



# Alpine City Council

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CITY MANAGER, LHA AND STAFF UPDATES

JUNE 2, 2020

# COVID-19 UPDATE

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DR. EKTA ESCOVAR, MD - BREWSTER COUNTY LOCAL HEALTH AUTHORITY

JUNE 2, 2020

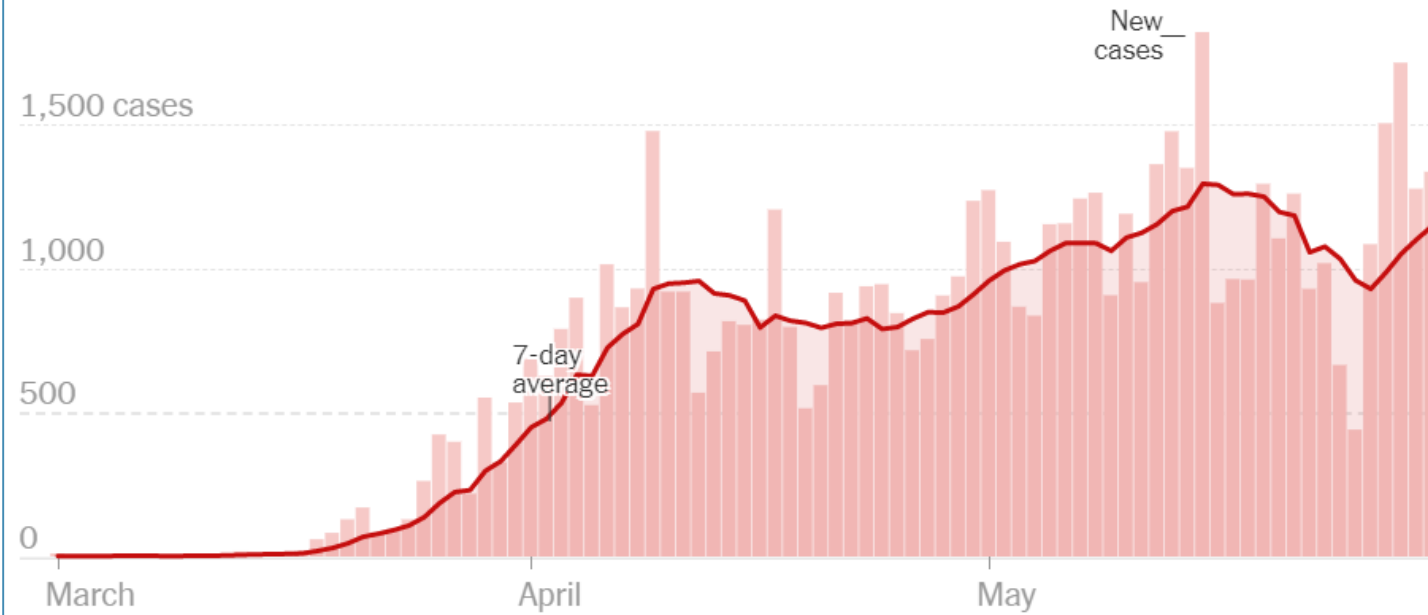
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# Current Area Cases

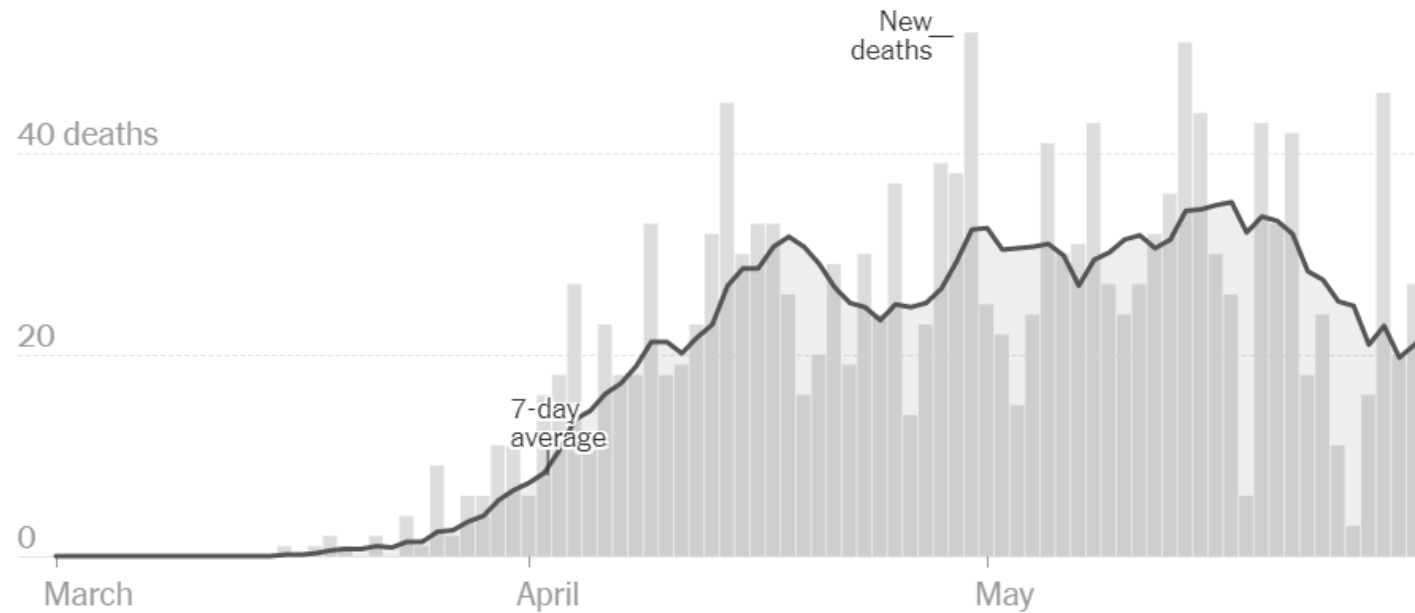
Total (Active)

