

City of Alpine
Workshop Meeting and
Regular City Council Meeting
Tuesday, July 7, 2020

Notice is hereby given that the City Council of the City of Alpine, Texas will hold **a Workshop Meeting at 3:30 P. M. on Tuesday, July 7, 2020 via Zoom Conference, in the City of Alpine, Texas. Meeting login details may be found at www.cityofalpine.com** for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

Notice is hereby given that the City Council of the City of Alpine, Texas will hold **a Regular Meeting at 5:30 P. M. on Tuesday, July 7, 2020 via Zoom Conference, in the City of Alpine, Texas. Meeting login details may be found at www.cityofalpine.com** for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

Members of the audience will be provided an opportunity to address the Council on any agenda item after determination of quorum and proof of notice of the meeting. Zoom meeting comment and question rules and procedures are listed on the City Website. Remarks will be limited to a total of 3 minutes per person. Please email your name to Megan Antrim (director.finance@ci.alpine.tx.us). If you have a petition or other information pertaining to your subject, please email it to the City Secretary beforehand. All names wanting to make public comment for the meeting will be queued up and given to the Mayor at that section of the meeting. The Mayor will call on those individuals one at a time and our meeting moderator will take you off mute to make your comments. This will function the same as our existing sign-up sheet in Council Chambers. ***** Please note, you MUST include your full name (first and last) along with what Ward you reside in or have business interest in. If you do not live or own property in the City please state that in your email.** State law generally prohibits the Council from discussing or taking any action on any issue not included on the agenda, but, if appropriate, the Council may schedule the topic for future discussion or refer the matter to staff. **NO PERSONAL ATTACKS ON COUNCIL MEMBERS OR CITY STAFF WILL BE ALLOWED.** The Mayor and/or City Council Members may call a Point of Order to stop Personal Attacks. If an individual continues to personally attack an elected official or staff member in a meeting, they may be barred.

WORKSHOP MEETING – 3:30P.M.

AGENDA

1. Call to Order.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. Workshop.
 1. Capital and Expense Proposed Budget for FY 2020-2021. (E. Zimmer, City Manager)
4. Adjourn

CITY COUNCIL REGULAR MEETING – 5:30 P.M.

AGENDA

1. Call to Order, and Pledge of Allegiance.
2. Determination of a Quorum and Proof of Notice of City Council Meeting.
3. Public Comments – (limited to 3 minutes per person)
4. Presentation, Recognitions and Proclamations – (A. Ramos, Mayor) – None
5. Reports -

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

City Manager Report –

- COVID-19 Update
- City Hall and Facility Hours
- Parks and Recreation Program

City Staff Update –

- Municipal Court Docket Updates by Judge Sandy Stewart.
- Street Update by Director of Public Works Eddie Molinar
- Police Update by Chief Martin.

6. Public Hearings –

- Public Hearing on citizen's views and comments on Resolution 2020-06-04, requesting \$22,500 in funds from the US Department of Agriculture's Rural Development – Community Facilities Direct Grant program to procure a new commercial mower to be used at the Alpine Casparis Airport.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

- A. Approval of minutes from City Council meeting on June 16, 2020. (E. Zimmer, City Manager)
- B. Approval of minutes from the Emergency City Council meeting on June 23, 2020. (E. Zimmer, City Manager)
- C. Approval of minutes from the Emergency City Council meeting on June 30, 2020. (E. Zimmer, City Manager)
- D. Approval of John Green for the HOT Committee for Ward 5. (R. Stephens, City Council)
- E. Approval of Jim Street for the Transportation Committee for Ward 5. (R. Stephens, City Council)
- F. Approval of John Kennedy for at large on the Transportation Committee. (R. Stephens, City Council)

8. Information or Discussion items – None

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

- 1. Discuss, consider, and take appropriate action on the first reading of Resolution 2020-06-16, an Investment Policy for the City of Alpine. (E. Zimmer, City Manager)
- 2. Discuss, consider, and take appropriate action to approve the first and final reading concerning an application for a Conditional Use Permit for Jimmy Ringo in a R-2 zone for a home business to repair mowers. Property Identification is 608 N. 10th street. Legal description is Kincaid Addition, Block A1, Lot W/3/5 of N/2. Record owner is Jimmy Ringo. (E. Zimmer, City Manager)
- 3. Discuss, consider, amending Ordinance 2020-06-01, an Emergency Ordinance of the City of Alpine that was approved by Council on June 30, 2020 or additional action as determined by Council(E. Zimmer, City Manager)

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. –

- 1. Discuss the County Jail accessibility. (E. Zimmer, City Manager)

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development.)

12. Action – Executive Session –

1. Discuss, consider, and take appropriate action, if any, on the County Jail accessibility.
(E. Zimmer, City Manager)

I certify that this notice was posted at 1:00 P. M. on July 2, 2020, Pursuant to the Texas Open Meetings Act (Texas Government Code Section 51.043). This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (432)837-3301 or email city.secretary@ci.alpine.tx.us for further information.



Cynthia Salas, City Secretary
City of Alpine

City Manager Report –

- COVID-19 Update
- City Hall and Facility Hours
- Parks and Recreation Program

City Staff Update –

- Municipal Court Docket Updates by Judge Sandy Stewart.
- Street Update by Director of Public Works Eddie Molinar
- Police Update by Chief Martin.

- **Municipal Court Docket Updates by Judge Sandy Stewart.**

Office of Court Administration
Collection Improvement Program
Monthly Collection Report Form

1. County or City Name: Alpine Municipal Court		2. Date: 04-03-2020
3. Year: 2020		
4. Month: 01		
5. Court Level: Municipal		
6. Number of cases in which court costs, fees, and fines were assessed during the month in item #4:	55	
7. Court Costs and Fees (If you cannot separate court costs & fees from fines go to Item 33)		
8. Dollar amount assessed during the month:	3,571.78	
9. Dollar amount collected during the month:	3,082.13	
10. Dollar amount waived during the month:	1,067.60	
11. Dollar amount of jail time served credit given:	0.00	
12. Dollar amount of community service credit given:	0.00	
13. Court Costs and Fees Aging Schedule (If you cannot "age" payments go to Item 20)		
14. Dollar amount collected from date of assessment through date of payment		
15. 0-30 days:	785.30	Note: The sum of Items 15-19 should equal Item 9 "Dollar amount collected" during the current month
16. 31-60 days:	225.10	
17. 61-90 days:	0.00	
18. 91-120 days:	0.00	
19. 120+ days:	2,071.73	
20. Court Fines (If you cannot separate court costs and fees from fines go to Item 33)		
21. Dollar amount assessed during the month:	4,743.60	
22. Dollar amount collected during the month:	3,343.70	
23. Dollar amount waived during the month:	1,560.90	
24. Dollar amount of jail time served credit given:	0.00	
25. Dollar amount of community service credit given:	0.00	
26. Court Fines Aging Schedule (If you cannot "age" payments end here)		
27. Dollar amount collected from date of assessment through date of payment		
28. 0-30 days:	1,205.90	Note: The sum of Items 28-32 should equal Item 22 "Dollar amount collected" during the current month
29. 31-60 days:	173.00	
30. 61-90 days:	60.00	
31. 91-120 days:	1,904.80	
32. 120+ days:	0.00	
33. Total Court Costs, Fees, Fines (Only if you cannot separate court costs and fees from fines)		
34. Dollar amount assessed during the month:		
35. Dollar amount collected during the month:		
36. Dollar amount waived during the month:		
37. Dollar amount of jail time served credit given:		
38. Dollar amount of community service credit given:		
39. Total Court costs, Fees, and Fines Aging Schedule (If you cannot separate court costs and fees from fines and can "age" complete the below, but if you cannot "age" payments end here)		
40. Dollar amount collected from date of assessment through date of payment		
41. 0-30 days:		Note: The sum of Items 41-45 should equal Item 35 "Dollar amount collected" during the current month
42. 31-60 days:		
43. 61-90 days:		
44. 91-120 days:		
45. 120+ days:		

Office of Court Administration Collection Improvement Program Monthly Collection Report Form

1. County or City Name: Alpine Municipal Court		2. Date: 04-03-2020
3. Year: 2020		
4. Month: 02		
5. Court Level: Municipal		
6. Number of cases in which court costs, fees, and fines were assessed during the month in item #4:	313	
7. Court Costs and Fees (If you cannot separate court costs & fees from fines go to Item 33)		
8. Dollar amount assessed during the month:	17,281.49	
9. Dollar amount collected during the month:	2,421.46	
10. Dollar amount waived during the month:	885.90	
11. Dollar amount of jail time served credit given:	0.00	
12. Dollar amount of community service credit given:	0.00	
13. Court Costs and Fees Aging Schedule (If you cannot "age" payments go to Item 20)		
14. Dollar amount collected from date of assessment through date of payment		
15. 0-30 days:	819.90	Note: The sum of Items 15-19 should equal Item 9 "Dollar amount collected" during the current month
16. 31-60 days:	355.00	
17. 61-90 days:	165.10	
18. 91-120 days:	0.00	
19. 120+ days:	1,081.46	
20. Court Fines (If you cannot separate court costs and fees from fines go to Item 33)		
21. Dollar amount assessed during the month:	6,401.80	
22. Dollar amount collected during the month:	3,275.30	
23. Dollar amount waived during the month:	1,620.70	
24. Dollar amount of jail time served credit given:	0.00	
25. Dollar amount of community service credit given:	0.00	
26. Court Fines Aging Schedule (If you cannot "age" payments end here)		
27. Dollar amount collected from date of assessment through date of payment		
28. 0-30 days:	1,048.70	Note: The sum of Items 28-32 should equal Item 22 "Dollar amount collected" during the current month
29. 31-60 days:	652.00	
30. 61-90 days:	150.00	
31. 91-120 days:	1,424.60	
32. 120+ days:	0.00	
33. Total Court Costs, Fees, Fines (Only if you cannot separate court costs and fees from fines)		
34. Dollar amount assessed during the month:		
35. Dollar amount collected during the month:		
36. Dollar amount waived during the month:		
37. Dollar amount of jail time served credit given:		
38. Dollar amount of community service credit given:		
39. Total Court costs, Fees, and Fines Aging Schedule (If you cannot separate court costs and fees from fines and can "age" complete the below, but if you cannot "age" payments end here)		
40. Dollar amount collected from date of assessment through date of payment		
41. 0-30 days:		Note: The sum of Items 41-45 should equal Item 35 "Dollar amount collected" during the current month
42. 31-60 days:		
43. 61-90 days:		
44. 91-120 days:		
45. 120+ days:		

