

**CITY OF ALPINE  
PARKS & RECREATION BOARD MEETING  
WEDNESDAY, SEPTEMBER 21, 2022 – 5:30 P.M.**

NOTICE IS HEREBY GIVEN THAT THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF ALPINE, TEXAS WILL HOLD A MEETING AT 5:30 P.M. ON WEDNESDAY, SEPTEMBER 21, 2022 AT CITY COUNCIL CHAMBERS LOCATED AT 803 WEST HOLLAND AVENUE FOR THE PURPOSE OF CONSIDERING THE ATTACHED AGENDA. THIS NOTICE IS POSTED PURSUANT TO THE TEXAS OPEN MEETINGS ACT. ACTION ITEMS APPROVED AT THIS MEETING WILL GO TO THE CITY COUNCIL FOR CONSIDERATION.

**AGENDA**

**1. Call to Order.**

**2. Determination of Quorum and proof of notice of the meeting.**

**3. Citizen Comments.**

**4. Approval of Minutes of the previous meeting –**

- a) August 10, 2022, Regular Meeting Minutes

**5. Information and Discussion Items –**

- a) Update from Big Bend Parks & Recreation for Kids
- b) Update from Keep Alpine Beautiful
- c) Update from Alpine Parks Department
- d) Discuss the objectives tasked to the Parks Board by the City Council in Resolution 2022-01-08 and the plan moving forward.

**6. Action Items.**

- 1. Approve Parks Board moving forward with ordinance recommendation regarding changes to alcohol regulation in City parks.

**7. Board Member Comments.**

**8. Adjourn.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on September 16, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
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Geoffrey R. Calderon, City Secretary



**CITY OF ALPINE  
PARKS & RECREATION BOARD MEETING  
WEDNESDAY, AUGUST 10, 2022 – 5:30 P.M.  
MINUTES**

**WORKSHOP**

**1. Call to Order** – Chair of the Board, Darin Nance, called the workshop meeting to order at 5:30 P.M. The meeting took place in City Council Chambers at 803 W. Holland Avenue, Alpine, Texas, 79830.

**2. Determination of quorum and proof of notice of meeting.**

**Board Members Physically Present:**

Darin Nance, Chair  
Karen Cantrell, Board Member  
Lucy Escovedo, Board Member  
Ben Struthers, Board Member

**City Staff Present:**

Geoffrey R. Calderon, City Secretary

**Present via Zoom:**

Megan Antrim, City Manager  
Catherine Eaves, Mayor

**Board Members Not Present:**

Estella Vega, Board Member

**4. Workshop –**

- Workshop to discuss survey results of the prospective alcohol event permitting in City parks.

*The following citizens were present and made comments:*

*Linda Bone, Ward 1, expressed opposition to alcohol permitting in City parks.*

*Carla Valdez, Ward 1, expressed opposition to alcohol permitting in City parks.*

*Clark Nussbaum, Ward 1, expressed opposition to alcohol permitting in City parks.*

**5. Adjourn Workshop (6:28 P.M.).**

**REGULAR MEETING AGENDA –  
IMMEDIATELY FOLLOWING THE CONCLUSION OF THE WORKSHOP**

**1. Call to Order** – Chair of the Board, Darin Nance, called the meeting to order at 6:29 P.M. The meeting took place in City Council Chambers at 803 W. Holland Avenue, Alpine, Texas, 79830.

**2. Citizen Comments.**

**4. Approval of Minutes of the previous meeting –**

- a) July 12, 2022, Regular Meeting Minutes

*On a motion by Board Member Cantrell and seconded by Board Member Escovedo to approve the minutes, the Parks & Recreation Board unanimously voted to adopt the motion.*

**5. Information and Discussion Items –**

Minutes: 8-10-22

Approved: 9-14-22

a) Update from Big Bend Parks & Recreation for Kids.

*Katie (TK) Santos, President of Big Bend Parks and Recreation for Kids, addressed the Board.*

b) Update from Keep Alpine Beautiful.

c) Update from Alpine Parks Department.

d) Continued discussion with City Staff regarding prioritization of parks including repurposing and closure.

e) Continued discussion with City Staff regarding ordinance changes for alcohol and hours in the parks.

