0601	WATER BILLING	1,800,000.00	1,800,000.00		1,093,375.73	198,128.10	706,624.27	61
0602	BULK WATER	0.00	0.00		0.00	0.00	0.00	
0611	MISC INCOME	2,000.00	2,000.00		8,773.67	0.00	6,773.67+	439
0612	RETURNED CHECK FEE	500.00	500.00		305.00	115.00	195.00	61
0613	TAMPERING FEE	1,500.00	1,500.00		5,168.56	300.00	3,668.56+	345
1309	SERVICE RECONNECT	25,000.00	25,000.00		11,225.00	1,155.00	13,775.00	45
1600	INSURANCE CLAIMS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	10,000.00	10,000.00		4,500.00	0.00	5,500.00	45
6500	WATER LINE EXTENSION FEES	15,000.00	15,000.00		0.00	0.00	15,000.00	00
6600	WATER TAP FEES	40,000.00	40,000.00		18,646.36	0.00	21,353.64	47
7000	BILLING ADJUSTMENTS	0.00	0.00		6,552.56-	425.16-	6,552.56	
7005	CONTRIBUTED CAPITAL	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
9000	OVERAGE/UNDERAGE CASH DRAWER	0.00	0.00		64.16-	50.00-	64.16	
9001	AUCTION	0.00	0.00		0.00	0.00	0.00	
9002	INSURANCE CLAIMS	0.00	0.00		33,797.38	0.00	33,797.38+	
9800	BAD DEBT RECOVERY UTILITY DEPT	0.00	0.00		0.00	0.00	0.00	
	WATER REVENUES	1,894,000.00	1,894,000.00	0.00	1,169,174.98	199,222.94	724,825.02	62
0554 SEWER REVENUES								
=====								
0602	SEWER BILLING	700,000.00	700,000.00		553,192.28	69,342.12	146,807.72	79
0605	LIQUID SEWAGE DUMPING FEE	25,000.00	25,000.00		11,050.00	1,500.00	13,950.00	44
0606	SEWER TAP FEES	25,000.00	25,000.00		19,200.00	0.00	5,800.00	77
0610	SEWER LINE EXTENSION FEES	0.00	0.00		0.00	0.00	0.00	
0611	MISC/REFUNDS	0.00	0.00		0.00	0.00	0.00	
0700	INFRASTRUCTURE IMPROVEMENTS	0.00	0.00		0.00	0.00	0.00	
1901	ROAD CUT FEE	0.00	0.00		0.00	0.00	0.00	
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00	
8000	WC SALARY REIMB	0.00	0.00		0.00	0.00	0.00	
	SEWER REVENUES	750,000.00	750,000.00	0.00	583,442.28	70,842.12	166,557.72	78
0555 SANITATION/ RECYCE REVENUE								
=====								
0603	SANITATION/RECYCLE BILLING	1,965,000.00	1,965,000.00		1,376,084.37	167,251.50	588,915.63	70
0604	SALES TAX COLLECTED	145,000.00	145,000.00		95,729.31	11,645.96	49,270.69	66

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 05
0611	MISC	0.00	0.00		0.00	0.00	0.00
7000	BILLING ADJUSTMENTS	0.00	0.00		0.00	0.00	0.00
7001	LANDFILL/ASSURANCE INTEREST	150.00	150.00		123.72	50.94	26.28 82
7500	LANDFILL LEASE	125,000.00	125,000.00		67,317.88	12,031.91	57,682.12 54
8000	KEEP ALPINE BEAUTIFUL (GBG)	0.00	0.00		0.00	0.00	0.00
8001	GRANT / REIMBURSEMENTS	0.00	0.00		0.00	0.00	0.00
8002	COUNTY INTERLOCAL AGREEMENT	40,000.00	40,000.00		0.00	0.00	40,000.00 00
8003	TIRE DISPOSAL FEES	1,500.00	1,500.00		1,086.80	150.69	413.20 72
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	SANITATION/ RECYCE REVENUE	2,276,650.00	2,276,650.00	0.00	1,540,342.08	191,131.00	736,307.92 68
0599 TRANSFERS							
=====							
9100	SYSTEM ADDED TRANSFER IN	967,630.00	967,630.00		0.00	0.00	967,630.00 00
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
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	TRANSFERS	967,630.00-	967,630.00-	0.00	0.00	0.00	967,630.00- 00
0651 UTILITY BILLING DEPARTMENT							
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0100	FRANCHISE FEE	205,983.00	205,983.00	0.00	122,488.10	0.00	83,494.90 59
0101	UTILITY CLERKS SALARY	59,008.00	59,008.00	0.00	33,093.72	4,385.60	25,914.28 56
0103	OVERTIME	1,769.00	1,769.00	0.00	333.92	41.12	1,435.08 19
0201	SOCIAL SECURITY	4,634.00	4,634.00	0.00	2,513.67	338.65	2,120.33 54
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	7,826.68	1,230.28	5,997.32 57
0203	RETIREMENT	1,415.00	1,415.00	0.00	767.61	103.14	647.39 54
0204	UNEMPLOYMENT	504.00	504.00	0.00	11.99	0.00	492.01 02
0205	WORKMANS COMP	231.00	231.00	0.00	244.77	0.00	13.77- 106
0900	ADMINISTRATIVE FEE	10,788.00	10,788.00	0.00	6,293.00	0.00	4,495.00 58
1400	OFFICE SUPPLIES	2,500.00	2,500.00	35.53	3,129.00	202.69	663.53- 127
1401	JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 00
1500	COPY EXPENSE-ALL EF DEPTS	6,000.00	6,000.00	0.00	3,567.21	454.51	2,432.79 59
1602	MAILING - ALL EF DEPTS.	30,000.00	30,000.00	34.84	17,479.25	3,737.39	12,485.91 58
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	1,773.50	7,169.58	0.00	1,056.92 89
1801	DUES/SUB/MEM -ALL EF DEPTS.	500.00	500.00	0.00	168.00	0.00	332.00 34
1802	PUB/NOT/ADV - ALL EF DEPTS.	2,000.00	2,000.00	0.00	986.50	75.00	1,013.50 49
1803	FINES & PENALTIES	0.00	0.00	0.00	0.00	0.00	0.00
1901	UNIFORMS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00 00
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	UTILITY BILLING DEPARTMENT	351,656.00	351,656.00	1,843.87	206,072.00	10,568.38	143,740.13 59
0653 WATER EXPENSES							
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0090	ADMINISTRATIVE FEE	142,050.00	142,050.00	0.00	82,862.50	0.00	59,187.50 58
0101	SALARIES	552,792.00	552,792.00	0.00	248,904.46	26,280.02	303,887.54 45
0103	OVERTIME	27,640.00	27,640.00	0.00	19,406.72	2,658.15	8,233.28 70
0201	SOCIAL SECURITY	44,287.00	44,287.00	0.00	20,047.24	2,183.33	24,239.76 45
0202	INSURANCE - GROUP	96,811.00	96,811.00	0.00	42,771.40	4,613.52	54,039.60 44
0203	RETIREMENT	12,741.00	12,741.00	0.00	6,142.72	674.24	6,598.28 48
0204	UNEMPLOYMENT	4,032.00	4,032.00	0.00	592.40	0.00	3,439.60 15
0205	INSURANCE - WORKMEN'S COMP	7,929.00	7,929.00	0.00	8,727.98	0.00	798.98- 110
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0501	OFFICE SUPPLIES	4,000.00	4,000.00	92.23	1,445.46	64.78	2,462.31 38
0502	FIELD SUPPLIES	15,000.00	15,000.00	2,595.07	6,708.69	177.88	5,696.24 62

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 05	
0503	SAFETY EQUIPMENT	5,000.00	5,000.00	644.54	3,513.87	1,062.90	841.59	83
0508	CHEMICALS	12,000.00	12,000.00	0.00	11,279.63	948.18	720.37	94
0510	UNIFORMS	6,000.00	6,000.00	0.00	4,127.42	390.38	1,872.58	69
0700	MAINT - EQUIPMENT	15,000.00	15,000.00	56.00	3,052.36	222.63	11,891.64	21
0701	MAINT - VEHICLES	15,000.00	15,000.00	758.41	8,692.65	1,575.45	5,548.94	63
0711	DISTRIBUTION SYSTEM MAINT	150,000.00	150,000.00	29,257.20	67,248.66	5,765.01	53,494.14	64
0900	FUEL & OIL	25,000.00	25,000.00	0.00	19,823.47	3,073.19	5,176.53	79
1101	ELECTRICITY	95,000.00	95,000.00	0.00	47,283.54	6,116.15	47,716.46	50
1200	FAR WT WATER PLANNING GROUP	1,982.00	1,982.00	0.00	0.00	0.00	1,982.00	00
1301	INSURANCE - GENERAL & LIABILITY	7,913.00	7,913.00	0.00	6,124.50	0.00	1,788.50	77
1500	TRAINING	9,000.00	9,000.00	1,028.75	2,481.25	113.75	5,490.00	39
1501	TRAVEL	3,000.00	3,000.00	1,300.64	910.24	0.00	789.12	74
1600	BUILDING MAINTENANCE	30,000.00	30,000.00	1,745.54	984.34	37.15	27,270.12	09
1700	IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	66.49	0.00	9,933.51	01
1701	CONSULTING/CONTRACT SERVICES	10,000.00	10,000.00	0.00	2,391.68	0.00	7,608.32	24
1801	DUES/SUB/MEM	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	00
1902	ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120	Contingency/MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	8,500.00	8,500.00	0.00	6,894.44	856.97	1,605.56	81
2750	CELL PHONE EXPENSES	10,000.00	10,000.00	0.00	5,759.25	830.64	4,240.75	58
2800	DRUG TESTING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
3500	ENGINEERING	45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	00
4000	JD WATER DISTRICT FEES	16,500.00	16,500.00	0.00	10,079.25	0.00	6,420.75	61
4802	SCADA	50,000.00	50,000.00	0.00	6,209.42	2,776.42	43,790.58	12
4803	MUSQUIZ WELL FIELD	200,000.00	200,000.00	4,073.28	2,109.85	172.50	193,816.87	03
4804	MUSQUIZ PUMP STATION	35,000.00	35,000.00	0.00	475.29	0.00	34,524.71	01
4805	SUNNY GLENN WELL FIELD	0.00	0.00	58.93	0.00	0.00	58.93	-
4806	SUNNY GLENN PUMP STATION	0.00	0.00	0.00	0.00	0.00	0.00	
4901	SAMPLES	0.00	0.00	629.66	4,756.10	912.66	5,385.76	-
4902	TCEQ WATR FEE (YR#90220001)	7,500.00	7,500.00	0.00	7,301.00	0.00	199.00	97
6004	TANK MAINTENANCE	50,000.00	50,000.00	6,700.00	117.04	0.00	43,182.96	14
6100	SEP TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
6500	LINE EXTENSIONS/ NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
8001	LEASED VEHICLES	0.00	0.00	0.00	61,303.55	3,536.85	61,303.55	-
9301	Bond Issue Cost Amortization	0.00	0.00	0.00	0.00	0.00	0.00	
9400	CIP - BACKHOE	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	00
9500	Depreciation Expense - Water	0.00	0.00	0.00	0.00	0.00	0.00	
9600	CIP - FIRE HYDRANTS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
9700	LINE MAINTENANCE	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	00
9800	BOND ADMINISTRATIVE FEE	0.00	0.00	0.00	0.00	0.00	0.00	
9801	Principal - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9802	Interest - RB W&S Series 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
9803	Principal - CO Series 2005 TWDB	138,000.00	138,000.00	0.00	138,000.00	0.00	0.00	100
9805	Principal - CO Series 2011	26,400.00	26,400.00	0.00	26,400.00	0.00	0.00	100
9806	Interest - CO Series 2011	13,215.00	13,215.00	0.00	6,886.44	0.00	6,328.56	52
9807	Principal - GO Ref Bond Series 201	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00	100
9808	Interest - GO Ref Bond Series 2011	5,560.00	5,560.00	0.00	3,314.24	0.00	2,245.76	60
9922	INSURANCE CLAIMS - PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVE - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
WATER EXPENSES		2,160,852.00	2,160,852.00	48,940.25	955,195.54	65,042.75	1,156,716.21	46
0654	SEWER EXPENSES							
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0090	ADMINISTRATIVE FEE	88,611.00	88,611.00	0.00	73,842.50	0.00	14,768.50	83