- ▶ **Brewster – 1 (0)**
- ▶ **Presidio – 1 (1)**
- ▶ **Ojinaga – 10 (9)**
- ▶ Reeves Co – 7 (5)
- ▶ Pecos Co – 93 (75)
- ▶ Val Verde/Del Rio – 20 (7)
- ▶ Hudspeth Co – 2 (2)
- ▶ El Paso – 2764 (1084)
- ▶ Ector Co/Odessa – 154 (36)
- ▶ Midland – 129 (57)
- ▶ Tom Green Co/San Angelo – 99 (12)

## New reported cases by day in Texas

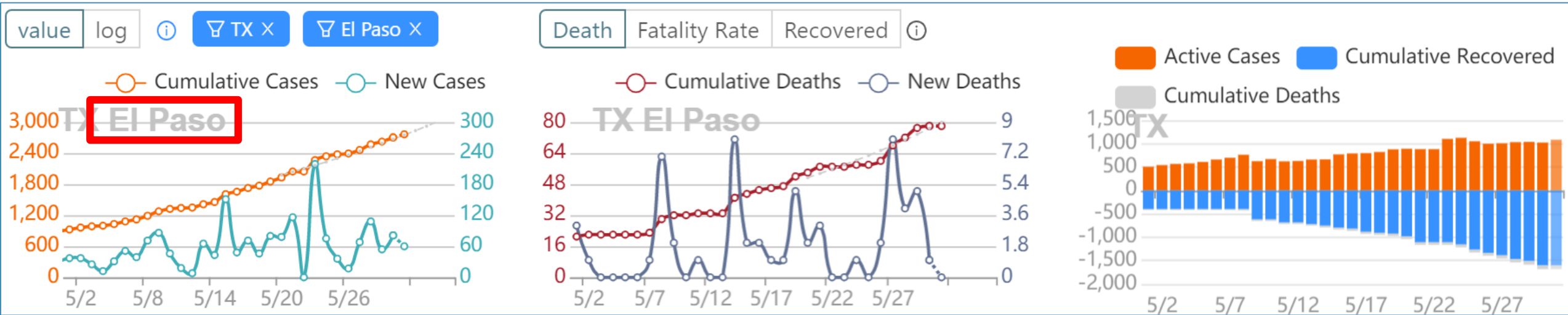


## New reported deaths by day in Texas



<https://www.nytimes.com/interactive/2020/us/texas-coronavirus-cases.html>

# El Paso Trends <http://coronavirus.1point3acres.com/>



# Case Counts

As of 5/31 1800	Population	Cases	Cases/1000	Tests	Tests/1000
<b>US</b>	327,200,000	1,837,525	<b>5.55</b>	17,601,999	<b>53.18</b>
<b>Texas</b>	28,700,000	64,894	<b>2.24</b>	1,073,491	<b>37.02</b> <b>(8<sup>th</sup> lowest)</b>
<b>Tri-County</b>	18,773	2	<b>0.11</b>	425	<b>22.64</b>



## 2020 RECREATION PROGRAM SCHEDULE (JUNE 1 – JUNE 5)

The City of Alpine is pleased to announce the 2020 Recreation Program Schedule! All ages are welcome to join in on this week's activities. All activities will take place at Kokernot Park.

<b>MONDAY, JUNE 1ST</b>
7:15 A.M. – 8:00 A.M. <b>YOGA</b>
8:00 A.M. – 9:00 A.M. <b>WALKING</b>
9:30 A.M. – 10:30 A.M. <b>FIELD DAY GAMES</b>
6:30 P.M. – 8:00 P.M. <b>CONDITIONING</b>

<b>TUESDAY, JUNE 2ND</b>
7:15 A.M. – 8:00 A.M. <b>BODY WORKOUT</b>
8:00 A.M. – 9:00 A.M. <b>WALKING</b>
9:30 A.M. – 10:30 A.M. <b>ARTS &amp; CRAFTS</b>
6:30 P.M. – 8:00 P.M. <b>CONDITIONING</b>

<b>WEDNESDAY, JUNE 3RD</b>
7:15 A.M. – 8:00 A.M. <b>YOGA</b>
8:00 A.M. – 9:00 A.M. <b>WALKING</b>
9:30 A.M. – 10:30 A.M. <b>STORYTIME</b>
6:30 P.M. – 8:00 P.M. <b>CONDITIONING</b>

<b>THURSDAY, JUNE 4TH</b>
7:15 A.M. – 8:00 A.M. <b>BODY WORKOUT</b>
8:00 A.M. – 9:00 A.M. <b>WALKING</b>
9:30 A.M. – 10:30 A.M. <b>SCAVENGER HUNT</b>
6:30 P.M. – 8:00 P.M. <b>CONDITIONING</b>

<b>FRIDAY, JUNE 5TH</b>
7:15 A.M. – 8:00 A.M. <b>YOGA</b>
8:00 A.M. – 9:00 A.M. <b>WALKING</b>
6:30 P.M. – 8:00 P.M. <b>CONDITIONING</b>
6:30 P.M. – 10:30 P.M. <b>MOVIE NIGHT</b>



# City Swimming Pool

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With rise in cases in Pecos County, uncomfortable with opening pool at this time

Current Staff: Four team members

- 3 Certified Lifeguards
- All versed in athletics

Gaining support from SRSU in programming





# Large Group Gatherings

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Local advice coincides with events opportunity to social distance (outside is better)

Currently not renting out Civic Center or Pavilion

- Will review outputs from Pecos County

Alpine Independent School District

- Parade Friday May 29<sup>th</sup>
- Graduation June 5<sup>th</sup>
- Details on City Website

