

**CITY OF ALPINE**  
**REGULAR CITY COUNCIL MEETING**  
**803 W. Holland Avenue, Alpine, Texas 79830**  
**Tuesday, September 6, 2022 - 5:30 P.M.**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a regular meeting at 5:30 P.M. on September 6, 2022, in City Council Chambers, at 803 West Holland Avenue, in the City of Alpine, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act (Government Code Sec. 551.043). **PUBLIC NOTICE – THE USE OF CELLULAR PHONES AND ELECTRONIC EQUIPMENT IS PROHIBITED IN THE CITY COUNCIL CHAMBERS DURING MEETINGS OF THE CITY COUNCIL EXCEPT FOR PURPOSES EXPLICITLY AUTHORIZED BY STATE LAW (TEXAS GOVERNMENT CODE SEC. 551.023).** This meeting will be conducted in accordance with the official Rules of Decorum for City Council Meetings available at [www.cityofalpine.com/decorum](http://www.cityofalpine.com/decorum). Public Comments are limited to agenda items only. Individuals who wish to address the City Council may do so by completing a Public Comment Card and by placing the completed card on the City Secretary's desk not later than five minutes before the commencement of the meeting. The Public Comment Card may also be completed online at [www.cityofalpine.com/councilcomments](http://www.cityofalpine.com/councilcomments). A Public Comment Card is not required for speakers who wish to comment on a Public Hearing item. When speakers are acknowledged, please approach the microphone at the podium and state your name and Ward for the record. Public Comments are limited to 3 minutes per person, and a bell will signal the end of each speaker's time. Please conclude speaker comments promptly when the bell rings. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a point of order to stop personal attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

## **AGENDA**

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** – None.
5. **Reports** –

### **City Mayor Report**

- Road Drainage – Del Rio, Murphy, North 3rd Street, etc.
- Noise Ordinance - Residents wondering about progress.
- Condemned Properties - Residents asking about status.
- Clocks, several residents and nonresidents have commented.
- City Talk Radio Show every other Thursday, next one is 9/8/22. Episodes are on City website ([www.cityofalpine.com/citytalk](http://www.cityofalpine.com/citytalk)) and on Community Facebook pages.
- Strategic Plan Excitement.
- Residents are excited about beautifying and adding personality to Alpine (Javelina Crossing, slow down for example).
- Pickleball at Kokernot Park.
- National Night Out at Baines Park on October 4th.
- Meet the Mayor typically on Saturdays at the Farmer's Market from 10:30am until 12:00pm. Saturday, September 24th will be out of town.
- Overall hearing a lot of positive comments about the future of Alpine and a lot of residents who want to become active members of the community by rolling up their sleeves and helping out.
- Parks Board Survey.

### **City Attorney Report**

- Municipal Court Update.
- Skyway Gardens.
- Alpine Municipal Airport.
- West Texas Gas Bill.

### **City Manager Report**

- Public Comment Process.
- Regional Landfill/Transfer Station Discussions.
- Emergent Inspection.

### **City Staff Update**

- Utilities Report by Director of Utilities, Keith Segar.

- Airport Report by Airport Supervisor, Abel Hinojos.

## **6. Public Hearings –**

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid.
2. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2022-08-04, an ordinance amending Chapter 94 - Traffic and Vehicles; Amending Article I - In General; Amending Section 94-35 - Police Escort Fee to the Alpine Code of Ordinances; Repealing Ordinance 2019-03-01; Abolishing the requirements of a fee for requested police escort services for manufactured homes.

## **7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.**

1. Approval of August 16, 2022, Regular Meeting Minutes. (G. Calderon, City Secretary)
2. Approval of the excused absence of Councilor Tandy from the August 16, 2022, Regular City Council Meeting due to a family vacation. (G. Calderon, City Secretary)
3. Approve City Council Calendar of Meetings for Fiscal Year 2022-2023. (M. Antrim, City Manager)
4. Approval of the appointment of Clayton Shoot to the Ward 1 position on the Building and Standards Commission. (J. Stokes, City Council)
5. Approval of the appointment of Joshua Rousselow to the Ward 3 position on the Building and Standards Commission. (S. Tandy, City Council)
6. Approval of the appointment of Gerri Davis to the Ward 4 position on the Building and Standards Commission. (M. Sandate, City Council)
7. Approval of the appointment of Ralph Garcia to the Ward 5 position on the Building and Standards Commission (J. Johnson, City Council)
8. Approval of hangar lease rental rate increase of \$0.01 per square foot ground lease rate at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)

## **8. Information or Discussion Items**

1. Discussion regarding downtown lighting in preparation for Artwalk. (J. Stokes, City Council)
2. Discussion on the need for an Airport Advisory Board. (C. Rodriguez, City Council)
3. Update on City Employees to include:

- a. Total headcount budgeted for Fiscal Year 2022-2023.
- b. Number of employees in each department.
- c. resignations by department since October 1, 2021.
- d. Comparison of Alpine retention statistics with national average.
- e. Current staff shortages by department.

(C. Rodriguez, City Council)

- 4. Presentation by Steve Sofge, Country Club Estates resident, to discuss the monetary value of Country Club Estates to the city and the costs to residents for roads that need repairs. (C. Eaves, Mayor)
- 5. Presentation by Mary Ann DeBarbrie regarding drainage problems. (J. Stokes, City Council)

**9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).

- 1. Approve the second and final reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid. (M. Antrim, City Manager)
- 2. Approve the second and final reading of Ordinance 2022-08-04, an ordinance amending Chapter 94 - Traffic and Vehicles; Amending Article I - In General; Amending Section 94-35 - Police Escort Fee to the Alpine Code of Ordinances; Repealing Ordinance 2019-03-01; Abolishing the requirements of a fee for requested police escort services for manufactured homes. (M. Antrim, City Manager)
- 3. Approve the first reading of Ordinance 2022-09-01, an ordinance amending Fiscal Year 2021-2022 Budget. (M. Antrim, City Manager)
- 4. Approve Resolution 2022-09-01, a resolution amending Appendix A: Utilities Fees; updating fees for City Utility services. (M. Antrim, City Manager)
- 5. Approve Resolution 2022-09-02, a resolution continuing collaborative improvement efforts for 2022 - 2023 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease. (J. Johnson, City Council)
- 6. Approve Resolution 2022-09-03, a resolution approving the City's portion of the 2022 Multi-Jurisdictional Hazard Mitigation Action Plan. (M. Antrim, City Manager)
- 7. Approve the City Manager Contract. (J. Stokes, City Council)
- 8. Approval of sublease on hangar no. 44 belonging to Cade Woodward. (C. Rodriguez, City Council)

9. Approve partnership between the City of Alpine and Cade Woodward for reimbursement of paving promised by previous City Manager at airport hangar #44. Reimbursement may be in the form of funds and/or waiving of lease charges. (C. Rodriguez, City Council)

**10. City Council Member Comments** – No discussion or action may take place.

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**11. Executive Session** –

**Consultation with Attorney § 551.071**

1. Consultation with the City Attorney on the status of the outstanding West Texas Gas invoice from the Winter Freeze of 2021 (M. Antrim, City Manager)

**12. Action – Executive Session** –

1. Action, if any, regarding the consultation with the City Attorney on the status of the outstanding West Texas Gas invoice from the Winter Freeze of 2021 (M. Antrim, City Manager)

**13. Adjourn.**

**CERTIFICATION**

I, Geoffrey R. Calderon, do hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on September 2, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
Geoffrey R. Calderon, City Secretary



## INTRODUCTION OVERVIEW

1. **Call to Order & Pledge of Allegiance to the Flags.**
2. **Determination of a Quorum and Proof of Notice of the Meeting.**
3. **Public Comments** – (limited to 3 minutes per person)
4. **Presentations, Recognitions, and Proclamations** – None.

## **REPORTS OVERVIEW**

### **5. Reports –**

#### **City Mayor Report**

- Road Drainage – Del Rio, Murphy, North 3rd Street, etc.
- Noise Ordinance - Residents wondering about progress.
- Condemned Properties - Residents asking about status.
- Clocks, several residents and nonresidents have commented.
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- Strategic Plan Excitement.
- Residents are excited about beautifying and adding personality to Alpine (Javelina Crossing, slow down for example).
- Pickleball at Kokernot Park.
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- Meet the Mayor typically on Saturdays at the Farmer's Market from 10:30am until 12:00pm. Saturday, September 24th will be out of town.
- Overall hearing a lot of positive comments about the future of Alpine and a lot of residents who want to become active members of the community by rolling up their sleeves and helping out.
- Parks Board Survey.

#### **City Attorney Report**

- Municipal Court Update.
- Skyway Gardens.
- Alpine Municipal Airport.
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#### **City Manager Report**

- Public Comment Process.
- Regional Landfill/Transfer Station Discussions.
- Emergent Inspection.

#### **City Staff Update**

- Utilities Report by Director of Utilities, Keith Segar.
- Airport Report by Airport Supervisor, Abel Hinojos.



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

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**REPORTS**

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**City Mayor Report**

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- Parks Board Survey.

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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NONE.

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**STAFF RECOMMENDATION**

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N/A





**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

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**REPORTS**

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**City Attorney Report**

- Municipal Court Update.
- Skyway Gardens.
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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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NONE.

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**STAFF RECOMMENDATION**

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N/A



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

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**REPORTS**

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**City Manager Report**

- Public Comment Process.
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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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NONE.

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**STAFF RECOMMENDATION**

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N/A



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

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**REPORTS**

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**City Staff Update**

- Utilities Report by Director of Utilities, Keith Segar.

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. Slide Presentation.

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**STAFF RECOMMENDATION**

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N/A

# UTILITIES DEPARTMENT UPDATES

City Council Meeting 9/6/2022

CITY OF ALPINE

## Bar Screen

- ✓ New Automated Bar Screen has been installed and is operational
- ✓ Automated Bar Screen is functioning properly and is effective in removing debris for the amount of flow received



## Aerator

- ✓ The new Aerators have arrived on site, And are waiting to be installed.



## Aerators

- ✓ Gearboxes, motors and fittings have arrived as well.
- ✓ The Control Panels for the Aerators have been delayed once again.
  - ✓ We have an updated installation date of 10/2/22.



## Leaks

Leaks continue to surface throughout the entire area.





**CITY COUNCIL  
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SEPTEMBER 6, 2022**

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**REPORTS**

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**City Staff Update**

- Airport Report by Airport Supervisor, Abel Hinojos.

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. Slide Presentation.

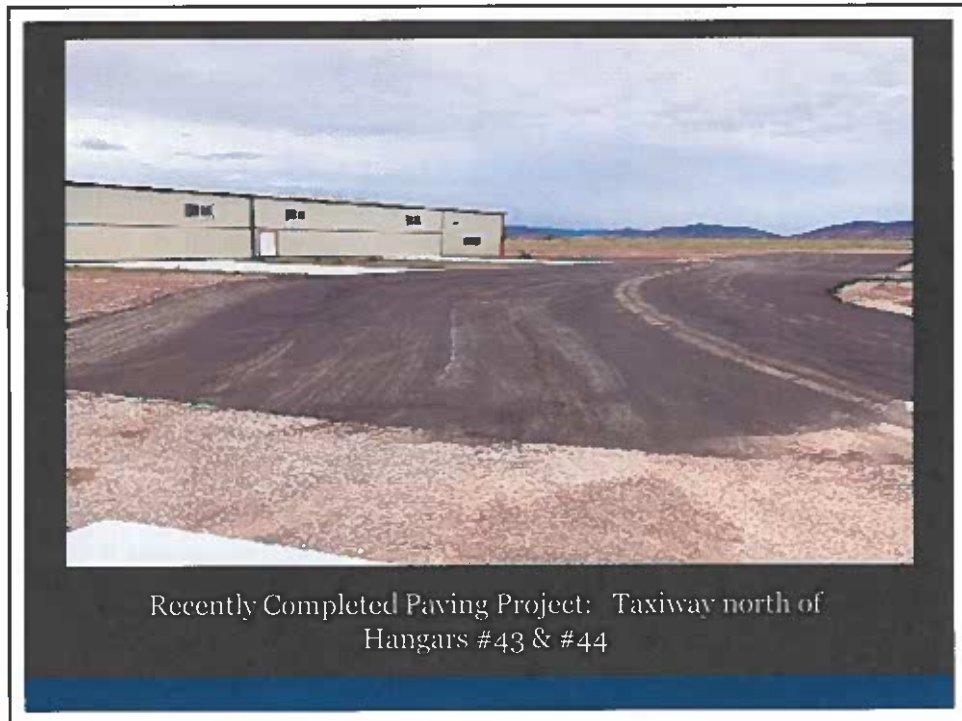
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**STAFF RECOMMENDATION**

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N/A





Recently Completed Paving Project: Taxiway north of  
Hangars #43 & #44

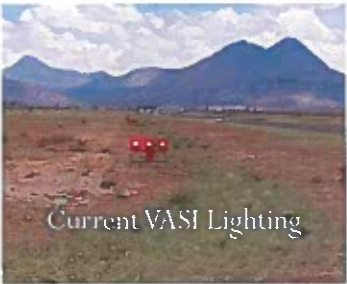


**Current Project:  
TxDOT CSJ No: 2224ALPIN**

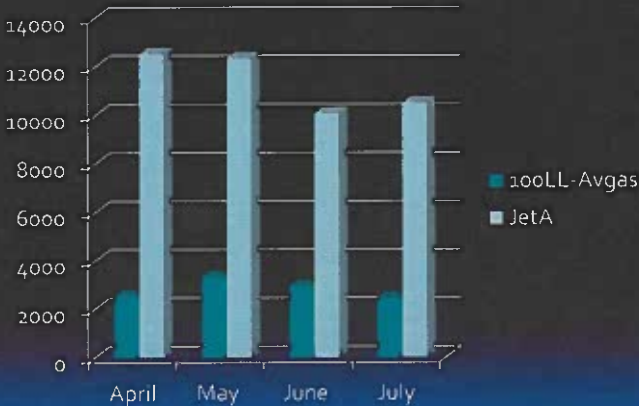
Project bid opening held on August 09, 2022 and awarded to  
B-C Company, Inc

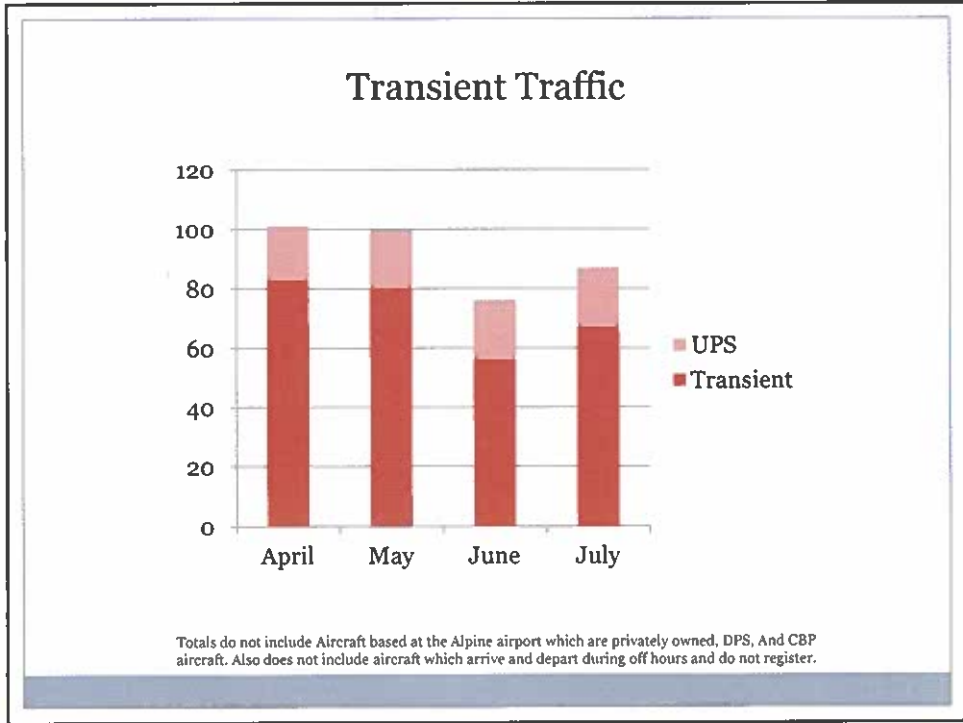
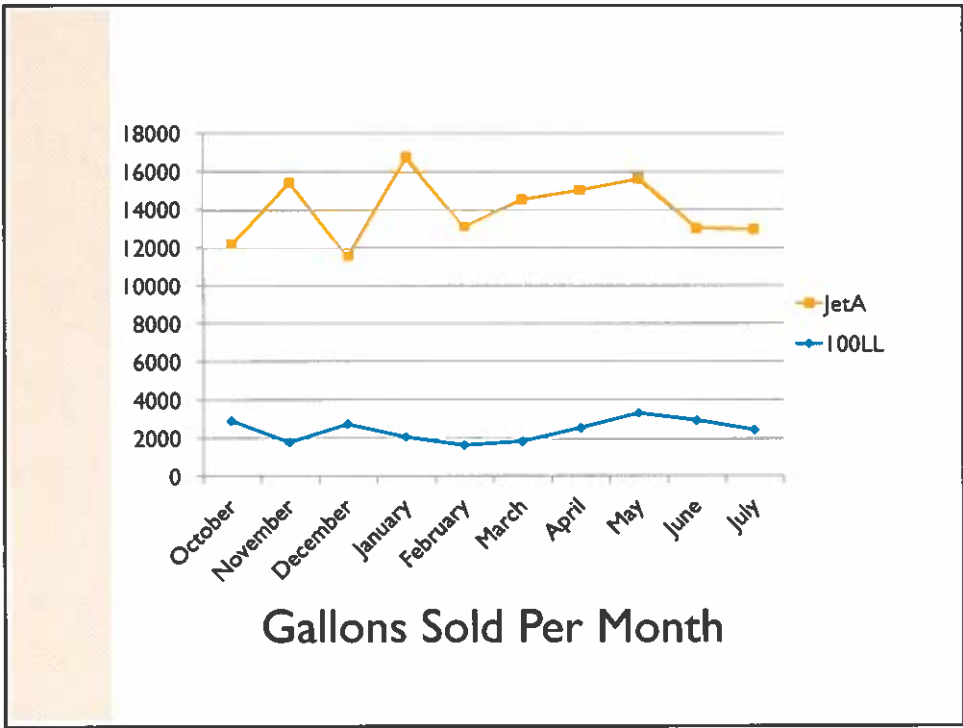
**Projection Description**

