

# **MINUTES - ALPINE ADVISORY BOARD MEETING 20**

## **JANUARY 2021**

**Posted:** 4:00pm 13th, January 2021

**Mtg. Date:** 20 January 2021

**Time:** 4:00pm

**Place:** Zoom

### **Alpine Advisory Board Members Present:**

Marbert Moore – Chairman

Isabelle Blair – Board Secretary

James Blair

Cade Woodward

### **Others present:**

Steve Posner – local tenant

Scott Perry – Director of Public Utilities/Airport Manager

Abel Hinojos – Airport Supervisor

Rick Stevens – City Council Member

Chris Whitfield – Consultant with Lochner

### **Not present:**

Eric Zimmer – City Manager

Johnny Galvan – Airport Operations

Jimmy Morris - Board Member

### **Items on Agenda:**

1. **Call to order** – 4:09pm Marbert Moore (MM)
2. **Determination of quorum and proof of notice of meeting** – verified by Isabelle Blair (IB)
3. **Approve minutes of previous Board Meetings** – IB –
  - a. **21 October 2020 Regular Meeting** - Motion by Cade Woodward (CW) to accept minutes as presented. Second by MM. Motion carried unanimously.
4. **Discuss and Consider Financials** – Erik Zimmer (EZ)/Scott Perry (SP)
  - a. **Year End Financials – 2019-2020** – Tabled
    - i) RAMP Grant
    - ii) Airport Fund/Savings Balance
  - b. **Budget & Financials 2020-2021** - Tabled

**5. Discuss and Consider Airport correspondence:**

**a. Communications – EZ/SP/JG/MM –**

**Eric Zimmer/Scott Perry** – SP reported the City hired an Airport Supervisor, Abel. The City plans for Abel to become the official ‘Airport Manager’

**Johnny Galvan** – not present

**Marbert Moore** – not much communication between the City and AAB

**b. Meetings and/or Inspections – EZ/SP/JG/MM –**

**Eric Zimmer/Scott Perry** – none reported

**Johnny Galvan** – not present

**Marbert Moore** – nothing to report

**c. New and re-assigned Leases – Abel reported working on restructuring the Woodward and Chopelas Lease as recommended by AAB in September 2020.**

**6. Discuss and Consider paving of taxiways around existing and future hangar development** – CW reported receiving a quote for approximately \$57,000 to pave from existing taxiway to the new box hangars. This would open up the area to the south for further development. This work would be eligible for 50% reimbursement under RAMP Grant. Councilmen Stephens recommended the Board meet to discuss and make a recommendation to Council, specifically from a Budget perspective. Abel will forward financials prior to next meeting.

**7. Update:**

a) **Helicopter landing pad** – SP – nothing to report

b) **Joint Airport Zoning Board** – RS will meet with Scott and Abel to move this forward.

c) **Airport Capital Improvement Projects in progress - Lighting Replacement & Rehab Runway 01/19 - Funding/Timeline** – Chris Whitfield reported the Runway light project design has been completed and is on the ‘shelf at TXDOT’. MM noted this was done without any opportunity for input given to the AAB or users.

Chris Whitfield reported the design is nearly complete for the rehabilitation of runway 01/19 and the adjoining taxiways and apron. He estimates going out to bid late spring and a 30-day construction to take place in the (late) summer. He stated that ‘a runway will remain open at all times ... except for a possible couple hours’. The City has paid it’s 10% matching funds.

d) **AWOS Replacement, Master Plan and Airport Layout Plan - Timeline and Funding** – The latest Airport Capital Improvement Projects (ACIP) document online (TXDOT Aviation) shows: -

- Runway light project, construction in FY2022 at \$850,000 with \$85,000 being City portion
- AWOS installation in FY2023 at \$175,000 with \$17,500 being City portion.

**8. Board Member Comments – none**

**9. Citizen Comments –** IB noted it has been 18 months since the City increased our Jet fuel profit margin by 59c/gl.

In those 18 months our average monthly sales of Jet fuel were 10,180 gals/month. This is a 15% increase in Jet fuel gallons sold as compared to the 18 months prior to the implemented increase.

Over the same 18 months we have seen a 15% decrease in AvGas sales.

**10. Items for next Agenda – see below**

**11. Schedule next meeting – 4:00pm 8 Feb 2021 ZOOM**

**12. Adjourn – Motion by CW to adjourn, second by JB. So moved at 5:17pm**