Fourth of July

- Kiwanis not planning on hosting this year
- Question on Fireworks



# Fire Department Asset Update

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DESCRIPTION	PURCHASE DATE		PURCHASE VALUE
09 Pumper	10/1/2010		\$ 260,756.15
97 Fire Engine	1/1/1997		\$ 162,850.33
Fire Dept - Desk	10/31/2002		\$ 320.00
Fire Dept - Chair	10/31/2002		\$ 115.00
Fire Dept - Chair	10/31/2002		\$ 115.00
Fire Dept - Chair	10/31/2002		\$ 15.00
Fire Dept - Desk	10/31/2002		\$ 320.00
Fire Dept	1/1/1981		\$ 225,090.08
Fire Dept - Bunker Gear	10/1/2004		\$ 14,000.00
Fire Dept - Equipment	12/1/2010		\$ 3,320.00
Fire Dept - Chair	10/31/2002		\$ 180.00
Fire Dept - Range	10/31/2002		\$ 430.00
Connex Box - 8/12 x 40'	3/3/2017		\$ 3,200.00

Department	Volunteer Fire Department				
<b>Total Budgeted Funds</b>	<b>\$ 77,108.00</b>	<b>\$ 260,950.00</b>	<b>\$ 91,125.00</b>	<b>\$ 148,112.00</b>	<b>\$ 67,276.00</b>
<b>Budgeted CIP/Assets</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>
ETP Donation (Reserve)		<b>\$ 185,000.00</b>			
<b>Total CIP/ Assets</b>	<b>\$ -</b>	<b>\$ 185,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Percentage of Total Budget</b>	<b>0%</b>	<b>71%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
<b>Budgeted Maintenance</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>
Equipment Maint.	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ 8,000.00</b>	<b>\$ 8,000.00</b>
<b>Total Maintenance</b>	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ 9,000.00</b>	<b>\$ 8,000.00</b>	<b>\$ 8,000.00</b>
<b>Percentage of Total Budget</b>	<b>12%</b>	<b>3%</b>	<b>10%</b>	<b>5%</b>	<b>12%</b>
<b>Remaining Funds for Salaries/Supplies</b>	<b>\$ 68,108.00</b>	<b>\$ 66,950.00</b>	<b>\$ 82,125.00</b>	<b>\$ 140,112.00</b>	<b>\$ 59,276.00</b>
<b>Percentage of Total Budget</b>	<b>88%</b>	<b>26%</b>	<b>90%</b>	<b>95%</b>	<b>88%</b>

# Future Council Meeting Locations

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Current Governor Order allows for Quorum to be achieved using both in-person and remote attendance

Council Chambers has smaller footprint and lower airflow

Secondary location is Civic Center

- Poor Acoustics

Councils Opinion on future meetings



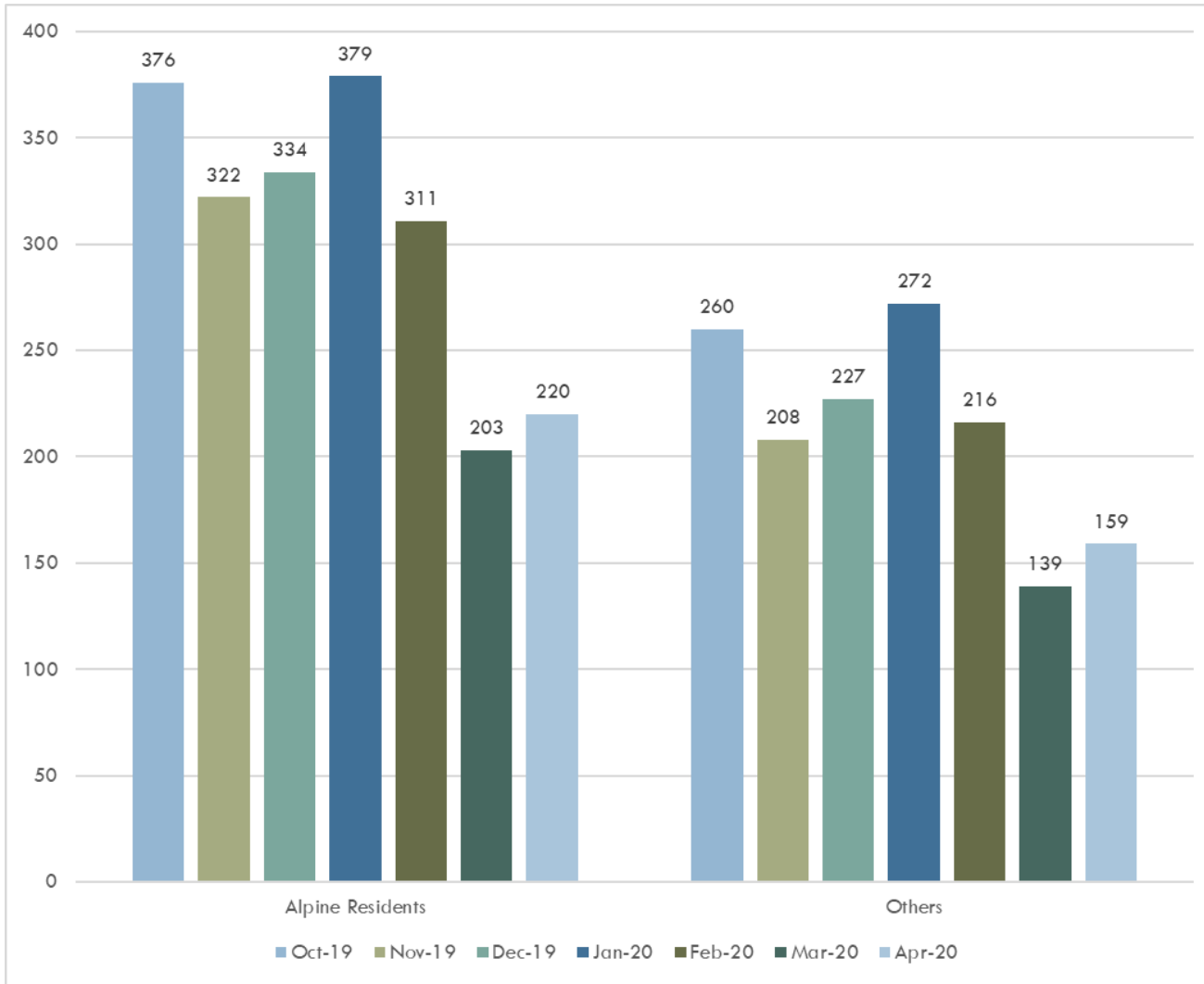
# Recycling Update

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ADELINA BEALL- ENVIRONMENTAL SERVICES