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT	USED
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN						EFFECTIVE MONTH - 05	
0101 SALARIES	182,259.00	182,259.00	0.00	118,618.19	16,213.58	63,640.81	65
0103 OVERTIME	9,112.00	9,112.00	0.00	6,442.50	592.56	2,669.50	71
0201 SOCIAL SECURITY	14,602.00	14,602.00	0.00	9,073.73	1,222.96	5,528.27	62
0202 INSURANCE - GROUP	27,650.00	27,650.00	0.00	22,327.86	3,574.70	5,322.14	81
0203 RETIREMENT	4,459.00	4,459.00	0.00	2,871.64	391.61	1,587.36	64
0204 UNEMPLOYMENT	1,008.00	1,008.00	0.00	30.20	0.00	977.80	03
0205 INS - WORKMEN'S COMP	7,929.00	7,929.00	0.00	8,666.80	0.00	737.80	109
0216 PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220 OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501 OFFICE SUPPLIES	5,000.00	5,000.00	13.59	2,299.95	94.48	2,686.46	46
0502 FIELD SUPPLIES	600.00	600.00	0.00	199.35	47.46	400.65	33
0508 CHEMICALS - CHLORINE	13,000.00	13,000.00	270.00	7,310.41	906.97	5,419.59	58
0509 CHEMICALS - SULFUR DIOXIDE	10,000.00	10,000.00	0.00	4,167.87	689.17	5,832.13	42
0510 UNIFORMS	1,500.00	1,500.00	0.00	424.03	40.96	1,075.97	28
0700 MAINT - EQUIPMENT	20,000.00	20,000.00	1,816.00	5,241.12	1,990.08	12,942.88	35
0701 MAINT - VEHICLES	2,000.00	2,000.00	0.00	636.25	0.00	1,363.75	32
0704 WWTP FACILITY MAINT	85,000.00	85,000.00	3,149.95	6,870.88	0.00	74,979.17	12
0705 COLLECTION SYSTEM MAINTENANCE	75,000.00	75,000.00	300.00	31,487.75	0.00	43,212.25	42
0900 FUEL & OIL	10,000.00	10,000.00	0.00	5,788.44	845.22	4,211.56	58
1101 ELECTRICITY	45,000.00	45,000.00	0.00	17,045.03	2,783.48	27,954.97	38
1301 INSURANCE - GENERAL & LIABILITY	7,913.00	7,913.00	0.00	7,696.50	0.00	216.50	97
1500 TRAINING	2,000.00	2,000.00	25.00	1,008.70	183.70	966.30	52
1501 TRAVEL	3,000.00	3,000.00	548.88	70.91	9.04	2,380.21	21
1700 IT EQUIPMENT/ SOFTWARE	10,000.00	10,000.00	0.00	1,334.97	0.00	8,665.03	13
1801 DUES/SUB/MEM	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1902 ROAD REPAIR	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	00
2120 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	
2700 TELEPHONE EXPENSES	6,500.00	6,500.00	0.00	3,590.85	447.79	2,909.15	55
2750 CELL PHONE EXPENSES	2,000.00	2,000.00	0.00	763.86	80.36	1,236.14	38
2800 DRUG TESTING	250.00	250.00	0.00	0.00	0.00	250.00	00
3000 HEPATITIS SHOTS	500.00	500.00	0.00	75.00	0.00	425.00	15
3100 SAFETY EQUIPMENT	4,000.00	4,000.00	198.64	1,240.50	83.27	2,560.86	36
3500 ENGINEERING	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	00
4802 SCADA	3,000.00	3,000.00	1,670.00	1,420.00	0.00	90.00	103
4901 SAMPLES	10,000.00	10,000.00	0.00	4,965.27	358.92	5,034.73	50
4902 ANNUAL SEWER INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	
4903 TCEQ (YR-010117-001)2 PRMTS	15,000.00	15,000.00	0.00	14,290.82	0.00	709.18	95
6100 TCEQ ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
8001 LEASED VEHICLE	5,856.00	5,856.00	0.00	3,796.41	452.17	2,059.59	65
9000 CIP - CLARIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9001 CIP - WWTP	500,000.00	500,000.00	0.00	0.00	0.00	500,000.00	00
9500 Depreciation Expense - Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
9801 Principal - CO Combo Tax&Rev 2012	11,000.00	11,000.00	0.00	6,000.00	0.00	5,000.00	55
9802 Interest - CO Combo Tax&Rev 2012	486.00	486.00	0.00	84.60	0.00	401.40	17

SEWER EXPENSES	1,207,735.00	1,207,735.00	7,992.06	369,682.89	31,008.48	830,060.05	31

0655 SANITATION/RECYCLE EXPENSES							

0090 ADMINISTRATIVE FEE	161,003.00	161,003.00	0.00	93,918.42	0.00	67,084.58	58
0101 SALARIES	102,898.00	102,898.00	0.00	48,351.22	5,160.28	54,546.78	47
0201 SOCIAL SECURITY	7,832.00	7,832.00	0.00	3,698.98	394.77	4,133.02	47
0202 INSURANCE - GROUP	13,824.00	13,824.00	0.00	4,459.75	307.56	9,364.25	32
0203 RETIREMENT	2,392.00	2,392.00	0.00	1,107.79	120.24	1,284.21	46
0204 UNEMPLOYMENT	1,008.00	1,008.00	0.00	249.28	0.00	758.72	25

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0004 ENTERPRISE: WATER/SEWER/SAN							EFFECTIVE MONTH - 05	
0205	INS - WORKMEN'S COMP	2,674.00	2,674.00	0.00	3,829.42	0.00	1,155.42	143
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	500.00	500.00	17.25	239.88	22.02	242.87	51
0502	FIELD SUPPLIES	1,800.00	1,800.00	79.95	1,037.25	27.50	682.80	62
0510	UNIFORMS	550.00	550.00	0.00	0.00	0.00	550.00	00
0604	SANITATION SALES TAX - STATE	145,000.00	145,000.00	0.00	101,992.79	11,893.30	43,007.21	70
0701	VEHICLE MAINTENANCE	1,800.00	1,800.00	0.00	362.58	165.01	1,437.42	20
0900	FUEL & OIL	500.00	500.00	0.00	252.58	89.90	247.42	51
1101	ELECTRICITY	1,250.00	1,250.00	0.00	255.06	18.93	994.94	20
1301	INSURANCE - GENERAL & LIABILITY	481.00	481.00	0.00	471.75	0.00	9.25	98
1500	TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	00
1501	TRAVEL	500.00	500.00	0.00	176.67	0.00	323.33	35
2021	VOIDED CHECKS	0.00	0.00	0.00	0.00	0.00	0.00	
2700	TELEPHONE EXPENSES	2,500.00	2,500.00	0.00	2,092.32	261.54	407.68	84
2750	CELL PHONE EXPENSES	900.00	900.00	0.00	1,152.62	156.38	252.62	128
2800	DRUG TESTING	125.00	125.00	0.00	0.00	0.00	125.00	00
4902	TCEQ/SOLID WSTE(QTR-#2197)	0.00	0.00	0.00	9,327.97	0.00	9,327.97	
5000	WASTE/RECYCLE COLL FEES	1,705,000.00	1,705,000.00	0.00	862,767.82	140,762.44	842,232.18	51
5001	TIPPING FEES DUE TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	
8000	ENVIRONMENTAL SERVICES	20,000.00	20,000.00	1,476.00	5,585.29	1,783.50	12,938.71	35
8001	GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	
9000	LANDFILL CLOSURE	0.00	0.00	0.00	0.00	0.00	0.00	
9500	Depreciation Expense - Sanitation	0.00	0.00	0.00	0.00	0.00	0.00	
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	SANITATION/RECYCLE EXPENSES	2,173,537.00	2,173,537.00	1,573.20	1,141,329.44	161,163.37	1,030,634.36	53
ENTERPRISE: WATER/SEWER/SAN								
	INCOME TOTALS	5,893,780.00	5,893,780.00		3,296,788.75	462,476.90	2,596,991.25	56
	EXPENSE TOTALS	5,893,780.00	5,893,780.00	60,349.38	2,672,279.87	267,782.98	3,161,150.75	46

CITY OF ALPINE - AIRPORT - MAY 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 05	
0527 AIRPORT REVENUE								
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1602	FUEL SALES	610,000.00	610,000.00		563,081.44	101,691.90	46,918.56	92
1603	OIL SALES	0.00	0.00		10.86	0.00	10.86+	
1604	MAP SALES	0.00	0.00		0.00	0.00	0.00	
1702	GROUND LEASE (HANGER)	14,000.00	14,000.00		14,112.10	63.01	112.10+	101
5100	TXDOT RAMP GRANT	10,000.00	10,000.00		0.00	0.00	10,000.00	00
5200	MISC FEES/REFUNDS/INSURANCE	0.00	0.00		0.00	0.00	0.00	
5201	TEXAS CLASS - INTEREST	0.00	0.00		26.81	0.00	26.81+	
5202	GRANT REIMBURSEMENTS - ARPA	0.00	0.00		32,000.00	0.00	32,000.00+	
5300	AUCTION SALES	0.00	0.00		0.00	0.00	0.00	
7001	AIRPORT BANK ACCT INTEREST	500.00	500.00		437.44	194.71	62.56	87
7002	RESERVE ACCOUNT - CIP MATCH	21,036.00	21,036.00		0.00	0.00	21,036.00	00

	AIRPORT REVENUE	655,536.00	655,536.00	0.00	609,668.65	101,949.62	45,867.35	93
0599 AIRPORT TRANSFERS								
=====								
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120	SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	

	AIRPORT TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0627 Airport Expenses								
=====								
0090	ADMINISTRATIVE FEE	48,558.00	48,558.00	0.00	28,325.50	0.00	20,232.50	58
0101	SALARIES	95,063.00	95,063.00	0.00	64,144.48	7,255.84	30,918.52	67
0103	OVERTIME	2,807.00	2,807.00	0.00	1,327.68	41.24	1,479.32	47
0201	SOCIAL SECURITY	7,353.00	7,353.00	0.00	4,989.89	555.89	2,363.11	68
0202	INSURANCE - GROUP	13,824.00	13,824.00	0.00	9,746.13	1,216.93	4,077.87	71
0203	RETIREMENT	2,180.00	2,180.00	0.00	1,500.71	170.01	679.29	69
0204	UNEMPLOYMENT	504.00	504.00	0.00	18.00	0.00	486.00	04
0205	INS - WORKMEN'S COMP	2,052.00	2,052.00	0.00	3,070.26	0.00	1,018.26-	150
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
0501	SUPPLIES	1,500.00	1,500.00	39.89	1,411.69	80.00	48.42	97
0502	FIELD SUPPLIES	200.00	200.00	0.00	106.09	0.00	93.91	53
0510	UNIFORMS	150.00	150.00	0.00	88.54	10.24	61.46	59
0601	LICENSES AND FEES	285.00	285.00	0.00	102.38	0.00	182.62	36
0701	MAINT - EQUIPMENT	1,000.00	1,000.00	74.15	707.00	0.00	218.85	78
0702	MAINT - VEHICLE	1,000.00	1,000.00	0.00	131.74	0.00	868.26	13
0704	FACILITY MAINT	10,000.00	10,000.00	260.83	5,870.41	231.47	3,868.76	61
0708	FIRE SAFETY INSPEC	150.00	150.00	0.00	0.00	0.00	150.00	00
0900	FUEL & OIL	800.00	800.00	0.00	849.86	0.00	49.86-	106
1001	MISC/VOIDED EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
1101	ELECTRICITY	5,500.00	5,500.00	0.00	2,879.10	418.86	2,620.90	52
1301	AIRPORT LIABILITY INSURANCE	2,020.00	2,020.00	0.00	1,613.00	0.00	407.00	80
1500	TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	00
1501	TRAVEL	300.00	300.00	0.00	0.00	0.00	300.00	00
1700	IT EQUIPMENT/ SOFTWARE	1,500.00	1,500.00	0.00	179.98	0.00	1,320.02	12
2000	AV/JET FUEL/OIL PURCHASES	403,410.00	403,410.00	1,063.40	387,122.90	35,066.69	15,223.70	96
2120	AWOS CONTRACT	5,966.00	5,966.00	0.00	0.00	0.00	5,966.00	00
2700	TELEPHONE EXPENSES	5,500.00	5,500.00	0.00	3,773.57	470.27	1,726.43	69
2750	CELL PHONE EXPENSE	1,000.00	1,000.00	0.00	562.82	80.36	437.18	56

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT	
REPORTING FUND: 0005 ENTERPRISE: AIRPORT							EFFECTIVE MONTH - 05		
4902	TCEQ TANK (Y#12182)	0.00	0.00	0.00	0.00	0.00	0.00		
5600	FY 20 CIP - 10% MATCH -	42,414.00	42,414.00	52,586.00	0.00	0.00	10,172.00	124	
9500	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00		
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	Airport Expenses	655,536.00	655,536.00	54,024.27	518,521.73	45,597.80	82,990.00	87	
ENTERPRISE: AIRPORT									
	INCOME TOTALS	655,536.00	655,536.00		609,668.65	101,949.62	45,867.35	93	
	EXPENSE TOTALS	655,536.00	655,536.00	54,024.27	518,521.73	45,597.80	82,990.00	87	