- Replace the Medium Intensity (MIRL) System on Runway 01-19
- Replace the Visual approach Path Indicators (VASI) on Runway 01-19 with Precision Approach Path Indicators (PAPI)



**Fuel Sales (Gallons)**





## Thank You

- **Alpine ISD:**

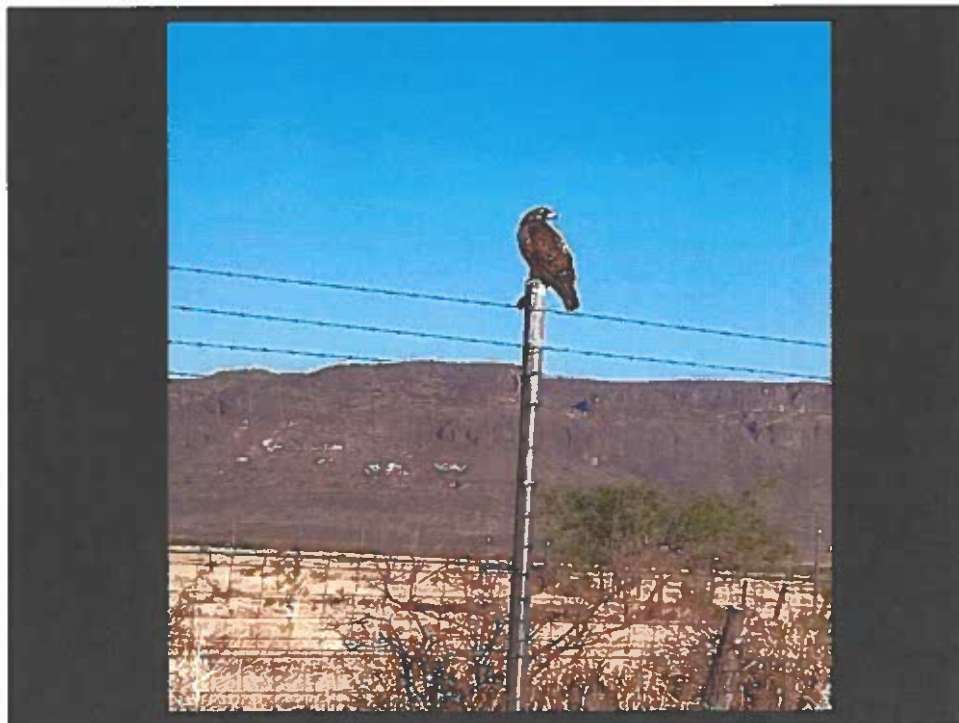
Donated 2 Fold Up Tables, 2 Office Chairs, and 2 Table Chairs

- **Tx A&M Forest Service:**

Donated Bottled Water, Paper Towels, Bathroom Towels, and a Texas and U.S. Flag

- **City of Alpine-Parks Dept:**

Assisted relocating a water line for a future taxiway expansion area



## **PUBLIC HEARINGS OVERVIEW**

### **6. Public Hearings –**

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid.
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## CONSENT AGENDA OVERVIEW

7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, board appointments, etc.) **Notice to the Public** – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

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4. Approval of the appointment of Clayton Shoot to the Ward 1 position on the Building and Standards Commission. (J. Stokes, City Council)
5. Approval of the appointment of Joshua Rousselow to the Ward 3 position on the Building and Standards Commission. (S. Tandy, City Council)
6. Approval of the appointment of Gerri Davis to the Ward 4 position on the Building and Standards Commission. (M. Sandate, City Council)
7. Approval of the appointment of Ralph Garcia to the Ward 5 position on the Building and Standards Commission (J. Johnson, City Council)
8. Approval of hangar lease rental rate increase of \$0.01 per square foot ground lease rate at the Alpine Casparis Municipal Airport. (M. Antrim, City Manager)



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

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**CONSENT AGENDA**

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1. Approval of August 16, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. August 16, 2022, Regular Meeting Minutes

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**STAFF RECOMMENDATION**

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APPROVE.

**City of Alpine**  
**Regular City Council Meeting**  
**Tuesday, August 16, 2022**  
**Minutes**

1. **Call to Order & Pledge of Allegiance** – Mayor Catherine Eaves called the meeting to order at 5:30 P.M. The meeting was held at City Council Chambers located at 803 West Holland Avenue and via Zoom conference in the City of Alpine, Texas. Mayor Eaves led the pledge of allegiance to the flags.
2. **Determination of a Quorum and Proof of Notice of the Meeting** –

**City Council Members Present:**

Mayor Catherine Eaves  
Councilor Judy Stokes  
Councilor Chris Rodriguez  
Councilor Martin Sandate  
Councilor Jerry Johnson

**Not Present:**

Councilor Sara Tandy

**City Staff Present:**

Megan Antrim, City Manager  
Geoffrey R. Calderon, City Secretary  
Darrell Losoya, Chief of Police  
Randy Guzman, Director of Gas Utility  
Keith Segar, Director of Utilities  
Andrew Devaney, Director of Building Services  
Alicia Salinas, Director of Finance  
Abel Hinojos, Airport Supervisor

Mayor Eaves announced that a quorum of the City Council was present at the City Council Chambers and City Secretary, Geoffrey Calderon, reported that the meeting agenda was posted by 2:00 P.M. on August 12, 2022.

3. **Public Comments** – (limited to 3 minutes per person) –
  - Jim Street, Ward 1, addressed the Council regarding City boards and commissions.
  - Keith Segar, Ward 1, expressed concern regarding staffing.
  - Linda Bone, Ward 1, expressed concern regarding alcohol in City parks.
  - Mary Anne DeBarbrie, Ward 1, expressed concern regarding permit fees.
  - Rick Stephens, Ward 5, expressed concern regarding the 2022-2023 Budget, staffing, and the Transportation Committee.
4. **Presentations, Recognitions, and Proclamations** – None.
5. **Reports** – Copies of presentations displayed during the meeting are posted on the City website at [www.cityofalpine.com/reports](http://www.cityofalpine.com/reports) –

**City Mayor Report**

- Meet with the Mayor Citizen Concerns:
  - ❖ Speeding:
    - Avenue I and J
    - The one ways SH 118 coming into town from the South
  - ❖ Permit Fees:
    - Replacing Fences
    - Hooking up a Generator
- Collaboration with AISD on a voting sticker design contest
- Invitation for the City and Council for the Catholic Church Bazaar Parade. Public Come on Out.
- Accolades for the City Pool Life Guards

- Noise Ordinance - Motorcycles
- Staffing Issues
- Roads always a concern
- Budget
- Possibility of Citizens donating money and services
- Meet with the Mayor at the Granada and Library Silent Auction Wed 5:30
- Accolades for Community Clean Ups
- Citizens are hoping Clean Ups will continue

#### **City Attorney Report**

- None.

#### **City Manager Report**

- Solid Waste Advisory Committee Meeting
- City Ordinances
- Revenue and Expense Report

**Public Comments:** Karen Cantrell, Ward 1, addressed the Council regarding line of sight.

#### **City Staff Updates**

- Police Department Report by Chief of Police, Darrell Losoya
- Gas Department Report by Gas Director, Randy Guzman

### **6. Public Hearings –**

1. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2022-08-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2022-2023.

**Public Comments:** Rick Stephens, Ward 5.

2. Public Hearing to obtain citizen views and comments regarding the second and final reading of Ordinance 2022-08-02, an ordinance amending Chapter 2 - Administration; Amending Article V – Records Management to the Alpine Code of Ordinances.

**Public Comments:** None.

3. Public Hearing to obtain citizen views and comments regarding the first reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid.

**Public Comments:** Rick Stephens, Ward 5.



7. **Consent Agenda** – (Minutes, Financial reports, Department written reports, Board appointments, etc.) – (Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) –

1. Approval of August 2, 2022, Regular Meeting Minutes (G. Calderon, City Secretary)
2. Approval of the appointment of Katie “TK” Santos to the Friends of the Park position on the Parks and Recreation Board (G. Calderon, City Secretary)
3. Approval Gibson, Ruddock, Patterson, LLC Letter of Engagement for the Fiscal Year 2021-2022 annual audit (M. Antrim, City Manager)
4. Approval of Short Term Rental Special Use Permit Applications for:
  - a) 310 S. 6th Street. Property owners of record are Concha Ramos and Eulogia R. Valenzuela.
  - b) 510 S. 8th Street. Property owner of record is Concha Ramos.
  - c) 512 S. 8th Street. Property owner of record is Celia Teresa Garcia.

(G. Calderon, City Secretary)

**RESOLUTION 2022-08-08:** On a motion by Councilor Rodriguez and seconded by Councilor Johnson to approve, the City Council unanimously voted to adopt the motion.

8. **Information or Discussion items** –

1. Utility Billing Cost (C. Rodriguez, City Council)

**Public Comments:** Rick Stephens, Ward 5.

**Public Comments:** Karen Cantrell, Ward 1.

2. Status of Water Production System (C. Rodriguez, City Council)

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items are limited to 10 per meeting.) –

1. Approve the second and final reading of Ordinance 2022-08-01, an ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023; Appropriating money to a sinking fund to pay interest and principal on the City's indebtedness; Adopting the annual budget of the City of Alpine, Texas for the Fiscal Year 2022-2023. (M. Antrim, City Manager)

**RESOLUTION 2022-08-09:** On a motion by Councilor Rodriguez and seconded by Councilor Johnson to approve, the City Council voted to adopt the motion 3 to 1 with Councilor Rodriguez voting against. The Council Members voted in the following manner:

Councilor Judy Stokes: For

Councilor Chris Rodriguez: Against

Councilor Tandy: Absent

Councilor Sandate: For

Councilor Johnson: For

2. Approve the second and final reading of Ordinance 2022-08-02, an ordinance amending Chapter 2 – Administration; Amending Article V – Records Management to the Alpine Code of Ordinances (M. Antrim, City Manager)

**RESOLUTION 2022-08-10:** On a motion by Councilor Rodriguez and seconded by Councilor Johnson to approve, the City Council unanimously voted to adopt the motion.

3. Approve the first reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid (M. Antrim, City Manager)

**RESOLUTION 2022-08-11:** On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

4. Approve the first reading of Ordinance 2022-08-04, an ordinance amending Chapter 94 – Traffic and Vehicles; Amending Article I – In General; Amending Section 94-35 – Police Escort Fee to the Alpine Code of Ordinances; Repealing Ordinance 2019-03-01; Abolishing the requirements of a fee for requested police escort services for manufactured homes (M. Antrim, City Manager)

**RESOLUTION 2022-08-12:** On a motion by Councilor Rodriguez and seconded by Councilor Johnson to approve, the City Council unanimously voted to adopt the motion.

5. Approve the 2022-2023 Alpine Public Library Contract (M. Antrim, City Manager)

**RESOLUTION 2022-08-13:** On a motion by Councilor Rodriguez and seconded by Councilor Sandate to approve, the City Council unanimously voted to adopt the motion.

**10. City Council Member Comments and Answers – No discussion or action may take place.**

*The Mayor called a short recess (7:26 P.M.)*

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**RESOLUTION 2022-08-14:** On a motion by Councilor Stokes and seconded by Councilor Sandate to recess into executive session, the City Council unanimously voted to adopt the motion. (7:35 P.M.)

**11. Executive Session –**

**Consultation with Attorney § 551.071**

1. Consultation with the City Attorney on the status of the outstanding West Texas Gas invoice from the Winter Freeze of 2021 (M. Antrim, City Manager)

**RESOLUTION 2022-08-15:** On a motion by Councilor Johnson and seconded by Councilor Stokes to reconvene open session, the City Council unanimously voted to adopt the motion. (7:53 P.M.)

**12. Action – Executive Session –**

1. Action, if any, regarding the consultation with the City Attorney on the status of the outstanding West Texas Gas invoice from the Winter Freeze of 2021 (M. Antrim, City Manager)

**RESOLUTION 2022-08-16:** On a motion by Councilor Johnson and seconded by Councilor Stokes to take no action, the City Council unanimously voted to adopt the motion.

*There being no further business, the meeting was adjourned.*

**13. Adjourn. (7:53 P.M.)**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Catherine Eaves, Mayor

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com/agenda](http://www.cityofalpine.com/agenda) pursuant to Section 551.043, Texas Government Code. The said notice was posted by 2:00 P.M. on August 12, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.e

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

---

2. Approval of the excused absence of Councilor Tandy from the August 16, 2022, Regular City Council Meeting due to a family vacation. (G. Calderon, City Secretary)

---

**BACKGROUND**

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NONE.

---

**SUPPORTING MATERIALS**

---

NONE.

---

**STAFF RECOMMENDATION**

---

APPROVE.



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

---

3. Approve City Council Calendar of Meetings for Fiscal Year 2022-2023. (M. Antrim, City Manager)

---

**BACKGROUND**

---

NONE.

---

**SUPPORTING MATERIALS**

---

1. Proposed Fiscal Year 2022-2023 City Council Meeting Calendar.

---

**STAFF RECOMMENDATION**

---

APPROVE.

# 2023 CITY COUNCIL MEETING CALENDAR

Council Meetings are highlighted in blue

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## CITY HOLIDAYS FISCAL YEAR 2023

Oct 10, 2022	Columbus Day	Dec 26, 2022	Christmas Day (obs.)	Feb 20, 2023	Presidents' Day	Jul 4, 2023	Independence Day
Nov 11, 2022	Veterans Day	Dec 30 – Jan 2	New Year's Day	Apr 7 – Apr 10	Good Friday	Sep 4, 2023	Labor Day
Nov 23 – 25	Thanksgiving Day	Jan 2, 2023	New Year's Day (obs.)	May 29, 2023	Memorial Day		City Council Meeting
Dec 22 -26	Christmas Day	Jan 16, 2023	Martin Luther King Day	Jun 19, 2023	Juneteenth		Holidays

Data provided 'as is' without warranty



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

---

4. Approval of the appointment of Clayton Shoot to the Ward 1 position on the Building and Standards Commission. (J. Stokes, City Council)

---

**BACKGROUND**

---

NONE.

---

**SUPPORTING MATERIALS**

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1. Boards and Commission Questionnaire/Application.

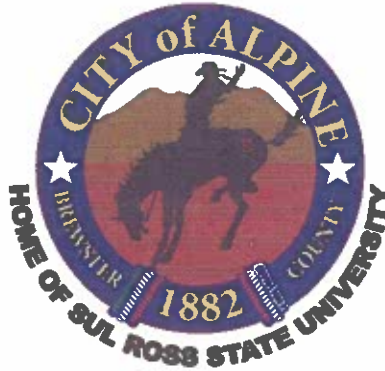
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**STAFF RECOMMENDATION**

---

APPROVE.





**CITY OF ALPINE  
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE**

Name: Clayton Shoot

Street Address: 1002 N. 9th St.

City, State & Zip: Alpine TX 79830

Phone Number: 432-294-0944

E-Mail: clayton-construction@hotmail.com

Occupation: General Contractor

How long have you been a resident of or involved with Alpine?: 24 years

Are you a qualified voter of the City of Alpine?: Yes

Board or Commission you have interest in servicing on: Building & Standards Commission

Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

I moved to Alpine in 1998 to attend Sul Ross,  
Before I graduated with my B.S. in Wild life management  
I started my contracting company. I have been on the  
Building & Standards since it was started.



Being a home builder I have good knowledge of  
the area and the houses that are involved

Please state why you wish to service the City of Alpine as a member of a board or commission:

Would like for the city to be safe and for  
homeowners take responsibility for their properties.

Do you currently, or have you in the past served the City of Alpine? Yes ☒ No: ☐

If yes, in what capacity? on the Building & Standards Committee.

How long? 4 years or so.

Do you receive any compensation from the City of Alpine or are there any potential conflicts of  
interest if you serve the City of Alpine? Yes ☐ No: ☒

If yes, please explain: \_\_\_\_\_

Signature: [Signature]

Date: 8/27/22



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

---

5. Approval of the appointment of Joshua Rousselow to the Ward 3 position on the Building and Standards Commission. (S. Tandy, City Council)

---

**BACKGROUND**

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NONE.

---

**SUPPORTING MATERIALS**

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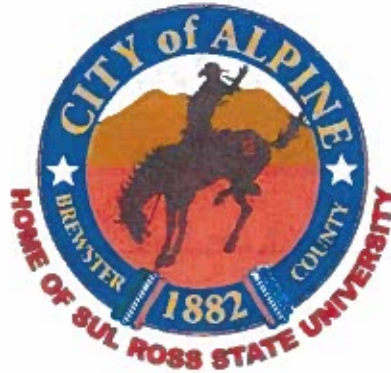
1. Boards and Commission Questionnaire/Application.

---

**STAFF RECOMMENDATION**

---

APPROVE.



**CITY OF ALPINE  
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE**

Name: Joshua S. Rousselow

Street Address: 2412 Covey Ln

City, State & Zip: Alpine, TX 79830

Phone Number: 541. 591. 4659

E-Mail: josh.rousselow@gmail.com

Occupation: Husband, Father, Son, local business owner

How long have you been a resident of or involved with Alpine?: 19 years

Are you a qualified voter of the City of Alpine?: yes

Board or Commission you have interest in servicing on: Building and Standards Commission.

Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

I'm proud to be an Alpine resident and graduate of SRSU.  
While working at Sul Ross in the paint department I learned  
a valuable trade and have continued to pursue construction  
operations. Currently my family and I own and operate  
many different local businesses.

My background is extremely varied with many careers from education to oilfield and currently equipment services and property management along with my wife, Jacqueline and our wonderful two boys.

Please state why you wish to service the City of Alpine as a member of a board or commission:

I was asked to help serve my community. This position relies on a strong background in construction but also in engaging with Alpine neighbors. I look forward to the challenge of a new role.

Do you currently, or have you in the past served the City of Alpine? Yes X No: X

If yes, in what capacity? Short term volunteer projects.

How long? On and off for my time in Alpine.

Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine? Yes \_\_\_\_\_ No: X

If yes, please explain: I own Big Bend Recycle LLC, and I do property cleanup along with many other services.