Office of Court Administration
Collection Improvement Program
Monthly Collection Report Form

1. County or City Name: Alpine Municipal Court		2. Date: 04-03-2020
3. Year: 2020		
4. Month: 03		
5. Court Level: Municipal		
6. Number of cases in which court costs, fees, and fines were assessed during the month in item #4:	126	
7. Court Costs and Fees (If you cannot separate court costs & fees from fines go to Item 33)		
8. Dollar amount assessed during the month:	8,334.50	
9. Dollar amount collected during the month:	4,011.43	
10. Dollar amount waived during the month:	1,102.90	
11. Dollar amount of jail time served credit given:	0.00	
12. Dollar amount of community service credit given:	0.00	
13. Court Costs and Fees Aging Schedule (If you cannot "age" payments go to Item 20)		
14. Dollar amount collected from date of assessment through date of payment		
15. 0-30 days:	1,452.77	Note: The sum of Items 15-19 should equal Item 9 "Dollar amount collected" during the current month
16. 31-60 days:	308.90	
17. 61-90 days:	228.10	
18. 91-120 days:	203.40	
19. 120+ days:	1,818.26	
20. Court Fines (If you cannot separate court costs and fees from fines go to Item 33)		
21. Dollar amount assessed during the month:	11,092.20	
22. Dollar amount collected during the month:	3,294.30	
23. Dollar amount waived during the month:	1,327.70	
24. Dollar amount of jail time served credit given:	0.00	
25. Dollar amount of community service credit given:	0.00	
26. Court Fines Aging Schedule (If you cannot "age" payments end here)		
27. Dollar amount collected from date of assessment through date of payment		
28. 0-30 days:	1,862.10	Note: The sum of Items 28-32 should equal Item 22 "Dollar amount collected" during the current month
29. 31-60 days:	368.80	
30. 61-90 days:	167.30	
31. 91-120 days:	896.10	
32. 120+ days:	0.00	
33. Total Court Costs, Fees, Fines (Only if you cannot separate court costs and fees from fines)		
34. Dollar amount assessed during the month:		
35. Dollar amount collected during the month:		
36. Dollar amount waived during the month:		
37. Dollar amount of jail time served credit given:		
38. Dollar amount of community service credit given:		
39. Total Court costs, Fees, and Fines Aging Schedule (If you cannot separate court costs and fees from fines and can "age" complete the below, but if you cannot "age" payments end here)		
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41. 0-30 days:		Note: The sum of Items 41-45 should equal Item 35 "Dollar amount collected" during the current month
42. 31-60 days:		
43. 61-90 days:		
44. 91-120 days:		
45. 120+ days:		

6. Public Hearings –

- Public Hearing on citizen's views and comments on Resolution 2020-06-04, requesting \$22,500 in funds from the US Department of Agriculture's Rural Development – Community Facilities Direct Grant program to procure a new commercial mower to be used at the Alpine Casparis Airport.

USDA Grant
Resolution 2020-06-04

Honorable Mayor & City Council,

Per USDA regulations, City of Alpine must hold an official Public Hearing to allow for any public comments on the USDA funding and project, including a Notice of Hearing posted in the paper at least 10-days prior to the hearing. USDA does not require any specific language for the posting.

The Resolution was presented to Council on the June 2, 2020 City Council meeting and unanimously passed.

Please find all the supporting documents for the official Public Hearing.

The State of Texas
City of Alpine

County of Brewster

RESOLUTION 2020-06-04

RESOLUTION AUTHORIZING THE CITY OF ALPINE TO PARTICIPATE IN THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT- COMMUNITY FACILITIES GRANT PROGRAM.

WHEREAS, the City of Alpine finds it in the best interest of the citizens of Alpine, that the United States Department of Agriculture (USDA), Rural Communities- Community Facilities Grant Program for FY2020;

WHEREAS, The City of Alpine agrees to provide required matching funds as required by USDA, Rural Communities- Community Facilities Grant Program; and

WHEREAS, The City of Alpine agrees that in the event of loss or misuse of the USDA Rural Communities- Community Facilities Grant Program funds, the City of Alpine assures that the funds will be returned to the USDA in full.

WHEREAS, The City of Alpine designates Erik Zimmer, City Manager, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The City of Alpine approves submission of the grant application for the United States Department of Agriculture, Rural Communities- Community Facilities Grant Program to provide funds to procure new maintenance equipment for the Casparis Municipal Airport.

PASSED AND APPROVED THIS THE 2ND OF JUNE, 2020 BY THE CITY COUNCIL OF THE CITY OF ALPINE.

Andres "Andy" Ramos, Mayor
City of Alpine

ATTEST:

Cynthia Salas, City Secretary
City of Alpine

AGENDA ITEM: *USDA COMMUNITY FACILITIES GRANT RESOLUTION*

New mower and shredder attachment. The City has \$25,000 allocated for very basic (possibly used) equipment in the FY20 budget, since the existing airport mower is 40+ years old. \$40,925 in estimated costs to procure a larger (8ft mowing deck), higher horsepower machine will be requested from US Dept of Agriculture, Community Facilities - Direct Grant Program by 5/15/2020. The City's required match is 45% - or \$18,425 - and the remaining funds from the already-allocated \$25,000 can be used to off-set airport revenue shortfalls. Awardees notified by July 2020.

STAFF COMMENTS:

Applying for and entering into a grant agreement with the United States Department of Agriculture's Community Facilities program will maximize the funds the City already has allocated for a new mower at the airport. Receiving additional funds will allow the City to purchase a larger, more efficient machine to maintain the airport's approximately 225 acres.

Staff received the following quote for the proposed equipment to be purchased using grant/City funds.



Contract Numbers:
CE - #597-19
GM - #529-17

MX5400HSTC WEB QUOTE #1647674

Date: 5/12/2020 12:56:00 PM

- Customer Information -
smith, ryle
city of alpine
airport@ci.alpine.tx.us
4328379613

Quote Provided By
OUT WEST FEED AND SUPPLY
justin claborn
2600 E us 90
alpine, TX 79830
email: justin@outwestfeedandsupply.com
phone: 4328375792

- Standard Features -

- Custom Options -



Kubota

M Series

MX5400HSTC

UTILITY CAB TRACTOR, 4WD, HST TRANSMISSION

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403
Direct Injection
4 Cyl. 148.8 cu. in.
^ 53.8 Net Eng. HP
^ 46.5 PTO HP
@ 2700 Eng. rpm
EPA Tier 4 Emission Cert.
Turbo Common Rail Electronic Fuel Injection
12V - 850 CCA Battery
Charging Output 60 Amps

HYDRAULICS

Open Center - Gear Pump
4.9 gpm Power Steering
9.5 gpm Remote/3 Pt. Hitch
14.4 gpm Total Hyd. Flow
Cat I/II 3-point Hitch
At Lift Point 2870 lbs.
24" Behind 2310 lbs.
Telescoping Lower Links
Telescoping Stabilizers

^ Manufacturer Estimate

FRONT AXLE

Hydrostatic Power Steering
4WD: Cast Iron, Bevel Gear

TRANSMISSION

3 Range Low/Med/High
Cruise Control Standard
Mech. Wet Disc Brakes
Left Side Brake Pedals
Rear Differential Lock

INSTRUMENTS

Tachometer/Hour Meter
Fuel Gauge Meter
Warning Symbols
Coolant Temperature Meter

SELECTED TIRES

AMXR8828 & AMXR8862A
FRONT - 12-16.5 R4 Titan HD-2000
REAR - 17.5L-24 R4 Titan Industrial Contractor TL

FLUID CAPACITY

Fuel Tank 11.9 gal
Cooling System 6.9 qts
Crankcase with filter 7.4 qts
Transmission and
Hydraulics 11.6 gal

POWER TAKE OFF

Live-Independent Hydraulic
540 rpm Rear PTO
@ 2700 Eng. rpm
SAE Std 1 3/8" Six Spline

SAFETY EQUIPMENT

2-Post Foldable ROPS w/
Retractable Seat Belt
Flip-Up PTO Shield
Safety Start Switches
Parking Brakes
Electric Key Shut Off
Turn Signals
SMV Sign

OPERATORS PLATFORM

Semi-Flat Deck w/Hanging Pedals
High Back Seat with Adjustable
Suspension
Tilt Steering
Interior Light
Interior Rearview Mirror
Front Wiper with Washer
A/C & Heater
Speakers & Radio Pre-Wired
Left Hand Step
Horn
Left & Right Hand Door
Rubber Floor Mat
Stationary PTO Switch
Cup Holder
Color Coded Controls

MX5400HSTC Base Price: \$37,785.00

(1) 72" QUICK ATTACH LIGHT MATERIAL BUCKET \$659.00

L2230-72" QUICK ATTACH LIGHT MATERIAL BUCKET

(1) FRONT LOADER MX SERIES W/O VALVE \$4,295.00

LA1085A-FRONT LOADER MX SERIES W/O VALVE

(1) LOADER VALVE FOR CAB MODELS \$754.00

MO2132-LOADER VALVE FOR CAB MODELS

Configured Price: \$43,493.00

BUY BOARD Discount: (\$9,568.46)

SUBTOTAL: \$33,924.54

Dealer Assembly: \$304.58

Freight Cost: \$645.00

PDI: \$250.00

lp rcr2598 rotary cutter \$5,800.00

Total Unit Price: \$40,924.12

Quantity Ordered: 1

Final Sales Price: \$40,924.12

**Purchase Order Must Reflect
the Final Sales Price**

To order equipment - purchase orders must be made out and
returned to:

Kubota Tractor Corporation
Attn: National Accounts
1000 Kubota Drive
Grapevine, TX 76051
or email NA.Support@kubota.com
or call 817-756-1171 or fax 844-582-1581

send P.O.
To Kubota

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional c added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is su availability.