2 JUNE 2020

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FY 19-20 Total

Alpine Residents = 2145      Others = 1481

FY 19-20 Monthly Average

Alpine Residents = 306      Others = 212

## Hal Flanders Recycling Center: FY 19-20

Material	Oct. 2019 – Apr. 2020 Drop Offs
Mixed paper	2616
Newspaper	818
Plastic	2684
Cardboard	2314
Aluminum cans	1998
Glass	2017
Tin	1765
Brush	117
Scrap Metal	53
Bulky	18
Used Oil	88

**Staffing:** 1 Part time tech positions filled

**Tires:** The recycling center will start taking tires from the public for a fee, effective immediately (6/16/2020). This will facilitate proper tire disposal for residents with scrap tires or residents facing possible code violations. As citizens comply with code enforcement this year, the need for proper tire disposal will increase. The recycling center started collecting data on tire disposal inquiries in January 2020. There have been a number of residents trying to dispose/recycle tires, with inquiries ranging from 4 (recently changed tires) to more than 100 tires (cleaning up properties).

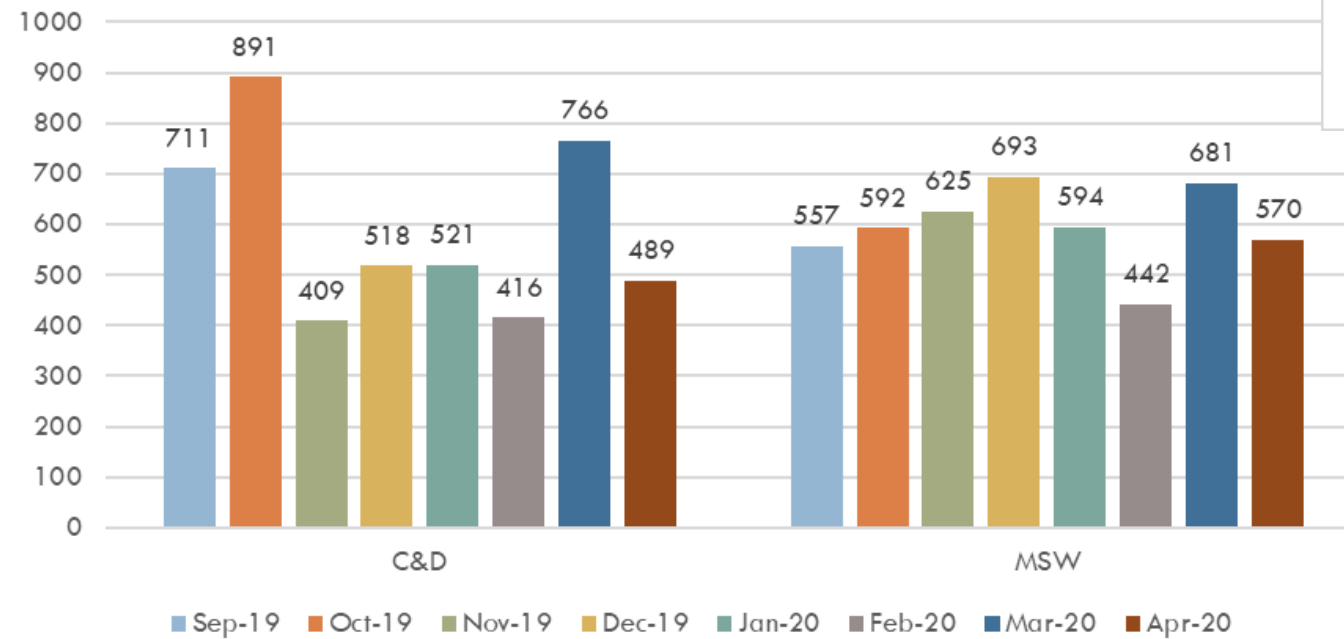
Price per tire	
Pass. Tires up to 19.5"	\$ 5.00 ea.
Truck Tires 20" to 24"	\$ 10.00 ea.
Tractor Tires 24" and up	\$ 75.00 ea.



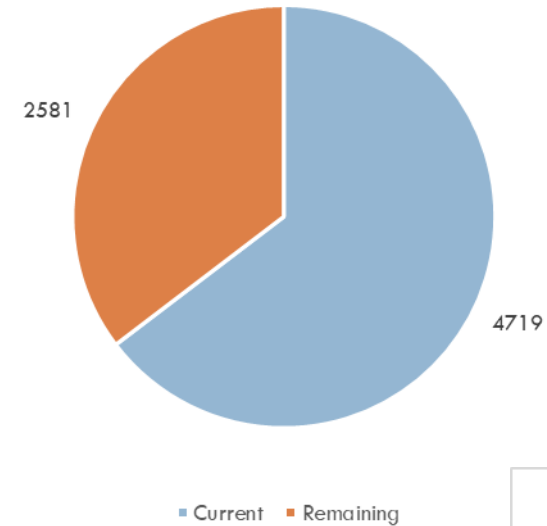
## Part 2: City of Alpine Landfill:

- C&D = construction and demolition
- MSW = municipal solid waste
- Yearly total capacity for each is 7300 tons.
- The yearly total begins on September 1 of each year.

