

MINUTES - ALPINE ADVISORY BOARD MEETING 26

MARCH 2021

Posted: Notified Tuesday 23rd March 10:16am

Mtg. Date: 26 March 2021

Time: 1:00pm

Place: Zoom

Alpine Advisory Board Members Present:

Marbert Moore – Chairman

Isabelle Blair – Board Secretary

James Blair

Cade Woodward

Others present: joined in at 1:11

Cynthia Salas – City Secretary

Abel Hinojos – Airport Supervisor

Not present:

Eric Zimmer – City Manager

Scott Perry – Director of Public Utilities/Airport Manager

Johnny Galvan – Airport Operations

Items on Agenda:

1. **Call to order** – 1:06pm Marbert Moore (MM)
2. **Determination of quorum and proof of notice of meeting** – verified by Isabelle Blair (IB)
3. **Approve minutes of previous Board Meetings** – IB –
 - a. **8 February 2021 Regular Meeting** - Motion by Cade Woodward (CW) to accept minutes as presented. Second by James Blair (JB). Motion carried unanimously.
4. **Discuss and Consider Financials** –
 - a. **Year End Financials – 2019-2020 – EZ/SP/AH** – not present - tabled
 - i) RAMP Grant
 - ii) Airport Fund/Savings Balance
 - b. **Financials Oct, Nov, Dec, Jan, Feb 2020-2021** – MM noted financials received from Abel Hinojos (AH), by email on 24 March, 2020.

5. Discuss and Consider Airport correspondence:

a. Communications – EZ/SP/AH/MM –

Eric Zimmer/Scott Perry – not present

Abel Hinojos – not present

Marbert Moore – MM reported nothing received nor copied in on any correspondence.

b. Meetings and/or Inspections – EZ/SP/AH/MM –

Eric Zimmer/Scott Perry – not present

Abel Hinojos – not present

Marbert Moore – MM reported nothing received nor copied in on any correspondence

c. New and re-assigned Leases – AH – not present

6. Updates:

a. Helicopter landing pad – SP/AH – tabled

b. Joint Airport Zoning Board – SP/AH – tabled

c. Paving of taxiways around existing hangars – 1:11pm Cynthia Salas (CS) and AH signed into meeting. CW reported meeting with Erik Zimmer and AH at the location to discuss options. AH reported this work would not be covered under RAMP Grant because it provides access to privately owned hangars. Board members reminded AH that all the hangars are privately owned and that the proposed paving would open up further development at the airport. CS reported the item is listed on the next City Council meeting, 6 April 2021 and will be presented as a first reading for a budget amendment. If approved by Council the second reading will be on 20th April. CS requested at least one board member be present at the meeting.

d. Repairs to taxiway in front of DPS hangar – MM stated that DPS is a valuable tenant to the airport and the community as a whole. MM noted the City owns the ramp and therefore must maintain it. CS requested AH follow up.

e. Airport Capital Improvement Projects work in progress – SP -not present. AH nothing to report.

i) Lighting Replacement - design

ii) Rehab Runway 01/19 - design & construction

f. Airport Capital Improvement Projects as listed in ACIP - SP -not present. AH nothing to report.

**i) Lighting Replacement – Construction FY 2022 \$850,000
Local share \$85,000**

- ii) **AWOS Replacement – Design & Bld FY2023 \$175,000
Local share \$17,500**

g. Airport Capital Improvement Projects -LOI sent to TXDOT - Timeline and Funding – SP -not present. AH nothing to report.

- i) **Master Plan with Airport Layout Plan -**

- 7. **Board Member Comments** – MM stated he thought AH (Airport Manager/Operations/Supervisor?) needed to study the agenda of the AAB prior to the meeting and come forward at the meeting with all information possible so that meaningful discussion could be done. CS spoke that AH should insist that Mr Perry be at the meetings or else AH have the information to discuss in his place.
- 8. **Citizen Comments** – none
- 9. **Items for next Agenda** – MM stated that with no discussion of any items on today’s agenda the next meeting would be with the same agenda, hopefully with persons present who can provide information.
- 10. **Schedule next meeting** – 4:00pm 14th April 2021 ZOOM
- 11. **Adjourn** – Motion by JB to adjourn, second by CW. So moved at 1:50pm