Signature: 

Date: 8-29-2022



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

---

6. Approval of the appointment of Gerri Davis to the Ward 4 position on the Building and Standards Commission. (M. Sandate, City Council)

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**BACKGROUND**

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NONE.

---

**SUPPORTING MATERIALS**

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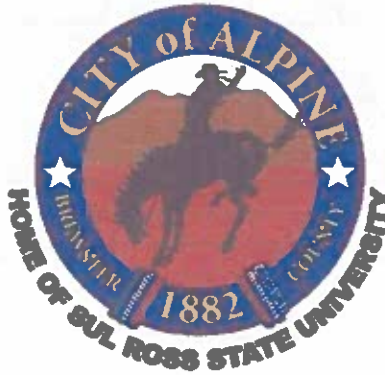
1. Boards and Commission Questionnaire/Application.

---

**STAFF RECOMMENDATION**

---

**APPROVE.**



**CITY OF ALPINE  
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE**

Name: Gerri L. Davis

Street Address: 203 S. Cockrell St

City, State & Zip: Alpine, TX. 79830

Phone Number: 325-450-1382

E-Mail: NONE

Occupation: House wife

How long have you been a resident of or involved with Alpine?: 26 years

Are you a qualified voter of the City of Alpine?: yes

Board or Commission you have interest in servicing on: Building and Standards  
Commission

Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

I'm married to a local boy. I have a GED,  
a vocational degree in commercial art and  
advertising and 3 years community college.  
Worked retail, construction (Highway), I was

on this commission when it started up in  
Aug. of 2017 and I was the only female.  
I believe in the people and Alpine. I just  
want to help.

Please state why you wish to service the City of Alpine as a member of a board or commission:

I think I can help in some small or  
large way.

Do you currently, or have you in the past served the City of Alpine? Yes ☒ No: ☐

If yes, in what capacity? I was Vice Chair on Building and Standards

How long? for 3 years give or take. Before covid.

Do you receive any compensation from the City of Alpine or are there any potential conflicts of  
interest if you serve the City of Alpine? Yes ☐ No: ☒

If yes, please explain: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

8/29/2022





**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

---

7. Approval of the appointment of Ralph Garcia to the Ward 5 position on the Building and Standards Commission. (J. Johnson, City Council)

---

**BACKGROUND**

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NONE.

---

**SUPPORTING MATERIALS**

---

1. Boards and Commission Questionnaire/Application.

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**STAFF RECOMMENDATION**

---

**APPROVE.**



# ADMINISTRATION: BOARDS & COMMISSION APPLICATION

Print

**Submitted by:** Raphael (Ralph) Garcia

**Submitted On:** 2022-08-31 20:40:14

**Status:** Open

**Priority:** Normal

**Assigned To:** Geo Calderon

**Due Date:** Open



## CITY OF ALPINE ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE

### Qualities that make a great board member:

- A genuine interest in improving life for Alpine residents
- Knowledge of or a willingness to learn about the subject area
- Knowledge of or a willingness to learn local governance rules and norms
- Openness to new ideas
- Considers volunteer service important and worthy of a reasonable time commitment

### What the City should provide to board members:

- Clear guidance about expectations for attendance and time contribution
- Clear guidance about rules governing public boards (open meetings and open records requirements)
- Organization chart of City staff with contact information
- Role in the budget process
- Designated staff liaison who regularly reports on meetings to supervisor

### Board Chairperson:

- Understands board charter
- Works with the City staff liaison person to coordinate meeting agendas
- Engages board members with calls or follow-up to make sure they can attend the meetings (i.e. quorum)
- Follows up with City Manager and members of City Council to ask questions and get support as needed.

\* First Name

Raphael (Ralph)

\* Last Name

Garcia

\* Street Address

<b>* City</b>	<b>* State</b>	<b>* Zip</b>
Alpine	Texas	79830

<b>* Email Address</b>	<b>* Phone</b>
ralphgarcia1201@gmail.com	4322940251

<b>* Occupation</b>	<b>* How long have you been a resident of or involved with Alpine?</b>
Construction - new construction, remodeling, tile work, etc.	22 years

<b>* Are you a qualified voter of the City of Alpine?</b>	<b>* Board or Commission you have interest in serving on:</b>
<input checked="" type="radio"/> Yes <input type="radio"/> No	Building and Standards Commission

**\* Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:**

My family is originally from Marfa and I have resided in Alpine since the year 2000. Since then, I have been working in the construction field locally. I've worked on new construction of homes and numerous remodeling projects throughout the past 22 years. During this time, I owned and operated a local bar, Eskimo Hut for five years. Also I currently own and maintain 3 short term rentals in Alpine.

**Please state why you wish to service the City of Alpine as a member of a board or commission:**

Alpine is a great place to live and visit and I think it's important to keep it clean and safe for its residents and visitors. I love Alpine and have loved living here all these years and I am looking forward to helping my community by serving on this board. Thank you for your consideration.

**\* Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine?**

☐ Yes  
☒ No

**\* Do you currently, or have you in the past served the City of Alpine?**

☐ Yes  
☒ No

<b>If yes, in what capacity?</b>	<b>How long?</b>

**If yes, please explain:**

<b>Upload a File (Optional)</b> <input type="button" value="Choose File"/> No file chosen	<b>Upload a File (Optional)</b> <input type="button" value="Choose File"/> No file chosen
<b>Upload a File (Optional)</b> <input type="button" value="Choose File"/> No file chosen	<b>Upload a File (Optional)</b> <input type="button" value="Choose File"/> No file chosen

I, the applicant for this *Boards & Commissions Application*, certify that the information contained in this application is true, correct, and complete. I understand that, if selected, false statements reported on this applications may be considered sufficient cause for dismissal.

\* **Electronic Signature**

Raphael Garcia

\* **Date**

08/31/2022

Format: MM/DD/YYYY

\* I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

☒ **Option 1**



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

---

**CONSENT AGENDA**

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8. Approval of hangar lease rental rate increase of \$0.01 per square foot ground lease rate at the Alpine Casparis Municipal Airport (M. Antrim, City Manager)

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**BACKGROUND**

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1. The City has 43 ground leases at the Alpine Casparis Municipal Airport
  - a. 13 – annual rate change through Consumer Price Index
  - b. 30 – annual increase approved by Council
2. Older lease holders provided opportunity to switch to current (2014) lease, invoicing them annually through the Consumer Price Index
3. Under the older leases the City is required to provide notification annually of the intent to raise ground lease rates, as approved by the City Council.
4. Recommendation to ground lease rates by \$0.01 (\$0.17 to \$0.18) per square foot.

---

**SUPPORTING MATERIALS**

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1. Copy of lease allowing rate increase – not to exceed a total of \$0.40.

---

**STAFF RECOMMENDATION**

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1. APPROVE.

promptly removed upon completion of construction. In no case shall City have jurisdiction over Lessee's property stored in or upon Leased Premises.

5. Waste. Lessee shall not commit or permit any waste to the Leased Premises and shall not, without prior approval of City, dig any holes, remove any materials, or materially change the surface elevation of the Leased Premises.
6. Premises Condition. Lessee shall maintain the premises and structure in a neat, clean, presentable, safe and visually pleasing condition. Lessee shall make minor repairs and conduct maintenance on the Leased Premises that become necessary by reason of normal wear and tear. As directed by City, Lessee shall make major repairs and conduct major maintenance essential to keep Leased Premises within safe parameters and to be in compliance with City codes. It is the duty of City to notify Lessee of codes affecting Lessee.
7. Inspection. Lessee shall operate the Leased Premises for the use and purposes for which the same is let. Insofar as may be reasonable and practicable, Lessee shall at all times comply with all laws, rules, regulations, ordinances of City or of any other governmental authority having jurisdiction over the Leased Premises and/or Lessee's activity. Lessee shall not knowingly or intentionally permit any unlawful or illegal use of the Leased Premises. City shall have the right to inspect the premises to ensure compliance. However, City must give Lessee reasonable notice of such inspection and invite Lessee (at Lessee's option) to attend such inspection. City shall have the right to direct Lessee to take any and all action to comply with this provision, at the sole expense of Lessee.
8. Interference. Lessee shall not use the Leased Premises or any part thereof or any part of the Airport property in any manner that will interfere or conflict with the use and enjoyment of the airport property by authorized users thereof or other lessees of hangar or apron space.
9. Rent. As consideration for the lease contained herein Lessee agrees to pay to City, in advance, the sum of \$ .10 per square foot, per year of space leased based upon the measurements provided by the taxing appraisal district for the City of Alpine and Brewster County, Texas. City shall bill Lessee annually. Rent is due annually on January 1. If this lease should commence on a date other than January 1 or terminate on a date other than the last day of a calendar year, percentage rental for such fractional part of the calendar year following the commencement date or preceding the termination date shall be paid at the corresponding rental rate. City at its option shall have the right to increase the rental rate per square foot \$.01 per year. The maximum rental rate per square foot shall be \$.40. City shall give Lessee sixty (60) days written notice of its intent to increase the rental rate.
10. Delinquency. Lessee agrees that any unpaid rent is delinquent on January 31, at which time the rental rate per square foot shall be increased twenty-five percent (25%). Lessee shall have until March 1 to pay all delinquent rent. In the event any rental is not received by March 1, it is agreed that Lessee is in breach of Lease Agreement.
11. Cure, Breach and Default. City shall give Lessee thirty (30) days written notice to cure a breach by Lessee of any conditions, covenants or agreements contained herein. Such notice must specifically define the alleged breach and requirements of Lessee to remedy such breach. In the event the alleged breach cannot be cured within (30) days, then Lessee shall be required to immediately institute actions required to cure such breach and continue such actions within a reasonable time. In the event of default which is not cured, City may declare the Lease Agreement forfeited and lease the Leased Premises and any structure thereon to another lessee from month-to-month or until Lessee has cured such default to the satisfaction of City. City may

## INFORMATION OR DISCUSSION OVERVIEW

### 8. Information or Discussion Items

1. Discussion regarding downtown lighting in preparation for Artwalk. (J. Stokes, City Council)
2. Discussion on the need for an Airport Advisory Board. (C. Rodriguez, City Council)
3. Update on City Employees to include:

- a. Total headcount budgeted for Fiscal Year 2022-2023.
- b. Number of employees in each department.
- c. resignations by department since October 1, 2021.
- d. Comparison of Alpine retention statistics with national average.
- e. Current staff shortages by department.

(C. Rodriguez, City Council)

4. Presentation by Steve Sofge, Country Club Estates resident, to discuss the monetary value of Country Club Estates to the city and the costs to residents for roads that need repairs. (C. Eaves, Mayor)
5. Presentation by Mary Ann DeBarbrie regarding drainage problems. (J. Stokes, City Council)



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

---

**INFORMATION OR DISCUSSION**

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1. Discussion regarding downtown lighting in preparation for Artwalk. (J. Stokes, City Council)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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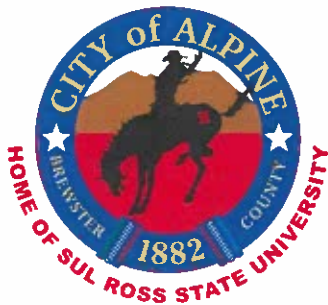
NONE.

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**STAFF RECOMMENDATION**

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NONE.



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

---

**INFORMATION OR DISCUSSION**

---

2. Discussion on the need for an Airport Advisory Board. (C. Rodriguez, City Council)

---

**BACKGROUND**

---

NONE.

---

**SUPPORTING MATERIALS**

---

NONE.

---

**STAFF RECOMMENDATION**

---

NONE.





## **CITY COUNCIL**

### **MEETING AGENDA ITEM COVER MEMO**

**SEPTEMBER 6, 2022**

---

#### **INFORMATION OR DISCUSSION**

---

3. Update on City Employees to include:
- a. Total headcount budgeted for fiscal year 2022-2023
  - b. Number of employees in each department
  - c. Resignations by department since October 1, 2021
  - d. Comparison of Alpine retention statistics with national average
  - e. Current staff shortages by department

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#### **BACKGROUND**

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N/A

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#### **SUPPORTING MATERIALS**

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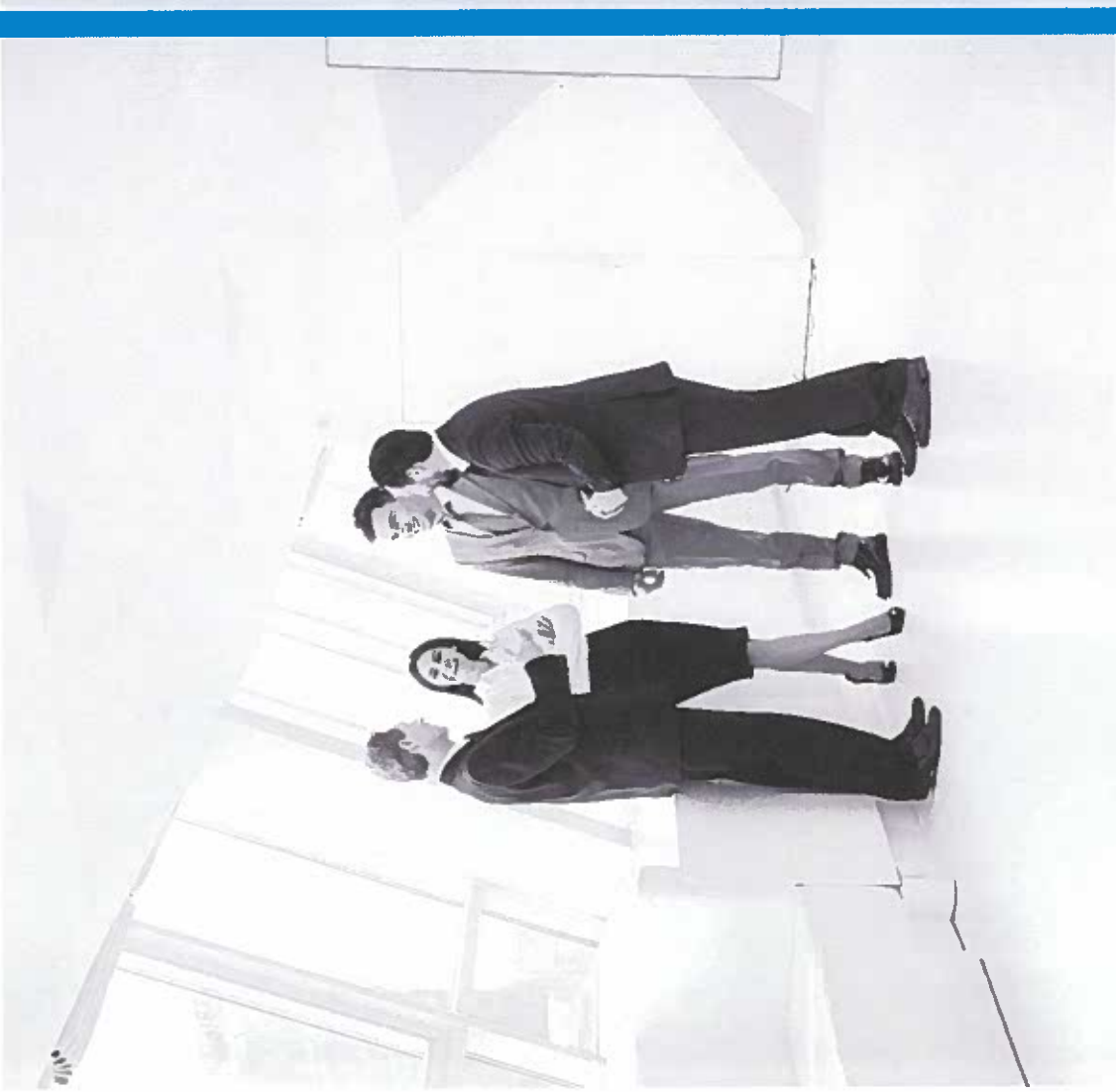
1. HR – Staffing Report

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#### **STAFF RECOMMENDATION**

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N/A



# HR – Staffing Report

INFORMATION & DISCUSSION

09-06-2022

# Total Employees by Department

Department	FY 2023		FY 2022		FY 2021		FY 2020	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
Administration	5	0	3	2	3	2	5	0
Municipal Court	1	0	1	0	0	1	0	1
Police/HIDTA	20	3	20	2	23	1	20	3
Fire	0	0	0	1	0	1	0	1
Building Services	2	1	3	0	3	0	3	0
Human Resources	1	0	0	1	0	1	0	1
Finance	5	1	4	2	4	2	4	1
Animal Control Service	5	1	5	1	4	1	4	1
Building Maintenance	0	0	0	0	2	0	2	0
Parks & Pool	6	0	6	0	5	0	5	0
Streets	14	0	12	0	10	0	10	0
Water	15	2	14	2	10	2	7	1
Wastewater	3	2	3	2	2	1	2	1
Environmental Services	1	3	2	2	1	2	1	2
Airport	2	0	2	0	3	0	2	0
Tourism - Visitor Center	1	1	1	1	1	1	2	0
Gas Dept.	10	0	10	0	9	0	9	0
<b>TOTAL</b>	<b>91</b>	<b>14</b>	<b>86</b>	<b>16</b>	<b>80</b>	<b>15</b>	<b>76</b>	<b>12</b>

**\*\*FY 20, 21, & 22 reflects filled positions at time of budgeting; # of positions not included in budgets prior to FY 23\*\***



# Notes

## BUILDING SERVICES & UTILITIES

- Change in structure – Building Services/Environmental Services
  - Code Enforcement position changed to part-time
  - Position Split with Environmental Services
- Utilities –Water/Wastewater/Sanitation & Gas
  - Includes two customer service clerks in each fund
- Utilities Director and Administrative Assistant
  - Considered part time in Water and Wastewater
  - Salaries split between the two departments

## POLICE DEPARTMENT

- Reserve Officers
  - Included as part-time officers, prior were calculated as full - time officers