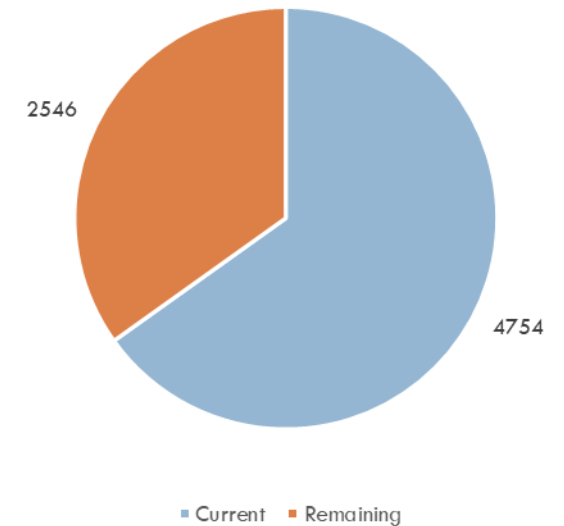
Landfill amounts in tons



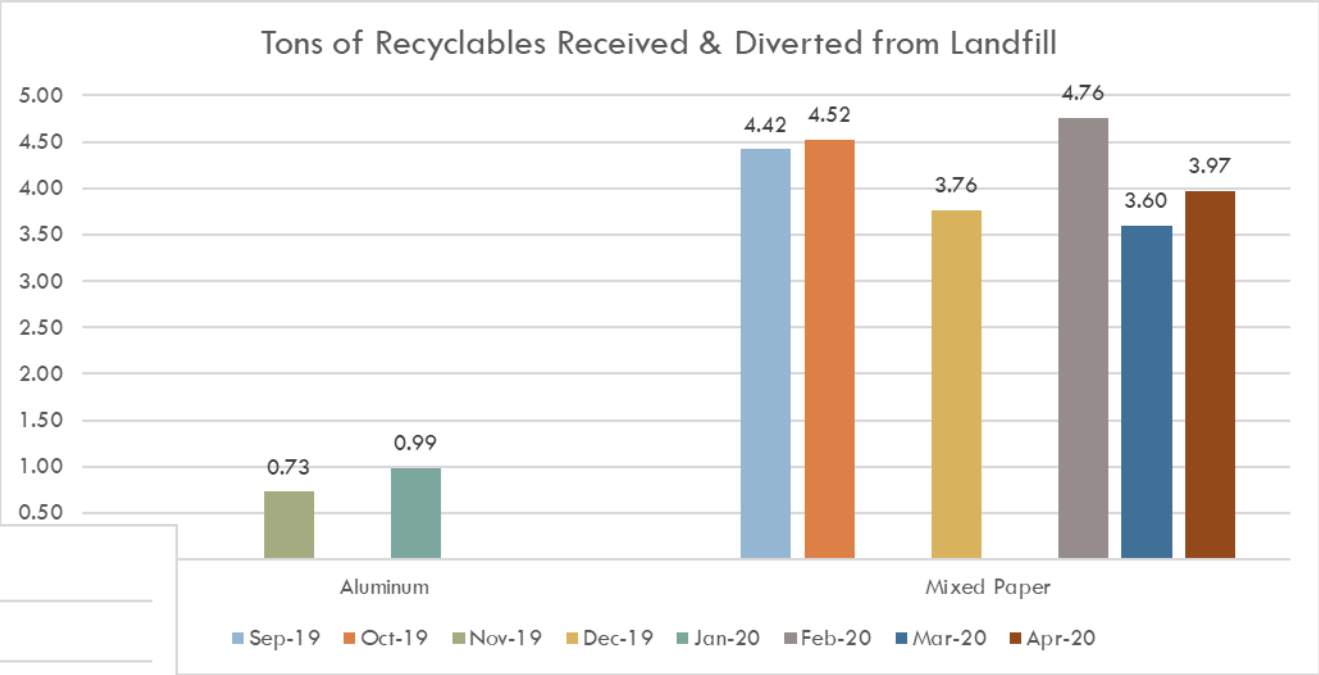
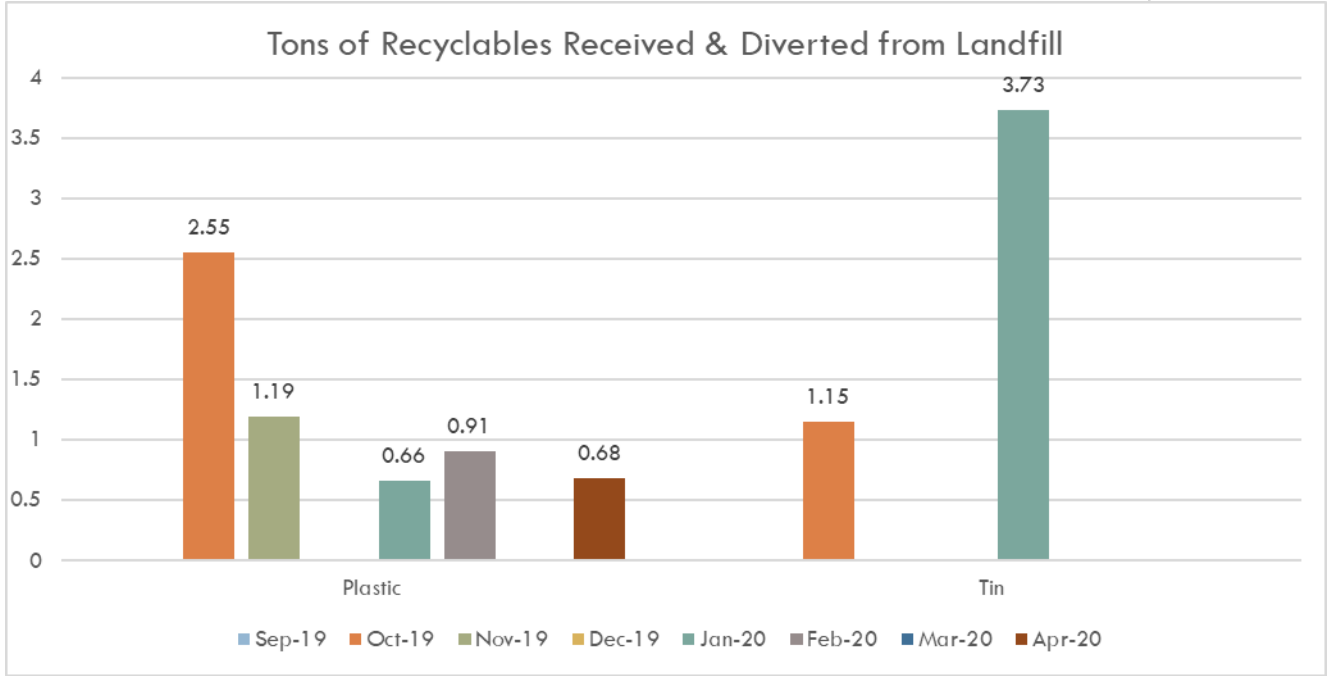
C&D tons



