



GAS DEPARTMENT

PROPOSED 2022-2023

GAS DEPARTMENT

<u>REVENUE</u>	FY 21-22 Budget	PROPOSED 22-23	DIFFERENCE	<u>EXPENSE</u>	FY 21-22 Budget	PROPOSED 22-23	DIFFERENCE
GAS	\$2,026,970.00	\$2,217,000	-\$190,030	GAS	\$2,026,970.00	\$2,217,000	(\$190,030.12)
		DIFFERENCE	(\$0)				

FY 2021-2022 Estimated Net Position
Gas Utility

Beginning Net Position as of 9/30/2021	\$ 2,561,995.00
2021-2022 Projected Year End - Revenue	\$ 2,157,867.25
2021-2022 Projected Year End - Expenses	\$ 1,822,686.83
Net Investment in Capital Assets	\$ 1,596,793.00
Restricted for Federal and State Grants	\$ -
Restricted for Landfill Closure Costs	\$ -
Restricted for Debt Service	\$ -
Unrestricted	\$ 1,300,382.43
Estimated Net Position	\$ 2,897,175.43
Difference	\$ 335,180.43

FY 2021 - 2022 Estimated Reserves

TexStar	\$ 1,245,750.00	**Includes ARPA First 1/2 of awarded funds Dedicated to WWTP
TxClass - Capital Improvements	\$ 282,000.00	**Dedicated to street paving
TxClass - Airport Reserves	\$ 28,385.00	**Dedicated TxDOT matching funds
TxClass - HOT Reserve	\$ 86,375.00	
TxClass - Creek Project	\$ 50,000.00	**Splash Pad
TxClass - Generators	\$ 178,600.00	**August 2021 reassigned to emergency equipment
TxClass - Fire Department	\$ 197,400.00	
TxClass - Water/Sewer Infrastructure	\$ 902,350.00	

ACCT NUMBER	ACCOUNT TITLE	ACTUAL EXPERIENCE YEAR 2020	ACTUAL EXPERIENCE YEAR 2021	ORG BUDGET YEAR 2022	CURRENT BUDGET YEAR 2022	ACTUAL EXPERIENCE AS OF 6-30-2022	PROJECTED YEAR END	PROPOSED YEAR 2023
08-558-0110	NATURAL GAS SALES - ALPINE	\$1,407,100.45	\$1,453,952.30	\$1,626,690.00	\$1,626,690.00	\$1,317,209.37	\$1,756,279.16	\$1,775,000
08-558-0120	NATURAL GAS SALES - FT DAVIS	\$256,066.01	\$251,888.54	\$299,730.00	\$299,730.00	\$230,842.52	\$307,790.03	\$350,000
08-558-0200	SERVICE FEES - ALPINE	\$8,950.00	\$8,690.00	\$10,000.00	\$10,000.00	\$6,790.00	\$9,053.33	\$10,000
08-558-0201	SERVICE FEES - FT DAVIS	\$1,400.00	\$1,215.00	\$2,500.00	\$2,500.00	\$1,240.00	\$1,653.33	\$2,500
08-558-0240	SERVICE TAP FEES - ALPINE	\$5,207.86	\$7,000.00	\$4,000.00	\$4,000.00	\$8,250.00	\$11,000.00	\$5,000
08-558-0241	SERVICE TAP FEES - FT DAVIS	\$1,875.00	\$3,125.00	\$2,000.00	\$2,000.00	\$2,375.00	\$3,166.67	\$2,500
08-558-0242	EXTENSION FEE - ALPINE	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
08-558-0243	EXTENSION FEE - FORT DAVIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
08-558-0250	PENALTY FEES - ALPINE	\$5,553.12	\$10,126.08	\$10,000.00	\$10,000.00	\$11,163.50	\$14,884.67	\$1,250
08-558-0251	PENALTY FEES - FT DAVIS	\$1,395.73	\$1,598.58	\$1,800.00	\$1,800.00	\$1,901.81	\$2,535.75	\$2,000
08-558-0400	MISC INCOME	\$1,305.53	\$511.16	\$1,250.00	\$1,250.00	\$667.53	\$890.04	\$1,250
08-558-0401	GAS BANK ACCT INT	\$10,445.38	\$551.84	\$1,500.00	\$1,500.00	\$2,982.73	\$3,976.97	\$2,500
08-558-0402	WC REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
08-558-0403	WTG ROYALTIES	\$4,343.78	\$8,606.35	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000
08-558-0500	SALES TAX COLLECTED	\$51,333.04	\$44,346.56	\$52,000.00	\$52,000.00	\$36,703.46	\$48,937.95	\$52,000
08-558-0612	FY20 - NSF - RETURNED CHECK FEE	\$0.00	\$90.00	\$0.00	\$0.00	\$210.00	\$280.00	\$0
08-558-1901	ROAD CUT FEE	\$0.00	\$500.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$5,000
08-558-7000	BILLING ADJUSTMENTS	-\$1,479.36	-\$9,138.18	\$0.00	\$0.00	-\$4,160.84	-\$5,547.79	
08-558-7001	GAS CUSTOMER DEPOSIT INTEREST	\$1,359.14	\$104.89	\$500.00	\$500.00	\$625.36	\$833.81	\$500
08-558-9000	AUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$2,133.33	\$2,500
08-558-9001	CAPITAL CONTRIBUTIONS	\$0.00	\$46,831.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
	NET POSITION							
	GAS REVENUES	\$1,754,855.68	\$1,830,149.12	\$2,026,970.00	\$2,026,970.00	\$1,618,400.44	\$2,157,867.25	\$2,217,000

ACCT NUMBER	ACCOUNT TITLE	ACTUAL EXPERIENCE YEAR 2020	ACTUAL EXPERIENCE YEAR 2021	ORG BUDGET YEAR 2022	CURRENT BUDGET YEAR 2022	ACTUAL EXPERIENCE AS OF 6-30-2022	PROJECTED YEAR END	PROPOSED YEAR 2023
08-658-0090	ADMINISTRATIVE FEE	\$135,840.00	\$140,276.02	\$149,889.00	\$149,889.00	\$112,416.75	\$149,889.00	\$156,011
08-658-0100	FRANCHISE FEE	\$88,337.74	\$88,184.65	\$101,224.00	\$101,224.00	\$74,151.87	\$98,869.16	\$110,850
08-658-0101	SALARIES	\$396,175.38	\$412,587.84	\$465,215.00	\$465,215.00	\$319,742.18	\$426,322.91	\$480,621
08-658-0103	OVERTIME	\$13,046.71	\$16,041.07	\$32,215.00	\$32,215.00	\$20,945.28	\$27,927.04	\$32,263
08-658-0201	SOCIAL SECURITY	\$29,899.07	\$31,321.96	\$37,573.00	\$37,573.00	\$25,112.53	\$33,483.37	\$39,130
08-658-0202	INSURANCE - GROUP	\$58,451.30	\$75,246.52	\$68,764.00	\$68,764.00	\$55,833.84	\$74,445.12	\$94,156
08-658-0203	RETIREMENT	\$4,540.83	\$8,266.44	\$9,387.00	\$9,387.00	\$7,826.68	\$10,435.57	\$10,527
08-658-0204	UNEMPLOYMENT	\$1,158.58	\$1,764.01	\$2,520.00	\$2,520.00	\$77.24	\$102.99	\$720
08-658-0205	INS - WORKMEN'S COMP	\$6,868.85	\$7,311.00	\$7,311.00	\$7,311.00	\$6,755.34	\$9,007.12	\$9,826
08-658-0216	PENSION EXPENSE	\$337.88	-\$23,339.00	\$0.00	\$0.00	\$0.00	\$0.00	
08-658-0220	OPEB EXPENSE	\$2,241.46	\$1,335.00	\$0.00	\$0.00	\$0.00	\$0.00	
08-658-0410	NATURAL GAS PUR - ALPINE	\$404,540.85	\$430,449.20	\$535,000.00	\$535,000.00	\$400,962.35	\$534,616.47	\$535,000
08-658-0420	NATURAL GAS PUR - FT DAVIS	\$53,848.76	\$58,221.90	\$80,000.00	\$80,000.00	\$68,693.13	\$91,590.84	\$80,000
08-658-0501	OFFICE SUPPLIES	\$2,586.90	\$3,366.18	\$3,500.00	\$3,500.00	\$3,158.43	\$4,324.67	\$4,500
08-658-0502	FIELD SUPPLIES	\$9,900.01	\$5,806.70	\$15,000.00	\$15,000.00	\$5,077.39	\$6,861.17	\$15,000
08-658-0503	SAFETY EQUIPMENT	\$1,454.15	\$1,622.10	\$20,000.00	\$20,000.00	\$1,547.44	\$2,063.25	\$20,000
08-658-0510	UNIFORMS	\$7,443.45	\$7,950.92	\$8,000.00	\$8,000.00	\$6,297.58	\$8,396.77	\$8,000
08-658-0600	EQUIPMENT MAINT	\$4,987.96	\$4,108.27	\$8,000.00	\$8,000.00	\$6,827.94	\$9,103.92	\$8,000
08-658-0701	VEHICLE MAINT	\$5,986.02	\$5,900.99	\$8,000.00	\$8,000.00	\$4,958.50	\$6,699.68	\$8,000
08-658-0800	CP & METER MAINT	\$2,990.57	\$2,682.69	\$8,250.00	\$8,250.00	\$19,002.94	\$25,943.01	\$20,000
08-658-0900	FUEL & OIL	\$10,798.24	\$13,185.26	\$13,000.00	\$13,000.00	\$15,249.80	\$20,333.07	\$20,000
08-658-1001	MISC/VOIDED	\$0.00	\$415.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0
08-658-1100	METERS	\$17,280.49	\$27,384.62	\$25,000.00	\$25,000.00	\$4,492.18	\$5,989.57	\$25,000
08-658-1101	ELECTRICITY	\$3,516.84	\$3,543.56	\$5,000.00	\$5,000.00	\$2,557.46	\$3,409.95	\$5,000
08-658-1200	DISTRIBUTION SYSTEM MAINT	\$27,059.23	\$32,952.59	\$35,000.00	\$35,000.00	\$27,879.61	\$37,172.81	\$42,950
08-658-1301	INSURANCE - GENERAL/AUTO LI	\$13,238.24	\$15,200.00	\$15,200.00	\$15,200.00	\$12,183.00	\$16,244.00	\$17,750
08-658-1400	EQUIPMENT RENTAL	\$1,706.48	\$2,812.32	\$4,500.00	\$4,500.00	\$1,941.24	\$2,588.32	\$4,500
08-658-1500	TRAINING	\$12,257.50	\$6,325.00	\$10,000.00	\$10,000.00	\$2,585.00	\$3,446.67	\$31,000
08-658-1501	TRAVEL	\$4,509.44	\$0.00	\$10,000.00	\$10,000.00	\$3,104.15	\$4,138.87	\$15,000
08-658-1600	POSTAGE/FREIGHT	\$14,786.02	\$18,210.99	\$15,000.00	\$15,000.00	\$9,146.41	\$12,195.21	\$20,000
08-658-1700	IT EQUIPMENT/ SOFTWARE	\$12,305.79	\$12,652.47	\$15,000.00	\$15,000.00	\$780.00	\$1,040.00	\$10,000
08-658-1800	PENALTIES/FINES	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000
08-658-1901	ROAD REPAIR	\$20,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	\$30,000
08-658-2124	PROVISION FOR BAD DEBT	\$6,168.00	\$3,174.18					
08-658-2200	CONSULTING/CONTRACT FEES	\$25,552.04	\$20,462.30	\$20,000.00	\$20,000.00	\$31,936.01	\$42,581.35	\$25,000
08-658-2300	RR COMMISSION FEES	\$2,795.50	\$2,758.50	\$5,000.00	\$5,000.00	\$5,282.50	\$7,043.33	\$5,000
08-658-2400	DIG TESS/TEXAS 811	\$609.90	\$636.50	\$1,200.00	\$1,200.00	\$273.60	\$364.80	\$1,200
08-658-2700	TELEPHONE EXPENSES	\$7,670.21	\$7,217.71	\$8,000.00	\$8,000.00	\$5,386.85	\$7,182.47	\$8,000
08-658-2750	CELL PHONE EXPENSES	\$4,337.62	\$3,304.18	\$4,500.00	\$4,500.00	\$2,486.08	\$3,314.77	\$4,500
08-658-2800	DRUG TESTING	\$773.00	\$615.00	\$1,200.00	\$1,200.00	\$516.50	\$688.67	\$1,200
08-658-2900	DUES & MEMBERSHIPS	\$532.00	\$532.00	\$1,000.00	\$1,000.00	\$490.00	\$653.33	\$1,000

08-658-3050	PAP/DAMAGE PREVENTION	\$4,248.14	\$6,744.46	\$8,500.00	\$8,500.00	\$47.97	\$63.96	\$8,500
08-658-3100	ADVERTISING	\$1,664.13	\$1,283.00	\$2,500.00	\$2,500.00	\$877.10	\$1,169.47	\$2,500
08-658-3800	BUILDING MAINT	\$712.89	\$1,846.61	\$25,000.00	\$25,000.00	\$683.71	\$911.61	\$15,000
08-658-3900	SALES TAX REMITTED TO STATE	\$52,175.82	\$51,784.31	\$52,000.00	\$52,000.00	\$43,901.17	\$58,534.89	\$52,000
08-658-8001	LEASED VEHICLE	\$12,598.55	\$9,819.64	\$55,000.00	\$55,000.00	\$28,224.73	\$37,632.97	\$35,500
08-658-9500	DEPRECIATION EXPENSE - GAS	\$96,284.33	\$98,498.37					
08-658-9800	CIP - KABOTA - FY20 EXCAVATOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
08-658-9810	CIP - STOPPLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
08-658-9811	CIP - RATIFIER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,000
08-658-9812	CIP - 2022-2023	\$0.00	\$0.00	\$100,522.00	\$100,522.00	\$4,428.50	\$5,904.67	\$103,796
08-658-9999	RESERVES - FINANCIAL POLICY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
GAS EXPENSES		\$1,584,216.87	\$1,650,464.02	\$2,026,970.00	\$2,026,970.00	\$1,343,840.98	\$1,822,686.83	\$2,217,000



DEBT SERVICE (INTEREST & SINKING)

PROPOSED 2022-2023

ACCT NUMBER	ACCOUNT TITLE	ACTUAL EXPERIENCE YEAR 2020	ACTUAL EXPERIENCE YEAR 2021	ORG BUDGET YEAR 2022	CURRENT BUDGET YEAR 2022	ACTUAL EXPERIENCE AS OF 6-30-2022	PROJECTED YEAR END	PROPOSED YEAR 2023
75-534-0410	CURRENT I & S ADVALOREM	\$143,633.64	\$143,806.73	\$148,758.00	\$148,758.00	\$147,025.05	\$150,025.05	\$149,817
75-534-0420	DELINQUENT I & S	\$4,476.26	\$3,947.35	\$0.00	\$0.00	\$2,780.74	\$3,280.74	
75-534-0502	PENALTY & INTEREST	\$5,231.87	\$4,162.93	\$0.00	\$0.00	\$2,807.17	\$3,307.17	
75-534-0503	INTEREST/MISC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
75-534-0504	WATER/SEWER DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
75-534-7001	I&S BANK INTEREST	\$735.85	\$50.94	\$0.00	\$0.00	\$221.35	\$295.13	
75-599-9100	SYSTEM ADDED TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
75-599-9110	SYSTEM ADDED TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	INTEREST & SINKING REVENUE	\$154,077.62	\$151,967.95	\$148,758.00	\$148,758.00	\$152,834.31	\$156,908.09	\$149,817

ACCT NUMBER	ACCOUNT TITLE	ACTUAL EXPERIENCE YEAR 2020	ACTUAL EXPERIENCE YEAR 2021	ORG BUDGET YEAR 2022	CURRENT BUDGET YEAR 2022	ACTUAL EXPERIENCE AS OF 6-30-2022	PROJECTED YEAR END	PROPOSED YEAR 2023
75-600-0200	PRINCIPAL - CO SERIES 2011	\$30,800.00	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00	\$36,400
75-600-0201	INTEREST - CO SERIES 2011	\$19,602.00	\$18,239.76	\$16,819.00	\$16,819.00	\$8,764.56	\$16,818.48	\$15,338
75-600-0300	PRINCIPAL - GO SERIES 2011	\$81,000.00	\$84,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00	\$93,000
75-600-0301	INTEREST - GO SERIES 2011	\$14,380.00	\$11,439.47	\$8,339.00	\$8,339.00	\$4,971.36	\$8,339.06	\$5,079
	INTEREST & SINKING EXPENSES	\$145,782.00	\$147,279.23	\$148,758.00	\$148,758.00	\$137,335.92	\$148,757.54	\$149,817