**6. Action Items** – None.

**7. Board Member Comments.**

*On a motion by Board Member Cantrell and seconded by Board Member Escovedo to adjourn, the Parks & Recreation Board unanimously voted to adopt the motion.*

**8. Adjourn (6:49 P.M.).**

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Darin Nance, Chair of the Parks & Recreation Board

#### **CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 5:00 P.M. on August 4, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

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Geoffrey R. Calderon, City Secretary

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2022-01-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS TASKING THE PARKS AND RECREATION BOARD TO PURSUE 2022 KEY CITY OBJECTIVES .**

**WHEREAS**, the general purposes of the Parks and Recreation Board is to receive suggestions, study situations, plans, projects, and to act in a general advisory capacity to the City Council relative to the Parks and Recreation program of the City; and

**WHEREAS**, the Parks and Recreation Board is a critical part of obtaining citizen views, and the City Council benefits from the views and plans derived from the Board; and

**WHEREAS**, the City Council recognizes that key items related to parks must be addressed, and desires to task the Parks & Recreation Board with advising the Council regarding areas of concern.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I.** The City Council hereby tasks the Parks and Recreation Board with the following responsibilities:

- i. Ordinance Review – The current ordinances should be streamlined, and uniform guidelines put in place. The Board is tasked with reviewing the ordinances and recommending changes that benefit the citizens of Alpine.
- ii. Park Rules – Uniform rules and guidelines are desired at City Parks, although exceptions may be made per Park for matters that benefit the general public. Alcohol is currently prohibited in most City Parks, and the Board is tasked with determining whether exceptions should be permitted on a case by case basis with City Manager and Chief of Police approval.
- iii. Festivals and Event Permitting – Establishing small, medium and large Event or Festival Permits, processes, and procedures. The Board should determine what rules organizers must follow, guidelines, and other information pertinent to events and festivals in City Parks.
- iv. Rental Fees – Rental fees for assets in City Parks including the Kokernot Park Pavilion and Event Permitting should be reviewed and recommended by the Board.
- v. Park prioritization – the Board shall advise the City Council the priority of each City park to citizens of Alpine, which will assist the Council in determining which parks should be prioritized, closed, or repurposed to benefit the general public.

**SECTION II.** This resolution is effective immediately upon its passage.

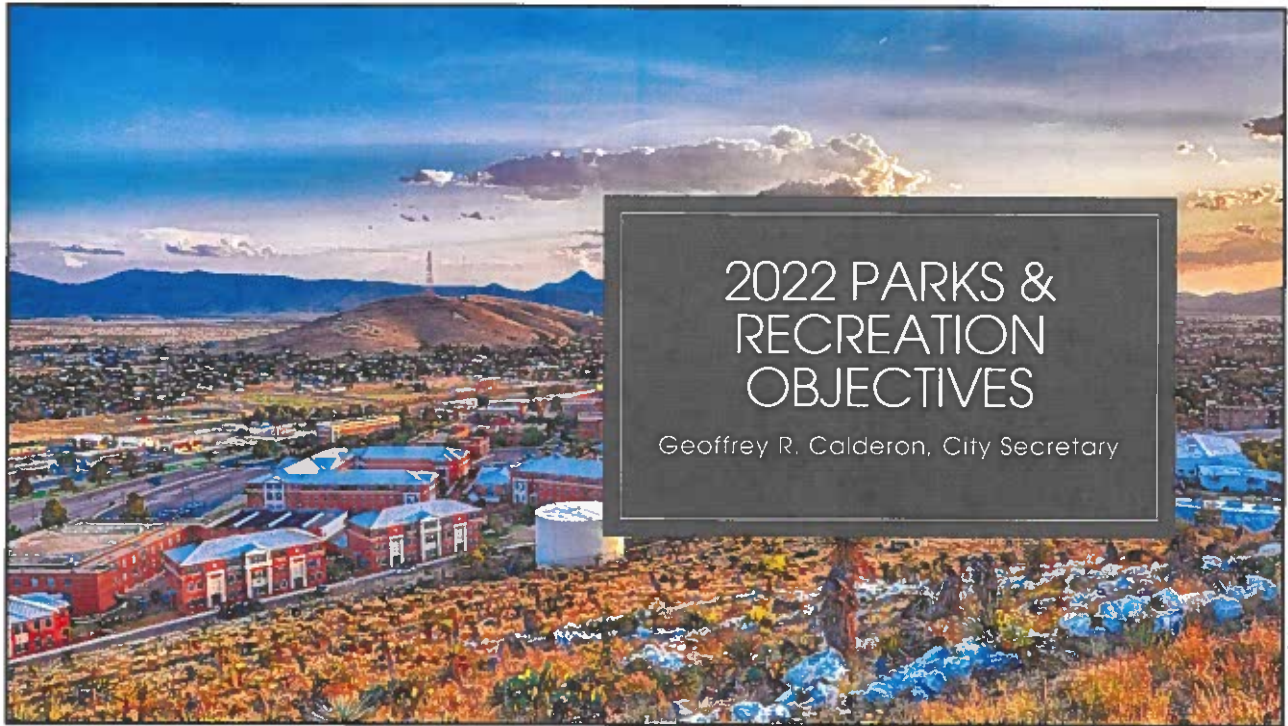
**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 18<sup>th</sup> DAY OF JANUARY 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

