



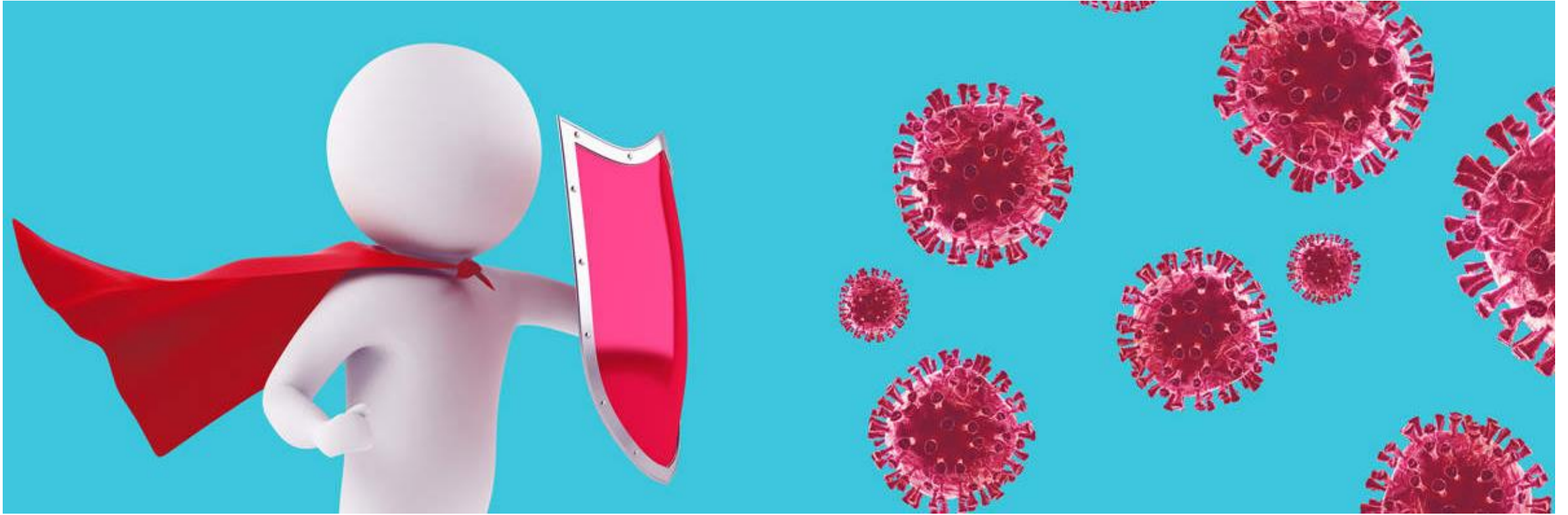
Alpine City Council

CITY MANAGER AND CITY STAFF UPDATES: MAY 18, 2021

THURSDAYS 4-7PM

3rd Street (closed) & Alpine Visitor Center






COVID-19 UPDATE

Brewster County, TX

Updated on May 17

Share 

Find a vaccine 



VACCINATION PROGRESS



Daily new cases >

● **6.2** PER 100K

Infection rate >

● **0.97**

Positive test rate >

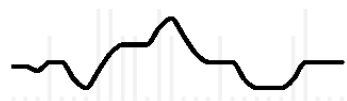
● **20.0%**

% Vaccinated >

47.4% 1+ DOSE

PAST 30 DAYS

Cases >



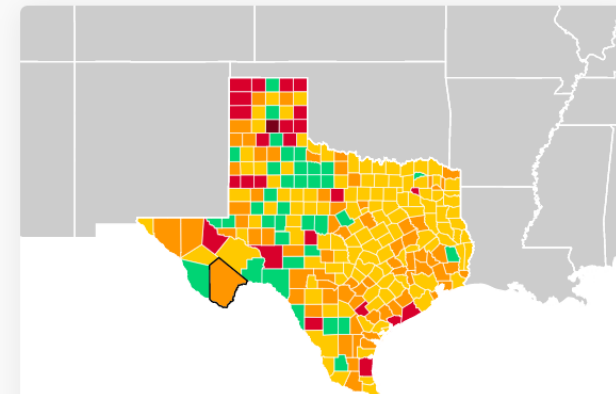
Deaths >



Get the latest news and alerts about this location.

