

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, July 5, 2022**  
**Minutes**

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The workshop was held at City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.

2. **Determination of a Quorum and Proof of Notice of the Meeting** –

**City Council Members Present:**

Mayor Catherine Eaves  
Councilor Judy Stokes  
Councilor Chris Rodriguez  
Councilor Martin Sandate  
Councilor Jerry Johnson  
Councilor Sara Tandy

**City Staff Present:**

Megan Antrim, City Manager  
Geoffrey R. Calderon, City Secretary  
Darrell Losoya, Chief of Police  
Keith Segar, Director of Utilities  
Abel Hinojos, Airport Supervisor

**Not Present:**

None.

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on July 1, 2022.

3. **Public Comments** – (limited to 3 minutes per person) – None.

1. **Presentations, Recognitions, and Proclamations** – None.

2. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at [www.cityofalpine.com/reports](http://www.cityofalpine.com/reports) –

**City Mayor Report**

- Meet with the Mayor
- Meeting with Dr. Carlos Hernandez, Interim President of SRSU
- Drought Contingency Plan and Water Conservation
- Texas Travel Awards – The Visitor Center

**City Attorney Report**

- None.

**City Manager Report**

- City Updates

**City Staff Updates**

- Utilities Report by Director of Public Utilities, Keith Segar

- Airport Report by Airport Supervisor, Abel Hinojos

**6. Public Hearings –**

1. Public Hearing to obtain citizen views and comments regarding the 2022-2027 Capital Program.

**7. Consent Agenda – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –**

1. Approval of June 21, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)
2. Approval of Short Term Rental Special Use Permit Applications for:
  - a. 604 E Ave F. Property owner of record is Faith Christian Worship Center.
  - b. 502 E Brown. Property owner of record is J. Robert Stovell.
  - c. 409 N. Orange St. Property owner of record is Timothy Garrett and Sara R. Watson.
  - d. 403 E Sul Ross St. Property owner of record is S. Holland Property LLC.
  - e. 410 N. 8<sup>th</sup> St. Property owner of record is Jennifer Hatch.
  - f. 114 N. 5<sup>th</sup> St. Property owner of record is Loft Holdings LLC.

(G. Calderon, City Secretary)

3. Approval of the excused absence of Councilor Tandy from the June 7, 2022, Regular City Council Meeting (G. Calderon, City Secretary)
4. Approval of the updated Fiscal Year 2022-2023 Budget Calendar (M. Antrim, City Manager)
5. Approval of the Administrative Assistant Job Description (M. Antrim, City Manager)
6. Approval of Gas Department Compliance Tech and DIMP Manager Job Descriptions (M. Antrim, City Manager)

*Councilor Rodriguez requested to pull out items no. 3 and 4 from the regular sequence of the consent agenda.*

**RESOLUTION 2022-07-05:** On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve items one, two, five, and six, the City Council unanimously voted to adopt the motion.

**RESOLUTION 2022-07-06:** On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve the excused absence of Councilor Tandy from the June 7, 2022 Regular City Council Meeting, the City Council unanimously voted to adopt the motion.

**RESOLUTION 2022-07-07:** On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve the updated Fiscal Year 2022-2023 Budget calendar, the City Council unanimously voted to adopt the motion.

**8. Information or Discussion items –**

1. Family Crisis Center Quarterly Report by Program Director, Gina Wilcox (M. Antrim, City Manager)
2. Alpine Volunteer Fire Department Quarterly Report by Fire Chief Andrew Pierce (M. Antrim, City Manager)
3. Discuss Budget Billing for Utilities (J. Stokes, City Council)

**9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items are limited to 10 per meeting.) –**

1. Approve Resolution 2022-07-01, a resolution approving the Fiscal Year 2023-2027 Capital Improvement Plan (M. Antrim, City Manager)

**RESOLUTION 2022-07-08:** On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve, the motion passed 4 to 1 with Councilor Rodriguez voting against.

2. Approve Resolution 2022-07-02, a resolution initiating annexation proceedings and setting dates, times, and places for public hearings on the proposed annexation of lots two through twelve, Allen Addition, Brewster County, Texas (M. Antrim, City Manager)

**RESOLUTION 2022-07-09:** On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

3. Approve Resolution 2022-07-03, a resolution authorizing the City to participate in the Texas Mountain Trail Heritage Tourism Grant Program (M. Antrim, City Manager)

**RESOLUTION 2022-07-10:** On a motion by Councilor Rodriguez and seconded by Councilor Tandy to approve, the City Council unanimously voted to adopt the motion.

4. Approve Resolution 2022-07-04, a resolution adopting a Financial Policy for the City (M. Antrim, City Manager)

**RESOLUTION 2022-07-11:** On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve, the motion passed 4 to 1 with Councilor Rodriguez voting against.

5. Approve the appointment of Chair of:

- a. Airport Advisory Board
- b. Animal Advisory Board
- c. Beautification & Environmental
- d. Building & Standards
- e. HOT Committee
- f. Music Advisory Board
- g. Parks & Recreation

(C. Rodriguez, City Council)

**RESOLUTION 2022-07-12:** On a motion by Councilor Rodriguez and seconded by Councilor Stokes to approve, the City Council unanimously voted to adopt the motion.

**RESOLUTION 2022-07-13:** On a motion by Councilor Rodriguez and seconded by Councilor Stokes to amend the original motion to approve the appointment all of the current chairs, the City Council unanimously voted to adopt the motion.

6. Approve the recommendation of the City Manager to hire Alicia Salinas as the Director of Finance (M. Antrim, City Manager)

**RESOLUTION 2022-07-14:** On a motion by Councilor Rodriguez and seconded by Councilor Tandy to approve, the City Council unanimously voted to adopt the motion.

7. Approve the Municipal Judge contract (M. Antrim, City Manager)

**RESOLUTION 2022-07-15:** On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

10. **City Council Member Comments and Answers** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. **Executive Session** – None.

12. **Action – Executive Session** – None.

13. **Adjourn.** (7:32 P.M.)

**APPROVED:**

**ATTEST:**

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Catherine Eaves, Mayor

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Geoffrey R. Calderon, City Secretary

### **CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on July 1, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

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Geoffrey R. Calderon, City Secretary