



ALPINE-CASPARIS MUNICIPAL AIRPORT

NEW CONSTRUCTION CHECKLIST

- Complete attached Application Form. Submit to City Hall, 100 N. 13th St, Alpine, TX, 79830.
- Schedule initial presentation.
- Make initial presentation to include a site plan, size, proposed use, requested location, basic construction layout, color, requested utilities, etc.
- Request an FAA Airspace Study - File FAA form 7460-1 <https://oeaaa.faa.gov/oeaaa/external/portal.jsp>. Expect up to 45 days to receive FAA determination. Copies of any/all correspondence/determinations filed with and received from the FAA must be included in 'Construction Packet'. A separate notice to the FAA would be required for any construction equipment, such as temporary cranes, whose working limits would exceed the height and lateral dimensions of your proposal.
- Make final presentation, include site plans and specifications, names of contractors and sub-contractors, Airspace Study determination.
- Present 'Construction Packet' to Airport Manager. Request a proposed ground lease and date for City Council presentation.
- City Council Presentation - _____ (date).
- Request City Building Permit within 30 days - _____ (date).
- Construction started within 120 days of receiving Building Permit - _____ (date).
- Construction substantially complete within 180 days of Construction Start - _____ (date).

Presentation must include:

- Application Form
- Airport Rules and Regulations
- Sign-off receiving Airport Rules and Regulations o Airspace Study - FAA FORM 7460-1 letter
- Airport Existing Hangar Layout Schematic



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ACKNOWLEDGEMENT OF RECEIPT

I have received a copy of Alpine-Casparis Airport Rules and Regulations. I understand that my signature below indicates that I have read, understand and will abide by the policies in the documents provided to me by the City of Alpine.

Name/ company

Signature

Title

Date