Email address

Get alerts



Source Data: May 18, 2021 – 8:00am

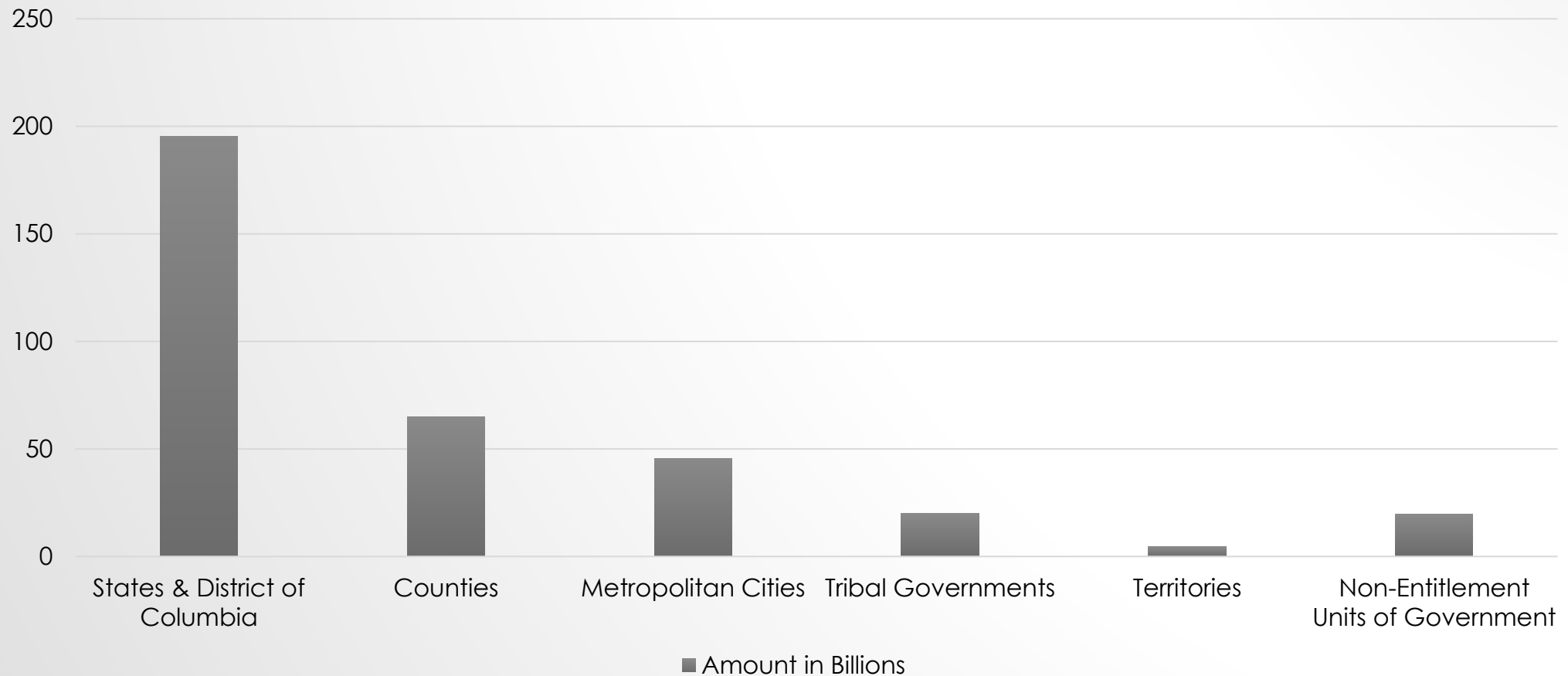
https://covidactnow.org/us/tx/county/brewster_county?s=1163282

A faint, light gray world map is visible in the background, centered on the Atlantic Ocean. The map shows the outlines of the continents, with North and South America on the left and Europe, Africa, and Asia on the right.

AMERICAN RESCUE PLAN ACT

SIGNED MARCH 11, 2021

DISTRIBUTION OF \$350 BILLION



USE OF FUNDING

- Support public health expenditures, by funding COVID-19 mitigation efforts, medical expense, behavioral healthcare, and certain public health and safety staff;
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.
- Treasury's Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses.

