

## MINUTES - ALPINE ADVISORY BOARD MEETING 21 AUGUST 2019

Posted: 12:00 pm 17 August 2019

Mtg. Date: 21 August 2019

Time: 5:30pm

Place: City of Alpine Council Chambers

### Alpine Advisory Board Members Present:

Marbert Moore (Chairman), James Blair, Cade Woodward, James Morris

### Others present:

Isabelle Blair – Board Secretary

Linda Shank - stakeholder Hgr 42

### Items on Agenda:

1. Call to order – **5:30 Marbert Moore**
2. Determination of quorum and proof of notice of meeting – **verified by Isabelle Blair (IB), sign in sheet attached.**
3. Approve minutes of previous Board Meetings – Isabelle Blair
  - a) 16 July 2019 Regular Meeting - **Motion by James Blair (JB) to accept minutes as presented, second Cade Woodward (CW). Motion carried unanimously.**
4. Discuss and Consider Financials
  - a) Monthly Financial Reports – July 2019 – **Marbert Moore (MM) - tabled**
  - b) RAMP Grant 2018-2019 reimbursement – **JG – nothing to report**
  - c) Recommendation to City Council ref. balance/refund from current CIP – **Resolution (attached) presented by MM, read by JB. Motion to support resolution by JB, second CW. Motion carried unanimously.**
5. Discuss and Consider Airport correspondence
  - a) Communications – Johnny Galvan – **as reported by JG to MM**
    - **Engineering Consultant Bob Jutton w/Lochner inspected airport (8/21/19) and reported all punch list items were taken care off. Old tiedowns were to be delivered to Airport Operations Staff.**
    - **Storage Container has been delivered – will be painted to match T-Hgrs**
    - **New (to the Airport) courtesy vehicle has been allocated to the Airport**
    - **One pickup has been allocated to Airport Operational Staff**
    - **Katherine Parker has been informed about loose metal on her hgrs posing a safety concern**
    - **Fuel sales have been good.**
  - b) Meetings and/or Inspections – **none reported**
  - c) New and re-assigned Leases – Johnny Galvan – **none as reported by JG to MM**
6. Update:-
  - a) Budget 2019-2020 – **MM reported that due to staff turnaround/shortage, the City Council has adopted 2018-2019 Budget to move forward. Amendments to be made as necessary**

- b) Letter of Interest for Runway 01-19 rehabilitation – *JB reported LOI was sent by City Mgr, Jessica Garza*
- c) Corrections/accuracy of FAA Airport Master Record – *Isabelle Blair – City Mgr, Jessica Garza signed letter requesting changes. Changes should be reflected in new publications.*
- d) Airspace Study ASN 2017-ASW-1942-NRA –red lights required – *JG reported to MM that Jeremy Peters Office has been informed and will be taking care of the matter.*
- e) Joint Airport Zoning Board – *Cade Woodward & Jimmy Morris – nothing to report.*
- f) T-Hangar Project – *Cade Woodward – forms built, rebar in place, working on plumbing. Estimate mid-Sept to go vertical.*
- g) Water line breaks and leaks – prevention & repair timeline – *JG reported to MM the City Water Dept scheduled to repair on 22 August, 2019. First Flight will be notified before hand.*

7. Discuss and Consider City Airport Capital Improvement Plan – *MM reported a Resolution (attached) to accept TXDOT's proposal was passed 16 Aug 2019 by City Council*

8. Discuss and Consider Alpine Airport Fuel Strategy/Policy – *MM recommended tabling until July 2020 – when we will have more data of the effect of the price increase on Jet Fuel Sales.*

9. Board Member Comments -*none*

10. Citizen Comments - *none*

11. Items for next Agenda - *attached*

12. Schedule next meeting – *18 September 2019*

13. Adjourn – *Motion to adjourn by CW, second JM, so moved at 6:25pm*