# Current Staffing by Department

## CURRENT NUMBER OF FILLED/VACANT POSITIONS - FY 2022

Department	Full Time	Part Time	Vacant	Total
Administration	3	1	1 PT	5
Municipal Court	1	0	0	1
Police/HIDTA	17	2	3 FT	22
Fire	0	1	0	1
Building Services	2	1	0	3
Human Resources	0	0	1 PT	1
Finance	3	1	1 FT & 1 PT	6
Animal Control Service	5	0	1 PT	6
Building Maintenance	0	0	0	0
Parks & Pool	4	0	2 FT	6
Streets	9	0	3 FT	12
Water - Includes 2 Customer Service Clerks	9	2	5 FT	16
Wastewater	2	2	1 FT	5
Environmental Services	1	2	1 PT	4
Airport	2	0	0	2
Tourism - Visitor Center	1	1	0	2
Gas Dept. - Includes 2 Customer Service Clerk	9	1	1 FT	11
<b>TOTAL</b>	<b>68</b>	<b>14</b>	<b>5 PT &amp; 16 FT</b>	<b>103</b>

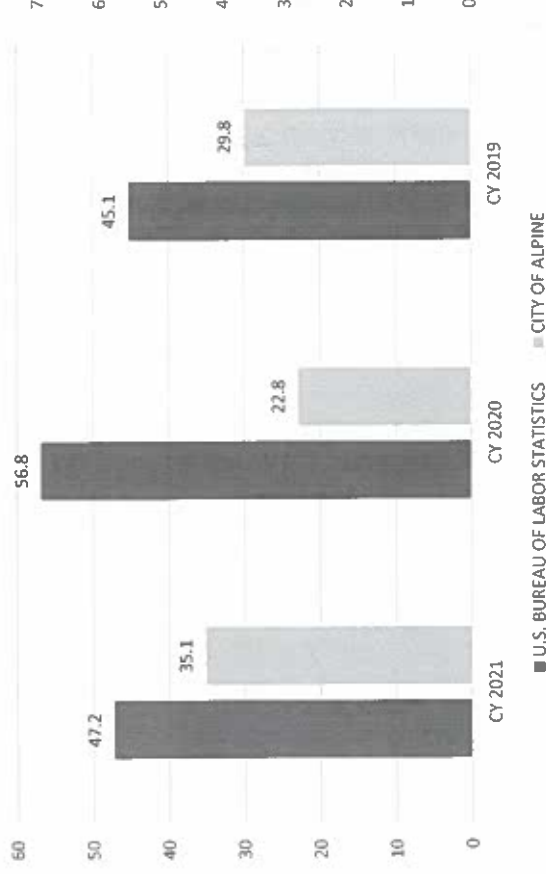
# Separation from the City

## SEPERATIONS BY DEPARTMENT

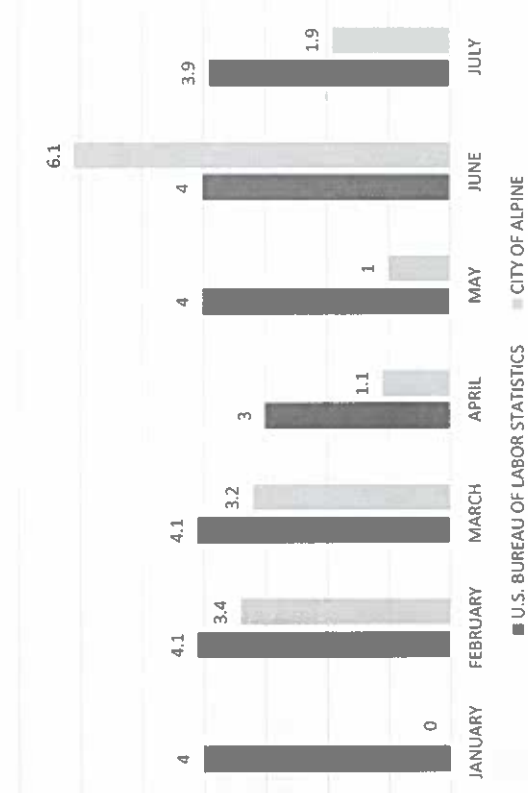
Department	FY 2022	FY 2021	FY 2020
Administration	2	6	0
Municipal Court	1	1	0
Police/HIDTA	3	7	5
Fire	0	0	0
Building Services	0	4	1
Human Resources	1	0	1
Finance	3	0	0
Animal Control Service	4	1	1
Building Maintenance	0	0	1
Parks & Pool	1	2	1
Streets	3	1	1
Water	8	6	6
Wastewater	1	0	0
Environmental Services	1	2	2
Airport	0	1	0
Tourism - Visitor Center	0	0	2
Gas Dept.	2	0	1
<b>TOTAL</b>	<b>30</b>	<b>31</b>	<b>22</b>

# National Average Comparison – Calendar Year (January – December)

National Average Comparison



National Average Comparison Monthly 2022





## BREAKDOWN OF SEPERATIONS

	FY 2022	FY 2021	FY 2020
<b>TOTAL</b>	<b>30</b>	<b>31</b>	<b>21</b>
TERMINATED	3	9	4
RETIRED	1	2	2
RESIGNED	26	19	15
Better Opportunity/Wages	8		
Medical/Family	3		
Military	1		
Relocated (Moved/Job in Other City	10		
Scheduling/School Conflicts	2		
Walk Outs	2		



# EMPLOYEE RETENTION EVALUATION

- Streamline Application Process & Onboarding – In Process
  - Review Workforce Diversity
    - Organizational Chart
  - Redesign Job Descriptions – In Process
  - Establish Pay Ladder
    - Inline with comparable cities and industries
    - Provide clear, transparent growth for employees
  - Employee Benefit Packages
  - Retiree Benefit Packages
  - Work/Life Balance
  - Remote/Hybrid Opportunities
- Available IT Resources
  - Training/Mentoring/Growth

# Thank you

QUESTIONS?



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

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**INFORMATION OR DISCUSSION**

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4. Presentation by Steve Sofge, Country Club Estates resident, to discuss the monetary value of Country Club Estates to the city and the costs to residents for roads that need repairs (C. Eaves, Mayor)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. Assorted documents provided by Steve Sofge.

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**STAFF RECOMMENDATION**

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NONE.

Oasis Tire Company  
2601 E HWY 90  
ALPINE, TX ~~79830~~

## Sales Receipt

Date	Sale No.
2/25/2022	11276

Sold To

	Check No.	Payment Method	Project
Description	Qty	Rate	Amount
2007 MERCEDES ML350: LP#DXR9200: MILES:133583		0.00	0.00
P235/65R17 XL Yokohama Geolandar A/T G01S tire	1	214.52	214.52
TIRE DISPOSAL FEE	1	5.00	5.00
Sales Tax		% 2.5%	18.12
		Total	\$237.63

Phone #
4322942225

Oasis Tire Company

2601 E HWY 90  
ALPINE, TX 79830**Sales Receipt**

Date	Sale No.
8/22/2022	15220

Sold To
Steve 432-770-1230

		Check No.	Payment Method
		Project	
Description	Qty	Rate	Amount
2016 LEXUS CT200: LPW/JNK4309: MILES 103952		0.00	0.00
P215/45R17XL Yokohama Avid Ascend GT	2	188.90	377.80T
TIRE DISPOSAL FEE	2	7.00	14.00T
Sales Tax		8.25%	32.32
		<b>Total</b>	<b>\$424.12</b>

Phone #
432-837-5030

10134	5384.06
10136	4434.68
	<hr/>
	174,809.02

## Oasis Tire Company

2601 E HWY 90  
ALPINE, TX 79830

## Sales Receipt

Date	Sale No.
5/2/2022	12781

Sold To	

	Check No.	Payment Method	Project
Description	Qty	Rate	Amount
TIRE REPAIR	1	25.00	25.00
STATE INSPECTION	1	7.00	7.00
Sales Tax		\$ 2.5%	0.00
		Total	\$12.00

Phone #
432-837-5930

2601 E HWY 90  
ALPINE, TX 79830

Date	Sale No
1/5/2022	10179

Sold To	
DATE	

		Check No.	Payment Method	Project
Description	Qty	Rate	Amount	
2017 LEXUS CT200H 1P# FNK4509; MILES N/A		0.00	0.00	
P215H5R17XL Yokohama Avid Ascend GT	2	161.87	323.74	
Sales Tax		8.25%	26.59	
		<b>Total</b>	<b>\$348.93</b>	

Phone #
4122942223



OASIS TIRE COMPANY

2601 EAST HWY 90  
ALPINE, TEXAS 79830

## Sales Receipt

DATE	SALE NO.
2/3/20	245480

SOLD TO

CHECK NO.		PAYMENT METH...	PROJECT
		MC/VISA	
DESCRIPTION	QTY	RATE	AMOUNT
2017 LEXUS: LP#JNK4509; MILES:25112		0.00	0.00
P215/45R17X1. Landsail LS388 Tire	1	113.91	113.91T
TIRE DISPOSAL FEE	1	2.50	2.50T
MASTERCARD/VISA		-126.01	-126.01
STATE SALES TAX		8.25%	9.60
		<b>Total</b>	\$0.00

Phone #
432-837-5030

OASIS TIRE COMPANY

2601 EAST HWY 90  
ALPINE, TEXAS 79830

## Sales Receipt

DATE	SALE NO.
7/25/20	249199

SOLD TO

DESCRIPTION	QTY	RATE	AMOUNT
2017 LEXUS CT200h; LP# JNK4509; MILES; 73034		0.00	0.00
P215/45R17 HERCULES RAPIDS R-TS	2	122.36	244.72
TIRE DISPOSAL FEE	2	2.50	5.00
MASTERCARD/VISA		-270.32	-270.32
STATE SALES TAX		8.23%	20.60
Total			\$0.00

Phone #
432-837-5030

**A.MERUCAS CABLE TRUCK STORE**

**RECEIVED**

**3 YEAR/50K MILE  
REPAIR WARRANTY**  
IF IT BREAKS, WE FIX IT... FREE!



# WE SELL TIRES

- FREE TIRE REPLACEMENT
- FREE TIRE ROTATION
- FREE FLAT REPAIRS

## HOW'S OUR DRIVING?

LITHIACares.com

**[877] 867-6135**

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**Customer Copy**

Page 7 of 2

**THANK YOU**

Scan 41.jpeg



Property ID	ACCE	2021 taxes
10091		7939.34
10093		583.59
10094		5657.8
10095		6267.69
10097		1105.05
10098		5867.9
10099	none	
10107		6439.33
10103		6053.1
10102		591.98
10101		5420.51
10100		? None, several changes in ownership
10106		790.45
10105		6153.5
10104		5800.44
10128		790.45
10127		609.92
10126		6372.02
10124		6491.06
10123		609.92
10122		5791.8
10121		6603.78
10120		7100.01
10119		4522.35
10118		5467.41
10117		201.81
10115		201.81
10114		883.07
10112		5497.63
10110		883.07
10109		883.07
10108		8065.3
10116		883.07
10143	none/Glen	
10140		6570.17
10138		4481.61
10139		4980.33
10141		7817.58
10129		609.92
10130		5398.97
10131		6142.87
10132		7656.37
10133		790.45

**Personal Experience:**

<b>Costs: 2202</b>	<b># Tires</b>	
424.12	2	
348.93	2	
25	0	tire repair
237.63	1	
<b>Costs: 2021</b>		
191.88	1	
3	0	tire disposal
3	0	Stems
<b>Costs: 2020</b>		
126.01	1	
270.32	2	
<b>Total Cost</b>	<b>Total # Tires</b>	
<b>\$1,629.89</b>	<b>9</b>	

**Mean Cost and Tires per year for residents in ACCE**

**Cost:**  $62 \times \$1,629.89 = \$101,053.18 / 3 \text{ years} = \$33,684.39/\text{yr.}$

**# Tires:**  $9 \text{ tires} \times 62 = 558 \text{ tires purchased by all residents of ACCE each year}$



**CITY COUNCIL  
MEETING AGENDA ITEM COVER MEMO  
SEPTEMBER 6, 2022**

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**INFORMATION OR DISCUSSION**

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5. Presentation by Mary Ann DeBarbrie regarding drainage problems (J. Stokes, City Council)

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**BACKGROUND**

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NONE.

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**SUPPORTING MATERIALS**

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1. Photos submitted by Mary Ann DeBarbrie

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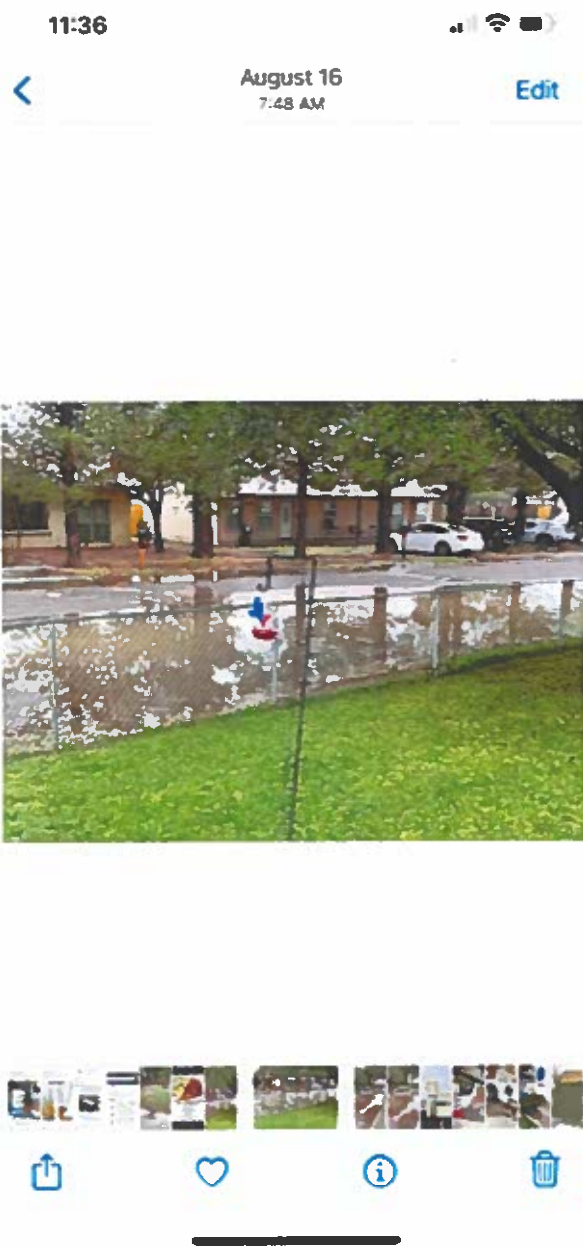
**STAFF RECOMMENDATION**

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NONE.





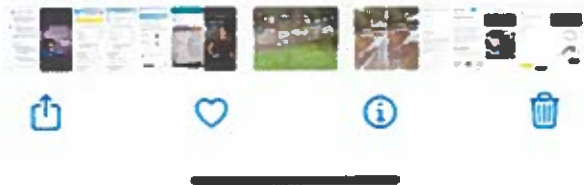






Edit





## **ACTION ITEMS OVERVIEW**

9. **Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable.** (Action items limited to 10 per meeting).
1. Approve the second and final reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid. (M. Antrim, City Manager)
  2. Approve the second and final reading of Ordinance 2022-08-04, an ordinance amending Chapter 94 - Traffic and Vehicles; Amending Article I - In General; Amending Section 94-35 - Police Escort Fee to the Alpine Code of Ordinances; Repealing Ordinance 2019-03-01; Abolishing the requirements of a fee for requested police escort services for manufactured homes. (M. Antrim, City Manager)
  3. Approve the first reading of Ordinance 2022-09-01, an ordinance amending Fiscal Year 2021-2022 Budget. (M. Antrim, City Manager)
  4. Approve Resolution 2022-09-01, a resolution amending Appendix A: Utilities Fees; updating fees for City Utility services. (M. Antrim, City Manager)
  5. Approve Resolution 2022-09-02, a resolution continuing collaborative improvement efforts for 2022 - 2023 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease (J. Johnson, City Council)
  6. Approve Resolution 2022-09-03, a resolution approving the City's portion of the 2022 Multi-Jurisdictional Hazard Mitigation Action Plan (M. Antrim, City Manager)
  7. Approve the City Manager Contract (J. Stokes, City Council)
  8. Approval of sublease on hangar no. 44 belonging to Cade Woodward (C. Rodriguez, City Council)
  9. Approve partnership between the City of Alpine and Cade Woodward for reimbursement of paving promised by previous City Manager at airport hangar #44. Reimbursement may be in the form of funds and/or waiving of lease charges (C. Rodriguez, City Council)



## **CITY COUNCIL**

### **MEETING AGENDA ITEM COVER MEMO**

**SEPTEMBER 6, 2022**

To: Mayor and City Council

Agenda Item: Action Item 1 – Approval – Ordinance 2022-08-03 – FY 2023 Tax Rate

Submitted By: Megan Antrim, City Manager

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### **SYNOPSIS**

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Approve the first reading of Ordinance 2022-08-03, an ordinance levying ad valorem taxes for use and support of the municipal government of the City of Alpine, Texas for the Fiscal Year 2022-2023; Providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when the same shall become delinquent if not paid (M. Antrim, City Manager)

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### **BACKGROUND**

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- Proposed Tax Rate - \$0.466326 – two percent (2%) increase
  - M&O - \$0.430625 – I&S - \$0.035701
- No New Revenue Rate - \$0.457882
- Voter Approval Rate - \$0.533307
- De Minis Rate - \$0.573865
- Debt Rate - \$0.035701

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### **SUPPORTING MATERIALS**

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1. Ordinance 2022-08-03 – FY 2022-2023 Ad Valorem Tax Rate
2. Truth in Taxation – Tax Year 2022

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### **STAFF RECOMMENDATION**

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**Recommendation: APPROVE**

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

CITY OF ALPINE

**ORDINANCE 2022-08-03**

**AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ALPINE, TEXAS FOR THE 2022-2023 FISCAL YEAR; PROVIDING FOR THE APPORTIONING OF EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN THE SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**WHEREAS**, a budget was presented to the City Council for the Fiscal Year 2022-2023 for the support of the municipal government of Alpine, Texas; and

**WHEREAS**, where a public hearing was ordered by the City Council and published notice of said hearing was caused to be given by the City Council; and

**WHEREAS**, said notice was published in the Alpine Avalanche and the public hearing was held to discuss tax revenues according to said notices.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**SECTION 1.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Alpine, Texas, and to provide an Interest and Sinking fund for the 2022/2023 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City subject to taxation, a rate of \$0.466326 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of general government (General Fund), \$0.430625 on each \$100 valuation of property; and
2. For the interest and sinking fund, \$0.03571 on each \$100 valuation of property.