USE OF FUNDING – INELIGIBLE USES

- States and territories may not use funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent
- No recipient may use funding to make a deposit to a pension fund.
- Treasury's Interim Final Rule identifies additional ineligible uses
 - Funding Debt Service
 - Legal Settlements or Judgments
 - Deposits to a rainy-day fund or financial reserves
 - General infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments

WHAT THAT MEANS FOR ALPINE

- Alpine is falls under the Non-Entitlement Unit of Government disbursement category
 - Non-Entitlement areas are cities with populations of less than 50,000 (except cities that are designated principal cities of Metropolitan Statistical Areas)
- Local governments that are classified as non-entitlements units will receive funding through their applicable state government.
 - State of Texas has not set final guidelines for non-entitlement units of government. Prior process completed through Texas Department of Emergency Management (TDEM).
 - State of Texas has the option to regulate use of funding
- \$1,304,309 designated to be disbursed to Alpine
 - Funds not disbursed directly – expecting a reimbursement process which will require specific documentation
- Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)
 - Designated \$8 billion in funds to be awarded as economic assistance to eligible US airports to prevent, prepare for, and respond to the coronavirus 2019 (COVID-19) pandemic
 - Alpine Casparis Municipal Airport falls under the General Aviation – Nonprimary category for funding
 - TXDOT Aviation has requested the federal funds on behalf of Texas airports as Block Grant State. – Administration of the funds will be handled on behalf of TXDOT Aviation, pending approval by the Texas Transportation Commission
 - Alpine Casparis Muncipal Airport is listed to receive \$13,000 for specific airport usage



Update on Phone and Internet at City Offices

Renewed Contract with BBTCO last year



Website Development

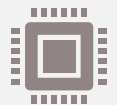
Using website as primary information portal for City Information

Scheduling of Parks, Facilities, Using Docusign for Applications for Water/Gas Utilities, etc...



Zoom Integration with Meetings

Longer-term outlook and expectations from State and from City Council



SaaS – Software as a Service

Implementing nCourt, Ticketwriters and other applications to help with efficiency and transmission to other entities

IT Readout

Milestone Billing Follow-Up

AIA DOCUMENT G702

APPLICATION NO: Schedule of Values DISTRIBUTION TO:

INVOICE NO: |X| CONTRACTOR

INVOICE DATE: 10/13/20

PERIOD TO:

CONTRACT NO:

CONTRACTOR'S JOB NO:

CONTRACT DATE:

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		\$121,834.00
2. Net change by Change Orders		\$0.00
3. CONTRACT SUM TO DATE (Line 1+/- 2)		
4. TOTAL COMPLETED AND STORED TO DATE		
(Column G on G703)		
5. RETAINAGE:		
a. 0% of Completed Work	\$0.00	
(Column D + E on G703)		
b. 0% of Stored Material	\$0.00	
(Column F on G703)		
Total Retainage (Line 5a + 5b or		
Total in Column I of G703)		\$0.00
6. TOTAL EARNED LESS RETAINAGE		
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR		
PAYMENT (Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE		
9. BALANCE TO FINISH, PLUS RETAINAGE		\$0.00
(Line 3 less Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 10/13/20

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES 2 of 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.

Section 7

APPLICATION NO: Schedule of Values

INVOICE NO:

INVOICE DATE: 10/13/20

CONTRACTOR: Jarratt Dirt Work & Paving, Inc.

PERIOD TO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Pulverize, grade and compact	\$43,192.50	\$0.00	\$0.00				\$0.00	\$0.00
2	Excavation	\$2,340.00	\$0.00	\$0.00				\$0.00	\$0.00
3	Curb and gutter	\$7,800.00	\$0.00	\$0.00				\$0.00	\$0.00
4	Base course	\$6,825.00	\$0.00	\$0.00				\$0.00	\$0.00
5	Apply primer	\$5,596.50	\$0.00	\$0.00				\$0.00	\$0.00
6	2 course pavement	\$56,080.00	\$0.00	\$0.00				\$0.00	\$0.00
	GRAND TOTALS	\$121,834.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00

Board & Commission Updates

After recent election – new Council members have ability to fill Board/Commission roles with new members or re-appoint existing members