CITY OF ALPINE - TOURISM - MAY 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 05	
0556 Promotion & Tourism Revenues								
=====								
0408	HOT HOTEL OCCUPANCY TAX	600,000.00	600,000.00		0.00	0.00	600,000.00	00
0410	HOT INTEREST ACCT #7082339	0.00	0.00		1,674.66	704.40	1,674.66+	
0411	TEXAS CLASS - INTEREST	0.00	0.00		81.39	0.00	81.39+	
0412	STR PERMIT FEE	0.00	0.00		5,600.00	1,950.00	5,600.00+	
0413	GO TEXAN REIMBURSEMENT	0.00	0.00		2,697.51	0.00	2,697.51+	
0501	HOT - VALUE LODGE/ALPINE LODGING	0.00	0.00		22,412.95	3,115.18	22,412.95+	
0502	HOT - ANTELOPE LODGE	0.00	0.00		17,547.77	2,723.91	17,547.77+	
0503	HOT - QUALITY INN	0.00	0.00		64,675.67	10,674.73	64,675.67+	
0504	HOT - HIGHLAND INN	0.00	0.00		0.00	0.00	0.00	
0505	HOT - THE HOLLAND HOTEL	0.00	0.00		34,536.93	16,033.40	34,536.93+	
0506	HOT - LA LOMA INN	0.00	0.00		0.00	0.00	0.00	
0507	HOT - MOTEL BIEN VENIDO	0.00	0.00		0.00	0.00	0.00	
0508	HOT - TRAVEL LODGE/OAK TREE INN	0.00	0.00		10,820.98	0.00	10,820.98+	
0509	HOT - STUDIO GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0511	HOT - AMERICA'S BEST/SUNDAY HOUSE	0.00	0.00		34,031.17	5,192.73	34,031.17+	
0512	HOT - THE WHITE HOUSE INN	0.00	0.00		0.00	0.00	0.00	
0513	HOT - THE MAVERICK INN	0.00	0.00		17,645.79	8,666.29	17,645.79+	
0514	HOT - QUARTER CIRCLE 7	0.00	0.00		46,090.37	10,409.92	46,090.37+	
0515	HOT - ALPINE GUEST LOFTS	0.00	0.00		1,583.60	484.75	1,583.60+	
0516	HOT - HAMPTON INN	0.00	0.00		90,715.99	0.00	90,715.99+	
0517	HOT - BREWSTER CO. LODGING	0.00	0.00		1,257.24	0.00	1,257.24+	
0518	HOT - CASA VIDA	0.00	0.00		1,226.30	265.01	1,226.30+	
0519	HOT - HOLIDAY INN EXPRESS	0.00	0.00		77,328.31	0.00	77,328.31+	
0520	HOT - STONE HOUSE	0.00	0.00		0.00	0.00	0.00	
0521	CAVE MESA	0.00	0.00		692.29	0.00	692.29+	
0522	CASITA OM	0.00	0.00		0.00	0.00	0.00	
0523	LITTLE TIN GUEST HOUSE	0.00	0.00		0.00	0.00	0.00	
0524	SUNSHINE RENTALS	0.00	0.00		0.00	0.00	0.00	
0525	HOT - AMERICANA GUEST QTRS	0.00	0.00		0.00	0.00	0.00	
0526	KIOWA 2	0.00	0.00		0.00	0.00	0.00	
0527	BUDDY/LESLIE BISE	0.00	0.00		0.00	0.00	0.00	
0528	KIOWA	0.00	0.00		0.00	0.00	0.00	
0529	Alpine Vacation Rentals, LLC	0.00	0.00		2,581.96	0.00	2,581.96+	
0530	HOT-Alpine Creek Cottage, L.L.C.	0.00	0.00		1,998.71	0.00	1,998.71+	
0531	HUANG	0.00	0.00		0.00	0.00	0.00	
0532	Lockhart Hacienda	0.00	0.00		1,198.68	0.00	1,198.68+	
0533	HOT - TINY HOUSE	0.00	0.00		0.00	0.00	0.00	
0534	HOT - Alpine Guest Lodging	0.00	0.00		0.00	0.00	0.00	
0535	Marsha Wells-Sole Prop	0.00	0.00		0.00	0.00	0.00	
0536	Casa Blanca	0.00	0.00		2,447.00	0.00	2,447.00+	
0537	ZIMMER - GATED GARDENS	0.00	0.00		1,504.18	0.00	1,504.18+	
0538	DESERT PEARL	0.00	0.00		0.00	0.00	0.00	
0539	PURPLE DOOR GUESTHOUSE	0.00	0.00		472.77	0.00	472.77+	
0540	SUE'S CASA	0.00	0.00		0.00	0.00	0.00	
0541	JESSICA POSTOL - AIRBNB	0.00	0.00		0.00	0.00	0.00	
0542	R & S GARCIA	0.00	0.00		0.00	0.00	0.00	
0543	RIPPEL - BRBO	0.00	0.00		0.00	0.00	0.00	
0544	DOWNTOWN CASITA - WILLIAMS	0.00	0.00		0.00	0.00	0.00	
0545	PAJARO BLANCO - ANNE HILSCHER	0.00	0.00		0.00	0.00	0.00	
0546	TED ST CASITA - BOW	0.00	0.00		0.00	0.00	0.00	
0547	ALPINE SUNSET RETREAT	0.00	0.00		0.00	0.00	0.00	
0548	BOMBERO 18, LLC	0.00	0.00		710.79	0.00	710.79+	
0549	LANGRIDGE LODGE	0.00	0.00		214.62	0.00	214.62+	

ACT	ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0006 Tourism HOT Fund						EFFECTIVE MONTH - 05	
0550 LUXURY FARM HOUSE	0.00	0.00		730.23	0.00	730.23+	
0551 WEST TEXAS GETAWAY	0.00	0.00		0.00	0.00	0.00	
0552 ALPINE PROPERTY RENTALS	0.00	0.00		3,035.22	0.00	3,035.22+	
0553 SKYE BLUE SERVICES- PEACH HOUSE	0.00	0.00		1,631.23	0.00	1,631.23+	
0554 QUIETT - HANCOCK HOUSE	0.00	0.00		0.00	0.00	0.00	
0555 TEXSKY - BIRDNEST	0.00	0.00		0.00	0.00	0.00	
0556 HINSHAW - CASE PINON	0.00	0.00		0.00	0.00	0.00	
0557 EVANS - MURAL HOUSE	0.00	0.00		0.00	0.00	0.00	
0558 CONCHA RAMOS	0.00	0.00		343.50	0.00	343.50+	
0559 WINDMILL HOUSE - HURST	0.00	0.00		748.10	0.00	748.10+	
0560 EL NIDO - SANDRA PRATT	0.00	0.00		416.22	0.00	416.22+	
0561 KIM LANGRIDGE - LANGRIDGE LODGE	0.00	0.00		89.39	0.00	89.39+	
0562 COVINGTON - BEACH HOUSE	0.00	0.00		756.32	230.09	756.32+	
0563 ALPINE BED & BREAKFAST - RABBITS T	0.00	0.00		6,241.16	1,157.53	6,241.16+	
0564 TEAM HOUSING	0.00	0.00		0.00	0.00	0.00	
0565 SOUTHERN CHARM - MCGUIRE	0.00	0.00		0.00	0.00	0.00	
0566 DAMNICA INVESTMENTS - M. QUIROGA	0.00	0.00		0.00	0.00	0.00	
0567 ALPINE 360 PROPERTIES	0.00	0.00		0.00	0.00	0.00	
0568 CASA ACERO - EAGLE PASS	0.00	0.00		1,585.60	0.00	1,585.60+	
0569 CAJITA VERDE - BLECHA	0.00	0.00		460.46	99.47	460.46+	
0570 PAIGE LOSOYA - CACTUS STREET	0.00	0.00		493.29	0.00	493.29+	
0571 ADOBE VISTA - SCHWERDTFEGER	0.00	0.00		1,185.76	368.43	1,185.76+	
0572 EL NOPAL CASITA - LIM/ROTNEY	0.00	0.00		797.70	221.20	797.70+	
0573 5TH STREET - ROGGOV	0.00	0.00		386.24	0.00	386.24+	
0574 BIRD'S NEST - BRANT	0.00	0.00		582.36	0.00	582.36+	
0575 MYERS - 202 LOCKHART	0.00	0.00		0.00	0.00	0.00	
0576 CASA OCOTILLO - HARPOLD	0.00	0.00		1,608.95	0.00	1,608.95+	
0577 OH HI HOUSE - BIENVENIDO BIG BEND	0.00	0.00		1,033.23	235.20	1,033.23+	
0578 THE VILLA	0.00	0.00		772.53	141.96	772.53+	
0579 CASA DE ARROZ	0.00	0.00		613.30	52.99	613.30+	
0580 THE COWBOY HOUSE	0.00	0.00		717.29	114.73	717.29+	
0581 LAST MINUTE MELODY-GONZALES	0.00	0.00		713.66	0.00	713.66+	
0582 FOURTH & LONG-SUGAR MOON	0.00	0.00		618.19	0.00	618.19+	
0583 KATHRYN'S KORNER	0.00	0.00		875.60	227.46	875.60+	
0584 SUNCATCHER-GONZALES	0.00	0.00		136.85	0.00	136.85+	
0585 LA PALOMA-BRANT	0.00	0.00		131.74	0.00	131.74+	
9920 MISC/CONTRIBUTIONS	279,859.00	279,859.00		5,000.00	0.00	274,859.00	02
Promotion & Tourism Revenues	879,859.00	879,859.00	0.00	473,451.75	63,069.38	406,407.25	54
0599 TRANSFERS							
9100 SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110 SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
9120 SYSTEM ADDED TRANSFER WITHIN	0.00	0.00		0.00	0.00	0.00	
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0656 PROMOTION & TOURISM Expenses							
0100 7 % FISCAL FEE	38,618.00	38,618.00	0.00	22,527.17	0.00	16,090.83	58
0101 SALARIES - VISITOR CENTER EMP	58,522.00	58,522.00	0.00	32,109.02	4,319.04	26,412.98	55
0103 OVERTIME	0.00	0.00	0.00	154.50	0.00	154.50+	
0201 SOCIAL SECURITY	4,458.00	4,458.00	0.00	2,468.19	330.42	1,989.81	55
0202 INSURANCE	6,913.00	6,913.00	0.00	48.00	6.00	6,865.00	01

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT BALANCE	USED PCT
REPORTING FUND: 0006 Tourism HOT Fund							EFFECTIVE MONTH - 05	
0203	RETIREMENT	1,362.00	1,362.00	0.00	741.75	100.63	620.25	54
0204	UNEMPLOYMENT	504.00	504.00	0.00	11.97	0.00	492.03	02
0205	WORKMEN'S COMP	71.00	71.00	0.00	61.20	0.00	9.80	86
0501	VC - SUPPLIES	3,500.00	3,500.00	19.43	2,427.94	42.33	1,052.63	70
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1101	VC - ELECTRICITY	1,500.00	1,500.00	0.00	266.39	0.00	1,233.61	18
1301	LIABILITY/AUTO COVERAGE	440.00	440.00	0.00	0.00	0.00	440.00	00
1500	VC - TRAINING	1,000.00	1,000.00	0.00	490.00	0.00	510.00	49
1501	VC - TRAVEL	6,000.00	6,000.00	0.00	675.50	0.00	5,324.50	11
1602	VC - POSTAGE	1,000.00	1,000.00	0.00	1,484.93	200.26	484.93	148
1700	IT EQUIPMENT/ SOFTWARE	1,400.00	1,400.00	0.00	859.89	0.00	540.11	61
1801	VC - SUBSCRIPTIONS	500.00	500.00	0.00	0.00	0.00	500.00	00
1900	VC - PRINTING/ADVERTISING	1,500.00	1,500.00	0.00	160.00	0.00	1,340.00	11
2121	FACILITY MAINT/EQUIPMENT	35,500.00	35,500.00	2,224.99	29,209.57	944.39	4,065.44	89
2700	VC- TELEPHONE/INTERNET	2,000.00	2,000.00	0.00	1,284.09	339.91	715.91	64
5102	TOURISM DIRECTOR CONTRACT	74,246.00	74,246.00	0.00	43,310.12	0.00	30,935.88	58
5104	PROMOTION / ADVERTISING	248,226.00	248,226.00	7,285.00	114,432.08	11,941.84	126,508.92	49
5105	PROMOTION OF THE ARTS	75,000.00	75,000.00	0.00	42,950.00	25,460.00	32,050.00	57
5106	HISTORICAL RESTORATION/PRESERVATIO	10,000.00	10,000.00	0.00	2,764.14	0.00	7,235.86	28
5109	SPORTING EVENTS	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	00
5111	TRANSPORTATION SYSTEM	4,000.00	4,000.00	0.00	1,000.00	0.00	3,000.00	25
5115	SIGNAGE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	00
5116	GO TEXAN GRANT	0.00	0.00	0.00	645.00	0.00	645.00	
5200	VISITOR CENTER REMODEL	280,599.00	280,599.00	0.00	219,432.49	0.00	61,166.51	78
9000	RESERVES/FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
PROMOTION & TOURISM Expenses		879,859.00	879,859.00	9,529.42	519,513.94	43,684.82	350,815.64	60
Tourism HOT Fund								
INCOME TOTALS		879,859.00	879,859.00		473,451.75	63,069.38	406,407.25	54
EXPENSE TOTALS		879,859.00	879,859.00	9,529.42	519,513.94	43,684.82	350,815.64	60