CAPITAL IMPROVEMENT PLAN

**CITY OF ALPINE
2023-2027 FIVE YEAR CAPITAL PLAN**

CURRENT/ACTIVE				
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING	AMOUNT
PUBLIC WORKS- PARKS	PUEBLO NUEVO PARK IMPROVEMENTS	2021-2025	TEXAS PARKS & WILDLIFE/GENERAL	\$ 425,000
PUBLIC WORKS-PARKS	KUBOTA-MOWER	2021-2022	GENERAL FUND OPERATING	\$ 20,250
PUBLIC WORKS - STREETS	FLEET MAINTENANCE FACILITY	2021-2022	GENERAL FUND OPERATING	\$ 60,000
			General Fund - Total	\$ 425,000
UTILITIES	WWTP - AERATOR & BAR SCREEN(PART OF WWTP)	2021-2022	UTILITIES OPERATING FUNDS & RESERVES	\$ 745,000
			Utilities - Total	\$ 745,000
AIRPORT	CONSTRUCTION PHASE OF LIGHTING PROJECT	2021 - 2023	TxDOT AVIATION/FAA/AIRPORT OPERATING	\$ 950,000
			Airpot - Total	\$ 950,000
			CITY OF ALPINE TOTAL	\$ 2,120,000

GENERAL FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR FUNDING	AMOUNT
ADMINISTRATION	CITY-WIDE SOFTWARE	2023-2027 MULTIPLE FUNDS/DEPARTMENTS	\$ 500,000
ADMINISTRATION	SECURITY SYSTEM	2023-2027 MULTIPLE FUNDS/DEPARTMENTS	\$ 175,000
ADMINISTRATION	OUTDOOR LIGHTING	2023-2027 GENERAL FUND OPERATING	\$ 175,000
ADMINISTRATION	HAZARD MITIGATION PLANNING	2023-2027 GENERAL FUND OPERATING/FEMA GRANT	\$ 100,000
		Administration - Total	\$ 950,000
ALPINE POLICE DEPT	DISPATCH COMPUTERS	2023-2027 GENERAL FUND OPERATING	\$ 25,000
ALPINE POLICE DEPT	TASERS	2023-2027 GENERAL FUND OPERATING	\$ 67,224
ALPINE POLICE DEPT	HOLDING CELLS	2023 GENERAL FUND OPERATING	\$ 10,000
		Alpine Police Department - Total	\$ 102,224
ANIMAL CONTROL	ANIMAL SHELTER REPAIRS/MAINTENANCE	2023-2025 GENERAL FUND OPERATING	\$ 30,000
ANIMAL SERVICES	GENERATOR	2023	\$ 50,000
ANIMAL CONTROL	CAT CONDOS	2023 GENERAL FUND OPERATING	\$ 10,000
ANIMAL CONTROL	INCINERATOR	2025-2026 GENERAL FUND OPERATING	\$ 120,000
		Animal Control Services - Total	\$ 210,000
PUBLIC WORKS-PARKS	TRACTOR-MOWER	2023-2024 GENERAL FUND OPERATING/ USDA	\$ 35,000
		PW - Parks - Total	\$ 335,000
PUBLIC WORKS - STREETS	MAINTAINER	2023-2026 GENERAL FUND OPERATING	\$ 250,000
PUBLIC WORKS - STREETS	DUMP TRUCK	2023-2026 GENERAL FUND OPERATING	\$ 100,000
PUBLIC WORKS - STREETS	FRONT END LOADER	2023-2025 GENERAL FUND OPERATING	\$ 85,000
PUBLIC WORKS - STREETS	IN-HOUSE PAVING EQUIPMENT	2023-2027 GENERAL FUND OPERATING	\$ 872,195
PUBLIC WORKS - STREETS	EMPLOYEE LOUNGE AREA	2023-2024 GENERAL FUND OPERATING	\$ 66,997
		PW - STREETS - TOTAL	\$ 1,374,192
		GENERAL FUND - TOTAL	\$ 2,971,416

UTILITIES

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR FUNDING	AMOUNT
UTILITIES	WASTEWATER TREATMENT PLANT	2023-2027 UTILITY OPERATING FUND/TWDB	\$ 3,858,000.00
UTILITIES	BACKHOE	2023 UTILITY OPERATING FUND	\$ 90,000.00
UTILITIES	INFRASTRUCTURE LOCATION/REPLACEMENT	2023-2027 UTILITY OPERATING FUND	\$ 500,000.00
UTILITIES	GIS SYSTEM	2023-2027 UTILITY OPERATING FUND	\$ 250,000.00
UTILITIES	FACILITY MAINTENANCE	2024-2027 UTILITY OPERATING FUND	\$ 40,000.00
UTILITIES	EASTSIDE SEWER EXTENSION	2023-2027 UTILITY OPERATING FUND	\$ 1,686,392.00
UTILITIES	HOUSEHOLD HAZARDOUS WASTE	2023-2024 UTILITY OPERATING FUND	\$ 25,000.00
UTILITIES	AUTOMATED WELL METERS	2023-2025 UTILITY OPERATING FUND	\$ 90,000.00
UTILITIES	REFURBISH WELLS - MUSQUIEZ	2023-2024 UTILITY OPERATING FUND	\$ 125,000.00
UTILITIES	AUTOMATED METERING SYSTEM	2023-2027 UTILITY OPERATING FUND/ARPA	\$ 1,400,000.00
UTILITIES	MANHOLE ADDITIONS	2023-2027 UTILITY OPERATING FUND	\$ 200,000.00
UTILITIES	SUL ROSS STORAGE TANKS	2025 UTILITY OPERATING FUND	\$ 50,000.00
		Utilities - Total	\$ 8,314,392.00

AIRPORT

AIRPORT	UPDATE MASTER/LAYOUT PLAN	2023-2027 TxDOT AVIATION/ AIRPORT OPERATING	\$ 150,000
AIRPORT	AWOS REPLACEMENT/RELOCATION	2024-2025 TxDOT AVIATION/AIRPORT OPERATING	\$ 175,000
AIRPORT	TAXIWAY EXPANSION	2023 AIRPORT OPERATING BUDGET	\$ 60,000
AIRPORT	ROTATOR BEACON	2023-2024 TxDOT AVIATION/ AIRPORT OPERATING	\$ 15,000
AIRPORT	RUNWAY 5/23 CRACK SEAL/SEAL COAT	2025-2026 TxDOT AVIATION/AIRPORT OPERATING	\$ 394,500
AIRPORT	KUBOTA	2023-2026 AIRPORT OPERATING BUDGET	\$ 15,000
AIRPORT	COVERED PARKING	2023-2025 AIRPORT OPERATING BUDGET	\$ 20,000
		Airport - Total	\$ 829,500

TOURISM

HOT - TOURISM	VISITOR CENTER - UPDATE OF WINDOWS & WALLS	2023 HOT FUNDS	\$ 45,000
HOT - TOURISM	VISITOR CENTER - INTERIOR LAYOUT AND FLOORS	2023 HOT FUNDS	\$ 75,000
HOT - TOURISM	VISITOR CENTER - ROOF AND CEILING REPAIR	2023 HOT FUNDS	\$ 50,000
HOT - TOURISM	VISITOR CENTER - PROCH REPAIR AND SIDEWALKS	2024-2026 HOT FUNDS	\$ 45,000
HOT - TOURISM	VISITOR CENTER UPDATES	2024-2025 HOT FUNDS	\$ 45,000
HOT - TOURISM	DOWNTOWN KIOSK	2025 HOT FUNDS	\$ 31,000
		HOT Funds - Total	\$ 291,000

GAS DEPARTMENT

GAS DEPARTMENT	RECTIFIER	2023 GAS DEPARTMENT OPERATING	\$	85,000
GAS DEPARTMENT	AC/HVAC UNIT	2023-2024 GAS DEPARTMENT OPERATING	\$	35,000
GAS DEPARTMENT	BUILDING UPDATES	2023-2025 GAS DEPARTMENT OPERATING	\$	50,000
GAS DEPARTMENT	AUTOMATED METER READERS	2023-2027 GAS DEPARTMENT OPERATING	\$	204,432
		Gas Department - Total	\$	374,432
CITY OF ALPINE - TOTAL				\$ 12,780,740.00

COMPLETED/POSTPONED

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING
ADMINISTRATION	ALPINE SCHOOL HOUSE REMODEL	2021-2022	GENERAL FUND - ARPA FUNDS
ALPINE POLICE DEPT	K-9 UNIT	2021-2022	DONATION
ALPINE POLICE DEPT	LICENSE PLATE READER	2021-2022	POSTPONED
ALPINE POLICE DEPT	MOBILE HANDHELD RADIOS	2021-2022	GRANT FUNDING
ALPINE POLICE DEPT	MOBILE DATA TERMINAL	2021-2022	GRANT FUNDING
ALPINE POLICE DEPT	APD - BUILDING MAINTENANCE/REMODEL	2021-2022	GENERAL FUND OPERATING
ANIMAL CONTROL	HVAC SYSTEM	2021-2022	GENERAL FUND OPERATING
PUBLIC WORKS-PARKS	SPLASH PAD	2023-2027	POSTPONED
		General Fund - Total	
AIRPORT	DESIGN PHASE OF LIGHTING PROJECT	2021-2022	CARES ACT
AIRPORT	SEAL COAT 1/19	2021-2022	TxDOT AVIATION/FAA/AIRPORT OPERATING
		Airport - Total	
HOT - TOURISM	VISITOR CENTER RESTROOMS/PAVILLION REMODEL	2021-2022	HOT FUNDS
HOT - TOURISM	OUTDOOR PORTABLE STAGE	2021-2023	POSTPONED
		HOT Funds - Total	
GAS DEPARTMENT	BAY COVERAGE	2021-2023	GAS DEPARTMENT OPERATING
GAS DEPARTMENT	18' TRAILER	2021-2022	GAS DEPARTMENT OPERATING
		Gas Dept - TOTAL	

Hazard Mitigation Program

RESPONSIBLE DEPARTMENT

ADMINISTRATION

PROJECT MANAGER

CITY MANAGER

PROJECTED EXPENSE

\$ 100,000

PRIORITY LEVEL 2



PROJECT DESCRIPTION

FEMA Building Resilient Infrastructure and Communities (BRIC) Program. Program would provide 1. Code Enforcement (Fire/Flood) Hazard Mitigation, 2. Zoning Update (Flood Management) and 3. Drought Contingency Plan Update.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	BRIC - \$75,000 City - \$25,000 If awarded grant

FUNDING SOURCE

General Fund Operation Budget

FEMA BRIC Program - requires a 25% match

OPERATING BUDGET IMPACT IF COMPLETED

N/A


OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

NOTE - City applied during FY 2020-2021 and was not awarded. City can continue to apply each year

Outdoor Lighting Ordinance

RESPONSIBLE DEPARTMENT		
ADMINISTRATION		
PROJECT MANAGER		
CITY MANAGER		
PROJECTED EXPENSE		
\$ 175,000	PRIORITY LEVEL	2

PROJECT DESCRIPTION
Council Approved Ordinance - Outdoor Lighting - Ordinance allows for the community to become compliant within five years of passing of the ordinance. In order to come into compliance lighting sources that do not comply will need to be either updated or replaced. The City will work back with McDonald Observatory and other entities to determine which lighting sources need to be addressed, funding opportunities, and implementation process to come into compliance. *****FY 2021-2022 - Council approved funds from BBCA to assist with the replacement of non-compliant street lights, initial training provided to City employees*****

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 25,000	\$ 25,000	\$ 75,000	\$ 50,000	

FUNDING SOURCE
General Fund Operation Budget
Possible grant opportunities

OPERATING BUDGET IMPACT IF COMPLETED
Initial update/replacement costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
Violation of City Ordinance

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

CITY WIDE SOFTWARE

RESPONSIBLE DEPARTMENT

ADMINISTRATION

PROJECT MANAGER

CITY OF ALPINE DEPARTMENT HEADS

PROJECTED EXPENSE

\$ 500,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Updating and implementation of a city - wide software program. Current software varies department to department and in some cases is no longer supported or maintained by developers.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	

FUNDING SOURCE

General Fund Operating - Departmental
Utilities
Gas Department
Airport

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Overall - Department Performance

SECURITY EQUIPMENT UPGRADE - REPLACEMENT

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CITY MANAGER &
CHIEF OF POLICE

PROJECTED EXPENSE

\$ 175,000

PRIORITY LEVEL 1



PROJECT DESCRIPTION

City of Alpine has security video cameras in several buildings and city owned properties. Much of the equipment is need of replacement or updating. In addition, not all facilities are on the same security system, making it harder to properly manage. There are several areas where no security system is installed.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 25,000	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000	

FUNDING SOURCE

GENERAL FUND
UTILITIES
AIRPORT
HOT

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Security will provide continous security for employees, citizens, and property at our many facilities.

CAT CONDOS

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE

\$ 10,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Build and install additional cat housing units. The fluctuation of cats coming into the shelter has required placement of animals in other room

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 10,000					

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

INCINERATOR

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

JENNIFER STEWART, ACO SUPERVISOR

PROJECTED EXPENSE

\$ 120,000

PRIORITY LEVEL

3



PROJECT DESCRIPTION

****FY 2021-2022 decision made to continue on going maintenance until City funds are available to purchase. Estimated cost upon initial research is \$80,000 - \$120,000****

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
			\$ 60,000	\$ 60,000		

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

Possible Donation from Dr. Avinash Rangra (\$1,000 a year for three (3) years in the name of Kismish

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES



CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

Generator

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

JENNIFER STEWART, ACO SUPERVISOR

PROJECTED EXPENSE

\$ 50,000

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Generator for Emergencies, The Shelter needs access to water and electricity every day to keep the animals in our care cleaned up after and cool/warm depending on the time of year. Model is similar to the one used for the Alpine Police Department that is set up to kick on when the power goes out. Kohler 60RCLB 120/240V, 1ph Standby Generator with Aluminum Enclosure

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 22,500	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department
USDA Matching Grant - City matching if awarded is 45% of awarded amount

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

ANIMAL SHELTER REPAIRS & MAINT

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE

\$ 30,000

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Painting inside and outside dogs runs. Plant grass in play yards for enrichment.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 10,000	\$ 10,000	\$ 10,000			

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES



CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

APD TASER's

RESPONSIBLE DEPARTMENT		
ALPINE POLICE DEPARTMENT		
PROJECT MANAGER		
CHIEF OF POLICE		
PROJECTED EXPENSE		
\$ 67,224	PRIORITY LEVEL	1
PROJECT DESCRIPTION		
Replacement of outdated/non-operational tasers. Total replacement of 18 tasers. Currently not all APD Officers have availability/access to tasers. This project will be completed in phases.		



FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 27,224	

FUNDING SOURCE
General Fund Operating - Police Department

OPERATING BUDGET IMPACT IF COMPLETED
Maintenance of equipment

OPERATING BUDGET IMPACT IF NOT COMPLETED
Maintenance of equipment

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

APD - HOLDING CELLS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ 10,000

PRIORITY LEVEL

2



PROJECT DESCRIPTION

Installation of two holding cells for use to hold detainees prior to magistration.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 10,000					

FUNDING SOURCE

General Fund Operating - Police Department

OPERATING BUDGET IMPACT IF COMPLETED

Increase in personal and maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Magistration process

Alpine Police Dispatch Computers

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ 25,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Replace outdated computers over the next five years in the Dispatch office.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	

FUNDING SOURCE

General Fund Operating - Police Department

Outside grant funding possibilities

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance

PERFORMANCE MEASURES

PUEBLO NUEVO PARK IMPROVEMENTS

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

\$425,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Full development of Pueblo Nuevo Park based on the recommendations made by Parks Master Plan.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 75,000.00	\$ 75,000.00				

FUNDING SOURCE

Texas Parks and Wildlife Grant

City General Fund Operating Budget - Parks Department

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

KUBOTA MOWER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - PARKS DEPARTMENT

PROJECT MANAGER

PARKS FOREMAN

PROJECTED EXPENSE

\$ 20,250

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Mower to replace aged existing fleet. ***Requested funding assistance from USDA for combination tractor/mower - Pending***

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 20,250	\$ -				

FUNDING SOURCE

General Fund Operating Budget - Public Works - Park Department

FY 2021-2022 - Pending USDA approval for additional funding

OPERATING BUDGET IMPACT IF COMPLETED


Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs

PERFORMANCE MEASURES

TRACTOR MOWER

RESPONSIBLE DEPARTMENT	
PUBLIC WORKS - PARKS DEPARTMENT	
PROJECT MANAGER	
PARKS FOREMAN	
PROJECTED EXPENSE	
\$ 35,000	PRIORITY LEVEL 2
PROJECT DESCRIPTION	
Purchase of new tractor mower to replace current shared mower.	

