

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, August 20, 2019, 5:30 P.M.**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a Regular Meeting at 5:30 P.M. on Tuesday, August 20, 2019 in the **Council Chambers, at 803 West Holland, in the City of Alpine, Texas** for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

**PUBLIC NOTICE – THE USE OF CELLULAR PHONES ARE PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL.**

Members of the audience will be provided an opportunity to address the Council during Public Hearings and during Action items. Please speak into the microphone located at the podium and state your name and address. If you have a petition or other information pertaining to your subject, please present it to the City Secretary. **State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda,** but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

**Agenda**

1. **Call to Order, Invocation, and Pledge of Allegiance.**
2. **Determination of a Quorum and Proof of Notice of City Council Meeting.**
3. **Presentations, Recognitions and Proclamations – (A. Ramos, Mayor)**
  - **Chief Russell Scown – 23 years of service – Police Department.**
4. **Reports -**

**City Mayor's Report – (A. Ramos, Mayor) – None**

**City Manager Report –**

- **Street update**
- **Gas Dept. update**
- **Building Inspector update**
- **USB Flash Drive Security**

**City Staff Updates –**

- Quarterly Report – Investment Report.

**5. Public Hearings –**

A. Public Hearing to obtain citizen's views and comments concerning the Plat for the Lechuguilla project. Property Identification is 5.475 acre tract of land out of Section 102 in Block 9, G.H. & S.A. RY CO Survey being out of a 10.16 acre tract of land described in Book 210 at Page 472 and being all of a 1.0 acre tract of land described in Book 324 at Page 164 both recorded among the Official Public Records of Brewster County, Texas. Property Owner is Skyway Gardens, Ltd.

B. Public Hearing to obtain citizen's views and comment on Ordinance 2019-08-02, making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2019 and ending September 30, 2020; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2019/2020

**6. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –**

A. Approval of minutes from City Council meeting on August 6, 2019.

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

**7. Information or Discussion items –**

- A. Quarterly Report – Planning & Zoning by Chair Dick Zimmer.
- B. Quarterly Report – Alpine Downtown Association by President Jim Street.
- C. Quarterly Report – Municipal Court by Judge Sandy Stewart.
- D. Discuss the Grant Policy & Procedures necessary for federal and state grant funding.
- E. Presentation of a recommended annual improvement plan for the first 5 years on the streets from KSA Senior Project Manager Abiel Carrillo.
- F. Discuss the process for at large appointments for Board & Commissions and any policies implemented. (L. Escovedo)

**8. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10**

per meeting.) (Citizens are allowed to comment – limited to 3 minutes – after being called upon by Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider and take appropriate action to hire a City Manager. (R. Stephens, City Council)
2. Discuss, consider and take appropriate action to approve funding for the Waste Water Treatment Plant of up to \$300,000 to come from FY 18/19 funds for equipment and repairs necessary to ensure the system meets requirement. (R. Stephens, City Council)
3. Discuss, consider, and take appropriate action to approve budget amendments for the FY 18/19 budget to meet City requirements. (R. Stephens, City Council)
4. Discuss, consider, and take appropriate action to adopt Ordinance 2019-08-02, making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2019 and ending September 30, 2020; appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2019/2020. (R. Stephens, City Council)
5. Discuss, consider, and take appropriate action on Resolution 2019-08-12, necessary to ensure that building construction continues in the City of Alpine that requires building permits and compliance to building codes, and ensures the city has records of construction in the absence of a building inspector. (R. Stephens, City Council)
6. Discuss, consider, and take appropriate action to establish the City Council meeting dates for 2019/2020 fiscal year. (R. Stephens, City Council)
7. Discuss, consider, and take appropriate action on Resolution 2019-08-13 regarding approval of the TxDot aviation offer to the City of Alpine for improvements to the Alpine Casparis Municipal Airport with TxDot Aviation paying 90% of the cost and the City of Alpine paying 10% of the cost. (R. Stephens, City Council)
8. Discuss, consider, and take appropriate action to approve the first and final reading concerning the application for the Plat for the Lechuguilla project. Property Identification is 5.475 acre tract of land out of Section 102 in Block 9, G.H. & S.A. RY CO Survey being out of a 10.16-acre tract of land described in Book 210 at Page 472 and being all of a 1.0-acre tract of land described in Book 324 at Page 164 both recorded among the Official Public Records of Brewster County, Texas. Property Owner is Skyway Gardens, Ltd. (R. Stephens, City Council)

9. Discuss, consider, and take appropriate action to approve Resolution 2019-08-14 to modify the City Council agenda to allow members of the public to speak in open forum on any City Council agenda items. (R. Stephens, City Council)

10. Discuss, consider, and take appropriate action to rescind the Employee handbook and the job descriptions for the City of Alpine approved on December 2018 and reinstate the previous handbook and job descriptions. (L. Escovedo, City Council)

9. City Councilmember Comments and Answers – No discussion or action may take place.

10. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. –

1. Ken Roberts provide an update to Council on the healthcare benefits program and Council deliberate and discuss strategies. (R. Stephens, City Council)

2. Discuss the process for new services up to and including tap installations, billing, and payments. (L. Escovedo, City Council)

3. Discuss, consider a salary adjustment for Interim City Manager, Cynthia Salas, during the pendency of her performing dual jobs of City Secretary and City Manager. (L. Escovedo, City Council)

4. Discuss, consider a salary adjustment for Interim Chief of Police, Darrell Losoya, during the pendency of his performing dual jobs of Captian and Chief of Police. (L. Escovedo, City Council)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.074 (personnel matters).

11. Action – Executive Session –

1. Discuss, consider, and take appropriate actions on the update to Council on the healthcare benefits program and Council deliberate and discuss strategies. (R. Stephens, City Council)

2. Discuss, consider, and take appropriate action on the process for new services up to and including tap installations, billing, and payments. (L. Escovedo, City Council)
  
3. Discuss, consider, and take appropriate action on the salary adjustment for Interim City Manager, Cynthia Salas during the pendency of her performing dual jobs of City Secretary and Interim City Manager. (L. Escovedo, City Council)
  
4. Discuss, consider, and take appropriate action on the salary adjustment for Interim Chief of Police, Darrell Losoya during the pendency of his performing dual jobs of Captian and Chief of Police. (L. Escovedo, City Council)

I certify that this notice was posted at 2:00 P. M. on August 16, 2019, Pursuant to Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.



Cynthia Salas, City Secretary  
City of Alpine