

# **City of Alpine**

## **Regular City Council Meeting**

### **Tuesday, August 18, 2020**

Notice is hereby given that the City Council of the City of Alpine, Texas will hold a Regular Meeting at 5:30 P. M. on Tuesday, August 18, 2020 via Zoom Conference, in the City of Alpine, Texas. Meeting login details may be found at [www.cityofalpine.com](http://www.cityofalpine.com) for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

Members of the audience will be provided an opportunity to address the Council on any agenda item after determination of quorum and proof of notice of the meeting. Zoom meeting comment and question rules and procedures are listed on the City Website. Remarks will be limited to a total of 3 minutes per person. Please email your name to Geo Calderon ([g.calderon@ci.alpine.tx.us](mailto:g.calderon@ci.alpine.tx.us)). If you have a petition or other information pertaining to your subject, please email it to the City Secretary beforehand. All names wanting to make public comment for the meeting will be queued up and given to the Mayor at that section of the meeting. The Mayor will call on those individuals one at a time and our meeting moderator will take you off mute to make your comments. This will function the same as our existing sign-up sheet in Council Chambers. \*\*\* Please note, you MUST include your full name (first and last) along with what Ward you reside in or have business interest in. If you do not live or own property in the City please state that in your email. State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

### Agenda

1. Call to Order, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentation, Recognitions and Proclamations – (A. Ramos, ,Mayor) – None
5. Reports -

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report – None

City Manager Report

- Coronavirus Update

- Safety Pledge
- Parks and Recreation Update
- Leadership Training Update
- Housing Authority – Grant from Senator Cornyn

City Staff Update –

- Street Update by Public Works Director Eddie Molinar.
- Alpine Police Department Update by Chief Martin.

6. Public Hearings –

- Public Hearing on citizen's views and comments concerning Ordinance 2020-08-01, the 2020 Tax Year Proposed Property Tax Rate for the City of Alpine, Texas of \$0.553753 per \$100 valuation. The proposed tax rate is the no new revenue tax rate.
- Public Hearing on citizen's views and concerning Ordinance 2020-08-02, an Ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; appropriating money to a sinking fund to pay interest and principal on the City of Alpine, Texas for the Fiscal Year 2020-2021.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

A. Approval of minutes from City Council meeting on August 4, 2020. (E. Zimmer, City Manager)

8. Information or Discussion items –

1. Annexation / DeAnnexation - update on request that have postured up to City Hall. (E. Zimmer, City Manager)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on the second and final reading of the City of Alpine Personnel Policy. (E. Zimmer, City Manager)
2. Discuss, consider, and take appropriate action on the first reading of Ordinance 2020-07-02, an Ordinance of the City of Alpine, amending the Alpine Code of Ordinances Chapter 46 Fire Prevention and Preservation for fire fee's for the City of Alpine. (E. Zimmer, City Manager)
3. Discuss, consider, and take appropriate action on the first reading of Ordinance 2020-08-02, an Ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; appropriating money to a sinking fund to pay interest and principal on the City of Alpine, Texas for the Fiscal Year 2020-2021. (E. Zimmer, City Manager)
4. Discuss, consider, and take appropriate action the first reading of Ordinance 2020-08-01, the 2020 Tax Year Proposed Property Tax Rate for the City of Alpine, Texas of \$0.553753 per \$100 valuation The proposed tax rate is the no new revenue tax rate. (E. Zimmer, City Manager)
5. Discuss, consider, and take appropriate action on Resolution 2020-08-10, in support of the Alpine Downtown Association. (E. Zimmer, City Manager)
6. Review, discuss, consider, and take appropriate action regarding the City Manager's annual performance assessment, including any proposed compensation adjustment. (R. Stephens, City Council)
7. Review, discuss, consider, and take appropriate action regarding the first reading on Ordinance 2020-08-03, an Ordinance of the City of Alpine, Texas changing the criteria for membership of the Parks and Recreation Board. (R. Stephens, City Council)

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. –

1. Discussion on the process and procedures of the Municipal Court. (M. Curry, City Council)
2. Discussion of the Municipal Judge, Prosecutor, and City Attorney. (M. Curry, City Council)

**NOTICE:** The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with

attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

12. Action – Executive Session –

1. Discuss, consider, and take appropriate action, if any, on the process and procedures of the Municipal Court. (M. Curry, City Council)
2. Discuss, consider, and take appropriate action, if any, on the Municipal Judge, Prosecutor, and City Attorney. (M. Curry, City Council)

I certify that this notice was posted at 2:00 P. M. on August 14, 2020, Pursuant to the Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email [city.secretary@ci.alpine.tx.us](mailto:city.secretary@ci.alpine.tx.us) for further information.

  
Cynthia Salas, City Secretary  
City of Alpine

5. Reports -

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report – None

City Manager Report

- Coronavirus Update
- Safety Pledge
- Parks and Recreation Update
- Leadership Training Update
- Housing Authority – Grant from Senator Cornyn

### City Manager Report

- Coronavirus Update
- Safety Pledge
- Parks and Recreation Update
- Leadership Training Update
- Housing Authority – Grant from Senator Cornyn

City Staff Update –

- Street Update by Public Works Director Eddie Molinar.
- Alpine Police Department Update by Chief Martin.

- Alpine Police Department Update by Chief Martin.



# Alpine Police Department 180 Day Plan Report

Rewriting of a new departmental policy has began

The department now has 2 evidence officers

The vault is now being utilized as evidence room

Looking at computer software (utilizing grants)

Hiring and pre-employment process has been implemented and  
will be in the new policy

The physical agility testing policy is to be completed and will be in  
the new policy

I am happy to report The Alpine Police Department is fully staffed

Due to COVID only on chat with the chief has occurred once but a Zoom chat with the chief is schedule for Aug 27<sup>th</sup>, 9am

COVID has effected CPR, AED and First Aid training along with having programs for kids

I have researched purchasing Bicycles and looking for a school to certify two officers for bicycle patrol for special events

Officers have taken FEMA classes, new officers will attend

New pay scale should be implemented with new budget, this  
should help retain officers

Bids to purchase ticket writers are complete, currently looking for  
grants/COVID

I am receiving bids to install cameras/LPR's around the city  
The LPR'S will be permanent mounted and operate 24/7

I will be sending one officer to the FBI National Academy in January, provided the date is not pushed back again due to COVID

Felipe Fierro is taking Fire Inspector 1 & 2, he should be done by early October



## Departmental Needs

In-car Dash cameras need to be replaced,  
most are not working or works sometimes

Six additional hand-held radio

Five Taser's for intermediate defense

Grants have been completed for new body cameras and body  
armor for the officers

I have implemented a new process of case reporting and evidence handling for better documentation purposes

Video Magistrate has been implemented to meet the requirements from the Brewster County Sheriff, that all prisoners must be magistrate before they are accepted into the jail.

Looking for ways to improve the magistrate of prisoners between the hours of 10pm and 7am as the city judge has advised, she will not be available to conduct magistrates between these hours.



6. Public Hearings –

- Public Hearing on citizen's views and comments concerning Ordinance 2020-08-01, the 2020 Tax Year Proposed Property Tax Rate for the City of Alpine, Texas of \$0.553753 per \$100 valuation. The proposed tax rate is the no new revenue tax rate.
- Public Hearing on citizen's views and concerning Ordinance 2020-08-02, an Ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; appropriating money to a sinking fund to pay interest and principal on the City of Alpine, Texas for the Fiscal Year 2020-2021.

- Public Hearing on citizen's views and comments concerning Ordinance 2020-08-01, the 2020 Tax Year Proposed Property Tax Rate for the City of Alpine, Texas of \$0.553753 per \$100 valuation. The proposed tax rate is the no new revenue tax rate.

**ORDINANCE 2020-08-01**

**AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ALPINE, TEXAS FOR THE 2020/2021 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND, SUSPENDING THE SECOND READING OF THE ORDINANCE; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**WHEREAS**, a budget was presented to the City Council for the Fiscal Year 2020/2021 for the support of the municipal government and where a public hearing was ordered by the City Council and published notice of said hearing was caused to be given by the City Council and said notice was published in the avalanche and said hearing was held to discuss tax revenues according to said notices.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**SECTION 1.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Alpine, Texas, and to provide an Interest and Sinking fund for the 2020/201 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City subject to taxation, a rate of \$0.553753 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of general government (General Fund), \$.512833 on each \$100 valuation of property; and
2. For the interest and sinking fund, \$.04092 on each \$100 valuation of property.

**SECTION 2.** This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

**SECTION 3.** The tax rate will effectively be raised by 1.6% percent and will raise taxes for M&O on a \$100,000 home by approximately \$8.65.

**SECTION 4.** That taxes levied under this ordinance shall be due October 1, 2020 and if not paid on or before January 31, 2021, shall immediately become delinquent.

**SECTION 5.** All taxes shall become a lien upon the property against which assessed, and the city tax collector of the City of Alpine, Texas is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Alpine, Texas and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes,

penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Alpine, Texas. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by state law.

**SECTION 6.** That this ordinance shall take effect and be in force from the date after its publication.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, THIS THE 1<sup>st</sup> DAY OF SEPTEMBER 2020.**

**INTRODUCTION AND FIRST READING**

**AUGUST 18, 2020**

**SECOND AND FINAL READING**

**SEPTEMBER 1, 2020**

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**Andres "Andy" Ramos, Mayor  
City Of Alpine**

**ATTEST:**

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**Cynthia Salas, City Secretary  
City of Alpine**

**APPROVED AS TO FORM:**

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**Rod Ponton, City Attorney  
City of Alpine**

**ORDINANCE NO. 2020-08-02**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ALPINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS ; ADOPTING THE ANNUAL BUDGET OF THE CITY OF ALPINE, TEXAS FOR THE FISCAL YEAR 2020/2021.**

**WHEREAS**, the budget, appended here as Exhibit "A", for the fiscal year, beginning October 1, 2020 and ending September 30, 2021, was duly presented to the City Council by the City Manager and public hearings were by the City Council and public notice of said hearings were caused to be given by the City Council and said notice was published in the Avalanche newspaper and said public hearing was held according to said notice;

**NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**SECTION 1.** That the appropriations for the fiscal year beginning October 1, 2020 and ending September 30, 2021 for the support of the general government of the City of Alpine, Texas be fixed and determined for said terms in accordance with the expenditures shown in the City's Fiscal Year 2020/2021 budget, a copy of which is appended hereto, as Exhibit "A".

**SECTION 2.** That the budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's Budget for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021.

**SECTION 3.** That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund to provide for the payment of the principal and interest and the retirement of the bonded debt requirements of Fiscal Year 2020/2021 of the City of Alpine, Texas.

**SECTION 4.** This budget will raise more total property taxes than last year's budget by \$18,113, which is a 1.6 % increase from last year's budget. The property tax revenue to be raised from new property is 14,759. The amounts are based on the City's proposed fiscal year 2021 property tax rate of 55.3753 cents per \$100 of assessed valuation (no new revenue rate).

**SECTION 5.** That this ordinance shall take effect and be in force from the date after its publication.

**PASSED AND APPROVED THIS THE 1<sup>st</sup> DAY OF SEPTEMBER 2020 BY THE  
CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

**SECOND AND FINAL READING**

**AUGUST 18, 2020**

**SEPTEMBER 1, 2020**

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**Andres “Andy” Ramos, Mayor  
City of Alpine**

**ATTEST:**

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**Cynthia Salas, City Secretary  
City of Alpine**

**APPROVED AS TO FORM:**

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**Rod Ponton, City Attorney  
City of Alpine**

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

- A. Approval of minutes from City Council meeting on August 4, 2020. (E. Zimmer, City Manager)

City of Alpine  
Regular City Council Meeting  
Tuesday, August 4, 2020  
5:30 P.M.  
Minutes

1. Call to Order, and Pledge of allegiance to the flags – Mayor Pro Tem Rick Stephens called the meeting to order. The meeting was held via Zoom Conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present via zoom. City Secretary, Cynthia Salas reported that the agenda was posted at 2:00 P.M. on July 31, 2020. City Manager Erik Zimmer, City Secretary, Cynthia Salas, and City Attorney Rod Ponton also attended via zoom.
3. Public Comments (limited to 3 minutes per person) – Ms. Sarah Sibley, property owner on 6<sup>th</sup> Street, said that she would like to see sidewalk improvements along 6<sup>th</sup> street from Holland Ave. to Ave. E included in the CDBG project application
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) – None
5. Reports – Copies of the charts presented during the meeting are posted on the City website at <https://www.cityofalpine.com/Alpine%20City%20Council%20-%20CM%20Report%203-17-2020.pdf>

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- Update on statewide COVID orders.
- Update on code enforcement and municipal court.

City Manager Report –

- COVID-19 Update
- Economic Development
- Human Resources/Staffing
- Budget Approval Timeline

City Staff Updates –

- Utilities Update – Water/Sewer/TCEQ and Gas/Texas Railroad Commission by Scott Perry, Johnny Marquez, and Randy Guzman.
- Quarterly Update – Visitor Center / HOT by Director of Tourism Chris Ruggia.

6. Public Hearings –
  - Public Hearing to obtain citizens views and comments regarding the City requesting \$216,000 from the TX Community Development Block Grant – Downtown Revitalization program for sidewalks and related infrastructure improvements in the downtown area.
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –



(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

1. Approval of minutes from City Council meeting on July 21, 2020. (E. Zimmer, City Manager)
2. Approval of acceptance of \$600.00 donation to the Alpine Police Department. (E. Zimmer, City Manager)
3. Approval of Sarah Davison for the HOT Committee for Ward 1. (M. Curry, City Council)
4. Approval of Jerry Johnson for the HOT Committee for Ward 2. (R. Olivas, City Council)
5. Approval of Karen Sulewski for the HOT Committee for Ward 3. (B. Fitzgerald, City Council)

Motion was made by Councilor Stephens, by Resolution 2020-08-01 to approve the consent agenda as presented. Motion was seconded by Councilor Escovedo. Motion unanimously carried.

8. Information or Discussion items –

1. Family Crisis Center Readout – by Executive Director Sara Strapoli. (E. Zimmer, City Manager)
2. Discussion on Section 54 Code of Ordinances. (E. Zimmer, City Manager)
3. Discussion of Fire Fee's for the City of Alpine. (E. Zimmer, City Manager)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on setting a date for the Emergency Service and Law Enforcement Workshop (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-08-02 on setting a date for the Emergency Service and Law Enforcement Workshop to occur the week of August 17, 2020. Motion was seconded by Councilor Maria Curry. Motion unanimously carried.
2. Discuss, consider, and take appropriate action on Resolution 2020-07-02, a Resolution authorizing the City of Alpine to participate in the Texas CDBG for the downtown revitalization in the amount of \$216,000.(E. Zimmer, City Manager)- Motion was made by Councilor Stephens, by Resolution 2020-07-02, a Resolution authorizing the City of Alpine to participate in the Texas CDBG for the downtown revitalization in the amount of \$216,00 with one proposed revision to the Resolution as presented, that revision being a second WHEREAS the City of Alpine seeks to ameliorate the unsafe and blighted pedestrian and accessibility conditions in our core downtown area by improving sidewalks, ramps, stripping, and related infrastructure in accordance with the National ADA standards. Motion was seconded by Councilor Curry. Motion unanimously carried
3. Discuss, consider, and take appropriate action on the first reading of the City of Alpine Personnel Policy. – Motion was made by Councilor Stephens, by Resolution 2020-08-03 on the first reading of the City of Alpine Personnel Policy. Motion was seconded by Councilor Curry. Motion unanimously carried.
4. Discuss, consider, and take appropriate action to approve the Holiday Schedule for the City of Alpine FY 2020-2021 – Motion was made by Councilor Stephens, by Resolution 2020-08-04 to approve the

Holiday Schedule for the City of Alpine FY 2020-2021. Motion was seconded by Councilor Curry. Motion unanimously carried.

5. Discuss, consider, and take appropriate action to approve recommendations from Planning & Zoning on Gary Neel application for a Conditional Use Permit for a non-conforming structure (storage container) placed at 201 S. Halbert Street, Alpine, Texas. Property Identification is 201 S. Halbert. Legal description is 1.21 acres of land out of the Southeast part of track 4, Section 43 to the City of Alpine, Brewster County, Texas. Record owner is Gary Neel. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-08-05 to approve recommendations from Planning & Zoning on Gary Neel application for a Conditional Use Permit for a non-conforming structure (storage container) placed at 201 S. Halbert Street, Alpine, Texas. Property Identification is 201 S. Halbert. Legal description is 1.21 acres of land out of the Southeast part of track 4, Section 43 to the City of Alpine, Brewster County, Texas. Record owner is Gary Neel. Motion was seconded by Councilor Curry. Motion unanimously carried.

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. –

Motion was made by Councilor Stephens, by Resolution 2020-08-06 to move into Executive Session. Motion was seconded by Councilor Curry. Motion unanimously carried (8:08pm)

1. Discussion of update on Parkhill Smith and Cooper. (E. Zimmer, City Manager)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072(deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

Motion was made by Councilor Stephens, by Resolution 2020-08-07 to come out of Executive Session. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:17pm)

Motion was made by Councilor Stephens, by Resolution 2020-08-08 to go into open session. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:18pm)

12. Action – Executive Session –

1. Discuss, consider, and take appropriate action, if any, on Parkhill Smith and Cooper. (E. Zimmer, City Manager)

Motion was made by Councilor Stephens, by Resolution 2020-08-09 to take no action. Motion was seconded by Councilor Curry. Motion unanimously carried. (8:20pm)

I certify that this notice was posted at 2:00 P.M. on July 31, 2020, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

\_\_\_\_\_  
Andres "Andy" Ramos, Mayor

Attest:

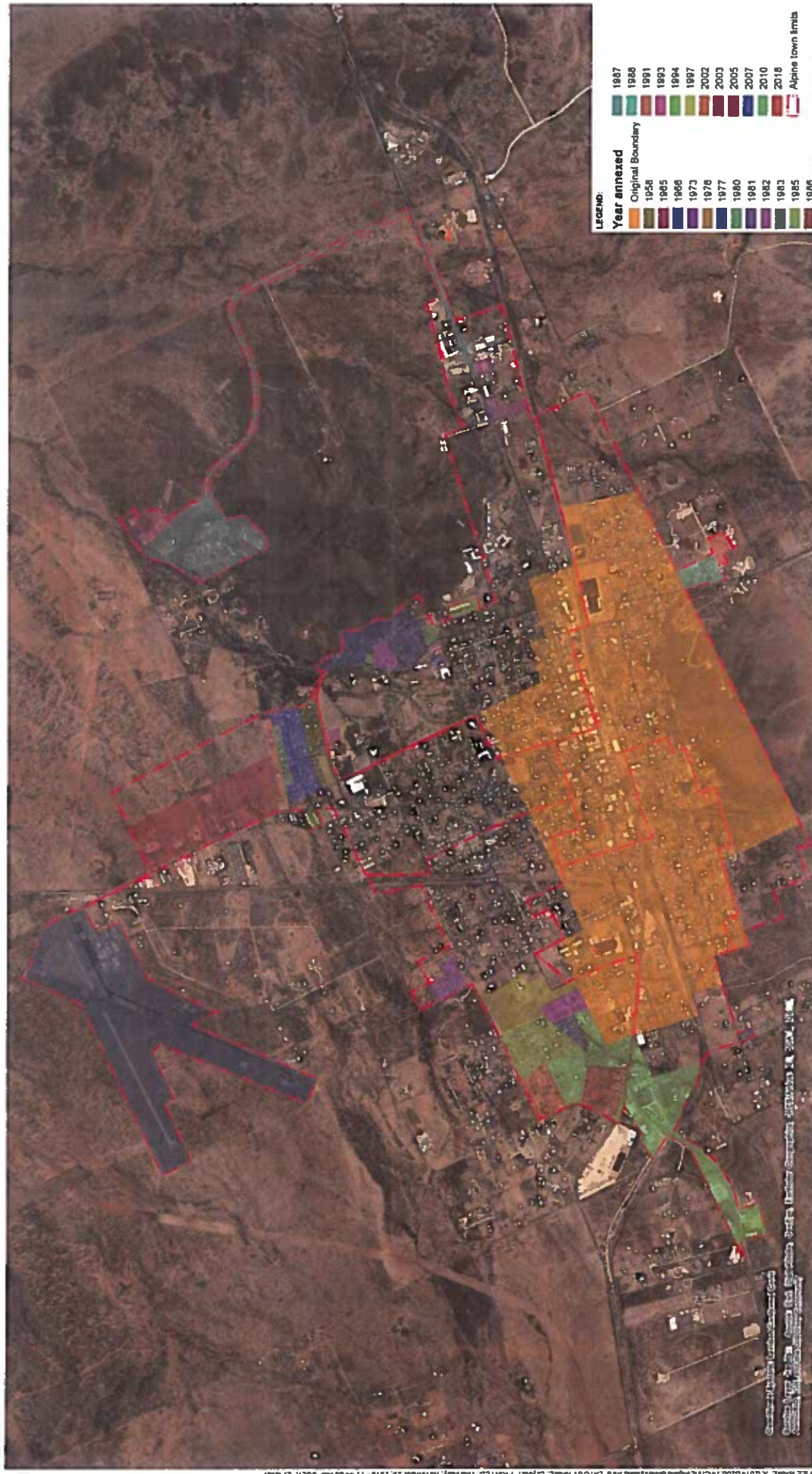
\_\_\_\_\_  
Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 2:00 P.M. on July 31, 2020, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

\_\_\_\_\_  
Cynthia Salas, City Secretary

8. Information or Discussion items –

1. Annexation / DeAnnexation - update on request that have postured up to City Hall. (E. Zimmer, City Manager)



# CITY OF ALPINE ANNEXATION RECORDS

25 June 2020

Kiowa Sibley-Cutforth  
309 N. 6th St.  
Alpine, TX 79850  
512.653.1201

City of Alpine Planning & Zoning Commission  
% Erik Zimmer, City Manager  
100 N. 13th St.  
Alpine, TX 79830  
432.294.2118

To the Planning & Zoning Commission of the City of Alpine, Texas:

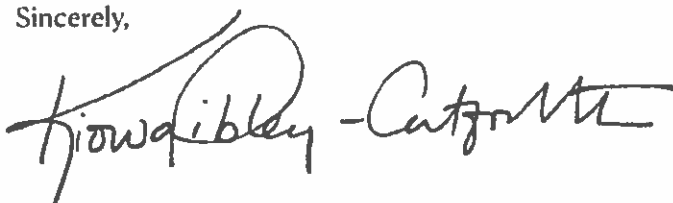
I am the sole owner of South Hill, LLC in Alpine which owns undeveloped land within the city limits comprising 95.81 acres (see attached legal description and survey). This request does not include Lots 5, 9, 10, Block Three, J.W. FERGUSON'S SECOND ADDITION which are also part of the attached survey. I am writing to respectfully request de-annexation of this property from city boundaries for the following reasons:

1. The property currently has no city utilities including water, sewer and gas. Last year, I met with the City of Alpine Utility Department to inquire about running sewer to the property. It was determined that the closest sewer tap (located at the end of 12th street) is not buried to the code specified depth and could not service my property without the installation of a pump station at my expense. Installing a pump station is not a viable option when I can opt for a septic system at less than comparable cost.
2. I have no need for city roads or city provided street maintenance. Currently there are no city roads on the property. Furthermore, the majority of the property is on a steep hillside which would make the construction and maintenance of city roads on the property a costly and difficult endeavor.
3. My property is contiguous to existing unincorporated properties including the 7,785.62 Acre parcel belonging to the Clayton Alan King 2014 Trust. My property's location on the existing boundary between the town and county makes de-annexation simple and straightforward.

I would also like to request an easement to formalize and locate the city use of my property for road access to the city owned water tanks known as the "Alpine Hill Elevated Storage". And, the city has a fence that protrudes into over 5 acres on my property. I would like to enter into a license agreement allowing such fence and protrusion.

Thank you very much for your consideration into this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Kiowa Sibley-Cutforth". The signature is fluid and cursive, with the last name "Cutforth" being more prominent and stylized.

Kiowa Sibley-Cutforth

STEWART TITLE GUARANTY CO.

LEGAL DESCRIPTION

GF Number: GF#10186-20-B

Legal description of the land:

TRACT ONE: A 34.20 acre tract of land, more or less, out of Section Forty-two (42), Block Nine (9), G.H. & S.A. Ry. Co. Survey, located in Brewster County, Texas. Said 34.20 acre tract more particularly described in a Metes and Bounds Description attached hereto as Exhibit "A" and Plat of the survey attached hereto as Exhibit "B", both dated September 23, 2018, prepared by Mark Logrbrinck, R.P.L.S. No. 6418, which Exhibits are made a part of this document by reference and incorporated herein for all purposes.

AND

TRACT TWO: Lots Five (5), Nine (9), and Ten (10), Block Three (3), J.W. FERGUSON' S, SECOND ADDITION, to the City of Alpine, Brewster County, Texas, according to the Plat of said subdivision record in Envelope No. 96, Map/Plat Records on file in the office of the County Clerk's Office of Brewster County, Texas. Said Lots Five (5), Nine (9) and Ten (10), more particularly described in a Plat of the survey attached hereto as Exhibit "C", dated September 23, 2018, prepared by Mark Logrbrinck, R.P.L.S. No. 6418, which Exhibit is made a part of this document by reference and incorporated herein for all purposes.

AND

TRACT THREE: TOGETHER WITH all of Grantor's rights, title and interests in and to those certain Easements from City of Alpine to The Estate of Lucyle Ferguson Sublett, Deceased recorded in Volume 60, Page 298, Official Public Records of Brewster County, Texas; and from The Estate of Lucyle Ferguson Sublett, Deceased, acting by Dorothy McMillan, Independent Executrix, to City of Alpine, recorded in Volume 60, Page 303, Official Public Records of Brewster County, Texas.

NOTE: The Company is prohibited from insuring the area, acres or quantity of land described herein. Any statement in the legal description set out in Schedule A of the area, acres or quantity of land is not a representation that such area, acreage or quantity is correct, but is made only for informational and/or identification purposes and does not override Item #2 of Schedule B hereof.



# D. G. SMYTH & COMPANY, INC.

---

"A Statewide Professional Land Surveying Service Company"

**1022 Garner Field Road, Suite C**

**Uvalde, Texas 78801**

**FIRM # 10008800**

**Office Tel. (830) 591-0858**

[smythsurveyors.com](http://smythsurveyors.com)

**Fax (830) 591-0863**

## **FIELD NOTES FOR A BOUNDARY RETRACEMENT SURVEY OF 34.20 GRID ACRES, MORE OR LESS COMPLETED SEPTEMBER 23, 2018**

Being a Boundary Retracement Survey of 34.20 Grid Acres, more or less, lying in Brewster County, Texas, being out of G. H. & S. A. RR. Co. Block 9, Survey 42, Abstract No. 628, and also being that same certain tract called 34.24 acres described in conveyance document to Gary E. Zent et ux, recorded in Volume 83, Page 223 of the Brewster County Official Public Records, Brewster County, Texas and being more particularly described by metes and bounds as follows: (The courses, distances, areas and any coordinates cited herein or shown on the corresponding survey plat conform to the Texas Coordinate System, North American Datum 1983, Texas South Central Zone.) (All corners called for as being set are marked on the ground with ½ inch rebar with plastic identification caps stamped "RPLS/6418" attached unless otherwise noted or shown.)

**BEGINNING** at a found ¾" diameter rebar located at S.P.C. N= 945240.39' & E= 529887.21', at a point on the southeast line of Lot 7 out of the J.W. Ferguson's Second Addition, Block 4, recorded Plat Sleeve 96, out of the Brewster County Plat Records, marking the northeast corner of City of Alpine tract, and marking the northwest corner of the herein described tract;

**THENCE:** In a northeasterly direction, with the common line of said J.W. Ferguson's Second Addition, Block 4, J.W. Ferguson's Second Addition, Block 3, and the herein described tract for the following five (5) calls:

1. N 72° 51' 59" E, passing the westerly margin of S. 7<sup>th</sup> Street, continuing on the same course with the southerly margin of S. 7<sup>th</sup> Street and the herein described tract for a distance of 211.97 feet to a set ½" diameter rebar at a point on the easterly margin of S. 7<sup>th</sup> Street, marking the south corner of Lot 5 of said J.W. Ferguson's Second Addition, Block 3, and marking a deflection point of the herein described tract;
2. N 50° 06' 51" E, for a distance of 102.53 feet to a found "X" chiseled in rock, marking a deflection point of said J.W. Ferguson's Second Addition, Block 3, and marking a deflection point of the herein described tract;
3. N 57° 54' 51" E, for a distance of 37.42 feet to a set ½" diameter rebar, marking a deflection point of said J.W. Ferguson's Second Addition, Block 3, and marking a deflection point of the herein described tract;
4. N 59° 29' 41" E, for a distance of 17.06 feet to a set ½" diameter rebar, marking a deflection point of said J.W. Ferguson's Second Addition, Block 3, and marking a deflection point of the herein described tract;



5. N 58° 23' 55" E, for a distance of 127.10 feet to a point, marking an exterior corner of that same certain tract called 2.86 acres as described in conveyance document to Karen Craig Boyd, recorded in Volume 261, Page 226 of the Brewster County Official Public Records, and marking an exterior corner of the herein described tract;

THENCE: In a southeasterly direction, with the common line of said 2.86 acres tract and the herein described tract for the following four (4) calls:

1. S 14° 31' 26" E, generally with the occupied boundary fence for a distance of 208.70 feet to a set ½" diameter rebar marking an exterior corner of said 2.86 acres tract, and marking a reentrant corner of the herein described tract;
2. N 51° 53' 34" E, for a distance of 93.09 feet to a found ½" diameter bolt marking a deflection point of said 2.86 acres tract, and marking a deflection point of the herein described tract;
3. N 83° 02' 13" E, for a distance of 195.16 feet to a set ½" diameter rebar marking a deflection point of said 2.86 acres tract, and marking a deflection point of the herein described tract;
4. N 65° 22' 29" E, for a distance of 427.18 feet to a found concrete monument with ½" diameter bolt at a point on a west line of that same certain tract called Lot 5 as described in conveyance document to Richard Bingham, recorded in Volume 254, Page 662 of the Brewster County Official Public Records, marking an exterior corner of said 2.86 acres tract, and marking the northeast corner of the herein described tract;

THENCE: S 17° 35' 48" E, generally with the occupied boundary fence, with the common line of said Lot 5 and the herein described tract, passing the common line of said Lot 5 and of that same certain tract called 24.82 as described in conveyance document to Alonzo Aguilar, recorded in Volume 354, Page 735 of the Brewster County Official Public Records, continuing on the same course with the common line of said 24.82 acres tract and the herein described tract for a distance of 873.27 feet to a found ½" diameter rebar by a 2" diameter galvanized fence corner post, marking the northeast corner of that same certain tract called 3.91 acres as described in conveyance document to Big Bend Telecom, LTD., recorded in Volume 208, Page 35 of the Brewster County Official Public Records, and marking an exterior corner of the herein described tract;

THENCE: In a southwesterly direction, generally with the occupied boundary fence, with the common line of said 3.91 acres tract and the herein described tract for the following two (2) calls:

1. S 64° 16' 28" W, for a distance of 799.42 feet to a found ½" diameter rebar by a 2" diameter galvanized fence corner post marking the northwest corner of said 3.91 acres tract, and marking a reentrant corner of the herein described tract;
2. S 29° 28' 24" E, for a distance of 399.19 feet to a found ½" diameter rebar in rock mound on the common line of said Survey 42 and G.H. & S.A. RR. Co. Block 9, Survey 41, Abstract No. 8608, also at a point on the northwest line of that same certain tract called 7785.62 acres as described in conveyance document to Clayton Alan King 2014 Trust recorded in Volume 308, Page 823 of the Brewster County Official Public Records, marking the southwest corner of said 3.91 acres tract, and marking the southeast corner of the herein described tract;

THENCE: S 65° 00' 25" W, with the common line of said Survey 42 and said Survey 41, also with the common line of said 7785.62 acres tract and the herein described tract for a distance of 657.90 feet to a found "X" chiseled in rock, marking the southeast corner of that same certain tract called 20 acres as described in conveyance document to South Hill, LLC recorded in Volume 349, Page 783 of the Brewster County Official Public Records and marking the southwest corner of the herein described tract;

THENCE: N 16° 31' 58" W, with the common line of said 20 acres tract and the herein described tract, passing the common corner of said 20 acres tract and said City of Alpine tract, continuing on the same course with the common line of said City of Alpine tract and the herein described tract for a distance of 1126.65 feet to a found rock mound, marking a reentrant corner of said City of Alpine tract and marking an exterior corner of the herein described tract;

THENCE: In a northerly direction, with the common line of said City of Alpine tract and the herein described tract for the following four (4) calls:

1. N 73° 24' 37" E, for a distance of 305.86 feet to a found 1/2" diameter rebar marking an exterior corner of said City of Alpine tract, and marking a reentrant corner of the herein described tract;
2. N 16° 29' 28" W, generally with the occupied boundary fence for a distance of 208.17 feet to a found rock mound marking an exterior corner of said City of Alpine tract, and marking a reentrant corner of the herein described tract;
3. S 73° 28' 45" W, generally with the occupied boundary fence for a distance of 147.42 feet to a found 1/2" diameter rebar marking a reentrant corner of said City of Alpine tract, and marking an exterior corner of the herein described tract;
4. N 16° 37' 51" W, generally with the occupied boundary fence for a distance of 208.11 feet to the Place of Beginning and containing 34.20 grid acres, more or less, of land within the herein described boundary, according to an actual on the ground survey made by D. G. Smyth & Co., Inc. and completed on September 23, 2018.

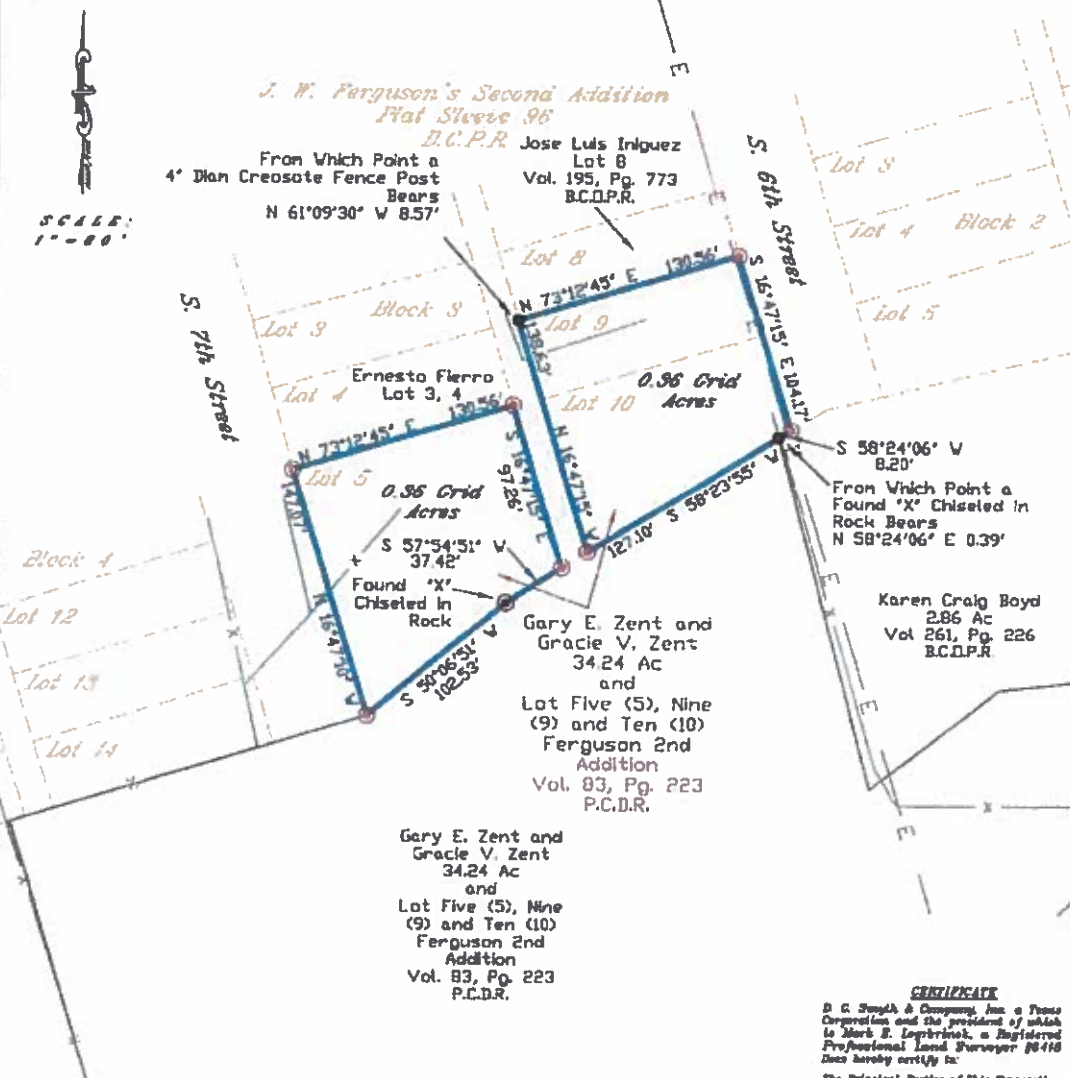
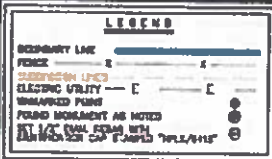
THIS STATE OF TEXAS;  
COUNTY OF DALLAS;

It is hereby certified that the foregoing field note description and Attached plot were prepared from an actual on the ground survey made by personnel working under my direct supervision and that same are true and correct according to said survey.

Mark Loggbrink Registered Professional Land Surveyor No. 6418  
PROJ. NO. 18-6749







**PLAT SHOWING :**

Being a Boundary Retracement Survey of 0.36 Grid Acres, more or less, lying in Brewster County, Texas, being Lot Five (5), and 0.36 Grid Acres, more or less, being Lots Nine (9) and Ten (10), Block Three (3), J. W. Ferguson's Second Addition to the City of Alpine, recorded in Plat Sleeve 96, Brewster County Plat Records, and also being part of that same certain tract described in conveyance document to Gary E. Zent and Gracie V. Zent, recorded in Volume 83, Page 223 of the Brewster County Official Public Records, Brewster County, Texas.

**NOTES:**

APPROPRIATE BORN ARE LIMITED TO BOLD TYPEFACES AND VISIBLE SHOWN FEATURES. BEARINGS, DISTANCES, AND AREAS SHOWN HEREIN CONFORM TO THE TEXAS COORDINATE SYSTEM NORTH AMERICAN DATUM 1983, TRANSFORMED TO THE 1983 DATUM. 1/4" = 80' SCALE. BEARS WITH DISTANCE CAPS SHOWN. "X" MARKED AT ALL CORNERS UNLESS OTHERWISE NOTED ON DRAWING.

PREPARED FOR  
GRACE V. ZENT  
C/O CAROL MORROW  
BELLIN WILLIAMS REALTY-ALPINE  
208 W. AVENUE E  
ALPINE, TX 79830

PURPOSE OF SURVEY:  
BOUNDARY  
RETRACEMENT

WARNING: UNAUTHORIZED ALTERATION OF CERTIFIED MATERIAL IS FERGUSON.

**D. G. Smyth & Co. Inc.** **PHONE 830-591-0838**

1022 GARNER FIELD RD.  
SUITE C  
UVALDE, TEXAS 78801  
PHONE 830-591-0838

THIS DRAWING IS A PRELIMINARY 14, 1983, OF A SURVEY BEING PREPARED BY D. G. SMYTH & CO., INC. FOR THE EXCLUSIVE USE OF THE PARTIES SHOWN HEREIN AND FOR THE PURPOSES SHOWN ABOVE. THE DRAWING REPRESENTATION SHOWN HEREIN DOES NOT GUARANTEE THE ACCURACY OF THE DATA OR THE RESULTS OF THE SURVEY AND IS LIMITED TO THE CONDITIONS FOUND AT THE TIME THE SURVEY WAS CONDUCTED. COPIES OF THIS DRAWING MAY BE OBTAINED FROM THE SURVEYOR OR THE CLIENT. ALL RIGHTS RESERVED. COPYRIGHT 2018, D.G. SMYTH & CO., INC.



**CERTIFICATE**

D. G. Smyth & Company, Inc. a Texas Corporation and the president of which is Mark E. Loggins, a Registered Professional Land Surveyor No. 5418, does hereby certify to:

The Principal Parties of This Transaction.