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 15,000	\$ 20,000				

FUNDING SOURCE
General Fund Operating - Public Works - Parks Department

Possible grant assistance - USDA

OPERATING BUDGET IMPACT IF COMPLETED
Decrease in maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
Increase in maintenance cost

PERFORMANCE MEASURES

10" BLADE MAINTAINER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREET DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$ 150,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Current City owned maintainer has a 14 ft. blade and is not usable in smaller areas within the City. Example - Street department is unable to properly fix shoulders, maintain alleyways, and assist parks (baseball diamonds). This piece of equipment would be an addition resource.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	\$ 50,000.00		

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

DUMP TRUCK

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$100,000.00

PRIORITY LEVEL **1**



PROJECT DESCRIPTION

Replacement of older dump truck - over 20 years old. Older model would be used as a backup when needed to allow the street department be more efficient during paving season.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 45,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

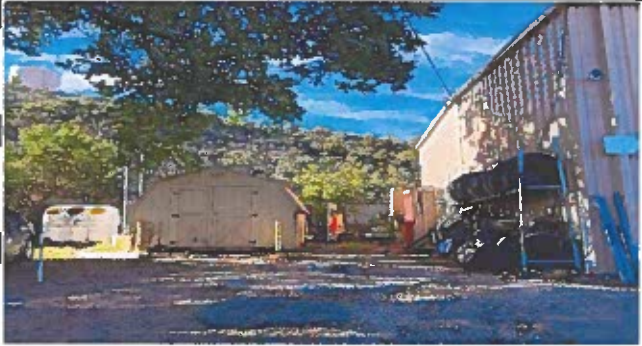
Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance costs

PERFORMANCE MEASURES

FLEET MAINTENANCE FACILITY

RESPONSIBLE DEPARTMENT	
PUBLIC WORKS - STREETS DEPARTMENT	
PROJECT MANAGER	
PUBLIC WORKS DIRECTOR	
PROJECTED EXPENSE	
\$ 60,000.00	PRIORITY LEVEL 1

PROJECT DESCRIPTION
Project consists of the construction of an addition to the current yard facility. The expansion would create additional space for the mechanics to maintain the current cities fleet and leased vehicles. The current facility would continue to be used to service larger equipment pieces.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 30,000.00	\$ 30,000.00				

FUNDING SOURCE
General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED
Additional utilities and maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
No Impact

PERFORMANCE MEASURES

FRONT END LOADER

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREET DEPARTMENT

PROJECT MANAGER

PUBLIC WORKS DIRECTORLL

PROJECTED EXPENSE

\$85,000.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Replace current front end loader which is over 20 years old. Equipment is used and maintained regularly, unfortunately the age of the equipment has made it hard to keep maintained.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 20,000.00	\$ 30,000.00	\$ 35,000.00	\$ -	\$ -	

FUNDING SOURCE

General Fund Operating Budget - Streets Department

OPERATING BUDGET IMPACT IF COMPLETED

Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued increase in maintenance costs

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

EMPLOYEE LOUNGE AREA

RESPONSIBLE DEPARTMENT

PUBLIC WORKS - STREETS DEPARTMENT

PROJECT MANAGER

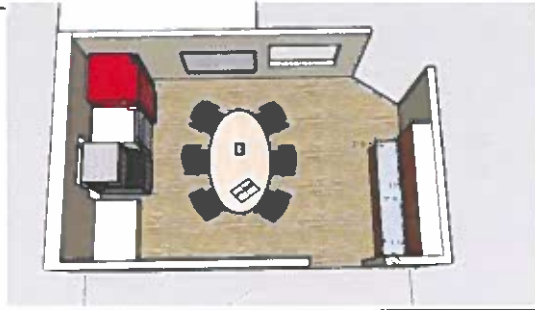
PUBLIC WORKS DIRECTOR

PROJECTED EXPENSE

\$ 66,997.00

PRIORITY LEVEL

1



PROJECT DESCRIPTION

Project consists on remodeling a portion of the current warehouse to include a designated area for employees to meet and/or take a break.

FINANCIAL PLAN	2022-2023 Year 1	2023-2024 Year 2	2024-2025 Year 3	2025-2026 Year 4	2026-2027 Year 5
	\$ 30,000.00	\$ 36,997.00			

FUNDING SOURCE

General Fund Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES




Estimate

City of Alpine	Let	\$0.00
Nissan Aerials CPFB	Total Construction Cost	\$51,819.00
Director of Finance	Overhead and General Expe	\$2,228.05
Alpine Texas PWS	Profit	\$12,863.75
(432) 537-3301	Total Sale Price	\$66,997.00
Site Work		
Let Cost after clearing		\$0.00
Other		\$0.00
Construction Costs		
Subcontract		\$0.00
Building Permit Fees		\$0.00
Impact Fee		\$0.00
Water and Sewer Fees, inspections		\$0.00
Architecture and Engineering		\$0.00
Other		\$0.00
Construction Labor		
Laboration		\$0.00
Concrete		\$0.00
Waterproof walls		\$0.00
Roofing		\$0.00
Other		\$0.00
Construction Materials		
Forming (if not including precast trusses)		\$8,758.00
Trusses (if using trusses)		\$8,750.00
Sheathing (if not included above)		\$0.00
General mops and steel		\$0.00
Other		\$0.00
Construction Equipment		
Excavator/Backhoe		\$7,148.00
Rolling		\$1,500.00
Windows and doors		\$5,645.00
Garage Doors		\$0.00

Other	\$0.00
Construction Materials	
Plumbing (except fixtures)	\$11,500.00
Electrical (except fixtures)	\$2,450.00
HVAC	\$3,850.00
Other	\$5,200.00
Construction Equipment	
Excavator	\$3,450.00
Drywall	\$4,200.00
Interior Trims	\$1,200.00
Mirrors	\$0.00
Doors	\$0.00
Painting	\$2,800.00
Lighting	\$0.00
Cabinets	\$6,670.00
Countertops	\$2,900.00
Appliances	\$0.00
Flooring	\$3,400.00
Plumbing fixtures	\$0.00
Fireplace	\$0.00
Other	\$0.00
Construction Labor	
Laboration	\$800.00
Landscaping	\$0.00
Outdoor structures (deck, patio, porch)	\$0.00
Driveway/approach	\$0.00
Clean Up	\$600.00
Other	\$0.00

IN HOUSE - PAVING EQUIPMENT (PACKAGE)

RESPONSIBLE DEPARTMENT		
PUBLIC WORKS - STREET DEPARTMENT		
PROJECT MANAGER		
PUBLIC WORKS DIRECTOR		
PROJECTED EXPENSE		
\$ 872,195.00	PRIORITY LEVEL	1



Cat® AP400

Asphalt Paver

PROJECT DESCRIPTION
The purchase of several heavy equipment items to bring paving back into the Public Works Department. City has multiple options on funding of items 1)Purchase all items and decrease outsourced paving and sealcoating for one to two years. 2) Lease all items and budget accordingly 3)Prioritize and purchase one piece of equipment a year or 4) Payment plan. EQUIPMENT INCLUDES:
 AP400-07 - ASPHALT PAVER - \$364,850
 938 M - WHEEL LOADER - \$288,630
 CB 4.0-03 - UTILITY COMPACTOR - \$75,050
 CB7 - 02 - ASPHALT COMPACTOR - \$143,665

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
PURCHASE	\$ 872,195.00	\$ -	\$ -	\$ -	\$ -	
LEASE	SEE ADDITIONAL INFORMATION					

FUNDING SOURCE
 General Fund Operating Budget - Streets Department


OPERATING BUDGET IMPACT IF COMPLETED
 Decreased maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
 Continued increase in maintenance costs

PERFORMANCE MEASURES



WASTEWATER TREATMENT PLANT

RESPONSIBLE DEPARTMENT		
UTILITIES - WATER/WASTEWATER/SANITATION		
PROJECT MANAGER		
UTILITIES DIRECTOR		
PROJECTED EXPENSE		
\$ 3,858,000.00	PRIORITY LEVEL	1

PROJECT DESCRIPTION
This project is a complete update to the current wastewater treatment plant. The current condition is critical and each area of concern will need to be addressed in the order recommend by engineers to ensure continued operations of the facility. In addition, TCEQ compliance must be maintained to prevent additional setbacks and financial impacts. This is a multi-phased project that includes 1) Update/replacement of racetrack aerators 2) replacement of manual bar screen with automated 3) Update/replacement of electrical system to create one uniformed electrical system 4) Repair/update and maintenance of clarifiers 5) Refurbishment of drying beds 6) Any additional improvements to ensure continued operation of plant. ***FY 2021-2022 Council approved Wastewater Treatment Plant evaluation. Automated Bar Screen and installation of second aerator contract award and funds allocated - set for completion by September 30, 2021.

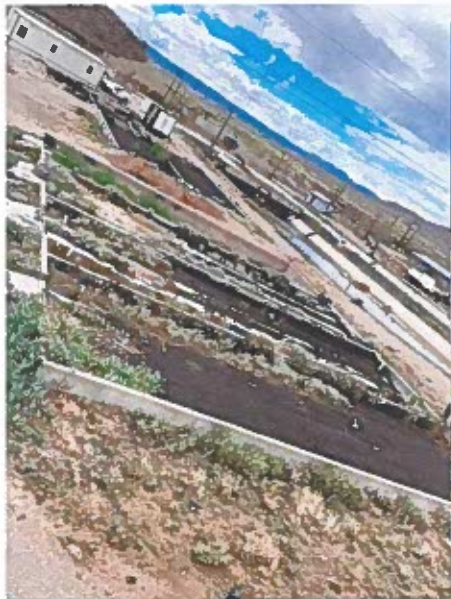
FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 742,000.00	\$ 812,500.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 554,500.00	Prior Years \$300,000 Engineer Contracted

FUNDING SOURCE
Utility operating budget
TWDB - Texas Water Development Board Grant/Funding Opportunities
USDA
Private Funding


OPERATING BUDGET IMPACT IF COMPLETED
Reduced maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
Increased maintenance costs
TCEQ Enforcement

PERFORMANCE MEASURES



FACILITY MAINTENANCE

RESPONSIBLE DEPARTMENT		
UTILITIES - WATER/WASTEWATER/SANITATION		
PROJECT MANAGER		
UTILITIES DIRECTOR		
PROJECTED EXPENSE		
\$ 40,000.00	PRIORITY LEVEL 2	
PROJECT DESCRIPTION		
Update current facilities - flooring, restrooms, removal and construction of pergola/awning. Pergola currently is falling apart and is unsafe to residents and employees. Facility locations include 309 W Sul Ross and 109 N. 8th Street		

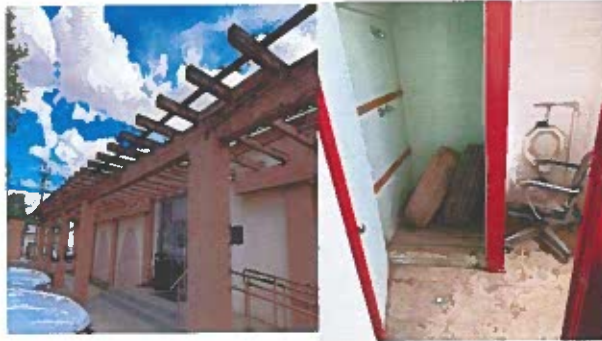
FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Year 1	Year 2	Year 3	Year 4	Year 5
	N/A	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00

FUNDING SOURCE
Utility operating budget


OPERATING BUDGET IMPACT IF COMPLETED
Reduced maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
Increased maintenance costs

PERFORMANCE MEASURES



EASTSIDE SEWER EXTENSION

RESPONSIBLE DEPARTMENT			
UTILITIES - WATER/WASTEWATER/SANITATION			
PROJECT MANAGER			
UTILITIES DIRECTOR			
PROJECTED EXPENSE			
\$ 1,700,000.00	PRIORITY LEVEL	2	

PROJECT DESCRIPTION
To provide service to the Eastside of Alpine, to include annexed areas with no current access to sewer services. Project consists of laying 8,200 feet of sewer lines, 2250 feet of forced main, and a new larger lift station to handle the additional sewage. The larger lift station would replace the existing four lift stations currently in use. Project would provide access to sewer services to Travelodge, Penny Diner, Mobile Home Park, Best Value Inn, Tri-County Steel and Concrete, Big Bend Saddlery, Hip O Taxidermy, Valero, Outwest Feed and Supply, Oasis Tire Company, Alpine Auto Sales, Quality Inn, RV Park, Alon, Holiday Inn Express, Pizza Hut, Tractor Supply, McCoy's Building Supply, Dairy Queen, Big Bend Mini Storage, Sul Ross Meat Market and other possible economic development in the area. The initial engineering review and recommendations has been completed.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
	Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 333,728.46	\$ 333,728.46	\$ 333,728.46	\$ 333,728.46	\$ 333,728.46

FUNDING SOURCE
Utility operating budget
TWDB - Texas Water Development Board Grant/Funding Opportunities
USDA

OPERATING BUDGET IMPACT IF COMPLETED
Additional maintenance and labor
Cost analysis is outdated, and true cost in current market would be substantially higher


OPERATING BUDGET IMPACT IF NOT COMPLETED
No Impact

PERFORMANCE MEASURES

Attachment 5 – Opinion of Probable Cost

Item	Description	Unit	Quantity	Unit Cost	Total Cost
Construction Costs					
1	Bonds and Mobilization	LS	1	\$50,000.00	\$50,000.00
2	Proposed Hwy 67 Lift Station	LS	1	\$350,000.00	\$350,000.00
3	Pre-cast Concrete Manhole	EA	17	\$5,000.00	\$85,000.00
4	6" DR21 CL200 PVC Sewer Force Main	LF	2,250	\$30.00	\$67,500.00
5	6" SDR 35 PVC Sewer Line	LF	8,550	\$50.00	\$327,500.00
6	8" SDR 35 PVC Sewer Line	LF	1,650	\$60.00	\$99,000.00
7	14" Bore and Steel Encasement	LF	120	\$200.00	\$24,000.00
8	6" and 8" Slick Bore	LF	2,200	\$100.00	\$220,000.00
9	Force Main Connection	EA	1	\$1,500.00	\$1,500.00
10	Sewer Service Connections	EA	23	\$1,000.00	\$23,000.00
11	Metal Detectable Tape	LF	10,450	\$0.25	\$2,612.50
Construction Sub-Total					\$1,250,112.50
Contingencies (10%)					\$125,011.25
CONSTRUCTION TOTAL					\$1,375,123.75
Non-Construction Costs					
Engineering and Surveying (15%)					\$206,268.56
Inspection					\$80,000.00
ROW Acquisition					\$25,000.00
ENGINEERING SERVICES TOTAL					\$311,268.56
PROJECT TOTAL					\$1,686,392.31

HOUSEHOLD HAZARDOUS WASTE

RESPONSIBLE DEPARTMENT UTILITIES - WATER/WASTEWATER/SANITATION PROJECT MANAGER ENVIRONMENTAL SERVICES COORDINATOR PROJECTED EXPENSE \$ 37,000.00 PRIORITY LEVEL 2	
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PROJECT DESCRIPTION
 In order to address the need of proper hazardous waste materials from household residents (paint, antifreeze, single -use batteries, herbicides and pesticides), Environmental Service's project would consist of constructing a secure location for offsite storage of the materials before being properly disposed of.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 20,000.00	\$ 17,000.00	\$ -	\$ -	\$ -	

FUNDING SOURCE
 Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED
 Additional disposal expenses
 Current market prices for materials have increased dramatically

OPERATING BUDGET IMPACT IF NOT COMPLETED
 No Impact

PERFORMANCE MEASURES

Musquiz Well Refurbishment

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 125,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Project would consist of bringing Musquiz's wells 8 and 9 back online to help relieve the load on the other wells in the area. Project can be completed in phases.

