

BUDGET WORKSHOP

June 1, 2023



1ST WORKSHOP

Why Have Budget Workshops

Workshop Topics

Capital Improvement Plan

Strategic Planning

Next Meeting



**“ THE BUDGET IS NOT JUST A
COLLECTION OF NUMBERS, BUT
AN EXPRESSION OF OUR VALUES
AND ASPIRATIONS ”**

Jacob Lew – Former United States Secretary of the Treasury

WHY HAVE WORKSHOPS

- Budget workshops are important for communities, as they provide an opportunity for residents, community leaders, and local government officials to come together and actively participate in the budgetary decision-making process.
- Workshops enable open dialogue, transparency, and collaboration in determining the allocation of financial resources within the community
- Workshops encourage collaboration and consensus building by fostering collaboration between community members, elected officials, and staff. They encourage the sharing of ideas and perspectives.

TOPICS

- Capital Improvement Plan (Projects): Evaluating and prioritizing capital projects, such as road repairs, building construction, technology upgrades, or large equipment purchases.
- Revenue Discussions: Discussing projected revenue sources, such as taxes, fees grants, or intergovernmental transfers and anticipation of growth or decline.
- Expenditure Prioritization: Identify and prioritize Community and department needs. This is most often the lar
 - Community Requests: consider requests from community organizations, non-profits, or citizen groups for funding specific projects or programs.
 - Departmental Budgets: review of departmental needs including staffing requests.



CAPITAL IMPROVEMENT PLAN

FY 2024 – FY 2028

CITY REQUIREMENTS

Section 5.08 Capital Program

(A) The City Manager shall prepare and submit to the Council a five-year capital program at least three months prior to the final date for submission of the annual budget.

(B) The capital program shall include:

- (1) a clear general summary of its contents;
- (2) a list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
- (3) cost estimates, methods of financing, and recommended time schedules for each such improvement; and
- (4) the estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

CITY REQUIREMENTS

Section 5.08 Capital Program

(C) The capital program shall be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

Section 5.09 City Council Action on Capital Program

(A) The Council shall publish in one or more newspapers of general circulation in the City the general summary of the capital budget and a notice stating:

(1) the times and places where copies of the capital program are available for inspection by the public; and

(2) the time and place, not less than two weeks after such publication, for a public hearing on the capital program.

(B) The Council by resolution shall adopt the capital program with or without amendment after the public hearing and on or before the fifteenth day of the twelfth month of the current fiscal year.

CITY REQUIREMENTS

Section 5.10 Public Records Copies of the budget and the capital program as adopted shall be public records and shall be available to the public at suitable places in the City.

CITY OF ALPINE				
2024-2028 FIVE YEAR CAPITAL PLAN				
CURRENT/ACTIVE				
DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING SOURCE	AMOUNT
PUBLIC WORKS- PARKS	PUEBLO NUEVO PARK IMPROVEMENTS	2021-2025	TEXAS PARKS & WILDLIFE/GENERAL	\$ 425,000
ADMINISTRATION	OUTDOOR LIGHTING	2023-2027	GENERAL FUND OPERATING	\$ 175,000
			General Fund - Total	\$ 600,000
UTILITIES	GIS SYSTEM	2023-2027	UTILITY OPERATING FUND	\$ 250,000.00
			Utilities - Total	\$ 250,000
AIRPORT	TAXIWAY EXPANSION	2023	AIRPORT OPERATING BUDGET	\$ 60,000
AIRPORT	UPDATE MASTER/LAYOUT PLAN	2023-2027	TxDOT AVIATION/ AIRPORT OPERATING	\$ 150,000
			Airpot - Total	\$ 210,000
			CITY OF ALPINE TOTAL	\$ 1,060,000