STATE OF TEXAS  
COUNTY OF UVALDE:

I, MARK E. LOGGINS, do hereby certify that this plat was prepared from an actual survey made on the ground by men working under my supervision and that same is true and correct according to said survey. THE PLAT AS PREPARED HAS A LIKENESS OF MY SEAL IN THE COLOR RED, HEREON, AND IS ALSO ENDORSED WITH MY IMPRESSION SEAL. IF THIS PLAT DOES NOT HAVE THERE TWO CORRESPONDING REPLICAS, IT IS A COPY AND MAY HAVE BEEN ALIENED. I ASSUME NO RESPONSIBILITY FOR COPIES OF THE PLAT OTHER THAN THE COPIES BEARING MY ORIGINAL SEAL AND SIGNATURE.

COMPLETION: SEPTEMBER 22, 2018

*Mark E. Loggins*  
REGISTERED PROFESSIONAL LAND SURVEYOR  
NO. 5418

THIS PLAT WAS PREPARED BY D. G. SMYTH & CO., INC. FOR THE EXCLUSIVE USE OF THE PARTIES SHOWN HEREIN AND FOR THE PURPOSES SHOWN ABOVE. THE DRAWING REPRESENTATION SHOWN HEREIN DOES NOT GUARANTEE THE ACCURACY OF THE DATA OR THE RESULTS OF THE SURVEY AND IS LIMITED TO THE CONDITIONS FOUND AT THE TIME THE SURVEY WAS CONDUCTED. COPIES OF THIS DRAWING MAY BE OBTAINED FROM THE SURVEYOR OR THE CLIENT. ALL RIGHTS RESERVED. COPYRIGHT 2018, D.G. SMYTH & CO., INC.

PROJECT NO. 18-0748  
DRAWING NO. 18-0748  
DATE: SEPTEMBER 22, 2018

## EXHIBIT A

**METES AND BOUNDS DESCRIPTION** of a 61.61 acre tract of land out of the southwest part of Section 42, Block 9, G.H.&S.A. RY CO Survey out of a tract of land shown on a plat recorded in Volume 2 at Page 62 of the map records of Brewster County and being part of Micou Addition to the Town of Alpine as shown on a plat of subdivision recorded in Plat Envelope 101 among the Map Records of Brewster County, Texas and being out of the tracts of land conveyed by Rancho Nopal Development Inc. to Golondrina Development LLC by an assumption general warranty deed recorded in Book 241 at Page 157 of the Official Public Records of Brewster County, Texas and being more particularly described as follows:

**BEGINNING** at the intersection of the southerly line of West Avenue J (an unimproved public street) and the westerly line of South 11th Street (an improved public street) a 1/2" iron rod found for a corner of this described tract; Thence with the westerly line of South 11th Street

South 16 deg. 37 min. 32 sec. East a distance of 192.12 feet to a point for corner, a 1/2" iron rod found marking the southwest corner of South 11th Street; Thence

North 56 deg. 54 min. 29 sec. East a distance of 112.45 feet to a point for corner falling within a wood shed; Thence

North 74 deg. 37 min. 28 sec. East a distance of 172.78 feet to a point for corner, a 1/2" iron rod with cap marked "West Texas Surveys" set; Thence

North 47 deg. 52 min. 28 sec. East a distance of 162.22 feet to a point for corner, a 1/2" iron rod with cap marked "West Texas Surveys" set; Thence

North 38 deg. 52 min. 28 sec. East a distance of 359.02 feet to a point for corner being a corner of the City Waterworks Tract; Thence

South 16 deg. 37 min. 32 sec. East a distance of 501.67 feet to a point for corner, a 1/2" iron rod found in a rock mound and from which a 1/2" iron rod found to mark a common corner of Tract 1 and Tract 2 as described in the aforesaid Book 241 at Page 157 bears South 16 deg. 37 min. 32 sec. East 88.08 feet; Thence

North 73 deg. 22 min. 28 sec. East a distance of 305.56 feet to a point for corner, a 1/2" iron rod found in the west line of a 35 acre tract conveyed to Gary Zent recorded in Volume 83 at Page 223 of the deed records; Thence with the west line of said 35 acre tract and the east line of this described tract

South 16 deg. 37 min. 32 sec. East a distance of 437.64 feet to a 1/2" iron rod found in a rock mound marking a common corner of Tract 2 and Tract 3 as described in the aforesaid Book 241 at Page 157; Thence

South 16 deg. 37 min. 32 sec. East a distance of 303.78 feet to a point in the south line of Section 42, the north line of Section 41, an x cut found in a rock outcrop for the southeast corner of this described tract; Thence with the south line of Section 42

South 64 deg. 23 min. 30 sec. West a distance of 1830.60 feet to a 1/2" iron rod found at a fence corner for the southwest corner of this described tract and from which the common corner of Sections 40, 41, 42, & 43 bears South 64 deg. 23 min. 30 sec. West 502.28 feet; Thence

North 21 deg. 38 min. 43 sec. West 399.60 feet to a 1/2" iron rod found at a fence corner for a point for corner. Thence

North 83 deg. 54 min. 38 sec. West a distance of 621.41 feet to a point in the west line of Section 42 and the west line of this described tract, a 1/2" iron rod with cap marked "West Texas Surveys" set and from which the common corner of Sections 40, 41, 42 & 43 bears South 25 deg. 37 min. 34 sec. West 726.73 feet; Thence with the west line of Section 42

North 25 deg. 37 min. 32 sec. West along the east line of this described tract at 35.26 feet passing a 1/2" iron rod marking the common corner of Tract 2 and Tract 3, at 304.24 feet passing a 1/2" iron rod marking the common corner of Tract 1 and Tract 2 both of the aforesaid Book 241 at Page 157 and continuing in all a distance of 451.94 feet to a 1/2" iron rod found to mark the northwest corner of this described tract and being in the south line of a described 1.04 acre tract recorded in Volume 245 at Page 192 of the deed records of Brewster County; Thence

North 73 deg. 22 min 28 sec. East a distance of 127.92 feet to a point for corner falling within a metal shed being the extension of the east line of a tract of land described in Volume 174 at Page 685 and the south line of the aforesaid tract recorded in Volume 245 at Page 192; Thence

North 16 deg. 37 min 32 sec. West a distance of 336.66 feet to a point in the southerly line of West Avenue J, a 1/2" iron rod with cap marked "Walker 4425" found to mark the northeast corner of the aforesaid tract described in Volume 174 at Page 685; Thence with the southerly line of West Avenue J

North 73 deg. 22 min. 28 sec. East a distance of 1332.45 feet to the POINT OF BEGINNING and containing 61.61 acres of land.

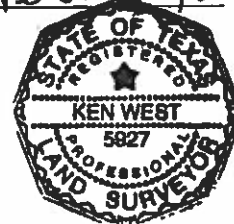
This survey was prepared without the benefit of a title report and may not reflect easements, restrictions, or other items of record. A Plat Of Survey accompanies this description. Bearings are based upon Geodetic Survey Texas South Central Zone NAD 1927 from existing markers found and described in Book 241 Page 157 official public records of Brewster County, Texas.

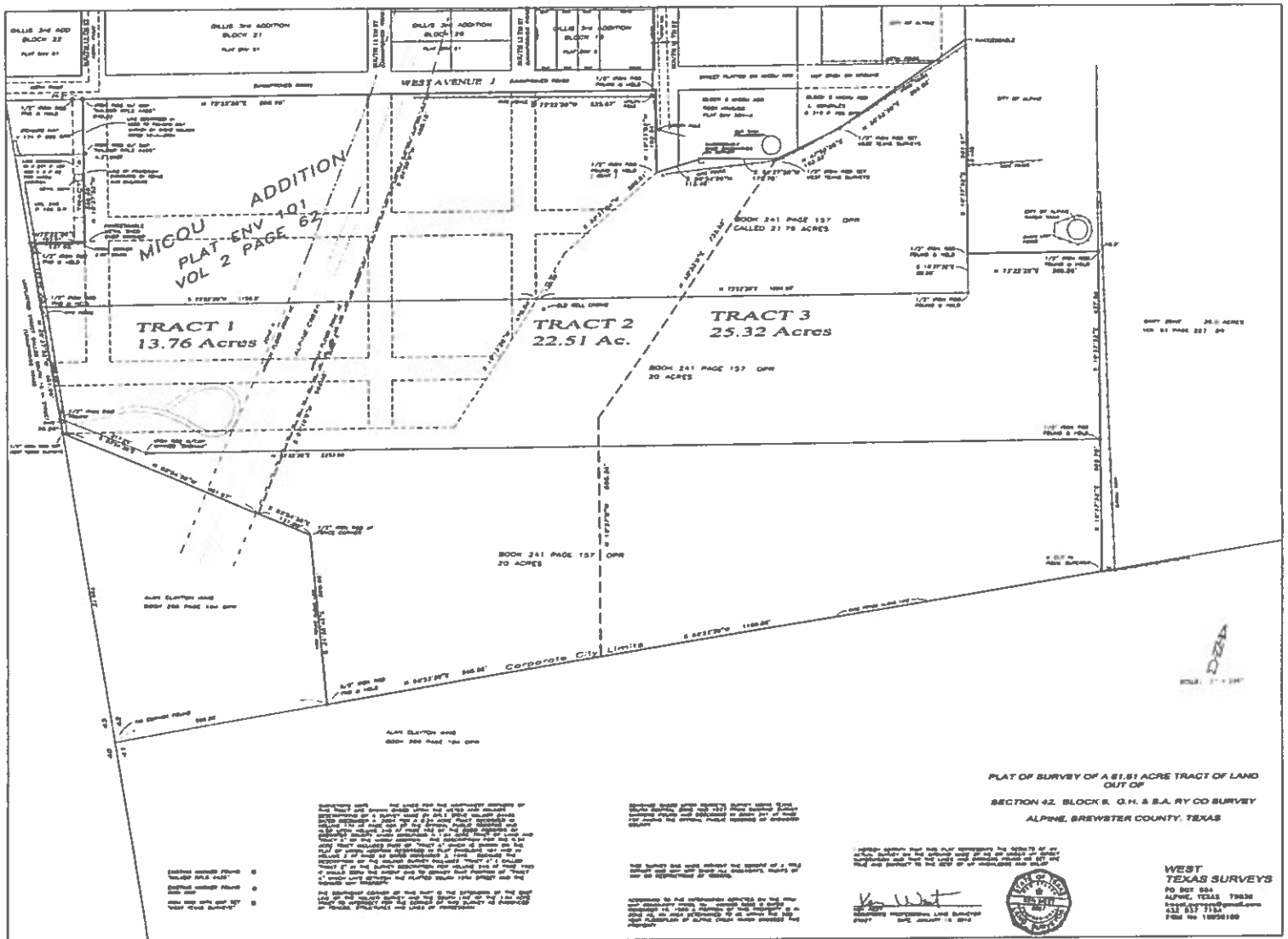
According to the information depicted on the FIRM MAP Community Panel No. 480085 0002 B dated November '6, 1990 part of this property is in ZONE AE, an area determined to be within the established 500 year floodplain of Alpine Creek which crosses this property.

I hereby certify that the information and description shown hereon was based upon an actual field survey made on the ground by me and that the information shown hereon is true and correct to the best of my knowledge and belief.

Signed Ken West Date Feb. 19, 2012

Ken West Registered Professional Land Surveyor #5927







### **Section 2.03 Alteration and Extension of Boundaries**

The City shall have the power to provide for the alteration and extension of its boundaries, and to annex or detach territories pursuant to the authority conferred by the Constitution and laws of the State of Texas. Annexation is restricted to area adjacent to the City and within the City's extraterritorial jurisdiction, except where the City owns the area to be annexed. Annexation may be initiated by either of the following methods:

- (A) by petition of a majority of the qualified voters who are inhabitants of an area defined by the City Council, or if there are no qualified voters who are inhabitants of the area, by petition of persons owning a majority of the land in the area; or
- (B) by action of the City Council, with or without the consent of the inhabitants or owners of the territory to be annexed.

### **Section 2.04 Annexation Procedures**

All annexations by the City, whether by action of the City Council or by petition shall be undertaken in strict compliance with State law, including Chapter 43 of the Texas Local Government Code.

### **Section 2.05 Disannexation**

- (A) If the City fails to provide the services specified in the service plan within the time period specified in the service plan or required by State law, a majority of the qualified voters residing within the annexed area may petition the Council to be disannexed.
- (B) If the petition is refused by the Council, or not acted upon within sixty (60) days, the petitioners may file suit for disannexation in the District Court.
- (C) The City Council may, by ordinance, disannex territory within the City. Any territory so detached shall be liable for its prorata share of any debts incurred while it was a part of the City, and the City shall continue to levy and collect taxes on the property until such indebtedness has been discharged. Disannexation actions are subject only to such procedural rules as may be prescribed by State law.



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**Registered Voters - Old Marathon Road - Disannexation Req**

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Geo Calderon <records.clerk@ci.alpine.tx.us>  
To: City Manager <city.manager@ci.alpine.tx.us>  
Cc: Cynthia Salas <city.secretary@ci.alpine.tx.us>

Thu, Dec 5, 2019 at 11:07 AM

Erik,

After researching the addresses, we can confirm based on this data that there 40 registered voters in the annexation area. Attached is the new scan excluding a portion previously included.

Thank you,

*highlighted in yellow*

Geo Calderon  
Records Management | City of Alpine  
[records.clerk@ci.alpine.tx.us](mailto:records.clerk@ci.alpine.tx.us) | 432-837-3301

[Quoted text hidden]

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 **REGISTERED VOTERS 2007-11-01 ANNEXATION AREA.pdf**  
294K

## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
CANCELLED	ALONZO	GRACE		10/31/1956	FEMALE	1404 EAST HWY 90 131 ALPINE 79830	1155570925	02/02/2012	YES
ACTIVE	ARIAS	ELIJAH		10/20/2000	MALE	2400 EAST HWY 90 8 ALPINE 79830	2148654985	10/20/2018	YES
ACTIVE	ARNOLD	DANIELLE		12/20/1992	FEMALE	2305 EAST HWY 90 ALPINE 79830	2067812321	02/05/2016	YES
CANCELLED	BAEZA	OLGA		06/20/1962	FEMALE	2400 EAST HWY 90 15 ALPINE 79830	1187481099	11/15/2009	YES
CANCELLED	BELL	JANIS		02/17/1964	FEMALE	2303 EAST HWY 90 #3 ALPINE 79830	1008640092	02/14/2016	YES
ACTIVE	BENAVIDEZ	BENJAMIN		01/29/1990	MALE	2108 EAST HWY 90 ALPINE 79830	1205807623	02/14/2014	YES
ACTIVE	BHAKTA	HINA		09/01/1986	FEMALE	2401 EAST HWY 90 ALPINE 79830	2134598588	01/26/2017	YES
ACTIVE	BHAKTA	RAJASH		01/09/1964	MALE	2010 EAST HWY 90 ALPINE 79830	2067922328	02/05/2016	YES

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
ACTIVE	BHAKTA	SANKET		07/05/1985	MALE	2401 EAST HWY 90 ALPINE 79830	2134598581	01/28/2017	YES
ACTIVE	BHAKTA	SUNNY		07/04/1998	MALE	2010 EAST HWY 90 ALPINE 79830 - 5138	1210393781	07/24/2014	YES
CANCELLED	BILLINGSLEY	ERICA		10/15/1982	FEMALE	2400 EAST HWY 90 ALPINE 79830	1145723212	05/09/2013	YES
ACTIVE	BURLEY	MEGAN		08/05/1985	FEMALE	2400 EAST HWY 90 4 ALPINE 79830	1160977781	05/26/2011	YES
CANCELLED	BUTLER	VIRGINIA		11/29/1998	FEMALE	2400 EAST HWY 90 8 ALPINE 79830	1218753864	04/22/2015	YES
ACTIVE	CANTRELL	EMILY		07/08/1989	FEMALE	2400 EAST HWY 90 10 ALPINE 79830	1147552808	03/01/2018	YES
ACTIVE	CARRIGAN	CASEY		12/10/1995	MALE	1404 EAST HWY 90 146 ALPINE 79830	2126519113	09/04/2016	YES
ACTIVE	CAUBLE	AIMEE		12/18/2000	FEMALE	1404 EAST HWY 90 ALPINE 79830	2155039521	04/12/2019	YES

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
ACTIVE	CENICEROS	GRACE		10/31/1956	FEMALE	1404 EAST HWY 90 131 ALPINE 79830	1188375385	02/02/2012	YES
CANCELLED	CHANEY	STEPHEN		11/01/1955	MALE	1404 EAST HWY 90 ALPINE 79830	1183625588	04/15/2012	YES
ACTIVE	CHOPELAS	GEORGE		09/23/1948	MALE	22425 EAST HWY 90 ALPINE 79830	1014882212	11/03/2002	YES
ACTIVE	CHOPELAS	JASON		07/06/1983	MALE	22425 EAST HWY 90 ALPINE 79830	1014679788	11/03/2002	YES
ACTIVE	CHOPELAS	PATRICIA		10/22/1951	FEMALE	22425 EAST HWY 90 ALPINE 79830	1155828342	09/09/2008	YES
ACTIVE	CHRISTIAN	MALCOLM		08/21/1951	UNSPECIFIED	2305 EAST HWY 90 ALPINE 79830	1181703938	01/21/2012	YES
ACTIVE	DAVIS	JAMES		12/31/1954	MALE	2100 EAST HWY 90 13 ALPINE 79830	1188727848	02/28/2014	YES
SUSPENSE	DERONDE	TRENTIN		06/07/1991	MALE	80502 EAST HWY 90 ALPINE 79830 - 7803	1220189754	06/11/2015	YES

Prev 1 2 3 4 5 6 7 8 9 Next

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
ACTIVE	FIELD	JONATHAN		05/05/1987	MALE	2400 EAST HWY 90 ALPINE 79830	2000195388	11/03/2018	YES
CANCELLED	GALPIN	THOMAS		04/11/1988	MALE	90502 EAST HWY 90 ALPINE 79830	1217752485	02/25/2015	YES
CANCELLED	GEHRKE	ROY	JR	08/13/1953	MALE	1404 EAST HWY 90 #238 ALPINE 79830	1090929077	03/17/2007	YES
ACTIVE	GONZALES	JANISSA		08/07/1998	FEMALE	2400 EAST HWY 90 5 ALPINE 79830	2000843557	08/08/2015	YES
ACTIVE	GONZALEZ	SONIA		08/29/1987	FEMALE	2400 EAST HWY 90 5 ALPINE 79830	1004732338	03/07/1988	YES
ACTIVE	GUERRERO	GEORGIA		01/01/1987	FEMALE	2400 EAST HWY 90 14 ALPINE 79830	2142948885	12/15/2017	YES
ACTIVE	GUERRERO	JOSE		09/18/1979	UNSPECIFIED	2400 EAST HWY 90 ALPINE 79831	1156304153	10/05/2008	YES
ACTIVE	HARRIS	STANLEY		10/27/1991	MALE	1404 EAST HWY 90 ALPINE 79830	1210443222	07/25/2014	YES

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VOID	EDR	ID Required
ACTIVE	HAWK	JAMES		09/13/1957	MALE	1404 EAST HWY 90 ALPINE 79830	2161567494	12/19/2018	YES
ACTIVE	HAYS	MAGDALENA		10/30/1985	FEMALE	2400 EAST HWY 90 10 ALPINE 79830	2131751055	10/07/2018	YES
CANCELLED	HAYS	RICHARD		07/05/1983	MALE	2400 EAST HWY 90 10 ALPINE 79830	2131750063	10/07/2018	YES
ACTIVE	HINOJOS	HERMELINDO		04/30/1980	MALE	1404 EAST HWY 90 149 ALPINE 79830	1130538037	07/27/2008	YES
ACTIVE	KUENSTLER	DONNA		11/19/1953	FEMALE	90441 EAST HWY 90 ALPINE 79830	1022150789	11/08/2018	YES
ACTIVE	LAND	JACOB		02/10/1978	MALE	1404 EAST HWY 90 138 ALPINE 79830	1155418200	04/28/2008	YES
ACTIVE	LAND	VICKIE		01/05/1949	UNSPECIFIED	1404 EAST HWY 90 ALPINE 79830	1155418228	04/28/2008	YES
ACTIVE	LOW	PAUL		12/13/1982	MALE	2900 EAST HWY 90 ALPINE 79830	2121281223	03/30/2018	YES

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Activities - Voters for Selected Street									
Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
ACTIVE	LUSARDI	MARC		08/09/1947	MALE	1404 EAST HWY 90 146 ALPINE 79830	2137877957	07/21/2017	YES
ACTIVE	MARIN	MARTY		04/13/1971	MALE	2303 EAST HWY 90 ALPINE 79830	1089490191	02/10/2018	YES
ACTIVE	MCMILLEN	MICHAEL		07/10/1958	MALE	1404 EAST HWY 90 ALPINE 79830	1004732717	10/13/1995	YES
ACTIVE	MOSER	DIANA		10/31/1957	FEMALE	2303 EAST HWY 90 ALPINE 79830	1093957435	11/24/2018	YES
ACTIVE	MOSES	JACQUELINE		01/15/1987	FEMALE	1404 EAST HWY 90 ALPINE 79830	1183579144	04/13/2012	YES
ACTIVE	MUNDA	TRENTON		11/12/1985	MALE	2400 EAST HWY 90 #2 ALPINE 79830	1178497558	07/31/2011	YES
ACTIVE	MUNIZ	VELMA		12/08/1982	FEMALE	2400 EAST HWY 90 #11 ALPINE 79830	2122667187	01/25/2013	YES
SUSPENSE	PARDO	VIANEY		05/24/1984	FEMALE	2400 EAST HWY 90 1 ALPINE 79830 - 5146	1022151833	08/29/2004	YES

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
CANCELLED	PARIS	PATRICIA		09/08/1952	FEMALE	1404 EAST HWY 90 118 ALPINE 79830	1218491017	03/28/2015	YES
CANCELLED	PARIS	ROBERT		04/06/1956	MALE	1404 EAST HWY 90 118 ALPINE 79830	1218491001	03/27/2014	YES
CANCELLED	PORTILLO	AARON		01/25/1994	MALE	2400 EAST HWY 90 ALPINE 79830	1183328904	04/01/2012	YES
CANCELLED	PORTILLO	CHRIS		12/24/1992	MALE	2400 EAST HWY 90 7 ALPINE 79830	1176207810	02/18/2011	YES
ACTIVE	POTTS	LORI		11/18/1971	FEMALE	2400 EAST HWY 90 9 ALPINE 79830	1090260027	12/08/2019	YES
SUSPENSE	REGALA	KEVIN		08/07/1980	MALE	1404 EAST HWY 90 138 ALPINE 79830	1217241785	02/25/2015	YES
SUSPENSE	RENTERIA	JOSE		10/28/1998	MALE	1401 EAST HWY 90 ALPINE 79830	1218521692	01/29/2015	YES
SUSPENSE	RICHARDS	GARY		07/27/1956	MALE	2400 EAST HWY 90 8 ALPINE 79830 - 5148	1087512184	01/11/2012	YES

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	BDR	ID Required
ACTIVE	ROBERTS	BOBBIE		08/21/2000	FEMALE	90500 EAST HWY 90 3 ALPINE 79830	2147643249	09/23/2018	YES
ACTIVE	RODARTE	GERMAN		03/01/1995	MALE	1404 EAST HWY 90 138 ALPINE 79830	2130340838	11/05/2018	NO
ACTIVE	RODRIGUEZ	ROBERT		10/20/1983	MALE	2400 EAST HWY 90 15 ALPINE 79830	1014398817	03/03/2002	YES
ACTIVE	RODRIGUEZ	VANESSA		06/11/1987	FEMALE	2400 EAST HWY 90 15 ALPINE 79830	2145842888	05/28/2018	YES
ACTIVE	ROSE	KIRSTEN		09/03/1989	FEMALE	2400 EAST HWY 90 2 ALPINE 79830	1178957771	09/03/2011	NO
ACTIVE	RUNGE	WILHELM	III	07/29/1954	MALE	1404 EAST HWY 90 128 ALPINE 79830	2128413441	10/20/2018	YES
ACTIVE	SCHMIDT	STEWART		05/19/1960	MALE	22425 EAST HWY 90 ALPINE 79830	2133298911	12/18/2018	YES
ACTIVE	STOCKWELL JR	ROB		11/02/1971	MALE	2801 EAST HWY 90 ALPINE 79830	1188280225	07/20/2012	YES

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2200 - 3060

## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
ACTIVE	CARTER	CHARLES		05/18/1982	MALE	2505 OLD MARATHON ROAD ALPINE 79830 - 5224	1205124831	01/15/2014	YES
ACTIVE	GRIFFIN	LINDSEY		03/20/1995	FEMALE	2505 OLD MARATHON ROAD 2 ALPINE 79830	1213728298	11/02/2014	YES
ACTIVE	HARRIS	CASSIDY		09/24/1999	FEMALE	2503 OLD MARATHON ROAD ALPINE 79830	2139880492	10/28/2017	YES
ACTIVE	HARRIS	LINDA		05/15/1960	FEMALE	2503 OLD MARATHON ROAD ALPINE 79830	1022891873	11/02/2004	YES
ACTIVE	HOLLOWAY	SAMANTHA		03/28/1995	FEMALE	2505 OLD MARATHON ROAD 11 ALPINE 79830	2138382485	08/18/2017	YES
ACTIVE	MADDEN	AMBER		02/08/1988	FEMALE	2601 OLD MARATHON ROAD ALPINE 79830	1208898039	03/21/2014	YES
CANCELLED	MADDEN	EDWARD		01/18/1959	MALE	2601 OLD MARATHON ROAD ALPINE 79830	1004749981	03/05/1988	YES
CANCELLED	MADDEN	PATRICIA		11/03/1959	FEMALE	2601 OLD MARATHON ROAD ALPINE 79830	1004750838	10/18/1984	YES

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## Activities - Voters for Selected Street

Status	Last Name	First Name	Suffix	Date of Birth	Gender	Residence Address	VUID	EDR	ID Required
ACTIVE	MADDEN	RANDELL		03/25/1978	MALE	2601 OLD MARATHON ROAD ALPINE 79830	2147102581	08/27/2018	NO
ACTIVE	MARTINEZ	MAYRA		10/30/1994	FEMALE	2407 OLD MARATHON ROAD ALPINE 79830	1194691386	11/21/2015	YES
ACTIVE	MCANALLY	GARY		11/12/1949	MALE	2201 OLD MARATHON ROAD ALPINE 79830	1004748830	03/01/1978	YES
ACTIVE	MCANALLY	LINDA			FEMALE	2201 OLD MARATHON ROAD ALPINE 79830	1004749232	03/01/1978	YES
ACTIVE	MOOR	ROBERT		09/20/1967	MALE	3060 OLD MARATHON ROAD ALPINE 79830	1017729820	10/06/2019	YES
ACTIVE	RAMOS	CONCHA		12/01/1934	FEMALE	2525 OLD MARATHON ROAD ALPINE 79830	1004749087	03/01/1978	YES
CANCELLED	RAMOS	LIONEL		11/04/1939	MALE	2525 OLD MARATHON ROAD ALPINE 79830	1004751825	12/08/1995	YES
ACTIVE	YORK	JANIS		02/17/1964	FEMALE	2405 OLD MARATHON ROAD ALPINE 79830	2142230585	02/14/2016	YES

## **ORDINANCE #2007-11-01**

**AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF ALPINE, BREWSTER, TEXAS AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY; AND ADOPTING A SERVICE PLAN.**

WHEREAS, Chapter 43.051 and Chapter 43.052 of the Texas Local Government Code and Section 2.03 of the City of Alpine Charter of the City of Alpine, Texas, and incorporated city, authorizes the annexation of territory, subject to the laws of this state.

WHEREAS, the procedures prescribed by the Texas Local Government Code and the City Charter of the City of Alpine, Texas, and the laws of this state have been duly followed with respect to the following described territory, to wit:

**Several Parcels or Tracts within Kokernot Heights Addition, G.H. & S.A. Ry. Co. Surveys, Brewster County, Texas, said tracts being particularly described in the Metes and Bounds description that is included in the ordinance as an exhibit A.**

**NOW THEREFORE, BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

1. That the heretofore described property is hereby annexed to the City of Alpine, Brewster, Texas, and that the boundary limits of the City of Alpine be and the same are hereby extended to include the above described territory within the city limits of the City of Alpine, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the city of Alpine and they shall be bound by the acts, ordinances, resolutions, and regulations of said city.
2. A service plan for the area is adopted and attached as exhibit B.

The City Secretary is hereby directed to file with the County Clerk of Brewster County, Texas, a certified copy of this ordinance.

PASSED BY AN AFFIRMATIVE VOTE OF ALL THE MEMBERS OF THE  
CITY COUNCIL OF ALPINE, TEXAS, THIS THE 4th, DAY OF  
December, 2007.


Introduction and First Reading  
November 20, 2007

Second and Final Reading  
December 4, 2007

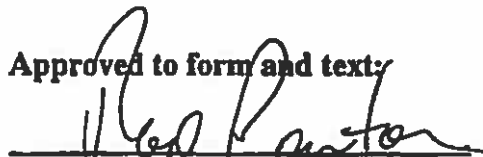
APPROVED:

  
Mickey Clouse, Mayor

ATTEST:

  
Molly Taylor, City Secretary

Approved to form and text:

  
Rod Ponton, City Attorney

## METES AND BOUNDS

THE STATE OF TEXAS

THE COUNTY OF BREWSTER

Metes and bounds description of two tracts of land, Tract 1 being 81.41 gross acres and Tract 2 being 1.44 acres out of Survey 98, Block 9, G.H. & S.A. Ry. Co. Surveys, Brewster County, Texas, said Tracts 1 and 2 being more particularly described as follows:

### TRACT 1, 81.41 GROSS ACRES:

BEGINNING at a  $\frac{1}{4}$ " iron rod in a fence line found for the Southeast corner of Kokernot Park and the Southwest corner of Kokernot Lodge tract;

THENCE North 20deg.43' West, at 1326.0 feet pass a fence corner post found in the South Right-of-Way of FM 223 for the Northwest corner of said Kokernot Lodge tract, 1426.36 feet in all to a point in the North Right-of-Way of said FM 223;

THENCE with the North and East Right-of-Way of said FM 223 to following courses and distances:

North 74deg.07'55" East 748.56 feet to a concrete Highway monument found for a point of curvature to the right; THENCE Easterly with said curve, having a delta angle of 41deg.16'05" and a radius of 527.51 feet, for a length of 379.95 feet to the point of tangency; THENCE South 64deg.36' East 181.0 feet to a point of curvature to the right; THENCE Southeasterly with said curve, having a delta angle of 38deg.55'15" and a radius of 619.23 feet, for a length 420.64 feet to point at a fence corner for a corner of a 178.75 acre tract described in Vol. 241, P. 691, Deed Records, and the Northwest corner of Lot 37, Kokernot Heights Addition, a subdivision of Brewster County, as per a plat on file in Envelope #102, Plat Records, in the office of the County Clerk, Brewster County, Texas;

THENCE North 60deg.34'16" East 186.79 feet to a fence corner post found for a corner of said 178.75 acre tract and the Northeast corner of said Lot 37;

THENCE South 22deg.55' East 66.0 feet to a point for a point of curvature to the right;

THENCE Southerly with said curve, having a delta angle of 17deg.05' and a radius of 804.23 feet, for a length of 239.47 feet to a  $\frac{1}{4}$ " iron rod found in the East line of Lot 36, said Kokernot Heights Addition;

THENCE North 85deg.14' East 310.0 feet to a  $\frac{1}{4}$ " iron rod at a fence corner found for a corner of said 178.75 acre tract, the Northwest corner of a 19.2 acre tract described in Vol. 173, P. 677, Deed Records, and the Northeast corner of Lot 32, said Kokernot Heights Addition;

THENCE South 4deg.47' East 271.97 feet to a large nail at a fence angle found for the Southeast corner of said Lot 32 and the Northeast corner of Lot 31, said Kokernot heights Addition;

THENCE South 36deg.22'26" East 123.61 feet to a fence corner found for the Southeast corner of said Lot 31 and the Northeast corner of Lot 30, said Kokernot Heights Addition;

THENCE South 27deg.23'12" East 366.48 feet to a  $\frac{3}{8}$ " iron rod found for the Southeast corner of Lot 30 and the Northeast corner of Lot 29, said Kokernot Heights Addition;

THENCE South 0deg.33'10" West 274.70 feet to a  $\frac{1}{4}$ " iron rod found for an angle of the East line of Lot 28, said Kokernot Heights Addition;

THENCE South 54deg.44'20" East, at 424.85 feet pass a railroad spike found for the Southwest corner of said 19.2 acre tract, 499.85 feet in all to a large nail found for an angle of the East line of Lot 26, said Kokernot Heights Addition;

THENCE South 40deg.21'15" East, at 386.5 feet pass a point for the Southeast corner of said Lot 26, 447.31 feet in all to a point in the South line of Survey 98 and the North line of Survey 101 for the South end of a platted but unnamed 60.0 foot wide street shown on said plat of Kokernot Heights Addition;

THENCE South 60deg.18'17" West with the South line of said Survey 98 and the South line of Kokernot Heights Addition, at 931.2 feet pass a concrete Highway monument found in the East Right-of-Way of FM 223, 1031.24 feet in all to another concrete Highway monument found in the West Right-of-Way of said FM 223;

THENCE Northwesterly with a curve to the left of the West Right-of-Way of said FM 223, having a delta angle of 32deg.06' East and a radius of 587.18 feet, for a length of 328.97 feet to a concrete Highway monument found for the point of tangency;

THENCE with the West Right-of-Way of said FM 223 the following courses and distances:

North 58deg.19' West 105.4 feet to a concrete Highway monument found for a point of curvature to the right; THENCE Northwesterly with said curve, having a delta angle of 34deg.39' and a radius of 766.8 feet, for a length of 463.73 feet to a point of compound curve; THENCE Northerly with said curve to the right, having a delta angle of 31deg.12' and a radius of 1005.5 feet, for a length of 547.54 feet to a concrete Highway monument found for the point of tangency; THENCE North 7deg.32' East 323.7 feet to a concrete Highway monument found for a point of curvature to the left; THENCE Northerly with said curve, having a delta angle of 1deg.25'30" and a radius of 1363.64 feet, for a length of 33.92 feet to a 1/4" iron rod found for the Southeast corner of said Kokernot Lodge tract;

THENCE South 69deg.26'10" West 1090.47 feet to the point of beginning.

TRACT 2, 1.44 ACRES, BEING ALL OF LOTS 4 AND 5, SAID KOKERNOT HEIGHTS ADDITION:

BEGINNING at a 1/4" pipe found for the Southwest corner of Lot 4, said Kokernot Heights Addition, and the Southwest corner of this tract;

THENCE North 17deg.18' West, at 182.1 feet pass the Northwest corner of the remainder of said Lot 4, 396.85 feet in all to a 1/4" iron rod found for the Northwest corner of Lot 5, said Kokernot Heights Addition;

THENCE North 72deg.31'46" East 156.56 feet to a 1/4" iron rod found for the Northeast corner of said Lot 5;

THENCE South 57deg.52' East 79.78 feet to a 1/4" iron rod found for a corner of said Lot 5;


THENCE South 32deg.39'45" West 74.14 feet to a 1/4" iron rod found for a corner of said Lot 5;

THENCE South 253.63 feet to a 1/4" pipe found for the Southeast corner of said Lot 4;

THENCE South 60deg.32'20" West 169.9 feet to the point of beginning.

Bearings are based on the record North line of Lot 29, said Kokernot Heights Addition, as monumented and indicated on a plat of this survey accompanying this description.

I hereby certify that the foregoing description represents the results of an actual survey on the ground made by me or under my direct supervision and that the lines and corners found or set are true and correct to the best of my knowledge and belief.



Steven F. Walker  
Registered Professional Land Surveyor #4425  
Brewster County Surveyor  
Date: December 11, 2007



**CITY OF ALPINE  
MUNICIPAL SERVICE PLAN  
KOKERNOT HEIGHTS ADDITION**

**FIRE AND EMS**

Existing Services: Alpine Fire Department

Services to be Provided: Fire suppression will be available to the area upon annexation. Primary fire response will be provided by the Alpine Fire Department. Adequate fire suppression activities can be afforded to the annexed area within current budget appropriations. Fire prevention activities will be provided by the Alpine Fire Department as needed. EMS Service will be provided by local provider.

**POLICE**

Existing Services: None

Services to be Provided: Currently, the area is under the jurisdiction of the Brewster County Sheriff's Office. However, upon annexation, the City of Alpine Police Department will extend regular and routine patrols to the area. It is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

**BUILDING INSPECTION**

Existing Services: None

Services to be Provided: The Building Inspection Department will provide Code Enforcement Services upon annexation. This includes issuing building, electrical and plumbing permits for any new construction and remodeling, and enforcing all other applicable codes which regulates building construction within the City of Alpine.

**PLANNING AND ZONING**

Existing Services: None

Services to be Provided: The Planning and Zoning Department's responsibility for regulating development and land use through the administration of the City of Alpine Zoning Ordinance will extend to this area on the effective date of the annexation. The property will also continue to be regulated under the requirements of the City of Alpine Subdivision Ordinance. These services can be provided within the department's current budget.

## **STREETS**

**Existing Services:** Brewster County Street Maintenance

**Services to be Provided:** Maintenance to the street facilities will be provided by the City of Alpine upon the effective date of the annexation. This service can be provided with the current budget appropriation.

## **STORM WATER MANAGEMENT**

**Existing Services:** None

**Services to be Provided:** Developers will provide storm water drainage at their own expense and will be inspected by the City Engineers at time of completion. The City will then maintain the drainage upon approval.

## **STREET LIGHTING**

**Existing Services:** None

**Services to be Provided:** The City of Alpine will coordinate any request for improved street lighting with the local electric provider in accordance with standard lighting policy.

## **TRAFFIC ENGINEERING**

**Existing Services:** None

**Services to be Provided:** The City of Alpine will coordinate any request for improved traffic control after the effective date of annexation with the current budget appropriation.

## **WATER SERVICE**

**Existing Services:** City of Alpine on Various Tracts

**Services to be Provided:** Water Service to the area will be provided in accordance with the applicable codes and departmental policy. When other property develops in the adjacent area, water service shall be provided in accordance with extension ordinances. Extension of service shall comply with City codes and ordinances. Such extensions will be provided within two and half (2 ½) years of the annexation.

## **SANITARY SEWER SERVICE**

**Existing Services:** None

**Services to be Provided:** Sanitary sewer service to the area of the proposed annexation will be provided in accordance with the applicable codes and departmental policy. When

property develops in the adjacent areas, sanitary sewer service shall be provided in accordance with the present extension ordinance. Extension of service shall comply with applicable codes and ordinances. Such extensions will be provided within two and half (2 ½) years of the annexation.

### **SOLID WASTE SERVICES**

**Existing Services:** Duncan Waste

**Services to be Provided:** Solid Waste Collection shall be provided to the area of annexation in accordance with the present ordinance. Service shall comply with existing City policies, beginning with occupancy of structures.

### **MISCELLANEOUS**

All other applicable municipal services will be provided to the area in accordance with the City of Alpine's established policies governing extension of municipal services to the newly annexed areas. The City of Alpine reserves the right to extend services for a period of two and half (2 ½) years from the date of annexation

## METES AND BOUNDS

THE STATE OF TEXAS

THE COUNTY OF BREWSTER

Metes and bounds description of two tracts of land known as Tract 1 and Tract 2 out of Survey 100, Block 9, G.H. & S.A. Ry. Co. Surveys, Brewster County, Texas, said tracts being more particularly described as follows:

Tract 1: 32.91 acres

BEGINNING at an "X" chiseled in concrete found in the North Right-of-Way of Highway 67-90 for the Southwest corner of a 3.07 acre tract described in Vol. 40, P. 715, Official Public Records, and the Southwest corner of this tract;

THENCE North 16deg.36'11" West 478.47 feet with the East line of the existing City Limits of Alpine to a point for the Northwest corner of this tract;

THENCE North 55deg.27' East 193.63 feet to a fence post;

THENCE North 55deg.07'33" East 318.92 feet to a 1/4" iron rod and cap marked "BASSHAM LSLS" found for the Northwest corner of a 5.0 acre tract described in Vol. 48, P. 66, and Vol. 51, P. 643, Official Public Records;

THENCE North 71deg.36'42" East 597.82 feet to a 1/4" iron rod and cap marked "BASSHAM LSLS" found for the Northeast corner of said 5.0 acre tract;

THENCE South 76deg.22' East 1810.11 feet to a 1/4" iron rod and cap marked "WALKER 4425" previously set by me for the Northeast corner of a 5.6 acre tract described in Vol. 13, P. 10, Official Public Records, and the Northeast corner of this tract;

THENCE South 18deg.50' East 334.50 feet to a 1/4" iron rod and cap marked "WALKER 4425" previously set by me in the North Right-of-Way of said Highway 67-90 for the Southeast corner of said 5.6 acre tract and the Southeast corner of this tract;

THENCE South 68deg.54'15" West 2914.45 feet with the North Right-of-Way of said Highway 67-90 to the point of beginning.