© 2018 Kubota Tractor Corporation. All rights reserved.

7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

- A. Approval of minutes from City Council meeting on June 16, 2020. (E. Zimmer, City Manager)
- B. Approval of minutes from the Emergency City Council meeting on June 23, 2020. (E. Zimmer, City Manager)
- C. Approval of minutes from the Emergency City Council meeting on June 30, 2020. (E. Zimmer, City Manager)
- D. Approval of John Green for the HOT Committee for Ward 5. (R. Stephens, City Council)
- E. Approval of Jim Street for the Transportation Committee for Ward 5. (R. Stephens, City Council)
- F. Approval of John Kennedy for at large on the Transportation Committee. (R. Stephens, City Council)

A. Approval of minutes from City Council meeting on June 16, 2020. (E. Zimmer, City Manager)

City of Alpine
Regular City Council Meeting
Tuesday, June 16, 2020
5:30 P.M.
Minutes

1. Call to Order, and Pledge of allegiance to the flags – Mayor Pro-Tem Rick Stephens called the meeting to order. The meeting was held via Zoom Conference in the City of Alpine, Texas. Mayor Pro-Tem Rick Stephens led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present via zoom. Councilor Betty Fitzgerald was absent and excused. City Secretary, Cynthia Salas reported that the agenda was posted at 2:00 P.M. on June 11, 2020. City Manager Erik Zimmer, City Secretary, Cynthia Salas, and City Attorney Rod Ponton also attended via zoom.
3. Public Comments (limited to 3 minutes per person) –
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) –
 - Proclamation – Brewster County Local Health Authority – COVID19 – Dr. Ekta Escovar.
5. Reports – Copies of the charts presented during the meeting are posted on the City website at <https://www.cityofalpine.com/Alpine%20City%20Council%20-%20CM%20Report%203-17-2020.pdf>

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- First Amendment vs. Protest: The line between robust First Amendment free speech and public safety – The Alpine example

City Manager Report –

- COVID-19 Update
- Pool/Recreation Program
- Ordinance Update
- Board & Commission Update
- City Revenues YTD

City Staff Updates – None

6. Public Hearings – None
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.)

1. Approval of minutes from City Council meeting on June 2, 2020. (E. Zimmer, City Manager)

Motion was made by Councilor Stephens, by Resolution 2020-06-11 to approve the consent agenda as presented. Motion was seconded by Councilor Curry. Motion unanimously carried.

8. Information or Discussion items –

1. Discussion of vision for Sul Ross State University goals for the future and relationship with local governing bodies by Congressman Pete Gallego (E. Zimmer, City Manager)
2. Discussion of City of Alpine Personnel Policy Update. (E. Zimmer, City Manager)
3. Discussion on the Investment Policy for the City of Alpine. (E. Zimmer, City Manager)
4. Discussion on Loud Noise Ordinance. (R. Stephens, City Council)

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –

1. Discuss, consider, and take appropriate action to approve the first and final reading concerning an application for the Conditional Use Permit for Clyde Dooley for a non-conforming structure to improve structure(guest house). Property Identification is 404 W. Gallego Avenue. Legal description is Original Townsite of Alpine, Block W/2, Block 78, Lots four (4) and five (5). Record owner is Clyde Dooley.(E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-06-12 to approve the first and final reading concerning an application for the Conditional Use Permit of Clyde Dooley for a non-conforming structure to improve structure (guest house). Property Identification is 404 W. Gallego Avenue. Legal description is Original Townsite of Alpine, Block W/2, Block 78, Lots four (4) and five (5). Record owner is Clyde Dooley. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
2. Discuss, consider, and take appropriate action to approve the first and final reading concerning an application for a Conditional Use Permit for Paul Tanksley for a non-conforming structure (carport). Property Identification is 802 N. Harrison. Legal description is Hancock Addition. Property owner is Paul Tanksley. (E. Zimmer, City Manager)- Motion was made by Councilor Stephens, by Resolution 2020-06-13 to approve the first and final reading concerning an application for a Conditional Use Permit for Paul Tanksley for a non-conforming structure (carport). Property Identification is 802 N. Harrison. Legal description is Hancock Addition. Property owner is Paul Tanksley. Motion was seconded by Councilor Escovedo. Motion unanimously carried.
3. Discuss, consider, and take appropriate action on Resolution 2020-06-17, tire fee's for the City of Alpine. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-06-17 to approve Resolution 2020-06-17, tire fee's for the City of Alpine. Motion was seconded by Councilor Escovedo. Motion unanimously carried.

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072(deliberations about real

property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

12. Action – Executive Session – None

I certify that this notice was posted at 2:00 P.M. on June 11, 2020, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 2:00 P.M. on June 11, 2020, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary

B. Approval of minutes from the Emergency City Council meeting on June 23, 2020. (E. Zimmer, City Manager)

City of Alpine
Emergency City Council Meeting
Tuesday, June 23, 2020
5:30 P.M.
Minutes

1. Call to Order, and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held via Zoom Conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present via zoom. City Secretary, Cynthia Salas reported that the agenda was posted at 4:00 P.M. on June 22, 2020. City Manager Erik Zimmer, City Secretary, Cynthia Salas, and City Attorney Rod Ponton also attended via zoom.
3. Public Comments (limited to 3 minutes per person) –
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) – None
5. Reports – Copies of the charts presented during the meeting are posted on the City website at <https://www.cityofalpine.com/Alpine%20City%20Council%20-%20CM%20Report%203-17-2020.pdf>

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- Update on current Texas Governor COVID restrictions, actions by other cities,, up to and including wearing masks.

City Manager Report – None

City Staff Updates – None

6. Public Hearings – None
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) - None

8. Information or Discussion items – None
9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –
 1. Discuss, consider, and take appropriate action on Ordinance 2020-06-01, an Emergency Ordinance of the City of Alpine instituting Emergency measures due to a public health emergency; establishing a penalty as provided herein; allowing for severability; and providing an immediate effective date. (E.

Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-06-14 to approve Ordinance 2020-06-01, an Emergency Ordinance of the City of Alpine instituting Emergency measures due to the public health emergency; as delineate with the exception of the following to replace under the “following is hereby in effect” replace the paragraph Health and Safety Policy – Commercial Entities in its entirety and replace with the following text “From the date of this Ordinance, all commercial entities in the City of Alpine providing goods or services directly to the public should follow recommended CDC guidelines aimed at reducing the spread of Covid-19. In addition, all commercial entities must display one of two signs at the entrance of their business. One will be printed on green paper and state: “In order to minimize the spread of Covid-19, a condition of entrance into this building or on the premises requires wearing of a face mask that covers the nose and mouth”. The other option is a sign printed on yellow paper that will state: “Masks to minimize the spread of Covid-19, while recommended, are not a requirement for entrance into this building or on the premises. “The City of Alpine will make both signs available to commercial entities in the City of Alpine. That eliminates penalties and establishes that the business owner can determine whether masks are required or not. Motion was seconded by Councilor Escovedo. Councilor Stephens amended the motion to include in paragraph two after the Alpine employees to include “and City Official”. Motion was seconded by Councilor Olivas. Motion unanimously carried.

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072(deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

12. Action – Executive Session – None

I certify that this notice was posted at 4:00 P.M. on June 22, 2020, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres “Andy” Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

Council minutes: 06-23-2020

Approved: 07-07-2020

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 4:00 P.M. on June 22, 2020, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary

C. Approval of minutes from the Emergency City Council meeting on June 30, 2020. (E.
Zimmer, City Manager

City of Alpine
Emergency City Council Meeting
Tuesday, June 30, 2020
5:30 P.M.
Minutes

1. Call to Order, and Pledge of allegiance to the flags – Mayor Ramos called the meeting to order. The meeting was held via Zoom Conference in the City of Alpine, Texas. Mayor Ramos led the pledge of allegiance to the flags.
2. Determination of a quorum and proof of notice of the meeting – Councilor Curry, Councilor Olivas, Councilor Betty Fitzgerald, Councilor Escovedo, Councilor Stephens, and Mayor Ramos were present via zoom. City Secretary, Cynthia Salas reported that the agenda was posted at 4:00 P.M. on June 29, 2020. City Manager Erik Zimmer, City Secretary, Cynthia Salas, and City Attorney Rod Ponton also attended via zoom.
3. Public Comments (limited to 3 minutes per person) –
4. Presentations, Recognitions and Proclamations – (A. Ramos, Mayor) – None
5. Reports – Copies of the charts presented during the meeting are posted on the City website at <https://www.cityofalpine.com/Alpine%20City%20Council%20-%20CM%20Report%203-17-2020.pdf>

City Mayor's Report – (A. Ramos, Mayor) – None

City Attorney's Report –

- Update on Municipal Mask Ordinance

City Manager Report – None

City Staff Updates – None

6. Public Hearings – None
7. Consent Agenda – (Minutes, Financial reports, Department written reports, board appointments, etc.) –

(Notice to the Public – The following items are of a routine and administrative nature. The Council has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Council Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.) - None

8. Information or Discussion items – None
9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by Mayor or Mayor Pro Term. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –
 1. Discuss, consider, amending Ordinance 2020-06-01, an Emergency Ordinance of the City of Alpine that was approved by Council on June 23, 2020 or additional action as determined by Council. (E. Zimmer, City Manager) – Motion was made by Councilor Stephens, by Resolution 2020-06-15 to reaffirm Ordinance

2020-06-01, as presented with an expectation to amend the Emergency Ordinance of the City of Alpine that was approved by Council on June 23, 2020 to replace paragraph one "Health and Safety Policy – Commercial Entities" with the language in the Brewster County Executive Order paragraph two dated June 29, 2020 in its entirety. "From the date of this Ordinance, all commercial entities in the City of Alpine providing goods or services directly to the public must develop and implement a health and safety policy ("Health and Safety Policy"). The Health and Safety Policy must require, at a minimum, that all employees or visitors to the commercial entity's business premises or other facilities wear face covering when in an area or performing an activity which will necessary involve close contact or proximity to co-workers or the public where six feet of separation is not feasible. The Health and Safety Policy required to be developed and implemented by this Ordinance may also include the implementation of other mitigating measures designed to control and reduce the transmission of COVID-19 such as temperature checks or health screening. Commercial entities must post the Health and Safety Policy required by this Ordinance in a conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements. Nothing in this Ordinance precludes requiring a customer to follow additional hygiene measures when obtaining services. Failure to develop and implement the Health and Safety Policy required by this Ordinance within five(5) calendar days following the Effective Date may result in a fine not to exceed \$1000.00 for each violation."