Have additional openings to also fill

Council has discretion to appoint Chairs of each Board

Council also has vacancy on Animal Advisory Board to appoint

TOMA training for all Boards and Commissions has been beneficial in the past

BOARD / COMMISSION	WARD	NAME	MAILING ADDRESS	CITY, STATE, ZIP	EMAIL	PHONE
Planning and Zoning	1	Rawles Williams	409 W Sul Ross	Alpine, TX 79830	rawlesw@gmail.com	
4th Monday of the month	2	Tim Pearce	209 S 10th	Alpine, TX 79830	carpentertim@netzero.com	(254) 580-5632
	3	Eileen Rouke	901 N Orange	Alpine, TX 79830	erouke@hotmail.com	(432) 837-2259 or 294-0706
	4	Abbey Branch	208 N Cockrell	Alpine, TX 79830	abbey@branchpr.com	713-515-1204
	5	Denis Foley	P.O. Box 1106	Alpine, TX 79831	denis_foley@hotmail.com	
	At Large	VACANT - Chair				
	At Large	Tom Kennedy	803 E Nations	Alpine, TX 79830	tkennedy071@gmail.com	
	STAFF	David Hale			building.official@ci.alpine.tx.us	
Airport Advisory						
3rd Wednesday	1	Cade Woodward	P.O. Box 1365	Alpine, TX 79831	woodwardaviation@bigbend.net	294-2629
	2	James Morris	P.O. Box 944	Alpine, TX 79831	james.morris@dps.texas.gov	386-6832
	3	Mabert Moore - Chair	P.O. Box 9750	Alpine, TX 79831	mgm.ii@sbcglobal.net	
	4	VACANT				
	5	James Blair	103 N Hackberry	Alpine, TX 79830	jamesinalpine@gmail.com	
	At Large	Isabelle Blair			isabelleinalpine@bigbend.net	
	STAFF	Scott Perry			utilities.director@ci.alpine.tx.us	
	STAFF	Abel Hinojos			a.hinojos@ci.alpine.tx.us	
Parks & Recreation						
2nd Wednesday	1	Kirsten Moody - Chair	401 E Ave A	Alpine, TX 79830	kirstenmoody2003@yahoo.com	512-560-6312
	2	VACANT				
	3	Ben Struthers	501 N. Phelps St	Alpine, TX 79830	bstruthers@yahoo.com	(512) 413-6198
	4	Estella Vega	1605 E Ave H	Alpine, TX 79830	los9vegas@gmail.com	432-294-4780
	5	VACANT				
	BBKIDS	Leti Carrillo	109 Haystack Mountain Dr	Alpine, TX 79830	lettycarr816@gmail.com	(432) 244-9678
	AISD	Darin Nance	907 W Uvalde	Alpine, TX 79830	darin.nance@gmail.com	(512) 818-3615
Animal Advisory						
2nd Tuesday	Chair	VACANT				
	Vice Chair	Patsy Culver	P.O. Box 1861	Alpine, TX 79831	culver.p2@gmail.com	
	3	Amit Rangra	502 E June	Alpine, TX 79830	amitrangra143@gmail.com	
	4	Pat McCall	515 E June	Alpine, TX 79830	themccalls@bigbend.net	
	5	Lauren Spear	1009 W 9th	Alpine, TX 79830	cherokeekita3@yahoo.com	
	6	James Etchison	150 Quil Run Road	Alpine, TX 79831	james.etchison@gmail.com	503-851-3810
	ACO	Jennifer Stewart	309 W Holland Ave	Alpine, TX 79830	jstewart@ci.alpine.tx.us	
	Vet	Mary Dodson	3305 N Hwy 118	Alpine, TX 79830	alpinesmallanimalpractice@yahoo.com	
Beautification and Environmental						
	1	Tami Nue - Chair	P.O. Box 747	Alpine, TX 79831	tamie.neu@gmail.com	432-837-5511
	2	Mike Davidson				N/A
	3	VACANT				
	4	Gerri Davis	207 N Cockrell	Alpine, TX 79830		325-450-1382
	5	David Busey	500 N 2nd	Alpine, TX 79830	db.designs@sbcglobal.net	432-837-2363
	Mayor Appt	VACANT				
	STAFF	Adelina Bealle			environmental.services@ci.alpine.tx.us	