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 75,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	

FUNDING SOURCE

Utility operating budget

Will need to re-quote project

OPERATING BUDGET IMPACT IF COMPLETED

Decrease maintenance and demand on current operational wells

OPERATING BUDGET IMPACT IF NOT COMPLETED

Continued maintenance and demand on operational wells

PERFORMANCE MEASURES



AUTOMATED WELL METERS

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 90,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

City currently has thirteen water wells. Update current manual metering methods at each well sight to gain clear data collections and consistent communication with SCADA system. Could be included with the update of residential meters to smart meters.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Typical Smart Water Meter System

A wire runs from the water meter inside the home to a communications module located outside the home which in turn wirelessly communicates interval data to the smart electric meter. The smart electric meter later sends the data back to the utility.



SMART WATER METERS

RESPONSIBLE DEPARTMENT

Automated Meter Infrastructure and Smart Water Metering

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 1,400,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

City currently has roughly 2800 meters that are read monthly by one employee. Updating to smart meters would reduce the amount of labor needed to collect data on each meter. It would enable better oversight of water sales, water losses, and disputes on usage. Would provide up to date information and allow citizens more visibility to their usage. This project could be completed in phases over multiple years. Project can be implemented in phases to address available funding.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 400,000.00	

FUNDING SOURCE

Utility operating budget
Possible use of grant funding - American Rescue Plan Act
Texas Water Development Board Grants/Loans

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

Typical Smart Water Meter System

A wire runs from the water meter inside the home to a communications module located outside the home which in turn wirelessly communicates interval data to the smart electric meter. The smart electric meter later sends the data back to the utility.



BACKHOE

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 90,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

Purchase of new backhoe to replace current backhoe, which is over 20 years old. Older backhoe will be kept as a backup and use for situations that require two crews to operate at once.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance fees

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance fees

PERFORMANCE MEASURES



SUL ROSS STORAGE TANKS

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 50,000.00

PRIORITY LEVEL

3

Tank: Sul Ross #1

500,000 gallon capacity.

32' High / 52' Diameter

Overflow Level: 29'



PROJECT DESCRIPTION

There are two storage tanks located on Sul Ross campus that have been under question as to ownership. TCEQ provided information that the City is responsible for actual maintenance of the tanks as the water stored in them is City owned. These tanks will need to be refurbished; which includes repairing rust spots, repainting, installing manual level indicators and installation of SCADA monitoring.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Possible TCEQ Fines

PERFORMANCE MEASURES

Tank: Sul Ross #2

100,000 gallon capacity.

25' High / 26' Diameter

Overflow Level: 23'



MANHOLES

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 200,000.00

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Project would involve the addition, replacement, and the increase of grade of multiple manholes around the City of Alpine. Project could be completed in phases and meet state requirements. Cost of project are estimated at this time. Once an evaluation is completed, the CIP would be adjusted to include updated costs.

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 25,000.00	

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

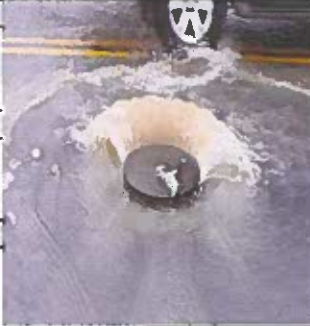

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

OLD INFRASTRUCTURE LOCATION AND REPLACEMENT

RESPONSIBLE DEPARTMENT		 
UTILITIES - WATER/WASTEWATER/SANITATION		
PROJECT MANAGER		
UTILITIES DIRECTOR		
PROJECTED EXPENSE		
\$ 500,000.00	PRIORITY LEVEL 1	

PROJECT DESCRIPTION
Project would include the planning, mapping, and implementation of determining a replacement plan for the City's current water and waste infrastructure. The first phase would be the location of all infrastructure owned by the City. Additional outside funding may need to be obtained after determination is made on the proper replacement plan. Replacement plan would include which sections of infrastructure need to be replaced from top priority down to lowest priority.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 100,000.00	\$ 10,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	

FUNDING SOURCE
Utility operating budget
TWDB - Texas Water Development Board Grant/Funding Opportunities

OPERATING BUDGET IMPACT IF COMPLETED
Reduced maintenance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
Continued increase in maintenance, supplies, and labor

PERFORMANCE MEASURES
Completed infrastructure plan and maintenance program

UTILITY GIS SYSTEM

RESPONSIBLE DEPARTMENT

UTILITIES - WATER/WASTEWATER/SANITATION

PROJECT MANAGER

UTILITIES DIRECTOR

PROJECTED EXPENSE

\$ 50,000.00 to \$ 250,000.00 PRIORITY LEVEL 1



PROJECT DESCRIPTION

The projected expense would be to initiate the program. The program would include the purchase of GIS software and plan development to GIS all water, wastewater, and sanitation infrastructure and equipment. This project would be completed in phases to allow for proper implementation, training and funding.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 10,000.00	

FUNDING SOURCE

Utility operating budget

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance cost, training, and staffing

OPERATING BUDGET IMPACT IF NOT COMPLETED

No impact

PERFORMANCE MEASURES

AIRPORT KUBOTA-TUG UPGRADE

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 15,000

PRIORITY LEVEL 2



PROJECT DESCRIPTION

Airport currently utilizes two different pieces of equipment (4 wheeler and Tug) to complete multiple tasks. The purchase of a Kubota would eliminate both out dated pieces of equipment and will be utilized as a tug, bed can be used to place herbicide tank which is used to spray around runway lights/fence line, can be used by guest to transport baggage to terminal/vehicle/plane and vice versa, field maintenance (check lighting, fence perimeter check, use cargo area for weed eater/tools)

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 2,000	\$ 3,000	\$ 5,000	\$ 5,000		

FUNDING SOURCE

Airport Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

AIRPORT MASTER - LAYOUT PLAN UPDATING

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

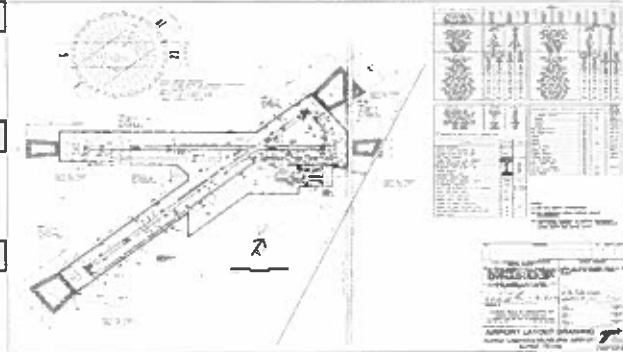
AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$ 150,000

PRIORITY LEVEL

1



PROJECT DESCRIPTION

The current airport masterplan and layout plan is over 10 years old. The plan is utilized for grant planning and future development. It is important to keep current.

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	

FUNDING SOURCE

TxDOT Aviation Grant funding and matching Airport Operating Funds

OPERATING BUDGET IMPACT IF COMPLETED

No Impact


OPERATING BUDGET IMPACT IF NOT COMPLETED

Possible decline in further expansion and grant opportunities.

PERFORMANCE MEASURES

Improved development and needs plan for the airport.

AIRPORT COVERED PARKING AREA

RESPONSIBLE DEPARTMENT ALPINE CASPARIS MUNICIPAL AIRPORT PROJECT MANAGER AIRPORT SUPERVISOR PROJECTED EXPENSE \$ 20,000 PRIORITY LEVEL 3	
PROJECT DESCRIPTION Provide covered parking for airport customers and staff. Include designated handicap parking. No covered parking is currently provided.	

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 5,000	\$ 5,000	\$ 10,000			


FUNDING SOURCE
Airport Operating Fund

OPERATING BUDGET IMPACT IF COMPLETED
No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED
No Impact

PERFORMANCE MEASURES

AIRPORT AWOS UPGRADE AND RELOCATION

RESPONSIBLE DEPARTMENT ALPINE CASPARIS MUNICIPAL AIRPORT PROJECT MANAGER AIRPORT SUPERVISOR PROJECTED EXPENSE \$ 175,000 PRIORITY LEVEL 1	
PROJECT DESCRIPTION Replace and relocate outdated AWOS - Automated Weather Observing System.	

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
		\$ 21,875	\$ 21,875			
Dependent on TxDOT		\$ 43,750				

FUNDING SOURCE Texas Department of Transportation - Aviation Division grant support project. 75% funded by State, 25% funded by City of Alpine. TxDOT Aviation CIP lists the project to be eligible for funding in either FY2024 or FY2025. City required match - \$43,750.


OPERATING BUDGET IMPACT IF COMPLETED N/A
--

OPERATING BUDGET IMPACT IF NOT COMPLETED Continued maintenance expenses

PERFORMANCE MEASURES Passing of annual inspection without additional required maintenance or equipment replacement
--

Update

AIRPORT TAXIWAY EXPANSION

RESPONSIBLE DEPARTMENT	
ALPINE CASPARIS MUNICIPAL AIRPORT	
PROJECT MANAGER	
AIRPORT SUPERVISOR	
PROJECTED EXPENSE	
\$ 60,000.00	PRIORITY LEVEL 1

PROJECT DESCRIPTION
Expansion of taxiway to new hangar construction. ***FY 2021 - 2022 - due to increase pricing of paving - contract award for first phase of paving for \$60,000.***

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 60,000	\$ -	\$ -	\$ -	\$ -	

FY 2021-2022 - portion of taxiway paved for \$60,000

FUNDING SOURCE
Airport Operating Budget

Yearly allocation dependent on FAA & TxDOT Aviation required City Matching


OPERATING BUDGET IMPACT IF COMPLETED
Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED
N/A

PERFORMANCE MEASURES

Update
Project Modified: FY 2021-2022
New taxiway will now be extended from the current taxiway going to the west which will run on the northside of hangar #43 and hangar #44. Taxiway will run to the end of hangar #39 which will allow for further taxiway expansion and hangars to the south.
Cost will be renegotiated for the allowable limit of \$60,000 or less.

AIRPORT ROTATOR BEACON

RESPONSIBLE DEPARTMENT ALPINE CASPARIS MUNICIPAL AIRPORT PROJECT MANAGER AIRPORT SUPERVISOR PROJECTED EXPENSE \$ 15,000	
PRIORITY LEVEL 1	

PROJECT DESCRIPTION
Replacement of current outdated rotating beacon. Current beacon continues to decline in providing a consistent lighting source for aviation.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 3,500	\$ 3,500				

FUNDING SOURCE
Airport Operating Budget

TxDOT Aviation RAMP Grant

OPERATING BUDGET IMPACT IF COMPLETED
No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED
Increased Maintenance, safety concerns

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN

2023 - 2027

AIRPORT RUNWAY 5/23 - CRACK SEAL/SEALCOAT**RESPONSIBLE DEPARTMENT**

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE

\$394,500

PRIORITY LEVEL

1

**PROJECT DESCRIPTION**

Crack seal/Seal coat runway 05/23

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5
			\$19,725.00	\$19,725.00	

FUNDING SOURCE

Estimated Project Expense- Based on prior year project (Rehab 1/19) and dependent on Texas Department of Transportation - Aviation Division Funding. 90% funded by FAA/State, 10% funded by City of Alpine. City required estimated match \$39,450. Other possible funding source depending on size/cost of project could be Ramp Grant which is a 50/50 split.

OPERATING BUDGET IMPACT IF COMPLETED

Sealer/Manpower/Foreign Object Debris (FOD) Removal

OPERATING BUDGET IMPACT IF NOT COMPLETED

Potential liability for airplane engine replacement for ingesting FOD

PERFORMANCE MEASURES

Rehabbing the surface will provide longevity over the useful life of the runway.

DOWNTOWN VISITOR KIOSK

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 35,000.00

PRIORITY LEVEL 3



PROJECT DESCRIPTION

While the current Visitor Center is a prime location it would benefit our organization to have a presence directly on Holland Ave or Murphy Street. The preferred location would be to get permission to use one of the corners where either street intersects with 5th street. This would not be a building but rather a free standing kiosk. Many communities have these featuring large maps and information pamphlets for visitors similar to the first picture. Community partners could help off set the cost of this project through sponsorships or ad spots on the displays. In addition to the downtown locations an information kiosk at Sul Ross State University and Kokernot Park would also be ideal locations to target visitor traffic. Design could include placing the kiosk in a gazebo type structure to also provide additional shading for visitors.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

VISITOR CENTER UPDATE

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 45,000.00

PRIORITY LEVEL

2



PROJECT DESCRIPTION

The Visitor Center is a prime location for visitors coming into Alpine. The facility outside is currently being updated to match the continued needs of tourism and growing events. The facility itself needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch lighting, interior lighting and ceiling repair, remodel of kitchen area (currently not utilized for original purpose), and addition of children's area. The project would also include updateing the current front fencing area to provide a safer transition from the visitor center to HWY 90. This project will be completed in phases.

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 22,500.00	\$ 22,500.00	\$ -	\$ -	

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES



PORCH REPAIR AND NEW SIDEWALKS

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$45,000.00

PRIORITY LEVEL 2

PROJECT DESCRIPTION

The Visitor Center is a prime location for visitors coming into Alpine. With the completion of the new pavilion and restrooms the existing building is in need of repairs and updates. The exterior of the original building needs the following updates to keep maintained - front porch post replacement (current posts have started to rot), porch and post lighting (dark sky compliant like the new lighting in back), electrical updates, metal on underside of front porch to protect from elements, eliminate one set of steps, make new wider steps to main front door, new walkways from the street parking to the front door, pipe fencing addition to the current small rock wall to add for protection from traffic during events.



FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ 15,000.00	\$ 15,000.00	\$15,000.00	\$ -	

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenance

PERFORMANCE MEASURES

WINDOWS AND WALLS

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$45,000.00

PRIORITY LEVEL 1



PROJECT DESCRIPTION

With the new addition it was necessary to replace the one window that remained on the south wall that connects the original building with the addition. The original windows are not a standard size, many cannot be opened, are damaged allowing bugs to enter the building, and most do not have screens. This leaves 6 windows on the west and north sides of the building that need replaced. Because the window frames must be rebuilt to accommodate the standard size windows, interior and exterior walls will have to be repaired and repainted as part of this process. This would also included all new interior and exterior trim to replace rotting and damaged wood. The exterior of the building also needs new stucco to repair years of natural deterioration and to better match the new addition.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
exterior stucco & paint	\$15,000			\$ -	\$ -	
windows	\$7,000					
interior walls	\$10,000					

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES

Interior Layout and Floors

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$ 75,000.00

PRIORITY LEVEL 1

PROJECT DESCRIPTION

With the new southside entrance to the covered patio and the addition of the restrooms the Visitor Center interior layout needs reconfigured to allow for a more open space that will provide an interactive children's display, a utility closet with a proper sink, and conference and office area that is closed off to the public. The first step of this process will be to remove the indoor restroom completely. Next remove the current kitchen sink and refrigerator that are not used regularly. With the kitchen eliminated the hot water heater that is located in a small utility closet next to the restroom needs relocated to where the kitchen was. This will put it on the same side of the hall as the HVAC. A new mop sink will be added to the new utility closet with the existing plumbing from the removed kitchen sink. With the hot water heater relocated and the restroom and utility closet removed the area can become a designated play space for kids with an interactive display on the history of Alpine including the railroad, baseball and rodeo. Part of reconfiguring the interior space will be to then replace all the existing flooring. The main space as very old laminate that is damaged in places and with walls removed and spaces opened up there would then be 4 different types of flooring. Everything will be replaced with commercial flooring that can withstand high traffic. The last part of the interior layout changes would be a new door to the conference/office area that separates it from the public space and allows for private meetings.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES



ROOF AND CEILING REPAIR

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE

\$50,000.00

PRIORITY LEVEL 1

Split in the ceiling in the main visitor space. One of many places where the ceiling is obviously not level.