As part of this action item, Councilor Stephens proposed a new motion, Resolution 2020-06-16 that:

- 1) The City take action to work with restaurant owners and with experts in the HVAC business to provide recommendations to the City and City Council, at a future meeting, regarding HVAC system and air handling system changes that would protect patrons who are inside a building dining (and thus not able to wear masks); and
- 2) The City take action to work with restaurant owners regarding actions the City Council could take to authorize or open up sidewalks and/or part of the city streets so that restaurateurs could continue to run their business using City outdoor space until such time as air handling systems are updated or systems put in place to ensure their effectiveness in minimizing the spread of Covid-19 such that indoor dining can return with reduced risk of Covid.

After discussion, Councilor Stephens amended the motion to that use of sidewalks or other city property would exclude the sale of alcoholic beverages. The motion was seconded by Councilor Curry. Motion unanimously carried.

10. City Councilmember Comments and Answers – No discussion or action may take place.

11. Executive Session - Pursuant to Texas Government Code 551.071 Consultation with Attorney on a matter for which it is the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct conflict with this Chapter and requires discussion of the item in closed session), and 551.071(consultation with attorney regarding potential or contemplated claims against the City) Pursuant to Texas Government Code 551.074 – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. – None

NOTICE: The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Pursuant to Texas Government Code 551.071 (consultation with an attorney), 551.072(deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development)

12. Action – Executive Session – None

I certify that this notice was posted at 4:00 P.M. on June 29, 2020, pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil statutes, section 551.043 Texas Government Code.) This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48

Council minutes: 06-30-2020

Approved: 07-07-2020

hours prior to this meeting. Please contact the city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Andres "Andy" Ramos, Mayor

Attest:

Cynthia Salas, City Secretary

I, Cynthia Salas, City Secretary, do certify that this notice was posted at 4:00 P.M. on June 29, 2020, and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Cynthia Salas, City Secretary

D. Approval of John Green for the HOT Committee for Ward 5. (R. Stephens, City Council)



RECEIVED
6-10-20

CITY OF ALPINE
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE

* First Name

John

* Last Name

Green

* Street Address

701 E Sul Ross Ave

* City

Alpine

* State

Texas

* Zip

79830-4920

* Email Address

director@shootbigbend.com

* Phone

4323863823

* Occupation

Executive Director of Big Bend Film Commission (501c3 non-profit) - non salaried/retired

* How long have you been a resident of or involved with Alpine?

21 years

* Are you a qualified voter of the City of Alpine?

☒ Yes

☐ No

* Board or Commission you have interest in serving on:

Hotel Occupancy Tax Committee

* Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

Currently the Executive Director and co-founder of the Big Bend Film Commission (www.ShootBigBend.com). I was a small business owner of Alpine's Digital Studio computer store for 12 years. Served on the Alpine CoC Board, President of Alpine's Art Walk, and honored by AISD for my work with Junior Historians. I spent 30 years in Los Angeles in the film industry and worked in the theatre in New York, Philadelphia, and LA. I, also, spent many years involved in automobile racing as a driver, event organizer and racing instructor.

Please state why you wish to service the City of Alpine as a member of a board or commission:

Alpine's main industry is tourism. I wish for, and have supported all facets of, tourism to remain a viable, clean and economically sound industry for Alpine and the Big Bend area. I have been intimately involved in the use of and the execution of HOT funds for our area for many years and wish to continue the task. It is incumbent on us to support new and well-established events and organizations for the economic well being of our community.

*** Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine?**

- ☐ Yes
☒ No

*** Do you currently, or have you in the past served the City of Alpine?**

- ☐ Yes
☒ No

If yes, in what capacity? **How long?**

If yes, please explain:

I, the applicant for this *Boards & Commissions Application*, certify that the information contained in this application is true, correct, and complete. I understand that, if selected, false statements reported on this applications may be considered sufficient cause for dismissal.

* Electronic Signature	* Date
JG	06/10/2020

Format: MM/DD/YYYY

*** I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.**

- ☒ Option 1

E. Approval of Jim Street for the Transportation Committee for Ward 5. (R. Stephens, City Council)



CITY OF ALPINE
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE

* First Name

Jim

* Last Name

Street

* Street Address

102 N. Cockrell St.

* City

Alpine

* State

TX

* Zip

79830

* Email Address

jimstreet475@yahoo.com

* Phone

432/386-2780

* Occupation

Writer

* How long have you been a resident of or involved with Alpine?

Six and a half years

* Are you a qualified voter of the City of Alpine?

☒ Yes

☐ No

* Board or Commission you have interest in serving on:

Proposed Transportation Vision Plan

* Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

More than 60 years in journalism in markets as small as Sanderson and as large as Dallas with emphasis on transportation issues, particularly aviation. Served five years as Aviation Writer for the Fort Worth Star-Telegram, eight years as PIO for DFW Airport and 15 years as free-lance writer for aviation magazines worldwide. Elected Director of Aviation/Space Writers Association, among civic duties.

Please state why you wish to service the City of Alpine as a member of a board or commission:

I feel the Alpine Downtown Association should be represented and I nominated myself because I feel as founding President, I'm probably the most qualified.

* Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine?

☐ Yes

☒ No

* Do you currently, or have you in the past served the City of Alpine?

☐ Yes

☒ No

If yes, in what capacity?

How long?

If yes, please explain:



I, the applicant for this *Boards & Commissions Application*, certify that the information contained in this application is true, correct, and complete. I understand that, if selected, false statements reported on this applications may be considered sufficient cause for dismissal.

* Electronic Signature

* Date

Jim Street

03/23/2020

Format: MM/DD/YYYY

* I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.

☒ Option 1

F. Approval of John Kennedy for at large on the Transportation Committee. (R. Stephens, City Council)



**CITY OF ALPINE
ADVISORY BOARDS & COMMISSIONS QUESTIONNAIRE**

Name: John Thomas Kennedy V

Street Address: 804 N 11th St

City, State & Zip: Alpine, TX 79830

Phone Number: (512) 971-7171

E-Mail: john@bigbend.bike

Occupation: Land Surveyor

How long have you been a resident of or involved with Alpine?: 2 years, 7 months

Are you a qualified voter of the City of Alpine?: Yes

Board or Commission you have interest in servicing on: Transportation

Please provide brief background information about yourself, including education, work experience, and any special qualifications you have for serving on this board/commission:

Seasoned transportation and urban planning professional adapted to
life in the Big Bend region. Excited to serve the Alpine community by
assisting with the numerous opportunities and challenges in the mobility
space. Engaged with local business community, Downtown Association.

Please see attached resume for detailed education and experience:

Transportation & Infrastructure Advisor to the President of the United States

Vice President, Mobility of a \$10M annual nonprofit, Executive Director of

Transportation Management Association, Regional Transportation Planner

Senior Policy and Geospatial Analyst, Cartographer, Surveyor, Cycling Enthusiast

UT Austin Degrees: Master of Science in Community and Regional Planning,
Master of Public Affairs; Bachelor of Journalism, Bachelor of Arts in Government

Please state why you wish to service the City of Alpine as a member of a board or commission:

I seek to apply my skills and experience in areas where the City can
benefit from additional professional support and guidance in transportation
and infrastructure planning and operations. Specialities include innovative
finance and multimodal/intermodal economic development. Would like to
advance projects such as the bikeshare and generally seek grant funds.

Do you currently, or have you in the past served the City of Alpine? Yes X No: _____

If yes, in what capacity? Employee, Waste Worker I

How long? May 2018 - June 2019

Do you receive any compensation from the City of Alpine or are there any potential conflicts of interest if you serve the City of Alpine? Yes _____ No: X

If yes, please explain: _____

Signature:  _____

Date: June 26, 2020

John T. Kennedy

804 N 11th St, Alpine, Texas 79830, USA
john@bigbend.bike • (512) 971-7171

OBJECTIVE

Leverage experience in: (1) national transportation policy development and evaluation, (2) targeting infrastructure investment to promote economic development, and (3) thoughtful local and regional planning and design to conceptualize and implement meaningful programs and policies enhancing operational quality, efficiency, and resiliency at scale.

PROFESSIONAL EXPERIENCE

D.G. Smyth and Company, Inc., Alpine, Texas

- Lead Field Survey Crew Manager May 2019 –
 - Manage and conduct land survey field operations in the challenging environment of the Trans-Pecos. Professional geospatial analysis and cartography services to accurately and precisely locate boundaries, utilities, structures, and other improvements. Subdivision, real estate development, and construction staking. Utilization of state of the art technologies. Pursuance of Registered Professional Land Surveyor License.

City of Alpine, Alpine, Texas

- Water/Wastewater Operator, Environmental Compliance, Project Management May 2018 – Jun 2019
 - Timely installation, maintenance, operation, and repair of critical city water and wastewater services essential to public health and quality of life. Project design and management for utility infrastructure including wells, tanks, pumps, valves, and meters in addition to purification, pressurization, distribution, and collection systems.
 - Pipeline operations, technical excavation and construction. Operation and maintenance of heavy equipment and tools.

Big Bend Bicycles, Alpine, Texas

- Entrepreneur, Transportation and Communications Consultant Aug 2017 –
 - Preside over business development and planning of Permian Cycles LLC (doing business as "Big Bend Bicycles") serving the multimodal transportation and recreational needs of the Alpine community and Big Bend region through innovative, sustainable, and healthy means.
 - Develop strategic management consultations for infrastructure owners, operators, advocates and grassroots initiatives.
 - Participate in local planning and urban design to implement innovative infrastructure and facilitate mobility outcomes.