  
Andres "Andy" Ramos, Mayor

**ATTEST:**

  
Geoffrey R. Calderon, City Secretary





## PARKS & RECREATION BOARD

### **Sec. 74-37. - General purposes.**

The general purposes of the parks and recreation board shall be to receive suggestions, study situations, plans, projects and generally to act in an advisory capacity to such extent as the city council may desire to be advised, relative to the parks and recreation program of the city and, when requested by the city council, to interview applicants for positions, discuss employee relationships and make such reports as the council may request regarding such, to the end that the council may have the benefit of the opinions of interested citizens and groups who have time, and are willing to make more in depth study of, and reports on, park and recreation matters than time will permit the council to engage in, considering the variety of other city business to be dealt with.

# PARKS & RECREATION BOARD

## Sec. 74-42. - Suggestions and recommendations; action thereon.

The parks and recreation board, upon placing its request upon the city council's agenda, may make such suggestions and recommendations to the city council, from time to time, as such board may deem advisable and in the best interest of the parks and recreation programs of the city. Each suggestion and recommendation must first be approved by a majority of those members present and voting, and no such suggestions or recommendations shall be made by the parks and recreation board, as such, unless a quorum is present at the meeting where such is made. Nothing in this section shall be construed to prevent any individual from bringing any matter before the council or to prevent the making of the minority report by the members of such board so desiring. The council may act, or not, upon any matter brought before it by the board, upon any minority report, or any suggestion or recommendation of any individual or group.

# RESOLUTION 2022-01-08

The City Council tasked the Parks & Recreation Board with 2022 Key City objectives by Resolution 2022-01-08. These objectives include:

- Ordinance Review**
- Park Rules**
- Festivals and Event Permitting**
- Rental Fees**
- Park prioritization**



## ORDINANCE REVIEW

The current ordinances should be streamlined, and uniform guidelines put in place. The Board is tasked with reviewing the ordinances and recommending changes that benefit the citizens of Alpine.

**How to access our Ordinances** - To access the repository of City Ordinances, please visit the City website at [www.cityofalpine.com](http://www.cityofalpine.com). Hover over the Government Tab and click on Code of Ordinances

**Parks & Recreation Ordinances** - Scroll down to Chapter 74 - Parks and Recreation to view Parks and Recreation Ordinances.



## ORDINANCE REVIEW

The current ordinances are not cohesive and include different rules for different parks. The rules should be streamlined or clear exceptions delineated. For example:

*Kokernot Park Hours: 8:00 A.M. to 9:00 P.M.*

*Kokernot Park: Alcohol strictly prohibited*

*Baines Park Hours: 8:00 A.M. to 10:30 P.M.*

*Baines Park: Alcohol not prohibited*

*Medina Park Hours: 8:00 A.M. to 9:00 P.M.*

*Medina: Alcohol strictly prohibited*

**Questions to consider when reviewing ordinances:**

- What rules and regulations would benefit citizens and protect our parks?
- Are there any exceptions to the rules that should apply? For example, the curfew or Hours of Operation may be amended on a case by case basis by City Manager approval?