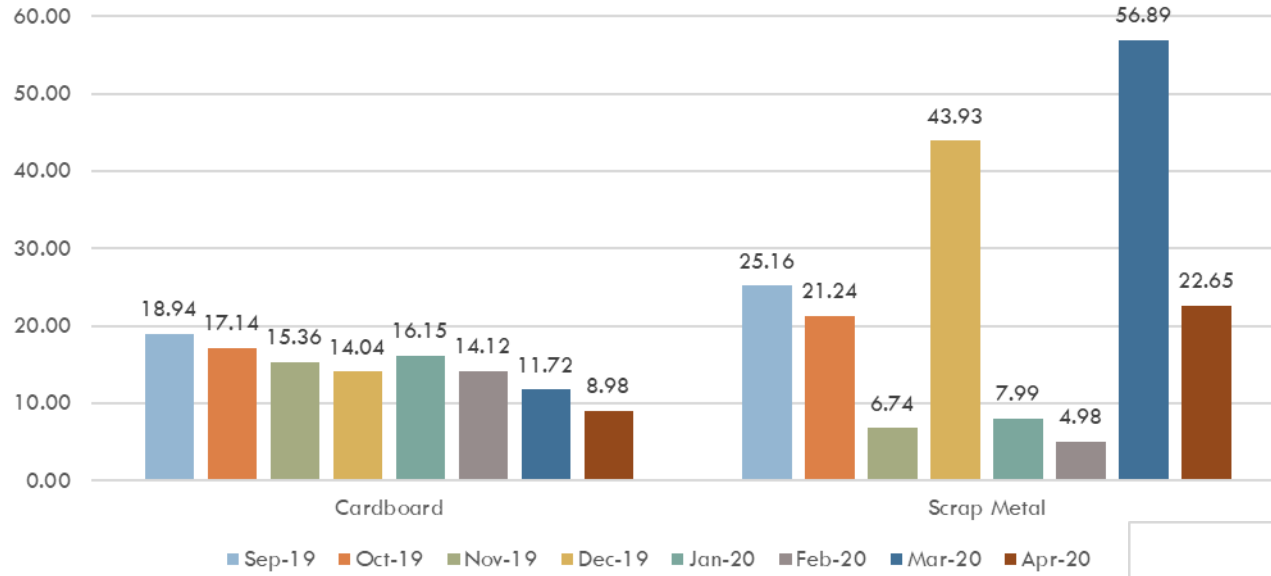
MSW tons



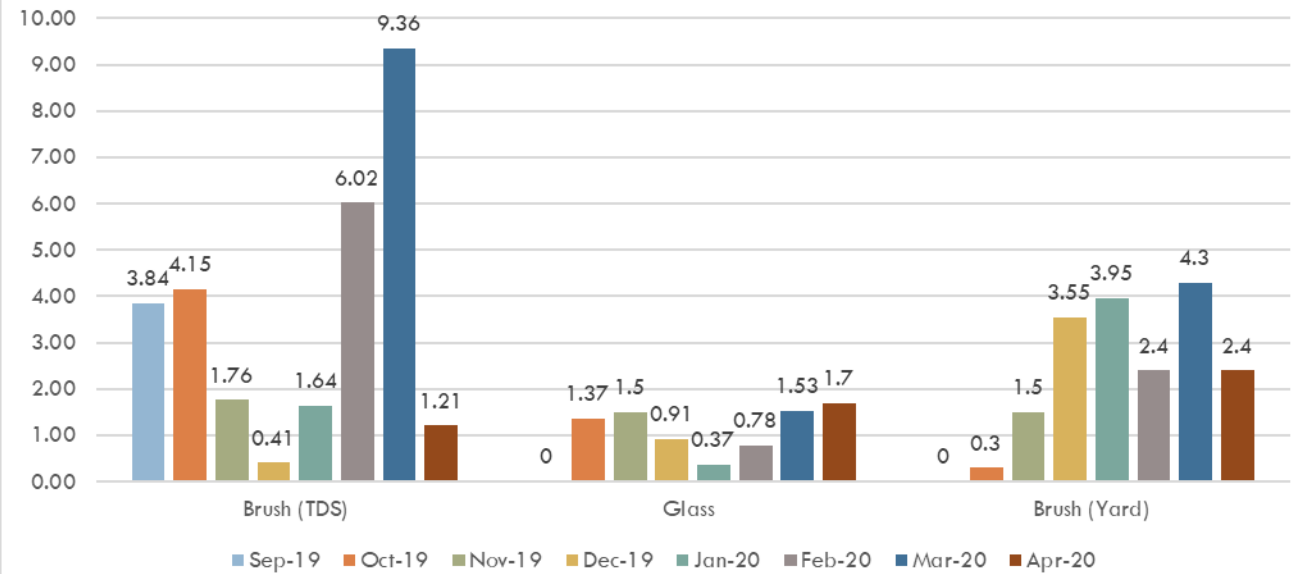
# Recycling received & diverted from landfill – including Hal Flanders contributions:

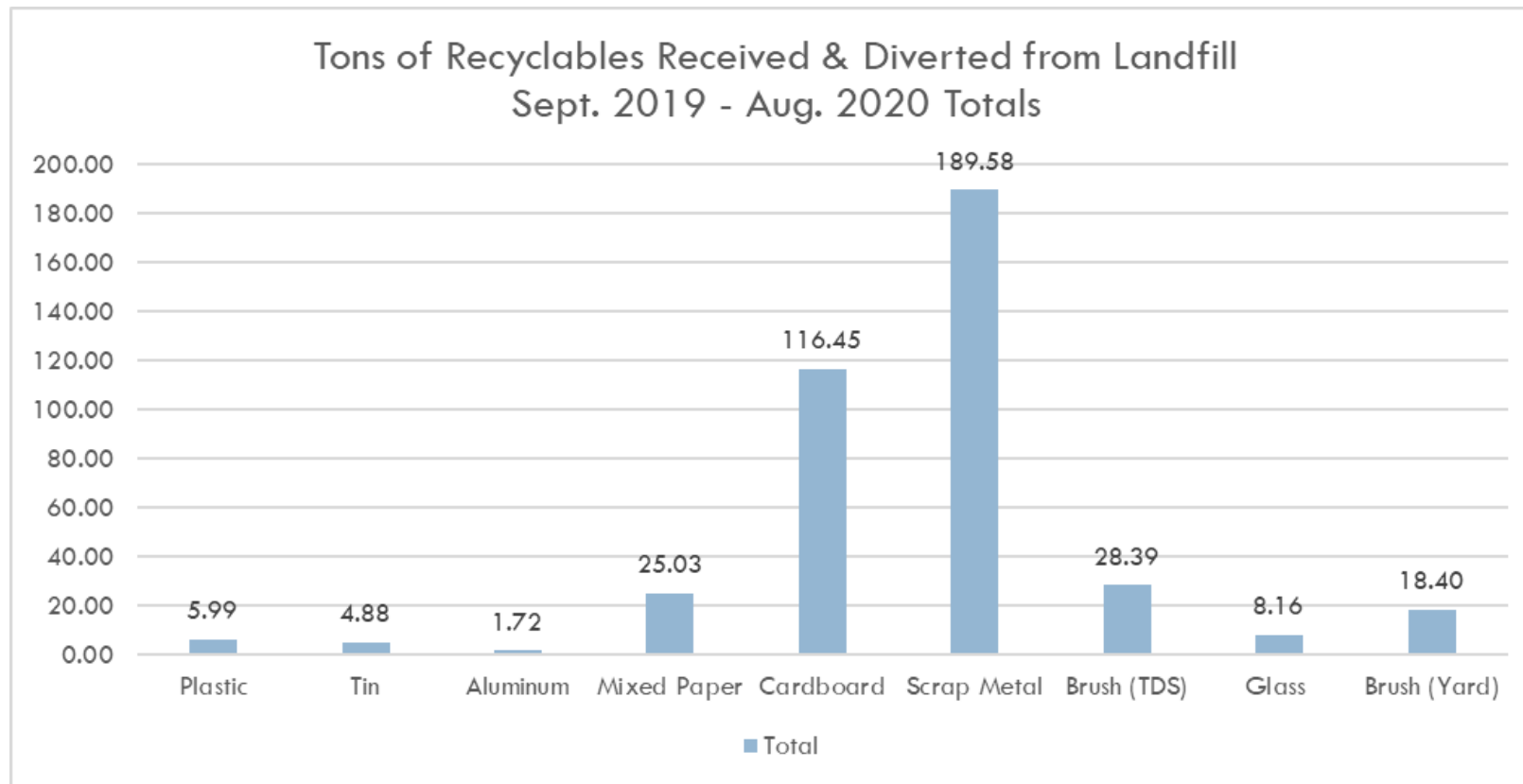


Tons of Recyclables Received & Diverted from Landfill



Tons of Recyclables Received & Diverted from Landfill





*Total Recycled*  
*398.60 US Tons*

# Tourism Update

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CHRIS RUGGIA – ALPINE TOURISM DIRECTOR

2 JUNE 2020

# Alpine & Brewster County

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## Hotel Occupancy

- Overall, probably averaging 25%
- Individually, ranging from 45% to 2%

## Memorial Day

- Most bumped to 50%, Hampton/Holiday Inn to 85%

## Last-minute Bookings

## Drive tourism (motorcycles, scenic car drives)

- Few hikers, and some motorcycle cancellations due to BBNP closure. Expect to see more traffic after June 1.