Downtown Austin Alliance, Austin, Texas

- Vice President, Mobility Jan 2017 – Jul 2017
 - Lead and manage the non-profit organization's transportation strategies, programs, and initiatives including the award-winning Downtown Austin Parking Strategy.
 - Facilitate the organization's relationship with key stakeholders, develop and implement legislative agenda.
 - Serve as formal technical liaison in regional transportation planning activities. Representative to the Multimodal Citizens Advisory Committee advising Capital Metro's Project Connect and the Austin Strategic Mobility Plan.
 - Manage Movability Austin, the region's Transportation Management Association. Supervise the program staff and operational management of the implementation of transportation demand management strategies for local enterprises.

U.S. Department of Transportation, Maritime Administration, Washington, District of Columbia

- Director, Mid-Atlantic Gateway Apr 2015 – Dec 2016
 - Act as USDOT representative to the Mid-Atlantic Regional Planning Body on the Ocean leading matters related to maritime commerce, navigation, and intermodal freight planning.
 - Lead Departmental and agency efforts to incorporate Mid-Atlantic port infrastructure and waterborne mobility services into local, regional, and national transportation system planning and investment. Participate in bilateral meetings.
 - As a single point of contact, coordinate assignments involving the efficient utilization of ports and intermodal systems, and affirm that regional emergency plans and procedures best serve the national interest.
 - Advise on matters of national agency resource planning and management of field offices.

U.S. Department of Transportation, Office of the Secretary, Washington, District of Columbia

- Senior Policy Analyst, Presidential Management Fellow Jul 2010 – Apr 2015
 - Directly support the Secretary of Transportation, Administration, and Congressional officials in a variety of capacities related to the development, implementation, and communication of national surface transportation priorities and policy.
 - Lead high-profile discretionary initiatives (TIGER, High-Speed Rail), manage administration of programs, awards.
 - Serve as policy lead for multiple areas including regional scenario planning, performance-based metropolitan and statewide transportation planning reform and regulation, highway and transit federal aid program, intercity passenger rail, enhancing multimodal connectivity, and promoting innovation in infrastructure financing and project delivery.

White House Domestic Policy Council, Washington, District of Columbia

- Transportation and Infrastructure Policy Advisor Apr 2012 – Jan 2013

- Serve as transportation, infrastructure, and urban affairs policy advisor and representative to the President, overseeing clearance and coordination of significant rules, regulations, public communications, as well as lead development of transportation and housing policy with DOT and HUD. Regularly staff and brief the Assistant to the President for Policy as well as other Domestic Policy Council, National Economic Council, White House, and Administration officials.
- Design and manage federal place-based initiatives and novel interagency and multijurisdictional technical assistance models: Strong Cities Strong Communities (SC2), Partnership for Sustainable Communities (DOT/HUD/EPA), and Urban Waters Federal Partnerships. Draft an Executive Order, lead multiagency efforts and guide the interpretation and implementation of initiatives across two dozen federal agencies and many unique regional economies.

Capital Area Metropolitan Planning Organization, Austin, Texas

- **Transportation Planner, Policy Analyst** Sep 2008 – Jun 2010
 - Develop relevant plans and programs for the Central Texas regional multimodal transportation system. Analyze and review regional development activity. Author content, develop layout for the 2035 Long Range Transportation Plan. Develop a Transportation Improvement Program database, explanatory materials. Assist Recovery Act capital programming and program management. Support and facilitate strategic public engagement.

Texas General Land Office: Coastal Resources, Austin, Texas

- **Geographic Information Systems Analyst** Jun 2008 – Jan 2009
 - Produce virtual coastal flyover for the Texas Legislature overlooking areas damaged by Hurricane Ike. Coordinate with agency staff to develop cartographic products, geospatial visualizations, and maintain datasets.

AT&T Mobility, Austin, Texas

- **Data Specialist, Regional Sales Leader** Jun 2007 – Aug 2008
 - Identify and implement solutions to mobility challenges, troubleshoot technical difficulties, and analyze relevant data.

EDUCATION

University of Texas at Austin, Continuing Fellowship, Austin, Texas Aug 2003 – May 2010

- **Master of Public Affairs, University Honors**
 - Congressional Research Service: “State E-Government Strategies: Identifying Best Practices and Applications”
- **Master of Science in Community and Regional Planning**
 - Professional Report: “Integrating Land Use and Transportation Planning: MPO’s Efforts and Challenges”
 - Consulted in China producing localized transportation, cultural, and industrial waste mitigation strategies.
- **Bachelor of Arts in Government, AIT Foundation Merit Scholarship**
 - Research: Gentrification and Transit-Oriented Development
 - Central Texas Model United Nations Board President, Houston Area Model United Nations Board Officer
- **Bachelor of Journalism, Senior Fellows Honors**
 - Art Director, Orange Magazine: National First Place Magazine Award; Director, Texas Student Television

AWARDS

- **U.S. Transportation Department Awards** 2011 – 2016
 - Development of Build America Transportation Investment Center, TIGER Grant Program, Departmental Safety Initiative, MAP-21 Implementation Team, Reauthorization Legislation Team
- **30 Under 30: Top Thinkers in Public Policy (Pacific Standard Magazine)** 2014
- **U.S. Government Presidential Management Fellowship** 2010 – 2012
 - Highly competitive development program to attract outstanding citizen-scholars to federal service

AFFILIATIONS

- **Texas Master Naturalist Tierra Grande Chapter, Vice President and Training Coordinator** 2018 –
- **Alpine Downtown Association, Secretary and Digital Presence Chair** 2018 –
- **Trans-Pecos Ultra Marathon, Course Manager and Drone Video Operator** 2018 –
- **Top Secret U.S. Clearance Holder (Inactive)** 2012 –

PROFESSIONAL LICENSES

- **Texas Class D Water Operator, Class D Wastewater Operator** 2018 – 2021
- **Texas Incident Management and Towing Operator** 2018 – 2019

SKILLS

- Extensive experience in city planning, drafting/facility design, and infrastructure operation
- Technical expertise in cartography, geographic information systems, graphic design, database and web
- Thoughtful interdisciplinary leadership/management; targeted technical assistance and capacity building
- Coordinated program delivery, data-driven evaluation, implementation and tracking, strategic budgeting
- Multijurisdictional policy development and analysis, grant/procurement solicitation, administration
- Trained facilitator, charismatic communicator and relationship builder across multiple platforms
- Highly proficient in major software platforms: Mac OS, Microsoft Windows and Office, SharePoint and SQL database development and management, Adobe Creative Suite, ESRI ArcGIS, Tableau, L^AT_EX

[Resume compiled in L^AT_EX on 2020-06-27]

9. Action items to be accompanied by a brief statement of facts, including where funds are coming from, if applicable. (Action items limited to (up to 10 per meeting.) after being called upon by the Mayor or Mayor Pro Tem. Citizens are required to state their name and the Ward in which they reside. Priority will be given to citizens of Alpine and those who own businesses or property in the City. Individuals who do not live in, or own businesses or property in the City limits of Alpine, will be allowed to speak if there is time available.) –
1. Discuss, consider, and take appropriate action on the first reading of Resolution 2020-06-16, an Investment Policy for the City of Alpine. (E. Zimmer, City Manager)



CITY COUNCIL

AGENDA REQUEST

AGENDA FOR COUNCIL MEETING:	JULY 7, 2020	AGENDA REQUEST NO:	ACTION
INITIATED BY:	ERIK ZIMMER	RESPONSIBLE DEPARTMENT:	ADMINISTRATION
PRESENTED BY:	ERIK ZIMMER	FINANCE DIRECTOR:	MEGAN ANTRIM
		ADDITIONAL DIRECTOR (S):	

SUBJECT / PROCEEDING:	DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION ON THE FIRST READING OF RESOLUTION 2020-06-16, AN INVESTMENT POLICY FOR THE CITY OF ALPINE.
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EXHIBITS:	RESOLUTION 2020-06-16
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CLEARANCES		APPROVAL	
LEGAL:	CITY ATTORNEY	ROD PONTON:	_____
FINANCE:	FINANCE DIRECTOR	MEGAN ANTRIM:	_____
APPROVAL:	CITY MANAGER	ERIK ZIMMER:	_____

BUDGET	
EXPENDITURE REQUIRED: \$	0
SAVINGS ANTICIPATION: \$	
CURRENT BUDGET FY2018-2019: \$	0
ADDITIONAL FUNDING: \$	

RECOMMENDED ACTION

--

EXECUTIVE SUMMARY

--

STATE OF TEXAS

COUNTY OF BREWSTER

CITY OF ALPINE

RESOLUTION 2020-06-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS ADOPTING AN INVESTMENT POLICY REGARDING FUNDS FOR THE CITY OF ALPINE AND PROVISIONING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Alpine SHALL adopt an investment policy regarding funds for the City of Alpine, Texas; and

WHEREAS, this investment policy shall comply with the Public Funds Investment Act, Chapter 2256, Texas Government Code; and

WHEREAS, the City Council desires to adopt an investment policy in order to reflect the changes in the Public Funds Investment Act (PFIA), as well as incorporate needed administrative and procedural modifications which have occurred over time.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS THAT:

SECTION 1. The policy attached hereto as "Exhibit A" and made a part hereof, is hereby adopted as the official Investment Policy of the City of Alpine, Texas.

SECTION 2. The attached policy shall be filed in the official records with the City Secretary.

SECTION 3. This Resolution and aforementioned Investment Policy shall take effect immediately upon its passage and approval.

PASSED AND APPROVED THIS THE 16th DAY OF JUNE 2020 BY THE CITY COUNCIL OF THE CITY OF ALPINE, TEXAS.