## RECOMMENDING ORDINANCE CHANGES

The Alpine City Charter requires that amendments to existing ordinances must be recorded in a fashion that specifically shows what is being added or omitted. It is extremely helpful that the board utilize this method when recommending ordinance changes.

### SECTION 3.14: ORDINANCES IN GENERAL

(4) Any ordinance which repeals or amends an existing ordinance or a part of a City code shall set out in full the ordinance, sections, or subsections to be repealed or amended, and shall indicate the matter to be omitted by enclosing it in brackets or by strikeout type and shall indicate new matter by underscoring or by italics.

The City utilizes the following method to show changes:

**Additions are highlighted in Yellow and Underlined.** **Omissions appear in Red Strikethrough Text.** *Previous Editor's notes and codification references are Italicized in Red.*

## DOWNLOADING PAST ORDINANCES

When recommending a change to an ordinance, the easiest method will be to locate the ordinance in the online Code of Ordinances and click the word icon on the top right of the section to download the particular section in Word.

ARTICLE II. - PARKS AND RECREATION BOARD<sup>[2]</sup>

Footnotes:  
-- (2) --  
Cross reference— Boards and commissions. § 2-176 et seq

Sec. 74-36. - Board established; appointment, terms.

There is created and established, for the city, being a home rule municipality, a parks and recreation board which shall be composed of a minimum of five members and a maximum of seven members. As a minimum five of members will represent each one of the five

Once you select the relevant sections of code that you wish to download, you will have a word document that is an exact copy of the City ordinance. You can then edit or modify the ordinance, and record additions or omissions that the board wishes to recommend.

## PARK RULES

Uniform rules and guidelines are desired at City Parks, although exceptions may be made per Park for matters that benefit the general public. Alcohol is currently prohibited in most City Parks, and the Board is tasked with determining whether exceptions should be permitted on a case by case basis with City Manager and Chief of Police approval.



Alcohol cannot be sold or possessed at Kokernot Park. The Council would like to gauge interest to permit alcohol on a case-by-case basis.

Recently, the City has had event organizers inquire about holding events in parks and having alcohol available. This is not currently an option. Should it be?

Could Kokernot Park become a venue for events such as Viva Big Bend? Could alcohol sales be authorized for events such as Cinco de Mayo or Fourth of July?

## FESTIVALS AND EVENT PERMITTING

Establishing small, medium and large Event or Festival Permits, processes, and procedures. The Board should determine what rules organizers must follow, guidelines, and other information pertinent to events and festivals in City Parks.

There is currently not a process in place to permit events in City parks.

### Questions to consider regarding Festivals and Events:

Should there be a fee to rent the park for festivals or events? Should revenue from this fee be used to improve City parks?

What rules or guidelines should be in place to ensure that our Parks are taken care of.

Should we offer small, medium, or large event permits?



## RENTAL FEES

Rental fees for assets in City Parks including the Kokernot Park Pavilion and Event Permitting should be reviewed and recommended by the Board.

**Questions to consider when considering Rental Fees:**

Should there be a fee to rent the park for festivals or events? Should revenue from this fee be used to improve City parks?

Currently the Kokernot Park Pavilion is rented for \$25 for a whole day. Should this be increased?

If event permits are created for small, medium, and large events - What type of fee should the City charge?

Are there any exceptions to these fees? Such as for a non profit or educational institution?



## PARK PRIORITIZATION

The Board shall advise the City Council the priority of each City park to citizens of Alpine, which will assist the Council in determining which parks should be prioritized, closed, or repurposed to benefit the general public.

The City Parks crew has 5 staff members. Keeping up with the large amount of parks that we have is taxing to the department.

**Questions to consider when considering prioritization:**

Should the Parks crew focus effort on certain parks?

Should we repurpose some parks that are not utilized or under-utilized?