CITY OF ALPINE - GAS DEPARTMENT - MAY 2022

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 05
0558 GAS REVENUES							
=====							
0110	NATURAL GAS SALES - ALPINE	1,626,690.00	1,626,690.00		1,251,912.72	73,610.68	374,777.28 77
0120	NATURAL GAS SALES - FT. DAVIS	299,730.00	299,730.00		221,581.08	9,743.14	78,148.92 74
0200	SERVICE FEES - ALPINE	10,000.00	10,000.00		6,685.00	350.00	3,315.00 67
0201	SERVICE FEES - FT. DAVIS	2,500.00	2,500.00		1,240.00	70.00	1,260.00 50
0240	SERVICE TAP FEES - ALPINE	4,000.00	4,000.00		6,875.00	1,000.00	2,875.00+ 172
0241	SERVICE TAP FEES - FT. DAVIS	2,000.00	2,000.00		2,375.00	0.00	375.00+ 119
0242	EXTENSION FEE - ALPINE	0.00	0.00		0.00	0.00	0.00
0243	EXTENSION FEE - FORT DAVIS	0.00	0.00		0.00	0.00	0.00
0250	PENALTY FEES - ALPINE	10,000.00	10,000.00		10,875.93	1,283.86	875.93+ 109
0251	PENALTY FEES - FT. DAVIS	1,800.00	1,800.00		1,805.48	450.38	5.48+ 100
0400	MISC. INCOME	1,250.00	1,250.00		555.46	1.95	694.54 44
0401	GAS BANK ACCT INT	1,500.00	1,500.00		1,924.44	821.40	424.44+ 128
0402	WC REIMBURSEMENT	0.00	0.00		0.00	0.00	0.00
0403	WTG ROYALTIES	5,000.00	5,000.00		0.00	0.00	5,000.00 00
0500	SALES TAX COLLECTED	52,000.00	52,000.00		34,344.06	2,414.21	17,655.94 66
0612	FY20 - NSF - RETURNED CHECK FEE	0.00	0.00		210.00	90.00	210.00+
1901	ROAD CUT FEE	10,000.00	10,000.00		0.00	0.00	10,000.00 00
7000	BILLING ADJUSTMENTS	0.00	0.00		3,540.96-	618.29-	3,540.96
7001	GAS CUSTOMER DEPOSIT INTEREST	500.00	500.00		410.91	171.62	89.09 82
9000	AUCTION	0.00	0.00		1,600.00	0.00	1,600.00+
9001	CAPITAL CONTRIBUTIONS	0.00	0.00		0.00	0.00	0.00

	GAS REVENUES	2,026,970.00	2,026,970.00	0.00	1,538,854.12	89,388.95	488,115.88 76
0599 TRANSFERS							
=====							
9100	TRANSFER IN	0.00	0.00		0.00	0.00	0.00
9110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00

	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
0658 GAS EXPENSES							
=====							
0090	ADMINISTRATIVE FEE	149,889.00	149,889.00	0.00	87,435.25	0.00	62,453.75 58
0100	FRANCHISE FEE	101,224.00	101,224.00	0.00	53,991.05	0.00	47,232.95 53
0101	SALARIES	465,215.00	465,215.00	0.00	286,230.78	33,604.21	178,984.22 62
0103	OVERTIME	32,215.00	32,215.00	0.00	19,422.33	1,069.48	12,792.67 60
0201	SOCIAL SECURITY	37,573.00	37,573.00	0.00	22,537.97	2,546.96	15,035.03 60
0202	INSURANCE - GROUP	68,764.00	68,764.00	0.00	49,630.08	6,203.76	19,133.92 72
0203	RETIREMENT	9,387.00	9,387.00	0.00	7,010.38	807.88	2,376.62 75
0204	UNEMPLOYMENT	2,520.00	2,520.00	0.00	77.24	0.00	2,442.76 03
0205	INS - WORKMEN'S COMP	7,311.00	7,311.00	0.00	7,030.34	0.00	280.66 96
0216	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0220	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
0410	NATURAL GAS PURCHASE - ALPINE	535,000.00	535,000.00	0.00	370,495.27	0.00	164,504.73 69
0420	NATURAL GAS PURCHASE - FT. DAVIS	80,000.00	80,000.00	0.00	68,693.13	0.00	11,306.87 86
0501	OFFICE SUPPLIES	3,500.00	3,500.00	11.38	3,158.43	146.71	330.19 91
0502	FIELD SUPPLIES	15,000.00	15,000.00	68.49	5,077.39	0.00	9,854.12 34
0503	SAFETY EQUIPMENT	20,000.00	20,000.00	0.00	1,547.44	388.00	18,452.56 08
0510	UNIFORMS	8,000.00	8,000.00	174.74	5,455.58	660.76	2,369.68 70
0600	EQUIPMENT MAINT.	8,000.00	8,000.00	0.00	6,484.34	69.24	1,515.66 81
0701	VEHICLE MAINT	8,000.00	8,000.00	888.13	3,518.95	303.11	3,592.92 55
0800	CP & METER MAINT	8,250.00	8,250.00	454.32	19,002.94	633.97	11,207.26- 236

ACT NUM	ACCOUNT-TITLE	ORIGINAL BUDGET-AMOUNT	AMENDED BUDGET-AMOUNT	ENCUMBERED YEAR-TO-DATE	ACTIVITY YEAR-TO-DATE	ACTIVITY MONTH-TO-DATE	CURRENT USED BALANCE	USED PCT
REPORTING FUND: 0008 ENTERPRISE: GAS COMPANY							EFFECTIVE MONTH - 05	
0900	FUEL & OIL	13,000.00	13,000.00	0.00	13,313.43	1,435.93	313.43-	102
1001	MISC/VOIDED	0.00	0.00	0.00	0.00	0.00	0.00	
1100	METERS	25,000.00	25,000.00	0.00	4,492.18	0.00	20,507.82	18
1101	ELECTRICITY	5,000.00	5,000.00	0.00	1,582.32	275.23	3,417.68	32
1200	DISTRIBUTION SYSTEM MAINT	35,000.00	35,000.00	0.00	27,879.61	0.00	7,120.39	80
1301	INSURANCE - GENERAL/AUTO LIABILITY	15,200.00	15,200.00	0.00	12,183.00	0.00	3,017.00	80
1400	EQUIPMENT RENTAL	4,500.00	4,500.00	66.36	1,874.88	0.00	2,558.76	43
1500	TRAINING	10,000.00	10,000.00	653.14	2,585.00	1,320.00	6,761.86	32
1501	TRAVEL	10,000.00	10,000.00	0.00	2,451.01	772.50	7,548.99	25
1600	POSTAGE/FREIGHT	15,000.00	15,000.00	0.00	8,302.12	1,336.66	6,697.88	55
1700	IT EQUIPMENT/ SOFTWARE	15,000.00	15,000.00	2,553.50	0.00	0.00	12,446.50	17
1800	PENALTIES/FINES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	00
1901	ROAD REPAIR	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	00
2200	CONSULTING/CONTRACT FEES	20,000.00	20,000.00	10,155.00	21,511.73	63.34	11,666.73-	158
2300	RR COMMISSION FEES	5,000.00	5,000.00	0.00	2,782.50	0.00	2,217.50	56
2400	DIG TESS/TEXAS 811	1,200.00	1,200.00	0.00	273.60	0.00	926.40	23
2700	TELEPHONE EXPENSES	8,000.00	8,000.00	0.00	4,789.37	590.24	3,210.63	60
2750	CELL PHONE EXPENSES	4,500.00	4,500.00	0.00	2,181.72	354.35	2,318.28	48
2800	DRUG TESTING	1,200.00	1,200.00	0.00	516.50	0.00	683.50	43
2900	DUES & MEMBERSHIPS	1,000.00	1,000.00	0.00	490.00	0.00	510.00	49
3050	PAP/DAMAGE PREVENTION	8,500.00	8,500.00	0.00	47.97	0.00	8,452.03	01
3100	ADVERTISING	2,500.00	2,500.00	0.00	802.10	427.10	1,697.90	32
3800	BUILDING MAINT.	25,000.00	25,000.00	412.34	271.37	0.00	24,316.29	03
3900	SALES TAX REMITTED TO STATE	52,000.00	52,000.00	0.00	40,236.77	4,824.59	11,763.23	77
8001	LEASED VEHICLE	55,000.00	55,000.00	0.00	25,281.81	2,942.92	29,718.19	46
9800	CIP - KABOTA - FY20 EXCAVATOR	0.00	0.00	0.00	0.00	0.00	0.00	
9810	CIP - STOPPLE	0.00	0.00	0.00	0.00	0.00	0.00	
9811	FY20 - CIP - RATIFIER	0.00	0.00	0.00	0.00	0.00	0.00	
9812	CIP - 2021-2022	100,522.00	100,522.00	0.00	4,428.50	0.00	96,093.50	04
9999	RESERVES - FINANCIAL POLICY	0.00	0.00	0.00	0.00	0.00	0.00	
GAS EXPENSES		2,026,970.00	2,026,970.00	15,437.40	1,195,076.38	60,776.94	816,456.22	60
ENTERPRISE: GAS COMPANY								
INCOME TOTALS		2,026,970.00	2,026,970.00		1,538,854.12	89,388.95	488,115.88	76
EXPENSE TOTALS		2,026,970.00	2,026,970.00	15,437.40	1,195,076.38	60,776.94	816,456.22	60

CITY OF ALPINE - I & S - MAY 2022

ACT		ORIGINAL	AMENDED	ENCUMBERED	ACTIVITY	ACTIVITY	CURRENT USED	
NUM	ACCOUNT-TITLE	BUDGET-AMOUNT	BUDGET-AMOUNT	YEAR-TO-DATE	YEAR-TO-DATE	MONTH-TO-DATE	BALANCE	PCT
REPORTING FUND: 0075 INTEREST & SINKING							EFFECTIVE MONTH - 05	
0534 REVENUE								
====	=====							
0410	CURRENT I & S ADVALOREM	148,758.00	148,758.00		144,409.23	1,804.97	4,348.77	97
0420	DELINQUENT I & S	0.00	0.00		2,513.26	134.16	2,513.26+	
0502	PENALTY & INTEREST	0.00	0.00		2,364.46	267.01	2,364.46+	
0503	INTEREST/MISC	0.00	0.00		0.00	0.00	0.00	
0504	WATER/SEWER DEBT	0.00	0.00		0.00	0.00	0.00	
7001	I&S BANK INTEREST	0.00	0.00		150.91	54.93	150.91+	
-----		-----	-----	-----	-----	-----	-----	---
	REVENUE	148,758.00	148,758.00	0.00	149,437.86	2,261.07	679.86+	100
0599 TRANSFERS								
====	=====							
9100	SYSTEM ADDED TRANSFER IN	0.00	0.00		0.00	0.00	0.00	
9110	SYSTEM ADDED TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00	
-----		-----	-----	-----	-----	-----	-----	---
	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	
0600 GENERAL DEBT EXPENSES								
====	=====							
0200	PRINCIPAL - CO SERIES 2011	33,600.00	33,600.00	0.00	33,600.00	0.00	0.00	100
0201	INTEREST - CO SERIES 2011	16,819.00	16,819.00	0.00	8,764.56	0.00	8,054.44	52
0300	PRINCIPAL - GO SERIES 2011	90,000.00	90,000.00	0.00	90,000.00	0.00	0.00	100
0301	INTEREST - GO SERIES 2011	8,339.00	8,339.00	0.00	4,971.36	0.00	3,367.64	60
-----		-----	-----	-----	-----	-----	-----	---
	GENERAL DEBT EXPENSES	148,758.00	148,758.00	0.00	137,335.92	0.00	11,422.08	92
0601 WATER DEBT EXPENSES								
====	=====							
0200	PRINCIPAL - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0201	INTEREST - CO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0300	PRINCIPAL - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0301	INTEREST - GO SERIES 2011	0.00	0.00	0.00	0.00	0.00	0.00	
0400	PRINCIPAL - CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0401	CO 2005 TWDB	0.00	0.00	0.00	0.00	0.00	0.00	
0700	PRINCIPAL - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
0701	INTEREST - RB SERIES 2003A	0.00	0.00	0.00	0.00	0.00	0.00	
-----		-----	-----	-----	-----	-----	-----	---
	WATER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
0602 SEWER DEBT EXPENSES								
====	=====							
0500	PRINCIPAL - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0501	INTEREST - ARREATOR	0.00	0.00	0.00	0.00	0.00	0.00	
0600	PRINCIPAL - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
0601	INTEREST - CO 12 COMBO REV&TAX	0.00	0.00	0.00	0.00	0.00	0.00	
-----		-----	-----	-----	-----	-----	-----	---
	SEWER DEBT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	
INTEREST & SINKING								
INCOME TOTALS		148,758.00	148,758.00		149,437.86	2,261.07	679.86+	100
EXPENSE TOTALS		148,758.00	148,758.00	0.00	137,335.92	0.00	11,422.08	92