ATTEST:

Andres "Andy" Ramos, Mayor
City of Alpine

Cynthia Salas, City Secretary
City of Alpine

2. Discuss, consider, and take appropriate action to approve the first and final reading concerning an application for a Conditional Use Permit for Jimmy Ringo in a R-2 zone for a home business to repair mowers. Property Identification is 608 N. 10th street. Legal description is Kincaid Addition, Block A1, Lot W/3/5 of N/2. Record owner is Jimmy Ringo. (E. Zimmer, City Manager)



CITY COUNCIL

AGENDA REQUEST

AGENDA FOR COUNCIL MEETING: INITIATED BY:	JULY 7, 2020	AGENDA REQUEST NO:	ACTION
	ERIK ZIMMER	RESPONSIBLE DEPARTMENT:	ADMINISTRATION
PRESENTED BY:	ERIK ZIMMER	FINANCE DIRECTOR:	MEGAN ANTRIM
		ADDITIONAL DIRECTOR (S):	
SUBJECT / PROCEEDING:	DISCUSS, CONSIDER, AND TAKE APPROPRIATE ACTION TO APPROVE THE FIRST AND FINAL READING CONCERNING AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR JIMMY RINGO IN A R-2 ZONE FOR A HOME BUSINESS TO REPAIR MOWERS. PROPERTY IDENTIFICATION IS 608 N. 10 TH STREET. LEGAL DESCRIPTION IS KINCAID ADDITION, BLOCK A1, LOT W/3/5 OF N/2. RECORD OWNER IS JIMMY RINGO.		
EXHIBITS:			

CLEARANCES		APPROVAL	
LEGAL:	CITY ATTORNEY	ROD PONTON:	_____
FINANCE:	FINANCE DIRECTOR	MEGAN ANTRIM:	_____
APPROVAL:	CITY MANAGER	ERIK ZIMMER:	_____

BUDGET	
EXPENDITURE REQUIRED:	\$ 0
SAVINGS ANTICIPATION:	\$
CURRENT BUDGET FY2018-2019:	\$ 0
ADDITIONAL FUNDING:	\$

RECOMMENDED ACTION

--

EXECUTIVE SUMMARY

--

City of Alpine
Planning and Zoning Commission
Zoom Meeting
June 22, 2020
5:30 p.m.
Minutes

Board members present: Chair Dick Zimmer, Joe Torres, Tim Pierce, Tom Kennedy, and Denis Foley

Board members absent: Rawles Williams, Eileen Rouke

City staff present: David Hale, Building Official and Cynthia Salas, City Secretary

Others present: None

1. David Hale called the meeting to order at 5:530pm
2. It was ascertained that a quorum did exist. According to article 6252-17, VTCS, the notice of the meeting had been posted at 2:00 P.M. on June 11, 2020.
3. Approval of the Minutes from the Previous Meeting – May 26, 2020. **Motion was made by Denis Foley to approve minuets from May 26,2020. Motion was seconded by Dick Zimmer. Motion unanimously carried.**
4. Discussion –
 - a. Discussion of Shipping Containers
 - b. Discussion on the revisions to the Lighting Ordinance.
5. Public Hearings –
 - a. Public Hearing to obtain citizens view and comments concerning Jimmy Ringo application for a Conditional Use Permit in a R-2 zone for a home business to repair mowers. Property Identification is 608 N. 10th street. Legal description is Kincaid Addition, Block A1, Lot W3/5 of N2. Record owner is Jimmy Ringo.
6. Action Items -
 - a. Discuss and consider making recommendations to Council concerning Jimmy Ringo application for a Conditional Use Permit in a R-2 zone for a home business to repair mowers. Property Identification is 608 N. 10th street. Legal description is Kincaid Addition, Block A1, Lot W/3/5 of N/2. Record owner is Jimmy Ringo . – Motion was made Motion was made by Denis Foley to discuss Jimmy Ringo’s application for a Conditional Use Permit in a R-2 zone for a home business to repair mowers. Property Identification is 608 N. 10th street. Legal description is Kincaid Addition, Block A1, Lot W/3/5 of N/2. Motion was seconded by Joe Torres. Motion was made by Joe Torres to make recommendations to City Council to approve Jimmy Ringo’s application for a Conditional Use Permit in a R-2 zone for a home business to repair mowers. Property Identification is 608 N. 10th street. Legal description is Kincaid Addition, Block A1, Lot W/3/5 of N/2. Motion was seconded by Tom Kennedy. Motion passed 4 to 1.
 - b. Discuss, consider, and make recommendations to City Council concerning Shipping Containers. – Motion was made by Dick Zimmer to make recommendations to City Council approving Shipping Containers. Motion was seconded by Tom Kennedy. Motion unanimously carried.

7. Citizens Comments – None

8. Board Member's Comments – None

9. Adjournment –

I certify that this notice was posted at 2:00 P.M. on June 11, 2020 pursuant to Texas Open Meetings Act. (Texas Vernon's Annotated Civil Statutes, Section 551.043 Government Code. This Facility is wheelchair accessible and accessible parking space is available. Requests for Accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact The city secretary's office at (432) 837-3301 or fax (432) 837-2044 for further information.

Dick Zimmer, Chair. Planning and Zoning Commission

Date

CITY Hall

CITY OF ALPINE CONDITIONAL USE PERMIT Form A

PART 1. APPLICANT INFORMATION

Name of applicant/agent/company/contact

Jimmy Ringo

Street address of applicant/agent

608 N. 10th

City/State/Zip Code of applicant / agent

ALPINE TX 79830

Telephone number of applicant/agents

432 386 6028

Fax number of applicant/agents

Email address of applicant /agent

JimmyRingo15@yahoo.com

Mobil phone of applicant/agent

PART 2. PROPERTY INFORMATION

Street address of public property

608 N. 10th ALPINE TX

Legal description of subject property (metes and bounds must be described on 8 1/2 x 11 sheet)

Lot Block Addition

W3/5 - OF N/2 A1 KISCATA

Size of subject property

800 Square footage

Acres

Present zoning classification

R-2

Proposed use of the property

Home Business mowing/repair of mowers

Zoning ordinance provision requiring a conditional use

Home occupation mower Business

PART 3. PROPERTY OWNER INFORMATION

Name of current property owner

JOE WINGLEBART

Street address of property owner

7850 ORIENT Rd

City/State/Zip code of property owner

SAN AN GELO TX 76905

Telephone number of property owner

Fax number of property owner



PAID

- Submit a letter describing the proposed conditional use and note the request on the site plan document
- In the same letter, describe or show on the site plan, and conditional requirements or conditions imposed upon the particular conditional use by applicable district regulations (example: buffer yards, distance between users)
- In the same letter, describe whether the proposed conditional use will, or will not cause substantial harm to the value, use, or enjoyment of the other property in the neighborhood. Also describe how the proposed conditional use will add to the value, use or enjoyment of other property in the neighborhood.
- Application of site plan approval (Section 20, see attached Form "B")
- The site plan submission shall meet the requirements of Section 20.04 Site Plan Requirements.
- All conditional use and conditional use applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled at a later date.
- All public hearings will be opened, and testimony given by applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled
- Any changes to a site plan (no matter how minor or major) approved with a conditional use permit can only be approved by city council the the public hearing process.
- I have read and understood all requirements as set forth by the application for conditional use or conditional use permit and acknowledge that all requirements of this application have been met at the time of submittal.

PART 4. SIGNATURE TO AUTHORIZE CONDITIONAL USE REQUEST AND PLACE A CONDITIONAL USE REQUEST SIGN ON THE SUBJECT PROPERTY

Print Applicants Name

J R Rungo
Applicant Signature

The State of _____

County Of _____

Before ME _____ on this day personally appeared _____

(notary)

(applicant)

Known to me (or proved to me on the oath of card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

(Seal) Given under my hand and seal of office this _____ day of _____, A.D. _____

Notary in And for State of Texas

J Rungo

Print Property Owners Name

J Rungo

Property Owners Signature

The State Of _____

County Of _____

Before Me _____ on this day personally appeared _____

(notary)

(applicant)

Known to me (or proved to me on the oath of card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that the same for the purposes and consideration therein expressed.

(Seal) Given under my hand and seal of office this _____ day of _____, A.D. _____

Notary in And for State of Texas

ACKNOWLEDGEMENT

All conditional Use and Special Use Applications are assumed to be complete when filed and will be placed on the agenda for public hearing at the discretion of the staff. Based on the size of the agenda, your application may be scheduled to a later date.

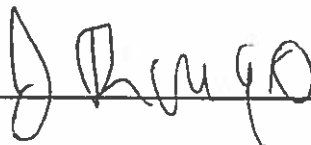
All public hearings will be opened, and testimony given by the applicants and interested citizenry. Public hearings may be continued to the next public hearing. Public hearings will not be tabled.

Any changes to a site plan (no matter how minor or major) approved with a conditional use or special use permit can only be approved by city council through the public hearing process.

Any application for a change in zoning or for an amendment to the zoning ordinance shall have, from the date of submittal, a period of four months to request and be scheduled on an agenda before the Planning and Zoning Commission and City Council, If after said period of four months an application has not been scheduled before the commission and city council said application, along with the required filing fee may be resubmitted any time thereafter for reconsideration, Delays in scheduling applications before the Planning and Zoning Commission and City Council created by city staff shall not be considered a part of the four month period.

I have read and understand all of the requirements as set forth by the application for conditional use or special use permit and acknowledge that all requirements of this application have been met at the time of submittal.

Signature of Applicant



Date:

4/16/2020


Signature of Owner

Date:

PLATTING VERIFICATION

This verification statement must be signed prior to the submittal of this conditional use Application.

_____ It has been determined that the property described below does require platting or replatting and the applicant has been instructed on this procedure.

 It has been determined that the property described below is currently platted or does not require platting or replatting at this time.

Address of subject property 608 N 10th ALPINE TX 79830

Legal description of subject property KINCAID, Block A1 lot: W/3-S-04N/2



Building Services Department

4-16-2020

Date

This form is signed by the building services department and submitted along with a completed application to the planning and zoning department of building services.

CASE NAME:
CASE NUMBER:
LOCATION:

MAYOR

SECRETARY

DATE: _____

PLANING AND ZONING COMMISSION

CHAIRMAN

DATE: _____

SHEET: _____ OF _____

APPROVAL DOES NOT AUTHORIZE ANY WORK IN CONFLICT WITH ANY CODES OR
ORDINANCES.