GENERAL FUND

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING SOURCE	AMOUNT
ADMINISTRATION	CITY-WIDE SOFTWARE	2024-2028	MULTIPLE FUNDS/DEPARTMENTS	\$ 500,000
ADMINISTRATION	SECURITY SYSTEM	2024-2028	MULTIPLE FUNDS/DEPARTMENTS	\$ 175,000
ADMINISTRATION	HAZARD MITIGATION PLANNING	2024-2028	GENERAL FUND OPERATING/FEMA GRANT	\$ 100,000
			Administration - Total	\$ 775,000
ALPINE POLICE DEPT	GENERATOR	2023-2024	GENERAL FUND OPERATING/GRANT FUNDS	\$ 100,000
ALPINE POLICE DEPT	TASERS	2024-2028	GENERAL FUND OPERATING	\$ 67,224
			Alpine Police Department - Total	\$ 177,224
ANIMAL CONTROL	ANIMAL SHELTER REPAIRS/MAINTENANCE	2024-2026	GENERAL FUND OPERATING	\$ 30,000
ANIMAL SERVICES	GENERATOR	2024	GENERAL FUND OPERATING	\$ 50,000
			Animal Control Services - Total	\$ 210,000
PUBLIC WORKS-PARKS	TRACTOR-MOWER	2024-2025	GENERAL FUND OPERATING/ USDA	\$ 35,000
PUBLIC WORKS-PARKS	KUBOTA-MOWER	2024	GENERAL FUND OPERATING	\$ 20,250
			PW - Parks - Total	\$ 55,250
PUBLIC WORKS - STREET	MAINTAINER	2024-2027	GENERAL FUND OPERATING	\$ 250,000
PUBLIC WORKS - STREET	DUMP TRUCK	2024-2027	GENERAL FUND OPERATING	\$ 100,000
PUBLIC WORKS - STREET	FRONT END LOADER	2024-2026	GENERAL FUND OPERATING	\$ 85,000
PUBLIC WORKS - STREET	IN-HOUSE PAVING EQUIPMENT	2024-2028	GENERAL FUND OPERATING	\$ 872,195
PUBLIC WORKS - STREET	EMPLOYEE LOUNGE AREA	2024-2025	GENERAL FUND OPERATING	\$ 66,997
PUBLIC WORKS - STREET	FLEET MAINTENANCE FACILITY	2024-2025	GENERAL FUND OPERATING	\$ 60,000
			PW - STREETS - TOTAL	\$ 1,434,192
			GENERAL FUND - TOTAL	\$ 2,751,666

UTILITIES

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING SOURCE	AMOUNT
UTILITIES	WASTEWATER TREATMENT PLANT	2024-2028	UTILITY OPERATING FUND/TWDB	\$ 3,858,000.00
UTILITIES	INFRASTRUCTURE LOCATION/REPLACEMENT	2024-2028	UTILITY OPERATING FUND	\$ 500,000.00
UTILITIES	FACILITY MAINTENANCE	2024-2028	UTILITY OPERATING FUND	\$ 40,000.00
UTILITIES	EASTSIDE SEWER EXTENSION	2024-2028	UTILITY OPERATING FUND	\$ 1,686,392.00
UTILITIES	HOUSEHOLD HAZARDOUS WASTE	2024-2025	UTILITY OPERATING FUND	\$ 25,000.00
UTILITIES	AUTOMATED WELL METERS	2024-2026	UTILITY OPERATING FUND	\$ 90,000.00
UTILITIES	REFURBISH WELLS - MUSQUIEZ	2024-2025	UTILITY OPERATING FUND	\$ 125,000.00
UTILITIES	AUTOMATED METERING SYSTEM	2024-2028	UTILITY OPERATING FUND/ARPA	\$ 1,400,000.00
UTILITIES	MANHOLE ADDITIONS	2024-2028	UTILITY OPERATING FUND	\$ 200,000.00
UTILITIES	SUL ROSS STORAGE TANKS	2025	UTILITY OPERATING FUND	\$ 50,000.00
			Utilities - Total	\$ 7,974,392.00

AIRPORT

AIRPORT	AWOS REPLACEMENT/RELOCATION	2024-2025	TxDOT AVIATION/AIRPORT OPERATING	\$ 175,000
AIRPORT	ROTATOR BEACON	2024-2025	TxDOT AVIATION/ AIRPORT OPERATING	\$ 15,000
AIRPORT	RUNWAY 5/23 CRACK SEAL/SEAL COAT	2025-2026	TxDOT AVIATION/AIRPORT OPERATING	\$ 394,500
AIRPORT	KUBOTA	2024-2025	AIRPORT OPERATING BUDGET	\$ 15,000
AIRPORT	COVERED PARKING	2025-2026	AIRPORT OPERATING BUDGET	\$ 20,000
			Airport - Total	\$ 769,500

TOURISM

HOT - TOURISM	VISITOR CENTER - UPDATE OF WINDOWS & WALLS	2024	HOT FUNDS	\$ 45,000
HOT - TOURISM	VISITOR CENTER - INTERIOR LAYOUT AND FLOORS	2024	HOT FUNDS	\$ 75,000
HOT - TOURISM	VISITOR CENTER - ROOF AND CEILING REPAIR	2024	HOT FUNDS	\$ 50,000
HOT - TOURISM	VISITOR CENTER - PROCH REPAIR AND SIDEWALKS	2024-2026	HOT FUNDS	\$ 45,000
HOT - TOURISM	VISITOR CENTER UPDATES	2024-2025	HOT FUNDS	\$ 45,000
HOT - TOURISM	DOWNTOWN KIOSK	2025	HOT FUNDS	\$ 31,000
			HOT Funds - Total	\$ 291,000