**SECTION 2.** This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

**SECTION 3.** The tax rate will effectively be raised by two percent (2%) and will decrease taxes for Maintenance & Operations on a \$100,000 home by approximately \$42.02.

**SECTION 4.** That taxes levied under this ordinance shall be due October 1, 2022, and if not paid on or before January 31, 2022, shall immediately become delinquent.

**SECTION 5.** All taxes shall become a lien upon the property against which assessed, and the city tax collector of the City of Alpine, Texas is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and

ordinances of the City of Alpine, Texas and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Alpine, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate prescribed by state law.

**SECTION 6.** That this ordinance shall take effect and be in force from the date after its publication.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALPINE,  
TEXAS ON THE 6<sup>TH</sup> DAY OF SEPTEMBER 2022.**

**INTRODUCTION & FIRST READING**  
AUGUST 16, 2022

**SECOND & FINAL READING**  
SEPTEMBER 6, 2022

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Catherine Eaves, Mayor

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Rod Ponton, City Attorney



# 2022 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Alpine

Taxing Unit Name

100 N. 13th St Alpine TX 79830

Taxing Unit's Address, City, State, ZIP Code

432-837-2214

Phone (area code and number)

www.cityofalpine.com

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2021 total taxable value.</b> Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ 390,785,192
2.	<b>2021 tax ceilings.</b> Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ 0
3.	<b>Preliminary 2021 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ 390,785,192
4.	<b>2021 total adopted tax rate.</b>	\$ 0.508345/\$100
5.	<b>2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.</b>	
	A. Original 2021 ARB values: .....	\$ 0
	B. 2021 values resulting from final court decisions: .....	\$ 0
	C. 2021 value loss. Subtract B from A. <sup>3</sup>	\$ 0
6.	<b>2021 taxable value subject to an appeal under Chapter 42, as of July 25.</b>	
	A. 2021 ARB certified value: .....	\$ 0
	B. 2021 disputed value: .....	\$ 0
	C. 2021 undisputed value. Subtract B from A. <sup>4</sup>	\$ 0
7.	<b>2021 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ 0

<sup>1</sup> Tex. Tax Code § 26.012(14)

<sup>2</sup> Tex. Tax Code § 26.012(14)

<sup>3</sup> Tex. Tax Code § 26.012(13)

<sup>4</sup> Tex. Tax Code § 26.012(13)

Line	Description	Amount/Rate
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 390,785,192
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. <sup>5</sup>	\$ 0
10.	2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value.	
A.	Absolute exemptions. Use 2021 market value: .....	\$ 359,509
B.	Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value: .....	+ \$ 970,346
C.	Value loss. Add A and B. <sup>6</sup>	\$ 1,329,855
11.	2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021.	
A.	2021 market value: .....	\$ 0
B.	2022 productivity or special appraised value: .....	- \$ 0
C.	Value loss. Subtract B from A. <sup>7</sup>	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 1,329,855
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. *If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 389,455,337
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 1,979,776
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. <sup>8</sup>	\$ 3,320
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. <sup>10</sup>	\$ 1,983,096
18.	Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup>	
A.	Certified values: .....	\$ 437,117,603
B.	Counties: Include railroad rolling stock values certified by the Comptroller's office: .....	+ \$ 0
C.	Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: .....	- \$ 0
D.	Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <sup>12</sup> .....	- \$ 0
E.	Total 2022 value. Add A and B, then subtract C and D.	\$ 437,117,603

<sup>5</sup> Tex. Tax Code § 26.012(15)<sup>6</sup> Tex. Tax Code § 26.012(15)<sup>7</sup> Tex. Tax Code § 26.012(15)<sup>8</sup> Tex. Tax Code § 26.03(c)<sup>9</sup> Tex. Tax Code § 26.012(13)<sup>10</sup> Tex. Tax Code § 26.012(13)<sup>11</sup> Tex. Tax Code § 26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code § 26.03(c)

Line	No-New Revenue Tax Rate Worksheet	Amount/Rate
<b>19. Total value of properties under protest or not included on certified appraisal roll.<sup>11</sup></b>		
<b>A. 2022 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>12</sup>	\$	0
<b>B. 2022 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>13</sup>	\$	0
<b>C. Total value under protest or not certified.</b> Add A and B	\$	0
<b>20. 2022 tax ceilings.</b> Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>14</sup>	\$	0
<b>21. 2022 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>15</sup>	\$	437,117,603
<b>22. Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.</b> Include both real and personal property. Enter the 2022 value of property in territory annexed. <sup>16</sup>	\$	0
<b>23. Total 2022 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. <sup>17</sup>	\$	4,015,754
<b>24. Total adjustments to the 2022 taxable value.</b> Add Lines 22 and 23.	\$	4,015,754
<b>25. Adjusted 2022 taxable value.</b> Subtract Line 24 from Line 21.	\$	433,101,849
<b>26. 2022 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>18</sup>	\$	0.457882 /\$100
<b>27. COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. <sup>19</sup>	\$	0.000000 /\$100

**SECTION 2: Voter-Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- 1. Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- 2. Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>28. 2021 M&amp;O tax rate.</b> Enter the 2021 M&O tax rate.	\$	0.468819 /\$100
<b>29. 2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$	390,785,192

<sup>11</sup> Tex. Tax Code § 26.01(c) and (d)<sup>12</sup> Tex. Tax Code § 26.01(c)<sup>13</sup> Tex. Tax Code § 26.01(d)<sup>14</sup> Tex. Tax Code § 26.012(d)(8)<sup>15</sup> Tex. Tax Code § 26.012(d)<sup>16</sup> Tex. Tax Code § 26.012(f)(7)<sup>17</sup> Tex. Tax Code § 26.012(f)(7)<sup>18</sup> Tex. Tax Code § 26.04(c)<sup>19</sup> Tex. Tax Code § 26.04(d)

Line	Amount/Rate
30. Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 1,832,075
31. Adjusted 2021 levy for calculating NNR M&O rate.	
A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.	+ \$ 3,320
B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.	- \$ 0
C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12 month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- \$ 0
D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	\$ 3,320
E. Add Line 30 to 31D.	\$ 1,835,395
32. Adjusted 2022 taxable value. Enter the amount in Line 25 of the No-New-Revenue Tax Rate Worksheet.	\$ 433,101,849
33. 2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.423779 /\$100
34. Rate adjustment for state criminal justice mandate. <sup>20</sup>	
A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	\$ 0
B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	- \$ 0
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000 /\$100
D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
35. Rate adjustment for indigent health care expenditures. <sup>21</sup>	
A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.	\$ 0
B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.	- \$ 0
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0.000000 /\$100
D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

<sup>20</sup> [Reserved for expansion]<sup>21</sup> Tex. Tax Code § 26.044<sup>22</sup> Tex. Tax Code § 26.041

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>36. Rate adjustment for county indigent defense compensation.<sup>13</sup></b>		
A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose.	\$	0
B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.	\$	0
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$	0.000000 / \$100
D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	\$	0.000000 / \$100
E. Enter the lesser of C and D. If not applicable, enter 0.		\$ 0.000000 / \$100
<b>37. Rate adjustment for county hospital expenditures.<sup>14</sup></b>		
A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022.	\$	0
B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.	\$	0
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$	0.000000 / \$100
D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100.	\$	0.000000 / \$100
E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.		\$ 0.000000 / \$100
<b>38. Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.		
A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year.	\$	0
B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year.	\$	0
C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$	0.000000 / \$100
D. Enter the rate calculated in C. If not applicable, enter 0.		\$ 0.000000 / \$100
<b>39. Adjusted 2022 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.		\$ 0.423779 / \$100
<b>40. Adjustment for 2021 sales tax specifically to reduce property taxes.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.		
A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$	1,938,857
B. Divide Line 40A by Line 32 and multiply by \$100.	\$	0.447667 / \$100
C. Add Line 40B to Line 39.		\$ 0.871446 / \$100
<b>41. 2022 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below.		\$ 0.941161 / \$100
Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.		
- or -		
Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.		

<sup>13</sup> Tex. Tax Code § 26.0442  
<sup>14</sup> Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
<b>D41. Disaster Line 41 (D41): 2022 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).		\$ 0.000000 /\$100
<b>42. Total 2022 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2022, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ 393,853 B. Subtract unencumbered fund amount used to reduce total debt ..... - \$ 244,036 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) ..... - \$ 0 D. Subtract amount paid from other resources ..... - \$ 0 E. Adjusted debt, Subtract B, C and D from A. .... \$ 149,817		\$ 0
<b>43. Certified 2021 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>		\$ 149,817
<b>44. Adjusted 2022 debt.</b> Subtract Line 43 from Line 42E.		\$ 149,817
<b>45. 2022 anticipated collection rate.</b> A. Enter the 2022 anticipated collection rate certified by the collector. <sup>30</sup> ..... 96.00 % B. Enter the 2021 actual collection rate. .... 96.00 % C. Enter the 2020 actual collection rate. .... 98.00 % D. Enter the 2019 actual collection rate. .... 98.00 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup> ..... 96.00 %		
<b>46. 2022 debt adjusted for collections.</b> Divide Line 44 by Line 45E.		\$ 156,059
<b>47. 2022 total taxable value.</b> Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.		\$ 437,117,603
<b>48. 2022 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.		\$ 0.035701 /\$100
<b>49. 2022 voter-approval tax rate.</b> Add Lines 41 and 48.		\$ 0.976862 /\$100
<b>D49. Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.		\$ 0.000000 /\$100

<sup>27</sup> Tex. Tax Code § 26.042(a)<sup>28</sup> Tex. Tax Code § 26.012(7)<sup>29</sup> Tex. Tax Code § 26.012(10) and 26.014(b)<sup>30</sup> Tex. Tax Code § 26.014(b)<sup>31</sup> Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$0.000000 /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>12</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$0
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>13</sup>  Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by 95. <sup>14</sup> - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by 95.	\$1,938,857
53.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No New Revenue Tax Rate Worksheet</i> .	\$437,117,603
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100	\$0.443555 /\$100
55.	<b>2022 NNR tax rate, unadjusted for sales tax.<sup>15</sup></b> Enter the rate from Line 26 or 27, as applicable, on the <i>No New Revenue Tax Rate Worksheet</i> .	\$0.457882 /\$100
56.	<b>2022 NNR tax rate, adjusted for sales tax.</b> Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$0.000000 /\$100
57.	<b>2022 voter-approval tax rate, unadjusted for sales tax.<sup>16</sup></b> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$0.976862 /\$100
58.	<b>2022 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$0.533307 /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	2022 Voter-Approval Tax Rate Adjustment for Pollution Control Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>17</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>18</sup>	\$0
60.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$437,117,603
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$0.000000 /\$100
62.	<b>2022 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$0.533307 /\$100

<sup>12</sup> Tex. Tax Code § 26.041(d)

<sup>13</sup> Tex. Tax Code § 26.041(f)

<sup>14</sup> Tex. Tax Code § 26.041(d)

<sup>15</sup> Tex. Tax Code § 26.04(c)

<sup>16</sup> Tex. Tax Code § 26.04(c)

<sup>17</sup> Tex. Tax Code § 26.045(d)

<sup>18</sup> Tex. Tax Code § 26.045(f)

**SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.<sup>10</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;<sup>11</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>12</sup> or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>13</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>14</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	<b>2021 unused increment rate.</b> Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ 0.000000 /\$100
64.	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2021, enter zero.	\$ 0.000000 /\$100
65.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2021, enter zero.	\$ 0.000000 /\$100
66.	<b>2022 unused increment rate.</b> Add Lines 63, 64 and 65.	\$ 0.000000 /\$100
67.	<b>2022 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 56 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.533307 /\$100

**SECTION 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>15</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>16</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2022 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.423779 /\$100
69.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 437,117,603
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.114385 /\$100
71.	<b>2022 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.035701 /\$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ 0.573865 /\$100

**SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate**

Not Applicable

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>17</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter approval tax rate for the current tax year.<sup>18</sup>

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

<sup>10</sup> Tex. Tax Code § 26.013(a).

<sup>11</sup> Tex. Tax Code § 26.013(c).

<sup>12</sup> Tex. Tax Code § 26.0501(a) and (c).

<sup>13</sup> Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2023.

<sup>14</sup> Tex. Tax Code § 26.063(a)(1).

<sup>15</sup> Tex. Tax Code § 26.012(b-a).

<sup>16</sup> Tex. Tax Code § 26.063(a)(1).

<sup>17</sup> Tex. Tax Code § 26.042(b).

<sup>18</sup> Tex. Tax Code § 26.042(f).



In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2021 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.000000 /\$100
74.	<b>Adjusted 2021 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ** Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
75.	<b>Increase in 2021 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ 0.000000 /\$100
76.	<b>Adjusted 2021 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. **	\$ 0.000000 /\$100
80.	<b>2022 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.000000 /\$100

### SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate.</b> .....	\$ 0.457882 /\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
<b>Voter-approval tax rate.</b> .....	\$ 0.533307 /\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>67</u>	
<b>De minimis rate.</b> .....	\$ 0.573865 /\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

### SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. \*\*

print  
here

SYLVIA VEGA

Printed Name of Taxing Unit Representative

sign  
here

Taxing Unit Representative

August 09, 2022

Date

\*\* Tex. Tax Code §26.042(c)

\*\* Tex. Tax Code §26.042(b)

\*\* Tex. Tax Code §§ 26.04(c-2) and (d-2)



## **CITY COUNCIL**

### **MEETING AGENDA ITEM COVER MEMO**

**SEPTEMBER 6, 2022**

To: Mayor and City Council

Agenda Item: Action Item 2 – Approval – Ordinance 2022-08-04 – Repealing Police Escort Fee

Submitted By: Megan Antrim, City Manager

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### **SYNOPSIS**

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Approve the second and final reading of Ordinance 2022-08-04, an ordinance amending Chapter 94 - Traffic and Vehicles; Amending Article I - In General; Amending Section 94-35 - Police Escort Fee to the Alpine Code of Ordinances; Repealing Ordinance 2019-03-01; Abolishing the requirements of a fee for requested police escort services for manufactured homes. (M. Antrim, City Manager)

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### **BACKGROUND**

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- On April 16, 2019, City Council passed Ordinance No. 2019-03-01 requiring manufactured housing single-trip permit vehicles to be escorted by the City of Alpine
- The ordinance also required a \$35.00 fee for each police officer needed
- On May 22, 2019, House Bill 2620 was passed to include a section that a county or municipality may not require the use of an escort flag vehicle or any other kind of escort for the movement of a manufactured house under a permit.
- HB 2620 became effective September 1, 2019

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### **SUPPORTING MATERIALS**

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1. Ordinance 2019-03-01
2. HB 2620

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### **STAFF RECOMMENDATION**

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**Recommendation: APPROVE**

City Manager  
City Secretary  
Chief of Police

Megan Antrim  
Geoffrey Calderon  
Darrell Losoya

STATE OF TEXAS  
CITY OF ALPINE

COUNTY OF BREWSTER

**ORDINANCE 2022-08-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 94 – TRAFFIC AND VEHICLES; AMENDING ARTICLE I – IN GENERAL; AMENDING SECTION 94-35 – POLICE ESCORT FEE TO THE ALPINE CODE OF ORDINANCES; REPEALING ORDINANCE 2019-03-01; ABOLISHING THE REQUIREMENT OF A FEE FOR REQUESTED POLICE ESCORT SERVICES FOR MANUFACTURED HOMES.**

**WHEREAS**, the City Council approved Ordinance 2019-03-01 on the 16<sup>th</sup> day of April 2019, which implemented the requirement of a fee charged for police escort services; and

**WHEREAS**, the verbiage codified by Ordinance 2019-03-01 implies that the City requires the use of a police escort for manufactured houses; and

**WHEREAS**, House Bill 2620 implemented changes to the transportation code that prohibit municipalities and counties from requiring the use of an escort vehicle for the movement of manufactured homes, effective on the 1<sup>st</sup> day of September 2019; and

**WHEREAS**, with the updated legislation, City Administration is recommending the repeal of Ordinance 2019-03-01 to better align with State requirements; and

**WHEREAS**, it is deemed by the City Council to be in the best interest of the City to amend the current Traffic and Vehicles ordinance to better align with the State of Texas requirements.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION II  
REPEAL OF ORDINANCE 2019-03-01**

Ordinance 2019-03-01 is hereby repealed, and the requirements implemented by Ordinance 2019-03-01 are hereby abolished.

**SECTION II  
FINDINGS OF FACT**

Chapter 94 – Traffic and Vehicles to the Alpine Code of Ordinances is hereby amended to reflect the changes hereto attached as Exhibit “A.” The premises attached as Exhibit “A” are found to be true and correct legislative and factual findings of the City Council of the City of Alpine and are hereby approved and incorporated herein as findings of fact.

**SECTION III  
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION IV  
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION V  
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION VI  
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE ON THE 6<sup>th</sup> DAY OF SEPTEMBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

**AUGUST 16, 2022**

**APPROVED:**

\_\_\_\_\_  
Catherine Eaves, Mayor

**SECOND AND FINAL READING**

**SEPTEMBER 6, 2022**

**ATTEST:**

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Rod Ponton, City Attorney

## EXHIBIT “A”

### EDITOR’S NOTE:

Additions are highlighted in Yellow and Underlined. Omissions appear in Red Strikethrough Text. Previous Editor’s notes and codification references are *Italicized in Blue.*

#### ~~Sec. 94-35. Police escort fee.~~

- (a) ~~*Request.* The police department may provide escort services for vehicles and loads that require a manufactured housing single trip permit from the state department of motor vehicles upon request made directly to the police department at least one hour prior to the time of the requested service. When the police department is unable to provide an escort, no escort will be required.~~
- (b) ~~*Fee.* There shall be a fee in the amount of \$35.00 assessed for each police officer needed to provide police escort services by the police department, with each police officer limited to escorting maximum of two manufactured homes.~~

(Ord. No. 2019-03-01, § 1, 4-16-19)

- Secs. 94-35~~36~~—94-65. - Reserved.