Tract 2: 48.80 acres

BEGINNING at an iron rod found in the South Right-of-Way of Highway 67-90 for the Northeast corner of a 0.5 acre tract described in Vol. 44, P. 305, Official Public Records, and the Northeast corner of this tract;

THENCE South 21deg.05'45" East 1135.91 feet to a point in the South Right-of-Way of old Highway 3 for the Southeast corner of this tract;

THENCE South 76deg.38'30" West 2646.24 feet with the South Right-of-Way of said Highway 3 to a point in the West line of Survey 100 and the East line of Survey 101 for the Southwest corner of this tract;

THENCE North 25deg.35' West with the West line of said Survey 100, at 75.90 feet pass a point in the North Right-of-Way of said Highway 3, 563.02 feet in all to a point in the South line of a 100 acre tract

THENCE South 16deg.35' East 486.25 feet to an axle found in the North Right-of-Way of said Highway 3 for the Southwest corner of said 4.92 acre tract;

THENCE North 76deg.22' East 276.33 feet to a fence corner post found for the Southeast corner of said 4.92 acre tract;

THENCE North 15deg.44'38" West 585.35 feet to a 1/4" iron rod found;

THENCE North 69deg.24'48" East 30.89 feet to a 1/4" iron rod found for the Southwest corner of a 0.778 acre tract described in Vol. 198, P. 434, Deed Records;

THENCE North 69deg.14' East 183.16 feet to the Southeast corner of said 0.778 acre tract;

THENCE North 18deg.37'37" West 184.06 feet to a point in the South Right-of-Way of said Highway 67-90 for the Northeast corner of said 0.778 acre tract;

THENCE North 68deg.54'15" East 618.20 with the South Right-of-Way of said Highway 67-90 to a point for the Northeast corner of a 1.50 acre tract described in Vol. 115, P. 343, Official Public Records, and the Northwest corner of a 2.07 acre tract described in Vol. 41, P. 115, Official Public Records;

THENCE South 18deg.30' East 122.65 feet to a 1/4" pipe found for the Southeast corner of said 1.50 acre tract and the Northeast corner of the remainder of an 8.69 acre tract described in Vol. 7, P. 79, Corrected Field Note Records;

THENCE South 18deg.35' East 177.35 feet to a 1/4" iron rod and cap marked "WALKER 4425" previously set by me for the Southwest corner of said 2.07 acre tract;

THENCE North 71deg.25' East 240.0 feet to a 1/4" iron rod and cap marked "WALKER 4425" previously set by me for the Southeast corner of said 2.07 acre tract;

THENCE North 18deg.35' West 310.92 feet to a 1/4" iron rod and cap marked "WALKER 4425" previously set by me in the South Right-of-Way of said Highway 67-90 for the Northeast corner of said 2.07 acre tract;

THENCE North 68deg.54'15" East 1016.46 feet with the South Right-of-Way of said Highway 67-90 to the point of beginning.

Bearings are based on the Texas Coordinate System, South Central Zone NAD 1927.

A plat of this survey accompanies this description.

I hereby certify that the foregoing description represents the results of an actual survey on the ground made by me or under my direct supervision and that the lines and corners found or set are true and correct to the best of my knowledge and belief.

  
Steven F. Walker

Registered Professional Land Surveyor #4425  
Licensed State Land Surveyor  
Brewster County Surveyor  
Date: June 22, 2004





9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action on the second and final reading of the City of Alpine Personnel Policy. (E. Zimmer, City Manager)



# CITY COUNCIL

## AGENDA REQUEST

**AGENDA FOR  
COUNCIL  
MEETING:  
INITIATED BY:**

AUGUST 18, 2020

ERIK ZIMMER

**PRESENTED BY:**

ERIK ZIMMER

**AGENDA  
REQUEST NO:**

ACTION

**RESPONSIBLE  
DEPARTMENT:**

ADMINISTRATION

**FINANCE  
DIRECTOR:**

MEGAN ANTRIM

**ADDITIONAL  
DIRECTOR (S):**

**SUBJECT /  
PROCEEDING:**

DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON THE SECOND AND FINAL READING OF THE CITY OF ALPINE PERSONNEL POLICY.

**EXHIBITS:**

### CLEARANCES

### APPROVAL

**LEGAL:** CITY ATTORNEY

**ROD PONTON:**

**FINANCE:** FINANCE DIRECTOR

**MEGAN  
ANTRIM:**

**APPROVAL:** CITY MANAGER

**ERIK ZIMMER:**

### BUDGET

**EXPENDITURE REQUIRED: \$ 0**

**SAVINGS ANTICIPATION: \$**

**CURRENT BUDGET FY2018-2019: \$ 0**

**ADDITIONAL FUNDING: \$**

### RECOMMENDED ACTION

### EXECUTIVE SUMMARY



City of Alpine Personnel Policy  
City Council Meeting  
August 18, 2020

Honorable Mayor & City Council,

There were no changes on the supporting documents that were presented in your Council packet on August 4, 2020 in reference to the City of Alpine Personnel Policy.

Please let me know if you have any questions.

Kind Regards,

Erik Zimmer

2. Discuss, consider, and take appropriate action on the first reading of Ordinance 2020-07-02, an Ordinance of the City of Alpine, amending the Alpine Code of Ordinances Chapter 46 Fire Prevention and Preservation for fire fee's for the City of Alpine. (E. Zimmer, City Manager)



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA FOR COUNCIL MEETING: INITIATED BY:</b>	AUGUST 18, 2020	<b>AGENDA REQUEST NO:</b>	ACTION
	ERIK ZIMMER	<b>RESPONSIBLE DEPARTMENT:</b>	ADMINISTRATION
<b>PRESENTED BY:</b>	ERIK ZIMMER	<b>FINANCE DIRECTOR:</b>	MEGAN ANTRIM
		<b>ADDITIONAL DIRECTOR (S):</b>	
<b>SUBJECT / PROCEEDING:</b>	Discuss, consider, and take appropriate action on the first reading of Ordinance 2020-07-02, an Ordinance of the City of Alpine, amending the Alpine Code of Ordinances Chapter 46 Fire Prevention and Preservation for fire fee's for the City of Alpine.		
<b>EXHIBITS:</b>			

### CLEARANCES

### APPROVAL

<b>LEGAL:</b>	CITY ATTORNEY	<b>ROD PONTON:</b>	_____
<b>FINANCE:</b>	FINANCE DIRECTOR	<b>MEGAN ANTRIM:</b>	_____
<b>APPROVAL:</b>	CITY MANAGER	<b>ERIK ZIMMER:</b>	_____

### BUDGET

<b>EXPENDITURE REQUIRED:</b>	\$ 0
<b>SAVINGS ANTICIPATION:</b>	\$
<b>CURRENT BUDGET FY2018-2019:</b>	\$ 0
<b>ADDITIONAL FUNDING:</b>	\$

### RECOMMENDED ACTION

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### EXECUTIVE SUMMARY

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ORDINANCE 2020-07-02

**AN ORDINANCE OF THE CITY OF ALPINE, TEXAS, AMENDING THE ALPINE CODE OF ORDINANCES CHAPTER 46 FIRE PREVENTION AND PRESERVATION; REPEALING CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY NOT TO EXCEED FIVE HUNDRED DOLLARS (\$ 500.00); RROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Alpine, Texas makes certain services, documents, publications, and facilities available to the public; and

**WHEREAS**, the City of Alpine wishes to establish fire permit and inspection fees; and

**WHEREAS**, the primary purpose of this ordinance is for regulation in support of the City of Alpine's fire permit and inspection program; and

**WHEREAS**, these fees established herein are no more than reasonably necessary to cover the City of Alpine's cost of regulation through its fire permit and inspection program; and

**WHEREAS**, ALL CONSTITUTIONAL, STATUTORY AND LEGAL PREREQUISITES FOR THE PASSAGE OF THIS ORDINANCE HAVE BEEN MET, INCLUDING BUT NOT LIMITED TO THE Open Meetings Act; and

**WHEREAS**, the City Council has determined that it is in the best interest of the health, safety and welfare of the public to adopt this ordinance

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT;**

Section 1. That all matters stated herein above are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That Chapter 46, Fire Prevention and Protection Article II, Fire Prevention Code, section 46-43 is hereby amended to read as follows;

**Section 46-43 VIOLATIONS.**

(a) Any person who shall violate any of the provisions of the codes adopted by this article, or fail to comply with the provisions of the codes, or who shall violate or fail to comply with any order made by the provisions of the codes, or who shall build in violation of any detailed statement of specifications or plans submitted and approved by the provisions of the codes, or any certificate or permit issued by the provisions of the codes, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the council or by a court of competent jurisdiction, within the time fixed in this article, shall severally for each and every such violation and noncompliance respectively, be guilty of a misdemeanor.

(b) The application of the penalty in subsection (a) of this section shall not be held to prevent the enforced removal of prohibited conditions.

That any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed five hundred dollars (\$500.00) for each offense and a separate offense shall be deemed committed each day during or on which a violation occurs or continues. A culpable mental state is not required for a violation of this chapter, and need not be proved.

Section 3. That Chapter 46, Fire Prevention and Protection Article II, Fire Prevention Code, 46-44 Fire Permits and Inspection Fees required, is hereby added to read as follows;

“Section 46-44 Schedule of permit fees. For any work requiring a permit under the International Fire Code, a fee for each permit shall be paid as required, in accordance with Table 1-A, Fire Permit Fees, attached hereto as Exhibit “A”. All fees will cover new construction, alterations or work requiring a permit, a fee for each permit shall be paid as required, in accordance with Table 1-A, Permit fees for work covered by other adopted codes and ordinances are described elsewhere in this chapter and City of Alpine ordinances”.

“ Sections 46-45-75. – Reserved.

Section 4. That all ordinances or any parts thereof in conflict with the terms of this ordinance shall be and hereby are deemed repealed and of no force or effect.

Section 5. This ordinance shall become effective from and after the date of its passage, and it is accordingly so ordained.

**PASSED AND ADOPTED THIS 1<sup>st</sup> DAY OF September 2020 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

**AUGUST 18, 2020**

**SECOND AND FINAL READING**

**SEPTEMBER 1, 2020**

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**Andres “Andy” Ramos, Mayor  
City of Alpine**

**ATTEST:**

**APPROVED AS TO FORM:**

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**Cynthia Salas, City Secretary  
City of Alpine**

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**Rod Ponton, City Attorney  
City of Alpine**

## **City of Alpine, Texas**

### **Fire System / Hazardous Operation Fee Schedule**

The following fees are hereby established for obtaining permits from the City of Alpine Texas . All payments will be made by money order, or check made out to the **City of Alpine Texas** and will be paid prior to the start of a particular plan review process for which the fee is charged and/or before a permit is issued.

Fees shall be paid at the City of Alpine Texas office that provides the permit application.

#### **Fire Protection System Construction Permits Fee**

1. Automatic Fire Extinguishing System:

A. New Sprinkler System

1-10 heads	\$125.00
11-25 heads	\$150.00
26-200 heads	\$200.00
201 +	\$200.00 + 0.75 cents. per head
<i>\$2,000.00 maximum sprinkler head charge</i>	

*Additional Floor Charge: \$40.00 for each floor above and below the first floor.*

This fee covers reviewing plans, rough-in inspections, and witnessing the 2-hour hydrostatic testing for fire sprinkler systems.

B. Sprinkler Modification With Heads

1-9 heads	\$12.50 per head.
10-25 heads,	\$125.00
26-200 heads,	\$150.00
201+,	\$150 + 0.75 per head
<i>\$2,000.00 maximum sprinkler head charge</i>	

*Additional Floor Charge: \$40.00 for each floor above and below the first floor.*

This fee covers reviewing plans, rough-in inspections, and witnessing the 2-hour hydrostatic testing for fire sprinkler systems.

**C. Sprinkler Modification Without Heads: \$100.00**

This fee covers reviewing plans, rough-in inspections, and witnessing the 2-hour hydrostatic testing for fire sprinkler systems.

**D. Paint/Spray Booth: \$250.00**

This fee covers the reviewing of plans, witnessing the testing, and inspection of commercial paint/spray booth fire suppression systems.

**E. Vent/Hood Suppression System: \$150.00**

This fee covers reviewing plans, witnessing the testing, and inspection of fire extinguishing system in kitchen vent hoods and exhaust ducts.

**F. Alternative Fire Protection System: \$250.00**

This fee covers reviewing plans, rough-in inspections, and witnessing the acceptance testing of alternative fire protection and fire suppression systems.

**2. Compressed Gases: \$100.00**

When the compressed gases in use or storage exceed the amounts listed in the table below, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system.

This fee covers the reviewing of plans, witnessing any required testing, and inspection of any compressed gas use facility.

**PERMIT AMOUNTS FOR COMPRESSED GASES**

<b>Type of Gas</b>	<b>Amount (Cubic feet at NTP)</b>
Corrosive	200
Flammable (Except cryogenic fluids and liquefied petroleum gases)	200
Highly Toxic	Any Amount
Inert and simple asphyxiant	6,000
Oxidizing (including oxygen)	504
Toxic	Any Amount

3. Fire Alarm and Detection System and Related Equipment:

A. New Fire Alarm System

1-10 devices	\$125.00
11-25 devices	\$150.00
26-200 devices	\$200.00
201 +	\$200.00 + 0.75 cts. per device
<i>\$2,000.00 maximum device charge</i>	

*Additional Floor Charge: \$40.00 for each floor above and below the first floor.*

This fee covers reviewing plans, rough-in inspections, and witnessing the fire alarm acceptance testing.

B. Fire Alarm modification

1-9 devices	\$12.50 per device
10-25 devices	\$125.00
26-200 devices	\$150.00
201 +	\$200.00+.75 cts. per device
<i>\$2,000.00 maximum device charge</i>	

*Additional Floor Charge: \$40.00 for each floor above and below the first floor.*

This fee covers reviewing plans, rough-in inspections, and witnessing the fire alarm acceptance testing.

C. Smoke Control Systems: \$175.00

This fee covers witnessing the testing of building smoke control systems (including fire dampers, smoke dampers, and fire/smoke dampers) required by the building or fire code.

4. Fire Pumps and Related Equipment: \$200.00

A construction permit is required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators. This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing.



5. Flammable and Combustible Liquids: \$200.00

A construction permit is required to repair or modify a pipeline for the transportation of flammable or combustible liquids.

To install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.

To install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank.

This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing.

6. Hazardous Materials: \$200.00

A construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 50 of the International Fire Code (current edition) when the hazardous materials in use or stored exceed the amounts listed in the current Fire Code.

7. Industrial Ovens: \$200.00

A construction permit is required for installation of industrial ovens covered by Chapter 30 of the International Fire Code (2015 edition).

This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing.

8. LP- Gas: \$200.00

A construction permit is required for installation of or modification to an LP-gas system. This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing.

9. Private Fire Hydrants: \$100.00

A construction permit is required for the installation or modification of private fire hydrants. This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing, including 2-hour hydrostatic test.

10. Spraying or Dipping: \$200.00

A construction permit is required to install or modify a spray room, dip tank or booth. This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing.

11. Standpipe Systems: \$200.00 for the first,  
\$125.00 for each additional system

A construction permit is required for the installation, modification, or removal from service any standpipe system. This fee covers reviewing plans, rough-in inspections, and witnessing any required acceptance testing.

12. Underground Fire System: \$200.00

This fee covers reviewing of plans, witnessing the 2 hour hydrostatic testing on underground fire protection systems, fire protection standpipes, and fire hydrants installed on both public and private water systems.

## **Operational Permits Required**

The Fire Code of the City of Alpine authorizes the fire code official to issue certain operational permits for the operations listed below.

Operational permits include plan review, on site inspections, and any required or necessary consultation. These permits shall be one-time only per applicant and per address, unless specifically addressed by the Fire Marshall.

1. Aerosol Products: \$ 200.00

An operational permit is required to manufacture, store or handle an aggregate quantity of Level 2 or Level 3 (Chapter 51 IFC, 2015 ) aerosol products in excess of 500 pounds (227 kg) net weight.

2. Battery Systems: \$150.00

A permit is required to install stationary lead-acid battery systems having a liquid capacity of more than 50 gallons (189 L).

3. Cellulose Nitrate Film: \$200.00

An operational permit is required to store, handle or use cellulose nitrate film in a Group A occupancy.

4. Combustible Dust-Producing Operations: \$200.00

An operational permit is required to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts.

5. Combustible Fibers: \$150.00

An operational permit is required for the storage and handling of combustible fibers in quantities greater than 100 cubic feet (2.8 m<sup>3</sup>).

6. Compressed Gases: \$200.00

An operational permit is required for the storage, use or handling at normal temperature and pressure (NTP) of compressed gases in excess of the amounts listed in the table below.

*Exception: Vehicles equipped for and using compressed gas as a fuel for propelling the vehicle.*

PERMIT AMOUNTS FOR COMPRESSED GASES

Type of Gas	Amount (Cubic feet at NTP)
Corrosive	200
Flammable (Except cryogenic fluids and liquefied petroleum gases)	200
Highly Toxic	Any Amount
Inert and simple asphyxiant	6,000
Oxidizing (including oxygen)	504
Toxic	Any Amount

7. Cryogenic Fluids: \$200.00

An operational permit is required to produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in the table below.

- **Exception:** not required for vehicles equipped for and using cryogenic fluids as a fuel for propelling the vehicle or for refrigerating the lading.

PERMIT AMOUNTS FOR COMPRESSED GASES

Type of Cryogenic Fluid	Inside Building (gallons)	Outside Building (gallons)
Flammable	More than 1	60
Inert	60	500
Oxidizing (including oxygen)	10	50
Physical or health hazard not indicated above	Any Amount	Any Amount

8. Dry Cleaning Plants: \$150.00

An operational permit is required to engage in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment.

9. Flammable and Combustible Liquids: \$200.00

An operational permit is required:

1. To use or operate a pipeline for the transportation within facilities of flammable or combustible liquids. This requirement shall not apply to the off-site transportation in pipelines regulated by the Texas Department of Transportation (TXDOT) nor does it apply to piping systems.
2. To store, handle or use Class I liquids in excess of 5 gallons (19 L) in a building or in excess of 10 gallons (37.9 L) outside of a building, except that a permit is not required for the following:
  - 2.1 The storage or use of Class I liquids in the fuel tank of a motor vehicle, aircraft, motorboat, mobile power plant or mobile heating plant, unless such storage, in the opinion of the code official, would cause an unsafe condition.
  - 2.2. The storage or use of paints, oils, varnishes or similar flammable mixtures when such liquids are stored for maintenance, painting or similar purposes for a period of not more than 30 days.
3. To store, handle or use Class II or Class IIIA liquids in excess of 25 gallons (95 L) in a building or in excess of 60 gallons (227 L) outside a building, except for fuel oil used in connection with oil-burning equipment.
4. To remove Class I or Class II liquids from an under-ground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes.
5. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.
6. To place temporarily out of service (for more than 90 days) an underground, protected aboveground or aboveground flammable or combustible liquid tank.
7. To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed.
8. To manufacture, process, blend or refine flammable or combustible liquids.
9. To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments.
10. To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments.

10. Fumigation and Thermal Insecticide Fogging: \$150.00

An operational permit is required to operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used or stored.

11. Hazardous Materials: \$300.00

An operational permit is required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in the current edition of the International Fire Code.

12. HPM Facilities: \$300.00

An operational permit is required to store, handle or use hazardous production materials.

13. High-piled Storage: \$100.00

An operational permit is required to use a building or portion thereof as a high-piled storage area exceeding 500 square feet (46 m<sup>2</sup>).

14. Hot Work Operation: \$100.00

An operational permit is required for hot work including, but not limited to:

1. Public exhibitions and demonstrations where hot work is conducted.
2. Use of portable hot work equipment inside a structure.  
*Exception: Work that is conducted under a construction permit.*
3. Fixed-site hot work equipment such as welding booths.
4. Hot work conducted within a hazardous fire area.
5. Application of roof coverings with the use of an open-flame device.
6. When approved, the fire code official shall issue a permit to carry out a Hot Work Program. This program allows approved personnel to regulate their facility's hot work operations.

15. Industrial Ovens: \$100.00

An operational permit is required for operation of industrial ovens regulated by the International Fire Code (Chapter 50 IFC, current edition).

16. Liquid or Gas Fueled Vehicles in Group A Occupancies: \$100.00

An operational permit is required to display, operate or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings.

17. Magnesium: \$200.00

An operational permit is required to melt, cast, heat treat or grind more than 10 pounds (4.54 kg) of magnesium.

18. Open Flames and Torches: \$100.00

An operational permit is required to remove paint with a torch; or to use a torch or open-flame device in a hazardous fire area.

19. Open Flames and Candles: \$50.00

An operational permit is required to use open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments.

20. Organic Coating: \$200.00

An operational permit is required for any organic-coating manufacturing operation producing more than 1 gallon (4 L) of an organic coating in one day.

21. Motor Fuel Dispensing Facilities: \$150.00

An operational permit is required for operation of repair garages and automotive, marine and fleet motor fuel-dispensing facilities.

22. Spraying or Dipping: \$200.00

An operational permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by Chapter 24 of the IFC (current edition).

## **Miscellaneous Fees**

1. System Retesting Fee: \$75.00

This fee is for witnessing a retest of any fire protection system or portion of a fire protection system, which becomes necessary due to previous system test failure.

2. Rescheduling Fee: \$30.00

If a fire system acceptance inspection is canceled within four hours of the scheduled time and date, or upon arrival by the Inspector the system to be tested is not ready and as inspection has not been performed, a rescheduling fee shall apply.

3. Working Without a Permit Fee: \$ Double Permit Fee

This fee is to be assessed when it is discovered by a City of Alpine Code Official that work is being performed without the proper permit(s).

4. Reinspection Fee: \$ 30.00

This fee will be assessed for each reinspection required to bring a fire hazard related problem into compliance. The Fire Inspector shall follow the departments established Standard Operating Procedures regarding issuance of this fee.

5. After Hours Fee: \$50.00 per hour, 2-hour minimum

If circumstances warrant, and with prior approval, the Fire Chief may have the Fire Inspector review a plan, conduct an inspection, or witness a test after normal working hours of 8AM-5PM (Monday through Friday) when a written request is made by the contractor or the owner's representative. The cost of this service is \$50.00 per hour or fraction of an hour, with a minimum 2-hour charge. The fee for this service shall be paid immediately after the conclusion of the special service in addition to any other required fees.

6. False Alarm Fee: 1-5 activations within 365 day period, No Charge  
Each activation more than five in 365 day period, \$50.00

This fee shall be assessed at the discretion of the Fire Marshall and after an attempt has been made to notify the occupant regarding false alarm activations. False alarms occur when an alarm system is activated for some reason other than to intentionally summon the fire department in an emergency.

Fire alarm activations that are due to the malicious activities of others will not be assessed.



3. Discuss, consider, and take appropriate action on the first reading of Ordinance 2020-08-02, an Ordinance making appropriations for the support of the City of Alpine, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; appropriating money to a sinking fund to pay interest and principal on the City of Alpine, Texas for the Fiscal Year 2020-2021. (E. Zimmer, City Manager)



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA FOR COUNCIL MEETING: INITIATED BY:</b>	<b>AUGUST 18, 2020</b>	<b>AGENDA REQUEST NO:</b>	<b>ACTION</b>
	<b>ERIK ZIMMER</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>ADMINISTRATION</b>
<b>PRESENTED BY:</b>	<b>ERIK ZIMMER</b>	<b>FINANCE DIRECTOR:</b>	<b>MEGAN ANTRIM</b>
		<b>ADDITIONAL DIRECTOR (S):</b>	

<b>SUBJECT / PROCEEDING:</b>	<b>DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON THE FIRST READING OF ORDINANCE 2020-08-02, AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ALPINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY OF ALPINE, TEXAS FOR THE FISCAL YEAR 2020-2021.</b>
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<b>EXHIBITS:</b>	<b>ORDINANCE 2020-08-02</b>
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### CLEARANCES APPROVAL

<b>LEGAL:</b>	<b>CITY ATTORNEY</b>	<b>ROD PONTON:</b>	_____
<b>FINANCE:</b>	<b>FINANCE DIRECTOR</b>	<b>MEGAN ANTRIM:</b>	_____
<b>APPROVAL:</b>	<b>CITY MANAGER</b>	<b>ERIK ZIMMER:</b>	_____

### BUDGET

<b>EXPENDITURE REQUIRED: \$</b>	<b>0</b>
<b>SAVINGS ANTICIPATION: \$</b>	
<b>CURRENT BUDGET FY2018-2019: \$</b>	<b>0</b>
<b>ADDITIONAL FUNDING: \$</b>	

### RECOMMENDED ACTION

### EXECUTIVE SUMMARY

**ORDINANCE NO. 2020-08-02**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ALPINE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPROPRIATING MONEY TO A SINKING FUND TO PAY INTEREST AND PRINCIPAL ON THE CITY'S INDEBTEDNESS ; ADOPTING THE ANNUAL BUDGET OF THE CITY OF ALPINE, TEXAS FOR THE FISCAL YEAR 2020/2021.**

**WHEREAS**, the budget, appended here as Exhibit "A", for the fiscal year, beginning October 1, 2020 and ending September 30, 2021, was duly presented to the City Council by the City Manager and public hearings were by the City Council and public notice of said hearings were caused to be given by the City Council and said notice was published in the Avalanche newspaper and said public hearing was held according to said notice;

**NOW THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**SECTION 1.** That the appropriations for the fiscal year beginning October 1, 2020 and ending September 30, 2021 for the support of the general government of the City of Alpine, Texas be fixed and determined for said terms in accordance with the expenditures shown in the City's Fiscal Year 2020/2021 budget, a copy of which is appended hereto, as Exhibit "A".

**SECTION 2.** That the budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City's Budget for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021.

**SECTION 3.** That there is hereby appropriated the amount shown in said budget necessary to provide for a sinking fund to provide for the payment of the principal and interest and the retirement of the bonded debt requirements of Fiscal Year 2020/2021 of the City of Alpine, Texas.

**SECTION 4.** This budget will raise more total property taxes than last year's budget by \$18,113, which is a 1.6 % increase from last year's budget. The property tax revenue to be raised from new property is 14,759. The amounts are based on the City's proposed fiscal year 2021 property tax rate of 55.3753 cents per \$100 of assessed valuation (no new revenue rate).

**SECTION 5.** That this ordinance shall take effect and be in force from the date after its publication.

**PASSED AND APPROVED THIS THE 1<sup>st</sup> DAY OF SEPTEMBER 2020 BY THE  
CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

**SECOND AND FINAL READING**

**AUGUST 18, 2020**

**SEPTEMBER 1, 2020**

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**Andres “Andy” Ramos, Mayor  
City of Alpine**

**ATTEST:**

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**Cynthia Salas, City Secretary  
City of Alpine**

**APPROVED AS TO FORM:**

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**Rod Ponton, City Attorney  
City of Alpine**



# City of Alpine

## Fiscal Year 2020-2021

### Proposed BUDGET

This budget will raise more total property taxes than last year's budget by \$18,113, which is a 1.6 % increase from last year's budget. The property tax revenue to be raised from new property is 14,759. The amounts are based on the City's proposed fiscal year 2021 property tax rate of 55.3753 cents per \$100 of assessed valuation.

#### Property Tax Rate Comparison:

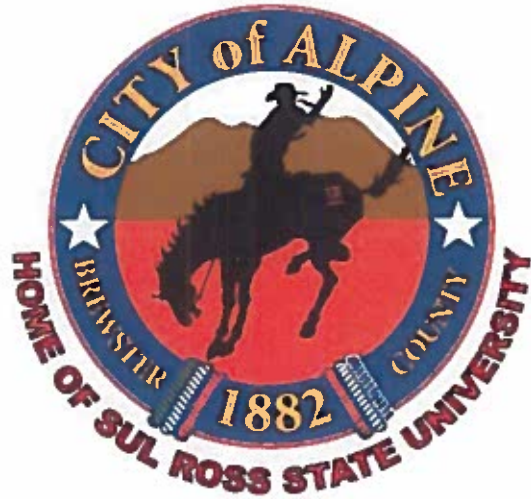
##### Per \$100 Valuation

	<u>FY2019 - 2020</u>	<u>FY2020-2021</u>
Proposed Tax Rate:	0.545100/\$100	0.553753/\$100
No New Revenue Tax Rate:	0.545100/\$100	0.553753/\$100
Voter Approval Tax Rate:	1.080900/\$100	0.593476/\$100
Debt Rate:	0.040770/\$100	0.040920/\$100

Total debt obligation for City of Alpine FY2020-2021 Budget secured by property taxes: \$147,279.



# **FY2020-2021 PROPOSED BUDGET**



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<b>WATER/SEWER/SANITATION EXPENSES</b>	<b>39</b>
<b>AIRPORT REVENUE</b>	<b>47</b>
<b>AIRPORT EXPENSES</b>	<b>48</b>
<b>HOTEL REVENUE</b>	<b>52</b>
<b>HOTEL EXPENSES</b>	<b>54</b>
<b>GAS DEPARTMENT REVENUE</b>	<b>58</b>
<b>GAS DEPARTMENT EXPENSES</b>	<b>59</b>
<b>DEBT SERVICE</b>	<b>62</b>
<b>5 YEAR CAPITAL PLAN</b>	<b>65</b>

City of Alpine  
2020 Fiscal Year Proposed Budget  
Management Letter

Honorable Mayor and City Council,

Enclosed is the proposed budget for the fiscal year beginning Oct. 1, 2020 and ending Sept. 30, 2021. The proposed budget, which does not call for a tax rate or revenue increase, reflects a 10.13% increase in spending from the previous year's budget in order to support the increased paving spending the City agreed to in February 2020 along with increased staffing efforts for our Police and Utility Departments. The increase in spending will be achieved through utilization of reserve funds and other dollars not previously spent in 2018 and 2019.

The survey questions directed to the team in June, coupled with the output from our Budget Workshops, provided some overarching goals that are valuable in the finalization of this year's proposed budget.

I have broken down some thoughts of the major portions of the budget below.

Highlights of the Proposed Budget Include

**Ad Valorem Tax Rate**

The proposed budget keeps the amount of taxes collected the same as the prior year. This is considered the no new revenue tax rate. Property valuations this year were by and large stagnant which yielded no new revenue growth at our current tax rate. Our administration believes that we do not need to increase the tax rate, rather utilize stranded dollars that had not been used in 2018 and 2019 when the paving program was significantly scaled back. The City has worked diligently over the last several years to maintain or lower the tax rate. The School District has recently passed a large bond which will put pressures on the taxpayers in the community and the City will continue to look at mitigating tax rate increases to help the citizens in the community.

**Five Year Capital Plan**

The capital plan has been updated and provided to the Council and the community. We continue to integrate core asset needs into the expense budget and try to eliminate the need of taking on additional debt. We are targeting work in our Utilities division this year, along with additional work at our Airport and Parks.

**Roads-Streets**

Our sealcoat program during the current year, coupled with our continued projects to rebuild streets with an outside vendor have been providing positive traction. We are targeting additional sealcoat work with our Public Works team for this upcoming year and believe the quality of aggregate we are receiving from the CSA plant has helped with durability and aesthetics across the community. Also, the project we approved in February of 2020 through the outside Vendor Jarrett Dirt Works will be completed in this upcoming year.

**Employee Salaries**

For the upcoming fiscal year, we are targeting a 3% raise average for the employee base. Our continued strategy this year will be to also raise those rates through employee development initiatives and we have budgeted accordingly. One of the largest issues the City faces (both as an employer and community as a whole) is the development of good qualified applicant pools of persons ready and willing to take on longer term employment. We routinely hear that from employers in town and will continue to work back with AISD and SRSU on programs to help satiate these needs. With Pete Gallego taking over as President of SRSU, we believe the Industrial Arts program(s) will revive and help provide better skill development within the community and region.



## **Water/Sewer/Sanitation**

Preventative maintenance programs on key equipment, WWTP improvements and SCADA rehabilitation have been a focus through our expense and capital spending this past year. Preventative maintenance can substantially lessen service interruptions, which allows our employees to focus on build and proactive work projects. Our theme in the WSS budget this year is to continue to allocate dollars towards those needs and ensure we are increasing reliability in the future. We will also be building out our Water distribution capital plan in the fall of 2020 and believe this will help us navigate through a more robust 5-year Capital program and allow us to relook at our Utility billing rates.

## **Airport**

We continue to work on the engineering and design work for the \$900K lighting replacement project. Once the final dollar amounts are firmed up from TxDOT (sometime in 2020-21), the City will be able to complete an amendment and give the go-ahead for the final phases of the work. We have budgeted a little over \$50K in this year's budget already, but will identify an amendment to complete the rest when TxDOT requests the payment. We continue to have a good fund balance in our Gas fund and will look first at that for an equity transfer (similar to years past).

We have also recently completed our 10% contribution for the R-19 sealcoat project and are excited to see its completion in the near future.

All other efforts are designed to attract additional users and tourists to our facility. The Airport continues to provide necessary services for our residents related to package delivery and medical air evacuation.

## **HOT Fund**

The Coronavirus pandemic has caused much change in our tourism approach since March 2020. Providing a balance between advertising for tourism, while maintaining our sense of health, wellbeing and safety has been paramount. Most events have been canceled and/or replaced with virtual type events. This will continue to build excitement for our community as the travel reshapes into what tourism represents in the future.

Currently, our distribution of funds targets the following activities:

- Advertising through the major publications in the state and social media strategy - these activities are implemented through the work of Chris Ruggia.
- Sponsorship dollars handed out to various events throughout the year – Our newly formed HOT Committee will review and make recommendations in September 2020.
- Visitor Center Support - Currently being run by the City.
- Support of the Arts - The fund can also allocate up to 15% of its' dollars in support of the Arts (ie - Museum of the Big Bend)

We are proposing a \$425K revenue budget this year which will be approximately a 35% decrease from the previous year. We are looking for new outdoor events to fill in on slower weekends and give people additional reasons to visit outdoor environments where social distancing can be achieved. We also have redirected some of our staff work to support safe lodging and dining requirements to better position our community as a safer option to consider when tourism begins to expand again in the future.

## **Coronavirus Pandemic**

As a result of the Coronavirus Pandemic, we are working with Council on our Financial Policy and dedication of specific dollars annually to Reserves. That policy and expectations will continue to be discussed in open meetings as we better understand any longer-term impacts from the Pandemic and potential relief dollars at the State and Federal level.

## **Grant Expectations**

The City of Alpine has hired a Grants Administrator this past year and is actively soliciting for additional project dollars in a heightened capacity. As we are successful in obtaining many of these grants, it will be necessary to look at our Fund Balances and re-allocate dollars to support the grants and ancillary activities that arise from implementation.

## **Final Thoughts**

In conclusion, the team has put a lot of effort into the preparation of this year's proposed budget and we look forward to working with Council through the public hearing and approval process. We are grateful to start the work on Economic Development and the renewal of activities from our 2016 Vision Plan to help Alpine and Brewster County to continue to develop.