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022**

REPORTS

City Staff Update

- Police Department Report by Chief of Police, Darrell Losoya

BACKGROUND

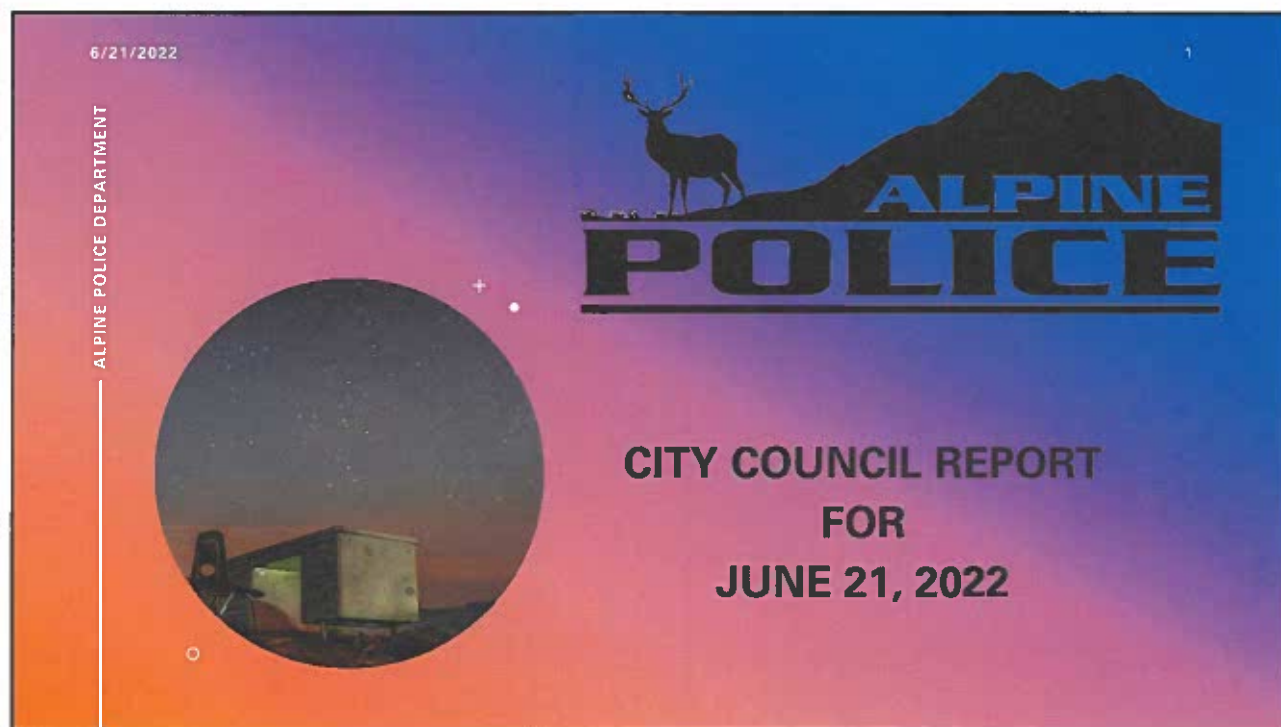
1. None.

SUPPORTING MATERIALS

1. Police Department Presentation.

STAFF RECOMMENDATION

1. None.



DEPARTMENT TRAINING

APRIL

- ADVANCED HUMAN TRAFFICKING INVESTIGATION
- STRAGULATION ASSAULT INVESTIGATION COURSE
 - TPCA Conference

MAY

- PEDESTRIAN & BIKE LAWS
- FBI National Command Course



6/21/2022

Lt.Kirk Caughman

Attended training hosted by the
Pecos Police Department
Texas Commission on Law
Enforcement
Advanced Instructor Certified

He started his career with the Alpine
Police Department in December 2001
and is a Master Peace Officer.

He currently has 83 hours this training
cycle.

ALPINE POLICE DEPARTMENT

4

ALPINE POLICE DEPARTMENT

Corporal Wyatt Chopelas

- 101 hours of training this year so far
- Certified as Intermediate Peace Officer
 - ARIDE
 - Breath Intoxilyzer Certification
 - Promoted to Corporal and Field Training Officer

Cpl. Chopelas started his career with APD in January 2021.



6/21/2022

5

TRAINING

- Sgt. Aaron Villanueva –91 hours of training
- Sgt. Valerie Kettani – 80 hours of training
- Officer Karina Legarreta –69 hours of training, ARIDE, & Breath Intoxilyzer certification

6/21/2022

6

ALPINE POLICE DEPARTMENT

WELCOME ABOARD

Officer J.R. Subia

He is a graduate of the
EPCC– Law Enforcement
Training Academy.

He worked for almost 4
years at SRSU PD and is
an Intermediate Peace
Officer.



6/21/2022

7

JANUARY STATISTICS

- 649 – Dispatched Calls
- 534 – Officer Calls for Service
- 30 – Case Reports
- 131 – Traffic Stops
- 208 – 911 Calls

6/21/2022

8

FEBRUARY STATISTICS

- 694 – Dispatched Calls
- 562 – Officer Calls for Service
- 36 – Case Reports
- 106 – Traffic Stops
- 360 – 911 Calls

6/21/2022

9

MARCH STATISTICS

- 749 – Dispatched Calls
- 597 – Officer Calls for Service
- 44 – Case Reports
- 112 – Traffic Stops
- 312 – 911 Calls

6/21/2022

10

APRIL STATISTICS

- 984 – Dispatched Calls
- 818 – Officer Calls for Service
- 52 – Case Reports
- 217 – Traffic Stops
- 314 – 911 Calls

6/21/2022

11

MAY STATISTICS

- 949 – Dispatched Calls
- 810 – Officer Calls for Service
- 39 – Case Reports
- 173 – Traffic Stops
- 303 – 911 Calls

6/21/2022

12

ACTIVE GRANTS

NO MATCHING FUNDS

- OPERATION LONE STAR GRANT
 - OVERTIME (\$9,000)
 - IN CAR COMPUTERS (\$36,000)
- HOMELAND SECURITY GRANT
 - COMMUNICATION NEEDS (\$130,000)
 - RADIOS (PORTABLE & MOBILE)
 - REPEATER (RADIO ANTENNA)
- JUSTICE ASSISTANCE GRANT (COMMUNITY POLICING)
 - PATROL BICYCLES (\$13,000)

6/21/2022

13

PENDING GRANTS

NO MATCHING FUNDS

- HOMELAND SECURITY GRANT (LEFTOVER MONEY)
 - NEW DISPATCH CONSOLE (\$56,000)
- BORDER SECURITY GRANT
 - OVERTIME
- CRIMINAL JUSTICE PROGRAM GRANT
 - 2 MOBILE SURVEILLANCE CAMERA TRAILERS (\$61,000)

6/21/2022

14



- MOBILE SURVEILLANCE CAMERA TRAILERS USED FOR OUR COMMUNITY

SPECIAL EVENTS

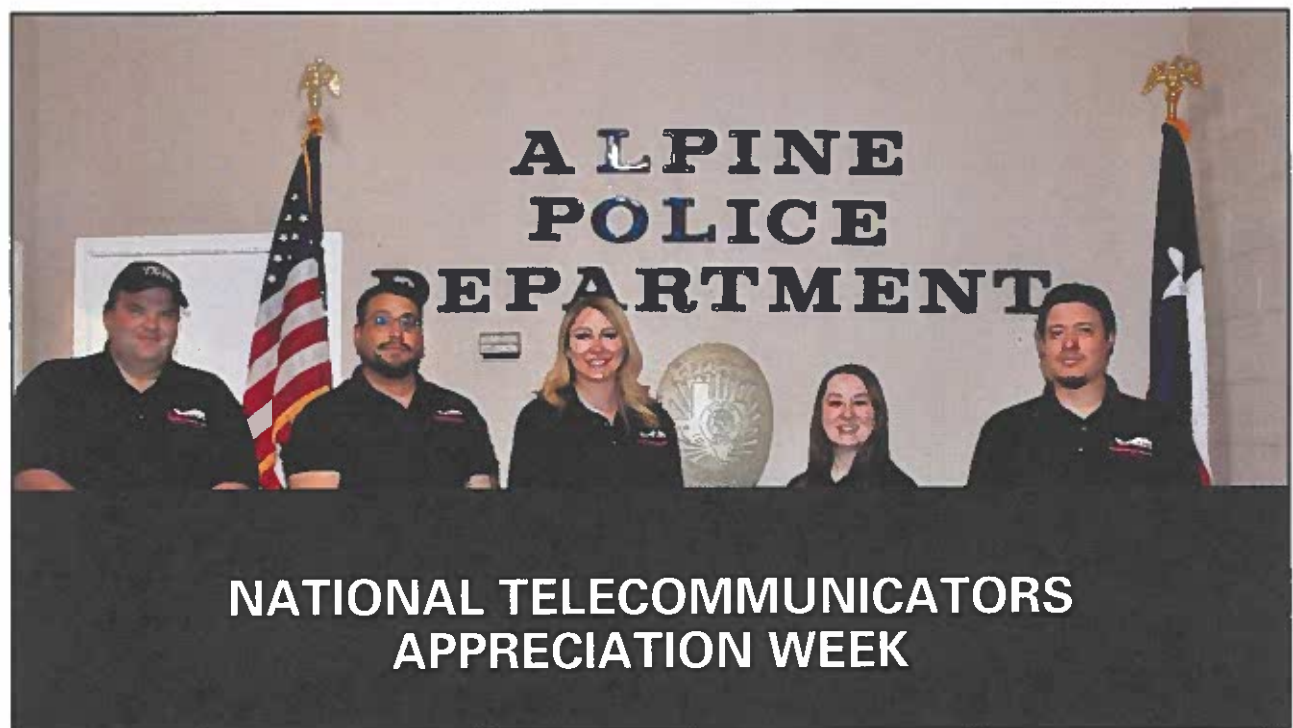
PROBLEM AREAS

ALPINE POLICE DEPARTMENT

15

- Texas Department of Public Safety Surplus
 - 6 Stalker RADAR Units (Approximately \$2,400 each)
 - APD is repairing or replacing inoperative RADAR units.



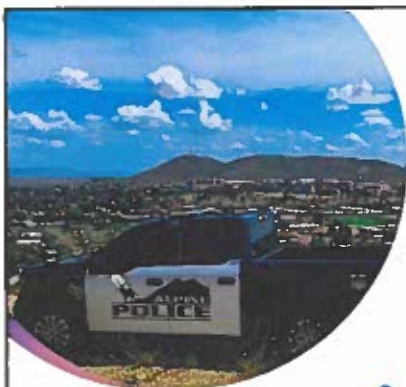


EVENTS & MEETINGS

- Weekly – Joint Operations Intelligence Meeting
- Jan. 13th – Rio Grande Council of Government
- Feb. 15th – Sexual Assault Response Team
- Feb. 18th – FBI Coalition
- Mar. 1st – West Texas HIDTA
- Apr. 7th – RGCOG Presentation
- Apr. 28th – Noise Ordinance Meeting
- Apr. 29th – TML Meeting
- May 5th – May 7th – Cinco De Mayo Festival
- May 25th – Big Bend Law Enforcement Memorial
- May 27th – 29th – Spirits of the West. Wine & Beef Fest

+

○



QUESTIONS

- Chief Darrell R. Losoya
- Losoya.police@ci.alpine.tx.us



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022**

REPORTS

City Staff Update

- Gas Department Report by Gas Director, Randy Guzman

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. Gas Loss Report.
2. Gas Department Presentation.