PROJECT DESCRIPTION

The ceiling at the Visitor Center is in need of structural repairs to prevent further damage to the building and it's contents. The trusses need replaced to ensure the structure is sound. Once that is complete a new ceiling can be installed and new lighting. The current lighting is florescent which is not energy efficient and is much too stark for the friendly environment. Part of this process will also be to repair any damages to the roof to prevent leaks. While I have not personally had water leaking into the building there are visible water damage spots on the ceiling from past leaks.

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCE

HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED

Reduced maintenance and possible long term damages


OPERATING BUDGET IMPACT IF NOT COMPLETED

Increased maintenence

PERFORMANCE MEASURES



HVAC SYSTEM

RESPONSIBLE DEPARTMENT GAS DEPARTMENT PROJECT MANAGER DIRECTOR OF GAS DEPARTMENT PROJECTED EXPENSE \$ 35,000	
PRIORITY LEVEL 2	
PROJECT DESCRIPTION Update/Replace current system.	

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 12,250.00	\$ 12,250.00	\$ -	\$ -	\$ -	


FUNDING SOURCE
Gas Department Operating budget

OPERATING BUDGET IMPACT IF COMPLETED
No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED
No Impact

PERFORMANCE MEASURES

GAS DEPT BUILDING UPDATES

RESPONSIBLE DEPARTMENT	
GAS DEPARTMENT	
PROJECT MANAGER	
DIRECTOR OF GAS DEPARTMENT	
PROJECTED EXPENSE	
\$ 50,000	PRIORITY LEVEL 2
PROJECT DESCRIPTION	
Continued maintenance of facility to include additional coverage and update of poly line storage	

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 10,000	\$ 10,000	\$ 30,000			

FUNDING SOURCE
Gas Department operating fund

OPERATING BUDGET IMPACT IF COMPLETED

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES



CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

RECTIFIER

RESPONSIBLE DEPARTMENT		
GAS DEPARTMENT		
PROJECT MANAGER		
DIRECTOR OF GAS DEPARTMENT		
PROJECTED EXPENSE		
\$ 85,000	PRIORITY LEVEL	1
PROJECT DESCRIPTION		
Replacement/Upgrade of gas utility rectifier located near/off golf course		



	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ 85,000					

FUNDING SOURCE
Gas Department operating budget

OPERATING BUDGET IMPACT IF COMPLETED
No impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

ALPINE SCHOOL HOUSE REMODEL

RESPONSIBLE DEPARTMENT	
FINANCE DEPARTMENT	
PROJECT MANAGER	
DIRECTOR OF FINANCE	
PROJECTED EXPENSE	

PROJECT DESCRIPTION
Remodel of City owned facility currently not being utilized as a response to the Covid-19 Pandemic and need to social distance and growing staff located at City Hall. Remodel includes construction of reception/payment window, flooring, plumbing, electrical, HVAC, and painting of facility. ***FY 2021-2022 - Renovations completed***

FINANCIAL PLAN	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE
American Rescue Plan Act - infrastructure improvements to include social distancing

OPERATING BUDGET IMPACT IF COMPLETED
Regular maintenance costs
Regular utilities costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
Continued deterioration of city owned property - extensive repairs

PERFORMANCE MEASURES

ANIMAL SHELTER HVAC

RESPONSIBLE DEPARTMENT

ANIMAL CONTROL SERVICES

PROJECT MANAGER

ANIMAL SERVICES SUPERVISOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Replace/upgrade current swamp cooler unit to HVAC system to better accommodate facility

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

General Fund Operating Budget - Animal Control Services Department

OPERATING BUDGET IMPACT IF COMPLETED

N/A

OPERATING BUDGET IMPACT IF NOT COMPLETED

N/A

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

APD K-9 UNIT

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

K-9 donated by New Mexico HIDTA unit - FY 2021-2022*

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

Additional cost of feed and care of K-9

Staffing

OPERATING BUDGET IMPACT IF NOT COMPLETED

PERFORMANCE MEASURES

Increase in possible asset forfeiture funds for use by the Police Department

Donated

Alpine Police Station Building Maintenance - Remodel

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

FY 2021 - 2022 APD updated flooring, paint, and maintenance of facility**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

General Fund Operating - Police Department

Outside grant funding possibilities

OPERATING BUDGET IMPACT IF COMPLETED

Additional maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

APD -MOBILE HAND HELD UNITS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Replace 16 outdated/inoperable radios. This project will be completed in phases.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

MOBILE DATA TERMINALS

RESPONSIBLE DEPARTMENT

ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE



PROJECT DESCRIPTION

Equip five APD vehicles with mobile data terminals.

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

GRANT FUNDED

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

AIRPORT RUNWAY 1/19 SEALCOAT

RESPONSIBLE DEPARTMENT

ALPINE CASPARIS MUNICIPAL AIRPORT

PROJECT MANAGER

AIRPORT SUPERVISOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Seal coat runway 1/19

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
City's required match paid in FY 2020/2021 pending completion						

FUNDING SOURCE

Texas Department of Transportation - Aviation Division grant & FAA support project. 90% funded by FAA/State, 10% funded by City of Alpine. City required match \$59,000

OPERATING BUDGET IMPACT IF COMPLETED

Sealer/Manpower/Foreign Object Debris (FOD) Removal

OPERATING BUDGET IMPACT IF NOT COMPLETED


Potential liability for airplane engine replacement for ingesting FOD

PERFORMANCE MEASURES

Rehabbing the surface will provide longevity over the useful life of the runway.

Update

AIRPORT RUNWAY LIGHTING PROJECT

RESPONSIBLE DEPARTMENT		
ALPINE CASPARIS MUNICIPAL AIRPORT		
PROJECT MANAGER		
AIRPORT SUPERVISOR		
PROJECTED EXPENSE		
DESIGN PHASE	\$ 72,000	
CONSTRUCTION PHASE	\$ 950,000	
TOTAL	\$ 1,022,000	
PRIORITY LEVEL		1

PROJECT DESCRIPTION
Design and construction of new lighting system along runways and taxiways. Current system is no longer supported.

FINANCIAL PLAN	2022-2023 Year 1	2023-2024 Year 2	2024-2025 Year 3	2025-2026 Year 4	2026-2027 Year 5	
						Design phase paid FY2020 through CARES Funds
	PAID FY 2021-2022					

FUNDING SOURCE
Texas Department of Transportation - Aviation Division grant - FAA support project. 90% funded by FAA/State, 10% funded by City of Alpine. City required match \$7,200 for design phase and \$5,000 for construction phase. Currently waiting final approval for construction phase before processing City Match. Matching funds may be expended in FY 2021-2022 or FY 2022-2023 dependent on request from TXDOT Aviation.

OPERATING BUDGET IMPACT IF COMPLETED
Decrease maintenance expense

OPERATING BUDGET IMPACT IF NOT COMPLETED
Increased maintenance and inability to provide 24 hour service. Current lighting system has become obsolete and acquiring parts has become harder and harder.

PERFORMANCE MEASURES
Maintain current airport operation 24/7

Update

Going to TXDOT Aviation Commission in June 2022, advertising in July 2022, with Pre Construction to begin in August/September 2022

VISITOR CENTER OUTDOOR REMODEL

RESPONSIBLE DEPARTMENT

TOURISM - VISITOR CENTER

PROJECT MANAGER

VISITOR CENTER COORDINATOR

PROJECTED EXPENSE



PROJECT DESCRIPTION

Project includes the construction of two public restrooms, assessable to the public, additional storage, patio area, and pavilion. Council approved the project in FY 2020-2021, utilizing a portion of the operating budget and fund balance. The project will be completed in FY 2022

FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
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Council Approved Expenditure
utilizing HOT Fund Balance 6/15/2021

FUNDING SOURCE

HOT Fund - Operating and Fund Balance

OPERATING BUDGET IMPACT IF COMPLETED

Increased maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED

No impact

PERFORMANCE MEASURES



18' TRAILER

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Purchase of new trailer

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	

\$ -

FUNDING SOURCE

Gas Department Operating budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

CITY OF ALPINE CAPITAL IMPROVEMENT PLAN
2023 - 2027

BAY COVERAGE

RESPONSIBLE DEPARTMENT

GAS DEPARTMENT

PROJECT MANAGER

DIRECTOR OF GAS DEPARTMENT

PROJECTED EXPENSE

\$ -



Gas Dept. Need to cover Bay Area. Birds nesting

PROJECT DESCRIPTION

Replace current deteriorated building materials and install wildlife deterrent **** Improvements completed FY 2021-2022****

	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ -				

FUNDING SOURCE

Gas Department Operating Budget

OPERATING BUDGET IMPACT IF COMPLETED

No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

Maintenance and possible replacement

PERFORMANCE MEASURES



PORTABLE STAGE

RESPONSIBLE DEPARTMENT
TOURISM - VISITOR CENTER
PROJECT MANAGER
VISITOR CENTER COORDINATOR
PROJECTED EXPENSE



PROJECT DESCRIPTION

With the addition of the public restrooms and the southside patio the intention is to become a prime location for outdoor concerts by closing the newly paved alleys for events. In order to accommodate large groups, provide a professional setting for artists and maximum viewing for guest a stage is needed. It needs to be mobile so that it can be put into storage when not in use. *****REQUESTED TO BE RE-EVALUTED FOR FUTURE PURCHASE - EVALUATION OF NEW PAVILLION*****

FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$ -	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCE
HOT Funds

OPERATING BUDGET IMPACT IF COMPLETED
Increased liability insurance and maintenance

OPERATING BUDGET IMPACT IF NOT COMPLETED
No Impact

PERFORMANCE MEASURES



APD - LICENSE PLATE READER

RESPONSIBLE DEPARTMENT

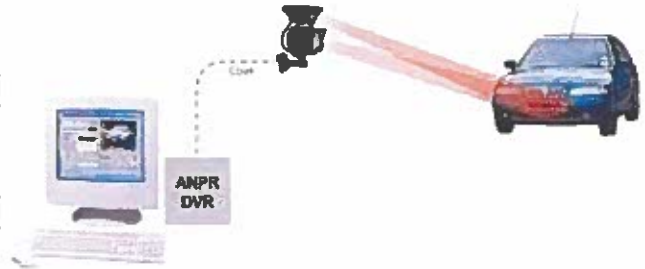
ALPINE POLICE DEPARTMENT

PROJECT MANAGER

CHIEF OF POLICE

PROJECTED EXPENSE

\$ -



PROJECT DESCRIPTION

Provide continues surveillance of traffic interdiction and monitoring of stolen vehicles, wanted persons, and vehicles listed under "bolo's" for drug or human trafficking ***FY 2021-2022 - APD requested asset to be postpone until equipment was suited for needs of the department***

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	
FINANCIAL PLAN	Year 1	Year 2	Year 3	Year 4	Year 5	

FUNDING SOURCE

General Fund Operating - Police Department

Law Enforcement Grant possibilities

OPERATING BUDGET IMPACT IF COMPLETED


No Impact

OPERATING BUDGET IMPACT IF NOT COMPLETED

No Impact

PERFORMANCE MEASURES

SPLASH PAD

RESPONSIBLE DEPARTMENT		
PUBLIC WORKS - PARKS DEPARTMENT		
PROJECT MANAGER		
PARKS FOREMAN		
PROJECTED EXPENSE		
\$ 300,000	PRIORITY LEVEL	2
PROJECT DESCRIPTION		
The installation of a splash pad at Kokernot park		

FINANCIAL PLAN	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Year 1	Year 2	Year 3	Year 4	Year 5	
	\$50,000	\$50,000	\$50,000	\$50,000	\$100,000	Prior CIP - \$50,000 allocated

FUNDING SOURCE
Prior CIP - City allocation 25% and 75% from donations and outside entities
Financial Plan includes full cost with not additional outside funding

OPERATING BUDGET IMPACT IF COMPLETED
Additional maintenance and insurance costs

OPERATING BUDGET IMPACT IF NOT COMPLETED
No Impact

PERFORMANCE MEASURES



CITY COUNCIL
MEETING AGENDA ITEM COVER MEMO
AUGUST 16, 2022

To: Honorable Mayor and City Council
Agenda Item: Action Item 2: Ordinance 2022-08-02, Records Management
Agenda Sponsor: M. Antrim, City Manager
Memo Submitted By: Geoffrey Calderon, City Secretary

SYNOPSIS

Approve the first reading of Ordinance 2022-08-02, an ordinance amending Chapter 2 - Administration; Amending Article V - Records Management to the Alpine Code of Ordinances (M. Antrim, City Manager)

BACKGROUND

- The City has not updated the records management ordinance since 1998. The ordinance is outdated and lists the City Manager as the Records Management Officer (RMO). It is common practice across Cities in Texas that the City Secretary is the designated RMO, and in Alpine, it has been generally accepted, but not explicitly codified that the Secretary is the RMO.
- Sec 203.025, Local Government Code, requires that each new RMO must file an updated designation with the Texas State Library and Archives Commission (TSLAC) 30 days after appointment. We have been unable to file the declaration after the most recent appointment because the RMO designation must match the position that is declared in the policy.
- The City has not been in compliance with the TSLAC for 22 years. Although the Local Government Records Act requires each new RMO to be designated with TSLAC within 30 days, the last person (City Manager Doug Lively) designated in the position left in June 2000. According to TSLAC records, the current RMO for Alpine is still Mr. Lively.
- City Administration is recommending that the ordinance be updated to reflect the recommendation from TSLAC. Once the necessary changes have been made to the ordinance we may begin work towards a Records Management Policy that will be presented to City Council and approved by Resolution.
- Records Management has been a continuous problem area in the City for many years and we are working towards the implementation of a policy that will address the many neglected aspects of the program over the years.

SUPPORTING MATERIALS

1. Ordinance 2022-08-02.
 - a. Exhibit "A" Current ordinance highlighting changes.
 - b. Exhibit "B" Proposed ordinance without changes indicated.
 - c. Exhibit "C" Designation of Local Government Records Officer
2. Recommended ordinance from TSLAC.
3. Last Designation of a Records Management Officer, sent to TSLAC on 11/2/1998.

STAFF RECOMMENDATION

APPROVE: City Staff supports approval of this ordinance.

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

STATE OF TEXAS
CITY OF ALPINE

COUNTY OF BREWSTER

ORDINANCE 2022-08-02

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS
AMENDING CHAPTER 2 – ADMINISTRATION; AMENDING ARTICLE V –
RECORDS MANAGEMENT TO THE ALPINE CODE OF ORDINANCES.**

WHEREAS, the Texas Local Government Records Act (Title 6, Subtitle C, Local Government Code), provides that each local government must establish an active and continuing records management program; and

WHEREAS, the City of Alpine desires to adopt a plan to prescribe policies and procedures consistent with the Local Government Records Act and in the interests of cost-effective and efficient recordkeeping; and

WHEREAS, the City most recently updated the records management program with the passage of ordinance 98-7-7 on July 21, 1998, and the general practices are outdated and obsolete; and

WHEREAS, most of the requirements established by ordinance 98-7-7 have not had an acceptable level of compliance over the years, and have prompted an overhaul of the city's records management program; and

WHEREAS, City Administration is recommending the implementation of the ordinance recommended by the Texas State Library and Archives Commission with the Records Management Officer proposing a policy to be approved by City Council Resolution; and

WHEREAS, it is deemed by the City Council to be in the best interest of the City to amend the current records management ordinance to reflect the recommended policy of the Texas State Library and Archives Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION I
FINDINGS OF FACT**

Chapter 2 – Administration; Article V – Records Management is hereby amended to reflect the changes hereto attached as Exhibit "A." The premises attached as Exhibit "A" are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION II
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION III
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION IV
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION V
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND ADOPTED THIS 16TH DAY OF AUGUST 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

**INTRODUCTION AND FIRST READING
AUGUST 2, 2022**

**SECOND AND FINAL READING
AUGUST 16, 2022**

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Rod Ponton, City Attorney

EXHIBIT “A”

EDITOR’S NOTE:

Additions are highlighted in Yellow and Underlined. Omissions appear in Red Strikethrough Text. Previous Editor's notes and codification references are Italicized in Blue.

ARTICLE V. RECORDS MANAGEMENT¹

Sec. 2-281. Definitions of records of the City of Alpine.