Sincerest Regards,

Erik Zimmer  
City Manager



# FY2021 PROPOSED BUDGET

## **CITY-WIDE TOTALS**

# CITY OF ALPINE, TEXAS

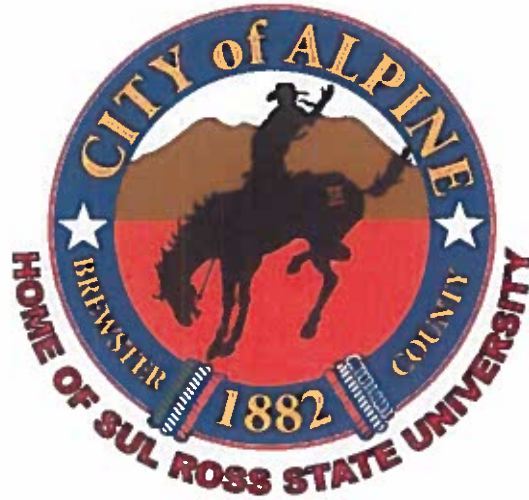
## COMBINED BUDGET SUMMARIES

		<b><u>AMENDED</u></b>	<b><u>PROPOSED</u></b>	
<b><u>REVENUE</u></b>		<b><u>FY 2019-2020</u></b>	<b><u>FY 2020-2021</u></b>	
NON DEPARTMENTAL – GENERAL	\$	45,500	\$ 40,000	
ADMINISTRATION	\$	881,378	\$ 881,542	
MUNICIPAL COURT	\$	42,600	\$ 39,600	
POLICE	\$	3,700	\$ 4,750	
AD VALOREM TAX	\$	1,970,944	\$ 1,970,944	
BULINDING SERVICES	\$	74,900	\$ 60,500	
ANIMAL CONTROL	\$	50,420	\$ 46,950	
PARKS / COMMUNITY RECREATION	\$	25,000	\$ 17,850	
STREETS	\$	97,200	\$ 98,700	
TRANSFERS	\$	-	\$ 1,122,784	
ALL TAXES	\$	1,882,000	\$ 1,907,000	
FIRE DEPARTMENT	\$	75,000	\$ 25,000	
<b>General Fund Sub-Total</b>	\$	<b>5,148,642</b>	<b>\$ 6,215,620</b>	
<b>INTEREST &amp; SINKING</b>	\$	<b>146,918</b>	<b>\$ 146,918</b>	
NON DEPARTMENTAL – ENTERPRISE	\$	60,800	\$ 60,200	
WATER	\$	1,800,500	\$ 1,800,500	
SEWER	\$	840,000	\$ 840,000	
SANITATION / RECYCLING	\$	2,136,000	\$ 2,241,000	
TRANSFERS	\$	12,028	\$ 151,577	
AIRPORT	\$	633,600	\$ 661,600	
GAS FUND	\$	1,954,500	\$ 2,168,730	
<b>Enterprise Fund Sub-Total</b>	\$	<b>7,437,428</b>	<b>\$ 7,923,607</b>	
<b>Tourism Fund - Hotel Occupancy Tax Sub-Total</b>	\$	<b>625,000</b>	<b>\$ 425,000</b>	
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>13,357,988</b>	<b>\$14,711,145</b>	<b>10.13%</b>

# CITY OF ALPINE, TEXAS

## COMBINED BUDGET SUMMARIES

<b><u>EXPENDITURES</u></b>			
NON DEPARTMENTAL – GENERAL	\$	533,825	\$ 562,626
CITY GOVERNMENT	\$	119,574	\$ 123,274
ADMINISTRATION	\$	394,718	\$ 401,733
HUMAN RESOURCE	\$	26,858	\$ 28,247
FINANCE	\$	381,442	\$ 409,562
MUNICIPAL COURT	\$	54,868	\$ 54,349
SUNSHINE HOUSE	\$	-	\$ -
NEIGHBORHOOD CENTER	\$	-	\$ -
POLICE	\$	1,254,303	\$ 1,398,039
FIRE DEPARTMENT	\$	67,276	\$ 62,418
AD VALOREM TAX	\$	-	\$ -
BUILDING SERVICES	\$	219,999	\$ 225,238
ANIMAL CONTROL	\$	289,874	\$ 328,221
PARKS / COMMUNITY RECREATION	\$	398,064	\$ 430,003
STREETS	\$	1,272,192	\$ 2,029,044
BUILDING MAINTENENACE	\$	135,649	\$ 162,866
<b>General Fund Sub-Total</b>	\$	<b>5,148,642</b>	<b>\$ 6,215,620</b>
<b>INTEREST &amp; SINKING</b>	\$	<b>146,918</b>	<b>\$ 146,918</b>
NON DEPARTMENTAL – UTILITY BILLING	\$	371,078	\$ 379,748
WATER	\$	1,598,639	\$ 1,806,013
SEWER	\$	656,210	\$ 834,316
WATER/WASTE WATER RESERVES	\$	161,914	\$ -
SANITATION / RECYCLING	\$	2,061,487	\$ 2,073,200
AIRPORT	\$	633,600	\$ 661,600
GAS FUND	\$	1,675,829	\$ 1,893,730
GAS FUND TRANSFER	\$	278,671	\$ 275,000
<b>Enterprise Fund Sub-Total</b>	\$	<b>7,437,428</b>	<b>\$ 7,923,607</b>
<b>Tourism Fund - HOT Sub-Total</b>	\$	<b>625,000</b>	<b>\$ 425,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>13,357,988</b>	<b>\$14,711,145 10.13%</b>



FY 2020-2021  
PROPOSED BUDGET

**GENERAL FUND**

# GENERAL FUND

REVENUE	FY 19-20 Budget	Proposed 20-21	difference	EXPENSE	FY 19-20 Budget	Proposed 20-21	difference
NON DEPARTMENTAL	\$ 40,000	\$ 40,000	\$ -	NON DEPARTMENTAL	\$ 533,825	\$ 562,626	\$ 28,801
ADVALOREM TAXES	\$ 1,970,944	\$ 1,970,944	\$ -				
CITY SALES TAX	\$ 1,882,000	\$ 1,907,000	\$ 25,000				
				CITY COUNCIL	\$ 119,574	\$ 123,274	\$ 3,700
ADMINISTRATIVE	\$ 881,378	\$ 881,541	\$ 163	ADMINISTRATION	\$ 394,718	\$ 401,733	\$ 7,015
INTEREST	\$ 5,500	\$ -	\$ (5,500)	MUNICIPAL COURT	\$ 54,868	\$ 54,349	\$ (519)
MUNICIPAL COURT	\$ 42,600	\$ 39,600	\$ (3,000)	POLICE DEPARTMENT	\$ 1,254,303	\$ 1,398,039	\$ 143,736
				FIRE DEPARTMENT	\$ 67,276	\$ 62,418	\$ (4,858)
POLICE DEPARTMENT	\$ 3,700	\$ 4,750	\$ 1,050	BUILDING SERVICES	\$ 219,999	\$ 225,238	\$ 5,239
FIRE DEPARTMENT	\$ 75,000	\$ 25,000	\$ (50,000)	HUMAN RESOURCES	\$ 26,858	\$ 28,247	\$ 1,389
BUILDING SERVICES	\$ 74,900	\$ 60,500	\$ (14,400)	FINANCE DEPARTMENT	\$ 381,442	\$ 409,562	\$ 28,120
ANIMAL CONTROL	\$ 50,420	\$ 46,950	\$ (3,470)	ANIMAL CONTROL	\$ 289,874	\$ 328,221	\$ 38,347
PARKS & POOL	\$ 25,000	\$ 17,850	\$ (7,150)	BUILDING MAINTENANCE	\$ 135,649	\$ 162,866	\$ 27,217
STREET DEPARTMENT	\$ 97,200	\$ 98,700	\$ 1,500	PARKS-POLL DEPT	\$ 398,064	\$ 430,003	\$ 31,939
				STREETS DEPARTMENT	\$ 1,272,192	\$ 2,029,044	\$ 756,852
							Council Committed -
TRANSFERS			From Gas	TRANSFERS		\$ -	- Road Improvements
			Dept/Reserves				
TOTAL	\$ 5,148,642	\$ 6,215,619	\$ 1,066,977	TOTAL	\$ 5,148,642	\$ 6,215,620	\$ 1,066,978

DIFFERENCE \$0

Employee Cost of Living	3%		TOTAL SALARY DIFFERENCE	\$ 119,772
Health Insurance Increase	8%		TOTAL EMPLOYEE BENEFITS DIFFERENCE	\$ 90,808
Liability/Property Ins Increase	10%		TOTAL OPERATIONAL COSTS DIFFERENCE	\$ 884,092
Workman's Comp Increase	10%			
2021 Retirement Rate	2.24%			
Unemployment Rate Increase	10%			

GREEN FILLED ITEMS REPRESENT CAPITAL IMPROVEMENTS/ASSETS

BLUE FILLED ITEMS REPRESENT GRANT POSSIBILITIES

## 2020-2021 PRIORITIES

STAFFING  
INFRASTRUCTURE - ROADS

FY 2019-2020 Estimated Fund Balance		FY 2019 - 2020 Estimated Reserves	
Beginning Fund Balance 9/30/2019	\$ 1,710,875.00	TexStar	\$ 610.00
2019-2020 Projected Year End - Revenue	\$ 4,206,835.00	TXClass - Capital Improvements	\$ 572,150.00 Dedicated to Street Improvements
2019-2020 Projected Year End - Expenses	\$ 4,406,450.00	TXClass - Airport Reserve	\$ 28,250.00
Restricted Fund Balance	\$ 7,982.00	TXClass - HOT Reserve	\$ 86,000.00
Committed Fund Balance	\$ 418,823.00		
Other Committed Fund Balance	\$ 21,702.00	TXClass - Creek Project	\$ 228,000.00 \$50,000 dedicated to Splash Pad
Unassigned Fund Balance	\$ 1,062,753.00	TXClass - Fire Dept	\$ 196,500.00
Estimated Total Fund Balance	\$ 1,511,260.00	TXClass - Water/Sewer Infrastructure	\$ 780,000.00
Difference	\$ (199,615.00)		



**GENERAL FUND REVENUES**

ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED BUDGET	
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	Amended Budget	2019-2020 Actual	2020-2021
NON-DEPARTMENTAL							
01-520-1000	SALE-CITY PROPERTY/ EASEMENTS	\$0.00	\$30,175.00	\$2,600.00	\$25,000.00	\$10,000.00	\$ 25,000
01-520-2000	WORKMAN'S COMP REFUND	\$9,047.26	\$8,649.27	\$0.00	\$0.00	\$0.00	\$ -
01-520-9000	AUCTION	\$0.00	\$4,740.00	\$0.00	\$15,000.00	\$3,400.00	\$ 15,000
TOTAL		\$9,047.26	\$43,564.27	\$2,600.00	\$40,000.00	\$13,400.00	\$ 40,000
INTEREST RESERVE ACCOUNTS							
01-521-0001	TEXSTAR	\$4.36	\$9.10	\$13.98	\$500.00	\$5.11	\$ 500
01-521-0002	TXCLASS CAPITAL IMPROVEMENTS	\$2,674.38	\$7,581.86	\$324.63	\$5,000.00	\$557,784.30	\$ 5,000
01-521-0003	TXCLASS FIRE ASSISTANCE	\$0.00	\$0.00	\$4,735.75	\$0.00	\$2,090.71	\$ -
01-521-0004	TXCLASS CREEK PROJECT	\$0.00	\$0.00	\$5,498.25	\$0.00	\$2,426.01	\$ -
TOTAL		\$2,678.74	\$7,590.96	\$10,572.61	\$5,500.00	\$562,306.13	\$ 5,500
ADMINISTRATIVE							
01-523-0090	ENTERPRISE ADMINISTRATIVE FEE	\$420,216.00	\$443,477.00	\$434,062.00	\$458,344.00	\$234,272.00	\$ 458,344
01-523-0100	ENTERPRISE FRANCHISE FEE	\$267,353.19	\$297,399.77	\$296,650.32	\$336,550.00	\$146,412.46	\$ 336,550
01-523-1303	Beer & Wine Permits	\$3,655.00	\$3,267.50	\$14,788.90	\$15,000.00	\$5,310.00	\$ 15,000
01-523-1305	REZONING/VARIANCES	\$3,125.33	\$970.00	\$370.00	\$1,000.00	\$250.00	\$ 1,000
01-523-1306	PEDDLARS/SOLICITORS FEES	\$865.00	\$120.00	\$280.00	\$800.00	\$120.00	\$ 700
01-523-2000	7 % HOT OVERHEAD	\$42,258.50	\$42,364.00	\$0.00	\$45,440.00	\$22,720.00	\$ 46,803
01-523-2104	COPIES/PUBLIC	\$201.09	\$277.50	\$245.80	\$150.00	\$268.80	\$ 300
01-523-5203	SERV CHRQ/BAD CHECKS	\$210.00	\$60.00	\$0.00	\$200.00	\$0.00	\$ 200
01-523-5220	Discounts Earned (True Value)	\$1,123.79	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-523-5221	DONATIONS	\$1,985.56	\$1,000.00	\$3,109.12	\$2,500.00	\$500.00	\$ 2,000
01-523-7000	General Bank Acct 7082207 Interest	\$3,156.81	\$9,572.80	\$17,400.00	\$15,000.00	\$6,090.41	\$ 15,000
01-523-7500	POST OFFICE GROUND LEASE	\$3,894.00	\$3,894.00	\$3,569.60	\$3,894.00	\$2,920.50	\$ 3,894
01-523-9920	MISC INCOME/FEES	\$414,243.43	\$720.00	\$1,581.08	\$2,500.00	\$301.53	\$ 1,750
01-523-9921	TML CONFERENCE	\$0.00	\$1,710.00	\$0.00	\$0.00	\$0.00	\$ -
01-523-9922	GRANT REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
TOTAL		\$1,162,287.70	\$804,832.57	\$772,056.82	\$881,378.00	\$419,165.70	\$ 881,541
MUNICIPAL COURT							
01-524-2800	School Zone & Bus Violations Rev	\$29.85	\$50.00	\$0.00	\$200.00	\$0.00	\$ 200
01-524-2900	Fines and Fees Revenues	\$32,909.41	\$35,008.58	\$24,308.30	\$38,000.00	\$18,233.81	\$ 35,000
01-524-3000	DEFERRED DISPOSITION	\$536.00	\$550.00	\$450.00	\$0.00	(\$50.00)	\$ -
01-524-3300	MUN COURT TECHNOLOGY FUND	\$0.00	\$0.00	\$950.73	\$1,500.00	\$579.69	\$ 1,500
01-524-3350	Technology Fund Interest Earned	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$ 150
01-524-3400	Municipal Court Security Fund	\$1,683.12	\$1,899.21	\$1,890.60	\$2,500.00	\$1,437.18	\$ 2,500
01-524-3500	TIME PAYMENT FEE	\$0.00	\$350.28	\$0.00	\$250.00	\$0.00	\$ 250
01-524-9000	OVERAGE/SHORTAGE	\$26.10	\$43.11	\$129.47	\$0.00	\$125.92	\$ -
TOTAL		\$35,184.48	\$37,901.18	\$27,729.10	\$42,600.00	\$20,326.60	\$ 39,600

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021
<b>POLICE DEPARTMENT</b>							
01-531-0600	REIMBURSEMENTS	\$15,670.67	\$767.26	\$1,040.00	\$1,250.00	\$6,423.00	\$ 2,200
01-531-0900	LEOSE-STATE COMPTROLLER	\$1,272.53	\$1,260.64	\$1,654.58	\$1,700.00	\$0.00	\$ 1,700
01-531-1000	RESTITUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-531-1304	Police Impounds	\$320.00	\$0.00	\$0.00	\$250.00	\$0.00	\$ 250
01-531-1305	FY 19 SPECIAL EVENT REVENUE		\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-531-1306	FY 19 OVERSIZED ESCORT FEE		\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-531-1501	POLICE FINES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-531-1507	POLICE ACCIDENT REPORTS	\$277.00	\$503.00	\$887.00	\$250.00	\$846.00	\$ 600
01-531-1615	FY 19 ABANDONED VEHICLES & INT	\$0.00	\$0.00	\$4,395.00	\$0.00	\$0.00	\$ -
01-531-1616	FY 19 PD/FED EQUIP SHAR & INT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-531-1700	CIVIC CENTER SECURITY	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$ -
01-531-9922	INSURANCE CLAIM	\$0.00	\$0.00	\$6,239.44	\$0.00	\$6,234.14	\$ -
	<b>TOTAL</b>	\$17,540.20	\$2,530.90	\$14,216.02	\$3,700.00	\$13,503.14	\$ 4,750
<b>FIRE DEPARTMENT</b>							
01-532-0600	FIRE DEPT REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$ 25,000
	<b>TOTAL</b>	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$ 25,000
<b>ADVALOREM TAXES</b>							
01-534-0300	CURRENT TAX COLLEC.	\$1,415,771.04	\$1,592,680.87	\$1,742,487.14	\$1,970,944.00	\$1,726,915.25	\$ 1,970,944
01-534-0400	Delinquent Property Tax Collection	\$32,265.66	\$30,365.98	\$26,356.67	\$0.00	\$25,104.72	\$ -
01-534-0410	M&O - Delinquent Years	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-534-0420	I&S Delinquent Years	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-534-0502	CURRENT PENALTY & INTEREST	\$12,793.27	\$13,424.27	\$18,968.94	\$0.00	\$9,130.99	\$ -
01-534-0504	DELINQUENT PENALTY & INTERE	\$12,539.32	\$11,313.05	\$9,913.66	\$0.00	\$10,424.47	\$ -
01-534-0505	DEALERSHIP INV. TX	\$331.29	\$0.00	\$388.30	\$0.00	\$361.78	\$ -
01-534-0506	EXCESS PROCEEDS-TAX SALES	\$0.00	\$0.00	\$4,001.13	\$0.00	\$0.00	\$ -
01-534-0507	BPP TAXES		\$1,795.51	\$1,724.43	\$0.00	\$2,119.49	\$ -
	<b>TOTAL</b>	\$1,473,700.58	\$1,649,579.68	\$1,803,840.27	\$1,970,944.00	\$1,774,056.70	\$ 1,970,944
<b>BUILDING SERVICES</b>							
01-535-1301	Plumbing Permit	\$7,182.24	\$6,164.08	\$5,768.63	\$6,500.00	\$3,537.05	\$ 15,000
01-535-1302	BUILDING PERMITS	\$17,364.26	\$25,834.38	\$48,920.52	\$50,000.00	\$35,564.54	\$ 30,000
01-535-1303	ELECTRICAL PERMITS	\$8,164.61	\$9,346.66	\$13,849.37	\$15,000.00	\$7,469.60	\$ 10,000
01-535-1304	IMPOUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-535-1305	Moving Permit	\$531.11	\$845.36	\$2,291.81	\$2,500.00	\$3,778.85	\$ 4,000
01-535-1306	Sign Permit	\$334.46	\$507.73	\$794.94	\$800.00	\$436.41	\$ 1,500
01-535-1307	FILMING PERMIT	\$400.00	\$25.00	\$75.00	\$100.00	\$0.00	\$ -
01-535-1308	Certificate of Occupancy						
01-535-1309	Conditional/Special Use Permit						
	<b>TOTAL</b>	\$33,976.68	\$42,723.21	\$71,700.27	\$74,900.00	\$50,786.45	\$ 60,500

ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED BUDGET	
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	Amended Budget	2019-2020 Actual	2020-2021
ANIMAL CONTROL							
01-538-1301	QUARANTINE	\$1,291.00	\$1,080.00	\$2,050.00	\$1,500.00	\$200.00	\$ 1,500
01-538-1303	Pet Adoptions	\$16,870.00	\$14,750.00	\$13,970.00	\$15,000.00	\$8,525.00	\$ 15,000
01-538-1304	ANIMAL LICENSE FEES	\$343.00	\$461.00	\$559.00	\$700.00	\$834.00	\$ 750
01-538-1305	Cremations	\$14,620.00	\$22,325.00	\$24,160.00	\$25,000.00	\$11,930.00	\$ 23,000
01-538-1306	Euthanizations	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$ -
01-538-1307	Animal Surrender	\$1,795.00	\$1,490.00	\$1,875.00	\$2,000.00	\$1,105.00	\$ 2,000
01-538-1308	Microchip	\$927.00	\$1,140.00	\$1,806.00	\$2,000.00	\$600.00	\$ 1,500
01-538-1309	Animal Impound	\$2,785.00	\$2,306.00	\$3,958.35	\$4,000.00	\$2,080.00	\$ 3,000
01-538-1310	Vaccines		\$355.20	\$114.40	\$100.00	\$109.00	\$ 200
01-538-1900	DONATIONS	\$115.00	\$0.00	\$60.00	\$0.00	\$65.00	\$ -
01-538-2000	REIMBURSEMENTS	\$280.58	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-538-9000	INSURANCE CLAIM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
TOTAL		\$39,026.58	\$43,907.20	\$48,552.75	\$50,420.00	\$25,448.00	\$ 46,950
PARKS & POOL							
01-542-1100	SWIMMING POOL ADMISSIONS	\$11,725.97	\$12,022.16	\$11,059.42	\$12,000.00	\$0.00	\$ 7,500
01-542-1105	Pool Cash Drawer Overage (Shortage)	\$5.00	(\$0.25)	\$0.00	\$0.00	\$0.00	\$ -
01-542-1700	Events Security Revenue	\$0.00	\$0.00	\$1,185.00	\$1,500.00	\$7,905.00	\$ 1,500
01-542-1703	Civic Center Rental	\$6,125.00	\$10,907.50	\$10,052.50	\$10,000.00	\$5,750.00	\$ 7,500
01-542-1900	PAVILION RENTAL	\$1,500.00	\$1,150.00	\$1,350.00	\$1,500.00	\$275.00	\$ 1,250
01-542-3900	SKATE PARK-DONATIONS & INT.	\$7.66	\$17.61	\$25.08	\$0.00	\$6.04	\$ -
01-542-9100	MISC/REFUNDS	\$0.00	\$0.00	\$167.00	\$0.00	\$200.00	\$ 100
TOTAL		\$19,363.63	\$24,097.02	\$23,839.00	\$25,000.00	\$14,136.04	\$ 17,850
STREET DEPARTMENT							
01-544-1901	ROAD REPAIR	\$0.00	\$0.00	\$0.00	\$90,000.00	\$0.00	\$ 90,000
01-544-5005	FIBER OPTIC EASE.	\$2,952.16	\$7,402.01	\$6,545.48	\$7,000.00	\$7,994.46	\$ 8,500
01-544-6000	GRANT REIMB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
01-544-7000	REIMBURSEMENTS	\$268.82	\$0.00	\$0.00	\$200.00	\$0.00	\$ 200
01-544-8000	WC SALARY REIMB	\$0.00	\$0.00	\$8,586.00	\$0.00	\$0.00	\$ -
TOTAL		\$3,220.98	\$7,402.01	\$15,131.48	\$97,200.00	\$7,994.46	\$ 98,700
CITY SALES TAX							
01-548-0401	CITY SALES TAX	\$ 1,664,552.52	\$ 1,661,489.77	\$ 1,693,761.23	\$ 1,750,000.00	\$ 1,210,509.58	\$ 1,785,000
01-548-0402	ELECTRIC FRANCHISE TAX	\$ 58,675.53	\$ 59,927.84	\$ 60,062.46	\$ 62,000.00	\$ 40,428.04	\$ 62,000
01-548-0403	TELEPHONE FRANCHISE TAX	\$ 18,071.05	\$ 14,236.12	\$ 12,780.99	\$ 15,000.00	\$ 10,176.56	\$ 15,000
01-548-0404	T.V. CABLE FRANCHISE TAX	\$ 22,712.06	\$ 26,673.58	\$ 15,157.54	\$ 23,000.00	\$ 10,253.97	\$ 17,500
01-548-0406	Mixed Beverage Tax	\$ 29,632.92	\$ 25,841.15	\$ 31,579.67	\$ 32,000.00	\$ 11,844.83	\$ 27,500
TOTAL		\$ 1,793,644.08	\$ 1,788,168.46	\$ 1,813,341.89	\$ 1,882,000.00	\$ 1,283,212.98	\$ 1,907,000
TOTAL GENERAL FUND REVENUES							
		\$4,589,670.91	\$4,452,297.46	\$4,603,580.21	\$5,148,642.00	\$4,184,336.20	\$ 5,098,335

ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED BUDGET	
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	Amended Budget	2019-2020 Actual	2020-2021
TRANSFERS							
01-599-9100	SYSTEM ADDED TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$3,455.91	\$ 1,122,784
01-599-9110	SYSTEM ADDED TRANSFER OUT	\$0.00	\$107,505.32	\$0.00	\$0.00	\$0.00	\$ -
	TOTAL	\$0.00	\$107,505.32	\$0.00	\$0.00	\$3,455.91	\$ 1,122,784
TOTAL GENERAL FUND REVENUES		\$4,589,670.91	\$4,559,802.78	\$4,603,580.21		\$4,187,792.11	\$ 6,221,119

# NON DEPARTMENTAL EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020		NOTES	DIFFERENCE
		Actual			Actual			Actual			Amended Budget	Actual		
01-620-0205	Workmans Comp All GF Depts.	\$0.00			\$0.00			\$0.00			\$0.00	N/A		
01-620-0510	FY 19 UNIFORMS	\$0.00			\$0.00			\$0.00			\$500.00	\$0.00		
01-620-1301	Insurance-General & Liability	\$51,032.34			\$51,192.51			\$50,119.32			\$47,000.00	\$42,041.56	\$ 51,700	
01-620-1302	Insurance-Property/Fire/EC	\$0.00			\$0.00			\$0.00			\$0.00	N/A		
01-620-1303	Insurance-Auto/Collision/Mobile	\$0.00			\$0.00			\$0.00			\$0.00	N/A		
01-620-1400	CUSTODIAL SERVICE-GF DEPTS	\$6,540.53			\$7,420.29			\$1,171.60			\$6,000.00	\$1,579.14	\$ 3,500	
01-620-1401	JANITORIAL SUPPLIES	\$2,894.19			\$2,997.99			\$2,598.92			\$3,000.00	\$2,043.37	\$ 3,000	
01-620-1500	COPY EXPENSE-ALL GF DEPTS	\$11,582.77			\$12,522.85			\$15,859.05			\$12,000.00	\$9,175.43	\$ 14,000	
01-620-1602	MAILING - ALL GF DEPTS.	\$9,118.45			\$6,759.19			\$5,947.21			\$6,000.00	\$6,117.48	\$ 9,000	
01-620-1700	COMPUTER ASST -ALL GF DEPTS	\$9,555.81			\$17,494.30			\$6,273.86			\$6,000.00	\$492.85	\$ 4,000	
01-620-1801	DUES/SUB/MEM -ALL GF DEPTS.	\$8,631.68			\$10,316.64			\$11,317.33			\$15,000.00	\$7,879.20	\$ 12,000	
01-620-1802	PUB/NOT/ADV - ALL GF DEPTS.	\$12,921.32			\$13,694.79			\$18,304.08			\$14,000.00	\$8,583.25	\$ 14,000	
01-620-1900	PRINTING - ALL GF DEPTS.	\$79.50			\$0.00			\$3,355.50			\$3,000.00	\$0.00	\$ 3,000	
01-620-2101	AMBULANCE SUBSIDY	\$92,400.00			\$112,399.92			\$132,399.96			\$141,400.00	\$106,049.97	\$ 150,000	
01-620-2102	LIBRARY SUBSIDY	\$39,999.96			\$39,999.96			\$39,999.96			\$40,000.00	\$29,999.97	\$ 40,000	
01-620-2104	FAMILY CRISIS CENTER	\$7,500.00			\$7,500.00			\$4,312.50			\$8,625.00	\$6,468.75	\$ 8,625	
01-620-2105	CHILDRENS ADVOCACY CENTER	\$5,000.00			\$5,000.00			\$0.00			\$0.00	\$0.00	\$ 5,000	
01-620-2120	CONTINGENCY	\$20,841.30			\$4,650.61			\$23,109.22			\$0.00	\$0.00	\$ -	
01-620-2122	FY 18 CITY HALL/ COURT FURNITURE	\$0.00			\$727.84			\$0.00			\$0.00	N/A		
01-620-2200	ELECTION EXPENSE	\$5,952.10			\$0.00			\$6,089.46			\$7,000.00	\$2,895.71	\$ 10,000	
01-620-2201	INTERNSHIP				\$1,600.00			\$0.00			\$0.00	\$0.00	\$ -	
01-620-2300	EMPLOYEE RELATIONS	\$873.15			\$2,623.17			\$4,126.62			\$10,000.00	\$2,299.58	\$ 10,000	
01-620-2301	PUBLIC RELATIONS	\$40.73			\$540.06			\$1,322.39			\$2,000.00	\$288.68	\$ 1,250	
01-620-3000	IRS PENALTY/FINE/VOIDED	(\$22,870.70)			\$292.75			\$8,344.21			\$0.00	\$0.00	\$ -	
01-620-4500	APPRAISAL BOARD	0.00						63,359.52			62,000.00	\$46,240.00	\$ 71,800	
01-620-4501	TAX COLLEC. CONTRACT	0.00						17,642.00			18,000.00	\$18,525.00	\$ 19,451	
01-620-6900	AUDIT	\$89,825.00			\$90,122.00			\$89,693.00			\$100,000.00	\$99,799.00	\$ 100,000	
01-620-7001	FEDERAL WARNING SYSTEM	\$2,350.00			\$2,720.00			\$0.00			\$0.00	\$0.00	\$ -	
01-620-7900	CO HANDLING FEES	\$2,406.25			\$2,406.25			\$1,306.25			\$2,500.00	\$1,306.25	\$ 2,500	
01-620-8000	BANK NOTES-PUMPER TRUCK	\$29,752.70			\$29,752.70			\$29,752.70			\$29,800.00	\$29,752.70	\$ 29,800	
TOTAL		\$386,427.08			\$422,733.82			\$536,404.66			\$533,825.00	\$421,537.89	\$ 562,626	
													OPERATIONAL \$ 28,801	
													TOTAL \$ 28,801	

# CITY COUNCIL EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			PROPOSED		NOTES	DIFFERENCE
		Actual			Actual			Actual			Budget	Actual		Budget			
01-622-0101	SALARIES	\$6,200.00			\$6,250.00			\$6,250.00			\$7,500.00	\$4,200.00		\$ 7,500		SALARIES	-
01-622-0201	SOCIAL SECURITY	\$474.28			\$478.11			\$478.10			\$574.00	\$321.28		\$ 574			
01-622-0202	HEALTH INSURANCE	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00		\$ -			
01-622-0204	UNEMPLOYMENT	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00		\$ -			
01-622-0205	INS - WORKMEN'S COMP	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00		\$ -		BENEFITS	-
01-622-0501	SUPPLIES	\$871.93			\$433.42			\$504.21			\$1,000.00	\$735.65		\$ 1,200			
01-622-0502	HOSPITALITY	\$0.00			\$0.00			\$73.31			\$500.00	\$0.00		\$ -			
01-622-1302	Liability Insurance Errors & Omissi	\$0.00			\$0.00			\$0.00			\$0.00	\$5,000.00		\$ -			
01-622-1500	TRAVEL & TRAINING - MAYOR FY 19 TRAINING	\$3,443.94			\$2,215.94			\$1,430.00			\$4,000.00	\$105.00		N/A			
01-622-1501	TRAVEL & TRAINING - WARD 1 FY 19 TRAVEL	\$2,593.31			\$0.00			\$9,506.28			\$15,000.00	\$4,296.29		N/A			
01-622-1502	MAYOR DISCRETIONARY	\$2,467.28			\$1,365.72			\$495.38			\$1,000.00	\$973.18		\$ 4,000			
01-622-1503	WARD 1 DISCRETIONARY	\$1,734.94			\$1,038.89			\$0.00			\$1,000.00	\$89.78		\$ 4,000			
01-622-1504	WARD 2 DISCRETIONARY	\$119.59			\$413.85			\$0.00			\$1,000.00	\$0.00		\$ 4,000			
01-622-1505	WARD 3 DISCRETIONARY	\$0.00			\$0.00			\$0.00			\$1,000.00	\$0.00		\$ 4,000			
01-622-1506	WARD 4 DISCRETIONARY				\$0.00			\$0.00			\$1,000.00	\$85.77		\$ 4,000			
01-622-1507	WARD 5 DISCRETIONARY				\$0.00			\$0.00			\$1,000.00	\$0.00		\$ 4,000			
01-622-2000	BUILDING AND STANDARDS COMM	\$10,047.55			\$0.00			\$0.00			\$0.00	\$0.00		\$ -			
01-622-2121	LEGAL EXPENSES	\$66,871.71			\$49,003.74			\$119,587.44			\$85,000.00	\$47,344.60		\$ 80,000			
01-622-2122	LEGAL EXPENSES - CIVIL	\$31,485.79			\$17,250.00			\$20,350.00			\$0.00	\$0.00		\$ 10,000		OPERATIONAL	\$ 3,700
TOTAL		\$126,310.32			\$78,449.67			\$158,674.72			\$119,574.00	\$63,151.55		\$ 123,274		TOTAL	\$ 3,700

# ADMINISTRATIVE EXPENSES

ACCOUNT NUMBER DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			2020-2021			NOTES	DIFFERENCE
	Actual			Actual			Actual			Amended Budget	Actual		2020-2021				
01-623-0101 SALARIES	\$244,159.18			\$211,113.94			\$349,169.16			\$265,677.00	\$194,069.00		\$ 273,647			SALARIES	\$ 7,970
01-623-0103 OVERTIME	\$0.00			\$96.67			\$0.00			\$0.00	\$151.50		\$ -				
01-623-0104 CM - CAR ALLOWANCE	\$7,579.00			\$0.00			\$0.00			\$0.00	\$0.00		N/A				
01-623-0201 SOCIAL SECURITY	\$17,684.51			\$15,755.30			\$24,331.88			\$20,324.00	\$14,221.97		\$ 20,879				
01-623-0202 INSURANCE - GROUP	\$22,617.83			\$22,322.12			\$39,926.04			\$33,600.00	\$24,308.08		\$ 36,288			BENEFITS	\$ 7,360
01-623-0203 RETIREMENT	\$2,626.84			\$6,817.05			\$4,298.62			\$2,843.00	\$2,125.87		\$ 6,130				
01-623-0204 UNEMPLOYMENT	\$131.54			\$609.28			\$491.63			\$1,134.00	\$573.70		\$ 1,247				
01-623-0205 INS - WORKMEN'S COMP	\$1,098.88			\$2,505.00			\$2,305.00			\$700.00	\$1,287.67		\$ 1,416				
01-623-0501 SUPPLIES	\$6,485.58			\$8,862.41			\$8,932.13			\$8,000.00	\$4,463.11		\$ 7,000				
01-623-0706 MAINT - BUILDING FY 19 - INACTIVE	\$2,407.21			\$2,107.85			\$0.00			\$0.00	\$0.00		N/A				
01-623-0708 FIRE SAFETY INSPEC FY 19 - INACTIVE	\$121.90			\$97.15			\$0.00			\$0.00	\$0.00		N/A				
01-623-1101 Electricity	\$2,067.91			\$2,925.12			\$2,647.07			\$3,000.00	\$1,625.01		\$ 2,750				
01-623-1500 TRAVEL & TRAINING	\$5,058.51			\$5,911.87			\$1,145.03			\$2,900.00	\$394.00		\$ 5,000				
01-623-1501 FY 19 TRAVEL				\$0.00			\$7,946.16			\$10,000.00	\$5,437.33		\$ 2,500				
01-623-2120 FY 18 Contingency	\$0.00			\$0.00			\$2,328.60			\$0.00	\$2,300.30		\$ -				
01-623-2200 TML REGIONAL MEETING	\$500.00			\$1,649.00			\$0.00			\$0.00	\$0.00		\$ -				
01-623-2700 Telephone Expense	\$22,415.31			\$23,688.25			\$24,066.81			\$24,000.00	\$15,452.00		\$ 20,000				
01-623-2750 Cell Phone Expense	\$1,224.96			\$1,154.34			\$1,013.08			\$1,000.00	\$821.74		\$ 1,500				
01-623-2800 DRUG TESTING				\$0.00			\$62.50			\$0.00	\$62.50		\$ 125				
01-623-3000 Codification - Ordinance Revisions	\$0.00			\$0.00			\$900.00			\$2,000.00	\$275.00		\$ 750				
01-623-9800 CIP - Computers/IT	\$20,952.76			\$11,418.04			\$5,225.28			\$5,000.00	\$5,120.11		\$ 7,500				
01-623-9801 FY 19 LEASED VEHICLE				\$0.00			\$0.00			\$14,540.00	\$5,971.13		\$ 15,000			OPERATIONAL	\$ (8,315)
TOTAL	\$357,131.92			\$317,033.39			\$474,788.99			\$394,718.00	\$278,660.02		\$ 401,733			TOTAL	\$ 7,015

# MUNICIPAL COURT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED BUDGET		NOTES
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	2020-2021	
01-624-0101	SALARIES	\$48,296.93	\$44,749.22	\$39,406.83	\$36,672.00	\$10,718.00	\$ 18,572	SALARIES \$ (18,100)
01-624-0103	OVERTIME	\$89.45	\$63.08	\$0.00	\$0.00	\$48.00	\$ -	
01-624-0105	CONTRACT					\$12,800.00	\$ 19,200	
01-624-0201	SOCIAL SECURITY	\$3,695.07	\$3,357.50	\$1,545.77	\$1,337.00	\$946.01	\$ 1,417	
01-624-0202	INSURANCE - GROUP	\$7,668.26	\$8,371.92	\$4,360.37	\$4,200.00	\$2,896.57	\$ 4,536	
01-624-0203	RETIREMENT	\$347.99	\$353.28	\$249.99	\$187.00	\$138.90	\$ 416	BENEFITS \$ 666
01-624-0204	UNEMPLOYMENT	\$113.19	\$277.20	\$59.55	\$162.00	\$149.25	\$ 178	
01-624-0205	INS - WORKMEN'S COMP	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$ 55	
01-624-0208	FINE COLLECTION/FTA FEES	\$246.00	\$24.00	\$108.00	\$100.00	\$120.00	\$ 100	
01-624-0501	SUPPLIES FY 19 OFFICE SUPPLIES	\$2,654.44	\$3,226.10	\$1,794.50	\$1,750.00	\$918.80	\$ 1,750	
01-624-0502	FY 19 SUPPLIES		\$0.00	\$468.78	\$500.00	\$0.00	\$ 500	
01-624-1500	TRAVEL & TRAINING	\$1,589.72	\$0.00	\$382.07	\$660.00	\$0.00	\$ 1,000	
01-624-1501	FY 19 TRAVEL		\$0.00	\$2,080.13	\$1,500.00	\$0.00	\$ 1,500	
01-624-2000	CONTRACTR			\$244.00	\$0.00	\$0.00	\$ -	
01-624-2200	FY 19 TECHNOLOGY FUND	\$0.00	\$0.00	\$6,244.31	\$1,250.00	\$0.00	N/A	
01-624-2700	Telephone Expense	\$5,727.96	\$5,786.76	\$5,491.22	\$6,500.00	\$3,405.28	\$ 5,000	
01-624-2800	DRUG TESTING		\$0.00	\$62.50	\$0.00	\$0.00	\$ 125	
01-624-3000	TRIAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	OPERATIONAL \$ 16,396
TOTAL		\$70,429.01	\$66,209.06	\$62,498.02	\$54,868.00	\$32,140.81	\$ 54,349	TOTAL \$ (519)



POLICE DEPARTMENT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021	NOTES	DIFFERENCE
01-631-0101	SALARIES	\$628,243.25	\$669,777.85	\$747,857.23	\$ 797,713.00	\$522,386.17	\$ 892,236	SALARIES	\$ 99,749
01-631-0103	OVERTIME	\$50,552.42	\$40,929.09	\$16,008.43	\$ 39,886.00	\$10,605.72	\$ 44,612		
01-631-0104	EVENT SECURITY	\$1,500.00	\$1,590.00	\$1,590.00	\$ 1,000.00	\$60.00	\$ 1,500		
01-631-0201	SOCIAL SECURITY	\$49,901.53	\$52,671.13	\$56,920.60	\$ 64,076.00	\$39,315.77	\$ 71,596		
01-631-0202	INSURANCE GROUP	\$120,512.61	\$129,367.97	\$115,846.15	\$ 142,800.00	\$75,687.76	\$ 154,224		
01-631-0203	RETIREMENT	\$7,954.30	\$8,705.05	\$9,401.27	\$ 9,250.00	\$5,964.34	\$ 20,985		
01-631-0204	UNEMPLOYMENT	\$636.65	\$2,978.13	\$691.97	\$ 3,078.00	\$2,474.15	\$ 3,386		
01-631-0205	INS - WORKMEN'S COMP	\$16,116.98	\$22,526.00	\$25,852.99	\$ 25,000.00	\$14,442.26	\$ 27,500		
01-631-0206	UNIFORMS	\$6,848.26	\$7,094.79	\$0.00	\$ -	\$0.00	N/A		
01-631-0400	SAFETY PROGRAM	\$64.07	\$1,273.63	\$1,524.38	\$ 1,000.00	\$698.80	\$ 1,500		
01-631-0501	SUPPLIES - FY 19 OFFICE SUPPLIES	\$14,030.95	\$11,315.72	\$9,256.91	\$ 7,000.00	\$2,443.15	\$ 6,000		
01-631-0502	FY19 FIELD SUPPLIES		\$0.00	\$2,829.86	\$ 2,000.00	\$1,728.05	\$ 2,000		
01-631-0510	UNIFORMS		\$0.00	\$2,273.67	\$ 4,000.00	\$2,049.11	\$ 10,000		
01-631-0700	MAINT - EQUIPMENT	\$11,158.04	\$9,962.33	\$8,493.07	\$ 5,000.00	\$967.53	\$ 3,500		
01-631-0701	MAINT-VEHICLE	\$21,534.04	\$17,769.06	\$11,703.07	\$ 15,000.00	\$3,598.21	\$ 7,500		
01-631-0706	MAINT - BUILDING FY 19 - INACTIVE	\$4,217.22	\$1,255.67	\$0.00	\$ -	\$0.00	N/A		
01-631-0708	FIRE SAFETY INSPEC FY 19 - INACTIVE	\$206.60	\$1,063.80	\$0.00	\$ -	\$0.00	N/A		
01-631-0713	MAINT - DRUG DOG	\$602.00	\$949.97	\$771.95	\$ -	\$0.00	\$ -	Possible Grant Funding	\$10,000 -
01-631-0900	FUEL & OIL	\$20,135.76	\$27,558.72	\$25,609.56	\$ 20,000.00	\$12,768.20	\$ 22,000		
01-631-1101	Electricity	\$5,957.33	\$8,175.51	\$7,326.45	\$ 8,400.00	\$4,275.73	\$ 8,400		
01-631-1301	Law Enforcement Liability Insurance	\$0.00	\$0.00	\$629.99	\$ 8,000.00	\$0.00	\$ 8,800		
01-631-1401	FY 18 JANITORIAL SUPPLIES	\$0.00	\$697.79	\$37.16	\$ 3,000.00	\$0.00	\$ -		
01-631-1500	TRAVEL & TRAINING	\$14,080.97	\$7,964.09	\$4,097.31	\$ 3,000.00	\$1,205.04	\$ 5,000		
01-631-1501	FY19 TRAVEL		\$0.00	\$6,654.40	\$ 5,000.00	\$927.43	\$ 5,000		
01-631-2120	Contingency	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$ -		
01-631-2700	Telephone Expense	\$13,576.02	\$13,620.74	\$13,450.51	\$ 15,000.00	\$8,685.44	\$ 12,500		
01-631-2750	Cell Phone Expense	\$8,229.60	\$8,614.15	\$10,420.43	\$ 12,500.00	\$7,094.00	\$ 12,500		
01-631-2800	Drug Testing	\$1,846.98	\$562.50	\$712.50	\$ 1,600.00	\$562.50	\$ 1,600		
01-631-3000	HEPATITIS SHOTS	\$0.00	\$0.00	\$0.00	\$ -	\$0.00	\$ -		
01-631-3100	INFORMANT MONEY	\$580.00	\$50.00	\$50.00	\$ -	\$0.00	\$ -		
01-631-3300	INVESTIGATIVE EXPENSES	\$5,872.10	\$5,794.12	\$3,296.55	\$ 8,000.00	\$842.90	\$ 6,000		
01-631-3301	FY 18 LAB TESTS FY19 INACTIVE	\$0.00	\$39.99	\$0.00	\$ -	\$0.00	\$ -		
01-631-3500	FY 19 ABANDONED VEH EXPENSES	\$0.00	\$0.00	\$5,025.53	\$0.00	\$3,955.00	N/A		