STAFF RECOMMENDATION

1. None.

CITY OF ALPINE GAS DEPARTMENT
GAS PURCHASES AND SALES

GAS LOSS REPORT - JULY 2020 THRU JUNE 2021

MONTH	YEAR	PURCHASES	SALES	USED BY UTILITY	TOTAL ACCOUNTED	UNACCOUNTED FOR LOSSES
JULY	2020	4371	4358	0	4358	0.00298302
AUGUST	2020	4168	3746	13.96	3759.96	0.108522431
SEPTEMBER	2020	4234	4186	0	4186	0.011466794
OCTOBER	2020	6102	6432	0	6432	-0.05130597
NOVEMBER	2020	9622	9518	27.16	9545.16	0.008050153
DECEMBER	2020	11610	14146	0	14146	-0.179273293
JANUARY	2021	24885	28598	0	28598	-0.129834254
FEBRUARY	2021	23833	21836	0	21836	0.091454479
MARCH	2021	19566	21492	0	21492	-0.08961474
APRIL	2021	12376	12803	0	12803	-0.033351558
MAY	2021	8122	7062	0	7062	0.150099122
JUNE	2021	5683	5387	0	5387	0.054947095
TOTALS		134572	139564	41.12	139605.12	-0.036052546

PERCENT

-3.605254592

Submitted to DOT PHMSA F 7100.1-1 in March 2022.

CITY OF ALPINE GAS DEPARTMENT



Know what's below
Call before you dig

CITY OF ALPINE GAS DEPARTMENT 2022 REPORT

- ▶ City of Alpine Distribution Overview
- ▶ Distribution Integrity Management Plan (DIMP) Distribution Facilities Replacement Program
- ▶ 2022 Leak Survey
- ▶ TML Audits

ALPINE DISTRIBUTION SYSTEM QUICK OVERVIEW

- ▶ The City of Alpine provides natural gas to the citizens of Alpine and Fort Davis.
- ▶ The City of Alpine operates 73 miles of main, of which 58 miles are located in Alpine and 15 miles are in Fort Davis.
- ▶ The City of Alpine has implemented a distribution facilities replacement program in accordance with Texas Administrative Code Rule 8.209 (Distribution Facilities Replacements Section (F) #3.)
- ▶ In accordance with TAC 8.209 The City of Alpine will replace 37 steel services in Alpine and 6 steel services in Fort Davis.

2022 ALPINE FACILITIES REPLACEMENT PROGRESS

Steel Goal (37 Services)



■ Removed/Replaced ■ In Progress ■ Pending

2022 FORT DAVIS DIMP PROGRESS



2022 LEAK SURVEY

- ▶ The City of Alpine conducted its annual leak survey in May of this year, Leak Detection Services performed the survey.
- ▶ The leak survey revealed a total of 30 leaks in Alpine and 6 in Fort Davis.
- ▶ Alpine had 13 below ground leaks and 17 above ground leaks.

▶ Grade 1 Leaks – 0	For Immediate Repair	No Leaks
▶ Grade 2 Leaks – 2	Up to 6 Months for repair	One Repaired
▶ Grade 3 Leaks – 28	Up to 3 Years for repair	Not Repaired
- ▶ Fort Davis had 0 below ground leaks and 6 above ground leaks.

▶ Grade 1 Leaks – 0	For Immediate Repair	No Leaks
▶ Grade 2 Leaks – 0	Up to 6 Months for repair	No Leaks
▶ Grade 3 Leaks – 6	Up to 3 Years for repair	Not Repaired

TML AUDITS

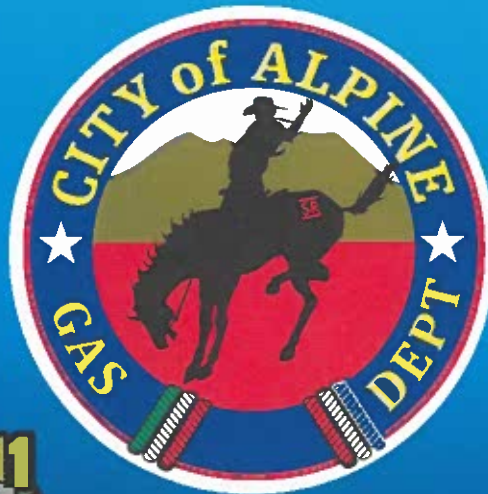
▶ 2019 Performance Rating	98%
▶ 2020 Performance Rating	99%
▶ 2021 Performance Rating	99%

TML AUDIT RECOMMENDATIONS

- ▶ Continue to review covered tasks and abnormal operating procedures in the operations and maintenance manual and update as necessary.
- ▶ Qualify and re-qualify personnel as necessary on covered task procedures and response to abnormal operating conditions and document the meetings.
- ▶ Review drug and alcohol testing procedures to ensure compliance.
- ▶ Review the damage prevention and public awareness programs as necessary.
- ▶ Review the expanded requirements for Excess Flow Valves (EFVs).

TML AUDIT RECOMMENDATIONS CONT.

- ▶ Review the Distribution Integrity Management Plan (DIMP) annually and update as necessary. DIMP records must be kept for 10 years.
- ▶ It is also recommended the operator consider purchasing a Remote Methane Leak Detector (RMLD) to reduce the cost of repeated leak surveys and improve emergency response.
- ▶ The system should also be inspected to ensure adequate protection from atmospheric corrosion.



Know what's below
Call before you dig

PUBLIC HEARINGS OVERVIEW

6. Public Hearings – None.

CONSENT AGENDA OVERVIEW

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of June 7, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)
 2. Approval of Finance Clerk I, II, III Job Descriptions (M. Antrim, City Manager)
 3. Approval of Customer Service Clerk I, III, III Job Descriptions (M. Antrim, City Manager)



**CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022**

CONSENT AGENDA

1. Approval of June 7, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. June 7, 2022, Regular Meeting Minutes.

STAFF RECOMMENDATION

1. APPROVE.

**City of Alpine
Workshop & Regular
City Council Meeting
Tuesday, June 7, 2022
Minutes**

BUDGET WORKSHOP - 5:30 P.M.

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The workshop was held at City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** –

City Council Members Present:

Mayor Catherine Eaves
Councilor Judy Stokes
Councilor Chris Rodriguez
Councilor Martin Sandate
Councilor Jerry Johnson

City Staff Present:

Megan Antrim, City Manager
Geoffrey R. Calderon, City Secretary
Darrell Losoya, Chief of Police
Keith Segar, Director of Utilities
Abel Hinojos, Airport Supervisor

Not Present:

Councilor Sara Tandy

City Secretary, Geoffrey Calderon, announced that a quorum of the City Council was present at the City Council Chambers and reported that the meeting agenda was posted by 2:00 P.M. on June 3, 2022.

3. **Workshop** –
 - Fiscal Year 2022-2023 Budget Workshop
4. **Adjourn Work Session (6:12 P.M.)**

REGULAR MEETING - 6:00 P.M.

1. **Call to Order** – Mayor Catherine Eaves called the Special City Council Meeting to Order at 6:12 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas.

Determination of a Quorum and Proof of Notice of the Meeting – City Secretary, Geoffrey Calderon, announced that a quorum of the City Council was present at the City Council Chambers and reported that the meeting agenda was posted by 2:00 P.M. on June 3, 2022.
2. **Public Comments** – (limited to 3 minutes per person) – None.

3. Presentations, Recognitions, and Proclamations –

1. Presentation honoring the victims of the Uvalde, Texas shooting (C. Eaves, Mayor)

4. Reports – Copies of presentations displayed during the meeting are posted on the City website at www.cityofalpine.com/reports –

City Mayor Report

- HOT Workshop
- Swimming Pool
- Rio Grande Council of Governments Block Grant
- Meet with the Mayor

City Attorney Report

- Annexation Law Update
- Municipal Court Update

City Manager Report

- City Updates

City Staff Updates

- Animal Services Report by Animal Services Supervisor, Jennifer Stewart.
- Visitor Center Report by Visitor Center Coordinator, Heather Yadon.

6. Public Hearings –

1. Public Hearing to obtain citizen views and comments on the second and final reading of Ordinance 2022-05-02, an ordinance amending Chapter 10 - Animals; Amending Article I - In General, Amending Article IV - Dangerous Animals; Providing an updated dangerous dog determination process and providing updated definitions.
2. Public Hearing to obtain citizen views and comments on a large animal permit application allowing the applicant, Asgeir Asgeirsson, to possess a horse, a mule, and a steer within the City limits. The property in question is located at 1603 Old Marathon Highway.

Public Comments: None.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of May 17, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)
2. Approval of Human Resources Coordinator Job Description (M. Antrim, City Manager)
3. Approval of donation of six stalker dual radar units and ten rifle resistant body armor to the Alpine Police Department from the Texas Department of Public Safety (M. Antrim, City Manager)

RESOLUTION 2022-06-03: On a motion by Councilor Johnson and seconded by Councilor Sandate to accept the consent agenda in its entirety as presented, the City Council unanimously voted to adopt the motion.

8. Information or Discussion items –

1. Regional EMS Analytical Research Discussion by Executive Director of the Big Bend Regional Hospital District, J.D. Newsom (J. Stokes, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items are limited to 10 per meeting.) –

1. Approve the second and final reading of Ordinance 2022-05-02, an ordinance amending Chapter 10 - Animals; Amending Article I - In General, Amending Article IV - Dangerous Animals; Providing an updated dangerous dog determination process and providing updated definitions (J. Stokes, City Council)

RESOLUTION 2022-06-04: On a motion by Councilor Rodriguez and seconded by Councilor Johnson to approve, the City Council unanimously voted to adopt the motion.

2. Approve Resolution 2022-06-01, a resolution supporting the wilderness designation for undeveloped areas of Big Bend National Park (J. Stokes, City Council)

Raymond Skiles of Keep Big Bend Wild initiative addressed the City Council.

RESOLUTION 2022-06-05: On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

3. Approve Resolution 2022-06-02, a resolution adopting an amended swimming pool fee schedule for the Fiscal Year 2022 for the Alpine Municipal Swimming Pool (M. Antrim, City Manager)

RESOLUTION 2022-06-06: On a motion by Councilor Johnson and seconded by Councilor Sandate to approve Resolution 2022-06-02, the City Council unanimously voted to adopt the motion.

4. Approve the use of Bojorquez Law Firm to assist with the development of an Extraterritorial Jurisdiction agreement with Brewster County (M. Antrim, City Manager)

RESOLUTION 2022-06-07: On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve the item, the City Council unanimously voted to oppose the motion.

5. Approve a large animal permit application allowing the applicant, Asgeir Asgeirsson, to possess a horse, a mule, and a steer within the City limits. The property in question is located at 1603 Old Marathon Highway (M. Antrim, City Manager)

RESOLUTION 2022-06-08: On a motion by Councilor Johnson and seconded by Councilor Sandate to approve the item, the City Council unanimously voted to adopt the motion.

9. City Council Member Comments and Answers – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

10. Executive Session – None.

11. Action – Executive Session – None.

RESOLUTION 2022-06-09: On a motion by Councilor Johnson and seconded by Councilor Stokes to adjourn, the meeting was adjourned.

12. Adjourn. (7:17 P.M.)

APPROVED:

Catherine Eaves, Mayor

ATTEST:

Geoffrey R. Calderon, City Secretary

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on June 3, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.

Geoffrey R. Calderon, City Secretary



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022

CONSENT AGENDA

2. Approval of Finance Clerk I, II, and III Job Descriptions (M. Antrim, City Manager)

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. Finance Clerk I
2. Finance Clerk II
3. Finance Clerk III

STAFF RECOMMENDATION

1. APPROVE.

Finance Clerk I

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$30,160.00 - \$35,360.00 Annually

\$2,513.33 - \$2,946.67 Monthly

\$14.50 - \$17.00 Hourly

Education and Experience: A High School diploma or GED. Two (2) years of accounting and bookkeeping experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Provide professional support for the Director of Finance in general accounting and finance matters. Responsible for accurate processing of accounts payable, accounts receivable, payroll, utilities, building permits, cash and accounting/clerical work of a relatively complex nature in accordance with City policy, applicable laws and regulations. Prepare regular reports as required or needed. Work is normally reviewed by supervisor for content and accuracy.

Typical Duties

- Process accounts payable/receivables and completes cash receipting function including utility payments and daily telebanking.
- Balance daily cash, post to the General Ledger and prepares bank deposits.
- Process journal entries as needed.
- Process and distribute monthly financial reporting per department.
- Generate General Ledger reports for department heads as required.
- Ensure that finances are accurate and up-to-date and that vendors and suppliers are paid within established time limits.
- Educate all city staff on Purchasing Policy and ensure they are all following proper procurement procedures.
- Payroll processing, including but not limited to; checking timesheets for accuracy, ensuring all deductions for insurance, retirement, student loans, and child support are processed, tracking of all employee earned benefits and time off.
- Oversee the implementation of group insurance and pension plans including registering new employees, providing advice and information to employees on options available in both plans, meet with program providers when requested or required, and makes recommendations to the City Manager concerning changes to benefit plans and coverages.
- Adjusts City bank balance to reflect changes due to returned checks. Contacts customer by certified letter and if necessary, follows up with filing legal action with City Attorney.
- Ensure that all documents under their care and custody are properly filed and accounted for so that all records can be located by other finance department staff with ease when required.
- Assists with other finance department functions in the absence of other staff or when requested to do so by the Director of Finance.