~~The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:~~

~~*Department head* means the officer who by ordinance, order or administrative policy is in charge of an office of the city that creates or receives records.~~

~~*Essential records* means any record of the city necessary to the resumption or continuation of operations of the city in an emergency or disaster, to the re-creation of the legal and financial status of the city, or to the protection and fulfillment of obligations to the people of the state.~~

~~*Permanent records* means any record of the city for which the retention period on a records control schedule is given as permanent.~~

~~*Records control schedule* means a document prepared by or under the authority of the records management officer listing the records maintained by the city, their retention periods, and other records disposition information that the records management program may require.~~

~~*Records liaison officer* means the person designated under section 2-290 of this article.~~

~~*Records management* means the application of management techniques to the creation, use, maintenance, retention, preservation and disposal of records for the purposes of reducing the costs and improving the efficiency of recordkeeping. The term includes the development of records control schedules, the management of filing and information retrieval systems, the protection of essential and permanent records, the economical and space-effective storage of inactive records, control over the creation and distribution of forms, reports and correspondence, and the management of micrographics and electronic and other records storage systems.~~

~~*Records management committee* is defined in section 2-286 of this article.~~

~~*Records management officer* means the person designated in section 2-285 of this article.~~

~~*Records management plan* means the plan developed under section 2-287 of this article.~~

¹State law reference(s)—Preservation and management of local government records, V.T.C.A., Government Code § 441.151 et seq.; Local Government Records Act, V.T.C.A., Local Government Code § 201.001 et seq.; municipal records management, V.T.C.A., Local Government Code § 203.021 et seq.

Retention period means the minimum time that shall pass after the creation, recording or receipt of a record, or the fulfillment of certain actions associated with a record, before it is eligible for destruction.

(Ord. No. 98-7-7, § 2, 7-21-1998)

Cross reference(s)—Definitions generally, § 1-2.

State law reference(s)—Definitions pertaining to local government records, V.T.C.A., Local Government Code § 201.003 and V.T.C.A., Government Code § 441.151.

~~Sec. 2-282. Records of the city described; procedures.~~

All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the city, or any of its officers or employees, pursuant to law, or in the transaction of public business, is declared to be the records of the city, and shall be created, maintained and disposed of in accordance with the provisions of this article or procedures authorized by it and in no other manner.

(Ord. No. 98-7-7, § 1, 7-21-1998)

~~Sec. 2-283.~~ Sec. 2-282. Records declared public property.

All city records as defined in sections ~~2-281 and 2-282~~ of this article are declared to be the property of the city. No city official or employee has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

(Ord. No. 98-7-7, § 3, 7-21-1998)

State law reference(s)—Declaration of local government records as public property, V.T.C.A., Local Government Code § 201.005.

~~Sec. 2-284.~~ Sec. 2-283. Policy.

It is declared to be the policy of the city to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all city records through a comprehensive system ~~or~~ of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act (~~V.T.C.A., Local Government Code § 201.001 et seq.~~) and ~~accepted records management practice.~~

(Ord. No. 98-7-7, § 4, 7-21-1998)

State law reference(s)—Purpose of V.T.C.A., Local Government Records Act, V.T.C.A., Local Government Code § 201.002.

~~Sec. 2-285.~~ Sec. 2-284. Designation of records management officer.

The ~~city manager's office~~ City Secretary, ~~and the successive holders of such office~~, shall serve as records management officer for the city as provided by law and will develop policies and procedures to ensure that the maintenance, preservation, security, destruction, electronic storage, and other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act. ~~As provided by state law, each successive holder of the office shall file his name with the director and librarian of the Texas State Library within 30 days of the initial designation or of taking the office, as applicable.~~

(Ord. No. 98-7-7, § 5, 7-21-1998)

State law reference(s)—Designation of records management officer, V.T.C.A., Local Government Code § 203.025.

~~Sec. 2-286.~~ Establishment of records management committee; duties.

~~A records management committee consisting of the city manager's office is hereby established. The committee shall:~~

- ~~(1) Assist the records management officer in the development of policies and procedures governing the records management program;~~
- ~~(2) Review the performance of the program on a regular basis and propose changes and improvements if needed;~~
- ~~(3) Review and approve records control schedules submitted by the records management officer;~~
- ~~(4) Give final approval to the destruction of records in accordance with approved records control schedules; and~~
- ~~(5) Actively support and promote the records management program throughout the city.~~

(Ord. No. 98-7-7, § 6, 7-21-1998)

Sec. 2-285. Records Control Schedules.

Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the Records Management Officer for use in the City, as provided by law. The Records Management Officer shall prepare amendments to the schedules as needed to reflect new records created or received by this office, or revisions to retention periods established in a records retention schedule issued by the Commission. Any destruction of records of the City will be in accordance with these schedules and the Local Government Records Act.

~~Sec. 2-287. Records management plan to be developed; approval of plan; authority of plan.~~

- ~~(a) The records management officer and the records management committee shall develop a records management plan for the city for submission to the city council. The plan must~~

contain policies and procedures designed to reduce the costs and improve the efficiency of recordkeeping, to adequately protect the essential records of the city and to properly preserve those records of the city that are of historical value. The plan must be designed to enable the records management officer to carry out his duties prescribed by state law and this article effectively.

- ~~(b) Once approved by the city council, the records management plan shall be binding on all offices, departments, divisions, programs, commissions, bureaus, boards, committees or similar entities of the city, and records shall be created, maintained, stored, microfilmed or disposed of in accordance with the records management plan.~~
- ~~(c) State law relating to the duties, other responsibilities or recordkeeping requirements of a department head do not exempt the department head or the records in the department head's care from the application of this article and the records management plan adopted under it, and may not be used by the department head as a basis for refusal to participate in the records management program of the city.~~

(Ord. No. 98-7-7, § 7, 7-21-1998)

State law reference(s)—Custodians of records required to participate in records management program, V.T.C.A., Local Government Code § 203.022(b); records management program to be established, V.T.C.A., Local Government Code § 203.026.

~~Sec. 2-288. Duties of records management officer.~~

~~In addition to other duties assigned in this article, the records management officer shall:~~

- ~~(1) Administer the records management program and provide assistance to department heads in its implementation;~~
- ~~(2) Plan, formulate and prescribe records disposition, policies, systems, standards and procedures;~~
- ~~(3) In cooperation with department heads, identify essential records and establish a disaster plan for each city office and department to ensure maximum availability of the records in order to reestablish operations quickly and with minimum disruption and expense;~~
- ~~(4) Develop procedures to ensure the permanent preservation of the historically valuable records of the city;~~
- ~~(5) Establish standards for filing and storage of equipment and for recordkeeping supplies;~~
- ~~(6) Study the feasibility of and, if appropriate, establish a uniform filing system and a forms design and control system for the city;~~
- ~~(7) Provide records management advice and assistance to all city departments by preparation of a manual of procedure and policy and by on-site consultation;~~
- ~~(8) Monitor records retention schedules and administrative rules issued by the Texas State Library and Archives Commission to determine if the records management~~

~~program and the city's records control schedules are in compliance with state regulations;~~

- ~~(9) Disseminate to the city council and department heads information concerning state laws and administrative rules to local government records;~~
- ~~(10) Instruct the records liaison officers and other personnel in policies and procedures of the records management plan and their duties in the records management program;~~
- ~~(11) Direct records liaison officers or other personnel in the conduct of records inventories in preparation for the development of records control schedules as required by state law and this article;~~
- ~~(12) Ensure that the maintenance, preservation, microfilming, destruction, or other disposition of the city records, is carried out in accordance with the policies and procedures of the records management program and the requirements of state law;~~
- ~~(13) Maintain records on the volume of records destroyed under approved records control schedules, the volume of records microfilmed or stored electronically, and the estimated cost and space savings as the result of such disposal or disposition;~~
- ~~(14) Report annually to the city council on the implementation of the records management plan in each department of the city, including summaries of the statistical and fiscal data compiled under subsection (13) of this section; and~~
- ~~(15) Bring to the attention of the city council personnel the policies and procedures of the records management program or the Local Government Records Act.~~

~~(Ord. No. 98-7-7, § 8, 7-21-1998)~~

State law reference(s)—Duties of records management officer, V.T.C.A., Local Government Code § 203.023.

~~Sec. 2-289. Duties and responsibilities of department heads.~~

~~In addition to other duties assigned in this article, department heads shall:~~

- ~~(1) Cooperate with the records management officer in carrying out the policies and procedures established in the city for the efficient and economical management of records and in carrying out the requirements of this article.~~
- ~~(2) Adequately document the transaction of government business and the services, programs and duties for which the department head and his staff are responsible; and~~
- ~~(3) Maintain the records in his care and carry out their preservation, microfilming, destruction or other disposition in accordance with the policies and procedures of the records management program of the city and the requirements of this article.~~

~~(Ord. No. 98-7-7, § 9, 7-21-1998)~~

~~Sec. 2-290. Designation of records liaison officers.~~

~~Each department head shall designate a member of his staff to serve as records liaison officer for the implementation of the records management program in the department. If the records management officer determines that in the best interests of the records management program more than one records liaison officer should be designated for a department, the department head shall designate the number of records liaison officers specified by the records management officer. Persons designated as records liaison officers shall be thoroughly familiar with all records created and maintained by the department and shall have full access to all records of the city maintained by the department. In the event of the resignation, retirement, dismissal or removal by action of the department head of a person designated as a records liaison officer, the department head shall promptly designate another person to fill the vacancy. A department head may serve as records liaison officer for his department.~~

~~(Ord. No. 98-7-7, § 10, 7-21-1998)~~

~~Sec. 2-291. Duties and responsibilities of records liaison officers.~~

~~In addition to other duties assigned in this article, records liaison officers shall:~~

- ~~(1) Conduct or supervise the conduct of inventories of the records of the department in preparation for the development of records control schedules;~~
- ~~(2) In cooperation with the records management officer, coordinate and implement the policies and procedures of the records management program in their departments; and~~
- ~~(3) Disseminate information to department staff concerning the records management program.~~

~~(Ord. No. 98-7-7, § 11, 7-21-1998)~~

~~Sec. 2-292. Records control schedules to be developed; approval; filing with state.~~

- ~~(a) The records management officer, in cooperation with department heads and records liaison officers, shall prepare records control schedules on a department by department basis, listing all records created or received by the department and the retention period for each record. Records control schedules shall also contain such other information regarding the disposition of city records as the records management plan may require.~~
- ~~(b) Each record control schedule shall be monitored and amended as needed by the records management officer on a regular basis to ensure that the records control schedule is in compliance with records retention schedules issued by the state and that it continues to reflect the recordkeeping procedures and needs of the department and the records management program of the city.~~
- ~~(c) A records control schedule or amended schedule for a department must be approved by the department head, the city council and the city manager before its adoption.~~
- ~~(d) Before its adoption, a records control schedule must be submitted to and accepted for filing, by the director and librarian as provided by state law. If a schedule is not accepted for filing, the schedule shall be amended to make it acceptable for filing. The records management officer shall submit the records control schedules to the director and librarian.~~

(Ord. No. 98-7-7, § 12, 7-21-1998)

State law reference(s)—Records control schedules, V.T.C.A., Local Government Code § 203.041 et seq.; records retention schedules, V.T.C.A., Government Code § 441.158.

~~Sec. 2-293. Implementation of records control schedules; destruction of records under schedule.~~

- ~~(a) A records control schedule for a department that has been approved and adopted in section 2-292 shall be implemented by department heads and records liaison officers according to the policies and procedures of the records management plan.~~
- ~~(b) A record, whose retention period has expired on a records control schedule, shall be destroyed unless an open records request is pending on the record, the subject matter of the record is pertinent to a pending law suit or the department head requests in writing to the records management committee that the record be retained for an additional period.~~
- ~~(c) Prior to the destruction of a record under an approved records control schedule, authorization for the destruction must be obtained by the records management officer from the records management committee.~~

(Ord. No. 98-7-7, § 13, 7-21-1998)

~~Sec. 2-294. Destruction of unscheduled records.~~

~~A record that has not yet been listed on an approved records control schedule may be destroyed if its destruction has been approved in the same manner as a record destroyed under an approved schedule and the records management officer has submitted to and received back from the director and librarian an approved destruction authorization request.~~

(Ord. No. 98-7-7, § 14, 7-21-1998)

~~Sec. 2-295. Records center.~~

~~A records center, developed pursuant to the plan required by section 2-287, shall be under the direct control and supervision of the records management officer. Policies and procedures regulating the operations and use of the records center shall be contained in the records management plan developed under section 2-287.~~

(Ord. No. 98-7-7, § 15, 7-21-1998)

~~Sec. 2-296. Micrographics.~~

~~Unless a micrographics program in a department is specifically exempted by order of the city council, all microfilming of records will be centralized and under the direct supervision of the records management officer. The records management plan will establish policies and procedures for the microfilming which shall be done in accordance with standards and procedures for the microfilming of local government records established in Rules of the Texas State Library and Archives Commission. The plan will establish criteria for determining the eligibility of records for microfilming, and protocols for ensuring that a microfilming program that is exempted from the centralized operations shall be subject to periodic review by the records management officer as to cost effectiveness, administrative efficiency and compliance with commission rules.~~

(Ord. No. 98-7-7, § 16, 7-21-1998)

State law reference(s)—Microfilming of records, V.T.C.A., Local Government Code ch. 204.

Secs. ~~2-297~~ 2-286—2-320. Reserved.

EXHIBIT “B”

ARTICLE V. RECORDS MANAGEMENT

Sec. 2-281. Definition of records of the City of Alpine.

All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the city, or any of its officers or employees, pursuant to law, or in the transaction of public business, is declared to be the records of the city, and shall be created, maintained and disposed of in accordance with the provisions of this article or procedures authorized by it and in no other manner.

Sec. 2-282. Records declared public property.

All city records as defined in section-2-281 of this article are declared to be the property of the city. No city official or employee has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

Sec. 2-283. Policy.

It is declared to be the policy of the city to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all city records through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act.

Sec. 2-284. Designation of records management officer.

The City Secretary shall serve as records management officer for the city as provided by law and will develop policies and procedures to ensure that the maintenance, preservation, security, destruction, electronic storage, and other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act.

Sec. 2-285. Records Control Schedules.

Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the Records Management Officer for use in the City, as provided by law. The Records Management Officer shall prepare amendments to the schedules as needed to reflect new records created or received by this office, or revisions to retention periods established in a records retention schedule issued by the Commission. Any destruction of records of the City will be in accordance with these schedules and the Local Government Records Act.

EXHIBIT "C"



Form SLR 504 – Designation of Local Government Records Management Officer For non-elected offices in Texas

Submitted pursuant to Local Government Code §203.025

Before filling out this form, ensure that the Records Management policy approved by your governing body under Local Government Code, §203.026 has designated your position as the Records Management Officer (RMO). If the position in the policy has changed, or if the policy names an individual who is no longer serving as RMO, a new policy must be filed with this form.

Records Management Officer (RMO) Contact Information:

Name of Local Government: City of Alpine

Position/Title Designated in Policy: City Secretary

Name of Individual Designated as RMO: Geoffrey R. Calderon

Mailing Address: 100 N. 13th St

City: Alpine, Texas Zip Code: 79830

Business email: city.secretary@ci.alpine.tx.us Phone: 432-837-3301, option 1

☒ Please subscribe me to The Texas Record for news and training information. <https://www.tsl.texas.gov/slr/blog/>

RMO Signature: _____ Date: _____

Please mail original, signed form within 30 days of RMO change to:

State and Local Records Management Division
Texas State Library and Archives Commission
P.O. Box 12927
Austin, TX 78711-2927

Access and download forms, publications and retention schedules
on our website: <https://www.tsl.texas.gov/slr>

For more assistance: 512-463-7610
slrinfo@tsl.texas.gov



CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

AUGUST 16, 2022

To: Mayor and City Council

Agenda Item: Action Item 3 – Approval – Ordinance 2022-08-03 – FY 2023 Tax Rate

Submitted By: Megan Antrim, City Manager

SYNOPSIS

3. Approve the first reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid (M. Antrim, City Manager)

BACKGROUND

- Proposed Tax Rate - \$0.466326 – two percent (2%) increase
 - M&O - \$0.430625 – I&S - \$0.035701
- No New Revenue Rate - \$0.457882
- Voter Approval Rate - \$0.533307
- De Minis Rate - \$0.573865
- Debt Rate - \$0.035701

SUPPORTING MATERIALS

1. Ordinance 2022-08-03 – FY 2022-2023 Ad Valorem Tax Rate
2. Truth in Taxation – Tax Year 2022

STAFF RECOMMENDATION

Recommendation: **Approve**

City Manager
City Secretary

Megan Antrim
Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

CITY OF ALPINE

ORDINANCE 2022-08-03

AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ALPINE, TEXAS FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR THE APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.