		PROPOSED			
ACCOUNT		2018-2019	2019-2020	BUDGET	
NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual
01-631-3600	FY19 PD/FES EXPENSES	\$0.00	\$0.00	\$1,702.43	\$462.72
				-	N/A
01-631-3700	COPSYNC- FY18 SOUTHERN SOFTWARE	\$23,985.20	\$13,500.00	\$25,988.97	\$12,000.00
					\$12,000
01-631-7000	CODE RED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
					N/A
01-631-7001	FEDERAL WARNING SYSTEM	\$0.00	\$0.00	\$0.00	\$2,500
01-631-8001	FY18 LEASED VEHICLES	\$0.00	\$26,417.61	\$48,438.31	\$20,240.56
					\$55,200
					\$33,173- Looking for Grant Funding
01-631-9300	FY19- TECHNOLOGY	\$33,877.04	\$0.00	\$0.00	\$0.00
01-631-9400	CIP - AIR CONDITIONER	\$7,352.72	\$0.00	\$0.00	\$0.00
					-
01-631-9922	FY19 INSURANCE CLAIMS- PROPERTY		\$0.00	\$5,304.61	\$0.00
					OPERATIONAL \$ 10,500
TOTAL		\$1,069,572.64	\$1,092,225.41	\$1,169,716.26	\$1,254,303.00
				\$713,440.54	\$1,398,039
					\$ 143,736

# FIRE DEPARTMENT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			PROPOSED BUDGET 2020-2021			NOTES	DIFFERENCE	
		Actual			Actual			Actual			Budget		Actual						
01-632-0101	FY 18 ADMINISTRATOR FY 19 SALARIES	\$0.00			\$0.00			\$0.00			\$18,720.00		\$0.00		\$ 10,000		SALARIES	\$	(8,720)
01-632-0201	FY 18 SOCIAL SECURITY	\$0.00			\$0.00			\$0.00			\$1,432.00		\$0.00		\$ 763				
01-632-0202	FY 19 INSURANCE				\$0.00			\$0.00			\$0.00		\$0.00		\$ -				
01-632-0203	RETIREMENT	\$8,352.00			\$1,620.00			\$6,790.32			\$200.00		\$3,276.00		\$ 6,724				
01-632-0204	FY 19 UNEMPLOYMENT				\$0.00			\$0.00			\$324.00		\$0.00		\$ 356		BENEFITS	\$	6,487
01-632-0205	INS - WORKMANS COMP	\$2,197.77			\$5,506.00			\$5,876.00			\$6,000.00		\$3,282.51		\$ 6,600				
01-632-0501	FY 19 OFFICE SUPPLIES				\$0.00			\$0.00			\$1,000.00		\$0.00		\$ 500				
01-632-0502	FY 19 FIELD SUPPLIES				\$0.00			\$0.00			\$500.00		\$2,752.50		\$ 2,500				
01-632-0503	SUPPLIES FY 19 INACTIVE	\$3,174.20			\$234.95			\$0.00			\$0.00		\$0.00		N/A				
01-632-0700	MAINT - EQUIPMENT	\$7,644.59			\$5,088.47			\$662.88			\$8,000.00		\$0.00		\$ 6,000				
01-632-0701	MAINT-VEHICLES	\$1,991.92			\$1,009.86			\$1,519.34			\$2,000.00		\$0.00		\$ 2,000				
01-632-0900	FUEL & OIL	\$2,776.78			\$2,192.16			\$2,078.89			\$3,000.00		\$846.99		\$ 2,500				
01-632-1101	Electricity	\$936.80			\$1,614.98			\$0.00			\$0.00		\$0.00		N/A				
01-632-1500	TRAVEL & TRAINING FY 19 TRAINING	\$523.14			\$515.00			\$0.00			\$600.00		\$0.00		\$ 600				
01-632-1501	FY 19 TRAVEL				\$0.00			\$0.00			\$1,000.00		\$0.00		\$ 1,000				
01-632-2700	Telephone Expense	\$2,277.90			\$2,052.78			\$2,064.80			\$2,500.00		\$1,264.53		\$ 1,750				
01-632-2750	Cell Phone Expense	\$1,655.02			\$936.49			\$1,095.67			\$1,000.00		\$541.51		\$ 1,000				
01-632-2800	DRUG TESTING				\$0.00			\$0.00			\$0.00		\$0.00		\$ 125				
01-632-3702	FIRE CALLS	\$23,960.00			\$21,710.00			\$21,040.00			\$21,000.00		\$5,340.00		\$ 20,000				
01-632-9002	CIP	\$0.00			\$0.00			\$0.00			\$0.00		\$0.00		\$ -		OPERATIONAL	\$	(2,625)
TOTAL		\$55,490.12			\$42,480.69			\$41,127.90			\$67,276.00		\$17,304.04		\$ 62,418		TOTAL	\$	(4,858)

BUILDING SERVICES EXPENSES												
ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED		NOTES				
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	2020-2021 BUDGET					
01-635-0101	SALARIES	\$73,931.09	\$70,041.50	\$120,357.82	\$139,297.00	\$69,010.65	\$ 143,476	SALARIES	\$ 4,179			
01-635-0201	SOCIAL SECURITY	\$5,603.00	\$5,358.17	\$9,207.28	\$10,656.00	\$5,214.81	\$ 10,947					
01-635-0202	INSURANCE-GROUP	\$8,371.92	\$7,325.43	\$19,883.31	\$25,200.00	\$10,458.90	\$ 27,216					
01-635-0203	RETIREMENT	\$875.40	\$864.44	\$1,482.10	\$1,500.00	\$719.38	\$ 3,214					
01-635-0204	UNEMPLOYMENT	\$9.00	\$317.70	\$91.38	\$486.00	\$290.06	\$ 535	BENEFITS	\$ 4,220			
01-635-0205	INS-WORKERS COMP	\$366.31	\$632.00	\$633.00	\$1,500.00	\$353.61	\$ 1,650					
01-635-0501	OFFICE SUPPLIES	\$883.88	\$1,053.97	\$416.44	\$750.00	\$1,193.92	\$ 2,000					
01-635-0502	FY 19 FIELD SUPPLIES		\$0.00	\$162.84	\$1,000.00	\$106.00	\$ 2,500					
01-635-0510	FY 19 UNIFORMS		\$0.00	\$0.00	\$600.00	\$266.78	\$ 500					
01-635-0701	MAINT-VEHICLE	\$0.00	\$185.26	\$697.19	\$500.00	\$0.00	\$ 1,000					
01-635-0900	FUEL & OIL	\$746.83	\$562.45	\$960.24	\$1,000.00	\$453.59	\$ 1,250					
01-635-1500	TRAINING	\$3,962.55	\$494.35	\$1,106.35	\$700.00	\$550.00	\$ 1,000					
01-635-1501	FY 19 TRAVEL		\$0.00	\$1,064.30	\$1,500.00	\$1,231.53	\$ -					
01-635-1700	FY 19 IT EQUIPMENT/SOFTWARE		\$0.00	\$392.71	\$3,000.00	\$5,350.00	\$ 5,000					
01-635-2000	VEHICLE ABATEMENT	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -					
01-635-2100	ENFORCEMENT CLEAN UP	\$1,384.00	\$188.20	\$8,325.51	\$20,000.00	\$728.60	\$ 8,500					
01-635-2120	Contingency FY 19 INACTIVE	\$0.00	\$1,659.95	\$0.00	\$0.00	\$0.00	N/A					
01-635-2700	Telephone Expense	\$4,555.62	\$4,609.80	\$4,478.16	\$5,200.00	\$2,781.23	\$ 3,500					
01-635-2750	Cell Phone Expense	\$1,108.45	\$1,111.09	\$1,083.98	\$1,500.00	\$469.00	\$ 800					
01-635-2800	DRUG TESTING		\$0.00	\$125.00	\$150.00	\$125.00	\$ 150					
01-644-3500	Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -					
01-635-8001	FY 19 LEASED VEHICLE		\$0.00	\$5,406.67	\$5,460.00	\$4,229.50	\$ 12,000	OPERATIONAL	\$ (3,160)			
TOTAL		\$102,253.05	\$94,404.31	\$175,874.28	\$219,999.00	\$103,532.56	\$ 225,238	TOTAL	\$ 5,239			

## HUMAN RESOURCE DEPARTMENT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017	2017-2018	2018-2019	2019-2020	PROPOSED		NOTES	DIFFERENCE
		Actual	Actual	Actual	Budget	Actual	2020-2021		
01-636-0101	SALARIES			\$25,250.19	\$17,472.00	\$8,965.84	\$ 17,996	SALARIES	\$ 524
01-636-0201	SOCIAL SECURITY			\$1,931.62	\$1,337.00	\$584.66	\$ 1,373		
01-636-0202	INSURANCE			\$63.00	\$4,200.00	\$2,161.44	\$ 4,536		
01-636-0203	RETIREMENT			\$314.27	\$187.00	\$104.75	\$ 403		
01-636-0204	UNEMPLOYMENT			\$6.48	\$162.00	\$0.00	\$ 178	BENEFITS	\$ 614
01-636-0205	WORKMEN COMP			\$0.00	\$100.00	\$0.00	\$ 110		
01-636-0501	SUPPLIES			\$1,040.25	\$600.00	\$560.58	\$ 1,000		
01-636-1500	TRAINING			\$44.05	\$800.00	\$175.00	\$ 1,250		
01-636-1501	TRAVEL			\$0.00	\$1,000.00	\$450.58	\$ 1,250		
01-636-1700	ITEQUIPMENT/SOFTWARE			\$1,799.39	\$1,000.00	\$0.00	\$ -		
01-636-2800	DRUG TESTING			\$62.50	\$0.00	\$0.00	\$ 150	OPERATIONAL	\$ 250
TOTAL		\$0.00	\$0.00	\$30,511.75	\$26,858.00	\$13,002.85	\$ 28,247	TOTAL	\$ 1,389

# FINANCE DEPARTMENT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED		NOTES
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	2020-2021 BUDGET	
01-637-0101	SALARIES	\$202,733.86	\$221,100.47	\$224,486.43	\$265,501.00	\$175,381.62	\$ 273,466	SALARIES \$ 8,204
01-637-0103	OVERTIME	\$1,373.96	\$2,660.63	\$2,045.52	\$7,965.00	\$1,048.62	\$ 8,204	
01-637-0201	SOCIAL SECURITY	\$15,700.23	\$17,249.51	\$16,681.38	\$20,920.00	\$13,236.63	\$ 21,491	
01-637-0202	INSURANCE-GROUP	\$32,641.14	\$33,487.68	\$32,092.36	\$33,600.00	\$23,720.44	\$ 36,288	
01-637-0203	RETIREMENT	\$2,471.87	\$2,818.78	\$2,732.35	\$2,926.00	\$1,988.51	\$ 6,309	BENEFITS \$ 6,816
01-637-0204	UNEMPLOYMENT	\$36.00	\$648.00	\$36.00	\$810.00	\$632.52	\$ 891	
01-637-0205	INS - WORKMEN'S COMP	\$0.00	\$0.00	\$0.00	\$920.00	\$0.00	\$ 1,012	
01-637-0501	SUPPLIES	\$3,269.79	\$4,946.51	\$4,108.43	\$3,500.00	\$1,419.18	\$ 5,000	
01-637-1500	TRAVEL & TRAINING	\$5,550.21	\$5,024.08	\$904.56	\$2,050.00	\$350.00	\$ 5,000	
01-637-1501	FY 19 TRAVEL		\$0.00	\$3,320.94	\$4,000.00	\$1,872.08	\$ 10,000	
01-637-1700	IT EQUIPMENT/SOFTWARE		\$0.00	\$8,310.00	\$12,000.00	\$13,499.50	\$ 15,000	
01-637-2700	Telephone Expense	\$21,608.05	\$22,868.40	\$22,894.81	\$25,500.00	\$14,969.94	\$ 25,000	
01-637-2750	Cell Phone Expense	\$1,108.46	\$1,111.12	\$1,389.71	\$1,750.00	\$779.86	\$ 1,750	
01-637-2800	DRUG TESTING		\$0.00	\$0.00	\$0.00	\$62.50	\$ 150	OPERATIONAL \$ 41,312
TOTAL		\$286,493.57	\$311,915.18	\$319,002.49	\$381,442.00	\$248,961.40	\$ 409,562	TOTAL \$ 28,120



# ANIMAL CONTROL EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			PROPOSED BUDGET		NOTES	DIFFERENCE
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Actual	Amended Budget	Actual	2020-2021	Budget	2020-2021		
01-638-0101	SALARIES	\$95,886.74	\$96,075.89	\$127,440.01	\$147,660.00	\$101,680.56	\$152,090									SALARIES	\$ 4,562
01-638-0103	OVERTIME	\$2,162.98	\$2,822.64	\$237.36	\$4,430.00	\$0.00	\$ 4,563										
01-638-0201	SOCIAL SECURITY	\$7,199.96	\$7,329.80	\$9,628.18	\$11,635.00	\$7,778.65	\$ 11,953										
01-638-0202	INSURANCE-GROUP	\$23,720.44	\$21,627.46	\$25,127.76	\$33,600.00	\$22,325.12	\$ 36,288										
01-638-0203	RETIREMENT	\$1,035.13	\$1,112.01	\$1,558.27	\$1,627.00	\$1,148.01	\$ 3,509									BENEFITS	\$ 5,635
01-638-0204	UNEMPLOYMENT	\$119.37	\$586.87	\$301.11	\$972.00	\$596.35	\$ 1,069										
01-638-0205	INS-WORKMEN'S COMP	\$5,128.13	\$4,776.00	\$5,107.00	\$6,500.00	\$2,852.92	\$ 7,150										
01-638-0501	SUPPLIES	\$5,219.61	\$7,730.41	\$10,595.01	\$6,000.00	\$7,633.30	\$ 2,500										
01-638-0502	FY 19 FIELD SUPPLIES		\$0.00	\$2,394.09	\$3,000.00	\$1,589.64	\$ 3,000										
01-638-0510	FY 19 UNIFORMS		\$0.00	\$827.25	\$1,000.00	\$335.00	\$ 1,000										
01-638-0700	MAINT - EQUIPMENT	\$1,000.00	\$407.60	\$0.00	\$750.00	\$63.66	\$ 500										
01-638-0701	MAINT-VEHICLE	\$1,895.65	\$500.67	\$383.04	\$1,200.00	\$239.56	\$ 1,200										
01-638-0900	FUEL & OIL	\$5,100.95	\$4,742.87	\$5,991.51	\$5,000.00	\$2,927.25	\$ 5,000										
01-638-1101	Electricity	\$3,204.78	\$4,654.26	\$4,215.26	\$4,500.00	\$2,073.55	\$ 3,500										
01-638-1401	ANITORIAL SUPPLIES					\$634.34	\$ 5,000										
01-638-1500	TRAVEL & TRAINING	\$1,865.18	\$1,507.72	\$703.26	\$1,500.00	\$0.00	\$ 1,500										
01-638-1501	FY 19 TRAVEL		\$0.00	\$2,136.90	\$2,000.00	\$0.00	\$ 1,500										
01-638-1700	IT/SOFTWARE						\$ 1,000										
01-638-2700	Telephone Expense	\$1,832.07	\$1,838.69	\$1,737.96	\$2,000.00	\$1,233.96	\$ 1,750										
01-638-2750	Cell Phone Expense	\$2,824.38	\$2,068.24	\$1,957.91	\$2,000.00	\$1,055.01	\$ 2,000										
04-638-2800	DRUG TESTING		\$0.00	\$125.00	\$0.00	\$0.00	\$ 150										
01-638-3200	ANIMAL CARE	\$16,546.57	\$18,971.13	\$24,756.71	\$22,000.00	\$17,361.71	\$ 23,000										
01-638-3301	MAINT-BUILDING FY19 INACTIVE	\$6,962.24	\$6,897.01	\$0.00	\$0.00	\$0.00	N/A										
01-638-3400	OFFICER CARE-MEDICAL FY19 HEAL	\$0.00	\$125.00	\$0.00	\$500.00	\$0.00	N/A										
01-638-8001	FY 19 LEASED VEHICLE		\$0.00	\$26,682.92	\$24,000.00	\$12,917.04	\$ 24,000										
01-638-9000	CIP - SHADE STRUCTURE @ SHELTER		\$0.00	\$8,500.00	\$8,000.00	\$0.00	\$ 35,000									OPERATIONAL	\$ 28,150
TOTAL		\$181,704.18	\$183,774.27	\$260,406.51	\$289,874.00	\$184,445.63	\$ 328,221									TOTAL	\$ 38,347

## BUILDING MAINTENANCE EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017	2017-2018	2018-2019	2019-2020		PROPOSED		NOTES
		Actual	Actual	Actual	Amended	Budget	2019-2020 Actual	2020-2021 Budget	
01-641-0101	SALARIES			\$7,872.09	\$63,336.00	\$35,617.38	\$ 65,236	SALARIES	\$ 1,957
01-641-0103	OVERTIME				\$1,900.00	\$87.00	\$ 1,957		
01-641-0201	SOCIAL SECURITY			\$602.20	\$4,991.00	\$2,557.74	\$ 5,127		
01-641-0202	INSURANCE			\$588.65	\$16,800.00	\$9,749.24	\$ 18,144		
01-641-0203	RETIREMENT			\$96.07	\$698.00	\$404.26	\$ 1,505	BENEFITS	\$ 2,759
01-641-0204	UNEMPLOYMENT			\$2.52	\$324.00	\$282.31	\$ 356		
01-641-0205	WORKMEN COMP			\$0.00	\$4,400.00	\$0.00	\$ 4,840		
01-641-0501	OFFICE SUPPLIES			\$0.00	\$0.00	\$0.00	\$ -		
01-641-0502	FIELD SUPPLIES			\$62.50	\$500.00	\$328.99	\$ 1,000		
01-641-0510	UNIFORMS			\$0.00	\$600.00	\$0.00	\$ 600		
01-641-0700	MAINT EQUIPMENT			\$0.00	\$1,000.00	\$65.23	\$ 1,000		
01-641-0701	MAINT VEHICLE			\$2,102.07	\$1,000.00	\$0.00	\$ 750		
01-641-0708	FIRE SAFETY INSPECTION			\$0.00	\$2,600.00	\$0.00	\$ 2,600		
01-641-1500	TRAINING			\$0.00	\$500.00	\$0.00	\$ 500		
01-641-1501	TRAVEL			\$0.00	\$1,000.00	\$0.00	\$ 750		
01-641-6000	MAINT - CITY HALL			\$3,816.04	\$12,000.00	\$6,851.39	\$ 12,000		
01-641-6001	MAINT - POLICE DEPT			\$5,422.00	\$3,000.00	\$2,575.70	\$ 3,000		
01-641-6002	MAINT - ANIMAL SHELTER		\$560.00	\$7,190.81	\$5,000.00	\$3,919.90	\$ 5,000		
							\$30,000 - CRF		
01-641-6003	MAINT - SUNSHINE HOUSE			\$182.13	\$2,000.00	\$12.99	\$ 5,000 Funds		
01-641-6004	MAINT - NEIGHBORHOOD CENTER			\$321.36	\$12,000.00	\$55.09	\$ 3,500		
01-641-6005	MAINT - MAINTENANCE YARD			\$4,251.79	\$2,000.00	\$41.98	\$ 30,000	OPERATIONAL	\$ 22,500
TOTAL		\$0.00	\$560.00	\$32,510.23	\$135,649.00	\$62,549.20	\$ 162,866	TOTAL	\$ 27,217



\* New department within Public Works to better track facility costs.

## BUILDING MAINTENANCE EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED		
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	BUDGET 2020-2021	NOTES
SUNSHINE HOUSE								
01-626-0706	MAINT - BUILDING	\$0.00	\$82.88	\$2,500.00	\$2,500.00	\$187.75	N/A	
01-626-0707	MAINT - HEAT & AIR	\$170.00	\$589.98	\$1,500.00	\$1,500.00	\$0.00	N/A	
01-626-0708	FIRE SAFETY INSPECTION	\$265.15	\$101.15	\$500.00	\$500.00	\$0.00	N/A	
01-626-1101	Electricity	\$4,245.98	\$2,773.95	\$3,500.00	\$3,500.00	\$1,944.99	N/A	
		\$4,681.13	\$3,547.96	\$8,000.00	\$8,000.00	\$2,132.74	N/A	
NEIGHBORHOOD CENTER								
01-628-0706	MAINT - BUILDING	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$54.94	N/A	
01-628-0707	MAINT - HEAT & AIR	\$0.00	\$33.28	\$1,000.00	\$1,000.00	\$0.00	N/A	
01-628-0708	FIRE SAFETY INSPECTION	\$0.00	\$9.00	\$250.00	\$250.00	\$0.00	N/A	
		\$0.00	\$42.28	\$2,250.00	\$2,250.00	\$54.94	N/A	

## PARKS AND POOL EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			PROPOSED BUDGET		NOTES	DIFFERENCE
		Actual	Actual	Actual	Actual	Actual	Budget	Amended	Actual	Actual	Actual	2020-2021	2020-2021				
01-642-0101	SALARIES	\$141,300.05	\$167,100.90	\$177,103.84	\$216,576.00	\$119,503.56	\$ 223,073				SALARIES	\$ 7,892					
01-642-0103	OVERTIME	\$11,462.78	\$11,265.78	\$0.00	\$5,297.00	\$40.50	\$ 6,692										
01-642-0201	SOCIAL SECURITY	\$11,322.10	\$12,971.10	\$12,986.58	\$16,973.00	\$8,887.82	\$ 17,531										
01-642-0202	INSURANCE - GROUP	\$31,918.57	\$42,479.01	\$39,745.24	\$42,000.00	\$28,467.98	\$ 45,360										
01-642-0203	RETIREMENT	\$1,557.64	\$1,891.51	\$2,009.18	\$1,946.00	\$1,347.04	\$ 5,147										
01-642-0204	UNEMPLOYMENT	\$48.92	\$1,005.93	\$340.84	\$972.00	\$696.55	\$ 1,069										
01-642-0205	INS - WORKMEN'S COMP	\$3,662.95	\$4,339.00	\$4,853.00	\$11,000.00	\$2,711.02	\$ 12,100										
01-642-0501	SUPPLIES	\$11,099.70	\$3,246.09	\$1,049.92	\$2,000.00	\$75.70	\$ 2,500										
01-642-0502	FY19 FIELD SUPPLIES	\$0.00	\$0.00	\$6,418.84	\$4,000.00	\$7,130.69	\$ 7,130										
01-642-0510	Uniforms Expense	\$3,318.29	\$4,488.85	\$2,219.80	\$3,500.00	\$2,672.05	\$ 4,000										
01-642-0700	MAINT - EQUIPMENT	\$3,750.99	\$1,820.83	\$1,288.12	\$2,200.00	\$107.69	\$ 5,000										
01-642-0701	MAINT - VEHICLES	\$2,747.10	\$2,073.30	\$295.84	\$3,000.00	\$278.70	\$ 5,000										
01-642-0706	MAINT - BUILDING FY 19 - INACTIVE	\$1,357.13	\$2,727.83	\$0.00	\$0.00	\$0.00	N/A										
01-642-0707	Maintenance - Pool	\$8,046.51	\$6,254.24	\$8,568.23	\$10,000.00	\$570.28	\$ 11,000										
01-642-0708	FIRE SAFETY INSPEC FY 19 INACTIVE	\$34.15	\$198.00	\$0.00	\$0.00	\$0.00	N/A										
01-642-0709	SUPPLIES - CIVIC CENTER FY 19 INACT	\$0.00	\$3,969.59	\$1,675.57	\$0.00	\$770.53	\$ 1,500										
01-642-0730	MAINT - ALL PARKS	\$26,649.98	\$22,810.05	\$16,245.66	\$20,000.00	\$6,788.34	\$ 20,000										
01-642-0900	FUEL & OIL	\$4,102.25	\$5,895.42	\$7,188.29	\$6,000.00	\$4,367.78	\$ 6,000										
01-642-1101	Electricity (lights)	\$18,079.52	\$25,341.00	\$21,176.32	\$22,000.00	\$10,453.16	\$ 17,500										
01-642-1301	General Liability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -										
01-642-1302	Real & Personal Property Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -										
01-642-1500	Training	\$0.00	\$0.00	\$1,119.05	\$500.00	\$0.00	\$ 1,500										
01-642-1501	FY 19 TRAVEL		\$0.00	\$393.35	\$1,000.00	\$0.00	\$ 1,500										
01-642-1700	IT EQUIPMENT/ SOFTWARE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -										
01-642-2700	Telephone Expense	\$5,383.29	\$5,552.24	\$5,143.35	\$5,500.00	\$3,201.33	\$ 4,000										
01-642-2750	Cell Phone Expense	\$1,147.97	\$922.27	\$1,383.03	\$1,000.00	\$920.64	\$ 1,800										
01-642-2800	Drug Testing	\$125.00	\$0.00	\$125.00	\$600.00	\$187.50	\$ 600										
01-642-3500	MASTER PARK PLAN - ENGINEERING			\$25,000.00		\$ -											
01-642-8001	FY 18 LEASED VEHICLE	\$0.00	\$10,589.86	\$19,190.20	\$22,000.00	\$8,973.20	\$ 22,000										
01-642-9000	CIP - FENCING	\$55,000.00	\$45,779.66	\$0.00	\$0.00	\$0.00	\$ 8,000										
01-642-9705	CIP - PUEBLO NUEVO																
TOTAL		\$342,114.89	\$382,772.46	\$355,519.25	\$398,064.00	\$208,152.06	\$ 430,003										

## STREET DEPARTMENT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021	NOTES	DIFFERENCE
01-644-0101	SALARIES	\$276,045.17	\$250,920.47	\$304,564.33	\$373,894.00	\$233,147.57	\$ 385,111		\$ 11,553
01-644-0103	OVERTIME	\$11,395.20	\$10,514.57	\$138.78	\$11,217.00	\$1,914.57	\$ 11,553		
01-644-0201	SOCIAL SECURITY	\$21,185.04	\$19,417.35	\$22,804.44	\$29,461.00	\$17,646.91	\$ 30,265		
01-644-0202	INSURANCE - GROUP	\$56,430.14	\$43,970.87	\$63,619.75	\$84,000.00	\$51,400.04	\$ 90,720		
01-644-0203	RETIREMENT	\$3,154.95	\$3,223.84	\$3,749.29	\$4,121.00	\$2,638.11	\$ 8,885		
01-644-0204	UNEMPLOYMENT	\$71.59	\$1,021.63	\$531.03	\$1,782.00	\$1,218.77	\$ 1,960		
01-644-0205	INS - WORKMEN'S COMP	\$21,245.11	\$28,248.00	\$25,031.00	\$19,800.00	\$13,983.08	\$ 21,780		
01-644-0501	OFFICE SUPPLIES	\$13,049.76	\$8,405.31	\$2,000.44	\$2,000.00	\$244.78	\$ 3,500		
01-644-0502	FY 19 FIELD SUPPLIES		\$66.90	\$8,805.79	\$10,000.00	\$10,320.91	\$ 16,000		
01-644-0510	FY 19 UNIFORMS		\$0.00	\$3,427.63	\$4,000.00	\$2,714.68	\$ 4,000		
01-644-0700	MAINT - EQUIPMENT	\$32,997.22	\$18,234.71	\$12,603.07	\$15,000.00	\$3,983.71	\$ 20,000		
01-644-0701	MAINT - VEHICLES	\$5,834.24	\$4,566.07	\$2,604.90	\$5,000.00	\$4,510.38	\$ 10,000		
01-644-0706	MAINT - BUILDINGS FY 19 INACTIVE	\$617.38	\$1,993.06	\$0.00	\$0.00	\$0.00	N/A		
01-644-0708	FIRE SAFETY INSPEC FY 19 - INACTIVE	\$438.82	\$236.67	\$0.00	\$0.00	\$0.00	N/A		
01-644-0718	STREET SIGNS	\$4,134.27	\$9,624.02	\$2,330.20	\$8,000.00	\$5,422.96	\$ 10,000		
01-644-0719	Street Maintenance Materials	\$42,541.98	\$37,673.87	\$34,134.24	\$40,000.00	\$26,489.32	\$ 60,000		
01-644-0900	FUEL	\$14,125.29	\$12,809.36	\$11,478.35	\$18,000.00	\$7,248.30	\$ 18,000		
01-644-0901	OIL	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$ 1,500		
01-644-1101	Electricity	\$58,952.95	\$70,227.92	\$64,337.03	\$72,000.00	\$37,644.89	\$ 72,000		
01-644-1500	TRAVEL & TRAINING	\$438.69	\$0.00	\$44.05	\$2,500.00	\$0.00	\$ 2,500		
01-644-1501	FY 19 TRAVEL		\$0.00	\$734.85	\$2,000.00	\$853.56	\$ 2,000		
01-644-1700	IT EQUIPMENT/ SOFTWARE		\$0.00	\$0.00	\$1,500.00	\$0.00	\$ 1,500		
01-644-2000	CONTRACT			\$13,395.00	\$0.00	\$12,525.00	\$ -		
01-644-2700	Telephone Expense	\$5,494.74	\$5,563.77	\$5,216.52	\$5,500.00	\$3,272.17	\$ 4,500		
01-644-2750	Cell Phone Expense	\$1,777.63	\$1,550.29	\$1,800.50	\$2,000.00	\$1,074.98	\$ 1,750		
01-644-2800	Drug Testing	\$187.50	\$375.00	\$375.00	\$300.00	\$125.00	\$ 375		
01-644-3500	ENGINEERING		\$0.00	\$43,439.00	\$20,000.00	\$0.00	\$ -		
01-644-8001	FY 18 LEASED VEHICLE	\$0.00	\$3,075.14	\$10,510.34	\$18,450.00	\$8,908.96	\$ 18,450		
01-644-8100	EASEMENT/ROAD SEAL (ANNUAL)	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$ 1,000		
01-644-9000	CAP IMPROVEMENT STREETS	\$386,097.40	\$68,809.60	\$35,342.73	\$519,167.00	\$83,929.52	\$ 400,000		
								COUNCIL	
01-644-9001		\$477,248.83	\$0.00	\$0.00	\$0.00	\$137,963.60	\$ 831,694	OPERATIONAL	\$ 730,852
	TOTAL	\$1,435,463.90	\$601,528.42	\$673,018.26	\$1,272,192.00	\$669,181.77	\$ 2,029,044	TOTAL	\$ 756,852



# FY 2020-2021 PROPOSED BUDGET

## **WATER/SEWER/ SANITATION**

# WATER - WASTE WATER - SANITATION

REVENUE	FY 19-20 Budget	Proposed 20-21	difference	EXPENSES	FY 19-20 Budget	Proposed 20-21	difference
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NON DEPARTMENTAL	\$ 60,800	\$ 60,200	\$ (600)	UTILITY BILLING	\$ 371,078	\$ 379,748	\$ 8,670
WATER	\$ 1,800,500	\$ 1,800,500	\$ -	WATER	\$ 1,760,553	\$ 1,806,013	\$ 45,460
WASTE WATER	\$ 840,000	\$ 840,000	\$ -	WASTE WATER	\$ 656,210	\$ 834,316	\$ 178,106
SANITATION	\$ 2,136,000	\$ 2,241,000	\$ 105,000	SANITATION	\$ 2,061,487	\$ 2,073,200	\$ 11,713
TRANSFERS	\$ 12,028	\$ 151,577	\$ 139,549	TRANSFERS	\$ -	\$ -	\$ -
TOTAL	\$ 4,849,328	\$ 5,093,277	\$ 243,949	TOTAL	\$ 4,849,328	\$ 5,093,277	\$ 243,949

DIFFERENCE	\$ 0
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Employee Cost of Living	3%	TOTAL SALARY DIFFERENCE	\$ 158,659
Health Insurance Increase	8%	TOTAL EMPLOYEE BENEFITS DIFFERENCE	\$ 71,070
Liability/Property Ins Incr	10%	TOTAL OPERATIONAL COSTS DIFFERENCE	\$ 14,219
Workman's Comp Increase	10%		
2021 Retirement Rate	2.24%		
Unemployment Rate Incr:	10%		

GREEN FILED ITEMS REPRESENT CAPITAL IMPROVEMENTS/ASSETS

## 2020-2021 PRIORITIES

**TRANSFER CONSIST OF	2012 EDAP ANNUAL PAYMENT	STAFFING
	SCADA	INFRASTRUCTURE
	INFRASTRUCTURE IMPROVEMENTS	
	TCEQ ENFORCEMENT	

FY 2019-2020 Estimated Net Position		FY 2019 - 2020 Estimated Reserves	
Beginning Net Position as of 9/30/2019	\$ 12,321,610.00	TexStar	\$ 610.00
2019-2020 Projected Year End - Revenue	\$ 4,360,995.00	TXClass - Capital Improvements	\$ 572,150.00
2019-2020 Projected Year End - Expenses	\$ 4,500,065.00	TXClass - Airport Reserve	\$ 28,250.00
Net Investment in Capital Assets	\$ 9,662,626.00	TXClass - HOT Reserve	\$ 86,000.00
Restricted for Federal and State Grants	\$ -	TXClass - Creek Project	\$ 228,000.00
Restricted for Landfill Closure Costs	\$ 79,840.00	TXClass - Fire Dept	\$ 196,500.00
Restricted for Debt Service	\$ 117,928.00		
Unrestricted	\$ 2,322,146.00		
Estimated Net Position	\$ 12,182,540.00	TXClass - Water/Sewer Infrastructure	\$ 780,000.00 **
Difference	\$ (139,070.00)	**Dedicated to	
		Rate Analysis	\$20,000.00 Awarded by Council February 5, 2019
		Needs Assessment - Water	\$55,000.00 CONTRACT
		Needs Assessment - Sewer	\$55,000.00 CONTRACT
		SCADA	\$85,000.00 Pending final payment before funds will be moved
		Sewer Plant - Office Structure	\$80,000.00 Pending electrical/ water/ sewer connections before funds will be moved
		2012 Series Reserve	\$55,000.00 Pending final fiscal year payment before partial funds moved
		VAC Truck	\$281,919.00
		TCEQ Enforcement	\$50,000.00
		Well Maintenance	\$68,500.00

# WATER/WASTE WATER/ SANITATION REVENUE

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021
<b>INTEREST RESERVES/INTEREST</b>							
04-550-0500	RB 03 RESRV INTEREST	\$673.58	\$1,549.70	\$2,209.07	\$2,200.00	\$780.95	\$ 2,200
04-550-0501	W/S/S INTEREST	\$10,664.91	\$20,342.52	\$35,826.73	\$35,000.00	\$13,395.01	\$ 35,000
04-551-7001	CUSTOMER DEPOSIT INTEREST		\$1,331.15	\$4,989.42	\$5,000.00	\$1,935.45	\$ 5,000
04-551-7101	TXCLASS - INTEREST	\$1,699.37	\$13,721.02	\$18,818.28	\$18,000.00	\$8,308.05	\$ 18,000
04-551-9000	Overage in Cash Drawer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-552-7600	EDAP L10000025 REVENUE	\$0.00	\$41.22	\$55.60	\$100.00	\$13.39	\$ -
04-552-7700	EDAP G10000027 REVENUE	\$0.00	\$450.89	\$639.57	\$500.00	\$154.07	\$ -
<b>TOTAL</b>		<b>\$13,037.86</b>	<b>\$37,436.50</b>	<b>\$62,538.67</b>	<b>\$60,800.00</b>	<b>\$24,586.92</b>	<b>\$ 60,200</b>
<b>WATER REVENUE</b>							
04-553-0601	WATER BILLING	\$1,571,172.81	\$1,927,436.57	\$1,469,154.35	\$1,750,000.00	\$829,237.38	\$ 1,750,000
04-553-0602	BULK WATER	\$7,388.25	\$167.89	\$0.00	\$7,000.00	\$11.33	\$ 7,000
04-553-0611	MISC INCOME	\$1,874.87	\$697.29	\$2,026.03	\$2,000.00	\$180.00	\$ 2,000
04-553-0612	RETURNED CHECK FEE					\$90.00	
04-553-1309	SERVICE RECONNECT	\$32,410.74	\$11,650.00	\$12,100.00	\$15,000.00	\$8,100.00	\$ 15,000
04-553-1310	Backflow Permit Fee						
04-553-1600	INSURANCE CLAIMS	\$5,564.00	\$0.00	\$4,679.95	\$0.00	\$4,974.53	\$ -
04-553-6500	Water Line Extension Fees	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$3,800.79	\$ 1,500
04-553-6600	Water Tap Fees	\$25,312.67	\$30,562.50	\$8,300.00	\$25,000.00	\$6,750.00	\$ 25,000
04-553-7000	BILLING ADJUSTMENTS	(\$7,938.32)	(\$332,149.66)	\$4,279.37	\$0.00	(\$8,762.40)	\$ -
04-553-8000	WC SALARY REIMB	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-553-9000	Overage(Underage) in Cash Draw 19.25-		\$39.96	\$1.88	\$0.00	\$91.00	\$ -
04-553-9001	AUCTION		\$950.00	\$0.00	\$0.00	\$0.00	\$ -
04-553-9800	BAD DEBT RECOVERY UTILITY DEP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
<b>TOTAL</b>		<b>\$1,635,985.02</b>	<b>\$1,639,354.55</b>	<b>\$1,502,041.58</b>	<b>\$1,800,500.00</b>	<b>\$844,472.63</b>	<b>\$ 1,800,500</b>
<b>WASTE WATER REVENUE</b>							
04-554-0602	SEWER BILLING	\$761,739.22	\$781,469.24	\$779,692.56	\$800,000.00	\$510,153.85	\$ 800,000
04-554-0605	LIQUID SEWAGE DUMPING FEE	\$15,100.00	\$18,100.00	\$18,000.00	\$20,000.00	\$11,150.00	\$ 20,000
04-554-0606	Sewer Tap Fees	\$30,987.75	\$20,199.62	\$7,800.00	\$20,000.00	\$11,200.00	\$ 20,000
04-554-0610	Sewer Line Extension Fees	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$500.00	\$ -
04-554-0611	MISC/REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-554-0700	INFRASTRUCTURE IMPROVEMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-554-7000	BILLING ADJUSTMENTS	(\$1,876.73)	(\$51.90)	\$0.00	\$0.00	(\$15.50)	\$ -
04-554-8000	WC SALARY REIMB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
<b>TOTAL</b>		<b>\$805,950.24</b>	<b>\$819,716.96</b>	<b>\$804,242.56</b>	<b>\$840,000.00</b>	<b>\$532,988.35</b>	<b>\$ 840,000</b>



ACCOUNT NUMBER	DESCRIPTION	2019-2020				PROPOSED BUDGET	
		2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	Amended Budget	2019-2020 Actual	2020-2021
SANITATION REVENUE							
04-555-0603	SANITATION/RECYCLE BILLING	\$1,693,069.10	\$1,764,697.38	\$1,844,563.11	\$1,900,000.00	\$1,277,431.21	\$ 1,965,000
04-555-0604	Sales Taxes Collected	\$120,366.53	\$125,344.45	\$130,656.88	\$135,000.00	\$90,105.58	\$ 135,000
04-555-7000	BILLING ADJUSTMENTS	(\$2,475.24)	\$350.79	\$1.87	\$0.00	(\$39.96)	\$ -
04-555-7001	LANDFILL/ASSURANCE INTEREST	\$457.27	\$1,051.98	\$1,499.58	\$1,000.00	\$530.14	\$ 1,000
04-555-7500	Landfill Lease	\$109,835.65	\$125,096.28	\$94,376.44	\$100,000.00	\$90,385.57	\$ 100,000
04-555-8000	KEEP ALPINE BEAUTIFUL (GBG)	\$2,388.70	\$137.01	\$0.00	\$0.00	\$0.00	\$ -
04-555-8001	GRANT REIMBURSEMENTS	\$3,000.00	\$800.00	\$39,753.00	\$0.00	\$0.00	\$ -
04-555-8002	COUNTY INTERLOCAL AGREEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$38,851.12	\$ 40,000
TOTAL		\$1,926,642.01	\$2,017,477.89	\$2,110,850.88	\$2,136,000.00	\$1,497,263.66	\$ 2,241,000
TRANSFERS							
to pay debt							
04-599-9100	SYSTEM ADDED TRANSFER IN	\$0.00	\$0.00	\$0.00	\$12,028.00	\$0.00	\$ 12,028
04-599-9110	SYSTEM ADDED TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
TOTAL		\$0.00	\$0.00	\$0.00	\$12,028.00	\$0.00	\$ 12,028
TOTAL REVENUE		\$4,381,615.13	\$4,513,985.90	\$4,479,673.69	\$4,849,328.00	\$2,899,311.56	\$ 4,953,728

to pay debt



# UTILITY BILLING EXPENSES

(Non-Departmental Ent. Exp.)