Knowledge, Skills, and Abilities

- Knowledge of the preparation process of financial statements in conformity with generally accepted accounting principles.
- Knowledge of financial reporting concepts and preferred business practices.
- Skill in effective verbal and written communication.

Finance Clerk I

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$30,160.00 - \$35,360.00 Annually

\$2,513.33 - \$2,946.67 Monthly

\$14.50 - \$17.00 Hourly

- Skill in analyzing and interpreting financial records.
- Skill in processing large volumes of numerical data.
- Skill in performing basic mathematical calculations.
- Skill in classifying fiscal data and compiling fund level statements and reports.
- Skill in operating a personal computer and related equipment.
- Skill in designing spreadsheets and utilizing word processing and database software.
- Skill in analyzing, preparing, checking and balancing routine fiscal transactions and accounts.
- Ability to prepare accurate financial statements at an intermediate level of complexity.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work rotating shifts, flexible hours, weekends, holidays, and extended hours.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

Finance Clerk II

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$31,324.80 - \$46,883.20 Annually

\$2,610.40 - \$3,906.93 Monthly

\$15.06 - \$22.54 Hourly

Education and Experience: A High School diploma or GED. Four (4) years of accounting and bookkeeping experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Under minimal supervision maintains financial security by following established internal accounting control by providing professional support for the Director of Finance in general accounting and finance matters. Responsible for accurate processing of accounts payable, accounts receivable, payroll, utilities, building permits, cash and accounting/clerical work of a relatively complex nature in accordance with City policy, applicable laws and regulations. Prepare regular reports as required or needed.

Typical Duties

- Process accounts payable/receivables and completes cash receipting function including utility payments and daily telebanking.
- Balance daily cash, post to the General Ledger and prepares bank deposits.
- Process journal entries as needed.
- Process and distribute monthly financial reporting per department.
- Generate General Ledger reports for department heads as required.
- Ensure that finances are accurate and up-to-date and that vendors and suppliers are paid within established time limits.
- Educate all city staff on Purchasing Policy and ensure they are all following proper procurement procedures.
- Payroll processing, including but not limited to; checking timesheets for accuracy, ensuring all deductions for insurance, retirement, student loans, and child support are processed, tracking of all employee earned benefits and time off.
- Oversee the implementation of group insurance and pension plans including registering new employees, providing advice and information to employees on options available in both plans, meet with program providers when requested or required, and makes recommendations to the City Manager concerning changes to benefit plans and coverages.
- Adjusts City bank balance to reflect changes due to returned checks. Contacts customer by certified letter and if necessary, follows up with filing legal action with City Attorney.
- Ensure that all documents under their care and custody are properly filed and accounted for so that all records can be located by other finance department staff with ease when required.
- Creates "how to" reports on various functions and tasks for the financial systems.
- Ensures that any adjustments made to accounts are reported to the Director of Finance, and prepares journal entries for adjustments and thereafter approval by Director of Finance.
- Other duties as assigned by the Director of Finance from time to time, including acting as Director of Finance in the Director's absence.

Knowledge, Skills, and Abilities

Finance Clerk II

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$31,324.80 - \$46,883.20 Annually

\$2,610.40 - \$3,906.93 Monthly

\$15.06 - \$22.54 Hourly

- Knowledge of the preparation process of financial statements in conformity with generally accepted accounting principles.
- Knowledge of financial reporting concepts and preferred business practices.
- Skill in effective verbal and written communication.
- Skill in analyzing and interpreting financial records.
- Skill in processing large volumes of numerical data.
- Skill in performing basic mathematical calculations.
- Skill in classifying fiscal data and compiling fund level statements and reports.
- Skill in operating a personal computer and related equipment.
- Skill in designing spreadsheets and utilizing word processing and database software.
- Skill in analyzing, preparing, checking and balancing routine fiscal transactions and accounts.
- Ability to prepare accurate financial statements at an intermediate level of complexity.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work rotating shifts, flexible hours, weekends, holidays, and extended hours.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

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As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

Finance Clerk III

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$35,360.00 - \$58,240.00 Annually

\$2,946.66 - \$4,853.33 Monthly

\$17.00 - \$28.00 Hourly

Education and Experience: A High School diploma or GED. Bachelor's degree in finance or accounting preferred. Six (6) years of accounting and bookkeeping experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Under minimal supervision leads the finance clerks in maintaining financial security by following established internal accounting control by providing professional support for the Director of Finance in general accounting and finance matters. Responsible for ensuring all clerks are performing accurate processing of accounts payable, accounts receivable, payroll, utilities, building permits, cash and accounting/clerical work of a relatively complex nature in accordance with City policy, applicable laws and regulations. Prepare regular reports as required or needed.

Typical Duties

- Process accounts payable/receivables and completes cash receipting function including utility payments and daily telebanking.
- Balance daily cash, post to the General Ledger and prepares bank deposits.
- Process journal entries as needed.
- Process and distribute monthly financial reporting per department.
- Generate General Ledger reports for department heads as required.
- Ensure that finances are accurate and up-to-date and that vendors and suppliers are paid within established time limits.
- Educate all city staff on Purchasing Policy and ensure they are all following proper procurement procedures.
- Payroll processing, including but not limited to; checking timesheets for accuracy, ensuring all deductions for insurance, retirement, student loans, and child support are processed, tracking of all employee earned benefits and time off.
- Oversee the implementation of group insurance and pension plans including registering new employees, providing advice and information to employees on options available in both plans, meet with program providers when requested or required, and makes recommendations to the City Manager concerning changes to benefit plans and coverages.
- Adjusts City bank balance to reflect changes due to returned checks. Contacts customer by certified letter and if necessary, follows up with filing legal action with City Attorney.
- Ensure that all documents under their care and custody are properly filed and accounted for so that all records can be located by other finance department staff with ease when required.
- Trains new employees in the Finance Department functions and evaluates and reports progress of trainees to Director of Finance.
- Creates "how to" reports on various functions and tasks for the financial systems.
- Ensures that any adjustments made to accounts are reported to the Director of Finance, and prepares journal entries for adjustments and thereafter approval by Director of Finance.
- Verify accuracy and completeness of accounts payable, accounts receivable, cash receipts and

Finance Clerk III

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$35,360.00 - \$58,240.00 Annually

\$2,946.66 - \$4,853.33 Monthly

\$17.00 - \$28.00 Hourly

disbursements, purchase orders, and general ledger prepared by the Finance Clerk I and II; identify errors and resolve account discrepancies.

- Maintain and monitor purchasing cards, including reviewing and processing of all purchasing card transactions on a monthly basis, identifying errors and resolving discrepancies, adding and cancelling purchasing cards as required.
- Other duties as assigned by the Director of Finance from time to time, including acting as Director of Finance in the Director's absence.

Knowledge, Skills, and Abilities

- Knowledge of the preparation process of financial statements in conformity with generally accepted accounting principles.
- Knowledge of financial reporting concepts and preferred business practices.
- Skill in effective verbal and written communication.
- Skill in analyzing and interpreting financial records.
- Skill in processing large volumes of numerical data.
- Skill in performing basic mathematical calculations.
- Skill in classifying fiscal data and compiling fund level statements and reports.
- Skill in operating a personal computer and related equipment.
- Skill in designing spreadsheets and utilizing word processing and database software.
- Skill in analyzing, preparing, checking and balancing routine fiscal transactions and accounts.
- Ability to prepare accurate financial statements at an intermediate level of complexity.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work rotating shifts, flexible hours, weekends, holidays, and extended hours.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Finance Clerk III

Department: Finance

Division: Administrative

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$35,360.00 - \$58,240.00 Annually

\$2,946.66 - \$4,853.33 Monthly

\$17.00 - \$28.00 Hourly

Employee Signature & Date

Employee's Printed Name



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
JUNE 21, 2022

CONSENT AGENDA

3. Approval of Customer Service Clerk I, II, and III Job Descriptions (M. Antrim, City Manager)

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. Customer Service Clerk I
2. Customer Service Clerk II
3. Customer Service Clerk III

STAFF RECOMMENDATION

1. APPROVE.

Customer Service Clerk I

Department: Finance

Division: Utility Billing

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$25,920.00 - \$28,800.00 Annually

\$2,160.00 - \$2,400.00 Monthly

\$13.50 - \$15.00 Hourly

Education and Experience: A High School diploma or GED. Three (3) years of office support experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Under general supervision, provide customer service assistance to the public, assist with the preparation of monthly statements, bills and invoices for mailing. Work requires being responsible for money, receiving and disbursing exact change. Answer phones when necessary. Work is normally reviewed by supervisor for content and accuracy. Provide support to departments by creating and distributing work orders accurately. Perform a variety of routine general office functions.

Typical Duties

Operate standard and specialized equipment as necessary. Involves: Use copier, fax, printer, scanner, personal computer with generic office productivity software and custom utility billing and collection software as well as a multi-line telephone. Greet and assist the public, city officials and city employees as required. Involves: Respond to visitors in a courteous manner. Answer phones, take messages or forward inquiries to the appropriate party exercising proper telephone etiquette. Perform miscellaneous tasks as assigned.

Perform specified clerical, administrative and other support tasks. Involves: Respond to customer inquiries. Assist the public by providing routine information. Review and enter data, update files and databases. Accept and process applications for services. Post to basic accounting records; prepare vouchers or other documentation. Maintain existing alphabetical, numerical or chronological files. Prepare and edit complex documents and form correspondence for review and approval. Sort and file documents. Attend classroom training and seminars. Assist with the preparation of reports and records necessary. Perform basic property research.

Perform basic cash transactions. Involves: Verifying account information and payment amounts due, disbursing change accurately and balancing cash drawer on a daily basis. Preparing daily bank deposits. Assist in compiling information special studies, address and/or readdress houses and land.

Performs a variety of clerical and para-professional tasks to assist staff, as assigned. Refer complex queries to more knowledgeable staff. Assists with city functions and special events and performs other duties as required or necessary.

Knowledge, Skills, and Abilities

- Application of some knowledge of public relations methods.
- Application of good knowledge of City ordinances, rules, regulations and standards in utility services.
- Application of some knowledge of research methods.
- Application of good knowledge of receptionist techniques.
- Application of good knowledge of cash handling techniques.

Customer Service Clerk I

Department: Finance

Division: Utility Billing

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$25,920.00 - \$28,800.00 Annually

\$2,160.00 - \$2,400.00 Monthly

\$13.50 - \$15.00 Hourly

- Application of some knowledge of mapping, drafting, graphics and illustration methods and materials.
- Read and interpret address information from information of public record or data derived from other sources.
- Execute oral and written instructions.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work rotating shifts, flexible hours, weekends, holidays, and extended hours.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

Customer Service Clerk II

Department: Finance

Division: Utility Billing

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$30,160.00 - \$35,360.00 Annually

\$2,513.33 - \$2,946.67 Monthly

\$14.50 - \$17.00 Hourly

Education and Experience: A High School diploma or GED. Two (2) years of office support experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Under general supervision, provide customer service assistance to the public, prepare statements, bills and invoices accurately for mailing. Work requires being responsible for money, receiving and disbursing exact change. Answer phones when necessary. Prepare regular reports as required or needed. Work is normally reviewed by supervisor for content and accuracy. Provide support to departments by creating and distributing work orders accurately. Perform a variety of routine general office functions.

Typical Duties

Operate standard and specialized equipment as necessary. Involves: Use copier, fax, printer, scanner, personal computer with generic office productivity software and custom utility billing and collection software as well as a multi-line telephone. Greet and assist the public, city officials and city employees as required. Involves: Respond to visitors in a courteous manner. Answer phones, take messages or forward inquiries to the appropriate party exercising proper telephone etiquette. Perform miscellaneous tasks as assigned.

Perform specified clerical, administrative and other support tasks. Involves: Respond to customer inquiries. Assist the public by providing routine information. Review and enter data, update files and databases. Post to basic accounting records; prepare vouchers or other documentation. Maintain existing alphabetical, numerical or chronological files. Prepare and edit simple documents and form correspondence for review and approval. Sort and file documents. Attend classroom training and seminars. Assist with the preparation of reports and records necessary. Perform basic property research.

Perform basic cash transactions. Involves: Verifying account information and payment amounts due, disbursing change accurately and balancing cash drawer on a daily basis. Assist in compiling information special studies, address and/or readdress houses and land.

