

**CITY OF ALPINE**  
**BUILDING & STANDARDS COMMISSION MEETING**  
**WEDNESDAY, NOVEMBER 16, 2022 - 5:30 P.M.**  
**MINUTES**

1. **Call to Order** – Gerri Davis, Acting Chair of the Building and Standards Commission, called the meeting to order at 5:30 P.M. The meeting was held in City Council Chambers located at 803 West Holland Avenue, Alpine, Texas, 79830 and via Zoom video conference.

**Commissioners Physical Present:**

Clayton Shoot, Place 1  
Robert Savery, Place 2  
Joshua Rousselow, Place 3  
Gerri Davis, Place 4 – *Acting Chair*  
Robert Stallard, Place 6  
Guy Fielder, Place 7

**City Staff Present:**

Geoffrey R. Calderon, City Secretary  
Andrew Devaney, Director of Building Services  
Jessica Boorse, Permit Technician

**Commissioners Not Present:**

Raphael “Ralph” Garcia, Place 5

2. **Public Comments** – None.

3. **Signing of Statement of Officer.**

*Robert Savery signed the Statement of Officer.*

4. **Swearing in and Oath of Office of newly appointed Board Members.**

Ward 2 – Robert Savery

*City Secretary, Geoffrey R. Calderon, administered the Oath of Office to the newly appointed Commissioner.*

5. **Public Hearings** – None.

6. **Approval of minutes of previous Board Meeting** –

October 26, 2022 Regular Meeting Minutes

*On a motion by Board Member Davis and seconded by Board Member Rousselow to approve the minutes, the Building and Standards Commission unanimously voted to adopt the motion.*

7. **Discussion Items** –

- a) Discussion with the Building Official regarding Commissioner roles vs. City Staff roles.
- b) Discussion between Commissioners and City Staff regarding procedural items, questions, and/or recent Building & Standards-related items; including updates on current endeavors and projects.
- c) Discussion with the City Attorney regarding legal issues.

8. **Action Items** –

a) Appoint the Chairperson of the Building and Standards Commission.

*On a motion by Board Member Stallard and seconded by Board Member Davis to approve appointment of Commissioner Robert Savery as Chairperson of the Building and Standards Commission, the Building and Standards Commission unanimously voted to adopt the motion.*

b) Appoint the Vice-Chairperson of the Building and Standards Commission.

*On a motion by Board Member Savery and seconded by Board Member Stallard to approve Commissioner Davis for Vice-chairperson, the Building and Standards Commission unanimously voted to adopt the motion.*

c) Appoint other officers of the Building and Standards Commission

*No action was taken on action item C.*

9. Board Member Comments – None.

10. Adjourn (6:26 P.M.)

APPROVED:

*[Handwritten signature]*  
*28 JUN 23*

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Officer of the Building & Standards Commission

**CERTIFICATION**

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, a convenient and readily accessible place to the general public, and to the City website at [www.cityofalpine.com](http://www.cityofalpine.com) pursuant to Section 551.043, Texas Government Code. The said notice was posted at 5:00 P.M. on November 10, 2022, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email [city.secretary@cityofalpine.com](mailto:city.secretary@cityofalpine.com) for further information.

*[Handwritten signature]*  
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Geoffrey R. Calderon, City Secretary