WHEREAS, a budget was presented to the City Council for the Fiscal Year 2022-2023 for the support of the municipal government of Alpine, Texas; and

WHEREAS, where a public hearing was ordered by the City Council and published notice of said hearing was caused to be given by the City Council; and

WHEREAS, said notice was published in the Alpine Avalanche and the public hearing was held to discuss tax revenues according to said notices.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Alpine, Texas, and to provide an Interest and Sinking fund for the 2022/2023 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City subject to taxation, a rate of \$0.466326 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of general government (General Fund), \$0.430625 on each \$100 valuation of property; and
2. For the interest and sinking fund, \$0.03571 on each \$100 valuation of property.

SECTION 2. This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

SECTION 3. The tax rate will effectively be raised by two percent (2%) and will decrease taxes for Maintenance & Operations on a \$100,000 home by approximately \$42.02.

SECTION 4. That taxes levied under this ordinance shall be due October 1, 2022, and if not paid on or before January 31, 2022, shall immediately become delinquent.

SECTION 5. All taxes shall become a lien upon the property against which assessed, and the city tax collector of the City of Alpine, Texas is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and

ordinances of the City of Alpine, Texas and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Alpine, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate prescribed by state law.

SECTION 6. That this ordinance shall take effect and be in force from the date after its publication.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALPINE,
TEXAS ON THE 6TH DAY OF SEPTEMBER 2022.**

INTRODUCTION & FIRST READING
AUGUST 16, 2022

SECOND & FINAL READING
SEPTEMBER 6, 2022

APPROVED:

ATTEST:

Catherine Eaves, Mayor

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Rod Ponton, City Attorney

2022 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Alpine

432-837-2214

Taxing Unit Name

Phone (area code and number)

100 N. 13th St Alpine TX 79830

www.cityofalpine.com

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Dollars
1.	2021 total taxable value. Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 390,785,192
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 390,785,192
4.	2021 total adopted tax rate.	\$ 0.508345/\$100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2021 ARB values:	\$ 0
	B. 2021 values resulting from final court decisions:	\$ 0
	C. 2021 value loss. Subtract B from A. ³	\$ 0
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2021 ARB certified value:	\$ 0
	B. 2021 disputed value:	\$ 0
	C. 2021 undisputed value. Subtract B from A. ⁴	\$ 0
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 0

¹ Tex. Tax Code § 26.012(14)

² Tex. Tax Code § 26.012(14)

³ Tex. Tax Code § 26.012(13)

⁴ Tex. Tax Code § 26.012(13)

Line	No-New Revenue Tax Rate Worksheet	Amount/Rate
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 390,785,192
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁵	\$ 0
10.	2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2021 market value:	\$ 359,509
	B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value:	+ \$ 970,346
	C. Value loss. Add A and B. ⁶	\$ 1,329,855
11.	2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.	
	A. 2021 market value:	\$ 0
	B. 2022 productivity or special appraised value:	- \$ 0
	C. Value loss. Subtract B from A. ⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 1,329,855
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 389,455,337
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 1,979,776
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁹	\$ 3,320
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 1,983,096
18.	Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹	
	A. Certified values:	\$ 437,117,603
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office:	+ \$ 0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	- \$ 0
	D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹²	- \$ 0
	E. Total 2022 value. Add A and B, then subtract C and D.	\$ 437,117,603

⁵ Tex. Tax Code § 26.012(15)⁶ Tex. Tax Code § 26.012(15)⁷ Tex. Tax Code § 26.012(15)⁸ Tex. Tax Code § 26.03(c)⁹ Tex. Tax Code § 26.012(13)¹⁰ Tex. Tax Code § 26.012(13)¹¹ Tex. Tax Code § 26.012, 26.04(c-2)¹² Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19. Total value of properties under protest or not included on certified appraisal roll.¹³		
A. 2022 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴	\$	0
B. 2022 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	+ \$	0
C. Total value under protest or not certified. Add A and B	\$	0
20. 2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$	0
21. 2022 total taxable value. Add Lines 18E and 19C. Subtract line 20. ¹⁷	\$	437,117,603
22. Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed. ¹⁸	\$	0
23. Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. ¹⁹	\$	4,015,754
24. Total adjustments to the 2022 taxable value. Add Lines 22 and 23.	\$	4,015,754
25. Adjusted 2022 taxable value. Subtract Line 24 from Line 21.	\$	433,101,849
26. 2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$	0.457882/\$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. ²¹	\$	0.000000/\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- 1. Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- 2. Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2021 M&O tax rate. Enter the 2021 M&O tax rate.	\$	0.468819/\$100
29. 2021 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$	390,785,192

¹³ Tex. Tax Code § 26.01(c) and (d)¹⁴ Tex. Tax Code § 26.01(c)¹⁵ Tex. Tax Code § 26.01(d)¹⁶ Tex. Tax Code § 26.012(b)(8)¹⁷ Tex. Tax Code § 26.012(b)¹⁸ Tex. Tax Code § 26.012(17)¹⁹ Tex. Tax Code § 26.012(17)²⁰ Tex. Tax Code § 26.04(c)²¹ Tex. Tax Code § 26.04(d)

Line	Voter Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 1,832,075
31.	Adjusted 2021 levy for calculating NNR M&O rate.	
A.	M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.	+ \$ 3,320
B.	2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.	- \$ 0
C.	2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12 month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- \$ 0
D.	2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	\$ 3,320
E.	Add Line 30 to 31D.	\$ 1,835,395
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 433,101,849
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.423779 /\$100
34.	Rate adjustment for state criminal justice mandate.²³	
A.	2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$ 0
B.	2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	- \$ 0
C.	Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000 /\$100
D.	Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
35.	Rate adjustment for indigent health care expenditures.²⁴	
A.	2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.	\$ 0
B.	2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.	- \$ 0
C.	Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000 /\$100
D.	Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

²³ (Reserved for expansion)²⁴ Tex. Tax Code § 26.044²⁵ Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36. Rate adjustment for county indigent defense compensation. ²⁵		
A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose.	\$ 0	
B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.	\$ 0	
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000	/ \$100
D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	\$ 0.000000	/ \$100
E. Enter the lesser of C and D. If not applicable, enter 0.	\$ 0.000000	/ \$100
37. Rate adjustment for county hospital expenditures. ²⁶		
A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022.	\$ 0	
B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.	\$ 0	
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000	/ \$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$ 0.000000	/ \$100
E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0.000000	/ \$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.		
A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year.	\$ 0	
B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$ 0	
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000	/ \$100
D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000	/ \$100
39. Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.423779	/ \$100
40. Adjustment for 2021 sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.		
A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$ 1,938,857	
B. Divide Line 40A by Line 32 and multiply by \$100.	\$ 0.447667	/ \$100
C. Add Line 40B to Line 39.	\$ 0.871446	/ \$100
41. 2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.	\$ 0.941161	/ \$100
Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.		
- or -		
Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.		

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41. Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).		\$ 0.000000 /\$100
42. Total 2022 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2022, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 393,853 B. Subtract unencumbered fund amount used to reduce total debt - \$ 244,036 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 0 E. Adjusted debt. Subtract B, C and D from A. \$ 149,817 43. Certified 2021 excess debt collections. Enter the amount certified by the collector. ²⁹ \$ 0 44. Adjusted 2022 debt. Subtract Line 43 from Line 42E. \$ 149,817 45. 2022 anticipated collection rate. A. Enter the 2022 anticipated collection rate certified by the collector. ³⁰ 96.00% B. Enter the 2021 actual collection rate. 96.00% C. Enter the 2020 actual collection rate. 98.00% D. Enter the 2019 actual collection rate. 98.00% E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹ 96.00% 46. 2022 debt adjusted for collections. Divide Line 44 by Line 45E. \$ 156,059 47. 2022 total taxable value. Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet. \$ 437,117,603 48. 2022 debt rate. Divide Line 46 by Line 47 and multiply by \$100. \$ 0.035701 /\$100 49. 2022 voter-approval tax rate. Add Lines 41 and 48. \$ 0.976862 /\$100 D49. Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48. \$ 0.000000 /\$100		

²⁷ Tex. Tax Code § 26.042(a).²⁸ Tex. Tax Code § 26.012(7).²⁹ Tex. Tax Code § 26.012(10) and 26.04(b).³⁰ Tex. Tax Code § 26.04(b).³¹ Tex. Tax Code §§ 26.04(h), (h-1) and (h-2).

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. ¹² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ¹³ Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ¹⁴ - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 1,938,857
53.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 437,117,603
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.443555 /\$100
55.	2022 NNR tax rate, unadjusted for sales tax. ¹⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No New Revenue Tax Rate Worksheet</i> .	\$ 0.457882 /\$100
56.	2022 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.000000 /\$100
57.	2022 voter-approval tax rate, unadjusted for sales tax. ¹⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.976862 /\$100
58.	2022 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.533307 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Pollution Control Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ¹⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ¹⁸	\$ 0
60.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 437,117,603
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.000000 /\$100
62.	2022 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.533307 /\$100

¹² Tex. Tax Code § 26.041(d)¹³ Tex. Tax Code § 26.041(f)¹⁴ Tex. Tax Code § 26.041(d)¹⁵ Tex. Tax Code § 26.04(c)¹⁶ Tex. Tax Code § 26.04(c)¹⁷ Tex. Tax Code § 26.045(d)¹⁸ Tex. Tax Code § 26.045(f)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.¹³ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;¹⁴
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);¹⁵ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.¹⁶

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.¹⁷

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	2021 unused increment rate. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.000000 /\$100
64.	2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2021, enter zero.	\$ 0.000000 /\$100
65.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2021, enter zero.	\$ 0.000000 /\$100
66.	2022 unused increment rate. Add Lines 63, 64 and 65.	\$ 0.000000 /\$100
67.	2022 voter-approval tax rate, adjusted for unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 56 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.533307 /\$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.¹⁸

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.¹⁹

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2022 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.423779 /\$100
69.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 437,117,603
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.114385 /\$100
71.	2022 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.035701 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.573865 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

Not Applicable

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.²⁰

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.²¹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

¹³ Tex. Tax Code § 26.013(a).

¹⁴ Tex. Tax Code § 26.013(c).

¹⁵ Tex. Tax Code §§ 26.0501(a) and (c).

¹⁶ Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2023.

¹⁷ Tex. Tax Code § 26.063(a)(1).

¹⁸ Tex. Tax Code § 26.012(b-a).

¹⁹ Tex. Tax Code § 26.063(a)(1).

²⁰ Tex. Tax Code § 26.042(b).

²¹ Tex. Tax Code § 26.042(f).

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.000000 /\$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁹ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.000000 /\$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0.000000 /\$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.000000 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ 0.457882 /\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
Voter-approval tax rate.	\$ 0.533307 /\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>67</u>	
De minimis rate.	\$ 0.573865 /\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. *

print
here

SYLVIA VEGA

Printed Name of Taxing Unit Representative

sign
here

Taxing Unit Representative

August 09, 2022

Date

⁴⁹ Tex. Tax Code §26.042(c)

⁴⁹ Tex. Tax Code §26.042(b)

⁴⁹ Tex. Tax Code §§ 26.04(c-2) and (d-2)



CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

AUGUST 16, 2022

To: Mayor and City Council

Agenda Item: Action Item 4 – Approval – Ordinance 2022-08-04 – Repealing Police Escort Fee

Submitted By: Megan Antrim, City Manager

SYNOPSIS

4. Approve the first reading of Ordinance 2022-08-04, an ordinance amending Chapter 94 - Traffic and Vehicles; Amending Article I - In General; Amending Section 94-35 - Police Escort Fee to the Alpine Code of Ordinances; Repealing Ordinance 2019-03-01; Abolishing the requirements of a fee for requested police escort services for manufactured homes (M. Antrim, City Manager)

BACKGROUND

- On April 16, 2019, City Council passed Ordinance No. 2019-03-01 requiring manufactured housing single-trip permit vehicles to be escorted by the City of Alpine
- The ordinance also required a \$35.00 fee for each police officer needed
- On May 22, 2019, House Bill 2620 was passed to include a section that a county or municipality may not require the use of an escort flag vehicle or any other kind of escort for the movement of a manufactured house under a permit.
- HB 2620 became effective September 1, 2019

SUPPORTING MATERIALS

1. Ordinance 2019-03-01
2. HB 2620

STAFF RECOMMENDATION

Recommendation: Approve

City Manager
City Secretary
Chief of Police

Megan Antrim
Geoffrey Calderon
Darrell Losoya

STATE OF TEXAS
CITY OF ALPINE

COUNTY OF BREWSTER

ORDINANCE 2022-08-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 94 – TRAFFIC AND VEHICLES; AMENDING ARTICLE I – IN GENERAL; AMENDING SECTION 94-35 – POLICE ESCORT FEE TO THE ALPINE CODE OF ORDINANCES; REPEALING ORDINANCE 2019-03-01; ABOLISHING THE REQUIREMENT OF A FEE FOR REQUESTED POLICE ESCORT SERVICES FOR MANUFACTURED HOMES.

WHEREAS, the City Council approved Ordinance 2019-03-01 on the 16th day of April 2019, which implemented the requirement of a fee charged for police escort services; and

WHEREAS, the verbiage codified by Ordinance 2019-03-01 implies that the City requires the use of a police escort for manufactured houses; and

WHEREAS, House Bill 2620 implemented changes to the transportation code that prohibit municipalities and counties from requiring the use of an escort vehicle for the movement of manufactured homes, effective on the 1st day of September 2019; and

WHEREAS, with the updated legislation, City Administration is recommending the repeal of Ordinance 2019-03-01 to better align with State requirements; and

WHEREAS, it is deemed by the City Council to be in the best interest of the City to amend the current Traffic and Vehicles ordinance to better align with the State of Texas requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

**SECTION II
REPEAL OF ORDINANCE 2019-03-01**

Ordinance 2019-03-01 is hereby repealed, and the requirements implemented by Ordinance 2019-03-01 are hereby abolished.

**SECTION II
FINDINGS OF FACT**

Chapter 94 – Traffic and Vehicles to the Alpine Code of Ordinances is hereby amended to reflect the changes hereto attached as Exhibit “A.” The premises attached as Exhibit “A” are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION III
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION IV
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE ON THE 6th DAY OF SEPTEMBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

INTRODUCTION AND FIRST READING

AUGUST 16, 2022

APPROVED:

Catherine Eaves, Mayor

SECOND AND FINAL READING

SEPTEMBER 6, 2022

ATTEST:

Geoffrey R. Calderon, City Secretary

APPROVED AS TO FORM:

Rod Ponton, City Attorney

EXHIBIT “A”

EDITOR’S NOTE:

Additions are highlighted in Yellow and Underlined. Omissions appear in Red Strikethrough Text. Previous Editor's notes and codification references are Italicized in Blue.

~~Sec. 94-35. Police escort fee.~~

- (a) ~~Request.~~ The police department may provide escort services for vehicles and loads that require a manufactured housing single trip permit from the state department of motor vehicles upon request made directly to the police department at least one hour prior to the time of the requested service. When the police department is unable to provide an escort, no escort will be required.
- (b) ~~Fee.~~ There shall be a fee in the amount of \$35.00 assessed for each police officer needed to provide police escort services by the police department, with each police officer limited to escorting maximum of two manufactured homes.

(Ord. No. 2019-03-01, § 1, 4-16-19)

- Secs. 94-35~~36~~—94-65. - Reserved.

ORDINANCE NO. 2019-03-01

AN ORDINANCE OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 94, "TRAFFIC AND VEHICLES," OF THE CODE OF ORDINANCES, CITY OF ALPINE, TEXAS, TO REQUIRE A FEE FOR REQUESTED POLICE ESCORT SERVICES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Alpine, Texas is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City of Alpine, Texas has determined it is in the best interest of the public to require a police escort fee when police escort services are requested by certain members of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:

SECTION 1.

