



**CITY OF ALPINE**  
**WORKSHOP & REGULAR**  
**CITY COUNCIL MEETING**

**803 W. Holland Avenue, Alpine, Texas 79830**

**Tuesday, July 5, 2022 - 5:30 P.M.**

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Notice is hereby given that the City Council of the City of Alpine, Texas will hold a regular meeting at 5:30 P.M. on July 5, 2022, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at [www.cityofalpine.com/decorum](http://www.cityofalpine.com/decorum). Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary’s desk not later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker’s time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

## AGENDA

1. Call to Order.
2. Determination of a Quorum and Proof of Notice of the Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentations, Recognitions, and Proclamations – None.
5. Reports –

### City Mayor Report

- Meet with the Mayor
- Meeting with Dr. Carlos Hernandez, Interim President of SRSU
- Drought Contingency Plan and Water Conservation
- Texas Travel Awards – The Visitor Center

### City Attorney Report

- None.

### City Manager Report

- City Updates

### City Staff Update

- Utilities Report by Director of Public Utilities, Keith Segar
- Airport Report by Airport Supervisor, Abel Hinojos

6. Public Hearings –
  1. Public Hearing to obtain citizen views and comments regarding the 2022-2027 Capital Program.
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
  1. Approval of June 21, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)

2. Approval of Short Term Rental Special Use Permit Applications for:
  - a) 604 E Ave F. Property owner of record is Faith Christian Worship Center.
  - b) 502 E Brown. Property owner of record is J. Robert Stovell.
  - c) 409 N. Orange St. Property owner of record is Timothy Garrett and Sara R. Watson.
  - d) 403 E Sul Ross St. Property owner of record is S. Holland Property LLC.
  - e) 410 N. 8<sup>th</sup> St. Property owner of record is Jennifer Hatch.
  - f) 114 N. 5<sup>th</sup> St. Property owner of record is Loft Holdings LLC.

(G. Calderon, City Secretary)

3. Approval of the excused absence of Councilor Tandy from the June 7, 2022, Regular City Council Meeting (G. Calderon, City Secretary)
4. Approval of the updated Fiscal Year 2022-2023 Budget Calendar (M. Antrim, City Manager)
5. Approval of the Administrative Assistant Job Description (M. Antrim, City Manager)
6. Approval of Gas Department Compliance Tech and DIMP Manager Job Descriptions (M. Antrim, City Manager)

#### **8. Information or Discussion Items**

1. Family Crisis Center Quarterly Report by Program Director, Gina Wilcox (M. Antrim, City Manager)
2. Alpine Volunteer Fire Department Quarterly Report by Fire Chief Andrew Pierce (M. Antrim, City Manager)
3. Discuss Budget Billing for Utilities (J. Stokes, City Council)

#### **9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).

1. Approve Resolution 2022-07-01, a resolution approving the Fiscal Year 2023-2027 Capital Improvement Plan (M. Antrim, City Manager)
2. Approve Resolution 2022-07-02, a resolution initiating annexation proceedings and setting dates, times, and places for public hearings on the proposed annexation of lots two through twelve, Allen Addition, Brewster County, Texas (M. Antrim, City Manager)
3. Approve Resolution 2022-07-03, a resolution authorizing the City to participate in the Texas Mountain Trail Heritage Tourism Grant Program (M. Antrim, City Manager)
4. Approve Resolution 2022-07-04, a resolution adopting a Financial Policy for the City (M. Antrim, City Manager)
5. Approve the appointment of Chair of:
  - a. Airport Advisory Board
  - b. Animal Advisory Board

- c. Beautification & Environmental
- d. Building & Standards
- e. HOT Committee
- f. Music Advisory Board
- g. Parks & Recreation

(C. Rodriguez, City Council)

- 6. Approve the recommendation of the City Manager to hire Alicia Salinas as the Director of Finance (M. Antrim, City Manager)
- 7. Approve the Municipal Judge contract (M. Antrim, City Manager)

**10. City Council Member Comments** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**11. Executive Session** – None.

**12. Action – Executive Session** – None.

**13. Adjourn.**

### CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on July 1, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
Geoffrey R. Calderon, City Secretary

