

DRAFT  
City of Alpine  
Parks and Recreation Advisory Board Meeting  
January 8, 2020  
5:30 PM in Alpine City Council Chambers

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## Minutes

1. Call to Order

The meeting was called to order at 5:35 PM.

2. Determination of Quorum and Proof of Notice of Meeting

PAB members present were Kirsten Moody, Marci Tuck-Havlik, Kurt Mannchen, and Darin Nance. City staff present were Erik Zimmer (City Manager) and Robert Llanez (Parks Management Foreman).

3. Approval of Minutes from Previous Meeting

Marci Tuck-Havlik moved and Kurt Mannchen seconded the motion. All members voted yes.

4. Announcements from Board Members

Marci Tuck-Havlik announced this will be her last PAB meeting as she is starting a new position as grant writer for the city. She has made a recommendation for a board replacement which will go through City Council.

5. Citizen Comments

No citizen comments but Kurt Mannchen brought up the discussion on how to increase citizen engagement in PAB meetings. Discussion on how to get meeting information and park opportunities out to the public. This could include a monthly email newsletter, social media, or paper flyers in public areas.

6. Information and Discussion Items

a. Update from Big Bend Parks and Recreation for Kids, if any.

BBPaRKs have a full board with 2 returning and 3 newcomers. They are continuing work on the splash pad. Total cost could be around \$200,000 with funding split into quarters. Twenty-five percent will come from the city, twenty-five percent from 2 separate foundations (covering 50% of the total cost), and twenty-five percent from private donations. The private donations will funnel through BBPaRKs as they are a non-profit and this has tax benefits for those donating. Discussed the possibility of using the city pool for a future fundraiser for the splash pad.

b. Discuss parks issues from parks crew, if any.

None

c. Discuss any parks comments or complaints that board members have heard from citizens.

Discussion of future options working with the golf course for other recreational activities. Discussed options to upgrade American Legion park in the future. This could include adding shade structures or other activities around the horseshoe area.

- d. Discuss possible changes to parks ordinances.

Marci made updates to review with the board at a later date. The board will go over these changes on the next agenda.

- e. Discuss possible guidelines for signage in parks.

Discussed using Hancock Hill as a prototype for city parks. Chris Ruggia has begun mapping the Hancock Hill trails and area. Discussed use of cairns for trail marking. Darin will meet with Chris to go over content and design options. Sign content could include geological, biological, and/or historical information. Discussed adding local trails to websites such as AllTrails to increase public awareness.

- f. Discuss draft application for parks-related volunteer projects.

Marci Tuck-Havlik finalized the form for groups to sign up for community parks projects. The PAB may add to the monthly agenda a section to go over upcoming volunteers and community projects. Projects will go through city approval. Possibility of need for a release of liability. This can be added if needed. PAB is adding to the next agenda to go over a list of project ideas curated by the board.

- g. Discuss draft calendar for 2020.

Discussion on whether to add grant timelines to the draft calendar. Board opted against this as they are fluid timelines. Discussed adding service projects, BBPaRKs board meetings, and fundraisers to the calendar. Also the possibility of adding recycling days (electronic and otherwise) and Keep Alpine Beautiful events.

## 7. Action Items

- a. Discuss and consider making a recommendation to Council to approve a plan to build Pueblo Nuevo Park

The board looked at a current quote with costs around ~\$420,000. They hope to get costs closer to ~\$360,000-\$380,000. If the project runs over budget, amenities can be amended or scaled down. Discussion of using community service projects to complete some labor for the Pueblo Nuevo project. City officials will look at the plan before the next meeting to consult. The board hopes to approval a final plan at next month's meeting which will then be sent to City Council for approval.

## 8. Items and locations for coming meetings.

- a. Motion to adjourn

Motion by Kirsten and seconded by Kurt. Meeting adjourned.