**ORDINANCE NO. 2019-03-01**

**AN ORDINANCE OF THE CITY OF ALPINE, TEXAS AMENDING CHAPTER 94, "TRAFFIC AND VEHICLES," OF THE CODE OF ORDINANCES, CITY OF ALPINE, TEXAS, TO REQUIRE A FEE FOR REQUESTED POLICE ESCORT SERVICES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Alpine, Texas is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

**WHEREAS**, the City of Alpine, Texas has determined it is in the best interest of the public to require a police escort fee when police escort services are requested by certain members of the public.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**SECTION 1.**

That Article I, "In General," of Chapter 94, "Traffic and Vehicles," is hereby amended by adding Section 94-35, "Police Escort Fee," to read as follows:

**"Sec. 94-35. Police Escort Fee.**

- (a) *Request.* The police department may provide escort services for vehicles and loads that require a Manufactured Housing Single-Trip Permit from the Texas Department of Motor Vehicles upon request made directly to the police department at least one hour prior to the time of the requested service. When the police department is unable to provide an escort, no escort will be required.
- (b) *Fee.* There shall be a fee in the amount of \$35.00 assessed for each police officer needed to provide police escort services by the police department, with each police officer limited to escorting maximum of two manufactured homes.

**Secs. 94-26-94-65. Reserved."**

## **SECTION 2.**

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Alpine, Texas, as amended, except when the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

## **SECTION 3.**

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

## **SECTION 4.**

All rights and remedies of the City of Alpine are expressly saved as to any and all violations of the provisions any ordinances governing police escorts that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

## **SECTION 5.**

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Five Hundred Dollars (\$500.00). Each day that a violation is permitted to exist shall constitute a separate offense.

## **SECTION 6.**

The City Secretary of the City of Alpine is hereby directed to publish notice of adoption of this Ordinance as provided in Section 3.14 of the Charter.

## **SECTION 7.**

This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

**PASSED AND ADOPTED THIS 16<sup>TH</sup> DAY OF APRIL, 2019 BY THE CITY COUNCIL  
OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING  
APRIL 2, 2019**

**SECOND AND FINAL READING  
April 16, 2019**




**Andres "Andy" Ramos,**

**Mayor  
ATTEST:**



**Cynthia Salas,  
City Secretary**

**APPROVED AS TO FORM:**



**William M. McKemie,  
City Attorney**



AN ACT

relating to the movement of oversize or overweight vehicles,  
including the enforcement of motor vehicle size and weight  
limitations; creating a criminal offense.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 541.001, Transportation Code, is amended  
by amending Subdivision (1) and adding Subdivision (1-a) to read as  
follows:

(1) "Escort flagger" has the meaning assigned by  
Section 623.008.

(1-a) "Operator" means, as used in reference to a  
vehicle, a person who drives or has physical control of a vehicle.

SECTION 2. Section 542.501, Transportation Code, is amended  
to read as follows:

Sec. 542.501. OBEDIENCE REQUIRED TO POLICE OFFICERS, ~~[AND~~  
~~TO]~~ SCHOOL CROSSING GUARDS, AND ESCORT FLAGGERS. A person may not  
wilfully fail or refuse to comply with a lawful order or direction  
of:

1           (3) an escort flagger who is directing or controlling  
2 the flow of traffic in accordance with a permit issued by the Texas  
3 Department of Motor Vehicles under Subtitle E for the movement of an  
4 oversize or overweight vehicle.

5           SECTION 3. Section 544.004(a), Transportation Code, is  
6 amended to read as follows:

7           (a) The operator of a vehicle or streetcar shall comply with  
8 an applicable official traffic-control device placed as provided by  
9 this subtitle unless the person is:

10           (1) otherwise directed by a traffic officer, ~~[or]~~  
11 police officer, or escort flagger; or

12           (2) operating an authorized emergency vehicle and is  
13 subject to exceptions under this subtitle.

14           SECTION 4. The heading to Section 621.503, Transportation  
15 Code, is amended to read as follows:

16           Sec. 621.503. PROHIBITION OF LOADING MORE THAN SIZE OR  
17 WEIGHT LIMITATION.

18           SECTION 5. Sections 621.503(a) and (b), Transportation  
19 Code, are amended to read as follows:

20           (a) A person may not load, or cause to be loaded, a vehicle  
21 for operation on a public highway of this state that exceeds the

1 is amended by adding Section 621.511 to read as follows:

2 Sec. 621.511. NAME ON PERMIT; OFFENSE. (a) A person  
3 commits an offense if:

4 (1) the person operates or moves on a public highway a  
5 vehicle that is issued a permit under this subtitle; and

6 (2) the person operating or moving the vehicle is not  
7 the person named on the permit for the vehicle or an employee of  
8 that person.

9 (b) An offense under this section is a Class C misdemeanor.

10 (c) It is an exception to the application of this section  
11 that:

12 (1) the vehicle being operated or moved is a  
13 combination of a tow truck and a disabled, abandoned, or  
14 accident-damaged vehicle or vehicle combination; and

15 (2) the tow truck is towing the other vehicle or  
16 vehicle combination directly to the nearest terminal, vehicle  
17 storage facility, or authorized place of repair.

18 SECTION 7. Subchapter A, Chapter 623, Transportation Code,  
19 is amended by adding Sections 623.004, 623.005, 623.006, 623.007,  
20 and 623.008 to read as follows:

21 Sec. 623.004. DENIAL OF PERMIT. (a) The department may

1                   (A) an unsatisfactory safety rating under 49  
2 C.F.R. Part 385; or

3                   (B) multiple violations of Chapter 644, a rule  
4 adopted under that chapter, or Subtitle C.

5           (b) A denial of an application for a permit under this  
6 section is not required to be preceded by notice and an opportunity  
7 for hearing.

8           (c) An applicant may appeal a denial under this section by  
9 filing an appeal with the department not later than the 26th day  
10 after the date the department issues notice of the denial to the  
11 applicant.

12           Sec. 623.005. DISPOSITION OF PERMIT FEE IN TEXAS DEPARTMENT  
13 OF MOTOR VEHICLES FUND. (a) This section applies only to a permit  
14 authorized by the legislature on or after September 1, 2019.

15           (b) Ten percent of the fee collected for a permit issued by  
16 the department under this subtitle shall be deposited to the credit  
17 of the Texas Department of Motor Vehicles fund with the remaining  
18 fee distribution to be adjusted proportionately, if needed.

19           (c) Subsection (b) does not apply if a provision of this  
20 subtitle expressly requires a different amount of a fee collected  
21 to be deposited to the credit of the Texas Department of Motor  
22 vehicles fund.

1 under this chapter any amounts due to a county or municipality;

2           (2) amounts due to a county must be sent to the county  
3 treasurer or office performing the function of that office for  
4 deposit to the credit of the county road and bridge fund; and

5           (3) amounts due to a municipality must be sent to the  
6 office performing the function of treasurer for the municipality  
7 and may be used by the municipality only to fund commercial motor  
8 vehicle enforcement programs or road and bridge maintenance or  
9 infrastructure projects.

10       Sec. 623.007. PERMIT TO BE CARRIED IN VEHICLE. A permit  
11 issued by the department under this subtitle must be carried, in a  
12 manner prescribed by the department, in the vehicle that is being  
13 operated under the permit.

14       Sec. 623.008. AUTHORITY TO REQUIRE ESCORT FLAG VEHICLES AND  
15 ESCORT FLAGGERS. (a) In this section:

16           (1) "Escort flag vehicle" means a vehicle that  
17 precedes or follows an oversize or overweight vehicle operating  
18 under a permit issued by the department for the purpose of  
19 facilitating the safe movement of the oversize or overweight  
20 vehicle over roads.

21           (2) "Escort flagger" means a person who:

1 directs and controls the flow of traffic using a hand signaling  
2 device or an automated flagger assistance device.

3 (b) In addition to any other specific requirement under this  
4 subtitle, the department may require a person operating under a  
5 permit issued by the department under this subtitle to use one or  
6 more escort flag vehicles and escort flaggers if required:

7 (1) by the Texas Department of Transportation; or

8 (2) for the safe movement over roads of an oversize or  
9 overweight vehicle and its load.

10 SECTION 8. Section 623.099, Transportation Code, is amended  
11 by adding Subsection (g) to read as follows:

12 (g) A county or municipality may not require the use of an  
13 escort flag vehicle or any other kind of escort for the movement of  
14 a manufactured house under a permit issued under this subchapter  
15 that is in addition to the escort flag vehicle requirements of this  
16 section.

17 SECTION 9. The heading to Section 623.272, Transportation  
18 Code, is amended to read as follows:

19 Sec. 623.272. ADMINISTRATIVE PENALTY FOR FAILURE TO PROVIDE  
20 CERTIFICATE OR FOR FALSE INFORMATION ON CERTIFICATE.

21 SECTION 10. Section 623.272(a), Transportation Code, is

1 certificate of weight that the shipper delivers to a person  
2 transporting a shipment.

3 SECTION 11. Section 623.274, Transportation Code, is  
4 amended by amending Subsection (b) and adding Subsection (c) to  
5 read as follows:

6 (b) On the written request of the person transporting the  
7 shipment, a ~~[For a shipper's certificate of weight to be valid, the]~~  
8 shipper must:

9 (1) certify that the information contained on the  
10 certificate of weight ~~[form]~~ is accurate; and

11 (2) deliver the certificate of weight to the person  
12 transporting the shipment ~~[motor carrier or other person~~  
13 ~~transporting the shipment before the motor carrier or other person~~  
14 ~~applies for an overweight permit under this chapter]~~.

15 (c) A person transporting a shipment must provide the  
16 department with a copy of the certificate of weight before the  
17 issuance of an overweight permit under this chapter if the combined  
18 weight of the vehicle or vehicles and load is more than 200,000  
19 pounds.

20 SECTION 12. Section 623.321(a), Transportation Code, is  
21 amended to read as follows:

H.B. No. 2620

1 most recent edition of the Texas A&M Forest Service's Harvest  
2 Trends Report as of May 15, 2013, at the weight limits prescribed by  
3 Subsection (b).

4 SECTION 13. Section 623.323(f), Transportation Code, is  
5 amended to read as follows:

6 (f) This section does not apply to a vehicle or combination  
7 of vehicles that are being used to transport unrefined timber, wood  
8 chips, or woody biomass or equipment used to load timber on a  
9 vehicle from:

- 10 (1) a storage yard to the place of first processing; or  
11 (2) outside this state to a place of first processing  
12 in this state.

13 SECTION 14. The following provisions of the Transportation  
14 Code are repealed:

- 15 (1) Sections 623.0171(m), 623.081, and 623.324(b);  
16 (2) Section 623.403(c), as added by Chapter 750 (S.B.  
17 1383), Acts of the 85th Legislature, Regular Session, 2017; and  
18 (3) Sections 623.404(b) and (c), as added by Chapter  
19 108 (S.B. 1524), Acts of the 85th Legislature, Regular Session,  
20 2017.

21 SECTION 15. Section 621.511, Transportation Code, as added



1 effective date of this Act is governed by the law in effect on the  
2 date the offense or violation was committed, and the former law is  
3 continued in effect for that purpose. For purposes of this  
4 subsection, an offense or violation was committed before the  
5 effective date of this Act if any element of the offense or  
6 violation occurred before that date.

7 (b) The change in law made by this Act relating to an  
8 application filed under Chapter 623, Transportation Code, applies  
9 only to an application filed under that chapter on or after the  
10 effective date of this Act. An application filed before that date  
11 is governed by the law in effect on the date the application was  
12 filed, and the former law is continued in effect for that purpose.

13 SECTION 17. To the extent of any conflict, this Act prevails  
14 over another Act of the 86th Legislature, Regular Session, 2019,  
15 relating to nonsubstantive additions to and corrections in enacted  
16 codes.

17 SECTION 18. This Act takes effect September 1, 2019.

H.B. No. 2620

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President of the Senate

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Speaker of the House

I certify that H.B. No. 2620 was passed by the House on May 9, 2019, by the following vote: Yeas 131, Nays 13, 2 present, not voting; and that the House concurred in Senate amendments to H.B. No. 2620 on May 24, 2019, by the following vote: Yeas 100, Nays 38, 2 present, not voting.

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Chief Clerk of the House

I certify that H.B. No. 2620 was passed by the Senate, with amendments, on May 22, 2019, by the following vote: Yeas 31, Nays 0.

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Secretary of the Senate

APPROVED: \_\_\_\_\_

Date

\_\_\_\_\_



## **CITY COUNCIL**

### **MEETING AGENDA ITEM COVER MEMO**

**September 6, 2022**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 3: FY 2021-2022 Budget Amendment  
Agenda Sponsor: M. Antrim, City Manager

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#### **SYNOPSIS**

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Approve the first reading of Ordinance 2022-09-01, an ordinance amending Fiscal Year 2021-2022 Budget. (M. Antrim, City Manager)

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#### **BACKGROUND**

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- As per the City Charter:
  - If during the fiscal year the Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the Council by ordinance may make supplemental appropriations for the year up to the amount of the excess.
  - To meet a public emergency, as defined by State law, the Council may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with the provisions of Article III, Section 3.16 of this Charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the Council may by emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time. The emergency notes and renewal of those notes during any fiscal year shall be paid not later than the last day of the current fiscal year.
  - If at any time during the fiscal year it appears probable to the Manager that the revenues available will be insufficient to meet the amount appropriated, he shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial action taken, and recommendations as to any other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may by ordinance reduce one or more appropriations.
  - At any time during the fiscal year the Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office, or agency, up to a limit set By the City Council. The Manager may make written request to The Council to Transfer Balances in excess of said limit with Council Approval. No funds may be transferred to increase a salary appropriation without the approval of the Council. Upon written request by the Manager, the Council may by ordinance transfer part or all of any unencumbered appropriation balance from one department, office, or agency to another.

- No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof. The supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this Section may be made effective immediately upon adoption.

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## SUPPORTING MATERIALS

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1. Ordinance 2022-09-01
2. Budget Amendment / Line Item Transfers

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## STAFF RECOMMENDATION

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**APPROVE:** City Staff supports approval.

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

ORDINANCE 2022-09-01

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS AMENDING THE CITY OF ALPINE FY 2021-2022 BUDGET; PROVIDING REPEALING AND SEVERABILITY CLAUSES; A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Alpine has cause in its legislative pursuit to modify budgets, systems, processes, and fees that enhance the City's mission of providing quality service to the citizens of Alpine; and

**WHEREAS**, the City Council of the City of Alpine has determined that the FY 2021-2022 budget should be amended to reflect updated end of year financial objectives; and

**WHEREAS**, it is deemed by the City Council of the City of Alpine to be in the public interest to amend the FY 2021-2022 budget to include updated Revenues and Expenditures as outlined in Exhibit "A".

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I  
FINDINGS OF FACT**

All of the premises attached in the form hereto described as Exhibit "A" is hereby found to be true and accurate representations of the changes approved by the City of Alpine City Council related to the FY 2021-2022 Budget.

**SECTION II  
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of the City of Alpine, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**SECTION III  
SEVERABILITY CLAUSE**

It is hereby declared to be the intention of the City Council of the City of Alpine that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**SECTION IV  
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION V**  
**EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

**PASSED, APPROVED, AND ADOPTED THIS 20<sup>th</sup> DAY OF SEPTEMBER 2022 BY A  
MAJORITY VOTE OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

**SEPTEMBER 6, 2022**

**SECOND AND FINAL READING**

**SEPTEMBER 20, 2022**

**ATTEST:**

\_\_\_\_\_  
Catherine Eaves, Mayor

\_\_\_\_\_  
Geoffrey R. Calderon, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Rod Ponton, City Attorney

# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>NON DEPARTMENTAL</b>					
01-620-1400 - CUSTODIAL SERVICES	\$ 6,000.00	\$ 6,000.00	\$ -	\$ (6,000.00)	\$0.00
01-620-1602 - MAILING	\$ 9,000.00	\$ 9,000.00	\$ 11,868.25	\$ 4,000.00	\$13,000.00
01-620-1801 - DUES/SUB/MEMB	\$ 12,000.00	\$ 12,000.00	\$ 19,189.95	\$ 8,000.00	\$20,000.00
01-620-1900 - PRINTING	\$ 3,000.00	\$ 3,000.00	\$ -	\$ (3,000.00)	\$0.00
01-620-2200 - ELECTION EXPENSES	\$ 10,000.00	\$ 10,000.00	\$ 6,616.13	\$ (3,000.00)	\$7,000.00
01-620-4500 - APPRAISAL BOARD	\$ 71,800.00	\$ 71,800.00	\$ 80,406.10	\$ 12,088.00	\$ 83,888.00
01-620-4501 - TAX CONTRACT	\$ 19,011.00	\$ 19,011.00	\$ 20,422.25	\$ 1,411.25	\$ 20,422.25
01-620-6900 - AUDIT	\$ 150,000.00	\$ 150,000.00	\$ 126,295.00	\$ (13,499.25)	\$136,500.75
<b>Department Total</b>	<b>\$ 582,393.00</b>	<b>\$ 582,393.00</b>	<b>\$ 538,868.58</b>	<b>\$0.00</b>	<b>\$ 582,393.00</b>
<b>DEPARTMENT</b>					
<b>MUNICIPAL COURT</b>					
01-624-0105 - CONTRACT	\$ 19,200.00	\$ 19,200.00	\$ 23,150.00	\$ 8,950.00	\$ 28,150.00
01-624-0502 - SUPPLIES	\$ 2,000.00	\$ 2,000.00	\$ -	\$ (2,000.00)	\$ -
01-624-1500 - TRAINING	\$ 2,000.00	\$ 2,000.00	\$ 350.00	\$ (1,650.00)	\$0.00
01-624-1501 - TRAVEL	\$ 2,000.00	\$ 2,000.00	\$ 809.93	\$ (1,650.00)	\$ 350.00
01-624-0204 - UNEMPLOYMENT	\$ 178.00	\$ 178.00	\$ 301.14	\$ 125.00	\$ 303.00
<b>Department Total</b>	<b>\$ 73,999.00</b>	<b>\$ 73,999.00</b>	<b>\$ 48,251.92</b>	<b>\$ 3,775.00</b>	<b>\$ 77,774.00</b>
<b>DEPARTMENT</b>					
<b>POLICE DEPARTMENT</b>					
01-631-0101 - SALAIRES	\$956,357.00	\$956,357.00	\$684,467.28	\$ (16,579.00)	\$939,778.00
01-631-0103 - OVERTIME	\$47,818.00	\$47,818.00	\$48,276.92	\$6,000.00	\$53,818.00
01-631-0205 - WORKMEN'S COMP	\$20,655.00	\$20,655.00	\$35,950.12	\$15,300.00	\$35,955.00
01-631-0701 - MAINT VEHICLE	\$7,500.00	\$7,500.00	\$10,483.63	\$5,000.00	\$12,500.00
01-631-0713 - DRUG DOG	\$0.00	\$0.00	\$4,852.67	\$6,000.00	\$6,000.00
01-631-0900 - FUEL & OIL	\$24,500.00	\$24,500.00	\$29,332.57	\$8,500.00	\$33,000.00
01-631-1301 - LIABILITY INS	\$23,708.00	\$23,708.00	\$25,936.97	\$2,300.00	\$26,008.00
01-631-1700 - IT/SOFTWARE	\$0.00	\$0.00	\$1,868.42	\$1,900.00	\$1,900.00
01-631-7001 - FEDERAL WARNING SYS	\$2,500.00	\$2,500.00	\$4,079.00	\$1,579.00	\$4,079.00
01-631-8001 - LEASED VEHICLES	\$80,800.00	\$80,800.00	\$41,774.59	\$ (30,000.00)	\$50,800.00
<b>Department Total</b>	<b>\$ 1,497,922.00</b>	<b>\$ 1,497,922.00</b>	<b>\$ 1,135,163.99</b>	<b>\$0.00</b>	<b>\$ 1,497,922.00</b>

# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>BUILDING SERVICES</b>					
01-636-0101 - SALARIES	\$145,343.00	\$145,434.00		\$48,330.08	\$112,764.00
01-635-0105 - CONTRACT LABOR	\$ -	\$ -	\$	32,670.00	\$ 32,670.00
01-635-1700 - IT/SOFTWARE	\$ 5,000.00	\$ 5,000.00	\$	\$	\$ 1,000.00
01-635-2100 - ENFORCEMENT CLEAN U	\$ 500.00	\$ 500.00	\$	12,206.25	\$ 14,500.00
01-635-9000 - PLANNING	\$ 10,000.00	\$ 10,000.00	\$	\$	\$ -
<b>Department Total</b>	\$ 231,352.00	\$ 231,352.00	\$	\$0.00	\$ 231,352.00

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>HUMAN RESOURCES</b>					
01-636-0103 - OVERTIME	\$ -	\$ -	\$	128.92	\$ 130.00
01-636-1501 - TRAVEL	\$ 2,500.00	\$ 2,500.00	\$	\$	\$ 2,370.00
<b>Department Total</b>	\$ 32,627.00	\$ 32,627.00	\$	\$0.00	\$ 32,627.00

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>FIRE DEPARTMENT</b>					
01-632-0101 - SALARIES	\$ 14,742.00	\$ 14,752.00	\$	\$	\$ -
01-632-0201 - SOCIAL SECURITY	\$ 1,125.00	\$ 1,125.00	\$	\$	\$ 877.00
01-632-0701 - MAINT VEHICLES	\$ 2,000.00	\$ 2,000.00	\$	5,988.56	\$ 7,000.00
01-632-0900 - FUEL & OIL	\$ 2,500.00	\$ 2,500.00	\$	6,309.64	\$ 7,500.00
01-632-3702 - FIRE CALLS	\$ 20,000.00	\$ 20,000.00	\$	20,640.00	\$ 25,000.00
<b>Department Total</b>	\$ 122,774.00	\$ 122,774.00	\$	\$0.00	\$ 122,774.00

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>FINANCE DEPARTMENT</b>					
01-637-1500 - TRAINING	\$5,000.00	\$5,000.00		\$6,162.36	\$7,500.00
01-637-1501	\$ 10,000.00	\$ 10,000.00	\$	281.74	\$ 7,500.00

<b>Department Total</b>	\$ 422,615.00	\$ 422,615.00	\$	\$0.00	\$ 422,615.00
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DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>ANIMAL CONTROL</b>					
01-632-0205 - WORKMEN'S COMP	\$ 4,262.00	\$ 4,262.00	\$	11,667.28	\$11,762.00
01-632-8001 - LEASED VEHICLES	\$ -	\$ -	\$	16,622.49	\$18,500.00
01-632-9000 - CIP INCENERATOR	\$ 20,000.00	\$ 20,000.00	\$	2,889.26	\$5,000.00
01-632-9001 - CIP HVAC	\$ 25,000.00	\$ 25,000.00	\$	16,331.50	\$ 20,000.00
<b>Department Total</b>	\$ 379,553.00	\$ 379,553.00	\$	\$6,000.00	\$ 385,553.00



# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
<b>BUILDING MAINTENANCE</b>					
01-641-0101 - SALARIES	\$ 66,110.00	\$ 66,110.00	\$	11,164.95	\$ (6,000.00) \$ 60,110.00
01-641-6003 - SUNSHINE HOUSE	\$ 3,000.00	\$ 3,000.00	\$	58,758.67	\$ 57,000.00 \$ 60,000.00
01-641-6005 - MAINT. - YARD	\$ 60,000.00	\$ 60,000.00	\$	1,393.16	\$ (57,000.00) \$ 3,000.00
<b>Department Total</b>	<b>\$ 186,033.00</b>	<b>\$ 186,033.00</b>	<b>\$</b>	<b>89,676.77</b>	<b>\$ (6,000.00) \$ 180,033.00</b>
<b>DEPARTMENTS</b>					
<b>PARKS &amp; POOL</b>					
01-642-0205 - WORKMEN'S COMP	\$ 3,463.00	\$ 3,463.00	\$	7,993.50	\$ 5,000.00 \$ 8,463.00
01-642-0707 - POOL MAINT	\$10,000.00	\$10,000.00		\$11,686.16	\$2,500.00 \$12,500.00
01-642-9000 - CIP	\$20,250.00	\$20,250.00		\$0.00	(\$7,500.00) \$12,750.00
<b>Department Total</b>	<b>\$ 525,670.00</b>	<b>\$ 525,670.00</b>	<b>\$</b>	<b>348,166.70</b>	<b>\$ - \$ 525,670.00</b>
<b>DEPARTMENT</b>					
<b>STREET DEPT</b>					
01-644-0205 - WORKMEN'S COMP	\$15,103.00	\$15,103.00		\$30,203.42	\$15,500.00 \$30,603.00
01-644-1101 - ELECTRICITY	\$55,000.00	\$55,000.00		\$64,498.94	\$20,000.00 \$75,000.00
01-644-1301 - LIABILITY INS	\$7,282.00	\$7,282.00		\$8,552.00	\$1,300.00 \$8,582.00
01-644-900 - CAPITAL IMPROV	\$350,000.00	\$325,000.00		\$132,835.02	(\$36,800.00) \$288,200.00
<b>Department Total</b>	<b>\$ 1,846,726.00</b>	<b>\$ 1,846,726.00</b>	<b>\$</b>	<b>1,304,587.73</b>	<b>\$0.00 \$ 1,846,726.00</b>

# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALA\	Proposed Amendm	Amended Budget	9/20/2022
UTILITY BILLING - CUSTOMER SERVICE				Increase/Decrease		
04-651-0100 - FRANCHISE FEE	\$205,983.00	\$205,983.00	\$210,222.31	\$45,000.00	\$250,983.00	
04-651-1400 - OFFICE SUPPLIES	\$2,500.00	\$2,500.00	\$7,026.51	\$10,000.00	\$12,500.00	
04-651-1602 - MAILING	\$30,000.00	\$30,000.00	\$32,582.99	\$10,000.00	\$40,000.00	
Department Total	\$351,656.00	\$351,656.00	\$333,149.01	\$65,000.00	\$416,656.00	

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALA\	Proposed Amendm	Amended Budget	9/20/2022
WATER DEPARTMENT				Increase/Decrease		
04-653-0205 - WORKMEN'S COMP	\$7,929.00	\$7,929.00	\$13,271.75	\$6,000.00	\$13,929.00	
04-653-0508 - CHEMICALS	\$12,000.00	\$12,000.00	\$17,449.43	\$8,000.00	\$20,000.00	
04-653-0900 - FUEL & OIL	\$25,000.00	\$25,000.00	\$30,571.28	\$15,000.00	\$40,000.00	
04-653-1600 - BUILDING MAINT	\$30,000.00	\$30,000.00	\$1,452.44	(\$25,000.00)	\$5,000.00	
04-653-1801 - DUES/SUB/MEMBER	\$2,000.00	\$2,000.00	\$4,023.00	\$3,000.00	\$5,000.00	
04-653-3500 - ENGINEERING	\$45,000.00	\$45,000.00	\$60,402.91	\$20,000.00	\$65,000.00	
04-653-4803 - MUSQUIZ WELL	\$200,000.00	\$200,000.00	\$18,018.02	(\$17,000.00)	\$183,000.00	
04-653-4901 - SAMPLES	\$0.00	\$0.00	\$7,854.48	\$10,000.00	\$10,000.00	
04-653-8001 - LEASED VEHICLE	\$0.00	\$0.00	\$71,844.84	\$85,000.00	\$85,000.00	
04-653-9400 - BACKHOE	\$60,000.00	\$60,000.00	\$0.00	(\$60,000.00)	\$0.00	
04-653-9600 - FIRE HYDRANTS	\$10,000.00	\$10,000.00	\$0.00	(\$10,000.00)	\$0.00	
04-653-9700 - LINE MAINT	\$100,000.00	\$100,000.00	\$0.00	(\$100,000.00)	\$0.00	
Department Total	\$ 2,160,852.00	\$ 2,160,852.00	\$ 1,354,645.81	(\$65,000.00)	\$ 2,095,852.00	

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALA\	Proposed Amendm	Amended Budget	9/20/2022
SEWER				Increase/Decrease		
04-654-0202 - INSURANCE	\$27,650.00	\$27,650.00	\$31,821.63	\$5,000.00	\$32,650.00	
04-654-0205 - WORKMEN'S COMP	\$7,929.00	\$7,929.00	\$13,190.18	\$5,500.00	\$13,429.00	
04-654-1301 - LIABILITY INS	\$7,913.00	\$7,913.00	\$10,262.00	\$2,349.00	\$10,262.00	
04-654-3500 - ENGINEERING	\$2,500.00	\$2,500.00	\$68,282.26	\$70,000.00	\$72,500.00	
04-654-9001 - CIP WWTP	\$500,000.00	\$500,000.00	\$231,842.39	(\$82,849.00)	\$417,151.00	
Department Total	\$ 1,207,735.00	\$ 1,207,735.00	\$ 815,300.15	\$0.00	\$1,207,735.00	

# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment	Amended Budget
ENVIRONMENTAL SERVICES				Increase/Decrease	9/20/2022
04-655-0101 - SALARIES	\$161,003.00	\$161,003.00	\$67,943.68	(\$19,000.00)	\$142,003.00
04-655-0205 - WORKMEN'S COMP	\$2,674.00	\$2,674.00	\$8,835.42	\$6,500.00	\$9,174.00
04-655-4902 - TCEQ / LANDFILL	\$0.00	\$0.00	\$12,425.17	\$12,500.00	\$12,500.00
Department Total	\$ 2,173,537.00	\$ 2,173,537.00	\$ 1,825,091.43	\$0.00	\$2,173,537.00

# EXHIBIT A

DEPARTMENT AIRPORT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment Increase/Decrease	Amended Budget 9/20/2022
05-527-1602 - FUEL SALES	\$ 610,000.00	\$ 610,000.00	\$ 812,717.15	\$ 262,718.00	\$ 872,718.00
Department Total	\$ 655,536.00	\$ 655,536.00	\$ 860,462.88	\$ 262,718.00	\$ 918,254.00
05-627-0205 - WORKMEN'S COMP	\$ 2,052.00	\$ 2,052.00	\$ 3,724.76	\$ 1,750.00	\$ 3,802.00
05-627-0900 - FUEL & OIL	\$ 800.00	\$ 800.00	\$ 2,328.38	\$ 2,000.00	\$ 2,800.00
05-627-2000 - AV/JET FUEL	\$ 403,410.00	\$ 403,410.00	\$ 590,809.44	\$ 206,382.00	\$ 609,792.00
05-627- 5600 - CIP MATCH	\$ 42,414.00	\$ 42,414.00	\$ 95,000.00	\$ 52,586.00	\$ 95,000.00
Department Total	\$ 655,536.00	\$ 655,536.00	\$ 879,997.49	\$ 262,718.00	\$ 918,254.00

# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BALANCE	Proposed Amendment	Amended Budget	9/20/2022
HOT				Increase/Decrease		
06-556-0408 - HOT TAX - REVENUE	\$ 600,000.00	\$ 600,000.00	\$ 645,381.09	\$ 75,500.00	\$ 675,500.00	
06-656-0101 - SALARIES	\$ 58,522.00	\$ 58,522.00	\$ 43,992.57	\$ (155.00)	\$ 58,367.00	
06-656-0103 - OVERTIME	\$ -	\$ -	\$ 154.50	\$ 155.00	\$ 155.00	
06-656-1602 - POSTAGE	\$ 1,000.00	\$ 1,000.00	\$ 2,377.14	\$ 2,000.00	\$ 3,000.00	
06-656-2121 - FACILITY MAINT	\$ 35,500.00	\$ 35,500.00	\$ 39,958.53	\$ 8,000.00	\$ 43,500.00	
06-656-5200 - VC REMODEL	\$ 280,599.00	\$ 280,599.00	\$ 219,432.49	\$ (10,000.00)	\$ 270,599.00	
Department Total	\$ 879,859.00	\$ 879,859.00	\$ 689,698.81	\$ -	\$ 879,859.00	

\*\*\*Council prior approved use of fund balance for Visitor Center Remodel\*\*\*

# EXHIBIT A

DEPARTMENT	Original Budget	Amended Budget	CURRENT BAL	Proposed Amendment	Amended Budget	9/20/2022
GAS				Increase/Decrease		
08-658-0501 - OFFICE SUPPLIES	\$3,500.00	\$3,500.00	\$4,594.64	\$2,000.00		\$5,500.00
08-658-0800 - CP & METER MAINT	\$8,250.00	\$8,250.00	\$19,501.23	\$13,000.00		\$21,250.00
08-658-0900 - FUEL & OIL	\$13,000.00	\$13,000.00	\$18,945.90	\$10,000.00		\$23,000.00
08-658-1301 - LIABILITY INS	\$15,200.00	\$15,200.00	\$16,244.00	\$1,500.00		\$16,700.00
08-658-2200 - CONSULT/CONTRAC	\$20,000.00	\$20,000.00	\$33,456.26	\$15,000.00		\$35,000.00
08-658-9812 - CIP	\$100,522.00	\$100,522.00	\$4,428.50			
Department Total	\$ 1,207,735.00	\$ 1,207,735.00	\$ 815,300.15	\$41,500.00		\$1,249,235.00



**CITY COUNCIL**  
**MEETING AGENDA ITEM COVER MEMO**  
**SEPTEMBER 6, 2022**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 4: Resolution 2022-09-01 – Appendix A: Utilities Fees  
Agenda Sponsor: M. Antrim, City Manager  
Memo Submitted By: Geoffrey Calderon, City Secretary

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**SYNOPSIS**

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Approve Resolution 2022-09-01, a resolution amending Appendix A: Utilities Fees; updating fees for City Utility services. (M. Antrim, City Manager)

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**BACKGROUND**

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- Ordinance 2021-01-02 and Ordinance 2021-04-04 established an updated utilities fees structure which provides that the City Council set utilities fees by annual City Council resolution.
- The City Manager has planned a \$2.00 increase on meter fees, which has been budgeted and explained during the budget process.
- The Director of Utilities has recommended miscellaneous fee increases.
- The Director of Gas Utilities has recommended a \$1.50 increase in Cost of Service.

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**SUPPORTING MATERIALS**

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1. Resolution 2022-09-01

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**STAFF RECOMMENDATION**

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**APPROVE:** City Staff supports approval of this resolution.

City Manager  
City Secretary  
Director of Utilities  
Director of Gas Utility

Megan Antrim  
Geoffrey Calderon  
Keith Segar  
Randy Guzman

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2022-09-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
AMENDING APPENDIX A: UTILITIES FEES.**

**WHEREAS**, the City Council of the City of Alpine has cause in its legislative pursuit to modify systems, processes, and fees that enhance the City's mission of providing quality service to the citizens of Alpine; and

**WHEREAS**, the City Council passed ordinance 2021-04-04 which established a streamlined fee structure that improved the readability of utility fees and basic account charges; and

**WHEREAS**, pursuant to Ordinance 2021-04-04, the City Council shall pass an annual resolution updating the fee schedule in the utilities appendix; and

**WHEREAS**, with FY 2022-2023 quickly approaching, the City Council has determined that the City and Citizens of Alpine will benefit from an updated fee schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION I.** All of the premises attached in the form hereto described as Exhibit "A" are hereby found to be true and correct findings of the City Council of the City of Alpine.