DEPARTMENT OF BUILDING SERVICES

MINIUM SIZE 3"X4"

THIS SIGNATURE BLOCK MUST APPEAR ON EACH PAGE OF THE SUBMITTAL AND FINAL
REVISIONS.

NUMBER EACH SHEET AS PER EXAMPLE BELOW:

SHEET 1 OF 4; SHEET 2 OF 4; SHEET 3 OF 4 ETC.

CITY OF ALPINE

HOME OCCUPATION PERMIT APPLICATION

DATE: 4-16-2020

Article I, Section 18: Appendix C Zoning Regulations states that the purpose of the home occupation provisions shall be to allow home occupations as accessory uses to residential uses; provided, that they are compatible with the residential neighborhood in which they are located. The intent is to protect residential areas from adverse effects of activities associated with home occupations, while permitting residents of the community the opportunity to use the home as a workplace and source of livelihood under specific regulatory conditions. For the purpose of this application, a home occupation is a business, profession, or other economic activity conducted full-time or part-time in a dwelling unit that serves as the principal residence of the practitioner of the home occupation.

Home occupation —An occupation conducted in a dwelling unit, provided that:

- (a)
No person other than members of the family residing on the premises shall be engaged in the operation.
- (b)
The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than 25 percent of the floor area of the dwelling unit, which also includes the floor area of the accessory building.
- (c)
There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of such home occupation other than one sign, not exceeding one square foot in the area, non-illuminated, and mounted flat against the wall of the principal building or accessory building.
- (d)
Accessory use can be used if the business or occupation falls within the listed occupations such as a professional office, technology office, or telecommunicating business, or professional doctor or pharmacist. No repair garage, plumbing shop, or similar activity.
- (e)
There shall be no on-site store front retail or wholesale sales of goods in connection with such home occupation.
- (f)
No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than the required front yard.
- (g)
No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot, if the

occupation is conducted in a single-family residence, or outside the dwelling unit if conducted in other than a single-family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises.

(h) Additional personnel must be permitted by special conditions as by the planning and zoning commission. Maximum of three employees at one time (non-family members) and must comply with [subsection] (f).

(i) Occupant must reside and must be the primary business occupant of the residence. Occupant must maintain the property as the main residence and not allow that the home occupation become the primary use of the property.

(j) The character of the home must remain intact and the neighborhood must not change in character. The preservation of a residential neighborhood must be a priority.

(k) Time limits can be set by the planning and zoning commission if employees other than family members are involved in the business or home occupation.

APPLICANT INFORMATION

Applicant's Name: John D. Smith Telephone: 714-312-1234
Applicant's Address: 1000 N. Main St. City: Orange Zip: 72630

Is the above address your principal place of residence? Yes ☒ No ☐

BUSINESS INFORMATION

This application is for (check appropriate box below):

Sole Proprietorship ☒ Corporation ☐ Partnership ☐ Limited Liability Company ☐
Limited Partnership ☐ Limited Partnership ☐ Personal ☐

Attach a copy of your license to practice your profession in the State of Texas

Describe the principal business of your organization:

Landscaping / Maintenance

Are you presently operating a business in your residence? Yes ☒ No ☐

The zoning Regulations allow for no more than 25% of the available floor area of your home to be used in the operation of your business.

Approximate square feet of floor area used for business: 800 sq. ft.

Where is the business located? Inside home

Where on the premises will materials, if any, be used or stored?

Inside carport.

OFFICIAL USE ONLY

Approved: Pursuant to Appendix C, Section 18 Definitions Home Occupation the Building Official advises that the applicant has met all the conditions Necessary, listed below, for the Planning & Zoning Commission issuance Of a Home Occupation Permit, based on the information in this application And the administrative review process by the Building Official.

Advised

Approval Date 4-16-2020

Denied: Pursuant to Appendix C, Section 18 Definitions Home Occupation the Building Official has determined that the Applicant has not met the conditions Necessary for a Home Occupation Permit, the business is inconsistent with the Purpose and intent of the zoning regulations for the reason listed below:

Advised

Denial Date _____

Pending Reasons:

- a) ☒ No person other than the members of the family residing on the premises shall be engaged in the operation.
- b) ☒ The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purpose by its occupants and not more than 25% of the floor area of the dwelling unit, which also includes the floor area of the accessory building.
- c) ☒ There shall be no change in the outside appearance of the building or premises, or other visible evidence of such home occupation other than one sign, not exceeding one square foot, non-illuminated, and mounted flat against the wall of the principle building or accessory building.
- d) ☒ Accessory use can be used if the business or occupation falls within the listed occupations such as a professional office. No repair garage, plumbing shop or similar activity.
- e) ☒ There shall be no on-site store front retail or wholesale sale of goods in connection with such home occupation.
- f) ☒ No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall met off the street and other than the required front yard.
- g) ☒ No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal sense of the lot, if the occupation is conducted in a single family residence or outside the dwelling unit if conducted in other than single family residence. In the case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers on the premises.

What equipment will be used in the operation of your proposed business?

mowers / chainsaws

Will the operation of your proposed business require any architectural or structural modifications to your residence? Yes _____ NO ☒

How do you propose to notify the public of the services available from your home-based business?

NO SIGNS

Will there be a sign posted on the premises? Yes _____ No ☒

If yes, describe the placement of the sign, its size and the identifying information to be placed on the sign.

Size: N/A Information: N/A

(Note: 12 inches by 12 inches is the maximum allowable square footage)

Will the proposed business result in the creation of a product? Yes _____ No ☒

If yes, briefly describe the product.

Will chemical compounds be used in the operation of your proposed business? Yes _____ No ☒

Indicate the proposed hours of operation of your business 8 am to 5 pm

SUNDAY to MONDAY (days) (Mon-Fri) (Sat-Sun)

How many clients will be served on the premises within a one-hour period? 1

Are there any vehicles that will be used in the operation of your proposed business? NO

Will there be any vehicles that will be used in the operation of your proposed business? NO

No Parking Provided _____ Off Street Parking ☒ Street Parking ☐

ATTESTATION AND CERTIFICATION

I certify that the information provided on this application for a Home Occupation Permit is true to the best of my knowledge and belief. I further certify that I understand that any information provided on this application, pertaining to the business that I propose to conduct which is found to be false, will result in this application or resulting permit being voided.

Name of proposed business (as it to appear on your Home Occupation Permit)

Applicant Name: Jimmy R. Agu

Applicant Signature: Jimmy R. Agu

Phone: 432 386 6028

Email: JimmyR-agu15@yahoo.com

- h) ☒ Additional personnel must be permitted by special conditions as by the planning and zoning commission. Maximum of three employees at one – time (non-family members) and must comply with subsection (f).
- i) ☒ Occupant must reside and be the primary business occupant of the residence, occupant must maintain the property as the main residence and not allow that the home occupation become the primary use of the property.
- j) ☒ The character of the home must remain intact and the neighborhood must not change in character, the preservation of a residential neighborhood must be a priority.

Property Identification # 11170

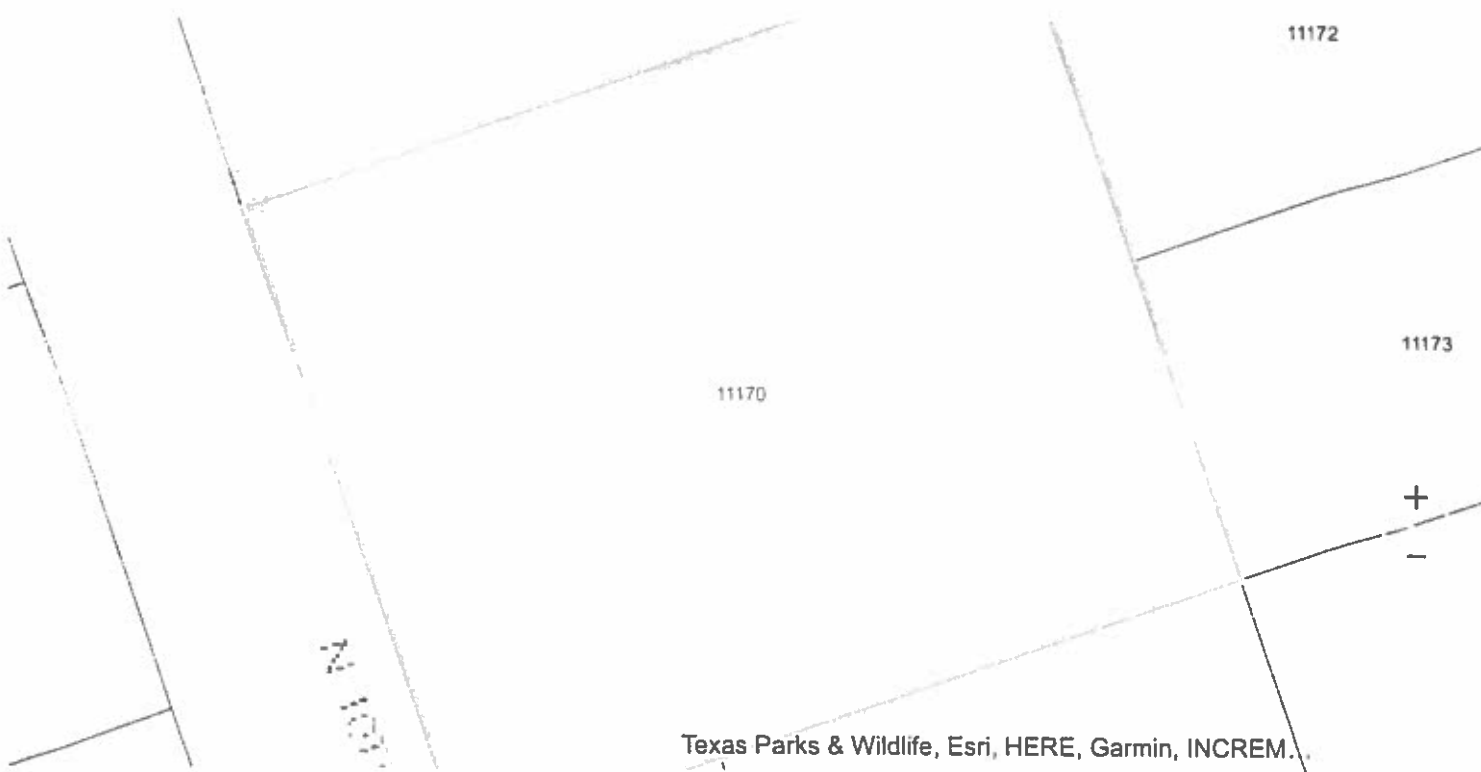
Property Information: 2020

Owner Identification # 10894

Geo ID: 972400010000000140
Situs Address: 608 N 10TH ALPINE, TX
Property Type: Real
State Code: A1

Legal: KINCAID, BLOCK A1 LOT: W3/5-
Description: OF N/2
Abstract: 1086
Neighborhood: NORTH
Appraised Value: N/A
Jurisdictions: 2, 4, 11, 21, CAD

Name: WINEGEART MICHAEL JOE
Exemptions: HS
DBA: Null



Brewster CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Brewster County Appraisal District expressly disclaims any and all liability in connection herewith.