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			PROPOSED BUDGET 2020-2021			NOTES	DIFFERENCE
		Actual			Actual			Actual			Amended Budget	Actual		2020-2021				
04-651-0100	FRANCHISE FEE	\$208,960.03		\$211,466.21	\$208,875.85		\$238,825.00	\$130,118.84		\$235,658				\$ 235,658				
04-651-0101	FY 18 UTILITY CLERKS SALARY	\$0.00		\$70,581.36	\$74,557.56		\$56,023.00	\$44,329.50		\$ 57,704				\$ 57,704			SALARIES	\$ 1,731
04-651-0102	FY 18 CONTRACT - CLERICAL	\$0.00		\$9,242.70	\$0.00		\$0.00	\$0.00		\$ -				\$ -				
04-651-0103	FY 18 OVERTIME	\$0.00		\$2,019.21	\$289.92		\$1,681.00	\$0.00		\$ 1,731				\$ 1,731				
04-651-0201	FY 18 SOCIAL SECURITY	\$0.00		\$4,789.04	\$5,622.14		\$4,414.00	\$3,258.46		\$ 4,535				\$ 4,535			BENEFITS	\$ 1,979
04-651-0202	FY 18 INSURANCE - GROUP	\$0.00		\$15,209.57	\$17,410.88		\$12,600.00	\$10,464.90		\$ 13,608				\$ 13,608				
04-651-0203	FY 18 RETIREMENT	\$0.00		\$796.55	\$920.25		\$618.00	\$500.62		\$ 1,331				\$ 1,331				
04-651-0204	FY 18 UNEMPLOYMENT	\$0.00		\$0.00	\$0.00		\$450.00	\$0.00		\$ 495				\$ 495				
04-651-0205	Workmans Comp All EF Depts	\$0.00		\$0.00	\$0.00		\$920.00	\$0.00		\$ 1,012				\$ 1,012				
04-651-0900	ADMINISTRATIVE FEE				\$16,729.00		\$9,797.00	\$0.00		\$ 10,673				\$ 10,673				
04-651-1301	INSURANCE	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$ -				\$ -				
04-651-1303	Auto & Property Liability Insurance	\$12,755.67		\$15,376.05	\$16,167.20		\$0.00	\$13,434.47		\$ -				\$ -				
04-651-1400	FY 18 SUPPLIES - OFFICE	\$0.00		\$1,087.57	\$732.85		\$2,000.00	\$548.96		\$ 2,000				\$ 2,000				
04-651-1401	JANITORIAL SUPPLIES	\$0.00		\$16.26	\$85.16		\$250.00	\$0.00		\$ 1,000				\$ 1,000				
04-651-1500	COPY EXPENSE-ALL EF DEPTS	\$2,153.40		\$1,721.32	\$2,535.62		\$2,000.00	\$1,265.32		\$ 2,000				\$ 2,000				
04-651-1601	TELEPHONE - ALL EF DEPTS.	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$ -				\$ -				
04-651-1602	MAILING - ALL EF DEPTS.	\$26,359.36		\$29,676.06	\$29,950.61		\$30,000.00	\$19,886.47		\$ 30,000				\$ 30,000				
04-651-1700	COMPUTER ASST -ALL EF DEPTS	\$12,231.58		\$2,849.83	\$0.00		\$8,000.00	\$17,246.24		\$ 15,000				\$ 15,000				
04-651-1801	DUES/SUB/MEM-ALL EF DEPTS.	\$2,055.00		\$672.49	\$400.00		\$1,000.00	\$0.00		\$ 500				\$ 500				
04-651-1802	PUB/NOT/ADV - ALL EF DEPTS.	\$4,948.80		\$1,793.16	\$1,365.00		\$2,000.00	\$901.00		\$ 2,000				\$ 2,000				
04-651-1803	FINES & PENALTIES	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00		\$ -				\$ -				
04-651-1901	FY 17 UNIFORMS	\$2,936.61		\$0.00	\$358.32		\$500.00	\$0.00		\$ 500				\$ 500				
04-651-1902	FY 17 ROAD REPAIR	\$57,500.00		\$0.00	\$0.00		\$0.00	\$0.00		\$ -				\$ -			OPERATIONAL	\$ 4,960
TOTAL		\$329,900.45		\$367,297.38	\$376,000.36		\$371,078.00	\$241,954.78		\$ 379,748				\$ 379,748			TOTAL	\$ 8,670

# WATER DEPARTMENT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021	NOTES	DIFFERENCE
04-653-0090	ADMINISTRATIVE FEE	\$73,336.00	\$94,830.00	\$74,805.00	\$91,975.00	\$68,981.25	\$ 108,863		
04-653-0101	SALARIES	\$320,248.79	\$302,847.74	\$260,364.53	\$363,102.00	\$211,117.50	\$ 440,555	SALARIES	\$ 81,326
04-653-0103	OVERTIME	\$69,300.23	\$50,137.51	\$6,699.55	\$18,155.00	\$9,181.33	\$ 22,028		
04-653-0201	SOCIAL SECURITY	\$27,930.02	\$27,198.31	\$19,912.96	\$29,166.00	\$16,577.10	\$ 35,295		
04-653-0202	INSURANCE - GROUP	\$67,820.22	\$65,656.90	\$52,355.12	\$75,600.00	\$35,695.85	\$ 98,448		
04-653-0203	RETIREMENT	\$5,578.82	\$4,478.97	\$3,278.10	\$4,079.00	\$2,465.93	\$ 10,362		
04-653-0204	UNEMPLOYMENT	\$685.29	\$2,107.63	\$799.41	\$1,296.00	\$1,403.61	\$ 1,426	BENEFITS	\$ 36,875
04-653-0205	INSURANCE - WORKMEN'S COMP	\$8,058.48	\$7,087.00	\$11,766.52	\$14,857.00	\$6,573.13	\$ 16,343		
04-653-0501	SUPPLIES	\$36,983.81	\$9,249.70	\$3,821.00	\$4,000.00	\$1,827.92	\$ 4,000		
04-653-0502	FY 18 SUPPLIES - FIELD	\$0.00	\$9,198.31	\$3,615.69	\$10,000.00	\$6,387.63	\$ 10,000		
04-653-0503	FY 18 SAFETY EQUIPMENT	\$0.00	\$1,246.59	\$1,093.03	\$2,000.00	\$1,718.75	\$ 5,000		
04-653-0508	CHEMICALS	\$8,994.37	\$7,464.64	\$8,516.64	\$10,000.00	\$6,338.53	\$ 10,000		
04-653-0510	FY19 UNIFORMS		\$0.00	\$4,666.30	\$5,000.00	\$3,239.83	\$ 5,000		
04-653-0700	MAINT - EQUIPMENT	\$6,589.36	\$9,332.88	\$12,695.46	\$14,000.00	\$6,470.51	\$ 12,000		
04-653-0701	MAINT - VEHICLES	\$32,120.93	\$3,304.79	\$3,407.76	\$5,000.00	\$2,000.64	\$ 5,000		
04-653-0711	DISTRIBUTION SYSTEM MAINT	\$83,468.15	\$79,146.08	\$51,160.13	\$150,000.00	\$65,212.99	\$ 150,000		
04-653-0900	FUEL & OIL	\$11,219.11	\$18,782.64	\$16,202.17	\$15,000.00	\$13,729.52	\$ 17,000		
04-653-1101	Electricity	\$77,739.41	\$105,224.05	\$94,671.95	\$105,000.00	\$49,592.58	\$ 95,000		
04-653-1200	FAR WT WATER PLANNING GROUP	\$0.00	\$1,831.52	\$1,831.52	\$1,832.00	\$1,831.52	\$ 1,832		
04-653-1500	TRAVEL & TRAINING	\$4,505.85	\$3,902.82	\$2,796.60	\$3,000.00	\$2,246.49	\$ 3,500		
04-653-1501	FY19 TRAVEL		\$0.00	\$851.38	\$5,000.00	\$934.30	\$ 4,000		
04-653-1600	BUILDING MAINTENANCE				\$15,000.00	\$2,045.92	\$ 15,000		
04-653-1700	FY19 IT EQUIPMENT/SOFTWARE		\$0.00	\$1,005.61	\$20,000.00	\$1,516.08	\$ 20,000		
04-653-1701	Consulting/Contract Services	\$13,347.73	\$10,316.22	\$4,331.85	\$10,000.00	\$537.51	\$ 10,000		
04-653-1801	FY 18 DUES/SUB/MEM	\$0.00	\$600.00	\$231.00	\$2,000.00	\$0.00	\$ 2,000		
04-653-1901	FY 18 UNIFORMS	\$0.00	\$3,008.13	\$0.00	\$0.00	\$0.00	\$ -		
04-653-1902	FY 18 ROAD REPAIR	\$0.00	\$11,823.00	\$0.00	\$20,000.00	\$20,000.00	\$ 30,000		
04-653-2000	CONTRACT	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -		
04-653-2120	Contingency/MISC/VOIDED	(\$9,239.24)	\$0.00	\$1,100.00	\$0.00	\$0.00	\$ -		
04-653-2700	Telephone Expense	\$7,042.61	\$7,109.43	\$8,012.25	\$8,000.00	\$5,191.98	\$ 8,000		
04-653-2750	Cell Phone Expense	\$5,368.39	\$9,468.14	\$11,231.58	\$10,000.00	\$7,153.30	\$ 13,000		
04-653-2800	Drug Testing	\$737.50	\$343.75	\$812.50	\$600.00	\$468.75	\$ 1,000		
04-653-3500	FY 19 ENGINEERING		\$0.00	\$2,159.00	\$25,000.00	\$0.00	\$ 40,000		
04-653-4000	JD WATER DISTRICT FEES	\$11,647.50	\$10,338.30	\$9,238.00	\$12,000.00	\$12,492.45	\$ 13,000		
04-653-4801	WATER ROYALTIES	\$11,919.72	\$11,919.72	\$993.31	\$0.00	\$0.00	N/A		

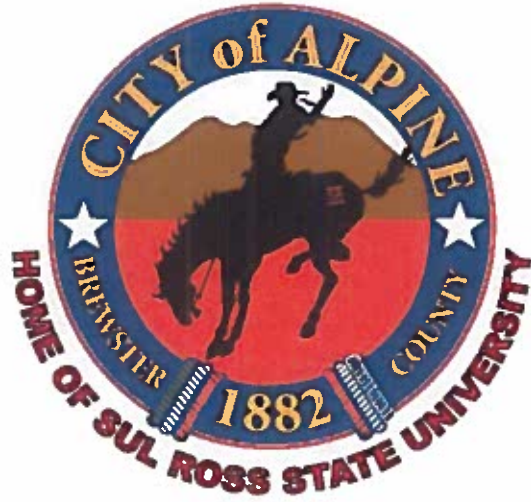
ACCOUNT NUMBER	DESCRIPTION	2016-2017	2017-2018	2018-2019	2019-2020	PROPOSED BUDGET	
		Actual	Actual	Actual	Amended Budget	2019-2020 Actual	2020-2021
04-653-4802	SCADA	\$101,699.52	\$34,187.71	\$81,235.92	\$10,000.00	\$4,644.00	\$ 75,000
04-653-4803	FY 18 MUSQUIZ WELL FIELD	\$0.00	\$13,569.95	\$35,495.93	\$35,000.00	\$0.00	\$ 30,000
04-653-4804	FY 18 MUSQUIZ PUMP STATION	\$0.00	\$7,971.50	\$19,097.04	\$20,000.00	\$73.34	\$ 20,000
04-653-4805	FY 18 SUNNY GLENN WELL FIELD	\$0.00	\$18,358.71	\$9,051.48	\$15,000.00	\$2,243.22	\$ 15,000
04-653-4806	FY 18 SUNNY GLENN PUMP STATION	\$0.00	\$7,511.47	\$247.68	\$15,000.00	\$0.00	\$ 12,000
04-653-4901	SAMPLES	\$3,810.42	\$7,893.34	\$9,795.93	\$10,000.00	\$1,709.75	\$ 5,000
04-653-4902	TCEQ WATR FEE (YR#90220001)	\$6,227.90	\$6,227.90	\$6,227.90	\$6,500.00	\$7,301.00	\$ 7,500
04-653-6004	TANK MAINTENANCE	\$0.00	\$11,275.81	\$23,786.02	\$50,000.00	\$509.85	\$ 30,000
04-653-6100	SEP TCEQ ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-653-6500	LINE EXTENSIONS/ NEW CONSTRUCTION	\$10,000.00	\$11,885.20	\$11,658.18	\$0.00	\$0.00	\$ -
04-653-8001	FY 18 LEASED VEHICLES	\$1,114.68	\$32,614.02	\$32,205.00	\$32,500.00	\$21,446.00	\$ 32,500
04-653-9301	Bond Issue Cost Amortization	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-653-9400	VAC TRUCK					\$281,919.00	\$ -
04-653-9500	Depreciation Expense - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
04-653-9600	CIP - FIRE HYDRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 10,000
04-653-9700	LINE MAINTENANCE	\$23,691.15	\$19,420.09	\$166.43	\$20,000.00	\$0.00	\$ 25,000
04-653-9800	BOND ADMINISTRATIVE FEE					\$1,100.00	\$ -
04-653-9801	Principal - RB W&S Series 2003A	\$75,000.00	\$80,000.00	\$80,000.00	\$85,000.00	\$0.00	\$ 90,000
04-653-9802	Interest - RB W&S Series 2003A	\$17,898.00	\$14,748.00	\$11,267.50	\$7,788.00	\$3,893.75	\$ 4,005
04-653-9803	Principal - CO Series 2005 TWD8	\$138,000.00	\$138,000.00	\$138,000.00	\$138,000.00	\$138,000.00	\$ 138,000
04-653-9805	Principal - CO Series 2011	\$22,000.00	\$22,000.00	\$24,200.00	\$24,200.00	\$24,200.00	\$ 26,400
04-653-9806	Interest - CO Series 2011	\$18,333.00	\$17,403.00	\$16,425.00	\$15,402.00	\$9,041.62	\$ 14,331
04-653-9807	Principal - GO Ref Bond Series 2011	\$130,000.00	\$96,000.00	\$52,000.00	\$54,000.00	\$54,000.00	\$ 56,000
04-653-9808	Interest - GO Ref Bond Series 2011	\$18,139.00	\$14,113.00	\$11,475.00	\$9,587.00	\$4,793.18	\$ 7,626
04-653-9922	INSURANCE CLAIMS - PROPERTY			\$4,679.95		\$0.00	
04-653-9999	RESERVES				\$161,914.00	\$0.00	
TOTAL		\$1,442,456.72	\$1,421,134.47	\$1,241,440.88	\$1,760,553.00	\$1,117,807.61	\$ 1,806,013
						OPERATIONAL	\$ (72,741)
						TOTAL	\$ 45,460

# WASTE WATER EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			PROPOSED BUDGET			NOTES	DIFFERENCE
		Actual			Actual			Actual			Amended Budget	Actual		2020-2021				
04-654-0090	ADMINISTRATIVE FEE	\$49,211.00			\$64,905.00			\$50,749.00			\$45,353.00	\$34,014.75		\$ 60,950				
04-654-0101	SALARIES	\$114,032.97			\$98,932.55			\$95,518.66			\$119,921.00	\$94,779.63		\$ 190,079		SALARIES	\$ 73,666	
04-654-0103	OVERTIME	\$29,428.92			\$27,996.34			\$3,793.95			\$5,996.00	\$3,268.77		\$ 9,504				
04-654-0201	SOCIAL SECURITY	\$9,499.29			\$9,290.87			\$7,376.12			\$9,633.00	\$7,281.85		\$ 15,228				
04-654-0202	INSURANCE - GROUP	\$19,686.60			\$16,246.25			\$23,022.78			\$16,800.00	\$13,985.15		\$ 36,624				
04-654-0203	RETIREMENT	\$1,612.94			\$2,200.68			\$1,220.50			\$1,348.00	\$1,100.99		\$ 4,471		BENEFITS	\$ 30,157	
04-654-0204	UNEMPLOYMENT	\$110.50			\$446.46			\$228.54			\$1,296.00	\$327.98		\$ 1,426				
04-654-0205	INS - WORKMEN'S COMP	\$7,325.90			\$7,087.00			\$11,766.52			\$14,857.00	\$6,573.12		\$ 16,343				
04-654-0501	SUPPLIES	\$4,404.33			\$3,450.65			\$2,298.76			\$6,000.00	\$2,211.71		\$ 5,000				
04-654-0502	FY 19 FIELD SUPPLIES				\$0.00			\$379.97			\$600.00	\$107.56		\$ 600				
04-654-0508	FY 18 CHEM - CHLORINE	\$18,192.09			\$13,069.05			\$8,477.30			\$12,000.00	\$8,237.35		\$ 13,000				
04-654-0509	FY 18 CHEMICALS - SULFUR DIOXIDE	\$0.00			\$3,078.87			\$2,198.48			\$5,000.00	\$5,616.59		\$ 10,000				
04-654-0510	FY 19 UNIFORMS				\$0.00			\$1,565.65			\$1,500.00	\$697.41		\$ 1,500				
04-654-0700	MAINT - EQUIPMENT	\$2,833.67			\$8,276.04			\$24,195.61			\$30,000.00	\$1,618.59		\$ 20,000				
04-654-0701	MAINT - VEHICLES	\$31,243.58			\$1,408.78			\$222.79			\$2,000.00	\$920.90		\$ 2,000				
04-654-0704	WWTP FACILITY MAINT	\$61,324.13			\$63,459.73			\$122,049.75			\$50,000.00	\$40,240.90		\$ 85,000				
04-654-0705	Collection System Maintenance	\$40,107.13			\$44,257.59			\$157,065.43			\$150,000.00	\$117,358.33		\$ 150,000				
04-654-0900	FUEL & OIL	\$11,290.30			\$5,905.97			\$8,398.77			\$10,000.00	\$5,023.80		\$ 10,000				
04-654-1101	Electricity	\$37,193.20			\$45,219.49			\$44,099.41			\$45,000.00	\$24,319.36		\$ 45,000				
04-654-1500	TRAVEL & TRAINING	\$839.35			\$2,655.69			\$1,640.05			\$2,000.00	\$693.00		\$ 2,000				
04-654-1501	FY 19 TRAVEL				\$0.00			\$1,853.26			\$5,000.00	\$1,236.81		\$ 3,000				
04-654-1700	Contract Services/IT EQUIP	\$16,122.77			\$2,650.00			\$2,450.00			\$6,000.00	\$0.00		\$ 10,000				
04-654-1801	FY 18 DUES/SUB/MEM	\$0.00			\$0.00			\$222.00			\$1,000.00	\$0.00		\$ 1,000				
04-654-1901	FY 18 UNIFORMS	\$0.00			\$364.94			\$0.00			\$0.00	\$0.00		\$ -				
04-654-1902	FY 18 ROAD REPAIR	\$0.00			\$0.00			\$0.00			\$20,000.00	\$20,000.00		\$ 30,000				
04-654-2120	Contingency	\$0.00			\$0.00			\$39,905.00			\$0.00	\$0.00		\$ -				
04-654-2700	Telephone Expense	\$5,856.01			\$5,915.34			\$5,791.71			\$6,500.00	\$3,776.47		\$ 5,000				
04-654-2750	Cell Phone Expense	\$1,413.86			\$1,275.76			\$1,561.68			\$2,000.00	\$920.62		\$ 2,000				
04-654-2800	Drug Testing	\$125.00			\$156.25			\$62.50			\$500.00	\$93.75		\$ 250				
04-654-3000	HEPATITIS SHOTS	\$2,410.00			\$1,140.00			\$481.00			\$500.00	\$95.00		\$ 500				
04-654-3100	SAFETY EQUIPMENT	\$27.00			\$124.99			\$254.32			\$600.00	\$2,137.52		\$ 4,000				
04-654-3500	FY 19 ENGINEERING				\$0.00			\$4,000.00			\$25,000.00	\$0.00		\$ 2,500				

ACCOUNT NUMBER	DESCRIPTION	2016-2017	2017-2018	2018-2019	2019-2020		PROPOSED	
		Actual	Actual	Actual	Amended Budget	Actual	BUDGET 2020-2021	BUDGET
04-654-4802	FY 18 SCADA	\$0.00	\$0.00	\$0.00	\$0.00	\$132.99	\$ 10,000	
04-654-4901	SAMPLES	\$15,873.58	\$8,084.78	\$2,505.28	\$10,000.00	\$6,710.73	\$ 10,000	
04-654-4902	ANNUAL SEWER INSPECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	
04-654-4903	TCEQ (YR-010117-001) 2 PRMTS	\$14,188.44	\$14,188.44	\$14,188.44	\$12,000.00	\$16,203.44	\$ 20,000	
04-654-8001	FY 18 LEASED VEHICLE	\$0.00	\$2,989.16	\$5,855.76	\$5,856.00	\$3,903.84	\$ 5,856	
04-654-9000	CIP - SLUDGE PROCESSING/CLARIFIER	\$0.00	\$10,727.78	\$0.00	\$20,181.00	\$0.00	\$ 40,000	
04-654-9001	CIP - BAR SCREEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	
04-654-9500	Depreciation Expense - Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	
04-654-9801	Principal - CO Combo Tax&Rev 2012	\$10,000.00	\$10,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$ 11,000	
04-654-9802	Interest - CO Combo Tax&Rev 2012	\$1,421.00	\$1,247.00	\$1,008.35	\$769.00	\$517.85	\$ 486	
04-654-9803	PRINCIPAL - ARREARATOR	\$21,374.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	
04-654-9804	INTEREST - ARREARATOR	\$918.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -	
						OPERATIONAL	\$ 74,283	
	TOTAL	\$528,065.56	\$476,751.45	\$657,407.34	\$656,210.00	\$435,106.76	\$ 834,316	\$ 178,106

SANITATION EXPENSES													
ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020		NOTES
		Actual			Actual			Actual	Budget	Amended	2019-2020 Actual	2020-2021 BUDGET	
PROPOSED													
04-655-0090	ADMINISTRATIVE FEE	\$120,664.00	\$120,100.00	\$148,789.00	\$152,703.00	\$114,527.25	\$153,570						
04-655-0101	SALARIES	\$48,334.80	\$50,287.68	\$53,735.99	\$64,570.00	\$36,550.17	\$66,507						
04-655-0103	OVERTIME	\$246.15	\$384.95	\$0.00	\$0.00	\$0.00	-						
04-655-0201	SOCIAL SECURITY	\$3,355.28	\$3,558.10	\$4,110.80	\$4,940.00	\$2,796.14	\$5,074						
04-655-0202	INSURANCE - GROUP	\$10,954.52	\$7,674.26	\$7,783.27	\$8,400.00	\$5,989.23	\$9,072						
04-655-0203	RETIREMENT	\$506.66	\$622.53	\$650.56	\$691.00	\$414.28	\$1,490						
04-655-0204	UNEMPLOYMENT	\$13.03	\$276.03	\$337.28	\$486.00	\$240.38	\$535						
04-655-0205	INS - WORKMEN'S COMP	\$2,197.77	\$4,557.00	\$3,204.98	\$4,047.00	\$1,790.41	\$4,452						
04-655-0501	SUPPLIES	\$478.24	\$453.30	\$558.01	\$500.00	\$344.28	\$500						
04-655-0502	FY 19 FIELD SUPPLIES		\$44.34	\$1,317.70	\$1,000.00	\$437.17	\$1,000						
04-655-0510	FY 19 Uniforms		\$0.00	\$125.44	\$200.00	\$0.00	\$200						
04-655-0604	Sanitation Sales Tax Remitted to St	\$112,831.28	\$127,627.90	\$132,137.65	\$135,000.00	\$101,722.14	\$135,000						
04-655-1101	Electricity	\$199.72	\$264.88	\$265.74	\$400.00	\$157.93	\$800						
04-655-1500	TRAVEL & TRAINING	\$1,518.28	\$0.00	\$13.26	\$600.00	\$60.00	\$1,000						
04-655-1501	FY19 TRAVEL		\$0.00	\$0.00	\$1,000.00	\$0.00	\$500						
04-655-2021	VOIDED CHECKS	(\$234.54)	\$0.00	\$0.00	\$0.00	\$0.00	-						
04-655-2700	Telephone Expense	\$0.00	\$0.00	\$1,404.12	\$1,500.00	\$876.97	\$1,500						
04-655-2750	Cell Phone Expense	\$592.00	\$313.39	\$315.64	\$750.00	\$274.21	\$800						
04-655-2800	Drug Testing	\$125.00	\$62.50	\$312.50	\$200.00	\$62.50	\$200						
04-655-4902	TCEQ/SOLID WSTE(QTR-#2197)	\$10,548.32	\$17,289.00	\$9,411.12	\$12,500.00	\$10,557.63	\$19,000						
04-655-5000	WASTE/RECYCLE COLL FEES	\$1,425,515.35	\$1,513,167.48	\$1,607,617.77	\$1,650,000.00	\$956,207.40	\$1,650,000						
04-655-8000	ENVIRONMENTAL OUTREACH	\$15,657.16	\$6,717.68	\$21,133.00	\$22,000.00	\$8,760.18	\$22,000						
04-655-8001	NATIVE PLANT GRANT	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	-						
04-655-9500	Depreciation Expense - Sanitation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-						
TOTAL		\$1,753,503.02	\$1,854,201.02	\$1,993,223.83	\$2,061,487.00	\$1,241,768.27	\$2,073,200						
		OPERATIONAL										\$	7,717
		TOTAL										\$	11,713



# FY 2020-2021 PROPOSED BUDGET

## **AIRPORT FUND**



AIRPORT							
REVENUE	FY 19-20 Budget	Proposed 20-21	difference	EXPENSES	FY 19-20 Budget	Proposed 20-21	difference
AIRPORT	\$633,600.00	\$ 661,600	\$ 28,000	AIRPORT	\$ 633,600	\$ 661,600	\$ 28,000
		DIFFERENCE	\$ (0)				
Employee Cost of Living	3%			TOTAL SALARY DIFFERENCE	\$	2,534	
Health Insurance Increase	8%			TOTAL EMPLOYEE BENEFITS DIFFERENCE	\$	2,798	
Liability/Property Ins Incre	10%			TOTAL OPERATIONAL COSTS DIFFERENCE	\$	22,668	
Workman's Comp Increase	10%						
2021 Retirement Rate	2.24%						
Unemployment Rate Increa	10%						
GREEN FILED ITEMS REPRESENT CAPITAL IMPROVEMENTS/ASSETS							
2020-2021 PRIORITIES							
TxDOT Aviation Grants							
Lighting System							
Runways - Seal Coat							



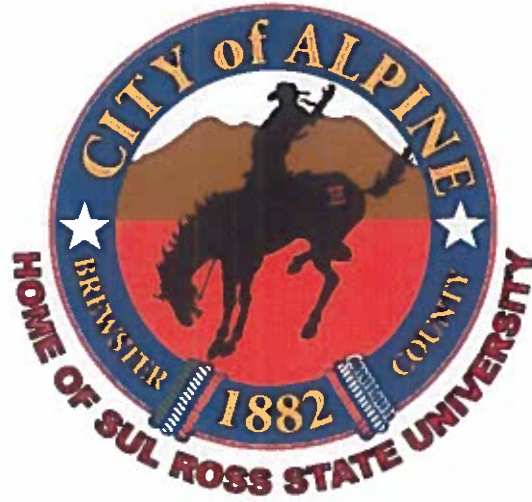
FY 2019-2020 Net Position		FY 2019 - 2020 Estimated Reserves		
Beginning Net Position as of 9/30/2019	\$ 5,525,994.00	TexStar	\$ 610.00	
2019-2020 Projected Year End - Revenue	\$ 561,289.00	TXClass - Capital Improvements	\$ 572,150.00	
2019-2020 Projected Year End - Expenses	\$ 588,522.00	TXClass - Airport Reserve	\$ 28,250.00	Dedicated to TxDOT Aviation Matching Requirement
Net Investment in Capital Assets	\$ 5,447,530.00	TXClass - HOT Reserve	\$ 86,000.00	
Restricted for Federal and State Grants	\$ -			
Restricted for Landfill Closure Costs	\$ -	TXClass - Creek Project	\$ 228,000.00	
Restricted for Debt Service				
Unrestricted	\$ 51,231.00	TXClass - Fire Dept	\$ 196,500.00	
Estimated Net Position	\$ 5,498,761.00	TXClass - Water/Sewer Infrastructure	\$ 780,000.00	
Difference	\$ (27,233.00)			

## AIRPORT REVENUE

ACCOUNT NUMBER	DESCRIPTION	2016-2017	2017-2018	2018-2019	2019-2020	PROPOSED BUDGET 2020-2021
		Actual	Actual	Actual	Amended Budget	
05-527-1602	FUEL SALES	\$515,408.51	\$596,557.09	\$601,983.71	\$610,000.00	\$ 610,000
05-527-1603	Oil Sales	\$13.56	\$78.46	\$0.00	\$50.00	\$ 50
05-527-1604	Map Sales	\$8.00	\$0.00	\$0.00	\$50.00	\$ 50
05-527-1702	GROUND LEASE (HANGER)	\$13,754.11	\$14,034.44	\$13,366.74	\$14,000.00	\$ 14,000
05-527-5100	TXDOT RAMP GRANT	\$1,341.14	\$0.00	\$6,842.22	\$7,000.00	\$ 7,000
05-527-5200	MISC FEES/REFUNDS/INSURANCE	\$13.33	\$13.76	\$11.61	\$0.00	\$ -
05-527-5201	TEXAS CLASS - INTEREST	\$865.58	\$1,066.98	\$8.81	\$0.00	\$ 27,824.37
05-527-5300	AUCTION SALES	\$0.00	\$10.00	\$0.00	\$0.00	\$ -
05-527-7001	AIRPORT BANK ACCT INTEREST		\$639.16	\$2,626.89	\$2,500.00	\$ 2,500
05-599-9100	SYSTEM ADDED TRANSFER IN	\$0.00	\$215,010.62	\$0.00	\$0.00	\$ 28,000
05-599-9110	SYSTEM ADDED TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
05-599-9120	SYSTEM ADDED TRANSFER WITHIN	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
TOTAL		\$531,404.23	\$827,410.51	\$624,839.98	\$633,600.00	\$ 661,600

# AIRPORT EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017		2017-2018		2018-2019		2019-2020		PROPOSED BUDGET		NOTES	DIFFERENCE
		Actual		Actual		Actual		Amended Budget	Actual	2020-2021			
05-627-0090	ADMINISTRATIVE FEE	\$48,825.00		\$41,786.00		\$41,786.00		\$42,673.00	\$32,004.75	\$ 49,007			
05-627-0101	SALARIES	\$69,326.09		\$78,813.64		\$82,158.40		\$82,009.00	\$59,217.12	\$ 84,469		SALARIES	\$ 2,534
05-627-0103	OVERTIME	\$3,285.88		\$2,579.13		\$462.47		\$2,460.00	\$50.82	\$ 2,534			
05-627-0201	SOCIAL SECURITY	\$5,539.13		\$6,216.66		\$6,292.21		\$6,462.00	\$4,513.66	\$ 6,638			
05-627-0202	INSURANCE - GROUP	\$12,930.17		\$15,985.10		\$16,632.53		\$16,800.00	\$11,860.22	\$ 18,144		BENEFITS	\$ 2,798
05-627-0203	RETIREMENT	\$831.78		\$1,004.63		\$1,015.47		\$904.00	\$673.14	\$ 1,949			
05-627-0204	UNEMPLOYMENT	\$10.77		\$324.00		\$18.00		\$324.00	\$288.00	\$ 356			
05-627-0205	INS - WORKMEN'S COMP	\$1,465.18		\$1,692.00		\$2,458.00		\$2,000.00	\$1,373.11	\$ 2,200			
05-627-0501	SUPPLIES	\$1,643.96		\$1,546.19		\$1,202.02		\$1,500.00	\$1,115.40	\$ 1,500			
05-627-0502	FY19 FIELD SUPPLIES			\$0.00		\$19.99		\$200.00	\$38.27	\$ 200			
05-627-0510	FY19 UNIFORMS			\$0.00		\$186.03		\$200.00	\$0.00	\$ 1,000			
05-627-0601	Licenses and Fees	\$100.00		\$100.00		\$0.00		\$100.00	\$0.00	\$ 200			
05-627-0701	MAINT - EQUIPMENT	\$2,233.40		\$933.42		\$653.94		\$500.00	\$1,402.99	\$ 1,000			
05-627-0702	MAINT - VEHICLE	\$819.53		\$374.54		\$798.85		\$1,020.00	\$765.25	\$ 1,000			
05-627-0704	FACILITY MAINT	\$23,136.79		\$10,028.19		\$11,855.70		\$11,123.00	\$6,373.36	\$ 10,000			
05-627-0708	FIRE SAFETY INSPEC	\$725.11		\$81.00		\$0.00		\$50.00	\$0.00	\$ 50			
05-627-0900	FUEL & OIL	\$0.00		\$443.03		\$136.56		\$1,000.00	\$312.11	\$ 800			
05-627-1001	MISC/VOIDED EXPENSES	(\$1,579.36)		\$263.52		\$0.00		\$0.00	\$0.00	\$ -			
05-627-1101	Electricity	\$4,916.47		\$6,314.79		\$6,469.20		\$6,500.00	\$3,836.83	\$ 5,500			
05-627-1301	Airport Liability Insurance	\$1,845.04		\$2,490.87		\$2,128.40		\$2,100.00	\$1,640.92	\$ 2,100			
05-627-1500	TRAVEL & TRAINING	\$921.60		\$0.00		\$68.26		\$400.00	\$0.00	\$ 1,000			
05-627-1501	FY19 TRAVEL			\$0.00		\$0.00		\$600.00	\$0.00	\$ 600			
05-627-1700	IT EQUIPMENT/SOFTWARE			\$0.00		\$0.00		\$800.00	\$0.00	\$ 800			
05-627-2000	AV/JET FUEL/OIL PURCHASES	\$397,091.69		\$436,118.70		\$461,180.69		\$405,009.00	\$250,018.04	\$ 405,000			
05-627-2120	VAISALA CONTRACT	\$5,966.00		\$5,966.00		\$5,966.00		\$5,966.00	\$0.00	\$ 5,966			
05-627-2700	Telephone Expense	\$6,155.63		\$6,215.85		\$5,698.95		\$7,000.00	\$3,665.35	\$ 5,500			
05-627-2750	Cell Phone Expense	\$1,172.65		\$910.51		\$960.83		\$1,000.00	\$613.76	\$ 1,000			
05-627-4902	TCEQ TANK (Y#12182)	\$400.00		\$0.00		\$0.00		\$400.00	\$0.00	\$ 500			
05-627-5600	CIP - 10% MATCH -	\$0.00		\$300,000.00		\$0.00		\$7,000.00	\$0.00	\$ 52,586		\$39,414 Council Approved TxDOT Aviation Project	
05-627-5601	CIP - REPAIRS/TRACTOR	\$0.00		\$0.00		\$0.00		\$27,500.00	\$0.00	\$ -		OPERATIONAL	\$ 22,668
TOTAL		\$587,762.51		\$920,187.77		\$648,148.50		\$633,600.00	\$379,763.10	\$ 661,600		TOTAL	\$ 28,000



# FY 2020-2021 PROPOSED BUDGET

## **HOTEL - TOURISM**



FY 2019-2020 Estimated Fund Balance			FY 2019 - 2020 Estimated Reserves		
***Assigned to HOT Funds					
Beginning Fund Balance 9/30/2019	\$	979,232.00	TexStar	\$	610.00
2019-2020 Projected Year End - Revenue	\$	547,562.00	TXClass - Capital Improvements	\$	572,150.00
2019-2020 Projected Year End - Expenses	\$	449,787.00	TXClass - Airport Reserve	\$	28,250.00
Restricted Fund Balance	\$	-	TXClass - HOT Reserve	\$	86,000.00
Committed Fund Balance	\$	-			
Other Committed Fund Balance	\$	-	TXClass - Creek Project	\$	228,000.00
Unassigned Fund Balance	\$	-	TXClass - Fire Dept	\$	196,500.00
Estimated Total Fund Balance	\$	1,077,007.00	TXClass - Water/Sewer Infrastructure	\$	780,000.00
Difference	\$	97,775.00			

# HOTEL OCCUPANCY TAX REVENUE

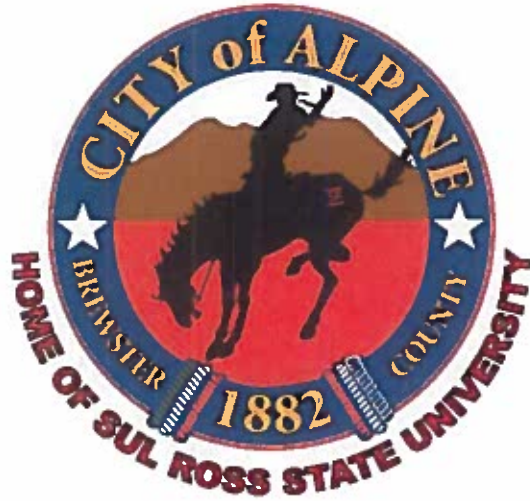
ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020		PROPOSED BUDGET 2020-2021
		Actual			Actual			Actual			Amended Budget	Actual	
06-556-0408	HOT HOTEL OCCUPANCY TAX	\$0.00			\$0.00			\$0.00			\$625,000.00	\$0.00	\$ 425,000
06-556-0410	HOT INTEREST ACCT #7082339	\$2,504.70			\$9,181.09			\$15,458.10			\$0.00	\$6,270.92	\$ -
06-556-0411	TEXAS CLASS - INTEREST	\$834.66			\$1,489.06			\$2,071.79			\$0.00	\$914.61	\$ -
06-556-0501	HOT - ALPINE LODGING	\$35,420.02			\$30,599.24			\$19,907.34			\$0.00	\$6,111.75	\$ -
06-556-0502	HOT - ANTELOPE LODGE	\$11,399.08			\$15,625.41			\$23,233.79			\$0.00	\$14,695.84	\$ -
06-556-0503	HOT - QUALITY INN	\$160,744.91			\$98,293.76			\$96,438.49			\$0.00	\$41,656.42	\$ -
06-556-0504	HOT - HIGHLAND INN	\$5,000.00			\$3,000.00			\$3,000.00			\$0.00	\$0.00	\$ -
06-556-0505	HOT - THE HOLLAND HOTEL	\$65,629.59			\$60,973.00			\$59,419.00			\$0.00	\$30,564.49	\$ -
06-556-0506	HOT - LA LOMA INN	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0507	HOT - MOTEL BIEN VENIDO	\$3,694.00			\$0.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0508	HOT - OAK TREE INN	\$16,264.10			\$17,788.02			\$17,148.59			\$0.00	\$10,207.74	\$ -
06-556-0509	HOT - STUDIO GUEST HOUSE	\$0.00			\$616.08			\$0.00			\$0.00	\$0.00	\$ -
06-556-0511	HOT - SUNDAY HOUSE MOTOR INN	\$49,112.71			\$45,794.58			\$35,240.17			\$0.00	\$14,432.84	\$ -
06-556-0512	HOT - THE WHITE HOUSE INN	\$35.00			\$0.00			\$73.71			\$0.00	\$0.00	\$ -
06-556-0513	HOT - THE MAVERICK INN	\$38,301.31			\$37,549.00			\$34,420.00			\$0.00	\$17,991.00	\$ -
06-556-0514	HOT - QUARTER CIRCLE 7 (FORMALL	\$54,102.57			\$61,044.46			\$38,101.78			\$0.00	\$26,456.18	\$ -
06-556-0515	HOT - ALPINE GUEST LOFTS	\$0.00			\$1,169.89			\$0.00			\$0.00	\$843.12	\$ -
06-556-0516	HOT - HAMPTON INN	\$125,020.09			\$139,954.73			\$107,429.83			\$0.00	\$104,550.14	\$ -
06-556-0517	HOT - BREWSTER CO. LODGING	\$1,791.71			\$2,565.41			\$2,113.66			\$0.00	\$958.42	\$ -
06-556-0518	HOT - CASA VIDA	\$1,749.46			\$1,613.57			\$913.63			\$0.00	\$783.84	\$ -
06-556-0519	HOT - HOLIDAY INN EXPRESS	\$152,708.82			\$184,613.87			\$119,951.74			\$0.00	\$100,132.27	\$ -
06-556-0520	HOT - STONE HOUSE	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0521	CAVE MESA	\$1,604.75			\$594.75			\$1,880.39			\$0.00	\$1,301.22	\$ -
06-556-0522	CASITA OM	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0523	LITTLE TIN GUEST HOUSE	\$875.07			\$956.20			\$640.35			\$0.00	\$0.00	\$ -
06-556-0524	SUNSHINE RENTALS	\$303.00			\$0.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0525	HOT - AMERICANA GUEST QTRS	\$0.00			\$314.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0526	KIOWA 2	\$1,019.03			\$2,823.13			\$0.00			\$0.00	\$0.00	\$ -
06-556-0527	BUDDY/LESLIE BISE	\$378.42			\$0.00			\$0.00			\$0.00	\$0.00	\$ -
06-556-0528	KIOWA	\$799.40			\$357.28			\$0.00			\$0.00	\$0.00	\$ -
06-556-0529	Alpine Vacation Rentals, LLC	\$4,954.59			\$3,852.76			\$2,470.40			\$0.00	\$3,171.92	\$ -

