



**CITY OF ALPINE**  
**REGULAR CITY COUNCIL MEETING**  
**803 W. Holland Avenue, Alpine, Texas 79830**  
**Tuesday, September 5, 2023 - 5:30 P.M.**

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Notice is hereby given that the City Council of the City of Alpine, Texas, will hold a regular meeting at 5:30 P.M. on September 5, 2023, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at [www.cityofalpine.com/decorum](http://www.cityofalpine.com/decorum). Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary’s desk no later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker’s time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

## AGENDA

1. Call to Order & Pledge of Allegiance to the Flags.
2. Determination of a Quorum and Proof of Notice of the Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentations, Recognitions, and Proclamations – None.
5. Reports –

### City Mayor Report.

1. Updates – Alpine Historic Association, Alpine Community Projects, Alpine Business Association, Ambassador's Club, Zoning and Planning.
2. Code of Ordinances, Chapter 23, Article III, Section 23-8 a:

"The city council shall utilize Robert's Rules of Order as a general guideline for additional rules of parliamentary procedure without being a procedural requirement...failure to abide by, or adhere to, these rules shall not nullify or negate any action by the city council. These rules of parliamentary procedure are intended solely as a guideline."

3. City Government 101.
4. Mayor Video Series.
5. Survey of residents and their thoughts on setting the upcoming tax rate.
6. Tax rate opinion and my why.

### City Attorney Report.

### City Manager Report.

### City Staff Update.

6. Public Hearings –
  1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2023-08-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2023-2024.
  2. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2023-09-01, an ordinance levying ad valorem taxes for use and support of the Municipal Government of the City of Alpine, Texas for the 2023-2024 Fiscal Year; Providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid.
  3. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-09-01, a Short term Rental Special Use Permit allowing a short term rental to be established at 906 W. Sul Ross St. The property owner of record is Casa La Vista Rental LLC. The Parcel ID of the subject property is 10445.

4. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-09-02, a Short term Rental Special Use Permit allowing a short term rental to be established at 502 N. 8th St. The property owner of record is Andrew Willis and Holly Ammerman. The Parcel ID of the subject property is 12068.
  5. Public Hearing to obtain citizen views and comments regarding Special Use Permit 2023-09-03, a Short term Rental Special Use Permit allowing a short term rental to be established at 405 S. 8th St. The property owner of record is Alfonso Ramos. The Parcel ID of the subject property is 12267.
- 7. Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.
1. Approval of August 15, 2023 Regular Meeting Minutes. (G. Calderon, City Secretary)
  2. Approval of Special Use Permit 2023-09-01, a Short term Rental Special Use Permit allowing a short term rental to be established at 906 W. Sul Ross St. The property owner of record is Casa La Vista Rental LLC. The Parcel ID of the subject property is 10445. (G. Calderon, City Secretary)
  3. Approval of Special Use Permit 2023-09-02, a Short term Rental Special Use Permit allowing a short term rental to be established at 502 N. 8th St. The property owner of record is Andrew Willis and Holly Ammerman. The Parcel ID of the subject property is 12068. (G. Calderon, City Secretary)
  4. Approval of Special Use Permit 2023-09-03, a Short term Rental Special Use Permit allowing a short term rental to be established at 405 S. 8th St. The property owner of record is Alfonso Ramos. The Parcel ID of the subject property is 12267. (G. Calderon, City Secretary)
  5. Approval of the appointment of William Snodgrass to Place 3 (Music Venue) position on the Music Advisory Board. (D. Nance, City Council)
  6. Approval of the appointment of Manuel Martinez to the Place 2 position on the Animal Advisory Board. (C. Rodriguez, City Council)
  7. Approval of hangar lease rental rate increase of \$0.01 per square foot ground lease rate at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)
- 8. Information or Discussion Items** –
1. Alpine Public Library report by Executive Director Don Wetterauer. (M. Antrim, City Manager)
  2. Family Crisis Center of the Big Bend report by Virginia Sandoval. (M. Antrim, City Manager)
  3. Discuss the plan for the September 23rd Street workshop and the need for individual Council Members to be prepared to discuss objectives for their wards during the workshop. (J. Stokes, City Council)
  4. Discuss parliamentary procedure principles in City Council meetings, discuss the recent presentations at the Texas Municipal League Newly Elected Officials training, and discuss the importance of continuing education. (J. Stokes, City Council)

5. County Liaison Report/update by Judy Stokes. (M. Antrim, City Manager)
6. Discuss proposed changes to Chapter 23 - City Council to the Alpine Code of Ordinances, including updates to the order of business and updates to rules of procedure and decorum for City Council meetings. (M Antrim, City Manager)

**9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).

1. Approve the second and final reading of Ordinance 2023-08-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2023-2024. (M. Antrim, City Manager)
2. Approve the first reading of Ordinance 2023-09-01, an ordinance levying ad valorem taxes for use and support of the Municipal Government of the City of Alpine, Texas for the 2023-2024 Fiscal Year; Providing for the apportioning of each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid. (M. Antrim, City Manager)
3. Approve Resolution 2023-09-01, a resolution of the City Council amending approving Appendix A: Utility Fees; Setting the rates and fees for City Utility Services for the Fiscal Year 2023-2024. (M. Antrim, City Manager)
4. Approve Resolution 2023-09-02, a resolution adopting a policy prohibiting the installation or use of TikTok on city devices or for use of that application for official city related business pursuant to Texas SB 1893. (M. Antrim, City Manager)
5. Approve the 2023-2024 Alpine Public Library Agreement. (M. Antrim, City Manager)
6. Approve the 2023-2024 Family Crisis Agreement. (M. Antrim, City Manager)
7. Approve the Big Bend Concrete contract for concrete and concrete pad services, responsive to the contract awarded to Big Bend Concrete from Request for Proposal 2023-04-01. (M. Antrim, City Manager)

**10. City Council Member Comments** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to reconvene, recess, realign, change the order of business, or adjourn into Executive Session at any time during the course of the meeting prior to adjournment, to discuss any item listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (development).

**NOTICE:** In compliance with the Americans with Disabilities Act, the City of Alpine will provide reasonable accommodations for persons attending meetings. This facility is wheelchair accessible, and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) for further information.

**11. Executive Session** –

**Consultation with Attorney § 551.071, Texas Government Code**

Pursuant to Texas Government Code Sec. 551.071 (Consultation with Attorney) receive legal advice related to Pending Legal Requests, Potential Claims, and City Council Legal Requests. (M. Antrim, City Manager)

1. Pending claims related to the oath of office for elected and appointed officials. (M. Antrim, City Manager)
2. Pending claims related to the Municipal Court Judge, the Municipal Court, City Attorneys and/or City Prosecutors. (M. Antrim, City Manager)
3. Consultation with attorney regarding the adoption, amendment, and enforcement of ordinances. (M. Antrim, City Manager)

**12. Action – Executive Session –**

1. Action, if any, concerning any of the matters listed in the executive session. (M. Antrim, City Manager)

**13. Adjourn.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on Friday, September 1, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting.

  
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Geoffrey R. Calderon, City Secretary