Performs a variety of clerical and para-professional tasks to assist staff, as assigned. Refer complex queries to more knowledgeable staff. Assists with city functions and special events and performs other duties as required or necessary.

Knowledge, Skills, and Abilities

- Application of some knowledge of public relations methods.
- Application of good knowledge of City ordinances, rules, regulations and standards in utility services.
- Application of good knowledge of research methods.
- Application of good knowledge of receptionist techniques.
- Application of good knowledge of cash handling techniques.
- Application of good knowledge of mapping, drafting, graphics and illustration methods and materials.

Customer Service Clerk II

Department: Finance

Division: Utility Billing

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$30,160.00 - \$35,360.00 Annually

\$2,513.33 - \$2,946.67 Monthly

\$14.50 - \$17.00 Hourly

- Read and interpret address information from information of public record or data derived from other sources.
- Read and use zoning maps, plat maps, land use maps and aerial maps.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work rotating shifts, flexible hours, weekends, holidays, and extended hours.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

Customer Service Clerk III

Department: Finance

Division: Utility Billing

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$34,320.00 - \$41,600.00 Annually

\$2,860.00 - \$3,466.67 Monthly

\$16.50 - \$20.00 Hourly

Education and Experience: A High School diploma or GED. Five (5) years of office experience performing complex account management functions or supervisory experience preferred.

Licenses and Certificates: This position requires a Texas Class "C" Driver's License.

General Purpose

Work independently with little to no supervision, provide customer service assistance to the public, prepare statements, bills and invoices accurately for mailing. Work requires being responsible for money, receiving and disbursing exact change. Answer phones when necessary. Prepare regular reports as required or needed. Work is normally reviewed by supervisor for content and accuracy. Provide training to newer team members. Provide support to departments by creating and distributing work orders accurately. Perform a variety of routine general office functions.

Typical Duties

Operate standard and specialized equipment as necessary. Involves: Use copier, fax, printer, scanner, personal computer with generic office productivity software and custom utility billing and collection software as well as a multi-line telephone. Greet and assist the public, city officials and city employees as required. Involves: Respond to visitors in a courteous manner. Answer phones, research customer account information, take messages or forward inquiries to the appropriate party exercising proper telephone etiquette. Assist with the preparation of monthly statements, billing or invoices accurately for mailing. Perform miscellaneous tasks as assigned.

Perform specified clerical, administrative and other support tasks. Involves: Respond to customer inquiries. Assist the public by providing routine or complex information. Review and enter data, update files and databases. Post to basic accounting records; prepare vouchers or other documentation. Maintain existing alphabetical, numerical or chronological files. Prepare and edit complex documents and form correspondence for review and approval. Monitor and maintain issuance of final notice and disconnect lists of all billing cycles, processes returned checks and issues credit when appropriate. Sort and file documents. Prepare service request forms and distribute to appropriate departments. Attend classroom training and seminars. Assist with the preparation of reports and records necessary. Perform basic property research.

Perform cash transactions. Involves: Verifying account information and payment amounts due, disbursing change accurately and balancing cash drawer on a daily basis. Prepare daily bank deposits. Assist in compiling information special studies, address and/or readdress houses and land.

Will occasionally perform supervisory duties when necessary and training for newer team members.

Customer Service Clerk III

Department: Finance

Division: Utility Billing

Supervisor: Director of Finance

Salary: Non-exempt

Status: Full-Time

\$34,320.00 - \$41,600.00 Annually

\$2,860.00 - \$3,466.67 Monthly

\$16.50 - \$20.00 Hourly

Performs a variety of clerical and para-professional tasks to assist staff, as assigned. Refer complex queries to more knowledgeable staff. Assists with city functions and special events and performs other duties as required or necessary.

Knowledge, Skills, and Abilities

- Application of some knowledge of public relations methods.
- Application of good knowledge of City ordinances, rules, regulations and standards in utility services.
- Application of good knowledge of research methods.
- Application of good knowledge of receptionist techniques.
- Application of good knowledge of cash handling techniques.
- Application of good knowledge of mapping, drafting, graphics and illustration methods and materials.
- Read and interpret address information from information of public record or data derived from other sources.
- Read and use zoning maps, plat maps, land use maps and aerial maps.
- Prepare clear, concise oral and written communication.
- Establish and maintain effective working relationships with coworkers, officials, customers, other city departments, and the general public.
- Knowledge of proper safety practices, procedures, and regulations applicable to work being performed.
- Skill in resolving problems or situations requiring the exercise of good judgment.

Other Job Characteristics

- Lift and carry items up to 50 pounds.
- Occasionally work rotating shifts, flexible hours, weekends, holidays, and extended hours.
- Occasional exposure to irate members of the public.
- Operation of a motor vehicle through City traffic.

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

ACKNOWLEDGEMENT

As evidenced by my signature below, I have read my job description and have fully understood my duties and responsibilities related to my employment with the City of Alpine. I also acknowledge that I am qualified to perform these duties and, with or without reasonable accommodation, can perform the essential functions of this position as described. Further, I understand that if, at any time, I am unclear as to what my job duties and responsibilities are, or what is expected of me, I will notify management immediately to interpret these duties and expectations.

Employee Signature & Date

Employee's Printed Name

INFORMATION OR DISCUSSION ITEMS OVERVIEW

8. Information or Discussion Items

1. Discussion regarding Chapter 23 - City Council, Article II - Rules of Procedure, Section 23-11 - Voting, to the Alpine Code of Ordinances (C. Eaves, Mayor)
2. Discussion regarding the Alpine Code of Ordinances, Chapter 23 - City Council, Article III - Rules of Decorum, Section 23-18 - Addressing the City Council (C. Eaves, Mayor)
3. Discussion regarding Utility Billing (C. Rodriguez, City Council)
4. Discuss the proposed FY 2023 Capital Improvement Program (M. Antrim, City Manager)
5. Emergent Air - EMS Provider Report by Walter Kuykendall (M. Antrim, City Manager)
6. Presentation regarding City Health Insurance by Riley Dearing (M. Antrim, City Manager)



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MEETING AGENDA ITEM COVER MEMO
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INFORMATION OR DISCUSSION

1. Discussion regarding Chapter 23 - City Council, Article II - Rules of Procedure, Section 23-11 - Voting, to the Alpine Code of Ordinances (C. Eaves, Mayor)

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. Code of Ordinances Section 23-11 – Voting Excerpt.
2. Charter Section 3.03 – Mayor and Mayor Pro Tem Excerpt.

STAFF RECOMMENDATION

1. None.

Sec. 23-11. Voting.

- (a) Presiding officer may not vote. In accordance with section 3.03 of the city Charter, the mayor, or the mayor pro tem while presiding over the council in the absence of the mayor, shall vote only in the case of a tie except to pass an ordinance when the voting membership of the council is reduced below five owing to one or more absences and/or vacancies and/or abstentions. Neither the mayor nor the mayor pro tem shall have the power of veto.
- (b) Before a vote is taken on any item, the mayor or mayor pro tem shall restate the motion to ensure that the matter being considered is clearly understood prior to being voted on by the city council.
- (c) When a vote is called, every member present shall vote either "aye" or "nay" or shall abstain. In order to ensure clarity about the position of each councilmember during a vote, the mayor or mayor pro tem shall ask for a positive statement for those in favor of a motion by stating "aye" or raising of their hand, those not in favor of a motion by stating "nay" or raising of their hand, and those who abstain from voting by stating "abstain" or raising of their hand.
- (d) Silence constitutes affirmative vote. Unless a council member states that he/she is not voting, or that he/she abstains, his/her silence shall be recorded as an affirmative vote.
- (e) On the request of the city manager, city secretary, or city council member, a roll call vote shall be taken. After the result of a vote is announced, a member may not change a vote unless, before the adjournment of that meeting, permission is given to change the vote by a majority vote of the members present.
- (f) In all matters before the council, including a vote to hire or to terminate a city manager, the mayor may only vote as outlined in subsection (a) of this section.
 - (1) The term "full city council" means the five city council members who may vote.
 - (2) Any matter requiring "a majority vote of the full city council" means such matter requires a vote of three members of the council in favor of said matter.
 - (3) No supermajority of four votes out of five of the city council permitted to vote, in favor of hiring or terminating a city manager, is allowed by the Charter, nor is required.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21)

government.

(B) If the Mayor or a member of the City Council shall cease to possess any of these qualifications or shall cease to reside in the City or in the district from which they were elected or shall be convicted of a felony or is absent from three (3) consecutive regular Council meetings without being excused by the Council, he or she shall immediately forfeit the office.

(C) The Council is to be the sole judge of its members' qualifications. A majority vote of the elected members of the Council in regular session is required to declare the office forfeited.

Section 3.03 Mayor and Mayor Pro Tem

(A) The Mayor shall preside at meetings of the Council and shall be recognized as head of the City government for all ceremonial purposes and by the Governor for purposes of military law, but shall have no administrative duties.

(B) The Council shall elect from among its members a Mayor Pro Tem who shall act as Mayor during the absence or disability of the Mayor.

(C) The Mayor, or the Mayor Pro Tem while presiding over the Council in the absence of the Mayor, shall vote only in the case of a tie except to pass an ordinance when the voting membership of the Council is reduced below five (5) owing to one or more absences and/or vacancies and/or abstentions. Neither the Mayor nor the Mayor Pro Tem shall have the power of veto.

Section 3.04 General Powers and Duties

All powers of the City shall be vested in the Mayor and Council except as otherwise provided by law or this Charter. The Council shall provide for the exercise of such powers and for the performance of all duties and obligations imposed on the City by law.

Section 3.05 Compensation

(A) The Council shall determine the annual salary of the Mayor and Councilmembers by ordinance. No ordinance increasing such salary shall become effective until the date of the commencement of the terms of those elected at the next regular election following by six (6) months or more the adoption of the ordi-



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INFORMATION OR DISCUSSION

2. Discussion regarding the Alpine Code of Ordinances, Chapter 23 - City Council, Article III - Rules of Decorum, Section 23-18 - Addressing the City Council (C. Eaves, Mayor)

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. Code of Ordinances Section 23-18 – Addressing the City Council Excerpt.

STAFF RECOMMENDATION

1. None.

Sec. 23-18. Addressing the city council.

- (a) *Public comments.* Before each meeting of city council the city secretary shall make citizen comment forms available, on which any city taxpayer or resident may sign his/her name, ward (district) and indicate the agenda item on which he/she wishes to speak. Members of the public that live outside of the city limits may make comments at the discretion of the presiding officer if time permits. Only public comments regarding agenda items will be allowed. Individuals must be physically present to address the city council. Comments by proxy are not allowed.
- (1) Individuals may address the council by oral communication by completing all requested information on the citizen comment form and placing it at the city secretary's desk on the dais, not later than five minutes before commencement of the meeting.
 - (2) Each person addressing the council shall step up to the podium, shall give his/her name and ward (district) for the record, and, unless further time is granted by the council, shall limit his/her address to three minutes. Unused public comment time may not be "designated" or "yielded" to other attendees. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer. No question shall be asked to a councilperson except through the presiding officer. Any such question shall be referred by city council to the city manager, for further handling.
 - (3) Persons wishing to address the council on more than one agenda item or topic in a single meeting must speak on all such agenda items or topics during their three-minute presentation. Additional time is not given for additional items (however, emailing, writing, calling, or visiting with council members outside of meetings is, of course, unlimited). This requirement does not restrict anyone from also speaking at any public hearing (see additional information below).
- (b) *Public hearings.* Public hearings provide municipal residents and affected parties an opportunity to be heard, typically on certain land use items, final ordinance readings, the annual adoption of the municipal budget, and the annual adoption of the tax rate.
- (1) There is not a form or sign up requirement for public hearings at city council meetings. Only comments regarding a public hearing agenda item may be made during the public hearing portion of the meeting. Each person that wishes to address the council during the public hearing portion of the meeting must be in attendance physically and shall raise their hand to notify the presiding officer that they would like to speak. Once acknowledged by the presiding officer, the person shall step up to the podium and shall give his/her name and ward (district) for the record. Unless further time is granted by the presiding officer, the person addressing the council shall limit his/her address to three minutes. Individuals must be physically present to address the city council. Comments by proxy are not

allowed. All remarks shall be addressed to the council as a body and not to any member thereof. No person, other than the council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the council, without the explicit permission of the presiding officer. No question shall be asked to a councilperson except through the presiding officer. Any such question shall be referred by city council to the city manager for further handling.

(Ord. No. 2021-11-01 , § I(Exh. A), 11-16-21; Ord. No. 2022-01-01 , § I(Exh. A), 1-18-22)



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INFORMATION OR DISCUSSION

3. Discussion regarding Utility Billing (C. Rodriguez, City Council)

BACKGROUND

1. None.

SUPPORTING MATERIALS

1. None.

STAFF RECOMMENDATION

1. None.