ACCOUNT NUMBER	DESCRIPTION	2016-2017		2017-2018		2018-2019		2019-2020		PROPOSED BUDGET	
		Actual		Actual		Actual	Budget	Actual		2020-2021	
06-556-0530	HOT- ALPINE CREEK COTTAGE		392.08		220.00	918.96		1,755.04			
06-556-0531	HUANG		\$1,543.90		\$0.00	\$0.00		\$0.00		\$	-
06-556-0532	Lockhart Hacienda				\$892.68	\$1,557.70		\$1,138.50		\$	-
06-556-0533	HOT - TINY HOUSE				\$158.27	(\$700.21)		\$0.00			
06-556-0534	HOT - ALPINE GUEST LODGING				\$1,195.73	\$0.00		\$0.00			
06-556-0535	MARSHA WELLS - SOLE PROP				\$54.25	\$294.44		\$893.12			
06-556-0536	CASA BLANCA					\$3,305.99		\$2,074.30			
06-556-0537	TEXANA COTTAGE - ZIMMER					\$1,313.40		\$1,901.03			
06-556-0538	DESERT PEARL					\$728.00		\$605.22			
06-556-0539	PURPLE DOOR GUESTHOUSE					\$498.65		\$629.95			
06-556-0540	SUE'S CASA					\$2,194.27		\$675.40			
06-556-0541	JESSICA POSTOL - AIRBNB					\$533.96		\$407.21			
06-556-0542	R&S GARCIA					\$39.48		\$196.91			
06-556-0543	RIPEL - BRBO					\$568.15		\$548.58			
06-556-0544	DOWNTOWN CASITA - WILLIAMS					\$203.08		\$994.93			
06-556-0545	PAJARO BLANCO - ANNE HILSCHER					\$68.44		\$186.64			
06-556-0546	TED ST CASITA - BOW					\$41.00		\$112.68			
06-556-0547	ALPINE SUNSET RETREAT					\$0.00		\$61.11			
06-556-0548	BOMBERO 18, LLC					\$0.00		\$344.61			
06-556-0549	LANDGRIDGE LODGE					\$0.00		\$242.52			
06-556-0550	LUXURY FARM HOUSE					\$0.00		\$468.65			
06-556-0551	WEST TEXAS GETAWAY					\$0.00		\$18.90			
06-556-0552	ALPINE PROPERTY RENTALS					\$0.00		\$1,407.42			
06-556-0553	SKYE BLUE SERVICES - PEACH HOUSE					\$0.00		\$260.14			
06-556-0554	QUIETT - HANCOCK HOUSE					\$0.00		\$178.50			
06-556-0555	TEXSKY - BIRDNEST					\$0.00		\$181.00			
06-556-0556	HINSHAW - CASE PINON					\$0.00		\$340.38			
06-556-0557	EVANS - MURAL HOUSE					\$0.00		\$324.11			
06-556-0558	CONCHA RAMOS					\$0.00		\$607.90			
06-556-0559	WINDMILL HOUSE - HURST					\$0.00		\$160.30			
06-556-0560	EL NIDO - SANDRA PRATT					\$0.00		\$126.72			
06-556-0561	KIM LANGRIDGE - LANGRIDGE LODGE					\$0.00		\$72.65			
05-556-0562	COVINGTON - BEACH HOUSE					\$0.00		\$269.95			
06-556-9920	MISC/CONTRIBUTIONS		\$87.36		\$20,412.68	\$0.00		\$0.00		\$	-
06-599-9100	SYSTEM ADDED TRANSFER IN		\$0.00		\$0.00	\$0.00		\$		\$	-
06-599-9110	SYSTEM ADDED TRANSFER OUT		\$0.00		\$0.00	\$0.00		\$		\$	-
06-599-9120	SYSTEM ADDED TRANSFER WITHIN		\$0.00		\$0.00	\$0.00		\$		\$	-
TOTAL		\$736,270.33	\$743,702.90	\$591,478.07	\$625,000.00	\$398,227.09	\$	425,000			



## HOTEL OCCUPANCY - TOURISM EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020			2020-2021			NOTES	DIFFERENCE
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Amended Budget	Actual	Budget	2020-2021	Budget	2020-2021		
06-656-0100	7 % FISCAL FEE							\$0.00			\$45,440.00	\$34,080.00	\$	46,803	\$			
06-656-0101	SALARIES - VISITOR CENTER EMP							\$59,167.35			\$64,603.00	\$27,751.49	\$	35,350	\$		SALARIES	\$ (29,253)
06-656-0103	OVERTIME							\$494.40			\$0.00	\$0.00	\$	-	\$			
06-656-0201	SOCIAL SECURITY							\$4,400.73			\$4,942.00	\$2,151.96	\$	2,697	\$			
06-656-0202	INSURANCE							\$15,348.52			\$16,800.00	\$5,584.28	\$	9,072	\$		BENEFITS	\$ (9,841)
06-656-0203	RETIREMENT							\$733.98			\$692.00	\$323.51	\$	792	\$			
06-656-0204	UNEMPLOYMENT							\$138.47			\$324.00	\$110.14	\$	356	\$			
06-656-0205	WORKMEN'S COMP							\$0.00			\$0.00	\$0.00	\$	-	\$			
06-656-0501	VC - SUPPLIES							\$974.50			\$2,500.00	\$890.08	\$	2,500	\$			
06-656-1001	MISC/VOIDED							\$0.00			\$0.00	\$0.00	\$	-	\$			
06-656-1101	VC - ELECTRICITY							\$1,213.77			\$700.00	\$742.29	\$	1,500	\$			
06-656-1500	VC - TRAINING							\$13.26			\$4,200.00	\$0.00	\$	2,000	\$			
06-656-1501	VC - TRAVEL							\$573.34			\$0.00	\$0.00	\$	-	\$			
06-656-1602	VC - POSTAGE							\$142.71			\$1,000.00	\$0.00	\$	1,000	\$			
06-656-1700	IT EQUIPMENT/ SOFTWARE							\$0.00			\$0.00	\$0.00	\$	1,400	\$			
06-656-1801	VC - SUBSCRIPTIONS							\$0.00			\$1,000.00	\$0.00	\$	-	\$			
06-656-1900	VC - PRINTING/ADVERTISING							\$9,788.78			\$0.00	\$0.00	\$	500	\$			
06-656-2121	FACILITY MAINT/EQUIPMENT							\$7,557.65			\$12,000.00	\$14,644.79	\$	32,000	\$			
06-656-2700	VC- TELEPHONE/INTERNET							\$1,875.03			\$1,200.00	\$1,269.84	\$	1,600	\$			
06-656-5102	PROMO PLAN - DIRECTOR CONTRACT							\$68,649.96			\$68,650.00	\$48,055.04	\$	70,710	\$			
06-656-5104	PROMOTION/ADVERTISING							\$242,224.04			\$271,649.00	\$115,187.25	\$	121,363	\$			
06-656-5105	PROMOTION OF ARTS							\$28,616.18			\$55,400.00	\$21,671.75	\$	21,672	\$			
06-656-5106	HISTORICAL RESTO.							\$21,750.00			\$11,000.00	\$12,910.17	\$	21,672	\$			
06-656-5109	SPORTING EVENTS							\$13,000.00			\$13,000.00	\$3,000.00	\$	21,672	\$			
06-656-5111	TRANSPORTATION							\$0.00			\$0.00	\$1,267.01	\$	21,672	\$			
06-656-5113	SIGNAGE							\$6,615.61			\$10,000.00	\$525.00	\$	8,669	\$			
06-656-5200	CIVIC CENTER REMODEL							\$0.00			\$39,900.00	\$0.00	\$	-	\$			
06-656-9999	RESERVES - FINANCIAL POLICY							\$0.00			\$0.00	\$0.00	\$	-	\$		OPERATIONAL	\$ (160,906)
TOTAL		\$445,858.73	\$493,732.33	\$483,278.28	\$625,000.00	\$290,164.60	\$	425,000									TOTAL	\$ (200,000)



# FY 2020-2021 PROPOSED BUDGET

## **GAS DEPARTMENT**

GAS DEPARTMENT				
REVENUE	FY 19-20 Budget	Proposed 20-21	difference	EXPENSES
				FY 19-20 Budget Proposed 20-21 difference
GAS	\$1,954,500.00	\$ 2,168,730	\$ 214,230	GAS \$ 1,954,500 \$ 2,168,730 \$ 214,230
		DIFFERENCE	\$ 0	
Employee Cost of Living	3%			
Health Insurance Increase	8%			TOTAL SALARY DIFFERENCE \$ 1,067
Liability/Property Ins Increase	10%			TOTAL EMPLOYEE BENEFITS DIFFERENCE \$ 16,572
Workman's Comp Increase	10%			TOTAL OPERATIONAL COSTS DIFFERENCE \$ 196,591
2021 Retirement Rate	2.24%			
Unemployment Rate Increase	10%			
GREEN FILED ITEMS REPRESENT CAPITAL IMPROVEMENTS/ASSETS				
2020-2021 PRIORITIES				
	Leak Survey			
	DIMP			

FY 2019-2020 Estimated Net Position		FY 2019 - 2020 Estimated Reserves			
Beginning Net Position as of 9/30/2019	\$	2,774,895.00	TexStar	\$	610.00
2019-2020 Projected Year End - Revenue	\$	1,689,742.00	TXClass - Capital Improvements	\$	572,150.00 Dedicated to Street Improvements
2019-2020 Projected Year End - Expenses	\$	2,200,439.00	TXClass - Airport Reserve	\$	28,250.00
Net Investment in Capital Assets	\$	1,575,209.00	TXClass - HOT Reserve	\$	86,000.00
Restricted for Federal and State Grants	\$	-			
Restricted for Landfill Closure Costs	\$	-	TXClass - Creek Project	\$	228,000.00 \$50,000 dedicated to Splash Pad
Restricted for Debt Service	\$	-			
Unrestricted	\$	688,989.00	TXClass - Fire Dept	\$	196,500.00
Estimated Net Position	\$	2,264,198.00	TXClass - Water/Sewer Infrastructure	\$	780,000.00
Difference	\$	(510,697.00)			

# GAS DEPARTMENT REVENUES

ACCOUNT NUMBER	DESCRIPTION	2016-2017			2017-2018			2018-2019			2019-2020		PROPOSED BUDGET	
		Actual			Actual			Actual			Budget	Actual	2019-2020	2020-2021
08-558-0110	Natural Gas Sales - Alpine	\$1,325,629.50			\$1,371,910.40			\$1,525,650.42			\$1,550,000.00	\$1,206,963.11	\$ 1,677,000	
08-558-0120	Natural Gas Sales - Ft. Davis	\$225,862.93			\$244,874.95			\$267,066.90			\$275,000.00	\$224,642.90	\$ 309,000	
08-558-0200	Service Fees - Alpine	\$15,010.00			\$17,350.00			\$14,135.00			\$15,000.00	\$7,225.00	\$ 15,000	
08-558-0201	Service Fees - Ft. Davis	\$2,700.00			\$3,125.00			\$3,350.00			\$3,500.00	\$1,275.00	\$ 3,500	
08-558-0240	Service Tap Fees-Alpine	\$1,250.00			\$500.00			\$4,125.00			\$4,000.00	\$3,307.86	\$ 4,000	
08-558-0241	Service Tap Fees - Ft. Davis	\$0.00			\$0.00			\$1,250.00			\$1,500.00	\$1,000.00	\$ 1,500	
08-558-0250	Penalty Fees - Alpine	\$8,387.69			\$8,406.31			\$10,571.30			\$10,000.00	\$4,437.99	\$ 8,000	
08-558-0251	Penalty Fees - Ft. Davis	\$1,635.91			\$1,704.99			\$2,124.36			\$2,000.00	\$1,232.23	\$ 1,800	
08-558-0400	MISC. INCOME	\$16,509.74			\$7,890.80			\$278.48			\$2,000.00	\$274.51	\$ 2,000	
08-558-0401	GAS BANK ACCT INT	\$5,868.76			\$14,722.94			\$24,052.97			\$25,000.00	\$9,992.79	\$ 25,000	
08-558-0402	WC REIMBURSEMENT	\$1,018.68			\$0.00			\$0.00			\$0.00	\$0.00	\$ -	
08-558-0403	WTG ROYALTIES	\$5,160.13			\$4,579.73			\$5,281.20			\$5,000.00	\$0.00	\$ 5,000	
08-558-0404	VIRTUS	\$100.45			\$0.00			\$0.00			\$0.00	\$0.00	\$ -	
08-558-0500	Sales Taxes Collected	\$0.00			\$52,789.52			\$56,680.30			\$58,000.00	\$41,597.74	\$ 58,000	
08-558-7000	BILLING ADJUSTMENTS	(\$26,277.94)			(\$2,917.59)			\$875.94			\$0.00	(\$1,241.43)	\$ -	
08-558-7001	CUSTOMER DEPOSIT INTEREST				\$903.75			\$3,340.87			\$3,500.00	\$1,284.79	\$ 1,850	
08-558-9000	AUCTION				\$200.00			\$0.00			\$0.00	\$0.00	\$ -	
08-599-9100	TRANSFER IN	\$0.00			\$0.00			\$0.00			\$0.00	\$0.00	\$ 57,080	
08-599-9110	TRANSFER OUT	\$0.00			(\$107,505.30)			\$0.00			\$0.00	\$0.00	\$ -	
TOTAL		\$1,582,855.85			\$1,618,535.50			\$1,918,782.74			\$1,954,500.00	\$1,501,992.49	\$ 2,168,730	

**GAS DEPARTMENT EXPENSES**

ACCOUNT NUMBER	DESCRIPTION	2016-2017	2018-2019	2019-2020	2019-2020	PROPOSED	NOTES	DIFFERENCE
		Actual	Actual	Amended Budget	Actual	BUDGET 2020-2021		
08-658-0090	ADMINISTRATIVE FEE	\$128,180.00	\$121,856.00	\$101,204.00	\$101,880.00	\$ 140,276		
08-658-0100	FRANCHISE FEE	\$81,570.86	\$84,661.13	\$91,840.61	\$70,253.40	\$ 108,437		
08-658-0101	SALARIES	\$358,777.36	\$367,924.80	\$369,352.47	\$421,428.00	\$ 421,377	Includes 1/2 of	
08-658-0103	OVERTIME	\$33,121.81	\$30,127.90	\$2,913.95	\$19,951.00	\$ 21,069	Utility Billing	\$ 1,067
08-658-0201	SOCIAL SECURITY	\$28,486.40	\$29,091.37	\$29,455.82	\$28,206.00	\$ 33,759		
08-658-0202	INSURANCE - GROUP	\$66,285.56	\$57,175.73	\$56,546.70	\$58,800.00	\$ 63,504		
08-658-0203	RETIREMENT	\$4,608.76	\$4,895.70	\$4,578.86	\$4,609.00	\$ 9,911		
08-658-0204	UNEMPLOYMENT	\$78.75	\$1,312.12	\$253.27	\$1,134.00	\$ 1,247		
08-658-0205	INS - WORKMEN'S COMP	\$4,395.54	\$7,896.00	\$6,570.75	\$9,000.00	\$ 9,900		
08-658-0410	Natural Gas Purchases - Alpine	\$469,923.08	\$458,201.17	\$409,977.02	\$415,000.00	\$ 415,000		
08-658-0420	Natural Gas Purchases - Ft Davis	\$77,969.60	\$64,732.96	\$89,152.08	\$90,000.00	\$ 90,000		
08-658-0500	UNIFORM EXPENSE	\$7,467.00	\$6,774.67	\$0.00	\$0.00	\$ -		
08-658-0501	OFFICE SUPPLIES			\$3,888.31	\$3,500.00	\$ 3,500		
08-658-0502	FIELD SUPPLIES			\$10,565.40	\$11,000.00	\$ 15,000		
08-658-0503	SAFETY EQUIPMENT			\$3,225.31	\$5,000.00	\$ 40,000		
08-658-0510	UNIFORMS			\$6,374.59	\$7,000.00	\$ 8,000		
08-658-0600	EQUIPMENT MAINT.	\$8,088.16	\$8,004.45	\$5,391.78	\$9,000.00	\$ 8,000		
08-658-0701	VEHICLE MAINT	\$11,067.34	\$9,199.20	\$2,844.29	\$3,000.00	\$ 8,000		
08-658-0800	CP & METER MAINT	\$6,030.04	\$1,442.92	\$8,184.60	\$8,000.00	\$ 8,250		
08-658-0900	FUEL & OIL	\$11,562.49	\$13,071.48	\$11,158.22	\$13,000.00	\$ 13,000		
08-658-1001	MISC/VOIDED	(\$5,728.84)	(\$7.06)	\$0.00	\$0.00	\$ -		
08-658-1100	METERS	\$14,471.68	\$22,929.70	\$17,889.02	\$20,000.00	\$ 25,000		
08-658-1101	Electricity	\$3,107.48	\$4,281.77	\$3,619.79	\$5,000.00	\$ 5,000		
08-658-1200	Distribution System Maint	\$26,863.29	\$35,332.89	\$16,717.63	\$35,000.00	\$ 35,000		
08-658-1300	FIELD SUPPLIES	\$16,986.82	\$17,215.19	\$0.00	\$0.00	\$ -		
08-658-1301	INSURANCE - GENERAL/AUTO LIABILITY	\$12,021.95	\$14,434.57	\$13,409.08	\$16,000.00	\$ 16,000		
08-658-1400	EQUIPMENT RENTAL	\$5,000.00	\$1,880.69	\$4,929.26	\$2,500.00	\$ 4,500		
08-658-1500	TRAINING	\$8,246.42	\$7,879.42	\$3,895.10	\$4,000.00	\$ 10,000		
08-658-1501	TRAVEL				\$10,000.00	\$ 7,500		
08-658-1600	POSTAGE/FREIGHT	\$8,044.29	\$11,155.34	\$9,380.02	\$10,000.00	\$ 15,000		
08-658-1650	Copy Expense	\$86.12	\$0.00	\$11,882.56	\$1,000.00	\$ -		
08-658-1700	FY19 IT EQUIPMENT/SOFTWARE	\$0.00	\$0.00	\$0.00	\$9,000.00	\$ 15,000		
08-658-1800	PENALTIES/FINES	\$2,500.00	\$0.00	\$8,455.99	\$0.00	\$ 5,000		
08-658-1900	TRAVEL & TRAINING	\$6,520.14	\$6,353.84	\$0.00	\$0.00	\$ -		
08-658-1901	ROAD REPAIR	\$75,000.00	\$525.00	\$0.00	\$20,000.00	\$ 30,000		

ACCOUNT NUMBER	DESCRIPTION	2016-2017				2018-2019		2019-2020		PROPOSED BUDGET	
		Actual	2017-2018 Actual	Actual	Amended Budget	Actual	2019-2020	2019-2020	2020-2021		
08-658-2200	CONSULTING/CONTRACT FEES	27,524.76	33,077.79	24,041.62	25,000.00	8,197.99	\$	15,000			
08-658-2300	RR COMMISSION FEES	\$2,847.50	\$2,835.50	\$2,821.50	\$5,000.00	\$2,795.50	\$	5,000			
08-658-2400	DIG TESS/TEXAS 811	\$1,115.30	\$574.75	\$918.40	\$1,200.00	\$213.75	\$	12,000			
08-658-2500	TML INS/TMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$	-			
08-658-2600	Certification Expense	\$20,245.79	\$2,795.00	\$0.00	\$0.00	\$0.00	\$	-			
08-658-2700	Telephone Expense	\$8,546.78	\$8,561.70	\$8,363.78	\$10,000.00	\$5,221.93	\$	8,000			
08-658-2750	Cell Phone Expense	\$4,769.01	\$4,469.83	\$4,444.20	\$5,000.00	\$2,653.79	\$	4,500			
08-658-2800	DRUG TESTING	\$810.00	\$203.50	\$808.50	\$500.00	\$612.50	\$	6,000			
08-658-2900	DUES & MEMBERSHIPS	\$480.00	\$440.00	\$482.00	\$1,000.00	\$490.00	\$	1,000			
08-658-3000	OFFICE SUPPLIES	\$9,070.79	\$6,896.90	\$0.00	\$0.00	\$0.00	\$	-			
08-658-3050	PAP/DAMAGE PREVENTION	\$7,145.82	\$8,193.79	\$7,323.95	\$8,000.00	\$4,248.14	\$	8,500			
08-658-3100	ADVERTISING	\$2,371.00	\$2,055.12	\$1,315.00	\$2,000.00	\$965.38	\$	2,500			
08-658-3200	COMPUTER SERVICE	\$3,995.55	\$4,857.47	\$0.00	\$0.00	\$0.00	\$	-			
08-658-3300	SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A				
08-658-3800	BUILDING MAINT.	\$1,124.83	\$1,249.10	\$8,819.98	\$1,000.00	\$327.54	\$	25,000			
08-658-3900	Sales Taxes Remitted to State	\$43,894.58	\$49,331.25	\$51,627.71	\$52,000.00	\$37,649.75	\$	52,000			
08-658-8001	FY 18 LEASED VEHICLE	\$0.00	\$6,758.98	\$41,468.72	\$42,000.00	\$25,789.59	\$	55,000			
08-658-9800	CIP - KABOTA	\$0.00	\$0.00	\$19,284.25	\$20,000.00	\$0.00	\$	55,000			
08-658-9810	CIP - STOPPLE	\$3,156.27	\$0.00	\$6,928.11	\$6,500.00	\$0.00	\$	8,000			
08-658-9811	CIP - RATIFIER				\$22,936.00	\$0.00	\$	50,000			
08-658-9999	RESERVES - FISCAL POLICY				\$278,671.00	\$557,342.00	\$	275,000	OPERATIONAL	\$	196,591
TOTAL		\$1,607,830.08	\$1,520,649.63	\$1,482,304.20	\$1,954,500.00	\$1,693,386.50	\$	2,168,730	TOTAL	\$	214,230



# FY2021 PROPOSED BUDGET

## **DEBT SERVICE**



# INTEREST & SINKING REVENUE

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021
75-534-0410	CURRENT I & S ADVALOREM	\$271,418.96	\$211,695.36	\$144,143.76	\$146,918.00	\$139,608.33	\$ 147,279
75-534-0420	DELINQUENT I & S	\$10,185.83	\$7,166.33	\$5,753.42	\$0.00	\$4,327.10	\$ -
75-534-0502	PENALTY & INTEREST	\$7,561.42	\$5,900.79	\$5,202.81	\$0.00	\$3,780.45	\$ -
75-534-0503	INTEREST/MISC	\$71.00	\$402.58	\$0.00	\$0.00	\$0.00	\$ -
75-534-0504	WATER/SEWER DEBT	\$453,083.00	\$393,511.00	\$0.00	\$0.00	\$0.00	\$ -
75-534-7001	I&S BANK INTEREST		\$531.00	\$1,568.90		\$706.67	\$ -
75-599-9100	SYSTEM ADDED TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
75-599-9110	SYSTEM ADDED TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
TOTAL		\$742,320.21	\$619,207.06	\$156,668.89	\$146,918.00	\$148,422.55	\$ 147,279

# INTEREST & SINKING EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Amended Budget	2019-2020 Actual	PROPOSED BUDGET 2020-2021
75-600-0200	PRINCIPAL - CO SERIES 2011	\$28,000.00	\$28,000.00	\$30,800.00	\$30,800.00	\$30,800.00	\$ 33,600
75-600-0201	INTEREST - CO SERIES 2011	\$23,333.00	\$22,148.00	\$20,904.75	\$20,905.00	\$9,041.63	\$ 18,240
75-600-0300	PRINCIPAL - GO SERIES 2011	\$195,000.00	\$144,000.00	\$78,000.00	\$81,000.00	\$81,000.00	\$ 84,000
75-600-0301	INTEREST - GO SERIES 2011	\$27,209.00	\$21,168.00	\$17,212.65	\$17,213.00	\$8,392.48	\$ 11,439
75-601-0200	PRINCIPAL - CO SERIES 2011	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	N/A
75-601-0201	INTEREST - CO SERIES 2011	\$18,332.50	\$17,402.51	\$0.00	\$0.00	\$0.00	N/A
75-601-0300	PRINCIPAL - GO SERIES 2011	\$130,000.00	\$96,000.00	\$0.00	\$0.00	\$0.00	N/A
75-601-0301	INTEREST - GO SERIES 2011	\$18,139.09	\$14,112.64	\$0.00	\$0.00	\$0.00	N/A
75-601-0400	PRINCIPAL - CO 2005 TW/DB	\$138,000.00	\$138,000.00	\$0.00	\$0.00	\$0.00	N/A
75-601-0401	CO 2005 TW/DB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
75-601-0700	PRINCIPAL - RB SERIES 2003A	\$75,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	N/A
75-601-0701	INTEREST - RB SERIES 2003A	\$17,897.50	\$14,747.50	\$0.00	\$0.00	\$0.00	N/A
75-602-0500	PRINCIPAL - ARREATOR	\$21,271.31	\$0.00	\$0.00	\$0.00	\$0.00	N/A
75-602-0501	INTEREST - ARREATOR	\$950.99	\$0.00	\$0.00	\$0.00	\$0.00	N/A
75-602-0600	PRINCIPAL - CO 12 COMBO RE	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	RESERVE ACCOUNT
75-602-0601	INTEREST - CO 12 COMBO REV	\$1,721.20	\$1,377.50	\$0.00	\$0.00	\$0.00	RESERVE ACCOUNT
TOTAL		\$726,854.59	\$608,956.15	\$146,917.40	\$149,918.00	\$129,234.11	\$ 147,279

2020-2021 Debt Payments									
Description of Debt	Principal	Interest	Unencumbered	General Fund	Total Payment				
RB W&S System Series 2003 A	\$90,000.00	\$4,005.00	\$94,005.00		\$94,005.00				
CO Series 2005 TWDB	\$138,000.00	\$0.00	\$138,000.00		\$138,000.00				
CO Series 2011	\$60,000.00	\$32,571.00	\$40,731.24	\$51,839.76	\$92,571.00				
GO Refunding Bonds Series 2011	\$140,000.00	\$19,065.79	\$63,626.32	\$95,439.47	\$159,065.79				
CO Combo Tax & Revenue Series 2012	\$11,000.00	\$485.80	\$11,485.80		\$11,485.80				
Sewer - Arreators	\$0.00	\$0.00	\$0.00		\$0.00				
		Total	\$347,848.36	\$147,279.23	\$495,127.59				
General Fund Breakdown				Water Fund Breakdown					
Refunding	\$84,000.00	\$11,439.47		\$56,000.00	\$7,626.32				
2011 Series	\$33,600.00	\$18,239.76		\$26,400.00	\$14,331.24				



FY 2020-2021  
PROPOSED BUDGET

**5 YEAR CAPITAL PLAN**

Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Airport	2024ALPIN	2020-2022	\$920,000	1	TxDOT Aviation - 90% funded by Grants, 10% Funded Local	Engineering being complete in 2020.
Airport	2024APINE	2021	\$590,000	2	TxDOT Aviation - 90% funded by Grants, 10% Funded Local	
Airport	Rotator Beacon	2021	\$10,000	1	CARES Act or Ramp Grant	
Airport	Additional Sealcoating	2021-2023	\$500,000	2	TxDOT Aviation - 90% funded by Grants, 10% Funded Local	
Airport	AWOS replacement/relocation	2022	\$150,000	1	TxDOT Aviation - 90% funded by Grants, 10% Funded Local	
Airport	Update Airport Master Plan and Airport Layout Plan	2022-2023	\$150,000	2	TxDOT Aviation - 90% funded by Grants, 10% Funded Local	
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Public Works - Parks	SplashPad	2021	\$200,000	2	City has already allocated these dollars.	City has already allocated \$50K to this project.
Public Works - Parks	Tractor - Mower	2022	\$70,000	2	budget.	streets and causeways. Would utilize in alleys where
Public Works - Parks	Kubota Mower	2023	\$45,000	2	via a donation or Public Works budget.	
Public Works - Parks - Grant	TPWD- Trails Grant, 2021-2023 (Phases I-III)	2021-2023	\$400,000	2	Nuevo Park buildout and any additional projects that	The first main project to address is Pueblo Nuevo
Public Works - Streets	Front End Loader	2020	\$150,000	1	this in half. We could also consider a lease.	piece of equipment would allow us to get into the Alleys
Public Works - Streets	Wash Bay Construction	2020	\$15,000	2	From Public Works budget.	location for other departments to utilize.
Public Works - Streets	2 New dump trucks	2021	\$150,000	1	need to consider as part of paving budget. Buying used	completed
Public Works - Streets	Small Maintainer	2021	\$75,000	2	used one for 40-50% of the price	and smaller jobs maintenance jobs around buildings and
Public Works - Streets - Grant	sidewalks, etc	2021	\$225,000	1	curbs in core business area. Est project cost is \$225,000.	
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
City Administration	Old Schoolhouse (aka - old Sunshine House)	2020-2023	\$200,000	2	Billing Staff moved over. Target Texas Historical	strategy of restoration is to move City Staff over there and
City Administration	Police Department	2021	\$20,000	2	remainder with grants.	community.
City Administration - Grant	Incubator Space for Economic Development	2022	\$400,000	3	establish an Incubator Business space	level of match and administration by the City if we pursue
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Enforcement	Technology Upgrades	2020-2024	\$15,000	1	General Fund	with iWork software tool purchased this fiscal year.
Enforcement	New Vehicle - Code Enforcement	2020-2024	\$24,000	1	Lease program (60 month lease at \$400/month)	Existing Code Enforcement vehicle is end-of-life.
Enforcement - Grant	Strategic Growth & Development Plan	2021	\$10,000	1	Development Plan for the City to include updated zoning.	
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Visitor Center	Outside Benches	2020	\$5,000	2	From HOT Fund	replaced. Also put in new benches as the venue gains
Visitor Center	New HVAC for Visitor Center	2021	\$10,000	2	facility improvement	on the east side of building in the interim.
Visitor Center	Interior Lighting, Wiring and Ceiling Work	2021	\$10,000	2	From HOT Fund	enhance ceiling. This work needs to be done after HVAC
Visitor Center	Room	2022	\$10,000	2	From HOT Fund	will continue to grow in it's community use.
Visitor Center	Outdoor Gazebos (2)	2022	\$7,500	2	From HOT Fund	Ross Avenue. The one on Sul Ross Avenue will also have

Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Police	Tasers (current ones are outdated)	2020-2021	\$25,000	2	Targeting grant opportunities first	
Police	New Software for ticketing and Counts	2020-2021	\$25K-\$40K	1	Operating budget	system.
Police	New Body Cams - over three years	2020-2023	\$35,000	1	Targeting grant opportunities first	
Police	Uniforms	2020-2025	\$10K/year	1	General Fund	structure we need to move forward with
Police	License Plate Readers (LPRs)	2021	\$5,000	1	Targeting grant opportunities first	
Police	Two holding Cells	2021-2022	\$250,000	1	Target grant opportunities first.	levels and contemplating adding local holding cells
Police	K-9	2021-2022	\$10,000	2	Target grants and second would be General Fund	\$5-\$8K for the K-9 and additional dollars for training
Animal Control	Security Cameras	2020-2022	\$3,000	2	Through General Fund	
Animal Control	Expand Outside Kennels (Fencing and Cover)	2021	\$17,000	1	Target funding through annual operating budget	Would help with puppy intake and also dog enclosures
Animal Control	Shade Structure	2021	\$10,000	2	Target funding through annual operating budget	
Animal Control	Replace both A/C Units	2021	\$5,000	2	Target funding through annual operating budget	Swamp coolers
Animal Control	Replace one vehicle	2021-2025	\$30,000	2	Operating Budget - lease program through Enterprise	This would be our last vehicle to include in the lease program for ACO
Animal Control	Cremation / Incinerator	2022	\$18,000	1	Look for Grants first, second option is General Fund	High use item for facility
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Municipal Court	New Software - working in collaboration with PD	2020-2021		1		
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Fire Department	Ladder truck	2021	\$500,000	1	COBG - Fire Ambulance & Service Truck (FAST) grant can provide \$500k towards Ladder truck with a minimum \$5k match (no funding is currently listed)	
Department	Item	Fiscal Year	Amount	Priority	Funding Strategy	Notes
Utilities	SCADA	2020	\$40,000	1	Target funding through annual operating budget	Will use materials purchased over last two years, but also need to supplement additional materials and labor as outlined in June 2, 2020 meeting.
Utilities	Electrical System	2020	\$50,000	1	Utilize budgeting through operating budget	Will try to complete in 2019-2020 FY
Utilities	Safety Program enhancements - material and training	2020-2022	\$10,000	1	Utilize budgeting through operating budget	
Utilities	Backhoe	2021	\$60,000	1	Utilize budgeting through operating budget	
Utilities	New sewer lines on east side of City	2021-2022	\$450,000	2	Potentially work from reserve dollars	
Utilities	Automated Metering System	2021-2022	\$1.2-\$1.4M	2	Would address through reserves over 2-3 year period	Upgrading to this type of meter will provide better capture of water usage and give citizens more accurate usability to use of water. We can not 'cost-justify' with labor savings for a meter reader, but would increase billing by having meters that measure more precisely.
Utilities - Grant	Refurbish two inactive wells at Musquiz and other underutilized water wells in current collection system	2021-2023	\$125,000	1	Would address through reserves over 2-3 year period	We also could review this project for 2022 COBG Funding Cycle application
Utilities	Expand Ground Tank Storage at Golf Course				Categorize with other large ticket items to determine if we need to obtain debt financing for critical items and impact of debt service on overall operating budget.	This is part of the bigger project that Adelina B is working towards with the Regional Water Planning Group out of Austin
Utilities	Effluent tank - utilization of water through KP and KL	2022	\$50K-\$100K	3	Work on grants through our Environmental Services team	Restore all six drying beds
Utilities	Drying Beds	2022-2024	\$30,000	2	Utilize budgeting through operating budget	30 identified manhole needs with an average cost of \$3K each to build with local staff.
Utilities	Manhole additions	2023	\$90,000	2	Target funding through annual operating budget	Completed some work in early 2020, anticipate more repair in 3-5 years
Utilities	Clarifiers	2024	\$20,000	1	Utilize budgeting through operating budget	
Utilities - Gas	Kubota - Mini Excavator and Utility Trailer	2021	\$55,000	1	Fund from annual Gas Budget	
Utilities - Gas	Alternator to Kubota - repair existing Ditch Witch	2020	\$10,000	1	Annual operating budget	This would extend life by 2-5 years and push the \$55K capital cost out to that timeframe.
Utilities - Gas	Rectifier - For Fighting Buck Avenue	2021	\$50,000	1	Annual operating budget	Similar to project we did on South Neville Haynes in 2015
Utilities - Gas	Combustible Gas Indicators	2020-2023	\$36,000	2	Annual operating budget	Need 6 total (replace 2 of them a year for 3 years). Would cost \$12K a year.
Utilities - Gas	A/C Unit for Facility	2023	\$25,000	3	Annual operating budget	

4. Discuss, consider, and take appropriate action the first reading of Ordinance 2020-08-01, the 2020 Tax Year Proposed Property Tax Rate for the City of Alpine, Texas of \$0.553753 per \$100 valuation The proposed tax rate is the no new revenue tax rate. (E. Zimmer, City Manager)



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA FOR COUNCIL MEETING: INITIATED BY:</b>	<b>AUGUST 18, 2020</b>	<b>AGENDA REQUEST NO:</b>	<b>ACTION</b>
	<b>ERIK ZIMMER</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>ADMINISTRATION</b>
<b>PRESENTED BY:</b>	<b>ERIK ZIMMER</b>	<b>FINANCE DIRECTOR:</b>	<b>MEGAN ANTRIM</b>
		<b>ADDITIONAL DIRECTOR (S):</b>	

<b>SUBJECT / PROCEEDING:</b>	<b>DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION THE FIRST READING OF ORDINANCE 2020-08-01, THE 2020 TAX YEAR PROPOSED PROPERTY TAX RATE FOR THE CITY OF ALPINE, TEXAS OF \$0.553753 PER \$100 VALUATION THE PROPOSED TAX RATE IS THE NO NEW REVENUE TAX RATE.</b>
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<b>EXHIBITS:</b>	<b>ORDINANCE 2020-08-01</b>
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<b>CLEARANCES</b>	<b>APPROVAL</b>
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<b>LEGAL:</b>	<b>CITY ATTORNEY</b>	<b>ROD PONTON:</b>	
<b>FINANCE:</b>	<b>FINANCE DIRECTOR</b>	<b>MEGAN ANTRIM:</b>	
<b>APPROVAL:</b>	<b>CITY MANAGER</b>	<b>ERIK ZIMMER:</b>	

<b>BUDGET</b>
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<b>EXPENDITURE REQUIRED: \$</b>	<b>0</b>
<b>SAVINGS ANTICIPATION: \$</b>	
<b>CURRENT BUDGET FY2018-2019: \$</b>	<b>0</b>
<b>ADDITIONAL FUNDING: \$</b>	

<b>RECOMMENDED ACTION</b>
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<b>EXECUTIVE SUMMARY</b>
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**ORDINANCE 2020-08-01**

**AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ALPINE, TEXAS FOR THE 2020/2021 FISCAL YEAR; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND, SUSPENDING THE SECOND READING OF THE ORDINANCE; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.**

**WHEREAS**, a budget was presented to the City Council for the Fiscal Year 2020/2021 for the support of the municipal government and where a public hearing was ordered by the City Council and published notice of said hearing was caused to be given by the City Council and said notice was published in the avalanche and said hearing was held to discuss tax revenues according to said notices.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS:**

**SECTION 1.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Alpine, Texas, and to provide an Interest and Sinking fund for the 2020/201 Fiscal Year, upon all property, real, personal, and mixed, within the corporate limits of said City subject to taxation, a rate of \$0.553753 on each \$100 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the maintenance and support of general government (General Fund), \$.512833 on each \$100 valuation of property; and
2. For the interest and sinking fund, \$.04092 on each \$100 valuation of property.

**SECTION 2.** This tax rate will raise more taxes for maintenance and operations than last year's tax rate.

**SECTION 3.** The tax rate will effectively be raised by 1.6% percent and will raise taxes for M&O on a \$100,000 home by approximately \$8.65.

**SECTION 4.** That taxes levied under this ordinance shall be due October 1, 2020 and if not paid on or before January 31, 2021, shall immediately become delinquent.

**SECTION 5.** All taxes shall become a lien upon the property against which assessed, and the city tax collector of the City of Alpine, Texas is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Alpine, Texas and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes,



penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Alpine, Texas. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by state law.

