

**CITY OF ALPINE
ANIMAL ADVISORY BOARD
TUESDAY, JANUARY 10, 2023 – 6:00 P.M.
MINUTES**

1. Call to Order – Patsy Culver, Chair of the Animal Advisory Board, called the meeting to order at 6:00 P.M. The meeting was held in City Council Chambers located at 803 West Holland Avenue, Alpine, Texas, 79830 and via Zoom video conference.

Judge Gilbert E. Valenzuela administered the Oath of Office to the Animal Advisory Board members.

2. Signing Statement of Officer.

Determination of quorum and proof of notice of meeting.

Board Members Physically Present:

Patsy Culver, Chair of the Board
Jennifer Stewart, Animal Services Supervisor
Dr. Mary Dodson, Veterinarian Board Member
Lauren Spear, Board Member
James Etchison, Board Member
Pat McCall, Board Member
Mary Ann Vega, Board Member

Board Members Not Present:

Councilor Judy Stokes, Board Member

City Staff Present via Zoom:

Geoffrey R. Calderon, City Secretary

Board Members Present via Zoom: None.

3. Public Comments – (Limited to 3 minutes per person) – None.

4. Approval of minutes of previous meetings –

- a) September 13, 2022 Regular Meeting Minutes

On a motion by Board Member Etchison and seconded by Board Member McCall to approve the meeting minutes, the Animal Advisory Board unanimously voted to adopt the motion.

5. Discussion –

- a) Discuss the annual calendar for AAB meetings for 2023. (G. Calderon, City Secretary)
- b) Discuss Resolution 2022-11-01, a City Council resolution approving a directive tasking the Animal Advisory Board with key city objectives for the fiscal year 2022-2023. (G. Calderon, City Secretary)
- c) Discussion regarding the animal boarding permitting process: At the discretion of the Animal Services Supervisor, a permit may be deferred to the City Council so that a public hearing may be held and interested persons may have the opportunity to voice concerns. Discuss the implementation of a letter requirement for notices to be sent to neighbors within 200 feet for permit requests. (J. Stewart, Animal Services Supervisor)

6. Action Items.

- a) Appoint the Chair of the Animal Advisory Board. (G. Calderon, City Secretary)

On a motion by Board Member Etchison and seconded by Board Member McCall to appoint Patsy Culver as the Chair, the Animal Advisory Board unanimously voted to adopt the motion.

Minutes: 1-10-23

Approved: 04-11-23

b) Appoint the Vice-Chair of the Animal Advisory Board. (G. Calderon, City Secretary)

On a motion by Board Member Dodson and seconded by Board Member Spear to appoint James Etchison as the Vice-Chair, the Animal Advisory Board unanimously voted to adopt the motion.

c) Appoint the Secretary of the Animal Advisory Board. (G. Calderon, City Secretary)

The Animal Advisory Board took no action on the appointment of a Secretary.

7. Suggested Next Meeting.

Being no further business, the meeting was adjourned.

8. Adjourn. (6:47 P.M.)



Patsy Culver, Chair of the Animal Advisory Board

CERTIFICATION

I, Geoffrey R. Calderon, hereby certify that this notice was posted at City Hall, in a convenient and readily accessible place to the general public, and on the City website at www.cityofalpine.com pursuant to Section 551.043, Texas Government Code. The said notice was posted at 2:00 P.M. on January 6, 2023, and remained so posted for at least 72 hours preceding the scheduled time of the said meeting. This facility is wheelchair accessible and accessible parking space is available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (432) 837-3301, option 1, or email city.secretary@ci.alpine.tx.us for further information.



Geoffrey R. Calderon, City Secretary