GAS DEPARTMENT

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING SOURCE	AMOUNT
GAS DEPARTMENT	AC/HVAC UNIT	2023-2024	GAS DEPARTMENT OPERATING	\$ 35,000
GAS DEPARTMENT	BUILDING UPDATES	2023-2026	GAS DEPARTMENT OPERATING	\$ 50,000
GAS DEPARTMENT	AUTOMATED METER READERS	2024-2027	GAS DEPARTMENT OPERATING	\$ 204,432
			Gas Department - Total	\$ 289,432
			CITY OF ALPINE - TOTAL	\$ 12,075,990

COMPLETED/POSTPONED

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING SOURCE	
ADMINISTRATION	ALPINE SCHOOL HOUSE REMODEL	2021-2022	GENERAL FUND - ARPA FUNDS	
ALPINE POLICE DEPT	K-9 UNIT	2021-2022	DONATION	
ALPINE POLICE DEPT	LICENSE PLATE READER	2021-2022	POSTPONED	
ALPINE POLICE DEPT	HOLDING CELLS	2023	ON HOLD	
ALPINE POLICE DEPT	MOBILE HANDHELD RADIOS	2021-2022	GRANT FUNDING	
ALPINE POLICE DEPT	MOBILE DATA TERMINAL	2021-2022	GRANT FUNDING	
ALPINE POLICE DEPT	APD - BUILDING MAINTENANCE/REMODEL	2021-2022	GENERAL FUND OPERATING	
ALPINE POLICE DEPT	DISPATCH COMPUTERS	2021-2023	GENERAL FUND OPERATING/ GRANT FUNDING	
ANIMAL CONTROL	HVAC SYSTEM	2021-2022	GENERAL FUND OPERATING	
ANIMAL CONTROL	CAT CONDOS	2023	GENERAL FUND OPERATING	
ANIMAL CONTROL	INCINERATOR	2025-2026	POSTPONED	
PUBLIC WORKS-PARKS	SPLASH PAD	2023-2027	POSTPONED	
			General Fund	
UTILITIES	BACKHOE (WALK BEHIND TRENCHER)	2023	UTILITY OPERATING FUND	
UTILITIES	WWTP - AERATOR & BAR SCREEN(PART OF WWTP)	2021-2022	UTILITIES OPERATING FUNDS & ARPA/RESERVES	
			Utilities Fund	
AIRPORT	DESIGN PHASE OF LIGHTING PROJECT	2021-2022	CARES ACT	
AIRPORT	CONSTRUCTION PHASE OF LIGHTING PROJECT	2021 - 2023	TxDOT AVIATION/FAA/AIRPORT OPERATING	
AIRPORT	SEAL COAT 1/19	2021-2022	TxDOT AVIATION/FAA/AIRPORT OPERATING	
			Airport Fund	

DEPARTMENT	ITEM-DESCRIPTION	FISCAL YEAR	FUNDING SOURCE
HOT - TOURISM	VISITOR CENTER RESTROOMS/PAVILLION REMODEL	2021-2022	HOT FUNDS
HOT - TOURISM	OUTDOOR PORTABLE STAGE	2021-2023	POSTPONED
			HOT Fund
GAS DEPARTMENT	BAY COVERAGE	2021-2023	GAS DEPARTMENT OPERATING
GAS DEPARTMENT	18' TRAILER	2021-2022	GAS DEPARTMENT OPERATING
GAS DEPARTMENT	RECTIFIER	2023	GAS DEPARTMENT OPERATING
			Gas Fund



STRATEGIC PLAN

Goals, Objectives & Actions

GOAL 1: WASTEWATER INFRASTRUCTURE

ADDRESS CRITICAL COMPONENTS OF THE CITY OF ALPINE'S WASTEWATER TREATMENT PLANT TO ENSURE COMPLIANCE WITH TCEQ

OBJECTIVE 1.1

Ensure current evaluation of systemic needs and priorities within those needs.