Building and Standards						
4th Wednesday	1	Clayton Shoot	1002 N 9th St	Alpine, TX 79830	clayton_construction@hotmail.com	294-0944
	2	Robert Savery - Chair	1401 W Murphy	Alpine, TX 79830	smallengineserviceofalpine@yahoo.com	294-0062
	3	Glenn Criddle	1106 N 13th St	Alpine, TX 79830	bblynn80@yahoo.com	294-3174
	4	Gerri Davis	207 S. Cockrell	Alpine, TX 79830		(325) 450-1382
	5	VACANT				
	Alt 1	Jessie Lara	903 E Ave J	Alpine, TX 79830	jlara@sulross.edu	386-3323
	Alt 2	VACANT				
HOT Committee						
	1	Sarah Hyer			sarah@thehollandhoteltx.com	
	2	VACANT				
	3	Karen Sulewski			quatercircle7gm@gmail.com	
	4	Laura Gold			lauragoldbrainard@gmail.com	
	5	John Green			director@shootbigbend.com	
	At Large	VACANT - Chair				
	At Large	VACANT				
	STAFF	Erik Zimmer			erik.zimmer@ci.alpine.tx.us	
	STAFF	Chris Ruggia			chris@visitalpinetx.com	
Music Committee						
	1	Neil Trammell (Hogwallops)	2000 N Enfield Rd.	Alpine, TX 79830	neiltrammellmusic@gmail.com	
	2	Eden Hinshaw (The Swifts)	1008 W Sul Ross	Alpine, TX 79830		
	3	Monica Quiroga (Old Gringo)	602 N Cockrell	Alpine, TX 79830	info@bigbendbikerhotel.com	
	4	Chris Puckett (Railroad Blues)	307 N 11th St	Alpine, TX 79830		
	5	Keri Blackman (Artwalk)	109 N 14th St	Alpine, TX 79830	info@artwalkalpine.com	
	6	Jeffrey Meyers (SRSU)	P.O. Box C-43	Alpine, TX 79831	jeffrey.meyer@sulross.edu	
	7	Stewart Ramser (Viva Big Bend)	P.O. Box 50273	Austin, TX 78763	stewart@txmusic.com	
	STAFF	Chris Ruggia - Chair			chris@visitalpinetx.com	
Transportation Committee						
	1	VACANT				
	2	VACANT				
	3	VACANT				
	4	VACANT				
	5	John Kennedy	804 N 11th	Alpine, TX 79830	john@bigbend.bike	512-971-7171
	At Large	VACANT - Chair				
	At Large	Jim Street	102 N Cockrell	Alpine, TX 79830	jimstreet475@yahoo.com	

Ordinance Updates

Included in Packet (and demonstrated on next two slides) are the Ordinance updates (new and revisions) that Council has been working towards in 2020 and 2021

Will need Council to review all current Ordinance changes/updates to ensure a Councilmember is assigned and working on revisions to bring to Council

- We assign staff depending on the nature of the Ordinance to help facilitate
- Outdoor Lighting, Parks usage, and Feral Cat revisions are three that will need a sponsor

We update the changes through Municode regularly – which is then reflected on our website

- Recent updates may require citizens to review packets from previous meetings to see changed language

ORDINANCE	PASSED?	SIGNED COPY	DESCRIPTION	1ST READING	2ND READING	COUNCIL SPONSOR	STAFF/BOARD ASSIGNED	NOTES
2020-01-01	No	N/A	Sale of post office land	1/7/20	N/A	-	Administration	DID NOT PASS
2020-02-01	Yes	Yes	Union Pacific fines	2/4/20	2/18/20	R. Stephens		
2020-02-02	Yes	Yes	HOT Committee	2/4/20	2/18/20	-		
2020-02-03	Yes	Yes	Music Advisory Board	2/4/20	2/18/20	-	Administration	
2020-02-04	Yes	Yes	Coin Operated Machine	2/18/20	03/03/20	-	Building	
2020-03-01	Yes	Yes	Civic Center	3/17/20	4/7/20	-	Administration	Rules & Regulations
2020-03-02	No	N/A	Short Term Rental	5/5/20	N/A	-	Building	DID NOT PASS
2020-03-03	Yes	Yes	Parking Limit	3/17/20	4/21/20	R. Stephens	Administration, Police	Parking Limit 100 Block W Ave E between 5th and 6th Street
2020-03-04	Yes	Yes	No Parking	3/17/20	4/7/20	R. Stephens	Administration, Police	Old Town Square
2020-03-05	Yes	Yes	Amend Budget	3/17/20	3/25/20	Council	Finance	
2020-03-06	Yes	Yes	Emergency Ordinance	N/A	N/A	Council	Administration	Amended 4/7/20, 4/21/20, 4/24/20
2020-04-01	Yes	Yes	Building Regulations	4/7/20	4/21/20	-	Building	Amending Code of Ordinances, Chapter 18 Building & Building Regulations
2020-04-03	Yes	Yes	Transportation Committee	4/21/17	5/5/20	-	Administration	
2020-04-04	Yes	Yes	OLP Parking		5/5/20	L. Escovedo	Administration, Police	
2020-06-01	Yes	Yes	Emergency Ordinance	N/A	N/A	Council	Administration	
2020-07-02	Yes	Yes	Fire Prevention and preservation	8/18/20	9/1/20	-	Building	Fire fees
2020-08-01	Yes	Yes	Tax Rate	8/18/20	9/1/20	Council	Finance	Tax rate
2020-08-02	Yes	Yes	Budget	8/18/20	9/1/20	Council	Finance	Adoption of budget
2020-08-03	Yes	Yes	Parks and Recreation Board	8/18/20	9/1/20	R. Stephens	Parks Advisory Board	Criteria for membership of the parks and recreation board
2020-10-01	Yes	Yes	Dangerous Dog Ordinance Amendment	10/6/20	10/20/20	M. Curry	Animal Advisory Board	Dangerous Dogs
2020-11-01	No	N/A	Enterprise Zone	11/03/20	N/A	-	-	DID NOT PASS
2020-11-02	No	N/A	Animal Standards	11/03/20	N/A	M. Curry	Animal Advisory Board	DID NOT PASS
2020-12-01	No	N/A	City-Wide Speed Limit	12/01/20	N/A	Council	Administration, Police	DID NOT PASS