That Article I, "In General," of Chapter 94, "Traffic and Vehicles," is hereby amended by adding Section 94-35, "Police Escort Fee," to read as follows:

"Sec. 94-35. Police Escort Fee.

- (a) *Request.* The police department may provide escort services for vehicles and loads that require a Manufactured Housing Single-Trip Permit from the Texas Department of Motor Vehicles upon request made directly to the police department at least one hour prior to the time of the requested service. When the police department is unable to provide an escort, no escort will be required.
- (b) *Fee.* There shall be a fee in the amount of \$35.00 assessed for each police officer needed to provide police escort services by the police department, with each police officer limited to escorting maximum of two manufactured homes.

Secs. 94-26-94-65. Reserved."

SECTION 2.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Alpine, Texas, as amended, except when the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 4.

All rights and remedies of the City of Alpine are expressly saved as to any and all violations of the provisions any ordinances governing police escorts that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 5.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Five Hundred Dollars (\$500.00). Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 6.

The City Secretary of the City of Alpine is hereby directed to publish notice of adoption of this Ordinance as provided in Section 3.14 of the Charter.

SECTION 7.

This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

**PASSED AND ADOPTED THIS 16TH DAY OF APRIL, 2019 BY THE CITY COUNCIL
OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING
APRIL 2, 2019**

**SECOND AND FINAL READING
April 16, 2019**



Andres "Andy" Ramos,

**Mayor
ATTEST:**



**Cynthia Salas,
City Secretary**

APPROVED AS TO FORM:



**William M. McKamie,
City Attorney**

AN ACT

relating to the movement of oversize or overweight vehicles,
including the enforcement of motor vehicle size and weight
limitations; creating a criminal offense.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 541.001, Transportation Code, is amended
by amending Subdivision (1) and adding Subdivision (1-a) to read as
follows:

(1) "Escort flagger" has the meaning assigned by
Section 623.008.

(1-a) "Operator" means, as used in reference to a
vehicle, a person who drives or has physical control of a vehicle.

SECTION 2. Section 542.501, Transportation Code, is amended
to read as follows:

Sec. 542.501. OBEDIENCE REQUIRED TO POLICE OFFICERS, ~~[AND~~
~~TO]~~ SCHOOL CROSSING GUARDS, AND ESCORT FLAGGERS. A person may not
wilfully fail or refuse to comply with a lawful order or direction
of:

1 (3) an escort flagger who is directing or controlling
2 the flow of traffic in accordance with a permit issued by the Texas
3 Department of Motor Vehicles under Subtitle E for the movement of an
4 oversize or overweight vehicle.

5 SECTION 3. Section 544.004(a), Transportation Code, is
6 amended to read as follows:

7 (a) The operator of a vehicle or streetcar shall comply with
8 an applicable official traffic-control device placed as provided by
9 this subtitle unless the person is:

10 (1) otherwise directed by a traffic officer, [~~or~~]
11 police officer, or escort flagger; or

12 (2) operating an authorized emergency vehicle and is
13 subject to exceptions under this subtitle.

14 SECTION 4. The heading to Section 621.503, Transportation
15 Code, is amended to read as follows:

16 Sec. 621.503. PROHIBITION OF LOADING MORE THAN SIZE OR
17 WEIGHT LIMITATION.

18 SECTION 5. Sections 621.503(a) and (b), Transportation
19 Code, are amended to read as follows:

20 (a) A person may not load, or cause to be loaded, a vehicle
21 for operation on a public highway of this state that exceeds the
22 height width length or weight limitations for operation of that

1 is amended by adding Section 621.511 to read as follows:

2 Sec. 621.511. NAME ON PERMIT; OFFENSE. (a) A person
3 commits an offense if:

4 (1) the person operates or moves on a public highway a
5 vehicle that is issued a permit under this subtitle; and

6 (2) the person operating or moving the vehicle is not
7 the person named on the permit for the vehicle or an employee of
8 that person.

9 (b) An offense under this section is a Class C misdemeanor.

10 (c) It is an exception to the application of this section
11 that:

12 (1) the vehicle being operated or moved is a
13 combination of a tow truck and a disabled, abandoned, or
14 accident-damaged vehicle or vehicle combination; and

15 (2) the tow truck is towing the other vehicle or
16 vehicle combination directly to the nearest terminal, vehicle
17 storage facility, or authorized place of repair.

18 SECTION 7. Subchapter A, Chapter 623, Transportation Code,
19 is amended by adding Sections 623.004, 623.005, 623.006, 623.007,
20 and 623.008 to read as follows:

21 Sec. 623.004. DENIAL OF PERMIT. (a) The department may
22 deny an application for a permit under this subtitle if:

1 (A) an unsatisfactory safety rating under 49
2 C.F.R. Part 385; or

3 (B) multiple violations of Chapter 644, a rule
4 adopted under that chapter, or Subtitle C.

5 (b) A denial of an application for a permit under this
6 section is not required to be preceded by notice and an opportunity
7 for hearing.

8 (c) An applicant may appeal a denial under this section by
9 filing an appeal with the department not later than the 26th day
10 after the date the department issues notice of the denial to the
11 applicant.

12 Sec. 623.005. DISPOSITION OF PERMIT FEE IN TEXAS DEPARTMENT
13 OF MOTOR VEHICLES FUND. (a) This section applies only to a permit
14 authorized by the legislature on or after September 1, 2019.

15 (b) Ten percent of the fee collected for a permit issued by
16 the department under this subtitle shall be deposited to the credit
17 of the Texas Department of Motor Vehicles fund with the remaining
18 fee distribution to be adjusted proportionately, if needed.

19 (c) Subsection (b) does not apply if a provision of this
20 subtitle expressly requires a different amount of a fee collected
21 to be deposited to the credit of the Texas Department of Motor
22 Vehicles fund

1 under this chapter any amounts due to a county or municipality;

2 (2) amounts due to a county must be sent to the county
3 treasurer or office performing the function of that office for
4 deposit to the credit of the county road and bridge fund; and

5 (3) amounts due to a municipality must be sent to the
6 office performing the function of treasurer for the municipality
7 and may be used by the municipality only to fund commercial motor
8 vehicle enforcement programs or road and bridge maintenance or
9 infrastructure projects.

10 Sec. 623.007. PERMIT TO BE CARRIED IN VEHICLE. A permit
11 issued by the department under this subtitle must be carried, in a
12 manner prescribed by the department, in the vehicle that is being
13 operated under the permit.

14 Sec. 623.008. AUTHORITY TO REQUIRE ESCORT FLAG VEHICLES AND
15 ESCORT FLAGGERS. (a) In this section:

16 (1) "Escort flag vehicle" means a vehicle that
17 precedes or follows an oversize or overweight vehicle operating
18 under a permit issued by the department for the purpose of
19 facilitating the safe movement of the oversize or overweight
20 vehicle over roads.

21 (2) "Escort flagger" means a person who:

22 (A) has successfully completed

1 directs and controls the flow of traffic using a hand signaling
2 device or an automated flagger assistance device.

3 (b) In addition to any other specific requirement under this
4 subtitle, the department may require a person operating under a
5 permit issued by the department under this subtitle to use one or
6 more escort flag vehicles and escort flaggers if required:

7 (1) by the Texas Department of Transportation; or

8 (2) for the safe movement over roads of an oversize or
9 overweight vehicle and its load.

10 SECTION 8. Section 623.099, Transportation Code, is amended
11 by adding Subsection (g) to read as follows:

12 (g) A county or municipality may not require the use of an
13 escort flag vehicle or any other kind of escort for the movement of
14 a manufactured house under a permit issued under this subchapter
15 that is in addition to the escort flag vehicle requirements of this
16 section.

17 SECTION 9. The heading to Section 623.272, Transportation
18 Code, is amended to read as follows:

19 Sec. 623.272. ADMINISTRATIVE PENALTY FOR FAILURE TO PROVIDE
20 CERTIFICATE OR FOR FALSE INFORMATION ON CERTIFICATE.

21 SECTION 10. Section 623.272(a), Transportation Code, is
22 amended to read as follows:

1 certificate of weight that the shipper delivers to a person
2 transporting a shipment.

3 SECTION 11. Section 623.274, Transportation Code, is
4 amended by amending Subsection (b) and adding Subsection (c) to
5 read as follows:

6 (b) On the written request of the person transporting the
7 shipment, a [~~For a shipper's certificate of weight to be valid, the~~]
8 shipper must:

9 (1) certify that the information contained on the
10 certificate of weight [~~form~~] is accurate; and

11 (2) deliver the certificate of weight to the person
12 transporting the shipment [~~motor carrier or other person~~
13 ~~transporting the shipment before the motor carrier or other person~~
14 ~~applies for an overweight permit under this chapter~~].

15 (c) A person transporting a shipment must provide the
16 department with a copy of the certificate of weight before the
17 issuance of an overweight permit under this chapter if the combined
18 weight of the vehicle or vehicles and load is more than 200,000
19 pounds.

20 SECTION 12. Section 623.321(a), Transportation Code, is
21 amended to read as follows:

22 (a) The department may issue a permit under this chapter if

1 most recent edition of the Texas A&M Forest Service's Harvest
2 Trends Report as of May 15, 2013, at the weight limits prescribed by
3 Subsection (b).

4 SECTION 13. Section 623.323(f), Transportation Code, is
5 amended to read as follows:

6 (f) This section does not apply to a vehicle or combination
7 of vehicles that are being used to transport unrefined timber, wood
8 chips, or woody biomass or equipment used to load timber on a
9 vehicle from:

- 10 (1) a storage yard to the place of first processing; or
11 (2) outside this state to a place of first processing
12 in this state.

13 SECTION 14. The following provisions of the Transportation
14 Code are repealed:

- 15 (1) Sections 623.0171(m), 623.081, and 623.324(b);
16 (2) Section 623.403(c), as added by Chapter 750 (S.B.
17 1383), Acts of the 85th Legislature, Regular Session, 2017; and
18 (3) Sections 623.404(b) and (c), as added by Chapter
19 108 (S.B. 1524), Acts of the 85th Legislature, Regular Session,
20 2017.

21 SECTION 15. Section 621.511, Transportation Code, as added
22 by this Act, applies only to a vehicle that is issued a permit to

1 effective date of this Act is governed by the law in effect on the
2 date the offense or violation was committed, and the former law is
3 continued in effect for that purpose. For purposes of this
4 subsection, an offense or violation was committed before the
5 effective date of this Act if any element of the offense or
6 violation occurred before that date.

7 (b) The change in law made by this Act relating to an
8 application filed under Chapter 623, Transportation Code, applies
9 only to an application filed under that chapter on or after the
10 effective date of this Act. An application filed before that date
11 is governed by the law in effect on the date the application was
12 filed, and the former law is continued in effect for that purpose.

13 SECTION 17. To the extent of any conflict, this Act prevails
14 over another Act of the 86th Legislature, Regular Session, 2019,
15 relating to nonsubstantive additions to and corrections in enacted
16 codes.

17 SECTION 18. This Act takes effect September 1, 2019.

H.B. No. 2620

President of the Senate

Speaker of the House

I certify that H.B. No. 2620 was passed by the House on May 9, 2019, by the following vote: Yeas 131, Nays 13, 2 present, not voting; and that the House concurred in Senate amendments to H.B. No. 2620 on May 24, 2019, by the following vote: Yeas 100, Nays 38, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 2620 was passed by the Senate, with amendments, on May 22, 2019, by the following vote: Yeas 31, Nays 0.

Secretary of the Senate

APPROVED: _____

Date

Clerk



CITY COUNCIL

MEETING AGENDA ITEM COVER MEMO

AUGUST 16, 2022

To: Mayor and City Council

Agenda Item: Action Item 5 – Approval – Alpine Public Library Contract

Submitted By: Megan Antrim, City Manager

SYNOPSIS

5. Approve the 2022-2023 Alpine Public Library Contract (M. Antrim, City Manager)

BACKGROUND

- City of Alpine has supported the efforts of the Alpine Public Library for over 10 years
- The Alpine Public Library continues to provide a valuable service to the residents of Alpine

SUPPORTING MATERIALS

1. FY 2023 Alpine Public Library Contract

STAFF RECOMMENDATION

Recommendation: Approve

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

AGREEMENT FOR PUBLIC LIBRARY SERVICES

WHEREAS, the Alpine Public Library Association and the City of Alpine seek to promote the goal of development of the Library, and expand and enrich the services provided to its patrons; and

WHEREAS, Alpine Public Library Association is a non-profit organization designed to support the Alpine Public Library by funding new equipment, supplies, public programs, and special projects that are not covered by other funding sources; and

WHEREAS, the Alpine Public Library Association seeks to further that support into this Agreement establishing the rights and obligations of both parties as it pertains to use of Library facilities, materials, space, and supportive services.

NOW, THEREFORE, for and in consideration of the mutual benefits and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- The City of Alpine, Texas contracts with the Alpine Public Library Association, for the services of a Public Library. The Library Association will provide citizens of Alpine access to books and media standards to those of small city libraries in Texas. Library activities, accomplishments, and goals are attached as "Exhibit A."
- The City of Alpine will pay the Alpine Public Library a fee of \$40,000 annually, distributed through 12 months beginning October 1, 2022, through September 30, 2023. This contract will be renewable each year in the month of September.
- Notice under this Agreement shall be provided to the following addresses:

City of Alpine	Alpine Public Library Association
City Manager	c/o Alpine Public Library
100 N. 13th Street	805 W. Avenue E.
Alpine, Texas 79830	Alpine, Texas 79830
- This agreement shall be effective upon its execution.

EXECUTED THIS 1ST DAY OF SEPTEMBER 2022.

CITY OF ALPINE, TEXAS
A Texas Municipal Corporation

ALPINE PUBLIC LIBRARY ASSOCIATION
A Non-Profit Organization

Megan Antrim, City Manager

Don Wetterauer, Executive Director

“EXHIBIT A”

Alpine Public Library

FY2022-2023 Library Activities/Goals

Prepared for the City of Alpine

August 2022

Mission: The Alpine Public Library works to build community, encourage literacy, and promote lifelong learning. We endeavor to create and maintain a welcoming facility with relevant and enriching resources that connect our diverse and geographically remote area to the world.

Vision: The Alpine Public Library envisions a future in which individuals and families are engaged, lifelong learners.

APL will:

1. Provide traditional library collections to the residents of Alpine and Brewster County including books, periodicals, DVD's, audio books, and electronic resources. We will continue to provide printing, copying, faxing, scanning, and Notary Public services.
2. Provide free all-ages programming to promote literacy and our nonprofit mission. These include but are not limited to:
 - a. Children's story times and thematic programming for babies and toddlers
 - b. Services for school-age kids and teens including book clubs and STEM (Science, Technology, Engineering, and Math) content
 - c. Services for parents including instructional and family-oriented resources, such as nutritional and health-related content
 - d. Programs for adults for entertainment and lifelong learning
 - i. Computer Education for adults
 - ii. English tutoring for adults
 - iii. Lecture series and author visits
 - iv. GED preparation tutoring
 - v. Citizenship classes
 - e. Services for seniors such as our homebound program
3. Provide free internet-connected computers for patron use, as well as free Wi-Fi connections
4. Provide multi-use space for public meetings and gatherings (not-for-profit use)

APL's FY2022-2023 goals include:

1. Continue our collaboration with local agencies and organizations
2. Continue to meet the library accreditation standards of the Texas State Library and Archives Commission (TSLAC)
3. Exceed TSLAC qualitative library standards
4. Increase adult literacy curriculum and opportunities for adult basic education
5. Maintain an increased internet bandwidth and make upgrades to equipment
6. Provide Wi-Fi hotspots to improve community connectivity
7. Establish APL as a testing location for HSE and other adult certifications

CONCLUSION OVERVIEW

10. City Council Member Comments – No discussion or action may take place.

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. Executive Session –

Consultation with Attorney § 551.071

1. Consultation with the City Attorney on the status of the outstanding West Texas Gas invoice from the Winter Freeze of 2021 (M. Antrim, City Manager)

12. Action – Executive Session – None.

1. Action, if any, regarding the consultation with the City Attorney on the status of the outstanding West Texas Gas invoice from the Winter Freeze of 2021 (M. Antrim, City Manager)

13. Adjourn.