June 1st 2020

at Jim Ringo has a Lawn Mower Repair Business
608 N. 10th St. Alpine, Texas.

Mike Winegeart

Michael J. Winegeart
7850 Orient Rd.
San Angelo, TX 76905

ARLINGTON TX 796

07 JUN 2020 4 2 1

Celebrat

50¢
OFFER

Jim Ringo
608 N. 10th St.
Alpine, Texas

79830

79830+3414



3. Discuss, consider, amending Ordinance 2020-06-01, an Emergency Ordinance of the City of Alpine that was approved by Council on June 30, 2020 or additional action as determined by Council(E. Zimmer, City Manager)



CITY COUNCIL

AGENDA REQUEST

**AGENDA FOR
COUNCIL
MEETING:
INITIATED BY:**

JULY 7, 2020

ERIK ZIMMER

PRESENTED BY:

ERIK ZIMMER

**AGENDA
REQUEST NO:**

ACTION

**RESPONSIBLE
DEPARTMENT:**

ADMINISTRATION

**FINANCE
DIRECTOR:**

MEGAN ANTRIM

**ADDITIONAL
DIRECTOR (S):**

**SUBJECT /
PROCEEDING:**

DISCUSS, CONSIDER, AMENDING ORDINANCE 2020-06-01, AN EMERGENCY ORDINANCE OF THE CITY OF ALPINE THAT WAS APPROVED BY COUNCIL ON JUNE 30, 2020 OR ADDITIONAL ACTION AS DETERMINED BY COUNCIL.

EXHIBITS:

CLEARANCES

APPROVAL

LEGAL: CITY ATTORNEY

ROD PONTON:

FINANCE: FINANCE DIRECTOR

MEGAN ANTRIM:

APPROVAL: CITY MANAGER

ERIK ZIMMER:

BUDGET

EXPENDITURE REQUIRED: \$ 0**SAVINGS ANTICIPATION: \$**

CURRENT BUDGET FY2018-2019: \$ 0

ADDITIONAL FUNDING: \$

RECOMMENDED ACTION

EXECUTIVE SUMMARY

ORDINANCE 2020-06-01

AN AMENDED EMERGENCY ORDINANCE OF THE CITY OF ALPINE INSTITUTING EMERGENCY MEASURES DUE TO A PUBLIC HEALTH EMERGENCY; ESTABLISHING A PENALTY AS PROVIDED HEREIN; ALLOWING FOR SEVERABILITY; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, on March 13, 2020, a Declaration of State of Disaster was issued by Governor Greg Abbott to take additional steps to prepare for, respond to, and mitigate the spread of COIVD-19 to protect the health and welfare of Texans; and

WHEREAS, there currently still exists a declaration of public health disaster in and for the State of Texas as declared by Texas Governor Greg Abbott and the Texas Department of State Health Services (DSHS); and

WHEREAS, the COVID-19 virus is contagious and spreads through person-to-person contact, especially in group settings; and

WHEREAS, on June 17, 2020, DSHS reported that Brewster County received confirmation of additional COVID-19 positive cases, bringing the County to a total of 22 cases, and further reported that most of these new infections are due to community transmission; and

WHEREAS, the transmission of COVID-19 has therefore not dissipated and remains a significant threat to the health and safety of the City of Alpine Community, and rates of infection are increasing at an alarming rate despite efforts by local authorities to control the spread; and

WHEREAS, Dr. Anthony Fauci, Director of the National Institute of Allergy and Infectious Diseases, has recommended that individuals wear facial coverings to help prevent individuals from infecting others and an increasing body of evidence supports the effectiveness of such facial coverings in halting the spread of COVID-19; and

WHEREAS, the City Council of the City of Alpine has determined that extraordinary emergency measures must be taken to try and mitigate the effects of this public health emergency and to facilitate a response to the public health threat; and

WHEREAS, a municipality is authorized to control ingress to and egress from a disaster area and control the movement of persons and occupancy of premises on an appropriate local scale in accordance with Section 418.108(g) of the Texas Government Code; and

WHEREAS, it is the intent of this Emergency Ordinance to remain as consistent with and to harmonize, to the extent possible, the executive orders of Governor Greg Abbott and the current Declaration of Disaster by the City of Alpine and by Brewster County (as extended or modified); and

WHEREAS, said state of disaster requires that certain emergency measures be taken pursuant to the Executive Order of the Governor Relating to Emergency Management; therefore, the following regulations shall take effect immediately upon issuance, and shall remain in effect until the state of disaster is terminated; and

WHEREAS, this Ordinance is intended to supplement previous Ordinances enacted by the City Council of the City of Alpine regarding the City's COVID-19 response.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALPINE TEXAS THAT:

The following is hereby in effect:

1. HEALTH AND SAFETY POLICY – COMMERCIAL ENTITIES

From the date of this Ordinance, all commercial entities in the City of Alpine providing goods or services directly to the public must develop and implement a health and safety policy ("**Health and Safety Policy**"). The Health and Safety Policy must require, at a minimum, that all employees or visitors to the commercial entity's business premises or other facilities wear face covering when in an area or performing an activity which will necessary involve close contact or proximity to co-workers or the public where six feet if separation is not feasible. The Health and Safety Policy required to be developed and implemented by this Ordinance may also include the implementation of other mitigating measures designed to control and reduce the transmission of COVID-19 such as temperature checks or health screening. Commercial entities must post the Health and Safety Policy required by this Ordinance in a conspicuous location sufficient to provide notice to employees and visitors of all health and safety requirements. Nothing in this Ordinance precludes requiring a customer to follow additional hygiene measures when obtaining services. Failure to develop and implement the Health and Safety Policy required by this Ordinance within five(5) calendar days following the Effective Date may result in a fine not to exceed \$1000.00 for each violation.

2. FACE COVERINGS – GENERAL PUBLIC

It is further recommended that all people 10 years or older wear a face covering over their nose and mouth when in a public place where it is difficult to keep six feet away from other people or working in areas that involve close proximity with other coworkers. The CDC advises face coverings for people 2 years or older. Face coverings may include homemade masks, scarfs, bandanas, or a handkerchief. Alpine residents should continue to maintain social distancing of at least six feet while outside their home. Alpine employees and City Officials are also recommended to wear face coverings under the same circumstances as the general public.

IT IS STRONGLY RECOMMENDED THAT YOU NOT OBTAIN OR WEAR MEDICAL MASKS OR N-95 RESPIRATORS AS THEY ARE A NEEDED RESOURCE FOR HEALTH CARE PROVIDERS AND FIRST RESPONDERS.

Our healthcare workers and first responders on the front-line combating COVID-19 must have priority access to medical masks or other personal protective equipment. Face coverings do not need to be worn in the following circumstances:

- When exercising outside or engaging in physical activity outside
- While driving alone or with passengers who are part of the same household as the driver
- When doing so poses a greater mental or physical health, safety, or security risk
- While pumping gas or operating outdoor equipment
- When consuming food or drink

Please note that face coverings are a secondary strategy to other mitigation efforts. Face coverings are not a replacement for social distancing, frequent handwashing, and self-isolation when sick. All people should follow CDC recommendations for how to wear and take off a mask. Residents should keep up the following habits while in public:

- washing hands before you leave home and when you return,
- staying at least six feet away from others,
- avoiding touching nose or face,
- not using disposable masks more than three times, and
- washing reusable cloth masks regularly to prevent the spread of the virus.

3. SEVERABILITY

The sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared invalid by the final judgment or decree of any court or competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections that can be given effect without the invalid provision, and, to this end, the provisions of this Ordinance are severable.

4. INTERPRETATION AND ADDITIONAL TERMS

To the greatest extent possible, this Ordinance shall be interpreted as consistent with and supplemental to any executive order issued by the Texas Governor. All provisions of the executive orders of the Texas Governor either existing or as, if and when issued, which are made applicable to all jurisdictions by law shall be automatically incorporated into and constitute terms of this Ordinance enforceable as if set forth herein without necessity for the issuance of any further orders.

5. ENFORCEMENT

Excepting Section 2 of this Ordinance and in accordance with the limitations contained in the executive orders of Governor Greg Abbott, that any peace officer or other person with lawful authority is hereby authorized to enforce provisions of this Ordinance.

6. EMERGENCY

This emergency ordinance shall take effect immediately upon its adoption and publication and it is accordingly so ordained. This Ordinance shall remain in effect through the next regular City Council meeting of July 7, 2020, until the State of Disaster is terminated, or until otherwise rescinded or modified by the City Council of the City of Alpine at a duly noticed Emergency Meeting, whichever is sooner.

**PASSED AND ADOPTED THIS 30th DAY OF JUNE 2020 BY THE CITY COUNCIL
OF THE CITY OF ALPINE, TEXAS.**

Andres "Andy" Ramos, Mayor
City of Alpine

ATTEST:

Cynthia Salas, City Secretary
City of Alpine

APPROVED AS TO FORM:

Rod Ponton, City Attorney
City of Alpine