ORDINANCE	PASSED?	SIGNED COPY	DESCRIPTION	1ST READING	2ND READING	COUNCIL SPONSOR	STAFF/BOARD ASSIGNED	NOTES
2021-01-01	Yes	Yes	STR	1/19/21	2/4/21	-	Administration, Building	STR
2021-01-02	Yes	Yes	Utilities	1/19/21	2/4/21	-	Utilities, Administration	Utilities Structure/Appendix
2021-02-01	Yes	Yes	Animal Advisory Board Membership	2/23/21	3/2/21	M. Curry	Animal Advisory Board	Member qualifications
2021-02-02	Yes	Yes	Keeping Animals Amendment	2/23/21	3/2/21	M. Curry	Animal Advisory Board	Keeping Animals Amendment
2021-03-01	Yes	Yes	Repeal of Ordinance 2020-02-01	3/2/21	3/16/21	-	Administration	Repeal of Ordinance 2020-02-01
2021-03-02	Yes	Yes	Animal Wildlife Feeding	3/2/21	3/16/21	M. Curry	Animal Advisory Board	Wildlife Feeding
2021-04-01	Yes	Yes	Peddlers Ordinance Amendment	4/6/21	4/20/21	-	Administration	Peddler's Permit and Regulations
2021-04-02	No	N/A	Coin Operated Machines Amendment	4/6/21	-		Administration, Building	Did not pass as written
2021-04-03	Yes	Yes	HOT Budget Amendment (Visitor Center)	4/6/21	4/20/21	-	Administration	Amend HOT Budget
2021-04-04	Yes	Yes	Amends Utilities Ordinance	4/6/21	4/20/21	R. Stephens		Amending Utilities / amending 2021-02-01
2021-04-05	No	N/A	Rules of Procedure	4/6/21	-	C. Rodriguez		Tabled for newly elected Council
2021-04-06	Yes	Yes	Coin Operated Machines Amendment	04/20/21	5/4/21	-	Building	
2021-05-01			Outdoor Lighting Ordinance			-	Administration	Needs Sponsorship
2021-05-02			Parks General Amendments	5/4/21		-	Parks Advisory Board	Needs Sponsorship / Second Reading
2021-05-03			Animal Feral Cat Colonies	5/4/21		M. Curry	Animal Advisory Board	Needs Sponsorship / Second Reading
2021-05-04			Canvass Election	5/10/21	5/10/21	C. Rodriguez	Administration	2021 General City Election
2021-05-05			Rules of Procedure	5/18/21	6/1/21	C. Rodriguez	Administration	Meeting time, General Procedures

Human Resources City of Alpine

MISSION STATEMENT

“TO PROVIDE QUALITY SERVICE TO THE CITIZENS OF ALPINE.”



Recruiting Strategies



Job Posting Tools:

- ❖ City of Alpine Website
- ❖ Big Bend Radio
- ❖ Workforce Commission Website
- ❖ TML Website
- ❖ Virtual Job Fair

On Boarding Program

1

Complete the New Hire Packet.

