

Alpine City Council

CITY MANAGER REPORT – FEBRUARY 18, 2020



Wastewater Treatment Plant Tour Alpine Christian School

Friday February 9th

Great tour by Mike Macias

Welcome other schools and
citizens to tour



Code Violations – Downtown / Signage

New Code Officer training this month

Sandwich Board and signage along Rights-of-Way

- Short term strategy
- Longer term need to update ROW Ordinance into something that makes sense for Alpine

New Signage for Businesses

- Review of permitting responsibilities

Chapter 78 of City of Alpine Ordinances

Next Alpine Downtown Association (ADA) Meeting

TCEQ Inspections



TCEQ (Texas Commission on Environmental Quality)

- Wastewater Treatment Plant (January 22, 2020)
 - 8 items noted (primarily records, flow and calibration type notations)
 - Responses and compliance target dates of March 10th and March 22nd 2020
 - 2 of 8 items resolved and noted by TCEQ on February 10th letter
 - Scott to detail at March 3, 2020 City Council Meeting
 - The City of Alpine received 7 PAGES of violations during the last inspection while the city only received a total 8 violations total during the Jan 2020 inspection, 4 of which have been rectified prior to this report.
- Landfill (February 13, 2020)
 - 7 items noted (primarily records and logs – training)
 - Responses and compliance target dates of February 27th
 - Eddie Molinar and Erik Zimmer from City attended, along with Texas Disposal Systems

TCOLE Inspection

TCOLE (Texas Commission on Law Enforcement)

- Audit completed February 5th, 2020
 - Audit number 10208
- 10 of 22 files provided were inspected
- **No Deficiencies Noted** and all Deficiencies from September 26, 2017 audit have been corrected.
- Racial Profiling, Firearms Certifications, Current Trainings are all items inspected
- Chief Martin to report at March 17, 2020 meeting



IT and Software Update

Current Network and Phone System contract with Big Bend Telephone expires September 2020

- Will go out to RFQ in April timeframe

New software for building and code enforcement (iWorq)

Scott Perry working through SCADA system performance issues

Will begin to study GIS applications in second half of 2020

- Integrated system for utility infrastructure, streets, zoning, lots, CoA building assets, plus other layers



HOT Funding Allocations

February 4, 2020 meeting question arose on 'Pete Gallego Jr' sponsored law that requires 50% of HOT dollars received to be used for Advertising

No current initiative to pivot off that direction

Originally the law was sponsored and pursued as reflection of comments from hoteliers asking for more robust advertising as primary use of dollars collected

Once Board starts meeting, we can collectively see if there is local support/desire to contemplate and request a change

Conference center capacities and needs was contemplated in 2018 and early 2019

Texas Community Challenge

City of Alpine – Currently in 14th Place in Small City Ranking

Great Weekend Event 2-15-2020

Easy to Sign-Up: Go to [ITTCOMMUNITYCHALLENGE.COM](https://ittcommunitychallenge.com)



BECAUSE HEALTH IMPACTS EVERYTHING

THE IT'S TIME TEXAS COMMUNITY CHALLENGE
IS MORE THAN A COMPETITION.

It's a movement of people all across Texas, working alongside each other to transform their health. It's about sharing ideas, encouragement, and inspiration. It's about pushing each other past hurdles and getting stronger with every step. For your family. For your community. For your health.

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Check your inbox for prize giveaways,
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Use #communitychallenge to connect on social
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CASH PRIZES FOR WINNING COMMUNITIES & SCHOOL DISTRICTS!



This institution is an equal opportunity provider. This material was funded by USDA's Supplemental Nutrition Assistance Program -- SNAP. To receive assistance purchasing healthy foods, sign up for SNAP benefits at yourtexasbenefits.com.