**SECTION 6.** That this ordinance shall take effect and be in force from the date after its publication.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS, THIS THE 1<sup>st</sup> DAY OF SEPTEMBER 2020.**

**INTRODUCTION AND FIRST READING**

**AUGUST 18, 2020**

**SECOND AND FINAL READING**

**SEPTEMBER 1, 2020**

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**Andres "Andy" Ramos, Mayor  
City Of Alpine**

**ATTEST:**

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**Cynthia Salas, City Secretary  
City of Alpine**

**APPROVED AS TO FORM:**

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**Rod Ponton, City Attorney  
City of Alpine**

5. Discuss, consider, and take appropriate action on Resolution 2020-08-10, in support of the Alpine Downtown Association. (E. Zimmer, City Manager)



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA FOR COUNCIL MEETING:</b>	<b>AUGUST 18, 2020</b>	<b>AGENDA REQUEST NO:</b>	<b>ACTION</b>
<b>INITIATED BY:</b>	<b>ERIK ZIMMER</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>ADMINISTRATION</b>
<b>PRESENTED BY:</b>	<b>ERIK ZIMMER</b>	<b>FINANCE DIRECTOR:</b>	<b>MEGAN ANTRIM</b>
		<b>ADDITIONAL DIRECTOR (S):</b>	
<b>SUBJECT / PROCEEDING:</b>	<b>DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON RESOLUTION 2020-08-10, IN SUPPORT OF THE ALPINE DOWNTOWN ASSOCIATION.</b>		
<b>EXHIBITS:</b>	<b>RESOLUTION 2020-08-10</b>		

CLEARANCES		APPROVAL	
<b>LEGAL:</b>	<b>CITY ATTORNEY</b>	<b>ROD PONTON:</b>	_____
<b>FINANCE:</b>	<b>FINANCE DIRECTOR</b>	<b>MEGAN ANTRIM:</b>	_____
<b>APPROVAL:</b>	<b>CITY MANAGER</b>	<b>ERIK ZIMMER:</b>	_____

BUDGET	
<b>EXPENDITURE REQUIRED: \$</b>	<b>0</b>
<b>SAVINGS ANTICIPATION: \$</b>	
<b>CURRENT BUDGET FY2018-2019: \$</b>	<b>0</b>
<b>ADDITIONAL FUNDING: \$</b>	

RECOMMENDED ACTION
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EXECUTIVE SUMMARY
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STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

**RESOLUTION 2020-08-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS  
SUPPORTING THE ALPINE DOWNTOWN ASSOCIATION.**

**WHEREAS**, the Alpine Downtown Association was formed in 2017 as a 501c3 non-profit to support economic development and beautification efforts in Alpine's downtown area; and

**WHEREAS**, the Alpine Downtown Association mission supports the City's vision of a vibrant and thriving downtown area and the City has partnered with the ADA in the past to host community and tourism-generating events; and

**WHEREAS**, the City Council has had one Councilman on the board since the inception of the Alpine Downtown Association and the City has a minimum of one staff member and/or elected official at each Alpine Downtown Association meeting; and

**WHEREAS**, the City Council wishes to express support for the Alpine Downtown Association and recognize the importance of the organization to citizens of the City of Alpine.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
ALPINE, TEXAS THAT:**

The City of Alpine supports the endeavors of the Alpine Downtown Association and recognizes the importance of the organization's mission to improve economic development in the City.

**PASSED AND APPROVED THIS THE 18<sup>th</sup> DAY OF AUGUST 2020 BY THE CITY  
COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**ATTEST:**

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Rick Stephens, Mayor Pro-Tem  
City of Alpine

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Cynthia Salas, City Secretary  
City of Alpine

6. Review, discuss, consider, and take appropriate action regarding the City Manager's annual performance assessment, including any proposed compensation adjustment. (R. Stephens, City Council)



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA FOR COUNCIL MEETING:</b>	<b>AUGUST 18, 2020</b>	<b>AGENDA REQUEST NO:</b>	<b>ACTION</b>
<b>INITIATED BY:</b>	<b>RICK STEPHENS</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>CITY COUNCIL</b>
<b>PRESENTED BY:</b>	<b>RICK STEPHENS</b>	<b>FINANCE DIRECTOR:</b>	<b>MEGAN ANTRIM</b>
		<b>ADDITIONAL DIRECTOR (S):</b>	

<b>SUBJECT / PROCEEDING:</b>	REVIEW, DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION REGARDING THE CITY MANAGER'S ANNUAL PERFORMANCE ASSESSMENT, INCLUDING ANY PROPOSED COMPENSATION ADJUSTMENT.
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<b>EXHIBITS:</b>	
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<b>CLEARANCES</b>	<b>APPROVAL</b>
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<b>LEGAL:</b>	<b>CITY ATTORNEY</b>	<b>ROD PONTON:</b>	_____
<b>FINANCE:</b>	<b>FINANCE DIRECTOR</b>	<b>MEGAN ANTRIM:</b>	_____
<b>APPROVAL:</b>	<b>CITY MANAGER</b>	<b>ERIK ZIMMER:</b>	_____

<b>BUDGET</b>
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<b>EXPENDITURE REQUIRED: \$</b>	<b>0</b>
<b>SAVINGS ANTICIPATION: \$</b>	
<b>CURRENT BUDGET FY2018-2019: \$</b>	<b>0</b>
<b>ADDITIONAL FUNDING: \$</b>	

<b>RECOMMENDED ACTION</b>
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<b>EXECUTIVE SUMMARY</b>
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## **180 Day Plan**

Top current priorities for City as a whole appear to be: Staffing, Budget, Training

### **Identify For Each Department:**

- Top 3 Priorities Per Department
- Top 2-3 Initiatives for Next 1-2 Years
- Top 3-5 Challenges
- (Administration, Finance, Police, Water, WasteWater, Gas, Streets, Parks, Airport, Tourism, Municipal Court)

Complete in September 2019

### **Staffing**

- Finance Director
- Police Chief
- Utilities Director
- Public Works Director
- Building Official
- Grants Writer/Specialist

\*Interview support for Police Chief provided by PC from Roundrock, TX (Alan Banks:

<https://www.roundrocktexas.gov/departments/police/office-chief/>)

- Nine Supervisory Positions (identified and filled)

### **Leadership Training**

- Work with City Council and Human Resources Director to identify and implement supervisory/leadership training for department heads and supervisors. September 2019
- Start training immediately and run program(s) through for next 24-36 months. September 2019

### **Human Resources**

- Review Personnel Policy and recommend immediate changes to Council relative to Policies that may impede implementation of strategies to stabilize City of Alpine Operations. September 2019
- Have new HR Director work with Department Heads over next 90 days on comprehensive updates to Personnel Policy with recommendation to Council by end of January 2020.
- Review and analyze staffing needs of all City departments (to be complete by November 2019)

### **Fiscal Year 2019-2020 Budget**

- Approve Budget for FY2019-2020. Work with Finance Director, City Attorney and Council to ensure all steps are completed for proper approval of upcoming years budget (September 2019 Completion as required by Texas State Law)
- Build Recommended Changes with Finance Director to be presented to Council as a Budget Amendment Ordinance by second meeting November 2019.

#### Communications Plan

- Weekly Reports to City Council on progress against plan
- City Manager reports at biweekly Council meetings structured in a way that can be posted to City website for community transparency
- Weekly or Biweekly meetings with each Councilor (as preferred)
- Weekly 'Coffee with City Manager' at City Hall to encourage direct feedback from Citizens
- Work with Council on approved media release for local journalists 'post' each City Council meeting

#### Governing Assurances

Work with team to identify and understand any requirements and/or potential violations related to:

- TCEQ
- Texas Railroad Commission
- TxDOT Aviation
- Grants
- Legal

Complete baseline analysis September 2019 and build chart for communication back to Council

#### City of Alpine Parks

- Review approved Parks Master Plan to ensure budgetary dollars are included in this years budget for agreed upon 2019-2020 Initiatives
- Identify all Grant opportunities (Texas Parks and Wildlife Grants, plus other granting authorities) to maximize offset to CoA budget. This is a key initial job function of our Grants/Writer specialist
- Understand role and function that Friends of Big Bend Parks is currently providing for Alpine and adjoining communities
- Understand current operating procedures of Alpine Country Club and recommended assistance from City of Alpine

September 2019-January 2020

#### Tourism

- Review 2019-2020 Marketing Plan with Tourism Director (Chris Ruggia). Look at HOT advertising allocations and event allocations recommended for upcoming Fiscal Year. Be prepared to recommend any updates/changes with Budget Amendment (November 2019)



- Review Tourism/Visitor Center and work with Director on changes/updates relative to Center - complete by October 2019

#### Building Inspections

- Review last 90 Days of Building Inspections
- Build list of current Inspections Due
- Work through interim plan for approvals up until new Building Inspector is hired

September 2019

#### Code Enforcement

- Review last 90 Days of cited Code Violations
- Review list of those handed off to Municipal Court for processing
- Review last two months of Municipal Court docket - as applicable to Code Violations and look at outcomes from Court case
- Ensure City Attorney has information and documentation to properly process violations
- Review staffing needs of Department - currently there are three positions and we had one position previously

September 2019

#### Streets

- Review analysis provided by outside Consultant and recommended action plans
- Review work completed in 2018-2019 (seal coat and new paving)
- Meet with TxDOT (Chris Weber) and review current TxDOT projects in County and impacts to Alpine and material sourcing
- Review current work projects completed by Jarret Dirt Works in 2018-2019
- Pull together two pronged approach to tackle seal coating and paving for 2020

November 2019

#### Water Line Replacement and Tap Implementation

- Assess utilization of team versus Outside Contractor group currently being utilized by City
- Provide recommendation to Council (in conjunction with Budget Amendment) to determine further use of contractor versus in-house hiring and implementation. This assessment will be done as part of initial recommendation by new Public Utilities Director.
- Review and complete CDBG grant. This is critical we meet implementation standards or City could be liable to return funding.

November 2019

#### Tank Conditions

- Equipment Inventory of each Well owned by the City
- Review recent inspection of the Tanks, maintenance suggestions to identify any current gaps.

- Review Preventative Maintenance (PM) schedule and completion of each item- build data sheet as necessary. Incorporate suggestions from recent inspection.
- Identify Capital Requirements for next 3-5 years

September 2019 - November 2019

#### Well Conditions

- Equipment Inventory of each Well owned by the City
- Evaluate current SCADA system - functionality and current life expectancy of system. Take action as appropriate.
- Review Preventative Maintenance (PM) schedule and completion of each item- build data sheet as necessary
- Identify Capital Requirements for next 3-5 years

September 2019 - November 2019

#### Waste Water Plant Projects

- Aerators - progress schedule
- Belt Press - progress schedule
- Bar Screen - progress schedule
- Electrical (up to and including functioning of Solar deployment)
- Review Preventative Maintenance (PM) schedule and completion of each Capital Item at WWTP - build data sheet as necessary
- Review functionality of new building/office that was purchased in October 2018. Build action plan as necessary.
- Identify Capital Requirements for next 3-5 years

September 2019 - November 2019

#### Preventative Maintenance Programs for Gas Utility

- Gas - Leak Surveys - review last two years of data, completed projects and current needs (needs to be assessed by Randy Guzman in activity above)
- Review last two years of Inspections by Texas Railroad Commission
- Review Preventative Maintenance (PM) schedule and completion of each item
- Identify Capital Requirements for next 3-5 years

#### Project Management for All Public Works and Utility Project

- Address staffing an individual to PM all Capital Projects across Utilities and Streets, along with monthly submissions to Governing Authorities.

October 2019

<b>Initiatives/Priorities</b>	<b>Challenges</b>
<b>Administration</b>	
Employee Development	Space Challenges at City Hall
Community Engagement	Lack of tenure in key positions
Leadership Training	
Personnel Policy Revisions	
<b>Finance</b>	
Asset and Inventory Policies	Verbal Commitments Outweigh Revenues
Purchase Order Policy Re-alignment	Delinquent Account Billing Upkeep
Finalize Grant Policy	Needs vs Wants on Spending
<b>Police</b>	
Investigation Training	Officer Turnover - results in lower tenure
Healthcare Program	Dispatch Employee Turnover
Patrol Officer Hiring	Investigation and Case File Preparation
Speeding and StopSign Adherence	
<b>Initiatives/Priorities</b>	<b>Challenges</b>
<b>Water</b>	
Southeast Side Water Pressure	Lack of experienced applicants
GIS Mapping Completion	Lack of experienced Sub-contractors
Licensing of Operators	
<b>WasteWater</b>	
Capital Purchase Implementation	Similar challenges as to Water
governing authority	remediated before end of year
Licensing of Operators	Septic Haulers
<b>Sanitation / Recycling</b>	
Old Cell Utilization at Landfill	Open Market Rates on Recyclables
Contract Expiration with TDS	Illegal Dumping
Impact of Truck weight on Streets	
Bulky Trash Pickup	
<b>Initiatives/Priorities</b>	<b>Challenges</b>
<b>Building Official - Code Enforcement</b>	
Master Plan for Zoning	High Weeds
Training with current staff	Tenure in Current Roles
Communication Skills with current staff	Data Repository
<b>Gas</b>	
DIMP Work Completion (Distribution Integrity Management Plan)	Schedule of Fees
Leak Survey	Department Staffing
Damage Prevention / Public Awareness	
<b>Streets</b>	
Restart Streets Seal-Coat Rebuild Program	Tenure of staff
Address Alleys in Downtown	Older equipment needing more constant repairs
Improve Pothole Remediation Process	
<b>Parks</b>	
Implement Components from new Parks Master Plan to include in 2020:	Volume of assets and how to best distribute projects
Splashpad at Kokernot Park	Capital Dollar Needs

Improvements at Pueblo Nuevo Park	
<b>Initiatives/Priorities</b>	<b>Challenges</b>
<b>Airport</b>	
Airport Lighting Project in TxDOT Aviation Queue	Aging Infrastructure
Runway and Apron Capital Improvement Project	How to best improve visibility to attract more out-of-town pilots and visitors
Replace AWOS	Aging AWOS
Mower purchase	
Work with Tourism team on Fly-In	
<b>Tourism-Visitor Center</b>	
STR Adherence	Need more event planning expertise
Data Review with MindEcology on types of Visitors Coming to Alpine	Continuity with staffing
Build 2-3 New Events	Union Pacific Noise
<b>Municipal Court</b>	
Clear all old Case Files	Dual Locations
Good back-up/supporting material in files to minimize amount of dismissals	Case Dismissal
Building good relationship with PD and CA	

## **CONTRACT FOR CITY MANAGER PROFESSIONAL SERVICES**

This Contract for City Manager Professional Services ("Agreement") is made and entered into this 3rd day of September, 2019 (the "Effective Date") by and between the **CITY OF ALPINE**, Texas, a home-rule municipal corporation, ("City"), and **ERIK M. ZIMMER** ("Manager"), to establish and set forth the terms and conditions of the employment of the Manager as the City Manager of the City.

### **WITNESSETH:**

**WHEREAS**, City desires to employ the services of Erik M. Zimmer as City Manager of the City of Alpine, pursuant to the terms, conditions and provisions of this Agreement;

**WHEREAS**, it is the desire of the City Council of the City (the "Council") to provide compensation and benefits, establish conditions of employment for, and to set the working conditions of, the Manager as provided in this Agreement;

**WHEREAS**, the Council desires to secure and retain the services of the Manager, to provide inducements for the Manager to accept employment as the Manager of the City and to remain in such employment, to encourage full work productivity by assuring the Manager's morale and peace of mind with respect to future security, and to provide a just means for terminating the services of the Manager at such time as the Manager may be unable to satisfactorily discharge the duties of office, or when the Council may otherwise desire to terminate the employment of the Manager;

**WHEREAS**, except as otherwise specifically provided herein, the Manager shall have and be eligible for the same benefits as are provided to all non-public safety employees of the City; and

**WHEREAS**, the Manager has agreed to accept employment as the City Manager of the City, subject to and on the terms, conditions and provisions agreed to and set forth in this Agreement;

**NOW, THEREFORE**, in consideration of Manager accepting employment with the City, and other good and valuable consideration, including the mutual covenants herein contained, the City and the Manager hereby contract, covenant and agree as follows:

**Section 1. Duties.** The Council hereby employs the Manager as the chief executive and administrative officer of the City to perform the duties and functions specified in the City Charter, this Agreement, and as the Council shall, from time to time, assign to the Manager consistent with the intent of this Agreement. The Manager shall report for work, and the duties and employment of the Manager shall commence on, Tuesday, the 3rd day of September, 2019 (the "Commencement Date").

**Section 2. Term.** The term of this Agreement shall begin on the Commencement Date and continue in effect indefinitely as outlined in the City of Alpine Charter. The Manager shall serve at the pleasure of the Council and nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Council, or the Manager, to terminate the services of the Manager at any time, subject only to the provisions set forth hereinafter in Section 13.

**Section 3. Salary.** City agrees to pay the Manager an annual base salary, which salary shall initially be \$145,000.00 payable in installments at the same time as other employees of the City are paid. City agrees to re-evaluate compensation after 12 months of employment. City further agrees to increase the base salary and other benefits of the Manager annually in such amounts and to such extent as the Council determines desirable, and, absent any action by the Council, the base salary of the Manager will be increased annually by a percentage amount equal to the average percentage wage increase budgeted for the department heads.

**Section 4. Disability and Retirement Benefits.** The Manager shall be covered and governed by the same retirement system as are all other employees. Retirement contributions shall be paid as required by the retirement system's plan documents. If the Manager retires pursuant to a qualified retirement plan or is permanently disabled during the Term, the Manager shall be compensated for up to thirty (30) days of sick leave and twenty-one vacation leave days, then accrued to the Manager, and, at the Manager's option, shall be permitted to continue to participate in the City's health insurance plan on the same basis as other retirees from the City are permitted to do so, or, if such other retirees are not permitted to do so, at the cost of the Manager.

**Section 5. Insurance.** The Manager shall be covered by the same health, dental, vision, life and disability insurance plans as all other employees, or such plans that are available through City and selected by the Manager. The coverage shall be in full force and effect September 3, 2019 including no waiting period for pre-existing conditions. The multiple, type of policy and policy terms will be pursuant to the same policies and conditions as are available to the other employees of the City. The Manager shall designate the beneficiary of such policies.

**Section 6. Automobile.** The Manager's duties require the Manager to have the exclusive and unrestricted use, at all times during the Manager's employment with City, of a fully equipped automobile and a mobile phone. The City will either provide a vehicle to the City Manager through its' vehicle lease program or pay the Manager a car allowance in the amount of \$600.00 per month, for his use of his personal vehicle in the conduct of City business, and such monthly allowance shall cover any and all costs payable by the City associated with the operation and use of the vehicle, including, but not limited to, capital costs, operation, maintenance and insurance. The City shall further provide the Manager with a City-issued cellular telephone, for the Manager's use for both personal and business purposes.

**Section 7. Vacation, Sick and Military Leave.** Vacation, Sick and Holiday leave will begin accruing immediately upon commencement of employment and the City Manager's previous work time from November 2013 through September 2017 will be bridged for vacation and sick leave calculation purposes. All other provisions of the City Charter and Code of Ordinances, and

regulations and rules of the City, relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also shall apply to Manager as they would to other employees of City, in addition to and benefits enumerated specifically for the benefit of Manager except as herein provided; provided that, in the event of termination or retirement, Manager shall not be compensated for more than 21 days of accrued vacation and 30 days of accrued sick leave.

**Section 8. Professional and Civic Development.** The City will budget and pay for such civic and professional membership dues and subscriptions of Manager necessary for the Manager's continuation and participation in national, regional, state and local associations and organizations necessary and desirable for the Manager's continued professional participation, growth and advancement, and for the good of the City and that are approved by the City Council. Developing and maintaining professional association contacts and standing provide the City access to valuable resources, and the reasonable participation and attendant travel by Manager as provided for in the annual budget will be a part of the Manager's duties. The memberships shall include membership in the International City/County Management Association, the Texas City Management Association, and the local chapter of the local chapter of the Kiwanis.

**Section 9. Business Expenses.** Certain expenses of a non-personal and job-related nature will necessarily be incurred by the Manager in the performance of the Manager's duties. The City will pay or reimburse such business expenses, and the Finance Director is authorized to disburse such monies (based on Council approval) upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits. The City will also pay the full cost of any bond, if any, required by the City to be made by the Manager.

**Section 10. Relocation Expenses.** N/A

**Section 11. Indemnification.** City shall defend, save harmless and indemnify Manager against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Manager's duties as City Manager, and shall obtain and keep in full force and effect liability insurance, or risk pool coverage, including errors and omissions coverage, in sufficient amounts to assure accomplishment or such hold harmless and indemnification. City will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

**Section 12. Hours of Work.** It is recognized the Manager is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of the City. The Manager acknowledges the proper performance of the duties of the City Manager of the City will require the Manager to generally observe normal business hours and will also often require the performance of necessary services outside of normal business hours. The Manager agrees to devote such additional time as is necessary for the full and proper performance of the Manager's duties and that the compensation herein provided includes compensation for the performance of

all such services. However, the City intends that reasonable time off be permitted the Manager, such as is customary for exempt employees, so long as the time off does not interfere with the normal conduct of the office of the City Manager.

The Manager will devote full time and effort to the performance of the duties of the City Manager of the City, and shall remain in the exclusive employ of the City during the Term of this Agreement; provided that, with the prior consent of the Council, the Manager may accept temporary, outside professional consulting work which will not in anyway limit the performance of, or the Manager's availability for, the Manager's duties. The term "employed" shall not be construed to include occasional teaching or consulting performed on the Manager's time off.

**Section 13. Termination and Severance Pay.** In the event Manager is terminated by the Council before expiration of the aforesaid term of employment and during such time that Manager is willing and able to perform his duties under this agreement, then in that event City agrees to pay Manager a lump sum cash payment equal to the Manager's full salary and benefits for a period of six (6) months; and provided further, however, that, not-with-standing the foregoing, in the event Manager is terminated because of his: (a) conviction for a misdemeanor involving official misconduct, moral turpitude or personal gain, or any felony; (b) misappropriation of money in a special fund created by the municipality under Section 101.004, Texas Local Government Code; or (c) intoxication while on duty caused by drinking an alcoholic beverage or use of illicit drugs, then, in that event, City shall have no obligation to pay the aggregate severance sum designated in this Section 13.

In the event City at any time during the term of this agreement reduces the salary or other financial benefits of Manager in a greater percentage than an applicable across-the-board reduction for all department heads of City, or in the event City refuses, following written notice, to comply with any other provision benefitting Manager herein, or the Manager resigns following a suggestion, whether formal or informal, by a majority of Council that he resign, then, in that event, Manager may, at his option, be deemed to be "terminated" at the date of such reduction or such refusal to comply within the meaning and content of the herein severance pay provision.

If the Manager voluntarily resigns his position with City, he shall give the City at least thirty (30) days notice in advance, unless the parties otherwise agree.

**Section 14. Performance Evaluation.** The Council shall review and evaluate the performance of the Manager at least once annually in advance of Manager's anniversary hire date. The review and evaluation shall be in accordance with specific criteria developed jointly by City and Manager. The criteria may be added to or deleted from as the Council may from time to time determine, and Council shall provide Manager with a summary written statement of the Council's findings and provide an adequate opportunity for the Manager to discuss his evaluation with the Council.



The Council and Manager shall annually define such goals and performance objectives which they determine necessary for the proper operation of the City and in the attainment of the Council's policy objectives and shall further establish a relative priority among those various goals and objectives, said goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided.

**Section 15. Notices.** Notices pursuant to this agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

(1) City: City of Alpine  
Attn: Mayor  
100 N. 13<sup>th</sup> St.  
Alpine, TX 79830

(2) Manager: Erik M. Zimmer  
510 N. 2<sup>nd</sup> Street  
Alpine, TX 79830

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Alternative, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

**Section 16. General Provisions.**

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Manager.

C. This agreement shall become effective commencing on the Effective Date, and the Manager shall report for work on September 3, 2019.

D. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the City has caused this Agreement to be signed and executed in its behalf by its Council, and duly attested by its City Secretary, and the Manager has signed and executed this Agreement, both in duplicate, the day and year first above written.

City of Alpine, Texas

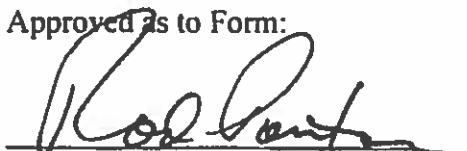
  
Andres 'Andy' Ramos, Mayor

ATTEST:

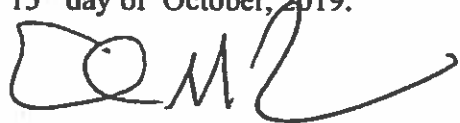
  
Cynthia Salas, City Secretary

(Seal)

Approved as to Form:

  
Rod Ponton, City Attorney

AGREED TO AND ACCEPTED this the 15<sup>th</sup> day of October, 2019.

  
Erik M. Zimmer

#### **Section 4.01 City Manager**

- (A) The Council shall upon approval of a majority of the full City Council appoint a City Manager who shall be the chief administrative and executive officer of the City, and shall be responsible to the Council for the administration of the affairs of the City.
- (B) The City Manager shall be chosen by the Council solely on the basis of executive and administrative training, experience, and ability.
- (C) The City Manager shall be appointed for an indefinite term and receive compensation as may be fixed by the Council.
- (D) No member of the Council shall, during the time for which he or she is elected, nor for one (1) year thereafter, be appointed City Manager.
- (E) The Council may by affirmative vote of the a majority of the full City Council adopt a resolution removing the Manager from office. The action of the Council in removing the Manager shall be final, it being the intention of this Charter to vest all authority and fix all responsibility for such removal in the City Council.
- (F) The City Manager may, by letter filed with the City Secretary and subject to approval by the City Council, designate a qualified City administrative officer to be Acting City Manager during the temporary absence or disability of the Manager. If the City Manager fails to make such designation or if the Council chooses to revoke such designation, the Council may appoint an Acting City Manager to serve during such times. The Council may remove an Acting City Manager at any time.

#### **Section 4.02 Duties of the City Manager**

The City Manager shall:

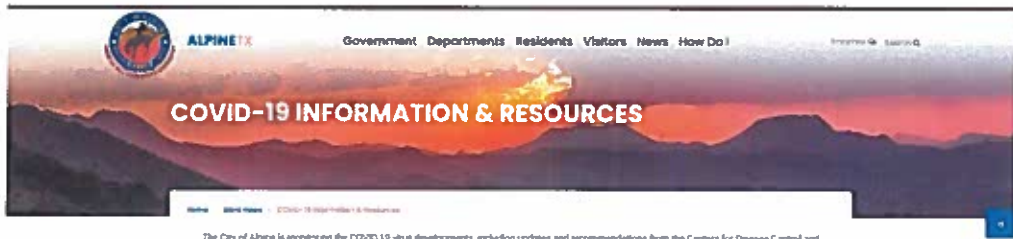
- (A) with the advice and consent of the Council, appoint and remove all department heads of the City, except as otherwise provided in this Charter or by ordinance;
- (B) attend all meetings of the Council, taking part in discussion,

but having no vote, and shall be notified of all special meetings of the Council;

- (C) see that all laws, provisions of this Charter, and acts of the Council, subject to enforcement by the Manager or by officers subject to his or her direction and supervision, are faithfully executed;
- (D) prepare and submit the annual budget and capital program to the Council;
- (E) submit to the Council and make available to the public a complete report on the finances and administrative activities of the City as of the end of each fiscal year;
- (F) keep the Council fully advised as to the financial condition and future needs of the City and make such recommendations to the Council concerning the affairs of the City as he or she deems desirable;
- (G) make such other reports as the Council may require concerning the operations of the City departments, offices, and agencies subject to his or her direction and supervision; and
- (H) perform such other duties as are specified in the Charter or may be required by the Council or the laws of the State of Texas.

#### **Section 4.03 City Secretary**

- (A) The Council shall appoint a City Secretary who shall report administratively to the City Manager, but may be removed from office only with the consent of the Council.
- (B) The duties of the City Secretary shall be to:
  - (1) prepare and post notice of Council meetings;
  - (2) keep the minutes of proceedings of Council meetings;
  - (3) authenticate by signature and record in full, in a book kept and indexed for that purpose, all ordinances and resolutions passed by the Council;
  - (4) hold and maintain the City Seal and affix the Seal to all



The City of Alpine is monitoring the COVID-19 virus developments, including updates and recommendations from the Centers for Disease Control and Prevention (CDC), as well as state health departments, and other partners.

We are working to determine additional ways we can be supportive of our community businesses and organizations in this ever-evolving situation.

Please view the available resources below. As we learn more, we will continue to update this page with pertinent information.

The most current case counts for Brewster County may be found on the Brewster County Facebook page and the Texas Department of State Health Services website. Please click the links below to view the current case counts:



Brewster County Facebook Page  
Texas COVID-19 Cases, COVID-19 Case Counts



## COULD YOU USE SOME HELP?

### FREE SPANISH GROCERY DELIVERY ETC.

Check with all our "Hello in Your Language" providers for additional information on how to get help. For more information, visit [www.alpine-tx.gov](http://www.alpine-tx.gov).

We have a free Spanish grocery delivery program in place. If you are a senior citizen, you can get help with the cost of the groceries. If you are a senior citizen, you can get help with the cost of the groceries. If you are a senior citizen, you can get help with the cost of the groceries.

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### OTHER SERVICE ORGANIZATIONS

Alpine, Texas - 940.845.1234 - [www.alpine-tx.gov](http://www.alpine-tx.gov)

Alpine, Texas - 940.845.1234 - [www.alpine-tx.gov](http://www.alpine-tx.gov)

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Alpine IBD Additional Employee Tests Positive for COVID-19, 6/17/20  
Alpine IBD Closes All to COVID-19 - Press Release 6/18/20



Update from Local Health Authority 6/25/20  
CDC Revised Guidance for Exposure to COVID-19 6/22/20  
Brewster County Press Release - 2020, County's Alert about Response 6/1/20  
Brewster County Local Health Authority Recommendations (Reopening)  
Testing Information  
Business/Industry Recommendations  
Individual Recommendations  
Employee Recommendations  
Employee Recommendations  
1st Confirmed Case of COVID-19 in Brewster County 6/24/20



CDC Revised Guidance for Exposure to COVID-19 6/22/20  
Brewster County Press Release 6/22/20  
Local Response Metrics - Updated 6/26/20  
City of Alpine Closure Statement



American Hotel & Lodging Association Stay Safe, Clean, Thrive Program

COVID-19 CRISIS  
**BUSINESS RELIEF**  
UPDATED APRIL 6, 2020  
THE CITY OF ALPINE RECOMMENDS THAT BUSINESSES  
TAKE ADVANTAGE OF THESE PROGRAMS:

**SBA PAYCHECK PROTECTION PROGRAM**

1. Borrow a loan up to \$10M.  
• Limited to businesses that have not received a loan from the Small Business Administration.  
• Must be in business before 2019.  
• Contact: SBA Small Business Development Center  
for assistance: [alpine@sbacenter.com](mailto:alpine@sbacenter.com)  
Phone: (817) 465-5100 or (817) 465-5101

**SBA ECONOMIC INJURY DISASTER LOAN**

2. Apply online at [disaster.sba.gov](https://disaster.sba.gov)  
• Offers the loan for up to \$10,000 to help businesses.  
• A disaster declaration must be made by the SBA.  
• Loans up to \$10,000, 1% interest rate for up to 3 years.

IT'S ALL BRINGS NEW & ENHANCED THE SBA Small Business Development Center can help you with it call (800) 662-6050 or (817) 465-5101

FIND MORE RESOURCES & INFORMATION AT  
[CITYOFALPINE.COM/COVID-19](http://CITYOFALPINE.COM/COVID-19)



If you are able, we recommend assisting those affected financially by this crisis. Please consider making a donation to any of our area's worthy nonprofits or to the new Big Bend COVID-19 Pandemic Relief Fund (<https://bigbendrelief.org/>) which will benefit Brewster County residents who lose work in the pandemic fallout.

You can donate at First Texas National Bank with a check to Big Bend Citizens Alliance ("COVID-19 Relief Fund") on the memo line, or online at <https://bigbendrelief.org/>

[Countywide Relief Fund SPILL Article](#)



[Food Service & Community Information](#)

[Best available relief resources under the newly revised Federal CARES Act as of April 9, 2020](#)  
[President Protection Program Corporate Application](#)



[You will probably qualify for unemployment benefits \(USPS\)](#)  
[Extra Small Business Relief for Business Growth Loan \(The Legal Aid\)](#)

Do you have no reportable income for income tax purposes? To get your economic impact payment please visit the following IRS page and follow the instructions to register for the Economic Impact Payment:

[Economic Impact Payment Information](#)

#### LOCAL RESOURCES

[City Manager Catherine's \(COVID-19\) Updates](#)  
[Food Service & Community Information](#)  
[Emergency Ordinance 2020 09 09 Approved](#)  
[Brewster County Declaration of Local State of Disaster - Updated 4/7/20](#)  
[Sul Ross State University Coronavirus Updates](#)  
[Big Bend Area Supply - Facebook Group](#)

#### SMALL BUSINESS RESOURCES

[U.S. Small Business Administration Disaster Loan Program](#)  
[SBA Disaster Assistance One-Stop](#)  
[SBA Coronavirus Disaster Loans](#)  
[SBA Economic Injury Disaster Loans for COVID-19](#)  
[Resources for Small Business to Respond to the Novel Coronavirus Pandemic](#)  
[U.S. Small Business Administration](#)  
[TransPac Risk Statement on SBA loans](#)

#### U.S. CHAMBER RESOURCES

[U.S. Chamber Coronavirus Resources Website](#)  
[U.S. Chamber Support of the Families First Coronavirus Response Act](#)  
[U.S. Chamber Disaster Help Desk](#)  
[Resources to HHS: Small Business Survey](#)



#### CDC RESOURCES

[Considerations for Restaurants and Bars](#)  
[Restaurants and Bars Decision Tool](#)  
[Construction, Schools, Businesses, and Events](#)  
[Coronavirus Disease 2019 \(COVID-19\) | CDC](#)  
[Coronavirus Guidance for Employees](#)  
[Guidance for Businesses and Employers](#)

#### IRS RESOURCES

[Tax Delay](#)  
[Tax Delay Extended](#)  
[Economic Impact Payments: what you need to know Q&A](#)

Do you have no reportable income for income tax purposes? Please visit the following IRS page for instructions on how to register for your Economic Impact Payment:

[Economic Impact Payment Information](#)

#### STATE RESOURCES

[Texas Workforce Commission](#)  
[Texas Workforce Commission Unemployment Benefits in Brief in Spanish Web Page](#)  
[Texas Workforce Commission Unemployment Application](#)  
[ELISA SHARP PERSON RETAINING BENEFITS DURING COVID-19 Leave State Leave Aid](#)  
[Texas Health & Human Services](#)  
[Texas Department of Health & Human Services](#)  
[Coronavirus \(COVID-19\) Resources and Updates for Affected Employees](#)  
[Texas Workforce Commission Encourages Employers to Enroll in Shared Work Program](#)  
[Texas Workforce Commission Unemployment Application](#)  
[ELISA SHARP PERSON RETAINING BENEFITS DURING COVID-19 Leave State Leave Aid](#)  
[Texas Health & Human Services](#)  
[Texas Department of Health & Human Services](#)  
[Coronavirus \(COVID-19\) Resources and Updates for Affected Employees](#)  
[Governor Abbott's Executive Orders](#)  
[Office of Governor Greg Abbott](#)  
[FAQ for Employers from the Texas Workforce Commission](#)  
[TEXAS STATE PARKS ARE TEMPORARILY CLOSED TO THE PUBLIC](#)

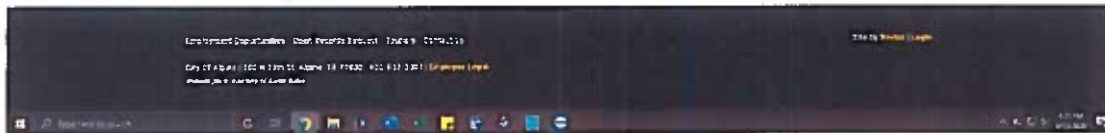
#### EMPLOYMENT OPPORTUNITIES (Through WSB)

In response to concerns of the Coronavirus (COVID-19), Workforce Solutions Borderplex (WSB) announces a closure update for its job centers, including Alpine, effective March 18th (until further notice). WSB has moved to complete remote assistance to its clients and the greater Borderplex community. The Alpine center will be closed to the public for case management and in-office visits as we implement the federal guideline of social distancing.

WSB encourages job seekers to contact them via phone or email to better tailor job search assistance to meet their needs. Call or email Virginia Sandoval at (915) 887-2283 or [virginia.sandoval@borderplexwsb.com](mailto:virginia.sandoval@borderplexwsb.com).

#### Employment Opportunities with the City of Alpine:

[www.cityofalpine.com/employment](http://www.cityofalpine.com/employment)



7. Review, discuss, consider, and take appropriate action regarding the first reading on Ordinance 2020-08-03 , an Ordinance of the City of Alpine, Texas changing the criteria for membership of the Parks and Recreation Board. (R. Stephens, City Council)



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA FOR COUNCIL MEETING:</b> <b>INITIATED BY:</b>	AUGUST 18, 2020	<b>AGENDA REQUEST NO:</b>	ACTION
	RICK STEPHENS	<b>RESPONSIBLE DEPARTMENT:</b>	CITY COUNCIL
<b>PRESENTED BY:</b>	RICK STEPHENS	<b>FINANCE DIRECTOR:</b>	MEGAN ANTRIM
		<b>ADDITIONAL DIRECTOR (S):</b>	

<b>SUBJECT / PROCEEDING:</b>	REVIEW, DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION REGARDING THE FIRST READING ON ORDINANCE 2020-08-03 , AN ORDINANCE OF THE CITY OF ALPINE, TEXAS CHANGING THE CRITERIA FOR MEMBERSHIP OF THE PARKS AND RECREATION BOARD.
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<b>EXHIBITS:</b>	ORDINANCE 2020-08-03
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CLEARANCES	APPROVAL
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<b>LEGAL:</b>	CITY ATTORNEY	<b>ROD PONTON:</b>	_____
<b>FINANCE:</b>	FINANCE DIRECTOR	<b>MEGAN ANTRIM:</b>	_____
<b>APPROVAL:</b>	CITY MANAGER	<b>ERIK ZIMMER:</b>	_____

BUDGET
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<b>EXPENDITURE REQUIRED: \$</b>	0
<b>SAVINGS ANTICIPATION: \$</b>	
<b>CURRENT BUDGET FY2018-2019: \$</b>	0
<b>ADDITIONAL FUNDING: \$</b>	

RECOMMENDED ACTION
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EXECUTIVE SUMMARY
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**ORDINANCE NO. 2020-08-03**

**AN ORDINANCE OF THE CITY OF ALPINE, TEXAS, CHANGING THE  
CRITERIA FOR MEMBERSHIP OF THE PARKS AND RECREATION BOARD**

**WHEREAS**, SECTION 74-36 of the Code of Ordinances establishes the Parks and Recreation Board, the appointment of members, and terms of the members; and

**WHEREAS**, in order to expand the pool of individuals who have capabilities and willingness to advise the City Council of the City of Alpine ("Council") concerning Parks and Recreation for the City;

**NOW THEREFORE BE IT ORDAINED THE CITY OF ALPINE CODE OF  
ORDINANCES CHAPTER 74, ARTICLE II, SECTIONS 36 AND 38 ARE HEREBY  
REPLACED IN THEIR ENTIRETY BY THE FOLLOWING:**

**SEC. 74-36 Board established; appointment, terms:**

There is created and established, for the city, being a home rule municipality, a parks and recreation board which shall be composed of a minimum of 5 members and a maximum of 7 members. As a minimum 5 of members will represent each one of the five wards of the city. Of the additional two members, one would represent the Alpine Independent School District, the other one represent the Alpine Friends of the Park, or a similar organization. The members shall be resident citizens or work in the city. The members representing each ward shall be recommended by a council member representing each ward and shall be confirmed by the city council. The two additional members shall also be confirmed by the city council. The members shall serve terms of two years, and each member's term shall align and coincide with that of the recommending councilmember. All vacancies shall be filled for the unexpired term in the same manner as provided for in the original appointments. All expired terms shall be filled as provided for in the original appointments and in the same manner. Members of the board may be removed with the consent of the city council, after being absent from three consecutive meetings without being excused by the board chairperson. The reason for an absence shall be reported to the board chairperson before the meeting occurs and recorded in the minutes of the scheduled meeting. The members of the board shall serve without compensation.

**SEC. 74-38 - Quorum.**

All members of the parks and recreation board shall have a vote. The minimum number of members present to hold a meeting or conduct business shall be 3. Should the number of approved members be at 7, the minimum number of members present to hold a meeting or conduct business shall be 4.

**PASSED AND APPROVED THIS (\_\_\_\_) DAY OF SEPTEMBER 2020 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.**

**INTRODUCTION AND FIRST READING**

**SECOND AND FINAL READING**

**AUGUST 18, 2020**

**SEPTEMBER 1, 2020**

\_\_\_\_\_  
**Andres “Andy” Ramos, Mayor  
City of Alpine**

**ATTEST:**

\_\_\_\_\_  
**Cynthia Salas, City Secretary  
City of Alpine**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Rod Ponton, City Attorney  
City of Alpine**