PRIORITY ACTIONS

- 1.1.1 *Complete contract with Jacob & Martin Engineering for WWTP Evaluation Study- 4/2022.*
- 1.1.2 *Receive updated cost estimates for priority recommendations- 2/2023.*
- 1.1.3 Understand what sequence, if any, the priority recommendations need to be addressed in.
- 1.1.4 Implement a Daily/Monthly/Quarterly Maintenance Log at the WWTP to track issues.

OBJECTIVE 1.2

Evaluate funding options and opportunities to fix the priority WWTP needs.

PRIORITY ACTIONS

- 1.2.1 *Complete contract with Communities Unlimited for Water and Wastewater Rate Study – 3/2023.*
- 1.2.2 Apply for US Congressional Appropriations Committee’s Community Project Fund through Congressman Gonzales’ office for full funding for the WWTP priorities.
- 1.2.3 *Apply for Tx Water Development Board’s State Revolving Fund monies through their PIF process – done in both 3/2022 & 3/2023.*
- 1.2.4 Continue relationships with USDA, TWDB, TCEQ, others for potential funding opportunities.

OBJECTIVE 1.3

Create a viable “back-up” funding plan to address WWTP priority issues in the near-term, should known opportunities fall through.

PRIORITY ACTIONS

- 1.3.1 Evaluate what issues can be mitigated through rate increases, etc., and how long it would take to address the full list of priorities.
- 1.3.2 Include results from 1.3.1 in the City of Alpine’s Capital Improvement Plan.

GOAL 2: WATER INFRASTRUCTURE

ADDRESS CRITICAL AND LONG-TERM NEEDS OF THE CITY OF ALPINE'S WATER SYSTEM TO ENSURE FUTURE SUSTAINABILITY

OBJECTIVE 2.1

Ensure that the city has accurate data for the entire water system, including residential pipes, city lines and above-ground infrastructure.

PRIORITY ACTIONS

- 2.1.1 Create survey for water account holders to submit regarding residential water line info- closes 4/30/23.
- 2.1.2 Contract for GIS/Mapping services to create comprehensive data based on existing information of city assets, as well as results of the resident survey, using software that city staff can access.
- 2.1.3 Create a map that specifically addresses the federal Copper and Lead Line Replacement mandate.

OBJECTIVE 2.2

Complete a Water System Evaluation Study by engineers to identify needs and priorities for a sustainable system.

PRIORITY ACTIONS

- 2.2.1 Identify where funds would come from to contract with an engineering firm for Study.
- 2.2.2 Contract with engineering firm and oversee completion of Water System Evaluation Study.
- 2.2.3 ---

OBJECTIVE 2.3

Identify funding opportunities (including grants, rate structure and debt options) to create a fiscally sustainable O&M and CIP budget that addresses the needs identified in Objective 2.2.

PRIORITY ACTIONS

- 2.3.1 Evaluate what ongoing or capital needs rate increases could address annually, over a 5-7 year period.
- 2.3.2 Consider the option of a 2024-2025 Bond Package to meet all of the city's Infrastructure construction needs- what would that look like?
- 2.3.3 ---

GOAL 3: STREET INFRASTRUCTURE

ADDRESS CRITICAL AND LONG-TERM NEEDS OF THE CITY OF ALPINE'S STREET SYSTEM TO ENSURE FUTURE SUSTAINABILITY

OBJECTIVE 3.1

Ensure that the city has accurate data for the entire city-street system, including road conditions, key intersection traffic counts, and key connectivity opportunities.

PRIORITY ACTIONS

- 3.1.1 *Complete Street Condition Study with engineering firm – 2019.*
- 3.1.2 Contract for GIS/Mapping services to create comprehensive data based on existing streets conditions and information of city assets using software that city staff can access.
- 3.1.3 ---

OBJECTIVE 3.2

Complete a Comprehensive Streets System Evaluation Study by engineers to identify needs and priorities for a sustainable system.

PRIORITY ACTIONS

- 3.2.1 Identify where funds would come from to contract with an engineering firm for Study.
- 3.2.2 Contract with engineering firm and oversee completion of Streets System Evaluation Study.
- 3.2.3 ---

OBJECTIVE 3.3

Identify funding opportunities (including grants and debt options) to create a fiscally sustainable O&M and CIP budget that addresses the needs identified in Objective 3.2.

PRIORITY ACTIONS

- 3.3.1 Apply for funds through TxDOT's Transportation Alternative program to conduct a Mobility Plan.
- 3.3.2 Consider the option of a 2024-2025 Bond Package to meet all of the city's Infrastructure construction needs- what would that look like?
- 3.3.3 ---



NEXT MEETING

June 8, 2023 @ 3:00 pm