# Cleaning/Disinfecting Protocols

## Local properties have heightened cleaning procedures across the board

# Market Research

- Larger chains benefit from consistent brand expectations
- Smaller lodging (airbnb, boutique) can feel less crowded
- Overall Customer Expectations
  - Cleaning protocols posted prominently at lobby doors and on web sites
  - In-room markers or indications that cleaning has just happened
  - To be provided with hand sanitizer, wipes, masks, etc
  - Employee health screenings

## Guest Room Infection Prevention Disinfecting Log

- Doors & Handles
- Desk, table, chairs, and lamps
- Dresser drawers & handles
- Light switches and thermostats
- Drapery pull handles
- Mini-bar and room collateral
- Telephone & keypad
- Remote control & Alarm clock
- Television
- Mini Fridge & Microwave
- Safety latch and peephole
- Trash receptacle touch points
- Iron handle, hangers, and luggage rack
- Faucet and toilet handles (Bathroom)

Time	Date	Room #'s	Serviced By	Manager's Initials
		Ex: 101-115		

# National Travel Market Research

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# National Market Research: Travel Intentions

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70% miss travel and want to resume

Still strong downward pressure

- 61.9% plan to avoid all travel until COVID-19 blows over

Outdoor Recreation / Road Trips perceived as safer

Repeat Visits to Known Destinations

Last-Minute Booking Decisions

- 5.9% planned to travel for Memorial Day
- 42.7% made their plans that same week



# National Market Research: Local Concerns

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## Re-opening Economies

- 40.3% are comfortable, 32.6% uncomfortable, with a trend towards “neutral/don’t know”

## Travelers Coming Into Your Community

- 60.7% are uncomfortable, 13.1% comfortable, with a trend towards “neutral/don’t know”

## Tourism Advertising

- 1/3 are happy to see their community advertise for tourism, 1/3 unhappy, 1/3 neutral

Texas/South a little more comfortable than other regions



# Finance Update

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MEGAN ANTRIM – DIRECTOR OF FINANCE

2 JUNE 2020

# Finance Department

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## CAPITAL ASSETS - PHASES

### Phase 1 – Vehicles

- Locate, Identify Ownership, Verify Insurance, Update Master File

### Phase 2 – Equipment

- Locate, Identify Ownership, verify Insurance, Update Master File, Dispose of broken/non-working

### Phase 3 – Inventory

- Update Master File/ Provide departments list

## STATUS

### Equipment

- Inventory of each department
- Update Master File

### Vehicle List Complete

- Provides clear understanding of department needs and lease planning for upcoming budgets
- List of surplus/scrap vehicles
- Assist with clean up of insurance

# Utility Billing

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Full Staff back in Office

City Hall Lobby Open By Appointment Only

- Require Masks be worn
- Recommending customers utilize drop box, online payment, & ACH
- Forms available online for new services/termination of services/ACH payments/ Vacation

Auditing Customer Accounts

- Verifying Customer Information
- Verifying Meters/ Services/ Rates
- Initiating combined accounts for all utilities

# Utilities Update

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SCOTT PERRY – DIRECTOR OF UTILITIES

2 JUNE 2020

# Wastewater Treatment

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Sludge Belt Press – The trailer mounted sludge belt press is in full operation

- First three months spent learning the post-operation cleaning and maintenance protocols
- We are currently running the unit approx. 5 days per week, but will be increasing the production to 7 days per week in the coming days.
- Average disposal during a typical shift is 8 to 10 yards per day.

Main Electrical Panel @ WWTP Head Works (Lift Station) – The primary electrical panel that houses the transformer for the Head Works lift station is in critical condition and in need of immediate replacement.

- The failures in the panel are causing electrical faults, pump failures and the “Multi-Rake” automated bar screen cannot be installed until the panel is replaced. The panel has to be custom built for our facility at a cost of approx.. \$17,000. The panel has been ordered and will take 6-8 weeks to arrive.
- The new panel & automated bar screen are expected to be in place and operating by August 2020.



# WWTP (2)

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## Clarifier/Junction Box & T Valve Maintenance –

- The crews have been utilizing the city owned Vac Truck (PipeHunter) in a variety of functions to perform preventive maintenance in the collection system, as well as the WWTP. We are using the Jet Machine that is mounted on the truck to break up old sludge in the basins, cleaning the hard to reach locations of the clarifier rings and to swab the piping between the T-Valves and Clarifiers
- Now that we have cleaned the pipes with our large jet machine, the issues have subsided and we are no longer using or relying on the assist pump to perform this function, thus leading to the proper flow rates for treatment

## Drying Bed Restoration

- We are in the process of ordering new materials to replace the filter media (In-house) and expect to begin work on this project in the latter part of June 2020

## Annual Calibration of Instrumentation @ WWTP

- Requirement to calibrate Annually – last one in February 2017
- ESS out of El Paso will be in Alpine in mid-July to perform our calibrations and provide documentation for our records and reporting purposes



# Water Operations

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## SCADA Operating & Monitoring System

- The city has been utilizing a cloud based system (w/out ownership of program) for the past 12 months. The system has been less than effective and causing several water overflow issues and a host of other challenges
- Working with previous provider Mr. James Sipes on various occasions and we have had several very successful conversations on how to rectify the city's current SCADA issues.

## Well Meter Calibrations / Annual – TCEQ requires all public water systems to calibrate the well head meters annually and maintain the records for no less than 5 years.

- ESS out of El Paso calibrated all 12 locations required to maintain compliance with TCEQ. All but 2 of the meters were well within the calibration range, but 2 of them will require replacement per TCEQ requirements as soon as possible.
- We are waiting for price quotes to return on replacement cost & expect to purchase replacements within a few days.

## Field Operations Update

# Street Rebuild Impacts on Utilities

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ALLEY PROJECT 2<sup>nd</sup> – 8<sup>th</sup> Streets/Jarratt Excavation – There have been a number of hiccups as this project has progressed, but most are due to the many variable that one runs into when excavating 60+ year old utilities. The Gas Department has done a fantastic job in rectifying critical issues as they have arrived, and have done a great job in replacing sections of the gas line in need of repairs. The water crews have been replacing taps for water and sewer connections, setting newly requested taps and raising/lowering manholes and meter boxes as requested. Most work has been scheduled, but due to being short staffed and regular back-log of new taps, leaks, etc. we work to fit in any time we can between assignments on this project.

Questions we received on total infrastructure replacements when we are rebuilding streets

- Implications from TCEQ
- Implications on down-time for customers
- Cost to the City

# It's A Great Day To Be In Alpine

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