2

Personnel Policies and Guidelines Handbook

3

Complete TML Training

- Ethical Behavior for Local Government
- Sexual Harassment in the Workplace
- Workplace Bullying
- Cyber Security Awareness



33% of new hires start looking for a new job within their first 6 months due to a poor onboarding experience.
-Harvard Business Review

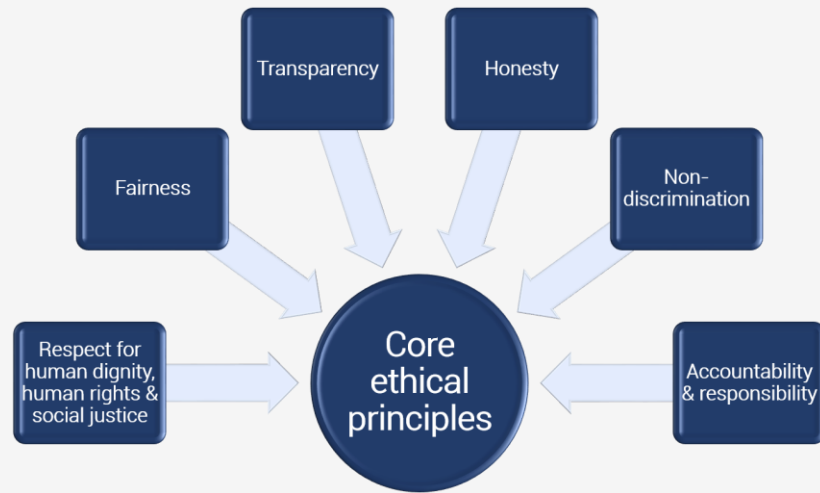
New Hire

January to Present

- ✓ We have hired 12 new employees.
- ✓ Still have opening positions within the City Departments.



Annual Compliance Training

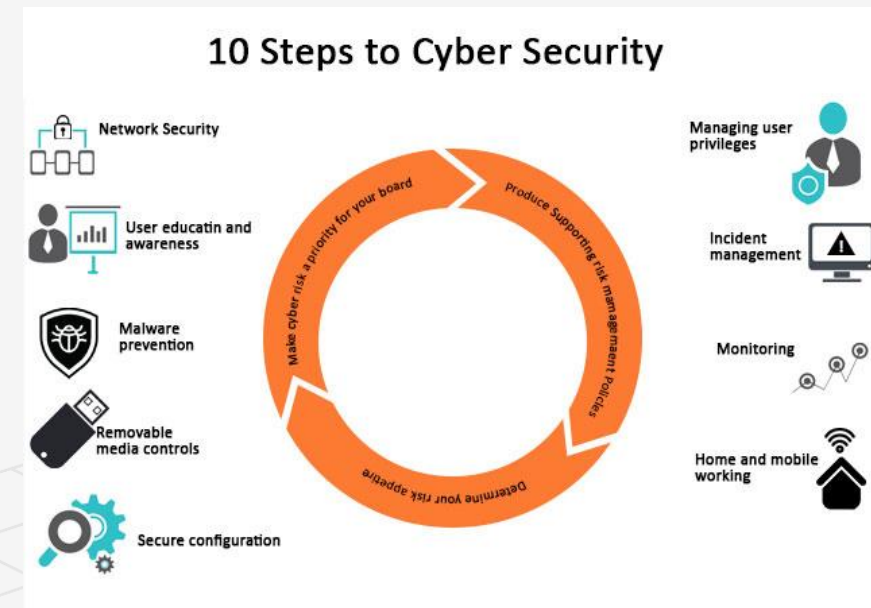


The City is in compliance with EEOC and State Law:

- ❖ Ethical Behavior for Local Government
- ❖ Cyber Security Awareness 2021 (Texas HB 3834)

1 Training has to be completed every year.

2 All city employees have complied with these trainings for FY 2020-21.



Alpine Municipal Pool

- 1 We recruited 12 Lifeguards for this Summer.
- 2 Training & Certification will take place at the City Pool on May 25, 26 & 27.
- 3 Opening day Saturday, May 29th, we are on track for opening day.



- 4 Thank you to Blake Billing, Lifeguard Manager.
- 5 Thank you to the Parks Department for all the work that they have done to have the pool ready for the summer.
- 6 Pool hours & rates are on the City Website.

Questions

Thank you for your time.

Visit our City Website for more information:



<https://www.cityofalpine.com>



2020 #ALPINETXPHO
WINNERS

It's A Great Day To
Be In Alpine