It's A Great Day To Be In Alpine



*Greetings
From*

Customer Service – Utility Department

1st Quarter FY 2019 - 2020

Texas

Customer Service Clerks

- Department has 3 Full Time positions
 - 1 – Customer Clerk 1
 - 1 – Customer Clerk 2
 - 1 – Customer Clerk 3
- Maintain all City Utility Accounts
 - Monthly Payments
 - Work Orders
 - Billing
 - Citizen Concerns
 - Works with Field Staff



The City of Alpine is proud to announce online payments for WATER & GAS Utilities!!

ePay through the City of Alpine is a quick and convenient way to pay your water bill, without the hassle of stamps, checks, or waiting in line.

eBill allows you to receive your water bill directly to your email without having to wait for your bill to arrive.

You can register for either or both of these options by going to www.cityofalpine.com, then click on



Pick:

WATER UTILITY BILL

View/Pay eBills

GAS UTILITY BILL

View/Pay eBills

!!!WE ALSO PROVIDE ACH
AUTO DRAFTING FOR
WATER AND GAS
PAYMENTS !!!



Utility Connections and Usage

GAS - FY 2019-2020		
MONTH	METERS	MCF'S / USAGE
Jan-20	1981	26,000
Dec-19	1982	16,804
Nov-19	1966	10,355
Oct-19	1939	5,198
Average	1967	14,589

WATER - FY 2019-2020		
MONTH	METERS	GAL / USAGE
Jan-20	2713	20,567,000
Dec-19	2723	21,829,000
Nov-19	2695	19,416,000
Oct-19	2708	24,489,000
Average	2709	21,575,250

- WATER / SEWER / GARB / RECYCLE

- AVERAGING 36 NEW APPLICATIONS / ACCOUNTS PER MONTH
- 2713 WATER CUSTOMERS
- 2199 SEWER CUSTOMERS
- 2589 GARBAGE CUSTOMERS
- 37 RECYCLE CUSTOMERS
- COMPLETED TAP INSTALLATIONS QFY
 - 5 WATER TAPS
 - 2 SEWER TAPS
- CURRENTLY PENDING
 - 13 WATER TAPS
 - 9 SEWER TAPS

- GAS

- AVERAGING 26 NEW APPLICATIONS / ACCOUNTS PER MONTH
- 1981 GAS CUSTOMERS
- COMPLETED TAP INSTALLATIONS QFY
 - 2 GAS TAPS
 - 1 RETIRED GAS TAP
- CURRENTLY PENDING
 - 4 GAS TAPS

- **WATER / SEWER WORK ORDERS**

- **GENERATE AND PROCESS @ 173 PER MONTH**
 - WATER LEAKS
 - SEWER BACK UPS
 - METER ON / OFF
 - TAP INSTALLATIONS

- **GAS WORK ORDERS**

- **GENERATE AND PROCESS @ 121 PER MONTH**
 - LEAK INVESTIGATES
 - METER ON / OFF
 - TAP INSTALLATIONS



**Know what's below.
Call before you dig.**

**WE ENCOURAGE OUR CITIZENS
TO PLEASE CALL CITY HALL IF
THERE IS A WATER LEAK, SEWER
BACK UP, OR IF YOU SMELL
GAS!!!**

- **CURRENT PROJECTS**
 - **CURRENTLY WORKING ON ONE MONTH DISCONNECTIONS FOR WATER**
 - SENT LETTERS TO PUBLIC
 - 890 LATE NOTICES FOR FEBRUARY
 - TWO MONTH DISCONNECTIONS / JANUARY – 19 CUSTOMERS
 - ONE MONTH DISCONNECTIONS / JANUARY – 98 CUSTOMERS
 - **ACCOUNT AUDIT**
 - **NON PAYMENT ACCOUNT COLLECTIONS**
 - SENT LETTERS
 - RECEIVED @ \$6,000 IN PAYMENTS TOTAL FOR GAS AND WATER
 - SEND REMAINING TO COLLECTION
 - **CASH HANDLING TRAINING**
 - **MANAGEMENT TRAINING**
 - MARCH 2ND “GOALS AND OBJECTIVES”
 - **ORDINANCE REVIEW**
 - GAS AND WATER BILLING MIRROR
 - EXAMPLE: DUE DATES/DISCONNECTION/DEPOSITS
 - **FORM CONSOLIDATION (GAS & WATER)**