**SECTION II.** The City Manager is hereby directed to implement the updated Utility Fees.

**SECTION III.** This resolution is effective October 1, 2022.

**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL ON THIS THE 6<sup>th</sup> DAY OF SEPTEMBER 2022 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

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Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary



# EXHIBIT "A"

**ADDITIONS ARE HIGHLIGHTED IN YELLOW AND UNDERLINED.**  
**OMMISSIONS APPEAR IN RED STRIKETHROUGH TEXT.**

APPENDIX A: UTILITIES FEES				
SECTION	DESCRIPTION	CODE SECTION	FEE	PROPOSED FEE
I.	<b>Franchise Application</b>	Sec. 98-2		
	Franchise Application Fee		\$250.00	
	<b>Security Deposit Fees</b>	Sec. 98-4		
	Residential water, sewer, and sanitation		\$200.00	
	Small Commercial water, sewer, and sanitation		\$250.00	
	Laundromats, recreational vehicle parks, washaterias, and any small business franchise		\$500.00	
	Housing units, industrial and/or agricultural users, motels, and concrete plants		\$1,500.00	
II.	<b>Water and Sewer Extensions</b>	Sec. 98-49		
	1" or less Water extension of front footage, per linear foot		<del>\$25.00</del>	<u>\$30.00</u>
	Greater than 1" water extension of front footage, per linear foot		At Cost	
	Water extension of front footage, per linear foot outside CCR		At Cost	
	4" Sewer extension of front footage, per linear foot		<del>\$25.00</del>	<u>\$35.00</u>
	Greater than 4" sewer extension of front footage, per linear foot		At Cost	
	Sewer extension of front footage outside CCR		At Cost	
	<b>Water Taps and Meter Settings</b>	Sec. 98-49		
	¾ inch tap		<del>\$1,000.00</del>	<u>\$1,325.00</u>
	1 inch tap		<del>\$1,200.00</del>	<u>\$1,620.00</u>
	1½ inch tap		<del>\$1,500.00 or AT COST</del>	<u>\$2,025 or AT COST</u>
	2 inch tap		<del>\$2,000.00 or AT COST</del>	<u>\$2,700 or AT COST</u>

	Greater than 2 inch tap		AT COST + \$60/hour of labor and \$100/hour for Equipment	
	Water tap Impact fee		\$500.00 / Each street cut required	
	Residential 4 inch sewer tap		<del>\$1,200.00</del>	<u>\$1,620.00</u>
	All other sewer taps		AT COST + \$60/hour of labor and \$100/hour for Equipment	
	Sewer tap Impact fee		\$500.00 / Each street cut required	
<b>III.</b>	<b>Meter and Cutoff</b>	Sec. 98-82		
	5/8 - inch meter		<del>\$80.00</del>	<u>\$110.00</u>
	3/4 - inch meter		<del>\$80.00</del>	<u>\$110.00</u>
	<b>(a) Minimum charges for metered accounts - Residential Rates</b>	Sec. 98-93		
	¾-inch		<del>\$6.00</del>	<u>\$8.00</u>
	1-inch		<del>\$9.00</del>	<u>\$11.00</u>
	1½-inch		<del>\$14.00</del>	<u>\$16.00</u>
	2-inch		<del>\$18.00</del>	<u>\$20.00</u>
	<b>Minimum charges for metered accounts - Commercial and Sul Ross State University Rates</b>	Sec. 98-93 (a)		
	¾-inch		<del>\$7.00</del>	<u>\$9.00</u>
	1-inch		<del>\$10.00</del>	<u>\$12.00</u>
	1½-inch		<del>\$15.00</del>	<u>\$17.00</u>
	2-inch		<del>\$19.00</del>	<u>\$21.00</u>
	3-inch		<del>\$32.00</del>	<u>\$34.00</u>
	4-inch		<del>\$41.00</del>	<u>\$43.00</u>
	6-inch		<del>\$56.00</del>	<u>\$58.00</u>
	8-inch		<del>\$67.00</del>	<u>\$69.00</u>
	<b>(b) Residential and Commercial water rates per meter</b>	Sec. 98-93 (b)		
	Minimum for the first 2,000 gallons		\$8.57	

	For every 1,000 gallons over 2,000 gallons		\$3.30	
	For every 1,000 gallons over 5,000 gallons		\$3.35	
	For every 1,000 gallons over 12,000 gallons		\$3.40	
	For every 1,000 gallons over 25,000 gallons		\$3.50	
	For every 1,000 gallons over 100,000 gallons		\$3.60	
	<b>(c) Bulk water rates</b>	Sec. 98-93 (c)		
	For first 1,000 gallons		\$50.00	
	For the next 1,000 gallons and thereafter/per 1,000		\$45.00	
	Effluent bulk water			
<b>IV.</b>	<b>Delinquency</b>	Sec. 98-86		
	Disconnect Fee		\$35.00	
	Reconnect Fee		\$35.00	
	Meter re-read after 1st re-read within 1 year of service		\$25.00	
	Vacation fee on		\$25.00	
	Vacation fee off		\$25.00	
	Meter testing fee		At Cost	
	Faulted Meters		Expense of the City	
	Non-Faulted meters		Expense of the customer at cost	
	<b>Tampering Fee</b>	Sec. 98-89	\$150.00 + Damages, any additional cost to fix, gas usage, and possible criminal charges	
<b>V.</b>	<b>(a) Sewer rates</b>	Sec. 98-123		
	(1) Residential flat rate		\$15.50	
	(2) Commercial			

	Minimum rates for the first 4,000 gallons on the average water consumption of the previous 12 months		\$14.55	
	Minimum rates for every 1,000 gallons over 4,000		\$2.78	
	<b>Camera Fee</b>		\$75.00	
	<b>Liquid sewage wastes fees</b>	Sec. 98-196		
	0 to 300 gallons		\$50.00	
	Spillage cleanup fee		\$100.00	
<b>VI.</b>	<b>Gas rates, deposits, and penalties</b>	Sec. 98-333		
	<b>(a) Gas rates</b>			
	Gas rates are set by City Council via Contract with Natural Gas Vendor			
	To Determine the Spot Rate: Cost of gas 5% allowance for losses, Contracted Rate $\times$ 1.05 = <del>\$3.92</del> Amount			
	Plus cost of service, City of Alpine		<del>\$8.50</del>	<u>\$10.00</u>
	-		-	
	<b>Excess flow valve (EFV) in gas distribution systems: Effective June 20, 2017</b>	Sec. 98-333		
	Poly Services		\$250.00	
	Steel Services		\$750.00	
	<b>(b) Deposits</b>	Sec. 98-333		
	Residential deposits		\$200.00	

	Small commercial to include but not be limited to grocery stores, shops, storages, automatic laundry, automobile parking lots, bakery, bank, barber and beauty shops, billiard or pool hall, cafeteria, clinic, cleaning and pressing shops, drug store, filling station, florists shop, ice retail distributing, mortuaries, picture theater, office, radio repair and sales, real estate office, restaurants, taverns, radio studio, shoe repair, stores and shops for the sale of products at retail, stores and shops for custom work or the making of articles to be sold at retail on the premises, and studios (art, music, photo, etc.)		\$250.00	
	Laundromats, recreational vehicle parks, washaterias and any small business franchise		\$500.00	
	Housing units, industrial and/or agricultural users, motels and concrete plants		\$1,500.00	
	<b>(c) Penalties, disconnect, reconnect, and other miscellaneous service fees</b>	Sec. 98-333		
	Meter re-read after first re-read within one year of service		\$25.00	
	Vacation fee on		\$25.00	
	Vacation off		\$25.00	
	Customers with 500 MCF'S and over shall receive a \$3.00 per MMBTU discount.			
	Disconnect Fee		\$35.00	
	Reconnect Fee		\$35.00	
	Late Fee		%5 of Gas Billed	
	Meter Guard Fee		\$200.00	

	<b>Tampering fee</b>	Sec. 98-334	\$150.00 + Damages, any additional cost to fix, gas usage, and possible criminal charges	
	<b>Emergency Shut Off Valves - Customer Side</b>		\$25.00 (If Gas Department Installs)	
	<b>Gas tap fees</b>	Sec. 98-335		
	Retirement of gas tap		\$375.00	
	1" gas tap		\$1,000.00	
	Retirement of gas tap & relocate		\$1,375.00	
	Over 1" gas tap		At Cost	
	Main Extensions		\$10.00 per linear foot	
	Gas tap Impact fee...\$500.00 each cut required		\$500.00 each cut required	
<b>VII.</b>	<b>Garbage</b>			
	Garbage rates are set by City Council via Contract with Disposal Company			
	Garbage Permit Deposit		\$200.00	



## **CITY COUNCIL MEETING AGENDA ITEM COVER MEMO**

**September 6, 2022**

To: Honorable Mayor and City Council  
Agenda Item: Action Item 5: Country Club – Golf Course  
Agenda Sponsor: J. Johnson, Council Member  
Memo Submitted By: Megan Antrim, City Manager

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### **SYNOPSIS**

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Approve Resolution 2022-09-02, a resolution continuing collaborative improvement efforts for 2022 - 2023 between the City of Alpine and the Alpine Country Club to accompany the 2016 lease (J. Johnson, City Council)

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### **BACKGROUND**

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- In June 2016, the City of Alpine and the Alpine Country Club signed into an agreement to lease City property (outlined in the agreement) for the use of the Alpine Country Club – Golf Course.
- The agreement requires an annual resolution addressing the water needs and rates of the Country Club and improvement efforts.

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### **SUPPORTING MATERIALS**

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1. Resolution 2022-09-02
2. Lease Agreement

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### **STAFF RECOMMENDATION**

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**APPROVE:** City Staff supports approval.

City Manager

Megan Antrim

City Secretary

Geoffrey Calderon

STATE OF TEXAS

CITY OF ALPINE

COUNTY OF BREWSTER

**RESOLUTION 2022-09-02**

**A RESOLUTION OF THE CITY OF ALPINE, TEXAS CONTINUING COLLABORATIVE IMPROVEMENT EFFORTS FOR 2022-2023 BETWEEN THE CITY OF ALPINE AND THE ALPINE COUNTRY CLUB TO ACCOMPANY THE 2016 LEASE AGREEMENT.**

**WHEREAS**, the City of Alpine leases a significant portion of the land used for the golf course to the Alpine Country Club; and

**WHEREAS**, the City of Alpine would like to ensure that the property is properly maintained and provides aesthetic beauty to the community, which is found to be a valid public purpose; and

**WHEREAS**, the Alpine Country Club currently does not receive any other financial assistance from other governing entities; and

**WHEREAS**, the City of Alpine and Alpine Country Club will annually review the lease agreement and the progress of a capital improvement plan; and

**WHEREAS**, the City of Alpine provides water to the Alpine Country Club from three separate sources known as the clubhouse meter, effluent tank and the Brown/Phelps meter.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:**

**SECTION 1.** The City Council authorizes the City Manager to provide for a monthly discount of 60% for the water being provided to Alpine Country Club for account number 168430.00, known as the Brown/Phelps meter (ID 8145940).

**SECTION 2.** The City Council authorizes the City Manager to provide water from the effluent tank (ID 8221064), at no cost to the Alpine Country Club for use on the golf course.

**SECTION 3.** The City will continue to provide mulch for use on the golf course and clubhouse grounds to help minimize water usage and reduce dust in the area as available with no limit.

**SECTION 4.** Alpine Country Club is to continue to invest in Capital Improvements and periodically report to City Council on their efforts.

**SECTION 5.** This policy takes effect October 1, 2022 upon approval and shall remain in effect through September 30, 2023.



**PASSED, APPROVED, AND ADOPTED BY A MAJORITY VOTE OF THE CITY COUNCIL  
OF THE CITY OF ALPINE, TEXAS ON THIS THE 6<sup>TH</sup> DAY OF SEPTEMBER 2022.**

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Catherine Eaves, Mayor

**ATTEST:**

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Geoffrey R. Calderon, City Secretary

THE STATE OF TEXAS

CITY OF ALPINE

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF BREWSTER

This leasehold agreement, (also referred to herein as "lease agreement" and/or "lease") made and entered into, to be effective as of June 15, 2016, by and between the CITY OF ALPINE, Texas, a home-rule municipal corporation hereafter called "Lessor" and/or "City", and the ALPINE COUNTRY CLUB of Alpine Texas, hereinafter called "Lessee" and/or "Country Club":

WITNESSETH:

I.

That the City of Alpine as Lessor, does hereby demise, lease and let, and the Alpine Country Club, does hereby accept the lease of the following described premises situated in Brewster County, Texas, to-wit:

BEGINNING at the SW Corner of Sec 98, Block 9, GH & SA Ry Co. for the SW Corner of this City Golf Course and this tract;

THENCE N. 27 degrees W. - 637.2 vrs. To the NW Cor. Of the Golf Course for the NW Cor. this tract;

THENCE N. 60 degrees 06' E. - 317.9 vrs. To the North Cor. of the Country Club property for the NE Cor. of this tract;

THENCE S. 72 degrees E. - 143.0 vrs. To the NW Cor. Of the Country Club property for the NE Cor. Of this tract;

THENCE S. 24 degrees 16'E. - 156.6 VRS. TO THE West Cor. Of the Country Club for a Cor. of this tract;

THENCE S. 19 degrees 36' E. - 211.5 vrs. To the SW Cor. Of the Country Club property and the NW Cor. of the Lions Club Park for a Cor. of this tract;

THENCE South - 296.8 vrs. to the south line of the Golf Course property and the SW Cor. of the Lions Club Park for the SE Cor. of this tract;

THENCE S. 63 DEGREES W. - 290.1 vrs. To the place of BEGINNING.

Hereinabove described land being known as the Alpine Golf Course, exclusive of that part and portion of the public park lands as shown in the map attached hereto and made a part of this lease as Appendix "A".

This lease term shall be for a period of ten (10) years, from June 15, 2016, for the use of said lands under the following terms and conditions:

#### CONSIDERATION:

(1) The Lessee to pay Lessor the sum of Two Dollars (\$2.00) per year cash rental in advance, on or before each anniversary date of this lease, the first year's rental being acknowledged upon the execution and delivery of this lease, and

(2) That the Alpine Country Club will maintain said Golf Course and land incident thereto during the period of this lease, and covenants by and with the City to apply upon the improvement of the Golf Course all such money in green fees or privilege of playing to the improvement of the course itself. Maintenance to include all vegetation on property side of all roadways or parkways adjacent to Golf Course property. The City will maintain the creek running through the course from Fighting Buck Ave to Kokernot Lodge and the north half of the smaller creek intersecting the main creek within it's normal creek maintenance schedule

#### III.

(1) The Alpine Country Club, in accepting this lease's covenants, not only will maintain the Golf Course but in fixing the fees for the said course, it will impartially and uniformly fix fees to the public and/or members of the Country Club, in the public interest, and consistent with the costs of maintenance of such golf course.

(2) The City Council considers this golf course to be one of the most attractive local facilities serving residents and students of the community, as well as attracting tourists and visitors and the Alpine Country Club is responsible for preventing the deterioration of this valuable asset. In order to help prevent the deterioration of this valuable asset, the City reserves the right to supply water, in amounts to be determined by the City, to assist in the maintenance of the greens, fairways and associated vegetation.

(3) The property described in this lease agreement is a public facility and shall at all times be maintained and operated in conformance with the laws, ordinances and regulations of the City of Alpine, the State of Texas and the laws of the United States.

(4) The City will create a Resolution annually which will identify all collaborative improvement efforts between the City and the Country Club Board (up to and including water needs and rates) in an effort to enhance the beauty and attractiveness of the property

#### IV.

(1) Country Club will pay water fees according to rates outlines in Alpine Code of Ordinances. Alpine Country Club shall maintain the well, pump and all operating costs associated with the Operation of the well located at the corner of Fighting Buck Avenue and Brown Street. City can reclaim the use of the well (with 72 hour notice to the Country Club) to address water shortages for the citizens of Alpine, Texas. Alpine Country Club will address and complete commitment in 180 days from June 15, 2016, commitment to build line from well to effluent water tank on the North end of the property.

- (2) Lessee will be responsible for operation costs on the pump at the effluent storage tank
- (3) Lessee will be responsible for installing piping to transfer water from the Brown Street pump to the effluent storage tank
- (4) Lessee may use the backup water system at the effluent storage tank when no effluent water is available from the wastewater treatment plant, and the Brown Street well is out of service for maintenance
- (5) Lessee will work with Lessor's employees to map the water system at the Alpine Country Club.
- (6) Alpine Country Club will provide a map to the City of all irrigation lines on the property by September 1 2016. Map will be updated and a copy provided to City by March 1st of following year and every year thereafter in the lease.

V.

(1) That in accepting this lease, the Country Club assumes and agrees to indemnify and defend the City of Alpine from any damages for claims of injury or death to persons and claims of damages to property occurring in and about the leasehold estate during the term of this lease. This indemnity provision applies even if such claims, demands, judgments, actions, damages, liabilities and causes of action were caused in whole or in part by any act or omission of the City of Alpine.

(2) The Alpine Country Club shall at all times during the term of this lease maintain public liability insurance, naming the City of Alpine as an additional insured, and in such amounts as may meet with the approval of the City Council. Upon request by the City, the Alpine Country Club shall provide the City with a copy of the liability insurance.

VI.

The parties to this lease agree that the lease of this property to the Alpine Country Club is complimentary to and in connection with the Alpine Country Club purchase of property in the park area and that the City of Alpine, for itself, covenants that the Lessee shall have undisturbed possession, direction and control of the leased property during the term of this lease.

VII.

The parties agree that the lease on this Golf Course shall not be assigned without the written consent of the City of Alpine nor is the ground to be used, during the term of this lease, for any purpose inconsistent with its primary use as a golf course.

VIII.

Upon the end of the term of this lease or sooner surrendered, the Lessee will quietly deliver up possession of the leasehold estate in as good or better condition as the same now is, ordinary wear and tear excepted. Any improvements made during the term of this lease shall remain the property of this City of Alpine at the

termination of the lease unless the improvements are fixtures which may be removed from the property without damage to the golf course

IN WITNESS WHEREOF we have hereunto set our hands on this the 22 day of June 2016.



Andy Ramos Mayor City of Alpine, Texas

ATTEST



Margaret "Molly" Taylor, City Secretary

ACCEPTED by Alpine Country Club on June 30, 2016

  
President  
Vice-President  
Treasurer

ATTEST:

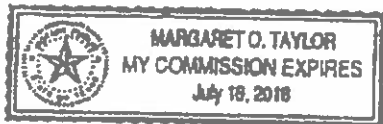
  
Secretary

THE STATE OF TEXAS  
CITY OF ALPINE  
COUNTY OF BREWSTER

BEFORE ME, the undersigned authority, a Notary Public, in and for the County of Brewster, State of Texas, on this day personally appeared Andy Ramos, Mayor of the City of Alpine, Texas, known to me to be the person

whose name is subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacities therein set forth.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on this the 22 day of June, 2016.

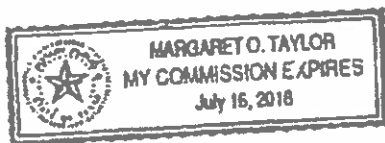


[Signature]  
Notary Public, STATE OF TEXAS  
My Commission Expires 7/16/18

THE STATE OF TEXAS  
CITY OF ALPINE  
COUNTY OF BREWSTER

BEFORE ME, the undersigned authority, a Notary Public, in and for the County of Brewster, State of Texas, on this day personally appeared Roger Crutcher, President of the Alpine Country Club, William Jack Torres Vice-President, Dev + World Treasurer, and R + C + K, Secretary of the Alpine Country Club Board of Directors, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacities therein set forth.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on this the 3<sup>th</sup> day of June, 2016



[Signature]  
Notary Public, STATE OF TEXAS  
My Commission Expires July 16, 2018