

# **MINUTES - ALPINE ADVISORY BOARD MEETING**

**23 APRIL 2021**

**Posted: 2:00PM 19 APRIL 2021**

**Mtg. Date: 23 April 2021**

**Time: 1:00pm**

**Place: Zoom**

## **Alpine Advisory Board Members Present:**

Marbert Moore – Chairman

Isabelle Blair – Board Secretary

James Blair

Cade Woodward

## **Others present:**

Abel Hinojos – Airport Supervisor

Johnny Galvan – Airport Operations

## **Not present:**

Eric Zimmer – City Manager

Scott Perry – Director of Public Utilities/Airport Manager

Jimmy Morris – Board Member

## **Items on Agenda:**

1. **Call to order** – 1:08 Marbert Moore (MM)
2. **Determination of quorum and proof of notice of meeting** – verified by Isabelle Blair (IB)
3. **Approve minutes of previous Board Meetings** – IB –
  - a. **26 March 2021 Regular Meeting** - Motion by James Blair (JB) to accept minutes as presented. Second by Cade Woodward (CW). Motion carried unanimously.
4. **Discuss and Consider Financials** – Erik Zimmer (EZ)/Scott Perry (SP)
  - a. **Year End Financials – 2019-2020 – EZ/SP/AH**
    - i) RAMP Grant - Abel Hinojos (AH) said he would get the information to the Board.
    - ii) Airport Fund/Savings Balance – AH reported \$164,049.68 in airport checking account on 31 March 2021

- b. **Financials Oct, Nov, Dec, Jan, Feb, Mar 2020-2021 – EZ/SP/AH** – AH said he would forward financials to the Board before scheduled meeting.
5. **Discuss and Consider Airport correspondence:**
- a. **Communications – EZ/SP/AH/MM – Eric Zimmer/Scott Perry –**
    - Abel Hinojos** – will continue to forward to the Board communications received
    - Marbert Moore** – nothing to report
  - b. **Meetings and/or Inspections – EZ/SP/AH/MM – Eric Zimmer/Scott Perry –**
    - Abel Hinojos** – will forward information to the Board. Airport inspection by TXDOT assigned contractor to take place soon.
    - Marbert Moore** – nothing to report
  - c. **New and re-assigned Leases – AH** – none reported
6. **Updates:**
- a. **Helicopter landing pad – SP/AH** – AH reported this was under review by FAA
  - b. **Joint Airport Zoning Board – SP/AH** – AH reported this was to be reviewed by City Manager Eric Zimmer. MM reminded everyone this was a Grant Assurance requirement.
  - c. **Paving of taxiways around existing hangars – SP/AH** – AH reported City Council had approved the budget amendment to pave around existing hangars. No time frame given.
  - d. **Repairs to taxiway in front of DPS hangar – SP/AH** – AH reported Lochner project manager for the upcoming pavement rehab, Chris Whitfield, was trying to get this included in the project. Ryan Hindman is the TXDOT project manager.
  - e. **Airport Capital Improvement Projects work in progress – SP**
    - i) **Lighting Replacement – design** – AH nothing to report. Previously MM asked to see the final design.
    - ii) **Rehab Runway 01/19 - design & construction** – AH reported pre-bid mtg 6<sup>th</sup> May at 11:00am on Windows Team.
  - f. **Airport Capital Improvement Projects as listed in ACIP – SP- AH** – nothing to report
    - i) **Lighting Replacement – Construction FY 2022 \$850,000**  
**Local share \$85,000**
    - ii) **AWOS Replacement – Design & Bld FY2023 \$175,000**  
**Local share \$17,500**

- g. Airport Capital Improvement Projects -LOI sent to TXDOT - Timeline and Funding – EZ/SP/AH – AH – nothing to report**
  - i) Master Plan with Airport Layout Plan – MM -re-emphasized the importance of this project and recommended the City/Abel reach out to TXDOT Airport planner. City sent LOI to TXDOT in July 2018. Copy provided to AH.**

**7. Board Member Comments – none**

**8. Citizen Comments – none**

**9. Items for next Agenda – see below**

**10. Schedule next meeting – 1:15pm 19<sup>th</sup> May, 2021 ZOOM**

**11. Adjourn – Motion by JB to adjourn, second by CW. So moved at 1:44pm**

---

## **PROPOSED AGENDA - ALPINE ADVISORY BOARD MEETING 19 MAY 2021**

**Posted:**

**Mtg. Date:** 19 May 2021

**Time:** 1:15pm

**Place:** Zoom

### **Items on Agenda:**

- 1. Call to order – Marbert Moore (MM)**
- 2. Determination of quorum and proof of notice of meeting – Isabelle Blair (IB)**
- 3. Approve minutes of previous Board Meetings – IB –**
  - a. 23 April 2021 Regular Meeting**
- 4. Discuss and Consider Financials – Erik Zimmer (EZ)/Scott Perry (SP)**
  - a. Year End Financials – 2019-2020 – EZ/SP/AH**
    - i) RAMP Grant**
    - ii) Airport Reserve Fund**